

CORPORATION OF THE TOWNSHIP OF MCKELLAR

August 20, 2024 – 6:30 p.m.

AGENDA

Topic: Regular Meeting of Council

Time: August 20, 2024 6:30 P.M.

[Closed Session beginning at 5:30 p.m.]

Join Zoom Meeting

<https://us06web.zoom.us/j/89440390184>

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24-466 1st Resolution
2024-66 1st By-law

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 4. ADOPTION OF AGENDA**
- 5. CLOSED SESSION**
 - 5.1 Minutes of Closed Session – August 6, 2024
 - 5.2 Personal Matters about an identifiable individual; pursuant to Ontario Municipal Act Section 239(2)(b) – Staffing
 - 5.3 Litigation or potential litigation; pursuant to Ontario Municipal Act Section 239(2)(e) – Settlement Update
 - 5.4 Labour relations or employee negotiations; pursuant to Ontario Municipal Act, Section 239(2)(d) – Hiring/Recruitment
 - 5.5 Acquisition or Disposition of Land; pursuant to Ontario Municipal Act, Section 239(2)(c) – Proposed Acquisition (2)
- 6. CALL TO ORDER**
- 7. RESPECT AND ACKNOWLEDGMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

8. **ROLL CALL - REGULAR SESSION 6:30pm (Public can join via Zoom)**
9. **DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
10. **PUBLIC MEETING**
 - 10.1 Kokko Rezoning Application Public Meeting
11. **DELEGATIONS AND PRESENTATIONS**
12. **COMMITTEE OF THE WHOLE**
13. **MOTION TO REVIEW A PREVIOUS MOTION**
14. **ADOPTION OF MINUTES OF PREVIOUS MEETING(S)**
 - 14.1 August 6, 2024 Regular Meeting
15. **PLANNING MATTERS**
 - 15.1 Report from J.L. Richards re. Consent Application B20/2024 Greenwood
 - 15.2 Municipal Consent for Crown Land Purchase
16. **COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL**
 - 16.1 July 11 ,2024 Draft Minutes of the Lake Stewardship & Environmental Committee
17. **STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL**
 - 17.1 Accounts Payable Preliminary Cheque Run Report for July 2024
18. **MAYOR'S REPORT**
19. **CORRESPONDENCE FOR CONSIDERATION**
 - 19.1 AMO & Ontario Medical Association Joint Health Resolution Campaign
20. **MOTION AND NOTICE OF MOTION**
 - 20.1 Amend Resolution No. 24-458, Winter Maintenance for 2024-25 Season
 - 20.2 Good Roads, Low Volume Road Maintenance Workshop (Barrie, ON)
 - 20.3 Building Department Furniture and Office Supplies
21. **BY-LAWS**
 - 21.1 By-law No. 2024-64 Being a By-law to Designate and Assume Roads in the Craigmore Subdivision as Highways, Third Reading
 - 21.2 By-law No. 2024-66 Being a By-law to Amend By-law No. 95-12, with Respect to Lands Legally Described as Lots 80 and 81 on Registered Plan 247 in the Township of McKellar, District of Parry Sound (171 Centre Road)

22. UNFINISHED BUSINESS

22.1 Unfinished Business as of August 20, 2024

23. NEW BUSINESS

24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS

25. CONSENT AGENDA – CORRESPONDENCE

25.1 AMO Watchfile – August 1, 2024 & August 8, 2024

25.2 The Labour Market Group

(i) June 2024 Jobs Report

(ii) July 2024 Monthly Publication

26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

27. CONFIRMING BY-LAW

27.1 By-law 2024-67 - Confirming the Proceedings of Council

28. ADJOURNMENT

Instructions for Joining the Council Meeting

1. Please try to sign in between 6:20 p.m. to 6:30 p.m. if possible; you are still welcome to sign in after 6:30 p.m. if necessary.
2. Please wait to be let in the 'meeting room'; this won't take long.
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
4. When you sign in, **please sign in with your full name** (first and last), not a company name.
5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.

MEMO

Page 1 of 13

Date: August 15, 2024

To: Karlee Britton, Acting Clerk/Administrator, Corporation of the Township of McKellar

From: Tara Michauville, Planner

CC: Alison Bucking, Planner

Subject: Application for Zoning By-law Amendment (KOKKO) – Lot 80 and 81 of Registered Plan 247, known locally as 171 Centre Road, McKellar ON

JLR No.: 31960-000

PROPERTY DESCRIPTION

The subject property is legally described as Lot 80 and 81 of Plan 247 known locally as 171 Centre Road, McKellar ON.

The subject lands are located at the southwest corner of Centre Road and Middle River Drive intersection. The subject lands are two lots provisionally approved by the Parry Sound Area Planning Board (Consent Application B25/2022) which resulted from the reconfiguration of two existing waterfront lots into one waterfront residential (Lot 1) which had an area of ± 0.35 hectares and frontage on Centre Road of ± 63.7 metres and one rural lot (Lot 2) which has an area of ± 0.34 hectares and frontage of ± 59 metres on Centre Road and ± 59 metres on Middle River Drive.

APPLICATION

The applicant has requested a Zoning By-law Amendment to rezone the subject properties from Waterfront Residential 2 (WF2) to:

- Special Provision Zone (SP 16.78) for Lot 1 to recognize a reduced minimum lot area of 0.3 hectares where 1.0 hectares is the minimum lot area and a reduced lot frontage of 63 metres where 90 metres is the required minimum; and
- Special Provision Zone (SP 16.79) for Lot 2 to recognize a reduced minimum lot area of 0.3 hectares where 0.4 hectares is the minimum lot area and a reduced lot frontage of 59 metres where 60 m is the required minimum.

The Zoning By-law Amendment is required as a condition of Consent Application B25/2022.

RECOMMENDATION

The application is consistent with the Provincial Policy Statement and conforms to the Township's Official Plan. As such, the application is recommended for approval subject to the requirement for Site Plan Control.

BACKGROUND

Pursuant to Section 34 of the Planning Act, a Zoning By-law Amendment is being sought to re-zone the subject lands from Waterfront Residential 2 (WF2) zone to Special Provision 16.78 (SP 16.78) and Special Provision 16.79 (SP 16.79) Zone to fulfill a condition of approval of Consent Application B25/2022.

As stated previously, the subject lands are two lots provisionally approved by the Parry Sound Area Planning Board (Consent Application B25/2022) which resulted from the reconfiguration of two existing waterfront lots into one waterfront residential (Lot 1) and one rural lot (Lot 2). A Deeming By-law (2024-63) was passed on August 6, 2024 to remove the subject properties from a registered Plan of Subdivision as a requirement for this application.

The properties are located on the southwest corner of Centre Road and Middle River Drive, both municipally maintained roads. Lot 1 has an area of ± 0.35 hectares with frontage of ± 63.7 metres on Centre Road and shoreline of ± 27.8 metres on Middle River, while Lot 2 has an area of ± 0.34 hectares with frontage of ± 59 metres on Centre Road and ± 59 metres on Middle River Drive (see Figure 1 and 2).

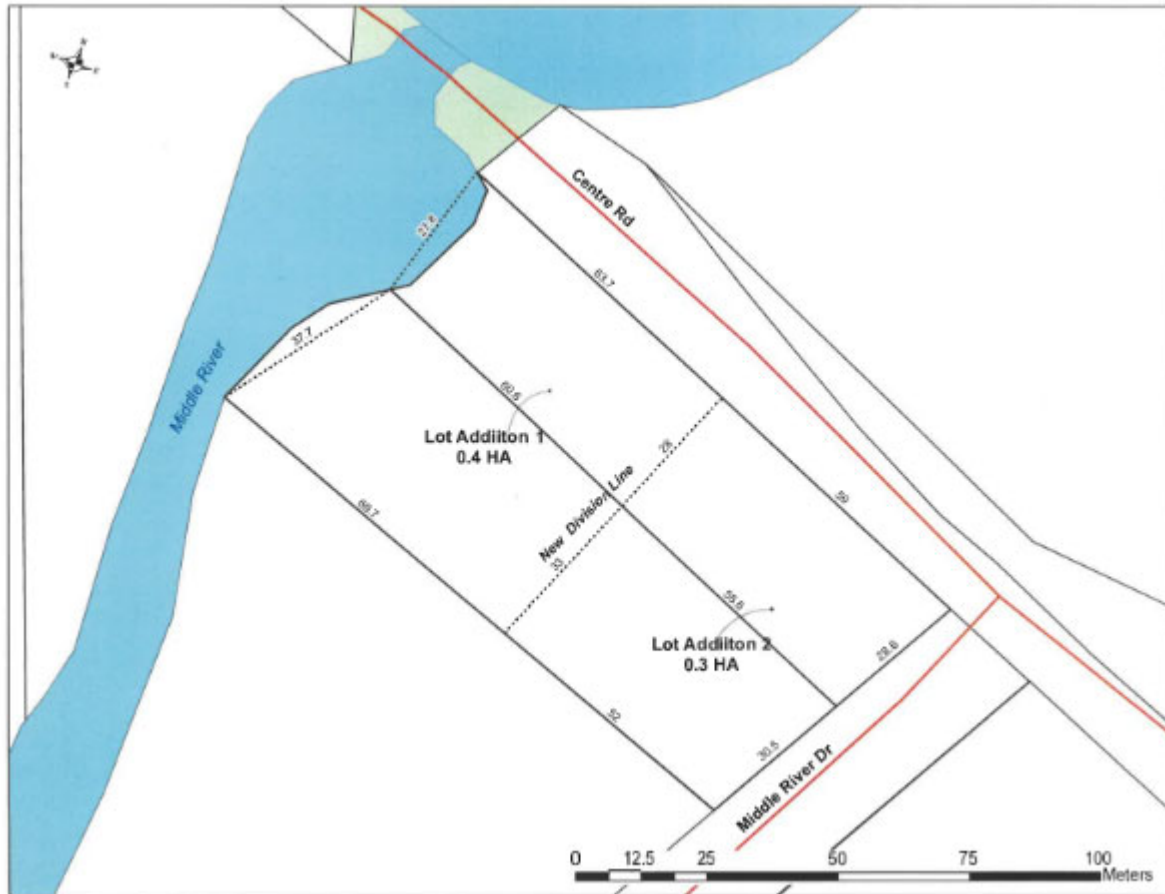
Lot 1 contains a cabin and a privy that encroach on the southern lot line. The Applicant has advised that these buildings will be removed prior to sale. However, this is an issue that is required to be addressed prior to issuance of a building permit. The legality of the location of the structures is a legal matter that requires Site Plan Control to ensure that they are removed in advance of any building permit issuance.

Lot 2 is currently vacant. The purpose of the lot additions was to create one waterfront lot and one inland lot through the reconfiguration of two existing waterfront lots.

Figure 1 – Aerial Photo



Figure 2: Lot Addition Sketch



Please note that while the lot addition sketch refers to an area of 0.4 hectares for Lot 1, upon review of the survey, the lot area of Lot 1 is ± 0.35 hectares. The exact dimensions of the properties are provided on Attachment 1.

The subject lands are designated Waterfront in the Township's Official Plan and are located within Deer Wintering habitat (Stratum 2) and adjacent to Type 1 Fish Habitat in the Middle River. The properties are currently zoned Waterfront Development 2 (WF2) in the Township's Zoning By-law No. 95-12. Surrounding land uses include existing residential lots located to the south and east on Middle River Drive, Centre Road and a large partially cleared, partially forested residential lot to the north, and Middle River and a large mostly forested residential lot to the west.

In support of the application, a survey (Attachment 1) and sketch (Attachment 2) were provided, the latter illustrated the development envelope of the waterfront property, which is setback 30 metres from the shoreline and Type 1 Fish Habitat.

ANALYSIS

Provincial Policy Statement (PPS), 2020

The Provincial Policy Statement (PPS) is issued under Section 3 of the Planning Act and is intended to provide policy direction on matters of provincial interest related to land use planning and development. The PPS provides for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. The Planning Act requires that municipal decisions in respect to the exercise of any authority that affects a planning matter “shall be consistent” with the PPS.

On rural lands located in municipalities, Section 1.1.5 of the PPS permits residential development, including lot creation, that is locally appropriate, as well as other rural land uses. The PPS further details that development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted. Development on rural lands in municipalities shall be appropriate to the infrastructure which is planned and available and avoid the need for the unjustified and/or uneconomical expansion of this infrastructure. The proposed rezoning of the two re-configured lots is locally appropriate and permitted on rural lands.

Section 1.6.6.6 of the PPS speaks to individual on-site sewage services and on-site water services, and states that they may be used provided the site conditions are suitable for the long-term provision of services with no negative impacts. An application was submitted to the North Bay-Mattawa Conservation Authority (NBMCA) who confirmed that both lots are able to accommodate a potential building envelope that would support a residence, well and septic system. They have identified that additional measures may be required for lot 1 as the 30 metre setback may constrict the location of a sewage disposal system. Therefore, the proposal is consistent with Section 1.6.6.6 of the PPS.

Section 2.1 of the PPS speaks to Natural Heritage and states that development shall not be permitted in significant wildlife habitat or adjacent lands unless it has been demonstrated that there will be no negative impacts on the natural features or the ecological function. Deer Wintering habitat (Stratum 2) is identified on the subject lands and Fish Habitat is located adjacent to the subject lands as per Schedule A of the Township of McKellar Official Plan. The proposed rezoning would recognize two provisionally approved lots Parry Sound Area Planning Board (Consent Application B25/2022) which reconfigured two existing waterfront lots through lot additions to create one lot with waterfront access (Lot 1) and one lot without (Lot 2). However, as illustrated on Attachment 2, it appears there is no vegetation on Lot 2 and Lot 1 contains existing buildings. Therefore, there is no net increase in development potential on these lands and it appears there is no habitat potential on Lot 2 as it would no conifer vegetation appears to exist. Both lots are recommended to be subject to Site Plan Control, which is tool that can be used to maintain conifer vegetation and shelter on Lot 1. As shown on Attachment 2, the development envelope will be setback 30 metres from the Fish Habitat in accordance with the requirements of the Township of McKellar Official Plan to ensure development does not occur within adjacent lands without the necessary studies. Therefore, it is our opinion that the proposal will not negatively impact the natural features and areas on and adjacent to the site.

Based on our review, the application is consistent with the relevant policies of the 2020 PPS.

Official Plan of the Township of McKellar (2018)

The subject lands are designated Waterfront on Schedule A (Land Use Plan) of the Township's Official Plan and are located within Deer Wintering habitat (Stratum 2) and adjacent to Type 1 Fish Habitat in the Middle River. Permitted uses in the Waterfront designation include single detached residential dwellings, home occupations, agricultural and farming uses, institutional uses and existing uses as-of-right, with significance placed upon the preservation of the natural character of the shoreline. As Lot 2 is

considered beyond the functional limits of the waterfront, it may be considered Rural in accordance with policy 7.02.2 and will be reviewed under the Rural land use policies of this plan.

Section 7.11.3.3.2.1 states that within the Waterfront designation, all principal buildings shall be setback 30 m from Type 1 Fish Habitat, unless a study demonstrates an alternate setback is appropriate. As illustrated on Attachment 2, the building envelope for Lot 1 will be setback 30 metres from the Type 1 Fish Habitat and this setback requirement is outlined in the draft Zoning By-law Amendment (Attachment 3).

Properties located within Deer Wintering habitat (Stratum 2) are subject to the policies of Section 7.12.3.4 which states:

Development of fewer than three new residential lots, excluding the retained, may be permitted in or adjacent to significant deer habitat without a site evaluation report addressing deer wintering habitat if the proposed severed and retained lots have a minimum of 90 metre frontage and 90 metre depth, and any coniferous shelter and browse habitat along the shoreline is protected.

Alternate lot sizes may be appropriate if an evaluation prepared by a qualified specialist has indicated that deer wintering habitat does not exist.

The proposed Zoning By-Law Amendment would not increase development potential on the lands as it would recognize two provisionally approved lots which are the result of lot additions which reconfigured two existing lots. There are no new residential lots proposed and the existing lots were undersized and did not satisfy the size requirements of section 7.12.3.4. Further as illustrated on Attachment 2, it would appear there is no vegetation or potential habitat on Lot 2, and Lot 1 contains existing development. Both lots will be subject to site plan control, which will be used to ensure that the proposed development maintains conifer vegetation and shelter on Lot 1, to ensure future development will have no negative impacts. Therefore, the proposal will not increase the net development potential and through a future site plan application will implement mitigation measures to ensure that conifer vegetation and shelter is protected to ensure the proposal will not negatively impact Deer Wintering habitat.

It is noted that there is an unevaluated wetland on the north side of Centre Road. This is not considered a significant wetland and additional mitigation measures are not required as per the Official Plan.

The waterfront lot (Lot 1) is subject to the policies of Section 7.11 and Section 8.15 of the Official Plan which relate to water quality and the Middle River. Section 7.11.3 states that before approving any new development/redevelopment adjacent to a lake/river in the Waterfront designation, Council must be assured that the proposal will not exceed the capacity of the lake/river to accommodate new development. When evaluating proposals, Council will consider lake trophic state, surface capacity for boating and shoreline development capacity as factors which limit lake capacity. As the proposal will not result in the creation of 3 or more new residential lots, it does not trigger policies for the surface capacity for recreational boating or shoreland development capacity factors.

Section 7.11.3.1.2 speaks to lake trophic state and states:

In general, lakes and rivers in the Township are shallow, warm water systems with agricultural uses and wetlands dominating much of their watersheds. Many are part of interconnected lake/river waterways and have higher annual flushing rates than typical Precambrian Shield coldwater lake trout lakes. They are characterized by species of fish such as northern pike, large and small mouth bass, yellow pickerel, and an abundant supply of pan fish. As a consequence, they are moderately productive (i.e.,

mesotrophic) in terms of nutrient content (i.e., lake trophic state), and are highly coloured owing to inputs of decomposing aquatic vegetation. Such systems are typically resilient to small changes in land use, meaning their trophic state condition would not be appreciably altered with new lot creation, particularly if undertaken using the mitigation measures described in this Plan.

As the provisional consent approval was granted for a lot line adjustment, it will not be subject to policy 7.11.3.1.3 which requires a water quality assessment where three or more new residential lots are proposed. As per Section 8.15, the Middle River is eutrophic and has a high density of existing development on the eastern shoreline. Section 8.15.5 states that no future lot creation will be supported along this eastern stretch of shoreline. The provisional consent approval was granted to adjust the lot line boundary between two existing waterfront lots into one waterfront and one inland development (Rural) lot, which will decrease the number of lots along the Middle River. Historically, lots along the eastern shoreline have had frontages of 30 metres. The proposed application will be increasing the shoreline frontage from approximately 30.6 metres and 32.8 metres respectively to approximately 63.4 m of shoreline frontage and reduces the number of dwellings with direct access to the Middle River.

Therefore, the proposed development is not anticipated to impact water quality and a number of mitigation measures will be applied to limit or avoid the migration of phosphorus into adjoining waterbodies. As outlined in Section 7.11.3.1.5 mitigation measures may include increased setbacks for septic systems, the use of septic systems which bind phosphorus and preserving natural vegetative areas immediately adjacent to the shoreline. As outlined in the draft Zoning By-law Amendment, both properties will be subject site plan control where these mitigation measures can be secured through the Site Plan Approval process.

Section 7.21 speaks to studies which may be required to support a Planning Act application including a site evaluation report. As per Section 7.21.2, a site evaluation report is typically required to demonstrate to Council that the site is suitable for the creation of new residential lots. No new residential lots have been created, rather two existing lots have been reconfigured and the proposal has been evaluated to ensure natural areas and features are protected and that the lots are suitable to accommodate a dwelling, well and sewage system. As illustrated in the draft Zoning By-law Amendment, it is recommended that both lots be subject to site plan control to evaluate access, ensure the maintenance of shoreline vegetation, implement phosphorus mitigation measures, determine the appropriate location for access, ensure that the septic systems, wells and dwellings are appropriately located.

Section 6.0 addresses Rural Development within the Township and permits low density residential as one of the uses. Maintaining the rural character of the Township is important and the objectives include respect for the environment, appropriate development with respect to existing rural character, protection of sensitive areas (including wildlife habitat, forests, wetlands, and agricultural lands), and accommodating the demand for residential development. The proposed development conforms to these policies as it accommodates demand for residential development that is appropriate for the area. Rural development will be supported where there are existing roads (Section 6.7.5.b), where private septic systems can be accommodated (Section 6.12.2), and where water supply from surface water or individual wells are the responsibility of the property owner (Section 6.15). Lot 2 is located along two existing roads and conformity with Section 6.12 and 6.15 is discussed in the following paragraph.

All development within the Township is required to accommodate private septic systems for wastewater and domestic water comes from surface waters or wells. Section 6.12.2 states that the land division authority must be satisfied that proposed development is able to support a private septic system and meet current provincial requirements and setbacks. Waterfront development must also adhere to increased setbacks for sewage systems (Section 7.11.3.1.5.1) and adhere to best management

practices for the maintenance and design of systems. An application was submitted to the NBMCA who confirmed that both lots are able to accommodate a potential building envelope that would support a residence, well and septic system. Additional measures may be required for Lot 1 as the 30 metre Type 1 Fish Habitat setback may restrict the location of a sewage disposal system which will be evaluated through the Site Plan Approval process. A Building Permit will be required for any future development of the vacant parcel which will be evaluated in accordance with the requirements of the Ontario Building Code. Staff are satisfied that the appropriate measures to satisfy the future design of a new dwelling unit will be appropriately reviewed through the permit process. The future landowner should be advised that a tertiary system for septic services may be required in this location.

Therefore, the application conforms to the Official Plan and additional conformity measures are recommended to be secured through site plan control for both lots.

Zoning By-law 95-12 for the Township of McKellar

The subject lands are currently zoned 'Waterfront Residential (WF2)' per the Township of McKellar's Zoning By-law (#95-12). Permitted uses in this zone are limited to a single detached dwelling (including a home occupation), a mobile home, and one storage building. The Zoning By-law Amendment proposes to rezone Lot 1 from Waterfront Residential 2 (WF2) Zone to Special Provision Zone (SP 16.78) to permit a reduced lot area of 0.3 hectares, lot frontage of 63 metres and a minimum setback of 30 metres from the highwater mark, subject to all other requirements of WF2 Zone and Lot 2 from Waterfront Residential 2 (WF2) to Special Provision Zone (SP 16.79) to permit a reduced lot area of 0.3 hectares and lot frontage of 59 metres subject to all other requirements of the Inland Development 1 (RU) Zone. As previously noted, both Special Provision Zones will contain the requirements for site plan control to apply to the properties. Lot 1 will reference the requirement for site plan control to address the removal of the encroachment structures or their relocation in accordance with the requirements of the SP 16.78 zone.

The zone requirements for both the WF2 and RU zone are shown on the table below for each lot respectively:

Provisions	Lot 1		Lot 2	
	Required	Proposed	Required	Proposed
	WF2	SP 16.78	RU	SP 16.79
Minimum frontage	90 m	63 m	60 m	59 m
Minimum lot area	1 ha	0.3 ha	0.4 ha	0.3 ha
Minimum lot depth	60 m	61 m	45 m	59 m
Maximum lot coverage	15%	15%	15%	15%
Minimum front yard setback	10 m	10 m	7.5 m	7.5 m
Minimum interior side yard setback	N/A	N/A	5 m	5 m
Minimum exterior side yard setback	7.5 m	7.5 m	7.5 m	7.5 m
Minimum rear yard setback	7.5 m	7.5 m	7.5 m	7.5 m
Minimum setback to high water mark (EP Type 1 Fish habitat)	N/A	30 m	N/A	N/A

Provisionally approved Lot 1 is to be zoned Special Provision Zone (SP 16.78) to allow for a reduced frontage of approximately 63.7 metres where 90 metres is required and a reduced lot area of approximately 0.3 hectares where 1 hectare is required in the WF2 Zone. Future development on Lot 2 will be required to comply with all other provisions of WF2 and will include a 30 metre setback from the high water mark to ensure that development does not occur on lands adjacent to Type 1 Fish Habitat. Proposed Lot 2 is to be rezoned Special Provision Zone (SP 16.79) to allow for a reduced lot frontage of approximately 59.1 metres where 60 metres is required, and a reduced lot area of approximately 0.3 hectares where 0.4 hectares is required in the RU zone. Future development on Lot 2 will be required comply with all other provisions of the RU Zone.

It should be noted that the total lot area, frontage and depth of the combined original lots will not change from the total lot area, frontage and depth of the proposed combined lots as the application is a reconfiguration of the lot lines. The original lots were undersized (± 0.35 hectares and ± 0.33 hectares) and each had a lot frontage of approximately 30.5 metres. The proposed application will result in an increased lot frontage for both properties and provides more frontage for the shoreline lot. It should be noted that the properties to the south also have lot frontage and areas which do not meet the requirements of the Zoning By-law and there is variety of different lot patterns. Further, the proposed Zoning By-law Amendment will ensure that development does not occur in adjacent lands to Type 1 Fish Habitat.

Based on our review, it is our opinion that the proposed amendment maintains the general intent and purpose of the Zoning By-law. The Draft Zoning By-law Amendment is included as Attachment 3.

Agency Comments

One condition of consent application B25/2022, was verification that the two lots can accommodate an entrance compliant with Municipal Standards. Public Works confirmed that both lots have an entrance.

NBMCA in their comments dated August 9, 2024, confirmed that both lots can accommodate a sewage system and that they have no objections.

Public Comments

Comments were received by Ted Davidson and are included as Attachment 4. In summary, Mr. Davidson raised concerns regarding the need for a deeming by-law, the lack of a site evaluation report, suitability of the lots for septic systems, existing encroaching buildings and suitability of both properties for an entrance in compliance with municipal standards. Mr. Davidson's comments have been addressed through the report.

CONCLUSION

This report provides an overview of the Zoning By-law Amendment to recognize a reduce lot area and lot frontage for two reconfigured lots, provisionally approved through Consent Application B25/2022. It is our opinion that the proposed Zoning By-law Amendment is consistent with the 2020 Provincial Policy Statement, conforms to the Township of McKellar's Official Plan, and maintains the general intent and purpose of the Township of McKellar's Zoning By-law.

We acknowledge that two existing accessory structures are presently encroaching to the adjacent lands. To resolve this issue, as previously noted, site plan control will be in effect on the developed parcel to ensure the structures are removed or relocated in accordance with the requirements of the zoning by-law.

Therefore, it is our recommendation that the application be approved.

Should you have any questions regarding the above, or if additional information is required, please contact the undersigned.

J.L. RICHARDS & ASSOCIATES LIMITED

Prepared by:



Tara Michauville, MSc Planning
Planner

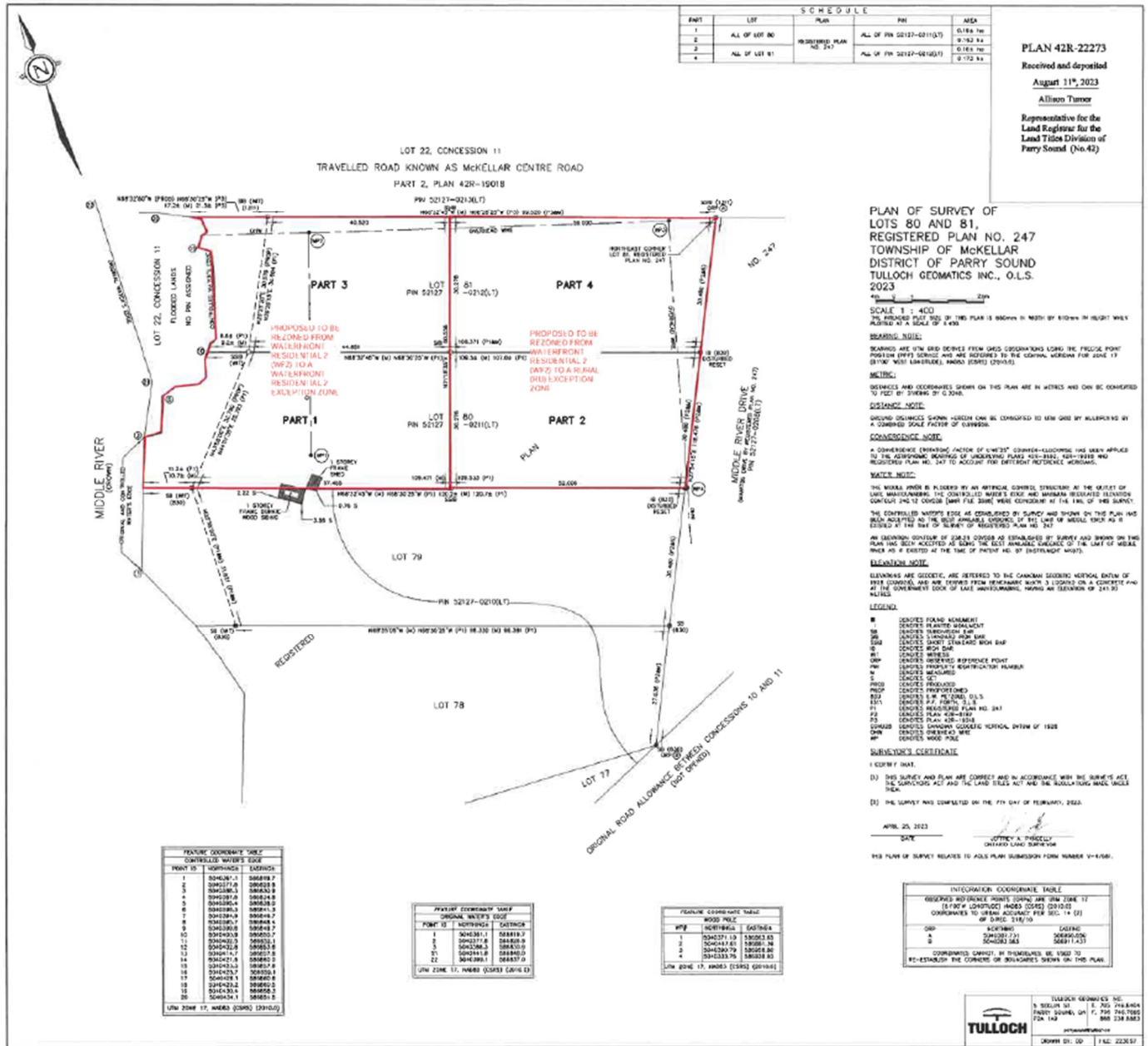
Reviewed by:



Alison Bucking, RPP, MCIP
Planner

TM:ab

Attachment 1 – Property Survey



Attachment 2 – Property Sketch



- Red Lines** New Property Lines, after consent
- Yellow Lines** 30 meter buffer from fish habitat
- Green Lines** Setbacks
- Purple Lines** Building Envelope

No proposed driveways, septic systems or wells on either lot.

Attachment 3 – Draft Zoning By-law Amendment

CORPORATION OF THE TOWNSHIP OF MCKELLAR

BY-LAW NO. 2024-____

Being a By-law to amend By-law No. 95-12, with respect to lands legally described as Lot 80 and 81 of Registered Plan 247 (171 Centre Road)

WHEREAS By-law No. 95-12 regulates the use of land and the use and erection of buildings and structures within the Township of McKellar;

AND WHEREAS the Council of the Corporation of the Township of McKellar deems it advisable to amend By-law No. 95-12 as hereinafter set forth;

AND WHEREAS authority to pass such a by-law is provided by Section 34 of the *Planning Act, R.S.O. 1990, Chapter P.13* and amendments thereto;

NOW THEREFORE the Council of the Corporation of the Township of McKellar enacts as follows:

1. That Zoning By-law No. 95-12 is amended as follows:
 - 1.1 Schedule 'A' (Sheet 1) to Zoning By-law 95-12, is hereby further amended, by rezoning lot 1 from Consent Application B25/2022 located at Lot 80 and Lot 81 of Registered Plan 247 from the Waterfront Residential 2 (WF2) Zone to the Special Provision 16.78 (SP 16.78) Zone as shown on Schedule 'A' attached hereto and forming a part of this By-law.
 - 1.2 Schedule 'A' (Sheet 1) to Zoning By-law 95-12, is hereby further amended, by rezoning the lot 2 from Consent Application B25/2022 located at Lot 80 and Lot 81 of Registered Plan 247 from the Waterfront Residential 2 (WF2) Zone to the Special Provision 16.79 (SP 16.79) Zone as shown on Schedule 'A' attached hereto and forming a part of this By-law
 - 1.3 Section 16 (Special Provisions) is further amended, by adding the following paragraph at the end of the section (16.78):

"Notwithstanding the requirements of this By-law, on lands located at Lot 80 and Lot 81 of Registered Plan 247 (Lot 1), municipally addressed as 171 Centre Road, as identified as SP 16.78 on Schedule 'A' attached hereto, the requirements of the Waterfront Residential 2 Zone shall apply, except:

 - a) The minimum lot area shall be 0.3 hectares.
 - b) The minimum lot frontage shall be 63.0 metres.
 - c) The minimum required setback to the high water mark shall be 30 metres. No development or site alteration will be permitted within the 30 metre setback.
 - d) The subject property shall be subject to site plan control to ensure that the necessary phosphorus mitigation measures are implemented as per the policies of the Official Plan, that coniferous vegetation and habitat is maintained and that all encroaching buildings are removed or relocated in accordance with the requirements of the Zoning By-law.
 - e) The requirements of the Waterfront Residential 2 Zone shall apply to the construction of any future buildings or structures."
 - 1.4 Section 16 (Special Provisions) is further amended, by adding the following paragraph at the end of the section (16.79):

"Notwithstanding the requirements of this By-law, on lands located at Lot 80 and Lot 81 of Registered Plan 247 (Lot 2), municipally addressed as 171 Centre Road as identified as SP 16.79 on Schedule 'A' attached hereto, the requirements of the Inland Development 1 Zone shall apply, except:

 - a) The minimum lot area shall be 0.3 hectares.

- b) The minimum lot frontage shall be 59.0 metres.
- c) The subject property shall be subject to site plan control to ensure that the necessary phosphorus mitigation measures are implemented as per policies of the Official Plan.
- d) The requirements of the Inland Development 1 Zone shall apply to the construction of any future buildings or structures.”

- 2. Schedule 'A' attached hereto is hereby made part of this By-law.
- 3. This By-law shall come into force and effect pursuant to the provisions of and Regulations made under the *Planning Act*, R.S.O. 1990.

READ a **FIRST** and **SECOND** time this __ day of _____, 2024.

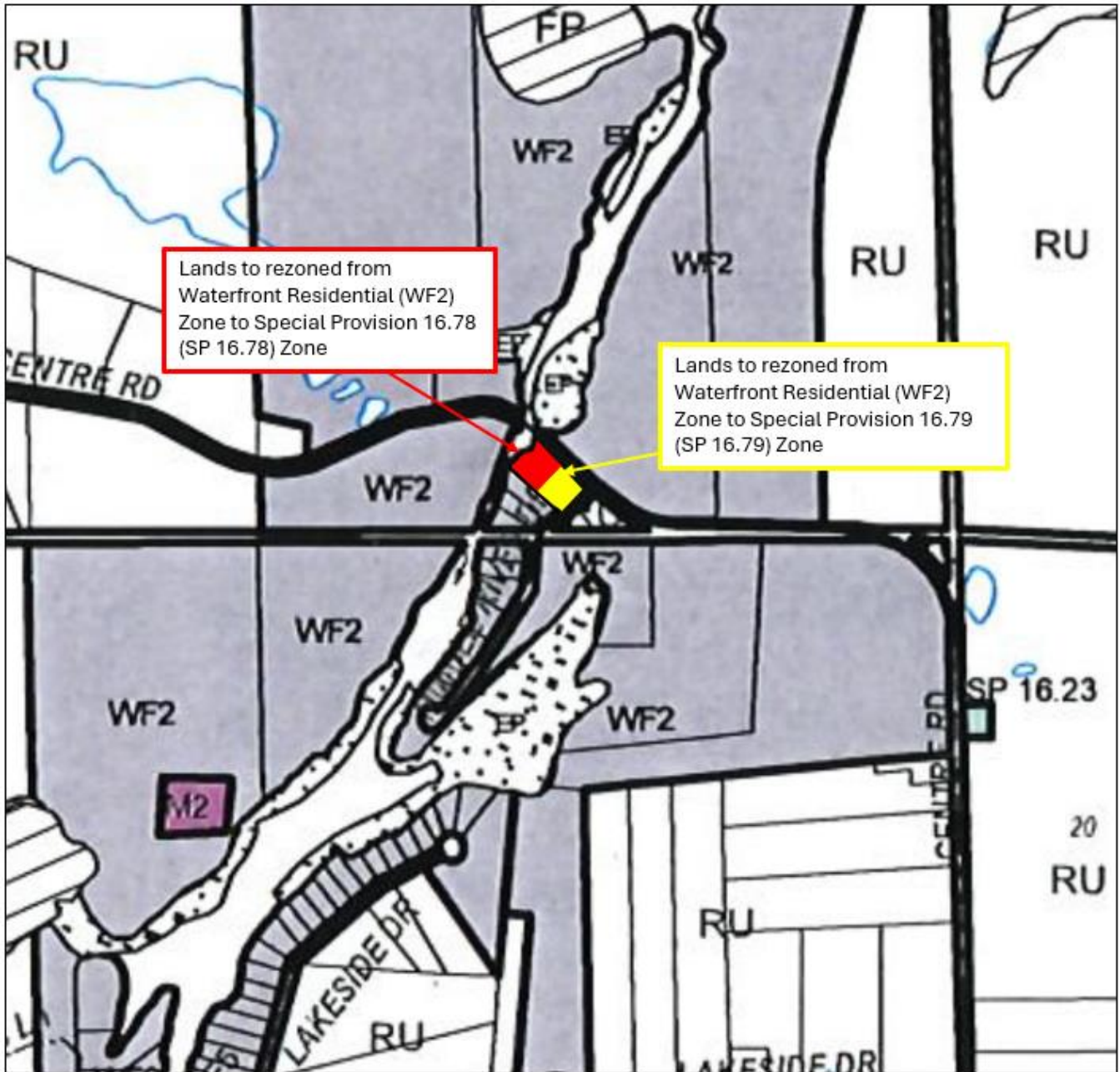
READ a **THIRD** time and **PASSED** in **OPEN COUNCIL** this __ day of _____, 2024.

David Moore, Mayor

Karlee Britton, Deputy Clerk

SCHEDULE 'A'

1. This is Schedule 'A' to By-law 2024-___, being a portion of 'Schedule A', Sheet 1 to Zoning By-law 95-12, passed this ___ day of _____ 2024.



David Moore, Mayor

Karlee Britton, Deputy Clerk

Attachment 4 - Public Comments



Ted Davidson

*Mayor Moore and Members of Council
Municipal Office
PO Box 69,
701 Highway 124
McKellar, Ontario P0G 1C0*

July 9, 2024

Re: 171 Centre Road: Lots 80 and 81 Registered Plan 247

*Zoning Amendment Application filed by Marja Liisa Kokka:
Fees paid June 21, 2024*

This letter should form part of the Council Agenda Package for Tuesday July 16, 2024 in order that it forms part of the public record.

The abovementioned zoning amendment application was before Council on July 2, 2024 and provided in the Council Agenda Package for consideration. The zoning amendment application is attached to this letter as Appendix “A”.

Regardless of written and oral submissions made respecting the zoning amendment respecting Lots 80 and 81, Registered Plan 247 (171 Centre Road), Council adopted the following Resolution:

**“Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak
24-402**

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the application to amend the Zoning By-law for subject property 171 Centre Road, as applied for by Liisa Kokko **to rezone the “Lot Addition 2” lands to Rural**; and

FURTHER THAT the application be deemed complete.

Carried”

In reviewing the zoning amendment application, and the previous resolutions of both the Parry Sound Area Planning Board and Township Council, the above adopted resolution does not address the following matters:

1. The Resolution of Council only addresses the proposed Rural “lot”, referenced as “Lot addition 2” and completely ignores the fact that the proposed Waterfront “lot” also requires a site-specific amendment to By-law 95-12. The requirement for a site-specific exception for the Waterfront “lot” is clearly outlined in Section 2.1 of the application form as well as on Plan 42R-22273, attached to and forming part of the application;
2. Neither the proposed Waterfront “lot” nor the proposed Rural “lot” meet the provisions of either the Waterfront Residential 2 (WF2) or the Inland Development 1 (RU) zone;
3. In order for Lots 80 and 81 of Registered Plan 247 to both merge and be severed to create one Waterfront Residential (WF) “lot” and one Inland Development 1 (RU) “lot”, a deeming by-law is required pursuant to Section 50(4) of the Planning Act. Plan 247 was registered in two Parts with lots located on Middle River Drive and Lakeside Drive as follows:

PL 247 Part 1	MBP247I	R	S - 15 July 1963 R - 14 Aug 1963	Part Lots 21, 22, 23, & 24 Con 9, 10, & 11 - Township of McKellar
PL 247 Part 2	MBP247II	R	S - 15 July 1963 R - 14 Aug 1963	Part Lots 21, 22, 23, & 24 Con 9, 10, & 11 - Township of McKellar

4. Council should be aware that a similar “deeming by-law” was required for Lots 30 and 31 of the same Registered Plan 247 and referenced as By-law 2021-20 as follows:

“Moved by: Councillor Ancinelli

Seconded by: Councillor Carmichael

21-152 Be It Resolved That the Council of the Township of McKellar does hereby give By-law 2021-20, being a by-law to deem Lots 31 and 32, plan 247, Township of McKellar, pursuant to Section 50(4) of the Planning Act, not to be on a Plan of Subdivision a First and Second Reading;

And Further Read a Third time and Passed in Open Council this 13th day of April 2021.

Carried”

Councillors Haskim and Kekkonen were Members of Council and may recall this “deeming by-law” for Lots 30 and 31 of Registered Plan 247 that was adopted by Township Council at its meeting of April 13, 2021. I have requested a copy of “deeming” By-law 2021-20 but have yet to receive it from the Township.

5. Council should also be aware of the definition of “lot” as outlined in By-law 95-12 as follows:

“ 2.94 **Lot:** means a single, separate parcel of land, which is capable of being conveyed, whether such a parcel is

described in a registered deed or is shown in a registered plan of subdivision, including any of its parts which are subject to right- of-way or easement.”

In applying this definition of “lot” to the proposed zoning amendment, it can readily be determined that unless Lots 80 and 81 merge through a “deeming” by-law, the existing “lots” 80 and 81 of Registered Plan 247 each remain as “single, separate parcel(s) of land, which is (are) capable of being conveyed.” The merging of these two “lots” is undertaken through Council’s approval of a “deeming” by-law, pursuant to Section 50(4) of the Planning Act with such “deeming” by-law registered on title to the lands in the Land Registry office.

6. The proposed Inland Development (RU) “lot” is a “corner lot” with frontage on Centre Road of 59.0 metres and a “lot area” of 0.333 hectares. The lot frontage of a corner lot is the shorter of the two lot lines, as outlined in By-law 95-12. The “RU” provisions of By-law 95-12 require a minimum lot frontage of 60 metres and a minimum “lot area” of 0.4 hectares.
7. The proposed Waterfront Residential (WF) “lot” has a frontage of 63.3 metres, whereas 90 metres is required and a minimum “lot area” of 0.353 hectares, whereas a minimum “lot area” of 1 hectare is required. This minimum requirement of 1 hectare is addressed in the McKellar Official Plan in several policies as well as the D-5-4 Guidelines of the Ministry of Environment and Energy, outlined in Paragraph 11 below.
8. It is worthy to note that the combined “lot frontage” of Lots 80 and 81 of Registered Plan 247, is 63.3 metres. This is almost 30 metres less than the WF2 zone provision of 90 metres of lot frontage.

9. It is also worthy to note that the “lot area” of the two combined Lots 80 and 81 of Registered Plan 247 is 0.686 hectares, which is well below the minimum lot area of 1 hectare required for the WF2 zone.
10. Attention should be brought to Section 3.21 of By-law 95-12 as follows:

“Lots Having Less Area, Frontage or Depth

Where a lot having a lesser frontage, area or depth than is required by this By-law is:

- a) held under distinct and separate ownership from abutting lots on or before the date of passing of this By-law;*
- b) a lot on a registered plan of subdivision;*
- c) a lot created as a result of a consent granted by the Minister under the provisions of the Planning Act;*
- d) created as a result of expropriation or other land acquisition by any authority having statutory powers of expropriation;*
- e) a lot created as a result of the granting of a consent by the land division authority prior to the passage of this by-law;*
- f) a lot on a draft plan of subdivision approved on or before the passing of this By-law; or*
- g) a consent in principle approved by the Ministry of Municipal Affairs on or before the passing of this By-law;*

and where such a lot has a frontage of at least 30 metres, and a depth of at least 60 metres, or an area of at least 1800 square metres, such lot shall be deemed to conform to the lot frontage, lot depth and area requirements of this By-law.

Lots less than 1800 square metres existing on the date of the passage of this By-law, may be eligible for a building permit subject to compliance with the yard and coverage requirements in Schedule 'B'."

It should be noted that, in the case of Lots 80 and 81, Registered Plan 247, only "lots" on the Registered plan of subdivision are considered to conform. The proposed Waterfront "lot" and the proposed Rural "lot" have not been "created on, or before, the passing of .. By-law (95-12) and are not considered to conform.

11. The matter that should be of concern to Council is the "suitability" of the "lot" for the intended purpose, as required to be assessed in accordance with Section 51(24) of the Planning Act as well as in accordance with several Waterfront and Rural policies of the McKellar Official Plan.

As outlined on Plan 42R-22273, the proposed Waterfront "lot" has a frontage of approximately 63 metres and a depth of approximately 40 to 57 metres.

The required "lot frontage" of a "lot" within a WF2 zone is 90 Metres and the required lot depth is 60 metres, as outlined on Schedule 'B' of By-law 95-12. The proposed Waterfront Residential "lot" is deficient in both "lot frontage" and "lot depth".

Given the required minimum building setback from the highwater mark of 10 metres, applicable to a WF zone "lot" (and greater setback in areas where there is fish habitat or environmentally sensitive areas which may abut the lands), coupled with a minimum rear yard of 7.5 metres, there should be demonstrated, to both the Planning Board and Council, the ability to accommodate a future "main building" as well as a potable water source and enough lot area

to accommodate the necessary septic system. No such assessment has been undertaken or recommended.

The McKellar Official Plan outlines site evaluation policies applicable to the creation of all “new residential lots” as follows:

“7.21.2 Site Evaluation Report

7.21.2.1 A site evaluation report will demonstrate to Council’s satisfaction that the subject lands are suitable for a proposed development for the creation of new residential lots; and/or new development and/or redevelopment of existing tourist commercial establishment uses that go beyond those existing tourist commercial establishment uses and their identified permitted as-of-right uses, and existing special provisions permitting uses of a tourist commercial nature, along with their permitted as-of-right uses, zoned in By-law 95-12, as amended; and proposed by way of an amendment to the zoning by-law; and that development will not be unduly constrained by site limitations. The report will provide information on and evaluate the following, although more information may be required:

7.21.2.1.1 slopes;

7.21.2.1.2 soil depth, type and moisture;

7.21.2.1.3 shoreline and upland vegetation;

7.21.2.1.4 overland or stormwater drainage;

- 7.21.2.1.5 *fish and wildlife habitat, including habitat of species at risk as per the 2007 Endangered Species Act through a natural heritage evaluation as per Official Plan section 7.21.5;*
- 7.21.2.1.6 *natural heritage protection;*
- 7.21.2.1.7 *access;*
- 7.21.2.1.8 *water supply and sewage disposal;*
- 7.21.2.1.6 *the location of existing and proposed buildings, structures and sewage treatment systems;*
- 7.21.2.1.7 *whether lot frontages and areas, and building, structure, tile field, setbacks from water, should be greater than the minimums that would otherwise apply, if the new development and/or redevelopment is a new residential development and/or redevelopment in an area of use limitation, or if the information provided suggests other significant site limitations;*
- 7.21.2.1.8 *in general, whether the environmental policies can be met, and what mitigation measures may be required to do so.”*

No site evaluation report has been undertaken, or recommended by Council in this instance, for either the proposed Waterfront “lot” or the proposed Rural “lot”.

The McKellar Official Plan also addresses private septic systems in the following Sections:

- “6.12.2 The Municipality and the land division authority must be satisfied that any land proposed for development must be suitable for the installation of private septic systems.*
- 6.12.3 The standards for new lots and the design of any septic systems must meet current provincial requirements in accordance with relevant published guidelines or statutory provisions (M.O.E.C.C. – D Series guidelines) and the Ontario Building Code.*
- 6.12.4 Individual on-site sewage systems may be used for any new development provided that the site conditions are suitable for the long-term provision of such services with no negative impacts.”*

No assessment has been undertaken, or recommended, addressing the above Official Plan policies concerning private septic systems and the ability of the reduced lot sizes to ensure suitable long-term operation of private septic systems.

In addition to the above Official Plan policies, the Provincial Policy Statement 2020 addresses the need to assess private septic systems in Section 1.6.6.4 as follows:

- “1.6.6.4 Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-*

term provision of such services with no negative impacts.

The matter of private septic systems should be addressed during the zoning amendment process.

12. The McKellar Official Plan addresses Rural Water Supply in the following Section:

“6.15.2 In order to prevent any cross contamination of groundwater supplies, the zoning by-law will prescribe lot sizes and standards that comply with provincial guidelines. (See M.O.E.C.C.’s D-5-4 Guidelines.)

The Ministry of Environment and Energy D-5-4 Guidelines state as follows:

“For developments where the lot size for each private residence within the development is one hectare or larger, the risk that the boundary limits imposed by these guidelines may be exceeded by individual systems is considered acceptable in most cases. Developments consisting of lots which average 1 hectare (with no lot being smaller than 0.8 ha), may not require a detailed hydrogeological assessment, provided that it can be demonstrated that the area is not hydrogeologically sensitive. In such circumstances, it is the responsibility of the proponent to obtain a professional analysis from a qualified consultant that the area is not hydrogeologically sensitive.

It is assumed that attenuative processes within a one-hectare lot will be sufficient to reduce the nitrate-nitrogen to an acceptable concentration in groundwater below adjacent properties. It should be noted that sufficient attenuative

processes may not be present in hydrogeologically sensitive environments, or where there is little water surplus available”.

The lot area of the proposed Rural “Inland Development 1” (RU) “lot” is 0.333 hectares, far below the minimum 0.8 hectares outlined in the D-5-4 Guidelines, yet no detailed hydrogeological assessment has been recommended as part of the zoning application.

13. It appears that no assessment of whether the existing lot configuration (frontage and depth) of Lots 80 and 81 of Registered Plan 247 may be more appropriate given the site constraints and site servicing requirements.

Although the existing lots 80 and 81 of Registered Plan 247 do not conform with the provisions of the WF2 zone, the development of the two “lots”, as currently configured, may be the best development approach for the subject lands.

The current configuration, with both lots fronting on Middle River Drive may provide a better site access condition rather than an access of the proposed Waterfront “lot” directly to Centre Road in close proximity to the Veterans Memorial Bridge.

The current configuration of Lots 80 and 81 of Registered Plan 247 with a lot depth of approximately 100 metres may provide the most efficient and effective lot configuration in terms of site servicing, including water supply and location of private septic systems.

In reviewing adjacent “lots” within Registered Plan 247, many have lot frontages in the order of 30 metres and similar lot depths as the existing lots 80 and 81, Registered Plan 247. Some of these “lots” have been developed with single detached dwellings with road frontage on Middle River Drive as well as water frontage on the Middle River.

14. The survey, attached to the zoning application as plan 42R-22273 indicates that several existing buildings appear to straddle the property boundary between Lot 80 and Lot 79 of Registered Plan 247.

This matter should be addressed and rectified apart from the zoning amendment. The non-conforming buildings are outlined in a “red” oval on Plan 42R-22273, attached to the zoning amendment application provided as Appendix “A” to this letter.

15. The proposed Inland Development 1 (RU) zone proposed for the rural lot may be more appropriately zoned Inland Development 2 (RR) in order to limit the uses of such a small lot to acceptable and compatible land uses.
16. Fish habitat mapping of the Middle River in this location indicates Class 1 fish habitat that should be reviewed in the context of any zoning amendment.
17. The McKellar Official Plan contains policies in Section 7.20 respecting a “complete application” as follows:

“7.20 *Complete Application*”

7.20.1.1 *The Council of the Township of McKellar will determine a complete zoning by-law amendment application or a complete official plan amendment application as enabled under the Planning Act and may include:*

7.20.1.2 *a planning report to establish a need for the proposed use;*

7.20.1.2 *a report on the physical suitability of the lands for the proposed development or redevelopment;*

- 7.20.1.3 *a traffic impact assessment where relevant;*
- 7.20.1.4 *a servicing options study where relevant;*
- 7.20.1.5 *a site evaluation report;*
- 7.20.1.6 *and any other relevant studies deemed appropriate by the Township.”*

In reviewing the zoning amendment application, the most relevant reports/studies concerning this zoning amendment application are:

- “7.20.1.2 a report on the physical suitability of the lands for the proposed development or redevelopment;*
- 7.20.1.3 a traffic impact assessment where relevant;*
- 7.20.1.4 a servicing options study where relevant;*
- 7.20.1.5 a site evaluation report.”*

None have these reports/studies have been requested and concerns may arise respecting water supply and private septic systems given that the rural lot has no access to river or lake water and both “lots” are constrained by size. The re-configured lots may not be the best configuration for the intended residential uses.

CONCLUSIONS

- 1). The Resolution adopted by Council on July 2, 2024 respecting the zoning amendment application involving Lots 80 and 81, Registered Plan 247 only addresses the zoning of the proposed Inland Development 1 (RU) “lot” and does NOT address the need for a site-specific exception to the proposed Waterfront Residential “lot”;
- 2). No recommendation or requirement for a “deeming” by-law, pursuant to Section 50(4) of the Planning Act has been considered;

- 3). Provincial Policy Statement 2020 policies concerning private septic systems have not been addressed;
- 4). The McKellar Official Plan has specific policies respecting “complete applications” that have not been considered;
- 5). McKellar Official Plan policies respecting individual on-site septic systems and water supply have not been addressed;
- 6). Existing buildings, that appear to straddle property lines, have not been considered; and
- 7). The condition respecting a staff report concerning site access, imposed by the Township of McKellar and the Parry Sound Area Planning Board as a condition of consent and zoning, stating: *“Verification from the Director of Operations, by way of Staff Reports the two lots can accommodate an entrance in compliance with Municipal Standards”* has not been considered by Council.

Respectfully submitted

A handwritten signature in black ink, reading "N. Edward Davidson". The signature is written in a cursive, flowing style.

N. Edward Davidson B.A., M.E.S., R.P.P., M.C.I.P.



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

APPLICATION FOR ZONING AMENDMENT

General Instructions: Read carefully before completing application.

1. Application to be completed in full.
2. **Fee: \$1,500.00**
Includes costs of photocopying, postage, holding of special meeting, and any other directly relatable expenditure over and above normal municipal staff administrative costs, and shall exclude any costs associated with the participation of professionals, such as engineers, planners or solicitors or the costs associated with the holding of Ontario Municipal Board hearings.
3. **Deposit: \$1,000.00**
The applicant shall reimburse the Township on demand for all costs incurred in the processing of the application, including but not limited to the costs of professional planning services, legal fees, costs relating to the serving of notices and advertising, survey fees and engineering fees. A deposit of \$1,000.00 shall be required to cover above costs, which shall be returned if no additional costs are incurred or a further deposit may be required to cover additional costs.
4. Application to be signed by owner or authorized agent only.
5. The consideration of this application does not make the Township liable for any of the applicant's costs for legal, surveying, or other professional costs.
6. If there are objections to the amending By-law and a hearing of the Ontario Municipal Board is to be held, the applicant should arrange to be present in person, or to be represented by legal counsel at the meeting.

To Accompany Application:

A legal survey plan or a plan of the property accurately drawn to an appropriate scale based on a true survey showing:

- Existing buildings or structures on site and their dimensions
- Location of proposed buildings including their height and dimensions
- Location, widths, and names of abutting roads
- Natural features: watercourses, wooded areas, swamps, etc., and
- Any other information which might be helpful for Council's consideration of the application

Personal information contained on the application form will be used for the purpose of considering your application for a Zoning Amendment. Questions regarding the collection of this information should be directed to the Clerk.

APPLICATION FOR ZONING AMENDMENT

APPLICATION TO AMEND

☐ OFFICIAL PLAN☒ ZONING BY-LAW

1. Applicant Information		
1.1 Name of Applicant: MARJA LIISA KOKKO Address: 171 Centre Road, McKellar ON	Telephone Number: 705-746-9770	Cell Phone:
	Fax:	Business Phone:
1.2 Name of Owner(s) (if different from the applicant) Address:	Telephone Number:	Cell Phone:
	Fax:	Business Phone:
1.3 Name of the person who is to be contacted about the application (if different from the applicant) Address:	Telephone Number:	Cell Phone:
	Fax:	Business Phone:
2. Purpose of this Application (check appropriate box and complete applicable sections)		
2.1 Application is hereby made for a(n): <input type="checkbox"/> OFFICIAL PLAN AMENDMENT <input checked="" type="checkbox"/> ZONING BY-LAW AMENDMENT For the lands hereinafter described and shown on the attached sketch		
What is the existing official plan designation(s) of the subject land?	What is the existing zoning of the subject land? Waterfront Residential 2 (WF2)	
What is the proposed amendment to the official plan?	What is the proposed zoning of the subject land? Waterfront Residential 2 (WF2) Exception and Rural (RU) Exception	
What are the reasons for the proposed change?	What are the reasons for the proposed change? Rezoning of reconfigured lots is a condition of consent	

APPLICATION FOR ZONING AMENDMENT

3. Location of the Subject Land (complete applicable boxes in 3.1)

3.1 Road: Centre Road
 Address: 171 Centre Road
 Concession Number: Lot Number: Registered Plan Number:
 Lot(s)/Block(s): Reference Plan Number: 42R-22273
 Part Number(s): 1-4 Island Number: Parcel:

3.2 Are there any easements or restrictive covenants affecting the subject land?

☒ No

☐ Yes

If YES, describe the easement or covenant and its effect:

4. Description of Subject Land and Servicing Information (Complete each subsection)

4.1	Description	Frontage (m.) 40.5 59	Depth (m.) ±64	Area (ha.) 0.35 ha 0.336 ha
4.2	Buildings or Structure (Attach Separate list if necessary)	Type Dwelling , Shed	Existing Size 19, 6.6	Proposed Size
4.3	Access (check appropriate space)	Provincial Highway	Existing	Proposed
		Municipal road, maintained all year	x	
		Other public road		
		Right of way		
		Water access (if so, describe below)		
		Describe in section 7.2, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.		
4.4	Water Supply (check appropriate space)	Publicly owned and operated piped water system		
		Privately owned and operated individual well		
		Privately owned and operated communal well		
		Lake or other waterbody		
4.5	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
		Privately owned and operated individual sewage tank (1)		
		Privately owned and		

	operated communal septic system		
	Privy		
	Other means		
	A certificate of approval from the Director having jurisdiction under Part VII of the E.P.A. submitted with this application will facilitate the review.		
4.6 Storm Drainage (check appropriate space)	Method of Drainage:		
	Surface	x	
	Ditching		
	Piping		
4.7 Other Services (check appropriate space)	Electricity		
	School Busing		
	Garage Collection		
4.8 If access to the subject land is by private road, or if "other public road" or "right-of-way" was indicated in section 4.3, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.			
5. Lands			
5.1 What are the existing uses on the subject land? Seasonal Dwelling		Date use Established: Unknown	
What are the proposed uses on the subject land? Seasonal Dwelling		Proposed Commencement Date:	
5.2 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.			
Use or Feature		On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (include approx.. distance)
An agricultural operation, including livestock facility or stockyard			
A landfill			
A sewage treatment plant or waste stabilization plant			
A Provincially significant wetland (Class 1, 2 or 3 wetland)			
A Provincially significant wetland within 120 metres of subject land		n/a	
Flood plain			
A rehabilitated mine site			
A non-operating mine site within 1 km of the subject land			
An active mine site			
An industrial or commercial use, and specify the use(s)			
An active railway line			
A Municipal or Federal airport			
6. Current Applications			

6.1	<p>Is the subject land currently the subject of an application for a minor variance, consent or approval of a plan of subdivision?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown If YES and if KNOWN, specify the appropriate file number and status of the application.</p> <p style="text-align: right;">Consent No. B25 2022(McK) - Kokko</p>
6.2	<p>Has the land ever been the subject of an Official Plan Amendment or Zoning By-Law Amendment?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown, if YES and if KNOWN, specify the number for the amendment.</p>
<p>7. Other Information</p>	
7.1	<p>When was the subject land acquired by the current owners?</p> <p style="text-align: center;">2019</p>
7.2	<p>If there is any other information that you think maybe useful to the Township or other agencies in reviewing this application? If so, explain below or attach a separate page.</p>
<p>8. Plans</p>	
8.1	<p>Key Plan</p> <p>Every application shall be accompanied by a key plan, drawn to an appropriate scale, properly dimensioned and showing thereon:</p> <ul style="list-style-type: none"> • The boundaries and dimensions of the parcel of land that is the subject of the application, the part of the parcel that is the subject of this application, the location of all adjacent properties and/or islands, transportation routes, etc; • The distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge; • All lands within 120 metres (400 feet) of subject lands; • The nearest highway or township road
8.2	<p>Property Sketch</p> <p>Every application shall be accompanied by a sketch (based on a boundary survey plan of the subject land prepared by an Ontario Land Surveyor) drawn to an appropriate scale, properly dimensioned and showing thereon;</p> <ul style="list-style-type: none"> • The boundaries and dimensions of the subject land and the part that is the subject of this application; • The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land; • The location and dimensions of existing and proposed buildings and structures and their distance from lot lines; • The location of land previously severed from the parcel originally acquired by the current owner of the subject land; • The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks, landscaped open spaces, planting strips, parking areas, loading areas, driveways and walkways; • The existing use(s);

- Use on adjacent lands
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a publicly travelled road, a private road right-of-way;
- If access to the subject land is by water only, the location of the parking and boat docking facilities uses;
- The location and nature of any easement affecting the subject land


Additional Information, including architectural drawings and elevations, shall be furnished by the applicant at the request of the Township.


9. Affidavit/Sworn Declaration

- 9.1 The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit/Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the _____ Town of Parry Sound this 20 day of June 20 24

I, MARJA LIISA KOKKO of the _____ Township of McKellar in the County/District/Regional Municipality of _____ Parry Sound solemnly declare that all the statements contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT**,
DECLARED BEFORE ME at the _____ Town of _____ Parry Sound in the _____ District of _____ Parry Sound this 20th day of June 20 24

 **A Commissioner of Oaths** Patrick James Christie, a Commissioner, etc.,
Province of Ontario, for John Jackson Planner Inc.,
Expires October 12, 2024

 **Signature of Applicant or Agent**

10. Authorizations

- 10.1 If the Applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for an Official plan Amendment and/or Zoning By-law Amendment and I authorize _____ to make this application on my behalf.

Date: _____ Signature of Owner: _____

- 10.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for an Official Plan Amendment and/or Zoning By-law Amendment and for the purposes of the Freedom of Information Act, I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date: _____ Signature of Owner: _____

11. Consent of the Owner (this section must be completed for the application to be processed)

- 11.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, _____, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Questions about this collection of personal information should be directed to the Township Clerk.

Date: _____ Signature of Owner: *Shirley Kokko*

12. Payment of Fees (this section must be completed for the application to be processed)

- 12.1 Complete the consent of the owner concerning payment of fees set out below.

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Township of McKellar during the processing of this application, in addition to any application fee set by the Township of McKellar.

Date: _____ Signature of Owner: *Shirley Kokko*

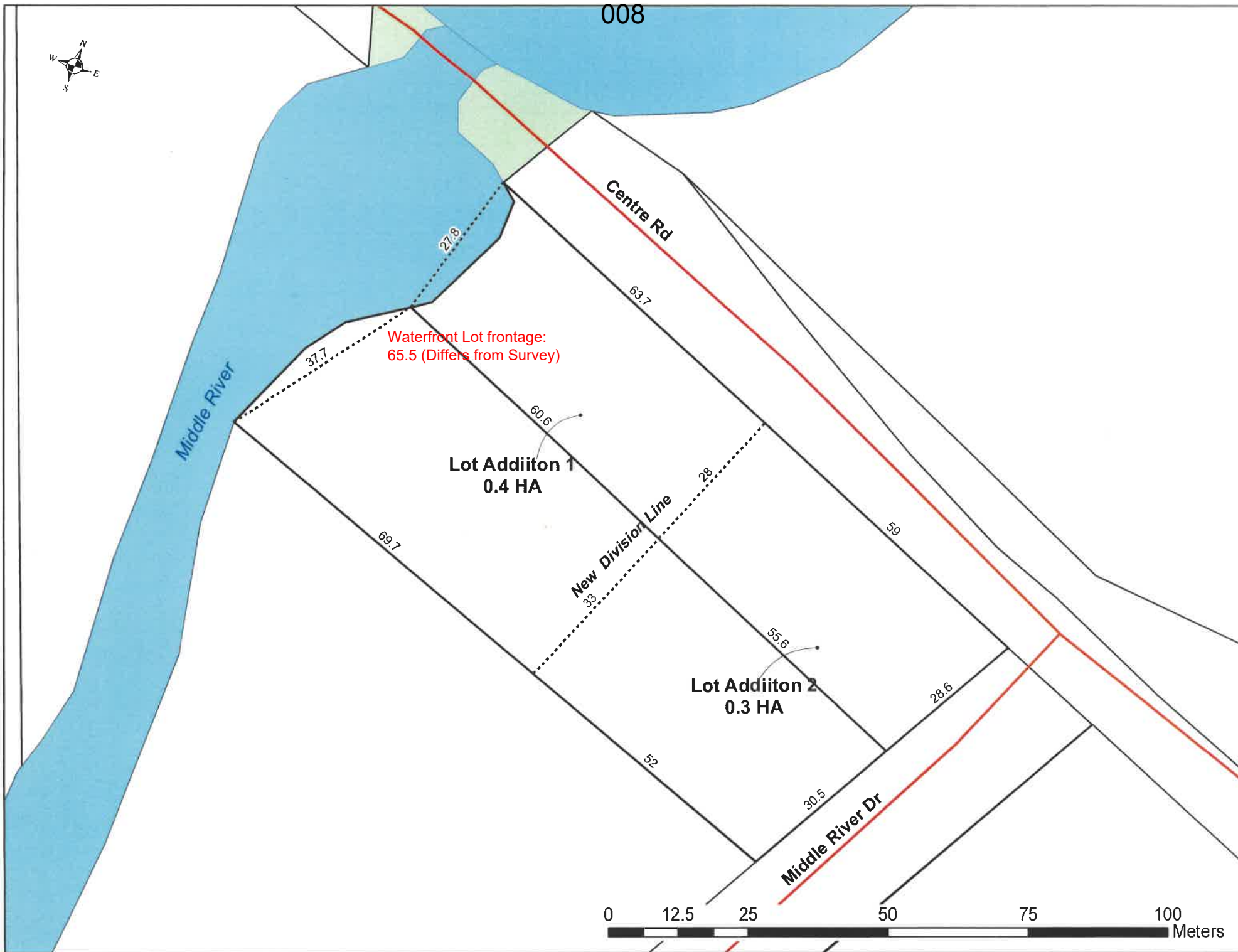
13. Ontario Municipal Board Hearing Costs (this section must be completed for the application to be processed)

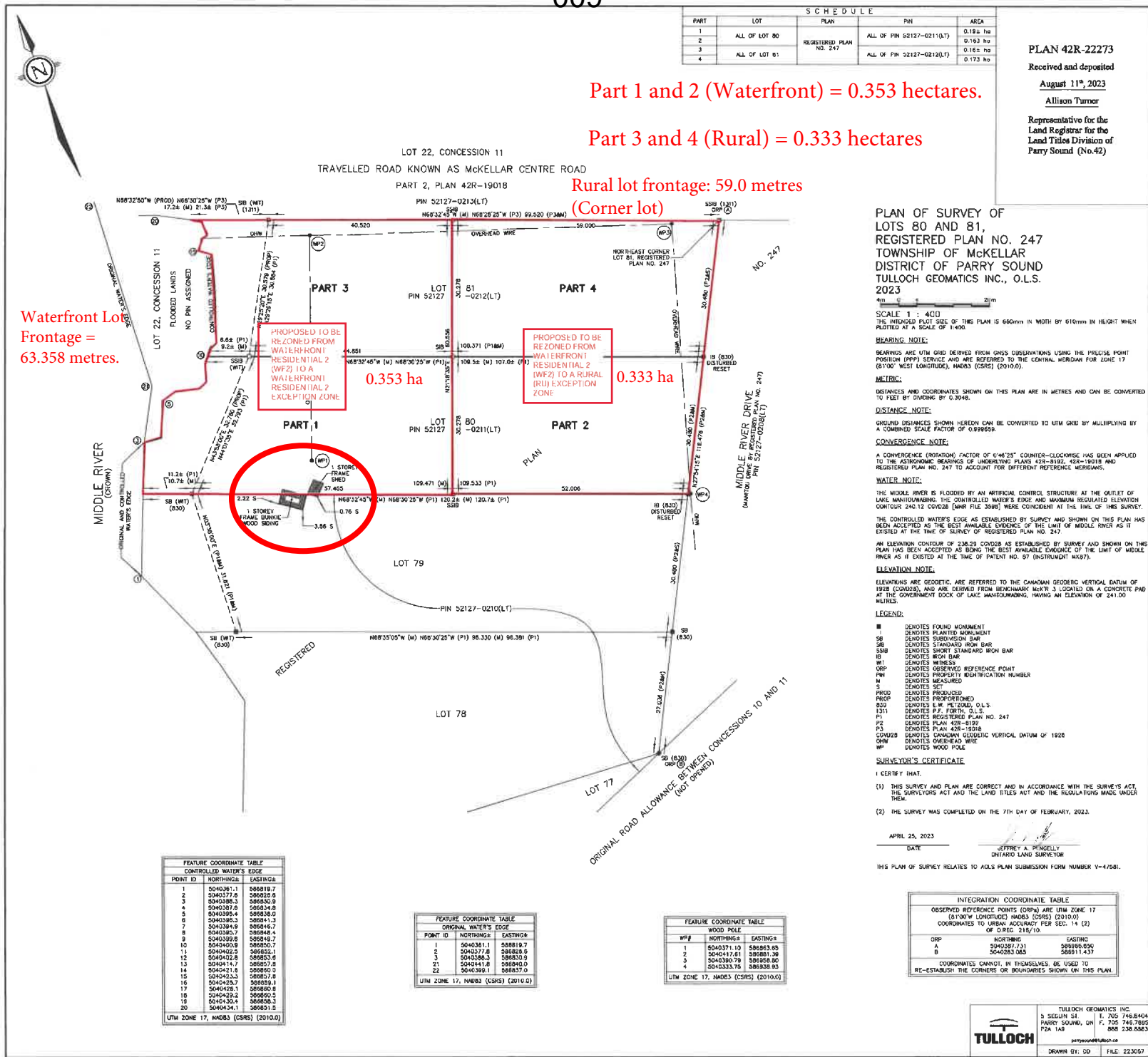
- 13.1 Complete the consent of the owner concerning Ontario Municipal Board Hearing costs set out below.

The registered owner hereby acknowledges and agrees to pay all costs incurred by the Township of McKellar related to an appeal in the event that this application is approved and the matter comes before the Ontario Municipal Board.

Date: _____ Signature of Owner: *Shirley Kokko*

Updated January 10, 2022





**CORPORATION OF THE TOWNSHIP OF MCKELLAR****Council Meeting Minutes****August 6, 2024**

Mayor Moore called the meeting to order at 5:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk Administrator, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Haskim declared a pecuniary/personal interest for Item 5.2. on the Closed Agenda.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

- 24-441** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as amended to move Item 17.4 Fire Department Month End Status Updates for July 2024 to precede Item 14.1 Adoption of Minutes; and
FURTHER amended to remove Item No. 15.1 under Planning Matters.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

- 24-442** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 5:31 p.m. to discuss the following items:
- 5.1 Minutes of Closed Session – July 8, 2024 & July 16, 2024
 - 5.2 Advice subject to solicitor-client privilege; pursuant to Ontario Municipal Act Section 239(2)(f) – Legal opinion on matter with draft agreement
 - 5.3 Labour relations or employee negotiations; pursuant to Ontario Municipal Act Section 239(2)(d) – Hiring
 - 5.4 Personal Matters about an identifiable individual; pursuant to Ontario Municipal Act Section 239(2)(b) – Firefighter Appointment

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

- 24-443** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:33 p.m.

Carried

Mayor Moore called the meeting to order at 6:33 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk/Administrator, Karlee Britton
Fire Chief, Robert Morrison *for his respective item on the agenda*
Project Administrator, Thomas Stoneman *for his respective items on the agenda*



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

August 6, 2024

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-444 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held August 6, 2024.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-445 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report FD-2024-16 Monthly Status Updates for July 2024 from Fire Chief, Robert Morrison, for information purposes.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-446 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the quotation from Telequip Wireless Communications for 28 portable radios at a cost of \$9,744.00 plus HST of \$1,266.72 for a total of \$11,010.72.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-447 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the quotation from Maxtower Company Ltd. for a tower inspection of the radio tower on Balsam Road to include an antenna audit and tower structural analysis with report, for a cost of \$5,475.00 plus HST of \$711.75 for a total of \$6,186.75.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-448 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby direct staff to release an Expression of Interest for the purchase of a one (1) Mini Pumper Mounted on a 2023 Ford F-550 Chassis (or similar competitor make/model, or current year).

Carried

Fire Chief, Robert Morrison left the meeting.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

August 6, 2024

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-449 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the July 16, 2024 Regular Meeting of Council, as circulated.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-450 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft Conditions Met Letter with regards to Consent Application No. B10/2024 (EDC Custom Contracting); and

FURTHER approve of the letter being signed and sent to the Parry Sound Area Planning Board.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-451 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft Minutes of the February 7, 2024 meeting of the Township of McKellar Historical Committee.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-452 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the April 24, 2024 meeting of the Board of Health and Finance and Property Committee.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-453 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report PW-2024-07 Township Structures Inspection from Project Administrator, Tom Stoneman, for information purposes.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-454 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report PW-2024-08 Bird Netting Request for Proposal from Project Administrator, Tom Stoneman; and

FURTHER THAT the RFP not be awarded at this time; and

FURTHER direct staff to issue a tender for extermination services for the year 2025 and to consult with West Parry Sound Municipalities to explore a collaborative service agreement. This approach aims to secure competitive pricing for the region, as all involved Municipalities are experiencing similar bird-related challenges.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

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Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

- 24-455** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the McKellar Ballfield Capital Project Financial Update Memo from Treasurer, Roshan Kantiya, for information purposes.

Carried

Project Administrator, Thomas Stoneman left the meeting.

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 24-456** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives the legal opinion provided by Jennifer Biggar of Russell Christie LLP regarding the civic addressing at 292 McKellar Ferguson Boundary Road in her letter dated July 19, 2024; and

FURTHER directs staff to notify Mr. Mallory that the Township will not be altering his civic address or the road name for the section of McKellar Ferguson Boundary Road fronting his property; and

FURTHER informs Mr. Mallory that both the McKellar and McDougall Fire Chiefs are fully aware of his property and, in the event of an emergency, will ensure the fastest possible response route is taken, considering seasonal conditions. Additionally, McKellar will seek assistance from McDougall's department if they can reach the property with a shorter response time.

DIVISION VOTE

YEAS: Councillor Haskim, Councillor Ryeland, Councillor Zulak, Mayor Moore

NAYS: Councillor Kekkonen

ABSTAIN: None

ABSENT: None

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

- 24-457** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives the quotation from Iron Design Welding for handrails and a grab bar to be installed at the St. Stephen's Church; and

FURTHER THAT the quotation be accepted in the amount of \$1,490.00 plus HST of \$193.70 for a total amount of \$1,683.70.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

- 24-458** **BE IT RESOLVED THAT** in addition to the winter maintenance presently provided, the Council of the Corporation of the Township of McKellar hereby agree to provide winter maintenance, the nature and extent of which will be determined by the Public Works Lead Hand and Council, for the municipally owned roads and distances attached in Schedule "A" for the winter season 2024-2025 only and have permanent residents residing thereon on a year round basis as determined by the Acting Clerk/Administrator. If these conditions do not exist at time of winter ploughing,



CORPORATION OF THE TOWNSHIP OF MCKELLAR

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August 6, 2024

including a suitable turnaround, then the Township of McKellar will not provide winter maintenance on said roads. Council, in consultation with Township staff, will review said roads in the spring of 2025 to determine the feasibility of continuing this program. It is understood that Council is under no obligation to continue this program.

It is further understood there is no obligation on Council to convert a municipally owned seasonally maintained road to a year-round maintained road nor is there any obligation on Council to assume presently “unassumed” municipally owned roads. Council, at its sole discretion, will provide maintenance on the roads named in Schedule “A” as Council determines based on maintenance needs and the Township of McKellar’s financial capabilities. As presently, there will be no municipal maintenance provided for Fire Routes (unless on a municipal road allowance opened at the sole discretion of the municipality on its own volition without any request from an outside source), private roads, streets, avenues, roads, drives, crescents, circles, laneways, driveways, municipal road allowances opened by private individuals, nor for any other roads which do not appear in Schedule “A”.

Schedule ‘A’ to Resolution No. 458

Municipally owned roads to be winter maintained by the Township of McKellar for the winter season 2024-2025 only, providing that the conditions in the attached resolution are met:

- Bay Dr.
- Braemar Blvd.
- Brownley Rd. .6 km from year round road on summer maintained road
- Craigmore Dr.
- Deerfield Rd.
- F.R. 200 (Broadbent Colonial Rd.) .2 km from year round road on summer maintained road
- Stoney Road (formerly F.R. 152)
- Dockside Drive (formerly F.R. 152A)
- Bruce Trail (formerly F.R. 152B)
- Jones Rd. .8 km from year round road on summer maintained road
- Lakeview Cr.
- McKowen Rd. .1 km beyond year round on summer maintained road
- Moffat Rd.
- West Rd. 1.7 km from year round road on summer maintained road

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

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Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-459 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby authorize Treasurer, Roshan Kantiya to attend the Municipal Financial Officer's Association of Ontario's (MFOA) 2024 Annual Conference to be held at Deerhurst Resort in Huntsville, ON from September 19 – 20, 2024; and

FURTHER THAT all applicable expenses be at the cost of the Township.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-460 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, in accordance with By-law No. 2013-11, being a by-law to adopt accountability and transparency policy and a policy for the delegation of powers and duties, does hereby delegate authority to RHH Engineering, Project Manager, in consultation with the Treasurer, Acting Clerk/Administrator and the Project Administrator (Public Works), to let and accept requisite RFPs/Tenders, consistent with the Procurement By-law, for all road related projects for the year 2024; providing that a report is submitted detailing the tenders received for each project and reasons for selecting certain tenders; and also providing that the money allotted to individual projects, in the 2024 budget, is not exceeded, failing which approval of Council will be required.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-461 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-63, Being a By-law to Deem Certain Lots in the Township of McKellar not to be part of a Registered Plan of Subdivision (Kokko – 171 Centre Road), a First and Second reading;

And further Read a Third time and Passed in Open Council this 6th day of August, 2024.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-462 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-64, Being a Bylaw to Designate and Assume Roads in the Craigmere Subdivision as Highways, a First and Second reading;

AND FURTHER to be read for a third time at the August 20, 2024 Regular Meeting of Council.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-463 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

August 6, 2024

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-464 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-65, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and **Passed** in Open Council this 6th day of August, 2024.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

24-465 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 8:40 p.m. to meet again on August 20, 2024; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator

August 9, 2024
Our File No.:31960

VIA: E-MAIL

Patrick Christie
Secretary-Treasurer
Parry Sound Area Planning Board
1 Mall Drive, Unit#2
Parry Sound, ON, P2A 3A9

Dear Mr. Christie:

Re: Comments on Consent Application B20-2024 (176 Balsam Rd, McKellar - Greenwood)

The Township of McKellar has retained J.L. Richards & Associates Limited (JLR) to provide to review and provide comments on the consent application referred to as the “Greenwood Consent” (Application B20-2024) that is under review by the Parry Sound Area Planning Board. The application proposes to sever a 16.6 hectare property at 176 Balsam Road into four lots including the retained (Figure 1). The three new proposed lots have lot areas of approximately 0.8 hectares in size with varying lot frontages and the retained lot has an area of approximately 14.2 hectares. Access to the three severed parcels is proposed via a new private road leading from Balsam Road. The retained lot is proposed to be accessed via Balsam Road.



Patrick Christie, Parry Sound Area Planning Board

The subject property is bisected by Balsam Road, with the north section being the location of the proposed severances. The property was formerly used as a commercial resort/cabin rental and the property contains an existing dwelling garage and 7 cabins. The remainder of the property is heavily forested. The property on the north side of the road has an area of approximately 16.6 hectares with frontage on Balsam Road of approximately 453 metres and is bound by Ryan Lake to the north. Adjacent lands include Ryan Lake, low density residential uses and undeveloped forested lands to the north, a private road (Haaf lane) and undeveloped forested lands to the east, low-density residential uses, farm and undeveloped forested lands to the south and a commercial tourist establishment, low density residential uses, undeveloped forested lands and a cemetery to the west.

The subject property is designated Waterfront and abuts Type 1 Fish Habitat on Schedule A – “Land Use Plan” in the Township of McKellar’s Official Plan and is zoned Tourist Commercial (C2) in Township’s Zoning By-law No. 95-12. We note that a proposed condition of consent, if granted, would be to rezone the new lots from C2 to Waterfront Residential (WF1).

COMMENTS

JLR has reviewed the proposed consent application and does not recommend that the Township of McKellar support the application for the following reasons:

1. Sketch which meets the requirements of O.Reg 197/96 under the Planning Act has not been provided.

As per Section 53(2) of the *Planning Act*, the applicant must provide council with the prescribed information or material as described in Schedule 1 of O.Reg 197/96. Schedule 1 states that a sketch for an application for consent must include the boundaries and dimensions of any land abutting the subject property, the boundaries and dimensions of the lands to be severed, the locations of natural and artificial features (i.e. Buildings, roads, wells and septic systems), current uses of the land, location of roads and location of any easements/encumbrances affecting the property. The proposed consent application does not include a sketch which provides all of the required information of O.Reg 197/96 as it is missing the location of existing buildings, septic systems, and driveways and does not include the dimensions of each proposed lot to be severed and the proposed right-of-way. The sketch should also show the setbacks from all buildings and structures to lot lines, and the highwater mark of Ryan Lake. This material should have been provided as part of a complete application.

2. No Archeological Assessment or information confirming that the site has no archaeological potential has been provided in support of the consent applications.

The subject property is located along the shoreline of Ryan Lake. Section 2.6.2 of the Provincial Policy Statement (PPS) prohibits development and site alteration on lands containing archaeological potential unless significant archaeological resources have been conserved. Archaeological potential is determined in the Ministry of Citizenship and Multiculturalism (MCM) “Criteria for Evaluating Archaeological Potential”. The subject lands are located less than 300 metres from a present source of water (Ryan Lake) and an Archaeological Assessment is required. It is recommended that the Archaeological Assessment and an Acknowledgement Letter from MCM be provided prior to a decision on the consent.

Patrick Christie, Parry Sound Area Planning Board

3. Subject property abuts Type 1 Fish Habitat but no environmental impact study provided to demonstrate that the proposed consents will have no negative impacts as per Section 2.1.6 of the PPS.

Section 2.1.6 of the PPS states that development and site alteration shall not be permitted on adjacent lands to fish habitat unless the ecological function of the adjacent lands has been evaluated and there will be no negative impacts.

Further Section 7.12.3.1 of the Township of McKellar Official Plan states that development may be permitted on adjacent lands to Type 1 Fish Habitat if supported by a site evaluation report (also referred to as an environmental impact study). Adjacent lands to Type 1 Fish Habitat are described as 30 metres within the Township of McKellar Official Plan. Therefore, the applicant would need to provide an environmental impact study in support of their consent application to conform to the Township of McKellar Official Plan and demonstrate that will be no negative impacts to the natural features or their ecological functions. It is recommended that the report be received to the satisfaction of the Township prior to a decision being made on the consent application. The study may be subject to peer review at the proponent's cost.

4. New private roads are not permitted to provide access for new waterfront residential lots as per section 5.8.2 of the Township of McKellar Official Plan.

The creation of lots which are serviced by a new private road is not permitted as per Section 5.8.2. of the Township of McKellar Official Plan which states:

"5.8.2.1 All new development must front upon a year-round, publicly maintained road subject to the exceptions listed below

5.8.2.2 A limited number of lots used for seasonal residential dwellings within the Waterfront designation may be serviced by an existing (our emphasis) private road, registered right-of-way, minor extension to private road, or an unassumed public road which accesses a maintained public road, as identified on Schedule "A". A minor extension to a private road is defined as 180 metres or less from the last lot on the road. Private roads and rights-of-way will not be extended to properties which are located beyond the existing extent of the private road or right-of-way, except to provide water access for island lots and inaccessible shoreline where no alternative access is available."

Therefore, the proposed consent does not conform to the Township of McKellar Official Plan and a different access method must be provided. Alternatively, an application to amend the Official Plan to permit the proposed private road access should be provided prior to a decision being made on the consent.

5. It must be demonstrated that the lake water quality policies in the Provincial Policy Statement and Township of McKellar Official Plan have been addressed.

While the proposed consent application will not require a water quality study as per Section 7.11.3.1.3 of the Township of McKellar Official Plan as no more than three new lots (excluding the retained) are being proposed, there are still concerns with phosphorus levels in Ryan Lake. Section 8.19.4 of the Township of McKellar Official Plan speaks to development around Ryan Lake and states that "*Phosphorus mitigation measures should be implemented to avoid any increases in phosphorus concentrations and subsequent*

Patrick Christie, Parry Sound Area Planning Board

depletions in dissolved oxygen values". This policy is consistent with Section 2.2.2 of the PPS which limits development adjacent to sensitive surface water features and outlines that mitigation measures may be required to protect, improve or restore the function of these features.

Based on the information provided as part of this consent application, it appears there is one existing septic system on subject property. The proposed application will result in the development of three new lots, which could each accommodate a new septic system. This could negatively impact phosphorus levels and dissolved oxygen levels in Ryan Lake.

Section 7.11.3.1.5 of the Township of McKellar Official Plan states that the Township will implement best management practices and regulations for new development for limiting or avoiding migrating phosphorus. These may include increased setbacks for septic systems from the shoreline; the use of septic system designs that bind phosphorus; preserving natural vegetative areas adjacent to the shoreline; and other programs which ensure the adequacy of the existing septic system. No information has been provided as part of this application to demonstrate how phosphorus mitigation measures will be implemented nor has the requirement been outlined in a recommended condition of consent. This concern regarding phosphorus mitigation measures is further amplified should additional consents be sought for the remainder of the property.

It should be demonstrated how the above policy requirements are met. This could take the form of hydrogeological study or a different report which evaluates and suggests phosphorus mitigation measures.

6. Concerns regarding prematurity of consent application.

While the creation of three new lots is permitted via consent subject to criteria in the Township of McKellar Official Plan, the applicant is likely to proceed with future consent applications for the balance of the shoreline. Therefore, the application may be premature and may be better addressed via Plan of Subdivision. There are a number of studies which are required where land is proposed to be divided into multiple lots including a water quality study, archaeological assessment, hydrogeological report and site evaluation report. This is to ensure that development is appropriate, that it has regard to matters of provincial interest, that natural and cultural heritage features are protected, that adequate servicing is provided (including confirmation of septic suitability for each lot), that safe access is provided and that the design of the lots and roads optimizes the efficient use and conservation of energy. Therefore, if the subject lands are to be further divided, the proposal should be reviewed comprehensively and supported by the required studies.

7. Confirmation that MDS I setback is met is required.

The subject property is located north of a farm property (161 Balsam Road) with cattle and an associated barn. As per section 1.1.5 of the PPS, the creation of new lots shall comply with the minimum distance separation formulae. No information has been provided which confirms that this calculation has been completed and that the proposed consents comply with the minimum distance separation formulae. This requirement is mirrored in Section 5.12 of the Township of McKellar Official Plan. Confirmation to the satisfaction of the Township as to whether the development complies with MDS should be provided prior to a decision on the consent application.

Patrick Christie, Parry Sound Area Planning Board

Please reach out to the undersigned should you have any questions or require any additional information.

Best Regards,

J.L. RICHARDS & ASSOCIATES LIMITED

Prepared by:



Alison Bucking, RPP, MCIP
Planner

Reviewed by:



David Welwood, RPP, MCIP
Senior Planner

AB:dw

All applicants must sign this form.

Fields marked with an asterisk (*) are mandatory.

Application

Select one *

☐ Corporation ☒ Individual

Applicant Information (Name must be full legal name on the Backshore Property PIN)

Note that for efficient processing the Ministry will correspond with applicants by email wherever possible.

Last Name *	First Name *	Middle Initial
VARNDLEY	JENNIFER ROBERT ROXANNE	

Name of Corporation (if applicable)
NA

Telephone Number *	Mobile	Email Address

Mailing Address of Applicant

Unit Number	Street Number *	Street Name *	PO Box

City/Town/Municipality *	Province/State *	Postal Code/Zip Code *	Country *

If you are making this application on behalf of the waterfront property owner(s), please complete the section below.

I _____ am appointed

as agent for the purpose of future correspondence with the Ministry of Natural Resources and Forestry regarding to this application and authorization.

Any correspondence should be forwarded to:

(Unless otherwise specified, all correspondence will be forwarded to the landowner)

Last Name *	First Name *	Middle Initial

Telephone Number *	Mobile	Email Address
ext.		

Unit Number	Street Number *	Street Name *	PO Box

City/Town/Municipality *	Province/State *	Postal Code/Zip Code *	Country *

1. Property Location

MNRF Work Centre *	Lot 3	Concession	Township
52131-0082	Block A - M-196	10	McKellar

County, District or Regional Municipality	Name of Waterbody
Parry Sound	Mary Jane Lake

Legal description of the upland property * (You will find this on the deed, patent or PIN for your property. To be eligible to purchase the shoreline reserve or road allowance you must own the waterfront property.) You may obtain a copy of your PIN here - <https://help.onland.ca/en/property-search/>

2. Reference Photos

Please attach a minimum of 2 photos of the shoreline reserve or road allowance that include all current improvements (docks, boathouses) as well as any visible utility lines or boxes located on the shoreline reserve.

Please describe the current use of the shoreline reserve or road allowance including any use by others:

Note: This form and any attachments cannot exceed 15MB in size in total.

No.	File	Description	Size (MB)	
			Total Size	0

3. Property Sketch

Your application must include a property sketch (aerial view). The sketch may be hand drawn or completed electronically. (see example on next page)

Steps in creating the property sketch:

1. Locate survey monuments (these may be iron bars, stone cairns, wooden posts or blazed trees). Corner monuments are especially useful to locate. Your original plan of survey will be helpful in indicating what to look for and where.
2. Extend the property sidelines from existing survey monuments to the water's edge. Under normal circumstances, this projection should be a straight-line projection of existing lot lines. Exceptions may be warranted due to occupations or shoreline irregularities. It should be noted that whatever projection is chosen, the adjacent property owner will have an opportunity to comment, and the Ministry will make the final decision.

3. The sketch must include:

- Survey monuments found (include any markings found)
- The water's edge
- Buildings, retaining walls, fences, septic tanks, tile beds, boathouses, docks, outhouses, etc.
- Proposed side-line projection
- Location and identification numbers of Bell Canada and Hydro installations (if applicable)
- Location and extent of any filled shore lands, lake or river bed
- Your signature and the date

Your application must include signed comment forms from adjacent landowners. The comment form is available in Appendix A attached to this application form.

Steps to obtaining requirements for comments:

- Provide your neighbours with the form and attach a copy of the site sketch depicting the proposed projection of lot lines.
- Submit signed forms for all adjacent property owners.
- If you are unable to obtain signed forms you must submit a written explanation and proof that you mailed or emailed the form to adjacent land owners.

Note: This form and any attachments cannot exceed 15MB in size in total.

No.	File	Description	Size (MB)
		Total Size	0

4. Acknowledgements

Please check the boxes below as acknowledgment that you understand and agree with the statement.

- ☐ In reviewing this application, the Ministry must carry out any duty to consult requirements which may be triggered and must meet its Environmental Assessment requirements, which may impact review timelines. *
- ☐ If this application is approved, the Ministry will send an offer letter with the purchase price and survey instructions. A survey should not be initiated until you have received instructions from the Ministry. Upon receipt of the instructions, you must hire an Ontario Land Surveyor at your own cost to complete the survey. *
- ☐ Crown Shoreline Reserves and Road Allowances are generally sold at an administrative fee set out in PL 6.02.01. However, in certain circumstances set out in PL 4.11.03, land will be sold at market value. In these cases, the Ministry will conduct a valuation of the land and provide you with the market value purchase price. *

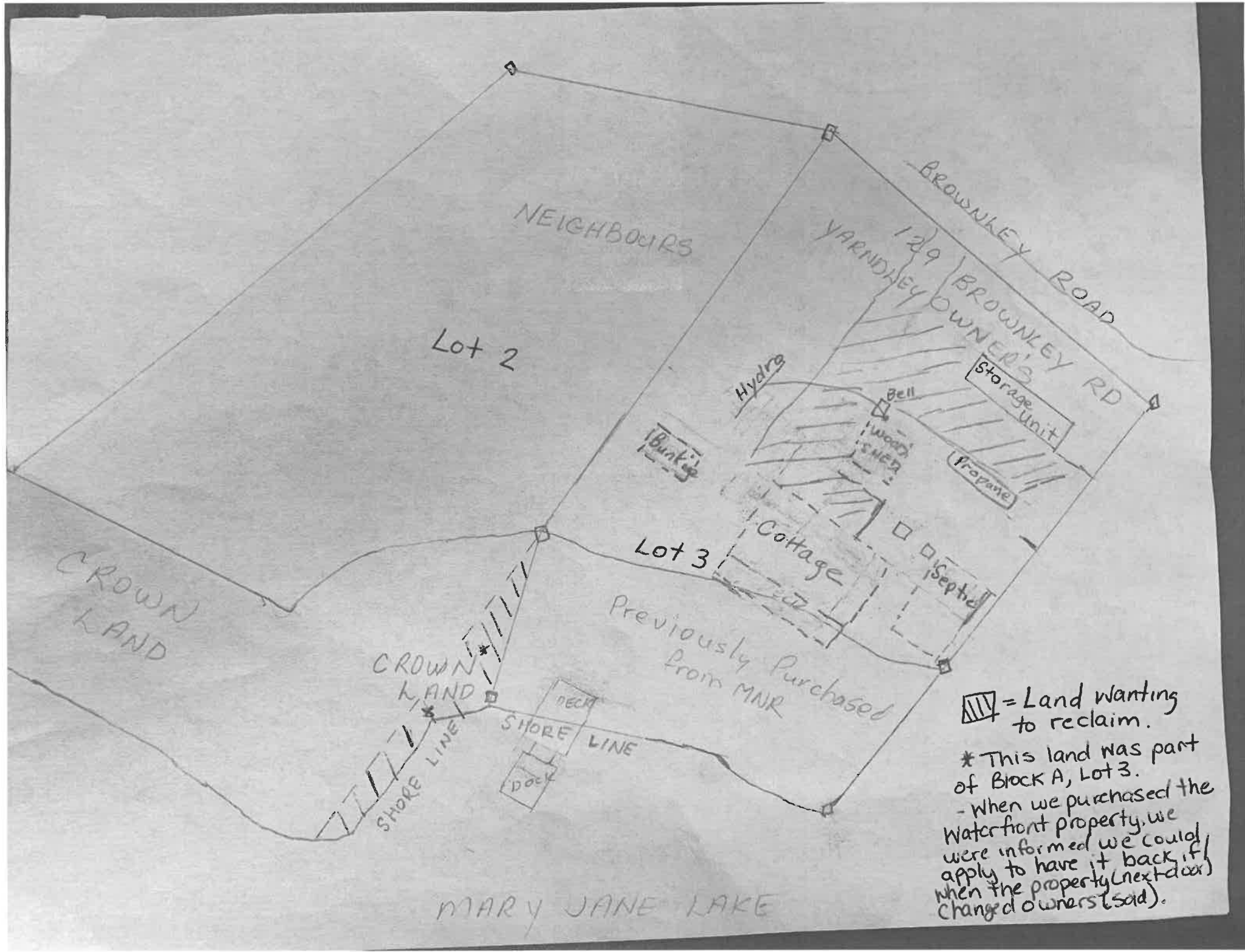
I have consulted the local municipality and confirmed that there are no concerns or objections to my request to purchase. Application location is outside of an organized municipal boundary. *

☐ Yes ☐ Not Applicable

5. Signature

☐ By clicking this box, I: *

- Certify that the information provided in this application is true.
- In cases where the waterfront property has multiple registered owners: I certify that I have the consent of all other registered owners of the waterfront property to make this application, and I understand that if this application is approved the letters patent will be issued to the registered owners of the waterfront property.
- In cases where you are the authorized representative: I certify that I am authorized to make the application on behalf of the landowners and have consent of all other registered owners of the waterfront property where the waterfront property has multiple registered owners.
- Understand that I am affixing my electronic signature to this application, with the intent to be bound as an applicant (or, if I am submitting this application on behalf of a corporation, I represent that I have the authority to bind the corporation and the corporation agrees to be bound as applicant).



▨ = Land wanting to reclaim.

* This land was part of Block A, Lot 3.
- When we purchased the Waterfront property, we were informed we could apply to have it back if when the property (next door) changed owners (said).

LAKE STEWARDSHIP AND ENVIRONMENTAL COMMITTEE OF MCKELLAR TOWNSHIP

Draft Minutes

July 11th, 2024 7 PM

First Item:

**Presentation by Dr. Chris Houser, Dean of Science, University of Waterloo,
Professor, Department of Earth and Environmental Sciences,
on the Potential Impact of Boat Wakes with special emphasis on data collected from Lake
Manitouwabing**

Recording is available on YouTube at
<https://www.youtube.com/watch?v=r-fNuN5TXIo&t=34s>

† Educational resources posted by this committee are available on the Township of McKellar Website here:
<https://www.mckellar.ca/en/township-services/resources/Links-to-YouTube-Videos.pdf>

Item	Time	Please note: These are ongoing agenda items. Only items marked with an * will be discussed at the next meeting.
1.	*	Land Acknowledgement: (After the presentation by Dr. Chris Houser and questions) In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here, and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.
2.	*	Roll Call* : Tony Best (x); Ross Crockford (); Peter Duffey (x); Jennifer Ghent-Fuller (x) ; Melanie Jeffrey (); Axy Leighl (); Carl Mitchell (x); Suzanne Poff (x); Nick Ryeland (x); Rick Speers (x). We need 5 committee members to have a quorum (Y) Does anyone have a declaration of pecuniary and/or personal interest and general nature thereof? (no) NOTE: Next month, the LSEC Friday August 9th meeting will be <i>in person</i> in the Council Chambers, and will also be available on zoom. Strategic planning will be the main agenda item.
3.1	*	Motion to accept the minutes of June 13th, 2024. (attached) Moved: Tony Seconded: Nick Approved: (yes) Amendments: none
3.2		Would any committee member like to add any item to the agenda? (no) (Motion to add item to the agenda if needed) Motion to accept the Agenda as presented. Moved: Peter Seconded: Sue Amendments: none Approved: (yes)
3.3		Subcommittees – - May 9 We are at a point when we can pick up another item from our strategic plan for the year – turtle signs Item 4.7 – Ross will work on this Feb 8

		<ul style="list-style-type: none"> - Three members of the Recycling Subcommittee have been working on the brochure = discussion under 4.6 - The Recycling Subcommittee met on Jan 24, and twice subsequently and a summary of those meeting have been sent out. Item 4.6 - The Shoreline Planning Subcommittee met on Jan 31st, but we will need to revise our plans in light of Chris' resignation <p>Jan 11, 2024</p> <p>Members agreed that the work of the subcommittee to discourage the use of pesticides, herbicides and fertilizers is completed. The pamphlet is at the printers and will be ready to insert with the tax bills. Also the work of the Water Testing subcommittee is complete for now. Add Chris Clayton to Shoreline Planning Subcommittee.</p> <p>The following subcommittees have been set up:</p> <ol style="list-style-type: none"> 1. Shoreline Planning Ross, Sue, Jennifer, Rick, Chris - <i>next meeting time TBA</i> 2. Discourage the use of pesticides, herbicides and fertilizers <i>Finished</i> – flyer sent out 3. Recycling choices. Melanie, Tony, Ross, Jennifer, Rick and Nick (invitation to Karlee) – last meeting was held on Feb 22 at 11 AM; <i>next meeting TBA</i> 4. Water testing program Tony, Carl, Peter, Jennifer <i>Finished for now.</i> 5. How to facilitate a cultural shift. Axy, Nick 6. Lead weights, lures and jigs (“get the lead out”) Tony, Jennifer <p>Proposed subcommittee members were polled by email to ensure that they were in agreement with their subcommittee roles.</p> <p>The following subcommittees have met: Discouraging the use of Pesticides etc., Recycling Choices, Water Testing program. Also, Jennifer and Tony met to draw up the 2024 budget.</p> <p>Nov 9. Strategic Planning – The November 2023 LSEC Achievement Assessment document was sent to committee members in the last week of October to review what this committee has accomplished in the past. We decided on the following topics which should have priority for our efforts for the upcoming year:</p> <ol style="list-style-type: none"> 1. Lead weights, lures and jigs (get the lead out) Delay 2. Shoreline planning to protect the lake from excess runoff. – 3. What to do about leaves. Delay 4. MLCA newsletter updates. Ad Hoc as needed 5. Discourage the use of pesticides, herbicides and fertilizers. <i>Brochure completed and sent.</i> 6. Turtle/animal road signs. (in the budget) 7. Recycling choices. 8. Drinking water source protection. Delay? 9. How to facilitate a cultural shift. 10. Fish habitat. Delay 11. Fish stocking. Delay 12. Water Quality Monitoring Design program subcommittee. (suggestion was made to include samplers on this committee). (Tony, Carl, Jennifer, Peter) <p>Jennifer tabulated the votes for the top 3 or 4 priorities and send the results to committee members, as the poll function was not working on zoom. (initial results tabulated after the meeting are bolded). We need to decide on priorities and establish who will work on each topic.</p>
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4. Goals		General Updates on Current Issues.
4.1	*	<p>Waterfront/ Shoreline protection –</p> <p>July 11 –</p> <p>A. the Township Council has initiated the 9th Amendment to the Official Plan, which will be written by John Jackson Planner Inc. and modified and approved by Council when it is complete. During the initial working meeting for this Official Plan Amendment, Mr. Jackson stated:</p> <p>“Another area where I simplified the document was with respect to lake capacity. The new regime out there is that there is no such thing as a trophic status lake capacity model that exists. What the scientists have found out was their assumption that development, which really meant phosphorus, from associated septic systems, does not migrate to the surface waters to contribute to additional nutrient loading which they believed was fertilizing the lake, creating more vegetation, vegetation dying and cycled, creating more detritus, more organics, creating a cycle of deterioration. What they have found in our landscape and geography, is that there really isn’t any migration in these highly mineralized soils, so that the assumption of this migration of this phosphorus from septic beds to surface waters doesn’t exist. It binds within those mineralized soils, right under the bed. So, we had a rather elaborate, and this was a Michael Michalski thing, this was what was the sort of work-around model in terms of lake capacity, but it in fact now is shown that the hypothesis of the model is not correct. Now, it is correct, believe it or not in Southern Ontario, where there are limestone soils, that the plume of phosphorus will, can actually be tracked to any adjoining surface waters. And that was a very significant component of our planning regime in McKellar, and in fact, any cottage country on the shield. So, I simply felt it was appropriate just to remove it. Now, we’re not suggesting that we don’t care about water quality. We do. But the way to do that is now through a more biophysical kind of best management practices regime. You know, don’t disturb soils, don’t impair fish habitat, that kind of thing including what densities you have in your official plan and zoning bylaw for particular water bodies, now far surpasses the notion, the wrong notion, that you’re creating adverse impacts on water quality by adding development.”</p> <p>In further discussion, Mr. Jackson suggested that David Leeder, of Hutchinson Environmental, be consulted to confirm these statements. Mr. Leeder was called, and the call was returned by Dr. Brent Parsons, also of Hutchinson Environmental Sciences Ltd. Dr. Parsons stated that in the new septic bed installations, 90 % of the phosphorus is absorbed in the septic bed. The remaining 10% can be leached into the surrounding surface waters. Of particular concern is the storm water run-off which can carry sediment and contaminants into the lake, including phosphorus. He said that the Lake Capacity Model was formerly the only criterion applied to consideration of development on and near lakes. The science now directs that trophic level of the lake is only one of the factors to be considered. For the rest, the best management practices will mimic nature, especially in terms of looking at vegetation on the land near the waterways, and other considerations such as land slope and depth of soil above the bedrock. Dr. Parsons indicated that it is essential to continue monitoring lake health in terms of trophic level and surface water chemistry.</p> <p>Discussion.</p> <p>B. This committee has indicated a need to have a folder of environmental information available to residents who have purchased their property since the 2022 distribution of The Lake Protection Workbook and the Septic Smart booklet and those who are planning new builds. The committee wishes to distribute these also folders also to real estate agents in the area. These folders will include environmental brochures developed by this committee.</p>

		<p>Resolution 2022 #3</p> <p>That the committee bring the number of brochures it has developed to over 200 each. 200 will be put in the Information folders and approximately 100 of each will be available for ongoing distribution at the market.</p> <p>Moved: Seconded: Approved: not approved</p> <p>Discussion: Not approved. The committee felt that most people coming into the Township would want only one piece of paper with links or a fridge magnet with a qr code.</p> <p>May 9 2024 – Sue and Jennifer are the two remaining members of this subcommittee.</p> <ul style="list-style-type: none"> - Chris Houser has finished his study on boat waves and erosion and would like to do a presentation. Dr. Houser is available to present at our July 11th meeting and prefers to present his information virtually. We will advertise his talk in the community and he has given us permission to record and post it. The talk will be entitled “The Potential Impacts of Boat Wakes.” <p>Feb 8, 2024</p> <ol style="list-style-type: none"> 1. The new Shoreline Planning Subcommittee met on Jan 31. Please see attached summary. <i>Discussion.</i> <p>Dec. 14 The new Shoreline Planning Subcommittee should meet in January.</p> <p>May 9th – no update is yet available after the Nov 21 Council meeting.. We need to draw up an action plan to request that this Bylaw revision be passed by Council <u>Action:</u> Nick, Tony, Axy and Jennifer will draw up an action plan the week of May 20th.</p> <p>Nov. 21 – Jennifer presented the proposed new revised Tree Canopy and Naturalized Vegetation Policy to Council. Ina will consult with other townships and references (sent in by Jennifer).</p> <p>Oct 12, 2023. New policy adopted.</p> <p>October 5, 2023 – Jennifer sent committee members a draft policy in the past few days for review. References used to write the amended policy include:</p> <ol style="list-style-type: none"> 1. Natural Shorelines and their Role in the Protection of Water Quality and Aquatic Habitat: State of the Science Report. Hutchinson Environmental Sciences Limited, Aug 18, 2021. 2. The Science Behind Vegetated Shoreland Buffers: Why the Ribbon of Life Matters, Watersheds Canada, 2022. 3. Shoreline Buffers and Water Quality, South Carolina Native Plant Society, 2020. 4. Lakeshore Capacity Assessment Handbook: Protecting Water Quality in Inland Lakes, Ontario Government, retrieved October 10, 2022. 5. A Shoreline Owner’s Guide to Healthy Waterfronts, Federation of Ontario Cottagers Association, 2019. 6. Planning for our Shorelands, Watersheds Canada, 2022. 7. Lake Protection Workbook: A Self-Assessment Tool for Shoreline Property Owners, Lake Links (Watersheds Canada) 2022. 8. A Regulatory Guide to Achieving Environmental Net Gain at the Waterfront, Watersheds Canada, 2022.
4.2	*	<p>Water Sampling</p> <p>July 11 – We received 5 volunteers when the MLCA asked for a new volunteer for the Camp/Robinson area. Some of the new volunteers will be given regular sampling assignments, the rest will be kept on the list of samplers as spares.</p> <p>June 13 – We have 2 volunteers for Grey Owl Lake</p>

		<p>Testing for phosphorus and calcium and other lake parameters has been completed and is posted on the Township website under Residents/Environment</p> <p>May 9 2024 – Planning for the 2024 water sampling season has started. We need a volunteer for Grey Owl Lake.</p> <p>Jan 11th 2024</p> <p>For the past 23 years, MLCA has been active in organizing volunteers to acquire lake water samples from Lake Manitouwabing, arranging these samples to be analyzed in a lab and recording the results. Data was collected for E. coli for the first 20 years. In the last few years, five more lakes of McKellar Township (Armstrong, Grey Owl, Mary Jane, McKellar and Moffat Lakes) have been included. We have also begun to collect data on phosphorus, calcium and various parameters used to evaluate the health of freshwater lakes such as oxygen, salinity, pH etc. MLCA has provided the volunteers and the equipment and McKellar Township has funded the lab analysis.</p> <p>As well as making our data available on the MLCA web page and the McKellar Township web page, all of our data is now available to researchers on DataStream. When sharing the data, DataStream recommends using the DOI link: https://doi.org/10.25976/168q-zm19 . Unlike so many other links on the internet, this one is assured to never break, and will always resolve back to our dataset.</p> <p>This documentation page explains how to find and explore our data page (the graph and the map). The visualizer is a great tool to visualize the data without needing to open excel. Also, this data can be updated with new data on an annual basis.</p>
4.3	*	<p>Septic Education –</p> <p>July 11, 2024 – It was decided by consensus not to distribute the Septic Smart booklet due to cost and lack of utility because of approvals necessary for new build septs.</p> <p>June 13, 2024 – We have the reprinting of 200 copies of Ontario government’s “Septic Smart” booklet in the budget for this year. It was updated in partnership with FOCA. In the summer of 2022, we distributed these to every household in McKellar. We would like to make them available to new residents. The Library has been approached to keep them on display for distribution to new McKellar property owners. Alternatively, there are pockets in the hallway outside the Council chambers where they could be kept. The 2022 program was done in conjunction with MLCA. MLCA has 200 copies of the Lake Protection Workbook (distributed alongside the Septic Smart publication) on order to echo this partnership.</p> <p>Resolution #2 2024</p> <p>Moved: We approve printing 200 copies of the Septic Smart booklet (SepticSmart – Understanding Your Home’s Wastewater System (ontario.ca)) for distribution to McKellar Residents, at an approximate cost of \$2500.</p> <p>Moved: Peter Seconded: Ross Approved: Yes</p> <p><i>Estimate from Aquagraphics:</i></p> <p><i>Qty: 200</i></p> <p><i>80lb glossy / 70lb offset white</i></p> <p><i>Septic smart booket * file attached</i></p> <p><i>Stapled, folded, collated</i></p> <p><i>4/4</i></p> <p><i>32 page booklet</i></p> <p><i>\$1,985</i></p> <p><i>+ tax</i></p>

		<p><i>Discussion:</i> <i>Rather than just have the “Lake Protection Workbook” and “Septic Smart” available for new residents in the library, or in the hall outside the Council chambers, the committee consensus was that we need a welcome package for new residents to pick up from the Township office. We should also include Realtors, who often like to stay in touch with purchasers and could deliver the package to them, as well as to new residents.</i> <i>Follow up: 200 copies of the Lake Protection workbook have been ordered by MLCA, in continuation of participating in this endeavour as happened in 2022.</i> <i>Jennifer will count and identify flyers we have available from previous printings.</i> <i>The committee will be polled regarding which members would like to form a subcommittee to develop the welcome package.</i></p> <p>Nov 9 2023– Concern has been raised confidentially by a local resident about the condition of septic systems in Air B n B rental residences. Jennifer mentioned that she had laminated a copy of the “Help Your Septic System and our Lakes” flyer and placed it in the guest bathroom, and guests commented on it. Propose that we make laminated versions of this flyer available in the library for area residents. Moved: Sue. Seconded: Ross. Approved.</p> <p>July 6 2023– A flyer entitled “Help Your Septic System and Our Lakes” has been printed and delivered to the Township Office. The invoice has been submitted and paid to Aquagraphics. It was included in the tax mailing at the end of July.</p>
4.4		<p>Presentations - YouTube videos from this committee are posted here: May 9 Chair has reposted a couple of videos on Shoreline protection and regulation and will repost all our educational materials online over the course of the spring and summer. Since many members had not seen the postings, Chair said she would notify the committee members when future postings occur and requested that she be notified if there is a posting made by a resident to which we should respond. https://www.mckellar.ca/en/township-services/resources/Links-to-YouTube-Videos.pdf along with other videos</p> <p>Our postings (listings and a table of contents) are uploaded on the township web page under “Residents/Environment.” Jennifer has been gradually updating the page with Mary Smith’s help. https://www.mckellar.ca/en/living-in-our-community/environment.aspx</p>
4.5		<p>Microplastics/Microfibres/ Washing Machine Filters – video on our YouTube channel posted</p>
4.6		<p>Earth Day / Clean Up Our Lakes / Recycling July 11th – Recycling brochures are printed and will be distributed to Township residents with the tax bill later this month. Recycling signs for the inside lids of the compactors have been approved by Council and ordered. Coloured posters on card stock were printed by the Township and will be distributed to residents at the Rib Fest to be kept beside their recycling bins. Hopefully these will continue to be available. Jennifer and Ross will have a booth at the Rib Fest to illustrate recyclable and non-recyclable materials. MLCA donated 120 bags of chips as prizes for correctly guessing what is and isn’t recyclable. This project is complete. Rick and Peter did the bulk of the sign and brochure design. A trip to Waste Management for committee members and Township staff is being organized by the Deputy Clerk.</p> <p>June 13 – Council has approved the recycling brochure and it has been sent to the printer. It was sent to Waste Connections prior to the Council meeting and they also approved it. Karlee raised the idea of the QR code being on the signs. It was decided to have magnetic QR codes printed at a later date if they are needed, but not put on the signs.</p>

	<p>The signs for the transfer station were attached for discussion. Members approved the design of the signs.</p> <p>The committee deferred approving expenditure for the signs for the bins until an accurate estimate could be obtained. We can present the design to Council when we have the cost.</p> <p>There was discussion about the possibility of doing a poll by email to pass a resolution when this information is available, or calling an extra meeting.</p> <p>May 9 – Waste Connections need to let us know when a load has been rejected</p> <p>Some of us are wanting to go to their facility in Bracebridge, but apparently they are refusing to entertain a visit from the township</p> <p>Apparently in another community, Waste Connections has not been tracking or collecting data. This would coincide with our experience of not being able to track the percentage of the loads that are contaminated and to what extent. It would appear that Waste Connections has been charging an extra 12% over the usual fee for contamination on each payment, without collecting or forwarding any data about the actual extent of the contamination – this matter will be referred to Council and staff. It will make it impossible to track our progress after education to see whether residents perform any differently in choosing the correct items to recycle and cleaning the items. We need a series of articles in Facebook pages and the MLCA newsletter.</p> <p>The draft brochure tentatively approved – final verdict once it is distributed by email and replies received.</p> <p>We will attempt to price a sign for the transfer station in the style of Seguin Twp, and possibly signs to go on each of 4 bins, as Andy has requested. Estimate for the brochure is \$925 plus HST for 2,500 copies.</p> <p>The new sign for Clean up our Lakes will be ready for May 16th. This is a campaign shared with MLCA and LSEC on behalf of the Township.</p> <p>Resolution 2024 #1</p> <p>Moved (Tony) Seconded: (Ross) We approve printing 2500 copies of the Pamphlet on Recycling in McKellar Township at a cost of no more than \$1500.00 and to deliver it to the Township office for distribution to McKellar Township residents.</p> <p>Approved: Yes Amendments:</p> <p>May 1 – Peter has joined Rick and Jennifer for the second draft of the recycling brochure</p> <p>April 3 - Rick and Jennifer have been working on a mock up of a brochure for recycling</p> <p>Note – Non-Eligible sources is not the same as contaminated recycling materials!</p> <p>The sign for the bins remains to be completed.</p> <p>March 7th The Recycling Choices Subcommittee met on Feb 22, 2024, and Deputy Clerk, Karlee Britton and Councillor Mike Kekkonen was invited to attend. Summary of the meeting was sent out.</p> <p>Jan 11th - In our research for the recycling subcommittee, we discovered that the province is moving forward with a shift to manufacturer-funded recycling and all municipalities have been given a date to shift to the new recycling program. The date for McKellar Township is July 1, 2024. The recycling subcommittee addressed some questions to the Township staff. During the interaction at that time and at the Council meeting, we have been asked to help the Township design educational materials for the new recycling program. I see this as an excellent opportunity to work cooperatively with the staff and Council and create a big win for McKellar.</p>
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		<p>The operations agreement and the blue box transition will be presented to Council on Jan 23. There were suggestions that we could possibly hand out flyers at the transfer station, perhaps have an educational meeting and demonstration – what items get rejected</p> <p>Also there is a new style tag for the transfer station which will be sent out with the tax bill.</p>
4.7		<p>Fishing / Wildlife –</p> <p>July 11 – update from Ross on progress with requesting Turtle signs = Ross was unavailable</p> <p>June 13 – Campaign to cease the use of Lead weights for fishing not yet started</p> <p>June 13 - Update on Road signs for Turtle Crossings</p> <p>Ross has been in touch with GBB who suggested that we gather information about the locations of turtle crossings this summer. Ross will make a deputation to Council to see if they are willing to have the road signs erected. Signs are available from Adopt-a-pond and are diamond-shaped and metal, available at \$55.00 per sign. We would also need to purchase posts. Each location would require two signs. Mark Calhoun has volunteered to install the signs. We would aim to gather the information this summer and install the signs next summer. GBB said the campaign is as important as the signs in raising public awareness.</p> <p>May 9 – We will gather information this summer about where the turtle crossings are</p> <p>Ross will contact GBB for information concerning the attendees of the turtle nest protector workshop to see if they can be contacted to participate</p> <p>Road signs are available from Adopt-a-Pond at the Toronto zoo. We have a volunteer with extensive construction experience who has offered to put in the posts at the roadside when we are ready</p> <p>May 1 2024</p> <p>– The workshop to build Turtle Box Nest Protectors on April 27th had 18 groups with a total of 31 people – a cooperative effort of McKellar Township Library, LSEC, MLCA, GBB, and Home Depot</p> <p>Road signs signalling a turtle crossing (file attached)</p> <p>Peter and Patty Duffey are set to go for the Loon Counts for the long weekends this summer.</p>
4.8		<p>Fish Catch reporting signs for Armstrong Lake - are up at Armstrong Lake beach.</p> <p>June 1 2023 – sign is well back from the portable outhouse and visible.</p>
4.9		<p>Catch and Release Signs are up at township launch sites. Copies of the Catch and Release sign are on the back of the Safe Boating flyer and were printed for distribution by the Township with the tax mailing to all households at the end of February 2023.</p>
4.10		<p>Benthic Study –</p> <p>March 7, 2024 – The Township Clerk, Ina Watkinson, has signed the contract for sampling in two sites and analysis for three sites in 2024. (MLCA is responsible for the sampling of the third site.)</p> <p>When one of the four sites sampled for the previous four years, we analyzed the results and locations and elected to not search for a replacement fourth site.</p> <p>Dec 14th – see Water Quality</p> <p>The report was sent by GBB in November</p> <p>Manitouwabing environment report 2023 (mckellar.ca)</p> <p>Sept 14th – The property at 85 Cole Point Trail, which has been used as a sampling site for the benthic studies for the past 4 years has been sold. Jennifer has spoken with Katrina at GBB and will write to the Clerk to inquire about the new owner to inquire whether they will allow GBB to continue to use that property as a sampling site. 2023 sampling has been completed and the report will be issued by GBB shortly.</p>
4.11		<p>Pesticides/Fertilizers –</p> <p>March 7th – The new brochure has been printed and delivered to the Township office and the invoice from Aquagraphics has been sent to the Township. (\$795 + \$94.25 HST = \$819.25) and the brochure was distributed to residents at the end of February.</p>

4.12		<p>Invasive Species – Oct 12 2023– Chair has had discussion with Greg Gostick about the occurrence of phragmites beside Centre Rd at the previously identified spot. Sept 14th – Sampling was completed in August for detecting the presence of two invasive plants: European water chestnut and water soldier by eDNA, through the auspices of FOCA. July 6th - Al Last, assisted by Jeremy Sintzel, has been putting up the new Invasive Species signs from FOCA at the boat launches.</p>
4.13		<p>Dark Skies – From Oct 13/22 minutes on planning: Sue and Jennifer will continue the work on Dark Skies. We have a brochure that was made in about 2021.</p>
4.14		<p>Water Levels – May 1 – paper reposted on FB –Requested changes (clean up of the web page). A paper detailing previous work on water levels is posted on our section of the web page. Water-Levels-on-Lake-Manitouwabing-JGF-Amended-July-2022.pdf (mckellar.ca) Reposted in April 2024</p>
4.15		<p>Pollinator Patches / Gardens– Oct 5th – Tony watched the geese to identify how they access Minerva Park and Jennifer has written to the Clerk and Deputy Clerk to request permission to plant low shrubs in those areas. Sue and Jennifer met with Greg Gostick to discuss locations for the plants and the buried power cables. Planting took place Sept 28th at 0900. We had nine plants and will need to complete planting in the approved areas with more plants in the spring. Thanks to Anna Michieli for volunteering to help plant and weed!</p>
		<p>ICECAP – This item removed. Council will communicate directly with GBB about this.</p>
4.16		<p>EV Chargers –</p>
4.17		<p>Organic Waste Planning investigate the possibility of a processing facility shared with other townships in the future May 9 Council did not go ahead with the Food Cycler Program May 1 Council received a presentation on the Food Cycler on December 5, 2023 and Tony attended to answer any questions arising. Tony attended the Council meeting. Discussion at this meeting was that the Food Cyclers work very well, and the company seems to have addressed the concern that the filters were not recyclable, the question of whether there would be financial savings to the Township as a result of subsidizing the price of a number of these units remains uncertain.</p>
4.18		<p>Drinking Water Source Protection Dec 14 2023– Jennifer reported that she had discussed this briefly with MLCA and had been encouraged to take a presentation to other lake associations next summer. From Oct 13/22 minutes on planning: Nov 9 – A presentation was made to Council on this topic on Oct 17. (attached at the end of these minutes).</p>

Sept 14th – There are new guidelines for communities **without** Drinking Water Source Protection under the Clean Water Act. Jennifer has been collecting links and information (attached in September mailings) for a future discussion on this topic. Mandatory septic inspection is included in the Drinking Water Source Protection Zones established under Ontario’s Clean Water Act. **McKellar Township is not included in this program.**

Oct. 13/2022 Jennifer will start to research the background on **Drinking Water Source Protection** with a view to eventually having McKellar Township included in such a program. This will likely be a multi-year project as it involves working with other townships and communities in the local watersheds and finding a Conservation Association willing to manage the program.

5.

Budget –

Lake Stewardship and Environmental Committee Budget – 2024 final draft

	Budget Estimate 2023	2023 April Budget Revision	2023 Actuals	2024 Budget Detail	2024 Budget
E. Coli Sampling	\$ 4,000.00	\$ 4,000.00	\$ 4,350.21	\$4,500.00	
Phosphorus and calcium sampling	\$4,000.00	\$ 4,000.00	\$ 2,038.02	\$2,500.00	
Microcystin	\$ 300.00	\$ 300.00	0	REMOVE	
Standardizing solutions (q2yrs)	\$150	\$150	\$209.05	\$250.00	
Benthic 4 sites	3 sites \$ 5,260	3 sites \$ 5,260	\$5,260	two sites \$4,000	
Water Testing					\$11,250.00
Educational Materials	\$ 2,000				
Signs (recycling, animal/turtle crossing)				\$200	
200 copies of Septic Smart	\$1,985 + tax			\$2,243.00	
Educational Materials Consolidated (Flyers and other educational materials Presentations)	\$1,500	\$2,500 (consolidated in April) (plus January costs already done)	All leaflet printing (3 – 2-sided, colour) \$3,328.30	\$3,500	
Educational Materials Pamphlets	\$ 500				
	\$2000				
Honorariums for talks				\$900	
Demonstration Pollinator Garden	\$ 2,500.00	\$500	0		
Education Activities					\$6,843.00
Sub Total	\$22,210.00				
<u>PLUS</u> GBB ICECAP	\$8,000 ⁺		0	Remove	
Grand Total	\$ 30,210	\$16,710	\$15,185.28		\$18,093.00

March 2024 – No objections to our budget from Council.

		<p>Jan 11th 2024 – our approved budget with amendments attached. Council viewed this on Dec 19th, and approved only the portion to be spent on the flyer about pesticides and fertilizers, reserving further approval for a later meeting.</p> <p>Dec 14 – 2024 Budget (attached) (Jennifer)</p> <p>Motion to accept the proposed budget for 2023</p> <p>Moved (Ross) Seconded (Tony) Approved with amendments as attached (Y)</p> <p>Jennifer will present the amended budget to Council on December 19th.</p> <p>Nov 9 – a proposed budget for 2024 will be sent out before the Dec 14th meeting.</p> <p>Our revised budget for 2024 was accepted by Council in March 2024</p>																		
6.	*	<p>Dec 14th is LSEC decided to continue to meet <i>usually</i> on the second Thursday evening of each month <i>and to change the time to 7 pm.</i></p> <p style="text-align: center;">LSEC Meeting Dates in 2024:</p> <table border="0"> <tr> <td>January 11th</td><td></td><td>July 11th</td></tr> <tr> <td>February 8th</td><td>No Quorum</td><td>Friday August 9th at the Community Centre</td></tr> <tr> <td>March 7th</td><td>No Quorum</td><td>September 12th</td></tr> <tr> <td>April 11th</td><td>No Quorum</td><td>October 17th (3rd Thursday)</td></tr> <tr> <td>May 9th</td><td></td><td>November 14th</td></tr> <tr> <td>June 13th</td><td></td><td>December 12th</td></tr> </table> <p>Old information is occasionally removed from the bottom of each item in these minutes, but can be found in old minutes on the Township's web page under Environment.</p> <p style="text-align: center;">*</p> <p>July 11th meeting will be mainly the presentation by Chris Houser on Boat wakes, and a short discussion on any ongoing business. Tentative plan for August 9th is to have an in-person strategic planning meeting for the fall and next year.</p>	January 11th		July 11th	February 8th	No Quorum	Friday August 9 th at the Community Centre	March 7th	No Quorum	September 12 th	April 11th	No Quorum	October 17 th (3 rd Thursday)	May 9th		November 14 th	June 13th		December 12 th
January 11th		July 11th																		
February 8th	No Quorum	Friday August 9 th at the Community Centre																		
March 7th	No Quorum	September 12 th																		
April 11th	No Quorum	October 17 th (3 rd Thursday)																		
May 9th		November 14 th																		
June 13th		December 12 th																		
7.		<p>Motion to adjourn.</p> <p>Moved: Tony Seconded: Peter Approved: Yes Time: 8:26 pm</p>																		

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>General</u>										
308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
JUNE25/24	06-25-24	Bank Account	COUNCILLOR PAY JUNE 9 - JUNE 22	06-30-24	\$685.69	\$685.69	01-00-011-801	Bank Account	\$0.00	(\$291,485.71)
						\$685.69				
643	OMERS ADMINISTRATION CORPORATION, 900-100 ADELAIDE STREET WEST, TORONTO, ON, M5H 0E2									
JULY2024	07-04-24	OMERS Payable	PENSION CONTRIBUTION JUNE 2024	07-31-24	\$22,254.16	\$22,254.16	01-00-000-639	OMERS Payable	\$0.00	(\$5,403.28)
						\$22,254.16				
Total General						\$22,939.85				
<u>General Liabilities and Equity</u>										
1503	RICHARD REMERS, 76 WARREN ROAD, KITCHENER, ON,									
JUNE2024	06-26-24	Refundable Entrance/Bldg Fees	ROAD DAMAGE DEPOSIT REFUND	06-30-24	\$750.00	\$750.00	01-01-030-617	Refundable	\$0.00	(\$5,870.00)
						\$750.00				
1504	ARTIS CRAWFORD, 209 CENTRE ROAD, MCKELLAR, ON,									
JUNE2024	06-26-24	Refundable Entrance/Bldg Fees	ROAD DAMAGE DEPOSIT REFUND	06-30-24	\$750.00	\$750.00	01-01-030-617	Refundable	\$0.00	(\$5,870.00)
						\$750.00				
Total General Liabilities and Equity						\$1,500.00				
<u>General Government</u>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
JUNE2024	06-16-24	Telephone	ADMIN	07-16-24	\$183.64	\$183.64	01-02-060-007	Telephone	\$2,600.00	\$1,615.97
						\$183.64				
966	INA WATKINSON,									
JUNE2024	06-25-24	Professional Services - Legal / Land Registry etc	LEGAL FEES	06-30-24	\$632.80	\$632.80	01-02-060-020	Professional Services -	\$31,000.00	\$20,556.53
						\$632.80				
1021	MY-TECH INFORMATION TECHNOLOGY, 20 BARTLETT DRIVE, SEGUIN, ON, P2A 2W8									
JUNE2024	06-30-24	Information Technology Support	INFORMATION TECHNOLOGY SUPPORT - JUNE 2024	06-30-24	\$1,143.28	\$1,143.28	01-02-060-023	Information Technology	\$70,000.00	\$51,715.30
						\$1,143.28				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Total General Government						\$1,959.72				
<u>Fire Protection Services</u>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
JUNE2024	06-16-24 Telephone FIRE DEPT	07-16-24		\$100.17	\$100.17	01-03-150-007	Telephone		\$3,000.00	\$1,944.55
						\$100.17				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
856316	06-24-24 Fuel - Gas FUEL - 710 HURDVILLE - FIRE HALL	06-30-24		\$2,081.56	\$2,081.56	01-03-153-141	Fuel - Gas		\$6,000.00	\$4,428.81
						\$2,081.56				
301	WOSSCO Diesel Power, PO Box 100, Nobel, ON, P0G 1C0									
11316	06-24-24 2020 Freightliner Pumper Truck PUMP 1 YEARLY	06-30-24		\$1,682.45	\$1,682.45	01-03-153-210	2020 Freightliner		\$2,500.00	\$2,500.00
						\$1,682.45				
642	JIM REVINGTON, , , ,									
JUNE2024	06-18-24 Miscellaneous CANTEEN	06-30-24		\$71.56	\$71.56	01-03-152-024	Miscellaneous		\$1,000.00	\$405.38
JUNE2024	06-18-24 Miscellaneous CANTEEN	06-30-24		\$21.88	\$21.88	01-03-152-024	Miscellaneous		\$1,000.00	\$405.38
JUNE2024	06-18-24 Miscellaneous CANTEEN	06-30-24		\$7.76	\$7.76	01-03-152-024	Miscellaneous		\$1,000.00	\$405.38
JUNE2024	06-18-24 Miscellaneous CANTEEN	06-30-24		\$24.00	\$24.00	01-03-152-024	Miscellaneous		\$1,000.00	\$405.38
JUNE2024	06-18-24 Miscellaneous CANTEEN	06-30-24		\$17.90	\$17.90	01-03-152-024	Miscellaneous		\$1,000.00	\$405.38
JUNE2024	06-18-24 Miscellaneous CANTEEN	06-30-24		\$9.70	\$9.70	01-03-152-024	Miscellaneous		\$1,000.00	\$405.38
JUNE2024	06-18-24 Miscellaneous CANTEEN	06-30-24		\$35.78	\$35.78	01-03-152-024	Miscellaneous		\$1,000.00	\$405.38
						\$188.58				
763	MORROWS PLUMBING & HEATING INC., 1 QUEEN STREET, PARRY SOUND, ON, P2A 2W1									
21818	06-25-24 Maintenance Repairs FIX A/C	06-30-24		\$320.54	\$320.54	01-03-151-113	Maintenance Repairs		\$3,000.00	\$3,000.00
						\$320.54				
Total Fire Protection Services						\$4,373.30				
<u>Transportation</u>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
JUNE2024	06-16-24 Telephone GARAGE	07-16-24		\$50.09	\$50.09	01-06-200-007	Telephone		\$1,400.00	\$1,036.60
						\$50.09				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
183153		06-20-24	Maintenance Supplies SHOP SUPPLIES - PAINT, PIPE WRENCH, HINGE	06-30-24	\$102.65	\$102.65	01-06-210-112	Maintenance Supplies	\$500.00	(\$105.20)
183153		06-20-24	Materials & Supplies SHOP SUPPLIES - PAINT, PIPE WRENCH, HINGE	06-30-24	\$37.63	\$37.63	01-06-210-145	Materials & Supplies	\$2,500.00	\$1,137.42
						\$140.28				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
856317		06-24-24	Fuel - Diesel DYED LS DIESEL	06-30-24	\$801.30	\$801.30	01-06-228-142	Fuel - Diesel	\$65,000.00	\$36,002.58
856947		06-28-24	Fuel - Diesel DIESEL FUEL LS DYED	06-30-24	\$2,559.00	\$2,559.00	01-06-228-142	Fuel - Diesel	\$65,000.00	\$36,002.58
						\$3,360.30				
835	G.F. PRESTON SALES AND SERVICE LTD., 289 ALBERT STREET, BOX 540, SUNDRIDGE, ON, P0A 1Z0									
WO19953		06-28-24	Maintenance Costs/Parts REPAIRS TO 420F2IT CAT - AIR CONDITIONER	06-30-24	\$2,518.84	\$2,518.84	01-06-243-143	Maintenance Costs/Parts	\$7,500.00	(\$8,908.55)
WO19764/2		06-28-24	Maintenance Costs/Parts REPAIRS TO 140M GRADER	06-30-24	\$3,622.05	\$3,622.05	01-06-248-143	Maintenance Costs/Parts	\$43,206.86	\$4,698.75
						\$6,140.89				
893	GROENEVELD LUBRICATION SERVICES, PO BOX 8916, STATION A, TORONTO, ON, M5W 2C5									
441042104		06-13-24	Maintenance Costs/Parts CAT BACKHOE - PUMP	06-30-24	\$4,256.58	\$4,256.58	01-06-243-143	Maintenance Costs/Parts	\$7,500.00	(\$8,908.55)
						\$4,256.58				
1160	HICKS MORLEY, 77 KING STREET WEST, 39TH FLOOR, BOX 371, TD CENTRE, TORONTO, ON,									
696049		06-24-24	Professional Services - Legal PROFESSIONAL SERVICES RENDERED	06-30-24	\$1,296.42	\$1,296.42	01-06-200-020	Professional Services -	\$5,000.00	\$2,421.98
						\$1,296.42				
1498	COUNTRY TANKS, 81 BOTTH ROAD, COMMANDA, ON, P0H 1J0									
1071		06-12-24	Capital - Transportation WATER TANK	06-30-24	\$3,734.75	\$3,734.75	01-06-200-429	Capital - Transportation	\$136,000.00	\$136,000.00
						\$3,734.75				
Total Transportation						\$18,979.31				
<u>Environmental Services</u>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
JUNE2024		06-16-24	Telephone TRANSFER STATION	07-16-24	\$50.11	\$50.11	01-08-300-007	Telephone	\$600.00	\$373.75
						\$50.11				

Township of McKellar
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(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
183131		06-19-24	Materials & Supplies KEY CUT	06-30-24	\$3.55	\$3.55	01-08-300-145	Materials & Supplies	\$2,000.00	\$655.85
						\$3.55				
Total Environmental Services						\$53.66				
<u>Social Services</u>										
29	Belvedere Heights, 21 Belvedere Avenue, Parry Sound, ON, P2A 2A2									
JULY2024		07-01-24	Belvedere Heights Home for the Aged Annual Levy LEVY FOR 2024 - 1ST PAYMENT - JULY 2024	07-31-24	\$33,862.00	\$33,862.00	01-10-350-030	Belvedere Heights Home	\$67,725.00	\$67,725.00
						\$33,862.00				
Total Social Services						\$33,862.00				
<u>Parks and Recreation Facilities</u>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
183267		06-30-24	Materials & Supplies PAINT BRUSH	06-30-24	\$5.09	\$5.09	01-11-361-145	Materials & Supplies	\$1,000.00	\$207.11
						\$5.09				
715	BOBCAT OF PARRY SOUND, 25 WOODS ROAD, NOBEL, ON, POG IGO									
01-42116		06-20-24	Maintenance Costs/Parts HUSTLER BLADE, DECK BELT, BELT RAPTOR	06-30-24	\$432.70	\$432.70	01-11-360-143	Maintenance Costs/Parts	\$7,000.00	\$2,842.64
						\$432.70				
1500	KATHY SANTOS, 11 COLE POINT TRAIL, MCKELLAR, ON, P2A 0B4									
JUNE2024/2		06-26-24	Recreation Programs PICKLE BALL NET REPAIR	06-30-24	\$50.00	\$50.00	01-11-360-129	Recreation Programs	\$9,950.00	\$9,162.64
						\$50.00				
Total Parks and Recreation Facilities						\$487.79				
<u>Community Centre</u>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
JUNE2024		06-16-24	Telephone COMMUNITY HALL	07-16-24	\$96.46	\$96.46	01-12-370-007	Telephone	\$1,200.00	\$729.40
						\$96.46				

Township of McKellar
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(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
197 102596	Near North Laboratories Inc, 11-191 Booth RD, North Bay, ON, P1A 4K3	06-18-24	Water Testing COURIER PICK UP AND LAB FEES	06-30-24	\$42.59	\$42.59	01-12-370-257	Water Testing	\$2,000.00	\$1,787.05
						\$42.59				
1488 434820	TRANSCANADA STORE AND RESTAURANT SUPPLIES LTD., 1183 FISHER STREET, NORTH BAY, ON, P1B 2G8	06-20-24	Capital - Buildings KITCHEN SINK	06-30-24	\$732.67	\$732.67	01-12-370-401	Capital - Buildings	\$150,000.00	\$66,254.23
						\$732.67				
Total Community Centre						\$871.72				
Planning and Development										
533 64-103-057/3	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3	06-19-24	Professional Services - Legal B11/2023 APPEAL OLT	06-30-24	\$625.52	\$625.52	01-14-400-020	Professional Services -	\$25,000.00	\$11,985.91
						\$625.52				
842 JUNE2024/2	JANICE GIBSON, McKellar Market Expenses PAINT FOR MARKET	06-22-24		06-30-24	\$193.30	\$193.30	01-14-420-262	McKellar Market	\$1,970.00	\$1,045.00
						\$193.30				
Total Planning and Development						\$818.82				
Total Bills To Pay:						\$85,846.17				

Township of McKellar
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
154	MINISTER OF FINANCE, 33 KING STREET WEST, P.O. BIX 620, OSHAWA, ON, L1H 8E9									
JULY2024		07-05-24	EHT payable EHT JUNE 2024	07-31-24	\$2,556.78	\$2,556.78	01-00-000-637	EHT payable	\$0.00	\$22,462.53
						\$2,556.78				
235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1									
JULY 5/2024		07-05-24	CPP Deductions CPP/EI/FED TAX/PROVINCIAL TAX	07-31-24	\$6,073.44	\$6,073.44	01-00-000-631	CPP Deductions	\$0.00	(\$11,191.22)
JULY 5/2024		07-05-24	EI Deductions CPP/EI/FED TAX/PROVINCIAL TAX	07-31-24	\$1,817.94	\$1,817.94	01-00-000-632	EI Deductions	\$0.00	(\$3,445.71)
JULY 5/2024		07-05-24	Income Tax Payable CPP/EI/FED TAX/PROVINCIAL TAX	07-31-24	\$10,655.20	\$10,655.20	01-00-000-633	Income Tax Payable	\$0.00	(\$23,365.04)
						\$18,546.58				
Total Bills To Pay:						\$21,103.36				

Township of McKellar
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(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>General</u>										
287	Workplace Safety & Insurance Board, PO Box 4115, Station A, Toronto, ON, M5W 2V3									
APRIL-JUNE2024	07-10-24	WSIB payable	WSIB APRIL - JUNE 2024	07-31-24	\$10,635.76	\$10,635.76	01-00-000-636	WSIB payable	\$0.00	(\$3,335.52)
						\$10,635.76				
308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
JULY9/2024	07-09-24	Bank Account	COUNCILLOR SALARY JUNE 23 - JULY 6	07-31-24	\$685.69	\$685.69	01-00-011-801	Bank Account	\$0.00	(\$142,132.36)
						\$685.69				
1508	KAYLEIGH POLLOCK,									
JULY9/24	07-09-24	Bank Account	WAGES - TEMPORARY HIRING TRANSFER STATION	07-31-24	\$181.33	\$181.33	01-00-011-801	Bank Account	\$0.00	(\$142,132.36)
						\$181.33				
Total General						\$11,502.78				
<u>General Liabilities and Equity</u>										
1506	R.V.L. CONTRACTING INC., 181 MANITOU DRIVE, MCKELLAR, ON,									
JULY2024	07-09-24	Refundable Entrance/Bldg Fees ROAD DAMAGE DEPOSIT REFUND		07-31-24	\$750.00	\$750.00	01-01-030-617	Refundable	\$0.00	(\$5,120.00)
						\$750.00				
Total General Liabilities and Equity						\$750.00				
<u>General Government</u>										
206	Municipal Property Assessment Corp, P.O. BOX 3884, COMMERCE COURT POSTAL STATION, TORONTO, ON, M5L 1K1									
1800035784	07-01-24	MPAC Annual Levy	QUARTERLY BILLING - 3RD PAYMENT - 2024	07-31-24	\$17,524.00	\$17,524.00	01-02-310-030	MPAC Annual Levy	\$70,096.12	\$35,048.06
						\$17,524.00				
282	ViaNet, 128 Larch St. Suite 502, Sudbury, ON, P3E 5J8									
JULY2024	07-09-24	Telecommunicaiton Service (Internet, Website)	WIRELESS INTERNET - JULY 2024	07-21-24	\$170.90	\$170.90	01-02-060-031	Telecommunicaiton	\$11,280.00	\$7,281.16
						\$170.90				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JULY2024	07-01-24	Employee Benefits		07-31-24	\$1,509.46	\$1,509.46	01-02-060-005	Employee Benefits	\$22,360.48	\$11,615.37
						\$1,509.46				

Township of McKellar
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(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
JUNE2024		06-22-24	Telephone TELIZON	07-15-24	\$3.69	\$3.69	01-02-060-007	Telephone	\$2,600.00	\$1,432.33
JUNE2024		06-22-24	Memberships/Subscriptions CLOSED CAPTIONING	07-15-24	\$28.25	\$28.25	01-02-060-017	Memberships/Subscriptio	\$4,000.00	\$304.25
JUNE2024		06-22-24	Information Technology Support GOOGLE	07-15-24	\$184.20	\$184.20	01-02-060-023	Information Technology	\$70,000.00	\$50,572.02
JUNE2024		06-22-24	Telecommunicaiton Service (Internet, Website) XPLOARNET	07-15-24	\$93.10	\$93.10	01-02-060-031	Telecommunicaiton	\$11,280.00	\$7,281.16
JUNE2024		06-22-24	Telecommunicaiton Service (Internet, Website) STARLINK	07-15-24	\$646.18	\$646.18	01-02-060-031	Telecommunicaiton	\$11,280.00	\$7,281.16
						\$955.42				
1219	CENTRAL SQUARE, 1000 BUSINESS CENTER DRIVE, LAKE MARY, FL, 32746									
414967		07-02-24	Information Technology Support ANNUAL MAINTENANCE FEE - AUGUST 2024-2025	07-31-24	\$252.68	\$252.68	01-02-060-023	Information Technology	\$70,000.00	\$50,572.02
						\$252.68				
1457	LASALLE BUSINESS MACHINES, 887-D NOTRE DAME AVE, SUDBURY, ON, P3A 2T2									
141051		07-01-24	Printing/Photocopier LEASE/COPIES FOR JUNE 2024	07-31-24	\$271.20	\$271.20	01-02-060-012	Printing/Photocopier	\$5,000.00	\$2,166.69
						\$271.20				
1472	REALTAX INC., 17705B LESLIE STREET, SUITE 1A, NEWMARKET, ON, L3Y 3E3									
97408		07-02-24	Consultant Services PROFESSIONAL SERVICES RENDERED - REGISTER TAX ARREARS	07-31-24	\$483.36	\$483.36	01-02-060-021	Consultant Services	\$25,000.00	\$17,208.13
						\$483.36				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
JULY2024		07-01-24	Employee Benefits	07-31-24	\$11.36	\$11.36	01-02-060-005	Employee Benefits	\$22,360.48	\$11,615.37
						\$11.36				
Total General Government						\$21,178.38				
<u>Fire Protection Services</u>										
444	TAURUS OFFSET INC., 3 MELISSA STREET, PARRY SOUND, ON, P2A 2R4									
02024104		06-11-24	Miscellaneous BUSINESS CARDS	07-31-24	\$73.75	\$73.75	01-03-150-024	Miscellaneous	\$3,500.00	\$3,392.35
						\$73.75				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JULY2024		07-01-24	Employee Benefits	07-31-24	\$63.92	\$63.92	01-03-150-005	Employee Benefits	\$6,000.00	\$1,676.56
						\$63.92				

Township of McKellar
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
JUNE2024		06-22-24	Memberships/Subscriptions GOOGLE STORAGE	07-15-24	\$14.24	\$14.24	01-03-150-017	Memberships/Subscriptio	\$1,200.00	\$103.87
JUNE2024		06-22-24	Memberships/Subscriptions	07-15-24	\$16.27	\$16.27	01-03-150-017	Memberships/Subscriptio	\$1,200.00	\$103.87
JUNE2024		06-22-24	Memberships/Subscriptions	07-15-24	(\$16.27)	(\$16.27)	01-03-150-017	Memberships/Subscriptio	\$1,200.00	\$103.87
JUNE2024		06-22-24	Memberships/Subscriptions YOU TUBE	07-15-24	\$13.22	\$13.22	01-03-150-017	Memberships/Subscriptio	\$1,200.00	\$103.87
JUNE2024		06-22-24	Miscellaneous MCKELLAR STORE	07-15-24	\$26.43	\$26.43	01-03-150-024	Miscellaneous	\$3,500.00	\$3,392.35
JUNE2024		06-22-24	Miscellaneous ZHER'S	07-15-24	\$60.97	\$60.97	01-03-150-024	Miscellaneous	\$3,500.00	\$3,392.35
JUNE2024		06-22-24	Miscellaneous MCKELLAR STORE	07-15-24	\$7.11	\$7.11	01-03-150-024	Miscellaneous	\$3,500.00	\$3,392.35
JUNE2024		06-22-24	Emergency First Response Supplies VISTA PRINT	07-15-24	\$195.37	\$195.37	01-03-150-042	Emergency First	\$5,000.00	\$4,866.72
JUNE2024		06-22-24	Emergency First Response Supplies CANADIAN SAFETY SUPPLY	07-15-24	\$104.46	\$104.46	01-03-150-042	Emergency First	\$5,000.00	\$4,866.72
JUNE2024		06-22-24	Safety Equipment/Protective Clothing FISHER'S REGALIA	07-15-24	\$236.08	\$236.08	01-03-150-100	Safety	\$20,000.00	\$11,484.53
JUNE2024		06-22-24	Safety Equipment/Protective Clothing FISHER'S REGALIA	07-15-24	\$99.72	\$99.72	01-03-150-100	Safety	\$20,000.00	\$11,484.53
JUNE2024		06-22-24	Fire Prevention CIBC VISA PURCHASES - FOR JUNE 2024	07-15-24	\$84.01	\$84.01	01-03-150-103	Fire Prevention	\$4,000.00	\$2,725.10
JUNE2024		06-22-24	Fire Prevention VISTPRINT	07-15-24	\$365.16	\$365.16	01-03-150-103	Fire Prevention	\$4,000.00	\$2,725.10
JUNE2024		06-22-24	Fire Prevention STAPLES	07-15-24	\$300.26	\$300.26	01-03-150-103	Fire Prevention	\$4,000.00	\$2,725.10
JUNE2024		06-22-24	Maintenance Supplies MOTOR OIL	07-15-24	\$20.33	\$20.33	01-03-151-112	Maintenance Supplies	\$1,500.00	\$1,500.00

\$1,527.36**Total Fire Protection Services****\$1,665.03****Building Department**

217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
857353		07-03-24	Vehicle Fuel - Gas CBO VEHICLE	07-31-24	\$70.76	\$70.76	01-04-170-141	Vehicle Fuel - Gas	\$1,200.00	\$791.82
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JULY2024		07-01-24	Employee Benefits	07-31-24	\$505.44	\$505.44	01-04-170-005	Employee Benefits	\$9,126.62	\$5,674.72

\$505.44

1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
JULY2024		07-01-24	Employee Benefits	07-31-24	\$3.11	\$3.11	01-04-170-005	Employee Benefits	\$9,126.62	\$5,674.72

\$3.11**Total Building Department****\$579.31**

Township of McKellar
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Protection to Persons and Property</u>										
444	TAURUS OFFSET INC., 3 MELISSA STREET, PARRY SOUND, ON, P2A 2R4									
02024104		06-11-24	HST non recoverable	07-31-24	\$1.30	\$1.30	01-05-190-024	Miscellaneous	\$1,500.00	\$1,090.16
						\$1.30				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JULY2024		07-01-24	Employee Benefits	07-31-24	\$369.09	\$369.09	01-05-182-005	Employee Benefits	\$2,066.62	\$578.61
						\$369.09				
975	Minister of Finance (OPP), 33 KING STREET WEST, P.O. BOX 647, OSHAWA, ON, L1H 8X3									
30260624083711		06-30-24	Policing Services Annual Levy OPP LEVY - MAY 2023	07-31-24	\$30,273.00	\$30,273.00	01-05-160-030	Policing Services	\$363,282.00	\$243,076.08
						\$30,273.00				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
JULY2024		07-01-24	Employee Benefits	07-31-24	\$1.03	\$1.03	01-05-182-005	Employee Benefits	\$2,066.62	\$578.61
						\$1.03				
Total Protection to Persons and Property						\$30,644.42				
<u>Transportation</u>										
21	ACE Equipment Rentals, PO Box 324, Parry Sound, ON, P2A 2X4									
33818		06-27-24	Materials & Supplies RENTAL OF CAT EXCAVATOR JUNE 13-27 FOR BALL FIELD	07-31-24	\$5,652.77	\$5,652.77	01-06-424-145	Materials & Supplies	\$240,919.25	\$189,861.17
33819		06-27-24	Materials & Supplies RENTAL D3K DOZER JUNE 17-27 FOR BALL FIELD	07-31-24	\$3,617.57	\$3,617.57	01-06-424-145	Materials & Supplies	\$240,919.25	\$189,861.17
						\$9,270.34				
67	Da-Lee Dust Control, 350 Jones Road, Stoney Creek, ON, L8E 5N2									
INV0098841		07-03-24	Dust Control Materials/Supplies 35% LIQUID CALCIUM CHLORIDE SPRAYED - MUNICIPAL DUST CONTROL	07-31-24	\$12,620.28	\$12,620.28	01-06-223-146	Dust Control	\$70,000.00	\$32,928.92
						\$12,620.28				
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-2991985		07-04-24	Maintenance Supplies SHOP SUPPLIES	07-31-24	\$47.60	\$47.60	01-06-210-112	Maintenance Supplies	\$500.00	(\$207.85)
1-2992035		07-04-24	Equipment & Repairs HYDROLIC HOSE	07-31-24	\$239.81	\$239.81	01-06-210-114	Equipment & Repairs	\$1,500.00	(\$1,289.97)
1-2990170		06-21-24	Workshop Supplies	07-31-24	\$25.27	\$25.27	01-06-210-148	Workshop Supplies	\$3,000.00	(\$1,292.40)
1-2990192		06-21-24	Workshop Supplies	07-31-24	(\$25.27)	(\$25.27)	01-06-210-148	Workshop Supplies	\$3,000.00	(\$1,292.40)
1-2990580		06-25-24	Workshop Supplies	07-31-24	\$25.27	\$25.27	01-06-210-148	Workshop Supplies	\$3,000.00	(\$1,292.40)
1-2990587		06-25-24	Workshop Supplies	07-31-24	(\$25.27)	(\$25.27)	01-06-210-148	Workshop Supplies	\$3,000.00	(\$1,292.40)
						\$287.41				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
239	Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8									
220185		07-02-24	Materials & Supplies	07-31-24	\$348.11	\$348.11	01-06-210-145	Materials & Supplies	\$2,500.00	\$1,099.79
			WOOD/CONCRETE/PAINT BRUSHES							
						\$348.11				
284	Weeks Construction Inc., PO Box 397, Parry Sound, ON, P2A 2X4									
98411		06-27-24	Materials & Supplies GRANULAR A & B -	07-31-24	\$18,646.71	\$18,646.71	01-06-223-145	Materials & Supplies	\$85,000.00	\$60,845.28
			PW2024-04							
						\$18,646.71				
357	Innovative Surface Solutions Canada, 78 Orchard Road, Ajax, ON, L1S 6L1									
PS-INV003179		07-05-24	Materials & Supplies PROPATCH	07-31-24	\$4,167.38	\$4,167.38	01-06-245-145	Materials & Supplies	\$25,000.00	\$7,062.65
						\$4,167.38				
444	TAURUS OFFSET INC., 3 MELISSA STREET, PARRY SOUND, ON, P2A 2R4									
02024104		06-11-24	Office Supplies/Materials BUSINESS CARDS -	07-31-24	\$75.05	\$75.05	01-06-200-009	Office	\$500.00	\$239.97
			THOMAS STONEMAN - PROJECT							
			ADMINISTRATOR			\$75.05				
591	SPEEDY GLASS, 70 Parry Sound Drive, RR#3, Parry Sound, ON,									
8745-2589401		07-04-24	Maintenance Costs/Parts WINDSHIELD	07-31-24	\$132.28	\$132.28	01-06-237-143	Maintenance Costs/Parts	\$15,500.00	\$10,518.28
			REPAIR - 2019 FREIGHTLINER			\$132.28				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JULY2024		07-01-24	Employee Benefits	07-31-24	\$1,813.06	\$1,813.06	01-06-200-005	Employee Benefits	\$22,000.00	\$7,637.27
						\$1,813.06				
893	GROENEVELD LUBRICATION SERVICES, PO BOX 8916, STATION A, TORONTO, ON, M5W 2C5									
0507362268		07-02-24	Maintenance Costs/Parts CAT BACKHOE	07-31-24	\$44.26	\$44.26	01-06-243-143	Maintenance Costs/Parts	\$7,500.00	(\$15,683.97)
			SHIPPING COSTS							
0507363311		07-02-24	Maintenance Costs/Parts CAT BACKHOE	07-31-24	\$85.07	\$85.07	01-06-243-143	Maintenance Costs/Parts	\$7,500.00	(\$15,683.97)
			SHIPPING COSTS			\$129.33				
982	AIR AUTOMOTIVE TRACKING INC., 160 COLLARD DRIVE, KING CITY, ON, L7B 1E4									
MCK07-24		07-01-24	Maintenance Costs/Parts MONTHLY	07-31-24	\$20.35	\$20.35	01-06-233-143	Maintenance Costs/Parts	\$13,000.00	\$12,470.86
			WIRELESS TRACKING - JULY 2024							
MCK07-24		07-01-24	Maintenance Costs/Parts MONTHLY	07-31-24	\$20.35	\$20.35	01-06-235-143	Maintenance Costs/Parts	\$14,500.00	(\$1,788.70)
			WIRELESS TRACKING - JULY 2024							
MCK07-24		07-01-24	Maintenance Costs/Parts MONTHLY	07-31-24	\$20.35	\$20.35	01-06-237-143	Maintenance Costs/Parts	\$15,500.00	\$10,518.28
			WIRELESS TRACKING - JULY 2024							

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
MCK07-24		07-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JULY 2024	07-31-24	\$20.35	\$20.35	01-06-246-143	Maintenance Costs/Parts	\$7,375.68	\$3,188.55
MCK07-24		07-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JULY 2024	07-31-24	\$20.35	\$20.35	01-06-247-143	Maintenance Costs/Parts	\$3,200.00	\$2,760.60
MCK07-24		07-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JULY 2024	07-31-24	\$20.35	\$20.35	01-06-248-143	Maintenance Costs/Parts	\$43,206.86	\$1,076.70
MCK07-24		07-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JULY 2024	07-31-24	\$20.35	\$20.35	01-06-250-143	Maintenance Costs/Parts	\$12,000.00	\$11,877.90
						\$142.45				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
JULY2024		07-01-24	Employee Benefits	07-31-24	\$8.83	\$8.83	01-06-200-005	Employee Benefits	\$22,000.00	\$7,637.27
						\$8.83				
Total Transportation						\$47,641.23				
<u>Environmental Services</u>										
12	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4									
172873		07-02-24	Waste Hauling Contract WASTE HAULING CONTRACT - JUNE 2024	07-31-24	\$2,034.79	\$2,034.79	01-08-301-122	Waste Hauling Contract	\$26,000.00	\$15,214.73
						\$2,034.79				
818	AQUA GRAPHICS, 2 BOWES STREET, UNIT 3, PARRY SOUND, ON, P2A 2K6									
2024-9365		07-03-24	HST non recoverable	07-31-24	\$16.28	\$16.28	01-08-300-145	Materials & Supplies	\$2,000.00	\$652.30
						\$16.28				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JULY2024		07-01-24	Employee Benefits	07-31-24	\$117.31	\$117.31	01-08-300-005	Employee Benefits	\$1,400.00	\$892.37
						\$117.31				
919	WASTE CONNECTIONS OF CANADA INC., PO BOX 1779, 580 ECCLESTONE DRIVE, BRACEBRIDGE, ON, P1L 1V7									
7113-0000343366		06-30-24	Recycling Contract RECYCLING CONTRACT - JUNE 2024	07-31-24	\$2,135.56	\$2,135.56	01-08-301-121	Recycling Contract	\$21,560.00	\$10,119.94
						\$2,135.56				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
JULY2024		07-01-24	Employee Benefits	07-31-24	\$1.40	\$1.40	01-08-300-005	Employee Benefits	\$1,400.00	\$892.37
						\$1.40				
Total Environmental Services						\$4,305.34				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Health Services</u>										
196	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT, 345 OAK STREET WEST, NORTH BAY, ON, P1B 2T2									
JULY2024	07-01-24	North Bay Parry Sound Health Unit Annual Levy MUNICIPAL LEVY - JULY 2024		07-31-24	\$3,515.58	\$3,515.58	01-09-330-030	North Bay Parry Sound	\$42,187.00	\$21,093.52
						\$3,515.58				
Total Health Services						\$3,515.58				
<u>Parks and Recreation Facilities</u>										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JULY2024	07-01-24	Employee Benefits		07-31-24	\$238.70	\$238.70	01-11-360-005	Employee Benefits	\$3,600.00	\$2,032.13
						\$238.70				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
JUNE2024	06-22-24	Materials & Supplies LITTLE GARDENS		07-15-24	\$79.81	\$79.81	01-11-360-145	Materials & Supplies	\$3,000.00	\$1,492.63
						\$79.81				
Total Parks and Recreation Facilities						\$318.51				
<u>Community Centre</u>										
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
JUNE2024	06-22-24	Materials & Supplies VACUUM/WET FLOOR SIGNS		07-15-24	\$619.78	\$619.78	01-12-370-145	Materials & Supplies	\$1,000.00	(\$1,270.17)
JUNE2024	06-22-24	Materials & Supplies FLOOR CLEANING		07-15-24	\$70.78	\$70.78	01-12-370-145	Materials & Supplies	\$1,000.00	(\$1,270.17)
						\$690.56				
1127	CHRIS COLSON O/A SAFE & SOUND LOCKSMITHING, P.O. BOX 643, PARRY SOUND, ON, P2A 2Z1									
358358	07-08-24	Facility Maintenance NEW KEYPAD DOOR LOCK FOR COMMUNITY HALL		07-31-24	\$376.51	\$376.51	01-12-370-115	Facility Maintenance	\$11,948.29	\$6,172.32
						\$376.51				
Total Community Centre						\$1,067.07				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Cultural										
1507 24-28	DEVON JOY THORNE, C/O JOYCE HOPKINS, MCKELLAR, ON,	06-27-24	Materials & Supplies PURCHASE OF CARNIVAL GAMES AS PER MOTION 24-28 RECREATION COMMITTEE	07-31-24	\$200.00	\$200.00	01-13-385-145	Materials & Supplies	\$0.00	(\$61.03)
						\$200.00				
Total Cultural						\$200.00				
Planning and Development										
533 64-103-058	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3	07-02-24	Professional Services - Legal LEGAL REVIEW FEE	07-31-24	\$1,432.51	\$1,432.51	01-14-400-020	Professional Services -	\$25,000.00	\$11,360.39
						\$1,432.51				
818 2024-9365	AQUA GRAPHICS, 2 BOWES STREET, UNIT 3, PARRY SOUND, ON, P2A 2K6	07-03-24	Lake Stewardship Committee/ ICECAP RECYCLING FLYERS - ENVIRONMENTAL COMMITTEE	07-31-24	\$925.00	\$925.00	01-14-411-030	Lake Stewardship	\$6,843.00	\$6,105.24
						\$925.00				
842 JULY 2/24	JANICE GIBSON,	07-02-24	McKellar Market Expenses ELECTRICAL REPAIRS	07-31-24	\$20.31	\$20.31	01-14-420-262	McKellar Market	\$1,970.00	\$851.70
JULY 2/24		07-02-24	McKellar Market Expenses ELECTRICAL REPAIRS	07-31-24	\$20.12	\$20.12	01-14-420-262	McKellar Market	\$1,970.00	\$851.70
JULY2024		07-07-24	McKellar Market Expenses GRASS SEED - MARKET MINERVA PARK	07-31-24	\$14.23	\$14.23	01-14-420-262	McKellar Market	\$1,970.00	\$851.70
						\$54.66				
1320 119725	J.L. Richards & Associates, 343 Preston Street, Tower II, Suite 1000, Ottawa, ON, K1S 1N4	07-04-24	Planning Consultant Services PROFESSIONAL SERVICES RENDERED - EDC CUSTOM CONTRACTING (zba)	07-31-24	\$253.77	\$253.77	01-14-400-021	Planning Consultant	\$58,352.00	\$41,687.17
						\$253.77				
1505 JULY2024	NORTHERN CREATIONS C/O CRAIG STEVENSON, 18 SANDY PLAINS, SEGUIN, ON, P2 2W8	07-02-24	McKellar Market Vendor Fees MCKELLAR MARKET REFUND VENDOR	07-31-24	\$120.00	\$120.00	01-14-104-539	McKellar Market Vendor	\$18,560.00	(\$160.00)
						\$120.00				
Total Planning and Development						\$2,785.94				
Total Bills To Pay:						\$126,153.59				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>General Government</u>										
407 67054862	Corporate Express Canada Inc., C.O T04446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2	07-15-24	Office Supplies/Materials OFFICE SUPPLIES/PAPER	07-31-24	\$189.51	\$189.51	01-02-060-009	Office	\$4,500.00	\$1,641.74
						\$189.51				
1139 JUNE2024	PITNEY WORKS, BOX 280, ORANGEVILLE, ON, L9W 2Z7	06-25-24	Postage/Courier POSTAGE FOR JUNE 2024	07-31-24	\$508.80	\$508.80	01-02-060-010	Postage/Courier	\$8,000.00	\$6,468.29
						\$508.80				
Total General Government						\$698.31				
<u>Fire Protection Services</u>										
1510 JULY2024	JEFF CASTRONARO,	07-01-24	Courses & Training SUCCESSFUL COMPLETION OF FFI TRAINING	07-31-24	\$1,491.20	\$1,491.20	01-03-150-015	Courses & Training	\$25,000.00	\$23,263.28
						\$1,491.20				
Total Fire Protection Services						\$1,491.20				
<u>Transportation</u>										
217 857643	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7	07-09-24	Fuel - Diesel DIESEL FUEL - LS DYED	07-31-24	\$864.91	\$864.91	01-06-228-142	Fuel - Diesel	\$65,000.00	\$32,642.28
						\$864.91				
218 1-2993489 1-2993398	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8	07-12-24	Motor Oil/Grease HOT ROD OIL - 20W5	07-31-24	\$262.84	\$262.84	01-06-228-140	Motor Oil/Grease	\$3,600.00	\$663.76
		07-12-24	Materials & Supplies OIL AND OIL FILTERS	07-31-24	\$103.80	\$103.80	01-06-228-145	Materials & Supplies	\$2,000.00	(\$1,662.29)
						\$366.64				
239 220762	Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8	07-11-24	Materials & Supplies READY MIX PARGING - PARKS/REC	07-31-24	\$28.88	\$28.88	01-06-227-145	Materials & Supplies	\$12,000.00	\$3,960.23
						\$28.88				
Total Transportation						\$1,260.43				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Environmental Services</u>										
12 173469	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4	07-17-24	Maintenance Costs/Parts MONTHLY TOILET RENTAL @ TRANSFER STATION	07-31-24	\$208.61	\$208.61	01-08-300-143	Maintenance Costs/Parts	\$0.00	(\$473.18)
						\$208.61				
331 25313	Municipality of McDougall, 5 Baragar Blvd., McDougall, ON, P2A 2W9	06-30-24	Waste Tipping Fees WASTE TIPPING FEES - JUNE 2024	07-31-24	\$6,192.40	\$6,192.40	01-08-301-123	Waste Tipping Fees	\$80,000.00	\$52,850.13
						\$6,192.40				
818 2024-9377	AQUA GRAPHICS, 2 BOWES STREET, UNIT 3, PARRY SOUND, ON, P2A 2K6	07-15-24	Materials & Supplies COMPACTOR RECYCLING SIGNS	07-31-24	\$280.86	\$280.86	01-08-300-145	Materials & Supplies	\$2,000.00	\$636.02
						\$280.86				
887 356513	METRO COMPACTOR SERVICE INC., 145 HEART LAKE ROAD SOUTH, BRAMPTON, ON, L6W 3K3	06-30-24	Maintenance Costs/Parts MOTOR STATIONARY CONTACT REPAIR - SERVICE AND LABOUR	07-31-24	\$956.54	\$956.54	01-08-300-143	Maintenance Costs/Parts	\$0.00	(\$473.18)
						\$956.54				
Total Environmental Services						\$7,638.41				
<u>Health Services</u>										
257 JULY2024	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4	07-17-24	EMS Ambulance Annual Levy LAND AMBULANCE - JULY 2024	07-31-24	\$19,902.87	\$19,902.87	01-09-320-030	EMS Ambulance Annual	\$238,834.37	\$119,417.15
						\$19,902.87				
Total Health Services						\$19,902.87				
<u>Parks and Recreation Facilities</u>										
12	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4									

Township of McKellar
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(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
170867		07-14-24	Maintenance Costs/Parts MONTHLY TOILET RENTAL - JULY 14 - AUG 11/24	07-31-24	\$920.93	\$920.93	01-11-360-143	Maintenance Costs/Parts	\$7,000.00	\$2,409.94
						\$920.93				
109 183415	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	07-11-24	Materials & Supplies DUCK TAPE - YELLOW	07-31-24	\$36.62	\$36.62	01-11-360-145	Materials & Supplies	\$3,000.00	\$1,412.82
						\$36.62				
508 8167	NORTH OF MUSKOKA EMBROIDERY, 2 BOWES STREET, PARRY SOUND, ON, P2A 2K6	07-11-24	T-Ball Program T-BALL SHIRTS	07-31-24	\$243.12	\$243.12	01-11-360-132	T-Ball Program	\$700.00	\$700.00
						\$243.12				
Total Parks and Recreation Facilities						\$1,200.67				
<u>Community Centre</u>										
109 183475	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	07-16-24	Materials & Supplies CUSTODIAL SUPPLIES	07-31-24	\$64.29	\$64.29	01-12-370-145	Materials & Supplies	\$1,000.00	(\$1,960.73)
						\$64.29				
Total Community Centre						\$64.29				
<u>Cultural</u>										
169 JULY2024	McKellar Township Public Library, , , ,	07-16-24	Municipal Funding to Library MUNICIPAL FUNDING - 2024	07-31-24	\$50,000.00	\$50,000.00	01-13-381-030	Municipal Funding to	\$50,000.00	\$50,000.00
						\$50,000.00				
Total Cultural						\$50,000.00				
<u>Planning and Development</u>										
533 64-103-053/2	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3	07-10-24	Professional Services - Legal GABOUR ROAD ALLOWANCE CLOSURE	07-31-24	\$270.73	\$270.73	01-14-400-020	Professional Services -	\$25,000.00	\$10,108.89
						\$270.73				

Township of McKellar
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(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
842	JANICE GIBSON,									
JULY2024/2	07-12-24	McKellar Market Expenses CANVA		07-31-24	\$135.07	\$135.07	01-14-420-262	McKellar Market	\$1,970.00	\$797.04
		SUBSCRIPTION								
						\$135.07				
1509	MURRAY MILLSON, 5464 FIFTH LINE, ROCKWOOD, ON, N0B 2K0									
JULY2024	07-12-24	Planning Fees - Committee of Adjustment		07-31-24	\$500.00	\$500.00	01-14-104-537	Planning Fees -	\$3,000.00	\$1,500.00
		MINOR VARIANCE DEPOSIT REFUND								
						\$500.00				
Total Planning and Development						\$905.80				
Total Bills To Pay:						\$83,161.98				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General										
235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1									
JULY2024		07-23-24	CPP Deductions	07-31-24	\$5,117.78	\$5,117.78	01-00-000-631	CPP Deductions	\$0.00	(\$9,225.12)
JULY2024		07-23-24	EI Deductions	07-31-24	\$1,627.78	\$1,627.78	01-00-000-632	EI Deductions	\$0.00	(\$2,915.08)
JULY2024		07-23-24	Income Tax Payable	07-31-24	\$12,520.41	\$12,520.41	01-00-000-633	Income Tax Payable	\$0.00	(\$22,012.23)
						\$19,265.97				
Total General						\$19,265.97				
Total Bills To Pay:						\$19,265.97				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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General

308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
JULY23/24	07-23-24 Bank Account COUNCILLOR PAY JULY 7 -	07-31-24		\$685.69	\$685.69	01-00-011-801	Bank Account	\$0.00	(\$91,274.61)	
	JULY 20									
					\$685.69					

Total General					\$685.69				
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General Liabilities and Equity

1511	DAN COUTURE, 390 KILLALY STREET, PORT COLBOURNE, ON, L3K 1P5								
JULY2024	07-22-24 Refundable Entrance/Bldg Fees ROAD	07-31-24		\$750.00	\$750.00	01-01-030-617	Refundable	\$0.00	(\$4,370.00)
	DAMAGE DEPOSIT REFUND								
					\$750.00				
1512	ESTATE OF DOROTHY ZULAK, C/O GORD ZULAK, P.O. BOX 232, MCKELLAR, ON,								
JULY2024	07-23-24 Planning Deposits DEPOSIT REFUND - ROAD	07-31-24		\$864.96	\$864.96	01-01-032-624	Planning Deposits	\$0.00	(\$2,244.04)
	CLOSURE								
					\$864.96				
1513	ROBERT KUNJAH, 3524 LINDA STREET, INNISFIL, ON, L9S 2L3								
JULY2024	07-24-24 Refundable Entrance/Bldg Fees ROAD	07-31-24		\$750.00	\$750.00	01-01-030-617	Refundable	\$0.00	(\$4,370.00)
	DAMAGE DEPOSIT REFUND								
					\$750.00				

Total General Liabilities and Equity					\$2,364.96				
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General Government

116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3								
JULY2024	07-04-24 Hydro Admin	07-31-24		\$737.67	\$737.67	01-02-060-008	Hydro Admin	\$14,000.00	\$3,993.11
					\$737.67				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
407	Corporate Express Canada Inc., C.O T04446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2									
67072233		07-17-24	Office Supplies/Materials PAPER/COLOURED PAPER	07-31-24	\$241.07	\$241.07	01-02-060-009	Office	\$4,500.00	\$1,452.23
						\$241.07				
836	HURONIA ALARM & FIRE SECURITY INC., 233 MIDLAND AVE., MIDLAND, ON, L4R 3K1									
1297681		07-18-24	Security Systems ANNUAL FIRE AND ALARM INSPECTION - MUNICIPAL BUILDING	07-31-24	\$1,334.59	\$1,334.59	01-02-060-028	Security Systems	\$1,000.00	\$816.83
						\$1,334.59				
1273	ROSHAN KANTIYA, , PARRY SOUND, ON,									
JULY2024		07-24-24	Mileage REIMBURSEMENT - DOCUMENTS TO RUSSELL CHRISTIE	07-31-24	\$80.50	\$80.50	01-02-060-006	Mileage	\$2,500.00	\$2,008.36
						\$80.50				
Total General Government						\$2,393.83				
<u>Fire Protection Services</u>										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
JULY2024		07-04-24	Hydro	07-31-24	\$122.49	\$122.49	01-03-151-008	Hydro	\$2,500.00	\$1,677.14
JULY2024		07-04-24	Hydro	07-31-24	\$243.51	\$243.51	01-03-152-008	Hydro	\$3,500.00	\$1,746.11
JULY2024		07-04-24	Hydro	07-31-24	\$124.27	\$124.27	01-03-154-008	Hydro	\$1,750.00	\$922.05
						\$490.27				
836	HURONIA ALARM & FIRE SECURITY INC., 233 MIDLAND AVE., MIDLAND, ON, L4R 3K1									
1296709		06-24-24	Maintenance Repairs FIRE HALL #1 INSPECTION - REMOVE AND RETURN SERVICE	07-31-24	\$279.79	\$279.79	01-03-151-113	Maintenance Repairs	\$3,000.00	\$2,679.46
						\$279.79				
Total Fire Protection Services						\$770.06				
<u>Transportation</u>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
183513		07-18-24	Materials & Supplies PUBLIC WORKS SHOP SUPPLIES - SUNBLOCK/REPELLENT/MANURE FORK	07-31-24	\$115.96	\$115.96	01-06-210-145	Materials & Supplies	\$2,500.00	\$751.68
						\$115.96				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
JULY2024		07-04-24	Hydro	07-31-24	\$220.80	\$220.80	01-06-210-008	Hydro	\$3,000.00	\$1,492.69
						\$220.80				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
858731		07-18-24	Fuel - Diesel	07-31-24	\$2,298.43	\$2,298.43	01-06-228-142	Fuel - Diesel	\$65,000.00	\$31,777.37
858870		07-22-24	Fuel - Diesel DIESEL LS CLEAR	07-31-24	\$283.05	\$283.05	01-06-228-142	Fuel - Diesel	\$65,000.00	\$31,777.37
						\$2,581.48				
336	Wurth Canada Limited, 345 HANLON CREEK BLVD., GUELPH, ON, N1C 0A1									
25967855		07-17-24	Workshop Supplies WIRE TIES/1/4 RATCHET	07-31-24	\$123.84	\$123.84	01-06-210-148	Workshop Supplies	\$3,000.00	(\$1,292.40)
						\$123.84				
393	Cedar Signs, 1507 Clyde Road, RR6, Cambridge, ON, N1R 5S7									
INV/2024/2973		07-18-24	Materials & Supplies NO PARKING SIGNS/ROAD NAME SIGNS	07-31-24	\$494.64	\$494.64	01-06-227-145	Materials & Supplies	\$12,000.00	\$3,930.71
						\$494.64				
Total Transportation						\$3,536.72				
<u>Street Lighting</u>										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
JULY2024		07-04-24	Hydro	07-31-24	\$4.52	\$4.52	01-07-229-008	Hydro	\$1,900.00	\$879.50
JULY2024		07-04-24	Hydro	07-31-24	\$115.49	\$115.49	01-07-229-008	Hydro	\$1,900.00	\$879.50
JULY2024		07-04-24	Hydro	07-31-24	\$24.64	\$24.64	01-07-229-008	Hydro	\$1,900.00	\$879.50
JULY2024		07-04-24	Hydro	07-31-24	\$11.43	\$11.43	01-07-229-008	Hydro	\$1,900.00	\$879.50
						\$156.08				
Total Street Lighting						\$156.08				
<u>Environmental Services</u>										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
JULY2024		07-04-24	Hydro	07-31-24	\$124.11	\$124.11	01-08-300-008	Hydro	\$2,000.00	\$781.35
						\$124.11				
Total Environmental Services						\$124.11				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Parks and Recreation Facilities</u>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
183584	07-24-24	Materials & Supplies PARKS AND REC CEMENT/KEY CUT	07-31-24	\$63.51	\$63.51	01-11-361-145	Materials & Supplies	\$1,000.00	\$202.02	
						\$63.51				
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
JULY2024	07-04-24	Hydro	07-31-24	\$29.47	\$29.47	01-11-360-008	Hydro	\$400.00	\$179.53	
						\$29.47				
Total Parks and Recreation Facilities						\$92.98				
<u>Community Centre</u>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
183514	07-18-24	Materials & Supplies FLAG	07-31-24	\$81.39	\$81.39	01-12-370-145	Materials & Supplies	\$1,000.00	(\$2,025.02)	
183514	07-18-24	Materials & Supplies FLAG	07-31-24	\$128.20	\$128.20	01-12-370-145	Materials & Supplies	\$1,000.00	(\$2,025.02)	
183514	07-18-24	Materials & Supplies BLEACH	07-31-24	\$31.53	\$31.53	01-12-370-145	Materials & Supplies	\$1,000.00	(\$2,025.02)	
183514	07-18-24	Materials & Supplies WATER	07-31-24	\$14.90	\$14.90	01-12-370-145	Materials & Supplies	\$1,000.00	(\$2,025.02)	
						\$256.02				
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
JULY2024	07-04-24	Hydro	07-31-24	\$329.32	\$329.32	01-12-370-008	Hydro	\$7,500.00	\$3,032.62	
						\$329.32				
197	Near North Laboratories Inc, 11-191 Booth RD, North Bay, ON, P1A 4K3									
103204	07-16-24	Water Testing LAB FEE AND COURIER PICK UP	07-31-24	\$42.59	\$42.59	01-12-370-257	Water Testing	\$2,000.00	\$1,744.46	
						\$42.59				
1484	JANSZ INTERIORS, 12 ELSIE LANE (FIRE ROUTE 202), MCKELLAR, ON, P2A 0B4									
JULY2024	06-03-24	Capital - Buildings COMMUNITY HALL KITCHEN - FINAL PAYMENT FOR RENOVATIONS	07-31-24	\$5,193.36	\$5,193.36	01-12-370-401	Capital - Buildings	\$150,000.00	\$65,521.56	
						\$5,193.36				
Total Community Centre						\$5,821.29				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Cultural										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
JULY2024		07-04-24	Library - Hydro	07-31-24	\$250.28	\$250.28	01-13-381-008	Library - Hydro	\$4,500.00	\$1,104.81
						\$250.28				
Total Cultural						\$250.28				
Planning and Development										
124	John Jackson Planner Inc., 1 MALL DRIVE UNIT #2, PARRY SOUND, ON, P2A 3A9									
24-035		06-30-24	Planning Consultant Services ZONING AND OP CONSULTING	07-31-24	\$17,364.07	\$17,364.07	01-14-400-021	Planning Consultant	\$58,352.00	\$41,252.39
						\$17,364.07				
533	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3									
64-103-051/2		07-15-24	Professional Services - Legal ZULAK ESTATE ROAD CLOSURE	07-31-24	\$4,266.97	\$4,266.97	01-14-400-020	Professional Services -	\$25,000.00	\$9,838.16
						\$4,266.97				
842	JANICE GIBSON,									
JULY2024/3		07-21-24	McKellar Market Expenses ELECTRICAL REPAIRS TO MINERVA PARK FOR MARKE	07-31-24	\$32.55	\$32.55	01-14-420-262	McKellar Market	\$1,970.00	\$661.97
						\$32.55				
Total Planning and Development						\$21,663.59				
Total Bills To Pay:						\$37,859.59				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General Government										
8	AMCTO, 2680 Skymark Ave., Suite 610, Mississauga, ON, L4W 5L6									
JULY2024		07-25-24	Memberships/Subscriptions FULL	08-01-24	\$228.96	\$228.96	01-02-060-017	Memberships/Subscriptio	\$4,000.00	\$276.00
			MEMBERSHIP - KARLEE BRITTON - 2024							
						\$228.96				
533	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3									
64-103-045/3		07-23-24	Professional Services - Legal / Land Registry	08-01-24	\$620.14	\$620.14	01-02-060-020	Professional Services -	\$31,000.00	\$19,901.31
			etc 292 MCKELLAR FERGUSON BOUNDARY							
			ROAD LEGAL OPINION							
						\$620.14				
836	HURONIA ALARM & FIRE SECURITY INC., 233 MIDLAND AVE., MIDLAND, ON, L4R 3K1									
1298977		07-31-24	Security Systems MONITORING ALARM	08-01-24	\$183.17	\$183.17	01-02-060-028	Security Systems	\$1,000.00	(\$517.76)
			SYSTEM - AUGUST 2024 - JANUARY 2025							
						\$183.17				
1134	ENCOMPASSIT, 1894 LASALLE BOULEVARD, SUDBURY, ON,									
IN-13184		07-29-24	Information Technology Support MANAGED	08-01-24	\$3,232.15	\$3,232.15	01-02-060-023	Information Technology	\$70,000.00	\$49,216.65
			TAXES - FINAL RUN - 2024							
						\$3,232.15				
Total General Government						\$4,264.42				
Transportation										
12	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4									
173896		07-29-24	Materials & Supplies PICK UP FROM	08-01-24	\$1,831.68	\$1,831.68	01-06-424-145	Materials & Supplies	\$240,919.25	\$180,590.83
			HURDVILLE QUARRY 6 TANDUM LOADS							
						\$1,831.68				
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
183609		07-25-24	Maintenance Repairs FAUCET FOR PUBLIC	08-02-24	\$114.55	\$114.55	01-06-210-113	Maintenance Repairs	\$15,000.00	\$11,343.27
			WORKS SHOP WASHROOM							

Township of McKellar
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(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
						\$114.55				
217 859374	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7	07-25-24	Fuel - Diesel DYED DIESEL FUEL	08-01-24	\$1,181.60	\$1,181.60	01-06-228-142	Fuel - Diesel	\$65,000.00	\$29,195.89
						\$1,181.60				
1087 82601	J & J EQUIPMENT REPAIR INC., 84 CHISWICK LINE, R.R. # 1, POWASSAN, ON, P0F 1Z0	07-18-24	Materials & Supplies ROADSIDE MOWER PARTS	08-01-24	\$982.00	\$982.00	01-06-224-145	Materials & Supplies	\$10,000.00	\$5,233.62
						\$982.00				
1160 700125	HICKS MORLEY, 77 KING STREET WEST, 39TH FLOOR, BOX 371, TD CENTRE, TORONTO, ON,	07-25-24	Professional Services - Legal LEGAL FEES	08-01-24	\$698.07	\$698.07	01-06-200-020	Professional Services -	\$5,000.00	\$1,147.98
						\$698.07				
Total Transportation						\$4,807.90				
<u>Parks and Recreation Facilities</u>										
109 183609	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	07-25-24	Maintenance Costs/Parts PAINT FOR BOARDWALK	08-02-24	\$45.06	\$45.06	01-11-360-143	Maintenance Costs/Parts	\$7,000.00	\$1,504.94
						\$45.06				
239 221490	Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8	07-25-24	Boat Ramp/Dock Maintenance WOOD FOR DOCK REPAIR	08-01-24	\$58.72	\$58.72	01-11-360-133	Boat Ramp/Dock	\$4,000.00	\$4,000.00
						\$58.72				
Total Parks and Recreation Facilities						\$103.78				
<u>Community Centre</u>										
296 296068	Wood Wyant Inc., 190 Annagem Blvd, Mississauga, ON, L5T 2V5	07-29-24	Materials & Supplies HAND TOWEL & BATH TISSUE	08-01-24	\$970.69	\$970.69	01-12-370-145	Materials & Supplies	\$1,000.00	(\$2,281.04)
						\$970.69				
Total Community Centre						\$970.69				

Township of McKellar
A/P Preliminary Cheque Run
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Planning and Development</u>										
842	JANICE GIBSON,									
JULY2024/4		07-31-24	McKellar Market Expenses 2ND BUSKER PAYMENT FOR MCKELLAR MARKET 2024	08-01-24	\$825.00	\$825.00	01-14-420-262	McKellar Market	\$1,970.00	\$629.42
JULY2024/5		07-31-24	McKellar Market Expenses MARKING PAINT FOR MCKELLAR MARKET	08-01-24	\$193.34	\$193.34	01-14-420-262	McKellar Market	\$1,970.00	\$629.42
						\$1,018.34				
Total Planning and Development						\$1,018.34				
Total Bills To Pay:						\$11,165.13				



Association of
Municipalities
of Ontario



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(AMO)**

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E: info@oma.org
oma.org

Dear Heads of Council and Clerks,

Communities across Ontario have been facing critical healthcare challenges, including long waitlists for primary care, shortages of doctors and other healthcare workers; and emergency room closures. These cracks in Ontario's health care system are impacting economic development, health, and well-being at the local level.

In response, the Ontario Medical Association (OMA) and the Association of Municipalities of Ontario (AMO) are working collaboratively to advocate for a better healthcare system for Ontario's residents and communities.

We have jointly developed the attached draft council resolution (Appendix A - Also in PDF and Word Versions), urging the provincial government to recognize the physician shortage in your municipality and the rest of Ontario. By adopting this resolution, your municipality can play a crucial role in highlighting the urgent need for more healthcare resources and support.

AMO is excited to welcome everyone to Ottawa for our annual conference from August 18-21, 2024. We are pleased to inform you that the OMA will be participating at this year's conference. Along with sponsoring the Rural Caucus Lunch on August 20, the OMA has reserved meeting room at the Fairmont Château Laurier for both August 20 and 21 to meet directly with municipal leaders. During these meetings, we would like to hear what you are seeing on the ground and discuss opportunities to work closer with you. We believe that collaboration between Ontario's doctors and all 444 municipalities is essential in addressing the healthcare needs of your community.

To set up a meeting with the OMA, please reach out to Tarun.Saroya@OMA.org (Senior Advisor for Government Relations and Advocacy) to book a 15-30 minute time slot at your earliest convenience.

We look forward to your positive response and to working together towards a healthier future for all Ontarians.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Kimberly Moran'.

Kimberly Moran
CEO, Ontario Medical

A handwritten signature in black ink, appearing to read 'Colin Best'.

Colin Best
Association AMO President

Appendix A:

WHEREAS the state of health care in Ontario is in crisis, with 2.3 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and

WHEREAS it has becoming increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and

WHEREAS the Northern Ontario School of Medicine University says communities in northern Ontario are short more than 350 physicians, including more than 200 family doctors; and half of the physicians working in northern Ontario expected to retire in the next five years; and
(Northern Ontario only)

WHEREAS Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, and paramedicine.

WHEREAS the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and

WHEREAS per capita health-care spending in Ontario is the lowest of all provinces in Canada, and

WHEREAS a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province;

NOW THEREFORE BE IT RESOLVED THAT the Council of (the name of municipality) urge the Province of Ontario to recognize the physician shortage in (name of municipality) and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

DATE: August 6, 2024

RESOLUTION No. 24- 448
AGENDA ITEM No. 20.1

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT in addition to the winter maintenance presently provided, the Council of the Corporation of the Township of McKellar hereby agree to provide winter maintenance, the nature and extent of which will be determined by the Public Works Lead Hand and Council, for the municipally owned roads and distances attached in Schedule "A" for the winter season 2024-2025 only and have permanent residents residing thereon on a year round basis as determined by the Acting Clerk/Administrator. If these conditions do not exist at time of winter ploughing, then the Township of McKellar will not provide winter maintenance on said roads. Council, in consultation with Township staff, will review said roads in the spring of 2025 to determine the feasibility of continuing this program. It is understood that Council is under no obligation to continue this program.

including a suitable turnaround,

It is further understood there is no obligation on Council to convert a municipally owned seasonally maintained road to a year-round maintained road nor is there any obligation on Council to assume presently "unassumed" municipally owned roads. Council, at its sole discretion, will provide maintenance on the roads named in Schedule "A" as Council determines based on maintenance needs and the Township of McKellar's financial capabilities. As presently, there will be no municipal maintenance provided for Fire Routes (unless on a municipal road allowance opened at the sole discretion of the municipality on its own volition without any request from an outside source), private roads, streets, avenues, roads, drives, crescents, circles, laneways, driveways, municipal road allowances opened by private individuals, nor for any other roads which do not appear in Schedule "A".



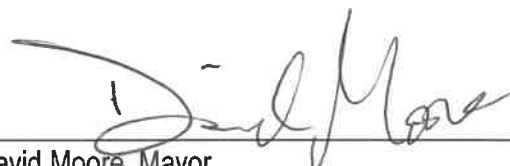
CORPORATION OF THE TOWNSHIP OF MCKELLAR

SCHEDULE "A" TO RESOLUTION NO. 448

Municipally owned roads to be winter maintained by the Township of McKellar for the winter season 2024-2025 only, providing that the conditions in the attached resolution are met:

Bay Dr.	
Braemar Blvd.	
Brownley Rd.	.6 km from year round road on summer maintained road
Craigmore Dr.	
Deerfield Rd.	
F.R. 200 (Broadbent Colonial Rd.)	.2 km from year round road on summer maintained road
Stoney Road (formerly F.R. 152)	
Dockside Drive (formerly F.R. 152A)	
Bruce Trail (formerly F.R. 152B)	
Jones Rd.	.8 km from year round road on summer maintained road
Lakeview Cr.	
McKowen Rd.	.1 km beyond year round on summer maintained road
Moffat Rd.	
West Rd.	1.7 km from year round road on summer maintained road

Carried ☒ Defeated ☐ Deferred ☐


David Moore, Mayor

DIVISION VOTE

	YEA	NAY	ABSTAIN	ABSENT
Councillor Morley Haskim	_____	_____	_____	_____
Councillor Mike Kekkonen	_____	_____	_____	_____
Councillor Nick Ryeland	_____	_____	_____	_____
Councillor Debbie Zulak	_____	_____	_____	_____
Mayor David Moore	_____	_____	_____	_____

Low Volume Roads Workshop Agenda

Wednesday, October 9, 2024
8:00am - 4:00pm
Liberty North
100 Caplan Ave #1, Barrie, ON L4N 9J2

Breakfast 07:30	Exhibition Hall, networking time. Sponsored by Cement Association of Canada.	Centre Wellington County Case Study - Stabalization 13:00	This presentation investigates new testing of materials on low volume roads. We look at the first municipality to use bio-resin product to stabilize their road.
Welcoming Remarks 08:00	Official Greetings and Land Acknowledgement.		
LVR 101 - Laying The Foundation 08:05	Reviewing the basics of Low Volume Roads, what you need to know.	Bridge Over Troubled Waters 13:30	Many municipalities responsible for low volume roads share the same pain points and Mr. Keierleber discusses bridge construction, maintenance of low volume roads, and cost-saving strategies to help you and your municipality effectively maintain this type of roadway.
Chemical Romance - Unpaved Road Chemical Treatment tools 08:35	Performance of gravel roads based on gradation of material on the road and chemical treatments to control performance.		
Winter Maintenance of Low Volume Roads 09:15	How do you best protect low volume roads in the winter? What we do in the summer impacts the performance of our low volume roads in the winter. Learn what you can do in all four seasons to protect your investment.	You Spin Me 'Round - Roadside Safety - Are You At Risk? 14:10	Are low volume roads more at risk than other roadways for safety? Find out and reduce your liability with this double presentaiton by 30 Forensic and BFL Canada.
Break - Time with Exhibitors 09:45	Sponsored by BDT BioDiffusion.	Break - Time with Exhibitors 14:30	Sponsored by Walker Inc.
Bridges, Culverts and Drainage Oh My 10:05	The focus of this panel discussion will look at structures that connect your low volume roads and how to best protect them in a cost-effective manor.	Gravel to 100% Surface Treated - Gravel Road Conversions 14:50	We take a look at one County that has converted 100% of their gravel roads to surface treated. More than 450 kilometres of roadway converted. We explore this success story. Is this an option for your municipality?
Road Design Tools You Can Use - Iowa's Gravel Road Design Tool/Asset Management 10:40	Improve the overall performance of your LVR, save on maintenance and operation costs, and enhance the safety and mobility of LVR by addressing key performance indicators (drainage, cross-slope, aggregate loss, and freeze/thaw susceptibility).	The Road Less Travelled - Keynote Panel Discussion 15:15	Our keynote presenters take to the stage one last time to answer your questions and dual it out over low volume road best practices.
Engineered Soils: Improving The Base Of Your Low Volume Roads 11:20	This presentation will look at improving the base of your low volume roads through full depth reclamation, soil stabalization, and cement treated bases.	Closing Remarks 15:55	Final reminders and several draw prizes will be made for attendees. Must be present to win. Sponsored by Egis.
Lunch 12:10	Sponsored by Lafarge and Clarke Construction.		

Township of McKellar
Proposed Budget Detail 2024-Version -3

				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%							
04	104	541	Building Permits	-\$	135,000.00	-\$	221,779.25	-\$	159,000.00	-\$	162,421.28	-\$	159,000.00	-\$	101,776.24	-\$	135,000.00	-15.09%
04	104	543	Inactive Permit Fee	\$	-	\$	-											
04	104	544	Revised Drawings	-\$	1,500.00	\$	-	-\$	1,500.00	-\$	1,037.00	-\$	1,500.00	\$	-	-\$	1,500.00	0.00%
04	104	552	Re-Inspection Fee	\$	-	-\$	50.00											
04	104	553	Shared CBO Service due from other Municip	\$	-	-\$	211.26		-\$	149.09						-\$	1,500.00	
04	104	589	Transfer from Reserves- Building	\$	-		-\$	8,000.00		-	-\$	8,000.00	-\$	52,000.00	-\$	20,000.00		150.00%
Total Building Revenue				-\$	136,500.00	-\$	222,040.51	-\$	168,500.00	-\$	163,607.37	-\$	168,500.00	-\$	153,776.24	-\$	158,000.00	-6.23%
Expenses																		
04	170	001	Salaries	\$	90,600.00	\$	91,463.97	\$	107,120.00		105,529.25	\$	114,082.80	\$	114,609.11	\$	117,847.53	3.30%
04	170	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$	19,785.00	\$	17,987.41	\$	21,424.00		21,127.97	\$	22,816.56	\$	23,629.32	\$	24,747.98	8.46%
04	170	005	Employee Benefits	\$	5,000.00	\$	5,925.59	\$	8,569.60		7,436.50	\$	9,126.62	\$	6,567.50	\$	9,126.62	0.00%
04	170	006	Mileage	\$	-	\$	-				-							
04	170	007	Telephone	\$	-	\$	-	\$	720.00		372.35	\$	400.00	\$	642.98	\$	600.00	50.00%
04	170	009	Office Supplies/Materials	\$	500.00	\$	118.24	\$	500.00		40.70	\$	1,000.00	\$	84.45	\$	1,000.00	0.00%
04	170	010	Postage/Courier	\$	100.00	\$	-	\$	100.00		-	\$	100.00			\$	100.00	0.00%
04	170	014	Insurance	\$	-	\$	-	\$	-		-							
04	170	015	Courses & Training	\$	2,000.00	\$	515.99	\$	2,000.00		1,224.17	\$	2,000.00	\$	642.34	\$	2,000.00	0.00%
04	170	016	Conferences	\$	1,500.00	\$	-	\$	1,500.00		-	\$	2,000.00	\$	-	\$	2,000.00	0.00%
04	170	017	Memberships/Subscriptions	\$	500.00	\$	477.72	\$	500.00		709.76	\$	500.00	\$	231.92	\$	500.00	0.00%
04	170	020	Professional Services - Legal	\$	11,000.00	\$	3,679.95	\$	7,000.00		641.14	\$	7,000.00	\$	364.02	\$	7,000.00	0.00%
04	170	023	Computer Softwares Hardware					\$	7,700.00		7,128.28	\$	4,500.00	\$	4,200.00	\$	4,500.00	0.00%
04	170	024	Miscellaneous	\$	500.00	\$	-	\$	500.00		893.53	\$	500.00	\$	254.39	\$	500.00	0.00%
04	170	041	Shared CBO Services due to Other Municip	\$	-	\$	-	\$	-		1,294.67	\$	-	\$	1,189.20	\$	1,500.00	
04	170	141	Vehicle Fuel - Gas	\$	1,200.00	\$	1,007.11	\$	1,200.00		552.03	\$	1,000.00	\$	1,247.45	\$	1,200.00	20.00%
04	170	143	Vehicle Maintenance Costs/Parts	\$	400.00	\$	214.27	\$	400.00		1,599.45	\$	400.00	\$	276.01	\$	400.00	0.00%
04	170	144	Licenses & Insurance	\$	120.00	\$	240.00	\$	120.00		222.00	\$	120.00			\$	120.00	0.00%
04	170	145	Materials & Supplies-Duplicate-Removed	\$	2,500.00	\$	1,096.66	\$	2,500.00		-	\$	-					
Total Building Expenses				\$	135,705.00	\$	122,726.91	\$	161,853.60	\$	148,771.80	\$	165,545.98	\$	153,938.69	\$	173,142.14	4.59%
Transfer to Reserves																		
04	170	300'	Transfer to Building Reserve		\$	-	\$	-										
Total Transfer to Reserves				\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
Total Building Department Expenditures				\$	135,705.00	\$	122,726.91	\$	161,853.60	\$	148,771.80	\$	165,545.98	\$	153,938.69	\$	173,142.14	4.59%
Protection to Persons and Property																		
Revenue																		
02	102	525	Provincial Offences Act Revenue	-\$	2,000.00	-\$	7,550.59	-\$	2,000.00	-\$	3,509.72	-\$	4,000.00	-\$	6,096.30	-\$	4,000.00	0.00%
05	160	552	Court Security Transportation Grant			-\$	2,038.00	-\$	2,500.00	-\$	1,425.00	-\$	2,500.00	-\$	2,889.56	-\$	2,500.00	0.00%
05	160	552	Misc.Revenue -OPP offset					-\$	1,484.56									
02	104	538	Fine Revenue - Parking/Trailers	-\$	200.00	\$	-	-\$	200.00	\$	-	-\$	200.00	-\$	200.00	-\$	200.00	0.00%

CORPORATION OF THE TOWNSHIP OF MCKELLAR
BY-LAW NO. 2024-64

**Being a By-law to Designate and Assume Roads in
the Craigmere Subdivision as Highways**

WHEREAS Section 31 (2) and 31 (4) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, authorizes Council to designate land and assume land as a highway for public use by By-law; and

WHEREAS part of the roads currently known as Craigmere Drive, Braemar Boulevard and Lakeview Crescent in the Craigmere Subdivision have been upgraded to Township standards endorsed by a previous Council and has completed the two-year monitoring period for defects and/or deficiencies; and

WHEREAS a current assessment / inspection of the roads was completed by R.H.H. Engineering on July 9, 2024; and

WHEREAS a petition was received by the Township showing at least two thirds (2/3) of the landowners are in favour of the roads being assumed; and

WHEREAS the Council of the Corporation of the Township of McKellar deems it in the public interest to assume Craigmere Drive, Braemore Boulevard and Lakeview Crescent in the Craigmere Subdivision as highways for public use in accordance with Sections 31 (2) and (4) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*;

NOW THEREFORE the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. **THAT** the roads described on attached Schedule 'A' and as shown of the attached Schedule 'B' are hereby designated and assumed as highways for public use in accordance with Sections 31 (2) and (4) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*; and
2. **THAT** this By-law shall come into force and take effect upon the passage by Council.

READ a FIRST and SECOND time this 6th day of August, 2024.

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator

READ a THIRD time and **PASSED in OPEN COUNCIL** this 20th day of August, 2024.

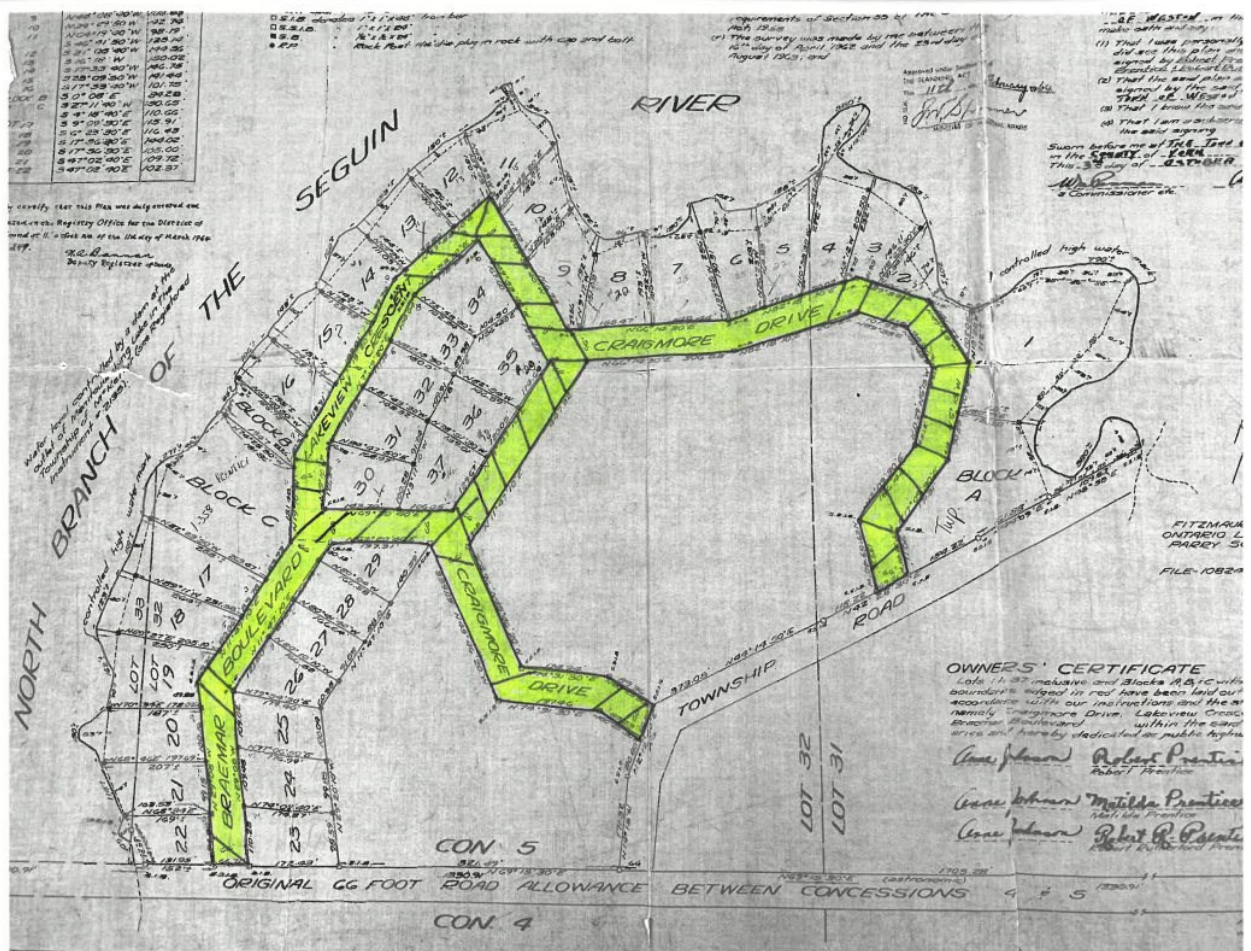
David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator

Schedule 'A' to By-law 2024-64
Road Schedule

ROAD NAME	PIN NUMBER	LEGAL LAND DESCRIPTION
Craigmore Drive	521290594	CRAIGMORE DR PL 249; MCKELLAR
Braemar Boulevard	521290595	BRAEMAR BLVD PL 249; MCKELLAR
Lakeview Crescent	521290596	LAKEVIEW CRES PL 249; MCKELLAR

Craigmore Subdivision



CORPORATION OF THE TOWNSHIP OF MCKELLAR

BY-LAW NO. 2024-____

**Being a By-law to amend By-law No. 95-12, with respect
to lands legally described as Lot 80 and 81 of Registered
Plan 247 (171 Centre Road)**

WHEREAS By-law No. 95-12 regulates the use of land and the use and erection of buildings and structures within the Township of McKellar;

AND WHEREAS the Council of the Corporation of the Township of McKellar deems it advisable to amend By-law No. 95-12 as hereinafter set forth;

AND WHEREAS authority to pass such a by-law is provided by Section 34 of the *Planning Act, R.S.O. 1990, Chapter P.13* and amendments thereto;

NOW THEREFORE the Council of the Corporation of the Township of McKellar enacts as follows:

1. That Zoning By-law No. 95-12 is amended as follows:
 - 1.1 Schedule 'A' (Sheet 1) to Zoning By-law 95-12, is hereby further amended, by rezoning lot 1 from Consent Application B25/2022 located at Lot 80 and Lot 81 of Registered Plan 247 from the Waterfront Residential 2 (WF2) Zone to the Special Provision 16.78 (SP 16.78) Zone as shown on Schedule 'A' attached hereto and forming a part of this By-law.
 - 1.2 Schedule 'A' (Sheet 1) to Zoning By-law 95-12, is hereby further amended, by rezoning the lot 2 from Consent Application B25/2022 located at Lot 80 and Lot 81 of Registered Plan 247 from the Waterfront Residential 2 (WF2) Zone to the Special Provision 16.79 (SP 16.79) Zone as shown on Schedule 'A' attached hereto and forming a part of this By-law
 - 1.3 Section 16 (Special Provisions) is further amended, by adding the following paragraph at the end of the section (16.78):

"Notwithstanding the requirements of this By-law, on lands located at Lot 80 and Lot 81 of Registered Plan 247 (Lot 1), municipally addressed as 171 Centre Road, as identified as SP 16.78 on Schedule 'A' attached hereto, the requirements of the Waterfront Residential 2 Zone shall apply, except:

 - a) The minimum lot area shall be 0.3 hectares.
 - b) The minimum lot frontage shall be 63.0 metres.
 - c) The minimum required setback to the high water mark shall be 30 metres. No development or site alteration will be permitted within the 30 metre setback.
 - d) The subject property shall be subject to site plan control to ensure that the necessary phosphorus mitigation measures are implemented as per the policies of the Official Plan, that coniferous vegetation and habitat is maintained and that all encroaching buildings are removed or relocated in accordance with the requirements of the Zoning By-law.
 - e) The requirements of the Waterfront Residential 2 Zone shall apply to the construction of any future buildings or structures."
 - 1.4 Section 16 (Special Provisions) is further amended, by adding the following paragraph at the end of the section (16.79):

"Notwithstanding the requirements of this By-law, on lands located at Lot 80 and Lot 81 of Registered Plan 247 (Lot 2), municipally addressed as 171 Centre Road as identified as SP 16.79 on Schedule 'A' attached hereto, the requirements of the Inland Development 1 Zone shall apply, except:

 - a) The minimum lot area shall be 0.3 hectares.

- b) The minimum lot frontage shall be 59.0 metres.
- c) The subject property shall be subject to site plan control to ensure that the necessary phosphorus mitigation measures are implemented as per policies of the Official Plan.
- d) The requirements of the Inland Development 1 Zone shall apply to the construction of any future buildings or structures."

- 2. Schedule 'A' attached hereto is hereby made part of this By-law.
- 3. This By-law shall come into force and effect pursuant to the provisions of and Regulations made under the *Planning Act*, R.S.O. 1990.

READ a **FIRST** and **SECOND** time this __ day of _____, 2024.

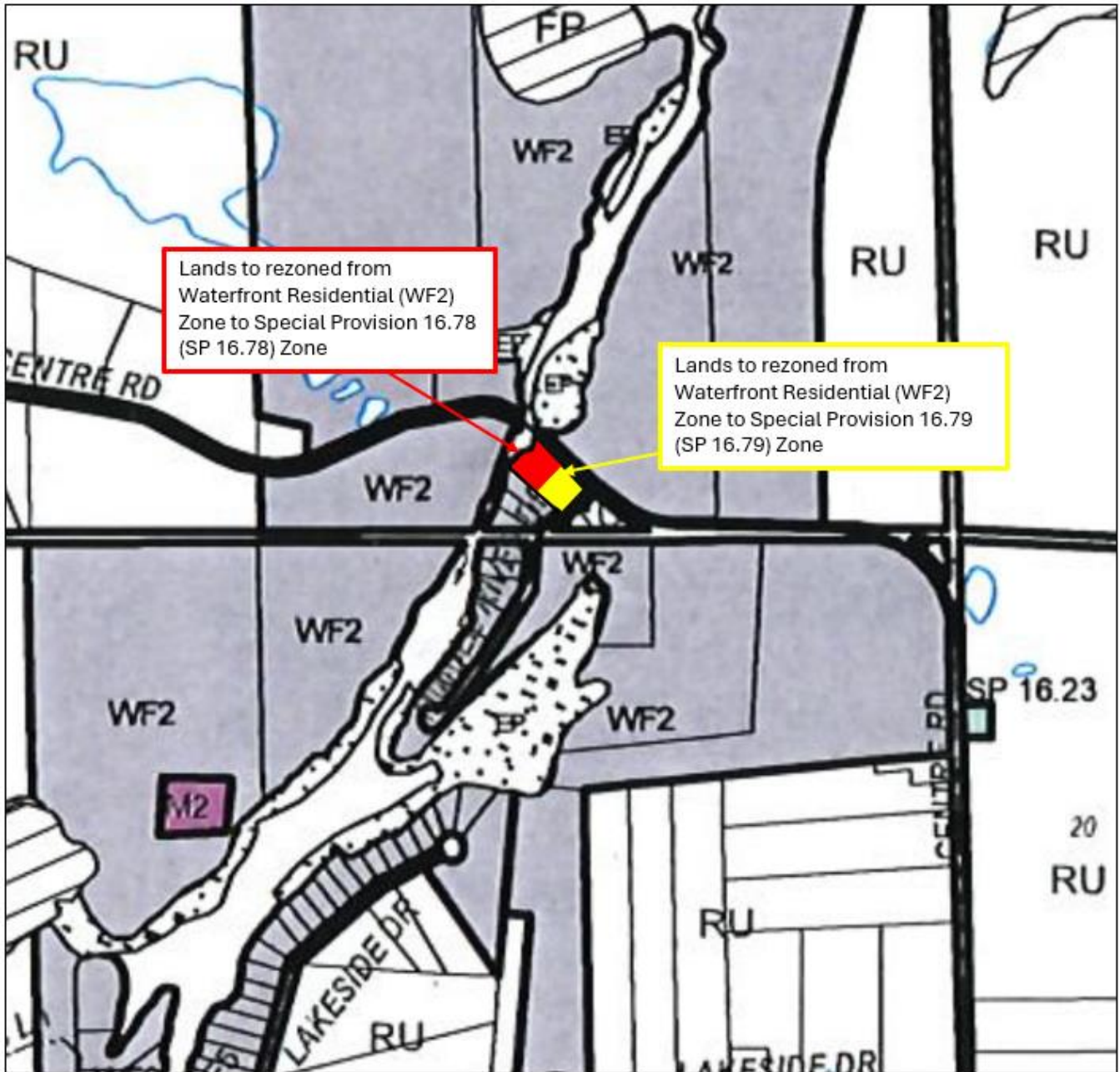
READ a **THIRD** time and **PASSED** in **OPEN COUNCIL** this __ day of _____, 2024.

David Moore, Mayor

Karlee Britton, Deputy Clerk

SCHEDULE 'A'

1. This is Schedule 'A' to By-law 2024-___, being a portion of 'Schedule A', Sheet 1 to Zoning By-law 95-12, passed this ___ day of _____ 2024.



David Moore, Mayor

Karlee Britton, Deputy Clerk



22. Unfinished Business

Date	Res. No.	Item & Description	Assigned to	Status
		Deerfield-Bay Road Upgrades	Public Works & Administration	All information provided by the Engineer was presented to the representative for the Association in Spring 2024.
		Stoney Road, Dockside Drive and Bruce Trail (Fire Route 152, 152A, 152B) Road Upgrades	Public Works & Administration	Engineer conducting road studies.
		Centre Road Reconstruction (2.9KM)	Public Works & Administration	Scheduled to commence September 2024.
		Hurdville Road Reconstruction (1.9KM)	Public Works & Administration	Engineer drafting drawings and tender for work, to be started and completed Spring/Summer 2025.
Mar. 7/23	23-204	By-law 2023-23 Being a By-law to Regulate Dogs in the Township	By-law Enforcement	By-law deferred at Dec. 19/23 meeting. BLEO to make updates and present to Council at a future meeting.
Jul. 4/23	23-470	Re-name Hart Road (formerly Fire Route 306)	Administration	Residents on road have been contacted, they are coming up with another name.
Nov. 21/23	23-726	Placement of a Dry Hydrant	Fire Department	The FC & Engineer are discussing a suitable location. A report to Council with a new location to follow.
Jan. 9/24	24-013	Purchase and Circulation of Transfer Station Permits	Administration	In-house proof to be circulated to Council for approval.
Jan. 9/24	24-017	By-law 2024-03 Adopt a Human Resources Policy	Administration	To be discussed at a future meeting in Closed Session.
Feb. 7/24	24-080	By-law 2024-15 Being a By-law to Amend the Parking By-law (with respect to fees)	By-law Enforcement	Report to Council with area Municipality fees.
Mar. 1/24	24-107	Quotations for Playground Equipment for Broadbent Ball Park	Administration	Deputy Clerk collecting surveys that have been distributed to families within the Community.
Mar. 19/24	24-160	New Fees & Charges By-law	Administration	



August 01, 2024

In This Issue

- Launching Municipal Workforce Development Project Roadmap.
- Next Generation 9-1-1 Transition Funding applications open.
- LAS discussion on water & wastewater feasibility study at AMO Conference.
- Municipal Codes of Conduct: Pre-conference workshop at AMO 2024.
- AMO Knowledge Exchange on Community & Supportive Housing Symposium.
- Plan your fall education schedule.
- Managing Risk with a Sidewalk Assessment.
- Careers.

AMO Matters

AMO encourages you to read AMO's Workforce Development [Project Roadmap](#) which identifies priority areas and future actions for AMO and its partners to support employee recruitment and retention.

Provincial Matters

The next wave of applications are open for the 2024-25 NG9-1-1 funding program until August 23, 2024. Information sessions are available. Please contact estd.ng9-1-1@ontario.ca for more information.

Education Opportunities

LAS is undertaking a feasibility study to create joint municipal services board(s) or municipal service corporation(s) to provide water and wastewater services. Whether you are an elected official or a subject matter expert your insights and expertise on governance, operations of water and wastewater systems, and impacts of municipal service corporations are invaluable. Stop by on August 18 between 1:30 and 3:30 pm at the [AMO Conference](#) to talk to the LAS Water and Wastewater Expert Panel, LAS/AMO staff regarding challenges and opportunities for water and wastewater systems.

The [Municipal Codes of Conduct pre-conference workshop](#) on Saturday, August 17 is for municipal leaders who are looking to guide and strengthen their council and corporation's conduct, behaviour, and practices. Register today - space is limited.

The [AMO Knowledge Exchange on Community and Supportive Housing Symposium](#), October 1 - 2, will convene elected officials, municipal staff, federal and provincial representatives, Indigenous partners, and other sector partners for networking, knowledge sharing, and collaboration on how we can work together to advance community and supportive housing solutions in communities across Ontario. View full details and [register today](#).

AMO has released a number of its fall education workshops. Sign up today for a range of workshops including, communication skills, planning for and understanding cyber security, Indigenous cultural awareness and a number council leadership programs. [Click here](#) to see all opportunities.

LAS

Sidewalk trip hazards are a safety and liability issue for municipalities. An [LAS Road & Sidewalk](#)

[Assessment](#) survey shows all deficiencies along with imagery to focus your sidewalk repairs and address legal challenges. [Contact Tanner](#) for a no-obligation quote.

Municipal Wire*

Careers

[Technical Director, Engineering Services - Credit Valley Conservation](#). Closing Date: August 18.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



AMO Watchfile



August 08, 2024

In This Issue

- Get access to MIDAS!
- Next Generation 9-1-1 Transition Funding applications open.
- Feedback on Accessible Built Environment Requirements.
- AMO Knowledge Exchange on Community & Supportive Housing Symposium.
- Plan your fall education schedule.
- Blog: Group Benefits Can Save Time and Money.
- Visit LAS program partners at the AMO Conference.
- Cyber Risk Management for Municipalities workshop.
- Careers: Township of Hornepayne.

AMO Matters

[MIDAS](#) - the Municipal Information & Data Analysis System - is a web-based tool that provides access to the Financial Information Returns (FIRs) data to all Ontario municipalities. For access, municipal elected officials and municipal staff can email MIDASAdmin@amo.on.ca.

Provincial Matters

The next wave of applications are open for the 2024-25 NG9-1-1 funding program until August 23, 2024. Information sessions are available. Please contact estd.ng9-1-1@ontario.ca for more information.

The Design of Public Spaces Standards Development Committee seeks feedback on [initial recommendations](#) on proposed changes to the Accessible Built Environment Standards and the Ontario Building Code by August 24.

Education Opportunities

The [AMO Knowledge Exchange on Community and Supportive Housing Symposium](#), October 1 - 2, will convene elected officials, municipal staff, federal and provincial representatives, Indigenous partners, and other sector partners for networking, knowledge sharing, and collaboration on how we can work together to advance community and supportive housing solutions in communities across Ontario. View full details and [register today](#).

AMO has released a number of its fall education workshops. Sign up today for a range of workshops including, communication skills, planning for and understanding cyber security, Indigenous cultural awareness and a number council leadership programs. [Click here](#) to see all opportunities.

LAS

How are municipalities leveraging Mosey and Mosey to develop their benefit plan philosophy, control expenditures, and minimize the internal resources required to effectively manage their employee [group benefit program](#)?

If you have questions about how to help your community save money, time, resources, and energy, [visit LAS](#) and our program partners at the [AMO Conference](#) trade show on August 18 and 19. We look

forward to seeing you there.

[Join us](#) for a half-day session to explore how we can better manage cyber risk in the public sector space, with TMU Rogers Cybersecure Catalyst, ISA, MISA and more!

Careers

[Chief Administrative Officer/Clerk - Township of Hornepayne](#). Closing date: August 30.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

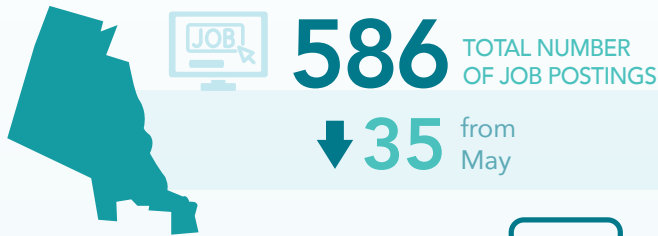
MONTHLY JOBS REPORT

JUNE 2024

The Labour Market Group
Guiding partners to workforce solutions.

NIPISSING DISTRICT

There were 586 job postings recorded for Nipissing District in the month of June. Although this figure represents a slight month-over-month decrease (-5.6% / -35) from the previous month's total of 621 it is nearly identical (-0.7% / -4) to the June 2023 figure of 590 job postings. This year-over-year stabilization provides continuing comfort that a downward trend in available jobs has slowed down or perhaps be over for Nipissing District. 292 unique employers posted jobs in June; also nearly identical (+1.7%, +5) to the June 2024 figure of 287 unique employers.



OF THE 586 JOB POSTINGS



100%
Collected from
online sources.



0.0%
(0) Requiring a
bilingual individual.

21.8%
(128) Criminal
Record Check



For postings
that listed an
annual salary.



\$76,191.58/year
AVERAGE



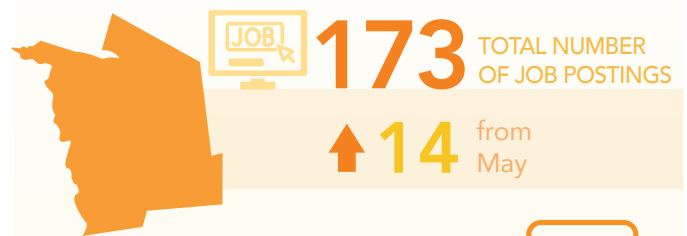
\$27.74
HOURLY WAGE

The average hourly wage
in June for those
postings which listed one.

Of the 170 postings which listed an hourly wage 2.9% (5) were listed at the provincial minimum wage of \$16.55/hour.

PARRY SOUND DISTRICT

There were 173 job postings recorded for the Parry Sound District in the month of June. This figure represents a slight increase; +8.8% (+14) from the previous month's figure of 159. There was also a slight increase; +3.6% (+6) from the June 2023 figure of 167 job postings. 84 unique employers posted jobs in June; nearly identical; +3.7% (+3) to the previous month's figure of 81, and notably below; -11.6% (-11) the June 2023 figure of 95 unique employers.



OF THE 173 JOB POSTINGS



100%
Collected from
online sources.



0.0%
(0) Requiring a
bilingual individual.

21.4%
(37) Criminal
Record Check



For postings
that listed an
annual salary.



\$70,312.50/year
AVERAGE

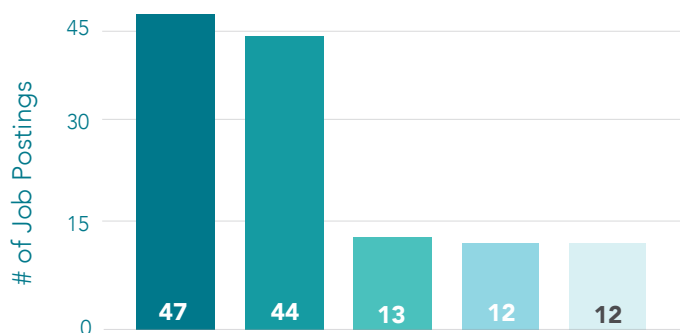


\$29.12
HOURLY WAGE

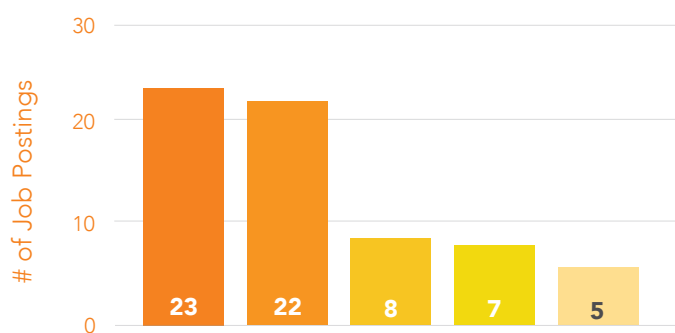
The average hourly wage
in June for those
postings which listed one.

Of the 78 postings which listed an hourly wage 1.3% (1) were listed at the provincial minimum wage of \$16.55/hour.

TOP 5 EMPLOYERS POSTING JOBS



TOP 5 EMPLOYERS POSTING JOBS



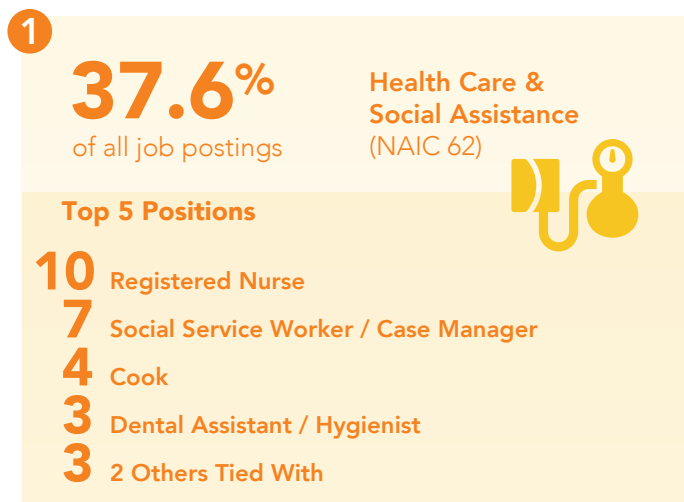
TOP 5 INDUSTRIES HIRING (NAICS)



- 2 15.2% : Retail Trade (NAIC 44-45)
- 3 14.5% : Educational Services (NAIC 61)
- 4 6.8% : Transportation & Warehousing (NAICS 48-49)
- 5 6.8% : Accommodation & Food Services (NAIC 72)

The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in June with 26.5% (155) of the overall share each amongst all major industry classifications. This industry saw largest month-over-month increase in job posting representation with a +1.8% increase from May. The largest month over month decrease occurred within the Health Care and Social Assistance (NAICS-61) industry with a slight -1.6% decrease to represent 14.5% (85) of the June job postings.

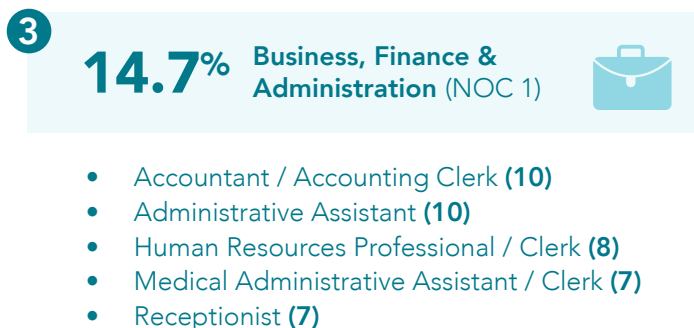
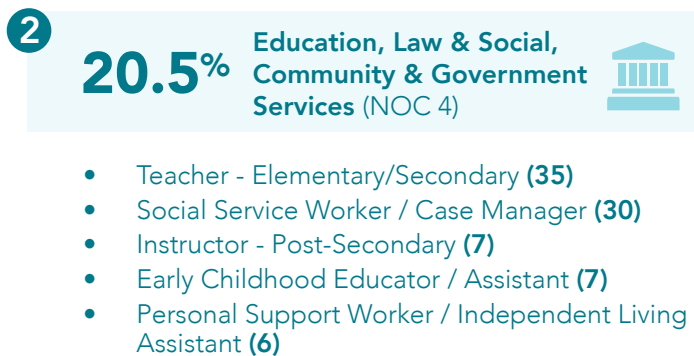
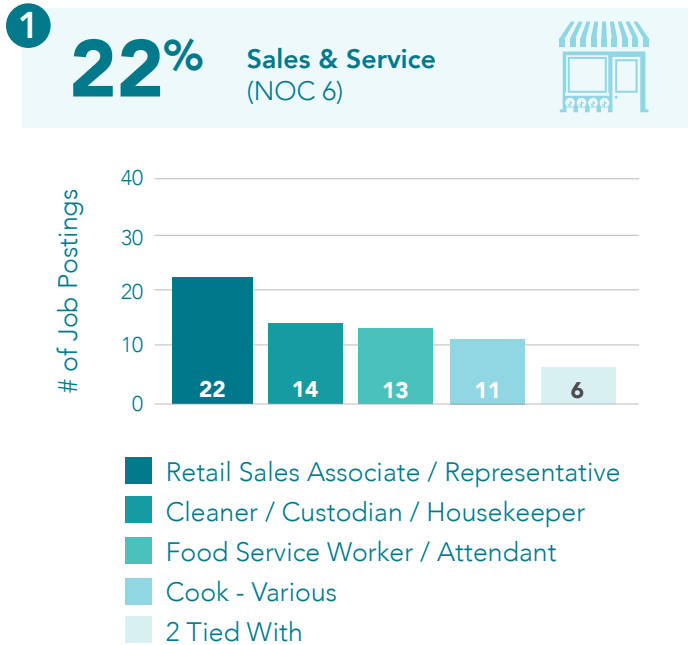
TOP 5 INDUSTRIES HIRING (NAICS)



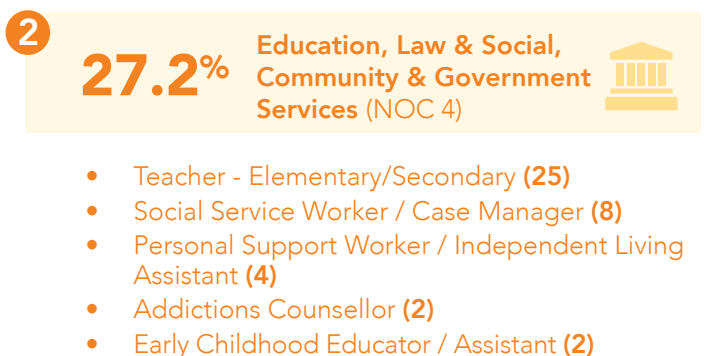
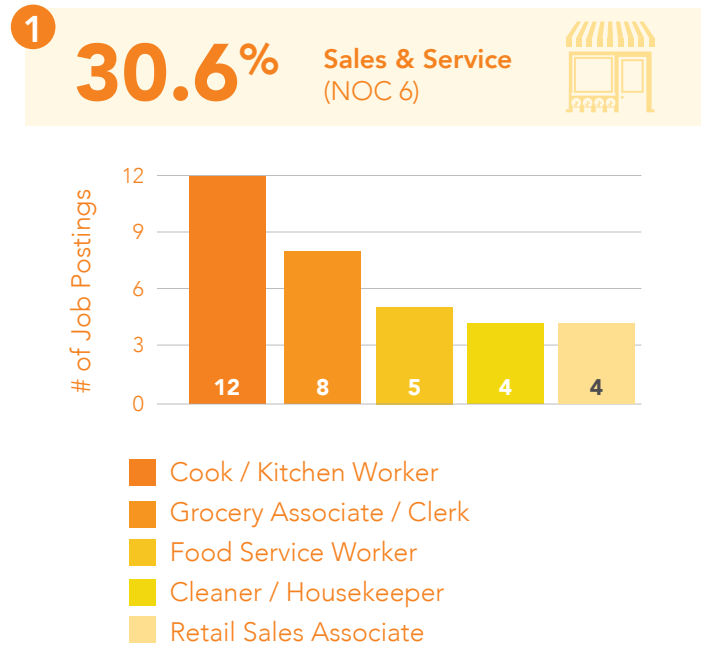
- 2 14.5% : Educational Services (NAICS 61)
- 3 13.9% : Retail Trade (NAICS 44-45)
- 4 13.3% : Accommodation & Food Services (NAICS 72)
- 5 4.6% : Construction (NAICS 23)

The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in June with 37.6% (65) of the overall share amongst all major industry classification. This industry classification saw the largest month-over-month increase of +5.5% when compared to the May share of 32.1%. The largest month-over-month decrease of -4.5% occurred within the Public Services (NAICS-91) industry which accounted for 1.2% (2) of the job postings this month.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



TOP 3 OCCUPATIONAL CATEGORIES (NOC)



Sales and Service (NOC-6) based occupations made up the largest portion of job postings with 22% (129) of all postings in June when compared to the major occupational classifications. The largest month-over-month increase of +2% occurred for Education, Law and Social, Community and Government Services (NOC-4) based occupations which accounted for 20.5% (120) of the June postings. The largest month-over-month decrease of -1.3% was seen for the above mentioned Sales and Service based occupations.

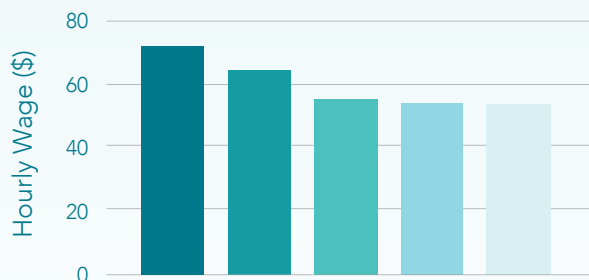
Sales and Service (NOC-6) based occupations represented the largest number of job postings in June with 30.6% (53) of all postings when compared to the major occupational classifications. The largest month-over-month increase; +3.3%, was seen for Education, Law and Social, Community and Government Services (NOC-4) based occupations making up 27.2% of June's job postings. Trades, Transportation and Equipment Operator (NOC-7) occupations saw the largest month-over-month decrease in job posting share of -5.1% to account for 8.1% (14) of the June postings.

TOP 5 HOURLY WAGE VACANCIES



\$73.50

Nurse Practitioner
@ Cassellholme Home for the Aged



\$63.00 **Psychologist**
@ One Kids Place Children's Medical Treatment Center of North East Ontario

\$56.00 **Pharmacist**
@ Sturgeon Falls IDA

\$55.52 **Physician Assistant**
@ West Nipissing General Hospital

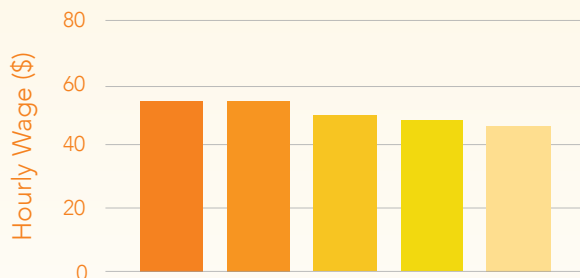
\$55.00 **Hospital Pharmacist - Out-patient Pharmacy**
@ North Bay Regional Pharmacy

TOP 5 HOURLY WAGE VACANCIES



\$56.30

Occupational Therapist
@ West Parry Sound Health Centre



\$56.00 **Registered Nurse**
@ West Parry Sound Health Centre

\$50.00 **Dental Hygienist**
@ Bowes Dental Centre

\$48.39 **Team Leader - Crisis Team**
@ Canadian Mental Health Association

\$46.50 **Physiotherapist**
@ One Kids Place Children's Medical Treatment Center of North East Ontario

TOP 3 ANNUAL SALARY VACANCIES

\$150,000

Automotive Sales Consultant
@ Tremblay Chrysler Dodge Jeep Ram

\$149,000

Registered Nurse
@ Indigenous Services Canada - First Nations and Inuit Health Branch

\$140,000

Project Financial Controller
@ Ed Seguin & Sons Trucking and Paving



Lowest Annual Salary

\$36,000

Vision Care Associate
@ Walmart - North Bay

TOP ANNUAL SALARY VACANCY

\$120,000

Staff Pharmacist
@ Walmart - Parry Sound

\$119,000

Dental Hygienist
@ Dawson Dental - Callander Bay Dental

\$99,000

Telecommunications Technician
@ Conseil scolaire public du Nord-Est de l'Ontario



Lowest Annual Salary

\$36,000

Customer Service Desk Associate - Retail
@ Walmart - Parry Sound

The average hourly wage in June for those postings which listed (29%) an hourly wage was \$27.74/hour. This is a notable increase; +10.8% (+\$2.70/hour), from the current 12-month average of \$25.04/hour. Of the 170 postings which listed an hourly wage 2.9% (5) were listed at the provincial minimum wage of \$16.55/hour. For postings that listed an annual salary the average was \$76,191.58/year. This is slightly higher; +5.4% (+\$3,905.57/year), than the current 12-month average of \$72,288.01/year.

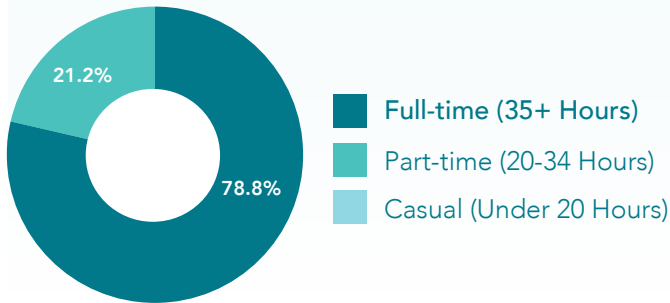
The average hourly wage in June for those postings which listed (45.1%) an hourly wage was \$29.12/hour. This figure is significantly above; +14.2% (+\$3.61/hour), the current 12-month average of \$25.51/hour. Of the 78 postings which listed an hourly wage 1.3% (1) were listed at the provincial minimum wage of \$16.55/hour. The average annual salary listed in the month of June was \$70,312.50; slightly above; +7% (+\$4,605.13/year), the current 12-month average annual salary of \$65,707.37/year.

FULL-TIME / PART-TIME BREAKDOWN

76.7% of listings in June

↑ **2.2%**
from May

78.8% (462) of the listings in June indicated that the employment offered would be classified as full-time. This figure represents a slight increase; +2.2%, from the previous month when 76.6% of the job postings were classified as full-time.



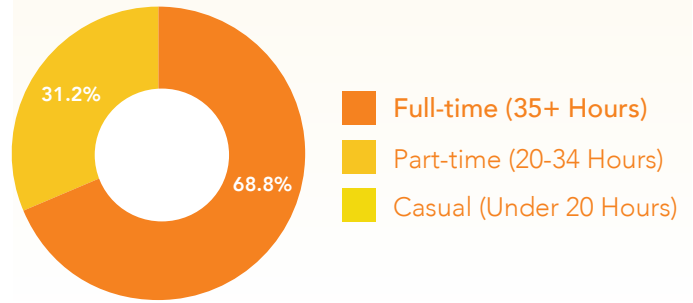
586 Postings listed hours offered (100%)

FULL-TIME / PART-TIME BREAKDOWN

68.8% of listings in June

↓ **2.9%**
from May

68.8% (119) of the listings in June indicated that the employment offered would be classified as full-time. This figure is a slight decrease; -2.9%, from the previous month where 71.7% of the job postings were classified as full-time.



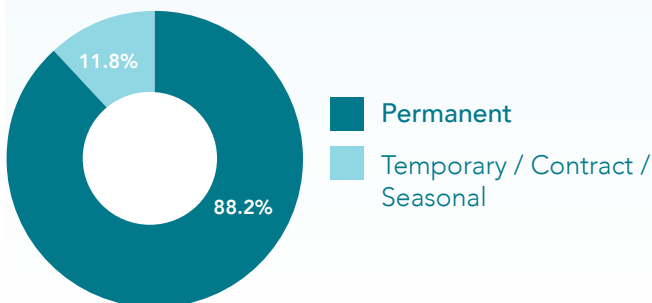
173 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

88.2% of listings in June

↑ **1.3%**
from May

88.2% (517) of the listings in June stated that the opportunity in question would be permanent. This is a slight increase; +1.3%, from the previous month's figure of 86.9%.



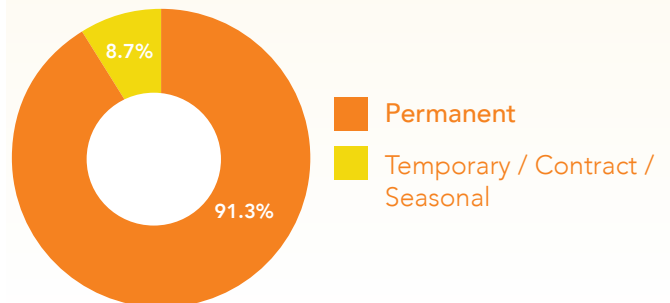
586 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

91.3% of listings in June

↑ **14.6%**
from May

91.3% (158) of the listings in June stated that the opportunity in question would be permanent. This is a significant increase; +14.6%, from the previous month figure of 76.7%.



173 Postings listed hours offered (100%)

ALL EMPLOYERS WITH POSTINGS IN MONTH



NIPISSING DISTRICT

17 Trees Inc.
401 Auto - North Bay Chrysler
50 Taxi
A&W (McKeown)
A&W (Sturgeon Falls)
Account on Fullerton
Actlabs
Advance Auto Parts Inc.
AIDS Committee of North Bay and Area
AIM Kenny U-Pull
Algonquin Child and Family Services
All About Gardens
American Eagle Outfitters
AMJ Campbell
APD All Parts Delivery
Apollo Transport
Aramark Canada Ltd.
Arborworks
Avison Electrical
Baker Tilly
Bath & Body Works
Bay City Animal Hospital
Bay Roofing and Exteriors Ltd.
Bay Truck Stop Family Restaurant
Bayland Property Management
Beef N Brand Bar & Grill
Bell
Benson Auto Parts
Bentley & Co Ltd
Binx Professional Cleaning
Bishops Building Services
BLACKBIRD SECURITY INC.
Blanchfield Roofing Co. Ltd.
Bradwick Property Management
Brainworks
Brandt Industries
Brenne Dental Health Center
Bulk Barn Foods Limited
Bumper to Bumper - H.E. Brown
Burger King - Lakeshore Drive
Burger World - Hammond
Caisse Alliance
Callon Dietz
Campus Living Centres
Canada Clean Fuels
Canada Post - North Bay
Canadian Addiction Treatment Pharmacy
Canadian Bearings Ltd.
Canadian Forces Morale and Welfare Services
Canadian Mental Health Association
- North Bay and Area
Canadian Red Cross
Canadian Tire - North Bay
Canadian Tire - Sturgeon Falls
Canadore College - College Drive
Canor Construction
Canpar express
CarePartners
Cascades Casino
Cassellholme Home for the Aged
Castle Glass and Mirror
Cementation Canada
Central Welding & Iron Works
Chatters Limited Partnership
Churchill's
CIBC - McKeown Ave.
CIBC - North Bay
College Boreal
Comfort Inn - Lakeshore
Commissionaires
Community Counselling
Community Living North Bay
Conseil Scolaire Catholique Franco-Nord
Conseil scolaire public du Nord-Est de l'Ontario
Contact North (North Bay)
Crisis Centre North Bay
Dawson Dental - North Bay
DECO Windshield Repair
Dentistry on Airport

Designed Roofing Inc.
Designed Roofing Inc., Essential Exteriors
& Northland Glass & Metal
District of Nipissing Social Services
Administration Board
District School Board Ontario North East
Dollar Bazaar
Dollarama - North Bay
DoorWay Technologies Inc.
DQ - Sturgeon Falls
Dr. Clean
Dr. Michael Ross
DSI Underground Canada Ltd.
Dyno Nobel
Ecotrex Ltd.
Ed Seguin & Sons Trucking and Paving
Edgar Poulin Construction & Rentals Ltd.
Edge Imaging Inc
EMCO Corporation
Empire Living Centre
Englobe Corp.
Enterprise Rentacar
exp Global Inc.
Eye Associates of North Bay
Fastenal
FedEx Ground
First Choice Haircutters
First Student Canada
First Transit Canada
Fisher Wavy Inc.
FreshCo
G&P Welding and Ironworks
George Stockfish, CARSTAR
Gervais Restaurant and Tavern,
Country Style Donuts
GFL Environmental
Giant Tiger - North Bay
Gincor Wex
Goodyear Canada Inc. (Retreading)
Grant Thornton LLP
Guac Mexi Grill
H&R Block
Hands TheFamilyHelpNetwork.ca - North Bay
HearingLife Canada Ltd.
Holiday Inn Express North Bay
Homewood Suites by Hilton North Bay
IKON Complete Inc.
Indigenous Services Canada - First Nations
and Inuit Health Branch
Ivan's Restaurant
J&R Property Management
Jazz Aviation LP
Karis Disability Services (formerly
Christian Horizons)
Kia North Bay
Kohltech Windows & Entrance Systems
KPMG LLP
Lafarge Canada Inc
LCBO - Lakeshore Drive
Legal Aid Ontario
Levante Living - Barclay House
LIDS
Linde North America
Long & McQuade
Lot 88 Steakhouse and Bar
M. Sullivan & Son Limited
Marina Point Village
Martin Roy Transport / MRT
Maurices
McDonald's (North Bay)
McDonald's (West Nipissing)
McDougall Energy Inc.
McIntosh Perry
McLaren Security Inc.
Metal Fab Ltd.
Metis Nation of Ontario
Michaels
Miller Paving
Ministry of the Solicitor General
Near North District School Board
Near North Medical Clinic
Niijaansinaanik Child and Family Services
- North Bay
Nipissing Serenity Hospice

Nipissing Transition House
Nipissing University
Nipissing-Parry Sound Catholic
District School Board
North Bay Computer Services Inc.
North Bay Eats / Cecil's Brewhouse & Kitchen
North Bay Golf & Country Club
North Bay Humane Society
North Bay Hydro
North Bay Oral Surgery
North Bay Parry Sound District Health Unit
North Bay Regional Health Centre
North Bay Regional Pharmacy
North Bay Titans
Northern Brick
Northern Diversified Limited
Northern Lakes Dental
Northern OK Tire
Northern Ontario Film Studios/Hideaway
Pictures
Northern RV
Nurture North Clinic
One Kids Place Children's Medical Treatment
Center of North East Ontario
Ontario Aboriginal Housing Services
Ontario Aboriginal Housing Support
Services Corporation
Ontario Northland
Ontario Public Service
Ornyx Beauty Co
P&G Auto Parts
Paramed Home Health Care
Partner's Billiards and Bowling
Pavao Contracting Inc
Pearle Vision
Pet Valu Canada Inc.
Petro Canada and Restaurant - Temagami
Petsmart
PHARA
Pickard Construction
Pilot Diamond Tools Ltd.
Plan A Long Term Care Staffing and
Recruitment
Premier Mining Products
QE Home /Quilts Etc
Queen Street Family Dentistry
Quinn Exteriors Ltd
Rahnmet
Rainbow Concrete Industries Ltd.
Redpath
Redpath Mining Contractors and Engineers
Regal Overhead Doors / Maintenance
Reliance Home Comfort
Rest Your Paws Pet Care
Rexall - North Bay
Riv Chip Stand
Roots Canada
Royal Bank of Canada
Royal Bank of Canada - North Bay
S.A. Marshall Enterprises Inc
Savage Ford Sales Limited
Scotiabank - North Bay
Service Berry Cleaning
Shoppers Drug Mart - Cassells St.
Shutterfly
Sienna Living - North Bay
Sienna Senior Living
Sireg Management Inc
Sobeys - North Bay
Sodexo Canada Ltd
Spencer Gifts
Sport Chek
Springer Animal Hospital
Stantec
Staples Canada
Staples Canada Inc.
Stars Luxury Limousine Service
Stewart & Bain Professional Corporation
Stock Transportation
Stockfish Automotive Group
Structure Spine and Sport
Sturgeon Falls IDA
Subway - 22 Wing
Subway - Lakeshore Drive

Subway - Main Street
Subway - Pinewood Park Drive
Subway - Shirreff Ave.
Subway - Sturgeon Falls
Subway - Trout Lake Road
Sword Managment
Syl's Neighbourhood Kitchen
Talize
TC Energy
Telus - North Bay
The Block Public House
The Brick North Bay
The Corporation of the City of North Bay
The Erb Group of Companies
The Flower Garden
The Home Depot - North Bay
The Labour Market Group
The Lindsay Weld Centre for Children
The PADDLE Program
The Sisters of St. Joseph of Sault Ste. Marie
The Skyline Group of Companies
Tim Hortons - Algonquin Ave.
Tim Hortons - North Bay
Titanium Transportation Group Inc.
TJX Companies - Homesense
TNT Landscaping
Tokyo Smoke
Township of Bonfield
Tranquil Care Inc.
Trans Canada Safety
Travelling Toes Skincare and Esthetics
Boutique
Tremblay Chev Buick Gmc
Tremblay Chrysler Dodge Jeep Ram
True North Cannabis Company
True North Chevrolet Cadillac Ltd / Fix Auto
North Bay
True North Motor Sports
Tulloch Engineering
Under the Hood Automotive
United Rentals of Canada Inc.
Valois Motel & Restaurant
Value Village
Victorian Order of Nurses / VON
Virgin Plus
Vista Radio Ltd
Voyager Aviation Corp
Voyago
Wacky Wings
Walmart - North Bay
West 49
West Nipissing Child Care Corporation
West Nipissing General Hospital
WhisBay Traders Ltd.
Wine Rack - Your Independent Grocer
Workplace Safety and Insurance Board (WSIB)
Workplace Safety North
YM Inc. - Suzy Shier
YMCA of Northeastern Ontario



PARRY SOUND DISTRICT

1886 Lake House Bistro
Algonquin Fitness and Massage Centre
All-Risks Insurance Brokers Limited
Almaguin Highlands Community Living
Almex Group
Aramark Canada Ltd.
Arborworks
Barburrito Parry Sound
Ben's Pharmacy
Best Value Inn & Suites
Bowes Dental Centre
Bowman Landscaping & Excavation
Burger King - Parry Sound
Campbell Painting
Canadian Mental Health Association
Canadian Mental Health Association
- Muskoka Parry Sound Branch

CarePartners
 CIBC - Parry Sound
 Clear Springs Golf Course
 Community Living Parry Sound
 Conseil scolaire public du Nord-Est de l'Ontario
 Contact North (Parry Sound)
 Country Haven Acres Residential Services Inc
 Culligan 507ON
 Dairy Queen - Parry Sound
 Dawson Dental - Callander Bay Dental
 DBL Air Conditioning and Heating
 Di Salvo's Bella Cucina and Family Style Meals
 District of Parry Sound Social Services
 Administration Board
 Eastholme Home for the Aged
 Edgewater Park Lodge
 Fireplace and Leisure Centre
 Gardens of Parry Sound Retirement Residence
 Georgian Bay Travel Center
 Gilroys Tire Sales & Service
 Grand Tappattoo Resort
 Hands TheFamilyHelpNetwork.ca
 - Parry Sound
 Harvey's Parry Sound
 Integrated Solutions
 Jolly Roger Inn & Resort
 Jolly Roger Restaurant & Bar
 JTS Buds - Callander
 Lifemark Health

Little Gardens
 Log Cabin Inn & Catering
 Mac Lang
 Marshall Black Carpentry
 McDonald's (Parry Sound)
 Near North District School Board
 Nijjaansinaanik Child and Family Services
 - Parry Sound Area
 No Frills - Stacie and Troy's
 North Stone Electrical
 One Kids Place Children's Medical Treatment
 Center of North East Ontario
 Osprey Links Ltd.
 Parry Sound Chevrolet Buick GMC
 Parry Sound Friendship Centre
 Parry Sound Home Hardware
 Parry Sound Ready Mix
 PatternStone Inc.
 Powassan & Area Family Health Team
 RONA - Parry Sound
 Royal Bank of Canada - Sundridge
 Scotiabank - Parry Sound
 SNDL
 Sobeys - Parry Sound
 Stroma Automation Solutions Inc.
 Subway - Burk's Falls
 Subway - Parry Sound
 The Friends
 The Home Depot - Parry Sound

Thornton Hardscape Inc.
 Tim Hortons - Parry Sound
 Town of Parry Sound
 Township of the Archipelago
 Trestle Brewing Company Limited
 Upton Developments
 Victoria Order Of Nurses
 W. John Fraser Lumber Ltd.
 Walmart - Parry Sound
 Walmart Canada
 West Parry Sound Community
 Support Services
 West Parry Sound Health Centre
 Wylaw Professional Corporation
 YMCA of Simcoe/Muskoka



WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group.

Each month we compile this report based on our job portal **readysethired.ca**.

Readysethired.ca is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
 readysethired.ca
 info@thelabourmarketgroup.ca

July 2024

LABOURFOCUS

The Labour Market Group

IN THIS EDITION

IMPACT OF THE
AGING POPULATION ON THE
LABOUR WORKFORCE

WORKFORCE DEVELOPMENT
PROJECT - MUNICIPAL
EMPLOYEE SURVEY

JOBS REPORT JUNE 2024

TOTAL NUMBER OF JOB POSTINGS

586

NIPISSING

173

PARRY SOUND

35

from
May

14

from
May

TOP INDUSTRY WITH VACANCIES

NIPISSING

Health Care & Social
Assistance (26.5%)

PARRY SOUND

Health Care & Social
Assistance (37.6%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



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P1B 3B9

The Labour Market Group is funded by:



IMPACT OF THE AGING POPULATION ON THE LABOUR WORKFORCE

In the Northeastern
region an important
number of workers
in many occupations
become eligible to
retire between 2021
and 2031.

464,365

TOTAL LABOUR
FORCE 15+
in the NE region, 2021

233,955

EMPLOYED LABOUR
FORCE 15+
in the NE region, 2021



59,685 (25.5%)

EMPLOYED LABOUR
FORCE 15+

who will reach 65
between 2016 and 2036



THE POTENTIAL NUMBER OF RETIREMENTS BY FIVE YEAR INCREMENTS

OCCUPATION (NOC)	Total Employed 2021	Potential Retirements 2021-2026		Potential Retirements 2026-2031		Total 2021-2031	
	#	#	%	#	%	#	%
0 - Legislative and senior management	2,050	540	26.3	390	19	930	45.4
1 - Business, finance and administration	35,755	5,600	15.7	5,290	14.8	10,890	30.5
2 - Natural and Applied Sciences and related	13,960	1,540	11	1,445	10.3	2,985	21.4
3 - Health	23,690	2,290	9.7	2,425	10.2	4,715	19.9
4 - Education, law and social, community and government	32,370	3,280	10.1	3,190	9.9	6,470	20
5 - Arts, culture, sports and recreation	3,745	505	13.5	400	10.7	905	24.2
6 - Sales and service	53,985	7,645	3	6,145	11.4	7,790	14.4
7 - Trades, transport and equipment operators and related	47,845	7,610	15.9	6,075	12.7	13,685	28.6
8 - Natural resources, agriculture, and related production	12,020	1,675	13.9	1,270	10.6	2,945	24.5
9 - Manufacturing and utilities	8,535	1,165	13.6	1,195	14	2,360	27.7
TOTAL	233,955	31,855	13.6	27,830	11.9	59,685	25.5

Source: Statistics Canada, Association of Municipalities of Ontario



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DEMOGRAPHIC CHANGES IN NORTHEASTERN ONTARIO

MORE FROM THE APRIL JOBS REPORT:

TOP OCCUPATIONS

NIPISSING

Sales & Services (22%)

Education, Law & Social,
Community & Gov (20.5%)

Business, Finance &
Administration (14.7%)

PARRY SOUND

Sales & Services (30.6%)

Education, Law & Social,
Community & Gov (27.2%)

Health (20.2%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

2021
TOTAL POPULATION
Northeast Region

557,215

TOTAL CHANGE
2011-2021

+1.1%
(+6,070)

2031
FORECAST
Northeast Region

625,820

TOTAL CHANGE
2021-2031

+12.3%
(+68,605)



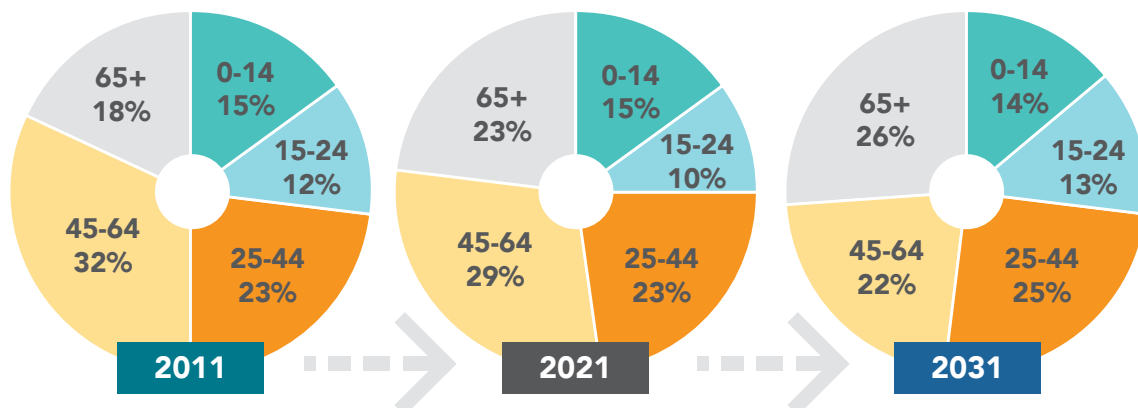
IN 2011: There were
3 working aged people
per 1 senior person.



IN 2021: There were
3 working aged people
per 1 senior person.



IN 2031: There will be
2 working aged people
per 1 senior person.



Charts show percentages for each age group.



WORKFORCE DEVELOPMENT PROJECT – MUNICIPAL EMPLOYEE SURVEY

The Association of Municipalities of Ontario (AMO) embarked on a **multi-year Municipal Workforce Development Initiative to better understand and address the municipal sector's workforce needs now and in the future**. Nearly 2,400 municipal employees in Ontario voluntarily took the survey.

Who completed the survey? Age breakdown

8% 18 to 29 years old

20% 55 to 64 years old

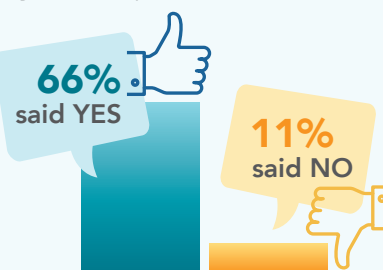
25% 30 to 39 years old

2% 65 to 74 years old

43% 40 to 54 years old

2% preferred not to say

When asked if they see themselves **working at their current municipality in two years**, respondents...



Of the people that said "NO", many cited **retirement as the reason why**.

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



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The Labour Market Group is funded by:



Source: Statistics Canada, Association of Municipalities of Ontario



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