



# Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

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## APPLICATION FOR ENTRANCE TO PRIVATE LANDS IN ACCORDANCE WITH BY-LAW No. 2008-27(AND AMENDMENT BY-LAW No. 2009-13)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Property Location: Lot \_\_\_\_\_, Con \_\_\_\_\_, Sublot \_\_\_\_\_, Plan \_\_\_\_\_

Land Use: Commercial \_\_\_\_\_, Residential \_\_\_\_\_, Vacant \_\_\_\_\_, Civic Address \_\_\_\_\_

**A sketch of the lot showing all buildings and location and dimensions of proposed entrance must be attached.**

Applicant must clearly mark the location of the proposed entrance **at the site.**

**Do not** install any entrance without contacting the Public Works Superintendent for an inspection of the proposed location. Installation of all entrances **must be inspected and approved** by the Public Works Superintendent upon completion.

In the event that the Public Works Superintendent is of the opinion that proper drainage of a Township road may be interfered with, then such entrance may not be constructed unless a culvert having a minimum diameter of 400 mm and a minimum length of 7 metres is installed with a 150 mm cover of gravel, crushed stone or crushed rock placed over the culvert in such a manner **so as not to raise the elevation of the entrance above the publicly travelled portion of the roadway. Culvert sizing shall be at the discretion of the Public Works Superintendent.**

Regardless of whether or not a culvert is required in the construction of the driveway entrance, **all driveway entrances shall be a minimum width of 8 metres where the entrance adjoins the shoulder of the travelled roadway. Entrances shall have a minimum 2% crossfall from the centerline of the entrance and shall be constructed to the satisfaction of the Township Public Works Superintendent.**

The property owner is responsible for all costs associated with an entrance to private lands.

By-law No. 2008-27 as amended may be viewed at the Township Office.

Signature of Owner: \_\_\_\_\_

### **THE FOLLOWING TO BE COMPLETED BY THE TOWNSHIP PUBLIC WORKS SUPERINTENDENT**

Culvert Required: Yes (size): \_\_\_\_\_ No: \_\_\_\_\_

Size Approved: \_\_\_\_\_

Installation Approved: \_\_\_\_\_

\_\_\_\_\_ **Public Works Superintendent** \_\_\_\_\_ **Date**

\$50.00 application fee received \_\_\_\_\_ \$750.00 Damage Deposit received: \_\_\_\_\_

Damage Deposit Returned and amount returned: \_\_\_\_\_

### **APPLICATION FOR ENTRANCE TO PRIVATE LANDS**

## **FEES AND DEPOSITS**

- 1) An application fee of \$50.00 is payable upon submission of an entrance permit application.
- 2)
  - a) A Road Damage Deposit fee of \$750.00 is payable upon submission of an entrance permit application to cover the costs of repairing any damage to a municipal highway caused by the installation of an entrance. The deposit shall be processed immediately by the Municipality and held without interest.
  - b) Prior to the refund of any portion of the deposit, an inspection shall be completed by the Public Works Superintendent or his designate certifying that this condition of the municipal highway and entrance is satisfactory or recommending that certain work be carried out at the expense of the applicant.
  - c) The Municipality shall be the sole judge of damages and for determining the cost of repairs to be charged against the deposit.
  - d) In the event the amount of the deposit fails to cover the amount of the damages, the person who paid the initial deposit shall be issued an invoice for the balance of the costs.

Updated July 2, 2020