



# THE CORPORATION OF THE TOWNSHIP OF MCKELLAR

invites

## TENDERS

to supply, deliver, apply and stockpile

**4700 Tonnes of  
7/8" QUARRIED CRUSHED GRANULAR "A" GRAVEL**

**1000 Tonnes of  
GRANULAR "B" GRAVEL**

Sealed Tenders, clearly marked  
**2024-04-Gravel**

will be received by the undersigned until 2:00 p.m.  
on Thursday, March 21, 2024.

All tenders to be submitted on Tender Forms  
available from the Township Office.

Lowest or any Tender not necessarily accepted.

Greg Gostick, Director of Operations  
Township of McKellar  
P.O. Box 69, 701 Hwy 124  
McKellar, ON P0G 1C0  
[roads@mckellar.ca](mailto:roads@mckellar.ca)  
(705) 389-2891

Please Note:

Prior to submitting a Tender package, further information may be obtained by contacting Director of Operations, Greg Gostick at (705) 389-2891

**Accessible Formats and Communication Supports Are Available, Upon Request**

The Contractor has carefully examined the conditions and specifications attached and referred to in the Contract; has carefully examined the site and work location; and understands and accepts the said conditions and specifications; and for the prices set forth in this tender, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

It is agreed that the tender quantities are estimates only and may be increased or decreased by the Township without alteration of the Tender price. However, such increases or decreases shall not exceed twenty (20%) percent.

It is also agreed that, upon acceptance in writing by the Township, this tender form becomes the "Agreement for the Performance of Work" between the Contractor and the Township.

This offer shall be irrevocable for a period of thirty (30) calendar days following the date of tender opening.

## **TENDERING PROCEDURES**

1. All inquiries concerning the tender, prior to closing, shall be directed to Greg Gostick, Director of Operations at (705) 389-2891 or [roads@mckellar.ca](mailto:roads@mckellar.ca).
2. Notification of Acceptance of Tender will be in writing to the address of the Contractor used on the bid form. The Date of Acceptance shall be deemed to be the date of receipt of the Acceptance Notice by the Contractor.
3. A tender may be voided by superseding it with a later tender or letter of withdrawal prior to the closing date and time.

## **TENDERING REQUIREMENTS**

1. The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works within ten (10) calendar days of receiving the Acceptance Notice. Coverage shall be at least one million dollars (\$1,000,000.00) per accident. Failure to provide such proof may result in cancellation of the Contract.
2. The successful bidder shall also deliver proof of Workplace and Insurance board coverage within ten (10) calendar days of receiving the Acceptance Notice. The Township may also require HST compliance.
3. The successful bidder is considered to be the "constructor" as defined under the Health and Safety Act. Every employer and worker performing work must comply with this Act and regulations ensuring the health and safety of workers.

## **BASIS OF REJECTION OF TENDER**

Tenders not conforming to the following requirements will be disqualified:

1. Tender must be legible, in ink, typewritten or by printer.
2. Tender must be in the possession of the Township of McKellar by the closing date and time.
3. Tender must be on Township form provided.
4. Tender must be signed and sealed by an authorized official of the bidding organization. A joint tender must be signed and sealed by each company.
5. Envelope must be clearly marked **2024-04-Gravel**
6. Error in tender nullifies same.



TOWNSHIP OF MCKELLAR  
 TENDER **2024-04-Gravel**  
 SUPPLY, DELIVER, APPLY & STOCKPILE A & B GRAVEL

**Form of Tender**

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

**Description of Work:**

Supply, delivery and application of **4700 tonnes of 7/8" QUARRIED CRUSHED GRANULAR "A" GRAVEL** and **1000 tonnes of 2 GRANULAR "B" GRAVEL** to various locations throughout the Township under the direction of the Director of Operations. Tender amounts are estimates only and may be increased or decreased without change to the unit price.

SPECIFICATION	QUANTITY	UNIT PRICE (includes delivery)	TOTAL
<b>7/8" QUARRIED CRUSHED GRANULAR 'A'</b>			
McKellar Yard Stockpile	2000 tonne	\$	\$
Bells Road Stockpile	1200 tonne	\$	\$
Centre Road (Belly Dump)	1500 tonne	\$	\$
<b>Total 7/8" Quarried Crushed Granular 'A'</b>	<b>4700 tonne</b>	<b>\$</b>	<b>\$</b>
<b>GRANULAR "B" GRAVEL</b>			
McKellar Yard Stockpile	1000 tonnes	\$	\$
<b>Total GRANULAR "B" GRAVEL</b>	<b>1000 tonnes</b>	<b>\$</b>	<b>\$</b>
<b>Subtotal</b>		<b>\$</b>	
<b>HST</b>		<b>\$</b>	
<b>TOTAL TENDER PRICE</b>		<b>\$</b>	

By signing below, I acknowledge that I have read and understand this Tender **2024-04** and I agree to abide by the terms and conditions contained here-in and promise to perform the work without undue delay and complete the work as agreed upon with the Director of Operations or **no later than October 4, 2024.**

**Authorized Signature:** \_\_\_\_\_

Name: \_\_\_\_\_  
 (Please Print or Type & Seal)

Date: \_\_\_\_\_

Witness: \_\_\_\_\_

Date: \_\_\_\_\_

\*Note that this submission form is not transferable and any alteration of the Company name entered hereon will be cause for considering the proposal irregular and subsequent rejection of the Tender.

## **COMPLETION DATE:**

The start date shall be arranged by the Director of Operations, Greg Gostick, who may be reached at (705) 389-2891 and the Contractor shall complete the work per the Director of Operations instructions and **no later than October 4, 2024.**

If the time limit above is not sufficient to permit completion by the Contractor working a normal number of hours, the Contractor shall make changes to permit the work to be completed by the above noted date.

Additional costs incurred shall be deemed to be included in the price bid for the works.

If the work is not completed by the above date, or by an amended date allowed by an approved extension of time (see Form M-100, Subsection 107-2), then the Contractor agrees to pay the Township a sum of \$100.00 per calendar day for each day's delay in finishing the work excluding weekends.

## **GENERAL CONDITIONS**

### **1. Ontario Provincial Standard Specifications and Form M-100**

Form M-100 "General Conditions of Contract" and the Ontario Provincial Standard Specifications listed below apply on this Contract, unless otherwise stated in the attached Tender documents. The particular revision in effect at the time the Contract is advertised, shall apply. Where further detail or clarification is required reference shall be made to the appropriate Ontario Provincial Standard Specification below or to Form M-100 and the following specification are available for review at the Office of the Municipal Clerk. Copies may be obtained from the Ministry of Transportation in Huntsville, Ontario.

- a. OPSS FORM 1001 MATERIAL SPECIFICATION FOR AGGREGATES GENERAL
- b. OPSS FORM 1010 MATERIAL SPECIFICATION FOR AGGREGATES-GRANULAR, A,B,C,D, 16mm CRUSHED TYPE B, AND SELECT SUBGRADE MATERIAL.
- c. OPSS FORM 1004 MATERIAL SPECIFICATIONS FOR AGGREGATES MISCELLANEOUS

### **2. Payment, Hold back and Completion**

Paragraphs, 1-4 inclusive of Form M-100, subsection 108-3 are cancelled and replaced by the following paragraphs. Monthly payments will be paid for ninety percent (90%) of the estimated value of the work performed, within thirty (30) calendar days of certification of the work estimate by the Contract. The Township shall prepare the estimate. In addition to the normal ten percent (10%) holdback, additional holdback may be retained to cover any written liens submitted during the Contract as soon as possible following the certification by the Contractor and any sub-contractors. The Contractor shall return the certified final estimate and Worker's Safety Insurance Board clearances within thirty (30) calendar days. Holdback not including an amount retained for unresolved claims will be released to the Contractor forty-five (45) calendar days after certification by the Township that the Contract is "complete". (See the Construction Lien Act).

### **3. Performance Evaluation**

Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the Township's contracts for a period of two (2) years.

### **4. Tonne Measurement**

Should Schedule 1 require payment by the tonne, the method of weighing shall be in accordance with OPSS Form 502. In addition, where a scale is found to be in excess of the Limits of Error specified by the Government of Canada Weights and Measures Act (0.1% on indicated load for a portable scale) but not more than three (3) times the Limits of Error, the scale may continue to be used for no more than forty eight (48) hours. Where the scale is in error by more than three (3) times the Limits of Error, weighing of material of the scale must cease immediately. Bucket scales not acceptable.