

**District of Parry Sound West
(Belvedere Heights)
Notice of Meeting
Board of Management
Wednesday, September 27, 2023 – 9:00 a.m.
Via Zoom**

AGENDA

Board of Management (voting): Joe Beleskey (representing the Town of Parry Sound)
Paul Borneman, Vice Chair (representing the Town of Parry Sound) – Acting Chair
Don Carmichael, Secretary/Treasurer (Order in Council Appointment)
Cheryl Ward (Order in Council Appointment)
Pamela Wing (representing McDougall, The Archipelago, Carling Townships)
Debbie Zulak (representing Whitestone, McKellar, McMurrich/Montieth Townships)

Quorum – for a meeting of the Board shall be a simple majority of the Directors. By-law 8.9

Guests (non-voting): Gail Finnson

Advisory Member (non-voting): Lynne Gregory

Staff Attending (non-voting): Kami Johnson, Administrator
Betty-Jo Peltomaki
John Vanderhorst

Specially Invited (non-voting): Jim Hanna, West Parry Sound Health Centre
Nicole Murphy, West Parry Sound Health Centre
Donald Sanderson, West Parry Sound Health Centre
Heidi Stephenson, West Parry Sound Health Centre

As a result of the COVID 19 pandemic and Provincial requirements for physical distancing, this Committee/Board meeting will be held electronically in accordance with section 238 of the Municipal Act 2001.

- 1.0 Call to Order
- 2.0 Confirmation of Quorum
- 3.0 Declaration of Conflicts of Interest
- 4.0 Confirmation of Board Member representing Seguin Township
- 5.0 Approval of Agenda:

MOTION:

That the Board of Management accepts the agenda, as presented. *(attached pages #1-4)*

5.0 Voice of the Resident – B.J. Peltmaki

6.0 Approval of Minutes:

MOTION:

That the minutes of the Belvedere Heights Board of Management meetings held June 28, 2023 & August 28, 2023, be approved. (*attached pages #5-10*)

7.0 Matters Arising:

a. AdvantAge Ontario Membership

8.0 New Business:

a. Investing in Canada’s Infrastructure Grant

b. Annual Information Meeting

Article 14.0 – Annual Information Meeting

14.1 The annual information meeting of the Corporation shall be held at the head office of the Corporation. The meeting shall be held on such date and time as determined by the Board between the first day of April and the first day of October. For the purposes of this meeting, members of the Corporation include the Directors of the Corporation and the councillors of the supporting municipalities defined in Article 2.

At every annual meeting, in addition to any other business that may be transacted, the report of the directors, officers, CEO, the financial statement and the report of the auditors shall be presented and auditors confirmed for the ensuing year.

Forty-five (45) days written notice shall be given to each municipality of any annual information meeting of the Corporation. No error or omission in giving notice of any annual information meeting of the Corporation shall invalidate such meeting or make void any proceedings taken thereat. For purpose of sending notice to any municipality, director or officer for any meeting or otherwise, the address of the Director or officer shall be his or her last address recorded on the books of the Corporation. Notice of such meeting inviting the public shall be provided on the Corporation’s website, and other public communications as may be decided by the Board.

c. Interim Chair and Interim Vice Chair

Article 4.0 – Election of Officers and Terms of Office

4.1 The Board shall, at its first meeting in each year, appoint one of its Directors as Chair and another Director as Vice-Chair.

4.5 Where the office of the Chair or Vice-Chair becomes vacant before the term of that office has expired, the Board shall appoint another Director to that office for the unexpired portion of that term.

d. Belvedere Heights Website

9.0 Committee Reports:

Finance

9.1 Finance Committee – September 26, 2023 - D. Carmichael (will be circulated via email on September 26th)

MOTION:

That the minutes of the Finance Committee meeting held September 26, 2023, be received.

Governance and Partnerships

9.2 Governance and Partnerships Committee – September 13, 2023 (attached pages #11,12) – C. Ward

MOTION:

That the minutes of the Governance and Partnerships meeting held September 13, 2023, be received.

Long Term Care Ad-hoc Advisory Committee

9.3 No meeting held

10.0 Standing Items:

10.1 Fixing Long-Term Care Act, 2021- K. Johnson - Deferred

11.0 Other Reports:

11.1 Board Chair Report – P. Borneman (*verbal*)

11.2 Administrator’s Report – K. Johnson (*verbal*)

12.0 Pending:

13.0 Correspondence: Letter from A. Coles re resignation (attached page #13)

14.0 In-Camera

- a. Long Term Care Expansion Update
- b. 160 Bed Application Education (attached page #14,15)

15.0 Adjournment:

MOTION:

That there being no further business to conduct, the meeting terminated at _____ a.m.

Next meeting - Wednesday, October 25, 2023