

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, March 6, 2024, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit's website.

PRESENT:

Nipissing District:

Central Appointee

Karen Cook

Central Appointee

Dave Wolfe

Eastern Appointee

Rick Champagne (*Chairperson*)

Western Appointee

Jamie Restoule

Parry Sound District:

Northeastern Appointee

Blair Flowers

Southeastern Appointee

Marianne Stickland

Western Appointee

Jamie McGarvey (*Vice-Chairperson*)

Public Appointees:

Tim Sheppard

Catherine Still

REGRETS:

Central Appointee

Maurice Switzer

Central Appointee

Sara Inch

Central Appointee

Jamie Lowery

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Dr. Carol Zimbalatti

Executive Director, Finance

Isabel Churcher

Executive Assistant, Director's Office

Christine Neily

REGRETS:

Recorder

Executive Assistant, Office of the MOH/EO

Nelly Bothelo

1.0 CALL TO ORDER

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne, Board of Health Chairperson called the meeting to order at 5.33 p.m.

2.0 APPROVAL OF THE AGENDA

The agenda for the March 6, 2024 Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2024/03/01 *McGarvey/Sheppard

Be It Resolved, that the Board of Health Agenda, dated March 6, 2024, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	X		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		

“Carried”

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Board of Health Minutes – January 24, 2024

The minutes from the Board of Health meeting held on January 24, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2024/03/02 *Stickland/Cook

Be It Resolved, that the minutes from the Board of Health meeting held on January 24, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	X		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		

“Carried”

4.2. Board of Health In Camera Minutes – January 24, 2024

The minutes from the Board of Health meeting held on January 24, 2024, were reviewed and the following motion was read:

Board of Health Resolution ##BOH/2024/03/03 *Still/Wolfe

Be It Resolved, that the in-camera minutes from the Board of Health meeting on January 24, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	X		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		

“Carried”

5.0 DATE OF NEXT MEETING

Date: April 24, 2024

Time: to be determined

Place: to be determined

6.0 BUSINESS ARISING

6.1 Report back from the alPHa Winter Symposium 2024

Dr. Zimbalatti attended the alPHa virtual Winter Symposium in February 2024 and reported the proceedings for information purposes.

February 14: Building Climate Resilient Health Systems

There were multiple sessions throughout the full day. Themes included taking a “climate in all” approach to planning and policy development, and considering health equity in climate change planning.

February 15: Thriving in Change

This 2-hour workshop focused on embracing change while preserving stability.

February 16: alPHa symposium

The two presentations were highlights: The CAO, Frontenac County provided an informative presentation on lessons they learned from his merger experience in the public sector. Also, a

political analyst placed the current Ministry of Health interest in voluntary mergers within the provincial political context.

Dr. Moore, CMOH, provided an update. He highlighted the toxic drug supply, immunization, and early childhood experiences as his current priorities.

Public Health Ontario (PHO) presented their new Strategic Plan. Though not directly related to the presentation, delegates raised concerns about prospective PHO lab closures and the discontinuation of well water testing and encouraged PHO to engage further on this topic.

7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health for the March 6, 2024, meeting was presented to the Board of Health for information purposes.

Dr. Zimbalatti provided a verbal update on the report.

She described the increasing number of cases of measles being reported in Ontario and across the country, and provided some details on why this is concerning. Dr. Zimbalatti highlighted the effectiveness of the measles vaccine, and the activities the Health Unit has been undertaking to encourage increased uptake of this vaccine. The Health Unit is also conducting preparedness activities internally to ensure readiness to respond to a local measles case or outbreak.

A question was received from a BOH member regarding high-risk food premises, and whether the proportion of food premises being rated as high-risk was a concern. Dr. Zimbalatti explained while high-risk food premises do generate more work for public health inspectors, the risk rating of a food premise takes into account many factors including the vulnerability of the clients and the type of food served, not just the inspection history of the location. There isn't an easy way to compare the proportion of high-risk food premises in different jurisdictions because this number is constantly in flux, for example with seasonal changes in operations.

Comments and questions were taken and answered.

8.0 BOARD COMMITTEE REPORT

There were no Committee Reports to bring forward.

9.0 CORRESPONDENCE

Board of Health correspondence listed for the March 6, 2024 meeting is made available for review by Board members in the Board of Health online portal.

10.0 NEW BUSINESS

10.1 Corporate Sponsorships and Donations 2023 – Report to the Board

A report on corporate sponsorships and/or donations in 2023, if any, was provided for information purposes.

10.2 Requests for Proposal 2023 – Report to the Board

A report on requests for proposals disseminated in 2023, if any, was provided for information purposes.

10.3 Memo – Governance Documentation changes

A memo was sent to Board of Health members highlighting the Proposed Changes to Bylaws, Updated Governance Manual, and New Code of Conduct Document.

The final documents will be presented at the Board of Health meeting in April.

10.4 Meeting Schedule 2024 – Revised

Board of Health Resolution ##BOH/2024/03/04 *Wolfe/Restoule

Whereas, that in accordance with Board of Health Bylaw Section II, #18, the Board of Health approved the regular meeting schedule for the year 2024, at the January 24, 2024, Board meeting, and subsequently revised at the same Board of Health meeting; and

Whereas, revisions to the previously approved Board of Health meeting scheduled were required as follows:

DATE	MEETING	TIME
January 24 <i>*This date is carried over from the 2023 approved schedule: for information only</i>	<i>Board of Health Meeting</i>	<i>5 – 7 p.m.</i>
February 28	Finance and Property Committee Board of Health	5 – 7 p.m.
March 6	Finance and Property Committee Board of Health	5 – 7 p.m.
April 24	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
June 26	Finance and Property Committee Board of Health	5 – 7 p.m.
September 25	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
November 27	Board of Health	5 – 7 p.m.
December 4	Finance and Property Committee	5 – 7 p.m.

DATE	MEETING	TIME
	Board of Health	
January 22, 2025	Finance and Property Committee Board of Health	5 – 7 p.m.

Now Therefore Be It Resolved, that in accordance with Section 18 of the Board of Health Bylaws that the Board of Health for the North Bay Parry Sound District Health Unit approve revisions to the 2024 Board of Health meeting schedule, as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	X		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		

“Carried”

11.0 IN CAMERA

11.1 A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.

Board of Health Resolution #BOH/2024/01/05 *Still/McGarvey

Be It Resolved, that the Board of Health move in camera at 5.55 p.m. to discuss item #15.1. A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	X		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		

“Carried”

At the close of the in camera session, the following motion was read:

Board of Health Resolution #BOH/2024/03/06 *Stickland/McGarvey

Be It Resolved, that the Board of Health rise and report at 7.17 p.m.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	X		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		

“Carried”

12.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 7.18 p.m.

Original signed by Rick Champagne

2024/04/17

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original signed by Nelly Bothelo

2024/04/17

Nelly Bothelo, Recorder

Date (yyyy/mm/dd)