



Township of McKellar

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December 12, 2023

Request for Proposal 2023-13 Zoning By-law & Official Plan Documents

RESPONSES TO QUESTIONS

Question 1: Does the Township want to add new zoning By-law amendments and minor variances using the West Perry Sound Geographical Network GIS application or through a new internal GIS application maintained by the Township?

Answer 1: The Township wishes to add a new zoning By-law amendment and minor variance layer using the West Parry Sound Geographical Network GIS application. This layer would be accessible to Township staff only (secured by a username and password). This layer will not be accessible to the public, as practised by other West Parry Sound Municipalities using the WPSGN application.

Question 2: On page 5 of the RFP, it states “by-law ambiguity, inconsistency, and interpretation issues” should be reviewed in Phase 1 – Background Review/Study. Is the Township looking for legal counsel as part of the consultant team?

Answer 2: The Township is not looking for legal counsel as a part of a background review/study. If the proponent identifies an area of concern and legal interpretation is required, it can be recommended to Council.

Question 3: Can the Township provide some additional context as to why By-law 2019-23 was repealed? What was the nature of the three house-keeping amendments?

Answer 3: By-law 2019-23 was repealed to halt appeal proceedings with the Local Planning Appeal Tribunal. Details on how to view the nature of the appeals is contained in Answer 4 (below).

Question 4: Would it be possible to receive a copy of By-law 2019-23 and the three appeals to inform a bid response?

Answer 4: Yes, please contact Karlee Britton via email at deputyclerk@mckellar.ca to receive an electronic copy of By-law 2019-23 and the three appeals.

Question 5: The RFP speaks to the responsibilities of the “selected Registered Professional Planner”. Can there be multiple RPPs on the consultant team or is the Township expecting/looking for a sole practitioner?

Answer 5: Multiple Registered Professional Planners can be part of the consultant team. The intention is to keep costs lower by having one or few RPPs involved in the scope of work.

Questions listed in order received as of December 12, 2023 at 1:00 p.m.

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