

# CORPORATION OF THE TOWNSHIP OF MCKELLAR

August 5, 2025 – 6:30 p.m.

## AGENDA

**Topic: Regular Meeting of Council**

**Time: August 5, 2025, 6:30 P.M. [Closed Session beginning at 5:30 p.m.]**

**Location: Council Chambers, 701 Highway 124, McKellar, ON P0G 1C0**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/88281504434>

**Dial by your location**  
**+1 647 374 4685 Canada**  
**+1 647 558 0588 Canada**

**25-326**  
**2025-42**

**1<sup>st</sup> Resolution**  
**1<sup>st</sup> By-law**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 4. ADOPTION OF AGENDA**
- 5. CLOSED SESSION**

- 5.1 Minutes of Closed Session - July 15, 2025
- 5.2 Litigation or potential litigation; pursuant to Ontario Municipal Act Section 239(2)(e) - ongoing litigation.
- 5.3 Acquisition or disposition of land; pursuant to Ontario Municipal Act Section 239(2)(c) – land acquisition and land disposition.

- 6. CALL TO ORDER**
- 7. RESPECT AND ACKNOWLEDGMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

- 8. ROLL CALL - REGULAR SESSION 6:30pm (Public can join via Zoom)**
- 9. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 10. PUBLIC MEETING**
  - 10.1 By-law No. 2025-42 – DRAFT Building By-law
  - 10.2 Road Allowance Closure (Sunnyshore Park Drive)
- 11. DELEGATIONS AND PRESENTATIONS**
  - 11.1 Canoe Procurement Group of Canada – Group Purchasing Benefits for Municipalities – Sarah Hubble, Client Relations Manager for Ontario & Nunavut
- 12. COMMITTEE OF THE WHOLE**
- 13. MOTION TO REVIEW A PREVIOUS MOTION**
- 14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)**
  - 14.1 Minutes of the July 15, 2025, Regular Meeting of Council
- 15. PLANNING MATTERS**
  - 15.1 70 Burnett's Road (Moffatt) Rezoning Application – Deem Application Complete
  - 15.2 Consent Application No. B14/2025 Ward
    - (i) Application
    - (ii) Planning Report from Parry Sound Area Planning Board
- 16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL**
  - 16.1 Township of McKellar Lake Stewardship and Environmental Committee – DRAFT Meeting Minutes (June 12, 2025)
  - 16.2 Township of McKellar Historical Committee Meeting Minutes (June 4, 2025)
- 17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL**
  - 17.1 BYLAW-2025-04 – Request for Variance to Sign By-law 2004-17 – Lazos
  - 17.2 ADMIN-2025-12 – Municipal Election 2026 – Alternative Voting Method
  - 17.3 BP25-01 – Enforcement of On-Site Sewage Systems
  - 17.4 T-2025-05 – Budgetary Control Report for the Six Months Ending June 30, 2025

**18. MAYOR'S REPORT**

**19. CORRESPONDENCE FOR CONSIDERATION**

- 19.1 Fox Farm Road Extension Association (FFREA) – Request for Municipal Winter Maintenance – Fox Farm Road to Watkins Lane
- 19.2 FONOM – Support for Nation Building 2+1 Highway Infrastructure in Northern Ontario Highways 11 & 17

**20. MOTION AND NOTICE OF MOTION**

**21. BY-LAWS**

- 21.1 By-law No. 2025-37 – Being a By-law to Authorize the Execution of an Agreement with Spectrum Telecom Group Ltd.
- 21.2 By-law No. 2025-41 – Being a By-law to Establish Fees and Charges for Services or Activities Provided or Done by or on Behalf of the Township of McKellar and to Repeal By-laws 2011-21, 2011-23, 2011-28, 2021-58, 2022-48 and 2023-15
- 21.3 By-law No. 2025-42 – Being a By-law respecting Construction, Demolition, Change of Use, Conditional Permits and Inspections
- 21.4 By-law No. 2025-43 – Being a By-law to Establish Rules and Regulations for the Management and Control of All Cemeteries Operated by the Corporation of the Township of McKellar and to Repeal By-law No. 2012-14; By-law No. 2012-18 and By-law No. 2016-06
- 21.5 By-law No. 2025-44 – Being a By-law to Stop Up, Close and Sell Part of the public highway known as Sunnysshore Park Drive being RP 42R-21792 Part 1, Township of McKellar, District of Parry Sound (Edwards)
- 21.6 By-law No. 2025-45 – Being a By-law to Deem Certain Lots in the Township of McKellar not to be part of a Registered Plan of Subdivision (Block K, Plan 294)

**22. UNFINISHED BUSINESS**

- 22.1 Unfinished Business as of August 5, 2025

**23. NEW BUSINESS**

**24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS**

**25. CONSENT AGENDA – CORRESPONDENCE**

Council Meeting Agenda

August 5, 2025  
Page 3 of 5

- 25.1 AMO Watchfile – July 10, 2025 & July 24, 2025
- 25.2 AMO – Policy Update – Comments on Bill 9, OPP Billing Review, Waste Management and OMA Consultations at the AMO Conference
- 25.3 Township of Otonabee-South Monaghan – Bill C-2 Section 77.5.1 (July 14, 2025)
- 25.4 Generic Motion Opposing Strong Mayor Powers – Vocal Ontario Integrity Coalition for Electeds (July 8, 2025)
- 25.5 Housekeeping Amendment and Backyard Hens – Township of Seguin (July 21, 2025)
- 25.6 Immediate Action Needed – Softwood Lumber Dispute Threatens Northeastern Ontario's Forest Sector – FONOM (June 30, 2025)
- 25.7 The Municipality of the Village of Burk's Falls – Resolution 2025-244 – Opposition to the proposed installation of a Battery Energy Storage System (BESS) Facility (July 15, 2025)
- 25.8 Letter to Premier Ford Formally Opposing the Transportation and Deposition of Niobium Tailings at ALTMA – Township of Nairn and Hyman (July 17, 2025)

**26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)**

**27. CONFIRMING BY-LAW**

- 27.1 By-law 2025-46 - Confirming the Proceedings of Council

**28. ADJOURNMENT**



## **Instructions for Joining the Council Meeting**

1. Please try to sign in between 6:20 p.m. to 6:30 p.m. if possible; you are still welcome to sign in after 6:30 p.m. if necessary.
2. Please wait to be let in the 'meeting room'; this won't take long.
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
4. When you sign in, please sign in with your full name (first and last), not a company name.
5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**BY-LAW NO. 2025-42**

**Being a By-law respecting Construction, Demolition,  
Change of Use, Conditional Permits and Inspections**

**WHEREAS** Section 7 of the Building Code Act, 1992, s.o. 1992 c.23 as amended, empowers Council to pass certain by-laws respecting construction, demolition, change of use, conditional permits and inspections

**NOW THEREFORE** the Council of the Corporation of the Township of McKellar hereby enacts as follows:

**1. SHORT TITLE**

1.1 This by-law may be cited as the "Building By-Law"

**2. DEFINITIONS**

2.1 In this by-law,

2.1.1 "**Act**" means the Building Code Act, 1992, as amended, including amendments thereto.

2.1.2 "**As constructed Plans**" means as constructed plans as defined in the Building Code.

2.1.3 "**Building**" means a building as defined in Section 1(1) of the Act

2.1.4 "**Building Area**" means the greatest horizontal area of a building within the outside surface of the exterior walls.

2.1.5 "**Building Code**" means the Regulations made under Section 34 of the Act.

2.1.6 "**Chief Building Official**" means the Chief Building Official appointed by the By-Law of the Corporation of the Township of McKellar for the purposes of enforcement of the Act.

2.1.7 "**Corporation**" means the Corporation of the Township of McKellar.

2.1.8 "**Farm Building**" means a farm building as defined in the Building Code.

2.1.9 "**Permit**" means written permission or written authorization from the Chief Building Official to perform work regulated by the By-Law and the Act.

2.1.10 "**Plumbing**" means plumbing as defined in Section 1(1) of the Act.

2.1.11 "**Special Inspection**" means an inspection that is requested and carried out not in connection with a permit, at the discretion of the Chief Building Official. This also includes inspections requested on permits that are more than 12 months old that were issued under a previous version of the Ontario Building Code.

**3. CLASSES OF PERMITS**

3.1 Classes of permits with respect to the construction, demolition and change of use of buildings and permit fees shall be set out in Schedule "E" in the Township of McKellar Fees and Charges By-Law.

**4. REQUIREMENTS FOR APPLICATIONS**

4.1 The Application to obtain a permit, the owner or an agent authorized by the owner shall file an application in writing by completing a prescribed form available at the office of the Chief Building Official, on the Township's web

site or through other electronic formats which are deemed to be acceptable by the Chief Building Official.

4.1.1 Where application is made for a building permit under Subsection 8(1) of the Act, the application shall:

- 4.1.1.1 Identify and describe in detail the work and the occupancy to be covered by the permit for which application is made.
- 4.1.1.2 Describe the land on which the work is to be done, by a description that will readily identify and locate the building lot.
- 4.1.1.3 Include a minimum of two sets of complete plans and specifications for the work to be covered by the permit and show the occupancy of all parts of the building.\
- 4.1.1.4 State the valuation of the proposed work including materials and labour and be accompanied by the required fee.
- 4.1.1.5 State the names, addresses and telephone numbers of the owner and of the architect or engineer, where applicable, or other designer or contractor.
- 4.1.1.6 Be accompanied by a written acknowledgement of the owner that he/she has retained an architect or professional engineer to carry out field review of the construction where required by the Building Code and,
- 4.1.1.7 Be signed by the owner of his or her authorized agent who shall certify the truth of the contents of the application.

4.1.2 Where application is made for a demolition permit under Section 8(1) of the Act, the application shall,

- 4.1.2.1 Contain the information required by clauses 4.1.1.1 to 4.1.1.7 and,
- 4.1.2.2 May be required to be accompanied by satisfactory proof that arrangements have been made with the proper authorities for cutting off and plugging of all water. Sewer, electric, telephone or other utilities and services.

4.1.3 Where application is made for a conditional permit under Subsection 8(3) of the Act, The application shall:

- 4.1.3.1 Contain the information required by clauses 4.1.1.1 to 4.1.1.7
- 4.1.3.2 Contain such other information, plans and specifications concerning the complete project as the Chief Building Official may require.
- 4.1.3.3 State the reasons why the applicant believes that unreasonable delays in construction would occur if a conditional permit is not granted.
- 4.1.3.4 State the necessary approvals, which must be obtained in respect of the proposed building and the time in which such approvals will be obtained.
- 4.1.3.5 State the time in which plans and specifications of the complete building will be filed with the Chief Building Official.

## **4.1 CHANGE OF USE PERMITS**

4.1.1 Every application for a change of use permit issued under Subsection 10(1) of the Act shall be submitted to the Chief Building Official and shall,

4.2.1.1 Describe the building in which the occupancy is to be changed, by a description that will readily identify and locate the building.

4.2.1.2 Identify and describe in detail the current and proposed occupancies of the building or part of a building for which the application is made.

4.2.1.3 Include plans and specifications which show the current and proposed occupancy of all parts of the building and which contain sufficient information to establish compliance with the requirements of the Ontario Building Code including floor plans, details of wall, ceiling and roof assemblies, identifying required fire resistance ratings and load bearing capabilities.

4.2.1.4 Be accompanied by the required fee.

4.2.1.5 State the name, address and telephone number of the owner and,

4.2.1.6 Be signed by the owner or his authorized agent who shall certify truth of the contents of the application.

## **4.2 ALTERNATIVE SOLUTIONS (By-Law No. 2012-08A)**

The person proposing an alternative solution shall provide documentation required by Section 2.1 Division C of the Ontario Building Code.

## **4.3 PLANS AND SPECIFICATIONS**

4.4.1 Sufficient information shall be submitted with each application for a permit to enable the Chief Building Official to determine whether or not the proposed construction, demolition or change of use will conform to the Act, the Building Code and any other applicable law.

4.4.2 After the issuance of a permit under the Act, notice of any material change to a plan, specification, document or other information on the basis of which the permit was issued shall not be made without written authorization of the Chief Building Official.

4.4.3 Each application shall, unless otherwise specified by the Chief Building Official, be accompanied by two complete sets of plans and specifications required under this By-Law.

4.4.4 Plans shall be drawn to scale on paper, cloth or other durable material, shall be legible and without limiting the generality of the foregoing, shall include such working drawings as set out in Schedule "B" to this by-law, unless otherwise specified by the Chief Building Official.

4.4.5 Site Plans shall be accurately drawn to scale, and when required by the Chief Building Official to demonstrate compliance with the Act, The Building Code or other applicable law, a copy of a survey prepared by an Ontario Land Surveyor shall be submitted. Site plans shall show:

4.4.5.1 Lot size and the dimensions of the property lines and setbacks to any existing or proposed buildings,

4.4.5.2 Existing and finished ground levels or grades,

4.4.5.3 Existing rights-of-way, easements and municipal services.

4.4.6 Verification by an Ontario Land Surveyor of By-Law Compliance may be required before proceeding past foundation state, if required by the Chief Building Official.

## **5. PAYMENT OF FEES**

5.1 Fees for a required permit shall be as set out in Schedule “E” to Township of McKellar Fees and Charges By-Law are due and payable upon submission of an application for a permit.

5.2 Where the fees payable in respect of an application for construction or demolition permit issued under Subsection 8(1) of the Act or a conditional permit under Subsection 8(3) of the Act are based on the cost of valuation of the proposed work, the cost of valuation of the proposed work shall mean the total of all work regulated by the permit, including the cost of all material, labour, equipment, overhead and professional and related services, provided that where application is made for a conditional permit, fees shall be paid for the complete project.

5.3 The Chief Building Official may place a valuation on the cost of the proposed work for the purpose of establishing the permit fee, and where disputed the applicant shall pay the required fee under protest and, within six (6) months of completion of the project, shall submit an audited statement of actual costs and where the audited value is determined to be less than the valuation, the Chief Building Official shall issue a refund.

## **6. ROAD DAMAGE DEPOSIT**

6.1 That the owner of land in the Township of McKellar, upon any application for the issuing of a demolition or building permit for the approval of plans of buildings or designated projects to be erected, altered, repaired or demolished thereon is hereby required to pay to the municipality a flat fee of \$750.00 as a deposit to meet the cost of repairing any damage to the municipal sidewalk, curbing, paved or unpaved highway caused by the crossing thereof by any such vehicles onto the project.

6.2 That the use of this provision is activated when the value of the proposed building or buildings or designated structures to be erected, altered, repaired exceeds \$15,000 as calculated for value within the By-law.

6.3 That the use of this provision is activated when the buildings or designated structures to be demolished exceed 30 square meters or 323 square per feet.

6.4 That the deposit shall be processed immediately by the Municipality and held without interest.

6.5 That upon the substantial completion of the erection, alteration, repair or demolition of the building or buildings or designated structures on the land abutting such a municipal sidewalk, curbing, paved or unpaved highway, and upon application by the person whom the deposit was paid, the amount by which the sum deposited exceeds the cost of such repairs shall forthwith be refunded.

6.6 That prior to the fund of any portion of the deposit, an inspection shall be completed by the Director of Operations or his designate certifying that the condition of the municipal curbing, sidewalk, paved or unpaved highway is satisfactory, or recommending that certain work be carried out at the expense of the abutting property owner.

6.7 That the municipality shall be the sole judge of damages and for determining the costs of repairs to be charged against the security.

6.8 That in the event that the amount of the deposit fails to cover the amount of the

damages, the person who paid the initial deposit shall be issued an invoice for the balance of the costs.

6.9 That in the event that the person by whom the deposit was paid fails to apply for the refund the Chief Building Official will return the refund upon successful inspection at the time that the building permit file is closed.

6.10 The Road Damage Security Deposit form is set out in Schedule “C”.

**7. REFUNDS**

7.1 In the case of withdrawal of an application or the abandonment of all or a portion of the work or the non-commencement of any project, the Chief Building Official shall determine the amount of paid permit fees that may be refunded to the applicant, if any, in accordance with Schedule “B” attached to and forming part of this By-Law. Application for refund must be made within 6 months of the date of permit application in order to be eligible for a refund of any permit fee.

**8. NOTICE OF REQUIREMENTS FOR INSPECTIONS**

8.1 The owner or an authorized agent shall notify the Chief Building Official at least two (2) business days prior to each stage of construction for which notice in advance is required under the Building Code. In addition to the prescribed notice contained in Article 1.3.5.1, Division C, of the Building Code, notice of any solid-fuel-fired appliance rough-in under Clause 1.3.5.2(1)(c) of Division C, and under Clause 1.3.5.2 (1)(j) Division C, notice of completion of the building for which an occupancy permit is required under article 1.3.3.4, Division C, are also required.

8.2 Notice may be given in one of the following ways;

- 1. Email at [cbo@mckellar.ca](mailto:cbo@mckellar.ca);
- 2. Phone message at (705) 389-2842 ext. 2;
- 3. In person at the Municipal Office; or
- 4. Via Cloudpermit request.

**9. AS CONSTRUCTED PLANS**

9.1 The Chief Building Official may require that a set of plans of a building or any class building as constructed be filed with the Chief Building Official on completion of construction under such conditions as may be prescribed in the Building Code.

**10. REPEAL OF BY-LAWS**

10.1 By-law No. 2011-14 as amended, of the Corporation of the Township of McKellar is hereby repealed.

This By-Law shall come into force and take effect upon third and final reading.

**READ a FIRST and SECOND** time this 2<sup>nd</sup> day of August, 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

**READ a THIRD** time and **PASSED** in **OPEN COUNCIL** this 2<sup>nd</sup> day of August, 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

**CORPORATION OF THE TOWNSHIP OF MCKELLAR  
SCHEDULE "A" to By-law No. 2025-42**

**LIST OF PLANS OR WORKING DRAWINGS  
TO ACCOMPANY APPLICATIONS FOR PERMITS**

1. The Site Plan
2. Floor Plans
3. Foundation Plans
4. Framing Plans
5. Roof Plans
6. Sections & Details
7. Building Elevations
8. Electrical Drawings
9. Heating, Ventilation and Air Conditioning Drawings
10. Plumbing Drawings

**Note: The Chief Building Official may specify that not all the above mentioned plans are required to accompany an application for permit.**



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**  
**SCHEDULE "B" to By-law No. 2025-42**

**REFUNDS**

<u>Status of Permit Application</u>	<u>Percentage of Fee Eligible for Refund</u>
1. Application filed. No processing of review of plans submitted	75% maximum
2. Application filed. Plans reviewed and permit issued	50% maximum

**NOTE:**

- 1. No refunds after any building inspections are carried out.
- 2. No refund shall result in the retention by the Township of McKellar of an amount less than \$100.00.
- 3. No refund will be given when an application for refund is not made within twelve (12) months of issuance of permits.
- 4. No refund of the "costs" portion of any permit will be made.

CORPORATION OF THE TOWNSHIP OF MCKELLAR  
SCHEDULE "C" to By-law No. 2025-42



**Township of McKellar**

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0      Phone: (705) 389-2842  
Fax: (705) 389-1244

**ROAD DAMAGE SECURITY DEPOSIT/ ADMINISTRATIVE FEE**  
(Pursuant to By-law No. 2025-42)

Name of Owner(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Authorized Agent (if any): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Location of Land:  
Lot Number: \_\_\_\_\_ Concession: \_\_\_\_\_ Plan of Subdivision Number: \_\_\_\_\_  
Lot(s) on Plan: \_\_\_\_\_ Civic / 911 Address: \_\_\_\_\_

I/We hereby agree to be responsible for any and all damage incurred to any municipal sidewalk, curbing, paved or unpaved highway resulting from the project to be undertaken by our application for a Permit to Construct or Demolish. I/We hereby agree that the \$750.00 road damage security deposit shall be used by the municipality to repair any damages incurred on area roads due to the construction of the applied for project. In the event that the cost to repair damages exceeds the deposit, I/We agree to be responsible for the full amount of the damages so incurred to any municipal roadway. I/We further agree that I/We have read Section 6 of By-law No. 2025-42, copied on the reverse of this form and agree to the terms thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
**Signature of Owner(s) or Authorized Agent**

Personal information contained on this form is collected under the authority of the Building Code Act and will be used to collect a road damage deposit. Questions about this collection should be directed to: the Clerk, Township of McKellar, P.O. Box 69, McKellar, Ontario, P0G 1C0, Telephone: (705) 389-2842, Fax: (705) 389-1244

**FOR OFFICE USE ONLY:**

Roll Number: \_\_\_\_\_ Receipt Number \_\_\_\_\_

Deposit Amount Paid: \_\_\_\_\_ Date Returned: \_\_\_\_\_

**CORPORATION OF THE TOWNSHIP OF MCKELLAR**  
**BY-LAW 2025-44**

Being a By-law to Stop Up, Close and Sell Part of  
the public highway known as Sunnyside Park Drive  
being RP 42R-21792 Part 1,  
Township of McKellar, District of Parry Sound  
(*Edwards*)

**WHEREAS** pursuant to the Municipal Act, 2001, S.O. 2001, Chapter 25, Council is empowered to close highways; and

**WHEREAS** pursuant to the said Municipal Act, 2001, Council is empowered to sell any highway which has been closed and declared surplus; and

**WHEREAS** the Corporation of the Township of McKellar (the “Municipality”) has complied with the requirements of By-law No. 2024-04, with respect to the closing of the highway on the lands more particularly described in Schedule ‘A’ attached hereto and for the sale of the lands; and

**WHEREAS** the Clerk of the Municipality received no objections to the road closing and sale; and

**WHEREAS** the Municipality has received a request from the abutting landowners for a conveyance of the said lands;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MCKELLAR DOES HEREBY ENACT AS FOLLOWS:**

1. **Stop Up and Close** – This Council does hereby stop up and close the highway on the lands more particularly described in Schedule ‘A’ attached hereto.
2. **Surplus Property** – This Council does hereby deem that the said lands described in Schedule ‘A’ attached hereto are surplus to the requirement of the Municipality.
3. **Easements** – This Council does hereby authorize the transfer of such easements over the said lands described in Schedule ‘A’ attached hereto as required by utility providers.
4. **Authorization of Sale** – This Council does hereby authorize the sale of said lands described in Schedule ‘A’ attached hereto by way of direct sale to Michael Edwards and Catalina de Jesus Luna Matias for the consideration of **\$5,000.00 (inclusive of HST)**, subject to any easements as set out in paragraph 3 above.
5. **Execution of Documents** – This Council does hereby authorize the Mayor and the Clerk/Administrator to sign all documents and to take all action necessary to carry out the intent of this By-law.

**READ** a **FIRST** and **SECOND** time this 5<sup>th</sup> day of August, 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

**READ** a **THIRD** time and **PASSED** in **OPEN COUNCIL** this 5<sup>th</sup> day of August, 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

## **SCHEDULE 'A'**

Part of Sunnyshore Park Dr Plan 294, designated as Part 1, Plan 42R-21792, being part of PIN 52129-0705 (LT)

DRAFT



SCHEDULE “E”

Township of McKellar  
Request for Delegation/Deputation before Council

Pursuant to By-law No. 2023-08, any person wishing to make a deputation before Council shall submit a request in writing to the Clerk no later than 1:00 p.m. on the Tuesday prior to the meeting the following week at which they wish to be heard. The written request shall be a detailed written submission that clearly outlines the matter that the deputation wishes to present to Council including the nature of the business to be discussed and the person(s) named to make the deputation. The detailed written submission, together with this form, shall be circulated with the Council Agenda. Please note that Deputations are limited to ten (10) minutes in length.

PLEASE PRINT

Name of Person to Appear:	
Address:	
Phone: _____ Home _____ Cell _____ Business _____	
Name of person requesting appearance: (if different from the person preparing the request)	
Phone: _____ Home _____ Cell _____ Business _____	
Name of Group or Person(s) being represented (if applicable)	
Meeting Date requested to appear before Council	
Subject Matter of Deputation: _____ _____	
Detailed written submission must be attached or submitted to the Clerk (by 1:00 p.m. the Tuesday of the week prior to the Council Meeting). _____	
Signature: _____ <i>Sarah Hubble</i>	Date: _____



## SCHEDULE “E” continued

Reminder: A signed detailed written submission must be provided to the Clerk’s Office by 1:00 p.m. on the Tuesday of the week prior to the meeting the following week. Failure to provide a signed detailed written submission by the Tuesday of the week prior to the Council Meeting will result in the deputation not being placed on Council’s Agenda.

Decorum dictates respect for all opinions and individuals are reminded there is zero tolerance for coarse language and inappropriate behaviour. By submitting this Form, you have indicated agreement with this requirement.

Signage shall be posted in the Council Chambers advising deputations, presenters and the Public that the Meeting proceedings are being audio recorded and will be made available on the municipal website. The Township assumes no liability for the recorded comments of the public that may be construed as false, defamatory or slanderous in nature.

*Personal Information on this form is collected under the legal authority of the Municipal Act, S.O. 2001, c25, as amended. The information is collected and maintained for the purpose of creating a record that is available to the general public pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act. [Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56 \(ontario.ca\)](#)*

**Correspondence to Council:**

Be advised that Council and Committee meeting agendas, Minutes and correspondence are public documents and are published on the Township of McKellar website. When corresponding with the Township of McKellar, please be aware that personal correspondence or delegation materials (together with names, addresses, email addresses and phone numbers) may be included on the Council or Committee or Committee of Council meeting agenda and subsequently appear on the corporate website.

If you feel there is a compelling reason that your correspondence to Council should not be included on the agenda and released to the public, please notify the Clerk’s office.



# Canoe Presentation

## Township of McKellar

Presented by:

Sarah Hubble

Client Relations Manager – Ontario & Nunavut





# Who is Canoe?

- ☐ **Canadian Not-for-profit**
  - Cooperative buying group

- ☐ **Membership includes:**
  - 5,000+ members
  - M.A.S.H Sectors

- ☐ **Partnerships**
  - Municipal Associations
  - Sourcwell

## **Canoe is not:**

- ☐ Ordering Platform or software
- ☐ Substitute for procurement teams





# Public procurement of all of Canada

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# Our Members



- Municipalities
- Provincial Governments
- Regional Municipalities
- First Nations Communities



- Universities
- Colleges
- K-12



- Hospitals
- Long term care homes (public or non-profit)
- Blood services

- Conservation Authorities & Parks
- Transportation Authorities
- Airport Authorities
- Housing Authorities
- Government Laboratories & Research Centers
- Galleries, Libraries, Archives & Museums
- Public Health Laboratories
- Community Health Centres
- Public Health Units

# Helping Our Members

## ❑ **Save you money**

- Aggregated buying power across Canada
- Preferred pricing for members

## ❑ **Save you time**

- We issue RFPs on behalf of our members and post notices on provincial and national platforms.
  - BC BID
  - BIDS AND TENDERS
  - MERX
  - SaskTenders
  - Alberta Purchasing Connection
  - Service NB
  - Canada Buys

## ❑ **Value of using Canoe**

- Member support throughout purchase process
- Access to a wide variety of suppliers (377+)
- Continue to work with local distributors
- No membership fee & No minimum purchasing requirements
- Free quotes, cost analysis and assessments



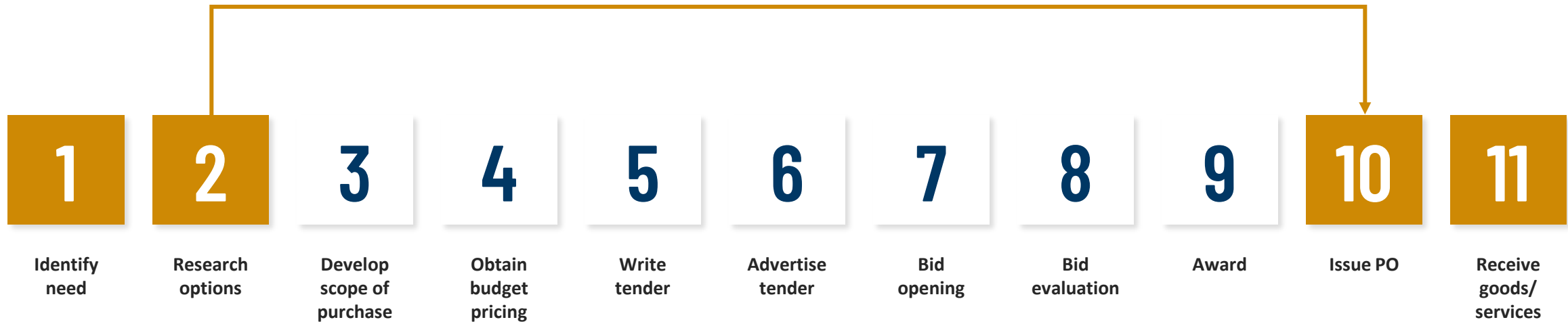
# Compliance

- ☐ Canadian Free Trade Agreement (CFTA) 2017
- ☐ CETA
- ☐ Legislative directive compliance
- ☐ Fair, open, transparent, non-discriminatory
  - Documents
    - **RFP**
    - **Contract**
    - **Evaluation Summary**
    - Proof of Publication
    - Proposal Opening Record
    - Comment & Review
    - Board Resolution
- ☐ Member Bylaws
  - Co-operative Purchasing
- ☐ Notice of Participation
  - CFTA



# Traditional vs Cooperative Purchasing

We save time and money for our suppliers and members



# THANK YOU

**CORPORATION OF THE TOWNSHIP OF MCKELLAR****Council Meeting Minutes****July 15, 2025**

Mayor Moore called the meeting to order at 5:30 p.m.

**ROLL CALL**

Mayor Moore took Roll Call.

**Present:** Mayor David Moore  
Councillors Mike Kekkonen, Debbie Zulak, Nick Ryeland, Morley Haskim  
**Staff:** Clerk/Administrator, Karlee Britton  
Deputy Clerk, Mary Smith  
Public Works Superintendent, Thomas Stoneman

**DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF –**  
Councillor Morley Haskim declared a conflict of interest for items 15.1 and 19.1 on the agenda.

**Moved by: Councillor Nick Ryeland**  
**Seconded by: Councillor Mike Kekkonen**

**25-298** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as amended to:

- 1) Add Item 5.3. Personal matters about an identifiable individual; pursuant to Ontario Municipal Act Section 239(2)(b) – including confidential information provided by a private landowner regarding drainage concerns affecting their property; and
- 2) Move items 17.4 and 21.1 to precede Item 16.1.

**Carried****RESPECT AND ACKNOWLEDGEMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

**Moved by: Councillor Morley Haskim**  
**Seconded by: Councillor Debbie Zulak**

**25-299** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Ontario Municipal Act, S.O. 2001, as amended, move into closed session at 5:32 p.m. to discuss the following items:

- 5.1 Minutes of Closed Session – July 2, 2025
- 5.2 Litigation or potential litigation; pursuant to Ontario Municipal Act Section 239(2)(e) - Hurdville Road Construction tendering process and the potential legal implications of awarding or not awarding a specific contract.
- 5.3 Personal matters about an identifiable individual, including municipal or local board employees; pursuant to Ontario Municipal Act, Section 239(2)(b) – road maintenance including confidential information provided by a private land owner regarding drainage concerns affecting their property.

**Carried**

**Moved by: Councillor Mike Kekkonen**  
**Seconded by: Councillor Nick Ryeland**

**25-300** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into regular open session of Council at 6:32 p.m.

**Carried**





## CORPORATION OF THE TOWNSHIP OF MCKELLAR

### Council Meeting Minutes

July 15, 2025

Moved by: Councillor Debbie Zulak

Seconded by: Councillor Morley Haskim

- 25-301**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held July 15, 2025.

**Carried**

### ROLL CALL

Mayor Moore took Roll Call.

**Present:** Mayor David Moore

Councillors Mike Kekkonen, Debbie Zulak, Nick Ryeland, Morley Haskim

**Staff:** Clerk/Administrator, Karlee Britton

Deputy Clerk, Mary Smith

### DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF –

Councillor Morley Haskim declared a conflict of interest for items 15.1 and 19.1 on the agenda.

Moved by: Councillor Nick Ryeland

Seconded by: Councillor Mike Kekkonen

- 25-302**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the July 2, 2025, Regular Meeting of Council, as circulated.

**Carried**

Councillor Morley Haskim left the meeting.

Moved by: Councillor Nick Ryeland

Seconded by: Councillor Mike Kekkonen

- 25-303**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar has no objections to the approval of Consent Application No. B09/2025 (Haskim) as applied for by Morley Haskim, subject to the following conditions:

1. Payment of a fee in lieu of parkland as required in the Township of McKellar Fees and Charges By-Law;
2. 911 Addressing for the proposed new lot;
3. That the applicant convey any portion of Broadbent Road 10 metres from the centre line, for both the severed and retained property, to the Township of McKellar;
4. That the applicant's solicitor confirm that the lot addition will merge with the benefiting lot;
5. Payment of any applicable planning board fees.
6. That written confirmation be received from the Public Works Superintendent that an entrance permit for the proposed right-of-way leading to the proposed retained lot can be provided.

**Carried**

Councillor Morley Haskim returned to the meeting.

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Nick Ryeland

- 25-304**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Zoning By-law Amendment application submitted by Christopher Moffatt, proposing to rezone the property located at 70 Burnett's Road from Waterfront Residential 2 (WF2) to Rural (RU), as required by Consent Application No. B05/2024 (Moffatt); and

FURTHER THAT Council deems the application to be complete in accordance with the requirements of the Planning Act.

**Deferred**





## CORPORATION OF THE TOWNSHIP OF MCKELLAR

### Council Meeting Minutes

July 15, 2025

Moved by: Councillor Morley Haskim

Seconded by: Councillor Debbie Zulak

**25-305**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar has no objections to the approval of Consent Application No. B14/2025 (Ward) as applied for by Cameron Ward, subject to the following conditions:

1. Payment of a fee in lieu of parkland as required in the Township of McKellar Fees and Charges By-Law;
2. 911 Addressing for the proposed new lot;
3. That the applicant convey any portion of Lakeshore Road, for severed and retained properties, 10 metres from the centre line to the Township of McKellar;
4. Payment of any applicable planning board fees.
5. That written confirmation be received from the Public Works Superintendent that an entrance permit can be approved.

Deferred

Fire Chief Robert Morrison joined the meeting to provide Council with background information and to answer questions related to agenda items 17.4 and 21.1, respectively, on the amended agenda.

Moved by: Councillor Nick Ryeland

Seconded by: Councillor Mike Kekkonen

**25-306**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report FD-2025-09 from Rob Morrison, Fire Chief; and  
  
FURTHER THAT Council award 'Item A' in Request for Proposal No. 2025-11 to supply and install 1 200' self-supporting communications tower to Maxtower Company Ltd. in the amount of \$218,200.00 plus HST of \$28,366.00 for a total amount of \$246,556.00.

Carried

Moved by: Councillor Debbie Zulak

Seconded by: Councillor Morley Haskim

**25-307**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-37, Being a By-law to Authorize the Execution of an Agreement with Spectrum Telecom Group Ltd., a First and Second reading;

And further Read a Third time and Passed in Open Council this 15<sup>th</sup> day of July 2025.

Deferred

Fire Chief Robert Morrison left the meeting.

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Nick Ryeland

**25-308**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the April 23, 2025, meeting of the North Bay Parry Sound District Health Unit Board of Health, for information purposes.

Carried

Moved by: Councillor Morley Haskim

Seconded by: Councillor Debbie Zulak

**25-309**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the April 23, 2025, meeting of the North Bay Parry Sound District Health Unit Board of Health Finance and Property Committee for information purposes.

Carried



## CORPORATION OF THE TOWNSHIP OF MCKELLAR

### Council Meeting Minutes

July 15, 2025

Moved by: Councillor Nick Ryeland

Seconded by: Councillor Mike Kekkonen

- 25-310      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the June 26, 2025, meeting of the Township of McKellar Recreation Committee for information purposes.

Carried

Moved by: Councillor Debbie Zulak

Seconded by: Councillor Morley Haskim

- 25-311      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the May 28, 2025, meeting of the District of Parry Sound (Belvedere Heights) Board of Management, for information purposes.

Carried

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Nick Ryeland

- 25-312      **WHEREAS** Section 11 of the Municipal Elections Act, 1996 (MEA) assigns the Clerk the responsibility for preparing and conducting Municipal elections; and

**WHEREAS** Section 42(1)(b) of the MEA allows Municipalities to pass By-laws authorizing the use of alternative voting methods, including internet voting; and

**WHEREAS** internet voting has been shown to enhance accessibility, improve convenience, increase efficiency, and provide a secure and cost-effective voting method; and

**WHEREAS** it is prudent to authorize the use of internet voting well in advance of the 2026 Municipal and School Board Election to allow sufficient time for vendor procurement and logistical planning; and

**WHEREAS** the Township of McKellar successfully implemented internet voting in the 2022 election using the services of Intelivote Systems Inc., and staff recommend continuing with the same vendor for consistency and operational efficiency;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby:

- 1) Authorize the use of internet voting as the voting method for the 2026 Municipal and School Board Election;
- 2) Direct staff to prepare and present a By-law to authorize these voting methods in accordance with Section 42 of the Municipal Elections Act, 1996;
- 3) Authorize staff to initiate the process to procure an internet voting service provider, in compliance with all applicable legislation and Municipal procurement policies;
- 4) Support continued participation in the West Parry Sound Municipal group purchasing arrangement to secure group pricing with Intelivote Systems Inc.

Deferred

Moved by: Councillor Morley Haskim

Seconded by: Councillor Debbie Zulak

- 25-313      **WHEREAS** the Council of the Corporation of the Township of McKellar has received Report PW-2025-06 outlining the requirements and recommendations for the 2025 Line Painting Services;

**AND WHEREAS** the Request for Quotation (RFQ) process has been completed and evaluated;



## CORPORATION OF THE TOWNSHIP OF MCKELLAR

### Council Meeting Minutes

July 15, 2025

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives Report PW-2025-06;

**AND FURTHER THAT** the Request for Quotation (RFQ) be awarded to Midwestern Road Painting for the 2025 Line Painting Services period;

**AND FURTHER THAT** the Township continues to work with Midwestern Road Painting contingent upon satisfactory performance in 2025, and if cost-effective in the future to do so.

**Carried**

**Moved by: Councillor Nick Ryeland**

**Seconded by: Councillor Mike Kekkonen**

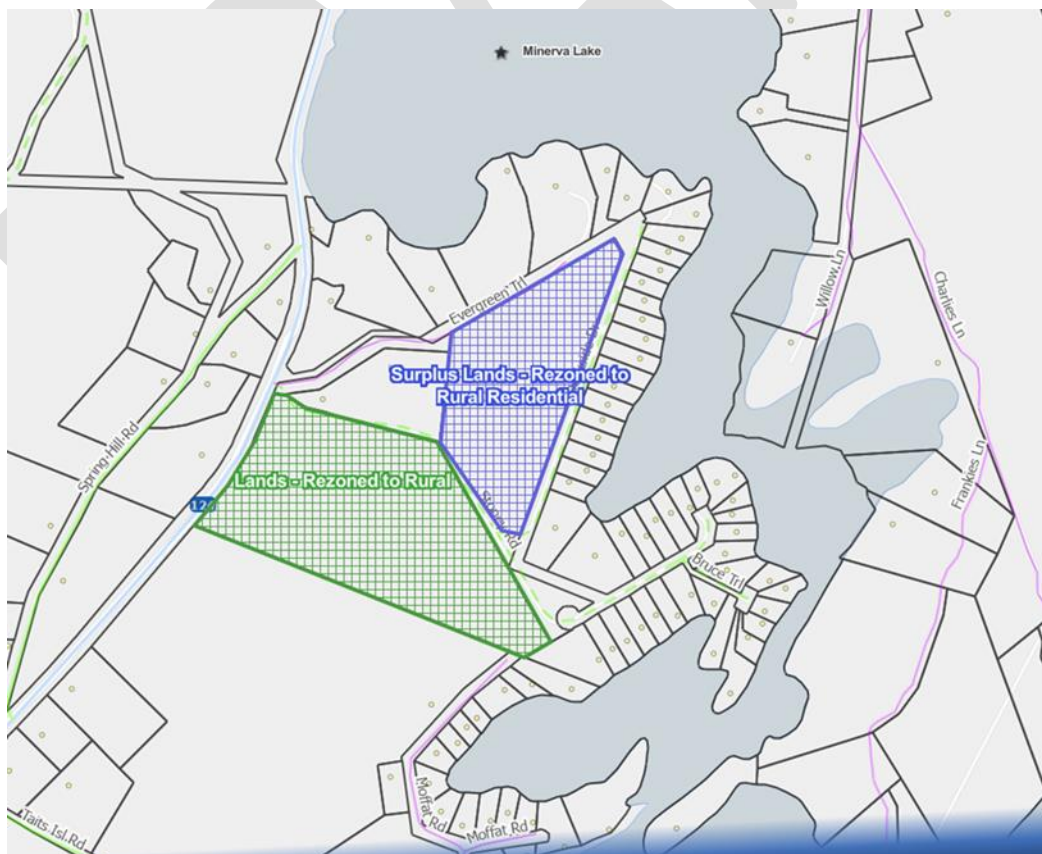
**25-314**

**Be It Resolved that** the Council of the Corporation of the Township of McKellar hereby receives Report PLN-2025-03; and

**Further That** the Council of the Corporation of the Township of McKellar does hereby declare the lands legally described as part of MCKELLAR CON B PT LOTS 17 AND 18, as identified on the map attached to the resolution, to be surplus; where a public notice was issued on May 16, 2025, and a public meeting was held on June 3, 2025, in accordance with the Township's Sale of Real Property By-law; and

**Further That Council** directs the Clerk to proceed with the creation of five new non-waterfront lots in accordance with the authority granted under the Planning Act, and to rezone the proposed lots to Rural Residential; and

**Further That Council** directs the Clerk to rezone the Township-owned lands (inclusive of the inactive aggregate pit) described as part of MCKELLAR CON B PT LOTS 17 AND 18, as shown on the attached map, to Rural, as required.



**Carried**



## CORPORATION OF THE TOWNSHIP OF MCKELLAR

### Council Meeting Minutes

July 15, 2025

Moved by: Councillor Debbie Zulak

Seconded by: Councillor Morley Haskim

- 25-315      **Be It Resolved that** the Council of the Corporation of the Township of McKellar does hereby receive Report PLN-2025-04 – Edwards Road Allowance Closure from Karlee Britton, Clerk Administrator, for information purposes.

Carried

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Nick Ryeland

- 25-316      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives the accounts payable preliminary cheque run report for June 2025 from Treasurer, Roshan Kantiya, for information purposes.

Carried

Councillor Morley Haskim left the meeting.

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Nick Ryeland

- 25-317      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the letter dated June 11, 2025, from Dun-Ahmic Snowriders regarding the expiring Memorandum of Understanding (MOU) for information purposes; and

**FURTHER THAT** Council authorizes the Township to enter a Memorandum of Understanding (MOU) in the form of a Prescribed Snowmobile Trail Land Use Permit with the Dun-Ahmic Snowriders Snowmobile Club, as requested, for a term of five (5) years. This agreement will allow for the continued authorized use of designated Township-owned lands and road allowances as part of the provincially recognized snowmobile trail system, supporting recreational tourism, regional connectivity, and safe, managed trail access for snowmobile users; and

**FURTHER THAT** staff are directed to formally inform Mr. Bill McNeice, President of the Dun-Ahmic Snowriders Snowmobile Club, of Council's decision to enter the Memorandum of Understanding (MOU) for the Prescribed Snowmobile Trail Land Use Permit, and to provide any supporting documentation or next steps required to finalize the agreement.

Carried

Councillor Morley Haskim returned to the meeting.

Moved by: Councillor Nick Ryeland

Seconded by: Councillor Mike Kekkonen

- 25-318      **WHEREAS** the McKellar Agricultural Society is organizing the McKellar Fall Fair Youth Parade and has requested permission to use the Township of McKellar logo on promotional materials, including the event poster;

**AND WHEREAS** the use of the Township logo is subject to Council approval to ensure appropriate representation and alignment with municipal branding guidelines;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby grants permission to the McKellar Agricultural Society to use the Township of McKellar logo on the McKellar Fall Fair Youth Parade poster, subject to the logo being used respectfully and appropriately consistent with the Township's branding standards.

Carried

Moved by: Councillor Morley Haskim

Seconded by: Councillor Debbie Zulak

- 25-319      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby awards Tender No. 2025-13 – Hurdville Road Reconstruction, Phase 1, to Weeks





## CORPORATION OF THE TOWNSHIP OF MCKELLAR

### Council Meeting Minutes

July 15, 2025

Construction, in the amount of \$1,244,611.79 plus HST of \$161,799.53, for a total bid price of \$1,406,411.32.

**Carried**

**Moved by: Councillor Mike Kekkenon**

**Seconded by: Councillor Nick Ryeland**

**25-320**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby award Tender No. 2025-14- Paving 4 km of Hurdville Road, Phase 1, to Fowler Construction for \$697,914.00 plus HST of \$90,728.82 for a total bid amount of \$788,642.82.

**Carried**

**Moved by: Councillor Debbie Zulak**

**Seconded by: Councillor Morley Haskim**

**25-321**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-38, Being a By-law to Adopt a Human Resources Policy and Procedure, a First and Second reading;

**And further Read a Third time and Passed** in Open Council this 15<sup>th</sup> day of July 2025.

**Carried**

**Moved by: Councillor Nick Ryeland**

**Seconded by: Councillor Mike Kekkonen**

**25-322**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-39, Being a By-law to Amend By-law 2024-08 Being a By-law to Adopt an Accessibility Plan (Amended), a First and Second reading;

**And further Read a Third time and Passed** in Open Council this 15<sup>th</sup> day of July 2025.

**Carried**

**Moved by: Councillor Morley Haskim**

**Seconded by: Councillor Debbie Zulak**

**25-323**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Consent Agenda for correspondence.

**Carried**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Nick Ryeland**

**25-324**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-40, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

**And further Read a Third time and Passed** in Open Council this 15<sup>th</sup> day of July, 2025.

**Carried**

**Moved by: Councillor Debbie Zulak**

**Seconded by: Councillor Morley Haskim**

**25-325**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 9:43 p.m. to meet again on Tuesday, August 5, 2025, or at the call of the Mayor.

**Carried**

---

David Moore, Mayor

---

Karlee Britton, Clerk/Administrator



## APPLICATION TO AMEND

☐ OFFICIAL PLAN☒ ZONING BY-LAW

<b>1. Applicant Information</b>		
1.1 Name of Applicant: Christopher McFatt Address: 174 Storeman Rd Caledonia, ON N3W 1S1	Telephone Number:	Cell Phone: 905-971-0994
	Fax:	Business Phone:
1.2 Name of Owner(s) (if different from the applicant) Address:	Telephone Number:	Cell Phone:
	Fax:	Business Phone:
1.3 Name of the person who is to be contacted about the application (if different from the applicant) Rebecca Scott @ Address: Ben Prichard Prof. Corp. 17 Miller St. Pamy Sand, ON	Telephone Number: 249-988-0015	Cell Phone:
	Fax:	Business Phone:
<b>2. Purpose of this Application (check appropriate box and complete applicable sections)</b>		
2.1 Application is hereby made for a(n):		
<input type="checkbox"/> OFFICIAL PLAN AMENDMENT <input checked="" type="checkbox"/> ZONING BY-LAW AMENDMENT		
For the lands hereinafter described and shown on the attached sketch		
What is the existing official plan designation(s) of the subject land?	What is the existing zoning of the subject land? WFA - waterfront	
What is the proposed amendment to the official plan?	What is the proposed zoning of the subject land? RU (Rural)	
What are the reasons for the proposed change?	What are the reasons for the proposed change? Consent App # B05/2024(Mck) for a new lot which would no longer make this waterfront.	

APPLICATION FOR ZONING AMENDMENT

<b>3. Location of the Subject Land (complete applicable boxes in 3.1)</b>			
3.1 Road: <u>Burnettes Rd.</u> Address: <u>70</u> Concession Number: <u>4</u> Lot Number: <u>PT LT 32</u> Registered Plan Number: <u>42R-22609</u> Lot(s)/Block(s):      Reference Plan Number: Part Number(s): <u>Part 1 &amp; 3</u> Island Number:      Parcel:			
3.2 Are there any easements or restrictive covenants affecting the subject land? <div style="display: flex; justify-content: space-between; align-items: center;"> <input checked="" type="checkbox"/> No           <input type="checkbox"/> Yes      If YES, describe the easement or covenant and its effect:         </div>			
<b>4. Description of Subject Land and Servicing Information (Complete each subsection)</b>			
4.1 Description	Frontage (m.) <u>60 - part 1</u> <u>91.78 - part 3</u>	Depth (m.) <u>214 - part 1</u> <u>213.68 - part 3</u>	Area (ha.) <u>2.1 - Part 1</u> <u>3.4 - part 3</u>
4.2 Buildings or Structure  (Attach Separate list if necessary)	Type	Existing Size	Proposed Size
	<u>none</u>		
4.3 Access  (check appropriate space)	Provincial Highway	Existing	Proposed
	Municipal road, maintained all year	<u>✓</u>	<u>✓</u>
	Other public road		
	Right of way		
	Water access (if so, describe below)		
	Describe in section 7.2, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.		
4.4 Water Supply  (check appropriate space)	Publicly owned and operated piped water system		
	Privately owned and operated individual well	<u>✓</u>	<u>✓</u>
	Privately owned and operated communal well		
	Lake or other waterbody		
4.5 Sewage Disposal  (check appropriate space)	Publicly owned and operated sanitary sewage system		
	Privately owned and operated individual sewage tank (1)	<u>✓</u>	<u>✓</u>
	Privately owned and		



	operated communal septic system		
	Privy		
	Other means		
	A certificate of approval from the Director having jurisdiction under Part VII of the E.P.A. submitted with this application will facilitate the review.		
4.6 Storm Drainage (check appropriate space)	Method of Drainage:		
	Surface	X	X
	Ditching		
	Piping		
4.7 Other Services (check appropriate space)	Electricity		X
	School Busing		
	Garage Collection		
4.8 If access to the subject land is by private road, or if "other public road" or "right-of-way" was indicated in section 4.3, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.			
5. Lands			
5.1 What are the existing uses on the subject land? <i>vacant lot</i>		Date use Established: <i>Jan 2024</i>	
What are the proposed uses on the subject land? <i>Residential</i>		Proposed Commencement Date: <i>18 June 2025</i>	
5.2 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.			
Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (include approx.. distance)	
An agricultural operation, including livestock facility or stockyard	NA	NA	
A landfill	NA	NA	
A sewage treatment plant or waste stabilization plant	NA	NA	
A Provincially significant wetland (Class 1, 2 or 3 wetland)	no	no	
A Provincially significant wetland within 120 metres of subject land	n/a	no	
Flood plain	no	no	
A rehabilitated mine site	no	no	
A non-operating mine site within 1 km of the subject land	no	no	
An active mine site	no	no	
An industrial or commercial use, and specify the use(s)	no	no	
An active railway line	no	no	
A Municipal or Federal airport	no	no	
6. Current Applications			

APPLICATION FOR ZONING AMENDMENT

6.1	Is the subject land currently the subject of an application for a minor variance, consent or approval of a plan of subdivision?
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown     If YES and if KNOWN, specify the appropriate file number and status of the application.	<div style="font-family: cursive; color: blue; font-size: 1.2em;">         B05/2024(MCK) Consent - approved. waiting on Rezoning Application       </div>
6.2	Has the land ever been the subject of an Official Plan Amendment or Zoning By-Law Amendment? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Unknown, if YES and if KNOWN, specify the number for the amendment.
<b>7. Other Information</b>	
7.1	When was the subject land acquired by the current owners?  <div style="font-family: cursive; color: blue; font-size: 1.2em;">January 2024</div>
7.2	If there is any other information that you think maybe useful to the Township or other agencies in reviewing this application? If so, explain below or attach a separate page.
<b>8. Plans</b>	
8.1	<b>Key Plan</b>  Every application shall be accompanied by a key plan, drawn to an appropriate scale, properly dimensioned and showing thereon: <ul style="list-style-type: none"> <li>The boundaries and dimensions of the parcel of land that is the subject of the application, the part of the parcel that is the subject of this application, the location of all adjacent properties and/or islands, transportation routes, etc;</li> <li>The distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge;</li> <li>All lands within 120 metres (400 feet) of subject lands;</li> <li>The nearest highway or township road</li> </ul>
8.2	<b>Property Sketch</b>  Every application shall be accompanied by a sketch (based on a boundary survey plan of the subject land prepared by an Ontario Land Surveyor) drawn to an appropriate scale, properly dimensioned and showing thereon; <ul style="list-style-type: none"> <li>The boundaries and dimensions of the subject land and the part that is the subject of this application;</li> <li>The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land;</li> <li>The location and dimensions of existing and proposed buildings and structures and their distance from lot lines;</li> <li>The location of land previously severed from the parcel originally acquired by the current owner of the subject land;</li> <li>The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks, landscaped open spaces, planting strips, parking areas, loading areas, driveways and walkways;</li> <li>The existing use(s);</li> </ul>

**APPLICATION FOR ZONING AMENDMENT**

- Use on adjacent lands
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a publicly travelled road, a private road right-of-way;
- If access to the subject land is by water only, the location of the parking and boat docking facilities uses;
- The location and nature of any easement affecting the subject land

**Additional Information, including architectural drawings and elevations, shall be furnished by the applicant at the request of the Township.**

## 9. Affidavit/Sworn Declaration

- 9.1 The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit/Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the Town of Parry Sound this 3rd day of June 2025  
 I, Christopher Moffatt of the Town of Caledonia in the County District/Regional  
 Municipality of Haldimand solemnly declare that all the statements contained in this  
 application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing  
 that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT**,  
 DECLARED BEFORE ME at the by video at the Town of Caledonia in the  
County of Haldimand this 3rd day of  
June 2025.



A Commissioner of Oaths



Signature of Applicant or Agent

## 10. Authorizations

- 10.1 If the Applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or authorization set out below must be completed.

### Authorization of Owner for Agent to Make the Application

I, Christopher Moffatt, am the owner of the land that is the subject of this  
 application for an Official plan Amendment and/or Zoning By-law Amendment and I authorize  
Ben Prichard to make this application on my behalf.

Date: 6/3/2025 Signature of Owner: 



- 10.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

**Authorization of Owner for Agent to Provide Personal Information**

I, Christopher Moffatt, am the owner of the land that is the subject of this application for an Official Plan Amendment and/or Zoning By-law Amendment and for the purposes of the Freedom of Information Act, I authorize Ben Prichard, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date: 6/3/2025

Signature of Owner: 

**11. Consent of the Owner (this section must be completed for the application to be processed)**

- 11.1 Complete the consent of the owner concerning personal information set out below.

**Consent of the Owner to the Use and Disclosure of Personal Information**

I, Christopher Moffatt, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Questions about this collection of personal information should ~~be directed~~ to the Township Clerk.

Date: 6/3/2025

Signature of Owner: 

**12. Payment of Fees (this section must be completed for the application to be processed)**

- 12.1 Complete the consent of the owner concerning payment of fees set out below.

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Township of McKellar during the processing of this application, in addition to any application fee set by the Township of McKellar.

Date: 6/3/2025

Signature of Owner: 

**13. Ontario Municipal Board Hearing Costs (this section must be completed for the application to be processed)**

- 13.1 Complete the consent of the owner concerning Ontario Municipal Board Hearing costs set out below.

The registered owner hereby acknowledges and agrees to pay all costs incurred by the Township of McKellar related to an appeal in the event that this application is approved and the matter comes before the Ontario Municipal Board.

Date: 6/3/2025

Signature of Owner: 

Updated January 10, 2022

**Representative for the  
Land Register for the  
Land Titles Division of  
Perry Sound (No.42)**

PLAN OF SURVEY OF  
PART OF LOT 32,  
CONCESSION 4  
TOWNSHIP OF McKELLAR  
DISTRICT OF PARRY SOUND

SCALE 1 : 750 METERS

THE INTENDED PLOT SIZE OF THIS PLAN IS 610MM  
IN WIDTH BY 300MM IN HEIGHT WHEN PLOTTED AT  
A SCALE OF 1:750

**BEARING NOTES**  
BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED BEARINGZ  
POINTS A AND B BY MEAL. THE METHOD OBSERVATIONS, UTM  
COORDS 17 (E1° WEST LONGITUDE, MAGNETICALLY-ADJUSTED).  
FOR BEARING COMPASSIONS, THE FOLLOWING NOTATIONS WERE  
APPLIED:  
P3 - 07400° COUNTRY-CLONIDE

DISTANCE NOTES - METROC

DISTANCES AND COORDINATES ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

**OVERVIEW**

[illegible]

ALL SET SIGN MONUMENTS WERE USED DUE TO LACK OF  
OVERLAP IN ACCORDANCE WITH SECTION 11 (4) OF  
O. REG. 1325/87.

**SURVEYOR'S CERTIFICATE**

THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

THE SURVEY WAS COMPLETED ON OCTOBER 4, 2024.

OCTOBER 28, 2024

Cybertron

END CONT JOURNAL 015

THE UNIVERSITY OF CHICAGO PRESS

INTEGRATION DATA

U.S. GOVERNMENT PRINTING OFFICE: 1973 O 450-218

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DATE	BY	REMARKS
10/10/10	J. Smith	...

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© 2004

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**SURVEYORS**

888.846.6222 | [www.henryhagerty.com](http://www.henryhagerty.com) | 1.800.487.0886

**Copyright Clearance Center, Inc.**  
222 Rosewood Drive, Danvers, MA 01923  
Tel: (978) 750-8400 Fax: (978) 750-4744  
www.copyright.com

44-38861-10



**PARRY SOUND AREA PLANNING BOARD - APPLICATION FOR CONSENT**  
**1 Mall Drive, Unit #2, Parry Sound, Ontario P2A 3A9 (Phone 705-746-5216)**

No. B14/2025(mck)

**1. Applicant Information**

Name of Applicant Gameron Ward  
 Address #2 Patterson Lane  
Box 47 McKellar ON  
 Postal Code P0G 1C0  
 E-mail Address Katy@middleriverfarm.com

Home Tel No. 705 389-3326  
 Business Tel No. Cell 705 874-2431  
 Home Fax Tel No. ( )  
 Business Fax Tel No. ( )

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

**1.2 Name of Owner(s) (if different from the applicant). An owner's authorization is required in Section 12, if the applicant is not the owner.**

Name of Owner \_\_\_\_\_  
 Address \_\_\_\_\_  
 Postal Code \_\_\_\_\_  
 E-mail Address \_\_\_\_\_

Home Tel No. ( )  
 Business Tel No. ( )  
 Home Fax Tel No. ( )  
 Business Fax Tel No. ( )

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

**1.3 Name of the person who is to be contacted about the application, if different than the applicant. (This may be a person or firm acting on behalf of the applicant.)**

Name of Contact \_\_\_\_\_  
 Address \_\_\_\_\_  
 Postal Code \_\_\_\_\_  
 E-mail Address \_\_\_\_\_

Home Tel No. ( )  
 Business Tel No. ( )  
 Home Fax Tel No. ( )  
 Business Fax Tel No. ( )

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

**2. Purpose of this Application (check appropriate box)**

**2.1 Type and purpose of transaction for which application is being made**

- ☒ creation of a new lot    ☐ lot additions    ☐ easement    ☐ right-of-way    ☐ lease  
☐ correction of title    ☐ charge    ☐ other (specify, e.g., partial discharge of mortgage)

Explain: a gift for my son

**3. Name of person(s) (purchaser, lessee, mortgage, etc.) to whom land or interest is intended to be transferred, charged or leased, if known and specify relationship to present owner, if any.**

3.1 Lot 1 Hayden Ward Lot 2 \_\_\_\_\_ Lot 3 \_\_\_\_\_

**4. Location of the Subject Land Roll / PIN No.(s) 521270237**

4.1 Municipality McKellar Lot(s) No.(s) 26 Concession No. 11

Street Name and No. 47 Centre Road. M-Plan No. \_\_\_\_\_ Lot(s) \_\_\_\_\_

Registered Plan No. Part(s) \_\_\_\_\_ Parcel No. \_\_\_\_\_

## 5. Easements or restrictive covenants

- 5.1 Are there any easements or restrictive covenants affecting the subject land? ☒ NO ☐ YES  
If YES, describe the easement or covenant and its effect:

## 6. Description of Lands to be Divided and Servicing Information (Complete each subsection)

6.1

	Frontage (m)	Depth (m)	Area (ha)	Existing Uses	Proposed Uses	Existing Structures	Proposed Structures
Retained Lot	60.34	63.24	0.4	vacant	residential	none	dwelling
Lot Addition							
Right-of-way							
Benefiting Lot							
Severed Lot 1	60	63.24	0.4	vacat	resid.	none	dwelling
Severed Lot 2							
Severed Lot 3							

6.2 Access (check appropriate space)

	Name	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Provincial Highway						
Municipal (maintained all year)	Lakeshore Road	X		X		
Municipal (Seasonal)						
Other public road						
Right of way						
Water Access						

If Water Access Only

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Parking and docking facilities to be used					
Approximate distance of these facilities from the subject land					
The nearest public road					

6.4 Water Supply (enter in appropriate space - E for Existing or P for Proposed)

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated piped water system					
Privately owned and operated individual well	P		P		
Privately owned and operated communal well					
Other public road					
Lake or other waterbody					
Other means					



6.5 Sewage Disposal - enter in appropriate space - **E** for Existing or **P** for Proposed

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated sanitary sewage system	P		P		
Privately owned and operated individual septic tank					
Privately owned and operated communal well					
Privately owned and operated communal septic system					
Privately owned and operated communal septic system					
Privy					
Other means					

7. **Official Plan**

7.1 What is the current designation of the subject land in the Official Plan: Rural

8. **Current Application**

8.1 Has the land ever been the subject of an application for approval of a plan of subdivision under section 51 of the Planning Act.

☐ YES ☒ NO ☐ UNKNOWN

If YES, and if known, specify the appropriate file number and status of application and/or Plan No.

\_\_\_\_\_

8.2 Has the land ever been the subject of a consent under section 53 of the Planning Act.

☐ YES ☒ NO ☐ UNKNOWN

If YES, and if known, specify the appropriate file number and status of application.

\_\_\_\_\_

8.3 Is the subject land currently the subject of an official plan amendment, zoning by-law, a Minister's zoning order, a minor variance, an approval of a plan of subdivision or a consent.

☐ YES ☒ NO ☐ UNKNOWN

If YES, and if known, specify the appropriate file number and status of application.

\_\_\_\_\_

8.4 Are there additional consents being applied for on these holdings simultaneously with this application, or being considered for the future?

☐ YES ☒ NO ☐ UNKNOWN

9. **Original Parcel**

9.1 Has any land been severed from the parcel originally acquired by the owner of the subject land.

☐ YES ☒ NO ☐ UNKNOWN

If YES, and if known, specify the date of the transfer, the name of the transferee and the land use on the severed land. \_\_\_\_\_

## 10. Affidavit / Sworn Declaration

The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit / Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the Town of Parry Sound this 26<sup>th</sup> day  
of June 2025

I, Cameron & Joan Ward of the Township of McKellar in the  
County/District/Regional Municipality of Parry Sound solemnly declare that all the statements  
contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing  
that it is of the same force and effect as if made under oath and by virtue of the CANADA EVIDENCE ACT.

Cameron Ward

Joan E. Ward  
Signature of Applicant or Agent

DECLARED BEFORE ME at the Town of Parry Sound District of Parry Sound in the  
of June 2025 this 26<sup>th</sup> day

Patrick J. Christie  
A Commissioner of Oaths

**Patrick James Christie, a Commissioner, etc.,  
Province of Ontario, for  
Parry Sound Area Property Consulting Inc.  
Expires September 4, 2027**

## 11. Authorizations

- 11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorizations set out below must be completed.

### Authorization of Owner for Agent to Make the Application

I, \_\_\_\_\_, am the owner of the land that is the subject of this application for Consent and/or Zoning By-law Amendment and I authorize \_\_\_\_\_ to make this application on my behalf.

Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_

- 11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

### Authorization of Owner for Agent to Provide Personal Information

I, \_\_\_\_\_, am the owner of the land that is the subject of this application for Consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize \_\_\_\_\_, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_

**12. Consent of the Owner** (this section must be completed for the application to be processed)

12.1 Complete the consent of the owner concerning personal information set out below.

**Consent of the Owner to the Use and Disclosure of Personal Information**

I, Cameron Joan Ward, am the owner of the land that is the subject of this application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date June 26, 2025

Signature of Owner Joan E. Ward  
Cameron Ward

**13. Additional Fees**

The applicant hereby agrees:

- (a) to reimburse the Parry Sound Area Planning Board for any costs incurred in processing this application which are above and beyond the amount of the application fee; and
- (b) to pay all costs legal and otherwise, that may be incurred by the Parry Sound Area Planning Board with respect to an OLT Hearing, that may be held as a result of this application for a consent and to provide a deposit for such costs at least 45 days prior to any scheduled hearing.

Date June 26, 2025

Signature of Owner Joan E. Ward  
Cameron Ward

Plans / Sketches	
<p>SKETCHES TO BE SUBMITTED MUST BE <b>BLACK AND WHITE ON PAPER 8 1/2" x 11"</b></p> <p>ONE COPY OF SKETCH, IF REPRODUCABLE</p> <p>ALL LETTERING MUST BE LEGIBLE. USE MULTIPLE SKETCHES AT DIFFERENT SCALES IF NECESSARY</p>	
<input type="checkbox"/>	Key Map – Available on the Planning Board Website ( <a href="http://www.psapb.ca">www.psapb.ca</a> ) <a href="http://psapb.ca/index.php/planning-board/forms/application-forms">http://psapb.ca/index.php/planning-board/forms/application-forms</a>
<input type="checkbox"/>	North Arrow
<input type="checkbox"/>	clearly defined boundaries of severed and retained lots
<input type="checkbox"/>	if more than one severed lot, label the severed lots according to the application (Section 6)
<input type="checkbox"/>	the boundaries & dimensions of any land abutting the subject land that is owned by the owner of the subject land
<input type="checkbox"/>	the distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing
<input type="checkbox"/>	the dimensions of the subject land, the part that is to be severed and the part that is to be retained
<input type="checkbox"/>	the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
<input type="checkbox"/>	the approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
<input type="checkbox"/>	the existing uses on adjacent land, such as residential, agricultural and commercial uses
<input type="checkbox"/>	the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way
<input type="checkbox"/>	the location and nature of any easement affecting the subject land

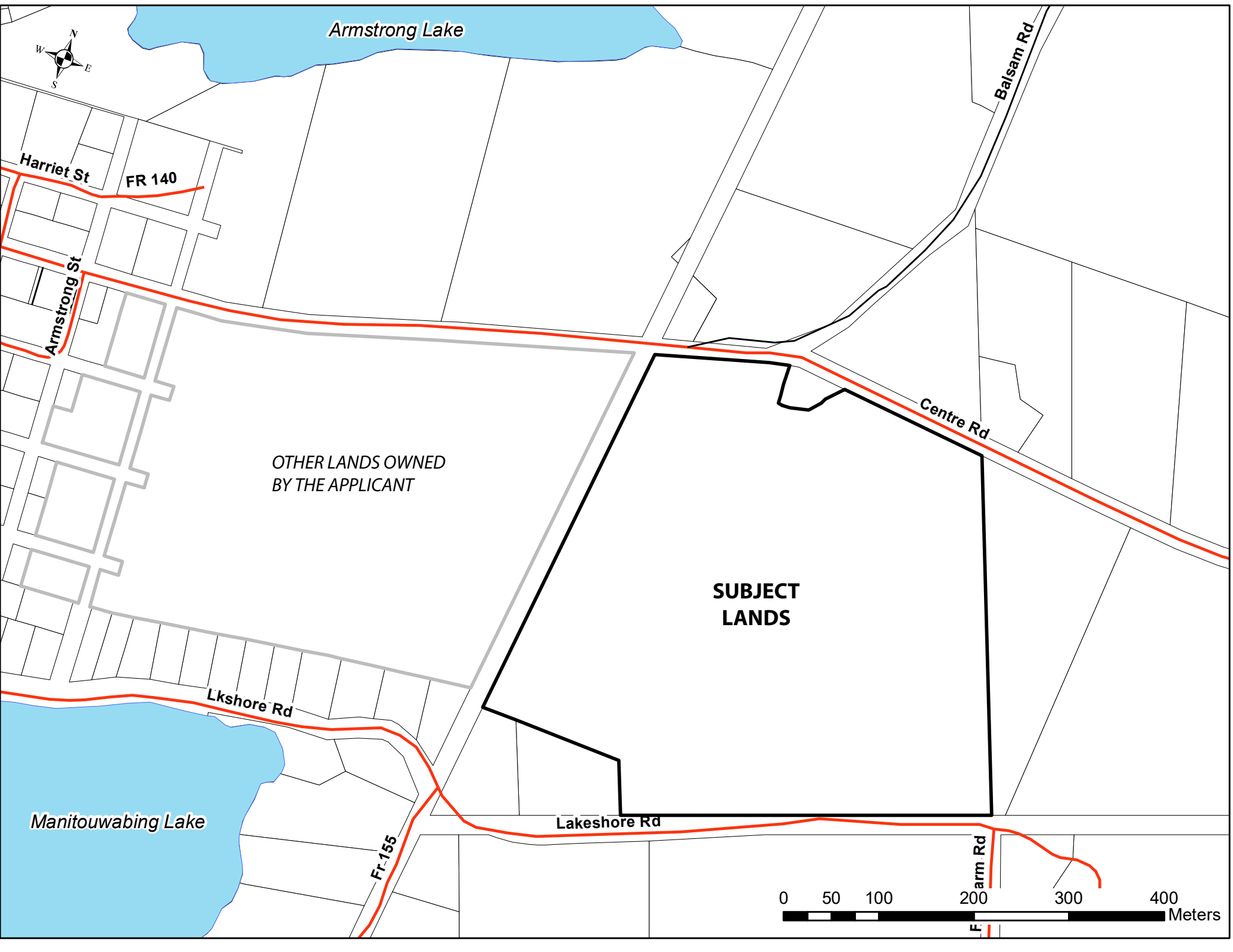
#### PLANNING BOARD

**2023 Fees**      Base Fee \$1500 + \$750 per lot/lot addition, \$250 for each additional lot addition, \$250 per right-of-way + \$500 deposit for Professional Planning Services

Change of Condition / Re-approval Fee (before lapsing) \$750    Stamping Fee for Retained Lot (Optional): \$750

A fee of \$325 payable to the Township of Carling is required for any application within the Township of Carling (The Township deposit will be reconciled in accordance with the Townships standard rate for their planner for actual time taken).

**NOTE:**      Additional expenses may be incurred (ie. Legal, Planning, Survey, Rezoning, Minor Variance, Parkland Fee) and are the responsibility of the applicant.



Armstrong Lake

Balsam Rd

Harriet St

FR 140

Armstrong St

Centre Rd

OTHER LANDS OWNED  
BY THE APPLICANT

SUBJECT  
LANDS

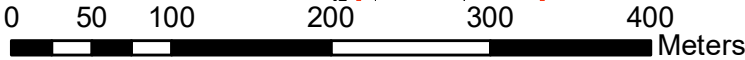
Lkshore Rd

Manitouwabing Lake

Lakeshore Rd

Fr-155

arm Rd





Balsam Rd

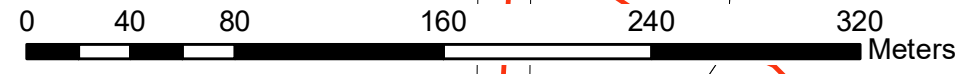
Centre Rd

Lkshore Rd

Lakeshore Rd

RETAIN  
19.2 HA

SEVER  
0.4 HA



142.3

41.1

13.1 23.5 22.9 22.8

160.2

412.9

311.6

153.5

58.8

330

60  
66.7  
60  
66.7

**Farm contact information** ①

ON

Location of existing livestock facility or  
anaerobic digester  
District of Parry Sound  
Township of McKellar  
MCKELLAR  
Concession 10, Lot 25  
Roll number: 4928-000002-00425-0

Total lot size  
98 ac

**Livestock/manure summary**

Manure Form	Type of livestock/manure	Existing maximum number	Existing maximum number (NU)	Estimated livestock barn area
Solid	Beef, Cows, including calves to weaning (all breeds), Yard/Barn	25	25 NU	1250 ft <sup>2</sup>

**Setback summary**

Existing manure storage	V3. Solid, outside, no cover, >= 30% DM
Design capacity	25 NU
Potential design capacity	50 NU
Factor A (odour potential)	0.7
Factor D (manure type)	0.7
Factor B (design capacity)	260
Factor E (encroaching land use)	1.1

Building base distance 'F' (A x B x D x E)  
(minimum distance from livestock barn)

141 m (463 ft)

Actual distance from livestock barn

152 m (500 ft)

Storage base distance 'S'  
(minimum distance from manure storage)

141 m (463 ft)

Actual distance from manure storage

152 m (500 ft)

**Preparer signoff & disclaimer****Preparer contact information**

Reg Moore  
Farm  
#6 Fox Farm Road  
Box 14  
McKellar, ON  
POG1C0  
705-389-2073  
regm529@gmail.com

Signature of preparer





REG MOORE

Reg Moore, Farm owner/operator

07/19/2025

Date (mm/dd/yyyy)

**Note to the user**

The Ontario Ministry of Agriculture, Food and Agribusiness (OMAFRA) has developed this software program for distribution and use with the Minimum Distance Separation (MDS) Form. As a public service to assist farmers, consultants, and the general public, this version of the software distributed by OMAFRA will be considered to be the official version for purposes of calculating MDS. OMAFRA is not responsible for errors due to inaccurate or incorrect data or information, mistakes in calculation, errors arising out of modification of the software, or errors arising out of incorrect inputting of data. All data and calculations should be verified before acting on them.

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**MDS I**

**General information**

Application date  
Jul 19, 2025

Municipal file number  
B14/2025 Ward

Proposed application  
Lot creation for a maximum of three non-agricultural use lots

Applicant contact information  
Reg Moore  
Farm  
#6 Fox Farm Road  
Box 14  
McKellar, ON  
P0G1C0  
705-389-2073  
regm529@gmail.com

Location of subject lands 

**Calculations**

New residential



## LAKE STEWARDSHIP AND ENVIRONMENTAL COMMITTEE OF MCKELLAR TOWNSHIP

**Draft Minutes**

Thursday June 12, 2025


† Educational resources posted by this committee are available on the Township of McKellar Website here:

<https://www.mckellar.ca/en/township-services/resources/Links-to-YouTube-Videos.pdf>

Our Facebook page is located at <https://www.facebook.com/profile.php?id=61565497380905&mibextid=ZbWKwL>

Item	Time	Please note: These are ongoing agenda items. Only items marked with an * will be discussed at the next meeting.
1.		<p><b>Land Acknowledgement:</b></p> <p>In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here, and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.</p>
2.		<p>Roll Call: Tony Best (X); Ross Crockford (X); Peter Duffey (X); Jennifer Ghent-Fuller X ; Carl Mitchell (); Nick Ryeland (); Rick Speers (X); Rob Gibson (X)</p> <p>We need 5 committee members to have a quorum (v)</p> <p>Does anyone have a declaration of pecuniary and/or personal interest and general nature thereof? no</p>
3.1		<p>Motion to accept the minutes of May 8, 2025. (attached)</p> <p>Moved: Ross                      Seconded: Tony                      Approved:                      v</p> <p>Amendment: none</p> <p>Approved with Amendment :</p>
3.2		<p>Would any committee member like to add any item to the agenda? – Get the Lead Out Campaign</p> <p>Motion to accept the agenda: Moved: Peter   Seconded: Ross Accepted (v )</p>
3.3		<p>Strategic Planning - Does anyone have any environmental issues they would like to discuss?</p> <p>Possibility of a new project on the negative consequences of spraying for Mosquitos etc.</p>
4. Goals		General Updates on Current Issues.
4.1		<p><b>Waterfront/Shoreline Protection</b></p> <p>June 12 2025 –</p> <ol style="list-style-type: none"> <li>200 copies of Environmental Considerations booklet have been printed – 25 left at the Township Office for now –</li> <li>Members of the committee were assigned a section of the 88 new property owners who have moved into the Township since the beginning of 2022 when the LSEC and many volunteers distributed the Lake Protection Workbook and assorted other environmental information to all households.</li> <li>Members picked up as many copies of the Environmental Considerations as they needed, as well as copies of the Lake Protection workbook and the addresses to deliver them to by July 1 2025.</li> <li>The remainder will be available at the McKellar Market MLCA booth for other McKellar residents. At the end of the summer, any leftovers will be delivered to the Library and the Township office for residents to pick up if they are interested.</li> </ol>

4.2		<p>Water Sampling</p> <p>June 12 - Spring sampling for phosphorus and calcium is complete and awaiting analysis</p> <p>Data for 2024 is uploaded onto data stream.</p>
4.3		<ul style="list-style-type: none"> <li>• Septic Education –</li> </ul>
4.4	*	<p>Publicity</p> <p>June 12 we plan to do at least one FB post per topic and put a notice on Facebook with the link to the document</p> <p>The library requested that LSEC have a table on environmental issues at the Sept 27 repair day at the library – Peter can attend, as can Jennifer and possibly Ross</p> <p>July 6<sup>th</sup> - We have also been requested to host a table at the Rib Fest Jennifer, Ross and Rick can attend</p> <p>-</p> <p><a href="https://www.facebook.com/profile.php?id=61565497380905&amp;mibextid=ZbWKwL">https://www.facebook.com/profile.php?id=61565497380905&amp;mibextid=ZbWKwL</a></p> <p>Presentations - YouTube videos from this committee are posted here:  <a href="https://www.mckellar.ca/en/township-services/resources/Links-to-YouTube-Videos.pdf">https://www.mckellar.ca/en/township-services/resources/Links-to-YouTube-Videos.pdf</a> along with other videos</p> <p>Our postings (listings and a table of contents) are uploaded on the township web page under “Residents/Environment.” Jennifer will continue gradually updating the page with Megan Attard’s help. <a href="https://www.mckellar.ca/en/living-in-our-community/environment.aspx">https://www.mckellar.ca/en/living-in-our-community/environment.aspx</a></p>
-		Microplastics/Microfibres/ Washing Machine Filters – video on our YouTube channel posted
4.6	*	<p>Earth Day / <b>Clean Up Our Lakes</b> / Recycling</p> <p>June 12 – Clean Up Our Lakes sign was up at the transfer station for 2 – 3 weeks in May. 24, 25</p> <p>Recycling – conversation with Carl Wakefield who runs the McKellar Marine (Rose Point) about the blue plastic covers that are put over boats for the winter. They are not recyclable. He prefers to build more boat storage rather than use the blue covers, which he’s done, but when he runs out of indoor space then they have to use the blue plastic. He’s says it’s labour intensive. He mentioned that Don Marshall in Wabamik makes reusable vinyl tarps that last about 10 years, that could be used instead. The vinyl tarps are ~ \$1000, where it costs \$200 annually to get the blue plastic tarp put on, so eventually there is a cost savings.</p>
4.7	*	<p>Fishing / Wildlife –</p> <p>June 12 – 1. Update on Save the Turtles campaign (<b>Ross</b>) – The campaign has received 15 reports of turtle locations – mainly painted turtles. A google map has been created.</p> <p>May 8 2025 – 2. We do not have a place available for people to wash their boats when they come from different lakes – There much difficulty in having and staffing a boat wash. A brush and bucket at home could do the cleaning. There is concern about dumping live wells that have been filled in other lakes as a potential issue. We need to check on the signage that is at the McKellar Township boat launches.</p> <p>3. Jennifer attended a Watersheds Canada Conference and will be sharing information from that, such as the research on whether catch and release disrupts the nest guarding of male black bass.</p>

		<p>4. FYI – MLCA will be conducting a <b>Get Out the Lead campaign</b> this summer whereby anglers are encouraged to drop off their lead tackle and receive a \$10 coupon for purchase of non-lead tackle – Canadian Tire is a supporting retailer – tackle drop off will be at the Market Booth and the Library</p> <p>June 12 – Lead tackle can be dropped off at the McKellar Market or the McKellar Township Library – There is also a petition to sign asking the Ontario government to ban the selling of lead tackle.</p>
4.8		Fish Catch reporting signs for Armstrong Lake - are up at Armstrong Lake beach. Catch and Release best practices signs were put up at all launch sites by Al Last and Jeremy Sintzel, as well as the FOCA sign on preventing the spread of invasive species by cleaning, draining and drying boats if they move from lake to lake
4.9		Benthic Study – July 2024 – Sampling took place in 3 sites Report from GBB was posted in November
4.10		Pesticides/Fertilizers –
4.11	*	<p>Invasive Species –</p> <p>June 12 We put up FOCA signs on boat cleaning and prevention of transfer of invasive species up at Stewart Park and McKellar Lake – need to check boat launch at Robinson Bay (Lakeside Drive). The sign at Lakeshore is not as descriptive. Also at Mary Jane Lake, Grey Owl (private – for cottage owners in Grey Owl Lake only), McKellar Lake. Moffat Lake has no boat launch. None at Armstrong, but no public boat launch – likely one for the camp ground/ trailer park. The Outpost had one, but it is closed. None at Rose Point (Tait's Island). June 12 – There is no sign at the Lakeshore Road boat launch, likely because it was closed when we put them up in other places. Jennifer has one sign left and will ask about putting it up.</p>  <p>Sept 12 – Chair has discussed the existence and location of phragmites in McKellar Township with staff The concern about Phragmites would be a good article for our Facebook page. Often a spray is used – “habitat aqua,” which is purported to be harmless to animals and other vegetation.</p>
4.12		Dark Skies – We have a brochure that was made in about 2021. Rewritten for welcome package.
4.13		<p>Water Levels –</p> <p>Feb 13 – the updated paper on water levels and the appendices were reposted Jan 2025  <a href="https://www.mckellar.ca/en/living-in-our-community/resources/2025-01-17-Water-Levels-on-Manitouabing-Lake-JGF">https://www.mckellar.ca/en/living-in-our-community/resources/2025-01-17-Water-Levels-on-Manitouabing-Lake-JGF</a> </p>
4.14		Pollinator Patches / Gardens–

		Feb 13 – Sue will take a look at the pollinator garden in the spring. – Sue indicated that the pollinator garden has been taken over by golden rod and there are mainly plants that bloom in the fall – should move to more plants that bloom in the summer - Need to contact GBB to see if they will participate
		Item 4.15 Ice Cap and EV chargers deleted
4.16		Organic Waste Planning (investigate the possibility of a processing facility shared with other townships in the future?)
4.17	*	<p>Drinking Water Source Protection</p> <p>June 12 – Terry Rees, former CEO of FOCA has been leading a project to format an implementation program for Drinking Water Source Protection for areas that are outside a municipal drinking water system. This summer there are three projects underway and the end result will be a manual giving guidance for other areas on how to implement this. We may be able to work on such a project for McKellar Township next summer, if the manual/guidelines are available.</p> <p>- “Best Practices for Drinking Water Source Protection” distributed to committee members for review prior to the meeting as well as a link to a video by Kyle Smith on Well Maintenance, placed on Youtube by Quinte Conservation</p> <ul style="list-style-type: none"> <li>- FOCA is working with 3 lake associations this summer to develop implementation guidelines for establishing Drinking Water Source Protection in an area uncovered by current legislation. We may be able to follow these guidelines if they are ready to go next summer.</li> <li>- We could publicize the availability of the testing of treated household water by the Health Department – Peter will follow up with a Facebook post and publicity will be done at the Market Booth this summer.</li> </ul> <p><b>Discussion</b></p>
4.18	*	<p>Fire</p> <p>June 12 – Preventing damage to your home during a wildfire= webinar <a href="https://youtu.be/z263Ek8CHcY">https://youtu.be/z263Ek8CHcY</a></p> <p>May 8 Fireproofing your home – A FOCA video features Shayne McCool from FireSmart Canada – we could invite him to do a similar video for us for all residents. He also discusses landscaping with fire resistant plants and mentioned that there are 250 such plants described on the FireSmart web site</p> <p>- MNR also has a speaker on Wildland Fires Northern Ontario and printed brochures and videos – they are conducting training in McKellar with the volunteer firefighters shortly. MLCA will be holding a wildfire awareness day on July 20.</p> <p>We can contact Rob Morrison. –</p>
5.		Budget – discussed at Council April 1 2025



6.		<p><b>We decided unanimously (members not in attendance agreed to this after the meeting by email) to move our meetings to the third Thursday evening of the month:</b></p> <table><tr><td><del>January 9<sup>th</sup></del></td><td><b>July 17<sup>th</sup></b></td></tr><tr><td><del>February 13<sup>th</sup></del></td><td><b>August 21<sup>st</sup></b></td></tr><tr><td><del>March 13<sup>th</sup></del></td><td><b>September 18<sup>th</sup></b></td></tr><tr><td><del>April 10<sup>th</sup></del></td><td><b>October 16<sup>th</sup></b></td></tr><tr><td><del>May 8<sup>th</sup></del></td><td><b>November 20<sup>th</sup></b></td></tr><tr><td><del>June 12<sup>th</sup></del></td><td><b>Dec 18<sup>th</sup></b></td></tr></table> <p>The Council Chamber is available and has been booked for Third Thursdays.</p> <p>Old information is occasionally removed from the bottom of each item in these minutes, but can be found in old minutes on the Township’s web page under Environment.</p>	<del>January 9<sup>th</sup></del>	<b>July 17<sup>th</sup></b>	<del>February 13<sup>th</sup></del>	<b>August 21<sup>st</sup></b>	<del>March 13<sup>th</sup></del>	<b>September 18<sup>th</sup></b>	<del>April 10<sup>th</sup></del>	<b>October 16<sup>th</sup></b>	<del>May 8<sup>th</sup></del>	<b>November 20<sup>th</sup></b>	<del>June 12<sup>th</sup></del>	<b>Dec 18<sup>th</sup></b>
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<del>June 12<sup>th</sup></del>	<b>Dec 18<sup>th</sup></b>													
7.		<p>Motion to adjourn.</p> <p>Moved: Peter    Seconded: Rick    Approved: √    Time: 8:01 pm</p>												



## McKellar Historical Committee Minutes

### Wednesday June 4, 2025

Call the meeting to order at 2:00 pm

MEMBERS PRESENT: Vivian Moore (Chair) Muriel Junck (Vice Chair), Carolyn Phillips, Jeanette Clements, and Mike Kekkonen.

REGRETS: Joyce Hopkins, Chris Clayton, Debbie McMurray.

VISITORS: Michaela Dickens (Archivist W.P.S.D.M)

DECLARATION OF CONFLICT OF INTEREST: None

Moved by: Jeanette Clements

Seconded by: Carolyn Phillips

25-14 Be it Resolved That the Historical Committee of the Township of McKellar does Hereby approve the agenda for the June 4<sup>th</sup> 2025 meeting.

Carried

Moved by: Jeanette Clements

Seconded by: Carolyn Phillips

25-15 Be it Resolved That the Historical Committee of the Township of McKellar does hereby approve the minutes of the April 30, 2025 Historical Committee meeting as circulated.

Carried

CORRESPONDENCE: None

REPORTS:

The Historical Committee welcomed Michaela Dickens, Archivist at the West Parry Sound District Museum (W.P.S.D.M). Michaela provided information to the committee about “The Research Library Project” taking place at the W.P.S.D.M. The goal is to collect, preserve and share historical information in a research library setting for easy access to the public. This includes most of the historical collection previously housed at the Parry Sound Public Library. Also, there are volunteers digitizing M.N.R. aerial photos of the West Parry Sound District area. There will be a fee structure established for the use of the research area and appointments will need to be scheduled 1-2 weeks in advance.

Joyce, Vivian, Debbie Zulak and Mike Kekkonen met with Liam O'Brian of Cottage Contracting at St. Stephen's Church on May 21, 2025 to inspect the progress of the thorough deep cleaning of the entire interior of St. Stephen's Church. This was in response to receiving an invoice on May 16, 2025 stating the cleaning was complete. The contractor agreed there were some areas that required additional attention. A final inspection was completed and passed around May 30, 2025.

The McKellar Historical Committee discussed preparation details in regards to the August 22, 2025, re-opening of St. Stephens in Broadbent as a community hub. The committee agreed to schedule a work session at St. Stephens at 10 am on Monday June 16, 2025.

Due to the fact that the next scheduled meeting for the McKellar Historical Committee is September 3, 2025 the committee discussed the delegation of awarding contracts to the McKellar Council. The awarding of these contracts relates to projects that need to be completed prior to August 22, 2025.

Moved by: Carolyn Phillips

Seconded by: Muriel Junck

25-16 Be it Resolved That the Historical Committee of the Township of McKellar does Hereby support council awarding the contract to create parking spaces at St. Stephens Anglican Church.

Carried

Moved by: Jeanette Clements

Seconded by: Carolyn Phillips

25-17 Be it Resolved That the Historical Committee of the Township of McKellar does Hereby support council awarding the contract to repair any roof fasteners and paint the roof. (At St. Stephens)

Carried

Moved by: Jeanette Clements

Seconded by: Carolyn Phillips

25-18 Be it Resolved That the Historical Committee of the Township of McKellar does Hereby approve Muriel Junck to price and arrange for the rental of 1 Porta Potty for August 22, 2025 at St. Stephens.

Carried

Tours of Evelyn Watkins Moore Heritage Museum are available throughout the year

by scheduling a time through the McKellar Township office.

The McKellar Historical Committee is always seeking new members to the committee and visitors are always welcome to attend meetings and workshop sessions.

Moved by: Jeanette Clements

Seconded by: Muriel Junck

25-19 Be it Resolved That the Historical Committee of the Township of McKellar does Hereby adjourn at 4:20 pm.

Carried

Next meeting date scheduled for Wednesday September 3, 2025, at 2:00 pm.





## Township of McKellar Report to Council

**Prepared for:** Mayor & Council

**Department:**

By-law Enforcement

**Date:** August 5, 2025

**Noise Exception:**

BYLAW-2025-04

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**Subject:** Request for Variance to Sign By-law 2004-17 – Lazos

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### Recommendation:

That the Council of the Corporation of the Township of McKellar does hereby permit the existing personal identification sign located at the entrance of 6 Little Bear Lane to remain in place, notwithstanding that it exceeds the maximum size permitted under By-law 2004-17, Section 2.08(d), given its longstanding presence, minimal impact on the surrounding area, and alignment with the general intent of the Township's By-law and Official Plan.

### Summary:

A complaint was received by the By-law Enforcement Officer from the property owners at 8 Little Bear Lane regarding the size of a personal identification sign located at the driveway entrance of 6 Little Bear Lane. Upon investigation, it was confirmed that the sign exceeds the maximum permitted size under Section 2.08(d) of By-law 2004-17, which allows a sign area of up to 0.2 m<sup>2</sup> (2.15 ft<sup>2</sup>) without a permit. The sign in question measures 60" x 34" (approximately 1.32 m<sup>2</sup> or 14.2 ft<sup>2</sup>).

### Analysis:

The property at 6 Little Bear Lane, owned by B. Lazos, has displayed the sign since 2007. The sign reads "*Lazos' Cottage Est. 2007*" and features a quaint, rustic design typical of cottage-style signage. It is not illuminated, commercial in nature, or offensive in content.

The sign is located at the end of a private driveway and is only visible to those driving past on Little Bear Lane. Due to heavy forestation and the sign's setback, it is not visible from neighbouring properties and does not impact the scenic or residential character of the area. Additionally, Little Bear Lane is a low-traffic, private seasonal road, with 6 Little Bear Lane being the second-to-last property. The only property beyond it is 8 Little Bear Lane, the complainant.

Although the sign exceeds the By-law size limit, it has been in place for approximately 18 years without previous complaint or enforcement action. Applying a planning-based lens, and using the typical tests for assessing minor variances, the following observations support the sign's acceptability:

**Minor in Nature:** The increased size is visually unobtrusive and contextually appropriate for a 15+ acre rural residential property.



Desirable for the Appropriate Use of the Land: The sign appropriately identifies the property and complements the established rural cottage setting.

Maintains General Intent and Purpose of the Zoning By-law.

Maintains General Intent and Purpose of the Official Plan: The sign supports the use of the land for seasonal residential purposes and does not undermine community character or policy intent.

**Policies Affecting Proposal:** By-law 2004-17 to prohibit and regulate signs in the Township of McKellar

**Conclusion:**

While the sign at 6 Little Bear Lane exceeds the permitted size under the Township's sign By-law, it does not pose a visual, safety, or planning concern. It has been in place for nearly two decades without any documented issues, is visually compatible with its surroundings, and serves a practical purpose in identifying a private property on a quiet seasonal road. Given these considerations, and its alignment with the spirit and intent of applicable policies, it is reasonable for Council to permit the sign to remain in its current form.

**Respectfully submitted by:**



Chris Kasulke  
By-Law Enforcement Officer

**Reviewed by:**



Karlee Britton  
Clerk/Administrator

**Attachments:**

- Copy of information provided by the owner
- Proof of payment, \$100.00 sign variance application fee

## **Sign Variance Request**

Basile Lazos

6 Little Bear Lane McKellar, ON P0A 1G4

Sign Dimensions: 60" x 34" Area: 2040 in<sup>2</sup>

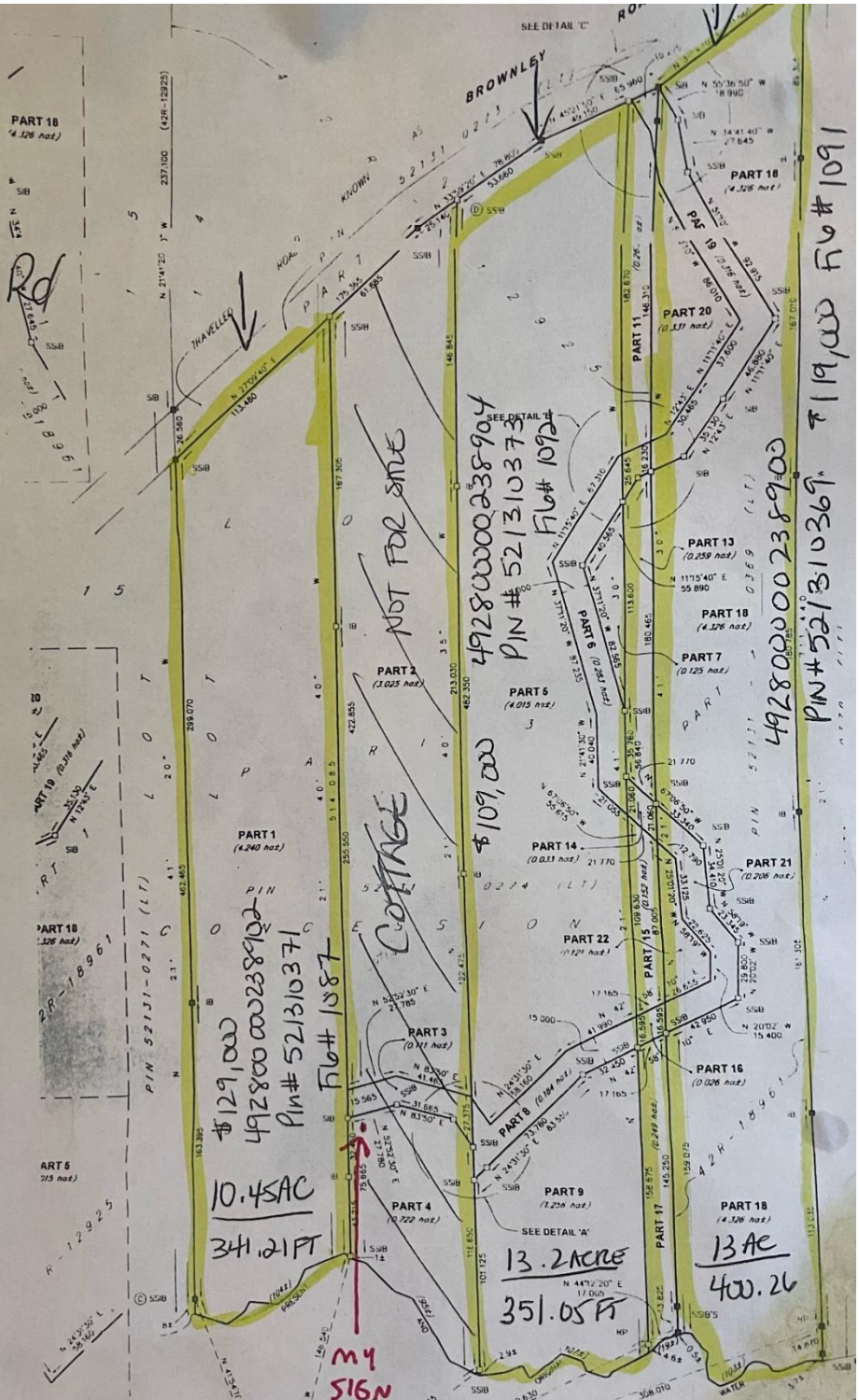
Sign installed in 2007

Sign By-law permits a personal identification sign with an area of 0.2m<sup>2</sup> where this sign is 1.315 m<sup>2</sup> - variance requested to exceed the maximum by 1.115 m<sup>2</sup>.





193 Brownley Rd  
McKellar



MARY JANE LAILE



# Township of McKellar

## Report to Council

**Prepared for:** Mayor & Council

**Department:** Administration

**Date:** August 5, 2025

**Report No:** ADMIN-2025-12

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**Subject:** **Municipal Election 2026 – Alternative Voting Method II**

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### Recommendation:

To receive this report for information and to review Resolution No. 2025-312, which was deferred at the July 15, 2025 Regular Meeting.

### Background:

Report *ADMIN-2025-11 Municipal Election 2026 Alternative Voting Method* was presented to Council at the Regular Meeting held on July 15, 2025. The discussion included a review of the voting methods and practices used in the previous two Municipal Elections, held in 2022 and 2018.

Council members expressed interest in receiving a cost comparison of all available voting methods, including in-person ballot voting, mail-in ballots, telephone voting, and internet voting.

### Analysis:

A cost comparison of voting methods, based on the 2022 Municipal Election with 3,044 eligible electors, is outlined below:

#### 1. INTERNET VOTING

The cost for internet-only voting is **\$4,109.00**.

This includes all required services such as portal access, election setup, help desk support, web and phone support for electors, staff training and assistance, voter letter production and postage, voting results, and data destruction. The Township benefits from group pricing with seven West Parry Sound Municipalities.

An Information Technology Auditor will be required; the Township's IT Coordinator can provide this service.

Additionally, the Deputy Clerk will assist on Election Day for approximately 4 hours, which is compensated with time in lieu. There are no additional costs for the Clerk/Administrator's time.

#### 2. TELEPHONE AND INTERNET VOTING (COMBINED METHOD)

The combined phone and internet voting method has a cost of **\$18,728.00**.

However, this cost **does not include the mailing vendor's service or handling fees (postage is included) and voter assistance services**. This option offers broader accessibility but at a significantly higher cost than internet-only voting.

As with internet-only voting, an IT Auditor is required and can be provided internally.

Again, staffing costs will be consistent with internet-only voting.

### 3. VOTE BY MAIL

The estimated cost for conducting the election using only mail-in ballots is **\$17,293.00**

#### Kits & Postage Costs

Vote by Mail Kits: \$10,075

Setup Fee: \$850

Outgoing Postage: \$3,813

Return Postage (based on a 25% response rate\*): \$875.75

Canada Post Business Reply Administration Fee: \$850

Return Envelope Processing (\$1.07 each, based on a 25% response\*): \$829.25

*\*Rates are subject to increase or decrease, depending on the number of ballots that are returned via mail.*

#### Staff Costs

Ballots returned to the Municipality will need to be manually counted and entered into the vendor's election portal. Since it's difficult to estimate how many ballots will be returned using this method, no cost has been assigned for this task, as the data entry would be handled by the Deputy Clerk and/or Clerk.

The cost of renting a barcode scanner has not been included in the estimate above. While the scanner could reduce the time required for staff to enter information into the portal, it is not considered essential.

### 4. PAPER BALLOT VOTING

The estimated cost for conducting the election using only paper ballots is **\$21,032.52**

#### Material Costs

We received one paper ballot quote prior to the council meeting; therefore, their quotation has been used for cost estimation purposes. While other vendors may be available (potentially offering paper ballot solutions without the use of tabulators), this vendor's approach involves [digital optical scan tabulators](#). These machines read and record marked ballots and electronically tabulate votes, allowing for unofficial results to be available on election night and helping to reduce the risk of human error in the vote-counting process. The vendor requires a minimum rental of five tabulators, which also enables the Township to have backup units in case of failure.

Ballots would not be mailed in advance. Instead, electors would attend polling stations to receive, complete, and cast their ballots. This method reduces postage costs; however, an alternative voting option would still be required to enable seasonal residents to vote from their primary residence outside the Township.

The cost estimate includes \$2,400.00 for on-site tabulator support. This expense could potentially be avoided if the Township staff were adequately trained before the election.

#### Staffing Costs

Establishing a polling station at the Community Centre will require the following staffing structure:

Position	Person	Roles
Returning Officer (RO)	Clerk/Administrator	Oversee the entire Municipal election process.
Poll Supervisor	Position could be filled by the RO (Clerk/Administrator) or Deputy Clerk. This would require a 12-hour presence at	Supervises the polling location, supports staff, and manages set-up and closing.

	the polling station, limiting their ability to carry out other Municipal duties that day.	
Deputy Returning Officer (DRO)	To be hired temporarily.	Issues ballots, manages voter list, and administers voting procedures.
Revisions Clerk	To be hired temporarily.	Assists with updating the voter list and handling corrections or additions.
Information Assistant	To be hired temporarily.	Greet voters, direct traffic flow, and provide accessibility support.
<i>Tabulator Clerk (optional)</i>	Could be fulfilled by other polling station staff or the vendor renting the tabulators.	Responsible for managing the operation of the vote tabulator.

At least three temporary staff would need to be hired to run the polling station. Hiring three people for: 1 day of training (8 hours) and one election day (12 hours) at Ontario's minimum wage (\$17.20/hour) will cost the Municipality approximately **\$1,187.00**.

These individuals will need to have Health & Safety Training completed for **\$230.52**, including Ontario Health and Safety Awareness Training, WHMIS, Workplace Violence and Harassment Awareness Training, Accessibility for Ontarians with Disabilities Act Training, and Human Rights Code Training. To facilitate this training, it would also be at the cost of 1 staff member, either the Clerk or Deputy Clerk, or both, to ensure that staff complete the online training, as well, conduct training specific to the Election.

***Note on selecting more than one method:***

If more than one voting method is offered, each eligible elector must be provided with access to all selected methods. For example, if both internet and paper ballot options are provided, paper ballots must be printed and mailed for every elector, regardless of whether they plan to vote online. This increases logistical complexity and associated costs, as full support must be in place for each method selected.

This approach significantly increases logistical complexity and associated costs. Additionally, not all election service providers offer both internet and paper ballot solutions. As a result, the Township would likely need to retain two separate vendors, one to administer internet and/or telephone voting, and another solely to manage the paper ballot process.

**Financial:**

The Municipality allocated \$5,000 annually to fund the upcoming election, resulting in a total election budget of \$20,000 over four years.

Internet voting is the most cost-effective and least staff-intensive method available. During the voting period, three Township staff members will be available to respond to inquiries from electors, primarily to assist with issues related to the voting instruction packages received (or not received) by mail.

**Voting Method Cost Breakdown**

Internet Only	<b>\$4,109.00</b>
Internet and Telephone	<b>\$18,728.00</b>
Mail-In Only	<b>\$17,293.00</b>
Ballot Only	<b>\$21,031.52</b>
Internet, Telephone and Ballot	<b>\$39,759.52</b>

The Clerk and Deputy Clerk will also be available to provide in-person support to electors who are unable to use a computer, require accessibility accommodations, or need additional assistance navigating the online voting process.

On Election Day, only the Clerk and Deputy Clerk will be required to remain on-site until the polls close in an internet-only and/or telephone method. For internet-only voting, results will be available the fastest, shortly after 8:30 p.m.

**Policies Affecting Proposal:**

[Municipal Elections Act, 1996, S.O. 1996, c. 32, as amended.](#)

**Conclusion:**

It is recommended that Council approve the internet-only voting method, as implemented in the 2022 and 2018 Municipal Elections. Staff are already familiar with the system, which proved to be highly effective in the 2022 Election.

This method is not only cost-effective, but it also expands accessibility for electors, particularly seasonal residents who may not be present in the Township on Election Day. Additionally, internet voting allows residents to cast their ballots at their convenience, rather than being limited to a single voting day.

Electors who require assistance will be met by our friendly, dedicated staff, ready to ensure they can fully exercise their democratic rights.

**Respectfully submitted by:**

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Karlee Britton, Clerk/Administrator

**Attachments:** None.





# McKellar Township Memo

**Prepared for:** Mayor and Council

**Department:** Building Department

**Agenda Date:** August 5, 2025

**Report No:** BP25-01

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**Subject:** Enforcement of On-Site Sewage Systems

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## Background:

In recent months, some Municipalities in the Parry Sound District have expressed intent to be removed from the North Bay Mattawa Conservation Authority for septic approvals. MPP Graydon Smith has begun the process for making changes to the Ontario Building Code to allow for Municipalities to undertake their own septic approvals.

## Recommendation:

At this time, it is my recommendation to not take over enforcement of on-site sewage systems from North Bay Mattawa Conservation Authority. Adding further enforcement requirements for on-site sewage systems to the Township building department would require additional training and staffing.

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## Respectfully submitted by:

Chris Bordeleau, CBCO  
Chief Building Official

## Reviewed by:

Karlee Britton  
Clerk/Administrator



Dear Mayor Moore,

In recent months, some municipalities in the Parry Sound District have expressed intent to be removed from the North Bay Mattawa Conservation Authority for septic approvals. MPP Smith would like to remind you that the process for making changes to the Ontario Building Code to allow for municipalities to undertake their own septic approvals is underway.

As mentioned at the Parry Sound District Municipal Association meeting in May, those municipalities who wish to move away from the North Bay Mattawa Conservation Authority and have the means to provide septic approvals in house are encourage to pass a resolution requesting the move as soon as possible. As we are now at the end of July, it is critical that if your municipality would like to move away from NBMCA and conduct septic approvals inhouse, to have a resolution passed at your next scheduled council meeting. MPP Smith would like to have all resolutions in by the end of August.

I have attached resolutions from Seguin Township and Perry Township as examples to help you draft your own to present to your respective councils. Once passed, please send the resolution to the Minister of Municipal Affairs and Housing, Rob Flack at [minister.mah@ontaio.ca](mailto:minister.mah@ontaio.ca). Please also copy Dylan Moore, [dylan.moore@ontario.ca](mailto:dylan.moore@ontario.ca), Scott Barber, [scott.barber2@ontario.ca](mailto:scott.barber2@ontario.ca), and MPP Graydon Smith, [graydon.smith@pc.ola.org](mailto:graydon.smith@pc.ola.org).

If you have already passed a resolution, please forward it to me so MPP Smith can have a record of all the municipalities who are seeking this removal.

If you have any further questions on this, please don't hesitate to reach out to me by phone or email.

Thanks and have a great weekend,

**James King** | Constituency Assistant  
MPP Graydon Smith  
Parry Sound-Muskoka  
26 James St. Parry Sound ON P2A 1T5  
T: (705) 746-4266

## **Township of McKellar – Sewage System Permits**

Below are the number of sewage system permits issued by the NBMCA over the last 3.5 years.

*All numbers for 2025 are from January 1<sup>st</sup> – July 30<sup>th</sup>*

### **Permits**

2022 - 41

2023 - 30

2024 - 24

2025 – 10

### **File Reviews**

2022 – 7

2023 – 9

2024 – 7

2025 - 6

### **Planning Act Proposals**

2022 - 1

2023 - 1

2024 - 1

2025 – 0

### **OBC Clearances**

2022 – 1

2023 – 0

2024 – 2

2025 – 1

Data provided by the **North Bay-Mattawa Conservation Authority** on July 30, 2025.



# Township of Perry

PO Box 70, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

[www.townshipofperry.ca](http://www.townshipofperry.ca)

July 17, 2025

**Via Email: [rob.flack@pc.ola.org](mailto:rob.flack@pc.ola.org)**

Hon. Robert J. Flack  
Minister of Municipal Affairs and Housing  
Ministry of Municipal Affairs and Housing  
Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto, ON M7A 2J3

Dear Hon. Robert Flack:

**Re: Request to transfer the authority for onsite sewage systems to the Township of Perry for properties within the boundaries of the Township of Perry**

In early 2019 the Township submitted a Building Code Amendment to the Ministry of Municipal Affairs and Housing requesting that septic authority be delegated to the Township of Perry. At that time, MMAH did not approve the amendment.

Recent discussions with the Hon. Graydon Smith, Associate Minister of Municipal Affairs and Housing, has been productive in assisting the Township in moving forward with receiving delegated authority with respect to the administration and enforcement of the Building Code Act and the Ontario Building Code relating to onsite sewage systems.

North Bay Mattawa Conservation Authority currently has delegated authority for sewage systems within the Township of Perry. The Township of Perry is the southern most municipality within NBMCA's jurisdiction, with the North Bay Office servicing Perry. North Bay is approximately an hour distance from Perry, which can lead to delays and added expenses to residents, with missed opportunities to get shovels into the ground. With septic authority received by the Township, the Township feels that the service level for enquiries, application submission and approval, and inspection of sewage systems will benefit the residents of Perry, both with superior customer service level and increased accessibility for inspections to be completed in a timely manner. It is often challenging for residents to coordinate and work through the process of obtaining a building permit and septic



permit from two different approval authorities. By providing delegated authority to the Township, the residents will have one point of contact to work with for all of their building related needs and ensure that they are also meeting other applicable laws (ie Township Zoning By-law).

The Township of Perry's Building Department is fully capable of managing septic approvals. Our staff are highly knowledgeable, well-trained and supported by a strong network of resources.

At their regularly scheduled meeting on Wednesday, July 16, 2025, the Council of the Township of Perry passed the following resolution respectfully requesting that MMAH delegate authority with respect to the administration and enforcement of the Building Code Act and the Ontario Building Code relating to onsite sewage system to the Corporation of the Township of Perry, for the properties within the Township of Perry:

**"Resolution #2025-240**

***Moved by: Joe Lumley***

***Seconded by: Paul Sowrey***

*Whereas Bill 23, More Homes Built Faster Act, 2022 was enacted by the Province to streamline and accelerate the construction of homes and related infrastructure throughout the Province;*

*And Whereas in order to assist the Province's mandate and to streamline the building permit process, provide improved customer services, and reduce permit fee costs and timelines for permit issuance and promote the ability to build more homes faster, The Council of the Corporation of the Township of Perry does hereby request that the Minister of Municipal Affairs and Housing delegate authority with respect to the administration and enforcement of the Building Code Act and the Ontario Building Code relating to sewage systems to The Corporation of the Township of Perry, for all properties within the boundaries of Township of Perry;*

*And further that Council hereby confirms that the Township of Perry has fully qualified and capable municipal staff to fulfill the responsibilities of this delegated authority.*

***Carried"***

Your consideration of this matter is greatly appreciated and we look forward to hearing from you soon.

Sincerely,



Beth Morton  
Clerk-Administrator

Encl.

cc Hon. Graydon Smith, Associate Minister of Municipal Affairs and Housing





**The Corporation of the  
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

**COPY**

Date: July 16, 2025

Resolution No.: 2025-240

Moved By:

Joe Hamkey

Seconded By:

Paul Somers

**Whereas** *Bill 23, More Homes Built Faster Act, 2022* was enacted by the Province to streamline and accelerate the construction of homes and related infrastructure throughout the Province;

**And Whereas** in order to assist the Province's mandate and to streamline the building permit process, provide improved customer services, and reduce permit fee costs and timelines for permit issuance and promote the ability to build more homes faster, The Council of the Corporation of the Township of Perry does hereby request that the Minister of Municipal Affairs and Housing delegate authority with respect to the administration and enforcement of the *Building Code Act* and the *Ontario Building Code* relating to sewage systems to The Corporation of the Township of Perry, for all properties within the boundaries of Township of Perry;

**COPY**

***And further that*** Council hereby confirms that the Township of Perry has fully qualified and capable municipal staff to fulfill the responsibilities of this delegated authority.

Carried: ✓ Defeated: \_\_\_\_\_

  
Norm Hofstetter, Mayor

RECORDED VOTE		
Council	For	Against
<b>Councillors</b> Jim Cushman		
Joe Lumley		
Margaret Ann MacPhail		
Paul Sowrey		
<b>Mayor</b> Norm Hofstetter		





# Township of McKellar Staff Report

**Prepared for:** COUNCIL

**Department:** TREASURY

**Agenda Date:** August 5, 2025

**Report No:** T-2025-5

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**Subject: BUDGETARY CONTROL REPORT FOR THE SIX MONTHS ENDING JUNE 30, 2025**

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## **Recommendation:**

That the Council of the Township of McKellar accepts the Budget Control Report for the first six months of the year 2025.

## **Background:**

The Township of McKellar 2025 Operating and Capital Budget was approved by Council on 6<sup>th</sup> May 2025.

## **Financial Analysis/Discussion:**

### **Operating Revenue**

As of June 30, 2025, the Township has made remarkable advancements in its budget management, marking an impressive milestone with 47.84% of the operating budget already received and successfully acknowledged.

This achievement underscores the Township's unwavering commitment to fiscal accountability and strategic financial planning. Although a few grants remain pending, the overall performance of the various departments in generating revenue has been good.

Notably, the Township has secured 50% of the Ontario Municipal Partnership Fund (OMPF) grant, a vital financial resource that plays an essential role in underpinning municipal operations and services. Furthermore, the Township has astoundingly collected 64.09% of its projected investment income, which significantly bolsters its financial stability and resilience.



Delving deeper into departmental performance, the Building Department stands out for its proactive approach in meeting revenue goals, having successfully garnered 63.70% of its anticipated revenue within the first six months of the fiscal year. This accomplishment reflects a strong demand for building permits and services, indicative of the community's growth and development needs.

The Waste Management Department has also made substantial progress, collecting 48.07% of its revenue through Transfer Station Fees and the Blue Box Grant.

Additionally, the McKellar Market has thrived this year, with total earnings reaching an impressive \$23,575 so far. This success not only illustrates a robust community response but also emphasizes the Market's vital role in fostering local commerce and providing residents with easy access to a variety of goods. The planning department has also excelled, amassing more than 75% of its projected revenue within the first half of the fiscal year. In a notable achievement, the committee of adjustment has already surpassed its budgeted amount for the year. Overall, these accomplishments collectively highlight the Township's proactive approach to development and financial management, leading to a prosperous environment for all residents.

### **Operating Expenses**

As of the reporting date of June 30, 2025, the Township has effectively utilized 41.01% of its total operating budget for the year. Most departments have reported favorable variances between their budgeted figures and actual expenditures, indicating a high level of prudent financial management practices across the board.

The operating expenses across various departments align with the expectations set forth in the budget, with most categories experiencing minimal variances. However, it is essential to acknowledge that inflationary pressures have impacted certain costs. Despite these challenges, the overall budget allocation at the departmental level reveals a positive trend, demonstrating proactive budget oversight.

A closer look at specific expenses highlights that certain costs remain constant regardless of seasonal changes. These include professional fees, wages, supplies, utilities, and expenses associated with courses and conferences. In contrast, other operating costs fluctuate with the seasons, such as fuel, repairs and maintenance, contracted services, and particular recreational programs that see varying levels of demand throughout the year.

Further analysis indicates that the external levies payable to various service providers operate under different payment schedules, which can include monthly, quarterly, or semi-annual payments. This variability can impact cash flow and budgetary considerations, requiring ongoing oversight to ensure financial stability.

In terms of specific departmental expenditures, the Administration Department has notably purchased five laptops for council members. This investment was aimed at providing councillors with enhanced access to their emails and agendas via township-provided computers. Consequently, this purchase has contributed to an increase in expenses within the information technology budget. Nonetheless, it is worth noting that the Administration Department's total expenses remain well within the budgetary limits, with actual expenditures reported at less than 50% of the budgeted amount as of the second quarter.

Shifting focus to the Transportation Department, it is clear that a significant portion of their costs are seasonal in nature. However, unexpected repairs on trucks and machinery have unfortunately led to some line items exceeding their respective budget allocations, particularly in areas related to maintenance and supplies. Despite these unforeseen challenges, the overall Public Works Department continues to operate under its budget, showcasing effective cost management practices.

In summary, as of June 30, 2025, the Township's overall operating expenses are currently under budget, reflecting a strong and fiscally responsible position. The financial management strategies implemented by various departments illustrate their commitment to maintaining stability and efficiency in resource allocation, ensuring the Township remains in a sound fiscal state moving forward.

## **Capital Budget**

### **Capital Revenue:**

We are pleased to report significant progress in our efforts to collect the budgeted capital revenue. As of now, we have successfully collected 56.53% of the expected amount. When we exclude the transfer amounts, our overall collection rate for grants and debentures has reached an impressive 90.27%. Specifically, we received the full budgeted grant from the Northern Ontario Resource Development Support (NORDS) for the Hurdville Road project, which is a key milestone. Additionally, we are excited to announce that our loan application for \$3,000,000 to finance the Hurdville Road project has received approval from Infrastructure Ontario. The township has already received the loan funds, allowing us to initiate project work in the latter part of this year. The plan entails completing four kilometers of the project this year, with the remaining section slated for completion next year. Turning our attention to other projects, the baseball field project has entered its final stages. The grass has been laid down, creating a beautiful playing surface, and we anticipate that the fence installation will be completed before July 31, 2025. Regarding the St. Stephen renovation project, we had originally budgeted \$15,200. However, due to additional expenses related to cleaning, we will need to modify this budget. Fortunately, these extra costs will be covered through a transfer from the Historical Committee Reserve designated for St. Stephen. Lastly, I am happy to report that the work on the Hurdville Bridge has been completed. RHH Engineering has conducted the final inspection and confirmed that everything meets our standards.

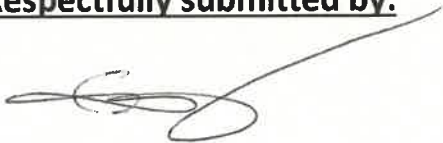
### **Capital Expense**

As of June 30, 2025, our capital budget utilization stands at 13.51%. The lower capital expenses are a result of initial project challenges, particularly affecting the baseball field, Centre Road, and Hurdville projects, which have faced delays. It's important to note that all expense transfers will be finalized at the end of the year

### **Conclusion:**

The Council of the Township of McKellar hereby approve the 2<sup>nd</sup> Quarter of 2025 actuals versus budget report.

### **Respectfully submitted by:**



**Roshan Kantiya**  
**Treasurer**

### **Reviewed By:**



**Karlee Britton**  
**Clerk/Administrator**

Township of McKellar  
Financial update as of June 30,2025

Budget Type	Capital
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DEPARTMENT	CATEGORY	G/L	G/L DESCRIPTION	PROJECT	Sum of Annual Budget	Sum of Actuals JUNE 30,2025
Administration	EXPENSE	01-02-060-403	Capital - Equipment	Server	\$ 11,384.70	\$ 11,384.70
	<b>EXPENSE Total</b>				\$ 11,384.70	\$ 11,384.70
<b>Administration Total</b>					\$ 11,384.70	\$ 11,384.70
Building Department	REVENUE	01-04-104-589	Transfer from Reserves	Vehicle	\$ (28,281.63)	\$ -
	<b>REVENUE Total</b>				\$ (28,281.63)	\$ -
	EXPENSE	01-04-170-405	Capital - Vehicles	Vehicle	\$ 28,281.63	\$ 28,317.25
	<b>EXPENSE Total</b>				\$ 28,281.63	\$ 28,317.25
<b>Building Department Total</b>					\$ -	\$ 28,317.25
Community Centre	EXPENSE	01-12-370-300	Transfer to Reserves	(blank)	\$ 10,000.00	\$ -
	<b>EXPENSE Total</b>				\$ 10,000.00	\$ -
<b>Community Centre Total</b>					\$ 10,000.00	\$ -
Fire Protection Services	REVENUE	01-03-104-551	Fire Department Revenu	Fire Fighting Tools	\$ (16,224.00)	\$ (16,224.00)
		01-03-104-581	Transfer from Reserve	Painting	\$ (4,000.00)	\$ -
				Tower	\$ (180,000.00)	\$ -
				Minipumper	\$ (40,000.00)	\$ -
	<b>REVENUE Total</b>				\$ (240,224.00)	\$ (16,224.00)
	EXPENSE	01-03-150-106	Radio System Maintenanc	Portable Radio	\$ 25,000.00	\$ 1,986.36
		01-03-150-107	Radio Tower Maintenanc	Radio Tower	\$ 180,000.00	\$ -
		01-03-150-111	Fire Fighting Tools/Eq	Fire Fighting Tools	\$ 16,224.00	\$ 16,224.00
		01-03-150-403	Capital - Equipment	Minipumper	\$ 409,075.20	\$ 410,607.71
				Hydrant	\$ 13,000.00	\$ 7,346.05
		01-03-152-113	Maintenance Repairs	Painting	\$ 4,000.00	\$ 2,542.18
	<b>EXPENSE Total</b>				\$ 647,299.20	\$ 438,706.30
	RESERVE-TRANS TC	01-03-150-300	Transfer to Reserves	Vehicle/Equipment Res	\$ 50,000.00	\$ -
				SCBA Order -Reserve	\$ 25,000.00	\$ -
	<b>RESERVE-TRANS TC Total</b>				\$ 75,000.00	\$ -
<b>Fire Protection Services Total</b>					\$ 482,075.20	\$ 422,482.30
Historical Committee Program	REVENUE	01-13-104-579	Transfer from Reserve	St.Stephen Church	\$ (15,200.00)	\$ -
	<b>REVENUE Total</b>				\$ (15,200.00)	\$ -
	EXPENSE-Capital	01-13-383-113	Hemlock Church & St. S	St.Stephen Church	\$ 15,200.00	\$ 12,597.88
	<b>EXPENSE-Capital Total</b>				\$ 15,200.00	\$ 12,597.88
<b>Historical Committee Program Total</b>					\$ -	\$ 12,597.88
Transportation	REVENUE	01-06-104-552	Miscellaneous Revenue	Hurdville Bridge	\$ (50,000.00)	\$ (50,000.00)
				Hurdville Road	\$ (3,000,000.00)	\$ (3,000,000.00)
		01-06-104-582	Transfer from Reserve	Centre Road	\$ (575,221.97)	\$ -
				Hurdville Bridge	\$ (250,000.00)	\$ -
				Hurdville Road	\$ (703,187.68)	\$ -
				Pickup Truck	\$ (101,000.00)	\$ -
				Backhoe	\$ (200,000.00)	\$ -
				Lawnmower	\$ (12,000.00)	\$ -
		01-02-104-585	Transfer from Reserve	Baseball	\$ (45,000.00)	\$ -
	<b>REVENUE Total</b>				\$ (4,936,409.65)	\$ (3,050,000.00)
	EXPENSE	01-06-200-021	Consultant Services	Road Study	\$ 10,000.00	\$ -
		01-06-200-429	Capital - Transportati	Pickup Truck	\$ 101,000.00	\$ 92,239.70
				Backhoe	\$ 200,000.00	\$ -
		01-06-210-114	Equipment & Repairs	Shelving & Storage	\$ 4,000.00	\$ -
		01-06-210-401	Capital - Buildings	Painting	\$ 4,000.00	\$ -
				Oherhead Roll Up Door	\$ 10,000.00	\$ -
		01-06-235-143	Maintenance Costs/Part	Slip Fuel Tank	\$ 3,000.00	\$ -
		01-06-424-145	Materials & Supplies	Baseball	\$ 229,488.81	\$ 86,126.48

Township of McKellar  
Financial update as of June 30,2025

Budget Type	Capital
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DEPARTMENT	CATEGORY	G/L	G/L DESCRIPTION	PROJECT	Sum of Annual Budget	Sum of Actuals JUNE 30,2025
Transportation	EXPENSE	01-06-601-403	Capital - Equipment	Lawnmower	\$ 12,000.00	\$ -
				Gas Tank	\$ 4,500.00	\$ 3,898.18
		01-06-605-424	Capital - Hardtop	Balsam Road	\$ 66,144.00	\$ -
		01-06-618-145	Materials & Supplies	Centre Road	\$ -	\$ -
		01-06-618-424	Capital - Hardtop	Centre Road	\$ 420,000.00	\$ -
		01-06-618-425	Capital - Gravel	Centre Road	\$ -	\$ -
		01-06-618-428	Capital - Consult Serv	Centre Road	\$ 155,221.97	\$ -
		01-06-634-145	Materials & Supplies	Hurdville Road	\$ 474,537.41	\$ -
		01-06-634-424	Capital - Construction	Hurdville Road	\$ 2,442,027.32	\$ -
		01-06-634-425	Capital - Construction	Hurdville Road	\$ 777,446.40	\$ -
		01-06-634-428	Capital - Consult Serv	Hurdville Road	\$ 179,606.40	\$ 45,690.24
		01-06-705-145	Materials & Supplies	Hurdville Bridge	\$ 385,000.00	\$ 154,064.64
		01-06-705-428	Capital - Consult Serv	Hurdville Bridge	\$ 15,000.00	\$ 17,299.20
		01-06-705-429	Capital - Transportati	Hurdville Bridge	\$ -	\$ -
		01-06-648-424	Capital - Hardtop	Manitou Drive	\$ 91,584.00	\$ -
	EXPENSE Total				\$ 5,584,556.31	\$ 399,318.44
	GRANTS	01-02-102-524	Other Grants - Ontario	Baseball Hurdville Road	\$ (141,252.37) \$ (90,000.00)	\$ (16,240.85) \$ (90,986.10)
		01-02-103-526	Federal Gas Tax Progra	(blank)	\$ (143,144.52)	\$ -
		01-02-103-527	Ontario Community Inve	(blank)	\$ (168,056.00)	\$ (84,029.00)
	GRANTS Total				\$ (542,452.89)	\$ (191,255.95)
	RESERVE-TRANS TC	01-06-200-300	Transfer to Reserves	(blank)	\$ 229,544.00	\$ -
	RESERVE-TRANS TC Total				\$ 229,544.00	\$ -
	Transportation Total				\$ 335,237.77	\$ (2,841,937.51)
Grand Total				\$ 838,697.67	\$ (2,367,155.38)	

Township of McKellar  
Financial update as of June 30,2025  
Operating Budget in Detail

DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks
Administration	REVENUE	Taxes	01-02-100-500	Taxation - Residential	\$ (4,454,080.54)	\$ (2,227,040.27)	50.00%	Accrued 50% of levy
			01-02-100-501	Taxation - Commercial	\$ (23,700.72)	\$ (11,850.36)	50.00%	Accrued 50% of levy
			01-02-100-502	Taxation - Industrial	\$ (279.62)	\$ (139.81)	50.00%	Accrued 50% of levy
			01-02-100-503	Taxation - Farmlands	\$ (3,912.22)	\$ (1,956.11)	50.00%	Accrued 50% of levy
			01-02-100-504	Taxation - Managed For	\$ (4,072.41)	\$ (2,036.21)	50.00%	Accrued 50% of levy
			01-02-100-505	Supplemental - Residen	\$ -	\$ -		
			01-02-100-510	Payment -in-lieu of ta	\$ -	\$ -		
			01-02-100-514	Prior Year Taxes	\$ -	\$ -		
			01-02-100-517	Proceeds from Tax Regi	\$ -	\$ -		
		<b>Taxes Total</b>			<b>\$ (4,486,045.51)</b>	<b>\$ (2,243,022.76)</b>	<b>50.00%</b>	
		Grants	01-02-102-520	Ontario Municipal Part	\$ (877,900.00)	\$ (438,950.00)	50.00%	OMPF
			01-02-102-523	Recreation Grants - On	\$ -	\$ -		
			01-02-103-522	Infrastructure Grant -	\$ -	\$ -		
		<b>Grants Total</b>			<b>\$ (877,900.00)</b>	<b>\$ (438,950.00)</b>	<b>50.00%</b>	
		Others	01-02-100-530	Penalty and Interest o	\$ (48,000.00)	\$ (23,084.55)	51.91%	
			01-02-102-521	SYSTEM CRASH - Recov	\$ -	\$ -		
			01-02-102-522	Municipal Modernizatio	\$ -	\$ -		
			01-02-104-512	Freedom of Information	\$ -	\$ (5.00)		
			01-02-104-530	Penalty and Interest o	\$ -	\$ -		
			01-02-104-531	Investment Income Gene	\$ (150,000.00)	\$ (96,142.36)	35.91%	Average prime rate-1.75%
			01-02-104-533	Civic Address Signs	\$ (120.00)	\$ (75.00)	37.50%	
			01-02-104-539	Trailer Licence Fees	\$ (5,000.00)	\$ (3,308.89)	33.82%	
			01-02-104-540	Sign Advertising Fees	\$ (4,500.00)	\$ (6,898.24)	-53.29%	
			01-02-104-542	Tax Certificates	\$ (5,000.00)	\$ (1,560.10)	68.80%	
			01-02-104-552	Miscellaneous Revenue	\$ (1,000.00)	\$ (6,167.91)	-516.79%	
			01-02-104-553	Administrative Income	\$ (2,200.00)	\$ -	100.00%	
			01-02-104-554	Sale of Municipal Prop	\$ -	\$ -		
			01-02-104-555	Sale of Municipal Asse	\$ -	\$ -		
			01-02-104-560	Transfer Between Funds	\$ -	\$ -		
			01-02-104-570	Surplus Taken into Rev	\$ (346,220.21)	\$ -	100.00%	
			01-02-104-573	Canada Post Lease Paym	\$ (2,281.32)	\$ (1,140.77)	50.00%	
			01-02-104-575	Counter Sales (Copy,Fa	\$ (50.00)	\$ (56.85)	-13.70%	
		<b>Others Total</b>			<b>\$ (564,371.53)</b>	<b>\$ (138,439.67)</b>	<b>75.47%</b>	
		<b>REVENUE Total</b>			<b>\$ (5,928,317.04)</b>	<b>\$ (2,820,412.43)</b>	<b>52.42%</b>	
EXPENSE	Administration		01-02-060-001	Salaries	\$ 414,157.73	\$ 193,479.96	53.28%	
			01-02-060-004	Payroll Overhead - CPP, EI,	\$ 91,114.70	\$ 49,900.36	45.23%	
			01-02-060-005	Employee Benefits	\$ 20,707.89	\$ 8,010.85	61.31%	
			01-02-060-006	Mileage	\$ 2,500.00	\$ 200.00	92.00%	
			01-02-060-007	Telephone	\$ 2,600.00	\$ 1,155.24	55.57%	
			01-02-060-008	Hydro Admin	\$ 14,000.00	\$ 10,600.38	24.28%	The hydro bill has increased due to higher costs
			01-02-060-009	Office Supplies/Materi	\$ 4,500.00	\$ 1,671.85	62.85%	
			01-02-060-010	Postage/Courier	\$ 8,000.00	\$ 3,971.67	50.35%	
			01-02-060-011	Advertising & Public R	\$ 3,000.00	\$ -	100.00%	
			01-02-060-012	Printing/Photocopier	\$ 5,000.00	\$ 2,244.06	55.12%	
			01-02-060-013	Lease Payments	\$ -	\$ -		
			01-02-060-014	Insurance	\$ 121,000.00	\$ 41,217.44	65.94%	
			01-02-060-015	Courses & Training	\$ 4,000.00	\$ -	100.00%	
			01-02-060-016	Conferences	\$ 3,000.00	\$ 1,793.08	40.23%	
			01-02-060-017	Memberships/Subscripti	\$ 4,000.00	\$ 2,902.05	27.45%	
			01-02-060-018	Office Equipment	\$ 7,500.00	\$ 7,147.20	4.70%	5 laptop for council and accessories
			01-02-060-019	Professional Services	\$ 16,000.00	\$ 8,904.00	44.35%	
			01-02-060-020	Professional Services	\$ 31,000.00	\$ 1,772.53	94.28%	
			01-02-060-021	Consultant Services	\$ 20,000.00	\$ 3,638.89	81.81%	Bills related to collection of tax arrears
			01-02-060-022	Election Expenses	\$ 5,000.00	\$ 2,021.90	59.56%	

DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks		
Administration	EXPENSE	Administration	01-02-060-023	Information Technology	\$ 45,000.00	\$ 31,150.89	30.78%	IT costs have increased due to higher managed service expenses, mainly from acquiring more laptops, along with ongoing infrastructure analysis costs		
			01-02-060-024	Miscellaneous	\$ 3,000.00	\$ 93.56	96.88%			
			01-02-060-025	Bank Service Charges \$	\$ 39,632.00	\$ 19,329.20	51.23%		Debenture cost Fire Truck -\$17,816.06	
			01-02-060-026	Tax Write Offs	\$ 10,000.00	\$ -	100.00%			
			01-02-060-027	Insurance Losses	\$ -	\$ -				
			01-02-060-028	Security Systems	\$ 1,000.00	\$ 183.17	81.68%			
			01-02-060-029	Accumulated Deficit	\$ -	\$ -				
			01-02-060-031	Telecommunicaiton Serv	\$ 9,500.00	\$ 3,708.09	60.97%			
			01-02-060-034	Provincial Sales Tax C	\$ -	\$ -				
			01-02-060-035	Records Retention	\$ 1,000.00	\$ -	100.00%			
			01-02-060-043	Furniture	\$ -	\$ -				
			01-02-060-051	Volunteer Recognition	\$ -	\$ -				
			01-02-060-109	Hydro Admin Office	\$ -	\$ -				
			01-02-060-127	Donations / Grants to	\$ 4,000.00	\$ 1,150.00	71.25%	West P.S. District Museum \$1,000/Near North Crime Stoppers \$150		
			01-02-060-128	Discretionary Donation	\$ 5,000.00	\$ 900.00	82.00%	P.S.Community Business And Development \$500/McKellar Agriculture Society \$400		
			01-02-060-150	Scholarships	\$ 1,500.00	\$ 1,500.00	0.00%			
			01-02-062-001	NOHFC Intern Salaries	\$ -	\$ -				
			01-02-100-023	Previous Year Tax Adj	\$ -	\$ -				
			01-02-310-030	MPAC Annual Levy	\$ 72,230.57	\$ 36,115.28	50.00%			
			Administration Total					\$ 968,942.89	\$ 434,761.65	55.13%
		Council	01-02-050-001	Salaries	\$ 126,017.21	\$ 59,189.78	53.03%			
			01-02-050-004	Payroll Overhead - CPP, EI,	\$ 6,300.86	\$ 2,363.70	62.49%			
			01-02-050-006	Mileage	\$ 1,500.00	\$ -				
			01-02-050-007	Telephone	\$ -	\$ -				
			01-02-050-014	Insurance	\$ -	\$ -				
			01-02-050-015	Conferences, Courses,	\$ 1,500.00	\$ 250.00	83.33%	District of P.S. Municipal Association -Spring 2025 meeting		
			01-02-050-016	Accommodations/Meals	\$ 1,000.00	\$ -	100.00%			
			01-02-050-024	Miscellaneous	\$ 500.00	\$ 218.78	56.24%	Flowers for Garnett Vowels		
		Council Total					\$ 136,818.07	\$ 62,022.26	54.67%	
		EXPENSE Total					\$ 1,105,760.96	\$ 496,783.91	55.07%	
		RESERVE-TRANS	Administration	01-02-060-300	Transfer to Reserves	\$ -	\$ -			
				01-02-060-334	Transfer to Reserves -	\$ 61,907.42	\$ -	100.00%		
				Administration Total					\$ 61,907.42	\$ -
		RESERVE-TRANS T Total					\$ 61,907.42	\$ -	100.00%	
Administration Total					\$ (4,760,648.66)	\$ (2,323,628.52)	51.19%			
Building Department	REVENUE	Building Department	01-04-104-541	Building Permits	\$ (160,000.00)	\$ (101,934.85)	36.29%	Increase in number of permits 57 VS 30 in 2024		
			01-04-104-543	Inactive Permit Fee	\$ -	\$ -				
			01-04-104-544	Revised Drawings	\$ (1,500.00)	\$ (750.00)	50.00%			
			01-04-104-552	Re-Inspection Fee	\$ -	\$ -				
			01-04-104-553	Shared CBO Service due	\$ (1,500.00)	\$ -	100.00%			
		Building Department Total					\$ (163,000.00)	\$ (102,684.85)	37.00%	
	REVENUE Total					\$ (163,000.00)	\$ (102,684.85)	37.00%		
	EXPENSE	Building Department	01-04-170-001	Salaries	\$ 120,204.48	\$ 57,120.00	52.48%			
			01-04-170-004	Payroll Overhead - CPP, EI,	\$ 26,444.99	\$ 15,170.24	42.63%			
			01-04-170-005	Employee Benefits	\$ 9,126.62	\$ 3,422.08	62.50%			
			01-04-170-006	Mileage	\$ -	\$ -				
			01-04-170-007	Telephone	\$ 600.00	\$ 293.46	51.09%			
			01-04-170-009	Office Supplies/Materi	\$ 1,000.00	\$ 308.53	69.15%			
			01-04-170-010	Postage/Courier	\$ 100.00	\$ -	100.00%			
			01-04-170-014	Insurance	\$ -	\$ -				
			01-04-170-015	Courses & Training	\$ 2,000.00	\$ -	100.00%			
			01-04-170-016	Conferences	\$ 2,000.00	\$ 1,407.65	29.62%	OBOA Conference		
			01-04-170-017	Memberships/Subscripti	\$ 500.00	\$ 529.42	-5.88%			
			01-04-170-020	Professional Services	\$ 7,000.00	\$ -	100.00%			
			01-04-170-023	Computer Software & Ha	\$ 4,500.00	\$ 4,273.92	5.02%	Annual Fee for CloudPermit		

2



DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks			
Building Department	EXPENSE	Building Department	01-04-170-024	Miscellaneous	\$ 500.00	\$ -	100.00%				
			01-04-170-041	Shared CBO Services du	\$ 1,500.00	\$ -	100.00%				
			01-04-170-141	Vehicle Fuel - Gas	\$ 1,200.00	\$ 244.31	79.64%				
			01-04-170-143	Vehicle Maintenance Co	\$ 400.00	\$ -	100.00%				
			01-04-170-144	Licenses & Insurance	\$ 120.00	\$ -	100.00%				
			01-04-170-145	Materials & Supplies	\$ -	\$ -					
	Building Department Total					\$ 177,196.09	\$ 82,769.61	53.29%			
	EXPENSE Total					\$ 177,196.09	\$ 82,769.61	53.29%			
	RESERVE-TRF	Building Department	01-04-104-589	Transfer from Reserves	\$ (14,000.00)	\$ -	100.00%				
	Building Department Total					\$ (14,000.00)	\$ -	100.00%			
	RESERVE-TRANS F Total					\$ (14,000.00)	\$ -	100.00%			
	RESERVE-TRF	Building Department	01-04-170-300	Transfer to Reserves	\$ -	\$ -					
	Building Department Total					\$ -	\$ -				
	RESERVE-TRANS T Total					\$ -	\$ -				
Building Department Total					\$ 196.09	\$ (19,915.24)	10256.17%				
Business Development	REVENUE	Business Development	01-14-104-540	Website Business Direc	\$ -	\$ -					
			01-14-104-550	Transfer from EDC Comm	\$ -	\$ -					
			01-14-104-597	High Speed Internet Te	\$ (13,200.00)	\$ (6,600.00)	50.00%		Rogers Tower Lease		
	Business Development Total					\$ (13,200.00)	\$ (6,600.00)	50.00%			
	REVENUE Total					\$ (13,200.00)	\$ (6,600.00)	50.00%			
	EXPENSE	Business Development	01-14-420-260	Chamber of Commerce do	\$ -	\$ -					
			01-14-420-261	Parry Sound Industrial	\$ -	\$ -					
			01-14-420-263	CIINO Membership	\$ -	\$ -					
			01-14-420-300	High Speed Internet -	\$ 12,000.00	\$ -	100.00%				
	Business Development Total					\$ 12,000.00	\$ -	100.00%			
	EXPENSE Total					\$ 12,000.00	\$ -	100.00%			
Business Development Total					\$ (1,200.00)	\$ (6,600.00)	-450.00%				
Community Centre	REVENUE	Community Centre	01-12-104-544	Community Centre User	\$ (2,000.00)	\$ (1,475.58)	26.22%				
			01-12-104-545	Community Centre Lease	\$ -	\$ -					
			01-12-104-546	Community Centre Donat	\$ -	\$ -					
			01-12-104-547	Recreation Revenue - T-Ball	\$ -	\$ -					
			01-12-104-548	Recreation Revenue - Swim P	\$ -	\$ -					
			01-12-104-549	Recreation Revenue - Other	\$ -	\$ -					
			01-12-104-594	Unexpended Capital - C	\$ -	\$ -					
			01-12-104-595	Unexpended Capital - R	\$ -	\$ -					
			Community Centre Total						\$ (2,000.00)	\$ (1,475.58)	26.22%
			REVENUE Total						\$ (2,000.00)	\$ (1,475.58)	26.22%
	EXPENSE	Community Centre	01-12-370-001	Salaries	\$ 54,694.85	\$ 14,240.89	73.96%	The hydro bill has increased due to higher cost & usage			
			01-12-370-004	Payroll Overhead - CPP	\$ 12,032.87	\$ 2,613.45	78.28%				
			01-12-370-005	Employee Benefits	\$ 2,734.74	\$ 2,396.05	12.38%				
			01-12-370-007	Telephone	\$ 1,200.00	\$ 566.49	52.79%				
			01-12-370-008	Hydro	\$ 7,500.00	\$ 4,732.33	36.90%				
			01-12-370-011	Advertising	\$ 200.00	\$ -	100.00%				
			01-12-370-014	Insurance	\$ -	\$ -					
			01-12-370-017	Memorial Wall Plaque	\$ -	\$ -					
			01-12-370-024	Miscellaneous	\$ 100.00	\$ -	100.00%				
			01-12-370-115	Facility Maintenance	\$ 12,000.00	\$ 1,881.34	84.32%				
			01-12-370-116	Grounds Maintenance	\$ 3,000.00	\$ 96.67	96.78%				
			01-12-370-130	Equipment Purchases	\$ 1,000.00	\$ 125.53	87.45%				
			01-12-370-145	Materials & Supplies	\$ 2,500.00	\$ 190.01	92.40%				
			01-12-370-250	Janitorial Contract	\$ -	\$ -					
			01-12-370-251	Propane	\$ 500.00	\$ 571.15	-14.23%				
			01-12-370-252	Equipment Maintenance	\$ 2,500.00	\$ 934.44	62.62%				
			01-12-370-253	Kitchen Supplies	\$ 500.00	\$ -	100.00%				
			01-12-370-254	Cleaning Supplies	\$ 1,500.00	\$ -	100.00%				
			01-12-370-256	Drycleaning	\$ 100.00	\$ -	100.00%				
			01-12-370-257	Water Testing	\$ 2,000.00	\$ 548.04	72.60%				
			01-12-370-401	Capital - Buildings	\$ -	\$ -					
			01-12-370-403	Capital - Equipment	\$ -	\$ -					
			01-12-370-413	Contra Capital - Rec F	\$ -	\$ -					
			01-12-370-421	Amortization - Rec Fac	\$ -	\$ -					

3

DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks	
Community Centre	EXPENSE	Community Centre	01-13-380-032	Cultural Events	\$ -	\$ -			
		Community Centre Total				\$ 104,062.46	\$ 28,896.39	72.23%	
		EXPENSE Total				\$ 104,062.46	\$ 28,896.39	72.23%	
	RESERVE-TF	Community Centre	01-12-104-585	Transfer from Reserve	\$ -	\$ -			
		Community Centre Total				\$ -	\$ -		
	RESERVE-TRANS F Total				\$ -	\$ -			
	RESERVE-TF	Community Centre	01-12-104-586	Transfer from Reserve	\$ -	\$ -			
		01-12-104-587	Transfer from Reserve	\$ -	\$ -				
	Community Centre Total				\$ -	\$ -			
	RESERVE-TRANS FC Total				\$ -	\$ -			
Community Centre Total					\$ 102,062.46	\$ 27,420.81	73.13%		
Cultural	EXPENSE	Cultural	01-13-380-128	Discretionary Donation	\$ -	\$ 1,050.00		Broadbent Snow Bugs -Firworks \$1,000	
			01-13-380-260	Chamber of Commerce do	\$ -	\$ -			
			01-13-380-300	Transfer to Reserves	\$ 1,000.00	\$ -	100.00%		
			01-13-380-400	Capital Expenditure -	\$ -	\$ -			
			01-13-380-401	Cultural Capital - Bui	\$ -	\$ -			
		Cultural Total				\$ 1,000.00	\$ 1,050.00	-5.00%	
	EXPENSE Total				\$ 1,000.00	\$ 1,050.00	-5.00%		
Cultural Total					\$ 1,000.00	\$ 1,050.00	-5.00%		
Environmental Service	REVENUE	Waste Management	01-08-104-543	Transfer Station Fees	\$ (5,000.00)	\$ (1,560.00)	68.80%		
			01-08-104-567	Tire Stewardship Reven	\$ -	\$ -			
			01-08-104-568	Electronic Stewardship	\$ (3,480.00)	\$ (268.50)	92.28%		
			01-08-104-569	WDO Blue Box Grant	\$ (28,800.00)	\$ (17,048.51)	40.80%		
			01-08-104-571	Scrap Metal Revenue	\$ (8,500.00)	\$ (3,130.57)	63.17%		
			01-08-104-593	Unexpended Capital - T	\$ -	\$ -			
		Waste Management Total				\$ (45,780.00)	\$ (22,007.58)	51.93%	
	REVENUE Total				\$ (45,780.00)	\$ (22,007.58)	51.93%		
	EXPENSE	Waste Collection and Disposal	01-08-300-120	Household Hazardous Wa	\$ 15,000.00	\$ 1,259.51	91.60%		
			01-08-301-030	Contracted Services/An	\$ 15,000.00	\$ -	100.00%		
			01-08-301-119	Scrap Metal Contract	\$ -	\$ -			
			01-08-301-121	Recycling Contract	\$ -	\$ -			
			01-08-301-122	Waste Hauling Contract	\$ 60,000.00	\$ 17,655.11	70.57%		
			01-08-301-123	Waste Tipping Fees	\$ 82,000.00	\$ 29,007.80	64.62%		
			01-08-301-418	Amortization - Recycli	\$ -	\$ -			
		Waste Collection and Disposal Total				\$ 172,000.00	\$ 47,922.42	72.14%	
		Waste Management	01-08-300-001	Salaries	\$ 57,120.00	\$ 26,375.74	53.82%		
			01-08-300-004	Payroll Overhead - CPP	\$ 12,566.40	\$ 5,920.79	52.88%		
			01-08-300-005	Employee Benefits	\$ 1,428.00	\$ 646.09	54.76%		
			01-08-300-007	Telephone	\$ 600.00	\$ 315.04	47.49%		
			01-08-300-008	Hydro	\$ 2,000.00	\$ 1,574.05	21.30%		
			01-08-300-015	Courses & Training	\$ 1,000.00	\$ -	100.00%		
			01-08-300-021	Consultant Services	\$ -	\$ -			
			01-08-300-024	Miscellaneous	\$ -	\$ -			
			01-08-300-124	Monitoring Program	\$ 3,500.00	\$ -	100.00%		
			01-08-300-125	Closure Expenses	\$ -	\$ -			
			01-08-300-126	Landfill Closure Accru	\$ -	\$ -			
			01-08-300-143	Maintenance Costs/Part	\$ 8,400.00	\$ 3,425.45	59.22%		
			01-08-300-145	Materials & Supplies	\$ 2,000.00	\$ 838.18	58.09%		
			01-08-300-147	Contracted Services	\$ -	\$ -			
			01-08-300-300	Transfer to Reserves	\$ -	\$ -			
			01-08-300-400	Capital Expenditure	\$ -	\$ -			
		01-08-300-403	Capital - Equipment	\$ -	\$ -				
01-08-300-410		Contra Capital - Landf	\$ -	\$ -					
01-08-300-418		Amortization - Landfil	\$ -	\$ -					
Waste Management Total				\$ 88,614.40	\$ 39,095.34	55.88%			
Environmental Protection and Preservati	01-14-411-030	Lake Stewardship Commi	\$ 5,300.00	\$ 2,783.14	47.49%				
	01-14-411-037	Georgian Bay Biosphere	\$ 4,600.00	\$ 1,934.50	57.95%	Benthic studies \$1,934.50			
	01-14-412-038	Manitouwabing Lake Con	\$ 7,470.00	\$ -	100.00%				
Environmental Protection and Preservation Total				\$ 17,370.00	\$ 4,717.64	72.84%			
EXPENSE Total				\$ 277,984.40	\$ 91,735.40	67.00%	4		
RESERVE-TF	Waste Management	01-08-104-583	Transfer from Reserve	\$ -	\$ -				
	Waste Management Total				\$ -	\$ -			

DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks				
Environmental Services	RESERVE-TRANS F Total				\$ -	\$ -						
Environmental Services Total					\$ 232,204.40	\$ 69,727.82	69.97%					
Fire Protection Service	REVENUE	Fire Protection Services-Revenue	01-02-104-572	Tower Lease	\$ (2,160.00)	\$ (1,080.00)	50.00%					
			01-03-104-591	Unexpended Capital - F	\$ -	\$ -						
		Fire Protection Services-Revenue Total			\$ (2,160.00)	\$ (1,080.00)	50.00%					
	REVENUE Total				\$ (2,160.00)	\$ (1,080.00)	50.00%					
	EXPENSE	Administration	01-03-150-001	Salaries	\$ 163,200.00	\$ 63,376.29	61.17%					
			01-03-150-004	Payroll Overhead - CPP, EI,	\$ 21,216.00	\$ 11,167.29	47.36%					
			01-03-150-005	Employee Benefits	\$ 6,000.00	\$ 1,102.40	81.63%					
			01-03-150-006	Mileage	\$ 3,490.00	\$ 2,680.48	23.20%					
			01-03-150-007	Telephone	\$ 3,000.00	\$ 1,792.78	40.24%					
			01-03-150-009	Office Supplies/Materi	\$ 1,500.00	\$ 227.61	84.83%					
			01-03-150-014	Insurance	\$ -	\$ -						
			01-03-150-015	Courses & Training	\$ 25,000.00	\$ 10,372.46	58.51%					
			01-03-150-016	Conferences	\$ 1,000.00	\$ 30.00	97.00%					
			01-03-150-017	Memberships/Subscripti	\$ 1,200.00	\$ 1,206.83	-0.57%	Yearly subscription fees				
			01-03-150-018	Office Equipment	\$ 3,000.00	\$ 2,429.87	19.00%	two Laptop & accessories				
			01-03-150-021	Consultant Services	\$ -	\$ -						
			01-03-150-024	Miscellaneous	\$ 3,500.00	\$ 1,951.54	44.24%					
			01-03-150-040	Radio Licences	\$ 1,200.00	\$ 1,223.20	-1.93%	Radio License fee for 2025				
			01-03-150-042	Emergency First Respon	\$ 5,000.00	\$ -	100.00%					
			01-03-150-050	Donation/Honourarium	\$ 500.00	\$ -	100.00%					
			01-03-150-100	Safety Equipment/Prote	\$ 20,000.00	\$ 9,744.71	51.28%					
			01-03-150-102	Mutual Aid Agreement	\$ 9,500.00	\$ -	100.00%					
			01-03-150-103	Fire Prevention	\$ 4,000.00	\$ 2,202.12	44.95%					
			01-03-150-104	Forest Fire Management	\$ 4,900.00	\$ 4,987.49	-1.79%	Forest protection Fees for 2025				
			01-03-150-105	Dispatch Services	\$ 2,500.00	\$ 80.14	96.79%					
			01-03-150-111	Fire Fighting Tools/Eq	\$ 13,500.00	\$ 2,413.02	82.13%					
			01-03-150-114	Equipment & Repairs	\$ 8,500.00	\$ 1,069.50	87.42%					
			Administration Total				\$ 301,706.00	\$ 118,057.73	60.87%			
			Emergency Management		01-03-150-108	Emergency Management	\$ 4,500.00	\$ -	100.00%			
			Emergency Management Total				\$ 4,500.00	\$ -	100.00%			
			Fire Hall #1-Sharon Park		01-03-151-008	Hydro	\$ 2,500.00	\$ 773.33	69.07%			
					01-03-151-024	Miscellaneous	\$ 1,000.00	\$ 289.73	71.03%			
					01-03-151-033	Heating	\$ 3,000.00	\$ 2,434.65	18.85%	higher usage of heating due to significant amount of snowfall & increase in cost		
					01-03-151-112	Maintenance Supplies	\$ 1,500.00	\$ 3.32	99.78%			
					01-03-151-113	Maintenance Repairs	\$ 3,000.00	\$ 417.62	86.08%			
					01-03-151-114	Equipment & Repairs	\$ -	\$ -				
					01-03-151-116	Grounds Maintenance	\$ -	\$ -				
					01-03-151-145	Materials & Supplies	\$ -	\$ -				
					Fire Hall #1-Sharon Park Total				\$ 11,000.00	\$ 3,918.65	64.38%	
					Fire Hall #2-Hurdville		01-03-152-007	Telephone Fire Hall #2	\$ -	\$ -		
			01-03-152-008	Hydro			\$ 3,500.00	\$ 1,735.72	50.41%			
			01-03-152-024	Miscellaneous			\$ 1,000.00	\$ 342.00	65.80%			
			01-03-152-033	Heating			\$ 7,500.00	\$ 5,497.75	26.70%	higher usage of heating due to significant amount of snowfall & increase in cost		
			01-03-152-112	Maintenance Supplies			\$ 1,500.00	\$ -	100.00%			
			01-03-152-114	Equipment & Repairs			\$ -	\$ -				
			01-03-152-116	Grounds Maintenance			\$ -	\$ -				
			01-03-152-145	Materials & Supplies			\$ -	\$ -				
			Fire Hall #2-Hurdville Total				\$ 13,500.00	\$ 7,575.47	43.89%			
			Tower Site		01-03-154-008	Hydro	\$ 1,750.00	\$ 900.91	48.52%			
					01-03-154-024	Miscellaneous	\$ -	\$ -				
	01-03-154-107	Radio Tower Maintenanc			\$ -	\$ -						
	Tower Site Total				\$ 1,750.00	\$ 900.91	48.52%					
	Vehicles		01-03-153-140	Motor Oil/Grease	\$ 500.00	\$ 36.62	92.68%					
			01-03-153-141	Fuel - Gas	\$ 6,000.00	\$ 3,800.29	36.66%					
			01-03-153-142	Fuel - Diesel	\$ 5,000.00	\$ -	100.00%					
			01-03-153-144	Licenses & Insurance	\$ -	\$ -						
			01-03-153-200	Rescue 3 - 1998 Dodge	\$ -	\$ -						
			01-03-153-202	Pumper 1- 1996 Superio	\$ 3,250.00	\$ -	100.00%					

5

DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks	
Fire Protection Service	EXPENSE	Vehicles	01-03-153-203	Pumper 2 - 1996 Superi	\$ -	\$ -			
			01-03-153-204	Tanker 2 - 1980 Chev C	\$ -	\$ -			
			01-03-153-206	T1-2019 INT.TRUCK#7095	\$ 3,500.00	\$ -	100.00%		
			01-03-153-207	T2 - 2013 Freightliner	\$ 3,500.00	\$ -	100.00%		
			01-03-153-208	Rescue 1 2008 Ford CTV	\$ -	\$ -			
			01-03-153-209	RES-2 2014 FORD E350	\$ 6,000.00	\$ 437.47	92.71%		
			01-03-153-210	2020 Freightliner Pump	\$ 2,500.00	\$ -	100.00%		
		Vehicles Total				\$ 30,250.00	\$ 4,274.38	85.87%	
		EXPENSE Total				\$ 362,706.00	\$ 134,727.14	62.86%	
		RESERVE-TR	Transfer to Reserve -Forest Fire	01-03-150-300	Transfer to Reserves	\$ 3,000.00	\$ -	100.00%	
		Transfer to Reserve -Forest Fire Total				\$ 3,000.00	\$ -	100.00%	
	RESERVE-TRANS T Total				\$ 3,000.00	\$ -	100.00%		
Fire Protection Services Total					\$ 363,546.00	\$ 133,647.14	63.24%		
Health Services	EXPENSE	Cemetery Service	01-09-335-001	Salaries	\$ 7,002.20	\$ 2,626.70	62.49%		
			01-09-335-004	Payroll Overhead - CPP	\$ 1,540.48	\$ 503.55	67.31%		
			01-09-335-005	Employee Benefits	\$ 70.02	\$ 10.72	84.69%		
			01-09-335-024	Miscellaneous	\$ -	\$ -			
			01-09-335-050	Donation/Honourarium	\$ -	\$ -			
			01-09-335-141	Fuel - Gas	\$ 500.00	\$ -			
			01-09-335-145	Materials & Supplies	\$ 2,500.00	\$ 69.15	97.23%		
			01-09-335-300	Transfer to Reserves	\$ -	\$ -			
			01-09-335-403	Capital - Equipment	\$ -	\$ -			
			01-09-335-411	Contra Capital - Cemet	\$ -	\$ -			
			01-09-335-419	Amortization - Cemeter	\$ -	\$ -			
			01-09-351-127	West Parry Sound Healt	\$ -	\$ -			
			01-09-351-300	Transfer to Reserves	\$ -	\$ -			
		Cemetery Service Total				\$ 11,612.70	\$ 3,210.12	72.36%	
		Land Ambulance		01-09-320-030	EMS Ambulance Annual L	\$ 247,915.93	\$ 123,957.96	50.00%	
		Land Ambulance Total				\$ 247,915.93	\$ 123,957.96	50.00%	
		North Bay Parry Sound Health Unit		01-09-330-030	North Bay Parry Sound	\$ 44,296.00	\$ 22,148.02	50.00%	
		North Bay Parry Sound Health Unit Total				\$ 44,296.00	\$ 22,148.02	50.00%	
		EXPENSE Total				\$ 303,824.63	\$ 149,316.10	50.85%	
	RESERVE-TR	Health Services	01-09-104-584	Transfer from Reserve	\$ -	\$ -			
			01-09-104-588	Transfer from Reserve	\$ -	\$ -			
		Health Services Total				\$ -	\$ -		
	RESERVE-TRANS F Total				\$ -	\$ -			
Health Services Total					\$ 303,824.63	\$ 149,316.10	50.85%		
Historical Committee F	REVENUE	Historical Committee Program	01-13-104-519	Donations towards Mtce	\$ -	\$ -			
			01-13-104-538	Church Restoration Fun	\$ -	\$ -			
			01-13-104-552	Historic Comm Fund Rai	\$ (300.00)	\$ -	100.00%		
		Historical Committee Program Total				\$ (300.00)	\$ -	100.00%	
	REVENUE Total				\$ (300.00)	\$ -	100.00%		
	EXPENSE	Historical Committee Program	01-13-383-001	Salaries	\$ -	\$ -			
			01-13-383-011	Advertising	\$ 500.00	\$ 73.03	85.39%		
			01-13-383-024	General Operating and	\$ 500.00	\$ -	100.00%		
			01-13-383-036	Driving Tour Booklet	\$ -	\$ -			
			01-13-383-130	Equipment Purchases	\$ 3,000.00	\$ -	100.00%		
			01-13-383-145	Event Materials & Supp	\$ 1,500.00	\$ -	100.00%		
			01-13-383-413	Contra Capital	\$ -	\$ -			
			01-13-384-024	Levy-West Parry Sound	\$ -	\$ -			
	Historical Committee Program Total				\$ 5,500.00	\$ 73.03	98.67%		
EXPENSE Total				\$ 5,500.00	\$ 73.03	98.67%			
Historical Committee Program Total				\$ 5,200.00	\$ 73.03	98.60%			
McKellar Market	REVENUE	McKellar Market-Revenue	01-14-104-539	McKellar Market Vendor	\$ (19,488.00)	\$ (23,575.00)	-20.97%	The McKellar Market has demonstrated consistent performance, achieving another successful year	
		McKellar Market-Revenue Total			\$ (19,488.00)	\$ (23,575.00)	-20.97%		
	REVENUE Total				\$ (19,488.00)	\$ (23,575.00)	-20.97%		
	EXPENSE	McKellar Market	01-14-420-001	McKellar Market Salari	\$ 23,565.18	\$ 11,513.58	51.14%	6	
			01-14-420-004	Mrkt Payroll Overhead	\$ 3,299.13	\$ 1,534.64	53.48%		
01-14-420-011			Advertising	\$ 1,000.00	\$ -	100.00%			
01-14-420-017			McKellar Business Dire	\$ -	\$ -				

DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks	
McKellar Market	EXPENSE	McKellar Market	01-14-420-030	Contracted Services/An	\$ -	\$ -	51.10%		
			01-14-420-050	Donation/Honourarium	\$ -	\$ -			
			01-14-420-054	Donation-Agricultural	\$ -	\$ -			
			01-14-420-262	McKellar Market Expens	\$ 2,695.00	\$ 1,317.84			
	McKellar Market Total					\$ 30,559.31	\$ 14,366.06	52.99%	
EXPENSE Total					\$ 30,559.31	\$ 14,366.06	52.99%		
McKellar Market Total					\$ 11,071.31	\$ (9,208.94)	183.18%		
Parks & Recreational F	REVENUE	Parks & Recreational Facilities	01-11-104-595	Unexpended Capital - R	\$ -	\$ -			
	Parks & Recreational Facilities Total					\$ -	\$ -		
	REVENUE Total					\$ -	\$ -		
	EXPENSE	Parks & Recreational Facilities	01-11-360-001	Salaries	\$ 45,900.00	\$ 14,724.84	67.92%		
			01-11-360-004	Payroll Overhead - CPP	\$ 10,098.00	\$ 3,304.08	67.28%		
			01-11-360-005	Employee Benefits	\$ 3,672.00	\$ 1,546.65	57.88%		
			01-11-360-008	Hydro	\$ 450.00	\$ 214.28	52.38%		
			01-11-360-011	Advertising	\$ 1,000.00	\$ -	100.00%		
			01-11-360-014	Insurance	\$ -	\$ -			
			01-11-360-015	Courses & Training	\$ 1,000.00	\$ -	100.00%		
			01-11-360-021	Consultant Services	\$ -	\$ -			
			01-11-360-024	Miscellaneous	\$ 500.00	\$ -	100.00%		
			01-11-360-025	Entertainment costs	\$ -	\$ 300.00			
			01-11-360-041	WSIB & EHT	\$ -	\$ -			
			01-11-360-131	Skating Rink Maintenanc	\$ 13,000.00	\$ -	100.00%		
			01-11-360-134	Brownley Clubhouse Mai	\$ -	\$ -			
			01-11-360-135	Trail Development & Ma	\$ 1,000.00	\$ -	100.00%		
			01-11-360-141	Fuel - Gas	\$ 500.00	\$ -	100.00%		
			01-11-360-143	Maintenance Costs/Part	\$ 7,000.00	\$ 1,318.65	81.16%		
			01-11-360-145	Materials & Supplies	\$ 4,000.00	\$ 996.48	75.09%		
			01-11-360-300	Transfer to Reserves	\$ 1,000.00	\$ -	100.00%		
			01-11-360-401	Capital - Buildings	\$ -	\$ -			
			01-11-360-402	Capital - Construction	\$ -	\$ -			
			01-11-360-403	Capital - Equipment	\$ -	\$ -			
			01-11-360-404	Capital - Land	\$ -	\$ -			
			01-11-360-412	Contra Capital - Parks	\$ -	\$ -			
	01-11-360-420	Amortization - Parks	\$ -	\$ -					
	Parks & Recreational Facilities Total					\$ 89,120.00	\$ 22,404.98	74.86%	
	EXPENSE Total					\$ 89,120.00	\$ 22,404.98	74.86%	
	RESERVE-TRANS F	Parks & Recreational Facilities	01-11-104-586	Transfer from Reserve	\$ (13,000.00)	\$ -	100.00%		
	Parks & Recreational Facilities Total					\$ (13,000.00)	\$ -	100.00%	
RESERVE-TRANS F Total					\$ (13,000.00)	\$ -	100.00%		
RESERVE-TRANS FC	Parks & Recreational Facilities	01-11-104-585	Transfer from Reserve	\$ -	\$ -				
Parks & Recreational Facilities Total					\$ -	\$ -			
RESERVE-TRANS FC Total					\$ -	\$ -			
Parks & Recreational Facilities Total					\$ 76,120.00	\$ 22,404.98	70.57%		
Planning Department	REVENUE	Planning Department	01-14-104-533	Site Plan/Roads/Shorel	\$ (100.00)	\$ -	100.00%		
			01-14-104-534	Zoning Compliance Lett	\$ (500.00)	\$ (563.40)	-12.68%		
			01-14-104-535	Planning Fees - Offici	\$ -	\$ -			
			01-14-104-536	Planning Fees - Zoning	\$ (10,000.00)	\$ (6,500.54)	34.99%		
			01-14-104-537	Planning Fees - Commit	\$ (3,000.00)	\$ (3,250.00)	-8.33%		
			Planning Department Total			\$ (13,600.00)	\$ (10,313.94)	24.16%	
	REVENUE Total					\$ (13,600.00)	\$ (10,313.94)	24.16%	
	EXPENSE	Planning Department	01-14-400-020	Professional Services	\$ 25,000.00	\$ 4,359.40	82.56%		
			01-14-400-021	Planning Consultant Se	\$ 50,000.00	\$ 3,039.93	93.92%		
			01-14-400-030	West Parry Sound Geogr	\$ 10,500.00	\$ -	100.00%		
			01-14-410-030	Parry Sound Area Plann	\$ 5,000.00	\$ 5,000.00	0.00%		
Planning Department Total					\$ 90,500.00	\$ 12,399.33	86.30%		
EXPENSE Total					\$ 90,500.00	\$ 12,399.33	86.30%		
Planning Department Total					\$ 76,900.00	\$ 2,085.39	97.29%		
Protection to Persons & Property	REVENUE	Protection to Persons and Property	01-02-102-525	Provincial Offences Ac	\$ (4,000.00)	\$ -	100.00%		
			01-02-104-538	Fine Revenue - Parking	\$ (200.00)	\$ -	100.00%		
			01-05-160-552	Miscellaneous Revenue-	\$ (2,500.00)	\$ (782.00)	68.72%		
			Protection to Persons and Property Total			\$ (6,700.00)	\$ (782.00)	88.33%	
	REVENUE Total					\$ (6,700.00)	\$ (782.00)	88.33%	

DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks	
Protection to Persons and Property	EXPENSE	911 Service	01-05-165-030	Contracted Services/An	\$ 1,200.00	\$ 1,269.64	-5.80%	Yearly 911 Levy	
		911 Service Total				\$ 1,200.00	\$ 1,269.64	-5.80%	
		Animal Control	01-05-180-030	Veterinary Association	\$ 275.00	\$ 275.00	0.00%	Yearly Veterinary Association Levy	
			01-05-180-320	Livestock Reimbursements - funde	\$ -	\$ -			
			01-05-180-321	Livestock Reimbursements - unfun	\$ -	\$ -			
			01-05-180-401	Capital - Buildings Animal Contr	\$ -	\$ -			
		Animal Control Total				\$ 275.00	\$ 275.00	0.00%	
		By-Law Enforcement	01-05-182-001	Salaries	\$ -	\$ -		88.62% 96.28% 63.40% 100.00% -2.32% BLEO Uniform \$928.01	
			01-05-182-004	Payroll Overhead - CPP, EI,	\$ -	\$ -			
			01-05-182-005	Employee Benefits	\$ -	\$ -			
			01-05-182-030	Bylaw Enforcement Annual Levy	\$ 40,000.00	\$ 4,553.21			
			01-05-190-006	Mileage	\$ 3,000.00	\$ 111.48			
			01-05-190-011	Advertising	\$ -	\$ -			
			01-05-190-015	Courses & Training	\$ 5,000.00	\$ 1,829.76			
			01-05-190-020	Professional Services	\$ 4,000.00	\$ -			
			01-05-190-024	Miscellaneous	\$ 1,500.00	\$ 1,534.84			
		By-Law Enforcement Total				\$ 53,500.00	\$ 8,029.29	84.99%	
Policing Costs-OPP	01-05-160-030	Policing Services Annu	\$ 374,588.00	\$ 156,080.00	58.33%				
Policing Costs-OPP Total				\$ 374,588.00	\$ 156,080.00	58.33%			
EXPENSE Total				\$ 429,563.00	\$ 165,653.93	61.44%			
Protection to Persons and Property Total				\$ 422,863.00	\$ 164,871.93	61.01%			
Public Library	REVENUE	Public Library	01-13-381-552	Cost Recovery from Lib	\$ (7,800.00)	\$ -	100.00%		
		Public Library Total				\$ (7,800.00)	\$ -	100.00%	
	REVENUE Total				\$ (7,800.00)	\$ -	100.00%		
	EXPENSE	Public Library	01-13-381-008	Library - Hydro	\$ 5,000.00	\$ 3,596.58	28.07%	100.00%	
			01-13-381-013	Lease Payments - Libra	\$ 7,800.00	\$ -			
			01-13-381-014	Insurance - Library	\$ -	\$ -			
			01-13-381-030	Municipal Funding to L	\$ 51,000.00	\$ 51,000.00			
	Public Library Total				\$ 63,800.00	\$ 54,596.58	14.43%		
	EXPENSE Total				\$ 63,800.00	\$ 54,596.58	14.43%		
	RESERVE-TRANS F	Public Library	01-13-105-596	Library Capital Reserv	\$ -	\$ -			
	Public Library Total				\$ -	\$ -			
RESERVE-TRANS F Total				\$ -	\$ -				
Public Library Total				\$ 56,000.00	\$ 54,596.58	2.51%			
Recreation Department	REVENUE	Recreation Department	01-11-103-527	Other Grants - Federal	\$ -	\$ -		12.50% 100.00%	
			01-11-104-547	Recreation Revenue - T-Ball	\$ (240.00)	\$ (210.00)			
			01-11-104-548	Recreation Revenue - Swim P	\$ -	\$ -			
			01-11-104-549	Recreation Revenue - Other	\$ (1,500.00)	\$ -			
			01-11-104-566	Youth Group Revenue	\$ -	\$ -			
			01-13-385-596	Donation	\$ -	\$ (1,539.30)			
		Recreation Department Total				\$ (1,740.00)	\$ (1,749.30)	-0.53%	
	REVENUE Total				\$ (1,740.00)	\$ (1,749.30)	-0.53%		
	EXPENSE	Recreation Department	01-11-360-127	Donations to Groups	\$ 200.00	\$ -	100.00%	93.06% 81.61% 18.90% 100.00%	
			01-11-360-129	Recreation Programs	\$ 7,900.00	\$ 547.87			
			01-11-360-130	Equipment Purchases	\$ 2,400.00	\$ 441.35			
			01-11-360-132	T-Ball Program	\$ 700.00	\$ 567.67			
			01-11-360-133	Boat Ramp/Dock Mainten	\$ 4,000.00	\$ -			
			01-11-360-138	Pioneer School Program	\$ -	\$ -			
			01-11-361-001	Salaries	\$ -	\$ -			
			01-11-361-004	Payroll Overhead - CPP	\$ -	\$ -			
			01-11-361-011	Advertising	\$ -	\$ -			
			01-11-361-024	Miscellaneous	\$ -	\$ -			
			01-11-361-145	Materials & Supplies	\$ -	\$ -			
	Recreation Department Total				\$ 15,200.00	\$ 1,556.89	89.76%		
	EXPENSE Total				\$ 15,200.00	\$ 1,556.89	89.76%		
	Recreation Department Total				\$ 13,460.00	\$ (192.41)	101.43%		
Social Services	REVENUE	Social Services	01-10-350-552	Miscellaneous Revenue	\$ (47,399.00)	\$ -	100.00%		
		Social Services Total				\$ (47,399.00)	\$ -	100.00%	
	REVENUE Total				\$ (47,399.00)	\$ -	100.00%		
	EXPENSE	Belvedere Heights Home for the Aged A	01-10-350-030	Belvedere Heights Home	\$ 115,012.00	\$ 81,205.50	29.39%		
		Belvedere Heights Home for the Aged Annu Total				\$ 115,012.00	\$ 81,205.50	29.39%	



DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks		
Social Services	EXPENSE	Parry Sound District SSAB Annual Levy	01-10-340-030	Parry Sound District	\$ 326,227.00	\$ 163,113.50	50.00%			
		Parry Sound District SSAB Annual Levy Total			\$ 326,227.00	\$ 163,113.50	50.00%			
		Social Services	01-10-350-300	Transfer to Reserves	\$ -	\$ -				
			01-10-350-400	Capital Expenditure	\$ -	\$ -				
	Social Services Total			\$ -	\$ -					
EXPENSE Total					\$ 441,239.00	\$ 244,319.00				
Social Services Total					\$ 393,840.00	\$ 244,319.00				
Transportation	REVENUE	Administration-Revenue	01-06-104-534	Entrance Application F	\$ (350.00)	\$ (350.00)	0.00%			
			01-06-104-553	Administrative Income	\$ -	\$ -				
			01-06-104-592	Unexpended Capital - R	\$ -	\$ -				
	Administration-Revenue Total			\$ (350.00)	\$ (350.00)	0.00%				
	REVENUE Total			\$ (350.00)	\$ (350.00)	0.00%				
	EXPENSE	Administration	01-06-200-001	Salaries	\$ 192,960.00	\$ 77,669.30	59.75%			
			01-06-200-004	Payroll Overhead - CPP, EI,	\$ 42,451.20	\$ 19,839.84	53.26%			
			01-06-200-005	Employee Benefits	\$ 23,155.20	\$ 12,097.89	47.75%			
			01-06-200-006	Mileage	\$ 500.00	\$ -	100.00%			
			01-06-200-007	Telephone	\$ 1,400.00	\$ 519.60	62.89%			
			01-06-200-008	Personal Protective Eq	\$ 2,000.00	\$ 633.80	68.31%			
			01-06-200-009	Office Supplies/Materi	\$ 500.00	\$ 713.92	-42.78%			
			01-06-200-010	Postage/Courier	\$ 200.00	\$ -	100.00%			
			01-06-200-011	Advertising	\$ 500.00	\$ 80.39	83.92%			
			01-06-200-012	Printing/Photocopier	\$ -	\$ -				
			01-06-200-014	Insurance	\$ -	\$ -				
			01-06-200-015	Courses & Training	\$ 5,000.00	\$ 1,047.11	79.06%			
			01-06-200-016	Conferences	\$ 2,500.00	\$ 2,168.25	13.27%			
			01-06-200-017	Memberships/Subscripti	\$ 1,000.00	\$ 404.79	59.52%			
			01-06-200-018	Office Equipment	\$ 500.00	\$ 398.22	20.36%			
			01-06-200-020	Professional Services	\$ 10,000.00	\$ 6,625.86	33.74%			
			01-06-200-021	Consultant Services	\$ 2,000.00	\$ -	100.00%			
			01-06-200-023	Computer Software Main	\$ -	\$ -				
			01-06-200-024	Miscellaneous	\$ 500.00	\$ 290.00	42.00%			
			01-06-200-025	Loan Interest, Service	\$ 372,262.16	\$ 97,139.73				
			01-06-200-040	Radio Licences	\$ 650.00	\$ 668.86	-2.90%			
			01-06-200-136	Professional Services	\$ -	\$ -				
			Administration Total			\$ 658,078.56	\$ 220,297.56	66.52%		
			Public Works Garage		01-06-210-001	Salaries	\$ 15,100.00	\$ 4,661.79	69.13%	
					01-06-210-004	Payroll Overhead - CPP, EI,	\$ 3,322.00	\$ 1,410.47	57.54%	
					01-06-210-005	Employee Benefits	\$ 151.00	\$ 22.89	84.84%	
		01-06-210-008			Hydro	\$ 3,000.00	\$ 2,407.68	19.74%	The hydro bill has increased due to higher costs and usage	
		01-06-210-024			Miscellaneous	\$ -	\$ -			
		01-06-210-031			Furnace Oil	\$ 15,000.00	\$ 8,790.76	41.39%		
		01-06-210-110			Permits/Licenses	\$ -	\$ -			
		01-06-210-112			Maintenance Supplies	\$ 500.00	\$ 259.20	48.16%		
		01-06-210-113			Maintenance Repairs	\$ 15,000.00	\$ 2,282.66	84.78%		
		01-06-210-114			Equipment & Repairs	\$ 1,500.00	\$ 2,441.13	-62.74%		
		01-06-210-116			Grounds Maintenance	\$ 500.00	\$ 88.94	82.21%		
		01-06-210-145			Materials & Supplies	\$ 2,500.00	\$ 1,601.78	35.93%		
		01-06-210-148			Workshop Supplies	\$ 3,000.00	\$ 1,299.09	56.70%		
		Public Works Garage Total			\$ 59,573.00	\$ 25,266.39	57.59%			
		Bridge and Culverts		01-06-220-001	Salaries	\$ 20,000.00	\$ 6,970.79	65.15%		
				01-06-220-004	Payroll Overhead - CPP, EI,	\$ 4,000.00	\$ 1,523.55	61.91%		
				01-06-220-005	Employee Benefits	\$ 200.00	\$ 30.78	84.61%		
				01-06-220-024	Miscellaneous	\$ -	\$ -			
				01-06-220-145	Materials & Supplies	\$ 21,000.00	\$ 10,270.26	51.09%		
				01-06-220-147	Contracted Services	\$ 10,000.00	\$ -	100.00%		
		Bridge and Culverts Total			\$ 55,200.00	\$ 18,795.38	65.95%			
		Brushing and Timming		01-06-221-001	Salaries	\$ 6,000.00	\$ 3,291.13	45.15%		
				01-06-221-004	Payroll Overhead - CPP, EI,	\$ 1,320.00	\$ 725.10	45.07%		
	01-06-221-005			Employee Benefits	\$ 60.00	\$ 16.44	72.60%			
	01-06-221-024			Miscellaneous	\$ -	\$ -				
	01-06-221-145			Materials & Supplies	\$ 3,000.00	\$ 1,474.46	50.85%			

9

DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks
Transportation	EXPENSE	Brushing and Timming	01-06-221-147	Contracted Services	\$ 20,000.00	\$ 17,553.60	12.23%	
		<b>Brushing and Timming Total</b>			<b>\$ 30,380.00</b>	<b>\$ 23,060.73</b>	<b>24.09%</b>	
		Ditching	01-06-222-001	Salaries	\$ 15,000.00	\$ 1,080.29	92.80%	
			01-06-222-004	Payroll Overhead - CPP, EI,	\$ 3,300.00	\$ 253.16	92.33%	
			01-06-222-005	Employee Benefits	\$ 150.00	\$ 3.70	97.53%	
			01-06-222-024	Miscellaneous	\$ -	\$ -		
			01-06-222-145	Materials & Supplies	\$ 2,500.00	\$ -	100.00%	
			01-06-222-147	Contracted Services	\$ 10,000.00	\$ -	100.00%	
		<b>Ditching Total</b>			<b>\$ 30,950.00</b>	<b>\$ 1,337.15</b>	<b>95.68%</b>	
		Loosetop Maintenance	01-06-223-001	Salaries	\$ 20,000.00	\$ 13,450.18	32.75%	Typically, staff work more hours on gravel, loose setup, and grading during the first half of the year compared to the second half.
			01-06-223-004	Payroll Overhead - CPP, EI,	\$ 3,800.00	\$ 3,026.83	20.35%	
			01-06-223-005	Employee Benefits	\$ 200.00	\$ 70.96	64.52%	
			01-06-223-024	Miscellaneous	\$ -	\$ -		
			01-06-223-145	Materials & Supplies	\$ 85,000.00	\$ 74,616.17	12.22%	Yearly supply of Granular A& B Contrat 2025-03 54.68% Liquid Calcium
			01-06-223-146	Dust Control Materials	\$ 70,000.00	\$ 31,725.95		
			01-06-223-147	Contracted Services	\$ -	\$ -		
		<b>Loosetop Maintenance Total</b>			<b>\$ 179,000.00</b>	<b>\$ 122,890.09</b>	<b>31.35%</b>	
		Roadside Maintenance	01-06-224-001	Salaries	\$ 100,000.00	\$ 23,769.01	76.23%	
			01-06-224-004	Payroll Overhead - CPP, EI,	\$ 22,000.00	\$ 5,094.68	76.84%	
			01-06-224-005	Employee Benefits	\$ 1,000.00	\$ 106.09	89.39%	
			01-06-224-024	Miscellaneous	\$ -	\$ -		
			01-06-224-145	Materials & Supplies	\$ 10,000.00	\$ -	100.00%	
			01-06-224-147	Contracted Services	\$ -	\$ -		
		<b>Roadside Maintenance Total</b>			<b>\$ 133,000.00</b>	<b>\$ 28,969.78</b>	<b>78.22%</b>	
		Sanding /Salting	01-06-225-001	Salaries	\$ 40,000.00	\$ 17,073.78	57.32%	
			01-06-225-004	Payroll Overhead - CPP, EI,	\$ 8,000.00	\$ 4,109.40	48.63%	
			01-06-225-005	Employee Benefits	\$ 400.00	\$ 91.44	77.14%	
			01-06-225-024	Miscellaneous	\$ -	\$ -		
			01-06-225-145	Materials & Supplies	\$ 100,000.00	\$ 3,607.40	96.39%	
			01-06-225-147	Contracted Services	\$ -	\$ -		
		<b>Sanding /Salting Total</b>			<b>\$ 148,400.00</b>	<b>\$ 24,882.02</b>	<b>83.23%</b>	
		Snow Plowing	01-06-226-001	Salaries	\$ 55,000.00	\$ 29,056.50	47.17%	
			01-06-226-004	Payroll Overhead - CPP, EI,	\$ 12,100.00	\$ 6,848.02	43.40%	
			01-06-226-005	Employee Benefits	\$ 550.00	\$ 122.81	77.67%	
			01-06-226-024	Miscellaneous	\$ -	\$ -		
			01-06-226-145	Materials & Supplies	\$ 12,000.00	\$ 6,029.81	49.75%	
			01-06-226-147	Contracted Services	\$ 5,000.00	\$ -	100.00%	
		<b>Snow Plowing Total</b>			<b>\$ 84,650.00</b>	<b>\$ 42,057.14</b>	<b>50.32%</b>	
		Street Signs & Safety	01-06-227-001	Salaries	\$ 7,000.00	\$ 6,326.32	9.62%	In first six months, hours spent on safety training and maintainga the signboards
			01-06-227-004	Payroll Overhead - CPP, EI,	\$ 1,540.00	\$ 1,423.97	7.53%	
			01-06-227-005	Employee Benefits	\$ 70.00	\$ 29.17	58.33%	
			01-06-227-024	Miscellaneous	\$ -	\$ -		
			01-06-227-145	Materials & Supplies	\$ 12,000.00	\$ 62.67	99.48%	
			01-06-227-147	Contracted Services	\$ -	\$ -		
		<b>Street Signs &amp; Safety Total</b>			<b>\$ 20,610.00</b>	<b>\$ 7,842.13</b>	<b>61.95%</b>	
		Vehicle Overhead	01-06-228-140	Motor Oil/Grease	\$ 3,600.00	\$ 4,122.84	-14.52%	With increased vehicle usage comes a higher demand for lubricants to ensure efficient performance and maintenance.
			01-06-228-141	Fuel - Gas	\$ 1,000.00	\$ 1,301.27	-30.13%	
			01-06-228-142	Fuel - Diesel	\$ 65,000.00	\$ 33,629.81	48.26%	
			01-06-228-143	Filters	\$ 4,000.00	\$ 3,418.87	14.53%	
			01-06-228-144	Licenses & Insurance	\$ 16,000.00	\$ 15,334.75	4.16%	
			01-06-228-145	Materials & Supplies	\$ 2,000.00	\$ 381.05	80.95%	
			01-06-228-300	Transfer to Reserves	\$ -	\$ -		
		<b>Vehicle Overhead Total</b>			<b>\$ 91,600.00</b>	<b>\$ 58,188.59</b>	<b>36.48%</b>	
		2020 Freightliner	01-06-233-001	Salaries	\$ 2,500.00	\$ 497.66	80.09%	
			01-06-233-004	Payroll Overhead - CPP, EI,	\$ 550.00	\$ 106.22	80.69%	
			01-06-233-005	Employee Benefits	\$ 25.00	\$ 1.68	93.28%	



DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks
Transportation	EXPENSE	2020 Freightliner	01-06-233-143	Maintenance Costs/Part	\$ 13,000.00	\$ 4,215.98	67.57%	
		<b>2020 Freightliner Total</b>			<b>\$ 16,075.00</b>	<b>\$ 4,821.54</b>	<b>70.01%</b>	
		2016 Ford F-250 Pickup	01-06-235-001	Salaries	\$ 1,000.00	\$ -	100.00%	
			01-06-235-004	Payroll Overhead - CPP, EI,	\$ 220.00	\$ -	100.00%	
			01-06-235-005	Employee Benefits	\$ 10.00	\$ -	100.00%	
			01-06-235-141	Fuel - Gas	\$ 6,000.00	\$ -	100.00%	
			01-06-235-143	Maintenance Costs/Part	\$ 8,000.00	\$ 1,307.02	83.66%	
			01-06-235-144	Licenses & Insurance	\$ -	\$ -		
		<b>2016 Ford F-250 Pickup Total</b>			<b>\$ 15,230.00</b>	<b>\$ 1,307.02</b>	<b>91.42%</b>	
		2019 Freightliner	01-06-237-001	Salaries	\$ 3,000.00	\$ 1,149.11	61.70%	
			01-06-237-004	Payroll Overhead - CPP, EI,	\$ 660.00	\$ 270.97	58.94%	
			01-06-237-005	Employee Benefits	\$ 30.00	\$ 5.76	80.80%	
			01-06-237-143	Maintenance Costs/Part	\$ 17,000.00	\$ 9,513.86	44.04%	
			01-06-237-144	Licenses & Insurance	\$ -	\$ -		
		<b>2019 Freightliner Total</b>			<b>\$ 20,690.00</b>	<b>\$ 10,939.70</b>	<b>47.13%</b>	
		Casebackhoe	01-06-238-001	Salaries	\$ 2,000.00	\$ 848.25	57.59%	
			01-06-238-004	Payroll Overhead - CPP, EI,	\$ 440.00	\$ 187.89	57.30%	
			01-06-238-005	Employee Benefits	\$ 20.00	\$ 2.92	85.40%	
			01-06-238-143	Maintenance Costs/Part	\$ 10,000.00	\$ 2,400.23	76.00%	
		<b>Casebackhoe Total</b>			<b>\$ 12,460.00</b>	<b>\$ 3,439.29</b>	<b>72.40%</b>	
		2002 John Deere Backhoe	01-06-239-001	Salaries	\$ 2,000.00	\$ 1,068.32	46.58%	
			01-06-239-004	Payroll Overhead - CPP, EI,	\$ 440.00	\$ 235.44	46.49%	
			01-06-239-005	Employee Benefits	\$ 20.00	\$ 4.36	78.20%	
			01-06-239-143	Maintenance Costs/Part	\$ 2,500.00	\$ 6,036.13	-141.45%	
		<b>2002 John Deere Backhoe Total</b>			<b>\$ 4,960.00</b>	<b>\$ 7,344.25</b>	<b>-48.07%</b>	
		2001 New Holland Tractor	01-06-240-001	Salaries	\$ 500.00	\$ 66.12	86.78%	
			01-06-240-004	Payroll Overhead - CPP, EI,	\$ 110.00	\$ 14.59	86.74%	
			01-06-240-005	Employee Benefits	\$ 5.00	\$ 0.43	91.40%	
			01-06-240-143	Maintenance Costs/Part	\$ 5,000.00	\$ 1,750.78	64.98%	
		<b>2001 New Holland Tractor Total</b>			<b>\$ 5,615.00</b>	<b>\$ 1,831.92</b>	<b>67.37%</b>	
		2006 3 Point Hitch Trailer	01-06-242-001	Salaries	\$ 500.00	\$ -	100.00%	
			01-06-242-004	Payroll Overhead - CPP, EI,	\$ 110.00	\$ -	100.00%	
			01-06-242-005	Employee Benefits	\$ 5.00	\$ -	100.00%	
			01-06-242-143	Maintenance Costs/Part	\$ 1,000.00	\$ -	100.00%	
		<b>2006 3 Point Hitch Trailer Total</b>			<b>\$ 1,615.00</b>	<b>\$ -</b>	<b>100.00%</b>	
		885 Case Grader /CAT Backhoe 420F2I	01-06-243-001	Salaries	\$ 3,500.00	\$ 2,318.87	33.75%	
			01-06-243-004	Payroll Overhead - CPP, EI,	\$ 770.00	\$ 522.25	32.18%	
			01-06-243-005	Employee Benefits	\$ 35.00	\$ 10.27	70.66%	
			01-06-243-143	Maintenance Costs/Part	\$ 25,000.00	\$ 6,007.91	75.97%	
		<b>885 Case Grader /CAT Backhoe 420F2IT Total</b>			<b>\$ 29,305.00</b>	<b>\$ 8,859.30</b>	<b>69.77%</b>	
		Hardtop Maintenance	01-06-245-001	Salaries	\$ 10,000.00	\$ 2,219.11	77.81%	
			01-06-245-004	Payroll Overhead - CPP, EI,	\$ 2,200.00	\$ 385.30	82.49%	
			01-06-245-005	Employee Benefits	\$ 100.00	\$ 7.10	92.90%	
			01-06-245-024	Miscellaneous	\$ -	\$ -		
			01-06-245-145	Materials & Supplies	\$ 25,000.00	\$ 12,729.19	49.08%	Hardtop maintenance cold patch
			01-06-245-147	Contracted Services	\$ 20,000.00	\$ -	100.00%	
		<b>Hardtop Maintenance Total</b>			<b>\$ 57,300.00</b>	<b>\$ 15,340.70</b>	<b>73.23%</b>	
		2009 F550 Truck & Plow	01-06-246-001	Salaries	\$ 2,000.00	\$ 2,447.54	-22.38%	
			01-06-246-004	Payroll Overhead - CPP, EI,	\$ 440.00	\$ 540.83	-22.92%	
			01-06-246-005	Employee Benefits	\$ 20.00	\$ 9.59	52.05%	
			01-06-246-143	Maintenance Costs/Part	\$ 8,000.00	\$ 4,746.96	40.66%	
			01-06-246-144	Licenses & Insurance	\$ -	\$ -		
		<b>2009 F550 Truck &amp; Plow Total</b>			<b>\$ 10,460.00</b>	<b>\$ 7,744.92</b>	<b>25.96%</b>	
		2011 Chev Silverado	01-06-247-001	Salaries	\$ 1,000.00	\$ 132.24	86.78%	
			01-06-247-004	Payroll Overhead - CPP, EI,	\$ 220.00	\$ 29.14	86.75%	
			01-06-247-005	Employee Benefits	\$ 10.00	\$ 0.42	95.80%	
			01-06-247-141	Fuel - Gas	\$ 2,000.00	\$ -	100.00%	
			01-06-247-143	Maintenance Costs/Part	\$ 5,000.00	\$ 121.75	97.57%	
			01-06-247-144	Licenses & Insurance	\$ -	\$ -		
		<b>2011 Chev Silverado Total</b>			<b>\$ 8,230.00</b>	<b>\$ 283.55</b>	<b>96.55%</b>	
		Cat Grader	01-06-248-001	Salaries	\$ 3,500.00	\$ 231.42	93.39%	
			01-06-248-004	Payroll Overhead - CPP, EI,	\$ 770.00	\$ 51.07	93.37%	

DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks
Transportation	EXPENSE	Cat Grader	01-06-248-005	Employee Benefits	\$ 35.00	\$ 1.45	95.86%	
			01-06-248-141	Fuel - Gas	\$ -	\$ -		
			01-06-248-143	Maintenance Costs/Part	\$ 20,000.00	\$ 1,321.52	93.39%	
			01-06-248-144	Licenses & Insurance	\$ -	\$ -		
		<b>Cat Grader Total</b>			<b>\$ 24,305.00</b>	<b>\$ 1,605.46</b>	<b>93.39%</b>	
		2021 Freightliner Plow Truck	01-06-250-001	Salaries	\$ 2,500.00	\$ 1,104.90	55.80%	
			01-06-250-004	Payroll Overhead - CPP, EI,	\$ 550.00	\$ 257.61	53.16%	
			01-06-250-005	Employee Benefits	\$ 25.00	\$ 6.32	74.72%	
			01-06-250-143	Maintenance Costs/Part	\$ 10,000.00	\$ 446.42	95.54%	
		<b>2021 Freightliner Plow Truck Total</b>			<b>\$ 13,075.00</b>	<b>\$ 1,815.25</b>	<b>86.12%</b>	
		2023/2024 Truck	01-06-251-001	Salaries	\$ 2,000.00	\$ 2,206.34	-10.32%	
			01-06-251-004	Payroll Overhead - CPP, EI,	\$ 440.00	\$ 508.92	-15.66%	
			01-06-251-005	Employee Benefits	\$ 20.00	\$ 11.37	43.15%	
			01-06-251-143	Maintenance Costs/Part	\$ 5,000.00	\$ 5,078.93	-1.58%	
			01-06-251-145	Materials & Supplies	\$ -	\$ -		
		<b>2023/2024 Truck Total</b>			<b>\$ 7,460.00</b>	<b>\$ 7,805.56</b>	<b>-4.63%</b>	
		Baseball Field	01-06-424-001	Salaries	\$ 23,100.00	\$ 4,688.36	79.70%	
			01-06-424-004	Payroll Overhead - CPP, EI,	\$ 5,082.00	\$ 1,053.62	79.27%	
			01-06-424-005	Employee Benefits	\$ 231.00	\$ 20.28	91.22%	
		<b>Baseball Field Total</b>			<b>\$ 28,413.00</b>	<b>\$ 5,762.26</b>	<b>79.72%</b>	
		Bridges-Middle River	01-06-603-001	Salaries	\$ -	\$ -	100.00%	
			01-06-603-004	Payroll Overhead - CPP, EI,	\$ -	\$ -		
			01-06-603-005	Employee Benefits	\$ -	\$ -		
			01-06-603-024	Miscellaneous	\$ 2,000.00	\$ -		
			01-06-603-145	Materials & Supplies	\$ -	\$ -		
			01-06-603-402	Capital - Construction	\$ -	\$ -		
			01-06-603-428	Capital - Consult Serv	\$ -	\$ -		
		<b>Bridges-Middle River Total</b>			<b>\$ 2,000.00</b>	<b>\$ -</b>	<b>100.00%</b>	
		Centre Road	01-06-618-001	Salaries	\$ -	\$ 198.36		The current budget does not account for the inspection expenses incurred by our staff
			01-06-618-004	Payroll Overhead - CPP, EI,	\$ -	\$ 43.74		
			01-06-618-005	Employee Benefits	\$ -	\$ 1.29		
			01-06-618-024	Miscellaneous	\$ -	\$ -		
		<b>Centre Road Total</b>			<b>\$ -</b>	<b>\$ 243.39</b>		
		Hardies Road	01-06-624-001	Salaries	\$ -	\$ 1,146.48		The current budget does not account for the inspection expenses incurred by our staff
			01-06-624-004	Payroll Overhead - CPP, EI,	\$ -	\$ 267.94		
			01-06-624-005	Employee Benefits	\$ -	\$ 4.68		
			01-06-624-024	Miscellaneous	\$ -	\$ -		
			01-06-624-145	Materials & Supplies	\$ -	\$ -		
			01-06-624-424	Capital - Hardtop	\$ -	\$ -		
			01-06-624-425	Capital - Gravel	\$ -	\$ -		
			01-06-624-428	Capital - Consult Serv	\$ -	\$ -		
		<b>Hardies Road Total</b>			<b>\$ -</b>	<b>\$ 1,419.10</b>		
		Hurdville Road	01-06-634-001	Salaries	\$ -	\$ 1,140.61		The current budget does not account for the inspection expenses incurred by our staff
			01-06-634-004	Payroll Overhead - CPP, EI,	\$ -	\$ 236.89		
			01-06-634-005	Employee Benefits	\$ -	\$ 4.21		
			01-06-634-024	Miscellaneous	\$ -	\$ -		
		<b>Hurdville Road Total</b>			<b>\$ -</b>	<b>\$ 1,381.71</b>		
		Stewart Park -Culvert	01-06-680-001	Salaries	\$ -	\$ -	100.00%	
			01-06-680-004	Payroll Overhead - CPP	\$ -	\$ -		
			01-06-680-005	Employee Benefits	\$ -	\$ -		
			01-06-680-024	Miscellaneous	\$ 2,000.00	\$ -		
			01-06-680-145	Materials & Supplies	\$ -	\$ -		
			01-06-680-428	Capital - Consult Serv	\$ -	\$ -		
		<b>Stewart Park -Culvert Total</b>			<b>\$ 2,000.00</b>	<b>\$ -</b>	<b>100.00%</b>	
		Inholme Bridge	01-06-700-001	Salaries	\$ -	\$ -	100.00%	
			01-06-700-004	Payroll Overhead - CPP, EI,	\$ -	\$ -		
			01-06-700-005	Employee Benefits	\$ -	\$ -		
			01-06-700-024	Miscellaneous	\$ 2,000.00	\$ -		
			01-06-700-145	Materials & Supplies	\$ -	\$ -		

DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks	
Transportation	EXPENSE	Inholme Bridge	01-06-700-423	Capital - Construction	\$ -	\$ -			
			01-06-700-428	Capital -INHOLM	\$ -	\$ -			
		Inholme Bridge Total				\$ 2,000.00	\$ -	100.00%	
		Capital Fords Bridge	01-06-701-001	Salaries	\$ -	\$ -		100.00%	
			01-06-701-004	Payroll Overhead - CPP, EI,	\$ -	\$ -			
			01-06-701-005	Employee Benefits	\$ -	\$ -			
			01-06-701-024	Miscellaneous	\$ 2,000.00	\$ -			
			01-06-701-145	Materials & Supplies	\$ -	\$ -			
			01-06-701-427	Capital - Fords Bridge	\$ -	\$ -			
			01-06-701-428	Capital - Consult Serv	\$ -	\$ -			
		Capital Fords Bridge Total				\$ 2,000.00	\$ -	100.00%	
		Grey Owl Bridge	01-06-702-001	Salaries	\$ -	\$ -		100.00%	
			01-06-702-004	Payroll Overhead - CPP, EI,	\$ -	\$ -			
			01-06-702-005	Employee Benefits	\$ -	\$ -			
			01-06-702-024	Miscellaneous	\$ 2,000.00	\$ -			
			01-06-702-145	Materials & Supplies	\$ -	\$ -			
			01-06-702-428	Capital - Consult Serv	\$ -	\$ -			
			01-06-702-429	Capital - Transportati	\$ -	\$ -			
		Grey Owl Bridge Total				\$ 2,000.00	\$ -	100.00%	
		Blackwater Bridge	01-06-703-001	Salaries	\$ -	\$ -		100.00%	
			01-06-703-004	Payroll Overhead - CPP, EI,	\$ -	\$ -			
			01-06-703-005	Employee Benefits	\$ -	\$ -			
			01-06-703-024	Miscellaneous	\$ 2,000.00	\$ -			
			01-06-703-145	Materials & Supplies	\$ -	\$ -			
			01-06-703-428	Capital - Consult Serv	\$ -	\$ -			
			01-06-703-429	Capital - Transportati	\$ -	\$ -			
		Blackwater Bridge Total				\$ 2,000.00	\$ -	100.00%	
		Moffat Lake Culvert	01-06-704-001	Salaries	\$ -	\$ -		100.00%	
			01-06-704-004	Payroll Overhead - CPP, EI,	\$ -	\$ -			
			01-06-704-005	Employee Benefits	\$ -	\$ -			
			01-06-704-024	Miscellaneous	\$ 2,000.00	\$ -			
			01-06-704-145	Materials & Supplies	\$ -	\$ -			
			01-06-704-428	Capital - Consult Serv	\$ -	\$ -			
			01-06-704-429	Capital - Transportati	\$ -	\$ -			
		Moffat Lake Culvert Total				\$ 2,000.00	\$ -	100.00%	
		Hurdville Bridge	01-06-705-001	Salaries	\$ -	\$ 221.79		The current budget does not account for the inspection expenses incurred by our staff	
			01-06-705-004	Payroll Overhead - CPP	\$ -	\$ 44.53			
			01-06-705-005	Employee Benefits	\$ -	\$ 1.01			
			01-06-705-024	Miscellaneous	\$ 2,000.00	\$ -	100.00%		
		Hurdville Bridge Total				\$ 2,000.00	\$ 267.33	86.63%	
		Broadbent Bridge	01-06-706-024	Miscellaneous	\$ 2,000.00	\$ -		100.00%	
			01-06-706-145	Materials & Supplies	\$ -	\$ -			
		Broadbent Bridge Total				\$ 2,000.00	\$ -	100.00%	
		Street Lighting	01-07-229-008	Hydro	\$ 1,900.00	\$ 1,115.15		The hydro bill has increased due to higher costs and usage	
			01-07-229-145	Materials & Supplies	\$ -	\$ -			
			01-07-229-147	Contracted Services	\$ 2,000.00	\$ -			
			01-07-229-300	Transfer to Reserves	\$ -	\$ -			
			01-07-229-429	Capital - Streetlight	\$ -	\$ -			
		Street Lighting Total				\$ 3,900.00	\$ 1,115.15	71.41%	
		EXPENSE Total					\$ 1,768,534.56	\$ 656,914.36	62.86%
Transportation Total					\$ 1,768,184.56	\$ 656,564.36	62.87%		
West Parry Sound Rec	REVENUE	West Parry Sound Recreation and Cultu	01-13-384-552	Miscellaneous Revenue-	\$ -	\$ -			
			West Parry Sound Recreation and Cultural Center Total				\$ -	\$ -	
	REVENUE Total				\$ -	\$ -			
	EXPENSE	West Parry Sound Recreation and Cultu	01-13-384-025	Loan Interest, Service	\$ 96,678.54	\$ 48,339.27		50.00% Debenture pyament -Pool	
			01-13-384-300	Transfer to Reserves	\$ -	\$ -			
			West Parry Sound Recreation and Cultural Center Total				\$ 96,678.54		\$ 48,339.27
	EXPENSE Total				\$ 96,678.54	\$ 48,339.27	50.00%		
	RESERVE-TF	West Parry Sound Recreation and Cultu	01-13-384-585	Transfer from Reserve	\$ -	\$ -			
01-13-384-590			Trasnfer from Reserves	\$ -	\$ -				

DEPARTMENT	CATEGORY	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget	Remarks
West Parry Sound Recreation and Cultural Center	RESERVE-TRANS F	West Parry Sound Recreation and Cultural Center Total			\$ -	\$ -		
	RESERVE-TRANS F	RESERVE-TRANS F Total			\$ -	\$ -		
West Parry Sound Recreation and Cultural Center Total					\$ 96,678.54	\$ 48,339.27	50.00%	
Grand Total					\$ (838,697.67)	\$ (785,128.70)		

# Township of McKellar

## Financial update of Operating Budget by Department as of June 30,2025

DEPARTMENT	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget
Administration	\$ (4,760,648.66)	\$ (2,323,628.52)	51.19%
Building Department	\$ 196.09	\$ (19,915.24)	10256.17%
Business Development	\$ (1,200.00)	\$ (6,600.00)	-450.00%
Community Centre	\$ 102,062.46	\$ 27,420.81	73.13%
Cultural	\$ 1,000.00	\$ 1,050.00	-5.00%
Environmental Services	\$ 232,204.40	\$ 69,727.82	69.97%
Fire Protection Services	\$ 363,546.00	\$ 133,647.14	63.24%
Health Services	\$ 303,824.63	\$ 149,316.10	50.85%
Historical Committee Program	\$ 5,200.00	\$ 73.03	98.60%
McKellar Market	\$ 11,071.31	\$ (9,208.94)	183.18%
Parks & Recreational Facilities	\$ 76,120.00	\$ 22,404.98	70.57%
Planning Department	\$ 76,900.00	\$ 2,085.39	97.29%
Protection to Persons and Property	\$ 422,863.00	\$ 164,871.93	61.01%
Public Library	\$ 56,000.00	\$ 54,596.58	2.51%
Recreation Department	\$ 13,460.00	\$ (192.41)	101.43%
Social Services	\$ 393,840.00	\$ 244,319.00	37.96%
Transportation	\$ 1,768,184.56	\$ 656,564.36	62.87%
West Parry Sound Recreation and Cultural Center	\$ 96,678.54	\$ 48,339.27	50.00%
<b>Grand Total</b>	<b>\$ (838,697.67)</b>	<b>\$ (785,128.70)</b>	<b>6.39%</b>

**Township of McKellar**

**Financial update of Operating Budget by Category as of June 30,2025**

CATEGORY	DEPARTMENT	Sum of Annual Budget	Sum of Actuals JUNE 30,2025	% Remaining Budget
REVENUE	Administration	\$ (5,928,317.04)	\$ (2,820,412.43)	52.42%
	Building Department	\$ (163,000.00)	\$ (102,684.85)	37.00%
	Business Development	\$ (13,200.00)	\$ (6,600.00)	50.00%
	Community Centre	\$ (2,000.00)	\$ (1,475.58)	26.22%
	Environmental Services	\$ (45,780.00)	\$ (22,007.58)	51.93%
	Fire Protection Services	\$ (2,160.00)	\$ (1,080.00)	50.00%
	Historical Committee Program	\$ (300.00)	\$ -	100.00%
	McKellar Market	\$ (19,488.00)	\$ (23,575.00)	-20.97%
	Parks & Recreational Facilities	\$ -	\$ -	
	Planning Department	\$ (13,600.00)	\$ (10,313.94)	24.16%
	Protection to Persons and Property	\$ (6,700.00)	\$ (782.00)	88.33%
	Public Library	\$ (7,800.00)	\$ -	100.00%
	Recreation Department	\$ (1,740.00)	\$ (1,749.30)	-0.53%
	Social Services	\$ (47,399.00)	\$ -	100.00%
	Transportation	\$ (350.00)	\$ (350.00)	0.00%
	West Parry Sound Recreation and Cultural Center	\$ -	\$ -	
<b>REVENUE Total</b>		<b>\$ (6,251,834.04)</b>	<b>\$ (2,991,030.68)</b>	<b>52.16%</b>
EXPENSE	Administration	\$ 1,105,760.96	\$ 496,783.91	55.07%
	Building Department	\$ 177,196.09	\$ 82,769.61	53.29%
	Business Development	\$ 12,000.00	\$ -	100.00%
	Community Centre	\$ 104,062.46	\$ 28,896.39	72.23%
	Cultural	\$ 1,000.00	\$ 1,050.00	-5.00%
	Environmental Services	\$ 277,984.40	\$ 91,735.40	67.00%
	Fire Protection Services	\$ 362,706.00	\$ 134,727.14	62.86%
	Health Services	\$ 303,824.63	\$ 149,316.10	50.85%
	Historical Committee Program	\$ 5,500.00	\$ 73.03	98.67%
	McKellar Market	\$ 30,559.31	\$ 14,366.06	52.99%
	Parks & Recreational Facilities	\$ 89,120.00	\$ 22,404.98	74.86%
	Planning Department	\$ 90,500.00	\$ 12,399.33	86.30%
	Protection to Persons and Property	\$ 429,563.00	\$ 165,653.93	61.44%
	Public Library	\$ 63,800.00	\$ 54,596.58	14.43%
	Recreation Department	\$ 15,200.00	\$ 1,556.89	89.76%
	Social Services	\$ 441,239.00	\$ 244,319.00	44.63%
	Transportation	\$ 1,768,534.56	\$ 656,914.36	62.86%
	West Parry Sound Recreation and Cultural Center	\$ 96,678.54	\$ 48,339.27	50.00%
<b>EXPENSE Total</b>		<b>\$ 5,375,228.95</b>	<b>\$ 2,205,901.98</b>	<b>58.96%</b>
RESERVE-TRANS F	Building Department	\$ (14,000.00)	\$ -	100.00%
	Community Centre	\$ -	\$ -	
	Environmental Services	\$ -	\$ -	
	Health Services	\$ -	\$ -	
	Parks & Recreational Facilities	\$ (13,000.00)	\$ -	100.00%
	Public Library	\$ -	\$ -	
	West Parry Sound Recreation and Cultural Center	\$ -	\$ -	
<b>RESERVE-TRANS F Total</b>		<b>\$ (27,000.00)</b>	<b>\$ -</b>	<b>100.00%</b>
RESERVE-TRANS T	Administration	\$ 61,907.42	\$ -	100.00%
	Building Department	\$ -	\$ -	
	Fire Protection Services	\$ 3,000.00	\$ -	100.00%
<b>RESERVE-TRANS T Total</b>		<b>\$ 64,907.42</b>	<b>\$ -</b>	<b>100.00%</b>
<b>Grand Total</b>		<b>\$ (838,697.67)</b>	<b>\$ (785,128.70)</b>	<b>6.39%</b>





Leslie Chester President,  
 Fox Farm Road Extension Association (FFREA)  
 17 Grey Fox Trail  
 McKellar P0G1C0  
 647 408 9667  
 lesliechester@icloud.com

July 14, 2025

Mayor Moore and Members of Council  
 Township of McKellar  
 701 Highway 124  
 McKellar, ON P0G 1C0

**RE: Request for Municipal Winter Maintenance – Fox Farm Road to Watkins Lane**

Dear Mayor Moore and Members of Council,

As President of the Fox Farm Road Extension Association (FFREA), I am writing on behalf of the residents and property owners who depend on Fox Farm Road to Watkins Lane, to respectfully request that the Township of McKellar include this road segment in its regular winter maintenance and snow ploughing schedule.

**Background and history:**

- Fox Farm Road has been used as a public access road for aproximatley 100 years.
- Fox Farm Road from civic address number #6 (911) is located wholly within the original 66' road allowance between lots 25 and 26, Concession 10.
- The first 600 feet of Fox farm road has been maintained year round for approximately 42 years until recently.

This request reflects the growing year-round residential use, important safety considerations, and the principle of equitable municipal service provision.

### **1. Year-Round Residential Access**

The Fox Farm Road Extension now supports several full-time residents, including families and seniors, who rely on safe, reliable winter access for essential travel such as employment, healthcare, and daily activities.

### **2. Emergency Services and Safety**

Ensuring timely access for emergency services—including fire, police, and paramedics—is a critical concern. Unmaintained winter roads can delay or prevent emergency response, posing serious risks to life and property. Reliable road maintenance is essential to meet safety obligations under provincial emergency response standards.

### **3. Snow ploughing of the Township Road Allowance beyond the intersection at Watkins Lane and the Fox Farm extension private road is paid for by the association's members.**

Currently residents are paying for the full cost of ploughing the extension and the access road to Watkins Lane at considerable cost.

### **4. Equity and Fairness for Taxpayers**

Residents along this road pay municipal property taxes but do not receive winter maintenance services for a public access road. There are mostly newer buildings on the properties, thus incurring substantial taxes. This raises concerns about equitable treatment relative to similar areas within McKellar that receive such services.

We note that at August 6 2024 council meeting it was agreed to provide these services to the following roads in McKellar township:

Schedule “A” to resolution no.24-458

Municipally owned roads to be winter maintained by the Township of McKellar for the winter season 2024-2025 only, providing that the conditions in the attached resolution are met:

Bay Dr.	
Braemar Blvd.	
Brownley Rd.	.6 km from year round road on summer maintained road
Craigmore Dr.	
Deerfield Rd.	
F.R. 200 (Broadbent Colonial Rd.)	.2 km from year round road on summer maintained road
Stoney Road (formerly F.R. 152)	
Dockside Drive (formerly F.R. 152A)	
Bruce Trail (formerly F.R. 152B)	
Jones Rd.	.8 km from year round road on summer maintained road
Lakeview Cr.	
McKowen Rd.	.1 km beyond year round on summer maintained road
Moffat Rd.	
West Rd.	1.7 km from year round road on summer maintained road

**Carried**

**5. Relevant Policy and Precedent**

We understand not all roads are automatically maintained, but neighbouring municipalities, such as Seguin and Magnetawan, have addressed similar situations by extending ploughing services to roads with increased residential use via site assessments, council resolutions, or local

improvement agreements. We respectfully urge McKellar Township to consider similar measures.

#### **6. Necessary Turnaround:**

There is ample room for equipment turnaround at Watkins Lane

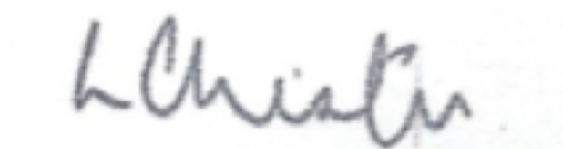
We therefore request Council to:

- Review this matter promptly;
- Conduct a site inspection of Fox Farm Road to Watkins Lane; and
- Consider adding this road segment to the Township's winter maintenance program starting in Winter 2025/2026

We stand ready to provide a signed petition from residents and would welcome the opportunity to appear as a delegate at Council to discuss this matter further.

Thank you for your attention and your ongoing dedication to the McKellar community.

Sincerely,

A handwritten signature in dark ink, appearing to read "L Chester", is written over a light blue horizontal line.

Leslie Chester

President, Fox Farm Road Extension Association (FFREA)

**Karlee Britton**

---

**From:** FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>  
**Sent:** July 22, 2025 10:23 AM  
**Subject:** Letter of Support from Mayor  
**Attachments:** CTA Draft of Template for Letter of Support - Municipal Copy.docx; Almost There on Headhead and formatted - July 15 Draft.docx

Good morning

Dear Mayor and Council,

On behalf of the Federation of Northern Ontario Municipalities (FONOM), I would like to ask for your support for a project that holds transformative potential for Northern Ontario and Canada as a whole.

The FONOM Board has submitted a formal proposal to both the Prime Minister and the Premier of Ontario, advocating for the adoption of a 2+1 Highway System on Highways 11 and 17. We are requesting that this project be designated as a **Nation-Building Priority** under the Building Canada Act.

The benefits of this proposal are significant, with **improved safety** as the foremost objective. In addition, the 2+1 model offers economic, environmental, and national security advantages—making it a strategic investment in Canada’s connectivity and long-term growth.

We respectfully ask that:

1. This email be shared with your full Council, and
2. The Mayor consider submitting a **letter of support** using the attached sample template.

Your endorsement will demonstrate to both levels of government the unified support of Northern Ontario municipalities for this vital infrastructure project.

For your reference, I have included:

- A **copy of our submission** to the Prime Minister and Premier
- A **template letter of support** for your convenience

We are happy to answer any questions or provide additional information if you'd like.

Thank you for your consideration and your continued support of FONOM’s advocacy work.

Talk soon, Mac.



THE **FONOM** BOARD INVITE YOU TO THE

## **NORTHERN HOSPITALITY SUITE**

**Thank you to our partners**



**7 - 10 PM | MONDAY, AUGUST 18, 2025**

**BONAVENTURE SUITE  
SUITE 2318 - WESTIN HOTEL**

Mac Bain  
Executive Director  
The Federation of Northern Ontario Municipalities  
**665 Oak Street East, Unit 306**  
**North Bay, ON, P1B 9E5**  
Ph. 705-498-9510

**[Your Municipalities Letterhead]**

[Date]

**The Right Honourable Mark Carney**

Prime Minister of Canada

80 Wellington Street

Ottawa, ON K1A 0A2

**Email:** PM@pm.gc.ca

**The Honourable Doug Ford**

Premier of Ontario

Legislative Building, Queen's Park

Toronto, ON M7A 1A1

**Email:** Premier@ontario.ca

**Cc:** Federation of Northern Ontario Municipalities (FONOM) – fonom.info@gmail.com

**Re: Support for Nation-Building 2+1 Highway Infrastructure in Northern Ontario**

Dear Prime Minister Carney and Premier Ford,

On behalf of the Canadian Trucking Alliance, I am writing to express our strong support for the Federation of Northern Ontario Municipalities' proposal to expand Highways 11 and 17 in Northern Ontario using the **2+1 highway model**.

We believe this initiative aligns with national priorities related to economic resilience, transportation safety, Indigenous engagement, and climate-conscious infrastructure investment. A modern, safe, and efficient highway corridor through Northern Ontario is not only critical for regional development—it is essential for Canada's internal trade, supply chain continuity, and national cohesion.

The 2+1 highway approach offers a cost-effective, scalable, and environmentally responsible solution. We commend the Government of Ontario for launching a pilot segment between North Bay and Temagami, and we urge both levels of government to expand this model through a coordinated, nation-building strategy.

We respectfully encourage your governments to move forward with this project as a priority under the **Building Canada Act** framework.



Sincerely,

**[Name]**

**[Title]**

**[Organization Name]**

**[Contact Information]**



July 15, 2025

The Right Honourable Mark Carney  
Prime Minister of Canada  
80 Wellington Street  
Ottawa, ON K1A 0A2  
SENT BY EMAIL: [PM@pm.gc.ca](mailto:PM@pm.gc.ca)

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
SENT BY EMAIL: [Premier@ontario.ca](mailto:Premier@ontario.ca)

**Dear Prime Minister Carney and Premier Ford,**

**Subject:** *A Nation-Building Case for a 2+1 Highway for enhanced east-west Canadian trade  
in Alignment with Prime Minister Carney's Five Criteria*

## **Purpose**

This briefing presents a compelling case for federal investment in upgrading Northern Ontario's Highway 11 and Highway 17, utilizing **the proven 2+1 highway model**. Supported by evidence in infrastructure policy, safety, economic performance, and national security, the proposal aligns directly with the **five nation-building criteria** set out by Prime Minister Carney under the ***Building Canada Act***.

We propose a two-phase approach:

- **Phase 1**
  - Construct 2+1 on **Highway 11 segments from North Bay to Cochrane**
  - Construct 2+1 on **Highway 17 from Renfrew to Sudbury**
- **Phase 2**
  - Extend the 2+1 **configuration from Cochrane to Nipigon on Highway 11**
  - Construct the 2+1 **configuration from Thunder Bay to Kenora on Highway 11 and 17**
  - Construct 2+1 on **Highway 17 from Sault Ste. Marie to Sudbury**

This initiative is far more than a regional infrastructure upgrade—it is a nation-building investment. It will strengthen Canada's internal connectivity, improve transportation resilience, and contribute to long-term economic growth, safety, and sovereignty.

## Background

With the **Building Canada Act** in place, the Government of Canada is proceeding with consultations with provinces, territories and Indigenous rights-holders to determine the initial list of national interest projects. This proposal presents a project deemed of national interest.

The **Building Canada Act** focuses on creating a unified Canadian economy that promotes enhanced trade between the east and west within Canada. It also focuses on the development of major nation-building projects that will likely involve the transportation of large industrial materials for building. With a vast land area and diverse geography, an efficient transportation network is crucial for connectivity and facilitating the movement of materials.

While air and rail form part of Canada's transportation network, highways and trucking are the backbone of Canada's transportation system, connecting major cities, towns and rural communities. Trucking companies and drivers rely on governments to ensure a well-connected transportation network, including highways, major routes, border crossings, and ports, for efficient and safe operations. In turn, knowing the most efficient and safe highways and routes helps truckers save time, fuel, and operational costs.

The Trans-Canada Highway itself—of which Highways 17 and 11 are a vital part—is the **longest continuous national highway in the world**, connecting all ten provinces and three territories. During the Great Depression, the federal government funded the highway's early development as a job-creation initiative and a strategic investment in national cohesion. Over \$19 million was allocated to the provinces to construct a continuous road, enabling Canadians to travel across the Dominion without entering the United States. That same nation-building spirit is now needed once again in Northern Ontario.

## Proposal

Except for Newfoundland, Prince Edward Island, and Ontario, most of the routes used by truckers crossing Canada are four-lane highways. In Ontario, truckers heading east from Manitoba or west from Quebec can choose to cross the province via Highway 17, the Trans-Canada Highway, or Highway 11, and what is now known as the **Northern Trans-Canada Route**. Truckers travelling from Toronto to western Canada can choose to take either 1) Highway 69 to Highway 17, then join the **Northern Route** of Highway 11 via Sturgeon Falls and King's Highway 64, or 2) Highway 11 to North Bay, then the **Northern Route**. Almost all sections of Highways 17 and 11 between the Manitoba border and Renfrew in eastern Ontario are two lanes, except for ongoing highway twinning projects near Nipigon and west of Thunder Bay, as well as a small, complete section east of Sault Ste. Marie. A small section of twinning has also been completed at Arnprior.

With Ontario being Canada's busiest province for truck traffic, these vital highways, which are linked to much of the country's economic activity, need to be considered for continued expansion beyond their existing two-lane profile. From their early days, they have formed part of Canada's **critical national corridor**, from playing a foundational role in connecting Canada's frontier communities enable economic development and assert national

sovereignty across the North. Unfortunately, road safety and infrastructure conditions in northern Ontario are deteriorating, according to the Ontario Trucking Association. Their primary concern is the danger of passing other vehicles. In turn, the Truckers for Safer Highways association recently stated: “People and truckers are dying on these highways!” That is why the Federation of Northern Municipalities, an organization representing 110 cities, towns and municipalities. Has been a consistent and vocal advocate for the adoption of the 2+1 highway model in Northern Ontario. This cost-effective, safety-enhancing design has proven successful in many countries, including Sweden, Finland, and Australia. A 2+1 highway expands on a 2-lane road by implementing continuously alternating passing lanes and separates opposing directions of traffic with a crash-rated median barrier, resulting in safety outcomes that are equal to fully twinned highways.

The Government of Ontario is responding and has announced two pivotal initiatives that mark a turning point for Highway 11, offering a clear opportunity for federal collaboration. First, a **pilot project** is scheduled to commence in 2026 on a 2+1 highway segment between **North Bay and Temagami**. Second, the province committed to extending the 2+1 configuration further north, from **Temiskaming Shores to Cochrane**. These two segments lay the groundwork for a scalable, long-term corridor strategy—a shared infrastructure vision well-suited to a federal-provincial nation-building partnership that would see a phased approach to northern Ontario’s highway development:

Data from Statistics Canada (see Appendix A) highlights that a five-year average from 2013 to 2017, over **925,000 truck shipments** were made between Western Canada and the Toronto/Montreal region via two-lane highways in Northern Ontario. By comparison, **960,005** between Toronto and Montréal, **206,574** between Toronto and Hamilton and 96,607 between Toronto and Windsor — routes served by four-lane highways. Put simply, **there is as much transport traffic on Highway 17 and 11 as on the Highway 401 corridor**—but it is forced to spread over narrower, less safe roads.

Priority should be given to Highway 11, as it offers a **preferred westward route** for commercial carriers. Compared to Highway 17, it is less hilly reducing fuel consumption and is not subject to frequent closures caused by Lake Superior’s weather systems. In short, Highway 11 is more reliable and increasingly indispensable to national logistics and supply chains. Highway 11 will also be critical to the rapidly expanding mining and agriculture sectors in the north that depend on a safe and efficient transportation corridor.

Ministry of Transportation **Annual Average Daily Traffic (AADT)** volumes from 2021 confirm this importance:

- **Near Temiskaming Shores:** 7,800
- **Near Englehart:** 6,100
- **Between Kirkland Lake and Cochrane:** 3,200 to 5,500

These figures **meet or exceed international thresholds** for 2+1 highway justification. In fact, Ontario’s Ministry of Transportation and Swedish transport authorities both find 2+1 highways are effective and safe at volumes of up to **18,000–20,000 AADT**, which is well

above the current corridor levels of 3,200–7,800. This places Highway 11 within the model’s ideal “sweet spot”—not only today, but for decades to come.

Moreover, these traffic counts were gathered during the COVID-19 pandemic, when private vehicle use was depressed. Actual normalized volumes are likely even higher.

Despite this high usage and strategic importance, Highway 11 faces challenges stemming from decades of underinvestment. These include:

- **Substandard Road Geometry**
- **Insufficient passing opportunities**
- **Above-average collision and fatality rates**
- **Regular closures due to weather and accidents**

These weaknesses not only endanger lives but also **disrupt freight movement, delay goods, and increase costs** for industries that depend on timely delivery.

The **2+1 model, featuring a crash-rated median barrier and alternating passing lanes every few kilometres, significantly improves safety and traffic flow at a substantially reduced cost compared to** traditional four-lane twinning. This makes it the ideal design for long rural corridors with steady but moderate traffic, such as Highway 11.

## **Alignment with Prime Minister Carney’s Five Nation-Building Criteria**

### **1. Strengthen Canada’s Autonomy, Resilience, and Security**

- **Strategic Defence Logistics:** Highways 17 and 11 support access to key military and NORAD infrastructure, including CFB North Bay. It also offers critical redundancy should either highway become compromised.
- **Nuclear Waste Transport:** The Nuclear Waste Management Organization has identified these highways for the secure transport of used nuclear reactor rods to a planned long-term storage site in Northwestern Ontario. Enhanced road safety is essential.
- **Emergency and Climate Resilience:** These roads play a vital role in wildfire evacuations and emergency response functions that will only grow more urgent with climate change.
- **Critical Minerals Access:** As Canada builds out its critical minerals sector, Highways 17 and 11 are essential for transporting the tools, supplies, and workforce needed to unlock Northern resource potential.

### **2. Deliver Economic Benefits and Support Growth**

- **Economic Resilience and Supply Chain Reliability**  
Highways 17 and 11 are a lifeline for national industries such as mining, forestry, agriculture, and manufacturing. Collisions and closures in this corridor disrupt supply chains, delay shipments, and raise costs—undermining productivity and competitiveness. A safer, more reliable route will protect against these losses and help

sustain Canada's industrial and export performance, particularly as interprovincial trade barriers ease and east-west commercial traffic increases.

- **Workforce Access and Regional Efficiency**  
Improved traffic flow enhances access for workers, goods, and services, strengthening regional economies and making it easier for businesses to attract and retain talent.
- **Job Creation and Indigenous Participation**  
Construction and long-term maintenance will create employment opportunities, with strong potential for Indigenous training, contracting, and equity partnerships.
- **Tourism and Local Business Vitality**  
As the primary transportation artery for dozens of rural communities, Highways 17 and 11 support tourism, retail, and service sectors. Safer, faster routes help keep these towns economically viable and socially connected.
- **High Return on Investment**  
According to the Northern Policy Institute, the proposed 2+1 pilot for Highway 11 delivers a benefit-cost ratio of **1.0 at 20 years**, rising to **3.6 at 60 years**—clear evidence of enduring value.

### 3. High Likelihood of Successful Execution

- **Shovel-Ready Projects:** Ontario's North Bay–Temagami pilot is fully designed and poised to go to tender
- **Provincial Commitment Already Secured:** The province has also announced plans to extend the 2+1 model northward between Temiskaming Shores and Cochrane.
- **Proven Design Model:** The 2+1 design has achieved fatality reductions of up to 76% in countries like Sweden, Finland, and Australia. It offers a practical model for safe, efficient travel across long rural corridors. Ontario's projects benefit from this body of international evidence.
- **Faster Cheaper Delivery:** By leveraging existing roadbeds, 2+1 roads require less land acquisition and construction time, avoid significant delays from environmental permitting, and can be implemented in phases. Ontario's own pilot designs incorporate global best practices from around the world.
- **Expandable by Design:** 2+1 highways can be converted to 2+2 highways in the future when traffic volumes warrant it, making 2+1 roads a flexible and cost-efficient steppingstone, ideal for future-proofing national transportation infrastructure.

### 4. Advance the Interests of Indigenous Peoples

- **Early and Ongoing Engagement:** Highways 17 and 11 intersect the traditional territories of several Indigenous Nations. Their early and ongoing involvement ensures meaningful participation and long-term benefits.
- **Pathways to Economic Reconciliation:** Indigenous-led training, employment, and

- equity stakes can be prioritized into project delivery, creating generational value. With designs that are modular, the Proposal also supports phased contracting and development models.
- **Improved Safety for Remote Access:** Both Highways are a lifeline for many Indigenous communities, enabling access to healthcare, food, education, and evacuation routes. Safer highways are a matter of equity.

## 5. Contribute to Clean Growth and Climate Objectives

- **Lower Emissions from Freight:** Improved traffic flow reduces idling, braking, and congestion, directly cutting greenhouse gas emissions. Infrastructure for electric vehicle (EV) charging can be integrated into the design.
- **Sustainable Construction Practices:** Ontario's design process is already integrating lower-emission materials and recycled aggregates to help Canada reach its climate goals.
- **Reduced Environmental Footprint:** Compared to full twinning, 2+1 highways use less land, preserve wildlife corridors, and prevent overbuilding—balancing transportation needs with environmental stewardship.

## Conclusion

Transforming the Trans-Canada's Highway 17 and its Highway 11 Northern Route into 2+1 corridors is not simply a matter of regional equity—it is a strategic investment in Canada's future. It safeguards our autonomy, strengthens our supply chains, advances reconciliation, and supports economic growth—while reinforcing the vital national bond between northern and southern Canada.

The Federation of Northern Ontario Municipalities believes this project reflects the values and vision of a confident, resilient country—one that invites its northern regions to be equal partners in prosperity.

We now call on the provincial and federal government to build a Trans-Canada Highway worthy of our national ambitions—modern, safe, autonomous, and truly coast-to-coast.

Sincerely,



Danny Whalen  
President

cc'd [pauline.rochefort@parl.gc.ca](mailto:pauline.rochefort@parl.gc.ca)  
[minister.mto@ontario.ca](mailto:minister.mto@ontario.ca)  
[Patty.Hajdu@parl.gc.ca](mailto:Patty.Hajdu@parl.gc.ca)



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[smamakwa-qp@ndp.on.ca](mailto:smamakwa-qp@ndp.on.ca)  
[JWest-QP@ndp.on.ca](mailto:JWest-QP@ndp.on.ca)  
[lvaugeois-qp@ndp.on.ca](mailto:lvaugeois-qp@ndp.on.ca)  
[graydon.smith@pc.ola.org](mailto:graydon.smith@pc.ola.org)  
[jvanthof-co@ndp.on.ca](mailto:jvanthof-co@ndp.on.ca)  
[amopresident@amo.on.ca](mailto:amopresident@amo.on.ca)  
[clowry@mississippimills.ca](mailto:clowry@mississippimills.ca)  
[admin@noma.on.ca](mailto:admin@noma.on.ca)

## Appendix A

Number of Truck Shipments by Routes <sup>Note 1</sup>						# of lanes in Ontario
	2013	2014	2015	2016	2017	
Truck shipments to and from major destinations in western Canada to Toronto and Montreal	1,019,899	927,405	986,136	924,682	767,998  <b>NOTE: 5 year average 2013 to 2017= 925,224</b>	2 lanes northern Ontario / 4 lanes southern and eastern segments
Truck shipments to and from Toronto and Montreal	867,321	894,068	1,237,732	916,433	884,474  <b>Note: 5 year average = 960,005</b>	4+ lanes
Truck shipments to and from Toronto and Windsor	67,119	100,507	97,640	80,267	142,502  <b>Note: 5 year average= 97,607</b>	4+ lanes
Truck shipments to and from Toronto and Hamilton	181,567	191,839	186,954	332,986	139,044  <b>Note: 5 year average= 206,514</b>	4+ lanes

Note 1: Statistics Canada. [Table 23-10-0142-01 Origin and destination of transported commodities, Canadian Freight Analysis Framework](#) (see Appendix A). Shipments represent the aggregate number of shipments transported.

**CORPORATION OF THE TOWNSHIP OF MCKELLAR**  
**BY-LAW NO. 2025-37**

**Being a By-law to Authorize the Execution of an  
Agreement with Spectrum Telecom Group Ltd.**

**WHEREAS** Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, provides that the powers of a Municipal corporation shall be exercised by By-law unless otherwise authorized; and

**WHEREAS** Section 9 of the *Municipal Act, 2001*, provides that a Municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority; and

**WHEREAS** the Township of McKellar is undertaking the construction of a new telecommunications tower located on Lee's Road, in anticipation of the decommissioning of the existing tower on Balsam Road, to be scheduled for 2026; and

**WHEREAS** Spectrum Telecom Group Ltd. has agreed to contribute to the construction costs of the new tower in exchange for a designated position on the tower and a reduced rental rate for a period of three years; and

**WHEREAS** the Corporation of the Township of McKellar deems it necessary and appropriate to enter into an agreement with Spectrum Telecom Group Ltd. for the aforementioned contribution to support the construction of the new telecommunications infrastructure;

**NOW THEREFORE** the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. **THAT** the Mayor and Clerk/Administrator are hereby authorized to execute an agreement between the Township of McKellar and Spectrum Telecom Group Ltd., attached as Schedule "A" to this By-law.
2. **THAT** the Mayor and Clerk/Administrator are further authorized to take all necessary actions and execute any additional documents required to give effect to the agreement.
3. **THAT** this by-law shall come into force and take effect on the date of its final passing.

**READ a FIRST and SECOND** time this 5<sup>th</sup> day of August 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

**READ a THIRD** time and **PASSED** in **OPEN COUNCIL** this 5<sup>th</sup> day of August 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

Good morning Karlee,

I have made the requested changes below. Please note that due to the first term changing from 10 to 5 years, I amended the construction charge fee outlined in section 6 as follows.

From: "If this Agreement is canceled for any reason prior to or during the initial first Term by the Licenser, this Construction Fee shall be refunded to the Licensee in full."

To: "If this Agreement is canceled for any reason prior to or during the **first 2 Terms (10 years)** by the Licenser, this Construction Fee shall be refunded to the Licensee in full."

I have attached the schedule A that you requested as well, however when sized to fit on the page it isn't the clearest.

Let me know if you have any other questions or concerns.

*Clay Rochon*

*Project Manager*

*Spectrum Telecom Group*

Hi Karlee,

That is correct. The township will have to reimburse the construction fee only if the township cancels the agreement in the first 10 years.

Cheers,

Clayton

**From:** Karlee Britton <[KBritton@mckellar.ca](mailto:KBritton@mckellar.ca)>  
**Sent:** July 21, 2025 10:46 AM  
**To:** Clayton Rochon <[crochon@spectrumtelecom.ca](mailto:crochon@spectrumtelecom.ca)>  
**Subject:** RE: McKellar

Hi Clayton,

I just want to clarify that Section 6 Construction Fee Charge, cannot be cancelled by Spectrum, for any reason during the first 2 terms, so that the Township would need to forfeit the construction fee. Cancellation can only be done by the Township which would result in the forfeiture of the construction fee.

Thanks,

Karlee Britton, Dipl.M.A.  
Clerk/Administrator  
Township of McKellar  
701 Hwy 124, P.O. Box 69  
McKellar, ON P0G 1C0  
P: 705-389-2842 Ext:4  
**Email :Clerk@McKellar.ca**



**THIS AGREEMENT** made in duplicate this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

**BETWEEN: CORPORATION OF THE TOWNSHIP of McKELLAR**

(hereinafter referred to as the "Licensor")

**OF THE FIRST PART**

**AND: SPECTRUM TELECOM GROUP LTD.**

(hereinafter referred to as the "Licensee")

**OF THE SECOND PART**

**TELECOMMUNICATIONS TOWER and SHELTER AGREEMENT**

**Site: McKellar, RP 42R-16731 Parts 6 & 7**

Township of McKellar

District of Parry Sound

(Property legally described on Schedule "A")

**WHEREAS** on or about the 2<sup>nd</sup> day of September 2014, the Licensor and Licensee signed a tower and shelter agreement that provided certain rights and privileges associated with the installation and operation of various radio communication systems at a Municipally owned tower site located near the intersection of Balsam Road and Centre Road in the Township of McKellar. The Municipality wishes to terminate this agreement and enter into an agreement at a new tower site to be developed at the transfer station located at, RP 42R-16731, Parts 6 & 7, in the Township of McKellar (referred to hereinafter as the **Site**).

**AND WHEREAS** upon completion of construction at the new site, and the installation of its telecommunication equipment, the Licensee agrees to remove its equipment located in the shelter and on the tower located at the Balsam Road Tower Site.

**WHEREAS** the Licensee further agrees to contribute a one-time construction charge to facilitate construction of the new tower **Site**.

**THEREFORE**, in consideration of good and valuable compensation, the receipt of which the Licensor acknowledges, and the mutual covenants set out below, the Licensor and Licensee (collectively referred to herein as the **Parties**) agree as follows:

1. **LICENCED FACILITIES:** The Licensor hereby grants the Licensee the right to install a radio communication system and associated equipment in areas designated at its tower **Site** as well as inside the Licensor owned shelter which is legally described on Schedule A. In addition, the Licensee is allowed to

attach backhaul and various distribution antennas, along with associated transmission lines, on the tower.

2. **TERM:** An initial Term of 5 years, beginning on the "Commencement Date", shall apply.
3. **Commencement Date:** For the initial Term, a Commencement Date of January 1<sup>st</sup>, 2026, shall apply.
4. **EXTENSION:** The Licensee may request to extend the initial term of this Agreement for up to two (2) additional periods of five (5) years each. Any such extension shall be subject to the Licensor's approval and must be formalized through a written amendment to this Agreement, duly executed by both parties.
5. **LICENSE FEES:** In consideration of the rights granted to the Licensee by the Licensor herein, the Licensee shall pay the Licensor in advance (at the beginning of each month), the amount of **\$180.00** monthly plus HST to locate the antennas and equipment on the tower and inside the Licensor's equipment shelter for the first 3-years of the term with no increases. The amount increases to \$300.00 monthly plus HST, subject to annual CPI adjustments thereafter. This fee shall be adjusted annually (on the anniversary date) to account for inflation. The annual adjustment of the monthly fees shall be calculated using the Bank of Canada Inflation Calculator, and the rate used based on Statistics Canada consumer price index (CPI) inflation statistics for the previous 12-month period.

In addition to the Fees payable, the Licensee shall provide three (3) complementary wireless Internet connections including the associated subscriber equipment (subject to the conditions set forth in Article 22). The complementary connections will be installed at the Transfer Station site located at 13 Lee's Road, the Fire Hall located at 3 Sharon Park Drive, and the Fire Hall located at 710 Hurdville Road. Where the technology allows, these connections will have a maximum throughput of 25 Mbps in the download direction and 5 Mbps in the upload direction.

6. **CONSTRUCTION CHARGE FEE:** The Licensee agrees to pay to the Licensor a one-time payment of forty thousand dollars (\$40,000.00) to facilitate the construction of a tower on the **Site**. This Fee is payable within 30 days after the services have been transferred from the Balsam Road Tower Site to the new Site. If this Agreement is canceled for any reason prior to or during the first 2 Terms (10 years) by the Licensor, this Construction Fee shall be refunded to the Licensee in full.
7. **SITE ACCESS:** The Licensee, their agents, invitees, and contractors shall have unrestricted access to the Site. Also included are the non-exclusive rights of unrestricted access for the connection (aerial or underground) to the appropriate Utility's, fibre optic, and telephone facilities. At its discretion, the Licensee is permitted to push aside or remove any snow accumulation on the driveway and parking area to facilitate the ongoing access that may be

required for its operations and maintenance activities. The Licensee may not grant any rights to a third party for use of the access road and parking area that is inconsistent with the uses permitted herein. Usage of the driveway and parking area by the Licensee shall not adversely impact the Licensor's use of the property.

8. **USE** of the Site and access rights granted by the Licensor herein shall be for the purpose of installing, removing, replacing, relocating, maintaining, supplementing, and operating, at its sole expense, telecommunications facilities and equipment and the provision of telecommunication services.
9. **HYDRO** energy required for the operation of the telecommunication facilities shall be provided by the Licensor to the Licensee at the Licensor's sole expense. Provision of any new AC circuitry that may be required to extend AC power from the Licensor's main breaker or sub-distribution panel to the equipment shall be installed at the expense of the Licensee.
10. **SITE ABANDONMENT:** If the Licensor disposes of, decommissions, or abandons the site, or removes the tower from the property for whatever reason, any one of these actions shall terminate the Agreement and the Licensee covenants and agrees to remove its equipment at the Licensee's sole discretion. With consideration given to the telecommunication services provided by the Licensee to subscribers in the area from the site, the Licensor agrees to provide the Licensee with 12-month's written notice of any intention to abandon the site or remove the shelter and tower, which will be subject to the one time construction fee being reimbursed if terminated in the first term as outlined in Article 6.
11. **TERMINATION** of this agreement may be exercised by the Licensee at any time on 12 months' written notice without further liability if the Licensee cannot obtain all necessary rights and approvals required from its senior management, any governmental authority, and/or any third party to operate the telecommunications facility, or if any such right or approval is cancelled, expires or is terminated, or if for any other bona fide reason (e.g. interference with the Licensee's signals, damage or destruction, Site decommissioning) the Licensee determines that it will be unable to use the Site for its intended purpose. If the Licensee defaults under this agreement and such default is not being diligently remedied within 90 days after notice (force majeure excepted), the Licensor may terminate this agreement on 12 months' written notice.
12. **INDEMNIFICATION:** The Licensee shall accept any responsibility for liability attached to its own acts or omissions. The Licensee will not indemnify the Licensor for liabilities for which the Licensor is responsible at law or other accidental losses not caused by the Licensee.

The Licensee further covenants and agrees to be responsible for and pay for any damages to persons or property caused by the erection or maintenance of the said equipment where the Licensee acknowledges liability or is found to be liable in a court of law.



Notwithstanding any of the foregoing, neither party shall be liable for damage to persons or property caused by the negligence of the other party or those for whom the other party is responsible for in law.

The Licensee shall maintain during the Term and any extensions, public liability and property damage insurance coverage of not less than \$5,000,000 per occurrence. Such insurance shall name the Licensors as an additional insured.

Upon request of the Licensors, and thereafter upon renewal of the insurance policy, the Licensee shall provide to the Licensors evidence of such insurance having been obtained and maintained in the form of a certificate of insurance.

13. **MAINTENANCE of SITE:** The Licensors shall keep the premises serviceable and in good repair.
14. **REMOVAL of LICENSEE'S EQUIPMENT:** The indoor and outdoor equipment, shall be and remains the property of the Licensee and must be removed by the Licensee upon termination of the Agreement.
15. **COMPLIANCE WITH APPLICABLE LAW:** The Licensee covenants and agrees that the installation of the said equipment, and the maintenance thereof will be done in compliance with all lawful by-laws, rules, and regulations of the jurisdiction and municipality or other competent authority and further covenants and agrees to save harmless the Licensors from any costs, charges or damage to which the Licensors may be put or suffer by reason of the Licensee's breach of any such by-laws, rules, or regulations.
16. **SUCCESSORS and ASSIGNS:** The terms and conditions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.
17. **HAZARDOUS SUBSTANCES:** The Licensors represents that it has no knowledge of any substance on the Site that is identified as hazardous, toxic, or dangerous in any applicable federal, provincial, or local law, or regulation. The Licensors shall be responsible for any pre-existing contamination of the Site. The Licensors and the Licensee shall not introduce or use any such substance on the Site in violation of any applicable law.
18. **TERMINATION OF PRIOR TOWER SITE AGREEMENT:** Subject to conditions specified herein, and construction of the 200-foot tower and the installation of associated equipment referenced in Article 1, execution of this Agreement shall supersede and terminate the prior Site Agreement in force between the Licensee and the Licensors, dated September 2<sup>nd</sup>, 2024, for tower and shelter space at the Licensors's tower site located on Balsam Road. After the tower is fully commissioned and subscribers transferred to the new tower at the Lee's Road Transfer Station, the Licensee shall remove its equipment cabinet at a time agreed upon by the Parties at the Licensee's sole expense.
19. **ASSIGNMENT** of this agreement may be made to any corporate affiliate or principal lenders of a purchaser of part or all of the Licensee's assets.

20. **NOTICES:** Notices shall be in writing and sent by mail, postage prepaid, deemed received 3 days after mailing. If transmitted by facsimile or email transmission, such notices will be deemed received on date transmitted. Any applicable Notices shall be sent or transmitted to the address, or email address of the parties as set forth below.
21. **MISCELLANEOUS:**
- a) The Licensee, upon paying Rent and providing service specified as Other Compensation, shall have quiet possession of the Site. The Licenser shall not cause or permit others to interfere with or impair the quality of the telecommunications services being rendered by the Licensee from the Site. In the event of any such interference or impairment, service quality shall be assessed by the Licenser through a comparison of documented bandwidth levels before and after the incident. The Licensee shall have 24-hour, 7-day a week access to the Site subject to the Licenser's reasonable security requirements.
  - b) The Licenser shall, at the Licensee's expense, assist and co-operate with the Licensee in obtaining local authority approvals for the Licensee's permitted uses.
  - c) If the Licenser wishes to have any of the Licensee's infrastructure that is installed on the Site (under the terms of this Agreement) moved, altered, or relocated for whatever reason, then the Licenser must obtain the consent of the Licensee and the Licenser shall cover the cost and expense of the approved change. The Licenser will not be held responsible for the cost of any infrastructure modification initiated by the Licensee or any third party that may be necessary to accommodate any future requirements or to comply with any applicable laws, by-laws, rules, or regulations.
  - d) The Licensee shall have the exclusive right to occupy the second-highest position on the tower for the operation of its telecommunications facility throughout the Term of this Agreement and any extensions thereof. The highest position on the tower shall be reserved for the Township's equipment. All other third parties, if any, shall be located on the tower at positions below the Licensee's equipment.
  - e) The Licenser and/or its agent represents and warrants that it has full authority to enter into and sign this agreement and bind the Licenser accordingly.
  - f) The terms and conditions of this agreement shall extend to and bind the successors and assigns of the Licenser and the Licensee.
  - g) The Licenser shall permit the Licensee or its contractor's full access to the Site, in advance, for the purpose of satisfying itself, at its own expense, as to the appropriate conditions for the intended use of the Site, provided the Licensee repairs any damage caused by any tests or inspections.
  - h) This Agreement shall be governed by the laws of the Province of Ontario. Invalid provisions are severable and do not impair the validity of the balance of this Agreement. The Licenser agrees to keep this Agreement and its terms confidential and not disclose them unless compelled by law.

22. **ADDITIONAL PROVISIONS:**

- a) The location the Licensor designates to receive the Internet service connection(s), as referenced in Article 5, must be approved by the Licensee and be within the wireless coverage footprint established by the Licensee in the Township of McKellar. The service will be made available to the Licensor on or about the time service is turned up and generally made available to the public. These services do not include the cost of any masts or towers that may be required to acquire the wireless service. The Licensor shall bear the cost of any such mast or tower.
- b) Upon installation of the Internet services provided under the terms of the Agreement herein, the Licensor will be required to comply with terms and conditions set forth in the NetSpectrum published "Acceptable Use Policy" (AUP) which can be found at NetSpectrum's web site: <http://www.netspectrum.ca>. The purpose of this AUP is to encourage fair and responsible use of the Internet resources provided and to discourage activities that may degrade the overall usability of network resources and infrastructure.

23. **Contacts:**

The Licensor (Notices):

Township of McKellar  
Attn: Clerk Administrator  
701 Highway #124  
McKellar, Ontario P0G 1C0  
Telephone No. (705) 389-2842  
Email: [clerk@mckellar.ca](mailto:clerk@mckellar.ca)

The Licensor (Rental Payments):

Township of McKellar  
Attn: Treasurer  
701 Highway #124  
McKellar, Ontario P0G 1C0  
HST Number: 10813 3331 RP0001

The Licensee: (Notices)

Spectrum Telecom Group Ltd.  
Attn: General Manager  
505 Frood Road  
Sudbury Ontario P3C 5A2  
Telephone No. (705) 673-6661  
Email: [ghatton@spectrumtelecom.ca](mailto:ghatton@spectrumtelecom.ca)  
HST Number: 84426 5298 RT0001

IN WITNESS WHEREOF the parties have executed the Agreement as follows,

*Licensor:*

By the Corporation of the Township of McKellar on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_

By: \_\_\_\_\_  
Name: David Moore  
Title: Mayor

\_\_\_\_\_  
Witness (to the signature of D. Moore)

By: \_\_\_\_\_  
Name: Karlee Britton  
Title: Clerk/Administrator

\_\_\_\_\_  
Witness (to the signature of K. Britton)

We have the authority to bind the corporation.

*Licensee:*

By Spectrum Telecom Group Ltd. on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_

By: \_\_\_\_\_  
Name: Darren Schankula  
Title: Vice President of Corporate Operations

I have the authority to bind the corporation.

\_\_\_\_\_  
Witness: (to the signature of D. Schankula)

(Schedules "A" attached)

# Schedule A

## METRIC

DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

PLAN 42R - 16733

REVISED AND EXPLORED  
11 200

LAND IS RETURNED FOR THE LAND TRAIL  
DIVISION OF PARKY SOUND

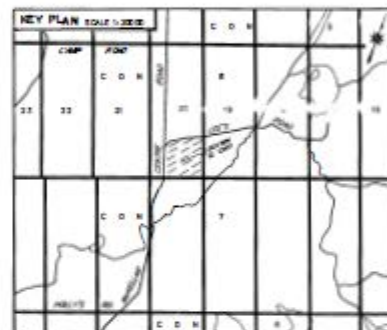
I HEREBY CERTIFY THAT THIS PLAN OF SURVEY OF CONVEYANCE HAS BEEN MADE BY ME OR UNDER MY SUPERVISION AND THAT I AM A MEMBER OF THE SURVEYORS' ASSOCIATION OF ONTARIO

DATE 25, 2004  
S.C. HARRIS, O.L.S.

PREPARED TO REPORT THIS PLAN OF SURVEY OF CONVEYANCE HAS BEEN MADE BY THE SURVEYOR GENERAL OF ONTARIO ON THE 25TH DAY OF JUNE, 2004.

PART	WT. LOT	CON.	ACRES	HECTARES	RIGHTS	REMARKS
1			20.384	82.384		
2			0.056	0.023		
3			1.384	0.008		
4			48.784	0.011		
5	10	5	0.056	0.023		
6			0.056	0.023		
7			0.056	0.023		
8			0.056	0.023		
TOTAL AREA			38.436	15.384		

TOWNSHIP OF MCKELLAR PLAN 42R-16733



NOTE:  
REMARKS ARE ATTACHED AND ARE REFERRED TO THE WEST PART OF THE ORIGINAL ROAD ALLOWANCE BETWEEN LOT 20 AND 21, CONCESSION 7 AND 8 AS SHOWN ON 42R-16733 HAVING A BEARING OF S. 20° 00' 00" W. REFERRED TO THE ORIGINAL SECTION 20, NORTH EAST CORNER OF LOT 20, CONCESSION 8.

## LEGEND

- DENOTES SURVEY MONUMENT FOUND
- DENOTES SURVEY MONUMENT SET
- DENOTES STAKE/IRON NAIL
- DENOTES SHORT STAKE/IRON NAIL
- DENOTES IRON NAIL
- DENOTES IRON POST
- DENOTES MEASURED
- DENOTES L.L. MAUGHAN COMPANY LIMITED, O.L.S.
- DENOTES S.W. INTERIOR, O.L.S.
- DENOTES P.T. FORM, O.L.S.
- DENOTES ORIGINAL FIELD NOTES

## SURVEYOR'S CERTIFICATE

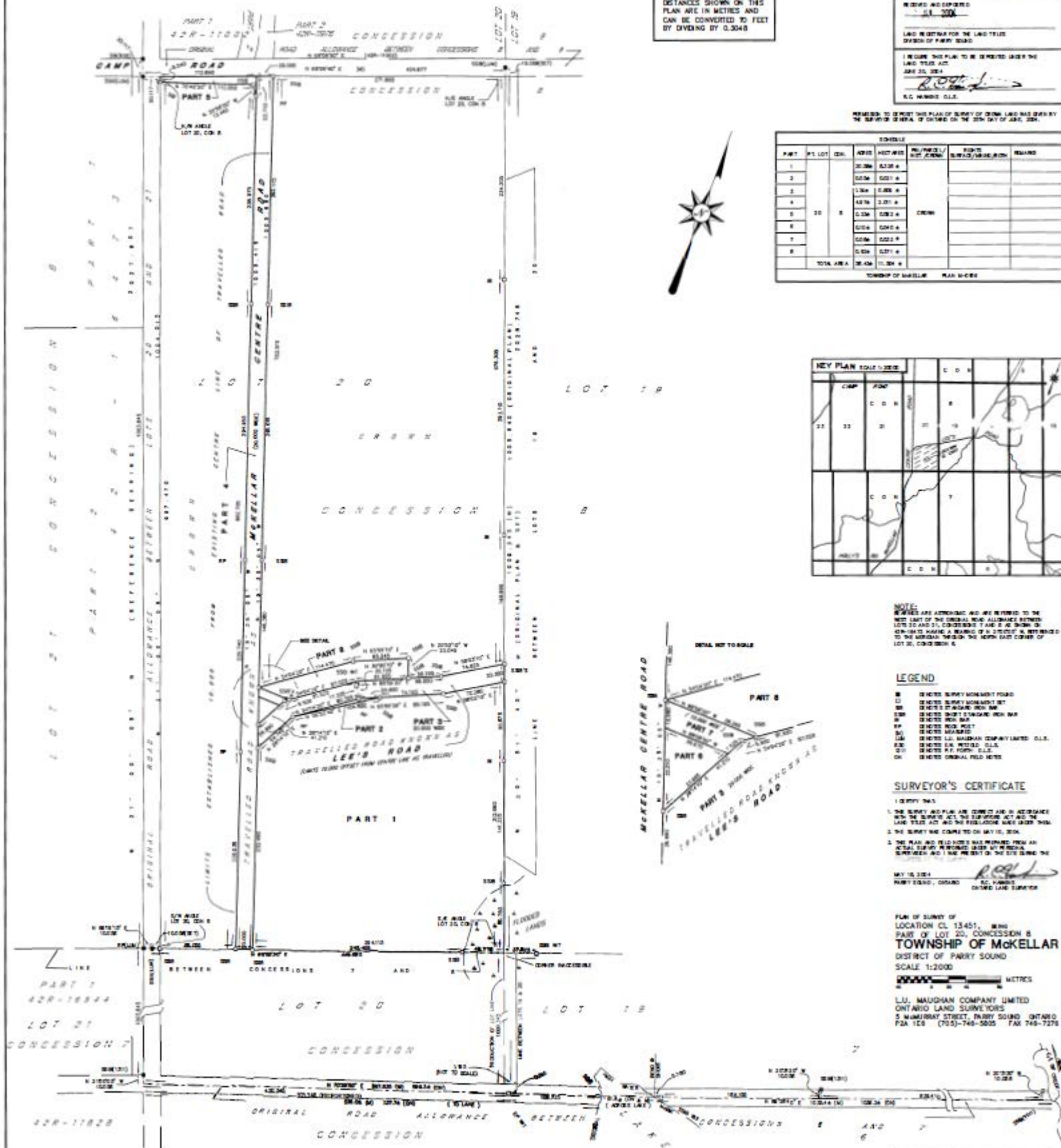
- I CERTIFY THAT:
- THE SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE SURVEYOR ACT AND THE LAND TRAIL ACT AND NO FURTHER WORK WAS DONE.
- THE SURVEY WAS COMPLETED ON MAY 10, 2004.
- THE PLAN AND FIELD NOTES WERE PREPARED FROM AN ACTUAL SURVEY PERSONALLY MADE BY ME OR UNDER MY SUPERVISION AND I AM PRESENT ON THE SITE DURING THE SURVEY.

MAY 10, 2004  
S.C. HARRIS, O.L.S.  
CHIEF LAND SURVEYOR

PLAN OF SURVEY OF  
LOCATION CL 13451, 1/400  
PART OF LOT 20, CONCESSION 8  
TOWNSHIP OF MCKELLAR  
DISTRICT OF PARKY SOUND  
SCALE 1:2000

L.L. MAUGHAN COMPANY LIMITED  
ONTARIO LAND SURVEYORS  
5 WILMURRAY STREET, PARKY SOUND, ONTARIO  
P2A 1E8 (705) 746-5835 FAX 746-7276

PROJECT 42R-16733 PLAN 42R-16733 FIELD NOTES 42R-16733





CORPORATION OF THE TOWNSHIP OF MCKELLAR  
BY-LAW NO. 2025-XX

Being a By-law to Establish Fees and Charges for  
Services or Activities Provided or Done by or on  
Behalf of the Township of McKellar and to  
Repeal By-laws 2011-21, 2011-23, 2011-28, 2021-  
58, 2022-48 and 2023-15

~~WHEREAS Section 391 of the Municipal Act, S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of the municipality; and~~

~~WHEREAS Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, authourizes the Council of a local Municipality to pass By-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other Municipality or local board; and for the use of its property including property under its control;~~

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WHEREAS Section 69 of the Planning Act, R.S.O. 1990, c.P. 13, as amended, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters; and

WHEREAS Section 7 of the *Building Code Act, 1992, S.O. 1992, c.23 as amended*, authorizes a Municipal Council of a Municipality to pass a By-law requiring the payment of fees on applications for an issuance of permits and prescribing the amounts thereof;

NOW THEREFORE the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. GENERAL

- 1.1 THAT the Council of the Corporation of the Township of McKellar hereby establishes the fees and charges as set out in the Schedules attached hereto and forming an integral part of this By-law;
- 1.2 THAT the fees and charges will be subject to Harmonized Sales Tax (HST) where applicable;
- 1.3 THAT all fees and charges set out in this by-law shall be payable prior to the provision of the service;
- 1.4 THAT any unpaid fees or charges imposed pursuant to this by-law are subject to an interest rate of one and one-quarter percent (1.25%) per month;

- 1.5 **THAT** the fees or charges imposed pursuant to this by-law constitute a debt owed to the Township of McKellar for which the Treasurer may add the outstanding fees or charges, including interest on the outstanding balance, to the tax roll for the property owned by the persons responsible for paying the fees or charges, and the amount shall be collected in the same manner as Municipal taxes;
- 1.6 **THAT** all previous By-laws or resolutions, or parts and sections thereof, which pertain to the fees and charges as outlined in the attached Schedules are hereby repealed and replaced with the applicable fee or charge in Schedules attached to this by-law;
- 1.7 **THAT** this By-law shall take effect and come into force upon final passage by Council.

**2. SEVERABILITY**

- 2.1 If any provision or part of a provision of this By-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the By-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

**3. CONFLICT WITH ANY OTHER BY-LAW**

- 3.1 In the event of any conflict between any provisions of this By-law and any other By-law heretofore passed, the provisions of this By-law shall prevail.

**4. REVIEW**

- 4.1 The Council of the Corporation of the Township of McKellar shall review this By-law once per calendar year to ensure that fees are kept up to date and relevant.

**READ a FIRST and SECOND** time this 2<sup>nd</sup> day of August, 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

**READ a THIRD** time and **PASSED in OPEN COUNCIL** this 2<sup>nd</sup> day of August, 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator



**TABLE OF CONTENTS**

**PAGE**

Schedule ‘A’ - Administration	X
Schedule ‘B’ - Facility Rentals	X
Schedule ‘C’ - Waste Disposal	X
Schedule ‘D’ - Planning Department	X
Schedule ‘E’ - Building Department	X
Schedule ‘F’ - Cemetery	X
Schedule ‘G’ - Fire Services	X
Schedule ‘H’ - Municipal Recovery Rates	X
Schedule ‘I’ - Recreation Activities	X
Schedule ‘J’ – Signage	X
Schedule ‘K’ – McKellar Market	X

Schedule ‘A’ to By-law 2025-XX

ADMINISTRATION

Description	Current Fee	Recommended Fee
General Office Administration		
Photocopies (per page)	\$ 0.55	
Fax Send / Receive	\$ 1.05	
Treasury		
NSF Cheques	\$ 41.60	
Tax Certificate (per Roll Number)	\$ 62.40	
Transfer of Arrears to Tax Account		
General Government		
911 Sign (Civic Address Sign)	\$ 15.00	
Building/Zoning Compliance Letter (Residential)	\$ 62.40	\$ 75.00
Building/Zoning Compliance Letter (Commercial)	\$ 62.40	\$ 75.00
Commissioner of Oaths Stamp / Certification (per doc.)	No Charge	\$ 5.00
Freedom of Information Request	\$ 5.00	
Freedom of Information Research (Staff Time & Copies)	Per MFIPPA	
Permits		
Entrance Permit	\$ 50.00	\$ 100.00
Road Damage Deposit (refundable)	\$ 750.00	
Trailer Permit	\$ 228.80	\$ 300.00
Lottery Licence / Value of Prize	3% of Prize Board	\$ 10.00

Schedule ‘B’ to By-law 2025-XX

FACILITY RENTALS

Fees are subject to HST

Description	Ratepayer		Non-
	Current	Recommended	Ratepayer Recommended
Facility			
Hall (Full Day)	\$ 167.31	\$ 175.00	\$ 225.00
Hall (Half Day, Max. 4 hours)		\$ 85.00	\$ 112.50
Funeral Tea (Hall) Max. 2 hours	\$ 32.16	\$ 35.00	\$ 60.00
Kitchen/Bar	\$ 115.83	\$ 120.00	\$ 150.00
Hall, Kitchen/Bar	\$ 276.72	\$ 285.00	\$ 335.00
Hall, Kitchen/Bar & Multipurpose Room	\$ 315.27	\$ 325.00	\$ 375.00
Hall, Kitchen/Bar, Multipurpose Room & Rink	\$ 334.59	\$ 345.00	\$ 395.00
Multipurpose Room Only		\$ 40.00	\$ 55.00
Rink ½ Day (no private winter rentals) unless Twp approved	\$ 64.38	\$ 70.00	N/A
Rink Full Day (no private winter rentals) unless Twp approved	\$ 128.72	\$ 135.00	N/A
Council Chambers	\$ 38.63	\$ 50.00	\$ 100.00
Youth Room		\$ 100.00	\$ 150.00
Ball Field (Full Day)		\$ 150.00	\$ 200.00
Ball Field (Half Day, Max. 4 hours)		\$ 100.00	\$ 150.00
Minerva Park (Full Day)		\$ 100.00	\$ 125.00
Minvera Park (Half Day)		\$ 50.00	\$ 75.00
Add-ons			
Tablecloths	\$ 12.87	Actual Cleaning/ Replacement Cost	Actual Cleaning/ Replacement Cost
Custodian – Extra Time Setting up or Cleaning		Actual Cost	Actual Cost
Exceeding time booked will result in the loss of 50% of the damage deposit.			

Exemptions

Township Committees holding meetings, including the Recreation Committee hosting Recreation events, indoors or outdoors.

The Annual Agricultural Fair and meetings held by the McKellar Agricultural Society.

Events hosted by the McKellar Public Library, including Library Board Meetings.

The McKellar Market, Thanksgiving and Christmas Markets. Use of Minerva Park at no charge for the summer Market season and special markets.

The McKellar Sunshine Seniors and the McKellar Seniors Club use of the Community Centre Hall at no charge to host their Card Game Events on Thursdays and Sundays from 1pm to 4pm. Including use of the Hall & Kitchen for their annual Christmas dinner, held in December each year.

Para-medicine clinics held in conjunction with the Whitestone Nursing Station and/or the North Bay Parry Sound District Health Unit.

Municipally sponsored events.

Other exemptions and/or reduction in fees may be at the discretion of Council.

Schedule ‘C’ to By-law 2025-XX

Waste Disposal

Description	Fee
Household Waste / Recyclables	No Charge
Small Appliances	No Charge
Large Applications (stoves, washers, dryers, BBQ’s, etc.)	No Charge
Scrap Metal (recycling stream – ferrous/non-ferrous)	No Charge
Tires (intact of any size)	No Charge
Electronics (as per material acceptable under the RPRA program, i.e. computers, printers, T.V.’s, stereos, etc.)	No Charge
Household Bulk Items (furniture, sofas, beds, mattresses, dressers, toilets, carpet, shelving units, etc.)	\$ 20.00 each
Yard Waste / Brush (in garbage can(s) max. size of 28 gallons or 121 litres	No Charge
Up to ¾ Ton Truck or Trailer Load of Yard Waste/Brush <i>Note: There is a no charge collection period during certain times through the year. Please reference the current Transfer Station By-law.</i>	\$ 30.00 per load
Refrigeration Equipment (that has a Notice issued under Section 9(1) of O.Reg.189/94, as amended, attached to the equipment) A Freon removal tag/label, indicating that Freon (a refrigerant) has been safely removed from an appliance or system by a certified technician must be affixed to the appliance to be eligible for acceptance at no charge.	No Charge
Blue Box Recycling Container	\$ 10.00

**Note:** This By-law addresses fees and charges only. For information on what materials are accepted or not accepted at the Township’s Transfer Station, please refer to the current Transfer Station By-law.

Schedule ‘D’ to By-law 2025-XX

PLANNING DEPARTMENT

Description	Current Fee	Recommended Fee
Hard Copy of Official Plan	\$ 30.00	
Hard Copy of Zoning By-law	\$ 30.00	
<b>Official Plan Amendment</b>		
Non-Refundable Application Fee	\$ 2,000.00	
Deposit for professional costs	\$ 1,000.00	
<b>Zoning By-law Amendment</b>		
Non-Refundable Application Fee	\$ 1,500.00	
Deposit for professional costs	\$ 1,000.00	
<b>Minor Variance</b>		
Non-Refundable Application Fee	\$ 750.00	
Deposit for professional costs	\$ 500.00	
<b>Site Plan Agreement (Residential)</b>		
Non-Refundable Application Fee	\$ 300.00	
Deposit for professional costs	\$ 500.00	
<b>Site Plan Agreement (Commercial)</b>		
Non-Refundable Application Fee	\$ 750.00	
Deposit for professional costs	\$ 500.00	
<b>Deeming By-law</b>		
Non-Refundable Application Fee	\$ 300.00	
Deposit for professional costs	\$ 500.00	
<b>Fee in Lieu of Parkland Dedication – Waterfront</b>	5% of the appraised value*, new lots only	5% of the current market value*, new lots only
<b>Fee in Lieu of Parkland Dedication – Non-Waterfront</b>	2% of the appraised value*, new lots only	2% of the current market value*, new lots only
<b>Plan of Subdivision (P.S. Area Planning Board)</b>		
Fee In Lieu of Parkland Dedication	2% of appraised value*	
<b>Committee of Adjustment Application</b>		
Non-Refundable Application Fee	\$750.00	
Deposit for professional costs	\$500.00	
<b>Encroachment Agreement</b>		
Non-Refundable Application Fee	\$ 400.00	
Deposit for professional costs	\$ 400.00	
<b>Road Allowance Closure Application</b>		
Non-Refundable Application Fee	\$ 750.00	
Deposit for professional costs	\$ 1,000.00	\$ 2,000.00
<b>Holding By-law Removal</b>		
Non-Refundable Application Fee		\$ 300.00
Deposit for professional costs		\$ 500.00
<b>Agreement - Section 51(26) Planning Act</b>		
Non-Refundable Application Fee		\$ 300.00
Deposit for professional costs		\$ 1,000.00
<b>Pre-consultation Fee with Planner (RPP) (optional)</b>		
Deposit for professional costs		\$565.00

**\*Current Market Value** – The current market value determined by either an accredited appraiser or by a licensed realtor by means of a letter of opinion.

**Note** - Any additional costs incurred by the Municipality, such as consultation with a solicitor or planning consultant, are the responsibility of the applicant. If fees for professional services exceeds the deposit amount, a further deposit will be required before work continues.

Schedule ‘E’ to By-law 2025-XX

BUILDING DEPARTMENT

Type of Structure	Rate to Determine Fee		Minimum Fee	
	Current	Recommended	Current	Recommended
Dwellings, Sleeping Cabins, Additions, Commercial	\$11.50 per \$1,000.00 of construction value or \$1.43 per sqft of gross floor area as defined in the OBC, whichever is greater	\$11.50 per \$1,000.00 of construction value or \$1.85 per sqft of gross floor area as defined in the OBC, whichever is greater	\$ 350.00	\$400.00
Boathouses, Garages, Storage Buildings and Other similar accessory structures	\$11.50 per \$1,000.00 of construction value or \$0.54 per sqft, which ever is greater	\$11.50 per \$1,000.00 of construction value or \$0.80 per sqft, which ever is greater	\$ 205.00	\$300.00
Repairs or Renovations	Value may be determined by the Chief Building Official, \$11.50 per \$1,000.00 of construction value	\$11.50 per \$1,000.00 of construction value or \$0.80 per sqft, which ever is greater	\$ 205.00	\$300.00
New or renewal of Foundation	\$11.50 per \$1,000.00 of construction value		\$ 350.00	\$500.00
Decks	Flat Fee		\$ 205.00	\$250.00
Docks	\$11.50 per \$1,000.00 of construction value	\$11.50 per \$1,000.00 of construction value	\$ 100.00	\$125.00
Plumbing	Flat Fee		\$ 100.00	\$150.00
Demolition Permits	Flat Fee		\$ 100.00 (Part 9) \$ 150.00 (Commercial)	\$ 150.00 (Part 9) \$ 300.00 (Commercial)
Change of Use	\$11.50 per \$1,000.00 of construction value	\$11.50 per \$1,000.00 of construction value or \$1.10 per sqft, which ever is greater \$150.00 flat fee if no construction required	\$ 150.00	\$250.00
Chimney, Fireplace or Woodstove	Flat Fee	Flat Fee of \$150.00	\$ 100.00	\$150.00
Revised Drawings			\$ 50.00 per page if plans reviewed only, \$ 100.00 per page if required after inspection(s)	
Re-Inspection for Failed or Not Ready (at CBO’s discretion)	\$50.00 per inspection	\$ 50.00 per inspection At the discretion of the CBO	\$ 50.00 per inspection	\$ 50.00 per inspection At the discretion of the CBO
Temporary Permit	Flat Rate - Tent Flat Rate - Construction Uses (1yr Max.)	\$ 85.00 \$ 150.00	\$ 85.00 \$ 150.00	
Farm Buildings on Registered Farms (OFA#)	\$11.50 per \$1,000.00 of construction value or \$0.34 per sqft, whichever is greater	\$11.50 per \$1,000.00 of construction value or \$0.42 per sqft, whichever is greater	\$ 150.00	\$200.00

**BUILDING DEPARTMENT**

**Inactive Permits**

Permits outstanding for five years or more and for which there are no records of an active inspection being done or requested within the previous years.  
\$ 200.00 Flat Rate

**Special Provision**

The Chief Building Official may, where a proposed building or structure is not included in the above, or where there is a dispute, calculate the estimated value at their discretion.

**General**

- |    |   |           |
|----|---|-----------|
| 1. | Any class of permit with a construction value less than \$5,000.00        | \$ 150.00 |
| 2. | Any class of permit with a construction value of \$5,001.00 - \$15,000.00 | \$ 300.00 |
| 3. | Any class of permit with a construction value of \$15,001.00 or more      | Double    |
|    | permit fee calculated under Schedule "E"                                  |           |

Schedule ‘F’ to By-law 2025-XX

CEMETERY

Fees are subject to HST

Cemetery Operator Licence #3293741

Description	Ratepayer		Non-Ratepayer	
	Current	Recommended	Current	Recommended
Single Lot	\$ 170.00		\$ 340.00	
Care & Maintenance	\$ 290.00		\$ 290.00	
HST	\$ 59.80		\$ 81.90	
TOTAL	\$ 519.80		\$ 711.90	
Staking/Marking Fee	\$ 50.00 plus HST		\$ 50.00 plus HST	
Transfer Fee – Plus difference between Resident and Non-Resident rate, if applicable.	\$ 50.00 plus HST		\$ 50.00 plus HST	
Duplicate Certificate of Internment Rights	\$ 25.00 plus HST		\$ 25.00 plus HST	
All casket interments are subject to a licence fee of \$12.00 (HST exempt) which will be remitted to the Ministry of Consumer Services	\$ 12.00			
Contribution to Care & Maintenance for Marker & Monument Installations				
Flat Marker under 173 square inches	No charge			
Flat Marker over 173 square inches	\$ 113.00 incl. HST			
Upright monument up to 4 feet in height or width	\$ 226.00 incl. HST			

Each Single Lot may have one casket burial plus an additional two cremation burials over the casket or total of four cremations per lot.



Schedule ‘G’ to By-law 2025-XX

Fire Department

Description	Fee
Vehicle fire or danger of fire dependent on circumstances and discretion of the Fire Chief	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.  Total replacement cost for every or any damaged unit of equipment or material used in the cleanup or control of vehicle fire or motor vehicle collision.
For Roadway Rescue, Motor Vehicle collision/accident	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.  Total replacement cost for every or any damaged unit of equipment or material used in the cleanup or control of vehicle fire or motor vehicle collision.
Any other incident (or situation) posing a threat to persons and or property including Rescue operations dependent on circumstances and discretion of the Fire Chief	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.  Total replacement cost for every or any damaged unit of equipment or material used in the cleanup or control of any incident posing a threat of fire.
Hazardous materials, environmental spills or cleanup	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.  Total replacement cost for every or any damaged unit of equipment or material used in the cleanup or control of hazardous materials or environmental spills.
False Alarms; 1 <sup>st</sup> and 2 <sup>nd</sup> false alarms in any 12-month period however caused	No Charge
False Alarms; 3 <sup>rd</sup> and subsequent false alarms in any 12-month period however caused, at the discretion of the Fire Chief	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.  Total replacement cost for every or any damaged unit of equipment or material used in responding to a false alarm.
For Other Agency response and support, dependent on circumstances and discretion of the Fire Chief	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.  Total replacement cost for every or any damaged unit of equipment or material used in incident.
Indemnification Technology: (Municipal Act, 2001, Section 391 (1))	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.

**Note:** Fines and penalties are set out in the specific By-law related to the infraction (such as the Burning By-law or Fireworks By-law) and are not included in this Fees and Charges By-law.

Schedule ‘H’ to By-law 2025-XX

Municipal Recovery Rates

Fees are subject to HST

Description	Current Fee	Recommended Fee
Administration		
Administration Staff	\$ 43.00 / hour	\$50.00 / hour
Public Works		
Tandem Dump Truck	\$ 40.00 / hour	Current rate as per the Ontario Provincial Standard Specification (OPSS.PROV.127)
Backhoe	\$ 65.00 / hour	Current rate as per the Ontario Provincial Standard Specification (OPSS.PROV.127)
Grader	\$ 85.00 / hour	Current rate as per the Ontario Provincial Standard Specification (OPSS.PROV.127)
Public Works Staff Labour	\$ 35.00 /person/hour	

**Schedule ‘T’ to By-law 2025-XX**

**RECREATION ACTIVITIES**

Description	Current Fee
<b>T-Ball (Fall)</b>	
One Child	\$ 15.00
One Family	\$ 30.00

**Schedule 'J' to By-law 2025-XX**

**SIGNAGE**

Description	Current Fee	Recommended Fee
Ground Sign	\$50.00	
Fascia (Wall) Sign	\$50.00	
<b>Ad Board Signs</b>		
Ad Board Sign (Initial Fee)	No Charge	
Ad Board Licence Fee (Annual)	\$ 52.00	
<b>Fingerboard Sign Application</b>		
Existing Signpost in place	\$52.00	
Signpost not in place	\$70.00	
<b>Non-Accessory Signs</b>		
Non-Accessory Sign	\$50.00	
Non-Accessory Sign located on Municipal Property in accordance with Section 2.10(e) (Permit required)	\$50.00 per year	
<b>Sign Variances</b>		
Sign Variance Application	\$100.00 (in addition to the regular permit fee).	

**Schedule 'K' to By-law 2025-XX**

Description	Current Fee	Recommended Fee
<b>Saturday Market Vendor Fees</b>		
Full Rate – 10 Saturdays	\$ 250.00 annually	
Drop In	\$ 45.00 per market	
Youth Entrepreneur (under 18 years of age)	\$ 20.00 per market	
<b>Thanksgiving Market</b>		
Vendor Fee	\$ 45.00	
<b>Christmas Market</b>		
Vendor Fee	\$ 45.00	



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**BY-LAW NO. 2025-42**

**Being a By-law respecting Construction, Demolition,  
Change of Use, Conditional Permits and Inspections**

**WHEREAS** Section 7 of the Building Code Act, 1992, s.o. 1992 c.23 as amended, empowers Council to pass certain by-laws respecting construction, demolition, change of use, conditional permits and inspections

**NOW THEREFORE** the Council of the Corporation of the Township of McKellar hereby enacts as follows:

**1. SHORT TITLE**

1.1 This by-law may be cited as the "Building By-Law"

**2. DEFINITIONS**

2.1 In this by-law,

2.1.1 "**Act**" means the Building Code Act, 1992, as amended, including amendments thereto.

2.1.2 "**As constructed Plans**" means as constructed plans as defined in the Building Code.

2.1.3 "**Building**" means a building as defined in Section 1(1) of the Act

2.1.4 "**Building Area**" means the greatest horizontal area of a building within the outside surface of the exterior walls.

2.1.5 "**Building Code**" means the Regulations made under Section 34 of the Act.

2.1.6 "**Chief Building Official**" means the Chief Building Official appointed by the By-Law of the Corporation of the Township of McKellar for the purposes of enforcement of the Act.

2.1.7 "**Corporation**" means the Corporation of the Township of McKellar.

2.1.8 "**Farm Building**" means a farm building as defined in the Building Code.

2.1.9 "**Permit**" means written permission or written authorization from the Chief Building Official to perform work regulated by the By-Law and the Act.

2.1.10 "**Plumbing**" means plumbing as defined in Section 1(1) of the Act.

2.1.11 "**Special Inspection**" means an inspection that is requested and carried out not in connection with a permit, at the discretion of the Chief Building Official. This also includes inspections requested on permits that are more than 12 months old that were issued under a previous version of the Ontario Building Code.

**3. CLASSES OF PERMITS**

3.1 Classes of permits with respect to the construction, demolition and change of use of buildings and permit fees shall be set out in Schedule "E" in the Township of McKellar Fees and Charges By-Law.

**4. REQUIREMENTS FOR APPLICATIONS**

4.1 The Application to obtain a permit, the owner or an agent authorized by the owner shall file an application in writing by completing a prescribed form available at the office of the Chief Building Official, on the Township's web

site or through other electronic formats which are deemed to be acceptable by the Chief Building Official.

4.1.1 Where application is made for a building permit under Subsection 8(1) of the Act, the application shall:

- 4.1.1.1 Identify and describe in detail the work and the occupancy to be covered by the permit for which application is made.
- 4.1.1.2 Describe the land on which the work is to be done, by a description that will readily identify and locate the building lot.
- 4.1.1.3 Include a minimum of two sets of complete plans and specifications for the work to be covered by the permit and show the occupancy of all parts of the building.\
- 4.1.1.4 State the valuation of the proposed work including materials and labour and be accompanied by the required fee.
- 4.1.1.5 State the names, addresses and telephone numbers of the owner and of the architect or engineer, where applicable, or other designer or contractor.
- 4.1.1.6 Be accompanied by a written acknowledgement of the owner that he/she has retained an architect or professional engineer to carry out field review of the construction where required by the Building Code and,
- 4.1.1.7 Be signed by the owner of his or her authorized agent who shall certify the truth of the contents of the application.

4.1.2 Where application is made for a demolition permit under Section 8(1) of the Act, the application shall,

- 4.1.2.1 Contain the information required by clauses 4.1.1.1 to 4.1.1.7 and,
- 4.1.2.2 May be required to be accompanied by satisfactory proof that arrangements have been made with the proper authorities for cutting off and plugging of all water. Sewer, electric, telephone or other utilities and services.

4.1.3 Where application is made for a conditional permit under Subsection 8(3) of the Act, The application shall:

- 4.1.3.1 Contain the information required by clauses 4.1.1.1 to 4.1.1.7
- 4.1.3.2 Contain such other information, plans and specifications concerning the complete project as the Chief Building Official may require.
- 4.1.3.3 State the reasons why the applicant believes that unreasonable delays in construction would occur if a conditional permit is not granted.
- 4.1.3.4 State the necessary approvals, which must be obtained in respect of the proposed building and the time in which such approvals will be obtained.
- 4.1.3.5 State the time in which plans and specifications of the complete building will be filed with the Chief Building Official.



## **4.1 CHANGE OF USE PERMITS**

4.1.1 Every application for a change of use permit issued under Subsection 10(1) of the Act shall be submitted to the Chief Building Official and shall,

4.2.1.1 Describe the building in which the occupancy is to be changed, by a description that will readily identify and locate the building.

4.2.1.2 Identify and describe in detail the current and proposed occupancies of the building or part of a building for which the application is made.

4.2.1.3 Include plans and specifications which show the current and proposed occupancy of all parts of the building and which contain sufficient information to establish compliance with the requirements of the Ontario Building Code including floor plans, details of wall, ceiling and roof assemblies, identifying required fire resistance ratings and load bearing capabilities.

4.2.1.4 Be accompanied by the required fee.

4.2.1.5 State the name, address and telephone number of the owner and,

4.2.1.6 Be signed by the owner or his authorized agent who shall certify truth of the contents of the application.

## **4.2 ALTERNATIVE SOLUTIONS (By-Law No. 2012-08A)**

The person proposing an alternative solution shall provide documentation required by Section 2.1 Division C of the Ontario Building Code.

## **4.3 PLANS AND SPECIFICATIONS**

4.4.1 Sufficient information shall be submitted with each application for a permit to enable the Chief Building Official to determine whether or not the proposed construction, demolition or change of use will conform to the Act, the Building Code and any other applicable law.

4.4.2 After the issuance of a permit under the Act, notice of any material change to a plan, specification, document or other information on the basis of which the permit was issued shall not be made without written authorization of the Chief Building Official.

4.4.3 Each application shall, unless otherwise specified by the Chief Building Official, be accompanied by two complete sets of plans and specifications required under this By-Law.

4.4.4 Plans shall be drawn to scale on paper, cloth or other durable material, shall be legible and without limiting the generality of the foregoing, shall include such working drawings as set out in Schedule "B" to this by-law, unless otherwise specified by the Chief Building Official.

4.4.5 Site Plans shall be accurately drawn to scale, and when required by the Chief Building Official to demonstrate compliance with the Act, The Building Code or other applicable law, a copy of a survey prepared by an Ontario Land Surveyor shall be submitted. Site plans shall show:

4.4.5.1 Lot size and the dimensions of the property lines and setbacks to any existing or proposed buildings,

4.4.5.2 Existing and finished ground levels or grades,

4.4.5.3 Existing rights-of-way, easements and municipal services.

4.4.6 Verification by an Ontario Land Surveyor of By-Law Compliance may be required before proceeding past foundation state, if required by the Chief Building Official.

## **5. PAYMENT OF FEES**

5.1 Fees for a required permit shall be as set out in Schedule “E” to Township of McKellar Fees and Charges By-Law are due and payable upon submission of an application for a permit.

5.2 Where the fees payable in respect of an application for construction or demolition permit issued under Subsection 8(1) of the Act or a conditional permit under Subsection 8(3) of the Act are based on the cost of valuation of the proposed work, the cost of valuation of the proposed work shall mean the total of all work regulated by the permit, including the cost of all material, labour, equipment, overhead and professional and related services, provided that where application is made for a conditional permit, fees shall be paid for the complete project.

5.3 The Chief Building Official may place a valuation on the cost of the proposed work for the purpose of establishing the permit fee, and where disputed the applicant shall pay the required fee under protest and, within six (6) months of completion of the project, shall submit an audited statement of actual costs and where the audited value is determined to be less than the valuation, the Chief Building Official shall issue a refund.

## **6. ROAD DAMAGE DEPOSIT**

6.1 That the owner of land in the Township of McKellar, upon any application for the issuing of a demolition or building permit for the approval of plans of buildings or designated projects to be erected, altered, repaired or demolished thereon is hereby required to pay to the municipality a flat fee of \$750.00 as a deposit to meet the cost of repairing any damage to the municipal sidewalk, curbing, paved or unpaved highway caused by the crossing thereof by any such vehicles onto the project.

6.2 That the use of this provision is activated when the value of the proposed building or buildings or designated structures to be erected, altered, repaired exceeds \$15,000 as calculated for value within the By-law.

6.3 That the use of this provision is activated when the buildings or designated structures to be demolished exceed 30 square meters or 323 square per feet.

6.4 That the deposit shall be processed immediately by the Municipality and held without interest.

6.5 That upon the substantial completion of the erection, alteration, repair or demolition of the building or buildings or designated structures on the land abutting such a municipal sidewalk, curbing, paved or unpaved highway, and upon application by the person whom the deposit was paid, the amount by which the sum deposited exceeds the cost of such repairs shall forthwith be refunded.

6.6 That prior to the fund of any portion of the deposit, an inspection shall be completed by the Director of Operations or his designate certifying that the condition of the municipal curbing, sidewalk, paved or unpaved highway is satisfactory, or recommending that certain work be carried out at the expense of the abutting property owner.

6.7 That the municipality shall be the sole judge of damages and for determining the costs of repairs to be charged against the security.

6.8 That in the event that the amount of the deposit fails to cover the amount of the

damages, the person who paid the initial deposit shall be issued an invoice for the balance of the costs.

6.9 That in the event that the person by whom the deposit was paid fails to apply for the refund the Chief Building Official will return the refund upon successful inspection at the time that the building permit file is closed.

6.10 The Road Damage Security Deposit form is set out in Schedule “C”.

**7. REFUNDS**

7.1 In the case of withdrawal of an application or the abandonment of all or a portion of the work or the non-commencement of any project, the Chief Building Official shall determine the amount of paid permit fees that may be refunded to the applicant, if any, in accordance with Schedule “B” attached to and forming part of this By-Law. Application for refund must be made within 6 months of the date of permit application in order to be eligible for a refund of any permit fee.

**8. NOTICE OF REQUIREMENTS FOR INSPECTIONS**

8.1 The owner or an authorized agent shall notify the Chief Building Official at least two (2) business days prior to each stage of construction for which notice in advance is required under the Building Code. In addition to the prescribed notice contained in Article 1.3.5.1, Division C, of the Building Code, notice of any solid-fuel-fired appliance rough-in under Clause 1.3.5.2(1)(c) of Division C, and under Clause 1.3.5.2 (1)(j) Division C, notice of completion of the building for which an occupancy permit is required under article 1.3.3.4, Division C, are also required.

8.2 Notice may be given in one of the following ways;

- 1. Email at [cbo@mckellar.ca](mailto:cbo@mckellar.ca);
- 2. Phone message at (705) 389-2842 ext. 2;
- 3. In person at the Municipal Office; or
- 4. Via Cloudpermit request.

**9. AS CONSTRUCTED PLANS**

9.1 The Chief Building Official may require that a set of plans of a building or any class building as constructed be filed with the Chief Building Official on completion of construction under such conditions as may be prescribed in the Building Code.

**10. REPEAL OF BY-LAWS**

10.1 By-law No. 2011-14 as amended, of the Corporation of the Township of McKellar is hereby repealed.

This By-Law shall come into force and take effect upon third and final reading.

**READ a FIRST and SECOND** time this 2<sup>nd</sup> day of August, 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

**READ a THIRD** time and **PASSED** in **OPEN COUNCIL** this 2<sup>nd</sup> day of August, 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

**CORPORATION OF THE TOWNSHIP OF MCKELLAR  
SCHEDULE "A" to By-law No. 2025-42**

**LIST OF PLANS OR WORKING DRAWINGS  
TO ACCOMPANY APPLICATIONS FOR PERMITS**

1. The Site Plan
2. Floor Plans
3. Foundation Plans
4. Framing Plans
5. Roof Plans
6. Sections & Details
7. Building Elevations
8. Electrical Drawings
9. Heating, Ventilation and Air Conditioning Drawings
10. Plumbing Drawings

**Note: The Chief Building Official may specify that not all the above mentioned plans are required to accompany an application for permit.**

**CORPORATION OF THE TOWNSHIP OF MCKELLAR**  
**SCHEDULE "B" to By-law No. 2025-42**

**REFUNDS**

<u>Status of Permit Application</u>	<u>Percentage of Fee Eligible for Refund</u>
1. Application filed. No processing of review of plans submitted	75% maximum
2. Application filed. Plans reviewed and permit issued	50% maximum

**NOTE:**

- 1. No refunds after any building inspections are carried out.
- 2. No refund shall result in the retention by the Township of McKellar of an amount less than \$100.00.
- 3. No refund will be given when an application for refund is not made within twelve (12) months of issuance of permits.
- 4. No refund of the "costs" portion of any permit will be made.

CORPORATION OF THE TOWNSHIP OF MCKELLAR  
SCHEDULE "C" to By-law No. 2025-42



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0      Phone: (705) 389-2842  
Fax: (705) 389-1244

ROAD DAMAGE SECURITY DEPOSIT/ ADMINISTRATIVE FEE  
(Pursuant to By-law No. 2025-42)

Name of Owner(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Authorized Agent (if any): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Location of Land:  
Lot Number: \_\_\_\_\_ Concession: \_\_\_\_\_ Plan of Subdivision Number: \_\_\_\_\_  
Lot(s) on Plan: \_\_\_\_\_ Civic / 911 Address: \_\_\_\_\_

I/We hereby agree to be responsible for any and all damage incurred to any municipal sidewalk, curbing, paved or unpaved highway resulting from the project to be undertaken by our application for a Permit to Construct or Demolish. I/We hereby agree that the \$750.00 road damage security deposit shall be used by the municipality to repair any damages incurred on area roads due to the construction of the applied for project. In the event that the cost to repair damages exceeds the deposit, I/We agree to be responsible for the full amount of the damages so incurred to any municipal roadway. I/We further agree that I/We have read Section 6 of By-law No. 2025-42, copied on the reverse of this form and agree to the terms thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Signature of Owner(s) or Authorized Agent \_\_\_\_\_

Personal information contained on this form is collected under the authority of the Building Code Act and will be used to collect a road damage deposit. Questions about this collection should be directed to: the Clerk, Township of McKellar, P.O. Box 69, McKellar, Ontario, P0G 1C0, Telephone: (705) 389-2842, Fax: (705) 389-1244

FOR OFFICE USE ONLY:	
Roll Number: _____	Receipt Number _____
Deposit Amount Paid: _____	Date Returned: _____

**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**BY-LAW NO. 2025-XX**

**Being a By-law to Establish Rules and Regulations for  
the Management and Control of All Cemeteries  
Operated by the Corporation of the Township of  
McKellar and to Repeal By-law No. 2012-14; By-law  
No. 2012-18 and By-law No. 2016-06**

**WHEREAS** Section 150 of *Ontario Regulation 30/11*, made under the *Funeral, Burial and Cremation Services Act, 2002*, provides that the operator of every cemetery may pass By-laws affecting the operations of the cemetery; and

**WHEREAS** no such By-law comes into force or takes effect until it has been filed with and approved by the Registrar, as required under Section 151 of the *Funeral, Burial and Cremation Services Act, 2002*; and

**WHEREAS** the Council of the Corporation of the Township of McKellar deems it desirable and in the public's best interest to enact a By-law to regulate the operation of Municipal cemeteries within the Township of McKellar; and

**WHEREAS** By-law 2012-14; By-law 2012-18 and By-law 2016-06 and all amendments thereto, are hereby repealed;

**NOW THEREFORE the Council of the Corporation of the Township of McKellar enacts as follows:**

Staff Edits

BAO Comments

Signature Monuments Comments – edited July 29, 2025

**TABLE OF CONTENTS**

Section A:   DEFINITIONS

Section B:   GENERAL INFORMATION

Section C:   PURCHASE - INTERMENT RIGHTS

Section D:   CANCELLATION OF INTERMENT WITHIN 30 DAYS

Section E:   RESALE, CANCELLATION OR TRANSFER OF INTERMENT RIGHTS  
                  AFTER THE 30-DAY COOLING OFF PERIOD

Section F:   CONSUMER PROTECTION

Section G:   DISINTERMENT

Section H:   MEMORIALIZATION

Section I:   CEMETERY CARE AND MAINTENANCE

Section J:   FLORAL TRIBUTES AND CARE & PLANTING

Section K:   REGULATIONS FOR CONTRACTORS AND WORKERS

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Schedule 'A':    **CERTIFICATE OF INTERMENT RIGHTS**

Schedule 'B':    **CONTRACT FOR PURCHASE OF INTERMENT RIGHTS OR  
                          CEMETERY SUPPLIES OR SERVICES**

Schedule 'C':    **TARIFF OF RATES**

BAO Comment: \*Please note that Schedule A, B & C cannot form part of the by-laws. Instead, all schedules should be included as appendices to the by-laws for reference purposes only and not as regulatory content requiring approval.



**SECTION A. DEFINITIONS**

*For the purposes of this By-law and forms, contracts or policies in relation to this By-law:*

- Act:** Shall mean the *Funeral, Burial and Cremation Services Act, 2002*, as amended and Ontario Regulation 30/11.
- Business Hours:** Shall mean any hours between 8:30 a.m. and 4:30 p.m. on Mondays, through Fridays, excluding statutory holidays and any other days that the Township Municipal Office is not open for business.
- Burial/Interment:** The opening of a lot and then the placing of a dead human body or the remains of a cremated human body in that lot, followed by closing the lot. The lot may be a grave in the ground.
- By-laws:** The rules under which the cemetery operates.
- Care and Maintenance Fund:** The FBCSA, O. Reg. 30/11 and O. Reg. 184/12 require that an amount of money, that is the greater of a minimum prescribed amount and a percentage of the purchase price (excluding tax) of all interment rights sold, transferred or assigned; and prescribed amounts for monuments and markers, be contributed into the operator’s care and maintenance trust fund. Interest earned from this Care and Maintenance Fund is used to cover the costs of care and maintenance of the cemetery, including markers and monuments, in perpetuity.
- Cemetery:** Shall mean every cemetery owned and/or operated by the Corporation of the Township of McKellar (Owner License No. 3293741) including:
- |                               |                    |          |
|-------------------------------|--------------------|----------|
| Lakeview Cemetery             | Balsam Road        | Active   |
| Hurdville Cemetery            | 550 Hurdville Road | Active   |
| St. Stephen’s Church Cemetery | 11 Dickinson Road  | Active   |
| United Church Cemetery        | 4 Mary Street      | Inactive |
| Thompson Cemetery             | 577 Highway 124    | Inactive |
| Chisholm Cemetery             | Ford’s Road        | Inactive |
- Cemetery Operator:** Shall mean the Corporation of the Township of McKellar, also known as the ‘Township’.
- Certificate of Interment Rights:** Shall mean the cemetery certificate issued by the Township of McKellar once Interment Rights have been paid in full, of the right to inter human remains in a lot, specifying the ownership of the Interment Rights and memorialization options.
- Contract:** A written contract between the cemetery operator and the purchaser of interment rights or other cemetery supplies and services. Purchasers shall receive a copy of the signed contract detailing the obligations of both parties and acknowledging 1. Receipt of the cemetery by-laws, 2. A copy of the BAO’s publication *A Guide to Death Care in Ontario* (“Consumer Information Guide”) and 3. The operator’s current price list.
- Corner Marker:** Shall mean a flat marker measuring 15.24cm (6 inches) by 15.24cm (6 inches) placed in the corner of an adult lot or a designated cremation lot.
- Cremated Remains:** Means all recoverable bone fragments of a dead human body that remain after cremation in a crematorium. Bone fragments are mechanically processed to reduce the particle size.
- Council:** Shall mean the Council of the Corporation of the Township of McKellar, who sits on the Township’s Cemetery Board.
- Disinterment:** Shall mean the exhumation (removal) of a casket or cremated remains from a lot.
- Flat Marker:** is a marker placed so that the surface of the marker does not project above the surface of the ground.
- Grave:** See **Lot**.
- Head of Lot:** Shall mean the end of the in-ground lot opposite the foot of the lot.

**Hydrolyzed Remains:** Means all recoverable skeletal bones of a dead human body that remain after hydrolysis in a hydrolysis facility. Bones are mechanically processed to reduce them to small particle size, similar to that of cremated remains. **Any reference to “cremated remains” in these by-laws is understood to include hydrolyzed remains.**

**Interment:** Shall mean the burial of human remains and includes the place of human remains.

**Interment Right:** The right to require or direct the interment or disinterment of human remains or cremated human remains in a grave or lot and to authorize the installation (and inscriptions) of a monument or marker.

**Interment Rights Certificate:** The document issued by the cemetery operator to the purchaser once the interment rights to a specific lot have been paid in full, identifying ownership and authority over those specific interment rights.

**Interment Rights Holder:** The person(s) authorized or entitled to authorize the interment of human remains in a specified lot. They may be the person named in the Interment Rights Certificate or such other person to whom the rights have been assigned.

**Legal Representative:** Shall mean an executor, executrix, administrator of the estate of a deceased individual or a person with power of attorney of a living individual.

**Lot:** An area of land in a cemetery containing, or set aside to contain, interred human remains.

**Marker:** Any permanent memorial structure – **upright monument, flat marker**, plaque, headstone, cornerstone or other structure or ornament affixed or intended to be affixed to a burial lot.

**Non-Resident:** Shall mean any person who is not a **Resident**.

**Plot:** Two or more lots in respect of which the rights to inter/bury have been sold as a unit.

**Registrar:** Shall mean the registrar appointed under the **Act**.

**Resident:** Shall mean any taxpayer or spouse of a taxpayer; or any tenant or spouse of a tenant, in the Township of McKellar.

**Tariff:** Shall mean the tariff of rates for cemetery services and supplies for all Township of McKellar cemeteries for all residents and non residents.

**Township:** Shall mean the Corporation of the Township of McKellar identified as the cemetery owner and/or operator.

**Transfer:** Shall mean a gift, bequest, or any other transfer made without consideration as may be permitted by the **Act**.

**Upright Monument:** Shall mean a **marker** which projects above the surface of the ground.

**Upright Monument Foundation:** Shall mean the in-ground concrete foundation constructed to the equivalent size of the upright marker base to a minimum of 1.524m (5ft) in depth.

## **SECTION B. GENERAL INFORMATION**

### **The Corporation of the Township of McKellar**

Hereinafter referred to as “the Cemetery Operator”

701 Highway 124  
McKellar, ON  
P0G 1C0  
Tel: (705) 389-2842  
Website: [www.mckellar.ca](http://www.mckellar.ca)  
Email: [deputyclerk@mckellar.ca](mailto:deputyclerk@mckellar.ca)

### **Hours of Operation**

- 1.1 **Visitation Hours:** Interment rights holders and the general public can visit the cemeteries during daylight hours. Gates must be kept closed at all times except during a burial service.
- 1.2 **Office Hours:** Cemetery information is available at the Township of McKellar Municipal Office located at 701 Highway 124, McKellar during the hours of 8:30 a.m. to 4:30 p.m. Monday through Friday, except for statutory holidays and holidays the Municipal Office is closed (please visit the Township’s website for more information on holidays hours).
- 1.3 **Burial Hours:** Arrangements must be made during office hours for burials. Burials may occur during office hours. Burials outside of office hours (Saturdays, Sundays and holidays) may be subject to additional services charges, if applicable, according to the current tariff of rates.
- 1.4 Burials are generally not available from November 1<sup>st</sup> to April 15<sup>th</sup> due to limited access; however, if weather permits, arrangements may be made at the discretion of the Public Works Superintendent. Winter storage is not a service provided by the Township; you will need to consult a funeral home or make other arrangements.

### **General Conduct**

- 1.5 The Cemetery Operator reserves full control over the cemetery operations and management of land within the cemetery grounds. Interment rights holders and public visitors shall visit the cemetery at their own risk.
- 1.6 No person may damage, destroy, remove or deface any property within the cemetery.
- 1.7 All visitors should conduct themselves in a quiet manner that shall not disturb other visitors, or any service being held. Children under the age of twelve (12) years old must be accompanied by an adult who should remain in close contact with them and be responsible for their actions.
- 1.8 Pets are not permitted within the cemetery, except for service dogs, which must be allowed to accompany their owner at all times.
- 1.9 No person shall remove any flower or plant container or other object from the cemetery burial lot without receiving permission from the Public Works Superintendent, or designate, to do so. No person except Municipal staff shall pick or direct a person to pick flowers or cause damage to any shrubs, trees or plants in the cemetery or cause any damage in any way to any marker, fence or other structure in the cemetery.
- 1.10 The consumption or use of alcohol and drugs is strictly prohibited on cemetery grounds.
- 1.11 No vehicles, other than those involved in a burial service are permitted in the cemeteries. Recreational vehicles, including ATVs and snowmobiles, are not permitted.
- 1.12 No person shall bring into or discharge firearms in the cemetery.
- 1.13 No person shall use the cemetery for the purpose of a picnic, party or other large assembly. The Township offers use of the Community Centre & Kitchen, for a fee, to hold a funeral tea and/or celebration of life. Please contact the Municipal Office to make arrangements. Exception: Hemlock Church and St. Stephen’s Church for special events, approved by Council.

1.14 No person shall engage in soliciting of any kind in the cemetery.

### **By Law Amendments**

1.15 The cemetery shall be governed by these By-laws, and all procedures will comply with the FBCSA and O. Reg. 30/11 and 184/12, which may be amended periodically. All By-laws and By-law amendments are subject to the approval of the Registrar, FBCSA, BAO and do not come into force until approval is received.

### **Liability**

1.16 The Cemetery Operator will not be held liable for any loss or damage, without limitation (including damage by the elements, acts of God, or vandals) to any lot, plot, structure, monument, marker, shrubs or other article that has been placed in relation to an interment, except for loss or damage caused by gross negligence of the Cemetery Operator.

1.17 The Cemetery Operator is not responsible for the loss or damage to any articles placed within the cemetery including articles of remembrance. Articles are the sole responsibility of the interment rights holder.

1.18 The Cemetery Operator only assumes the liability if, during the course of performing routine cemetery operations, Township employees or agents should cause damage to any lot, marker or upright monument.

### **Correction of Interment Errors:**

1.19 In case of an error made by the Cemetery Operator during an interment, disinterment or removal, or in the transfer of any interment rights for a lot or plot, the Cemetery Operator reserves the right to correct the error, and will take the following action, in consultation with the interment rights holder or their authorized representative:

- (i) In the case of a transfer of interment rights, cancel such transfer and substitute and grant in lieu thereof other interment rights such as lot or plot of equal or greater value and similar location as far as is reasonably possible and as may be selected by the Cemetery Operator, in its sole and absolute discretion, or refund a portion or all the money paid on account of the purchases of said interment rights, as shall be determined by the Cemetery Operator.
- (ii) In the event of any such error that may involve the interment or disinterment or removal of the remains of any person or persons in any lot or plot, the Cemetery Operator, upon written notification of the interment rights holder and the Medical Officer of Health, as necessary, may disinter and re-inter the remains in such other lot, plot or grave of equal or greater value and similar location as may be substituted and granted in lieu thereof.

### **Public Register:**

1.20 As required by the FBCSA, all cemetery and crematorium operators must maintain a public register that is available to the public for review during regular office hours or by appointment, and without charge.

### **Pet Interments:**

1.21 Full body or cremated pet remains are not allowed to be interred or scattered anywhere on cemetery grounds.

### **Right to Re-Survey:**

1.22 The Cemetery has the right at any time to re-survey, enlarge, diminish, re-plot, change or remove plantings, grade, close pathways, or roads, alter in shape, or size, or otherwise change all or any part of the cemetery, subject to approval of the appropriate authorities and consent from the Registrar, FBCSA, BAO, where necessary.

## **SECTION C. INTERMENT RIGHTS**

### **Purchase of Interment Rights:**

- 2.1 The purchase of interment rights is not a purchase of real estate or real property. Interment right holders acquire only the right to direct the burial of human remains, and the installation of monuments, markers, and inscriptions, subject to the conditions set out in the cemetery By-law. No burial or installation of any monument, marker, inscription, or memorialization is permitted until the interment rights have been paid in full and the interment rights certificate has been issued.
- 2.2 In accordance with the FBCSA and regulations, the purchaser of interment rights must enter into a contract with the Cemetery Operator, providing such information as may be required by the Cemetery Operator for the completion of the contract and the public register. The purchaser will receive:
  1. A copy of the contract
  2. A copy of the cemetery By-law
  3. A copy of the price list
  4. The BAO's publication *A Guide to Death Care in Ontario*, also known as the "Consumer Information Guide."
- 2.3 The interment rights certificate will be forwarded to the person(s) listed as the interment rights holder(s) in the contract, after full payment is received.

### **Opening and Closing of Graves or Lots:**

- 2.4 The opening and closing of graves for full burials may only be performed by the funeral home or individuals authorized to work on behalf of the funeral home. For cremation interments, the interment rights holder or their designated person/contractor is responsible for opening and closing the grave.
- 2.5 The cemetery retains the right of passage over every grave so that the cemetery operations may be performed effectively.
- 2.6 The cemetery reserves the right to temporarily relocate a monument or marker if required to open and close a lot. The cemetery may also temporarily place the removed soil on an adjacent lot while an interment or disinterment is being carried out. The cemetery will make reasonable efforts to restore all lots after the interment or disinterment has been completed.
- 2.7 Remains must be delivered to the cemetery for interment in a closed casket, rigid container or in a shroud. If remains are delivered in a shroud, they must be accompanied by a rigid carrying tray to ensure transportation to the grave is done in a dignified manner.
- 2.8 To ensure safe conditions are maintained at all times, individuals wishing to witness the closing of a lot shall remain a minimum of 9 m (30 feet) from the open lot and they must stand outside the delineated worksite.
- 2.9 Funeral flowers placed on an in-ground lot will remain a minimum of five (5) days following the interment and then will be removed at any time thereafter and disposed of by Township staff.
- 2.10 The Cemetery Operator assumes no responsibility for damages should a burial lot be opened in the wrong location because of wrong or insufficient information and any expense in connection with an error of this kind shall be paid by the parties ordering the interment.
- 2.11 The Cemetery Operator limits its responsibility to the certificate of interment rights holder for lots that may unknowingly contain burials or cremations to that of transferring a replacement lot to the certificate of interment rights holder within the same cemetery.

### **Notice Required:**

- 2.12 The cemetery requires at least forty eight (48) business hours' notice for each interment of human remains. The only two exceptions are 1) due to a medical situation that requires a burial within twenty four (24) hours of death; and 2) a religious faith that requires interment immediately after death. The required permits shall be provided prior to the interment, regardless of any exception.

- 2.13 Interments will not be scheduled on Saturday, Sunday and holidays unless special arrangements have been made and approved by the Cemetery Operator. Additional fees may be charged on these days. See Burial Hours in Section B of this By-law. The cemetery will make every effort to provide interments as booked, but in the interest of public safety, should an extreme weather event occur that may make the cemetery unsafe, the Cemetery Operator may be forced to prevent an interment from occurring. Should this occur, the Cemetery Operator will make every effort to rebook the interment as soon as possible.

**Authorization, Information and Documents Required for a Burial:**

- 2.14 The following items are required before an interment can take place:

**Proof of Registration of Death:** A burial permit issued by the Registrar General (or equivalent document for deaths that occurred outside the province of Ontario) showing that the death has been registered must be provided to the Cemetery Operator prior to an interment taking place.

**Burial Permit:** Prior to an in-ground casket interment, a burial permit and the interment rights certificate shall be deposited at the Township Office;

OR

**Cremation Certificate:** Prior to the interment of cremated remains, the interment rights holder or the personal representative shall deposit at the Township Office a cremation certificate and an interments rights certificate.

**Contract:** For each burial of human remains, the purchaser or rights holder(s) must enter into a contract as described above in **Purchase of Interment Rights**.

**Written Permission of Interment Rights Holder(s):** Interment rights holder(s) may be required to provide identification and written direction and authorization prior to a burial, scattering, or entombment taking place. Should the rights holder(s) be the deceased, authorization must be provided in writing by the person authorized to act on behalf of the interment rights holder in keeping with the *Succession Law Reform Act* (i.e., Estate Trustee or authorized next of kin).

**Payment:** Interment rights and all services must be paid for in full to the Cemetery Operator before a burial may take place.

**Authorization of Social Services Agency:** If applicable, written instruction from a social services administrator must be submitted to the cemetery operator before a burial financially assisted by a Social Services Agency may take place.

**Scattering of Cremated Remains:**

- 2.15 Scattering of cremated remains is prohibited anywhere on cemetery grounds.

**Burial Allowances for a Single Lot:**

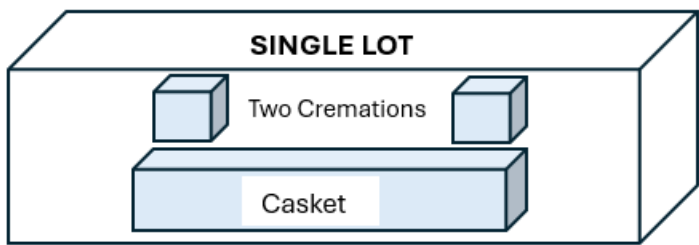


Image: Depiction of burial allowances for a single lot.

- 2.16 Each regular-sized lot may be used for one casket burial, plus up to two (2) additional cremation burials placed above the casket.

- 2.17 Where cremated remains are interred prior to casket interment(s), all attempts by the Funeral Home or Contractor will be made to locate and temporarily remove urns to facilitate casket burials. For better retrievability of the cremated remains, they should be in an urn or container that is non-biodegradable and is not breakable (urn vaults are not mandatory but are recommended). There is no guarantee that cremated remains interred in a biodegradable urn or without an urn vault can be retrieved. The Cemetery Operator is not responsible if there is an issue or failure with the urn or container and there is a leakage of the cremated remains which may not be recoverable. Cremated remains disinterred in advance of a full body burial will be temporarily stored in a secure location by the Funeral Home, which will be documented by the Cemetery Operator. There may be additional costs for the cremated remains disinterments as part of the casket opening & closing costs (please see the cemetery price list). Please also see further provisions under the Disinterments section.
- 2.18 A total of four (4) cremations can be accommodated per lot, in the absence of a full casket burial.

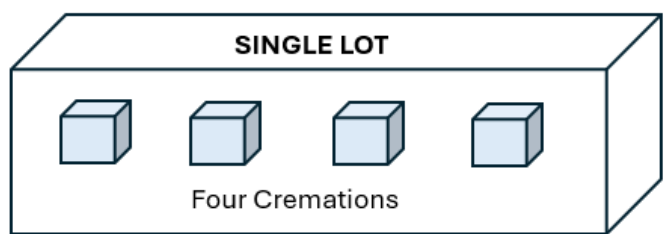


Image: Depiction of cremation allowances for a single lot.

**SECTION D. CANCELLATION OF INTERMENT RIGHTS  
WITHIN THE 30-DAY COOLING OFF PERIOD**

- 3.1 A purchaser has the right to cancel a contract for interment rights within thirty (30) days of signing the interment rights contract, by providing written notice of the cancellation to the Cemetery Operator. The Cemetery Operator will refund all monies paid by the purchaser within thirty (30) days from the date of the request for cancellation. However, if any portion of the interment rights purchased in this contract have been exercised, the contract is deemed to have been fulfilled and the rights holder no longer has the right to cancel the contract and receive a refund for the rights purchased.

**SECTION E. RESALE, CANCELLATION OR TRANSFER OF INTERMENT RIGHTS  
AFTER THE 30-DAY COOLING OFF PERIOD**

**RESALE OF INTERMENT RIGHTS IS PROHIBITED**

- 4.1 The Cemetery Operator prohibits the resale of interment rights to a third party. If the interment rights holder wishes to cancel their interment rights contract after 30 days, the Cemetery Operator will refund/repurchase the interment rights at the price listed on the current price list, less any care and maintenance contribution amount previously paid. The Cemetery Operator reserves the right to refuse to cancel a contract for interment rights if a portion of the interment rights has been exercised (for example, one lot in a plot has been used).

**Requirements for cancellation of interment rights:**

- 4.2 To cancel a contract for interment rights, the interment rights holder must provide the Cemetery Operator with written notice of cancellation and the interment rights certificate, which must be endorsed by the rights holder(s), transferring all rights, title and interest back to the Cemetery Operator. The aforementioned paperwork must be completed before the Cemetery Operator will reimburse the rights holder(s).



## Transfer of Interment Rights

- 4.3 The transfer of interment rights may only be made after the interment rights have been paid for in full. With the permission of the Cemetery Operator and in accordance with this By-law, the rights holder may transfer the interment rights to another person for no consideration (no money). Transfers must be processed through the Cemetery Operator and the following must be provided.
- The interment rights certificate endorsed with the following:
    - o A statement signed by the rights holder selling the rights, acknowledging the transfer to the third-party.
    - o A signed confirmation by the Cemetery Operator that the person transferring the rights is shown as the rights holder in the cemetery's records. Should the interment rights holder be deceased, authorization must be provided in writing by the person authorized to act on behalf of the interment rights holder in keeping with the *Succession Law Reform Act* i.e. personal representative, estate trustee (executor) or next of kin. A copy of the notarized will or other documentation may be required to ensure the person requesting the transfer is authorized to do so.
    - o The date on which the rights were transferred to the third-party (transferee).
    - o The name and address of the transferee.
  - A written statement regarding the lots rights that are being transferred and confirmation that they have not been used.
  - Any other documents in the rights holder's possession relating to the rights.
  - A copy of the current cemetery By-law must be provided to the transferee.
- 4.4 Once all required documentation and information has been received by the Cemetery Operator from the rights holder(s), the Cemetery Operator will issue a new interment rights certificate to the transferee(s), and the transferee(s) shall be considered the current interment rights holder(s) of the interment or scattering rights. The resale or transfer of the interment shall be considered final and the cemetery's Public Register will be updated.

### Administration fee for transfer:

- 4.5 In the case of a transfer of interment rights, an administration fee applies for the Cemetery Operator to issue a new rights certificate to the transferee. The fee, which is set out on the cemetery price list, is also charged for replacement of lost or damaged certificates.

## **SECTION F. CONSUMER PROTECTION**

- 5.1 Lot sizes may vary according to specific lot within a specific cemetery. Survey plans shall be used to determine the dimensions of each lot.
- 5.2 Interment rights may be purchased from the Cemetery Operator at the price(s) set out in the current tariff, attached as Schedule 'C' to this By-law. ***\*\* Please note that Schedule A & B cannot form part of the by-laws. Instead, all schedules, including Schedule C, should be included as appendices to the by-laws for reference purposes only and not as regulatory content requiring approval.***
- 5.3 Lots sold shall be covered by a rate for care and maintenance set forth in the tariff applicable at the time of purchase, as prescribed in accordance with the Act.
- 5.4 Payments for cemetery products and services shall be made at the Township of McKellar Municipal Office located at 701 Highway 124 McKellar, ON P0G 1C0.
- 5.5 Each purchaser of interment rights shall be entitled to a certificate of interment rights and a signed contract for the purchase of the rights. ***Such certificate shall be set out in Schedule 'A' and such contract shall be as set out in Schedule 'B' to this By-law. A copy of the current Cemetery By-law shall be attached to and form part of the certificate of interment rights. \*\* Please note that Schedule A & B cannot form part of the by-laws. Instead, all schedules, including Schedule C, should be included as appendices to the by-laws for reference purposes only and not as regulatory content requiring approval.***

## **SECTION G. DISINTERMENT**

- 6.1 Human remains may be disinterred from a lot with the written consent of the interment rights holder and prior notification to the local Medical Officer of Health. Notification to the local Medical Officer of Health is not required for the disinterment of cremated remains.



- 6.2 In some circumstances, the disinterment of human remains may be ordered by one or more public officials (e.g., Court Order, Coroner's Office etc.) and will take place without the consent of the interment rights holder(s) and/or next of kin.
- 6.3 The cemetery is not responsible for damage to any casket, urn or container which may occur during a disinterment. Additionally, due to the length of time that a casket, urn, or container has been interred and the conditions to which it has been exposed, the cemetery cannot guarantee that it can retrieve the complete casket, urn or container interred in the cemetery. Should a new casket, urn or container be required at the time of disinterment, it shall be at the expense of the party authorizing the disinterment. Additionally, the Cemetery Operator has the right to request that a licensed funeral director and or Township employee be present for the disinterment at the expense of the party authorizing the disinterment.
- 6.4 Disinterments will be scheduled at a day and time designated by the Cemetery Operator. The Cemetery Operator reserves the right to close the cemetery or the section where the disinterment is to take place. Only those persons required or permitted by the cemetery to attend a disinterment shall be allowed to enter the cemetery or the section involved during a disinterment.
- 6.5 If reinterment does not take place within the same lot and if existing memorialization (monument, marker, etc.) needs to be removed, it will be at the expense of the person authorizing the disinterment.
- 6.6 Once a disinterment has been completed, the lot space shall be considered available to the interment rights holder for a new interment, transfer or resale in accordance with this By-law. If the grave from which a disinterment has occurred, is transferred or resold, the new interment rights holder must be made aware of the previous disinterment and agree in writing to such knowledge as part of the transfer or resale agreement.
- 6.7 The raising and lowering of remains from standard depth to extra depth is considered a disinterment.

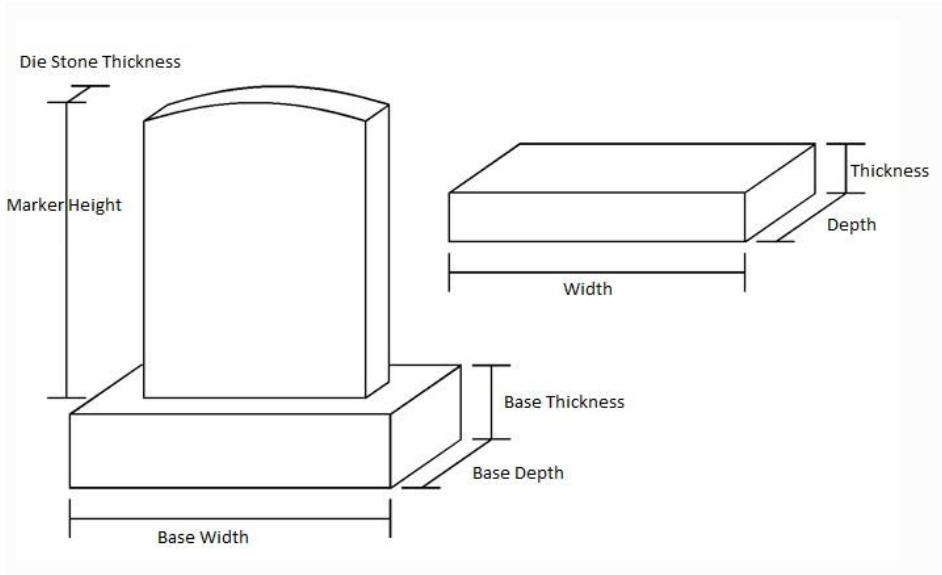
#### **SECTION H. MEMORIALIZATION**

- 7.1 No memorial shall be erected or permitted on a lot until all charges have been paid in full and/or written consent is obtained from the Cemetery Operator.
- 7.2 To prevent interference with future interments and optimize cemetery maintenance, the Cemetery Operator reserves the right to set out the maximum size of monuments, their number and their location on each lot or plot.
- 7.3 Only one (1) monument and one (1) marker shall be erected within the designated space on any lot. Where there is more than one burial in a grave, then there shall be no more than one (1) monument and two (2) or three (3) markers on that grave.
- 7.4 No monument shall be delivered to the cemetery for installation until the monument foundation has been completed, and permission has been obtained by the Cemetery Operator. Upright monuments or pillow markers on a granite base require a 5' deep concrete foundation.
- 7.5 A monument shall be erected only after the specific design plans have been approved by the Cemetery Operator including dimensions, material of structure, construction details, and proposed location.
- 7.6 The installation of small-scale private mausoleums or columbariums (including niche monuments) is not prohibited.
- 7.7 The cemetery operator reserves the right to remove at its sole discretion any marker, monument, or inscription which is not in keeping with the dignity and decorum of the cemetery as determined by the Cemetery Operator.

- 7.8 No monument, footstone, marker or memorial of any description shall be placed, moved, altered, or removed without permission from the Cemetery Operator.
- 7.9 The minimum thickness for flat markers is 10 cm or 4 inches.
- 7.10 All monuments and markers shall be constructed of bronze or granite.
- 7.11 Markers of bronze or granite are permitted with size and quantity restrictions according to this By-law and the placement of such memorials shall not interfere with future interments.
- 7.12 Specifications for Flat Markers and Pillow Markers:
- a) Flat Markers shall be flat and flush with the surface of the ground or set on a concrete or granite base. The upper surface of Flat Markers shall not contain projections with the exception of lettering of other such embellishments which shall not project more than 5mm (or ¼ inch) above the surface of the Flat Marker.
  - b) All flat and pillow markers must be made of granite or bronze.
  - c) In addition to the requirements of this section, bronze Flat Markers shall have a concrete or granite base with a border between 5.08 cm to 7.62 centimeters or 2 inches to 3 inches.
  - d) Single In-Ground Lot: Flat Markers and Pillow Markers shall not exceed 36" in width and 24" in depth (91.44 cm X 61 cm) including any border with a minimum thickness of 4" (10.16 cm) for Flat Markers and 3" (7.62 cm) for Pillow Markers.
  - e) Double In-Ground Lot (*definition – internments side by side, one on top of the other is not permitted*): Flat Markers and Pillow Markers shall not exceed 54" in width and 24" in depth (137.16 cm X 61 cm) including any border with a minimum thickness of 4" (10.16 cm) for Flat Markers and 3" (7.62 cm) for Pillow Markers.
  - f) Pillow markers shall be 20 cm by 13 cm (8 inches by 5 inches) slant with 5 cm (2 inches) set in ground. Pillow Markers shall be a maximum of 12" (30.48 cm) thick and a minimum of 3" (7.62 cm) thick. Suggested Edit: Pillow markers can have a maximum slope of 3/8. Up to 12" thickness on the back and a minimum of 3" thickness on the front. Pillow markers can be placed on 4" thick granite bases or on granite or concrete pads with a minimum thickness of 2". Pillow markers over 8" high shall be placed on a granite base or pad of a minimum thickness of 4" for stability.
- Foot Markers: One A flat marker (conflicts with 7.3) may be installed as a foot marker at the foot of a Regular Sized lot provided such marker shall not exceed 24" in width and 18" in depth (61 cm x 45.72 cm) including any border with a minimum thickness of 3" (7.62 cm).
- Corner Markers: Flat Markers may be installed as Corner Markers on regular sized lots provided that they do not exceed 15.24 cm by 15.24 cm (6 inches by 6 inches) with a minimum thickness of 7.62cm (3 inches).

### 7.13 Specification for Upright Markers

- a) Upright Markers for a Single In-Ground Lot - The base shall be a maximum of 2'-6" (76.2 cm) in width, 20" (50.8 cm) in depth with a minimum height of 6" (15.24 cm) and the marker shall be a maximum of 4'0" (1.21 m) in overall height including the base. The minimum thickness of the die stone shall be 6" (15.24 cm) at all points from top to bottom.
- b) Upright Markers for a Double In-Ground Lot - The base shall be a maximum of 4'6" (1.40 m) in width, 20" (50.8 cm) in depth with a minimum height of 6" (15.24 cm) and the marker shall be a maximum of 4'0" (1.21 m) in overall height including the base. The minimum thickness of the die stone shall be 6" (15.24 cm) at all points from top to bottom.
- c) Upright markers over 42" (1.07m) in height should be a minimum of 8" thick.
- d) Upright monuments on lots larger than Double In-Ground Lots ( 3 graves and larger) cannot exceed 75% of the total width of the combined lots.



Specification Definitions for the Purpose of this By-law  
(Both for Single/Double Markers)

Image: Specification Definitions for the Purpose of this By-law, for both Single and Double Markers.

- 7.14 Minor scraping of the monument base of an upright monument due to grass/lawn maintenance is considered normal wear and tear.
- 7.15 The cemetery operator will take reasonable precautions to protect the property of interment rights holders, but it assumes no liability for the loss of, or damage to, any monument or marker, or part thereof unless it is as a result of negligence by the cemetery.
- 7.16 Memorials – monuments, markers, plaques etc. are owned by the interment rights holder and the Cemetery Operator is not responsible for their loss or deterioration. Interment right holders may wish to consider adding memorials to their own insurance coverage.
- 7.17 Wooden Crosses – All wooden crosses must be placed at the top of the lot and must be painted white or with clear varnish and appropriate lettering. Wooden crosses that become unsightly or present a health and safety risk will be removed by Township staff.
- 7.18 Should any monument or marker present a risk to public safety because it has become unstable, the Cemetery Operator shall do whatever it deems necessary by way of repairing, resetting, or laying down the monument or marker or any other remedy to remove the risk.
- 7.19 Inscriptions on the back and sides of a monument are limited to only the surname and design features, with the Cemetery Operator’s prior approval.
- 7.20 Boulder monuments must be approved by the Cemetery Operator and the Monument Company.
- 7.21 For monuments that do not specifically comply to the cemetery bylaws, but add artistic value, or historical interest to the cemetery may be brought to the Cemetery Operator for consideration and approval. This may include matching an existing monument.

**SECTION I. CEMETERY CARE AND MAINTENANCE**

- 8.1 A portion – 40% or a minimum legislatively prescribed amount, of the price of interment rights must be deposited and trusted into the cemetery’s Care and Maintenance Fund.
- 8.2 The income generated from this trust fund is used to maintain, secure and preserve the cemetery grounds and markers in perpetuity. Services that can be provided through this fund include:
- Lawn care, re-leveling and sodding or seeding of lots or scattering grounds
  - Maintenance of cemetery roads, sewers and water systems
  - Maintenance of perimeter walls and fences (continued on next page)
  - Maintenance of cemetery landscaping
  - Repairs and general upkeep of cemetery maintenance buildings and equipment

- To the extent that income from the Care and Maintenance Fund permits, the cemetery operator will stabilize and secure markers and monuments within the cemetery.

## **SECTION J. FLORAL TRIBUTES AND CARE & PLANTING**

- 9.1 No person other than cemetery staff shall remove any grass/sod or in any other way change the surface of the burial lot in the cemetery. The Township will provide seedling where necessary in the cemeteries during the fall season when rain is most prevalent.
- 9.2 The Cemetery Operator shall not be responsible in any way for personal property lost or damaged in the cemeteries. Implements, materials or any other articles of personal property left in the cemetery are subject to removal by Township staff without return or compensation.

### **Planted Flowers, Trees and Shrubs**

- 9.3 Planted flowers and shrubs are not permitted except those planted and cared for by Township staff. Interment rights holders or the general public shall not plant flowers, trees or shrubs within any cemeteries owned by the Cemetery Operator. The Township has the right to remove any flowers, trees or shrubs on cemetery grounds.

### **Artificial or Fresh Wreath / Flower Arrangements**

- 9.4 One (1) artificial or fresh wreath or flower arrangement shall be permitted on a single lot from May 1<sup>st</sup> to October 15<sup>th</sup>. If such decorations are not removed by October 15<sup>th</sup> in any year, they shall be considered abandoned and may be disposed of by Township staff.
- 9.5 One (1) wreath or flower arrangement will be permitted on any single lot to mark special occasions which fall after October 15<sup>th</sup>. Examples are Remembrance Day, Christmas Day, Easter, etc. Such decorations must be removed within twenty one (21) days of placing them. If they are not removed, they shall be considered abandoned and may be disposed of by Township staff.
- 9.6 The Cemetery Operator reserves the right to disallow or remove quantities of memorial wreaths or flowers considered to be excessive and that diminish the otherwise tidy appearance of the cemetery.

### **Candles**

- 9.7 Candles, incense, or other flammable articles are not permitted.

### **Prohibited Items**

- 9.8 Prohibited items include but are not limited to the following: glass containers, metal stakes (not including Shepard's crosses), plastic and glass solar lights, ceramic items, loose stones and such other objects that may cause a hazard at the discretion of the Cemetery Operator.

### **Refuse**

- 9.9 No person shall litter within any cemetery.

## **SECTION K. REGULATIONS FOR CONTRACTORS AND WORKERS**

- 10.1 All Contractors performing work in all cemeteries owned by the Cemetery Operator are required to produce evidence of:
- 1) Public Liability and Property Damage Insurance in an amount not less than two million dollars (\$2,000,000.00); and
  - 2) Workplace Safety and Insurance Board (WSIB) in good standing. Prior to any work commencing in the cemetery, the contractor shall pay, or cause to be paid, any assessment or compensation required to be paid pursuant to the Workplace Safety and Insurance Act.

- 10.2 All contractors performing work in the cemeteries shall comply with the requirements of the Occupational Health and Safety Act and Regulations hereto.
- 10.3 All persons performing work in the cemetery shall conduct themselves in a manner in keeping with the dignity of the cemetery and shall respect any restrictions or regulations which may be required by the Cemetery Operator in the performance of their work. Appropriate attire shall be worn for the duties being performed. CSA approved steel toed safety boots and personal protective equipment must be worn when the work being performed required in accordance with the Occupational Health and Safety Act. Contractors who fail to comply with the Act, will be asked to leave the cemetery grounds.
- 10.4 Contractors shall temporarily cease all operations if there is a funeral / burial taking place anywhere in the cemetery. Work by contractor shall only resume once proceedings are complete.
- 10.5 No work will be performed at the cemetery except during the regular business hours of the cemetery. Contractors, monument dealers and suppliers shall not do any work in the cemetery in the evening, weekends or statutory holidays, unless prior approval has been granted by the Cemetery Operator.
- 10.6 Contractors will conduct their operations to prevent damage to any grounds, turf, shrubs, trees, upright markers, flat markers, pillow markers, or any other article or nature feature in the cemetery. To protect the grounds from surface damage, contractors, monument dealers and suppliers shall lay wooden planks on the burial lots and paths over which heavy materials are to be moved. Any damage caused by contractors shall be at the expense of the contractors.
- 10.7 Vehicles in excess of 10,000kg Gross Vehicle Weight (GVW) shall not enter the cemetery without prior authorization from the Cemetery Operator.
- 10.8 For the safety of all visitors and staff, all work sites must be secured when left unattended. Contractors working within the cemetery must remove all implements, equipment and garbage from the cemetery at the end of each workday and at the conclusion of the work.

The enactment of this By-law is subject to the approval of the Registrar, FBCSA, BAO.

**READ a FIRST and SECOND** time this       <sup>th</sup> day of       , 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

**READ a THIRD** time and **PASSED in OPEN COUNCIL** this       <sup>th</sup> day of       , 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

\_\_\_\_\_  
Registrar, Cemeteries Regulation Unit

\_\_\_\_\_  
Approval Date of Registrar

CERTIFICATE OF INTERMENT RIGHTS

Pursuant to the *Funeral, Burial and Cremation Services Act, 2002*, and Regulations and all amendments thereto,

**BETWEEN:** The Corporation of the Township of McKellar, operating through its Council, having its head office at 701 Highway 124 McKellar, ON P0G 1C0, hereinafter referred to as the **"Corporation"**

**AND:** \_\_\_\_\_  
Hereinafter referred to as the **"Purchaser"**

In consideration of the sum of \$ \_\_\_\_\_ receipt of which is hereby acknowledged, and which includes the sum of \$ \_\_\_\_\_ for Care and Maintenance which is deposited with the Trustee, the **Corporation** agrees to assign to the **Purchaser** the Burial or Interment Rights in \_\_\_\_\_ Cemetery as follows:

RANGE: \_\_\_\_\_ LOT No. \_\_\_\_\_ SIZE: \_\_\_\_\_ AREA: \_\_\_\_\_

As shown on the approval plan of \_\_\_\_\_

**DATE OF PURCHASE:** \_\_\_\_\_

**THE PURCHASER**, by acceptance of this indenture, indicates that the By-laws governing the operation of the cemetery have been received and read, and agrees to be guided by the said By-laws as well as the provisions of the *Funeral, Burial and Cremation Services Act, 2002*, and Regulations and all amendments thereto, as if these were included as part of this indenture.

**THE PURCHASER** agrees that in the event of transfer of the said Interment Rights, this Certificate cannot be transferred but will be returned to the **Corporation** who will issue a new Certificate to the Transferee as per the stipulations contained within the By-law.

**WITH RESPECT** to the erection or installation of markers, the **Purchaser** agrees to abide by the By-laws of the **Corporation** wherein restrictions on the erection or installation of markers are given.

**IN WITNESS WHEREOF THE CORPORATION OF THE TOWNSHIP OF McKELLAR** has affixed its signature by the hands of its proper signing officers on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**THE CORPORATION OF THE TOWNSHIP OF McKELLAR**

Per: \_\_\_\_\_ [Affix Seal Here]  
(Signature and Title)

**THE PURCHASER**

Per: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name) (Date)

\_\_\_\_\_  
(Address)

Schedule Appendix 'B' to By-law 2025-XX – The Cemetery By-law

Corporation of the Township of McKellar  
Cemetery Operator License No. 3293741

**CONTRACT FOR PURCHASE OF INTERMENT RIGHTS OR  
CEMETERY SUPPLIES OR SERVICES**

In \_\_\_\_\_ Cemetery

**RIGHTS TO:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Date: \_\_\_\_\_ Pre Need: \_\_\_\_\_ At Need: \_\_\_\_\_  
Deceased: \_\_\_\_\_ Date of Death: \_\_\_\_\_  
Place of Death: \_\_\_\_\_  
Range: \_\_\_\_\_ Lot: \_\_\_\_\_ Grave: \_\_\_\_\_  
Funeral Director / Transfer Service: \_\_\_\_\_

**INTERMENT RIGHTS & SERVICE / SUPPLIES**

Land: _____ Spaces @ \$ _____	\$ _____
Repurchase Price	\$ _____
Amount of Care and Maintenance	\$ _____
Monument Care and Maintenance	\$ _____
Total Sale	\$ _____
Ontario License Fee	\$ _____
<b>Total: \$ _____</b>	

It is agreed between the parties that this contract is subject to the By-laws of the Corporation of the Township of McKellar, and the purchaser hereby acknowledges receipt of a current copy of the By-law to Establish Rules and Regulations for the Management and Control of All Cemeteries Operated by the Corporation of the Township of McKellar and that the attached "Conditions of Contract" have been read and understood.

**PURCHASED BY:** \_\_\_\_\_

**THE CORPORATION OF THE TOWNSHIP OF MCKELLAR**



Per: \_\_\_\_\_  
(Signature and Title)

[Affix Seal Here]

**Schedule Appendix** 'B' (Continued) to By-law 2025-XX – The Cemetery By-law  
Corporation of the Township of McKellar  
Cemetery Operator License No. 3293741

**CONDITIONS OF CONTRACT**

The Corporation of the Township of McKellar agrees with the Purchaser as follows:

THE FOLLOWING TRUSTING PROVISIONS ARE IN EFFECT:

- 1. Lot: \_\_\_\_\_ 40% of the purchase price or \$150.00 whichever is greater.
- 2. CONTRIBUTION TO CARE AND MAINTENANCE FUND FOR MARKERS AND MONUMENTS INSTALLATION:

Trust Funds: Flat Marker over 173 square inches	\$50.00 +HST
Upright monument up to 4 ft. in height or width	\$100.00 +HST

- 3. A CONTRACT FOR THE PURCHASE OF INTERMENT RIGHTS INCLUDES:
  - (a) The right of purchaser, by written demand, to request the cemetery owner to repurchase the rights at any time before they are used or exercised.
  - (b) The cemetery owner shall repurchase the interment rights within thirty (30) days from the date the written demand was received.
  - (c) The repurchase price of Interment Rights shall be determined by the current value of the rights less the amount the cemetery owner paid into the Care and Maintenance Fund in respect of the interment rights, except for return within the standard thirty (30) day cooling off period during which a refund in full will be made.
  - (d) The private resale of interment rights by the purchaser is prohibited.
  - (e) In accordance with the By-laws of the Corporation of the Township of McKellar, the following restrictions on the exercising of the interment rights are outlined under Section 'C' of this By-law and amendments thereto.
  - (f) In exercising the interment rights contracted herein, the following documents are required under Section 'C': Interment Order, Proof of Registration of Death (Burial Permit or Cremation Certificate), Contract and Certificate of Interment Rights (Schedule 'A') and Contract (Schedule 'B').
  - (g) In accordance with the By-laws of the cemetery, the following restrictions or requirements apply with respect to cemetery supplies and services purchased from a source other than the cemetery: See Section 'B' General Information and amendments thereto.
  - (h) If the purchaser wishes to transfer an interment right, the purchaser shall give written notice of the transfer to the cemetery owner and return the original certificate of interment rights to the cemetery owner. The cemetery owner shall then issue the new certificate of interment rights to the transferee upon payment of applicable transfer fee. If the original certificate of interment rights has been misplaced, the cemetery owner will issue a duplicate certificate of interment rights upon payment of the applicable fee.
  - (i) In accordance with the By-laws of the cemetery, the following restrictions on the transfer of interment rights apply (see Section 'E').
  - (j) The certificate of interment rights shall not be issued until the interment rights have been paid for in full.
  - (k) Interment rights capacity – single lot: each regular sized lot can be used for one (1) casket burial plus an additional two cremation burials over the casket **or** a total of four cremations per lot.
  - (l) Memorializations permitted – per single grave: one (1) upright monument and two (2) flat markers **or** three (3) flat markers; see Section 'C'.



Schedule Appendix 'C' to By-law 2025-XX – The Cemetery By-law

Corporation of the Township of McKellar  
Cemetery Operator License No. 3293741

**TARIFF OF RATES**

	RESIDENT	NON-RESIDENT
Single Lot	\$170.00	\$340.00
Care & Maintenance	\$290.00	\$290.00
HST	\$59.80	\$81.90
<b>TOTAL</b>	<b>\$519.80</b>	<b>\$711.90</b>
Staking/ Marking Fee	\$50.00 plus HST	
Transfer Fee – Plus difference between Resident and Non-Resident Rate, if applicable, see Section X of By-law.	\$50.00 plus HST	
Duplicate Certificate of Interment Rights	\$25.00 plus HST	
Each single lot may have one (1) casket burial plus an additional two (2) cremation burials over the casket <b>OR</b> a total of four (4) cremations per lot.		
All casket interments are subject to a license fee of \$12.00 (HST exempt) which will be remitted to the Ministry of Consumer Services	\$12.00	
<b>Contribution to Care and Maintenance for Marker and Monument Installation</b>		
Flat marker under 173 square inches	\$0.00 (no charge)	
Flat marker over 173 square inches	\$113.00 (incl. HST)	
Upright monument up to 4 ft. in height or width	\$226.00 (incl. HST)	

Please note: the Ministry of Government and Consumer Services (MGCS) in Ontario was renamed the Ministry of Public and Business Service Delivery and Procurement in June 2024. Please ensure this updated ministry name is reflected where applicable in your documents.



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**  
**BY-LAW 2025-44**

Being a By-law to Stop Up, Close and Sell Part of  
the public highway known as Sunnysore Park Drive  
being RP 42R-21792 Part 1,  
Township of McKellar, District of Parry Sound  
(*Edwards*)

**WHEREAS** pursuant to the Municipal Act, 2001, S.O. 2001, Chapter 25, Council is empowered to close highways; and

**WHEREAS** pursuant to the said Municipal Act, 2001, Council is empowered to sell any highway which has been closed and declared surplus; and

**WHEREAS** the Corporation of the Township of McKellar (the “Municipality”) has complied with the requirements of By-law No. 2024-04, with respect to the closing of the highway on the lands more particularly described in Schedule ‘A’ attached hereto and for the sale of the lands; and

**WHEREAS** the Clerk of the Municipality received no objections to the road closing and sale; and

**WHEREAS** the Municipality has received a request from the abutting landowners for a conveyance of the said lands;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MCKELLAR DOES HEREBY ENACT AS FOLLOWS:**

1. **Stop Up and Close** – This Council does hereby stop up and close the highway on the lands more particularly described in Schedule ‘A’ attached hereto.
2. **Surplus Property** – This Council does hereby deem that the said lands described in Schedule ‘A’ attached hereto are surplus to the requirement of the Municipality.
3. **Easements** – This Council does hereby authorize the transfer of such easements over the said lands described in Schedule ‘A’ attached hereto as required by utility providers.
4. **Authorization of Sale** – This Council does hereby authorize the sale of said lands described in Schedule ‘A’ attached hereto by way of direct sale to Michael Edwards and Catalina de Jesus Luna Matias for the consideration of **\$5,000.00 (inclusive of HST)**, subject to any easements as set out in paragraph 3 above.
5. **Execution of Documents** – This Council does hereby authorize the Mayor and the Clerk/Administrator to sign all documents and to take all action necessary to carry out the intent of this By-law.

**READ** a **FIRST** and **SECOND** time this 5<sup>th</sup> day of August, 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

**READ** a **THIRD** time and **PASSED** in **OPEN COUNCIL** this 5<sup>th</sup> day of August, 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

## **SCHEDULE 'A'**

Part of Sunnyshore Park Dr Plan 294, designated as Part 1, Plan 42R-21792, being part of PIN 52129-0705 (LT)

DRAFT

**CORPORATION OF THE TOWNSHIP OF MCKELLAR**  
**BY-LAW NO. 2025-45**

**Being a By-law to Deem Certain Lots in the Township  
of McKellar not to be part of a Registered Plan of  
Subdivision (Block K, Plan 294)**

**WHEREAS** Section 50(4) of the *Planning Act*, R.S.O. 1990, c.P.13, as amended, authorizes Councils of local Municipalities to pass By-laws designating any part of a Plan of Subdivision that has been registered for eight years or more to be deemed not to be a registered Plan of Subdivision for the purposes of Section 50(3) of the *Planning Act*; and

**WHEREAS** Plan No. 294 has been registered for more than eight years; and

**WHEREAS** the owners of BLOCK K, PLAN 294, have requested that these lots be deemed not to be registered Plan of Subdivision; and

**WHEREAS** the Council of the Corporation of the Township of McKellar deems it desirable and appropriate to merge these lots;

**NOW THEREFORE** the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. **THAT** part of the plan of subdivision described as Block K, Plan 294, Township of McKellar, District of Parry Sound, is designated to be a part of a plan of subdivision which shall be deemed not to be a registered Plan of Subdivision for the purposes of Section 50(3) of the *Planning Act*, as amended.
2. **THAT** this By-law shall take effect upon registration of a certified copy or duplicate thereof in the proper Land Registry Office.

**READ** a **FIRST** and **SECOND** time this 5<sup>th</sup> day of August 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

**READ** a **THIRD** time and **PASSED** in **OPEN COUNCIL** this 5<sup>th</sup> day of August, 2025.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator





## 22. Unfinished Business

Date	Res. No.	Item & Description	Assigned to	Status
		Deerfield-Bay Road Upgrades	Public Works & Administration	No response from the Association, project on hold.
		Stoney Road, Dockside Drive and Bruce Trail (Fire Route 152, 152A, 152B) Road Upgrades	Public Works & Administration	Road studies completed. Project on hold so that the Association can inform their residents of the project; future information meeting to be held.
		Moffat Road Upgrades	Public Works & Administration	Road study completed.
Mar. 7/23	<b>23-204</b>	By-law 2023-23 Being a By-law to Regulate Dogs in the Township	By-law Enforcement	By-law deferred at Dec. 19/23 meeting. BLEO to make updates and present to Council at a future meeting.
Feb. 7/24	<b>24-080</b>	By-law 2024-15 Being a By-law to Amend the Parking By-law (with respect to fees)	By-law Enforcement	Report to Council with area Municipality fees.
Mar. 1/24	<b>24-107</b> <b>25-194</b>	Quotations for Playground Equipment for Broadbent Ball Park	Administration	Staff looking into other play equipment options after feedback from area parents. Staff continuing to search for grant funding.
Mar. 19/24	<b>24-160</b>	New Fees & Charges By-law	Administration & Finance	By-law being presented to Council for adoption on August 5 <sup>th</sup> .
Sept. 3/24		Review Cemetery By-law	Administration	The By-law has been submitted to the BAO for review. Notices are being circulated as per legislation. Review could take up to 6 months. BAO comments will be presented to Council, and the By-law can be passed – August 5 <sup>th</sup>
Mar. 4/25		Add to greeting message that calls are recorded	Administration	Current phones do not have this capability. Staff are looking into other options.
May 6 /25		Sever Township Property on Dockside Drive to create 5 new non-waterfront lots	Administration	The Clerk has contacted Planscape for an opinion and has requested a quotation from a surveyor and solicitor for the property surveying and transfers.
July 2/25	<b>25-290</b>	St. Stephen's Church Roof Painting and fastener repairs	Administration	Painting of the Church is to start July 28, 2025
July 2/25		Insurance Coverage on Municipal Bridges	Administration/Treasury	More detailed information is required, including exact amounts covered and precise costs for insuring the municipal bridges
July 15/25	<b>25-307</b>	Agreement with Spectrum Telecom Group	Administration/Fire Department	Staff to research other telecommunications agreements to compare – being presented to Council on August 5 <sup>th</sup>
July 15/25	<b>25-312</b>	Internet Voting approval	Administration	Staff to draft a report comparing costs for all voting methods – being report presented on August 5 <sup>th</sup>







# AMO Watchfile



July 10, 2025

## In This Issue:

AMO/Oxford Economics webinar on Navigating Economic Headwinds - July 30.  
 Webinar on Municipal Tariff Cost Estimation Tool - July 16.  
 Provincial consultations on Electricity Transmission Planning.  
 Rural Ontario Development Program opens for applications.  
 Understanding Ontario's excess soil regulation webinar - July 24.  
 Ontario's premier municipal event - AMO 2025 Conference - Register today.  
 AMO pre-conference workshop line up - Check it out!  
 AMO's *Guide to Delegation Meetings*: Be prepared for your ministerial delegations.  
 AMO's Trade and Tariff Forum - October 24.  
 AMO's second annual Healthy Democracy Forum - October 18-19.  
 Upgrades needed: Federal deadline for PCB light ballasts.  
 AMCTO-Mitacs Municipal Innovation Internship Program.  
 Careers.

## AMO Matters

The Navigating Economic Headwinds webinar will present Oxford Economics' economic outlook, focusing on how global and Canadian macro-economic trends impact Ontario municipalities. Aimed at municipal elected officials. [Register over Zoom](#).

At this OPBA webinar, AMO staff will present a new tariff impact modelling tool developed by Oxford Economics to support public sector organizations in capital planning and procurement activities. [Register over Zoom](#).

## Provincial Matters

The provincial government is soliciting feedback on electricity transmission projects including the [Greenstone](#) Line, [Windsor to Lakeshore](#) Line, [Bowmanville to GTA](#) Line, [Orangeville to Barrie](#) Line, and [Barrie to Sudbury](#) Lines.

The Ministry of Rural Affairs is accepting applications to the modernized [Rural Ontario Development \(ROD\) Program](#). Applications are being accepted through four intakes with the first open until September 24, 2025.

The webinar: Understanding Ontario's Excess Soil Regulation's Notice Filing Requirements as a Municipality, July 24, developed for municipalities, is co-hosted by the Resource Productivity and Recovery Authority and the Ministry of the Environment, Conservation and Parks. [Register here](#).

## Education Opportunities

AMO's 2025 Annual Conference is back in Ottawa. In this unprecedented time, coming together with municipal, provincial and key sector partners is more important than ever. [Register for AMO 2025](#) and book your accommodations today.

AMO strives to provide a full spectrum of learning and engagement at our annual event. The [pre-conference sessions](#) include discussion and insights on infrastructure planning, understanding the threat landscape to municipal leaders and the importance of collaboration across orders of government, emergency preparedness, and municipal revenue generation through sponsorship programs.

AMO's [Guide to Delegation Meetings](#) outlines best practices to help AMO members get the most out of your delegation meetings. You will find advice on the full delegation process, from submitting your request for a delegation, preparing, participating and following-up after your successful meeting.

AMO is holding a forum for its members, key stakeholders and partners to provide a reliable assessment of tariff and trade disruptions and their impact on Ontario municipalities and business sector. Forum discussion and content will include identifying measures to address and mitigate these impacts. This future facing event is an opportunity to build new alliances and relationships across impacted sectors in support of strong and effective economic advocacy. [Register here](#).

We are pleased to be hosting the second annual AMO Healthy Democracy Forum October 18-19 at the [Westin Harbour Castle Hotel](#) in Toronto. This year's discussions will focus on strategies to encourage and increase voter turn out, candidate attraction and retention as well as promoting civility and confronting harassment in Ontario's municipalities. For more information and to register [click here](#).

## **LAS**

The [Canadian Environmental Protection Act](#) prohibiting the continued use of PCB-containing lighting ballasts comes into effect December 31, 2025. Take advantage of [LAS' Facility Lighting Service](#) for an LED upgrade solution to keep your municipality compliant. Don't wait - [contact Christian](#) to get started.

## **Municipal Wire\***

AMO's Municipal Workforce Development Project is proud to support the AMCTO-Mitacs Municipal Innovation Internship Program (MIIP). If you are or know a full-time student looking to build a career in local government, [apply here](#).

## **Careers**

[Director, Human Resources](#) - Town of Oakville. Closing Date: August 8, 2025.

[Director of Strategic Initiatives & Communications](#) - City of Greater Sudbury. Closing Date: July 23, 2025.

[Senior Project Manager - Ministry of Municipal Affairs and Housing](#). Closing Date: July 28, 2025.

[Administrator, Government Relations and Advisor](#) - Town of Aurora. Closing Date: July 21, 2025.

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## **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

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## **AMO Contacts**

[AMO Watchfile](#) Tel: 416.971.9856

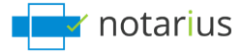
[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)  
[ONE Investment](#)  
[Media Inquiries](#)  
[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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# AMO Watchfile



July 24, 2025

## In This Issue:

- Next week: Webinar on Navigating Economic Headwinds.
- Applications now open for \$2.2 million in community accessibility grants.
- Provincial Consultations on Electricity Transmission Planning.
- Rural Ontario Development Program opens for applications.
- Understanding Ontario's Excess Soil Regulation.
- Nominations for 2025 Excellence in Agriculture Award.
- AMO 2025 August 16 Preconference Workshops.
- AMO Guide to Delegation Meetings 2025: Be prepared for your ministerial delegations.
- Building Ontario's Economic Resilience - AMO Trade and Tariff Forum.
- AMO's Second Annual Healthy Democracy Forum: Registration open.
- AMO fall education workshops.
- Blog: What are Group Benefits – really?
- ONE Investment's Annual Report – Building a Brighter Tomorrow.
- Careers.

## AMO Matters

The Navigating Economic Headwinds webinar will present Oxford Economics' economic outlook, focusing on how global and Canadian macro-economic trends impact Ontario municipalities. Aimed at municipal elected officials. [Register over Zoom](#).

## Provincial Matters

The [Enhancing Access to Spaces for Everyone \(EASE\) Grant](#) awards up to \$60,000 for projects that improve accessibility for people with disabilities and older adults. EASE Grants will provide municipalities, non-profit organizations and Indigenous governing bodies funding for capital projects and retrofits that help older adults and people with disabilities participate in community life. Application closing date: August 14, 2025.

The provincial government is soliciting feedback on electricity transmission projects including the [Greenstone](#) Line, [Windsor to Lakeshore](#) Line, [Bowmanville to GTA](#) Line, [Orangeville to Barrie](#) Line, and [Barrie to Sudbury](#) Lines.

The Ministry of Rural Affairs is accepting applications to the modernized [Rural Ontario Development](#) (ROD) Program. Applications are being accepted through four intakes with the first open from June 24 – September 24, 2025.

Learn at this July 24 webinar - Understanding Ontario's Excess Soil Regulation - developed for municipalities, co-hosted by the Resource Productivity and Recovery Authority and the Ministry of the Environment, Conservation and Parks. [Register here](#).

The Ministry of Agriculture, Food and Agribusiness is [accepting nominations](#) for the 2025 Excellence in Agriculture Award recognizing individuals, businesses and organizations driving excellence in Ontario's agri-food sector.

### **Education Opportunities**

Registration for Who's Safe: Understanding Responsibility and Liability for Health and Safety on Construction Projects and Countering Hate, Social Polarization and Extremism in Ontario Municipalities is required. We want to know if there is interest in participating in these important conversations. [Register today if so!](#)

AMO's [Guide to Delegation Meetings](#) outlines best practices to help AMO members get the most out of your delegation meetings. You will find advice on the full delegation process, from submitting your request for a delegation, preparing, participating and following-up after your successful meeting.

AMO is holding a forum for its members, key stakeholders and partners to provide a reliable assessment of tariff and trade disruptions and their impact on Ontario municipalities and business sector. Forum discussion and content will include identifying measures to address and mitigate these impacts. This future facing event is an opportunity to build new alliances and relationships across impacted sectors in support of strong and effective economic advocacy. [Register here](#).

We are pleased to be hosting the second annual AMO Healthy Democracy Forum October 18-19 at the [Westin Harbour Castle Hotel](#) in Toronto. This year's discussions will focus on strategies to encourage and increase voter turn out, candidate attraction and retention as well as promoting civility and confronting harassment in Ontario's municipalities. For more information and to register [click here](#).

Subject matter experts will guide you through risks, opportunities and your responsibilities in a number of fall education workshops - planning matters, indigenous community competency, managing communications in crisis and planning for cybersecurity - elected municipal officials are answerable to. [Check out the line up](#) and register today.

### **LAS**

If a municipality were shopping for a new group benefits provider or wanted to compare rates, the process isn't a simple 24-hour turnaround. [Read more to understand the process and the value](#).

2024 was a strong year for ONE Investment, with over \$4.3 billion in assets managed for ~190 municipalities and local boards. Learn more about what we offer in our [2024 annual report](#).

### **Careers**

[Director of Financial Services/City Treasurer](#) - City of St. Thomas. Closing Date: August 6, 2025.

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### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO

supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

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#### **AMO Contacts**

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



## Policy Update - Comments on Bill 9, OPP Billing Review, Waste Management and OMA Consultations at the AMO Conference

### **AMO Comments on Bill 9, *Municipal Accountability Act, 2025***

The *Municipal Accountability Act, 2025* is a necessary step forward in supporting safe and respectful working environments for members of council and municipal staff. The municipal sector has long advocated for provincial code of conduct legislation and AMO commends Minister Flack for reintroducing this important bill.

Yesterday, AMO President Robin Jones presented to the Standing Committee on Heritage, Infrastructure, and Cultural Policy. She expressed broad support for many aspects of the legislation, including the enabling of the standardization of municipal codes of conduct and integrity commissioner investigation processes.

In her remarks and [our written submission](#), AMO has advocated for two amendments to the legislation:

- **AMO recommends that the removal from office vote be adjusted from unanimous to a supermajority (a vote by at least 2/3 of Council).** We recognize that a vote to remove an elected municipal official from office is fundamentally different than a regular council vote, but the current proposal sets too high of a threshold. Previously, AMO had advocated for the removal from office procedure to be in the hands of the judiciary. However, in recognizing that the government is interested in leaving this decision to elected municipal officials, we believe that a council

supermajority vote is more appropriate.

- **AMO recommends that the legislation includes a progressive range of discipline options for integrity commissioners, aligned with what was established under the *Education Act* in 2023.** This would provide a standard list of penalties that could be applied apart from removal from office, including censure of a member, barring attendance at meetings, barring a member from sitting on committees, and barring a member from being chair or vice chair of committees.

### **AMO Input on the Ontario Provincial Police (OPP) Billing Model Review**

Earlier this summer, the Ministry of the Solicitor General wrote to all impacted Mayors and CAOs announcing the launch of a review of the OPP billing model. The Ministry has been consulting widely with municipalities over the past month.

On July 11th, AMO [wrote to the Solicitor General](#) to provide input on behalf of the entire municipal sector. AMO appreciates the province's willingness to consider changes to the current OPP billing model. However, increasing police costs are impacting all Ontario municipalities and are only one element of a broader discussion that is needed on reforming the provincial-municipal fiscal relationship.

To that end, AMO made comments on:

- Improving transparency and bill timing
- Addressing municipal police spending on areas of provincial responsibility
- Provincial funding to offset costs associated with police away from work on WSIB approved leaves of absences
- Removing a 2008 cap on provincial funding for uploaded prisoner transport and court security costs
- Addressing the inequitable cost burden faced by service hub municipalities



AMO looks forward to continuing to work with the government to ensure both community safety and fiscal sustainability for our members.

### **AMO Advocacy on Waste Management**

AMO has sent two letters to the Minister of the Environment, Conservation and Parks regarding waste management practices in Ontario. AMO continues to support exploring new approaches to supporting priority projects and meeting the waste management needs of Ontario's growing communities.

AMO [wrote to the Minister on July 7](#) expressing concerns about proposed amendments to the Blue Box Regulation that would delay recovery targets, reverse producer responsibility for away-from-home public space blue bin collection, and remove the planned expansion of blue box services for multi-residential buildings, schools, long-term care, and retirement homes. These changes would likely reduce waste diversion rates, increase municipal waste management costs, and leave residents without blue box service.

On July 15, [AMO wrote to the Minister](#) about the use of Bill 5 to remove environmental assessment (EA) requirements for the Dresden Waste Disposal Site (a landfill). While we recognize that the EA process can be onerous and create delays in advancing landfills, this decision sets a precedent that could see any of the over 600 active and inactive landfills across Ontario expanded without reviewing impacts to the environment or nearby communities. AMO recommends the Province establish a modernized approval process for landfills, balancing the need to expedite waste management infrastructure with strong environmental and community protection.

### **OMA Healthcare Meetings with Municipalities at the AMO Conference**

Across Ontario, communities continue to face serious challenges in our health-care system, including: long wait times for surgeries and specialist care, difficulty finding a family doctor and increasing demands for mental health services. These are not just medical issues; they are economic and community challenges that affect every resident and municipality.

Building on last year's successful collaboration with the Association of

Municipalities of Ontario (AMO), the Ontario Medical Association (OMA) will again host one-on-one meetings at the Fairmont Château Laurier, across the road from the Conference venue, on August 18 and 19. These 15-minute sessions are an opportunity to share your community's health-care concerns directly with our senior leadership and discuss how the OMA can partner more closely going forward.

To schedule a 15-minute meeting with the OMA, please contact Tarun Saroya at [Tarun.Saroya@oma.org](mailto:Tarun.Saroya@oma.org). Due to limited availability, meetings will be scheduled on a first come first served basis.

The OMA looks forward to your participation and partnership at AMO and beyond.

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*An online version of this Policy Update is available on the [AMO Website](#).*

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Association of Municipalities of Ontario

To unsubscribe, please| [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

**Karlee Britton**

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**From:** Liz Ross <deputy-clerk@osmtownship.ca>  
**Sent:** July 16, 2025 9:40 AM  
**To:** info@fcm.ca; 'amo@amo.on.ca'; emma-lee.harrisonhill@parl.gc.ca; Bethlenfalvy, Peter; info@occ.ca; info@fnigc.ca  
**Subject:** Resolution Re: Bill C-2, Section 77.5(1)

Good morning,

At their regular Council meeting held on July 14, 2025, the Council for the Township of Otonabee-South Monaghan passed the following resolution:

**R191-2025**

Moved by Councillor Terry Holmes  
 Seconded by Councillor Mark Allen

**WHEREAS** Bill C-2 proposes to amend the Proceeds of Crime (Money Laundering) and Terrorist Financing Act by adding section 77.5 (1), making it a criminal offense for any business, profession, or charitable entity to accept cash payments, donations, or deposits of \$10,000 or more in a single transaction or related transactions, regardless of their lawful nature;

**WHEREAS** this blanket ban criminalizes legitimate business transactions using legal tender, punishing businesses and law-abiding citizens solely for choosing to use cash, a fundamental right in Canada;

**WHEREAS** small businesses, charities, and individuals in Otonabee-South Monaghan and across Canada, including farmers, car dealers, and community organizations, rely on cash for lawful high-value transactions, and this restriction will impose unnecessary hardship, stifle economic activity, and deter charitable giving;

**WHEREAS** the \$10,000 threshold is arbitrarily low, capturing routine legal transactions while creating compliance burdens that disproportionately harm small businesses, rural communities, and those without digital banking access;

**WHEREAS** municipalities must stand up for the economic freedom and financial inclusion of their residents;

**NOW, THEREFORE, BE IT RESOLVED** that the Council of Otonabee-South Monaghan:

- Condemns Bill C-2, section 77.5, as an unacceptable overreach that criminalizes lawful cash transactions and undermines the use of Canadians' right to use legal tender;
- Demands the federal government to withdraw this amendment and engage in meaningful consultation with municipalities, businesses, and charities to develop targeted anti-crime policies that do not penalize legitimate cash transactions;
- Instructs the Municipal Clerk to send this resolution to all Canadian municipalities, the Federation of Canadian Municipalities (FCM), the Ontario Municipal Association, the Minister of Finance, Emma Harrison, our local MP, the Ontario Chamber of Commerce, and First Nations, calling for unified opposition;
- Urges other municipalities to pass similar resolutions to protect the rights of their residents and businesses

**CARRIED.**

Sincerely,

Liz Ross, Deputy Clerk

Township of Otonabee-South Monaghan

Tel: 705-295-6852 ext. 214 | Fax: 705-295-6405 | Email: [deputy-clerk@osmtownship.ca](mailto:deputy-clerk@osmtownship.ca)

20 Third Street, PO Box 70, Keene, ON K0L 2G0



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**Please share with the council.**

On behalf of **V.O.I.C.E.** (*Vocal Ontario Integrity Coalition for Electeds*)

July 8, 2025

**To: All Ontario Municipal Council Members**

Re: United Opposition to Strong Mayor Powers – A Call to Action

Dear Council Members,

We are writing to you as a coalition of concerned municipal council members from across Ontario, united under the banner of V.O.I.C.E. Our group was formed out of growing concern over the increasing use and impending expansion of Strong Mayor Powers in this province. These powers, which grant outsized authority to a single elected official, fundamentally undermine the democratic role of local councils and the balance of decision-making entrusted to them by their constituents.

At present, more than 126 municipalities have expressed their opposition to these powers, and this number is growing. As of this writing, we understand that the balance of over 200 additional municipalities may see inclusion in the Strong Mayor framework this coming fall. The potential impact on municipal governance across Ontario is immense. The time to act is now.

As a coalition, we are pursuing a two-pronged strategy to address this issue.

### **1. Advocacy and Awareness at the 2025 AMO Conference**

We have requested dedicated meeting space through the Association of Municipalities of Ontario (AMO) to hold an event during the 2025 AMO Conference, taking place in Ottawa from August 17 to 20. We are pleased to announce that Councillor Mark Hunter of the City of Stratford, a practising lawyer and experienced municipal representative, will serve as our keynote speaker. We invite you and members of your council to attend this session and connect with others who share these concerns. Additional details will be made available during the AMO event.

### **2. Municipal Resolutions and Coordinated Legal Action**

We are calling on municipal councils to pass formal resolutions opposing Strong Mayor Powers. Councils should also consider if they are willing to financially support this cause with any amount your municipality deems appropriate, toward a potential Charter challenge. This legal route would be pursued only if collaborative efforts with the province fail to achieve meaningful dialogue or reform. The basis of such a challenge would be that the Strong Mayor Powers may violate our rights protected under the Canadian Charter of Rights and Freedoms. To support this initiative, we have included a sample motion that councils may adopt or adapt as they see fit. If your municipality passes a motion in opposition, please forward a copy to our communication contact, Paula Banks. We also recommend consulting your municipal solicitor for legal advice and to assess your capacity to contribute, should litigation become necessary. Funding authorizations can be made contingent upon the challenge moving forward collectively, with participation from a critical mass of municipalities. Our intention is to retain a constitutional law expert to lead the case or work in partnership with municipal legal teams.

We believe this issue is too important to face alone. By acting together, we gain two crucial advantages:

1. Shared responsibility and financial efficiency, reducing the burden on individual municipalities.
2. A united and credible voice, clearly signalling to the province that we do not support the erosion of democratic governance in our communities.

If your council shares our concerns and wishes to support this cause, we encourage you to reach out as soon as possible. Our target, if necessary, is to file a potential legal application by early fall 2025, and timely participation is essential to the coordination of any collective effort. Should you have questions or wish to discuss your municipality's involvement, please contact us at the details below.

Thank you for your time, your commitment to good governance, and your service to your community.

If you are interested in joining our mailing list, please email Paula Banks.

**See you at AMO.**

Sincerely,

Council Members Opposed to Strong Mayor Powers

On behalf of V.O.I.C.E. Ontario


*Vocal Ontario Integrity Coalition for Electeds*

Spokesperson:

Councillor Mark Hunter

City of Stratford


 [mark@huntersteel.ca](mailto:mark@huntersteel.ca)

 519-831-5855

Communications Contact:

Councillor Paula Banks

Township of Rideau Lakes

 613-284-0238

 [councillorpbanks@rideaulakes.ca](mailto:councillorpbanks@rideaulakes.ca)

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## **Motion: Opposition to Strong Mayor Powers and Request for Removal**

**WHEREAS** the Government of Ontario has imposed "Strong Mayor Powers" on municipalities without broad consultation or consent; and

**AND WHEREAS** over 120 municipalities have passed resolutions opposing these powers and requested their removal, some as early as 2023; and

**AND WHEREAS** strong mayor powers concentrate authority in one office, undermining democratic governance, council collaboration, and transparency; and

**AND WHEREAS** municipalities are most effective through shared leadership and local decision-making;

**AND THEREFORE, be it resolved** that [Municipality Name] opposes the imposition of strong mayor powers and requests immediate removal from the list of designated municipalities;

**AND FURTHER THAT** this resolution be sent to:

- The Honourable Doug Ford, Premier of Ontario — [premier@ontario.ca](mailto:premier@ontario.ca)
- The Honourable Rob Flack, Minister of Municipal Affairs and Housing — [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)
- The Association of Municipalities of Ontario (AMO) — [amo@amo.on.ca](mailto:amo@amo.on.ca)
- The Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) — [amcto@amcto.com](mailto:amcto@amcto.com)
- Paula Banks - [paulainpolitics@hotmail.com](mailto:paulainpolitics@hotmail.com)







**THE CORPORATION OF THE TOWNSHIP OF SEGUIN  
NOTICE OF PUBLIC MEETING  
FOR A PROPOSED HOUSEKEEPING AMENDMENT  
AND ALLOWING BACKYARD HENS TO  
ZONING BY-LAW 2006-125**

**TAKE NOTICE THAT** the Council for The Corporation of the Township of Seguin will be considering the following application to amend Zoning By-law 2006-125, as amended, under Section 34 of the Planning Act, R.S.O. 1990, c. P.13.

**Public Meeting Date: July 21<sup>st</sup>, 2025 at 2:30 p.m.**

or as soon thereafter as the matter can be heard

In person and virtually broadcasted from Council Chambers,

Township of Seguin Municipal Office

5 Humphrey Drive, Seguin, ON P2A 2W8

Corner of Humphrey Drive and Highway #141

**Application File No.: R-2025-0005**

**Township of Seguin Housekeeping Amendment and Backyard Hens**

**THE PURPOSE AND EFFECT** of the housekeeping amendments are to undertake the following:

- Amend several sections and definitions of the Township of Seguin Zoning By-law 2006-125 for clarity purposes.
- Increase accessory structure building height from 4.5 metres to 6 metres
- Include provisions for backyard hens and hobby farms
- Remove the provision for maximum Secondary Dwelling Unit gross floor area
- Include a provision to permit a Secondary Dwelling Unit within an R1, R2, RR, or RU zone as a freestanding accessory building, and reduce barriers to Secondary Dwelling Units in existing and proposed housing
- Include a provision for a maximum height of 0.6 metres for a dock above the normal or controlled water level
- Corrections to site-specific provisions SR1-152(H), SR1-152.1 (H) and SR1-156
- Add definitions for "Attached", "Cooking Facility", and "Washroom Facility, or Washroom"
- Amend Section 4.8, Frontage on Improved Streets, ROWs and Navigable Waterways, for additional clarity
- Amend Section 4.28, Shoreline Structures, to provide clarity on what is permitted vs what is not, where height is measured from for a boathouse, include a maximum dock height, and ensure boathouses contain boat slips
- Limit recreational vehicles/trailers to a maximum of two per residential property.
- Clarify which parts of a dwelling are included in Gross Floor Area
- That backyard hens be permitted in residential and rural zones. A maximum of 6 hens would be permitted in a 10 square metre enclosure. Hobby Farms would be permitted in the Rural Zones.

For a full copy of the proposed changes, please contact the Planning Department at [planning@seguin.ca](mailto:planning@seguin.ca).

The housekeeping amendment applies to the geographic Township of Seguin. No key map is required.

If a person or public body would otherwise have an ability to appeal the decision of Council to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Seguin before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Seguin before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

If you wish to be notified of the decision of Council in respect of the proposed **zoning by-law amendment**, you must make a written request to Council. Please be advised that your comments and submissions should be addressed to Council, care of Craig Jeffery, Clerk, and will be considered as public information and become part of the public record. Written comments to Council are to be submitted to the Municipal Office via email to [info@seguin.ca](mailto:info@seguin.ca) or facsimile (705) 732-6347 or regular mail or the Municipal Office drop box outside the main entrance to the Municipal Office located at 5 Humphrey Drive, Seguin, Ontario, P2A 2W8.

**ADDITIONAL INFORMATION** regarding this Application is available can be sent to you upon request by email. Please direct inquiries to [planning@seguin.ca](mailto:planning@seguin.ca).

If you wish to speak to Council at the meeting in person or by electronic participation, please contact Craig Jeffery, Clerk, by 9:00 a.m. on the regular business day preceding the scheduled meeting where the item will be considered. Please contact Craig Jeffery, Clerk, at (705) 732-4300 or (877) 4SEGUIN (473-4846) or via email to [info@seguin.ca](mailto:info@seguin.ca) for more information. If applicable, if your property contains seven or more residential units, please post this notice in a location that is visible to all residents.

The meeting will also be live-streamed on the Township of Seguin's YouTube Channel.

Dated at the Township of Seguin on **July 16<sup>th</sup>, 2025**.

Craig Jeffery, Clerk,  
Township of Seguin



June 30, 2025

**The Right Honourable Paul Carney**

Prime Minister of Canada

80 Wellington Street

Ottawa, ON K1A 0A2

SENT BY EMAIL: [PM@pm.gc.ca](mailto:PM@pm.gc.ca)

**The Honourable Doug Ford**

Premier of Ontario

Legislative Building, Queen's Park

Toronto, ON M7A 1A1

SENT BY EMAIL: [Premier@ontario.ca](mailto:Premier@ontario.ca)

**Dear Prime Minister Carney and Premier Ford,**

On behalf of the **Federation of Northern Ontario Municipalities (FONOM)** and the 110 municipalities we represent across Northeastern Ontario, I write to express our deep concern with the recent announcement by the U.S. Department of Commerce, issued on April 4, 2025, which proposes a preliminary combined countervailing and anti-dumping duty rate of **34.45% on Canadian softwood lumber**—more than double the current rate.

This significant escalation in tariffs, expected to take effect in July, poses a direct and immediate threat to the economic well-being of communities across Northeastern Ontario. Our region's forest sector is a foundational pillar of the local economy—supporting thousands of direct and indirect jobs and underpinning many municipal tax bases. Communities such as Timmins, Hearst, Kapuskasing, Cochrane, Temiskaming Shores, and many others have built their resilience and growth around this industry.

Since the expiration of the last Softwood Lumber Agreement in 2016, Canadian producers have faced unfair and punitive duties. These trade actions have now cost the industry **over \$10 billion CAD**, undermining confidence, investment, and the future viability of a sector critical to both our regional and national economies. The increased rate threatens to exacerbate these impacts and further destabilize the forest industry at a time when we can least afford it.

Compounding this issue is the looming potential for additional tariffs on forest products stemming from the U.S. Section 232 national security review, which could deepen the uncertainty and further harm communities throughout Northern Ontario.

We urge both the federal and provincial governments to respond decisively by:

- Making the resolution of the softwood lumber dispute a **top priority** in ongoing bilateral trade discussions with the United States.

- Working directly with forest-sector stakeholders and municipalities to **develop and implement support measures** that protect workers, communities, and local economies.
- **Publicly acknowledge the urgency of this issue for rural and northern Ontario, and commit** to concrete, coordinated actions.

The forest sector in Northern Ontario is vital to our economic survival and to national priorities such as addressing housing needs, advancing clean energy, and promoting sustainable development. However, our region cannot continue to bear the brunt of unfair trade measures without meaningful government action.

FONOM is committed to working alongside all levels of government and our industry partners to protect jobs, investment, and long-term prosperity in our communities.

Sincerely,



Danny Whalen  
President

cc'd [Patty.Hajdu@parl.gc.ca](mailto:Patty.Hajdu@parl.gc.ca)  
[Marcus.Powlowski@parl.gc.ca](mailto:Marcus.Powlowski@parl.gc.ca)  
[Eric.Melillo@parl.gc.ca](mailto:Eric.Melillo@parl.gc.ca)  
[Dominic.LebLANc@parl.gc.ca](mailto:Dominic.LebLANc@parl.gc.ca)  
[Kevin.Holland@pc.ola.org](mailto:Kevin.Holland@pc.ola.org)  
[Greg.Rckford@pc.ola.org](mailto:Greg.Rckford@pc.ola.org)  
[charla@tbchamber.ca](mailto:charla@tbchamber.ca)  
[idunn@ofia.com](mailto:idunn@ofia.com)  
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[fonom.info@gmail.com](mailto:fonom.info@gmail.com)  
[amopresident@amo.on.ca](mailto:amopresident@amo.on.ca)  
[clowry@mississippimills.ca](mailto:clowry@mississippimills.ca)  
[admin@noma.on.ca](mailto:admin@noma.on.ca)

## **Support for Making the NORDS Pilot Program Permanent and Expanding Program Eligibility**

**WHEREAS** the Northern Ontario Resource Development Support (NORDS) pilot program was introduced to help Northern Ontario municipalities address infrastructure pressures resulting from natural resource sector activities;

**AND WHEREAS** the funding provided through the NORDS pilot was very well received by the municipal sector, as it delivered timely and much-needed financial support to many communities across the North;

**AND WHEREAS** the program has allowed municipalities, such as the City of North Bay, to strategically stack multi-year allocations in order to support large-scale infrastructure initiatives critical to community development and economic growth;

**AND WHEREAS** the NORDS pilot program has clearly demonstrated its value and effectiveness in helping Northern municipalities address the infrastructure challenges tied to resource development and extraction;

**AND WHEREAS** rural and northern municipalities are also facing infrastructure degradation resulting from the increasing size and frequency of agricultural machinery and activity, which is currently outside the scope of the pilot;

**THEREFORE BE IT RESOLVED THAT** the Council of the [Insert Municipality Name] strongly urges the Government of Ontario to make the Northern Ontario Resource Development Support (NORDS) program a permanent fixture of its support to Northern municipalities;

**AND FURTHER THAT** the Province consider expanding program eligibility to recognize the significant impact that agricultural equipment and operations have on municipal infrastructure, particularly in rural communities;

**AND FURTHER THAT** municipalities be encouraged to continue utilizing the ability to stack NORDS allocations over multiple years to support the planning and delivery of major infrastructure projects;

**AND FURTHER THAT** a copy of this resolution be forwarded to the Minister of Northern Economic Development and Growth, the Minister of Agriculture, Food and Agribusiness, the Minister of Infrastructure, the Minister of Natural Resources, local MPP, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), Northwestern Ontario Municipal Association, Rural Ontario Municipalities Association and all Northern Ontario municipalities for their awareness and support.

[MNEDG.Minister@ontario.ca](mailto:MNEDG.Minister@ontario.ca)

[minister.omafa@ontario.ca](mailto:minister.omafa@ontario.ca)

[Minister.MOI@ontario.ca](mailto:Minister.MOI@ontario.ca)

[minister.mnrf@ontario.ca](mailto:minister.mnrf@ontario.ca)

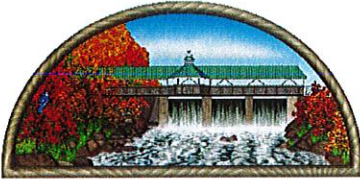
local MPP

[resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)

[fonom.info@gmail.com](mailto:fonom.info@gmail.com)

[admin@noma.on.ca](mailto:admin@noma.on.ca)

[roma@roma.on.ca](mailto:roma@roma.on.ca)



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

Moved By: Ashley Brandt Date: July 15, 2025

Seconded By: Ryan Baptiste Resolution # 2025- 244

Be it resolved;

**WHEREAS** the Council of the Village of Burk's Falls, together with residents from surrounding municipalities, has expressed strong and united opposition to the proposed installation of a Battery Energy Storage System (BESS) facility, citing significant concerns regarding public safety, environmental risk, land use compatibility, and insufficient local economic benefit; and

**WHEREAS** the perceived risk associated with BESS installations significantly outweighs any demonstrated local advantage, and further, the lack of established, province-wide planning policies has led to avoidable conflict and uncertainty for municipalities and residents alike;

**Now therefore be it resolved that:**

1. The Council of the Village of Burk's Falls respectfully requests that the Province of Ontario immediately suspend the approval and development of all new BESS installations until a comprehensive, science-based study is completed. Such a study should result in the development of robust, province-wide policies and regulations governing the operation, and risk mitigation of BESS facilities.
2. The Province of Ontario be urged to provide clear policy guidance to municipalities and industry stakeholders recommending that BESS installations be permitted only on lands currently zoned for industrial use, recognizing that:
  - a) such lands have been previously evaluated and approved for industrial development; and
  - b) the limited economic return provided by BESS projects does not justify rezoning lands designated for other uses.



3. The Province of Ontario be further requested to disseminate the results of this study and any associated policy or regulatory recommendations to all Ontario municipalities, thereby preventing unnecessary and costly legal challenges, public opposition, and community division related to the siting of future BESS projects.
4. The Council of the Village of Burk's Falls calls upon Solar Bank Corporation to immediately withdraw its application for the proposed BESS facility at Pegg's Mountain, in the interest of fostering constructive community relations and acknowledging that this situation closely parallels the circumstances in Gravenhurst, where similar concerns led to widespread opposition and rejection of a comparable project.
5. That a copy of this resolution be forwarded to members of parliament (MPP's) and all municipalities in the province of Ontario.

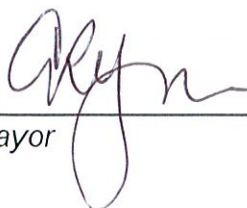
*Recorded Vote requested by:* \_\_\_\_\_

<i>Ryan Baptiste</i>	<i>for / opposed</i>
<i>Ashley Brandt</i>	<i>for / opposed</i>
<i>Sean Cotton</i>	<i>for / opposed</i>
<i>Chris Hope</i>	<i>for / opposed</i>
<i>Nancy Kyte</i>	<i>for / opposed</i>

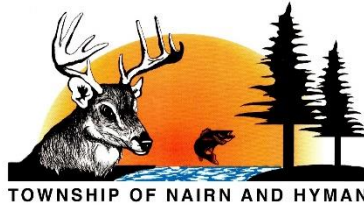
<u>y</u>	_____	_____
<i>Carried</i>	<i>Defeated</i>	<i>Deferred</i>

*Pecuniary Interest declared by:*

\_\_\_\_\_  
\_\_\_\_\_

  
\_\_\_\_\_  
*Mayor*





64 McIntyre Street • Nairn Centre, Ontario • P0M 2L0 ☎ 705-869-4232 📠 705-869-5248  
 Established: March 7, 1896 Office of the Clerk Treasurer, CAO E-mail: [belindaketchabaw@nairncentre.ca](mailto:belindaketchabaw@nairncentre.ca)

July 17, 2025

The Honourable Doug Ford, Premier of Ontario  
 Premier's Office, Room 281  
 Legislative Building, Queen's Park  
 Toronto, ON M7A 1A1  
 Sent via email: [premier@ontario.ca](mailto:premier@ontario.ca)

The Honourable Stephen Lecce, Minister of Energy and Mines  
 College Park, 5th Floor, 777 Bay Street  
 Toronto, ON M7A 2J3  
 Sent via email : [stephen.lecce@pc.ola.org](mailto:stephen.lecce@pc.ola.org) and [MinisterEnergy@ontario.ca](mailto:MinisterEnergy@ontario.ca)

The Honourable Prabmeet Singh Sarkaria, Minister of Transportation  
 5th Floor, 777 Bay Street  
 Toronto, ON M7A 2J3  
 Sent via email: [mtinfo@ontario.ca](mailto:mtinfo@ontario.ca) and [prabmeetsarkaria@pc.ola.org](mailto:prabmeetsarkaria@pc.ola.org)

The Honourable Todd J. McCarthy, Minister of Environment, Conservation and Parks  
 5th Floor, 777 Bay Street  
 Toronto, ON M7A 2J3  
 Sent via email: [todd.mccarthy@pc.ola.org](mailto:todd.mccarthy@pc.ola.org) and [minister.mnrf@ontario.ca](mailto:minister.mnrf@ontario.ca)

Canadian Nuclear Safety Commission  
 280 Slater Street, P.O. Box 1046, Station B  
 Ottawa, ON K1P 5S9  
 Sent via email: [cnsccsn@ccsn.gc.ca](mailto:cnsccsn@ccsn.gc.ca) and [patrick.burton@cnsccsn.gc.ca](mailto:patrick.burton@cnsccsn.gc.ca)

**RE: Opposition to the Transportation and Disposal of Niobium Tailings at the Agnew Lake Tailings Management Area**

Please be advised that the Council of the Township of Nairn and Hyman has passed a formal resolution opposing the proposed transport and disposal of approximately 18,600 cubic metres of niobium mine tailings from the Nova Beaucage Mine and associated MTO gravel pit to the Agnew Lake Tailings Management Area (ALTMA), located within our municipal boundaries.

This resolution follows the independent review by Hutchinson Environmental Sciences Ltd. conducted on behalf of the Township of the technical documents submitted by the Ministry of Energy and Mines and the Ministry of Transportation, including the Human Health and Ecological Risk Assessment (HHERA)

and the Conceptual Site Model (CSM). The findings of Hutchinson's review have raised significant concerns regarding the sufficiency of the risk assessment, groundwater and surface water monitoring, leachability modeling, baseline data gaps, and long-term containment and environmental management plans. These issues pose unacceptable risks to public health, the surrounding watershed, and the long-term environmental integrity of our region.

Further, it has come to the Township's attention that the Ministry of Transportation has transported a portion of the niobium tailings to Clean Harbors, a licensed hazardous waste treatment facility near Sarnia. This action raises a serious question as to why all the material is not being disposed of through the same secure and regulated channel, instead of being placed at an aging tailings management site adjacent to sensitive ecosystems and communities.

The Township of Nairn and Hyman also wishes to acknowledge and support the position of the United Chiefs and Councils of Mnidoo Mnising (UCCMM), who have issued a letter voicing their firm opposition to this project. Their concerns are rooted not only in environmental impact, but also in the Ministry's failure to conduct meaningful consultation with the impacted UCCMM First Nations, whose traditional territory includes the Agnew Lake area. Their letter is attached for your review and inclusion in the public record.

This resolution passed at the Council Meeting of the Township of Nairn and Hyman on July 14, 2025, calls upon your government and relevant ministries to halt any further actions related to the transportation of this hazardous product to the ALTMA site.

The resolution reads as follows:

**RESOLUTION # 2025-8-152**

**DATED:** July 14, 2025

**MOVED BY:** Wayne Austin

**SECONDED BY:** Karen Richter

**WHEREAS** the Ministry of Energy and Mines and Ministry of Transportation has proposed the transportation and placement of approximately 18,600 cubic metres of niobium mine tailings from the Nova Beaucage Mine and associated MTO gravel pit to the Agnew Lake Tailings Management Area, located within the Township of Nairn and Hyman;

**AND WHEREAS** the Ministry has submitted technical documentation, including a Human Health and Ecological Risk Assessment (HHERA) and Conceptual Site Model (CSM), which have been independently reviewed by Hutchinson Environmental Sciences Ltd. on behalf of the Township;

**AND WHEREAS** Hutchinson Environmental Sciences Ltd. report raises serious concerns regarding the adequacy of risk modeling, leachability assessments, hydrogeological characterization, biological monitoring, and long-term containment of radionuclides and toxic metals;

**AND WHEREAS** the Township has recently learned that the Ministry of Transportation intends to transport an existing stockpile of niobium tailings to Clean Harbors, a licensed hazardous waste treatment facility in Sarnia, Ontario, raising the question as to why all of the niobium tailings are not being managed in the same manner;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Township of Nairn and Hyman formally opposes the transportation or placement of niobium tailings at the Agnew Lake Tailings Management Area;

**AND FURTHER THAT** this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Stephen Lecce, the Minister of Energy and Mines; the Honourable Prabmeet Singh Sarkaria, the Minister of Transportation; the Honourable Todd J. McCarthy, the Minister of the Environment, Conservation and Parks; the Ontario Ombudsman; the Canadian Nuclear Safety Commission; MP Jim Belanger; MPP Bill Rosenberg; MPP France Gelinis; the Association of Ontario Municipalities and all Ontario Municipalities.

**CARRIED**

We respectfully request your immediate attention to this matter and urge the Province of Ontario to prioritize the protection of our community's health, safety, and environmental integrity.

For more information regarding this matter, please contact our municipal office by email at [belindaketchabaw@nairncentre.ca](mailto:belindaketchabaw@nairncentre.ca) or by phone at (705) 869-4232.

Sincerely,

*Belinda Ketchabaw*

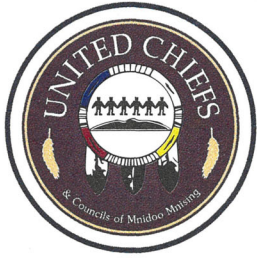
Belinda Ketchabaw  
CAO Clerk Treasurer  
Township of Nairn and Hyman  
64 McIntyre Street,  
Nairn Centre, ON P0M 2L0

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**Attachments:** UCCMM Letter – Agnew Lake Tailings Management, Chief Patsy Corbiere, July 14, 2025

**Cc:**

Chief Patsy Corbiere and the Aundeck Omni Kaning First Nation Council Members  
The United Chiefs and Council of Mnidoo Mnising  
Ontario Ombudsman  
Canadian Nuclear Safety Commission  
Canadian Environmental Law Association  
MP Jim Belanger  
MPP Bill Rosenberg  
MPP France Gelinis  
Association of Ontario Municipalities  
All Ontario Municipalities  
Maria Magdalene Healy, Canadian Nuclear Safety Commission  
Adam Levine, Canadian Nuclear Safety Commission  
Marc Stewart, Ministry of Energy and Mines  
Rob Schryburt, Ministry of Energy and Mines  
Eric Cobb, Ministry of Energy and Mines  
Kristin Franks, Ministry of Transportation  
Andrew Healy, Ministry of Transportation



## UNITED CHIEFS and COUNCILS OF MNIDOO MNISIG

July 14, 2025

Hon. George Pirie  
Minister of Mines  
[minister.mines@ontario.ca](mailto:minister.mines@ontario.ca)

Hon. Prabmeet Sarkaria  
Minister of Transportation  
[minister.mto@ontario.ca](mailto:minister.mto@ontario.ca)

Adam Levine Team Leader,  
Indigenous Consultation and Participant Funding Canadian Nuclear Safety Commission  
[adam.levine@cnsccsn.gc.ca](mailto:adam.levine@cnsccsn.gc.ca)

### **Re: Lack of First Nations engagement regarding Agnew Lake Tailings Management Area**

We are writing to express our serious concerns about the lack of engagement with the impacted UCCMM First Nations regarding the ongoing monitoring and management of the Agnew Lake Tailings Management Area, including but not limited to the decision in 2020 to expand the scope of the existing licence to allow for the depositing of large quantities of radioactive material from the former Beaucage Mine (WNSL-W5-3102.01/2025), as well as the proposed renewal of the licence for the site.

In the fall of last year UCCMM raised serious concerns with you and your staff about depositing large quantities of radioactive material at the site and the impacts of this on the UCCMM First Nations' rights, interests and well-being.

The Tailings Management Area is in close proximity to areas actively used for the exercise of our treaty protected s. 35 rights, including fishing and trapping. Despite this, there appears to have been no adequate engagement with our First Nations either about the decision to add more radioactive site to the Tailings Area, or about ongoing monitoring and management of the Tailings Area.

After a meeting with UCCMM last fall we were promised more detailed information about the project to add new radioactive materials to the site and the management of the site. While we have received some information from CNSC, we have received no further information or communication from Ontario. While we are aware of Ontario's communications with Whitefish River First Nation, as far as we are aware, the detailed information promised to WRFN by Ontario in December of 2024 was also never provided. In any event, WRFN is not the only UCCMM First Nation impacted, a point that was made clear in our meeting with Ontario officials last fall. Despite

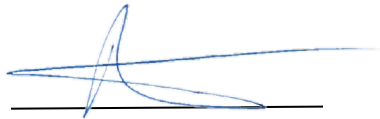
this, UCCMM was not even notified directly by Ontario about its further plans to move ahead with this project.

It is entirely contrary to the Honour of the Crown and the Crown's obligation for the Crown to move ahead with plans that will likely have a significant negative impact on the UCCMM First Nations where the Crown has repeatedly failed to be forthcoming with its promises to provide information.

UCCMM must have adequate information, as well as time and resources to review that information to assess the level of impact on our rights, and what alternatives are available.

Please confirm that Ontario will pause any further plans to move ahead with a renewal or to move any additional radioactive material to the site until appropriate consultation and accommodation – including the provision of adequate data – is completed.

Please contact Saul Bomberly [sbomberly@uccmm.ca](mailto:sbomberly@uccmm.ca) at the Tribal Council to arrange a meeting with UCCMM and provide him the relevant information immediately.



Chief Patsy Corbiere  
Tribal Chair

**cc.** Eric Cobb, MINES  
Marc Stewart, MINES  
UCCMM First Nations Chief and Councils  
Township of Nairn and Hyman