

CORPORATION OF THE TOWNSHIP OF MCKELLAR

February 18, 2025 – 6:30 p.m.

AGENDA

Topic: Regular Meeting of Council

Time: February 18, 2025 6:30 P.M. [Closed Session beginning at 5:30 p.m.]

Location: Council Chambers, 701 Highway 124 McKellar, ON P0G 1C0

Join Zoom Meeting

<https://us06web.zoom.us/j/84065868680>

Dial by your location
+1 647 374 4685 Canada
+1 647 558 0588 Canada

25-062
2025-10

1st Resolution
1st By-law

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
4. **ADOPTION OF AGENDA**
5. **CLOSED SESSION**
 - 5.1 Minutes of Closed Session – February 4, 2025
 - 5.2 Labour relations or employee negotiations; pursuant to Ontario Municipal Act Section 239(2)(d) – Review of Temporary Transfer Station Attendant Resumes
 - 5.3 Litigation or potential litigation; pursuant to Ontario Municipal Act Section 239(2)(e) – Instruction on Repairs to Municipal Infrastructure subject to an Insurance Claim
6. **CALL TO ORDER**
7. **RESPECT AND ACKNOWLEDGMENT DECLARATION**
In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

8. **ROLL CALL - REGULAR SESSION 6:30pm (Public can join via Zoom)**
9. **DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
10. **PUBLIC MEETING**
11. **DELEGATIONS AND PRESENTATIONS**
 - 11.1 The Miller Group – Pavement Asset Management Best Practices – Sustainable thinking and using pavement preservation and recycling methods to lower life cycle costs and carbon emissions
12. **COMMITTEE OF THE WHOLE**
 - 12.1 Cemetery Board (Council) to Review Monument Request for the Latour/Reid Families
 - (i) CEMETERY-2025-01 Monument Request for the Latour/Reid Families
13. **MOTION TO REVIEW A PREVIOUS MOTION**
14. **ADOPTION OF MINUTES OF PREVIOUS MEETING(S)**
 - 14.1 February 4, 2025 – Regular Meeting of Council
January 31, 2025 – Special Council Meeting (Budget)
15. **PLANNING MATTERS**
 - 15.1 Deem Application Complete – Jamieson ZBLA
 - 15.2 Consent Application No. B42/2024 Lea
16. **COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL**
 - 16.1 District of Parry Sound Social Services Administration Board – Meeting Minutes (December 20, 2024)
 - 16.2 Parry Sound Area Planning Board – Meeting Minutes (November 25, 2024)
 - 16.3 District of Parry Sound West (Belvedere Heights) Board of Management – Meeting Minutes (November 27, 2024)
17. **STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL**
 - 17.1 T-2025-02 Statement of the Council Remuneration and Expenses 2024
 - 17.2 FD-2025-02 Month End Status Updates for January 2025
 - 17.3 Accounts Payable Preliminary Cheque Run Report for January 2025
18. **MAYOR'S REPORT**

19. CORRESPONDENCE FOR CONSIDERATION

- 19.1 Whitestone McKellar Lions Club – Requesting permission to place Christmas Hamper and Toy donation boxes from November through to December 21, 2025, at the McKellar Community Centre and Library.

20. MOTION AND NOTICE OF MOTION

21. BY-LAWS

- 21.1 By-law 2025-10 Being a By-law to authorize the execution of an Agreement for a By-law Enforcement Officer for the Township of McKellar and to appoint a By-law Enforcement Officer for the Township of McKellar

22. UNFINISHED BUSINESS

- 22.1 Unfinished Business as of February 18, 2025

23. NEW BUSINESS

24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS

25. CONSENT AGENDA – CORRESPONDENCE

- 25.1 AMO Watchfile, January 30, 2025
25.2 AMO Watchfile, February 6, 2025
25.3 Autism Ontario – A Proclamation on World Autism Day 2025
25.4 The Labour Market Group - Monthly Jobs Report – December 2024
25.5 The Labour Market Group – Labour Focus – January 2025
25.6 Northumberland County Council Resolution Support – Deposit Return Program – January 2025
25.7 The Corporation of the Town of Cobourg Council Resolution – Municipal Restructuring Study – January 2025
25.8 Peterborough County Council Resolution – Proposed U.S. Tariffs on Canadian Goods

26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

27. CONFIRMING BY-LAW

- 27.1 By-law 2025-12 Confirming the Proceedings of Council

28. ADJOURNMENT

Instructions for Joining the Council Meeting

1. Please try to sign in between 6:20 p.m. to 6:30 p.m. if possible; you are still welcome to sign in after 6:30 p.m. if necessary.
2. Please wait to be let in the 'meeting room'; this won't take long.
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
4. When you sign in, please sign in with your full name (first and last), not a company name.
5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.

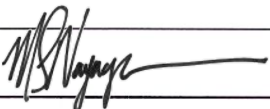


SCHEDULE “E”

Township of McKellar
Request for Delegation/Deputation before Council

Pursuant to By-law No. 2023-08, any person wishing to make a deputation before Council shall submit a request in writing to the Clerk no later than 1:00 p.m. on the Tuesday prior to the meeting the following week at which they wish to be heard. The written request shall be a detailed written submission that clearly outlines the matter that the deputation wishes to present to Council including the nature of the business to be discussed and the person(s) named to make the deputation. The detailed written submission, together with this form, shall be circulated with the Council Agenda. Please note that Deputations are limited to ten (10) minutes in length.

PLEASE PRINT

Name of Person to Appear:	
Address:	
Phone: _____ Home _____ Cell _____ Business _____	
Name of person requesting appearance: (if different from the person preparing the request)	
Phone: _____ Home _____ Cell _____ Business _____	
Name of Group or Person(s) being represented (if applicable)	
Meeting Date requested to appear before Council	
Subject Matter of Deputation: _____ _____	
Detailed written submission must be attached or submitted to the Clerk (by 1:00 p.m. the Tuesday of the week prior to the Council Meeting). _____	
Signature: _____ 	Date: _____



SCHEDULE “E” continued

Reminder: A signed detailed written submission must be provided to the Clerk’s Office by 1:00 p.m. on the Tuesday of the week prior to the meeting the following week. Failure to provide a signed detailed written submission by the Tuesday of the week prior to the Council Meeting will result in the deputation not being placed on Council’s Agenda.

Decorum dictates respect for all opinions and individuals are reminded there is zero tolerance for coarse language and inappropriate behaviour. By submitting this Form, you have indicated agreement with this requirement.

Signage shall be posted in the Council Chambers advising deputations, presenters and the Public that the Meeting proceedings are being audio recorded and will be made available on the municipal website. The Township assumes no liability for the recorded comments of the public that may be construed as false, defamatory or slanderous in nature.

Personal Information on this form is collected under the legal authority of the Municipal Act, S.O. 2001, c25, as amended. The information is collected and maintained for the purpose of creating a record that is available to the general public pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act. [Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56 \(ontario.ca\)](#)

Correspondence to Council:

Be advised that Council and Committee meeting agendas, Minutes and correspondence are public documents and are published on the Township of McKellar website. When corresponding with the Township of McKellar, please be aware that personal correspondence or delegation materials (together with names, addresses, email addresses and phone numbers) may be included on the Council or Committee or Committee of Council meeting agenda and subsequently appear on the corporate website.

If you feel there is a compelling reason that your correspondence to Council should not be included on the agenda and released to the public, please notify the Clerk’s office.

ROAD ASSET MANAGEMENT – PRESERVATION & RECYCLING

McKellar Township

February 18, 2025



A COLAS COMPANY



We are a Canadian leader in
transportation infrastructure -
materials, construction and
maintenance

WE CONNECT CANADA





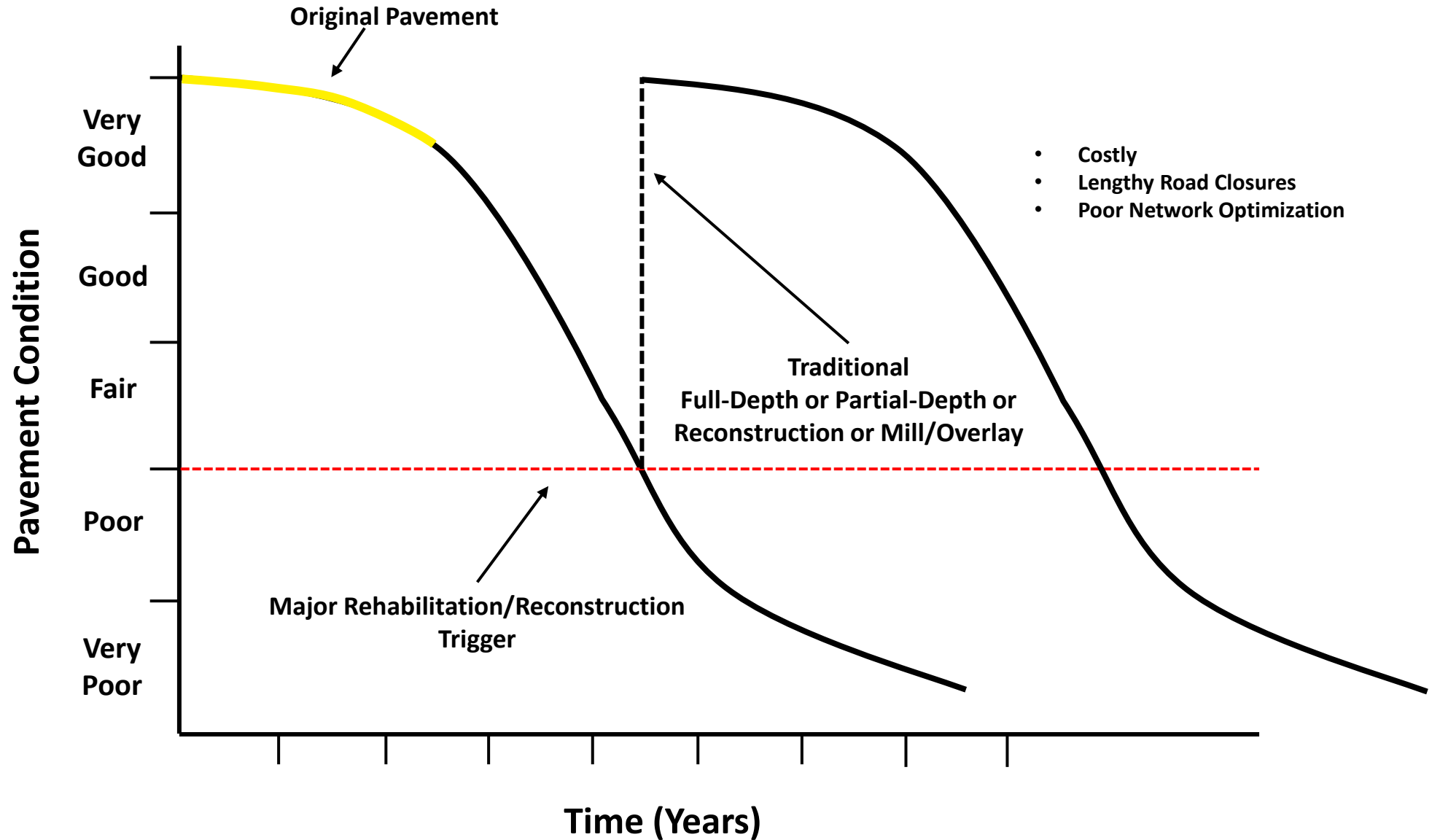
ONTARIO REGULATIONS & CLIMATE CHANGE STRATEGY

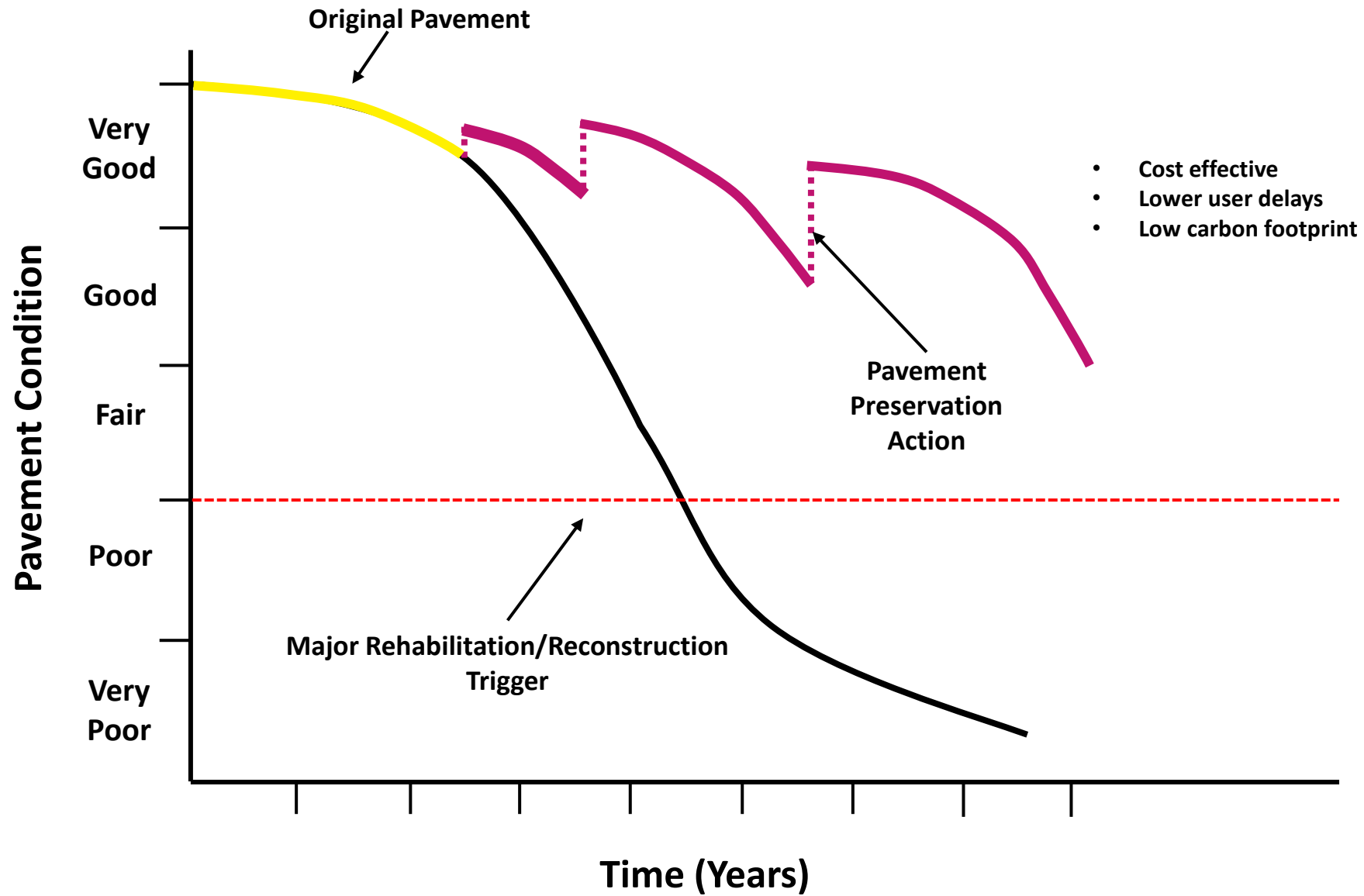
Ontario Regulation 406/19 (**O. Reg. 406/19**), also known as the “**On-Site and Excess Soil Management Regulation**,” has significant implications for construction projects in Ontario, from **planning and administration to additional costs to ensure environmental compliance for soil reuse**.

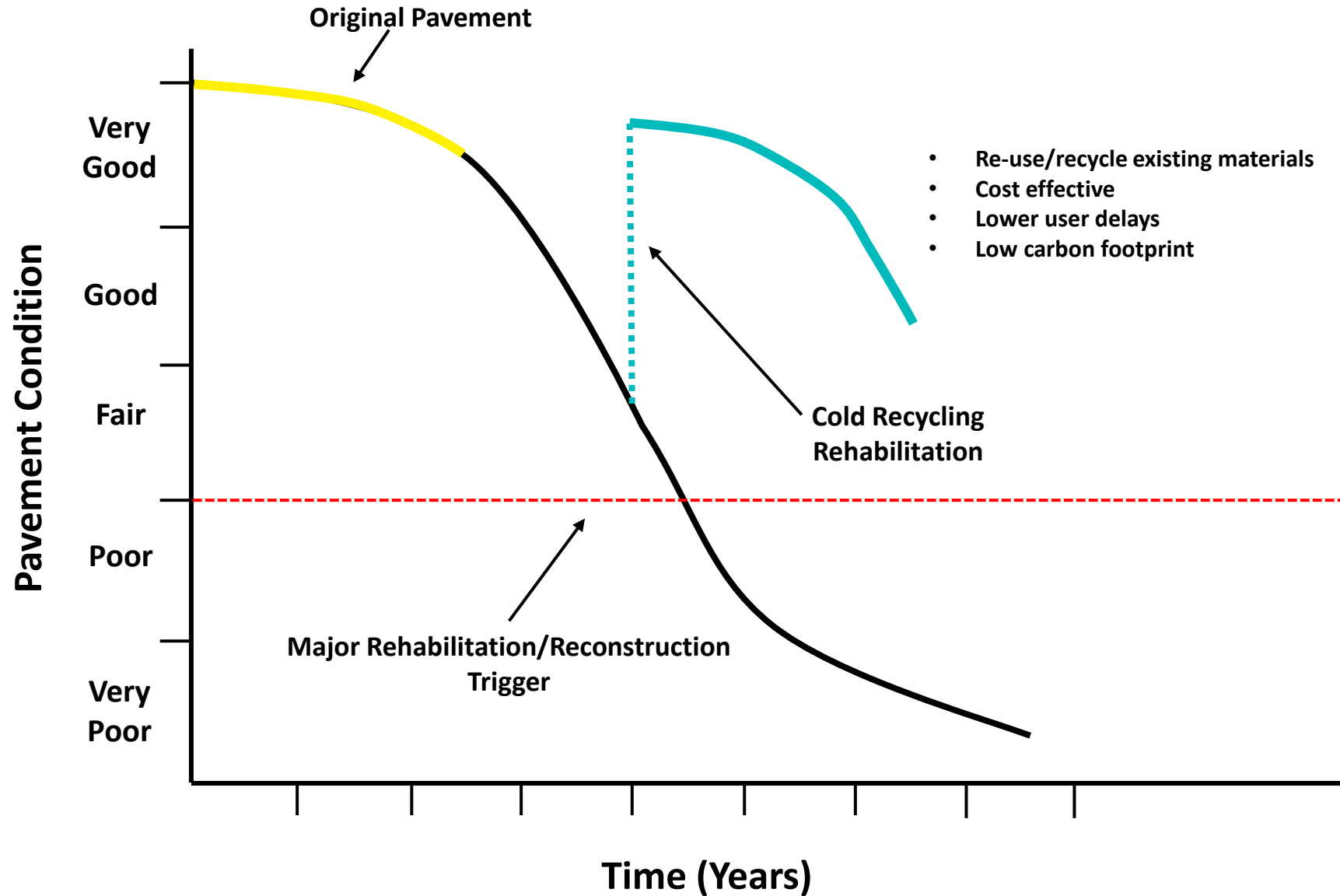
Ontario Regulation 588/17 (**O. Reg. 588/17**) mandates that municipalities **prepare asset management plans for their core municipal infrastructure assets**. This regulation underscores the importance of **strategic planning and proactive asset management** in ensuring the **sustainability and resilience of municipal infrastructure**.

Ontario’s Climate Change Strategy sets out Ontario’s vision for **combating climate change and achieving our greenhouse gas emissions reduction** target of 80 per cent below 1990 levels by 2050. **Introduce changes to government operations, procurement, employee training, building retrofits and** in other areas to help government move towards **carbon neutrality**.











October 2018: Photograph Taken

2004: 2.5" Mill and Overlay

No Additional Treatment

2010: Crack Sealing & Conventional Micro

Preventing/slowing
down the infiltration
of moisture
(waterproofing)

Providing protection
against aging and
oxidation
(raveling/oxidation)

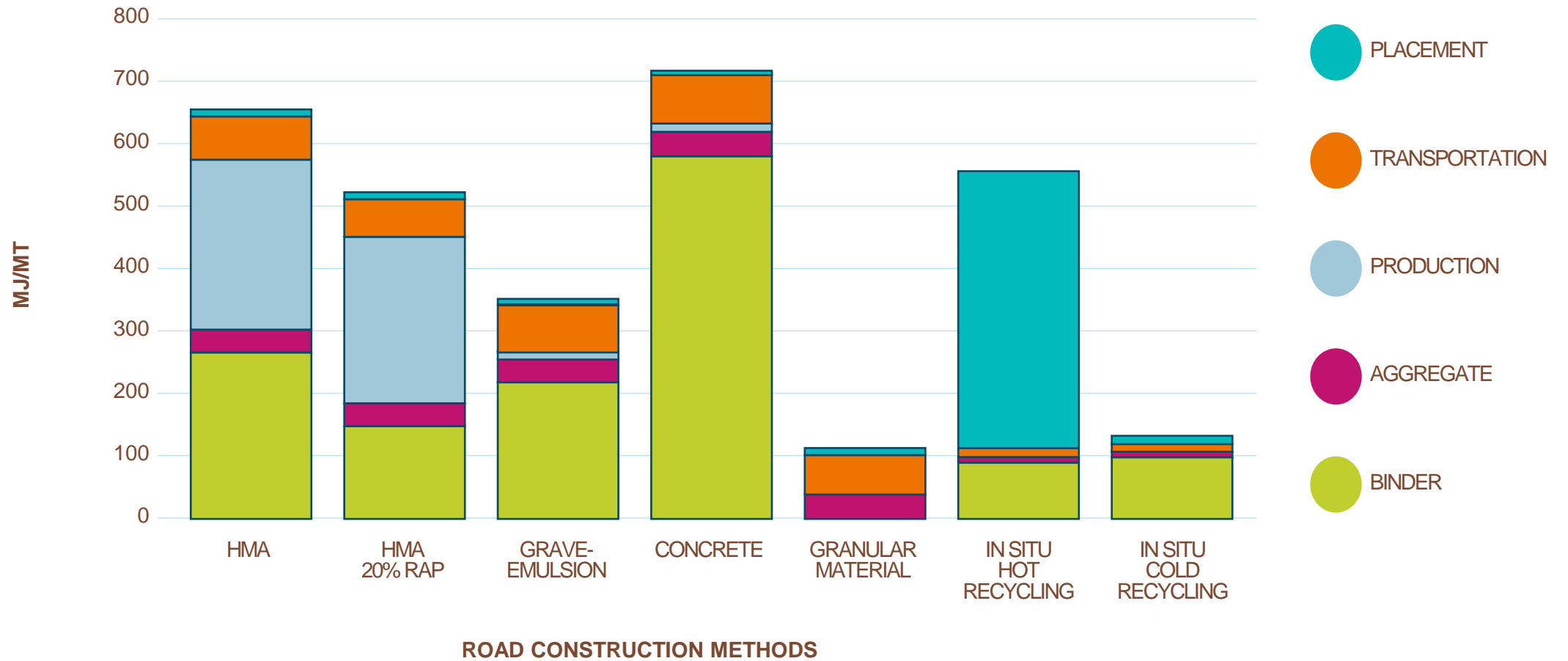
Restoring surface
integrity

Fill minor surface
irregularities

Environmentally
friendly



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MILLER'S FLEXIBLE ASPHALT COLD TECHNOLOGY (FACT) MIX



A COLAS COMPANY

CANDIDATES FLEXIBLE COLD MIX



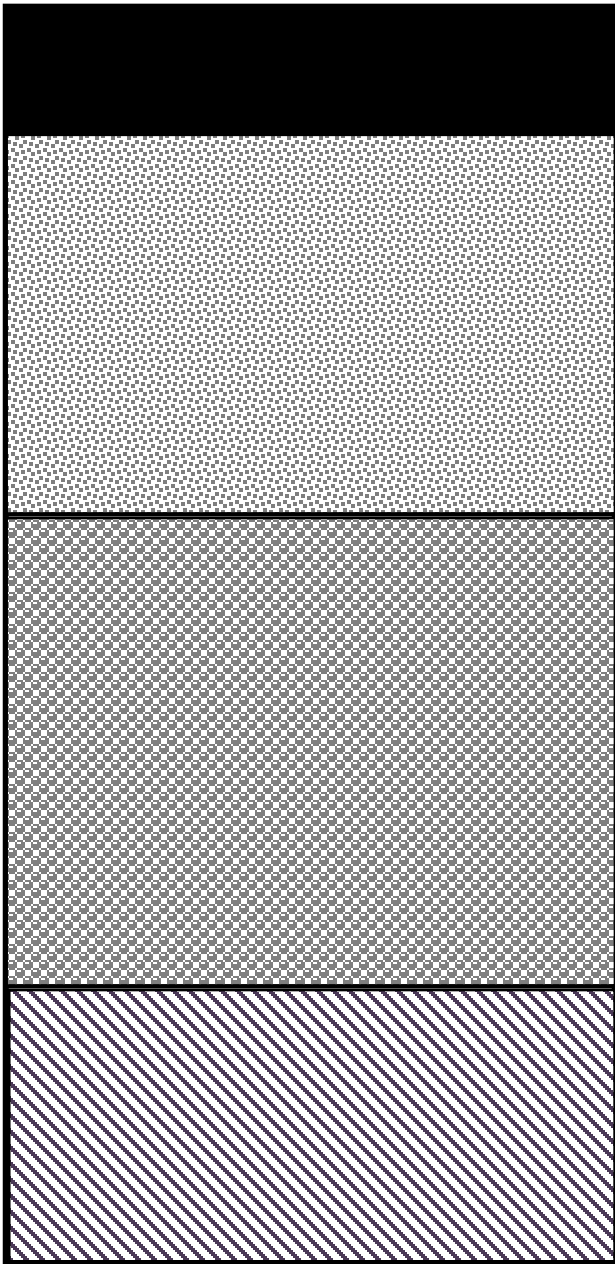
A COLAS COMPANY

ASPHALTIC
CONCRETE

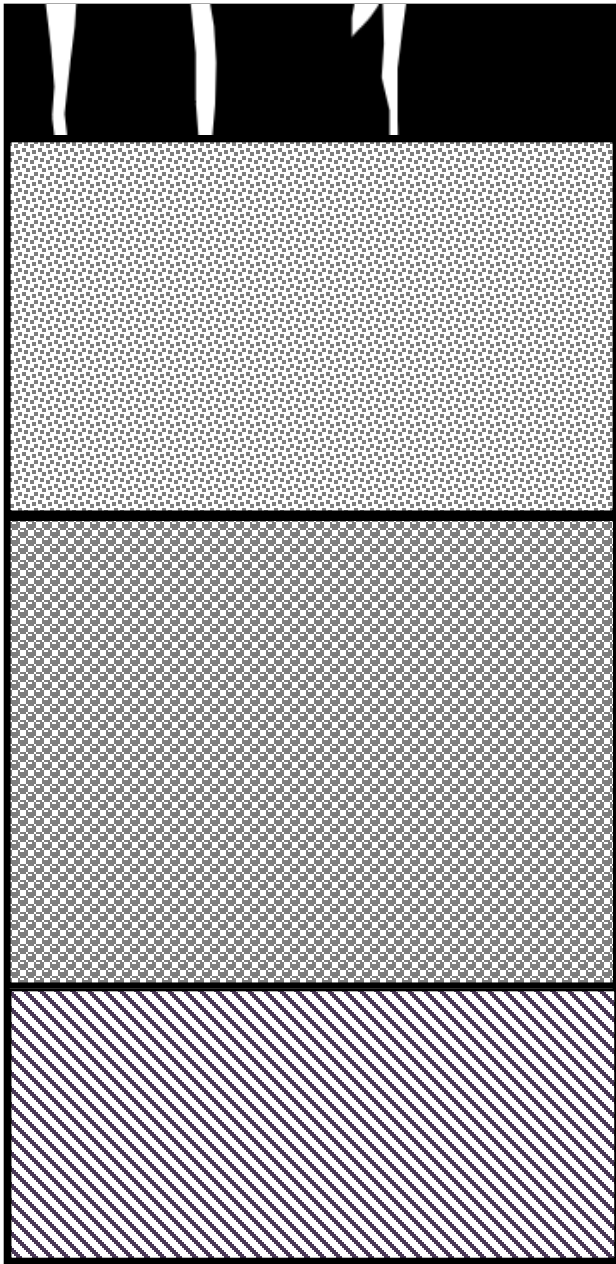
GRANULAR
BASE

GRANULAR
SUBBASE

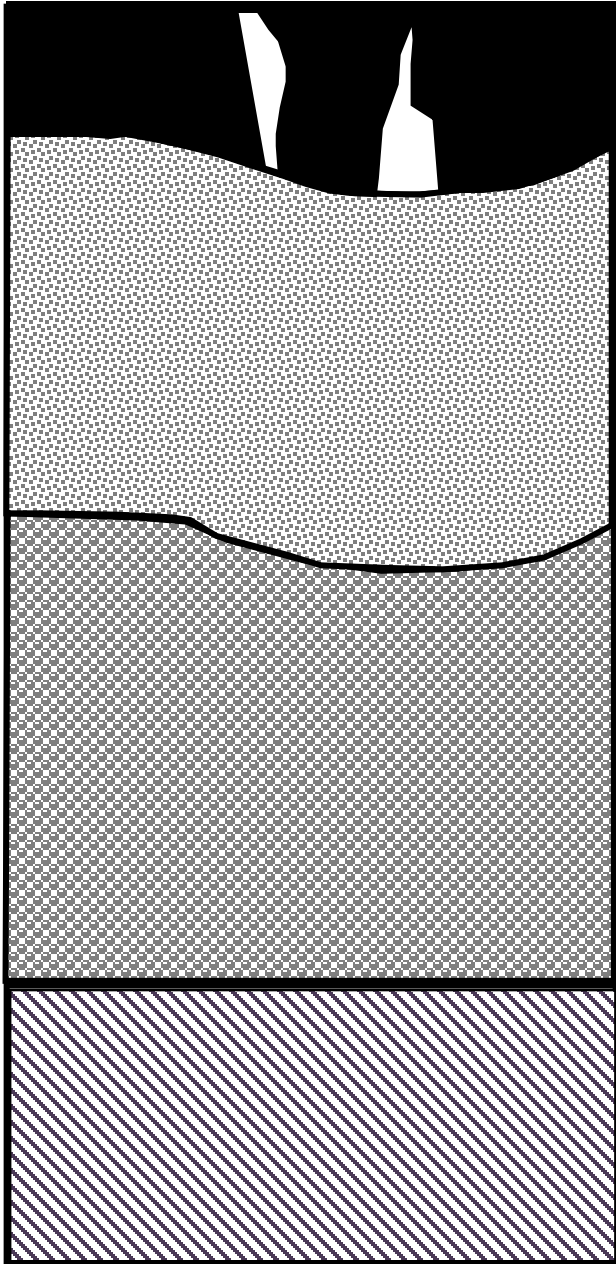
SUBGRADE



PRESERVATION
CANDIDATE

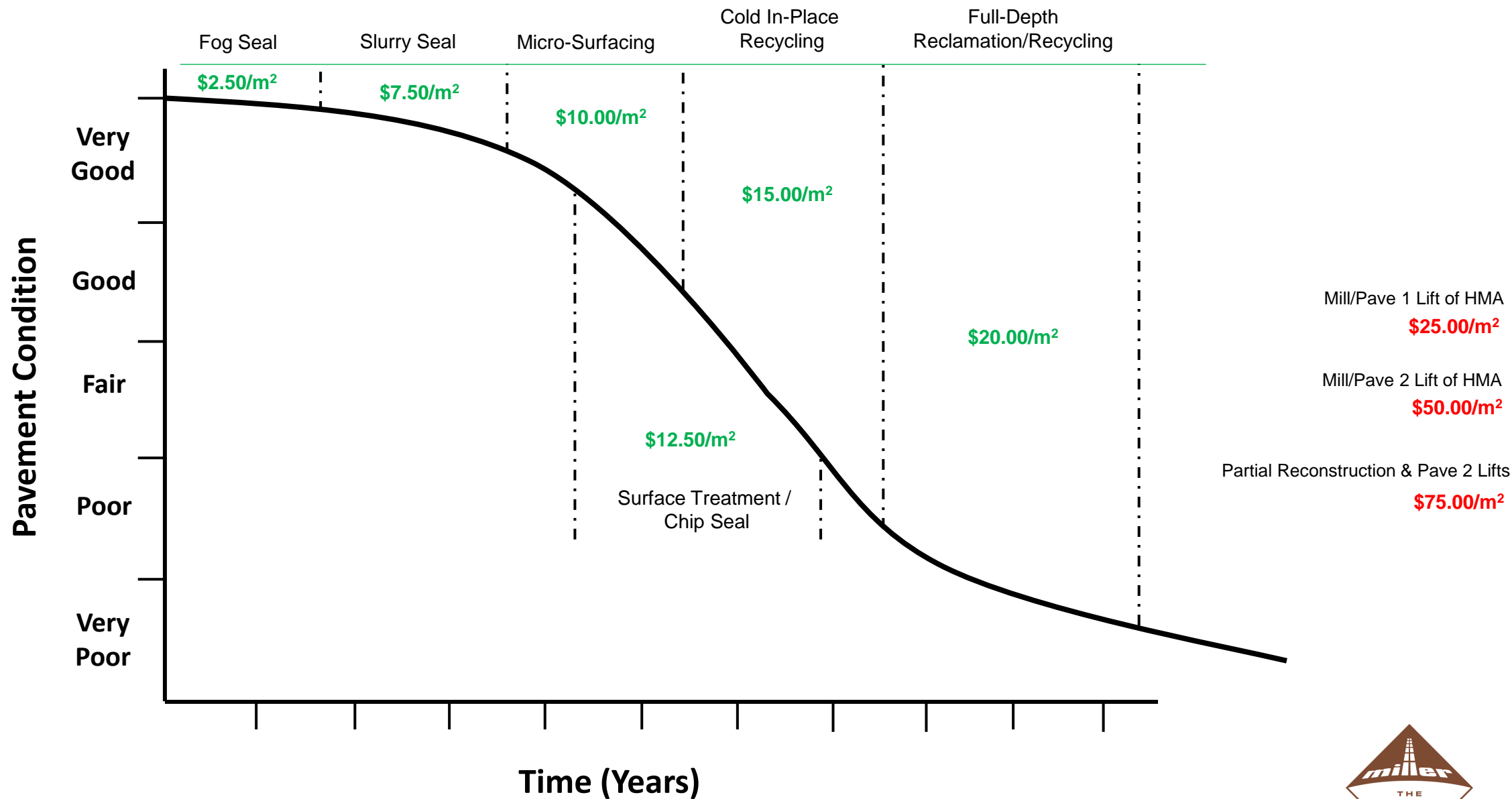


PARTIAL-DEPTH RECYCLING



FULL-DEPTH RECYCLING







Questions & Discussions



Mat Nayagam, P.Geo., P.Eng.
Ontario Pavement Products Group
Mat.Nayagam@millergroup.ca



A COLAS COMPANY



Township of McKellar Report to Council

Prepared for: Council

Department: Cemetery

Date: February 7, 2025

Report No: CEMETERY-2025-01

Subject: Monument for the Latour Family

Recommendation:

That the Council of the Corporation of the Township of McKellar does hereby receives this report for information and

Further, the Cemetery Board take into consideration the family's monument request to be placed over three family-owned plots, dimensions of base 94" long, 8", stone 84", height 24" and

Further, the Cemetery Board take into consideration the current Cemetery By-law specifications for upright markers for double in-ground lot as follows – "The base shall be a maximum of 4'6" (1.40m) in width, 20" (50.8 cm) in depth with a minimum height of 6" (15.24 cm) and the marker shall be a maximum of 4'0" (1.21,) in overall height including the base" and

Further, the Cemetery Board directs staff to inform the Latour/Reid families, as well as Torrance's Funeral Home of their decision.

Background:

A meeting with Angela Reid and Dennis Latour took place to discuss plot selection for Joan Latour in Lakeview Cemetery on August 26, 2024. Information was provided to Angela and Dennis regarding the room in the family plot, as well as information in relation to the purchase of new plots.

A follow-up email was sent to Angela on August 28, 2024, to see if any decisions had been made. A return email from Angela stated that she had reached out to the family for further discussion about plans and that a tentative date of October 25, 2024, for interment had been made and further discussion of a family monument. Angela stated that Steve Torrance would begin to work on things and follow up with the Township. An email received by Steve Torrance stated that the family had been in to see him, stated to him that they were purchasing three graves and requesting one large monument centered on the three graves. The size of the base is 94" in length, 8 inches thick, and the stone 84" in length and 24" high.

Angela Reid then came into the township and purchased two lots, Range Y, Lot No. 14 and 15, in Lakeview Cemetery on behalf of her dad Dennis Latour on October 9, 2024. She then purchased a third plot for her own family on the same day. A staking request was received by Torrance's Funeral Home on October 18, 2024, for cremation burial in lot 14. Staking was done by Public Works Superintendent on October 22, 2024, and the burial for Joan Latour took place on October 25, 2024.

Analysis:

Approving this monument would help save the family from having to purchase two monuments, one centered on lots 15 and 14, and the other to be centered on lot 13, as well as having only one monument staking fee. This may relieve some financial stress on the families in an already stressful situation.

The proposed layout only contravenes the Cemetery By-law in terms of width of 94". It will be no higher than any other monument and the base also complies with the By-law, so it will not look out of place.


Financial:

Monument staking fee(s) as applicable.

Conclusion:

The Latour/Reid families and Torrance's Funeral home will be informed of the Cemetery Board's decision so they can proceed with ordering and placing the monument this spring when weather permits.

Respectfully submitted by:



Mary Smith, Deputy Clerk

Reviewed by:



Thomas Stoneman, Project Administrator

Attachment

Monument REQUEST

Name: LATOUR/REID FAMILY
Cemetery: Lakeview

Range/Row: Y

Lot: 13, 14, 15

Date of Burial:

Casket/Cremation: Monument request

Staking completed: _____

Per: _____

MONUMENT REQUEST

15 Owned by Dennis Latour	14 Latour, Joan Cremation	13 Owned by Angela Reid	12
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CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

February 4, 2025

Mayor Moore called the meeting to order at 5:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Clerk/Administrator, Karlee Britton
Deputy Clerk, Mary Smith

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Debbie Zulak
Seconded by: Councillor Mike Kekkonen

25-048 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as presented.

Carried

Moved by: Councillor Morley Haskim
Seconded by: Councillor Nick Ryeland

25-049 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Ontario Municipal Act, S.O. 2001, as amended, move into closed session at 5:31 p.m. to discuss the following items:

- 5.1 Minutes of Closed Session – January 28, 2025
- 5.2 Acquisition or disposition of lands; pursuant to Ontario Municipal Act Section 239(2)(c) – Land Acquisition for Ballfield Project
- 5.3 Personal matters about an identifiable individual; pursuant to Ontario Municipal Act Section 239(2)(b) – Appointment to Township Committee
- 5.4 Litigation or potential litigation; pursuant to Ontario Municipal Act Section 239(2)(e) – Updates on Current Litigation Matters

Carried

Moved by: Councillor Debbie Zulak
Seconded by: Councillor Mike Kekkonen

25-050 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:31 p.m.

Carried

Mayor Moore called the meeting to order at 6:31 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Clerk/Administrator, Karlee Britton
Deputy Clerk, Mary Smith



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

February 4, 2025

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Nick Ryeland

Seconded by: Councillor Morley Haskim

25-051 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held February 4, 2025.

Carried

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Debbie Zulak

25-052 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Debbie Woods, Chair of the Township of McKellar Public Library Board, presenting the Annual Library Report and Proposed 2025 Budget.

Carried

Moved by: Councillor Morley Haskim

Seconded by: Councillor Nick Ryeland

25-053 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the January 28, 2025, Regular Meeting of Council, as circulated.

Carried

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Debbie Zulak

25-054 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the North Bay Parry Sound District Health Unit Board of Health Meeting December 4, 2024.

Carried

Moved by: Councillor Nick Ryeland

Seconded by: Councillor Morley Haskim

25-055 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the Township of McKellar Public Library Board, November 26, 2024.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

February 4, 2025

Moved by: Councillor Debbie Zulak

Seconded by: Councillor Mike Kekkonen

25-056 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the 2025 Good Roads Conference Program; and

FURTHER THAT Council does authorize Public Works Superintendent, Thomas Stoneman, to attend the Good Roads Conference 2025 from March 30, 2025, to April 2, 2025, with all applicable expenses to be paid for by the Township.

Carried

Moved by: Councillor Morley Haskim

Seconded by: Councillor Nick Ryeland

25-057 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby appoints the following individuals to serve on the respective Township Committees for a term of one (1) year:

Lake Stewardship and Environmental Committee

Jennifer Ghent-Fuller, Tony Best, Ross Crockford, Peter Duffey, Rob Gibson, Carl Mitchell, and Rick Speers.

Historical Committee

Joyce Hopkins, Muriel Junck, Jeanette Clements, Carolyn Phillips, Vivian Moore, Chris Clayton, and Debra McMurray.

Recreation Committee

Joyce Hopkins, Chris Bishop, Dinah Ryeland Brown, Francis Degaura, Kathy Degaura, Judy Ryeland, Phil Jefkins, Terry Lacey, and Michelle Dimmick.

FURTHER THAT Rick Brear shall not serve as a member of the Recreation Committee but will act as the facilitator for the Township's Kids T-Ball Program under the Recreation Committee's oversight.

Carried

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Debbie Zulak

25-058 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-10, Being a By-law to authorize the execution of an Agreement for a By-law Enforcement Officer for the Township of McKellar and to appoint a By-law Enforcement Officer for the Township of McKellar, a First and Second reading.

Carried

Council asked questions to staff with regards to the unfinished business.

Moved by: Councillor Nick Ryeland

Seconded by: Councillor Morley Haskim

25-059 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Consent Agenda for correspondence.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

February 4, 2025

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

Lawrence Rubin made comments with regards to the transfer station permits via zoom.

Moved by: Councillor Mike Kekkonen
Seconded by: Councillor Debbie Zulak

25-060 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-11, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 4th day of February, 2025.

Carried

Moved by: Councillor Morley Haskim
Seconded by: Councillor Nick Ryeland

25-061 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 7:14 p.m. to meet again on February 18, 2025 for a Regular Meeting of Council; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Clerk/Administrator



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

January 31, 2025

Mayor Moore called the meeting to order at 2:00 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Deputy Clerk, Mary Smith
Treasurer, Roshan Kantiya
Public Works Superintendent, Thomas Stoneman
Fire Chief, Robert Morrison

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Nick Ryeland
Seconded by: Councillor Morley Haskim

25-043 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Meeting of Council, as presented.

Carried

Moved by: Councillor Morley Haskim
Seconded by: Councillor Nick Ryeland

25-044 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby move into Committee of the Whole at 2:01 p.m. for staff presentation and discussion of the Draft 2025 Annual Budget.

Carried

Treasurer, Roshan Kantiya presented the draft 2025 budget to Council.

Council asked questions to the Treasurer, Roshan Kantiya, Public Works Superintendent, Thomas Stoneman and Fire Chief, Robert Morrison regarding the capital budget.

Council asked questions to staff with regards to the operating budget.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

January 31, 2025

Moved by: Councillor Nick Ryeland

Seconded by: Councillor Morley Haskim

25-045 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby rise and report from Committee of the Whole at 5:03 p.m.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.

Moved by: Councillor Debbie Zulak

Seconded by: Councillor Mike Kekkonen

25-046 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-09, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 31st day of January, 2025.

Carried

Moved by: Councillor Debbie Zulak

Seconded by: Councillor Mike Kekkonen

25-047 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 5:04 p.m. to meet again on February 4, 2025 for a Regular Meeting of Council; or at the call of the Mayor.

Carried

David Moore, Mayor

Mary Smith, Deputy Clerk



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

APPLICATION FOR ZONING AMENDMENT

General Instructions: Read carefully before completing application.

1. Application to be completed in full.
2. **Fee: \$1,500.00**
Includes costs of photocopying, postage, holding of special meeting, and any other directly relatable expenditure over and above normal municipal staff administrative costs, and shall exclude any costs associated with the participation of professionals, such as engineers, planners or solicitors or the costs associated with the holding of Ontario Municipal Board hearings.
3. **Deposit: \$1,000.00**
The applicant shall reimburse the Township on demand for all costs incurred in the processing of the application, including but not limited to the costs of professional planning services, legal fees, costs relating to the serving of notices and advertising, survey fees and engineering fees. A deposit of \$1,000.00 shall be required to cover above costs, which shall be returned if no additional costs are incurred or a further deposit may be required to cover additional costs.
4. Application to be signed by owner or authorized agent only.
5. The consideration of this application does not make the Township liable for any of the applicant's costs for legal, surveying, or other professional costs.
6. If there are objections to the amending By-law and a hearing of the Ontario Municipal Board is to be held, the applicant should arrange to be present in person, or to be represented by legal counsel at the meeting.

To Accompany Application:

A legal survey plan or a plan of the property accurately drawn to an appropriate scale based on a true survey showing:

- Existing buildings or structures on site and their dimensions
- Location of proposed buildings including their height and dimensions
- Location, widths, and names of abutting roads
- Natural features: watercourses, wooded areas, swamps, etc., and
- Any other information which might be helpful for Council's consideration of the application

Personal information contained on the application form will be used for the purpose of considering your application for a Zoning Amendment. Questions regarding the collection of this information should be directed to the Clerk.

APPLICATION FOR ZONING AMENDMENT

APPLICATION TO AMEND

☐ OFFICAL PLAN

☒ ZONING BY-LAW

1. Applicant Information			
1.1	Name of Applicant: Joseph Jamieson	Telephone Number: 519-533-2914	Cell Phone:
	Address: Island View Drive, McKellar ON P0G 1C0	Fax:	Business Phone:
1.2	Name of Owner(s) (if different from the applicant)	Telephone Number:	Cell Phone:
	Address:	Fax:	Business Phone:
1.3	Name of the person who is to be contacted about the application (if different from the applicant)	Telephone Number:	Cell Phone:
	Address:	Fax:	Business Phone:
2. Purpose of this Application (check appropriate box and complete applicable sections)			
2.1 Application is hereby made for a(n): <input type="checkbox"/> OFFICAL PLAN AMENDMENT <input checked="" type="checkbox"/> ZONING BY-LAW AMENDMENT For the lands hereinafter described and shown on the attached sketch			
What is the existing official plan designation(s) of the subject land?		What is the existing zoning of the subject land? Waterfront Residential 1 (WF1)	
What is the proposed amendment to the official plan?		What is the proposed zoning of the subject land? Rural Residential (RR)	
What are the reasons for the proposed change?		What are the reasons for the proposed change? Rezoning of reconfigured lots is a condition of consent	

APPLICATION FOR ZONING AMENDMENT

3. Location of the Subject Land (complete applicable boxes in 3.1)

3.1 Road: Fire Route 102
Address: 27 Fire Route 102
Concession Number: 14 Lot Number: Registered Plan Number:
Lot(s)/Block(s): 29 Reference Plan Number: 42R-22320
Part Number(s): 2 & 3 Island Number: Parcel:

3.2 Are there any easements or restrictive covenants affecting the subject land?

☐ No

☒ Yes

If YES, describe the easement or covenant and its effect:

4. Description of Subject Land and Servicing Information (Complete each subsection)

4.1	Description	Frontage (m.) ±318	Depth (m.) ±200	Area (ha.) 5.4
4.2	Buildings or Structure (Attach Separate list if necessary)	Type Vacant	Existing Size	Proposed Size
4.3	Access (check appropriate space)	Provincial Highway	Existing	Proposed
		Municipal road, maintained all year	x	
		Other public road		
		Right of way		
		Water access (if so, describe below)		
		Describe in section 7.2, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.		
4.4	Water Supply (check appropriate space)	Publicly owned and operated piped water system		
		Privately owned and operated individual well		
		Privately owned and operated communal well		
		Lake or other waterbody		
4.5	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
		Privately owned and operated individual sewage tank (1)		
		Privately owned and		

	operated communal septic system		
	Privy		
	Other means		
	A certificate of approval from the Director having jurisdiction under Part VII of the E.P.A. submitted with this application will facilitate the review.		
4.6 Storm Drainage (check appropriate space)	Method of Drainage:		
	Surface	x	
	Ditching		
	Piping		
4.7 Other Services (check appropriate space)	Electricity		
	School Busing		
	Garage Collection		
4.8 If access to the subject land is by private road, or if "other public road" or "right-of-way" was indicated in section 4.3, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.			
5. Lands			
5.1 What are the existing uses on the subject land? Vacant		Date use Established: --	
What are the proposed uses on the subject land? Residential		Proposed Commencement Date:	
5.2 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.			
Use or Feature		On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (include approx. distance)
An agricultural operation, including livestock facility or stockyard			
A landfill			
A sewage treatment plant or waste stabilization plant			
A Provincially significant wetland (Class 1, 2 or 3 wetland)			
A Provincially significant wetland within 120 metres of subject land		n/a	
Flood plain			
A rehabilitated mine site			
A non-operating mine site within 1 km of the subject land			
An active mine site			
An industrial or commercial use, and specify the use(s)			
An active railway line			
A Municipal or Federal airport			
6. Current Applications			

APPLICATION FOR ZONING AMENDMENT

6.1	Is the subject land currently the subject of an application for a minor variance, consent or approval of a plan of subdivision? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown If YES and if KNOWN, specify the appropriate file number and status of the application. Consent No. B56 2022 (McK) - Jamieson
6.2	Has the land ever been the subject of an Official Plan Amendment or Zoning By-Law Amendment? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown, if YES and if KNOWN, specify the number for the amendment.
7. Other Information	
7.1	When was the subject land acquired by the current owners? 2019
7.2	If there is any other information that you think maybe useful to the Township or other agencies in reviewing this application? If so, explain below or attach a separate page.
8. Plans	
8.1	Key Plan Every application shall be accompanied by a key plan, drawn to an appropriate scale, properly dimensioned and showing thereon: <ul style="list-style-type: none"> • The boundaries and dimensions of the parcel of land that is the subject of the application, the part of the parcel that is the subject of this application, the location of all adjacent properties and/or islands, transportation routes, etc; • The distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge; • All lands within 120 metres (400 feet) of subject lands; • The nearest highway or township road
8.2	Property Sketch Every application shall be accompanied by a sketch (based on a boundary survey plan of the subject land prepared by an Ontario Land Surveyor) drawn to an appropriate scale, properly dimensioned and showing thereon; <ul style="list-style-type: none"> • The boundaries and dimensions of the subject land and the part that is the subject of this application; • The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land; • The location and dimensions of existing and proposed buildings and structures and their distance from lot lines; • The location of land previously severed from the parcel originally acquired by the current owner of the subject land; • The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks, landscaped open spaces, planting strips, parking areas, loading areas, driveways and walkways; • The existing use(s);

- Use on adjacent lands
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a publicly travelled road, a private road right-of-way;
- If access to the subject land is by water only, the location of the parking and boat docking facilities uses;
- The location and nature of any easement affecting the subject land

Additional Information, including architectural drawings and elevations, shall be furnished by the applicant at the request of the Township.

9. Affidavit/Sworn Declaration

- 9.1 The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit/Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the _____ Town of Parry Sound this _____ 22nd day of _____ January 20 _____ 25

I, _____ Joseph Jamieson _____ of the _____ Township of McKellar _____ in the County/District/Regional Municipality of _____ Parry Sound _____ solemnly declare that all the statements contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT**,
DECLARED BEFORE ME at the _____ Town _____ of _____ Parry Sound _____ in the _____ District _____ of _____ Parry Sound _____ this _____ 22nd day of _____ January _____ 20 _____ 25 _____.


A Commissioner of Oaths


Signature of Applicant or Agent

10. Authorizations

- 10.1 If the Applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for an Official plan Amendment and/or Zoning By-law Amendment and I authorize _____ to make this application on my behalf.

Date: _____ Signature of Owner: _____

APPLICATION FOR ZONING AMENDMENT

Patrick James Christie, a Commissioner, c/o
Province of Ontario, for
Parry Sound Area Property Consulting Inc.
Expires September 4, 2027

- 10.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for an Official Plan Amendment and/or Zoning By-law Amendment and for the purposes of the Freedom of Information Act, I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date: _____ Signature of Owner: _____

11. Consent of the Owner (this section must be completed for the application to be processed)

- 11.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, Joseph Jamieson, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Questions about this collection of personal information should be directed to the Township Clerk.

Date: January 22, 2025 Signature of Owner: _____

12. Payment of Fees (this section must be completed for the application to be processed)

- 12.1 Complete the consent of the owner concerning payment of fees set out below.

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Township of McKellar during the processing of this application, in addition to any application fee set by the Township of McKellar.

Date: January 22, 2025 Signature of Owner: _____

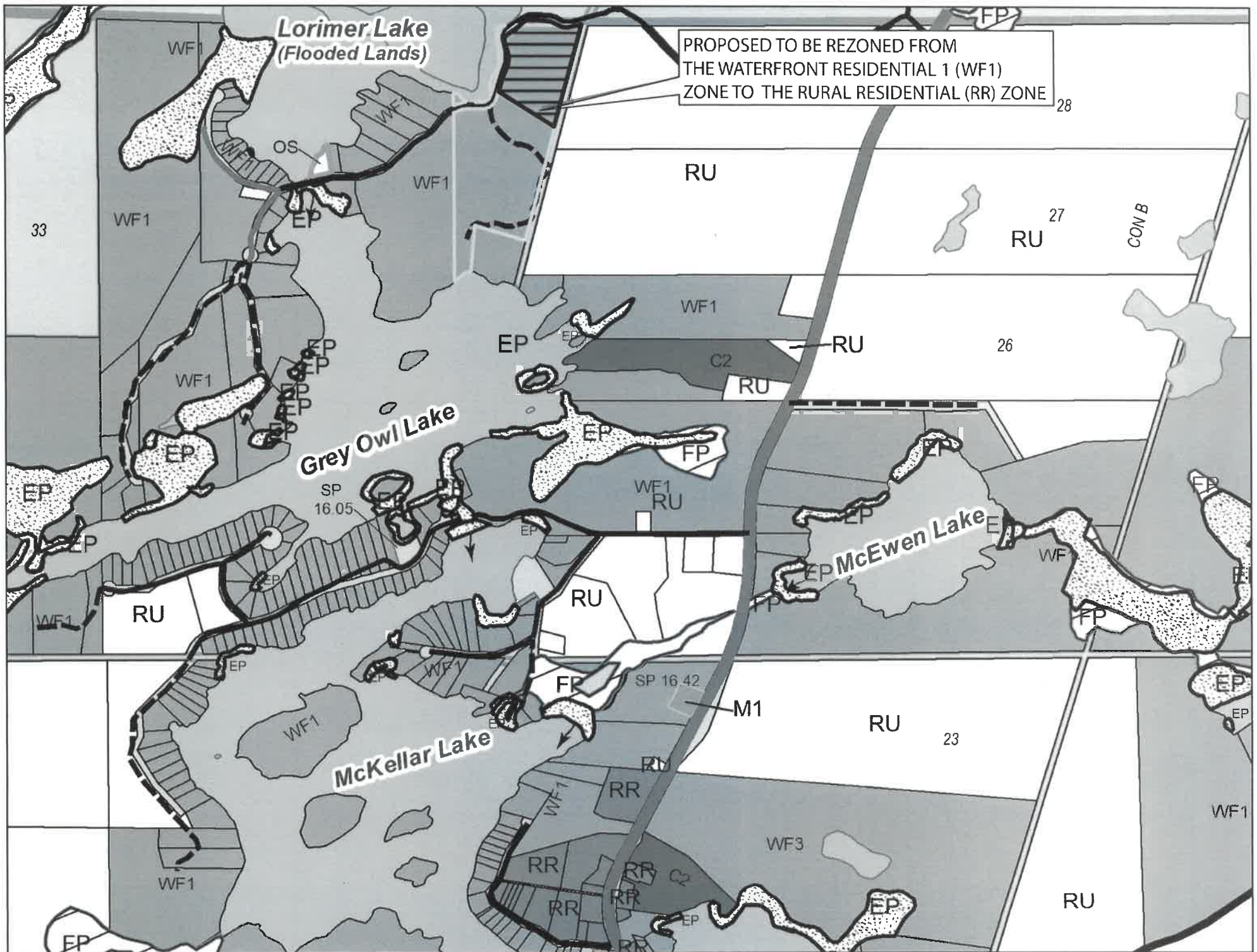
13. Ontario Municipal Board Hearing Costs (this section must be completed for the application to be processed)

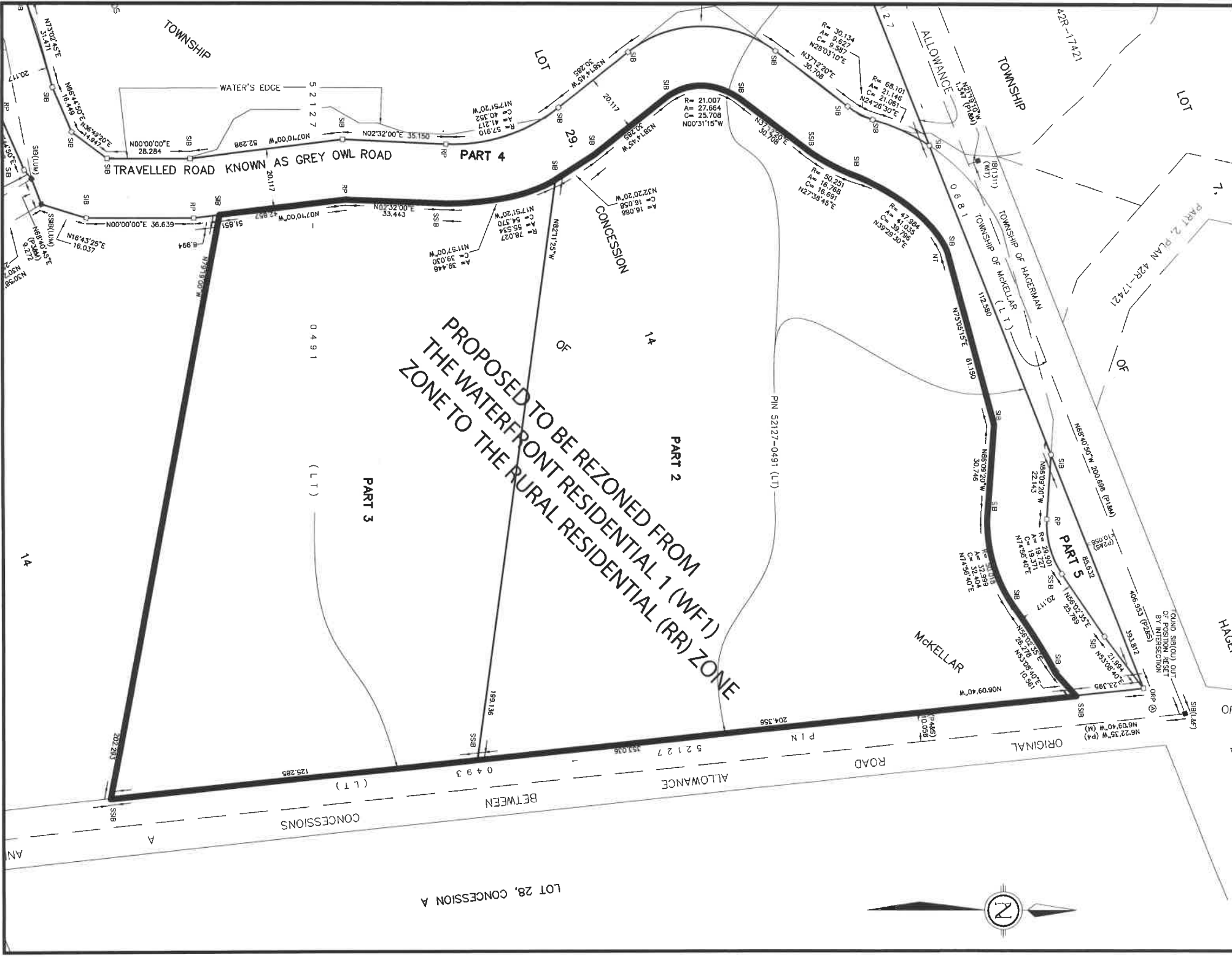
- 13.1 Complete the consent of the owner concerning Ontario Municipal Board Hearing costs set out below.

The registered owner hereby acknowledges and agrees to pay all costs incurred by the Township of McKellar related to an appeal in the event that this application is approved and the matter comes before the Ontario Municipal Board.

Date: January 22, 2025 Signature of Owner: _____

Updated January 10, 2022





PARRY SOUND AREA PLANNING BOARD - APPLICATION FOR CONSENT
1 Mall Drive, Unit #2, Parry Sound, Ontario P2A 3A9 (Phone 705-746-5216)

No. B 42/2024(McK)

1. Applicant Information

Name of Applicant Dennis Lea + Geraldine Lea
 Address 656 BROADBENT RD
MCKELLAR, ON
 Postal Code P2A 0B5
 E-mail Address dimwit@xplornet.com

Home Tel No. ()
 Business Tel No. ()
 Home Fax Tel No. ()
 Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.2 Name of Owner(s) (if different from the applicant). An owner's authorization is required in Section 12, if the applicant is not the owner.

Name of Owner _____
 Address _____

 Postal Code _____
 E-mail Address _____

Home Tel No. ()
 Business Tel No. ()
 Home Fax Tel No. ()
 Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.3 Name of the person who is to be contacted about the application, if different than the applicant. (This may be a person or firm acting on behalf of the applicant.)

Name of Contact Applicant/owner
 Address _____

 Postal Code _____
 E-mail Address _____

Home Tel No. ()
 Business Tel No. ()
 Home Fax Tel No. ()
 Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

2. Purpose of this Application (check appropriate box)

2.1 Type and purpose of transaction for which application is being made

☒ creation of a new lot ☐ lot additions ☐ easement ☒ right-of-way ☐ lease
☐ correction of title ☐ charge ☐ other (specify, e.g., partial discharge of mortgage)

Explain: _____

3. Name of person(s) (purchaser, lessee, mortgage, etc.) to whom land or interest is intended to be transferred, charged or leased, if known and specify relationship to present owner, if any.

3.1 Lot 1 _____ Lot 2 _____ Lot 3 _____

4. Location of the Subject Land Roll / PIN No.(s) 492800000153100 / 521310309

4.1 Municipality McKellar Lot(s) No.(s) Part Lot 2 Concession No. 7
 Street Name and No. 656 BROADBENT RD M-Plan No. _____ Lot(s) _____
 Registered Plan No. Part(s) _____ Parcel No. _____

5. Easements or restrictive covenants

5.1 Are there any easements or restrictive covenants affecting the subject land? NO ☒ YES

If YES, describe the easement or covenant and its effect:

Right-of-way to existing lot

6. Description of Lands to be Divided and Servicing Information (Complete each subsection)

6.1

	Frontage (m)	Depth (m)	Area (ha)	Existing Uses	Proposed Uses	Existing Structures	Proposed Structures
Retained Lot	358+200	±150	±8.7	Residential	Residential	Dwelling, C Can,	Unknown
Lot Addition							
Right-of-way							
Benefiting Lot							
Severed Lot 1	150	±113	1.5	Vacant	Residential	None	Unknown
Severed Lot 2							
Severed Lot 3							

6.2 Access (check appropriate space)

	Name	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Provincial Highway						
Municipal (maintained all year)						
Municipal (Seasonal)						
Other public road						
Right of way	Extend existing ROW	E		P		
Water Access						

If Water Access Only

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Parking and docking facilities to be used					
Approximate distance of these facilities from the subject land					
The nearest public road					

6.4 Water Supply (enter in appropriate space - E for Existing or P for Proposed)

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated piped water system					
Privately owned and operated individual well	E		P		
Privately owned and operated communal well					
Other public road					
Lake or other waterbody					
Other means					

6.5 Sewage Disposal - enter in appropriate space - **E for Existing or P for Proposed**

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated sanitary sewage system					
Privately owned and operated individual septic tank	E		P		
Privately owned and operated communal well					
Privately owned and operated communal septic system					
Privately owned and operated communal septic system					
Privy					
Other means					

7. Official Plan

7.1 What is the current designation of the subject land in the Official Plan: Waterfront

8. Current Application

8.1 Has the land ever been the subject of an application for approval of a plan of subdivision under section 51 of the Planning Act.

YES ☒ NO ☐ UNKNOWN ☐

If **YES**, and if known, specify the appropriate file number and status of application and/or Plan No.

8.2 Has the land ever been the subject of a consent under section 53 of the Planning Act.

☒ YES ☐ NO ☐ UNKNOWN

If **YES**, and if known, specify the appropriate file number and status of application.

8.3 Is the subject land currently the subject of an official plan amendment, zoning by-law, a Minister's zoning order, a minor variance, an approval of a plan of subdivision or a consent.

YES ☒ NO ☐ UNKNOWN ☐

If **YES**, and if known, specify the appropriate file number and status of application.

8.4 Are there additional consents being applied for on these holdings simultaneously with this application, or being considered for the future?

YES ☒ NO ☐ UNKNOWN ☐

9. Original Parcel

9.1 Has any land been severed from the parcel originally acquired by the owner of the subject land.

YES ☒ NO ☐ UNKNOWN ☐

If **YES**, and if known, specify the date of the transfer, the name of the transferee and the land use on the severed land. _____

10. Affidavit / Sworn Declaration

The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit / Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the Town _____ of Parry Sound _____ this 21st _____ day
of November _____ 20 24 _____

I, Dennis Lea & Geraldine Lea of the Township of McKellar _____ in the
County/District/Regional Municipality of Parry Sound _____ solemnly declare that all the statements
contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing
that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT.**





Signature of Applicant or Agent

DECLARED BEFORE ME at the Town _____ of Parry Sound _____ in the
District _____ of Parry Sound _____ this 21st _____ day
of November _____ 20 24 _____



A Commissioner of Oaths

Patrick James Christie, a Commissioner, etc.,
Province of Ontario, for
Parry Sound Property Consulting Inc.
Expires September 4, 2027

11. Authorizations

- 11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorizations set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for Consent
and/or Zoning By-law Amendment and I authorize _____ to make this application on
my behalf.

Date _____ Signature of Owner _____

- 11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for
Consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize
_____, as my agent for this application, to provide any of my personal information that
will be included in this application or collected during the processing of the application.

Date _____ Signature of Owner _____

12. Consent of the Owner (this section must be completed for the application to be processed)

12.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, Dennis Lea + Geraldine Lea, am the owner of the land that is the subject of this application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date Nov. 21, 2024

Signature of Owner Geraldine Lea
Dennis Lea

13. Additional Fees

The applicant hereby agrees:

- (a) to reimburse the Parry Sound Area Planning Board for any costs incurred in processing this application which are above and beyond the amount of the application fee; and
- (b) to pay all costs legal and otherwise, that may be incurred by the Parry Sound Area Planning Board with respect to an OLT Hearing, that may be held as a result of this application for a consent and to provide a deposit for such costs at least 45 days prior to any scheduled hearing.

Date Nov. 21, 2024

Signature of Owner Geraldine Lea
Dennis Lea

Plans / Sketches	
SKETCHES TO BE SUBMITTED MUST BE BLACK AND WHITE ON PAPER 8 1/2" x 11"	
ONE COPY OF SKETCH, IF REPRODUCABLE	
ALL LETTERING MUST BE LEGIBLE. USE MULTIPLE SKETCHES AT DIFFERENT SCALES IF NECESSARY	
	Key Map – Available on the Planning Board Website (www.psapb.ca) http://psapb.ca/index.php/planning-board/forms/application-forms
	North Arrow
	clearly defined boundaries of severed and retained lots
	if more than one severed lot, label the severed lots according to the application (Section 6)
	the boundaries & dimensions of any land abutting the subject land that is owned by the owner of the subject land
	the distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing
	the dimensions of the subject land, the part that is to be severed and the part that is to be retained
	the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
	the approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
	the existing uses on adjacent land, such as residential, agricultural and commercial uses
	the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way
	the location and nature of any easement affecting the subject land

PLANNING BOARD

2023 Fees **Base Fee \$1500 + \$750 per lot/lot addition, \$250 for each additional lot addition, \$250 per right-of-way + \$500 deposit for Professional Planning Services**

Change of Condition / Re-approval Fee (before lapsing) \$750 Stamping Fee for Retained Lot (Optional): \$750

A fee of \$325 payable to the Township of Carling is required for any application within the Township of Carling (The Township deposit will be reconciled in accordance with the Townships standard rate for their planner for actual time taken).

NOTE: Additional expenses may be incurred (ie. Legal, Planning, Survey, Rezoning, Minor Variance, Parkland Fee) and are the responsibility of the applicant.



Broadbent Rd

RETAIN
±8.7 HA

SEVER
1.5 HA

PROPOSED
RIGHT-OF-WAY

Little Ruebottom Lake





Broadbent Rd

Little Ruebottom Lake

182.4

179.5

150

113.4

113.3

210

REMAIN



Meters

Parry SOUND AREA PLANNING BOARD

1 Mall Drive, Unit 2, Parry Sound, Ontario P2A 3A9

CONSENT APPLICATION NO. B42/2024(McK) – Lea

**SOUTH PART LOT 2, CONCESSION 7
TOWNSHIP OF MCKELLAR
656 BROADBENT ROAD
LITTLE RUEBOTTOM LAKE**

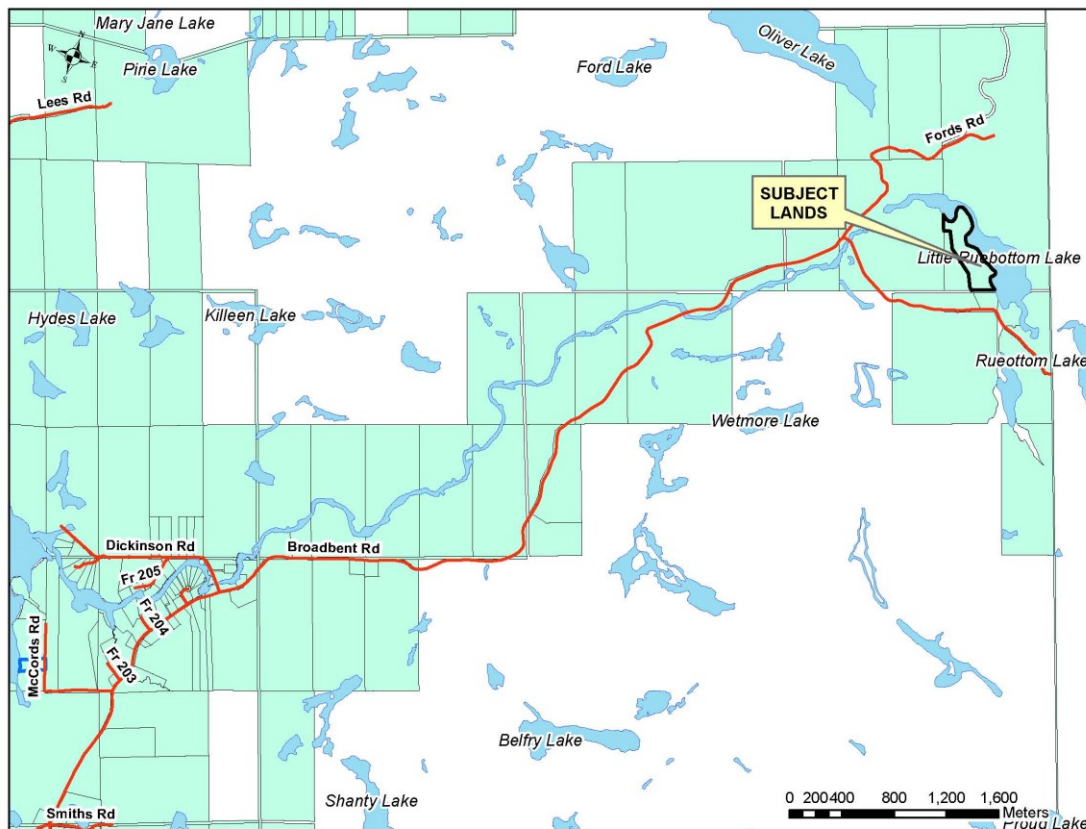
Roll # 492800000153100, PIN 521310309

Applicant: Dennis Lea

January 31, 2025

BACKGROUND / PURPOSE

Dennis Lea owns a waterfront parcel of land at 656 Broadbent Road fronting on Little Ruebottom Lake in the south Part of Lot 2, Concession 7, Township of McKellar. The owner has applied to create one (1) new waterfront lot with an extension of the existing right-of-way for access from Broadbent Road.



PROPERTY DESCRIPTION

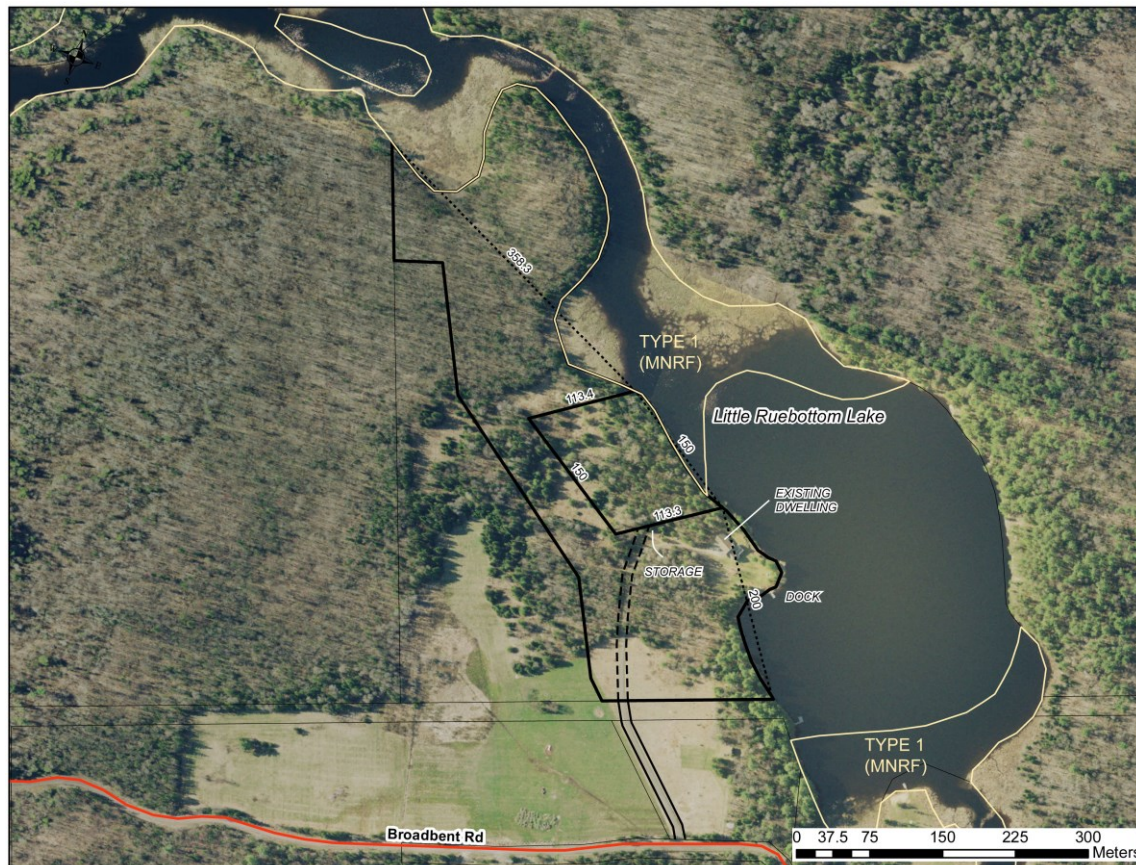
The subject lands (656 Broadbent Road) are described as:

All of Lot 2, Concession Lot 2, Concession 7 lying south of Little Squaw Lake, save and Except Part 1, Plan 42R-8527, Township of McKellar, District of Parry Sound. As previously described in deed No. 203909.

The lands have a right-of-way from Broadbent Road being Part 1, 42R-17962

SITE CONDITIONS

The lands are heavily forested and developed with an existing dwelling, associated storage buildings and a dock on Little Ruebottom Lake.

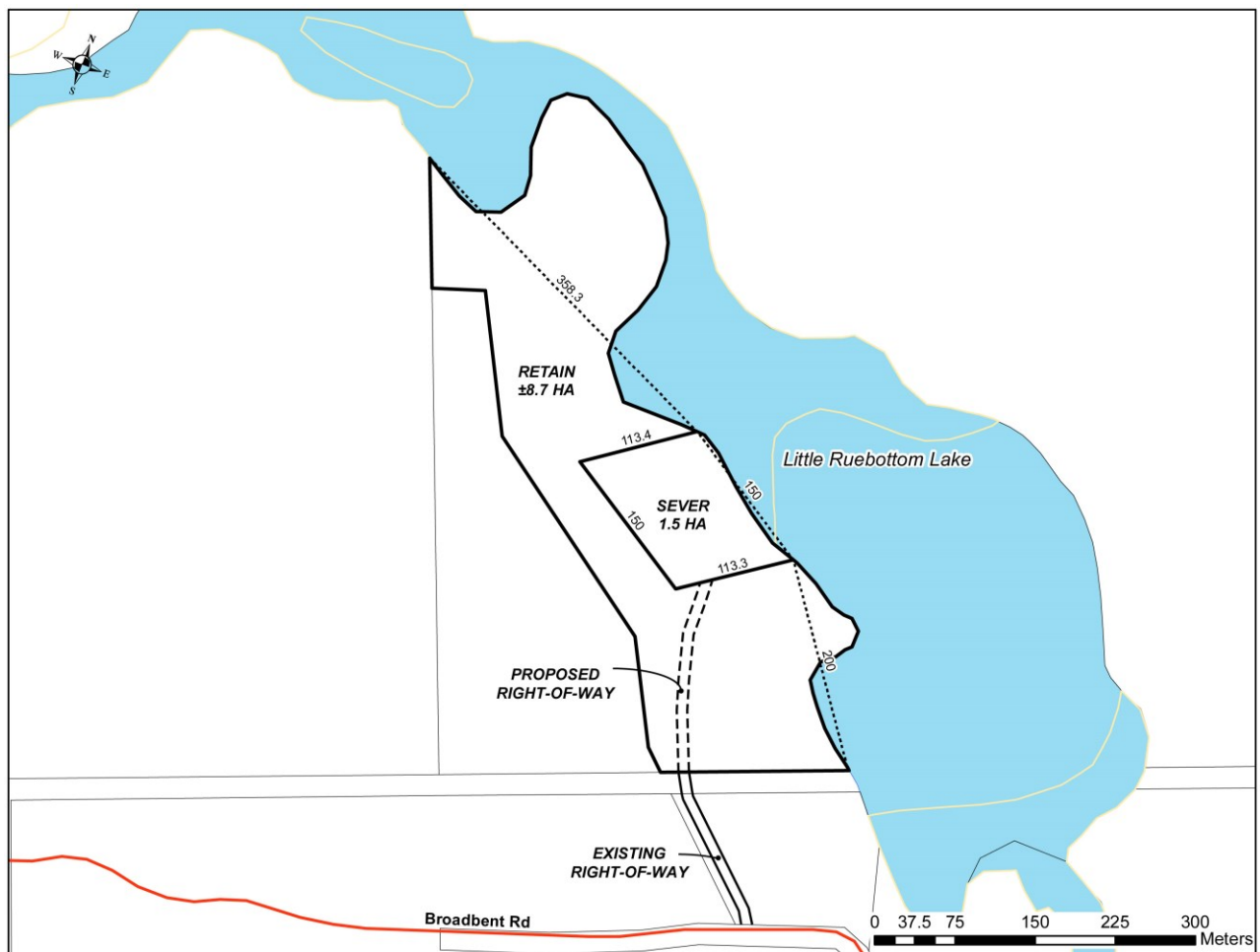


The extent of MNRFP Type 1 Fish Habitat is shown on the shoreline above.

PROPOSED CONSENT

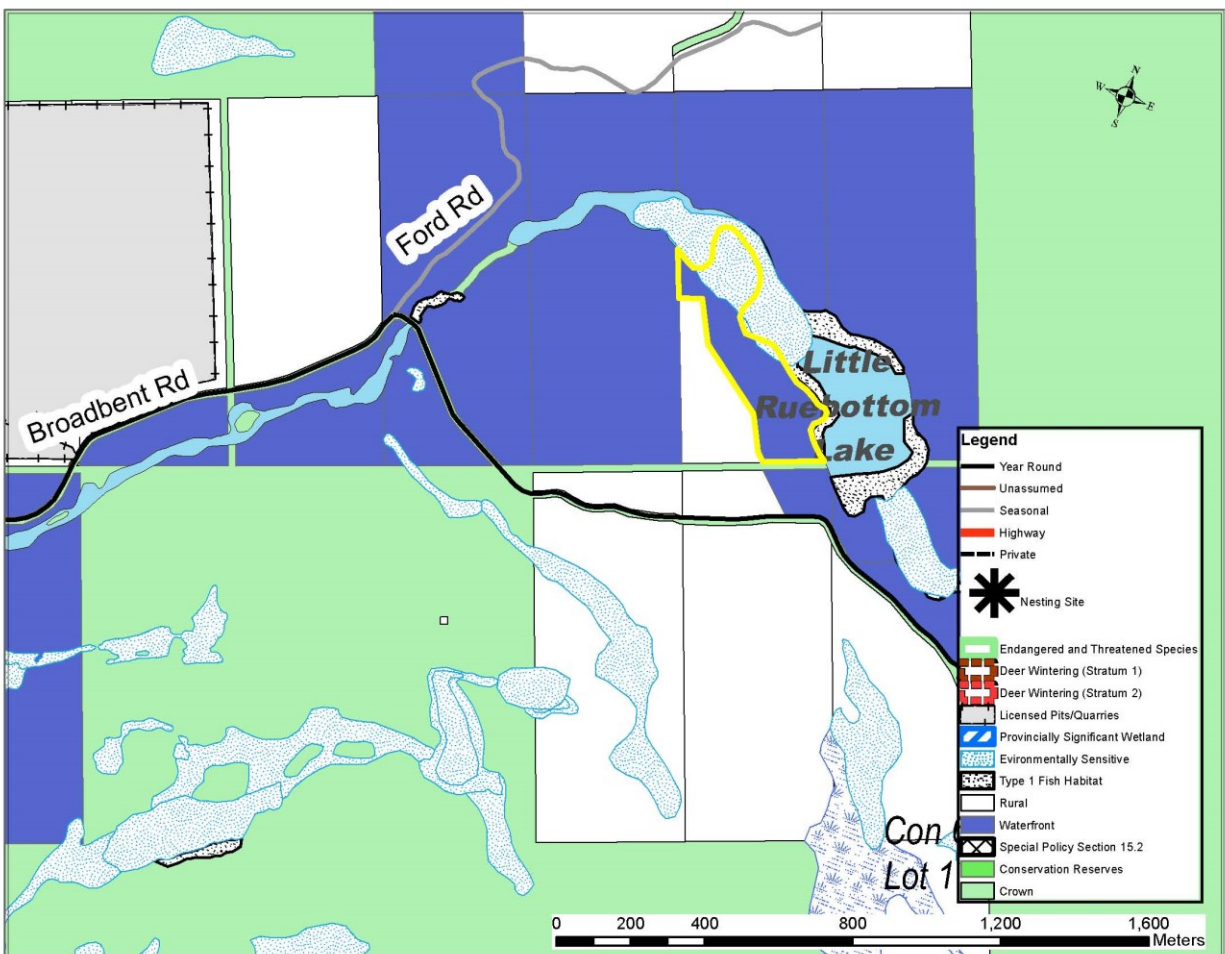
The proposed consent would extend the existing right-of-way from Broadbent Road to one (1) new waterfront lot fronting on Little Ruebottom Lake.

Parcel	Frontage (m)	Depth(m)	Area (ha)
Waterfront 4 Zone Requirements	150	60	1.5
Retained	358+200	±150	8.7
Severed 1	150	±113	1.5
Right-of-way	20	±187	0.37



OFFICIAL PLAN

The lands are designated Waterfront in McKellar's Official Plan.



There are Environmentally Sensitive and Type 1 Fish Habitat features shown in front of these lands.

The extent of this Type 1 Fish Habitat differs from that identified by the Ministry of Natural Resources and Forestry.

Type 1 Fish Habitat mapping was modified by township-wide shoreline assessments conducted in 2009. The newly identified habitat areas were generally seen as too restrictive and were mostly “clawed back” to more closely reflect the original MNR data.

7.12 Natural Heritage

7.12.1.2 Ministry of Natural Resources and Forestry Type 1 fish habitat mapped as part of the background work to the policies. The significant fish habitat areas are identified as Environmental Protection (EP) in the implementing zoning by-law.

7.12.3.2 Type 1 fish habitat areas may be placed in a non-development zone in the implementing zoning by-law. Any dock and boathouse development will be consistent with the federal Department of Fisheries and Oceans Operational Statement for Constructing Boathouses and Docks.

7.12.3.2.1 New development of fewer than three new residential lots, excluding the retained, may be permitted in or adjacent to Type I fish habitat without a site evaluation report if the Type 1 habitat is zoned in a non-development zone, a 30 metre setback is maintained from the fish habitat, and any new lot proposed is fronted by sufficient Type 2 habitat to enable docking and recreational activities to take place outside of Type 1 habitat.

The applicant retained a biologist to assess the waterfront of the subject lands. This report is attached.

At that time, the proposed new lot was south of the existing dwelling. The severed lot is now to the north. However, the report speaks to the shoreline conditions on the subject lands and the lake in general.

PROVINCIAL POLICY STATEMENTS (P.P.S)

The lands are subject to the 2020 provincial policies.

These lands are considered Rural lands and are subject to section 1.1.5

“ 1.1.5 Rural Lands in Municipalities

1.1.5.1 When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.

1.1.5.2 On rural lands located in municipalities, permitted uses are:
a) the management or use of resources;
b) resource-based recreational uses (including recreational dwellings);
c) residential development, including lot creation, that is locally appropriate;
d) agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, in accordance with provincial standards;
e) home occupations and home industries;
f) cemeteries; and
g) other rural land uses.

1.1.5.3 Recreational, tourism and other economic opportunities should be promoted.

1.1.5.4 Development that is compatible with the rural landscape and can be

sustained by rural service levels should be promoted.

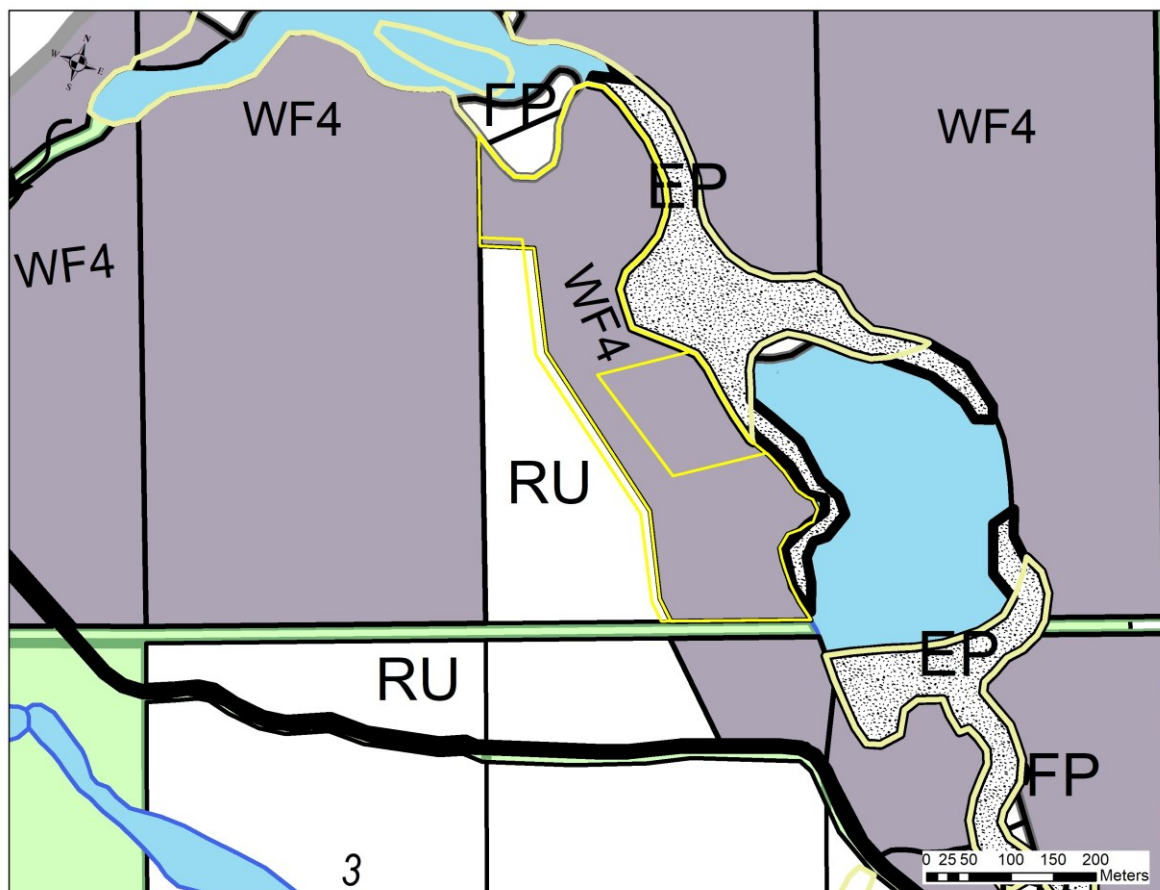
1.1.5.5 *Development shall be appropriate to the infrastructure, which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of this infrastructure.*

1.1.5.6 *Opportunities should be retained to locate new or expanding land uses that require separation from other uses. "*

There are no inconsistencies with these policies.

ZONING By-Law

The subject lands are zoned Waterfront Residential 4 (WF4) and has Environmentally Protected (EP) zoning along its shoreline. The map below also shows the extent of MNRF Type 1 fish habitat. The proposed lot has been configured to have 15 metres outside the extent of this original data.



The fisheries report also refers to a 1.0 hectare lot with 90 metres of frontage, requiring a zoning by-law amendment. The proposal has been revised for a lot that meets the Waterfront Residential 4 (WF4) zone requirements of 150 metres of frontage and an area of 1.5 Hectares.

RECOMMENDATION

That the proposed consent to create one (1) new waterfront lot and a right-of-way for access at 656 Broadbent Road fronting on Little Ruebottom Lake in the south Part of Lot 2, Concession 7, Township of McKellar as applied for by Dennis Lea in Application No. B42/2024(McK) be approved subject to the following conditions:

1. Payment of a fee in lieu of parkland as required in the Township of McKellar fee By-Law;
2. 911 Addressing for the proposed new lot;
3. Payment of any applicable planning board fees.

Respectfully,



Patrick Christie, C.P.T.
Secretary-Treasurer
Parry Sound Area Planning Board

Jason P. Dietrich, M.Sc., R.P.Bio. EP

Memorandum

To: Kevin and Tammy Copeman

From: Jason Dietrich

Date: 24 March 2024

Re: Subject Property

Attachments: Attachment 1 – Photographic Record

Introduction

Mr. Dietrich was retained by the property owners of , 656 Broadbent Road McKellar, Ontario to conduct an aquatic assessment for the purposes of supporting the creation partitioned lot at the subject property (PIN 521310309). The subject property is located in McKellar Township, and Parry Sound County.

At this time the proponent seeks to sever lands held by them to create an additional lot. This lot has been zoned as Waterfront type 4 (WF4) and is identified in Figure 1 as the Subject Land. The specific parcel of land that is has been identified for severance request is shown in Figure 2. It is approximately 1 hectare in size with a waterfront length of approximately 90 m straight line and 112 m of shoreline. The waterfront subject property is located on Little Ruebottom Lake, at the southern shore.

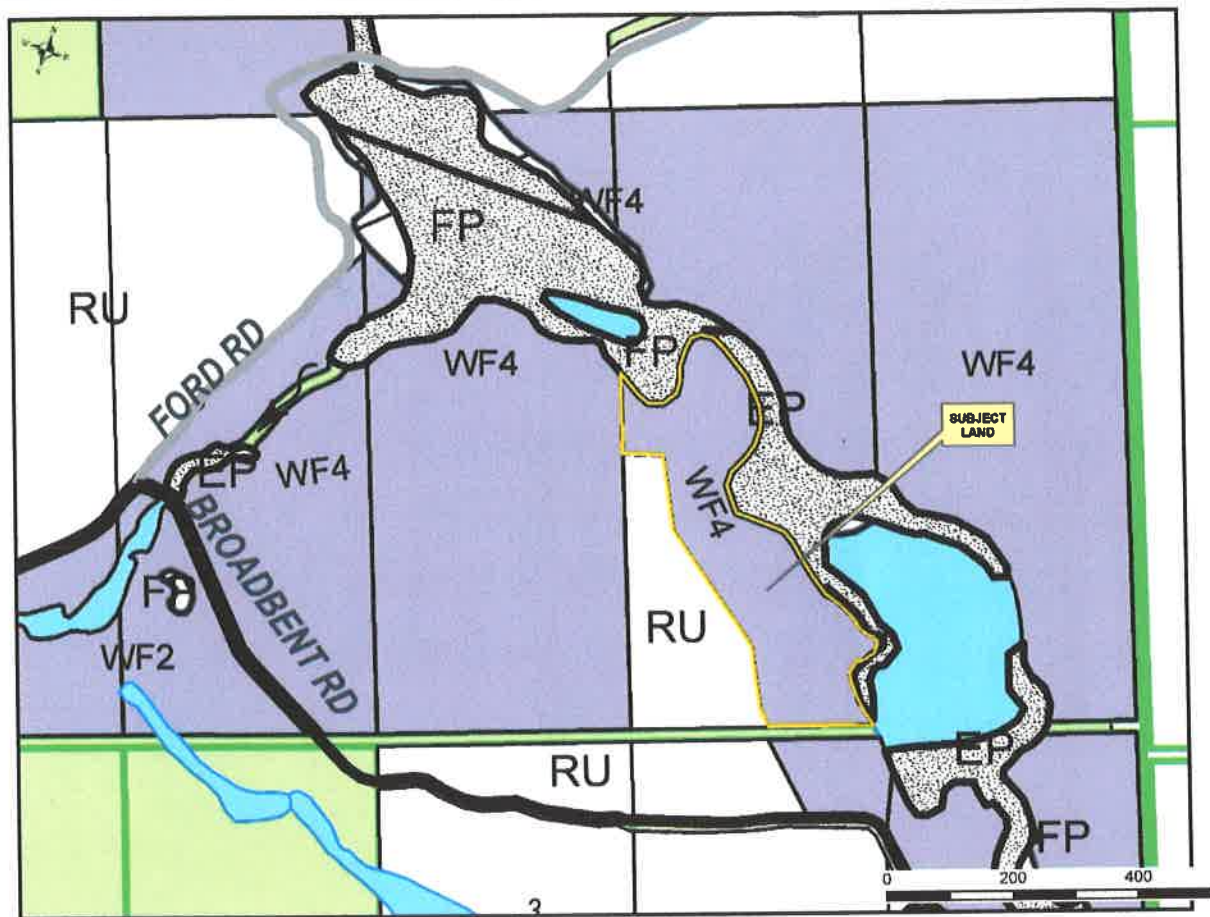


Figure 1: Subject Land within the Official Plan Zoning Allotments (see yellow outlined polygon)



Figure 2: Subject Property dimensions

Approach

The scope of work included an assessment of the bathymetry within the vicinity of the subject property shoreline and an assessment of the aquatic existing conditions including:

- Fish community
- Fish habitat including
 - Substrates
 - Cover (rock/boulder/woody debris/vegetation); and,
- Riparian zone characterization

This was done by reviewing secondary source information including websites and collection of primary source information through a field visit conducted on October 27 and 28, 2023.

The information was reviewed within the context of the availability of fish habitat and its classification as per the *Standards for Fish Habitat Classification*

and Mapping Ontario – Interim (OMNR 1996). For the purposes of planning and ensuring the continued biodiversity and protection of the fish community in lake environments, at least 15 m of shoreline frontage clear of Type 1 fish habitat is necessary to demonstrate that new dock can be placed and used on the property. The designation of Types 1 through 3 habitats are characterized as:

- Type 1 – habitats that are rare, or highly sensitive to the potential impacts of development, or limit fish productivity either directly or indirectly (e.g. spawning, nursery, migratory routes, species at risk habitat etc.).
- Type 2 – habitats that are moderately sensitive to the potential impacts of development and, although important to fish populations, do not limit the productivity of fish either directly or indirectly. Usually they are abundant (i.e. feeding, littoral areas or sand, silt, detritus, bedrock or boulders, and open water areas).
- Type 3 – habitats that are marginal or highly degraded and currently do not contribute directly to fish productivity, based on fish community management objectives.

The information was then reviewed within the context of the existing conditions, habitat type(s) available, potential impacts, mitigation, and a synopsis of the potential viability for proceeding with a rezoning from an aquatic habitat perspective. Additional considerations with respect to riparian clearing, tree clearing or other potential impacts and required permits or approvals is not included under this cover.

Existing Conditions

The subject property is located on Little Ruebottom Lake. Little Ruebottom Lake is part of the Manitouwabing River system. It received inflow via a segment of the Manitouwabing River which drains Ruebottom Lake to the east. Little Ruebottom Lake is drained by the same river where it travels downstream to Manitouwabing Lake (Figure 3).

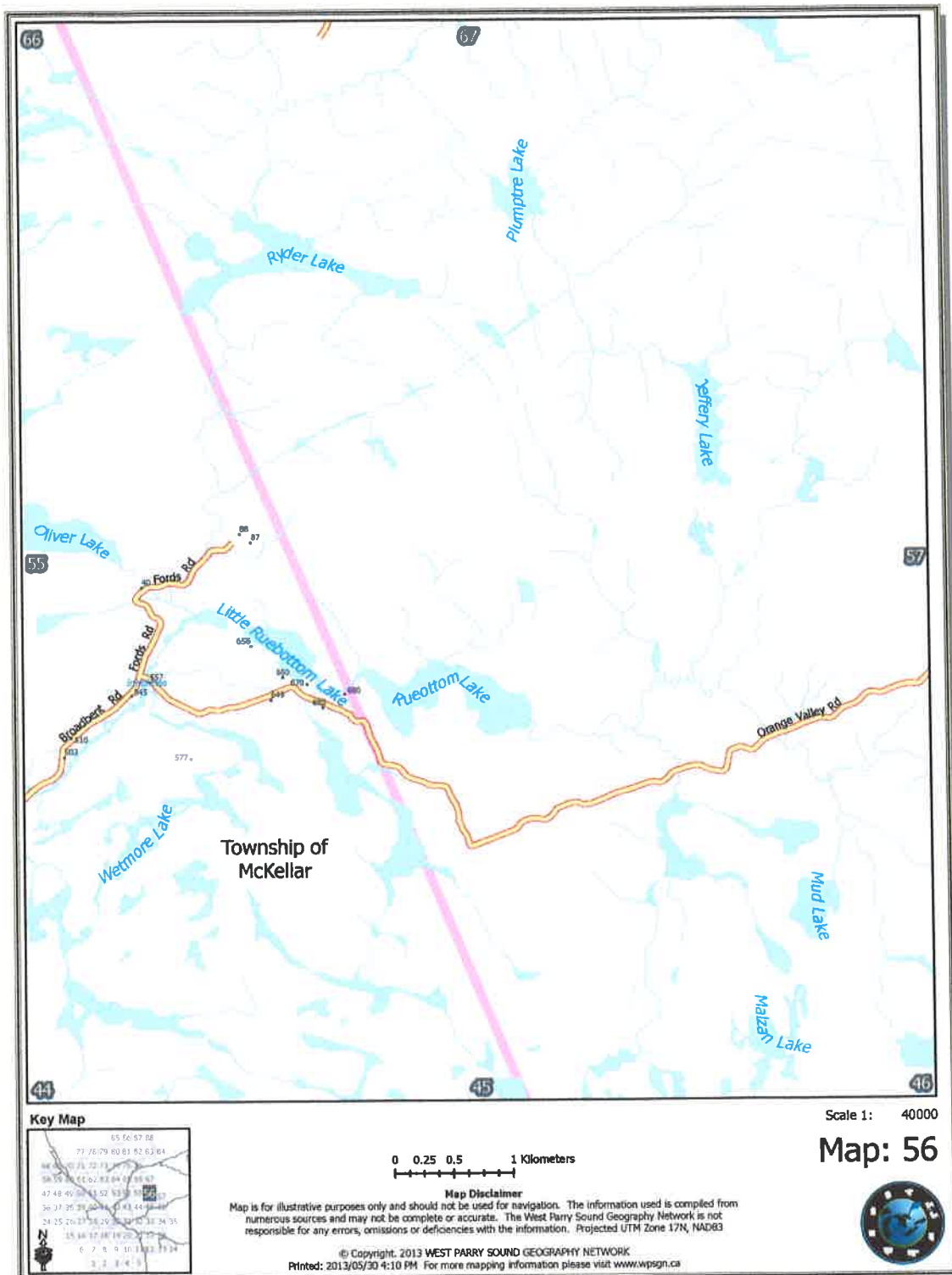


Figure 3 – Little Ruebottom Lake Location

Habitat Assessment

The bathymetry of the nearshore environment at the shoreline, adjacent to the subject property, indicated a gradual decline from shore to a depth of approximately 3m (at the time of survey). It is understood that the depth profile will change seasonally (up to 8ft [approx. 2.5 m] seasonally and based on ice flows, as per local knowledge), however, the differential between the shore and the depth at 80 m offshore is approximately 3 to 3.5 m. The depth profile remains consistent along the length of the shoreline in the area depicted in Figure 4.



Figure 4 – Depth Contours Near Subject Property, Little Ruebottom Lake (Oct 2024)

Survey area is depicted by the red lines in Figure 4. The aquatic habitat was generally consistent along the shoreline of the subject property and nearly homogeneous from the 2 to 3.5 m contour. Nearshore habitat was characterized by bedrock outcrops with some smaller embayments that were more dominated by emergent vegetation. One embayment located by the red dot in Figure 4 provided some change to the overall habitat availability with some lower gradient from the upper riparian zone to the water edge (Attachment 1).

The upper riparian vegetation was dominated in the overstory by White Cedar, White Pine, White Birch and Black Spruce. The understory was dominated by willow sp., red osier dogwood, plantain sp., and Sensitive Fern. In the embayment demarcated by the red dot in Figure 4, the riparian vegetation was more dominated by sedge species (Attachment 1 – Photograph 3).

The substrates along the shoreline was dominated by bedrock with some cobble and some small pockets of fine sand and detritus. However, from 1 m to 3.5 m in depth, substrates were characterized as bedrock with an overlay of leaf litter and organic silt.

Aquatic vegetation was variable throughout the area surveyed with the following species encountered in a somewhat senesced state: narrow leaf pondweed, tapegrass, elodea sp., horsetail, yellow Lilypad, arrowhead and emergent sedge species.

Fish Species

Fish were sampled via overnight minnow trap set to assess nearshore use of small-bodied fish. Visual observations for fish was also undertaken to provide further evidence of habitat use.

4 traps were set for a total of thirteen hours (52 minnow trap hours). Catch included a total of 3 young-of the year Pumpkinseed, 1 adult Pumpkinseed. No other species were captured at this time. A pike was visual observed during the surveys within the embayment area (red dot – Figure 4).

Although catch records for Little Rubbottom Lake don't readily exist, the fish community in Ruebottom Lake includes Largemouth Bass, Northern Pike, and Yellow Perch. However, productivity is generally considered low and angling "generally slow"

(<https://www.brmbmaps.com/explore/canada/ontario/magnetawan/ruebottom-lake/18744>). As such, it can be expected that due to the connectivity of Little Ruebottom Lake and Ruebottom Lake that these species may potentially exist in both.

Impact Assessment

Habitat Sensitivity

The habitat that is available within the vicinity of the subject property is not relegated to that area of the lake, in fact the habitat is consistent through most of the north and south shores of the lake and therefore small changes in the habitat near the subject property would not be limiting with respect to habitat for fish species to carry out their life histories.

The substrates within the nearshore environment provide some spawning potential for Yellow Perch and Pumpkinseed, but more specifically, the smaller embayments would provide vegetation masses that are desirable for Northern Pike spawning and nursery habitat. However, the shoreline of the subject property is no more or less characterized by this type of habitat and opportunities for Northern Pike spawning are situated throughout the lake and specifically in the north-west corner of the lake prior to its outlet where are marsh/shallow aquatic vegetation mat occurs.

Therefore, the habitat adjacent to the subject property would be categorized as Type 2 – habitats that are moderately sensitive to the potential impacts of development and, although important to fish populations, do not limit the productivity of fish either directly or indirectly. Usually they are abundant (i.e. feeding, littoral areas or sand, silt, detritus, bedrock or boulders, and open water areas).

Mitigation Measures

Measures to protect fish and fish habitat are provided by the Department of Fisheries and Oceans (<https://www.dfo-mpo.gc.ca/pnw-ppe/measures-mesures-eng.html>). These standard mitigation measures including reducing vegetation clearing, sediment and erosion control and maintenance and containment of equipment can be applied to further reduce the potential impacts to the aquatic environment in the event that changes to the shoreline, including installation of a dock is required as part of subject property development. However, a request for review by the Department of Fisheries and Oceans may be necessary depending on the level of disturbance of works that are proposed by the subject property owner and should be undertaken prior to construction.

Synopsis

For the purposes of planning and ensuring the continued biodiversity and protection of the fish community in Little Ruebottom Lake, it is our professional opinion that at least 15 m of subject property shoreline frontage is clear of Type 1 fish habitat and therefore, new dock can be placed and used on the property. However, this does not negate any further approvals required by municipal, provincial or federal agencies depending on the development proposed for the subject property.

Closure

We trust that the information provided herein meets the requirements for an aquatic / fisheries impact assessment at this time. Please do not hesitate to contact the undersigned for any questions or concerns at 519-616-0660.



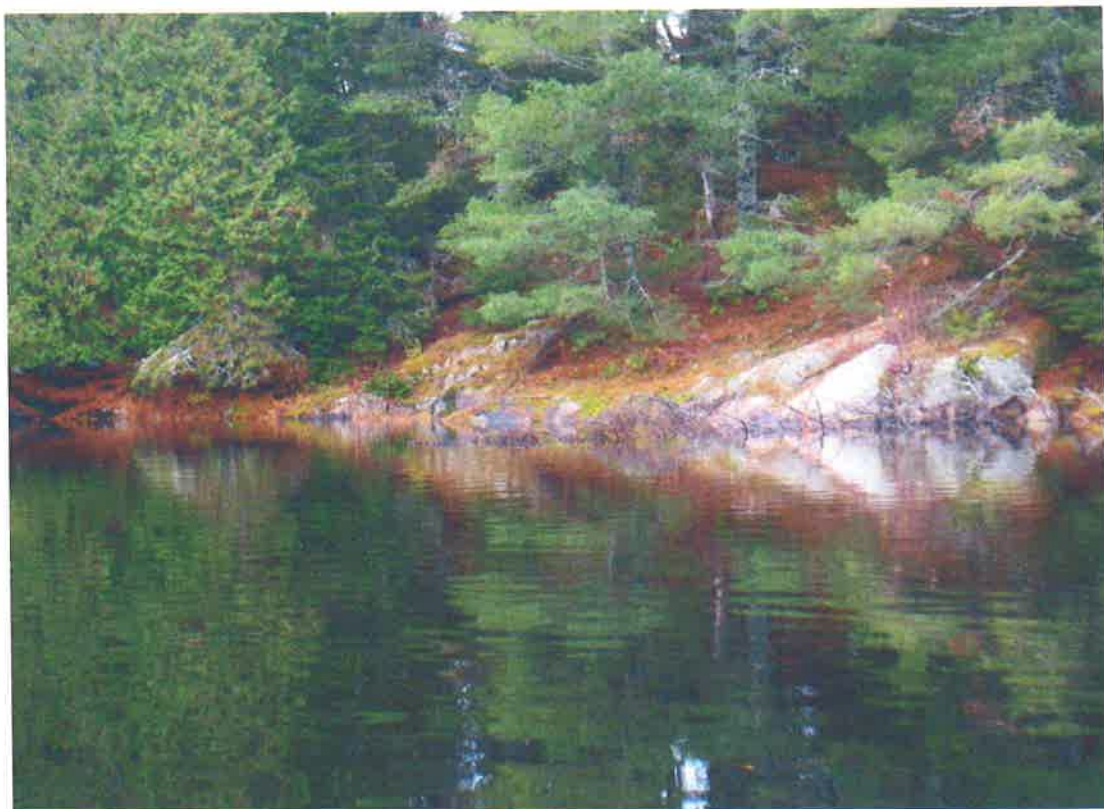
Jason P. Dietrich, M.Sc., R.P.Bio., EP, CPESC-IT
Senior Aquatic Ecologist

ATTACHMENT 1 – PHOTOGRAPHIC RECORD

Attachment 1 – Photographic Record



Photograph 1 – South shore of Little Ruebottom Lake at east margin of subject property



Photograph 2 – Subject property shoreline showing bedrock and riparian vegetation

Attachment 1 – Photographic Record



Photograph 3 – Riparian vegetation near bay east of existing subject property dock



Photograph 4 – bedrock outcrop near existing subject property dock

Attachment 1 – Photographic Record



Photograph 5 – Riparian vegetation at point near subject property dock



Photograph 6 – Shoreline on south west margin of Little Ruebottom Lake

Attachment 1 – Photographic Record



Photograph 7 – Nearshore aquatic vegetation



Photograph 8 – Nearshore aquatic vegetation

Attachment 1 – Photographic Record

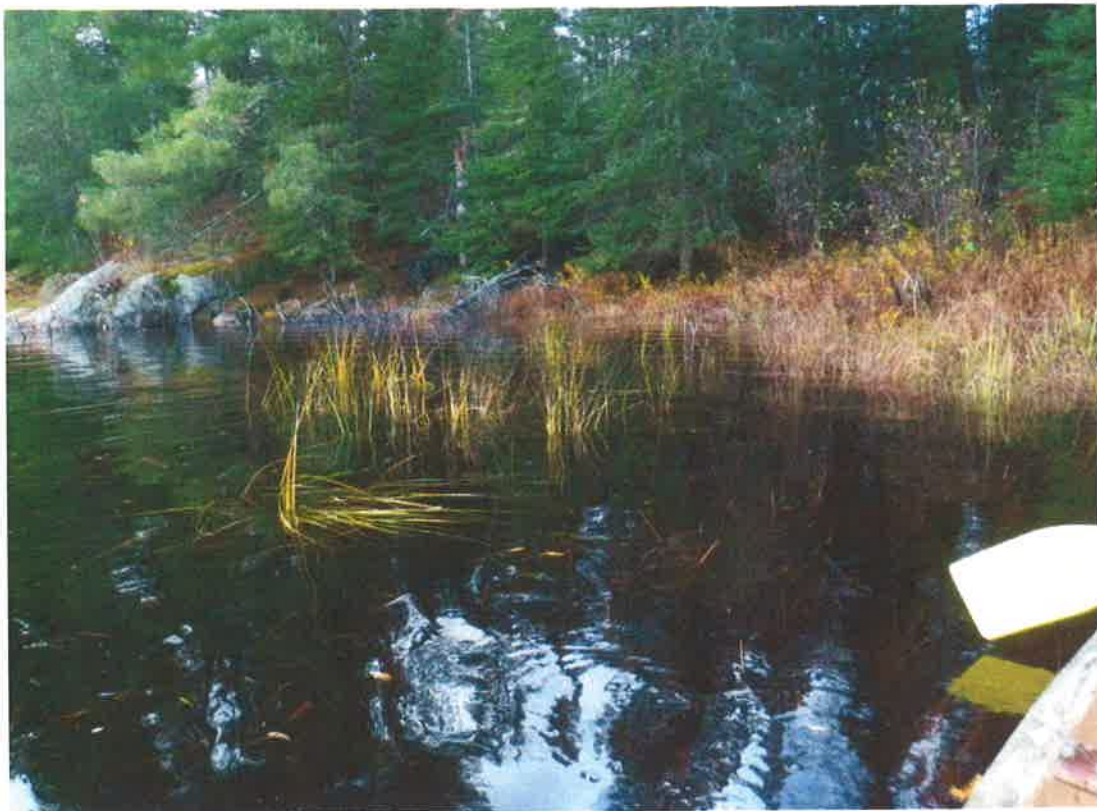


Photograph 9 – Shoreline at Little Ruebottom L. on south shore west of subject property



Photograph 10 – Shoreline at Little Ruebottom L. on south shore west of subject property

Attachment 1 – Photographic Record



Photograph 11 – aquatic vegetation on south shore west of subject property



Photograph 12 – Riparian vegetation on south shore west of subject property

MEETING MINUTES

Friday, December 20, 2024 at 10:00 AM

Board Meeting via Zoom Video Conference



Board Members Present:

Sharon Smith	Peter McIsaac
Ted Knight	Teri Brandt
Ted Collins	Jamie McGarvey
Gail Finnson	Rick Zanussi
Janice Bray	Tom Lundy
Irene Smit	Ryan Baptiste

Board Members Absent:

Joel Constable
Jerry Brandt
Teresa Hunt

Staff:

Tammy MacKenzie, CAO
JJ Blower, Communications Officer
Sylvia Roy, Director of Finance

1. **CALL MEETING TO ORDER:**

The meeting was called to order by Rick Zanussi at 10:00AM.

2. **TRADITIONAL LAND ACKNOWLEDGMENT.**

3. **DISCLOSURE OF PECUNIARY INTEREST.**

4. **APPROVAL OF AGENDA**

Resolution 24 12 01

CARRIED

Moved by Ted Knight

Seconded by Tom Lundy

“THAT the agenda of the Regular Meeting of the Board held on December 20, 2024 be approved as presented.”

5. **APPROVAL OF MINUTES:**

4.1 November 14, 2024

Resolution 24 12 02

CARRIED

Moved by Teri Brandt

Seconded by Sharon Smith

“THAT the Board meeting minutes of Thursday, November 14, 2024 be approved as presented.”

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS:

7.1 Chair

Mr. Zanussi thanked staff for their hard work in 2024 and highlighted some of the positive statistics in the CAO report.

7.2 Chief Administrative Officer

Ms. Mackenzie highlighted agenda item 11.4 under correspondence, which is a letter from the Ministry of Municipal Affairs and Housing (MMAH). This letter was sent to all Municipalities by MMAH. Upon review, it doesn't appear that our DSSAB will qualify for any funding. There is also a section about 'Last Chance Funding' which would assist with the completion of any current projects. We are not aware of any affordable housing currently underway. Ms. MacKenzie highlighted the importance of Municipalities encouraging affordable housing developments through their Official Plans.

Jamie McGarvey joined the meeting at 10:16am.

Ms. MacKenzie highlighted the Sponsor a Family Program which raised \$6660 in 2024, more than doubling funds raised through the same campaign last year. Ms. MacKenzie thanked the community for their generosity.

7.3 Director of Finance

Ms. Roy provided a verbal update. Members of the Senior Leadership Team provided the finance team with program budgets by November 30th, 2024 and the senior finance team has been diligently working on the 2025 Draft Operating and Capital Budget Package to present to the Board. There have been a lot of changes with the childcare budgets due to the new cost-based funding, which has taken time to develop new spreadsheets. A master budget template has been assembled and we are now at the point of putting it all together and completing an analysis to see if revisions need to be made.

Ms. Roy expressed that she was pleased with all of the help she's received from all DSSAB employees, especially the finance team during her onboarding. All setups have been complete on signing authorities, logins, bank accounts, visas, investments, software systems, MPAC, government reporting, etc.

The 2024 Audit has been tentatively scheduled for April 7-18, 2025. In January, the finance team will start completing working papers and reconciliations for the year-end audit. The plan for 2024 is to have the audit complete by June 30th, 2025.

An actuary has been hired for employee benefits in order to be compliant with Public Sector Accounting Standards, and they will start January 2025 for the 2024 audit.

8. OUTSTANDING ISSUES.

9. NEW BUSINESS:

9.1 The Meadow View

A written report was presented by Ms. MacKenzie.

Discussion ensued around the implications of having families, and potentially children, living in the building. Ms. MacKenzie acknowledged that this has been considered and confirmed that any issues would be managed appropriately by the Housing team.

Resolution 24 12 03

CARRIED

Moved by Rick Zanussi

Seconded by Ryan Baptiste

“**THAT** the Board direct staff to remove the minimum age requirement for all market units at The Meadow View.”

9.2 Final Audit Management Letter

A written report was presented by Ms. Roy.

Jamie McGarvey left the meeting at 10:44am.

9.3 Value for Money Audit

A written report was presented by Ms. MacKenzie.

Resolution 24 12 04

CARRIED

Moved by Gail Finnson

Seconded by Irene Smit

“**WHEREAS** the Ministry of Education has mandated all CMSMs/DSSABs that directly operate child care centres retain independent advice (third-party services) and conduct a value-for money audit on their direct delivery of child care services by December 31, 2024; and

WHEREAS the Board directed staff on February 8, 2024 to partner with Kenora District Services Board and District of Rainy River Services Board to facilitate this ministry mandated third-party audit of Directly Operated Licensed Child Care.

THEREFORE BE IT RESOLVED THAT the Board now receive and approve the Value For Money Audit provided by MNP.”

9.4 Appointment of the Auditors for 2024

A written report was presented by Ms. Roy

Resolution 24 12 05

CARRIED

Moved by Janice Bray

Seconded by Tom Lundy

“**THAT** the Board appoints the firm of KPMG LLP as auditors for the District of Parry Sound Social Services Administration Board (DSSAB) for the year ended December 31st, 2024.”

9.5 Board Meeting Dates 2025

A list of Board Meeting dates for 2025 was provided for information.

10. IN-CAMERA: 0

11. CORRESPONDENCE.

11.1 NBPSDHU Overdose Report

11.2 Knowing Our Numbers – Northern Perspective

11.3 Canada-Ontario Community Housing Initiative (COCHI) & Ontario Priorities
Housing Initiative (OPHI) Approval Letter

11. ADJOURNMENT.

Resolution 24 12 06

CARRIED

Moved by Peter McIsaac

Seconded by Ted Collins

“THAT the Board meeting now be adjourned at 11:00AM, and that the next regular meeting to be held Thursday, January 9, 2025 at the hour of 6:30 PM via Zoom Video Conference.”

Parry Sound Area Planning Board

Meeting Minutes

Monday November 25, 2024 6:30 p.m. Zoom Electronic Web Meeting

Members Present: Kathy Hamer, Joe Lamb, David Moore, Morley Haskim, Lisa Cook, Scott Nash, Pam Wing

Regrets: JJ Blower,

Staff Present: Patrick Christie

Agenda

1.1. Additions to Agenda

1.1.1 Appointments

1.2. Prioritization of Agenda

1.3. Disclosure of Pecuniary Interest and the General Nature Thereof

1.4. Minutes and Matters Arising From Minutes

2. Adoption of Minutes

Resolution: 2024-84

Moved by: Kathy Hamer

Seconded by: Lisa Cook

That the minutes of a meeting held October 28, 2024 be adopted.

“Carried”

3. B33/2024(W) – 10002133876 Ontario Inc.

Resolution: 2024-85

Moved by: Scott Nash

Seconded by: Morley Haskim

Stefan S.- Planscape spoke about the discussion with MTO regarding the easement from McDonad Drive. Stefan also spoke about the discussion with a concerned neighbour regarding uses, zoning and privacy.

Scott Nash asked about location of the concerned neighbours property. Scott also asked the rezoning process.

That application B33/2024 (W) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board hereby grant the creation of one (1) new commercial lot, a lot addition and an easement from McDonald

Drive in Part of Lot 10, Concession 1 in the community of Ardbeg in the Municipality of Whitestone as applied for in application No. B33/2024 (W) be approved subject to the following conditions:

Planning Board Requirements

1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

Municipal Compliance Letter Requirements

- 1) That payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-Law;
- 2) That the new lot receive 911 addressing from the Municipality;
- 3) That the newly created lot be rezoned from the Rural Residential (RR) Zone to the Commercial (C1) Zone to allow a 10 metre wide easement to the retained lands;
- 4) That the owner receive approval from the MTO for the access to the severed and retained lots; and
- 5) That payment of all Municipal legal fees, Municipal planning consultant fees and all other fees associated with the processing of this application be paid.

“Carried”

4. B37/2024(W) – Britton

Resolution: 2024-86

Moved by: David Moore

Seconded by: Scott Nash

David Moore asked what will happen to the existing driveway. Is it registered or historic.

Karlee Britton indicated that the driveway is not a registered right-of-way, that the new right-of-way will be a legal right-of-way for Mr. McEwen to access his land and that there is a road allowance but it is not usable for a right-of-way

Scott Nash explained that the notation on title will let a future purchaser know that there is a sand pit nearby.

Karlee Britton asked if the notation should be on Mr. McEwens lot.

Patrick Christie indicated that the notation should be on the severed lot.

That application B37/2024(W) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby grants the creation of one (1) new lot and a lot addition at 875A and B Balsam Road in Lot 26 Concession 2, in the Geographic Township of Hagerman in the Municipality of Whitestone as applied for in Application No. B37/2024(W) be approved subject to the following conditions:

Planning Board Requirements

- 1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

- 2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

Municipal Requirements

- 1) that payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law;
- 2) that the new lot receive 911 addressing from the Municipality;
- 3) that a notation be placed on title of the newly created lot, noting the existing sand pit on McEwen's lands (PIN 52089-0279);
- 4) that payment of all Municipal planning consultant fees and all other fees associated with the processing of this application be paid; and
- 5) That the Municipality determines that there exists a suitable location for an entrance permit for the new severed lot.

"Carried"

5. B38/2024(W) - Baird

Resolution: 2024-87

Moved by: Kathy Hamer

Seconded by: David Moore

David Moore asked about the lot addition going to the shore. Is there a shore road allowance purchase.

Patrick Christie indicated that a shore road allowance purchase is coming and that is why the sketch included these lands.

That application B38/2024(W) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby grants a lot addition at 11 & 15 Eli Lane in Lot 27, Concession 6, in the Geographic Township of McKenzie in the Municipality of Whitestone as applied for in Application No. B38/2024(W) be approved subject to the following conditions:

Planning Board Requirements

1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

Municipal Requirements

- 1. that the applicants' solicitor confirms in writing that the transferred lands merge in title with the benefitting lands; and
- 2. that payment of all Municipal legal fees, Municipal planning consultant fees and all other fees associated with the processing of this application be paid.

"Carried"

6. Correspondence

Township of McKellar Resolution No. 24-584 - November 5, 2024 - Not to support the Municipality of McDougall's request to withdraw from the Parry Sound Area Planning Board.

7. Closed

8. Reports & Enquiries

8.1. Enquiries

8.2. Accounts Payable

Resolution: 2024-88
Moved by: Morley Haskim
Seconded by: Kathy Hamer

That the accounts for October 2024 be paid in the amount of **\$10,973.47**

"Carried"

8.3. Accounts

8.4. Administration

9. Adjournment

Resolution: 2024-89

Moved by: Kathy Hamer

Seconded by: Lisa Cook

That we do now adjourn at **6:54** pm.

“Carried”

**District of Parry Sound West (Belvedere Heights)
Board of Management Meeting
Wednesday, November 27, 2024
via Zoom**

Directors Present (voting): Joe Beleskey
Paul Borneman, Vice Chair
Don Carmichael, Secretary/Treasurer
Pamela Wing, Chair
Debbie Zulak

Director Regrets: Gail Finnson

Staff Attending (non voting): Kami Johnson, Administrator

Staff Regrets:

Specially Invited (non voting): Jim Hanna, West Parry Sound Health Centre
Nicole Murphy, West Parry Sound Health Centre
Donald Sanderson, West Parry Sound Health Centre
Heidi Stephenson, West Parry Sound Health Centre
Cheryl Ward, Past Order in Council Appointment

1.0 Call to Order: The Board Chair called the meeting to order at 9:00 a.m.

2.0 Confirmation of Quorum: A quorum was achieved.

3.0 Conflict of Interest: No conflicts were declared.

4.0 Approval of Agenda:

#BH-87/24

Moved by D. Zulak, seconded by D. Carmichael that be it resolved that the Board of Management accepts the agenda as presented as amended: addition of ONA arbitration in-camera.
Carried.

It was noted that C. Ward's Order in Council appointment expired September 16, 2024, and has not yet been renewed therefore she attended as specially invited.

5.0 Voice of the Resident: K. Johnson informed the group that even though COVID-19 outbreak protocols kept residents from attending large events such as Halloween and Remembrance Day ceremonies, staff celebrated with residents in smaller groups on each of the home areas.

6.0 Approval of Minutes:

#BH-88/24

Moved by P. Borneman, seconded by J. Beleskey that be it resolved that the minutes of the Board of Management meeting held October 23, 2024, be received as amended: #BH-83/24 be changed from McMurray to Zulak.

Carried.

7.0 Matters Arising: none

8.0 New Business: none

9.0 Committee Reports:

9.1 Finance Committee

There was no Finance Committee meeting held on November 25th due to not be able to achieve a quorum.

H. Stephenson presented the highlights as follows:

- The net operating budget had a surplus of \$37,273 for the month of October.
- There is extra revenue in Nursing and the Local Priorities Fund.
- The year-to-date net operating budget was at a \$778,781 surplus.
- Any surplus in the Nursing, Programs, and Raw Food envelopes at year-end are clawed back to the Ministry.
- Non-Subsidy Expenses is high but there are still outstanding collective bargaining unit fees.
- Another unit in Life Lease was purchased.
- It was anticipated that Belvedere Heights will have a surplus at year-end.

#BH-89/24

Moved by D. Zulak, seconded by J. Beleskey that the Belvedere Heights Board of Management accepts the financial reports as circulated via email on Monday, November 25th.

Carried.

9.2 Governance and Partnerships – November 13, 2024

J. Hanna reported that the G&P Committee reviewed 4 CSS policies. Next month the committee will review the Multi-sector Accountability Agreement (M-SAA) to refresh themselves on the relationship between Community Support Services and the Board of Management.

#BH-90/24

Moved by D. Carmichael seconded by D. Zulak that the minutes of the Governance and Partnerships Committee meeting held November 13, 2024, be received.

Carried.

10.0 Standing Items:

10.1 Redevelopment Update

The Chair noted the following:

- The Board is awaiting Ministry approval for the working drawings.
- The deadline of November 30, 2024 has been extended to February 2025.

- Belvedere Heights is ready to go to tender as soon as the Ministry approves the working drawings.
- The Township of Carling is unable to take on 100% of the construction loan. It was anticipated that McDougall and Seguin Townships will each take 25% of the construction loan amount.
- The Town of Parry Sound has approved the site plan.
- The Town of Parry Sound has approved the by-law.

10.2 Equity Diversity Inclusion (EDI) – Residents and Staff celebrated Diwali.

Diwali comes from the Sanskrit word deepavali, meaning “row of lights.” It marks the triumph of light over darkness, of good over evil. Though Diwali traditions vary according to region and religion, the myths and historical stories behind the holiday share themes of justice and liberation. The celebration was well received by residents and staff.

10.3 WPS OHT – The West Parry Sound Ontario Health

J. Hanna informed the members that it was hoped that a K. Kanani from Miller Thomson LLP will hold a governance session in the new year with all governors from the operational level partnership to discuss the role of governors in the WPS OHT.

11.0 **Reports:**

11.1 Board Chair Report – Belvedere Heights being a non-profit organization, has secured a savings of \$32,000 from Microsoft. Castlehome was thanked for informing Belvedere Heights of this initiative.

11.2 Administrator’s Report – K. Johnson provided information on quality and planning, care and community risks, occupancy, people, and emergency management. The report will be appended to the minutes.

12.0 **Correspondence:** The following was received for information purposes:

- 12.1 Corporation from the Township of McKellar dated November 5, 2024
- 12.2 Letter from the Belvedere Heights Board of Management dated September 25, 2024
- 12.3 Letter from WPSHC dated October 30, 2024
- 12.4 Letter from the Belvedere Heights Board of Management dated November 5, 2024
- 12.5 Letter from WPSHC dated November 7, 2024

13.0 **In-Camera:**

#BH-91/24

Moved by D. Carmichael, seconded by P. Borneman that the meeting move in-camera at 10:02 a.m.
Carried.

13.1 An ONA arbitration update was provided.

#BH-92/24

Moved by D. Zulak, seconded by D. Carmichael that the meeting move in-camera at 10:07 a.m.
Carried.

#BH-93/24

Moved by P. Borneman, seconded by J. Beleskey that the new ONA agreement be received and ratified by the Belvedere Heights Board of Management.

Carried.

#BH-94/24

Moved by J. Beleskey, seconded by D. Carmichael that the meeting adjourn at 10:11 a.m.

Carried.

P. Wing, Chair



Township of McKellar Staff Report

Prepared for: COUNCIL

Department: TREASURY

Agenda Date: February 18, 2025

Report No: T-2025-02

Subject: Statement of the Council Remuneration and Expenses 2024

Recommendation:

That the Council of the Township of McKellar, accept the report Statement of the Council Remuneration and Expenses 2024.

Background:

The Municipal Act, 2001, S.O. 2001, c. 25 Section 284, states the following:

(1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;*
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and*
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).*

(2) The statement shall identify the by-law under which the remuneration or expenses were authorized to be paid. 2001, c. 25, s. 284 (2).

(3) If, in any year, any body, including a local board, pays remuneration or expenses to one of its members who was appointed by a municipality, the body shall on or before January 31 in the following year provide to the municipality an itemized statement re the remuneration and expenses paid for the year. 2001, c. 25, s. 284 (3).

(4) Despite the Municipal Freedom of Information and Protection of Privacy Act, statements provided under subsections (1) and (3) are public records. 2001, c. 25, s. 284 (4).

Financial Analysis/Discussion:

Pursuant to Sec 284 (1) of the Municipal Act, 2001, the following remuneration and expenses paid by the Township of McKellar during the year 2024:

Detail	Remuneration	Expenses	Description
Haskim, Morley K	\$ 22,278.05	\$ 100.00	District of Parry Sound Municipal Association Spring/Fall meetings
Kekkonen, Michael LB	\$ 22,278.05	\$ 327.69	District of Parry Sound Municipal Association Spring/Fall meetings & CPAC Special Meeting
Moore, David	\$ 33,554.52	\$ 100.00	District of Parry Sound Municipal Association Spring/Fall meetings
Ryeland, Nicholas J	\$ 22,278.05	\$ 100.00	District of Parry Sound Municipal Association Spring/Fall meetings
Zulak, Debbie	\$ 22,278.05	\$ 100.00	District of Parry Sound Municipal Association Spring/Fall meetings
Total Remuneration & Expenses	\$ 122,666.72	\$ 727.69	
<u>Parry Sound Area Planning Board</u>			
Haskim, Morley	\$ 1,300.00		As per By-law 2020-07, the Township retains the remuneration earned by councilor's attendance at the Parry Sound Area Planning Board meetings.
Moore, David	\$ 1,300.00		
Total Payment received by the Township	\$ 2,600.00		

Policies Affecting Proposal:

BY-LAW NO.2024-44 Being bylaw to adopt the estimate of all sums required during the year 2024 (Yearly Budget)

Conclusion:

That the Council of the Township of McKellar does hereby accepts the report on the Council Remuneration and Expenses for 2024 for information purpose.

Respectfully submitted by:



Roshan Kantiya

Treasurer

Reviewed by



Karlee Britton

Clerk/Administrator



Township of McKellar Staff Report

Prepared for: Mayor & Council

Department: Fire Department

Agenda Date: February 18, 2025

Report No: FD-2025-02

Subject: Month End Status Updates for January 2025

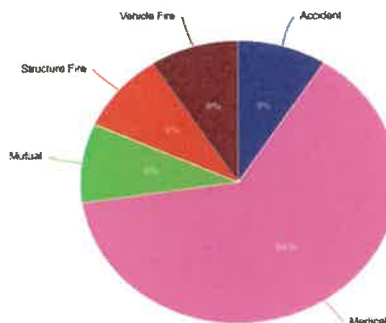
For the month of January 2025, the Township of McKellar Fire Department responded to a total of 11 calls consisting of:

- 7 Medical calls
- 2 Fire calls
- 1 Assistance calls (mutual/automatic/ or inter agency aid)
- 1 Motor Vehicle Collisions

This makes 2025 the 3rd January in a row where we have set a new benchmark for calls in this month.

2025 So Far:

Summary of Incidents



Apparatus and Equipment:

Apparatus were stable during the month of January.

McKellar has executed the purchase of our gear extractor for stn 2 as well as gear drying racks. McKellar has also fulfilled its commitment to the anti-cancer grant by ordering 2 sets of spare gear which can be used in the event of contaminated gear requiring special cleaning.

Dry Hydrant locations are still in the works with the hope that we can successfully budget and install at least one of these shortly after the ice goes out in the spring.

Max Tower has inquired about the status of our Tower purchase which would ideally begin once the frost is out of the ground, the updated cost coming to \$146,500.00 this does not include the approx. \$36,000.00 removal of the old tower. Price dependent on ease of removal. Bell, which came on the scene back at the end of October with great stories of their goals of working with smaller townships has yet to return the promised numbers which they promised back in

December. I was able to squeeze a ballpark figure out of their representative of \$5-7,000.00 per month fee, but he states that solid numbers are still 3-6 weeks away. At current, the Bell numbers just don't make sense as in 2.5 years we would have paid for our own tower, and with Bell we miss out on the opportunity for any revenue.

Personnel and Training:

Planning has started to host our tanker shuttle certification conducted by Fire Underwriters in the early fall. This event will require extensive rehearsal which we hope to build into our training plan come the spring.

FF1 class has begun for our 6 recruits, they will be dedicating one weekend a month and be part of a greater class of 25 recruits from the area conducting their training until the exam in May.

Buildings and other assets:

The Interior of Station 2 has begun its facelift to go along with the fantastic exterior upgrade. This improvement is scheduled to be finished in the beginning of February. Hopefully the new gear extractor and racking is received and can be installed in approximately the same time. McKellar has launched it's FDOonline platform to its members and so far it has had a positive reception. We have adopted a new online system which allows for incident and response logging for better record keeping. Asset management and equipment handling to effectively track usage, condition, maintenance and replacement of fire department assets. Training and duty tracking and scheduling. Department guideline and accountability tracking for members. Communication and automatic reminders via contact scheduling, and Points and Wage tracking. This was a system introduced in Magnetawan with great success and we hope to emulate that success here.

Capital and Operating budget work has begun as well as operational planning based on our department needs, service goals, and achieving the necessary certifications by the provincially mandated deadlines.

Respectfully submitted by:

[Original Signed]

Robert Morrison, CEMC/Fire Chief

Reviewed by:



Karlee Britton, Clerk/Administrator

Attachments: None.

1-9-2025 8:19am

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General										
308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
DEC24/2024		12-31-24	Bank Account COUNCILLOR PAY DEC 8-DEC21	01-31-25	\$698.51	\$698.51	01-00-011-801	Bank Account	\$0.00	(\$4,944,953.75)
JAN7/2024		01-07-25	Bank Account COUNCILLOR PAY DEC 22 - JAN 4	01-31-25	\$685.69	\$685.69	01-00-011-801	Bank Account	\$0.00	\$33,418.26
						\$1,384.20				
643	OMERS ADMINISTRATION CORPORATION, 900-100 ADELAIDE STREET WEST, TORONTO, ON, M5H 0E2									
JAN2025		01-01-25	OMERS Payable PENSION CONTRIBUTIONS - DECEMBER 2024	01-31-25	\$17,908.60	\$17,908.60	01-00-000-639	OMERS Payable	\$0.00	(\$8,118.72)
						\$17,908.60				
Total General						\$19,292.80				
General Government										
194	Near North Business Machines, 86 West RD, Huntsville, ON, P1H 1M1									
57050		01-06-25	Office Equipment ADMIN DISPLAY PORT CABLE	01-31-25	\$71.22	\$71.22	01-02-060-018	Office Equipment	\$0.00	\$0.00
56506		12-18-24	Information Technology Support ADMIN MONITOR/KEYBOARD/MOUSE	01-31-25	\$233.95	\$233.95	01-02-060-023	Information Technology	\$70,000.00	\$8,290.80
56953		01-01-25	Information Technology Support INFORMATION TECHNOLOGY SERVICES - JANUARY 2025	01-31-25	\$1,349.34	\$1,349.34	01-02-060-023	Information Technology	\$0.00	\$0.00
57001		01-03-25	Information Technology Support BALANCE OF NEW SERVER	01-31-25	\$11,384.70	\$11,384.70	01-02-060-403	Capital -Equipment	\$0.00	\$0.00
						\$13,039.21				
206	Municipal Property Assessment Corp, P.O. BOX 3884, COMMERCE COURT POSTAL STATION, TORONTO, ON, M5L 1K1									
1800037018		01-01-25	MPAC Annual Levy QUARTERLY BILLING - 1ST PAYMENT 2025	01-31-25	\$18,057.64	\$18,057.64	01-02-310-030	MPAC Annual Levy	\$0.00	\$0.00
						\$18,057.64				
328	Pahapill and Associates, 75 MAIN STREET WEST, UNIT 2, HUNTSVILLE, ON, P1H 1W9									
TOW661A		12-18-24	Professional Services - Audit	01-31-25	\$6,054.72	\$6,054.72	01-02-060-019	Professional Services -	\$16,000.00	\$10,403.20
						\$6,054.72				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
533 64-103-062	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3	12-19-24	Professional Services - Legal / Land Registry etc PROFESSIONAL SERVICES RENDERED - ST. STEPHEN'S DRIVEWAY TRANSFER	01-31-25	\$2,091.96	\$2,091.96	01-02-060-020	Professional Services -	\$31,000.00	\$866.07
						\$2,091.96				
1151 JAN2025	BRANDIE STONEMAN, ,	01-03-25	Miscellaneous PAINT FOR MUNICIPAL OFFICE	01-31-25	\$46.78	\$46.78	01-02-060-024	Miscellaneous	\$0.00	\$0.00
						\$46.78				
1347 JAN2025	KARLEE BRITTON, , , ,	12-31-24	Miscellaneous PAINT/PAINTMATERIALS FOR OFFICE	01-31-25	\$159.65	\$159.65	01-02-060-024	Miscellaneous	\$3,000.00	\$1,353.19
JAN2025/2		12-31-24	Miscellaneous PAINT/PAINT MATERIALS FOR OFFICE	01-31-25	\$116.56	\$116.56	01-02-060-024	Miscellaneous	\$3,000.00	\$1,353.19
						\$276.21				
1457 143792	LASALLE BUSINESS MACHINES, 887-D NOTRE DAME AVE, SUDBURY, ON, P3A 2T2	01-01-25	Printing/Photocopier LEASE/COPIES FOR DECEMBER 2024	01-08-25	\$255.83	\$255.83	01-02-060-012	Printing/Photocopier	\$0.00	\$0.00
						\$255.83				
Total General Government						\$39,822.35				
<u>Fire Protection Services</u>										
90 154635	Georgian Bay Propane Inc., 55 Great North Road, Parry Sound, ON, P2A 2N9	11-14-24	Heating PROPANE - FIREHALL - STATION 1 SHARON PARK DRIVE	01-08-25	\$265.80	\$265.80	01-03-151-033	Heating	\$3,000.00	\$988.27
156395		12-31-24	Heating PROPANE - FIRE HALL - SHARON PARK DRIVE	01-31-25	\$380.80	\$380.80	01-03-151-033	Heating	\$3,000.00	\$988.27
155015		12-10-24	Heating PROPANE FIRE HALL - 710 HURDVILLE ROAD - STATION 2	01-31-25	\$876.61	\$876.61	01-03-152-033	Heating	\$7,500.00	\$3,295.09
156765		12-12-24	Heating PROPANE - FIRE HALL STATION 2 - HURDVILLE ROAD	01-31-25	\$839.15	\$839.15	01-03-152-033	Heating	\$7,500.00	\$3,295.09
						\$2,362.36				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
154	MINISTER OF FINANCE, 33 KING STREET WEST, P.O. BIX 620, OSHAWA, ON, L1H 8E9									
381212241500016		12-12-24	Courses & Training NEW PROGRAM REGISTRATION - ONTARIO FIRE COLLEGE JAN - MARCH 2024	01-31-25	\$65.00	\$65.00	01-03-150-015	Courses & Training	\$25,000.00	\$7,490.86
381712241044014		12-17-24	Courses & Training NEW PROGRAM REGISTRATION - ONTARIO FIRE COLLEGE RESGISTRATION APRIL - JUNE 2024 FEES	01-31-25	\$1,365.00	\$1,365.00	01-03-150-015	Courses & Training	\$25,000.00	\$7,490.86
362111241613058		11-21-24	Forest Fire Management Fee FOREST PROTECTION FEES - 2024	01-31-25	\$4,891.58	\$4,891.58	01-03-150-104	Forest Fire Management	\$4,900.00	\$4,900.00
						\$6,321.58				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
875146		12-23-24	Fuel - Gas REGULAR GAS - FIRE HALL - 710 HURDVILLE ROAD	01-31-25	\$2,004.73	\$2,004.73	01-03-153-141	Fuel - Gas	\$6,000.00	(\$1,764.02)
						\$2,004.73				
503	FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCIL, 100 STROWGER BLVD., SUITE 119, BROCKVILLE, ON, K6V 5J9									
IN167563		01-03-25	Fire Prevention FIRE PREVENTION MATERIALS	01-31-25	\$1,317.87	\$1,317.87	01-03-150-103	Fire Prevention	\$0.00	\$0.00
						\$1,317.87				
634	M & L SUPPLY, FIRE AND SAFETY, 14935 CCOUNTY ROAD # 2, INGLESIDE, ON, K0C 1M0									
024648		01-08-25	Safety Equipment/Protective Clothing BUNKER GEAR	01-31-25	\$1,988.18	\$1,988.18	01-03-150-100	Safety	\$0.00	\$0.00
024692		01-01-25	Safety Equipment/Protective Clothing PROTECTIVE CLOTHING	01-31-25	\$2,481.25	\$2,481.25	01-03-150-100	Safety	\$0.00	\$0.00
024701		01-03-25	Safety Equipment/Protective Clothing PROTECTIVE CLOTHING	01-31-25	\$244.65	\$244.65	01-03-150-100	Safety	\$0.00	\$0.00
						\$4,714.08				
Total Fire Protection Services						\$16,720.62				
Building Department										
175	Muskoka Parry Sound O.B.O.A., TOWN OF GRAVENHURST, 3-5 PINERIDGE GATE, GRAVENHURST, ON, P1P 1Z3									
JAN2025		01-07-25	Memberships/Subscriptions MEMBERSHIP FEES - 2025	01-31-25	\$30.00	\$30.00	01-04-170-017	Memberships/Subscriptio	\$0.00	\$0.00
						\$30.00				
1285	CLOUDPERMIT INC., REGUS TORONTO, BROOKFIELD PLACE, TD TOWER, 161 BAY STREET, FLOOR 27 P.O. BOX 508, TORONTO, ON, M5J 2S1									
201901111		01-01-25	Computer Software & Hardware ANNUAL SUBSCRIPTION FEE - 2025	01-31-25	\$4,273.92	\$4,273.92	01-04-170-023	Computer Software &	\$0.00	\$0.00
						\$4,273.92				
Total Building Department						\$4,303.92				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Protection to Persons and Property</u>										
975	Minister of Finance (OPP), 33 KING STREET WEST, P.O. BOX 647, OSHAWA, ON, L1H 8X3									
381712241351022	12-17-24	Policing Services Annual Levy OPP LEVY - OCTOBER 2024	01-31-25	\$30,273.00	\$30,273.00	01-05-160-030	Policing Services Annual	\$363,282.00	\$91,819.00	
382012241047022	12-31-24	Policing Services Annual Levy OPP LEVY - NOVEMBER 2024	01-31-25	\$30,273.00	\$30,273.00	01-05-160-030	Policing Services Annual	\$363,282.00	\$91,819.00	
382012241104022	12-20-24	Policing Services Annual Levy CREDIT MEMO - OPP LEVY	01-31-25	(\$689.04)	(\$689.04)	01-05-160-030	Policing Services Annual	\$363,282.00	\$91,819.00	
					\$59,856.96					
Total Protection to Persons and Property					\$59,856.96					
<u>Transportation</u>										
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
874468	12-17-24	Fuel - Diesel LS DIESEL	01-31-25	\$2,179.77	\$2,179.77	01-06-228-142	Fuel - Diesel	\$65,000.00	\$4,461.36	
					\$2,179.77					
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-3053899	12-19-24	Maintenance Costs/Parts LICENSE PLATE LE	01-31-25	\$9.93	\$9.93	01-06-235-143	Maintenance	\$14,500.00	(\$2,202.24)	
					\$9.93					
284	Weeks Construction Inc., PO Box 397, Parry Sound, ON, P2A 2X4									
102443	12-19-24	Materials & Supplies HOLD BACK ON INVOICES (97311/98411/99416)	01-31-25	\$5,938.76	\$5,938.76	01-06-223-145	Materials & Supplies	\$85,000.00	\$14,618.20	
					\$5,938.76					
361	Peto MacCallum Ltd, 165 Cartwright Ave, Toronto, ON, M6A 1V5									
244041	12-23-24	Capital - Consult Service INSPECTION/TESTING ASPHALT CENTRE ROAD	01-31-25	\$2,956.13	\$2,956.13	01-06-618-428	Capital - Consult	\$12,500.00	(\$49,486.98)	
					\$2,956.13					
533	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3									
64-103-063-01	12-19-24	Professional Services - Legal	01-31-25	\$842.07	\$842.07	01-06-200-020	Professional Services -	\$5,000.00	(\$4,852.71)	
					\$842.07					
558	AIR LIQUIDE CANADA INC, 1297 Kelly Lake Road, Sudbury, ON, P3E 5P5									
78298126	01-01-25	Materials & Supplies CYLINDER LEASE LARGE - YEARLY 2025	01-31-25	\$112.73	\$112.73	01-06-210-145	Materials & Supplies	\$0.00	\$0.00	
					\$112.73					

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
845	TOROMONT CAT, 3131 Highway 7 West., POBox 5511, Concord, ON, L4K 1B7									
WO901047880		12-31-24	Maintenance Costs/Parts TRACT MAINTENANCE - 420F2IT - CAT BACKHOE	01-31-25	\$81.97	\$81.97	01-06-243-143	Maintenance	\$7,500.00	(\$17,144.40)
WO901047879		12-31-24	Maintenance Costs/Parts TRACT MAINTENANCE - 140MAWD - CAT GRADER	01-31-25	\$77.21	\$77.21	01-06-248-143	Maintenance	\$43,206.86	(\$8,833.93)
						\$159.18				
982	AIR AUTOMOTIVE TRACKING INC., 160 COLLARD DRIVE, KING CITY, ON, L7B 1E4									
MCK01-25		01-01-25	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JANUARY 2025	01-31-25	\$20.35	\$20.35	01-06-233-143	Maintenance	\$0.00	\$0.00
MCK01-25		01-01-25	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JANUARY 2025	01-31-25	\$20.35	\$20.35	01-06-235-143	Maintenance	\$0.00	\$0.00
MCK01-25		01-01-25	MONTHLY WIRELESS TRACKING - JANUARY 2025	01-31-25	\$20.35	\$20.35	01-06-237-143	Maintenance	\$0.00	\$0.00
MCK01-25		01-01-25	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JANUARY 2025	01-31-25	\$20.35	\$20.35	01-06-246-143	Maintenance	\$0.00	\$0.00
MCK01-25		01-01-25	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JANUARY 2025	01-31-25	\$20.35	\$20.35	01-06-247-143	Maintenance	\$0.00	\$0.00
MCK01-25		01-01-25	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JANUARY 2025	01-31-25	\$20.35	\$20.35	01-06-248-143	Maintenance	\$0.00	\$0.00
MCK01-25		01-01-25	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JANUARY 2025	01-31-25	\$20.35	\$20.35	01-06-250-143	Maintenance	\$0.00	\$0.00
MCK01-25		01-01-25	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JANUARY 2025	01-31-25	\$20.35	\$20.35	01-06-251-143	Maintenance	\$0.00	\$0.00
						\$162.80				
1160	HICKS MORLEY, 77 KING STREET WEST, 39TH FLOOR, BOX 371, TD CENTRE, TORONTO, ON,									
717884		12-30-24	Professional Services - Legal	01-31-25	\$648.21	\$648.21	01-06-200-020	Professional Services -	\$5,000.00	(\$4,852.71)
						\$648.21				
Total Transportation						\$13,009.58				
Environmental Services										
12	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4									
178287		12-31-24	Scrap Metal Revenue CREDIT MEMO - SCRAP PURCHASE	01-31-25	(\$1,197.80)	(\$1,197.80)	01-08-104-571	Scrap Metal Revenue	\$8,500.00	\$3,302.67
178286		12-31-24	Waste Hauling Contract WASTE HAULING CONTRACT - DECEMBER 2024	01-31-25	\$2,038.77	\$2,038.77	01-08-301-122	Waste Hauling Contract	\$26,000.00	(\$12,552.68)
						\$840.97				
331	Municipality of McDougall, 5 Baragar Blvd., McDougall, ON, P2A 2W9									
25639		12-31-24	Waste Tipping Fees WASTE TIPPING FEES - DECEMBER 2024	01-31-25	\$2,126.24	\$2,126.24	01-08-301-123	Waste Tipping Fees	\$80,000.00	\$218.84
						\$2,126.24				
Total Environmental Services						\$2,967.21				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Health Services</u>										
196	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT, 345 OAK STREET WEST, NORTH BAY, ON, P1B 2T2									
JAN2025	01-01-25 North Bay Parry Sound Health Unit Annual Levy MUNICIPAL LEVY - JANUARY 2025	01-31-25		\$3,691.37	\$3,691.37	01-09-330-030	North Bay Parry Sound		\$0.00	\$0.00
						\$3,691.37				
Total Health Services						\$3,691.37				
<u>Parks and Recreation Facilities</u>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
185347	12-25-24 Materials & Supplies PAD LOCKS/ICE	01-31-25		\$54.88	\$54.88	01-11-360-145	Materials & Supplies		\$3,000.00	(\$1,087.50)
						\$54.88				
Total Parks and Recreation Facilities						\$54.88				
<u>Community Centre</u>										
197	Near North Laboratories Inc, 11-191 Booth RD, North Bay, ON, P1A 4K3									
106256	12-17-24 Water Testing WATER TESTING LAB AND COURIER FEES	01-31-25		\$42.59	\$42.59	01-12-370-257	Water Testing		\$2,000.00	\$891.06
						\$42.59				
763	MORROWS PLUMBING & HEATING INC., 1 QUEEN STREET, PARRY SOUND, ON, P2A 2W1									
22806	11-12-24 Facility Maintenance REPLACE VANITY TAP & CONTROL (ARENA)	01-31-25		\$1,731.71	\$1,731.71	01-12-370-115	Facility Maintenance		\$11,948.29	(\$6,797.54)
						\$1,731.71				
Total Community Centre						\$1,774.30				
<u>Planning and Development</u>										
124	John Jackson Planner Inc., 1 MALL DRIVE UNIT #2, PARRY SOUND, ON, P2A 3A9									
24-115	12-31-24 Planning Consultant Services	01-31-25		\$5,367.87	\$5,367.87	01-14-400-021	Planning Consultant		\$58,352.00	\$4,207.70
	PROFESSIONAL SERVICES RENDERED -									
24-140	08-31-24 Planning Consultant Services	01-31-25		\$2,884.92	\$2,884.92	01-14-400-021	Planning Consultant		\$58,352.00	\$4,207.70
	PROFESSIONAL SERVICES RENDERED -									
24-159	09-30-24 Planning Consultant Services	01-31-25		\$1,031.60	\$1,031.60	01-14-400-021	Planning Consultant		\$58,352.00	\$4,207.70
	PROFESSIONAL SERVICES RENDERED -									
						\$9,284.39				
Total Planning and Development						\$9,284.39				
Total Bills To Pay:						\$170,778.38				

Township of McKellar
A/P Preliminary Cheque Run
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Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General									
235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1								
DEC25/2024	12-25-24	CPP Deductions	01-31-25	\$1,812.32	\$1,812.32	01-00-000-631	CPP Deductions	\$0.00	(\$3,323.32)
JAN2025	01-07-25	CPP Deductions	01-31-25	\$1,511.00	\$1,511.00	01-00-000-631	CPP Deductions	\$0.00	(\$5,911.34)
DEC25/2024	12-25-24	EI Deductions	01-31-25	\$1.84	\$1.84	01-00-000-632	EI Deductions	\$0.00	(\$374.76)
JAN2025	01-07-25	EI Deductions	01-31-25	\$372.87	\$372.87	01-00-000-632	EI Deductions	\$0.00	(\$1,718.79)
DEC25/2024	12-25-24	Income Tax Payable	01-31-25	\$14,893.06	\$14,893.06	01-00-000-633	Income Tax Payable	\$0.00	(\$24,176.89)
JAN2025	01-07-25	Income Tax Payable	01-31-25	\$9,321.33	\$9,321.33	01-00-000-633	Income Tax Payable	\$0.00	(\$8,841.07)
					\$27,912.42				
287	Workplace Safety & Insurance Board, PO Box 4115, Station A, Toronto, ON, M5W 2V3								
OCT-DEC2024	01-08-25	WSIB payable WSIB - OCT - DEC/2024	01-31-25	\$10,767.75	\$10,767.75	01-00-000-636	WSIB payable	\$0.00	(\$1,404.27)
					\$10,767.75				
					\$38,680.17				
Total General					\$38,680.17				
Total Bills To Pay:					\$38,680.17				

**Township of McKellar
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>General Liabilities and Equity</u>										
263 DEC2024	Township of McKellar, , , ,	12-31-24	Accrued Liability - 911 & TOWNSHIP RECONCILIATION	01-31-25	\$1,758.50	\$1,758.50	01-01-030-610	Accrued Liability	\$0.00	(\$11,190.66)
						\$1,758.50				
Total General Liabilities and Equity						\$1,758.50				
<u>General Government</u>										
10 0004526	Association of Municipalities of Ontario, 155 UNIVERSITY AVENUE, SUITE 800, Toronto, ON, M5H 3B7	01-01-25	Memberships/Subscriptions - MEMBERSHIP FEES 2025	01-31-25	\$2,115.66	\$2,115.66	01-02-060-017	Memberships/Subscriptio	\$0.00	\$0.00
						\$2,115.66				
226 2025-12	District of P.S. Municipal Assoc., c/o Township of McKellar, 701 Highway 124, Box 69, McKellar, ON, P0G 1C0	01-15-25	Memberships/Subscriptions - 2025 MEMBERSHIP FEES	01-31-25	\$200.00	\$200.00	01-02-060-017	Memberships/Subscriptio	\$0.00	\$0.00
						\$200.00				
263 DEC2024	Township of McKellar, , , ,	12-31-24	Miscellaneous Revenue	01-31-25	\$1,758.50	\$1,758.50	01-02-104-552	Miscellaneous Revenue	\$1,000.00	(\$15,514.12)
						\$1,758.50				
407 68818521 68838673	Corporate Express Canada Inc., C.O T04446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2	01-08-25 01-10-25	Office Supplies/Materials - OFFICE	01-31-25 01-31-25	\$164.28 \$39.47	\$164.28 \$39.47	01-02-060-009 01-02-060-009	Office Office	\$0.00 \$0.00	\$0.00 \$0.00
						\$203.75				
873 JAN-25 JAN-25 JAN-25	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4	01-01-25 01-01-25 01-01-25	Employee Benefits	01-31-25 01-31-25 01-31-25	\$490.64 \$168.55 \$513.60	\$490.64 \$168.55 \$513.60	01-02-060-005 01-02-060-005 01-02-060-005	Employee Benefits Employee Benefits Employee Benefits	\$0.00 \$0.00 \$0.00	(\$71.17) (\$71.17) (\$71.17)
						\$1,172.79				
1347 JAN3025	KARLEE BRITTON, , , ,	01-03-25	Miscellaneous - OFFICE PAINTING	01-31-25	\$46.78	\$46.78	01-02-060-024	Miscellaneous	\$0.00	(\$46.78)
						\$46.78				

Township of McKellar
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1415 1010	BENCH:	12-31-24	MUNICIPAL LAW & GOVERNANCE, 227-60 ROSEWOOD AVENUE, MISSISSAUGA, ON, L5G 4W2 Professional Services - Legal / Land Registry etc/INTEGRITY COMISSIONER - 2024		\$1,017.60	\$1,017.60	01-02-060-020	Professional Services -	\$31,000.00	(\$1,251.67)
						\$1,017.60				
1486 JAN-25 JAN-25 JAN-25	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286	01-01-25 01-01-25 01-01-25	STATION A, TORONTO, ON, M5W 1C1 Employee Benefits Employee Benefits Employee Benefits	01-31-25 01-31-25 01-31-25	\$2.00 \$2.59 \$3.56	\$2.00 \$2.59 \$3.56	01-02-060-005 01-02-060-005 01-02-060-005	Employee Benefits Employee Benefits Employee Benefits	\$0.00 \$0.00 \$0.00	(\$71.17) (\$71.17) (\$71.17)
						\$8.15				
Total General Government						\$6,523.23				
Fire Protection Services										
634 024737	M & L SUPPLY, FIRE AND SAFETY, 14935 C	01-08-25	COUNTY ROAD # 2, INGLESIDE, ON, K0C 1M0 Safety Equipment/Protective Clothing - SAFETY EQUIPMENT - BOOTS	01-31-25	\$456.58	\$456.58	01-03-150-100	Safety	\$0.00	\$0.00
						\$456.58				
763 22829	MORROWS PLUMBING & HEATING INC., 1 QUEEN STREET, PARRY SOUND, ON, P2A 2W1	01-07-25	Heating - MAITENANCE & REPAIR BLOCKED BOILER FIRESTATION #2	01-31-25	\$356.16	\$356.16	01-03-152-033	Heating	\$0.00	\$0.00
						\$356.16				
836 1319728	HURONIA ALARM & FIRE SECURITY INC., 233 MIDLAND AVE., MIDLAND, ON, L4R 3K1	12-16-24	Miscellaneous - FX & EMERGENCY LIGHT INSPECTION FIREHALL #1	01-31-25	\$235.07	\$235.07	01-03-151-024	Miscellaneous	\$1,000.00	\$143.85
1319702		11-01-24	Miscellaneous - FX & EMERGENCY LIGHT INSPECTION FIRESTATION #2	01-31-25	\$117.02	\$117.02	01-03-152-024	Miscellaneous	\$1,000.00	\$142.18
						\$352.09				
873 JAN-25	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4	01-01-25	Employee Benefits	01-31-25	\$72.97	\$72.97	01-03-150-005	Employee Benefits	\$0.00	(\$369.23)
						\$72.97				
Total Fire Protection Services						\$1,237.80				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Building Department</u>										
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
877956	01-15-25	Vehicle Fuel - Gas - REGULAR UNLEADED	01-31-25	\$62.06	\$62.06	01-04-170-141	Vehicle Fuel - Gas	\$0.00	\$0.00	
		GAS - CBO								
						\$62.06				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JAN-25	01-01-25	Employee Benefits	01-31-25	\$507.37	\$507.37	01-04-170-005	Employee Benefits	\$0.00	(\$27.58)	
						\$507.37				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
JAN-25	01-01-25	Employee Benefits	01-31-25	\$3.22	\$3.22	01-04-170-005	Employee Benefits	\$0.00	(\$27.58)	
						\$3.22				
Total Building Department						\$572.65				
<u>Protection to Persons and Property</u>										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JAN-25	01-01-25	Employee Benefits	01-31-25	\$1,031.71	\$1,031.71	01-05-182-005	Employee Benefits	\$0.00	\$0.00	
						\$1,031.71				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
JAN-25	01-01-25	Employee Benefits	01-31-25	\$10.52	\$10.52	01-05-182-005	Employee Benefits	\$0.00	\$0.00	
						\$10.52				
Total Protection to Persons and Property						\$1,042.23				
<u>Transportation</u>										
35	B&I Truck Parts Inc., 480 Dunlop Street West, Barrie, ON, L4N 9W5									
01P227983	01-03-25	Maintenance Costs/Parts - MAINTENANCE & REPAIR FREIGHTLINER #19	01-31-25	\$1,412.91	\$1,412.91	01-06-237-143	Maintenance	\$0.00	(\$20.35)	
						\$1,412.91				
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
185476	01-10-25	Workshop Supplies - CLEANING SUPPLIES	01-31-25	\$22.68	\$22.68	01-06-210-148	Workshop Supplies	\$0.00	\$0.00	
						\$22.68				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
876680	01-08-25	Fuel - Diesel - ULTRA LOW SULPHUR	01-31-25	\$3,628.62	\$3,628.62	01-06-228-142	Fuel - Diesel	\$0.00	\$0.00	
877521	01-13-25	Fuel - Diesel - ULTRA LOW SULPHUR	01-31-25	\$1,164.22	\$1,164.22	01-06-228-142	Fuel - Diesel	\$0.00	\$0.00	
						\$4,792.84				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-3053701		12-18-24	Materials & Supplies - CAP 20 WT - SHOP SUPPLIES	01-31-25	\$41.22	\$41.22	01-06-210-145	Materials & Supplies	\$2,500.00	(\$974.29)
1-3055066		01-07-25	Materials & Supplies - PARTS FOR PLOW TRUCKS - SHOP SUPPLIES	01-31-25	\$156.92	\$156.92	01-06-210-145	Materials & Supplies	\$0.00	(\$112.73)
1-3055383		01-09-25	Materials & Supplies - SHOP SUPPLIES	01-31-25	\$215.87	\$215.87	01-06-210-145	Materials & Supplies	\$0.00	(\$112.73)
1-3055525		01-10-25	Materials & Supplies - SHOP SUPPLIES - WORKS	01-31-25	\$10.67	\$10.67	01-06-210-145	Materials & Supplies	\$0.00	(\$112.73)
1-3055448		01-09-25	Workshop Supplies - PARTS FOR PLOW TRUCKS - SHOP SUPPLIES	01-31-25	\$12.54	\$12.54	01-06-210-148	Workshop Supplies	\$0.00	\$0.00
1-3053977		12-19-24	Maintenance Costs/Parts - MAITENANCE & REPAIR F250	01-31-25	\$9.93	\$9.93	01-06-235-143	Maintenance	\$14,500.00	(\$2,212.17)
						\$447.15				
246	Township of Seguin, 5 Humphrey Drive, Seguin, ON, P2A 2W8									
2025-012		09-18-24	Courses & Training - CHAINSAW OPERATOR TRAINING	01-31-25	\$1,373.76	\$1,373.76	01-06-200-015	Courses & Training	\$3,000.00	\$1,531.60
2025-014		10-24-24	Courses & Training - PLOUGH TRAINING	01-31-25	\$992.16	\$992.16	01-06-200-015	Courses & Training	\$3,000.00	\$1,531.60
						\$2,365.92				
255	WINDSOR SALT LTD., CP 11321, Succ Centre Ville, Montreal, QC, H3C 5H1									
5300710821		01-06-25	Materials & Supplies - SAFE-T SALT	01-31-25	\$3,607.40	\$3,607.40	01-06-225-145	Materials & Supplies	\$0.00	\$0.00
						\$3,607.40				
336	Wurth Canada Limited, 345 HANLON CREEK BLVD., GUELPH, ON, N1C 0A1									
26194950		01-08-25	Materials & Supplies - SHOP SUPPLIES	01-31-25	\$56.75	\$56.75	01-06-210-145	Materials & Supplies	\$0.00	(\$112.73)
26194950		01-08-25	Workshop Supplies - TOOLS - DIGITAL MULTIMETER	01-31-25	\$243.19	\$243.19	01-06-210-148	Workshop Supplies	\$0.00	\$0.00
						\$299.94				
385	Constable Towing & Recovery, P.O. BOX 236, NOBEL, ON, P0G 1G0									
MCK1002		11-18-24	Maintenance Costs/Parts - MAITENANCE & REPAIR FREIGHTLINER #20	01-31-25	\$926.02	\$926.02	01-06-233-143	Maintenance	\$13,000.00	\$4,758.18
MCK1001		09-25-24	Maintenance Costs/Parts - MAITENANCE & REPAIR - FREIGHTLINER #19	01-31-25	\$1,058.30	\$1,058.30	01-06-237-143	Maintenance	\$15,500.00	(\$977.24)
MCK1003		12-11-24	Maintenance Costs/Parts - MAITENANCE & REPAIR FREIGHTLINER #19	01-31-25	\$793.73	\$793.73	01-06-237-143	Maintenance	\$15,500.00	(\$977.24)
46378		12-08-24	Maintenance Costs/Parts - MAITENANCE & REPAIR FREIGHTLINER #21	01-31-25	\$686.88	\$686.88	01-06-250-143	Maintenance	\$12,000.00	\$7,138.19
MCK1004		12-13-24	Maintenance Costs/Parts - MAITENANCE & REPAIR FREIGHTLINER #21	01-31-25	\$1,455.17	\$1,455.17	01-06-250-143	Maintenance	\$12,000.00	\$7,138.19
						\$4,920.10				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
551	Ward Stoneman, ,									
JAN92025		01-09-25	Personal Protective Equipment Employee Allowance - WORK BOOTS/ PANTS	01-31-25	\$203.50	\$203.50	01-06-200-008	Personal Protective	\$0.00	\$0.00
JAN92025		01-09-25	Miscellaneous - MEDICAL FOR DL	01-31-25	\$290.00	\$290.00	01-06-200-024	Miscellaneous	\$0.00	\$0.00
						\$493.50				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JAN-25		01-01-25	Employee Benefits	01-31-25	\$434.16	\$434.16	01-06-200-005	Employee Benefits	\$0.00	(\$38.07)
JAN-25		01-01-25	Employee Benefits	01-31-25	\$445.99	\$445.99	01-06-200-005	Employee Benefits	\$0.00	(\$38.07)
JAN-25		01-01-25	Employee Benefits	01-31-25	\$440.45	\$440.45	01-06-200-005	Employee Benefits	\$0.00	(\$38.07)
						\$1,320.60				
893	GROENEVELD LUBRICATION SERVICES, PO BOX 8916, STATION A, TORONTO, ON, M5W 2C5									
0508780401		01-15-25	Maintenance Costs/Parts - MAITENENCE & REPAIR FREIGHTLINER #20 - GREASER	01-31-25	\$668.55	\$668.55	01-06-233-143	Maintenance	\$0.00	(\$20.35)
						\$668.55				
985	GIN-COR, 5151 HIGHWAY 17 WEST, MATTAWA, ON, P0H 1V0									
89592		01-13-25	Materials & Supplies - SHOP SUPPLIES - WORKS	01-31-25	\$95.25	\$95.25	01-06-210-145	Materials & Supplies	\$0.00	(\$112.73)
						\$95.25				
1385	PARRY SOUND STEEL INC., 7 HUNTER DRIVE, SEGUIN, ON, P2A 0B2									
7742		01-10-25	Materials & Supplies - SHOP SUPPLIES - SOLID ROUND BAR -STEEL	01-31-25	\$20.25	\$20.25	01-06-210-145	Materials & Supplies	\$0.00	(\$112.73)
						\$20.25				
1463	THOMAS STONEMAN, , , ,									
JAN102025		01-10-25	Office Supplies/Materials - WATER FOR WORKS	01-31-25	\$30.00	\$30.00	01-06-200-009	Office	\$0.00	\$0.00
						\$30.00				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
JAN-25		01-01-25	Employee Benefits	01-31-25	\$1.87	\$1.87	01-06-200-005	Employee Benefits	\$0.00	(\$38.07)
JAN-25		01-01-25	Employee Benefits	01-31-25	\$1.87	\$1.87	01-06-200-005	Employee Benefits	\$0.00	(\$38.07)
JAN-25		01-01-25	Employee Benefits	01-31-25	\$2.03	\$2.03	01-06-200-005	Employee Benefits	\$0.00	(\$38.07)
						\$5.77				
1520	HV DUTY SUPPLY, 5 WATER STREET, PARRY SOUND, ON, P2A 3A3									
858		01-10-25	Materials & Supplies - SHOP SUPPLIES - CREEPER/ HYDROIC FLUID	01-31-25	\$487.21	\$487.21	01-06-210-145	Materials & Supplies	\$0.00	(\$112.73)
						\$487.21				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1525	CRAIG'S WELDING AND FABRICATION, 109 GRINDSTONE ROAD, SUNDRIDGE, ON, P0A 1Z0									
2318		01-03-25	Maintenance Costs/Parts - MAINTENANCE & REPAIR FREIGHTLINER #19	01-31-25	\$324.32	\$324.32	01-06-237-143	Maintenance	\$0.00	(\$20.35)
2318		01-03-25	Maintenance Costs/Parts - MAINTENANCE & REPAIR FREIGHTLINER #21	01-31-25	\$324.32	\$324.32	01-06-250-143	Maintenance	\$0.00	(\$20.35)
2318		01-03-25	Maintenance Costs/Parts - MAINTENANCE & REPAIR FREIGHTLINER #24	01-31-25	\$581.99	\$581.99	01-06-251-143	Maintenance	\$0.00	(\$20.35)
						\$1,230.63				
Total Transportation						\$22,220.70				
Environmental Services										
12	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4									
178316		01-06-25	Maintenance Costs/PartsMONTHLY TOILET RENTAL - JAN 4 - FEB 1	01-31-25	\$183.17	\$183.17	01-08-300-143	Maintenance	\$0.00	\$0.00
						\$183.17				
257	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4									
IVC000000000232		12-31-24	Household Hazardous Waste - HAZARDOUS WASTE REMOVAL JUL- NOV 2024	01-31-25	\$6,188.34	\$6,188.34	01-08-300-120	Household Hazardous	\$15,000.00	\$10,574.22
						\$6,188.34				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JAN-25		01-01-25	Employee Benefits	01-31-25	\$117.31	\$117.31	01-08-300-005	Employee Benefits	\$0.00	\$0.00
						\$117.31				
Total Environmental Services						\$6,488.82				
Parks and Recreation Facilities										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
185480		01-10-25	Maintenance Costs/Parts - PAINT FOR PARKS	01-31-25	\$46.80	\$46.80	01-11-360-143	Maintenance	\$0.00	\$0.00
						\$46.80				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JAN-25		01-01-25	Employee Benefits	01-31-25	\$242.44	\$242.44	01-11-360-005	Employee Benefits	\$0.00	(\$7.79)
						\$242.44				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
JAN-25		01-01-25	Employee Benefits	01-31-25	\$1.46	\$1.46	01-11-360-005	Employee Benefits	\$0.00	(\$7.79)
						\$1.46				
Total Parks and Recreation Facilities						\$290.70				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Community Centre</u>										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JAN-25	01-01-25 Employee Benefits			01-31-25	\$389.94	\$389.94	01-12-370-005	Employee Benefits	\$0.00	\$0.00
						\$389.94				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
JAN-25	01-01-25 Employee Benefits			01-31-25	\$1.30	\$1.30	01-12-370-005	Employee Benefits	\$0.00	\$0.00
						\$1.30				
Total Community Centre						\$391.24				
<u>Planning and Development</u>										
1320	J.L. Richards & Associates, 343 Preston Street, Tower II, Suite 1000, Ottawa, ON, K1S 1N4									
123963	12-31-24 Planning Consultant Services - MCBRIDE			01-31-25	\$124.21	\$124.21	01-14-400-021	Planning Consultant	\$58,352.00	(\$5,076.69)
	REZONING					\$124.21				
Total Planning and Development						\$124.21				
Total Bills To Pay:						\$40,650.08				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Building Department</u>										
1545	BICKLEY FORD, 1 BICKLEY COUNTRY DRIVE, HUNTSVILLE, ON, P1H 1Y4									
2024-16	01-23-25	Capital - Vehicles	CBO VEHICLE - 2024	01-31-25	\$28,281.63	\$28,281.63	01-04-170-405	Capital - Vehicles	\$0.00	\$0.00
	FORD ESCAPE - TENDER 2024-16									
						\$28,281.63				
Total Building Department						\$28,281.63				
Total Bills To Pay:						\$28,281.63				



Ms. Karlee Britton
Clerk/Administrator
Township of McKellar
P.O. Box 69,
701 Hwy 124
McKellar, Ontario
P0G 1C0

Dear Ms. Britton:

I am writing on behalf of the Whitestone McKellar Lions Club requesting permission to place our Christmas Hamper and Toy donation boxes from the second week in November through to December 21st, 2025 at the McKellar Community Centre and Library.

Last year the Whitestone McKellar Lions Club participated in two of the McKellar Summer Market dates as well as the Thanksgiving and Merry and Bright Markets in October and November. During the Merry and Bright Market, we placed donation boxes at the Community Centre and Library, not realizing that we needed permission from the Township. We had only secured permission from the Library Board and the Fire Hall. Our sincere apologies for not following the Township protocol surrounding permission to leave our donation bins.

Each year the number of families we support increases. In 2024 we were proud to serve 33 families, including 52 children, in the Whitestone McKellar communities. We work collaboratively with Caroline Claridge, Family Service Worker, at the Salvation Army in Parry Sound and any families from Whitestone McKellar that approach The Salvation Army are given back to us to support. It is an excellent working relationship and we know that The Salvation Army is grateful that we reduce their administrative support for these families along with keeping their resources intact for the Parry Sound and area communities.

Regrettably there was some confusion last year when we were made aware that the Salvation Army also had donation bins at the McKellar Community Centre. This was, after all, our first time participating in the Merry and Bright Market. I did address it with Caroline through an email last year and her comment was she had no idea that the Salvation Army had bins in McKellar. She thought it was strange and she agreed we should be doing the collections in our area.

Many thanks for allowing us to place our donation bins in McKellar last year. You helped make 33 families Christmas's that much brighter.

Sincerely,

Joyce Campbell
President, Whitestone McKellar Lions Club
E-mail: joymbell49@gmail.com
Tel: 1 (519) 502-9399

CORPORATION OF THE TOWNSHIP OF MCKELLAR
BY-LAW NO. 2025-10

**Being a By-law to authorize the execution of an Agreement for a
By-law Enforcement Officer for the Township of McKellar
and to appoint a By-law Enforcement Officer for the Township of McKellar**

WHEREAS Section 9 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, states a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS, pursuant to the *Community Safety and Policing Act, 2019 (CSPA)*, Section 55(1), and amendments thereto, the Council of the Corporation of the Township of McKellar may appoint such officers and servants as may be necessary for the enforcement of the By-laws of the Township;

AND WHEREAS, Council of the Corporation of the Township of McKellar deems it appropriate to enter into a Contract for Services with Chris Kasulke for the provision of services as a By-law Enforcement Officer to provide a variety of enforcement services pertaining to the By-laws of the Corporation of the Township of McKellar and applicable Provincial and Federal Legislation;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby enact as follows:

1. **THAT** the Council of the Corporation of the Township of McKellar does hereby appoint Chris Kasulke as a By-law Enforcement Officer for the Corporation of the Township of McKellar until the end of the Term of the Contract for Services or until the appointment is revoked, whichever occurs first.
2. **THAT** Council does hereby authorize and direct the Mayor and Clerk to execute, under Seal of the Corporation, the Agreement for the By-law Enforcement Officer between Chris Kasulke and the Corporation of the Township of McKellar attached hereto as Schedule “A” and forming part of this By-law.
3. **THAT** the Mayor and Clerk are hereby authorized to execute all documents necessary to give effect to this By-law.
4. **THAT** By-law No 2025-10 is hereby passed and comes into full force and effect this 4th day of February, 2025.

READ a FIRST and SECOND time this 4th day of February, 2025.

Mayor, David Moore

Clerk Administrator, Karlee Britton

AND FURTHER READ a THIRD time, and **PASSED IN OPEN COUNCIL** this 4th day of February, 2025.

Mayor, David Moore

Clerk Administrator, Karlee Britton

**SCHEDULE “A”
To By-law No. 2025-10**

THIS AGREEMENT made in duplicate this ____ day of _____, 2025

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF MCKELLAR
Hereinafter referred to as the “Township”

-and-

Chris Kasulke

Hereinafter referred to as the “Contractor”

WHEREAS the Township desires to enter into a contract for services for a By-law Enforcement Officer;

AND WHEREAS Chris Kasulke (the "Contractor") has accepted the position as an Independent Contractor to provide services as a By-law Enforcement Officer, in accordance with applicable Municipal By-laws and legislation, on the terms and conditions as set out in this contract for services agreement (the “Agreement”);

AND WHEREAS both the Township and the Contractor mutually desire to enter into a new contractual relationship as outlined in this Agreement and the attached Appendix “A”;

NOW THEREFORE, in consideration of the premises and mutual agreements hereinafter contained, the parties mutually agree as follows:

1. APPOINTMENT

- 1.1 The Township agrees to enter into this Agreement with the Contractor for the provision of services of the By-law Enforcement Officer position as outlined in the “Position Description” attached hereto as Appendix “A”. The Contractor agrees to carry out the duties of the position conscientiously and faithfully throughout the term of this Agreement.

2. TERM OF AGREEMENT AND EARLY TERMINATION

- 2.1 The term of this Agreement shall be for one (1) year commencing on March 1, 2025 (the “Term”). This Agreement will automatically come to an end at the end of the Term with no further obligations owed by the Township to the Contractor aside from the requirement of the Township to pay the Contractor the total owing under any outstanding invoices for services rendered up to the end of the Term.
- 2.2 Either the Township or the Contractor can end this Agreement prior to the end of the Term by providing the other party with ninety (90) days’ notice in writing. The Township may terminate this Agreement without notice if the Contractor breaches the terms of the Agreement.
- 2.3 This Agreement may be extended beyond its initial term upon mutual agreement of the Parties. Such extension shall be contingent upon the satisfactory performance of the Contractor, as determined solely by Council. If Council determines that the Contractor’s performance meets or exceeds expectations, the Parties may negotiate the terms of the extension, which shall be documented in a written amendment to this Agreement and signed by both Parties.

3. **DUTIES AND RELATIONSHIP**

- 3.1 The **Contractor** shall provide 24-hour on-call By-law Enforcement Officer services to the **Township** and perform all the duties outlined in the “Position Description” per Appendix “A”, as well as other duties as assigned from time to time.
- 3.2 The Clerk Administrator, CBO or a designate or the Ontario Provincial Police will direct complaints received by the **Township** to the **Contractor**.
- 3.3 The **Township** is engaging the **Contractor** for the provision of By-law Enforcement Officer services as an Contractor, and not as an agent, employee, director or partner of the **Township**, and the **Contractor** shall not make representations otherwise. The parties agree that this Agreement does not constitute a joint venture.
- 3.4 The **Contractor** is not an employee of the **Township**, and nothing in this Agreement shall be construed so as to make the **Contractor** an employee of the **Township** nor impose any liability on the **Township** as would arise from any employer-employee relationship.

4. **REMUNERATION**

- (a) The **Contractor** shall be paid \$1,600.00 per month for the general provision of services.

- By the 15th of each subsequent month thereafter, for the term of the agreement:

This fee is for the following services:

- Providing information to the public on By-laws and enforcement conditions;
- Giving technical information on inspection and enforcement codes;
- General phone calls with the Clerk/Administrator and staff in regard to requests for services and or ongoing issues/complaints
- Stand-by services

- (b) For each call out or for attendance at Council or other meetings as requested by the Clerk/Administrator or for patrolling specified properties from time to time or for reviewing and updating existing by-laws, as requested by the Clerk/Administrator and/or CBO, the **Contractor** shall be paid \$30.00 per hour.

Each call out and request for service shall:

- be responded to within twenty-four (24) hours;
- be investigated, where possible, through persuasive discussion, education and written communications;
- include enforcement through court action (in-person and/or virtually) when required;
- special events, as requested by the Clerk/Administrator (e.g. Fall Fair);
- be documented by timely and accurate written progress reports submitted to the Clerk/Administrator.

- (c) Mileage

Mileage shall be calculated as follows:

- From the **Contractor's** place of residence to the service call(s) or meeting or patrol route or municipal office, return;
- The mileage rate paid will be paid at the current CRA Mileage rate as adjusted from time to time.

- (d) Uniform

The **Contractor**, when acting in the role of By-law Enforcement Officer, shall at all times be dressed in an appropriate uniform (as approved by the **Township**) which shall include but not be limited to a button-up shirt with appropriate crests indicating By-law Enforcement. A hat or toque is optional. The Contractor shall also have a suitable

outerwear with safety reflectors that provide clear identification as a By-law Enforcement Officer.

The Municipality will cover, in full, the initial cost of an appropriate uniform. The Municipality will provide a sum of \$400.00 annually which is not intended to necessarily cover all costs for the uniform. This shall be paid upon receiving receipts and upon the approval of the **Township** of the uniform purchase made.

(e) Invoicing and Payments

The **Contractor** shall provide monthly invoices to the **Township** for services rendered.

All payments made by the **Township** to the **Contractor** shall be made without statutory deductions in respect of, but not limited to, the *Income Tax Act* (Canada), the *Canada Pension Plan*, the *Employment Insurance Act*, or the *Employment Health Tax Act*. The **Contractor** acknowledges responsibility for arranging, paying and remitting all applicable payments, contributions, premiums or penalties under any federal or provincial legislation with respect to the services provided under this Agreement.

The **Contractor** will be issued a T4A slip after the calendar year end, for amounts paid to the **Contractor** by the **Township**.

All payments and fees paid to the **Contractor** for the services under this Agreement are inclusive of the Harmonized Goods and Services Taxes ("HST") in accordance with the applicable federal legislation. The **Contractor** shall remit the HST paid by the **Township** to the Canada Revenue Agency, and agrees to indemnify the **Township** for all such monies if the **Contractor** fails to do so.

Chris Kasulke, "**Contractor**", will be covered under the *Workplace Safety and Insurance Act*, 1997, and the **Township** will be responsible for remitting all Workplace and Insurance premiums.

(f) Training

For hours spent taking approved training courses, the **Contractor** shall be compensated at the rate of \$30.00 per hour. All training courses must be pre-approved by the Clerk/Administrator. The number of training hours is to be based on the course outline.

(g) Auto Insurance Premiums

Increased auto insurance premiums incurred by the **Contractor** as a direct result of enforcement-related activities are permitted as a billable item, not to exceed \$25.00 per month. Proof of the increase from the **Contractor's** usual premiums must be submitted to the Clerk/Administrator for reimbursement consideration.

5. CELL PHONE

- 5.1 The Township will supply the **Contractor** with a smart phone for the purpose of making and receiving phone calls, texts and emails **related to By-law Enforcement services for the Township**. The **Township** will provide the **Contractor** access to the Municipal Office phone system and a dedicated extension/mailbox where By-law Enforcement requests for service are directed.

6. RELIABLE VEHICLE

- 6.1 The **Contractor** shall, at her own expense, provide and have access to a reliable vehicle that conforms to MTO safety standards. The vehicle(s) must be suitably insured (to the satisfaction of the **Township**) for the purposes of providing the services required in this Agreement.
- 6.2 Vehicles **should must** not be operated with any defect that would inhibit safe operation during current and foreseeable weather and lighting conditions.

7. **ABSENCE AND NOTIFICATION CLAUSE**

- 7.1 The **Contractor** must provide written notice (via email) to the Clerk/Administrator of any planned absence where coverage will not be available.
- (a) The **Contractor** must notify the Clerk/Administrator at least two (2) weeks in advance of the absence.
 - (b) Notifications must be submitted in writing via email to the Clerk/Administrator.
 - (c) The **Contractor** is required to return the Township-issued cell phone to the Municipal Office for the duration of the absence so that it will be answered.
 - (d) In the absence notification, the **Contractor** must specify the duration of unavailability and confirm that no alternative arrangements for coverage can be made.
 - (e) The monthly stipend paid to the **Contractor** may be adjusted at the discretion of the Township for any absence exceeding three (3) consecutive days or five (5) days within a thirty (30) day period.
 - (f) The **Contractor** must minimize disruptions by ensuring all active cases are appropriately documented and transitioned to the Clerk/Administrator or concluded prior to the start of their absence.
 - (g) If a planned absence cannot be notified within the two-week period due to unforeseen or emergency circumstances, the **Contractor** must inform the Clerk/Administrator as soon as reasonably possible and provide the cell phone immediately upon notification.

8. **VEHICLE INSURANCE AND DAMAGE CLAUSE**

- 8.1 The **Contractor** must ensure that their vehicle is fully insured with coverage that includes liability for work-related use. ~~The Township will not be responsible for any costs related to vehicle insurance.~~
- 8.2 In the event that the **Contractor's** vehicle sustains damage as a direct result of an enforcement-related incident (e.g., an individual acting out in anger toward enforcement activities), the **Contractor** must immediately report the incident to the Clerk/Administrator.
- If the damage results in a documented increase to the **Contractor's** insurance premium directly attributable to the enforcement-related incident, the Township will reimburse the **Contractor** for the additional premium cost, **above the additional premium clause in Section 4 (g)**, for up to one (1) year. Documentation from the insurer detailing the increase and its cause must be provided for reimbursement to be considered.
- ~~8.3 While the Contractor is responsible for ensuring proper insurance coverage, the Township will reimburse or cover the deductible cost, provided the incident is documented, and a police report or equivalent evidence is submitted.~~
- 8.4 The **Contractor** must document all details of the incident, including date, time, location, and individuals involved, and submit this information to the Township within 48 hours of the occurrence.

7. **ENTIRE AGREEMENT**

- 7.1 This Agreement constitutes the entire agreement between the parties. There are no other agreements; understandings; representations; or warranties, either collateral or otherwise. This Agreement replaces any previous agreements between the parties.

8. INDEPENDENT ADVICE

8.1 The Contractor acknowledges that she has been given an opportunity to obtain independent legal and other professional advice in connection with this Agreement and fully agrees with the terms of this Agreement.

Dated at _____ this _____ day of _____, 2025.

Contractor:	For the Township: We have the authority to bind the Township
Signature: _____	Signature: _____
Name: _____	Name: Mayor, David Moore
Witness:	
Signature: _____	Signature: _____
Name: _____	Name: Clerk/Administrator, Karlee Britton



22. Unfinished Business

Date	Res. No.	Item & Description	Assigned to	Status
		Deerfield-Bay Road Upgrades	Public Works & Administration	No response from the Association, project on hold.
		Stoney Road, Dockside Drive and Bruce Trail (Fire Route 152, 152A, 152B) Road Upgrades	Public Works & Administration	Road studies completed. Project on hold so that the Association can inform their residents of the project; future information meeting to be held.
		Hurdville Road Reconstruction (1.9KM)	Public Works & Administration & Finance	Engineer drafting drawings and tender for work, to be started and completed Spring/Summer 2025. Treasurer investigating financing options.
Mar. 7/23	23-204	By-law 2023-23 Being a By-law to Regulate Dogs in the Township	By-law Enforcement	By-law deferred at Dec. 19/23 meeting. BLEO to make updates and present to Council at a future meeting.
Jul. 4/23	23-470	Re-name Hart Road (formerly Fire Route 306)	Administration	Residents on road have been contacted, they are coming up with another name.
Nov. 21/23	23-726	Placement of a Dry Hydrant	Fire Department	An item on the 2025 Draft Capital Budget. FC & PW Superintendent will determine a suitable location.
Jan. 9/24	24-013	Purchase and Circulation of Transfer Station Permits	Administration	Staff investigating 'mail merger' so that cards can be made in house and mailed in 2025.
Jan. 9/24	24-017	By-law 2024-03 Adopt a Human Resources Policy	Administration	To be discussed at a future meeting in Closed Session.
Feb. 7/24	24-080	By-law 2024-15 Being a By-law to Amend the Parking By-law (with respect to fees)	By-law Enforcement	Report to Council with area Municipality fees.
Mar. 1/24	24-107	Quotations for Playground Equipment for Broadbent Ball Park	Administration	Surveys have been collected.
Mar. 19/24	24-160	New Fees & Charges By-law	Administration & Finance	Draft By-law has been started, awaiting review from departments.
Sept. 3/24		Review Cemetery By-law	Administration	BAO has advised staff that the By-law will need updating and should be a priority for 2025.
Sept. 17/24	24-520	Information Session for Various Pavement Products used on Municipal Roads	Public Works	Miller Paving to present to Council on February 18, 2025 at 6:30pm for 45 minute presentation.



AMO Watchfile



January 30, 2025

- Get access to MIDAS!
- *Provincial Animal Welfare Services Act, 2019 Act* consultation.
- Call for applications - Great Lakes water quality initiatives.
- Book your AMO 2025 Conference Hotel!
- AMO Regional and Single-Tier caucus virtual meet-up - February 28.
- AMO Education - Workshops addressing and supporting your leadership.
- ROMA Conference evaluation - Share your experience.
- OSUM 2025 Annual Conference - Save the date.
- LAS ASE Service Summer Intake now open!
- Blog: Risk Trends to Follow in 2025.
- LAS IPE risk webinar - 10-day Notice Provision.
- Municipal Series: Net Zero Planning and Low Carbon Initiatives.
- Kraft Hockeyville nominations open - Your community could win!
- CCPPP new virtual P3 learning series for municipalities.
- Save the date: Scotiabank 2025 Affordable Housing Summit.
- Careers.

AMO Matters

MIDAS - the [Municipal Information & Data Analysis System](#) - provides access to the Financial Information Returns (FIRs) data to all Ontario municipalities. MIDAS converts FIR data into meaningful reports and identify multiple year trends. For access, municipal elected officials and municipal staff can email MIDASAdmin@amo.on.ca.

Provincial Matters

The province is currently consulting on regulations related to the sale and transfer of dogs in Ontario, record-keeping requirements and potential exceptions to puppy mill prohibitions (*PAWS Act*).
[Comments due February 1.](#)

Federal Matters

The Canada Water Agency is [accepting applications for initiatives](#) that improve Great Lakes water quality and ecosystem health under the Great Lakes Freshwater Ecosystem Initiative. Applications can be submitted for eligible projects until February 13, 2025. Municipalities are eligible.

Education Opportunities

You can now book your accommodations for the 2025 AMO Conference in Ottawa August 17-20. [Here is where you will want to click](#) for all the information you need and links to conference hotels. Registration will open soon!

The Regional and Single-Tier Caucus of the AMO Board is hosting a virtual meet-up on February 28 from 9:30am-11:00am. The meet up is an opportunity for members to connect and be brought up to date on AMO activities. [Register today.](#)

AMO has assembled an array of workshops focused on supporting and strengthening your role as a

local leader. From asset management planning, land use planning, indigenous-municipal relations, navigating conflict, communications through local crisis, strategic thinking, planning and communication, understanding anti-semitism and islamophobia and so much more. AMO is also offering registration discounts. [Check it all out here](#).

Take a few minutes to share your experience at the 2025 ROMA Annual Conference. [Click here for the conference evaluation](#).

The [2025 OSUM Annual Conference](#) is being held April 30-May 2 in the Town of Collingwood. Save the date for now, registration and programming information coming soon.

LAS

LAS is looking for 2-3 municipalities to join our [Automated Speed Enforcement Service](#) by beginning of the summer. If you are interested or for more information, contact [Tanner Watt](#).

In 2024, we identified key risk trends, for example cybersecurity and artificial intelligence. [Learn how these challenges grew](#) and what to expect in 2025.

Join us for this one-hour [risk webinar](#) as Andy C. Jairam, Partner, Loopstra Nixon LLP discusses the 10-day notice provision and its role in claims management.

Have you made a commitment to net zero and don't know where to start? Join the IESO's guest speaker, our very own Christian Tham, in the next Municipal Series webinar on January 31. Christian will lay out practical steps to take and provide real life examples to help you on your low carbon journey. [Click here for more information and to register](#).

Municipal Wire*

The grand prize community winner of [Kraft Hockeyville](#) will have an opportunity to host an NHL preseason game and receive \$250,000 for arena upgrades. All three runners-up will receive \$25,000 for arena upgrades. The [Centennial Arena Elliot Lake, Ontario](#) was awarded in 2024! Nominations close March 2, 2025.

Eager to learn about the latest advances in infrastructure procurement to help drive growth in your community? Join [P3s for Municipalities](#), a FREE six-part webinar starting February 4. Explore hot topics with our experts.

Join industry experts in meaningful discussions on February 19th to tackle housing-related challenges at regional and national levels. Please reach out to [Scotiabank's events team](#) for additional information.

Careers

[Director, Corporate Services/CFO - Township of Southgate](#). Closing Date: February 5, 2025.

[Director of Corporate Services - Greater Sudbury Police Service Board](#). Closing Date: February 14, 2025.

[Senior Policy and Program Advisor - Ministry of Economic Development, Job Creation and Trade](#). Closing Date: February 24, 2025.

[Recruiter, Talent Acquisition - Peel Regional Police](#). Closing Date: February 9, 2025.

[Commissioner of Community Services - Town of Caledon](#). Closing Date: February 14, 2025.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



February 06, 2025

- Progress in Asset Management: Achieving 2025 Compliance webinar series.
- Registration for AMO 2025 is Open.
- Book your AMO 2025 Conference Hotel!
- Opportunity to showcase your products and services at AMO 2025 Conference.
- AMO Education - Workshops addressing and supporting your leadership.
- ROMA Conference evaluation - Share your experience.
- Register today for the OSUM 2025 Conference hosted by the Town of Collingwood.
- AMO Regional and Single-Tier caucus virtual meet-up - February 28.
- Blog: 2025 is the Perfect Time to Review Your Employee Group Benefits Plan.
- Equity market outlook - Do Politics Matter? ONE Investment's education webinar.
- Survey on displacement and protecting affordable housing.
- Canadian Fallen Heroes Foundation War Memorial grant.
- New report highlights importance of funding for new recreation facilities.
- CCPPP new virtual P3 learning series for municipalities.
- Save the date: Scotiabank 2025 Affordable Housing Summit.
- Careers.

AMO Matters

AMO is delivering a 4-part webinar series to help municipalities meet O. Reg. 588/17 asset management plan requirements. Register for part one on [Proposed Levels of Service](#) on March 6.

Education Opportunities

The City of Ottawa is pleased to welcome delegates to the AMO 2025 Conference August 17-20. [Register today](#) for Ontario's premier policy conference. [Book your accommodations here](#).

You can now book your accommodations for the 2025 AMO Conference in Ottawa August 17-20. [Here is where you will want to click](#) for all the information you need and links to conference hotels. Registration will open soon!

AMO has launched its Exhibitor and Sponsorship opportunities for the 2025 conference in the City of Ottawa August 17-20. Our event provides you exposure to over 3,000 of Ontario's municipal leaders representing Ontario's 444 municipalities and a \$68 billion sector. Both the Exhibit Hall and Sponsorship opportunities sell out fast. Click [here](#) to download the Exhibitor Package and [here](#) for the Sponsorship Package.

AMO has assembled an array of workshops focused on supporting and strengthening your role as a local leader. From asset management planning, land use planning, indigenous-municipal relations, navigating conflict, communications through local crisis, strategic thinking, planning and communication, understanding anti-semitism and islamophobia and so much more. AMO is also offering registration discounts. [Check it all out here](#).

Take a few minutes to share your experience at the 2025 ROMA Annual Conference. [Click here for the conference evaluation](#). Deadline to submit feedback is February 7.

Join the 2025 OSUM Conference host the Town of Collingwood April 30-May 2 for compelling programming and opportunities to engage, network and address the issues top of mind for small urban leaders. [Registration is open](#) and you can [book your accommodations here](#).

The Regional and Single-Tier Caucus of the AMO Board is hosting a virtual meet-up on February 28 from 9:30am-11:00am. The meet up is an opportunity for members to connect and be brought up to date on AMO activities. [Register today](#).

LAS

Your employees have been through a lot lately, fluctuating interest rates and inflation, hybrid work arrangements, and balancing a work-family life. Employee group benefits plans are an important part of any employee's compensation package. [Read more about the LAS offering](#) with Mosey & Mosey in our latest blog by our Group Benefits program partner.

Guardian Capital LP, portfolio manager for ONE Investment's Canadian Equity Portfolio, discusses the current market outlook and positioning of ONE's Canadian Equity Portfolio amidst fluctuating market and political dynamics. [Watch the webinar](#).

Municipal Wire*

CP Planning, as part of collaborations with the City of Toronto and ULI Toronto, [launched a survey shaping](#) strategies to prevent housing displacement in Ontario communities. Survey closes February 28.

To commemorate World War II's 80th anniversary, the Canadian Fallen Heroes Foundation (CFHF) is offering to help municipalities wishing to honour their fallen soldiers. [Please consider joining this initiative](#).

The Aquatic Sports Council of Ontario released [a report making the case for provincial recreational facility funding](#). AMO has consistently sought long-term, sustainable infrastructure funding, including for high-quality recreational facilities.

Eager to learn about the latest advances in infrastructure procurement to help drive growth in your community? Join [P3s for Municipalities](#), a FREE six-part webinar series. Explore hot topics with our experts.

Join industry experts in meaningful discussions on February 19th to tackle housing-related challenges at regional and national levels. Please reach out to [Scotiabank's events team](#) for additional information.

Careers

[Policy Intern - Association of Municipalities of Ontario](#). Closing Date: February 18, 2025.

[Supervisor, Roads Operations - City of Vaughan](#). Closing Date: March 3, 2025.

[Manager of Infrastructure Services - Town of Cochrane](#). Closing Date: March 3, 2025.

[Council and Committee Coordinator - City of Guelph](#). Closing Date: February 17, 2025.

[Director of Finance and Administration - Manitoulin-Sudbury District Services Board](#). Closing Date: February 21, 2025.

[Supervisor of Financial Accounting and Audit - City of Orillia](#). Closing Date: February 17, 2025.

[Analyst, Jr. Financial Planning - Peel Regional Police](#). Closing Date: February 17, 2025.

[Chief Information Officer - King Township](#). Closing Date: February 28, 2025

[Senior Economic Development Officer - County of Simcoe](#). Closing Date: February 25, 2025.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

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[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



A Proclamation on World Autism Day 2025

Whereas:

World Autism Day is recognized on April 2, 2025, in Canada. Autism Ontario is one of the largest collective voices representing the autism community, and the work we do helps all autistic individuals and families in their communities have access to meaningful support, information, and connections — not only on April 2 but every day throughout the year.

Whereas:

Autism impacts more than 135,000 individuals in Ontario, representing 1 in every 50 Canadian children and youth. It not only influences the lives of autistics but also their friends, families, and communities. It's crucial for us to raise awareness, and acceptance, provide support and promote a more inclusive society.

Whereas:

Autism is a diverse spectrum that varies widely among individuals. Each person's experience with autism can change over time. This evolving journey highlights the uniqueness of every autistic individual, emphasizing the need for understanding and support tailored to their specific needs.

Whereas:

Autism Ontario is the leading source of information and referral on autism, and since 1973, has been providing support, information, and opportunities for thousands of families and individuals across the province.

Whereas:

Autism Ontario is devoted to raising public awareness about autism and addressing the everyday challenges faced by individuals with autism, their families, and the professionals who work alongside them. We urge everyone to recognize and celebrate the unique differences and needs of others, fostering an inclusive environment where all individuals can participate fully in activities and discussions. Together, we can create a society that values and includes everyone.

Now Therefore:

BE IT RESOLVED that I, (insert Mayor name or designate), do hereby recognize April 2 as World Autism Day while committing to embrace awareness and acceptance today and every day throughout the year.

Dated at (municipality), Ontario this 2nd day of April 2025.

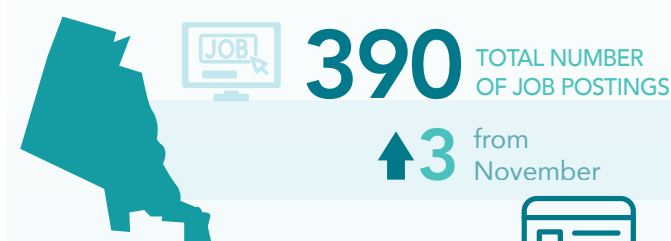
MONTHLY JOBS REPORT

DECEMBER 2024

The Labour Market Group
Guiding partners to workforce solutions.

NIPISSING DISTRICT

There were 390 job postings recorded for Nipissing District in December. This figure is almost identical in month-over-month (+0.8%, +3) comparisons, and a meaningful increase in year-over-year (+6.6%, +24) comparisons. While minor, this is a positive change from the past 4 months where-in there was a decrease in month-over-month numbers due to seasonal changes. 179 unique employers posted jobs in December; this is once again, identical to month-over-month (+0.6%, +1) comparisons.



OF THE 390 JOB POSTINGS



100%

Collected from online sources.



8.5%

(33) Requiring a bilingual individual.

11%
(43) Criminal Record Check



For postings that listed an annual salary.



\$75,107.93/year
AVERAGE



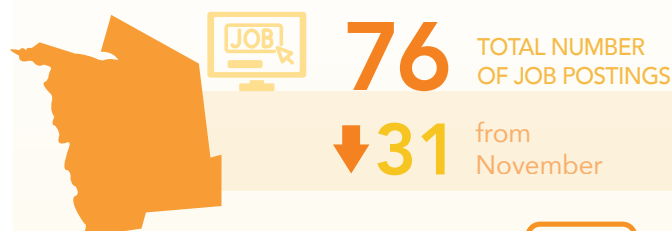
\$29.07
HOURLY WAGE

The average hourly wage in December for those postings which listed one.

Of the 152 postings which listed an hourly wage 0.6% (1) were listed at the provincial minimum wage of \$17.20/hour.

PARRY SOUND DISTRICT

There were 76 job postings recorded for the Parry Sound District in December. This is a decrease in month-over-month (-29%, -31) comparisons and year-over-year (-17.4%, -16) comparisons. Due to the year-over-year decrease it's difficult to explain the month-to-month decrease as a seasonal effect. 46 unique employers posted jobs in December; a decrease; -19.3% (-11) to the previous month's figure of 57, and previous year's (-20.7%, -12) figure of 58.



OF THE 76 JOB POSTINGS



100%

Collected from online sources.



0%

(0) Requiring a bilingual individual.

3.9%

(3) Criminal Record Check



For postings that listed an annual salary.



\$74,571.33/year
AVERAGE

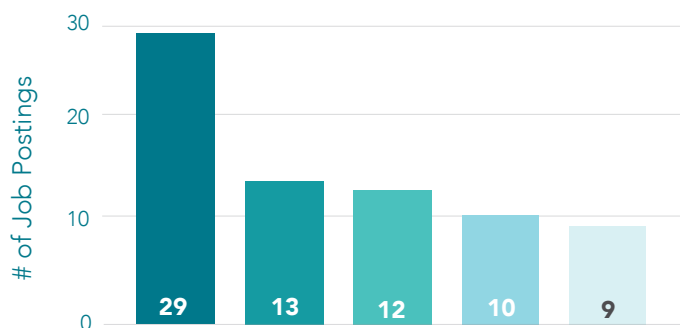
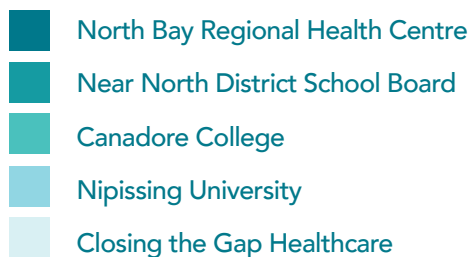


\$28.79
HOURLY WAGE

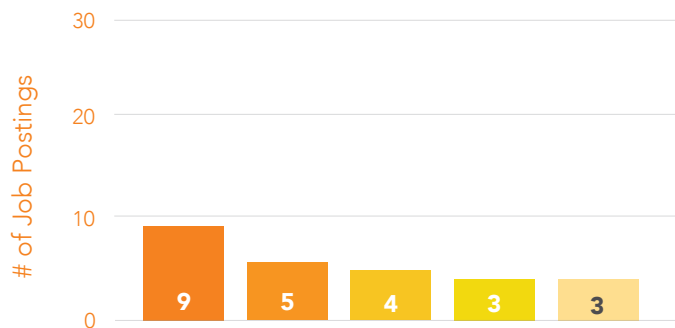
The average hourly wage in December for those postings which listed one.

Of the 37 postings which listed an hourly wage none were listed at the provincial minimum wage of \$17.20/hour.

TOP 5 EMPLOYERS POSTING JOBS



TOP 5 EMPLOYERS POSTING JOBS



TOP 5 INDUSTRIES HIRING (NAICS)



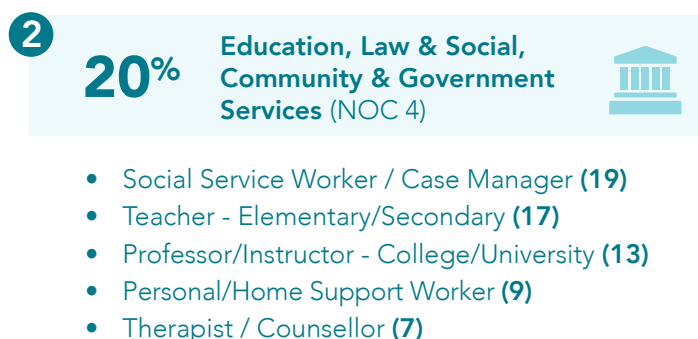
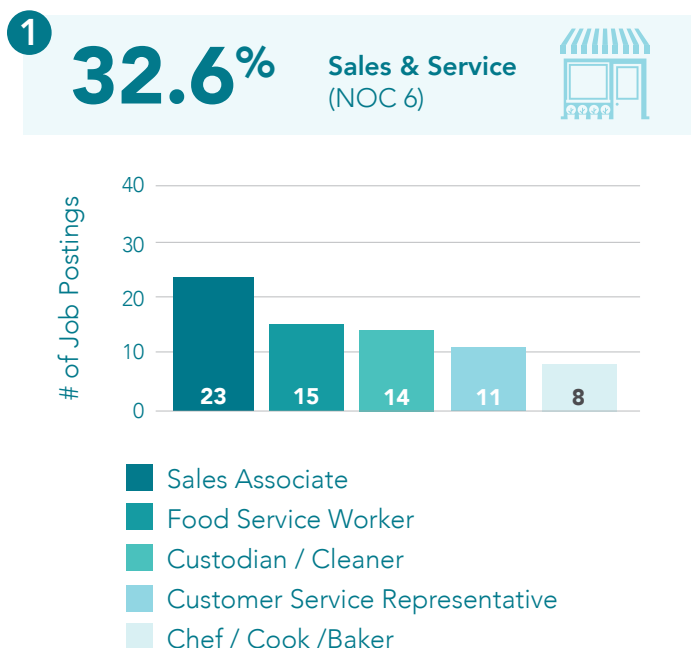
The Health Care and Social Assistance (NAICS-62) industry saw the most number of job postings in December with 28.2% (110) of the total. The Accommodation and Food Services (NAICS-72) saw the largest month-over-month increase in job posting representation with a +5.3% change from November. The largest month-over-month decrease occurred within the Educational Services (NAICS-61) industry with a -5.0% decrease from the November numbers.

TOP 5 INDUSTRIES HIRING (NAICS)



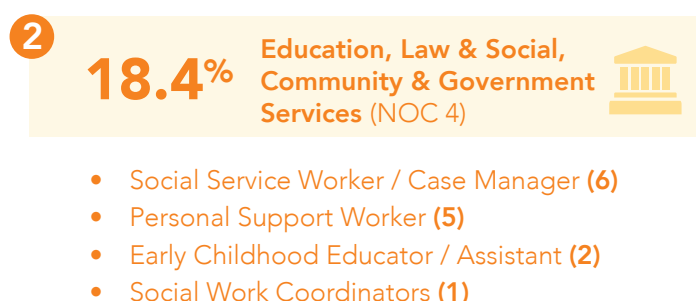
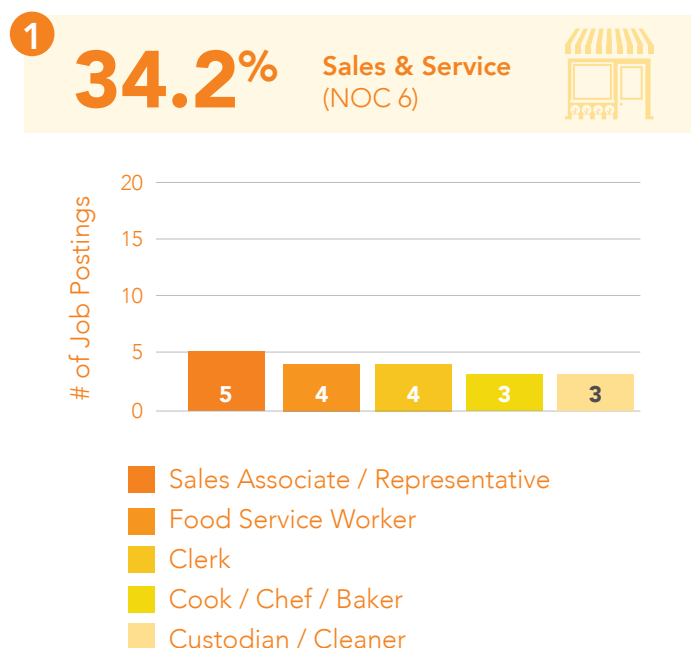
The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in December with 34.2% (26) of the overall share amongst all major industry classifications. The Retail Trade (NAICS-44-45) industry saw the largest month-over-month increase of +5.5% when compared to November. The largest month-over-month decrease of -6.6% was seen in the Accommodation and Food Services (NAICS-72) industry.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



Sales and Service (NOC-6) based occupations made up the lion's share of job postings with 32.6% (127) of all postings in December as compared to the other occupational classifications, it also saw the largest increase (+7.5%). The Business, Finance and Administration (NOC 1) based occupations saw the largest month-over-month decrease with a -3.7% change, this is almost proportional to the increase from the previous month.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



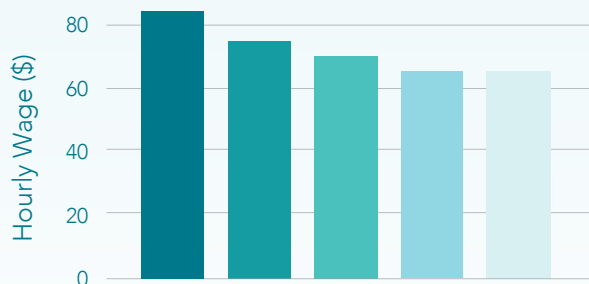
Sales and Service (NOC-6) based occupations represented the largest number of job postings in December with 34.2% (26) of all postings when compared to the other occupational classifications. Health (NOC-3) saw the largest month-over-month increase; +9.1%. Education, Law and Social, Community and Government Services (NOC-4) occupations saw the largest month-over-month decrease in job posting share of -6.8%.

TOP 5 HOURLY WAGE VACANCIES



\$83.74

**Chief Administrative
Officer - Secretary Treasurer**
@ North Bay-Mattawa
Conservation Authority



\$75.00 Registered Nurse - Visiting
@ Closing the Gap Healthcare

\$69.88 Nurse Practitioner
@ North Bay Regional Health Centre

\$64.50 Pharmacist
@ North Bay Regional Health Centre

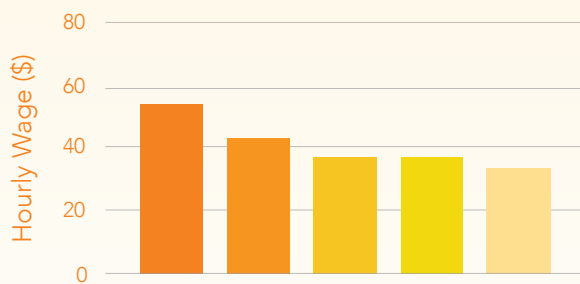
\$64.47 Regional Coordinator - Geriatric
@ North Bay Regional Health Centre

TOP 5 HOURLY WAGE VACANCIES



\$56.00

**Registered Nurse - Emergency
Department / Intensive Care Unit**
@ West Parry Sound Health Centre



\$42.24 Ultrasound Technologist - Senior
@ West Parry Sound Health Centre

\$38.32 Case Manager - Crisis
@ Canadian Mental Health Association

\$38.00 Resort Manager
@ Caswell Resort Hotel

\$35.07 Registered Practical Nurse - Acute Care
@ West Parry Sound Health Centre

TOP 3 ANNUAL SALARY VACANCIES

\$130,000.00

Tax Manager

@ Kendall, Sinclair, Cowper, Daigle & Houlden LLP

\$129,703.00

Human Resources Manager

@ Near North District School Board

\$112,008.00

Digital Transformation Specialist

@ Ontario Northland



Lowest Annual Salary \$35,100.00

Window Cleaner

@ Binx Professional Cleaning

TOP ANNUAL SALARY VACANCY

\$116,406.00

Sales Advisor

@ Rosseau Road Powersports and Marine Ltd.

\$99,000.00

Telecommunications Technician

@ Integrated Solutions

\$77,000.00

Human Resources Advisor

@ West Parry Sound Health Centre



Lowest Annual Salary \$26,000.00

Canoe Trip Leader

@ Camp Mi-A-Kon-Da

The average hourly wage in December, for those postings which listed (43.8%) one, was \$29.07/hour. This is significantly higher (+8.8%) than the current 12-month average of \$26.73/hour. Of the 152 postings, which listed an hourly wage, only 0.6% (1) were listed at the provincial minimum wage of \$17.20/hour. This is a sharp decrease from the previous month where 9.2% were listed at the minimum wage. For postings that listed an annual salary, the average was \$75,107.93/year. This is a slight decrease (-2.0%) from the current 12-month average of \$76,679.86/year.

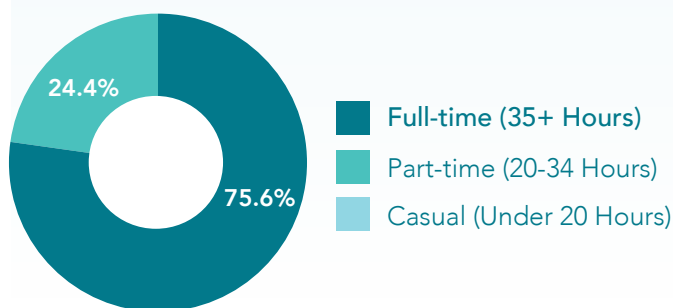
The average hourly wage in December for those postings which listed (48.7%) one was \$28.79/hour. This figure is a an increase; +5.5% (+\$1.5/hour), to the current 12-month average of \$27.29/hour. Of the 37 postings which listed an hourly wage none were listed at the new provincial minimum wage of \$17.20/hour. The average annual salary listed was \$74,571.33; higher; +4.1% (+2,955.60/year), than the current 12-month average annual salary of \$71,615.73/year.

FULL-TIME / PART-TIME BREAKDOWN

75.6% of listings in December

↓ **1.7%**
from November

75.6% (295) of the listings in December indicated that the employment offered would be classified as full-time. This figure represents a slight decrease; -1.7%, from the previous month when 77.3% of the job postings were classified as full-time.



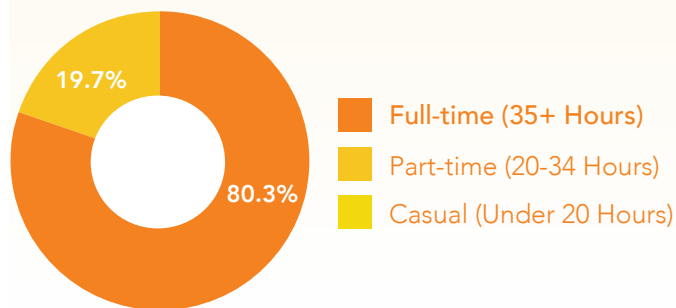
390 Postings listed hours offered (100%)

FULL-TIME / PART-TIME BREAKDOWN

80.3% of listings in December

↑ **10.3%**
from November

80.3% (61) of the listings in December indicated that the employment offered would be classified as full-time. This is a noticeable increase; +10.3%, from the previous month where 71% of the job postings were classified as full-time.



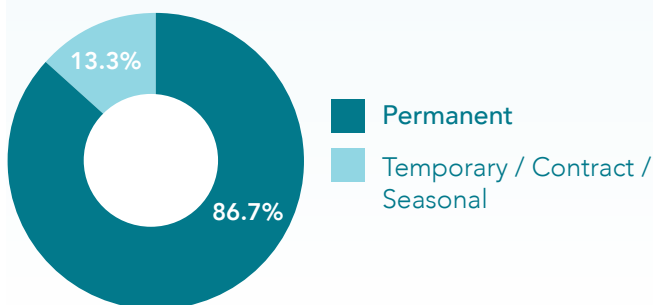
76 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

86.7% of listings in December

↓ **3.2%**
from November

86.7% (338) of the listings in November stated that the opportunity in question would be permanent. This is once again a slight decrease (-3.2%) to the previous month's figure of 89.9%.



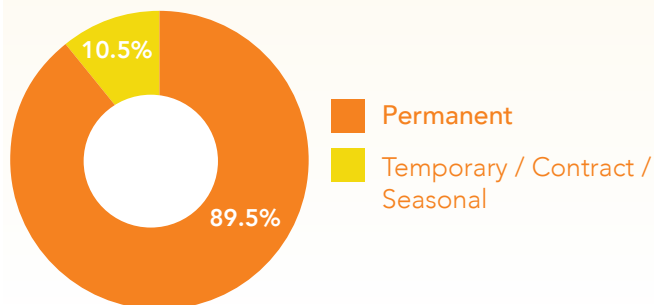
390 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

89.5% of listings in December

↑ **3.6%**
from November

89.5% (68) of the listings in December stated that the opportunity in question would be permanent. This is close to (+3.6%) than the previous month's figure of 86%.



76 Postings listed hours offered (100%)

ALL EMPLOYERS WITH POSTINGS IN MONTH



NISSISSING DISTRICT

241 Pizza Sturgeon Falls
401 Auto - North Bay Chrysler
AIM Kenny U-Pull
Algonquin Nursing Home of Mattawa
All North Truck Centre
American Eagle Outfitters
Anishinabek Nation
Apollo Transport
Auto Parts Centres (APC)
Baker Tilly
Bayland Property Management
Bee-Clean Building Maintenance
Bento Sushi North Bay
Beyond Sushi
Beyond Wireless North Bay-McKeown
Bin City Liquidation
Binx Professional Cleaning
Bradwick Property Management
Brand Momentum Inc.
Brandt Industries
Bumper to Bumper - H.E. Brown
Caisse Alliance
Callon Dietz
Calvin Presbyterian Church - North Bay
Canadian Adventure Camp
Canadian Mental Health Association
- North Bay and Area
Canadore College - Aviation Campus
Canadore College - College Drive
Canadore College - Commerce Court
Cannabis Jacks
CarePartners
Cascades Casino
Cassellholme Home for the Aged
Cassells Animal Hospital
CIBC - North Bay
Clean Green Beautiful North Bay & District Inc.
Clemens Eggert Professional Corporation
Closing the Gap Healthcare
Comfort Inn - Lakeshore
Community Counselling Centre of Nipissing
Community Living North Bay
Conseil Scolaire Catholique Franco-Nordo
Conseil scolaire public du Nord-Est de l'Ontario
Contrans Flatbed Group
Crisis Centre North Bay
Currie Truck Centre
DECO Windshield Repair
Dentistry on Airport
Diagnostic Sleep Clinic
Di-Corp
District of Nipissing Social Services
Administration Board
East Ferris Bus Lines
East Side Mario's
EBC Inc.
Enterprise Rent-A-Car
Estee Lauder
Evergreen Landscaping
exp Global Inc.
Fat Bastard Burrito Co.
FDM4
Fire & Flower Inc
First Student / First Transit
Fowler Construction Company Limited
Gangnam Korea - North Bay
GardaWorld
Gem Sewing Inc
Gervais Restaurant and Tavern, Country
Style Donuts
Giant Tiger - North Bay
goeasy
GoodLife Fitness
Goulet Contracting
GreenFirst Forest Products Inc.
Groupe Optimum Inc.
Guy's Tire Sales Inc
H&R Block
Hamelins Outdoor Power Equipment
Hands, TheFamilyHelpNetwork.ca

Happy Life
Hearing Life Canada
Holiday Inn Express North Bay
Home Instead Senior Care
Homewood Suites by Hilton North Bay
HOSE TECH
Intelcom | Dragonfly
JT Sushi
Kal's Pharmasave
Kendall, Sinclair, Cowper, Daigle & Houlden
LLP
Kentucky Fried Chicken - Algonquin Ave.
Knights Inn
KPMG LLP
L.N. Figures
Liberty Tax
Life Long Planning Group
Long & McQuade
Loram Maintenance of Way
Mac Lang
Manitoulin Group of Companies
Marina Point Village
McDougall Insurance and Financial
Metal Fab Ltd.
Metro - North Bay
Michaels
Miller Technology Incorporated
Ministry of Transportation
Modern College of Hairstyling and Esthetics
Monteith Correctional Complex
Moores
Mosaic North America
Municipality of Temagami
Near North District School Board
Nedco Ontario
Nipissing University
Nipissing-Parry Sound Catholic
District School Board
Nordic Minesteel Technologies Inc.
North Bay Animal Hospital
North Bay Parry Sound District Health Unit
North Bay Regional Health Centre
North Bay-Mattawa Conservation Authority
Northern Dental Specialty Group
Northern Diversified Limited
One Kids Place Children's Medical Treatment
Center of North East Ontario
Ontario Health
Ontario Northland
Ontario Power Generation
Ontario Public Service
Onyx Beauty Co
Oxford Learning Centres, Inc.
P&N Trucking Services
Paramed Home Health Care
Petsmart
PHARA
Popeyes Chicken - North Bay
Rahnmet
Redpath Mining Contractors and Engineers
Reliance Home Comfort
Rexall Pharmacy Group ULC
Roots Canada
Royal Bank of Canada
Scotiabank - North Bay
Sephora Canada
Serco Canada Inc.
Shoppers Drug Mart
Sienna Senior Living
Source Industrial Services Inc
Spencer Gifts
Spirit Halloween
Stantec
Stockfish Automotive Group
Subway - Lakeshore Drive
Subway - Main Street
Subway - Pinewood Park Drive
Subway - Shirreff Ave.
Subway - Sturgeon Falls
Subway - Trout Lake Road
TD Bank - North Bay
The Children's Aid Society of the
District of Nipissing and Parry Sound
The Corporation of the City of North Bay

The Erb Group of Companies
The Home Depot - North Bay
The Sisters of St. Joseph of Sault Ste. Marie
Tim Hortons - North Bay
Tim Hortons - Sturgeon Falls
Topper's Pizza - North Bay
Tourism Industry Association of Ontario
Trans Canada Safety
Tremblay Chrysler Dodge Jeep Ram
True Centre Auto Service
True North Chevrolet Cadillac Ltd / Fix Auto
North Bay
Victorian Order of Nurses / VON
Vista Radio Ltd
Volkswagen North Bay
Voyageur Aviation Corp
Voyago
VS Group
Waters Edge Care Community
Wendy's Restaurants - Lakeshore Drive
West Nipissing General Hospital
Winmar Property Restoration
YMCA of Northeastern Ontario



PARRY SOUND DISTRICT

180 Smoke
1886 Lake House Bistro
Adams Bros. Construction
Almaguin Highlands Community Living
Arborworks
Assante Capital Management Ltd.
Bayshore Health Care
Belvedere Heights
Best Value Inn & Suites
Best Western Plus Parry Sound
Bowes Dental Centre
Camp Mi-A-Kon-Da
Canada Post
Canadian Mental Health Association
Canadian Mental Health Association -
Muskoka Parry Sound Branch
Caswell Resort Hotel
Cedarland Homes Ltd.
Closing the Gap Healthcare
Connor Industries
Country Haven Acres Residential Services Inc
Crofters Food Ltd
CSN Buchans
CSN Collision Centre - Phil's
District of Parry Sound Social Services
Administration Board
Fowler Construction Company Limited
Integrated Solutions
Kawartha Credit Union - Burk's Falls
Legend Spirits
Lofthouse Manufacturing (a Division of Brawo
Brassworking Limited)
M&M Food Market
Mac Lang
National Diabetes Trust
Near North District School Board
Ontario Health
OUR Center Foster Care
Rosseau Road Powersports and Marine Ltd.
Scotiabank - Parry Sound
Shawanaga First Nation
Sobeys - Parry Sound
Soundseals Insulation
Subway - Parry Sound
The Home Depot - Parry Sound
Tim Hortons - Parry Sound
Victorian Order of Nurses / VON
Walmart - Parry Sound
West Parry Sound Health Centre



WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group.

Each month we compile this report based on our job portal **readysethired.ca**.

Readysethired.ca is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
readysethired.ca
info@thelabourmarketgroup.ca



The Labour Market Group
Guiding partners to workforce solutions.

January 2025

LABOURFOCUS



The Labour Market Group

IN THIS EDITION

EMBRACING THE AI-DRIVEN
WORKFORCE 5 WORKFORCE
TRENDS FOR 2025

GENERATIONAL DIFFERENCES
IN THE WORKPLACE

JOBS REPORT DECEMBER 2024

TOTAL NUMBER OF JOB POSTINGS

390

NIPISSING

76

PARRY SOUND

3

from
November

31

from
November

TOP INDUSTRY WITH VACANCIES

NIPISSING

Health Care & Social
Assistance (28.2%)

PARRY SOUND

Health Care & Social
Assistance (34.2%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



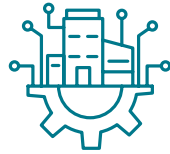
T. 705.478.9713

150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

The Labour Market Group is funded by:



EMBRACING THE AI-DRIVEN WORKFORCE 5 WORKFORCE TRENDS FOR 2025



As the employment landscape continues to evolve rapidly in 2025, adaptability and resilience will be critical for workers seeking to thrive in an increasingly uncertain labor market.

The ability to **pivot quickly**, **learn new skills** and **maintain a positive outlook in the face of challenges** has become not just desirable, but essential for career success. In this new paradigm, workers who can effectively navigate change and bounce back from setbacks are positioning themselves as valuable assets to their organizations and industries.

1. ADOPTION OF SKILLS-BASED HIRING

Skills-based hiring is set to **dominate recruitment practices in 2025**, as employers increasingly prioritize candidates' competencies over traditional credentials. This reflects a growing recognition of the limitations of degree-focused hiring methods and the need to address talent shortages. **By focusing on tangible skills and hands-on experience**, companies can tap into a broader, more diverse talent pool.



2. INCREASE IN TECHNICAL SKILLS



There is now a **greater demand for skilled trades and hybrid roles that combine manual labour with technical expertise**, challenging traditional notions of work and opening up new career opportunities across various industries.

The growing prestige and financial rewards associated with the skilled trades are positioning these occupations as formidable alternatives to office-type jobs, challenging long-held assumptions about career paths and success.

These roles are projected to dominate the list of occupations with the highest employment growth between 2022 and 2032. **These hybrid roles combine aspects of both hands-on, physical labour**—often involving the operation of tools, machinery or equipment—**and technical skills or knowledge**.

Source: visier.com/workforce-trends-2025, <https://www.purdueglobal.edu/education-partnerships/generational-workforce-differences-infographic/>

SURVEY!

WE WANT TO HEAR FROM YOU!

Are you experiencing workforce-related challenges?

Complete this short survey below:

<https://www.surveymonkey.com/r/9D9D6LG>

MORE FROM THE DECEMBER JOBS REPORT:

TOP OCCUPATIONS

NIPISSING

Sales & Services (32.6%)

Education, Law & Social, Community & Gov (20%)

Business, Finance and Administration (13.1%)

PARRY SOUND

Sales & Services (34.2%)

Education, Law & Social, Community & Gov (18.4%)

Health (18.4%)

To view the full report, visit our website www.thelabourmarketgroup.ca
readysethired.ca



T. 705.478.9713

150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

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3. THE AI ADVANTAGE



The benefit of elevating AI's impact on the business is enormous. **Companies that effectively embrace AI are poised to lead in this new era**, while those that resist risk being left behind. As custodians of people data, HR is poised to lead the AI revolution internally by enabling insights at scale through AI-enabled analytics.

As AI continues to transform the business landscape, having a flexible, scalable, secure infrastructure is essential. HR and business leaders urgently need **real-time insights to make the best organizational decisions**. While AI tools make access to insights more accessible than ever, these insights are only as good as the data infrastructure behind them.

4. LEADERSHIP SYNERGY



AI transformation demands **more than technology upgrades**; it requires alignment across the C-suite. Leaders must unite to craft a vision that integrates AI into both **technological infrastructure** and talent strategy.

5. THE HUMAN ELEMENT



The increase of **equitable, diverse and inclusive workplaces**, as well as incorporating **employee performance and well being** into the conversation is essential for organizational success, **while also ensuring people remain central to the organization's strategy**.

GENERATIONAL DIFFERENCES IN THE WORKPLACE

BABY BOOMERS

BORN: 1946-1964

Optimistic | Competitive | Workaholic | Team-Oriented



Motivated by:
Company loyalty, teamwork, duty

GENERATION X

BORN: 1965-1980

Flexible | Informal | Skeptical | Independent



Motivated by:
Diversity, work-life balance, personal-professional interests

MILLENNIALS

BORN: 1981-2000

Competitive | Civic and Open-Minded | Achievement-Oriented



Motivated by:
Responsibility, unique work experiences, quality of their manager

GENERATION Z

BORN: 2001-2020

Global | Entrepreneurial | Progressive | Less Focused



Motivated by:
Diversity, individuality, personalization, creativity

Source: visier.com/workforce-trends-2025, <https://www.purdueglobal.edu/education-partnerships/generational-workforce-differences-infographic/>



**The Corporation of the
County of Northumberland**
555 Courthouse Road
Cobourg, ON, K9A 5J6



Northumberland County

Council Resolution

SENT VIA EMAIL

January 31, 2025

Honourable Andrea Khanjin (Minister of Environment, Conservation and Parks)
Honourable Peter Bethlenfalvy (Minister of Finance)
Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development
and MPP for Northumberland Peterborough-South)
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

Re: Correspondence, Municipality of St. Charles 'Deposit Return Program'

At a meeting held on January 22, 2025 Northumberland County Council approved Council Resolution # 2025-01-22-035, adopting the below recommendation from the January 6, 2025 Public Works Committee meeting:

Moved by: Councillor Mandy Martin
Seconded by: Councillor John Logel

"**That** the Public Works Committee, having considered correspondence from the Municipality of St. Charles regarding 'Deposit Return Program' recommend that County Council support this correspondence; and

Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Andrea Khanjin (Minister of Environment, Conservation and Parks), the Honourable Peter Bethlenfalvy (Minister of Finance), the Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland Peterborough-South), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

Council Resolution # 2025-01-22-035

Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.

Sincerely,
Maddison Mather

Manager of Legislative Services / Clerk
Northumberland County

Council Resolution

Moved By M. Martin
Seconded By J. Fogel

Agenda
Item 10

Resolution Number
2025-01-22- 035

Council Date: January 22, 2025

"That Council adopt all recommendations from the three Standing Committees, as contained within the Committee Minutes (meetings held January 6 and 8, 2025)."

Recorded Vote
Requested by _____
Councillor's Name

Deferred _____
Warden's Signature

Carried  _____
Warden's Signature

Defeated _____
Warden's Signature

Public Works Committee Resolution

Committee Meeting Date: January 6, 2025

Agenda Item: 7.b

Resolution Number: 2025-01-06- 004

Moved by: B. Ostrander

Seconded by: J. Logel

Council Meeting Date: January 22, 2025

"**That** the Public Works Committee, having considered correspondence from the Municipality of St. Charles regarding 'Deposit Return Program' recommend that County Council support this correspondence; and

Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Andrea Khanjin (Minister of Environment, Conservation and Parks), the Honourable Peter Bethlenfalvy (Minister of Finance), the Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland Peterborough-South), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

Carried _____


Committee Chair's Signature

Defeated _____

Committee Chair's Signature

Deferred _____

Committee Chair's Signature

**The Corporation of the Municipality of St. Charles
RESOLUTION PAGE**



Regular Meeting of Council

Agenda Number: 8.2.

Resolution Number 2024-403

Title: Resolution Stemming from October 16, 2024 Regular Meeting of Council - Item 8.1 - Correspondence #4

Date: November 20, 2024

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the letter dated September 20, 2024 by the Town of Bradford West Gwillimbury, regarding the Ontario Deposit Return Program;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Minister of the Environment, Conservation and Parks, Andrea Khanjin; the Minister of Finance, Peter Bethlenfalvy; the Association of Municipalities of Ontario (AMO); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.

CARRIED


MAYOR

September 20, 2024

BY E-MAIL

Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

Dear Minister Khanjin:

Ontario Deposit Return Program

I hope this letter finds you well. I am writing to formally address the recent discussions surrounding the Ontario Deposit Return Program, particularly regarding our community residents asking us about the recycling of nonalcoholic beverage plastics.

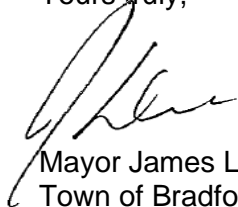
Whereas the Ontario Deposit Return Program has successfully incentivized the recycling of alcoholic beverage containers, resulting in the removal of over 204,000 tonnes of greenhouse gas emissions, we recognize the potential for similar success with nonalcoholic beverages.

The Ministry of the Environment, Conservation and Parks highlighted in their June 2023 letter that they are considering the adoption of a deposit-and-return system for nonalcoholic beverages. This initiative presents a unique opportunity to further promote recycling, reduce litter, and encourage sustainable practices among consumers.

Therefore, I am proud to announce that our Council endorses the expansion of the Ontario Deposit Return Program to include nonalcoholic beverage containers. We believe that this expansion will not only enhance environmental stewardship but also foster a culture of sustainability within our community.

We encourage all stakeholders to support this initiative and work collaboratively towards its implementation. Together, we can make a significant impact on our environment and set a positive example for future generations.

Yours truly,



Mayor James Leduc
Town of Bradford West Gwillimbury

CC:

Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Caroline Mulroney, Member of Provincial Parliament for York-Simcoe
MPP Sandy Shaw, Opposition Environment, Conservation and Parks Critic
Ontario's Municipal Councils and Conservation Authorities



The Corporation of the Town of Cobourg

Resolution

Honourable Doug Ford, Premier of Ontario
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca

Delivered via email

Doug.fordco@pc.ola.org
premier@ontario.ca

January 31, 2025

RE: Correspondence received from Northumberland County regarding the Municipal Restructuring Study

Please be advised that the Town of Cobourg Council, at its meeting held on January 29, 2025, passed the following resolution:

WHEREAS Cobourg Council understands that the Northumberland tax base is having difficulties with the constant increase in municipal taxes from both the upper and lower tier municipalities; and

WHEREAS the Council acknowledges the need to explore service rationalization, restructuring, and potential amalgamation within Northumberland County to enhance efficiency and service delivery; and

WHEREAS any study undertaken must provide a comprehensive and balanced approach to ensure that all viable options are fairly considered in determining the best governance and financial structure for all of our communities; and

WHEREAS the town of Cobourg tax base makes up 23% of the Northumberland County tax levy and the town of Cramahe contributes just 6% while both having a single vote at the County of Northumberland Council table unless it is a recorded vote; and

WHEREAS in addition to the options of restructuring and amalgamation, a third alternative must be evaluated, namely the potential dilution of the upper-tier government that could allow for the direct allocation of provincial funding to lower-tier municipalities enhancing the local decision-making process and allowing for fiscal autonomy of the various communities.

NOW THEREFORE BE IT RESOLVED THAT the Cobourg Council expresses its support and significant interest in the pursuing a study on service rationalization, restructuring, and amalgamation of Northumberland County; and that a third option, be included in the study and that the third option look at the possible dissolution of the



The Corporation of the Town of Cobourg

Resolution

upper tier government; and

FURTHER THAT this letter be forwarded to Honourable Doug Ford, Premier of Ontario, Honourable, David Piccini, Minister of Labour, Immigration, Training and Skills Development and Northumberland - Peterborough South MPP, and Honourable, Paul Calandra, Minister of Municipal Affairs and Housing and Markham-Stouffville MPP along with all other lower tier municipalities asking for their support in ensuring this much needed study explores all potential options that may better serve the resident of Cobourg and Northumberland County.

Sincerely,

A handwritten signature in black ink that reads "Kristina Lepik".

Kristina Lepik
Deputy Clerk/Manager, Legislative Services

Enclosure.

cc. Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Northumberland – Peterborough South MPP;
Honourable Paul Calandra, Minister of Municipal Affairs and Housing; and
All lower tier Ontario Municipalities

January 22, 2025

Delivered via email

Dear Northumberland County Clerks,

Re: Municipal Restructuring Study

I am writing to share a report and accompanying Council Resolution approved by Northumberland County Council on December 18, 2024. The report entitled 'Budget 2025 – Municipal Restructuring Study', was requested by County Council on November 20, 2024 for the purposes of investigating the cost of a restructuring study as part of 2025 budget deliberations.

As per Council's request, this letter is being sent to Member Municipalities to determine interest in pursuing a study of service rationalization, restructuring and/or amalgamation. The support required would include staff time to gather and share information, as well as meetings with the consultant. The study would be informative, and participation would not be seen as an agreement to move forward with any recommendations resulting from the study. If a majority of Member Municipalities wish to participate in the study, we will take the results back to County Council for next steps on moving forward.

Please note the response deadline of March 3, 2025.

Thank you for your consideration and we look forward to hearing from you.

Sincerely,



Jennifer Moore
CAO, Northumberland County

c.c. Northumberland County CAOs
Maddison Mather, Clerk, Northumberland County

Council Resolution

Moved By: J. Logel

Seconded By: R. Crate

Agenda
Item 17.c
(2.i)

Resolution Number
2024-12-18- 926

"That County Council direct staff to send a letter to each of Northumberland County's 7 Member Municipalities to determine interest in pursuing a municipal restructuring study, with a response deadline of March 3, 2025."

Recorded Vote
Requested by _____
Councillor's Name

Deferred _____
Warden's Signature

Carried _____
Warden's Signature

Defeated _____
Warden's Signature

If you require this information in an alternate format, please contact the Accessibility Coordinator at accessibility@northumberland.ca or 1-800-354-7050 ext. 2327



Report 2024-167

Report Title: Budget 2025 – Municipal Restructuring Study

Prepared by: Jennifer Moore
Chief Administrative Officer
Office of the CAO

Approved by: Jennifer Moore, CAO

Council Meeting Date: December 18, 2024

Report Not Considered by

Standing Committee Because:

- ☐ Time-sensitive Issue (information received too late for Committee consideration)
- ☐ Urgent Matter (issue arose after this month's Committee meeting)
- ☒ Other

Strategic Plan Priorities: ☐ Innovate for Service Excellence
☐ Ignite Economic Opportunity
☐ Foster a Thriving Community
☐ Propel Sustainable Growth
☒ Champion a Vibrant Future

Recommendation

"That County Council, having considered Report 2024-167 'Budget 2025 - Municipal Restructuring Study', direct staff to request input from member municipalities to determine interest in pursuing a municipal restructuring study."

Purpose

At their November 20, 2024 meeting, County Council discussed budget considerations for 2025. As a result of the discussions, staff were directed to report back on the cost of an amalgamation study in the draft budget.

Background

The idea of restructuring is not new to Northumberland County. Northumberland has been restructured several times in its 232-year history. Northumberland was initially formed in 1792. It joined with Durham County to form the Newcastle District in 1802, as part of Upper Canada. In 1850 it became the United Counties of Northumberland and Durham. It remained as the United Counties until 1973. On January 1, 1974, the majority of Durham County joined Ontario County to form Durham Region, except for the Town of Port Hope and Hope Township. Hope and Port Hope joined Northumberland County to form a standalone County named Northumberland. Over the years there have been various changes to the boundaries and names of lower tiers, as those organizations have been restructured, as well with population growth and Provincial direction.

In the late 1990's there was significant restructuring across the province and the number of municipalities was reduced by almost half. Northumberland's boundaries were changed once again when Murray Township left Northumberland and joined the newly formed City of Quinte West. Northumberland's boundaries have otherwise remained unchanged, but there were several amalgamations of lower-tiers. By 2001, Northumberland was comprised of seven lower-tiers and looks as it does today.

Current	Formerly
Town of Cobourg	Town of Cobourg
Municipality of Port Hope	Town of Port Hope Hope Township
Municipality of Trent Hills	Town of Campbellford Village of Hastings Seymour Township Percy Township
Municipality of Brighton	Town of Brighton Brighton Township
Hamilton Township	Hamilton Township
Township of Alnwick/Haldimand	Alnwick Township Haldimand Township
Township of Cramahe	Village of Colborne Cramahe Township

Around the time of the municipal restructuring in 2001, there were also significant changes in the responsibilities of each level of government. While services such as road and bridges had been the County's responsibility since the days of horse and buggy, the County assumed responsibility for many additional services from the province, including Housing and Paramedics.

The table below summarizes key municipal services, and which level of municipal government delivers the service within Northumberland County. It should be noted that the responsibilities of each level of government have changed over time. The manner in which services are delivered varies dramatically across the province. Every municipality has a unique combination of service responsibilities and service levels. The range of services seems to be most diverse in the two-tier municipal structures where a County is the upper tier. Regional governments tend to have more similarities in the distribution of services between the upper and lower tiers.

Service		Upper Tier	Lower Tier
Infrastructure			
	Roads	*	*
	Bridges	*	*
	Water		*
	Wastewater/Sewage		*
	Solid Waste	*	
Community Services			
	Social Services/Service Manager	*	
	Housing	*	
	Parks & Recreation		*
	Forest	*	
	Libraries		*
	Transit		*
	Cemeteries		*
Protection Services			
	Police		*
	Fire		*
	Fire – Communications tower/Dispatch shared service	*	
	Provincial Offences	*	
	Court Security		*
	By Law Enforcement	*	*
	Emergency Planning	*	*
Health Care			
	Paramedics	*	
	Community Paramedicine	*	
	Long Term Care	*	
	Health Unit (funding only)	*	
	Walk-in Clinic	*	

Service		Upper Tier	Lower Tier
Community Development			
	Economic Development	*	*
	Tourism	*	*
	Land Use Planning	*	*
	Conservation Authority (funding only)		*
	Inspections		*
	Inspections – Shared Service	*	
Legislative Services			
	Clerk/Governance	*	*
	Licensing		*
	Archives (existing shared service)	*	*
	MPAC (funding only)	*	
Corporate Services			
	HR/Payroll	*	*
	Finance/Treasury	*	*
	Legal	*	
	IT/GIS (existing shared service)	*	*
	Health & Safety	*	*
	Facilities/Property Management	*	*
	Communications	*	*

Notes

*Some services may be a lower tier responsibility, but are not necessarily delivered by every member municipality.

** Some services may be delivered by another entity, while remaining the responsibility of the municipality.

There are several services where there are existing formal, or informal, shared services arrangements. Selected services have been consolidated, or partially consolidated, at the upper tier to achieve efficiencies and economies of scale such as IT, road surface treatment, GIS, etc. There have been other shared services agreements on an ad hoc basis in recent years such as HR. In addition to the more formal arrangements, municipalities across the County frequently collaborate on service delivery and projects. For example, joint training exercises, road construction with underground works, and purchasing.

Consultations

The County and member municipalities have explored opportunities for shared services over the past couple of decades, with some new opportunities advancing and others being abandoned after hitting barriers. Staff have consistently approached this work with the intention of maintaining (or improving) service levels for the same or less cost. However, it is inherently difficult to voluntarily merge the work of eight separate legal entities with independent governance structures. Every organization has their own identified priorities, in addition to busy day-to-day operating demands.

Anecdotally, there are mixed opinions about the success of previous amalgamations. The key difference is that most previous amalgamations were initiated through a Provincial directive, or a very strong suggestion from the Province that municipalities look to merge with one or more neighbouring municipalities. Small municipalities speak to the potential benefits of economies of scale across their operations, although many municipal services cannot achieve significant savings even at their present size and scale due to labour intensive services, large geographic areas, and other limitations. Municipalities that underwent large amalgamations, such as moving to a single tier, often acknowledge long-term benefits but reference many challenges, including governance structure and service rationalization, that need to be overcome in the early days. In many cases, there were increased costs during the initial years of an amalgamation, as common service levels and expectations were settled. For many communities, particularly in rural Ontario, there are strong ties to existing features of the community; there is a reluctance to accept the changes that could lead to more significant savings.

Legislative Authority / Risk Considerations

The Municipal Act 2001 Part V, Municipal Reorganization specifically permits restructuring of municipalities. This section of the Act outlines the process and authorities for various aspects of restructuring the governance of a municipality or municipalities. The purpose of this section is as follows:

171 (1) The purposes of section 172 to 179 are,

- (a) To provide for a process which allows municipal Restructuring to proceed in a timely and efficient manner;*
- (b) To facilitate municipal restructuring over large geographic areas; and*
- (c) To facilitate municipal restructuring of a significant nature which may include elimination of a level of municipal government, transfer of municipal powers and responsibilities and responsibilities and changes to municipal representation systems. 2001, c.25 s. 171(a)*

Discussion / Options

Any study on municipal restructuring will require participation from all seven member municipalities, and most likely the County, depending on the services being considered. It is critical that there is an interest in the study, and a commitment of support from the participants. The support required would include staff time to gather and share information, as well as meetings with the consultant. The study would be informative, and participation would not be seen as an agreement to move forward with any recommendations resulting from the study.

Staff propose an initial step by County Council to request input from member municipalities to determine interest in pursuing a study of service rationalization, restructuring and/or amalgamation. Further, a resolution should be requested from each member municipality to express their level of interest in the information learned through such as study. This resolution would only be a commitment to participate and receive the final report, but would NOT obligate any municipality to proceed with implementation of the report recommendations.

Further, if a majority of member municipalities wish to participate in the study, then the County should proceed with the procurement of a consultant to conduct the necessary research and analysis, and make recommendations for consideration. Given the anticipated size and scope of the study, it would be a competitive RFP process.



February 5, 2025

To Whom it May Concern,

Re: Proposed U.S. tariffs on Canadian Goods

Please note at their Regular meeting held on February 5, 2025, Peterborough County Council passed the following resolution:

Resolution No. 19-2025

Moved by Deputy Warden Senis

Seconded by Warden Clark

Whereas the federal government is currently in negotiations with the U.S. government on their proposed 25% tariffs on Canadian goods exported to the U.S.; and

Whereas Premier Doug Ford has outlined several plans to combat the impact the proposed tariffs would have on Ontario including Fortress Am-Can which focus on strengthening trade between Ontario and the U.S. while bringing good jobs back home for workers on both sides of the border; and

Whereas the federal government has also outlined several ways to address the current relationship with the U.S. including establishing the Council on Canada-U.S. relations to support the federal government as it negotiates with the U.S on tariffs; and

Whereas trade between Ontario and the United States is very important to our residents and local economies and requires all levels of government to work together in the best interest of those residents; and

Whereas according to data from the Association of Municipalities of Ontario, across Ontario municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years; and



Whereas municipalities have traditionally treated all procurements from trade partners equally and fairly; and

Whereas municipalities can assist in the Team Canada effort to combat tariffs and support businesses in our procurement for capital and infrastructure programs; and

Whereas there are trade barriers between Canadian provinces.

Therefore, be it resolved that, the County of Peterborough supports the provincial and federal governments on the measures they have put in place in response to the proposed U.S. tariffs on Canadian goods and ask that they take any and all measures to protect the interests of Ontario in any upcoming trade negotiations;

And that federal and provincial governments remove any impediments to municipalities preferring Canadian companies and services for capital projects and other supplies;

And that the provincial and federal governments take action to remove trade barriers between provinces as a response to US tariffs and support Canadian businesses.

And that the CAO be directed to bring back a report detailing a temporary purchasing policy that integrates and addresses these concerns;

And that County Economic Development & Tourism Division be directed to implement a “Buy Local Peterborough County, Buy Canadian” campaign to encourage residents and businesses to purchase locally made and Canadian goods and services.

Be it further resolved, that copies of this motion be sent to:

- The Right Hon. Justin Trudeau, Prime Minister of Canada
- The Hon. Doug Ford, Premier of Ontario
- The Hon. Melanie Joly, Minister of Foreign Affairs
- The Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade
- The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
- The Hon. Paul Calandra, Minister of Municipal Affairs and Housing
- Rebecca Bligh, President, FCM and Councillor, City of Vancouver



- Robin Jones, President, AMO and Mayor of Westport
- Bonnie Clark, Chair, Eastern Ontario Wardens' Caucus
- Jeff Leal, Chair, Eastern Ontario Leadership Council
- John Beddows, Chair, Eastern Ontario Mayors' Caucus
- All provincial and territorial Premiers.
- All local MPs and MPPs,
- All Ontario Municipalities for their support.

Carried

Should you have any questions or concerns please contact Kari Stevenson, Director of Legislative Services/Clerk at kstevenson@ptbocounty.ca.

Yours truly,

Holly Salisko
Administrative Services Assistant – Clerk's Division/Planning
hsalisko@ptbocounty.ca