

CORPORATION OF THE TOWNSHIP OF MCKELLAR

February 21, 2023 – 5:00 p.m.

AGENDA

Topic: Regular Council Meeting

Time: February 21, 2023 5:00 P.M.

Council will re-convene into Regular Session at 6:30 P.M.

23-146 1st resolution
2023-20 1st by-law

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
4. **ADOPTION OF AGENDA**
5. **CLOSED SESSION**
 - 5.1 Closed Session Minutes, February 7, 2023 & February 14, 2023
 - 5.2 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b)
 - 5.3 A proposed or pending acquisition or disposition of land by the municipality or local board pursuant to Ontario Municipal Act Section 239(2)(c) – proposed acquisition
 - 5.4 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; pursuant to Ontario Municipal Act, Section 239(2)(e)
6. **CALL TO ORDER – REGULAR SESSION (6:30pm)**
7. **RESPECT AND ACKNOWLEDGMENT DECLARATION**

We would like to begin by acknowledging that the land on which we gather is the traditional unceded territory of the Anishnaabe and the Mississauga People.
8. **ROLL CALL**
9. **DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
10. **PUBLIC MEETING**
11. **DELEGATIONS AND PRESENTATIONS**
 - 11.1 Linda West, President of Parry Sound Rotary Club

12. COMMITTEE OF THE WHOLE

13. MOTION TO REVIEW A PREVIOUS MOTION

14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)

14.1 February 7, 2023 Regular Meeting, and February 14, 2023 Special Meeting

15. PLANNING MATTERS

15.1 Jamieson Consent Application - B56/2022 (McK)

(i) Application

(ii) Planning Report, John Jackson Planner Inc.

(iii) Email from John Jackson re. Council's Questions

16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL

16.1 District of Parry Sound Social Services Administration Board Minutes of the January 12, 2023 Meeting

17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL

17.1 By-law-2023-01 Monthly Report - January 2023

17.2 FD-2023-05 Month End Status Update – January 2023

17.3 Update on Internet Services, Dan Hildebrandt, IT Coordinator

18. MAYOR'S REPORT

19. CORRESPONDENCE FOR CONSIDERATION

19.1 Hurdville, Broadbent, Blackwater and Smith Road Intersection Correspondence

(i) Petition

(ii) Letter from Joel & Eleanor Collens

(iii) Email from Kevin Murphy

19.2 Toolkit for Protecting Your Lake from Aquatic Invasive Species

19.3 McKellar Agricultural Society, Arm Wrestling Donation

20. MOTION AND NOTICE OF MOTION

20.1 Appointment to Historical Committee

20.2 Appointment to Recreation Committee

20.3 Appointment to McKellar 150th Sesquicentennial Committee

20.4 New Land Acknowledgement for Council Meetings

20.5 Increase Mileage Rate

20.6 By-law No. 2019-53 Amendment – Being a Bylaw to Provide Remuneration to Members of Council

20.7 Ombudsman Report Resolution

21. BY-LAWS

- 21.1 2023-13 Being a By-law to Levy Certain Interim Rates, Taxes and Charges for the Year 2023
- 21.2 2022-42 Being a By-law to Establish and Regulate a Fire Department, Third Reading
- 21.3 2023-20 Being a By-law to Amend Schedule 'A' of By-law 2019-56, Being a By-law to Adopt a Policy for Donations/Grants

22. UNFINISHED BUSINESS

23. NEW BUSINESS

24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS

25. CONSENT AGENDA – CORRESPONDENCE

- 25.1 City of Brantford, VIA Rail Cancellations
- 25.2 AMO Watchfile - February 9, 2023
- 25.3 Municipality of Shuniah, Municipal Petition in Opposition of Bill 3
- 25.4 Salvation Army Letter dated February 8, 2023 re. Participation in 2022 Christmas Toy and Food Drive
- 25.5 Municipal Levy 2023 – North Bay Parry Sound District Health Unit

26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

27. CONFIRMING BY-LAW

- 27.1 By-law 2023-21 - Confirming the Proceedings of Council

28. ADJOURNMENT



Township of McKellar

701 Hwy 124, P.O. Box 69, McKellar, ON P0G 1C0

Phone: 705-389-2842

Fax: 705-389-1244

Request for Delegation/Deputation before Council

Pursuant to By-law No. 2019-25 as amended, any person wishing to make a deputation before Council shall submit a request in writing to the Clerk no later than 1:00 p.m. on the Tuesday prior to the meeting at which they wish to be heard. The written request shall be a detailed written submission which clearly outlines the matter that the deputation wishes to present to Council including the nature of the business to be discussed and the person(s) named to make the deputation. The detailed written submission, together within this form, shall be circulated with the Council agenda. Please note that Deputations are limited to 10 minutes in length.

PLEASE PRINT CLEARLY

Name of Person to Appear: LINDA WEST Rotary Club of Parry Sound

Address: c/o Cheryl Ward, [REDACTED]

Phone: Home: [REDACTED] Business: [REDACTED]

Name of Group or Person(s) being represented (if applicable): _____

ROTARY CLUB OF PARRY SOUND

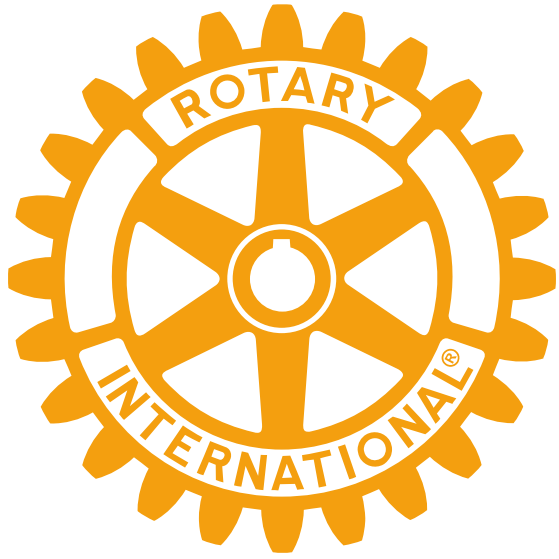
Meeting date requested to appear before Council: FEB 21/23

Subject Matter of Deputation: Rotary would appreciate the opportunity to present to McKellar Council with an update + overview of our current activities as well as a look @ our 2023 Rotary 3 Strkes Against Cancer 3phch Tournament

Detailed written submission must be attached or submitted to the Clerk by 1:00 p.m. the Wednesday prior to the Council meeting.

Signature: [Handwritten Signature]

Date: FEB 15/23



ROTARY

Rotary Club of Parry Sound



Requirements for Local Service Projects

- Responds to identified needs
 - Has specific, realistic goals with measurable results
 - Incorporates the abilities of those served
 - Recognizes the importance of all participants' contributions
 - Uses available resources effectively
 - Builds networks for future service projects

3 Pitch

ROTARY
PARRY SOUND

STRIKES AGAINST CANCER

ANNUAL 3-PITCH TOURNAMENT

SUPPORTING CANCER CARE IN OUR HEALTH CENTRE & ROTARY PROJECTS

2ND ANNUAL ROTARY 3-PITCH THE RALLYING CONTINUES!

STRIVING TO REACH THIS YEARS GOAL OF **\$70,000** FOR LOCAL CANCER CARE AND OUR LOCAL ROTARY CLUB

June 17th and 18th 2022
KINSMEN Park Parry Sound

formerly known as the *Rack*

Rotary Club of Parry Sound

west parry sound health centre FOUNDATION

All monies are spent locally and some goes to local cancer care

Easter Gifts in Support of Food Security

By: Rotary Club of Parry Sound



Help Rotary Serve the Communities Greats Needs

\$5,221 raised of \$10,000 goal
36 donors

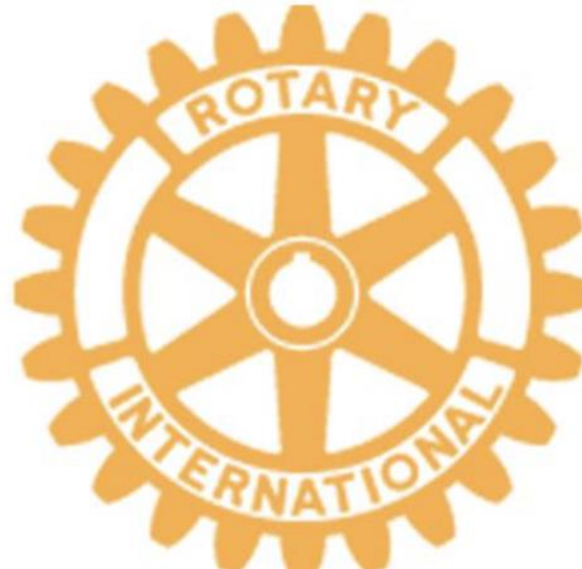
[DONATE](#)



Fundraisers and Grants

Rotary

District Grants



Christmas Turkey Hamper

By: Parry Sound Rotary Trust



\$6,090 raised of \$8,000 goal
54 donors

[DONATE](#)

Ukraine to West Parry Sound

By: Parry Sound Rotary Trust

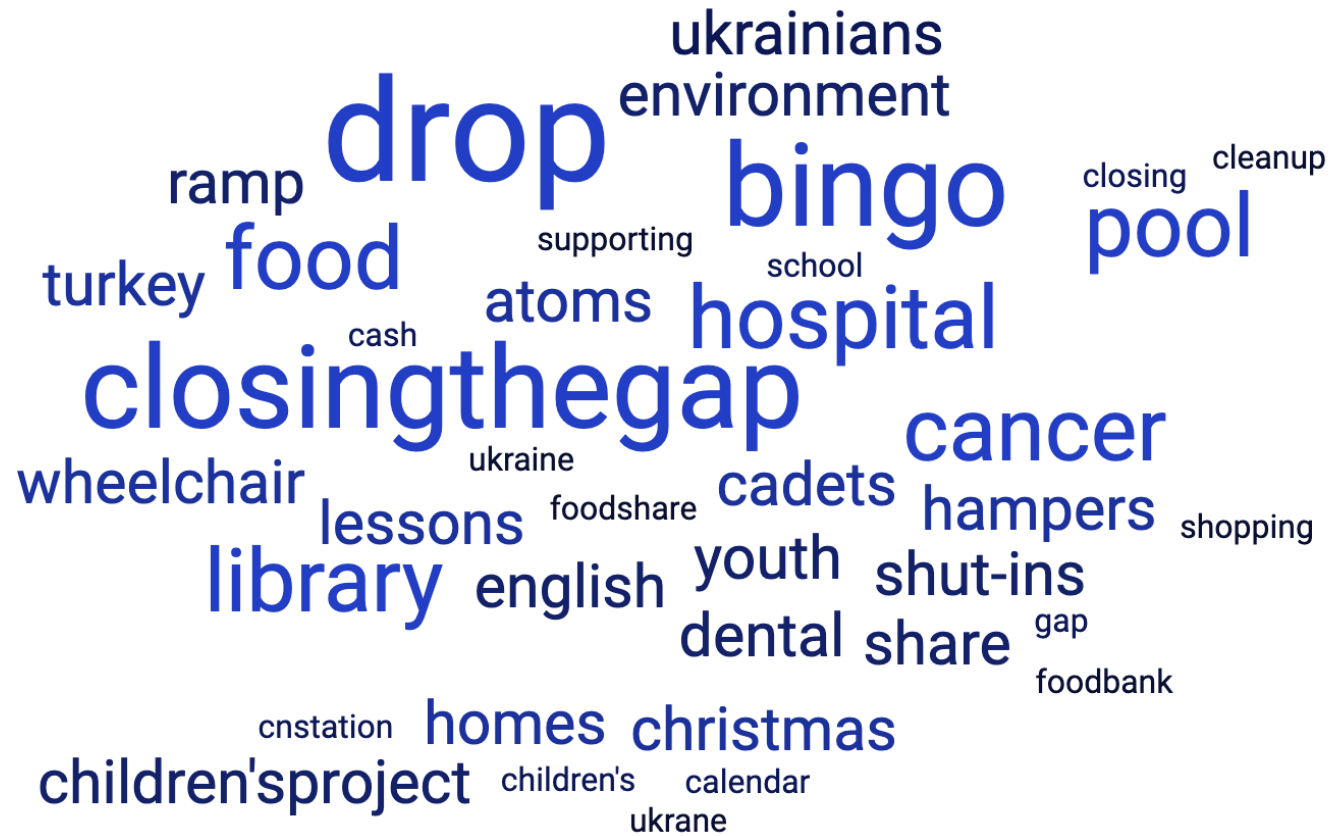


\$22,950 raised of \$40,000 goal
42 donors

[DONATE](#)

People fleeing Ukraine need individuals who are willing to open their homes in this time of crisis. Your help is much needed, and will have a massive impact.

\$147,571.84
Spent in the
community since
July 1, 2021



70 Ukrainians



- We have a separate fundraising process to support the Ukrainians and work closely with the Kinsmen, Habitat for Humanity and the Community.
- The Ukrainians settle very quickly and the Employers love them.
- We have not stopped or reduced a single project due to the Ukrainians – in fact we have added a couple.



Healthy Smiles
Ontario Program
for children
and youth



Connecting to all of the various programs –
Governmental or Non-Profits is one of the most
helpful thing that we have done.

**Thanks to
Municipal Staff
and Friends of
Rotary**

VOLUNTEER



Join
rotaryparrysound.org

Opportunity to **help others** and be a better world citizen

Personal growth, leadership development, continuing education, public speaking, social and vocational skill development

Fellowship, **fun**, friendship, acquaintances, entertainment,
nice people

Ethics development, cultural awareness,
prestige,
and pride

Great **contacts** throughout the country and the world—Rotarians are welcome everywhere!

3 Pitch 2023

June 16th and 17th

\$20,000 to local cancer
care.





Thank You
Rotary Club of Parry Sound



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

February 7, 2023

Mayor Moore called the meeting to order at 5:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Deputy Clerk, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

23-109 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council as presented.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

23-110 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 5:31 p.m. to discuss the following items;

- 5.1 Minutes of the Closed Sessions of Council
- 5.2 Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board; pursuant to Ontario Municipal Act, Section 239(2)(e) – matters subject to solicitor/client privileges.
- 5.3 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Staffing

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

23-111 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:30 p.m.

Carried

Mayor Moore called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Deputy Clerk, Karlee Britton
Market Manager, Jan Gibson

RESPECT AND ACKNOWLEDGEMENT DECLARATION

We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabe and the Mississauga People.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

February 7, 2023

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-112 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held February 7, 2023.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-113 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Debbie Woods, Chair of the McKellar Township Public Library Board and Terri Short, Librarian and CEO of the McKellar Township Public Library.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-114 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Dr. Rebecca Pollock, Executive Director of the Georgian Bay Biosphere on behalf of the Integrated Communities Energy and Climate Action Plans (ICECAP) partnership.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-115 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby move into Committee of the Whole at 7:15 p.m. to discuss the McKellar Market with Market Manager, Jan Gibson.

Carried

COMMITTEE OF THE WHOLE

Market Manager, Jan Gibson spoke to the McKellar Market Year End Report, obtaining an MTO land use permit for the Market at Minerva Park, the Market application process and accepting of e-transfers for payment of vendor fees, respectfully declining the McKellar 150th Sesquicentennial Committee's request to move the Market to the Community Centre on July 29, 2023, use of the Council Chambers for the Christmas Market and commented that the Market is an economic engine for the community.

Reg Moore asked if legislation has been passed to install permanent signs (no parking on the highway).

Robert Gibson commented on the process to obtain the MTO land use permit.

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-116 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby rise and report from Committee of the Whole at 8:16 p.m. and reconvene into regular session.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

February 7, 2023

Market Manager, Jan Gibson left the meeting.

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

23-117 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the January 24, 2023 regular Meeting of Council; as circulated.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

23-118 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the letter dated January 27, 2023 from JL Richards regarding McKellar Resolution 23-93;

AND FURTHER THAT Council receives the example pre-consultation By-law for information and for further discussion at a later meeting.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

23-119 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the January 26, 2023 meeting of the Township of McKellar Recreation Committee.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

23-120 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report FD-2023-04 the Adjustment of the MNRF Agreement Area for McKellar; and

FURTHER THAT Council does hereby approve the amended agreement to include new areas of coverage at a cost of approximately \$4,700.00 to the Township.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

23-121 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Parry Sound Area Chamber of Commerce 2023 Budget and Financial Statements as of October 31, 2022 for information purposes.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

23-122 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the email dated January 24, 2023 from Benjamin John of the Georgian Bay Biosphere regarding EV Charging Station Funding Opportunities.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

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February 7, 2023

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-123 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby support Municipality of McDougall Resolution No. 2023-09;

WHEREAS McDougall and Nobel Public Schools currently provide a safe rural community learning environment for the Municipalities of McDougall, Carling, McKellar, The Archipelago North, and the Shawanaga First Nation; and

WHEREAS Parry Sound High School (PSHS) currently serves the West Parry Sound area as a regional high school; and

WHEREAS all three schools are currently located in central locations to serve their respective catchment areas very well and provide community hubs in their current locations; and

WHEREAS all three schools are in need of major upgrading or replacement; and

WHEREAS the current Near North District School Board (NNDSB) proposal to replace all three schools as a single building including portable classrooms on a single site for JK to 12 does not have the support of the community, and was based on a flawed and outdated Accommodation Review Committee (ARC) process from 2013; and

WHEREAS no building design can overcome the inherent poor safety and learning environment for the elementary students; and

WHEREAS numerous recent lockdowns at the PSHS demonstrate the potential for risk if elementary students had been present in the same building; and

WHEREAS a single site does not provide the community hub functions that benefit the education process for elementary students;

NOW THEREFORE BE IT RESOLVED THAT the NNDSB abandon the current proposal that has been delayed for the past 10 years; and

FURTHER BE IT RESOLVED THAT the NNDSB with support and proper input from the parents of the students affected and local municipal governments replace Nobel and McDougall Public Schools with at least one new elementary school in McDougall, and a new High School in the Town of Parry Sound.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-124 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Township of Carling Resolution to appoint representatives to the Parry Sound District Municipal Association Executive, the Parry Sound Emergency Services Advisory Committee and the District Social Services Administration Board.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-125 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Conference notice and agenda for the 2023 Good Roads Conference; and



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Council Meeting Minutes

February 7, 2023

FURTHER THAT the following persons be authorized to attend, with all applicable expenses incurred to be paid by the Township: Director of Operations, Greg Gostick.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-126 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Ombudsman Report dated January 2023 by Paul Dubé for the investigation into complaints about meetings held for the Township of McKellar on August 24, August 31, and September 9, 2021, and April 12, 2022 for information purposes.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-127 **WHEREAS** the Council of the Corporation of the Township of McKellar passed By-law No. 2000-11 to appoint the Chief Building Official for the Municipality of Whitestone as the Deputy Chief Building Official for the Township of McKellar; and

WHEREAS the terms of the appointment may be amended from time to time by a Resolution of Council with the agreement with the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Terms of Appointment attached to By-law No. 2000-11 as Schedule 'A' are hereby amended as per the attached Schedule 'A'; and

FURTHER THAT the 2022 Invoice No. 2022-28 to the Municipality of Whitestone for shared CBO services be amended to the payment rate as set out in Resolution 17-349; and

FURTHER THAT payment of the Municipality of Whitestone invoices 45-2022 and 60-2022 be amended to the effective payment rate; and

FURTHER THAT the Municipality of Whitestone be requested to provide a copy of the Resolution that has been approved at the rate of \$45.18 for CBO services; and

FURTHER THAT a copy of By-law No. 2000-11 and amended Schedule "A" be sent to the Municipality of Whitestone.

Schedule 'A' to Resolution 2023-127

Pursuant to Section 2 of By-law 2000-11, the Council of the Corporation of the Township of McKellar hereby amends Schedule 'A' to By-law No. 2000-11 as follows:

1. Remove:

"Compensation for services will be paid at the rate of \$25.00 per hour to the Municipality of Whitestone. Invoices for services rendered will be submitted to the Township of McKellar on a monthly basis. Mileage charges from the McKellar Municipal Office for field inspections shall be paid by the Township of McKellar directly to the Deputy Chief Building Official upon submission of expense sheets"

Replace with:

"Compensation for services will be paid at the CBO's wage rate effective the date the service is rendered. Invoices will be submitted to the Township of McKellar on a monthly basis. Mileage charges from the McKellar Municipal Office for field inspections shall be invoiced at the rate at which is current on the date of the inspection."

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

February 7, 2023

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-128 **WHEREAS** the Lake Stewardship & Environmental Committee asked the Township to provide the committee with possible sites where a 7ft x 7ft pollinator patch could be installed on Township property; and

WHEREAS the committee has provided the Township with three sites where they would like to install the pollinator patches;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve of pollinator patches being installed at Fire Station 2 (Hurdville Road), Hemlock Church and Lakeside Boat Ramp.

Deferred

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-129 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby direct staff to purchase Transfer Station identification stickers for ratepayer's vehicle windshield; and

FURTHER THAT two stickers be prepared and included with the April tax bills; and

FURTHER THAT sticker replacement costs and costs of additional stickers will be at cost.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-130 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby direct staff to update and purchase a new "Rules & Regulations" sign at the Transfer Station after Council's review of the Transfer Station By-law.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-131 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby direct staff to prepare a By-law for the next Regular Meeting of Council to change the Donation/Grant Policy submission date to: May 1st annually and to modify submission information accordingly.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-132 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby support the appointment of McDougall Councillor, Joel Constable, as a Municipal Representative to the Parry Sound District Social Services Administration Board for the 2022 to 2026 term of Council, to represent the Township of Carling, the

Municipality of McDougall, the Municipality of Whitestone and the Township of McKellar (Area 3);

AND FURTHER BE IT RESOLVED THAT Resolution No. 22-487 (Nov. 15, 2022), wherein Councillor Morley Haskim was nominated as a representative, is hereby rescinded.

Carried



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Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-133 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby support the appointment of McDougall Councillor, Joel Constable, as a Municipal Representative to the EMS Advisory Committee for the 2022 to 2026 term of Council, to represent the Township of Carling, the Municipality of McDougall, the Municipality of Whitestone and the Township of McKellar;

AND FURTHER BE IT RESOLVED THAT Resolution No. 22-492 (Nov. 15, 2022) and Resolution No. 23-88 (Jan. 24, 2023), wherein Councillor Nick Ryeland was nominated as the representative, are hereby rescinded.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-134 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby appoint Owen Wilson and JP Claveau as Probationary Volunteer Firefighters with the McKellar Volunteer Fire Department at the recommendation of Fire Chief Robert Morrison.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-135 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law 2023-17, being a By-law to Erect Stop Signs at the Intersection of Hurdville Road and Blackwater Road, resulting in a 4-way stop, a First and Second reading.

DIVISION VOTE

YEAS – Councillor Ryeland, Councillor Zulak and Mayor Moore

NAYS – Councillor Haskim, Councillor Kekkonen

ABSTAIN – None.

ABSENT – None.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-136 **WHEREAS** the Council of the Corporation of the Township of McKellar gave By-law 2022-42, being a By-law to establish and regulate a Fire Department within the Township of McKellar, a First and Second Reading on August 9, 2022; and

WHEREAS Resolution No. 22-311 cited the By-law be reviewed by legal representation and has been done so by Russell Christie LLP;

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law 2022-42, being a By-law to establish and regulate a Fire Department within the Township of McKellar a **Third** reading and **Passed** in Open Council this 7th day of February, 2023.

Deferred



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February 7, 2023

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-137 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions.

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-138 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-18, being a by-law to confirm the proceedings of Council, a First and Second reading;

And Further Read a Third time and Passed in Open Council this 7th day of February, 2023.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-139 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar adjourn this meeting at 11:00 p.m. to meet again on February 21, 2023, or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Deputy Clerk



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Special Meeting of Council Minutes

February 14, 2023

Mayor Moore called the meeting to order at 1:00 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Debbie Zulak
Regrets: Councillor Nick Ryeland
Staff: Deputy Clerk/Planning Assistant, Karlee Britton
Clerk/Administrator, Ina Watkinson
Treasurer, Roshan Kantiya

RESPECT AND ACKNOWLEDGEMENT DECLARATION

We would like to begin by acknowledging that the land on which we gather is traditional unceded territory of the Anishnaabe and the Mississauga People.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-140 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda as presented for this Special Meeting of Council.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-141 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 1:01 p.m. to discuss the following items:

- 5.1 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – staffing, wages/salaries

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

23-142 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into regular open session of Council at 3:20 p.m.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Zulak

23-143 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held February 14, 2023.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Special Meeting of Council Minutes

February 14, 2023

Moved by: Councillor Zulak

Seconded by: Councillor Haskim

23-144 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-19, being a by-law to confirm the proceedings of Council, a First and Second reading;

And further Read a Third time and **Passed** in Open Council this 14th day of February, 2023.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

No questions or comments were received by the in-person audience.

Moved by: Councillor Haskim

Seconded by: Councillor Zulak

23-145 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 3:21 p.m. to meet again on February 21, 2023, or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Deputy Clerk

PARRY SOUND AREA PLANNING BOARD - APPLICATION FOR CONSENT
1 Mall Drive, Unit #2, Parry Sound, Ontario P2A 3A9 (Phone 705-746-5216)

No. B 56/2022 (mck)**1. Applicant Information**

Name of Applicant	<u>Tulloch Engineering</u>	Home Tel No.	(416) 562 6905
Address	<u>80 Main Street West</u>	Business Tel No.	(705) 789 7851
	<u>Huntsville ON</u>	Home Fax Tel No.	()
Postal Code	<u>P1H 1W9</u>	Business Fax Tel No.	()
E-mail Address	<u>graeme.huizinga@tulloch.ca</u>		

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.2 Name of Owner(s) (if different from the applicant). An owner's authorization is required in Section 12, if the applicant is not the owner.

Name of Owner	<u>Joseph Jamieson</u>	Home Tel No.	(519) 533 2914
Address	<u>27 Island View Drive PO Box 122</u>	Business Tel No.	()
	<u>McKellar, ON</u>	Home Fax Tel No.	()
Postal Code	<u>P0G 1C0</u>	Business Fax Tel No.	()
E-mail Address	<u>joe@gni.ca</u>		

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.3 Name of the person who is to be contacted about the application, if different than the applicant. (This may be a person or firm acting on behalf of the applicant.)

Name of Contact	<u>n/a</u>	Home Tel No.	()
Address	<u></u>	Business Tel No.	()
	<u></u>	Home Fax Tel No.	()
Postal Code	<u></u>	Business Fax Tel No.	()
E-mail Address	<u></u>		

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

2. Purpose of this Application (check appropriate box)**2.1 Type and purpose of transaction for which application is being made**

- creation of a new lot lot additions easement right-of-way lease
 correction of title charge other (specify, e.g., partial discharge of mortgage)

Explain: create three covered lots and one related, ROW in favour of related lands

3. Name of person(s) (purchaser, lessee, mortgage, etc.) to whom land or interest is intended to be transferred, charged or leased, if known and specify relationship to present owner, if any.

3.1 Lot 1 unknown Lot 2 unknown Lot 3 unknown

4. Location of the Subject Land Roll / PIN No.(s) PIN 52127-0491

4.1 Municipality McKellar Lot(s) No.(s) 29 Concession No. 14

Street Name and No. 27 Fire Route 102 M-Plan No. Lot(s)

Registered Plan No. Part(s) various, see surveys Parcel No.

January 2022

6.5 Sewage Disposal - enter in appropriate space - **E for Existing or P for Proposed**

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated sanitary sewage system					
Privately owned and operated individual septic tank	E		P	P	P
Privately owned and operated communal well					
Privately owned and operated communal septic system					
Privately owned and operated communal septic system					
Privy					
Other means					

7. Official Plan

7.1 What is the current designation of the subject land in the Official Plan: Waterfront

8. Current Application

8.1 Has the land ever been the subject of an application for approval of a plan of subdivision under section 51 of the Planning Act.

- YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application and/or Plan No.

8.2 Has the land ever been the subject of a consent under section 53 of the Planning Act.

- YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application.

ROW granted over subject lands potentially prior to Planning Act _____

8.3 Is the subject land currently the subject of an official plan amendment, zoning by-law, a Minister's zoning order, a minor variance, an approval of a plan of subdivision or a consent.

- YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application.

8.4 Are there additional consents being applied for on these holdings simultaneously with this application, or being considered for the future?

- YES NO UNKNOWN

9. Original Parcel

9.1 Has any land been severed from the parcel originally acquired by the owner of the subject land.

- YES NO UNKNOWN

If YES, and if known, specify the date of the transfer, the name of the transferee and the land use on the severed land. _____

12. Consent of the Owner (this section must be completed for the application to be processed)

12.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, Joseph Jamieson, am the owner of the land that is the subject of this application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date 10/31/22

Signature of Owner Joseph Jamieson

13. Additional Fees

The applicant hereby agrees:

- (a) to reimburse the Parry Sound Area Planning Board for any costs incurred in processing this application which are above and beyond the amount of the application fee; and
- (b) to pay all costs legal and otherwise, that may be incurred by the Parry Sound Area Planning Board with respect to an OLT Hearing, that may be held as a result of this application for a consent and to provide a deposit for such costs at least 45 days prior to any scheduled hearing.

Date 10/31/22

Signature of Owner Joseph Jamieson

Plans / Sketches	
SKETCHES TO BE SUBMITTED MUST BE BLACK AND WHITE ON PAPER 8 1/2" x 11"	
ONE COPY OF SKETCH, IF REPRODUCABLE	
ALL LETTERING MUST BE LEGIBLE. USE MULTIPLE SKETCHES AT DIFFERENT SCALES IF NECESSARY	
<input checked="" type="checkbox"/>	Key Map – Available on the Planning Board Website (www.psapb.ca) http://psapb.ca/index.php/planning-board/forms/application-forms
<input checked="" type="checkbox"/>	North Arrow
<input checked="" type="checkbox"/>	clearly defined boundaries of severed and retained lots
<input checked="" type="checkbox"/>	if more than one severed lot, label the severed lots according to the application (Section 6)
<input checked="" type="checkbox"/>	the boundaries & dimensions of any land abutting the subject land that is owned by the owner of the subject land
<input checked="" type="checkbox"/>	the distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing
<input checked="" type="checkbox"/>	the dimensions of the subject land, the part that is to be severed and the part that is to be retained
<input checked="" type="checkbox"/>	the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
<input checked="" type="checkbox"/>	the approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
<input checked="" type="checkbox"/>	the existing uses on adjacent land, such as residential, agricultural and commercial uses
<input checked="" type="checkbox"/>	the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way
<input checked="" type="checkbox"/>	the location and nature of any easement affecting the subject land

PLANNING BOARD

2022 Fees Base Fee \$1500 + \$750 per lot/lot addition, \$250 for each additional lot addition, \$250 per right-of-way + \$500 deposit for Professional Planning Services

Change of Condition / Re-approval Fee (before lapsing) \$750 Stamping Fee for Retained Lot (Optional): \$750

A fee of \$325 payable to the Town of Parry Sound is required for any application within the Town of Parry Sound.

A fee of \$333 payable to the Township of Carling is required for any application within the Township of Carling (The Township deposit will be reconciled in accordance with the Townships standard rate for their planner for actual time taken).

NOTE: Additional expenses may be incurred (ie. Legal, Planning, Survey, Rezoning, Minor Variance, Parkland Fee) and are the responsibility of the applicant.

10. Affidavit / Sworn Declaration

The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit / Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the Town of Parry Sound this 1st day
of November 20 22

I, Graeme Huizinga of the Town of Huntsville in the
County/District/Regional Municipality of Muskoka solemnly declare that all the statements
contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing
that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT.**



Signature of Applicant or Agent

DECLARED BEFORE ME at the Town of Parry Sound in the
District of Parry Sound this 1st day
of November 20 22


A Commissioner of Oaths

Patrick James Christie, a Commissioner, etc.,
Province of Ontario, for William Jackson Planner Inc.,
Expires October 12, 2024

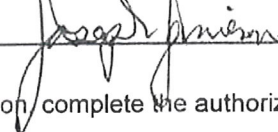
11. Authorizations

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorizations set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, Joseph Jamieson, am the owner of the land that is the subject of this application for Consent and/or Zoning By-law Amendment and I authorize Tulloch Engineering to make this application on my behalf.

Date 10/31/22

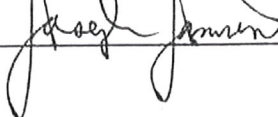
Signature of Owner 

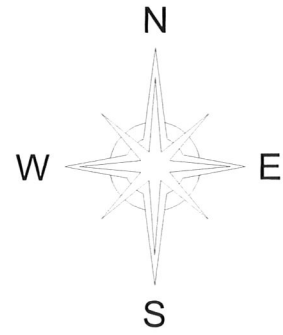
11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

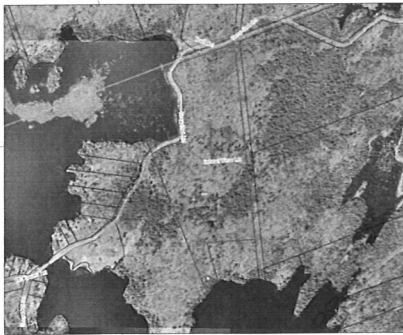
I, Joseph Jamieson, am the owner of the land that is the subject of this application for Consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize Tulloch Engineering, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date 10/31/22

Signature of Owner 



KEY MAP (NOT TO SCALE)



PROJECT SKETCH FOR CONSENTS	LEGAL DESCRIPTION PT LOT 29, CONCESSION 14 TOWNSHIP OF MCKELLAR DISTRICT OF PARRY SOUND	 TULLOCH TULLOCH ENGINEERING 80 MAIN STREET WEST HUNTSVILLE, ONTARIO M1H 1W9 TEL. (705) 789-7051 FAX (705) 789-7054 tulloch@tulloch.ca	DATE AUG 15, 2022 SCALE 1:2500 METRIC REVISION No NOV 1, 2022
CLIENT JOE JAMIESON	LOCATION 27 FIRE ROUTE 102, MCKELLAR	FILE No 221212	FILE NAME JAMIESONCONSENTS.dwg

CONSENT APPLICATION NO. B56/2022(McK)

PART OF LOT 29, CONCESSION 14

TOWNSHIP OF McKELLAR

27 FIRE ROUTE 102

(ISLAND VIEW LANE)

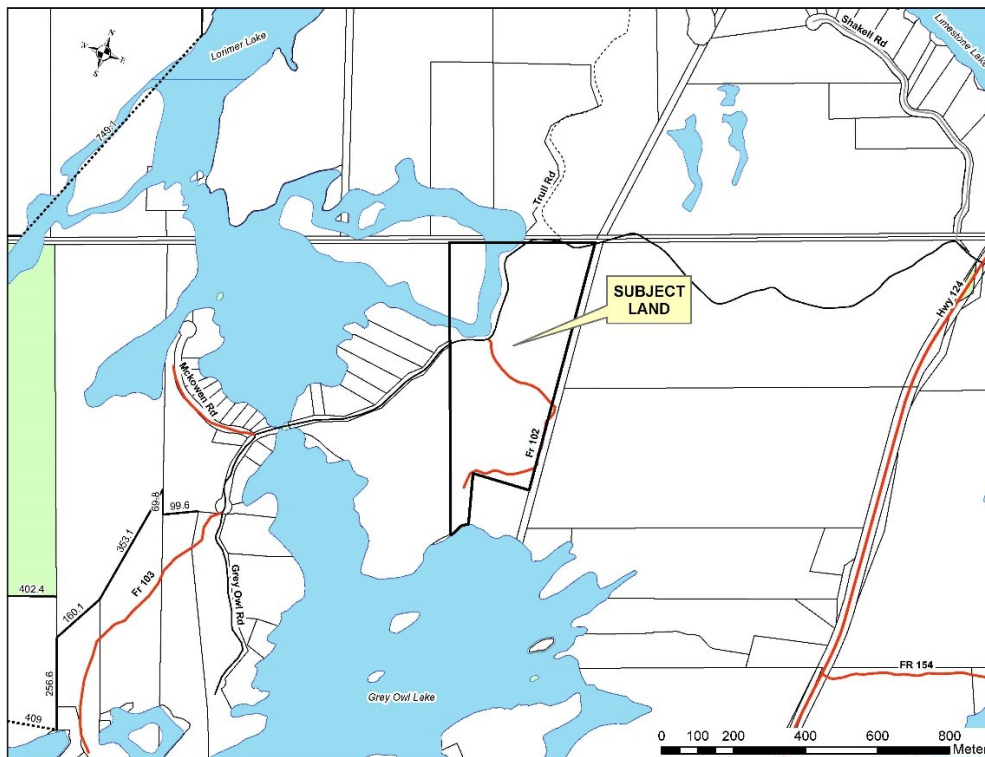
ROLL # 4928 0000 0269 700

APPLICANT: Joseph Jamieson

December 15, 2022

PURPOSE/BACKGROUND

Joseph Jamieson owns an irregular shaped waterfront lot on Grey Owl Lake accessed off Grey Owl Road and Fire Route 102 and Island View Lane.

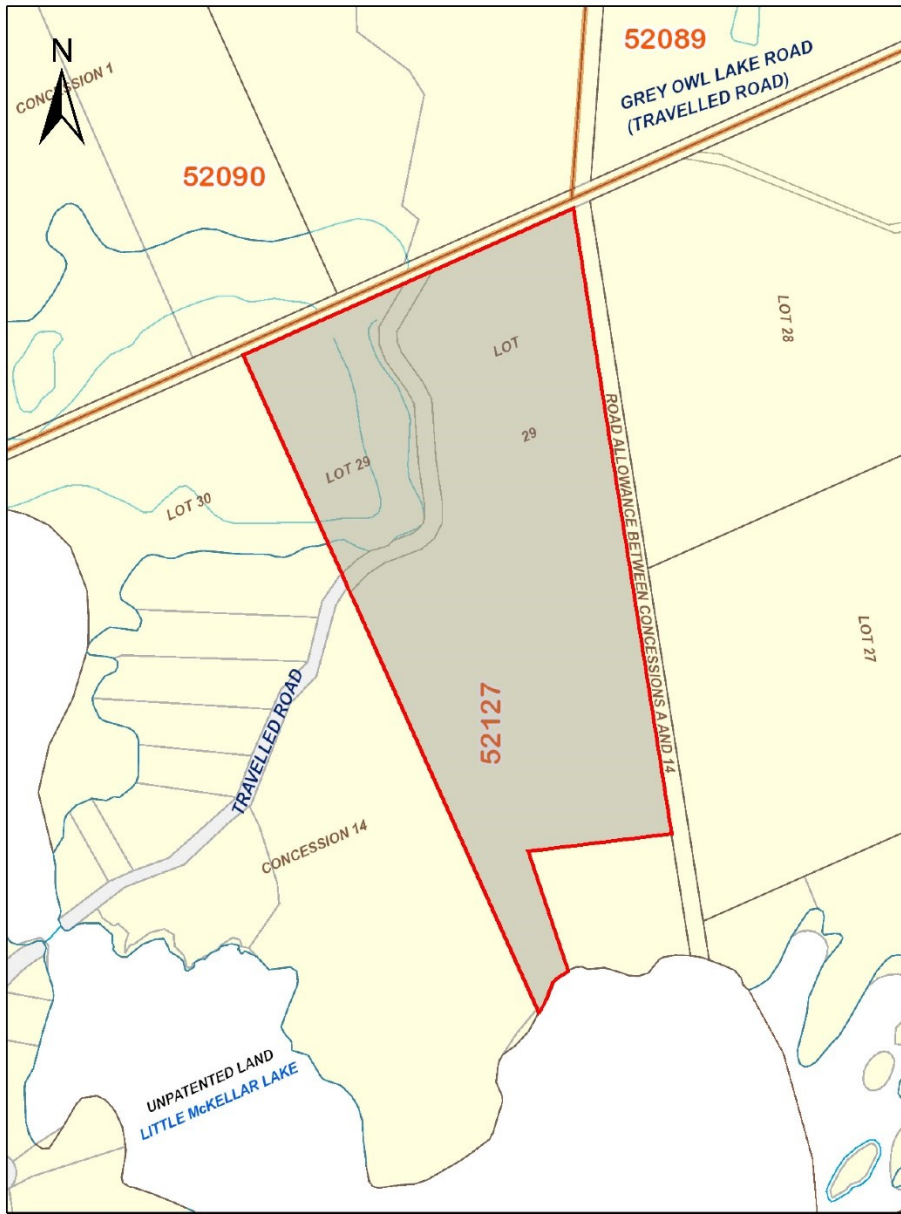


Mr. Jamieson's home is at the shoreline portion of the lot. The balance of the property is vacant.

The entire property is 46 acres.

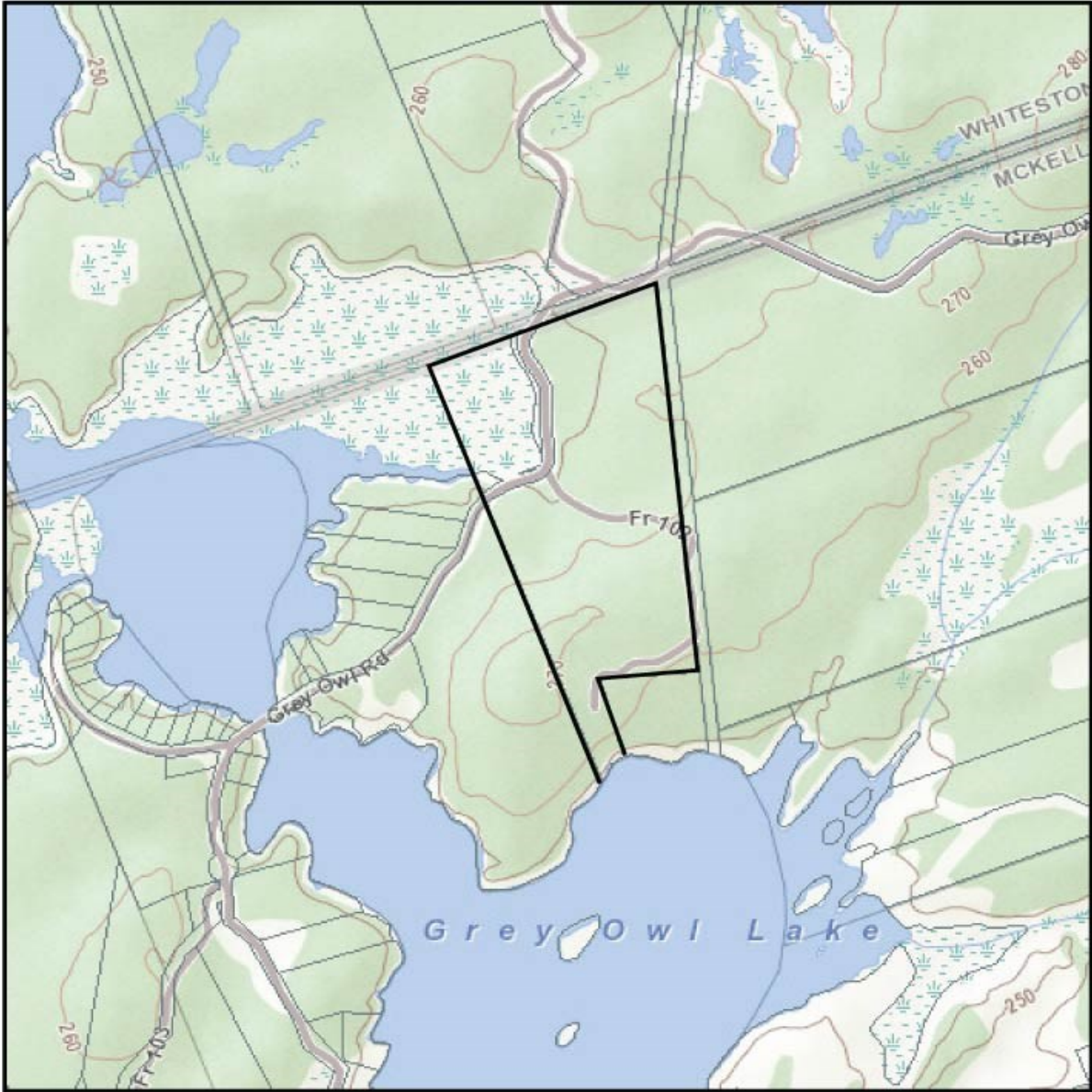
The purpose of the application is to create three new rural residential lots and to maintain the access to the waterfront property along the right-of-way.

The lands have a "cleaver" shape with the Grey Owl Road, travelling through the northwest corner of the lot.



While Grey Owl Road is maintained year round by McKellar Township, the P.I.N. mapping indicates that the ownership of the road remains with the Jamieson's.

The lands are relatively typical in terms of moderate slopes with a ridge at the southwest side of the parcel.



The lands consist primarily of hardwood forest apart from a band of hemlocks/cedars along the south area of the parcel and along the shore.



The travelled road separates the portion of the land that consists of a large wetland at the north west corner of the property.

CONSENT APPLICATION

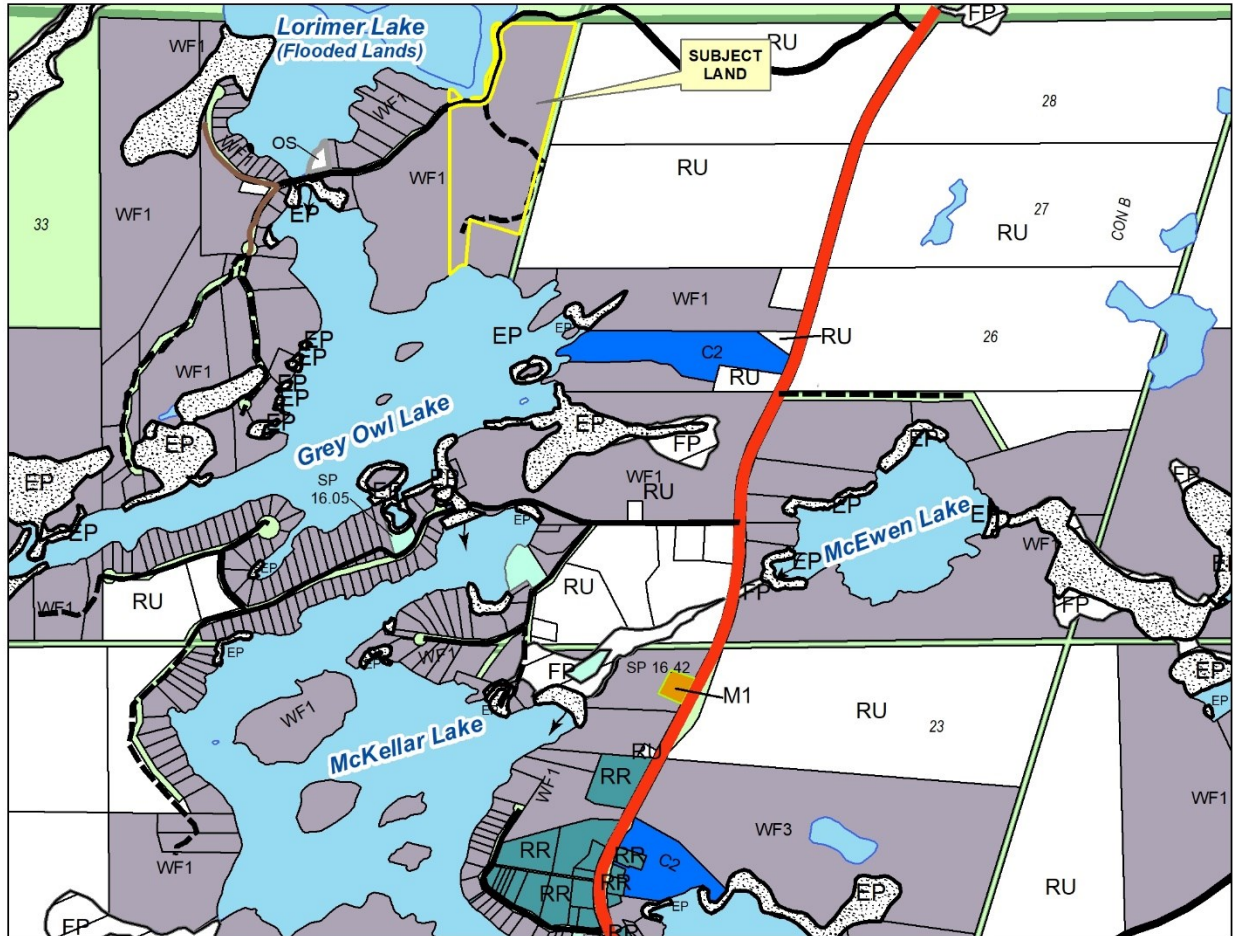
The proposed configuration of the new lots are shown on the consent sketch below.



PROJECT	SKETCH FOR CONSENTS	LEGAL DESCRIPTION	PT LOT 29, CONCESSION 14 TOWNSHIP OF MCKELLAR, DISTRICT OF FERRY SOUND	TULLOCH ENGINEERING 200 WARD STREET WILLOWDALE, ONTARIO M2H 1G9 TEL: (905) 709-7951 Fax: (905) 709-7950 tulloch@tulloch.ca	DATE	AUG 15, 2022	
CLIENT	JOE JAMIESON	LOCATION	27 FERRY ROUTE (02, MCKELLAR	FILE NO	221212	SCALE	1:2500 METRIC
						PREVIOUS TO	NOV 1, 2022
						FILE NAME	JAMIESONCONSENTS.dwg

ZONING

The subject lands are zoned Waterfront Residential 1 (WF1).



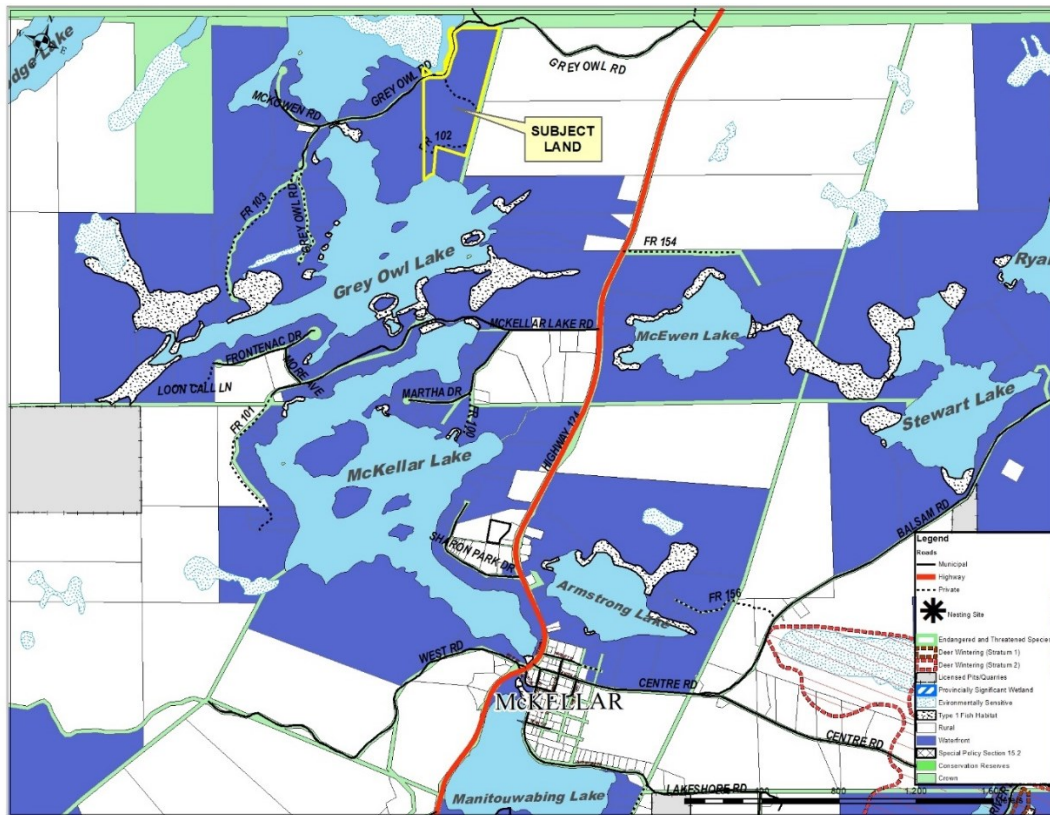
The relevant zoning standards are likely to be Rural (RU) or Rural Residential (RR) where the Municipality has often preferred the more restrictive uses in the RR zone.

	Rural Residential (RR)	Sever 1	Sever 2	Sever 3	Retain
Frontage (m)	60	152.3	114.7	142	60
Area (ha)	0.4	11.55	2.3	3.15	4.45

The lots will need to be rezoned to the Rural Residential RR zone.

OFFICIAL PLAN

The subject lands are designated Waterfront in the McKellar official plan.



Notwithstanding that the lands are designated Waterfront, the new lots created as a result of this transaction will be general by the Rural policies.

The standards for new Rural lots are prescribed in 6.13.

“6.13 Rural Standards

6.13.1 Lots in the Township of McKellar are serviced by individual wells and septic systems. To avoid any cross contamination between private well water supplies and adjoining septic system, the Ministry of the Environment and Climate Change Land Use Guidelines recommend that Rural lots be developed at an overall density greater than one hectare per lot with no individual lot smaller than 0.8 hectares.

6.13.2 The implementing zoning by-law will set out the standards for lots in the Rural designation in accordance with the Ministry of the Environment and Climate Change Guidelines.

6.13.3 Any lots proposed at a lesser density may require the submission of a hydrogeological report supporting a reduced density.”

The proposed new lots will comply with the above policies.

The portion of the land being created has no data reflecting natural heritage features.

GREY OWL ROAD

There is a policy that requires roads that are municipally maintained but now owned by the Township to be conveyed.

5.8.2.12 Wherever applications for development are proposed adjacent to municipal roadways and the municipality does not own title to the roadway, it will be the policy of this Plan to require that the applicant convey that portion of the roadway consisting of 10 metres from the centre line of the travelled road as it abuts the proposed development lands should a survey reveal an encroachment.

This has not always been implemented by council's recommendation.

It would appear that it would be prudent for the Township to obtain a deed to this section of road through the Jamieson lands.

CONCLUSION/RECOMMENDATION

That the application to create three new rural residential lots as applied for by Joseph Jamieson in Consent Application No. B56/2022(McK) together with a right-of-way be approved subject to the following.

1. Rezoning the lands to proposed to be severed Rural Residential (RR);
2. Conveying the 20 metre road allowance that incorporates Grey Owl Road through the subject lands;
3. Payment of a fee in lieu of parkland dedication in accordance with the Township fee By-Law;
4. 911 addressing; and
5. Payment of any applicable planning fees.

Respectfully submitted,



John Jackson M.C.I.P., R.P.P.

JJ;jc

Karlee Britton

From: Parry Sound Area Planning Board <psapb@vianet.ca> on behalf of Parry Sound Area Planning Board
Sent: January 25, 2023 4:09 PM
To: Karlee Britton
Subject: Re: B56 2022 (McK) - Jamieson

Hello Karlee.

Patrick and I discussed council's questions on the Jamieson application. I am away on February 7, but I could try to call in electronically. I apologize for missing last night's meeting. I was in Whitestone council.

1. Conveyance of Grey Owl Road.

Council maintains this road but it is owned by Jamieson through his property.

It was expected that the Township would want the ownership of this road. But it is not essential.

If a deed to the road is given to McKellar, there would be a natural severance.

Fundamentally, the road separates the marsh now.

2. The lands are designated Waterfront (based on the principle that all of the lands are not "split" between two policies or zoning's).

Therefore, it is believed that one can take advantage of the 3+1 in contrast to the 2+1 for Rural lands even though we are technically creating three new rural lots.

This interpretation is partly based upon the belief that there is no particular public interest served by a site specific official plan amendment.

At one time, council was to consider a revised policy treating the land division policy for both Waterfront and Rural the same. Not sure what happened there.

3. I see little advantage to an O.P.A. I suspect if there is a problem from council's perspective, that applicant is more likely to eliminate one of the transaction(s) to appeals by persons in the Township.

4. The only ES designation seems to be the marsh on the west side of the road.

This land will continue to be zoned as ES and not be available for development.

5. All of the lots will include registered rights-of-way through the severed lot.

Thanks. I will try to call in on the 7th.

Regards,

John Jackson.

Parry Sound Area Planning Board

1 Mall Drive, Unit 2
Parry Sound, ON
P2A 3A9
Tel: 705-746-5216
Website: www.PSAPB.ca

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On 1/25/2023 1:51 PM, Karlee Britton wrote:

Hi Patrick,

Please see attached Resolutions.

There was some concerns brought up at the meeting last night with this application.

1. If the portion of Grey Owl Road is conveyed to the Township, the flooded lands will be an additional lot through a natural severance.
2. 10.2.(c) permits Consents to sever land where the severance conforms to the policies of the O.P. 5.10.3. of the O.P. permits three lots plus the retained in the WF designation & 5.10.4. permits two plus the retained in the RU & RR designations.
3. Should an Official Plan Amendment be required to designate the properties to be created by Consents to Rural?
4. No reference to the Environmentally Sensitive (ES) designation
5. Would the abutting lots have a deeded right of way through severed lot 1 (33 FR 102 and 32 FR 102)

If John is able to address Council's concerns by another planning report, letter or appearance at a Council meeting, that would be great. If you have any more questions, please let me know.

Our meeting dates in February are the 7th and 21st.

Thank you

Karlee Britton
Deputy Clerk/ Planning Assistant
Township of McKellar
(705) 389-2842 x5

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From: Parry Sound Area Planning Board <psapb@vianet.ca>
Sent: January 25, 2023 12:26 PM
To: Karlee Britton <DeputyClerk@mckellar.ca>
Subject: Re: B56 2022 (McK) - Jamieson

Hello Karlee,

Would you be able to forward me the Jamieson resolution from last nights meeting?

Thanks!

--

Patrick Christie

Parry Sound Area Planning Board

1 Mall Drive, Unit#2

Parry Sound, ON

P2A 3A9

psapb@vianet.ca

Phone: 705-746-5216

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MEETING MINUTES

Thursday, January 12, 2023 at 6:30 p.m.



Board Meeting via Zoom Video Conference

Board Members Present:

Teri Brandt	Tom Lundy
Ted Collins	Jamie McGarvey
Gail Finnon	Sharon Smith
Teresa Hunt	Rick Zanussi
Ted Knight	

Board Members Absent:

Staff:

Jennifer Harris, Administrative Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO

Guests:

Sarah Bissonette
Jerry Brandt

1. CALL MEETING TO ORDER:

The meeting was called to order by Tammy MacKenzie at 6:30 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

Ms. Finnon joined the meeting at 6:32 PM.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. ELECTIONS:

4.1 Election of Chair

The CAO assumed the position of Chair and conducted the election. The CAO called for nominations from the floor three times for the position of Chair. Mr. Zanussi was nominated and willing to stand. No other nominations were put forward for the position of Chair.

Resolution 23 01 01

CARRIED

Moved by Ted Knight

Seconded by Ted Collins

“THAT Rick Zanussi be appointed and approved as the Chair of the District of Parry Sound Social Services Administration Board for the year 2023.”

4.2 Election of Vice-Chair **DEFERRED**

Mr. Knight moved to have the election for Vice-Chair postponed until there are more Board members, Mr. McGarvey seconded.

The Board will defer holding the Vice-Chair elections until more members are appointed to the Board.

5. APPROVAL OF MINUTES:

5.1 November 10, 2022

Resolution 23 01 02

CARRIED

Moved by Jamie McGarvey

Seconded by Ted Collins

“THAT the Board meeting minutes of Thursday, November 10, 2022 be approved as presented.

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS:

7.1 Chair

The DSSAB Act is substandard, without any changes happening. We are lacking members this evening because area municipalities can't agree on their representatives and as per the Act, there isn't any arbitration. The municipalities have to come together on their area representatives and who knows how long that will take. Asked Board members to think about the DSSAB Act, and if we should proceed with pushing for changes through NOSDA or not. It will be put on the agenda for next month.

Spoke about affordable housing and how we know a successful housing model includes low income, affordable and normal housing. We need to have projects ready to be funded for moving forward.

7.2 Chief Administrative Officer

Report was presented and reviewed by Ms. MacKenzie.

Members are always welcome to contact Ms. MacKenzie should they have any questions about the report.

Mr. Collins commended staff on the amount of work that was done in November and December and looking forward to the many new initiatives.

7.3 Chief Financial Officer

Financial statement was presented and reviewed by Ms. Johnson.

8. OUTSTANDING ISSUES.

9. NEW BUSINESS:

9.1 Appointment of LHC Board for 2023

A written report was presented and discussed by Ms. Johnson.

Resolution 23 01 03

CARRIED

Moved by Tom Lundy

Seconded by Teri Brandt

“THAT the Board approves the appointment of the Officers and Directors of Parry Sound District Housing Corporation, as follows:

Directors: Teri Brandt, Ted Collins, Gail Finnsen, Teresa Hunt, Ted Knight, Tom Lundy, Jamie McGarvey, Sharon Smith, and Rick Zanussi.

Officers:	Chair	Rick Zanussi
	Vice-Chair	TBD
	CEO/Secretary	Tammy MacKenzie
	Housing Manager	Sharon Davis
	Treasurer	Shannon Johnson”

10. IN-CAMERA: 2

Resolution 23 01 04

CARRIED

Moved by Sharon Smith

Seconded by Teresa Hunt

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s Procedural Rules, the Board moves to an In-Camera session in order to address matters pertaining to:

- i) the security of the property and services of the Board;
- v) an opinion of the Board’s solicitor, disclosure of which would not be in the public interest;”

Resolution 23 01 05

CARRIED

Moved by Ted Knight

Seconded by Gail Finnsen

“THAT the Board now rises out of In-Camera without report.”

11. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, February 9, 2023 via Zoom Video Conference.

Resolution 23 01 06

CARRIED

Moved by Teresa Hunt

Seconded by Jamie McGarvey

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, February 9, 2023 at the hour of 6:30 PM via Zoom Video Conference.”



Township of McKellar Report to Council

Prepared for: Mayor and Council

Department: By-law Enforcement

Date: January 21st, 2023

Report No: BY-LAW-2023-01

Subject: Monthly By-law Report – January 2023

Recommendation:

That the Council of the Corporation of the Township of McKellar does hereby receive this report for information.

Summary:

Occurrences 3 reports. 1) Vehicle Parked in Handicap Parking – No permit
2) Material stored on Municipal Property on Middle River Road and damage to road caused by Contractors working on construction at residence.
3). Dogs running at Large and disturbing Residents walking on Camp Road.

Parking: 3 parking tickets issued on December 29th. 2 not paid. Carrying out investigation to determine how to address this matter.

13 parking in Handicap parking marked location but the parking By-law does not address this issue and not set fine as part of by-law. Talked to owner of vehicle and had her remove the vehicle and gave her a warning.

Animal Control Update:

1 Occurrence on Camp Road with dogs running at large. Spoke to resident about issue and informed her of her obligations under Provincial Legislation Dog Owners Liability Act. She states she would take better care to keep her dogs on her property. They are large breed dogs and very vocal thus intimidate the residents by their physical size and exuberance.

General By-law update I have written a draft of a Dog By-law for the Township of McKellar. By-law given to Clerk but has not made it to agenda for Councils consideration.

Respectfully submitted by:

Reviewed by:

Chris Everitt, MLEO ©

Ina Watkinson, Clerk /Administrator



Township of McKellar Staff Report

Prepared for: Council

Department: Fire Department

Agenda Date: February 21, 2023

Report No: FD-2023-05

Subject: Month End Status Updates – January 2023

For the month of January 2023, the Township of McKellar Fire Department responded to a total of 3 calls consisting of:

- 2 Medical calls
- 1 Fire calls
- 0 Assistance calls (mutual/automatic/ or inter agency aid)
- 0 Motor Vehicle Collisions

Apparatus and Equipment:

Apparatus status for the month of January is stable, with no major mechanical issues coming to light. Apparatus responded to 1 chimney fire and 2 medical emergencies.

Equipment status got a major boost in the month of January with the support of council. McKellar Fire received approval for the investment of funds into the purchase of 10 sets of bunker gear. This gear made it possible for us to send 6 firefighters through the newly developed West Parry Sound Mutual Aid Recruit Training Program to receive their Firefighter 1 certifications. This would not have been possible without council's support on the equipment purchase and will be beneficial to the risk management of our township for many years to come.

Personel:

McKellar welcomed 2 new recruits in January and 1 at the very end of December, Deanna, JP and Owen have fit in very well and are all included in the new recruit training program. McKellar Fire's number now sit at 25, with more applicant's showing an interest in serving their community. Of the 25, 1 person is on leave, 2 have been transitioned (or transitioning) to an auxiliary role due to age, and 3 are seasonal meaning only able to respond during the summer months (which is fine as they have the highest call volume).

Training:

Aside from the aforementioned Recruit Training Program, McKellar has implemented the Resource 1 Training Tracking Program provided by IFSTA. This program is free when using the Firefighter Essentials 7 training platform. Since Chief Morrison is running the R1 platform for the larger Recruit Training Program with our neighboring departments it made sense to implement it in our Township as well. This will provide us with an auditable and robust tracking capability that we have not had in the past. As we work through this program on an 18 month schedule with the entire department we will be compiling detailed records of each members training and performance so that should the OFM ever audit the Department we will by then be in a good position. This training has also been scheduled out to complete just before the new OFM regulations and expectations are to take effect.

McKellar has booked a few training courses through 2023 to address our current certification and recertification needs.

- March 14 and 18 We will host the MNR for SP103 wildland fire training, this training will be hosted by us but will have attendees from McDougall and Seguin as well
- May 13 We will host an NFPA 1006 Auto Extrication Operations certification with attendees and cost sharing from McDougall
- December 8,9,10 We will be hosting and Ice Rescue Technicians certification, with attendees from other departments likely. This will be the first time McKellar will have been fully trained and certified to provide full Ice Rescue capabilities to our township
- McKellar has been a co-applicant to the acquisition of the OFM Burn Trailer for the West Parry Sound group and the Recruit Training Program. We will have the opportunity to attend the trailer for a complete day of live burns in this state of the art trailer under the supervision of the OFM. An inquiry has also been made as to whether we can offer council the opportunity to visit the trailer with us to give you a live fire experience, in full gear and under supervision. You will be kept informed if this is possible.

Buildings:

Station 2 has been found to have a leak in it's roof. This has apparently been noticed for several years. Come spring when the snow load and Ice are off the roof an assessment will be ordered and a quotation for repair will be obtained. At this point, given it's history, and the level of leaking, there does not appear to be a need to address this immediately. The situation will be monitored and council will be kept up to date monthly.

Home Safe Home and Fire Prevention:


McKellar has attended another yet resident's home to provide Fire Safety education and install 2 CO detectors. The elderly resident was extremely appreciative as she was unable to check and/or install detectors on her own. Residents who are in a similar position are encouraged to call the township office and Lori will take their information so they can be contacted to set up an appointment. This information is also included in the new newsletter to be distributed shortly. Fire Prevention materials have been ordered from the Fire Marshall for the public events we have upcoming this year with a focus on CO safety and escape plans. We are really looking to engage with the kids about the importance of being fire safe and getting their parents involved.

Respectfully submitted by:

Reviewed by:



Robert Morrison, CEMC/Fire Chief



Karlee Britton, Deputy Clerk

Attachments:



Feb 16 / 2023

Re: Internet Connectivity Solutions Options for the Township of McKellar

General comments: In consultations with all providers with any hardwired solution offerings, due to technology, architecture & construction all solutions could only offer very rough estimates that would be in the hundreds of thousands for the build alone.

Network latency is the amount of time it takes for a data packet to go from one place to another. Lowering latency is an important part of building a good user experience.

Latency levels - for wireless are almost always higher than any hardwire solution, limiting overall speed and reliability.

With that all being said some wireless services tend to much more reliable

Available Wireless Solutions.

Vianet (NetSpectrum) Wireless Internet

Is the current Point to Point Wireless solution in place at the township.

We are currently at the maximum available capacity due to a number of factors including the technology, distance & terrain. Speed available offer up to 10 MB down / Up to 5 MB up.

Real World testing we are getting almost the maximum capacity of 10MB down and almost 5 up. This particular

solution is made for hard to reach areas, offering generally far slower speeds, but generally fine for basic Internet solutions such as Internet browsing, Email and other basic uses such as remote access solutions for corporate environments such as Remote Desktop for remote access into enterprise networks.

Internet Monthly Service Cost: \$167.95 /mo

Xplornet Satellite Internet

Satellite Internet Solution - Reliable Internet for remote locations.

Xplornet Communications Inc. is a rural internet service provider and mobile network operator. It is the largest rural fixed wireless broadband service provider in Canada.

“ The following services are available near W Rd, McKellar, ON P0G 1C0, Canada. *Location-specific service availability may vary. Contact Xplornet for details. “

Current maximum speeds offered are up to 50 MB up / Up to 1 MB Down.

Installation Fee = \$ 99.00+tax

Internet Monthly Service Cost: \$99.00/mo+tax

Standard Latency of typical services of this type are generally high and real world average speed much slower than what is stated. Weather affects this type of service far greater than other service types, due to distance and technology.

Starlink Satellite Internet

As of February 2023, Starlink consists of over 3,580 mass-produced small satellites in low Earth orbit (LEO), which communicate with designated ground transceivers. In total, nearly 12,000 satellites are planned to be deployed, with a possible later extension to 42,000.

Starlink provides high-speed, low-latency broadband internet across the globe. Within each coverage area, orders are fulfilled on a first-come, first-served basis.

“High-speed, low latency, Using advanced satellites in a low orbit, Starlink enables video calls, online gaming, streaming, and other high data rate activities that historically have not been possible with satellite internet. Users can expect to see download speeds between 100 Mb/s and 200 Mb/s and latency as low as 20ms in most locations. “

Real world testing in our area with little work I was able to get speeds in excess of 80 MB 3 years ago.

“Ideal for rural & remote communities. Starlink is ideally suited for areas where connectivity has been unreliable or completely unavailable. People across the globe are using Starlink to gain access to education, health services and even communications support during natural disasters.”

Order Starlink

701 Hwy 124, McKellar, ON P0G 1C0, Canada

Order now to reserve your Starlink. Starlink expects to expand service in your area in 2023. You will receive a notification once your Starlink is ready to ship.

High-speed, low-latency broadband internet in remote and rural locations across the globe. \$140/mo with a one-time hardware cost of \$759.

Starlink now offers another option for their service

High-speed, low-latency broadband internet to remote and rural businesses across the globe.

Service Cost - \$635/mo with a one-time hardware cost of \$3,170.

Starlink Business users can expect download speeds of up to 350 Mbps and latency of 20-40ms, enabling high throughput connectivity for offices of up to 20 users, storefronts, and demanding workloads across the globe.

Bell Canada Wireless Internet - Cellular

– Only Residential available with limited spots available

Within the general area I was able to test one of the service installations and Real world testing for this service got in the area 25 MB down and 7 MB Up with speeds up lowering at times to 4 MB or less. Some optimizations by Bell may be able to improve the service.

Testing challenges also included, as a residential service - no support for some basic enterprise business services, which included VPN's (Virtual Private Networks). Ports for those and other services were blocked prior to hitting the on-site Router / Firewall. This is additional well documented by others on Online Technology Forums, discussing the service and limitations.

Wireless Home Internet 50 – up to 50 Mbps max download speed. Up to 10 Mbps - Max upload speed with 450 GB at max.

Internet Monthly Service Cost: \$155.05 / mo

Telus Internet Service - Cellular

- Telus and Bell use same cellular towers
- Telus Internet packages are similar to Bell and Rogers

Rogers Internet Services - Cellular

INTERNET 50 - Download speed up to 50 Mbps for 450 GB of data, then up to 20 Mbps. Upload speed up to 10 Mbps for 450 GB, of data, then up to 4 Mbps.

Ignite Internet 50

\$ 149.99/mo*

Subject to rate increase.

Limited availability in select areas only.

Great for households with multiple devices online at the same time.

Unlimited† usage - With 450 GB at high-speeds

Download speed - †Up to 50 Mbps for 450 GB, then up to 20 Mbps²

Upload speed - †Up to 10 Mbps for 450 GB, then up to 4

Mbps2

Activation & Installation

\$59.99 (includes professional installation of outdoor antenna)

MapleWiFi Internet Service

“MapleWiFi leverages existing cellular infrastructure to bring high-speed internet to users throughout Canada. As long as you can get a 4G LTE or 5G signal on a cell phone at your location, you can decent speeds with MapleWiFi.”

Unlimited internet usage on the Big Three Canadian 5G & 4G LTE Network

When you sign up with MapleWiFi, you will pay a one time modem purchase charge as well as a monthly service fee for unlimited usage. There are no data limits or set speeds. Speeds will vary based on the distance from the closest cell tower. Most users see between 30 and 80Mbps download.

NETGEAR Nighthawk M1 Cellular Router

+ \$159/month - Unlimited Usage Plan

+ \$199 CAD - One Time Equipment Charge

<https://www.maplewifi.com/plans>

TOWNSHIP OF MCKELLAR COUNCIL

ARE PROPOSING A CHANGE TO THE INTERSECTION AT
HURDVILLE, BROADBENT, BLACKWATER and SMITH ROADS

BROADBENT, ONTARIO

CHANGE TO A: 4-WAY STOP

MUST BE 18 YEARS OF AGE OR OLDER TO SIGN

SIGNATURE	ADDRESS	CHANGE	LEAVE AS IS
Christine Martin	155 Broadbent Rd		X
ASH TIFFANY	117 Broadbent Rd		X
Deb Tiffany	114 Broadbent Rd		X
Shirri MacGregor	126 Broadbent	X	
Jim M ^{rs} Gibson	" "	X	
Derek Edwards	9 Pawlett Road		X
Jennifer Stank	10 Pawletts rd		X
Greg Christie	10 Pawletts Rd		X
Liana Bates	7 Pawlett Rd		X
John	7 Pawlett Rd		X
Lindsay Horne	118 Broadbent Rd		X
Jaclyn Drumpton	101 Broadbent Rd	X	

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SIGNATURE	ADDRESS	CHANGE	LEAVE AS IS
<i>Aaron Kashner</i>	104 Broadbent		X
<i>Wanda Hill</i>	107 Broadbent	X	
<i>Moby</i>	107 BROADBENT	X	
<i>Jenny Heston</i>	119 Broadbent		X
<i>Ann S.</i>	119 Broadbent		X
<i>[Signature]</i>	111 Broadbent	X	
<i>Tiffany Tiffany</i>	117 Broadbent Rd		X
<i>George Walton</i>	142 Broadbent Rd.	X	
<i>John Walton</i>	142 Broadbent Road		X
<i>Ed Hill</i>	139 Broadbent Road		X
<i>Tony Mabe</i>	155 Broadbent Rd		X

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CHANGE TO A: 4-WAY STOP

MUST BE 18 YEARS OF AGE OR OLDER TO SIGN

SIGNATURE	ADDRESS	CHANGE	LEAVE AS IS
<i>[Signature]</i>	1070 HURDVILLE	✓	
<i>H. Hoddy</i>	71 Broadbent Rd.	✓	
<i>D. Washim</i>	140 Broadbent Rd		✓
<i>Shelley Horner</i>	180 Broadbent Rd		✓
<i>Luon Washim</i>	141 Broadbent Rd		✓
<i>Chris</i>	184 Broadbent Rd		✓
<i>Duffy Jones</i>	189 Broadbent Rd.		✓
<i>Ronda Mullen</i>	215 Broadbent Rd		✓
<i>Darrell Mullen</i>	215 Broadbent Rd		✓
<i>R. Ward Strimling</i>	219 Broadbent Rd		✓
<i>Thomas</i>	219 Broadbent Rd		✓
<i>Louis</i>	336 Broadbent Rd		✓

†

TOWNSHIP OF MCKELLAR COUNCIL

ARE PROPOSING A CHANGE TO THE INTERSECTION AT
HURDVILLE, BROADBENT, BLACKWATER and SMITH ROADS

BROADBENT, ONTARIO

CHANGE TO A: 4-WAY STOP

MUST BE 18 YEARS OF AGE OR OLDER TO SIGN

SIGNATURE	ADDRESS	CHANGE	LEAVE AS IS
Chuck Pulchick	321 Broadbent		✓
Ernie	336 Broadbent		✓
Morojevic	336 Broadbent		✓
B. Maloff	545 Broadbent Rd		✓
V. MALOFF	545 BROADBENT RD		✓
Mr. Omb	199 Broadbent		✓
Debra Ann	181 Broadbent		✓
Karen Walk	167 Broadbent		✓

TOWNSHIP OF MCKELLAR COUNCIL

ARE PROPOSING A CHANGE TO THE INTERSECTION AT
HURDVILLE, BROADBENT, BLACKWATER and SMITH ROADS

BROADBENT, ONTARIO

CHANGE TO A: 4-WAY STOP

MUST BE 18 YEARS OF AGE OR OLDER TO SIGN

SIGNATURE	ADDRESS	CHANGE	LEAVE AS IS
BILL O'CONNOR	46 Dickinson		✓
KEITH WILSON K W	10 DICKINSON		✓
KARL TUCKER	10 DICKINSON		✓
KEVIN WILSON K W	10 DICKINSON		✓
CLARA WILSON C W	10 DICKINSON		✓
Ann Rennie	75 Dickinson Rd.		✓
Steve	9 Dickinson Road		✓
John Campbell	34 DICKINSON Rd.		✓
J Campbell	34 DICKINSON Rd.		✓

SUNDAY FEB 12, 2023

Item 19.1 (ii)

To whom it may concern , I am writing this note in regards to the changing of the intersection at Hurdville Rd, Smith Rd, Blackwater Rd & Broadbent Rd. We are residents at 22 Sandy's Lane (formerly Fire Route 205) in Broadbent/McKellar. We would ask that this intersection remain as marked presently and see no need for any change. Thankyou, Joel & Eleanor Collens.

Sent from my iPhone

Karlee Britton

From: K Murphy <[REDACTED]> on behalf of K Murphy
Sent: February 13, 2023 10:14 AM
To: deputyclerk@mckellar.ca
Subject: 4-way stop

Please add this email to the agenda package.

Once again talk of installing a 4-way stop at Hurville-Broadbent Rd intersection. This was tried in the early nineties and failed mainly because it was not welcomed by those using this thorough way on a daily basis. If a poll was taken you would find those against install of 4-way stop would far outweigh the few that have asked for it. A better solution would be to apply better lineage to the road and better signage to better explain the movement of traffic at this intersection. It should be noted that in all the years this intersection has been a main part of McKellar's infrastructure there has never been an accident.

Should council decide to go with the want of few the reconfiguring of the intersection should be undertaken to improve the way those coming from Hurville approach the new stop, at present time it appears (as it should) just to be another curve on the travelled road.

In hopes Council leaves this intersection as is.
Kevin Murphy
(Please keep Mayor Moore's red pen away)



TOOLKIT FOR PROTECTING YOUR LAKE FROM AQUATIC INVASIVE SPECIES

Invasive Species Awareness and Monitoring for Lakes Education Ontario: 2022 Results



INTRODUCTION

Aquatic invasive species are a major threat to the economic and ecological integrity of our waters. Early detection is essential to protect our lakes and rivers from the negative impacts aquatic invaders have on these key ecosystems.

The Invasive Species Centre partnered with the Federation of Ontario Cottagers' Associations (FOCA) to help community members prevent, detect, and monitor aquatic invasive species in inland lakes.

In 2022, the Invasive Species Awareness and Monitoring Program for Lakes Education in Ontario (IsampleON) trained volunteers to collect water samples from 29 lakes in Ontario watersheds to test them for the presence of invasive mussels and spiny water flea.

IMPORTANCE OF COMMUNITY SCIENCE

The success of this project depended on the participation of our network of community scientists. This program was created to increase local awareness of aquatic invasive species and encourage public involvement in preventing their spread to inland lakes. Since its inception, we have sampled 54 lakes in Ontario.

We would like to thank all volunteers for their participation and dedication to invasive species awareness and prevention through this program.

METHOD OF SAMPLING

FOCA connected with lake associations through their membership, sent 29 sampling kits and through training webinars and materials, 58 volunteers from 29 associations were trained prior to sampling. Materials sent included nets, gloves, pipettes, sampling jars and additional items. Volunteers collected three samples from their lake. It was recommended that samples be taken from public boat launches, or marinas (locations with high boat traffic), the deepest location in the lake and one from the windward side of lakes (veligers and spiny water flea are passive swimmers and can be detected on the windward side of lakes). Using the materials provided, volunteers used plankton haul nets and their boats to collect samples and ship them back to the Invasive Species Centre for analysis.

MEET THE INVADERS

ZEBRA & QUAGGA MUSSELS



Native to Eurasia and brought to the Great Lakes via ballast water. These mussels are typically found attached to objects, surfaces, or other mussels by threads extending from underneath the shells. The larvae are highly mobile as they are free-floating in water. This stage contributes to their rapid dispersal throughout the waterways subsequently leading to the colonization of water supply pipes of hydroelectric and nuclear power plants, public water supply plants, and industrial facilities. Zebra and quagga mussels primarily consume phytoplankton and zooplankton which may have effects on the food web and fish.

SPINY WATERFLEA



Spiny waterflea is also native to Eurasia and was introduced into the Great Lakes from ballast water from ships. Now, spiny waterflea is present in all five Great Lakes and in over 100 nearby inland lakes. They are best known for their barbed tail, used as a defense mechanism to deter predation by small fish. In total, spiny waterfleas are just visible at approximately 1.5 cm in length. This invasive zooplankton outcompetes native species for food, which can have cascading impacts to the entire food web. Jelly-like masses of spiny waterfleas impact recreation and commercial fishing when they are caught in fishing equipment and commercial netting and trawling lines.

SUMMARY OF WATER SAMPLING RESULTS

Lake	Veligers Detected	Spiny Waterflea Detected
Round Lake	Positive	Negative
Canonto Lake	Negative	Negative
Bennett &Fagan Lakes	Positive	Negative
Fortescue Lake	Negative	Negative
Billings Lake	Negative	Negative
Canning Lake	Negative	Negative
Steenburg Lake	Negative	Negative
Salerno Lake	Negative	Negative
Chandos Lake	Negative	Negative
Crego Lake	Negative	Negative
Kashwakamak Lake	Negative	Positive
Glamor Lake	Negative	Negative
Horseshoe Crotch Lake	Negative	Negative
Temagami Lake	Negative	Negative
Big Gull Lake (West)	Negative	Negative
Farquhar Lake	Negative	Negative
Lake Mazinaw	Negative	Negative
Catchacoma Lake	Negative	Positive
Mary Lake	Negative	Positive
Lake Healey	Negative	Positive
Three Mile Lake	Negative	Positive
Rankin Lake	Negative	Positive
Trout Lake (Madawaska)	Negative	Positive
Lake Manitouwabing	Negative	Negative
Duck Lake	Negative	Negative
Trout Lake (Hoskin)	Positive	Positive
Menominee Lake	Negative	Negative
Lake Vernon	Negative	Positive
Growler Lake (Bat/Bear)	Negative	Negative

WHAT DO YOUR LAKE RESULTS MEAN?

Generally, when zebra mussel veligers are first detected in a lake, there is about a two-year period before adult mussels become noticeable. Thus, if veligers are discovered in your lake, it will give you a chance to heed the warning and prepare for the negative impacts of the zebra mussel. However, it cannot be overemphasized that a negative result is NOT a guarantee that zebra mussels, spiny waterflea and other invading species do not exist in your lake, proper precautions should always be taken in order to prevent the potential spread of invading aquatic species.

It is important to note the calcium levels in your lake as veligers require certain levels to build their shells and survive. Lakes with calcium over 25 mg/L are at high risk for mussel survival. Lakes under 25 mg/L are still at high risk, but other factors such as pH can play a role. Calcium levels below 20 mg/L are at a lower risk for survival.

Lake	Veligers Detected	Spiny Waterflea Detected	Calcium
Round Lake	Positive	Negative	33.7 (2021)
Canonto Lake	Negative	Negative	Not Available
Bennett &Fagan Lakes	Positive	Negative	28.1 (2012)
Fortescue Lake	Negative	Negative	28.1 (2021)
Billings Lake	Negative	Negative	Not Available
Canning Lake	Negative	Negative	23.5 (2012)
Steenburg Lake	Negative	Negative	25.1 (2021)
Salerno Lake	Negative	Negative	22.7 (2021)
Chandos Lake	Negative	Negative	21.6 (2021)
Crego Lake	Negative	Negative	19.2 (2021)
Kashwakamak Lake	Negative	Positive	14.2 (2021)
Glamor Lake	Negative	Negative	14.1 (2021)
Horseshoe Crotch Lake	Negative	Negative	13.9 (2021)
Temagami Lake	Negative	Negative	5.3 (2021)
Big Gull Lake (West)	Negative	Negative	10.8 (2021)
Farquhar Lake	Negative	Negative	10.2 (2021)
Lake Mazinaw	Negative	Negative	8.9 (2021)
Catchacoma Lake	Negative	Positive	5.8 (2021)
Mary Lake	Negative	Positive	2.8 (2021)
Lake Healey	Negative	Positive	2.2 (2021)
Three Mile Lake	Negative	Positive	5.0 (2021)
Rankin Lake	Negative	Positive	4.8 (2021)
Trout Lake (Madawaska)	Negative	Positive	5.0 (2020)
Lake Manitouwabing	Negative	Negative	4.1 (2021)
Duck Lake	Negative	Negative	3.0 (2019)
Trout Lake (Hoskin)	Positive	Positive	30.1 (2021)
Menominee Lake	Negative	Negative	Not Available
Lake Vernon	Negative	Positive	2.3 (2021)
Growler Lake (Bat/Bear)	Negative	Negative	1.7 (2021)

Calcium Data Source: [Lake Partner Program – Sampling Results & Assistance | FOCA](#)

POSITIVE: NOW WHAT?

Now that you know invasive mussels are present, the most important actions are to prevent the spread of invasive mussels to neighboring lakes. Make other cottagers on the lake and visitors to the lake aware of the invasion. Add signage at public boat launches that state the presence of invasive mussels and the importance of cleaning, draining and drying your boat and equipment. Consider setting up equipment for boat washing at your public boat launches. Knowledge is key.

The presence of invasive mussels in your lake may also mean some extra work on your part. Invasive mussels can attach to many hard surfaces which can cause clogging of water intake pipes and mechanical issues with boat motors. The good news is there are some tools and strategies you can use to help mitigate some of these consequences.

- **Intake lines and foot valve maintenance:** Draining and drying water intake lines and foot valves can help reduce the risk of blockages. Freezing lines and foot valves after draining is even more effective than simply drying.
- **Water intake pipe filter:** Consider a filter for your intake pipes that feed your cottage water supply to prevent mussels from attaching to the inside of the pipe. This works well for year-round cottage use and with planned maintenance.
- **Lift motor or boat out of water:** After each use, lift your boat motor, propellers and all, up out of the water to decrease the chances of invasive mussels attaching themselves to the motor. Or better yet, consider investing in a boat lift or ramp to completely remove your boat from the water.
- **Flush boat motor regularly:** Microscopic veligers can be drawn up through the water inlet of the motor and settle inside, causing blockages as it matures. Frequently using a motor flusher or motor muffs can decrease the risk of this occurring.
- **Wear water shoes:** Mussels can have very sharp shells that hurt to step on, especially for children. Invasive mussels can grow in such abundance they become difficult to avoid. Consider wearing protection on your feet such as water shoes to avoid injury.

Although there are no recommended management options available in Ontario at this time, there is some research and pilot projects being done, in particular in the United States. Check out the [Invasive Mussel Collaborative](#) to learn about some of the projects that are underway and some of the hope for management options in the future.

WHAT CAN YOU DO?

Understand the pathways of introduction

One characteristic of invasive species is how easily they can spread and establish, especially in aquatic environments. Invasive mussels for example, can attach themselves to boats, trailers or fishing equipment, and microscopic villagers can go undetected in the bilge water and live wells. Aquatic invasive plants often reproduce asexually through fragmentation, it only takes a small plant piece attached to a boat prop or trailer and moved to a new area to start to grow and root. For these reasons, it is important to understand that recreational boating can be a vector or pathway for spreading aquatic invasive species.

On January 1st, 2022, the Ontario Government made amendments to the *Invasive Species Act, 2015*. These changes target the boating pathway as a vector of spread for invasive species. Watercraft such as motorboats, rowboats, canoes, punts, sailboats, rafts, or other related equipment may only be transported if drain plugs and other devices used to control drainage of water have been opened or removed. You can find more information and learn more about the regulations surrounding boating as a pathway [here](#).

Clean, Drain, Dry

Clean any plants, mud, mussels and debris from your boat and equipment. **Drain** all standing water from your bilge, motor and live well. **Dry** your boat and fishing equipment for 2-7 days and/or disinfect with hot, pressurized water. Below are some common places invasive species may be hiding:



Don't Dump Your Bait

Juvenile fish species can often be difficult to distinguish and invasive fish species such as Asian carp could be present in your bait. It is the responsibility of the angler to learn to identify their bait fish and empty bait buckets at least 30 meters away from the waterbody shoreline on dry land. Learn more about bait regulations in Ontario [here](#).

Don't Let It Loose

Buy native aquarium and aquaponid species and never release into the natural environment. It is against the law to introduce a plant or animal into a waterbody where it is not native. If it isn't where you got it, it isn't where it goes! Here are some ways to dispose of pets, plants and aquarium/aquaponid waste:

- Try finding them a new home
- Return to your retailer
- Ask a veterinarian about how pets can be humanely euthanized
- Seal them in plastic bags and dispose of in the garbage

Continue monitoring for invasive species

Local residents and cottagers are the first to notice changes in their lakes and forests. Being familiar with the area and its characteristics will help to notice subtle changes as they occur. Have an awareness about you while you are enjoying yourself outside and you might make an early detection.

Learn

Take part in webinars and workshops to learn about the invasive species present or threatening to establish in your area. Learn what features to look for and how to identify invasive species or distinguish them from the native species in your area. There are plenty of resources on the Invasive Species Centre's [website](#) and many past webinars can be found on [YouTube](#) as well.

Take Action

Host a community science event to survey your lake for invasive species. This can be a fun way to get everyone involved of all ages and experiences. It's also great to have a baseline for (a) what invasive species are present, (b) where are they located so you can avoid the area, and (c) to what extent are they spreading. Simply observing to increase awareness can make a large impact.

Please note, should anyone wish to remove or manage any aquatic invasive species, there are rules and regulations in place, and you may need to consult your local Ministry of the Environment, Conservation and Parks, Ministry of Natural Resources and Forestry offices or experts in the field.

DIY Dock Hangers

Continue to monitor for adult zebra or quagga mussels by installing dock hangers! All you need is some rope and a small terracotta pot.

What to do:

1. String the rope through the hole in the bottom of the pot
2. Tie a knot on the inside to prevent the pot from falling
3. Hang the pots from your personal dock for a season
4. Check regularly for zebra or quagga mussel establishment
5. Be sure to remove them at the end of the season to avoid winter damage

Note: You can even use several pots at different depths along the same rope.



Report sightings of invasive species

Once you have an awareness of your surroundings and an idea of what invasive species to keep an eye out for, make sure you know how to report them.

What you need to make a report:

1. **Pictures** of the species
2. **Location** found
3. If possible, **identification** of what you think it is

Here are a list of places to report invasive species:

- [EDDMapS](#) App or Webpage (Early Detection and Distribution Mapping System)
- [iNaturalist](#) App
- Invading Species Awareness Hotline: **1-800-563-7711**

EDDMapS

EDDMapS is a reporting tool developed specifically for invasive species. It is simple to use and there is no need to have previous experience or expertise. Simply take a photo or two, and make a report, even if you are unsure about the identity of the species you found. When a report is made, it is sent directly to experts that confirm the identification. Once the report is verified, it is added to the distribution map. If a report is made of a high priority species (ie. Asian carps, Water Soldier etc.), it enacts a rapid response by authorities and organizations to follow up and work towards eradicating or containing populations before they spread further.

iNaturalist

iNaturalist is a more generalized reporting tool used to capture biodiversity. iNaturalist uses Artificial Intelligence to help narrow down an identification, however some knowledge is needed to field through the results. Reports of invasive species can be made through iNaturalist and are then pulled into EDDMapS once they reach Research Grade status.

Continue the conversation

Continue to spread the awareness of invasive species through your networks. Let people know if you have invasive species present in your lake. Talk about it with your friends and family.

- Post signage at public boat launches about Clean, Drain, Dry or about the invaders present.
- Distribute zebra mussel and other invasive species resources at your lake association meetings, local marinas, bait and tackle shops and tourism offices (copies of available brochures are included in the monitoring kit and online sources are provided in the Appendix).
- Encourage other lake residents to install dock hangers on their docks too and check them regularly.
- Write articles on aquatic nuisance species in your association or community news sources.
- Share invasive species related materials on social media (Some great social accounts specific to invasive species include Invasive Species Centre, Invading Species Awareness Program, Ontario Invasive Plant Council, Asian Carp Canada, Play Clean Go, NAISMA or NAISMAorg).

APPENDIX

Here is a list of many resources available online for more information on invasive mussels, spiny waterflea and other aquatic invasive species.

Government Rules and Regulations:

- [Ontario Invasive Species Act, 2015](#)
- [Federal Aquatic Invasive Species Regulations](#)
- [Ontario Fishing Regulations](#)

Identification Resources:

- [Invasive Aquatic Plants - A Quick Reference Guide](#)
- [Invasive Invertebrates - A Quick Reference Guide](#)
- [Invasive Fish - A Quick Reference Guide](#)
- [Bait Fish Primer](#)

Species Resources:

- [Invasive Mussels Species Profile](#)
- [Spiny Water Flea Species Profile](#)
- [ISAP Invasive Mussels Species Profile](#)
- [ISAP Spiny Water Flea Species Profile](#)
- [ISC Species Profiles](#)

Management Resources:

- [Best Management Practices Database](#)

Community Science Opportunities:

- [Community Science Program](#)
- [Take Action with the ISC](#)
- [EDDMapS](#)
- [Lake Partner Program – OVERVIEW | FOCA](#)
- [Healthy Waterfronts](#)
- [Mysterysnail Management and Removal Project](#)
- [Operation Bait Bucket](#)
- [Volunteer Water Steward Program](#)
- [Community Science Tree Check Form](#)



February 15 2023

Mayor and Council
Township of McKellar

It is with excitement that the Board of the McKellar Agricultural Society is updating the McKellar Fall Fair Booklet. This booklet will be effective for the next three years, 2023, 2024 and 2025.

In the past the Township of McKellar has sponsored the Arm Wrestling Tournament. During past years the Township has donated \$250.00 towards the contest for the prizes awarded. The program has been modified and the total prize money for this event is now \$193 per year.

Would the Township of McKellar like to continue as a sponsor for this event and commit as sponsor for the next three years? If so, could you provide a PDF of the Township logo so it could be included in the booklet.

Thank you for your time and consideration.

Should you have any questions, please contact Leigh at mckellarfallfair2018@gmail.com

Looking forward to a reply,
Leigh Weeks,
McKellar Agricultural Society.



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

COMMITTEE MEMBER APPLICATION FORM

I am interested in participating as a Volunteer on the HERITAGE Committee:

Name: ROBERT HARVEY

Address: [REDACTED]

Phone Number: [REDACTED] Email: [REDACTED]

Explain why you would like to serve on each board or committee, including any skills experience which would be of value to the committee or board:

I have lived here in the TWP my whole life. I should be able to contribute information at least

Do you have any Volunteer Experience? If so, in what capacity? Yes No

I WAS ON THE VERY BEGINNING OF THE FIRE DEPT

We want to ensure persons with disabilities are able to participate on Municipal Committees. If you have a disability, what accommodations, if any, would you need to carry out this position?

As Volunteer activities may include working with children, vulnerable persons, and/or handling cash, etc, a criminal records check will be required. There is no cost to the applicant for volunteer positions.

Would you object to a criminal records check? Yes No

If yes, please explain why? _____

Please attach any additional information which may be of assistance in the selection process.

Applicants Signature: Robert Harvey Date: Jan 9/23

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

Volunteer Agreement/Release & Waiver Form

(If you are under 18 years of age, a parent/guardian signature is required)

I, by signing below, in participating in volunteer activities with the Corporation of the Township of McKellar (the "Township") in consideration for the Township allowing me to participate, fully understand and agree to the following:

COMMITTEE MEMBER APPLICATION FORM

1. No pay, payment, salary, wage or employee benefits (such as accident/disability/medical/dental or other insurance coverage) whatsoever will be paid to me and I will not be covered by Workplace Safety Insurance Board coverage.
2. I acknowledge that performing volunteer activities may involve certain elements of risk or the chance of an accident and I hereby release the Township and its elected officials, officers, employees and agents and their respective successors, assigns, heirs and executors from all claims for loss, damage, or injury.
3. I understand that I will be covered under the Township's blanket liability policy.
4. I will abide by all applicable Township by-laws, policies and rules, as may be amended from time to time.
5. I will not use facilities, equipment and property owned by the Township without approval of a Township staff person, and will not use them for personal purposes.
6. I will immediately notify the appropriate Township supervisor of any incident that involves property damage or personal injury during my volunteer duties.

By signing this form:

- I acknowledge that I have read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver

If the volunteer is under the age of 18, by signing this form as parent or guardian:

- I acknowledge that I gave read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver as they apply to my child
- I have given permission for my child to participate as a volunteer

Name of Volunteer: ROBERT HARVEY	Date: Jan 16/23
Signature: <i>Robert Harvey</i>	Witness: <i>Val B...</i>
Emergency Contact for Volunteer:	
Name: [REDACTED]	Contact Number: [REDACTED]

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

Update June 30, 2020

COMMITTEE MEMBER APPLICATION FORM



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

COMMITTEE MEMBER APPLICATION FORM

I am interested in participating as a Volunteer on the Recreation Committee:

Name: Teery Milewski

Address: [REDACTED]

Phone Number: [REDACTED] Email: [REDACTED]

Explain why you would like to serve on each board or committee, including any skills experience which would be of value to the committee or board:

I was Supervisor of Marketing and Sponsorship in the Recreation, Community and Culture Department for the City of Burlington for 20 years. I am new to this community and would like to assist in it's development.

Do you have any Volunteer Experience? If so, in what capacity? Yes No

Implemented and ran the Volunteer program at one of our heritage facilities in Burlington

We want to ensure persons with disabilities are able to participate on Municipal Committees. If you have a disability, what accommodations, if any, would you need to carry out this position?

As Volunteer activities may include working with children, vulnerable persons, and/or handling cash, etc, a criminal records check will be required. There is no cost to the applicant for volunteer positions.

Would you object to a criminal records check? Yes No

If yes, please explain why? _____

Please attach any additional information which may be of assistance in the selection process.

Applicants Signature: [Signature] Date: Dec 20/22

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

Volunteer Agreement/Release & Waiver Form (If you are under 18 years of age, a parent/guardian signature is required)

I, by signing below, in participating in volunteer activities with the Corporation of the Township of McKellar (the "Township") in consideration for the Township allowing me to participate, fully understand and agree to the following:

COMMITTEE MEMBER APPLICATION FORM

1. No pay, payment, salary, wage or employee benefits (such as accident/disability/medical/dental or other insurance coverage) whatsoever will be paid to me and I will not be covered by Workplace Safety Insurance Board coverage.
2. I acknowledge that performing volunteer activities may involve certain elements of risk or the chance of an accident and I hereby release the Township and its elected officials, officers, employees and agents and their respective successors, assigns, heirs and executors from all claims for loss, damage, or injury.
3. I understand that I will be covered under the Township's blanket liability policy.
4. I will abide by all applicable Township by-laws, policies and rules, as may be amended from time to time.
5. I will not use facilities, equipment and property owned by the Township without approval of a Township staff person, and will not use them for personal purposes.
6. I will immediately notify the appropriate Township supervisor of any incident that involves property damage or personal injury during my volunteer duties.

By signing this form:

- I acknowledge that I have read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver

If the volunteer is under the age of 18, by signing this form as parent or guardian:

- I acknowledge that I gave read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver as they apply to my child
- I have given permission for my child to participate as a volunteer

Name of Volunteer: <u>Terry Mulewski</u>	Date: <u>Dec 29/22</u>
Signature: <u>[Signature]</u>	Witness: <u>[Signature]</u>
Emergency Contact for Volunteer:	
Name: <u>[Redacted]</u>	Contact Number: <u>[Redacted]</u>

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

Update June 30, 2020

COMMITTEE MEMBER APPLICATION FORM



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

COMMITTEE MEMBER APPLICATION FORM

I am interested in participating as a Volunteer on the 150th Anniversary Committee:

Name: Stephen Macdonell

Address: [REDACTED]

Phone Number: [REDACTED] Email: [REDACTED]

Explain why you would like to serve on each board or committee, including any skills experience which would be of value to the committee or board:

As the MLCA is assisting the 150th Anniversary Committee with some events and advertising, it would be helpful if I was on the committee.

Do you have any Volunteer Experience? If so, in what capacity? Yes No

I am the President of the MLCA.

We want to ensure persons with disabilities are able to participate on Municipal Committees. If you have a disability, what accommodations, if any, would you need to carry out this position?

none

As Volunteer activities may include working with children, vulnerable persons, and/or handling cash, etc, a criminal records check will be required. There is no cost to the applicant for volunteer positions. Would you object to a criminal records check? Yes No

If yes, please explain why? _____

Please attach any additional information which may be of assistance in the selection process.

Applicants Signature: *Macdonell* Date: November 22, 2022

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

Volunteer Agreement/Release & Waiver Form (If you are under 18 years of age, a parent/guardian signature is required)

I, by signing below, in participating in volunteer activities with the Corporation of the Township of McKellar (the "Township") in consideration for the Township allowing me to participate, fully understand and agree to the following:

COMMITTEE MEMBER APPLICATION FORM


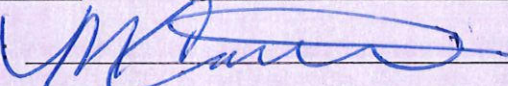


1. No pay, payment, salary, wage or employee benefits (such as accident/disability/medical/dental or other insurance coverage) whatsoever will be paid to me and I will not be covered by Workplace Safety Insurance Board coverage.
2. I acknowledge that performing volunteer activities may involve certain elements of risk or the chance of an accident and I hereby release the Township and its elected officials, officers, employees and agents and their respective successors, assigns, heirs and executors from all claims for loss, damage, or injury.
3. I understand that I will be covered under the Township's blanket liability policy.
4. I will abide by all applicable Township by-laws, policies and rules, as may be amended from time to time.
5. I will not use facilities, equipment and property owned by the Township without approval of a Township staff person, and will not use them for personal purposes.
6. I will immediately notify the appropriate Township supervisor of any incident that involves property damage or personal injury during my volunteer duties.

By signing this form:

- I acknowledge that I have read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver

If the volunteer is under the age of 18, by signing this form as parent or guardian:

- I acknowledge that I gave read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver as they apply to my child
- I have given permission for my child to participate as a volunteer

Name of Volunteer: <u>Stephen Macdonell</u>	Date: <u>December 13, 2022</u>
Signature: <u></u>	Witness: <u></u>
Emergency Contact for Volunteer:	
Name: <u></u>	Contact Number: <u></u>

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

Update June 30, 2020

Territorial Acknowledgement

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years.

To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

Derived from the McKellar Public Library.

They have given the Township permission to use the above land acknowledgment.

[Sign in](#)

[Canada.ca](#) > [Canada Revenue Agency](#) > [Payroll](#)

> [Payroll deductions and contributions](#) > [What is a taxable benefit](#)

> [Automobile and motor vehicle allowances](#)

Reasonable per-kilometre allowance

If you pay your employee an allowance based on a per-kilometre rate that is considered reasonable, **do not deduct** CPP contributions, EI premiums, or income tax.

The per-kilometre rates that the CRA usually considers reasonable are the amounts prescribed in section 7306 of the Income Tax Regulations.

Although these rates represent the maximum amount that you can deduct as business expenses, you can use them as a guideline to determine if the allowance paid to your employee is reasonable. The type of vehicle and the driving conditions are other factors used to determine whether an allowance is considered to be reasonable.

The CRA considers an allowance to be reasonable if **all** of the following conditions apply:

- The allowance is based only on the number of business kilometres driven in a year
- The rate per-kilometre is reasonable
- You did not reimburse the employee for expenses related to the same use of the vehicle. This does not apply to situations where you

reimburse an employee for toll or ferry charges or supplementary business insurance, if you determined the allowance without including these reimbursements

When your employees fill out their income tax and benefit return, they do not include this allowance in income.

Reasonable allowance rates

For 2023, they are:

- 68¢ per kilometre for the first 5,000 kilometres driven
- 62¢ per kilometre driven after that

For the Northwest Territories, Yukon, and Nunavut, they are:

- 72¢ per kilometre for the first 5,000 kilometres driven
- 66¢ per kilometre driven after that

For prior-year rates, see [Automobile allowance rates](#).

► **Example: Employee who is paid an allowance at the prescribed rate**

Did you find what you were looking for?

What was wrong?

- I can't **find** the information
- The information is hard to **understand**
- There was an error or something **didn't work**
- Other reason

Please provide more details

CORPORATION OF THE TOWNSHIP OF MCKELLAR

BY-LAW NO. 2019-53

 Being a By-law to Provide for the Payment of Remuneration to Members of Council

WHEREAS Section 283 of the *Municipal Act*, 2001, S.S. 2001, as amended, provides that Council may establish by by-law the remuneration for Members of Council; and

AND WHEREAS the Council of the Corporation of the Township of McKellar at a public meeting on December 2, 2019, reviewed the Remuneration of Members of Council; and

NOW THEREFORE the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. **THAT** the Mayor of the Council of the Corporation of the Township of McKellar shall be paid an annual rate of remuneration of \$30,500.00.
2. **THAT** the Councillors of the Corporation of the Township of McKellar shall be paid an annual rate of remuneration of \$20,250.00.
3. **THAT** the above remuneration shall be increased in January 2021 and in subsequent years by the annual October Consumer Price Index for Ontario.
4. **THAT** the annual remuneration shall be paid in twelve monthly installments, payable on the last day of each month.
5. **THAT**, as a condition of holding office, each Elected Official will be required to have an office outside of the Township office, which could include a virtual office or home office, and that the Mayor and Councillors will be required to travel throughout the Township of McKellar in order to discharge their responsibilities. The expenses related to that office and travel within the Township of McKellar will not be reimbursed by the municipality.
6. **THAT** eligible expenses incurred by an Elected Official for the purpose of attending any conference, seminar or training session shall be reimbursed by the Township providing that:
 - a) Council has authorized attendance by resolution;
AND
 - b) Receipts have been submitted for eligible expenses
 - i. registration fees
 - ii. accommodations (room rates and parking rate only)
 - iii. meal expenses to a maximum of \$100.00 per day (alcohol expenses are not eligible for reimbursement)
 - iv. actual costs for transportation other than private car (airplane, train, bus or taxi)
7. **THAT** mileage, for travel outside of the township borders, shall be paid at the rate set by the Canada Revenue Agency.
8. **THAT** the Elected Officials Expense form (Schedule A) and relevant receipts are to be submitted to the Treasurer within 60 days of incurring costs. If any of the expenses claimed do not meet the criteria for eligible expenses, the Treasurer will present the claim to Council at the next Council meeting, for Council approval or denial by resolution.
9. **THAT** By-law No. 2018-54 and all other By-laws and Resolutions pertaining to Remuneration of Council be and are hereby repealed.
10. **THAT** this by-law shall come into force and take effect upon third and final reading.

READ a FIRST and SECOND time this 2nd day of December, 2019.



Mayor



Clerk

READ a THIRD time and PASSED in OPEN Council this 6th day of January, 2020.



Mayor



Clerk

TOWNSHIP OF MCKELLAR

EXPENSE CLAIM FOR REIMBURSEMENT



NAME _____

DATE	PARTICULARS	MILEAGE	ITEM COST
Rate .58\$ per km	Total Km	0.00	\$ -
Total:			\$ -

I certify that the above services and mileage were performed by me on behalf of the Corporation of the Township of McKellar.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

GL Account	Description	Amount	HST

Approved By _____ Date Paid _____ Cheque # _____

CORPORATION OF THE TOWNSHIP OF MCKELLAR

BY-LAW NO. 2023-13

**Being a By-law to levy certain interim rates, taxes and charges for
the Year 2023**

WHEREAS Section 317 of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the Council of a local municipality, before the adoption of the estimates for the year under Section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipal purposes;

AND WHEREAS the Council of the Corporation of the Township of McKellar deems it advisable and expedient that such a levy should be made:

NOW THEREFORE the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. (1) **THAT** The following interim taxes, rates and charges are hereby levied, rated and imposed to be collected on the whole of the rateable properties in the Township of McKellar, in the following manner:
 - a. For all the properties in the Residential, Pipeline, Farmland and Managed Forest property classes there shall be imposed and collected an interim tax levy of 50% of the total taxes for municipal and school purposes levied in the year 2022.
 - b. For all properties in Multi-Residential, Commercial and Industrial property classes there shall be imposed and collected an interim tax levy of 50% of the total taxes for municipal and school purposes levied in the year 2022.
 - (2) **THAT** for the purposes of calculating the total amount of taxes for the year 2023 under paragraph 1, if any taxes for municipal and school purposes were levied on the property for only part of 2022 because assessment was added to the collector's roll during 2022, an amount shall be added equal to the additional taxes that would have levied on the property if taxes for the municipal and school purposes had been levied for the entire year.
 - (3) **THAT** the provisions of this by-law apply in the event that assessment is added for the year 2023 to the collector's roll after the date this by-law is passed and an interim levy shall be imposed and collected.
 - (4) **THAT** all taxes levied under this by-law shall be payable into the hands of the Treasurer in accordance with the provisions of this by-law.
2. **THAT** said interim tax levy shall become due and payable on the 1st day of April 2023.
 3. **THAT** on all the taxes of the interim levy, which are in default on the 1st day of April 2023, a penalty of one and one quarter percent (1.25%) shall be added and thereafter a penalty of one and one quarter percent (1.25%) will be added on the first day of each and every month the default continues, until December 31, 2023.
 4. **THAT** penalties and interest added on all taxes of the interim tax levy in default shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
 5. **THAT** the Tax Collector or Treasurer may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
 6. **THAT** taxes are payable at the Township of McKellar Municipal Office, McKellar, Ontario.
 7. **THAT** the subsequent levy for the year 2023 to be made under the Municipal Act shall be reduced by the amount to be raised by the levy imposed by this by-law.

8. **THAT** the provisions of Section 317 of the Municipal Act, as amended, apply to this by-law with necessary modifications.
9. **THAT** the Tax Collector and Treasurer are hereby authorized to accept part payment from time to time on account of any taxes due or to become due and to give a receipt for such part payment, provided that the acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable in respect of non-payment of any taxes or of any installment thereof.
10. **THAT** nothing in this by-law shall prevent the Treasurer/Tax Collector from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.

READ a **FIRST** and **SECOND** time this 21st day of February, 2023.

David Moore, Mayor

Karlee Britton, Deputy Clerk

READ a **THIRD** time and **PASSED** in **OPEN COUNCIL** this 21st day of February, 2023.

David Moore, Mayor

Karlee Britton, Deputy Clerk

THE CORPORATION OF THE TOWNSHIP OF MCKELLAR

BY-LAW NO. 2022-42

Being a By-law to establish and regulate a Fire Department within the Township of McKellar

WHEREAS Section 2 of the *Fire Protection and Prevention Act* requires every municipality to establish a program which must include public education with respect to fire safety and certain components of fire prevention, and to provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances;

AND WHEREAS Section 5 of the *Fire Protection and Prevention Act* authorizes the Council of a municipality to establish, maintain and operate a fire department to provide fire suppression services and other fire protection services in the municipality.

AND WHEREAS Sections 8 and 11 of the *Municipal Act* authorize a municipality to provide any service that the municipality considers necessary or desirable for the public, and to pass by-laws respecting, *inter alia*, health, safety and well-being of persons, protection of persons and property, and services that the municipality is authorized to provide;

AND WHEREAS Section 391 of the *Municipal Act* authorizes a municipality to impose fees or charges on persons for services or activities provided by the municipality, and for costs payable by the municipality for services or activities provided or done by or on behalf of any other municipality;

AND WHEREAS Section 425 of the *Municipal Act* provides that the Council of a municipality may pass by-laws providing that a person who contravenes a by-law of the municipality is guilty of an offence;

AND WHEREAS Section 446 of the *Municipal Act* provides that if a municipality has the authority under that or any other act, or under a by-law under that or any other Act, to direct or require a person to do a matter or thing, the municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense, and the municipality may recover the costs of doing a matter or thing from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

AND WHEREAS the Council of the Township of McKellar deems it desirable, necessary and expedient to amend, consolidate, revise, and update its by-law to establish and regulate a fire department for the Township of McKellar;

NOW THEREFORE the Council of the Corporation of the Township of McKellar hereby enacts as follows;

1. DEFINITIONS

In this by-law, unless the context otherwise requires:

- 1.1 **"Approved"** means approved by the Council.
- 1.2 **"Automatic Aid"** means an Approved agreement under which a municipality that is capable of responding more quickly to an area agrees to provide an initial response to fires, rescues, and emergencies in another municipality, or where a municipality agrees to provide a supplemental response to fires, rescues, or emergencies that may occur in another municipality.
- 1.3 **"CAO/Clerk"** means the Chief Administration Officer and Clerk of the Township of McKellar;
- 1.4 **"Corporation"** means The Corporation of the Township of McKellar.
- 1.5 **"Council"** means the Council of the Corporation.
- 1.6 **"Deputy Fire Chief"** means a person(s) appointed by *Council* to act on behalf of the *Fire Chief* of the Fire Department in the case of absence or a vacancy in the office of the *Fire Chief* and to carry out Duties as assigned;
- 1.7 **"Department"** means the McKellar Fire Department;

- 1.8 **"Emergency Management and Civil Protection Act"** means *Emergency Management and Civil Protection Act, 1990, S. O.1990, c. E.9, as amended, and any successor legislation.*
- 1.9 **"Fire Chief"** means the person appointed by *Council* as the *Fire Chief* for the *Township* and who is ultimately responsible to *Council* as set out in the *Fire Protection and Prevention Act.*
- 1.10 **"Emergency"** means a situation or impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and is caused by forces of nature, a disease or other health risk, an accident or act whether intentional or otherwise;
- 1.11 **"Emergency Control Group"** means a group of senior staff from the Township of McKellar and allied agencies who are called together from time to time to manage emergencies constituted under the EMPCA;
- 1.12 **"Fire Code"** means Ontario Regulation 213/07, as amended, and any successor regulation.
- 1.13 **"Fire Department"** means a group comprised to those individuals outlined in section 3.1 of this By-law which has been established pursuant to section 2.1 of this By-law;
- 1.14 **"Firefighter"** means the *Fire Chief* and any other person employed in, or appointed to, the *Fire Department* to undertake *Fire Protection Services*, and shall include a *Volunteer Firefighter*
- 1.15 **"Fire Protection and Prevention Act"** means the *Fire Protection and Prevention Act, 1997, S.O. 1997, c.4, as amended.*
- 1.16 **"Fire Protection Agreement"** is a contract between municipalities, other agencies, individuals or a company that clearly defines the responsibilities, terms, conditions, and all other aspects of fire protection services purchased, provided and/or required;
- 1.17 **"Fire Protection Services"** includes fire suppression, rescue and emergency services, fire prevention, public fire safety education, mitigation, prevention and safety education of the risk created by unsafe levels of carbon monoxide, communications, training of personnel involved in the provision of *Fire Protection Services*, and the delivery of all those services.
- 1.18 **"Limited Service"** means a variation of service significantly differentiating from the norm as a result of extenuating circumstances, such as the insufficient response of *Volunteer (paid-on-call) Firefighters* in sufficient numbers to safely carry out the delivery of *Fire Protection Services*, environmental factors, or the inability of Fire Department resources to access a property due to remote location remote properties, (i.e. island) weather, or road or driveway obstruction by debris, water, snow, ice, design deficiency or inadequate maintenance;
- 1.19 **"Member"** means any person employed by, appointed to the Fire Department and includes the Fire Chief, Deputy Fire Chief(s), Captains, Lieutenants, Fire Prevention Officers, other officers, firefighters and administration and support staff.
- 1.20 **"MFIPPA"** means the Municipal Freedom of Information and Protection of Privacy Act
- 1.21 **"Municipal Act"** means the *Municipal Act, 2001, S.O. 2001, c.25, as amended, and any successor legislation.*
- 1.22 **"Mutual Aid"** means a plan established pursuant to section 7 of the *Fire Protection and Prevention Act* under which *fire departments* that serve a designated area agree to assist each other on a reciprocal basis in the event of a major fire or emergency.
- 1.23 **"Officer"** means *Fire Chief, Deputy Fire Chief, Chief Training Officer, Captain, Acting Captain, Training Officer, Fire Prevention Officer, and any person designated by the Fire Chief to supervise Firefighters.*
- 1.24 **"Operational Guideline"** means a written process or procedure developed by the Fire Department based on best / informed practices in the fire service which takes into account local capability, equipment levels and training, and approved by the Fire Chief.
- 1.25 **"Volunteer Firefighter"** means a person who provides *Fire Protection Services* voluntarily or for a nominal consideration, honorarium, or training or activity allowance.
- 1.26 **"Water access only properties"** means properties that are primarily only accessed by travel onto a body of water or onto ice over a body of water and which properties are

Commented [EV1]: Section 5.2 includes a statement that no services will be provided to water access properties.

Commented [EV2]: This definition is related to the exclusion to the provision of any Fire Protection Services in section 5.2. Accordingly, the definition should not have any ambiguities or loopholes. There may exist properties that are not on islands but to which normal access occurs by water. In those cases, the property may have some limited access via land via ATV trails that are not passable by fire department vehicles. Thus, the wording may need to be revised. I have proposed some wording for discussion/consideration.

Commented [RM3R2]: I believe this is a fair statement

not readily accessed by private roads or trails that are designed and/or maintained for access by Fire Department motor vehicles (as defined in the Highway Traffic Act, but excluding an All Terrain Vehicle).

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2.0 ESTABLISHMENT

2.1 The *Fire Department* is continued under this By-law to provide Fire Protection Services and other services as set out herein for the Township and shall be to be known as the "McKellar Fire Department".

3.0 DEPARTMENT STRUCTURE

3.1 *Council* shall appoint a *Fire Chief* who shall be the highest-ranking *Officer* and director of the *Fire Department*.

3.2 In addition to the *Fire Chief*, *Council* shall appoint a *Deputy Fire Chief* who shall report to the *Fire Chief* as the second highest ranking *Officers* of the *Fire Department*. In the absence or vacancy of the *Fire Chief*, The *Deputy Fire Chief* shall have the powers and perform the duties of the *Fire Chief*.

3.3 In addition to the *Fire Chief* and *Deputy Fire Chief* the *Fire Department* shall consist of, *Officers*, *Volunteer Firefighters*, and other *Members* as deemed necessary and appointed by the *Fire Chief* to provide *Fire Protection Services*.

3.4 The *Fire Department* shall be structured in conformance with the Approved *Fire Department* Organizational Chart as set out in Schedule "A" attached hereto and forming part of this by-law.

4.0 ORGANIZATION

4.1 The Fire Department shall be structured in conformance with the approved Organizational Chart as set out in Appendix "B".

5.0 APPROVED CORE SERVICES AND LIMITATIONS

5.1 The *Fire Department* shall provide such *Fire Protection Services* and programs as *Approved* by the *Council* in accordance with Part II of the *Fire Protection and Prevention Act*, and set out in Schedule "B" attached hereto and forming part of this by-law.

5.2 In consideration of the reliance by the *Fire Department* on the response of *Volunteer Firefighters*, whose deployment to emergencies in sufficient numbers cannot in all instances be guaranteed, adverse climate conditions, delays or unavailability of specialized equipment required by the *Fire Department*, or other extraordinary circumstances which may impede the delivery of *Fire Protection Services*, any *Approved* service set out in Schedule "B" may from time to time be provided as a *Limited Service* as defined in this by-law, as determined by the *Fire Chief*, his or her designate, or the highest-ranking *Officer* in charge of a response.

Notwithstanding the foregoing, no Fire Protection Services whether Approved core services or Limited Service shall not be provided to water access only properties by the Fire Department at any time.

5.3. The Corporation shall accept no liability for the provision of *Limited Service* or for a delay in service response however caused.

6.0 FIRE CHIEF RESPONSIBILITIES AND AUTHORITY

6.1 The *Fire Chief* shall be ultimately responsible to *Council* as set out in subsection 6(3) of the *Fire Protection and Prevention Act* for the proper administration and operation of the *Fire Department*, including delivery of *Approved* services and programs.

6.2 The *Fire Chief* shall be deemed to be the Chief Fire Official of the municipality for the purposes of the *Fire Protection and Prevention Act* and regulations enacted thereunder, and shall have all statutory authority and shall carry out all prescribed duties and responsibilities in respect thereof.

6.3 The Fire Chief shall be the head of the Fire Department and is ultimately responsible to Council, for proper administration and operation of the Fire Department including the delivery of Fire Protection Services.

6.4 Without limiting the generality of the foregoing, the *Fire Chief* shall be authorized and responsible for:

(a) Performing all statutory duties of the *Fire Protection and Prevention Act* and any

Commented [EV4]: I don't believe this statement provides (or can provide) an absolute limitation on potential liability from a response or lack thereof.

Commented [RM5R4]: How would you recommend the 5.3 be altered? What statement would provide the best insulation for the Township/Department/and its members?

Commented [EV6]: What is the intended significance/purpose of the use of this undefined term?

Commented [RM7R6]: Agreed and is likely an American Terminology used incorrectly. Should be "Assistant to the Fire Marshal" to coincide with the FPPA terminology.

Commented [EV8]: Seems to duplicate section 6.1 and could be deleted.

Commented [RM9R8]: Agreed

Commented [EV10]: This list is very long and detailed. I haven't encountered such a detailed list previously; many other by-laws I reviewed include an abbreviated list, each item of which was more general in nature. There are some duplications in various items.

Commented [RM11R10]: Agreed, List was meant to exhaustive with the intention of editing it down to a more palatable length with your input. These are likely mostly unnecessary and can be replaced by a more generalized statement of responsibility.

other legislation applicable to the administration or operation of the *Fire Department*.

- (b) Reporting to *Council* as required by the *Fire Protection and Prevention Act*.
- (c) Enforcement of this by-law and any regulations established under this by-law, and the enforcement of any other by-laws of the *Corporation* respecting the administration and operation of the *Fire Department*.
- (d) Periodically reviewing this by-law and any other by-laws of the *Corporation* respecting the administration and operation of the *Fire Department*, and the *Fire Chief* may establish an advisory committee consisting of such *Members* of the *Fire Department* and other persons, possibly including *members* of the general public, as may be necessary from time to time to assist in discharging this duty.
- (e) Recommending to *Council* amendments to this by-law, or any other by-law of the *Corporation*, that the *Fire Chief* considers relevant and appropriate.
- (f) Developing, establishing, and implementing policies, operating procedures and guidelines, general orders and department rules, and other measures as the *Fire Chief* may consider necessary for the proper administration and efficient operation of the *Fire Department*.
- (g) Periodically reviewing, revising, or revoking as required, all policies, operating procedures and guidelines, general orders, and rules of the *Fire Department*, and the *Fire Chief* may establish an advisory committee from time to time to assist in discharging these duties.
- (h) Arranging for the provision and allotment of strategic staffing and proper facilities, apparatus, equipment, materials, services, and supplies for the *Fire Department*.
- (i) The proper care and protection of all *Fire Department* property.
- (j) The *Fire Chief* is delegated the authority on behalf of council to execute any *automatic aid*, *mutual aid* or *Fire Protection Agreement* that may be necessary from time to time to provide or receive *Fire Protection Services* from the Province of Ontario, and other Municipalities or company as may be necessary.
- (k) Determining and establishing the qualifications and criteria for employment or appointment, and the duties and responsibilities of all *Members* of the *Fire Department*.
- (l) Recommendation of aAppointment, subject to *Approved* hiring policies, of any qualified person as a *Member* of the *Fire Department*.
- (m) The conduct and discipline of all *Members* of the *Fire Department*, including disciplinary actions as required which may range from reprimand to recommendation of dismissal to Council.
- (n) Keeping an accurate record of all fires, rescues and emergencies responded to by the *Fire Department*, all fire safety inspections and fire investigations, and other such records as may be required by *Council* in a manner consistent with applicable records management policies of the *Corporation*, and for retaining such records for a period prescribed by *Approved* records retention policies and statutory requirements.
- (o) Enforcement of the *Fire Code*, reporting all fires to the *Fire Marshal*, and complying with all *Fire Marshal's* directives as mandated by the *Fire Protection and Prevention Act*.
- (p) Reporting to the appropriate *Crown Attorney* or other prosecutor, or law enforcement or other *officer*, the facts upon the evidence in any case in which there is reason to believe that a fire has been the result of criminal intent or negligence, or in which there is reason to believe that an offence has been committed under the *Fire Protection and Prevention Act*, or other applicable regulation or statute.
- (q) Preparing and presenting annual and periodic reports to *Council* as deemed necessary by the *Fire Chief*, and any other specific reports as directed by the *Council*.
- (r) Preparing and submitting annual budget estimates for approval by *Council*, and effectively administering, monitoring, and controlling the *Fire Department* operating and capital budgets.
- (s) For coordinating the provision of emergency communications services for the Department;

- (t) For the recommendation to Council of appointment, promotion, and demotion of Members of the Fire Department in accordance with such standing orders, operating guidelines, rules and regulations as may be in existence from time to time provided that such measures do not conflict with the provisions of this By-law or any other By-law of the Township and;
 - (u) For any other duties assigned by Council.
- 6.5 The *Fire Chief* as a senior member of the Township structure may assist with the preparation, implementation, and maintenance of the municipal Emergency Plan pursuant to the *Emergency Management and Civil Protection Act*.
- 6.6 The *Fire Chief* shall be responsible for assisting other public officials in an emergency declared by the Head of *Council*, the Premier of Ontario, or the Prime Minister of Canada.

7.0 POWERS

- 7.1 The *Fire Chief* shall exercise all powers and duties prescribed by the *Fire Protection and Prevention Act*, and shall be empowered to take all reasonable and proper measures for the prevention, control, and extinguishment of fires, and for the protection of life, property and the environment, and for the management of emergencies within the jurisdiction of the municipality.
- 7.2. Without limiting the generality of the foregoing, the *Fire Chief* and his/her designates shall be empowered and authorized to carry out the following:
- (a) Enforcement of all municipal by-laws in respect of fire safety and fire prevention.
 - (b) Pulling down or demolishing any building or structure when necessary to prevent the spread of fire.
 - (c) Any necessary action to guard against fire or other danger, risk, or accident, which may include boarding up or barricading of buildings or property, when unable to contact the owner of the property.
 - (d) Recovery of costs incurred by such necessary actions for the *Corporation* in a manner provided by the *Municipal Act* and the *Fire Protection and Prevention Act*.
 - (e) Taking any and all steps as set out in Parts V, VI and VII of the *Fire Protection and Prevention Act*.
- 7.3 As set out in the *Fire Protection and Prevention Act*, the *Fire Chief* may delegate any of his/her powers or duties to the *Deputy Fire Chief* or any *Officer* or *Member* that the *Fire Chief* deems appropriate, subject to such limitations, restrictions or conditions as may be set out in the delegation, and such *Officer* or *Member* so delegated shall have all the powers and shall perform all duties as delegated.

8.0 DEPUTY FIRE CHIEF(s)

- 8.1 The Deputy Fire Chief shall be subject to and shall obey all orders of the Fire Chief and shall perform such duties as are assigned to him or her by the Fire Chief and shall act on behalf of the Fire Chief in case of absence or a vacancy in the office of Fire Chief.

9.0 SUPERVISION OF STAFF

- 9.1 The Members of the Fire Department, while on duty, shall be under the direction and control of the Fire Chief or the next ranking officer present at any site.

10.0 GENERAL DUTIES AND RESPONSIBILITIES

- 10.1 Every Member shall conduct themselves in accordance with standing orders, operating guidelines, rules and regulations made by the Fire Chief or Council and shall give their whole and undivided attention while on duty to the efficient operation of the Fire Department and shall perform the duties assigned to them to the best of their ability in accordance with the FPPA and any written agreement that may be applicable.

11.0 PROPERTY

- 11.1 No person shall use any apparatus, equipment or other property of the Fire

Department for any personal or private use except with prior approval of the Fire Chief.

11.2 No person shall willfully damage or render ineffective or inoperative any apparatus, equipment or other property belonging to or used by the Fire Department.

12.0 ACTIONS AT EMERGENCIES AND THE SUPPRESSION OF FIRES

12.1 The Fire Department may take any reasonable action to deal with an emergency or hazardous condition and suppress any fire by extinguishing it or by taking any other reasonable action and, for these purposes, may enter private property without notice if necessary to do so.

12.2 The Fire Department may request other persons present at a fire or emergency to assist in:

- (a) extinguishing fires;
- (b) pulling down or demolishing buildings or structures to prevent the spread of fire;
- (c) crowd and traffic control; or,
- (d) the suppression of fires or other hazardous conditions in other reasonable ways.

13.0 EMERGENCY RESPONSES OUTSIDE THE LIMITS OF THE MUNICIPALITY

13.1 The Fire Department shall not respond to a call with respect to a fire or emergency outside the territorial limits of the Township except with respect to a fire or emergency:

- (a) that, in the opinion of the Fire Chief or his or her designate, threatens property in the territorial limits of the Town or property situated outside the territorial limits of the Township that is owned or occupied by the Township;
- (b) in a municipality with which a fire protection agreement, automatic aid or mutual aid agreement has been entered into to provide Fire Protection Services;
- (c) on property with which an approved agreement has been entered into with any person or Township to provide Fire Protection Services;
- (d) at the discretion of the Fire Chief, to a municipality authorized to participate in any mutual aid plan established by a fire coordinator appointed by the Fire Marshal or any other similar reciprocal plan or program; or,
- (e) on property beyond the territorial limits of the Township where the Fire Chief or designate determines immediate action is necessary to preserve life or property and the appropriate Fire Department is notified to respond and assume command or establish alternative measures acceptable to the Fire Chief or designate.

14.0 REFUSAL TO LEAVE

14.1 No person present at a fire or emergency shall refuse to leave the immediate vicinity of that fire when required to do so by a Member of the Fire Department if, in the opinion of that Member, the fire poses a threat to that person's health or safety.

15.0 CONDUCT AT FIRES

15.1 During a fire, and for the time after it has been extinguished that is required to remove the apparatus and equipment of the Fire Department and render the location and vicinity safe from fire, no person, either on foot or with a vehicle of any kind, shall enter or remain upon or within:

- (a) the portion of any street or lane upon which the site of the fire abuts or upon any street or lane for fifteen (15) metres on each side of the property damaged by fire; or
- (b) any additional street or lane or part of a street or lane or any additional limits in the vicinity of the fire as may be prescribed by the Fire Chief or the next

ranking officer present at the fire.

- (c) the provisions of section 15.1 shall not apply to a resident of any street or lane or within the prescribed additional limit or to any person so authorized to enter or remain by an officer of the Fire Department.

16.0 RECOVERY OF COSTS

- 16.1 If as the result of a *Fire Department* response to a fire, rescue, or other emergency, the *Fire Chief*, his or her designate, or the highest ranking *Officer* in charge determines that it is necessary to retain a private contractor, rent special equipment, or use consumable materials other than water in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, remove hazardous materials, assist in or otherwise conduct an investigation to determine the cause of a fire, or otherwise control or eliminate an emergency situation, the *Corporation* shall recover the costs incurred by the *Corporation* for taking such actions from the owner of the property on which the fire or other emergency occurred.
- 16.2 The Additional Services obtained pursuant to section 19.1 may be obtained notwithstanding any other Township By-law or policy.
- 16.3 The recovery of costs related to fire suppression, rescue, hazardous materials response, fire investigation or any other activity shall be in accordance with any By-law or agreement as may be established from time to time for this purpose.
- 16.4 The *Corporation* may recover costs incurred by such necessary actions in a manner provided by the *Municipal Act* and the *Fire Protection and Prevention Act* in accordance with the fees prescribed by the applicable Fees By-law of the *Corporation* from time to time.
- 16.5 A fee imposed upon a person under this by-law, including any interest, penalty charges and costs of collection, constitutes a debt of the person to the *Corporation*, and a person who is charged a fee under this by-law and fails to pay the fee within thirty days of receipt of an invoice shall be charged interest in accordance with the applicable Fees and Charges By-law of the *Corporation*.
- 16.6 If a property owner who is charged a fee under this by-law fails to pay the fee within ninety days of receipt of an invoice, the *Corporation* may add the fee, including penalty and interest, to the tax roll for any real property in the registered in the name of the owner and collect the fee, including penalty and interest, in like manner as municipal taxes.

17.0 INTERFERENCE

- 17.1 No person shall obstruct, hinder, or interfere with the *Fire Chief* or any *Member* of the *Fire Department* in the performance of his or her duties in accordance with this by-law and the *Fire Protection and Prevention Act*. 20.1 No person shall impede or interfere with or hinder any *Member* of the *Fire Department* in the performance of its duties as set out in this By-law, the FPPA or the Fire Code.

18.0 FIRE ALARM

- 18.1 No person shall prevent, obstruct or interfere in any manner whatsoever with the communication of a fire alarm to the *Fire Department* or with the *Fire Department* responding to a fire alarm that has been activated.

19.0 OFFENCES

- 19.1 Every person who contravenes any provision of this by-law is guilty of an offence and, upon conviction, is liable to a penalty established by the *Provincial Offences Act*, R.S.O. 1990, c. P.33, as may be amended from time to time, and any successor legislation.

20.0 CONFLICT

- 20.1 Where this By-law may conflict with any other By-law of the Township, this By-law shall take precedence to the extent of the conflict.

21.0 SEVERABILITY

- 21.1 Should a court of competent jurisdiction find any section or provision, or part thereof, of this by-law to be invalid or to be of no force and effect, such section

or provision or part thereof shall be deemed to be severable, and all other sections or provisions or parts of this by-law shall be deemed to be separate and independent there from and to be enacted as such.

22.0 REPEAL

22.1 That By-law No. 79-2 and amendment 91-5 are hereby repealed.

22.2 That notwithstanding Section 39, the appointments of the *Fire Chief, Deputy Fire Chief*, and all other *Members* of the *Fire Department*, who were appointed under the provisions of By-Law No. 79-2 remain in effect under the new By-law.

23.0 FORCE AND EFFECT

23.1 This By-law shall come into force and effect on the day on which it is passed by Council.

READ a **FIRST** and **SECOND** time this 9th day of August, 2022.

Peter Hopkins, Mayor

Ina Watkinson, Clerk

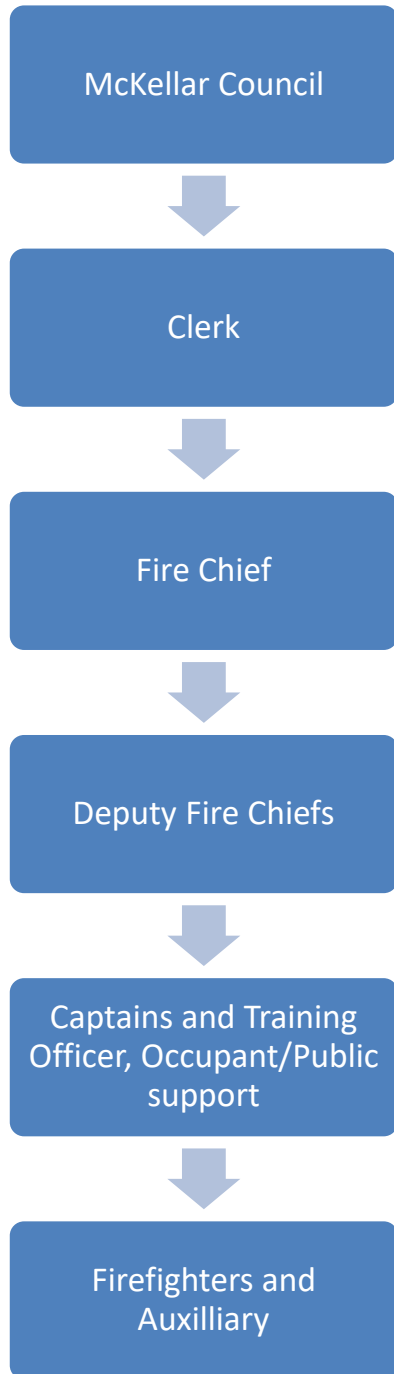
READ a **THIRD** time and **PASSED** in **OPEN COUNCIL** this ~~21st~~^{9th} day of ~~August~~^{February}, 202~~3~~².

~~Peter Hopkins~~^{David Moore}, Mayor

~~Karlee Britton, Deputy Clerk~~^{Ina Watkinson, Clerk}

Schedule "A" to By-law 2022-42

The Fire Department shall be structured in conformance with the following Fire Department Organizational Chart:



Schedule “B” to By-Law No. 2022-42

FIRE RESCUE & EMERGENCY SERVICES APPROVED SERVICES AND PROGRAMS

The *Fire Department* shall provide the following services and programs:

B.1 Emergency Response

B.1.1 Basic Firefighting Services:

- (a) The *Fire Department* shall respond to fires, alarms of fire, and pre-fire conditions to provide fire suppression services, and shall exercise best efforts to conform to the most recent edition of National Fire Protection Association (NFPA) 1720, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments* as revised from time to time.

B.1.2 Structural Firefighting Services:

- (a) For the purpose of this Schedule, “Structural Firefighting” shall have the same meaning as Structural Firefighting as defined by NFPA 1720, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments*.
- (b) **Interior Search and Rescue** – Shall be provided when possible and as appropriate in accordance with the following:
- Service shall be provided to search for and rescue endangered, trapped or potentially trapped persons within the structure.
 - Service shall be provided only when, in the opinion of the *Fire Chief* or most senior *Officer* in charge, all of the following are true:
 - i. *A scene risk assessment has been completed, and the level of risk reasonably justifies entry into the structure;*
 - ii. *Building integrity permits entry into the structure;*
 - iii. *Sufficient Trained Firefighter staffing is deployed at the fire ground;*
 - iv. *Reliable water supply with adequate flow can be sustained; and*
 - v. *Adequate fire ground supervision and support is provided.*
- (c) **Interior Fire Suppression (Offensive Operations)** – Shall be provided when possible and as appropriate in accordance with the following:
- Service shall be provided to contain the fire and prevent further loss of property.
 - Service shall be provided only when, in the opinion of the *Fire Chief* or most senior *Officer* in charge, all of the following are true:
 - i. *A scene risk assessment has been completed, and the level of risk reasonably justifies entry into the structure;*
 - ii. *Building integrity permits entry into the structure;*
 - iii. *Sufficient Trained Firefighter staffing is deployed at the fire ground;*
 - iv. *Reliable water supply with adequate flow can be sustained; and*
 - v. *Adequate fire ground supervision and support is provided.*
- (d) **Exterior Fire Suppression (Defensive Operations)** – Shall be provided when possible and as appropriate, in the opinion of the *Fire Chief* or most senior *Officer* in charge, in accordance with the following:
- i. *There shall be no expected rescue component with this service.*
 - ii. *Service shall be provided to prevent fire spread to adjacent areas.*
 - iii. *Service shall be provided when Interior Fire Suppression is not possible or appropriate.*
 - iv. *Service shall be provided as water supply permits.*

B.1.3 Rural Firefighting Operations:

- i. Rural firefighting operations using tanker shuttle service shall be provided in areas without municipal water supply and best efforts shall be exercised to conform to NFPA 1142, Standard on Water Supplies for Suburban and Rural Fire Fighting.*
- ii. The Fire Department shall maintain Superior Tanker Shuttle Service accreditation by Fire Underwriters Survey or other recognized accreditation body.*

B.1.4 Vehicle Firefighting Services:

- iii. Service shall be provided to control and extinguish vehicle fires.*

B.1.5 Grass, Brush, and Forestry Firefighting Services:

- iv. Service shall be provided and best efforts shall be exercised to conform to SP103 Standard by the Ministry of Natural Resources and Forestry, and NFPA 1143, Standard for Wildland Fire Management.*

B.1.6 Marine Firefighting Services:

- v. Marine firefighting service shall be limited to shore-based, defensive firefighting operations only.*

Fire Protection Services shall not be provided to water access only properties by the Fire Department at any time.

B.1.7 Automatic Aid Response Services:

- vi. Service shall be provided in accordance with any Automatic Aid agreements Approved by the Council.*

B.1.8 Mutual Aid Response Services:

- vii. Service shall be provided in accordance with the Mutual Aid Plan established in respect to the municipalities within the Parry Sound District, pursuant to sections 5, 5(a), 5(b) and 6 of the Fire Protection and Prevention Act.*

B.1.9 Tiered Medical Assistance Services:

- viii. Service shall be provided in accordance with the Emergency Medical Tiered Response Agreement between the Parry Sound Emergency Medical Services and the McKellar Fire Department.*

B.1.10 Ambulance Assistance Services:

- ix. Service shall be provided to assist Emergency Medical Services with emergency and non-emergency situations with respect to providing access and/or the provision of care to patients.*

B.1.11 Police Assistance Services:

- x. Service shall be provided to assist Police with emergency and non-emergency situations for which the Fire Department has equipment and/or specialized skills to assist in the mitigation.*

B.1.12 Public Assistance Services:

- xi. Service shall be provided to assist the public with emergency and non-emergency situations for which the Fire Department has the equipment and/or specialized skills to mitigate the incident.*

B.1.13 Public Hazard Assistance Services:

- i. Carbon monoxide Incidents – Response shall be provided to carbon monoxide alarms and emergencies.*
- ii. Public Utility Incidents – Response shall be provided to public utility incidents that pose a public hazard, in accordance with the level of training, including:
 - i. Electrical utility emergencies;*
 - ii. Propane gas utility emergencies.**

B.1.14 Vehicle Accident Services:

- xii. *The Fire Department shall respond to vehicle accidents within the limits of the Township boundary's along Highway 124 and on all Municipal Roads. Response on inadequately maintained roads, driveways, laneways, or trails may be limited due to access.*
- xiii. *Costs associated with Fire Department responses to these highway and roadways shall be recovered in accordance with provincial Fire Service agreements and the Township of McKellar.*
- xiv. *The Fire Department shall respond to vehicle accidents to provide the following services:*
 - i. *Stabilizing the scene of the accident;*
 - ii. *Stabilizing the vehicles involved in the accident;*
 - iii. *Providing aid to injured or trapped persons;*
 - iv. *Mitigating adverse effects to the natural environment;*
 - v. *Vehicle Extrication Services in accordance with level of training and available equipment.*

B.1.15 Vehicle Extrication Services:

- i. *Vehicle search and rescue services, including extrication, shall be provided at the level trained for and level required by NFPA 1001 stabilizing the scene, stabilizing the vehicle and stabilizing the patient. NFPA 1006 when personnel and equipment allow.*

B.1.16 Transportation Incidents involving Vehicles, Trains, Aircraft:

- xv. *Response shall be provided to large-scale transportation incidents that may involve large numbers of casualties, widespread damage to property, and/or significant environmental impact.*

B.1.17 Highway Incident Services:

- xvi. *Fire Protection Services shall be provided to the Kings Highway and other provincial highways in accordance with department SOG's.*
- xvii. *Costs associated with Fire Department response to provincial highways shall be recovered in accordance with applicable provincial fire service agreements.*

B.1.18 Hazardous Materials Response Services:

- xviii. *When personnel and training allow, Service shall be provided at the awareness Level in accordance with NFPA 472, Standard for Competence of Responders to Hazardous Materials*
- xix. *Hazardous materials response services at the NFPA 472 Technician Level shall not be provided by the Fire Department.*

B.1.19 Water and Ice Rescue Services:

- (a) *Water/Ice Rescue – Service shall be provided in accordance with the level of training, provided the Township and the Department's SOG's and NFPA 1670 Chapter 9.3 Operations Level **excluding Swift Water**, Standard for Operations and Training for Technical Search and Rescue Incidents, and may include or be limited to, shore based, water entry, and craft rescue operations.*
 - iii. *Dive Rescue will not be provided by this department.*
 - iv. *Recovery services to retrieve property or human remains by entering into or onto a body of water, or onto ice over a body of water, shall not be provided by the Fire Department.*
 - v. *Animal rescue/recovery will only be, a modified shore-based consisting of the talk, throw, reach tactics. Rescue/recovery services by entry into or onto a body of water, or onto ice over a body of water shall not be provided.*

B.1.20 Urban Search and Rescue Services:

- xx. *Fire Department response to urban search and rescue incidents shall be limited to providing Structural Collapse Search and Rescue services at the Awareness Level in accordance with NFPA 1670, Standard for Operations.*
- xxi. *Urban search and rescue service requiring structural collapse search and rescue services at the Operations or Technician Levels shall not be provided.*

B.1.21 Rope Rescue Services:

- xxii. Rope rescue services, such as high-angle and low-angle rescue services, shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- xxiii. *Rope rescue services at the Operations or Technician Levels shall not be provided by the Fire Department.*

B.1.22 Confined Space Rescue Services:

- Service shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- Confined space rescue services at the Operations or Technician Levels shall not be provided by the Fire Department.

B.1.23 Trench Rescue Services:

- xxiv. Service shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- xxv. *Trench rescue services at the Operations or Technician Levels shall not be provided by the Fire Department.*

B.1.24 Cave, Mine, and Tunnel Rescue Services:

- xxvi. Service shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- xxvii. Cave, mine, and tunnel rescue services at the Operations or Technician Levels shall not be provided by the Fire Department.

B.1.25 Farm and Silo Rescue Services:

- xxviii. *Fire Department* response to farm and silo rescue incidents that involve a rope rescue and/or a confined space rescue component shall be limited to providing such technical rescue services at the Awareness Level in accordance with the NFPA 1670 standard.
- xxix. Farm and silo rescue incidents requiring rope rescue and/or confined space rescue services at the Operations or Technician Levels shall not be provided by the Fire Department.

B.1.26 Industrial and Machinery Rescue Services:

- i. Service shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- ii. Industrial and machinery rescue incidents at the Operations or Technician level shall not be provided by the Fire Department.

B.1.27 Community Emergency Plan Response Services:

- i. Service shall be provided in accordance with the *Approved* Township of McKellar Emergency Management Program.

B.1.28 Assistant to the Fire Marshal Services – Fire Suppression:

- ii. Duties of Assistant to the Fire Marshal shall be carried out as prescribed by the *Fire Protection and Prevention Act*.

B.2 Fire Prevention and Public Education

B.2.1 Fire Inspection Services may include:

- Conducting complaints inspections.
- Conducting vulnerable occupancy inspections.
- Conducting requested inspections.
- Conducting routine inspections.
- Enforcing code compliance.
- Enforcing municipal by-laws.
- Issuing Burn permits and Fireworks Permits.
- Preparing reports and issuing written response to requests.

B.2.2 Public Education Services may include:

- Providing fire and life safety public education programs.
- Facilitating smoke alarm and carbon monoxide alarm initiatives.
- Distributing public safety messaging to the media.
- Delivery of specialized programs.

B.2.3 Fire Investigation Services may include:

- Determining cause and origin of fires and explosions.
- Assessing code compliance.
- Determining effectiveness of built-in suppression features.
- Determining compliance with building standards.
- Interacting with police, fire investigators, and other agencies.
- Supporting criminal prosecutions, including appearances in court.

B.2.4 Plans Examination Services may include:

- Reviewing and approving fire safety plans.
- Examining and providing comment on new construction and renovation plans.
- Reviewing and providing comment on subdivision and development agreements.
- Reviewing and providing comment on site plans.
- Inspecting sites of *Approved* plans to determine compliance.

B. 2.5 Risk Assessment Services may include:

- Conducting community fire risk assessments.
- Compiling, analyzing and disseminating functional statistics.
- Selecting appropriate fire service programs.

B.2.6 Consultation Services may include:

- Consulting with families, schools, health professionals, and police with respect to TAPP-C and other juvenile fire starting programs.
- Consulting with architects, engineers, planners, and builders.
- Interacting with building departments.
- Interacting with other government agencies.
- Providing input into fire prevention policy development.

B.2.7 Assistant to the Fire Marshal Services – Fire Prevention:

- Duties of Assistant to the Fire Marshal shall be carried out as prescribed by the *Fire Protection and Prevention Act*.

B.3 Emergency Planning

B.3.1 Pre-Incident Planning Services:

- Pre-incident plans shall be developed and maintained in accordance with NFPA 1620, *Standard for Pre-Incident Planning*.
- Community Emergency Management Planning Service
- Collaborating with the development, review, revision, and implementation of the *Approved* Emergency Plan.

B.4 Fire Department Administration

B.4.1 Planning and Development Services:

- Strategic planning.
- Evaluating *Fire Department* programs and services.
- Projecting station locations and reallocations.
- Determining staffing levels and assignments.
- Developing policies, procedures, operating guidelines.
- Coordinating with other emergency services.
- Coordinating development with other municipal departments.

B.4.2 Financial Services:

- Coordinating with the Municipalities Finance Department for financial services.
- Coordinating use of information and statistics from suppression and fire prevention activities to determine funding requirements.
- Providing input into levels of service based on available funding.
- Developing and administering operating and capital budgets.
- Identifying alternative sources of revenue and fees for services.
- Initiating cost recovery measures.
- Purchasing.

B.4.3 Records Management Services:

- Documenting *Fire Department* activities.
- Maintaining *Fire Department* records in accordance with records retention policies and applicable legislation.
- Complying with all applicable freedom of information legislation, including the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.45, as amended, or successor legislation.

B.4.4 Department Human Resources Services:

- Recruitment, selection, promotion, and retention of staff.
- Performance evaluation.
- Career development.
- Job classifications.
- Discipline.

B.4.5 Customer Relations Services:

- Environmental scanning, anticipating pressures and developing communication strategies.
- Enhancing public image of the *Fire Department* and its staff.
- Developing and maintaining inter-agency relationships.

B.4.6 Health and Safety Services:

- Implementing a *Fire Department* health and safety program.
- Implementing a joint health and safety committee for the *Fire Department*.
- Implementing an occupational exposure program.
- Establishing a Designated Officer with respect to communicable disease regulations.

B.4.7 Legal Services:

- Carrying out mandated enforcement duties of the *Fire Department* in accordance with applicable by-laws, statutes, and regulations.
- Prosecuting offences under applicable by-laws and statutes.
- Coordinating the services of solicitors and legal counsel.

B.5 Communications

B.5.1 Dispatch Services:

- Arranging for the provision of dispatch services from an external agency to dispatch appropriate *Fire Department* resources.
- Liaising with dispatch centres.
- Providing current municipal information to the dispatch centres, including response protocols, mapping, local streets, property, and water service information, road closures, and caution notes.
- Monitoring *Fire Department* dispatch centre performance and resolving any service issues.

B.5.2 Technology Services:

- Arranging for maintenance, repair, and technical support of Fire Department telecommunications and computer systems.
- Developing specifications for *Fire Department* radios, communications devices and systems, and computers.
- Arranging for interface capabilities with other data systems.

B.6 Training and Education

B.6.1 Training Program Standards:

- Providing a training program for *Firefighters* that conforms to NFPA 1001, *Standard for Fire Fighter Professional Qualifications*.
- Providing a training program for apparatus drivers and operators that conforms to NFPA 1002, *Standard for Fire Apparatus Driver/Operator Professional Qualifications*.
- Providing a training program for technical rescue operations that conforms to NFPA 1006 as required, *Standard for Technical Rescuer Professional Qualifications*.
- Providing a training program for *Officers* that conforms to NFPA 1021, *Standard for Fire Officer Professional Qualifications*.
- Providing a training program for fire inspectors that conforms to NFPA 1031, *Standard for Professional Qualifications for Fire Inspector and Plan Examiners*.
- Providing a training program for fire investigations that conforms to NFPA 1033, *Standard for Professional Qualifications for Fire Investigators*.
- Providing a training program for fire and life safety educators that conforms to NFPA 1035, *Standard for Professional Qualifications for Fire and Life Safety Educator, Public Information Officer, and Juvenile Firesetter Intervention Specialist*.
- Providing a training program for fire service instructors and training *officers* that conforms to NFPA 1041, *Standard for Fire Service Instructor Professional Qualifications*.
- Providing a training program for incident safety officers that conforms to NFPA 1521, *Standard for Fire Department Safety Officer Professional Qualifications*.

B.6.2 Providing Access to Training Facilities:

- Coordinating access to appropriate training facilities.
- Delivering hands-on training to staff.

B.6.3 Providing Station Training:

- Delivering curriculum specific to operational and strategic needs.
- Providing supervisory training drills.

B.6.4 Program Development Services:

- Developing trainer facilitators.
- Coordinating core curriculum.
- Providing *officer* training and development.
- Developing specialized staff development programs.

B.7 Maintenance

B.7.1 Fleet and Equipment Maintenance Services:

- Maintaining fleet and equipment (both routine and emergency).
- Providing periodic inspection and testing programs.
- Complying with the requirements of provincial regulations.
- Providing annual pump capacity and certification testing.
- Developing specifications for new apparatus and equipment.
- Acceptance testing of new apparatus and equipment.
- Maintaining, testing, and calibrating specialized equipment.

B.7.2 Facilities Maintenance Services:

- Routine cleaning and housekeeping of fire stations.
- Arranging for maintenance and repair of fire station infrastructure.
- Providing input regarding design and construction of fire stations.

Schedule “C” to By-Law No. 2022-42

FIRE RESCUE & EMERGENCY SERVICES VOLUNTEER FIREFIGHTER TERMS AND CONDITIONS OF EMPLOYMENT

The employment of *Volunteer Firefighters* shall be governed by the following:

C.1 VOLUNTEER FIREFIGHTER EMPLOYMENT

- C.1.1 The employment of *Volunteer Firefighters* shall be governed by the *Employment Standards Act, 2000*, S.O. 2000, c.41, as amended, and the *Ontario Human Rights Code*, RSO 1990, c H.19, as amended.
- C.1.2 To be eligible for appointment to the position of *Volunteer Firefighter*, every candidate shall:
- (a) Be at least 18 years of age.
 - (b) Be medically fit to perform the duties of *Firefighter* and produce a medical evaluation report to the satisfaction of the *Fire Chief* from a qualified medical practitioner which attests to the candidate’s ability to endure the physical, emotional, and psychological demands of performing the essential job tasks of *Firefighter* in accordance with NFPA 1582, *Standard on Comprehensive Occupational Medical Program for Fire Departments*.
 - (c) Be physically fit to perform the duties of *Firefighter* and successfully complete a Candidate Physical Ability Test (CPAT) to the satisfaction of the *Fire Chief*.
 - (d) Complete a Criminal Record Check which indicates no record of unpardoned criminal or summary convictions for offences that would adversely affect public trust, and a Police Vulnerable Sector Check which indicates no record of sexual offences.
 - (e) Reside in the municipality and/or within proximity acceptable to the *Fire Chief* to a fire station in order to be able to respond to emergencies in a manner consistent with the deployment criteria of NFPA 1720, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments*.
 - (f) Complete and successfully pass all written, oral, and physical examinations to the satisfaction of the *Fire Chief*.
 - (g) Have the ability to attend an acceptable number of emergency calls on a call-out basis, as determined by the *Fire Chief*.
 - (h) Have the ability to meet the training attendance requirements of the *Fire Department*, as determined by the *Fire Chief*.
- C.1.3 Every newly appointed *Volunteer Firefighter* shall complete a term of probation of 12 months, during which time he or she shall successfully complete all training and examinations, and shall meet all attendance and performance expectations, as may be required by the *Fire Chief*.
- C.1.4 At the discretion of the *Fire Chief*, a probationary *Firefighter* may be placed on an additional term of probation of up to 12 months at the completion of the initial probationary period should circumstances warrant, and the probationary *Firefighter* shall successfully complete all training and examinations, and shall meet all attendance and performance expectations during the additional probationary period.
- C.1.5 Following the successful completion of the term of probation, the *Fire Chief* may appoint a Probationary *Firefighter* as a qualified *Member* of the *Fire Department* in accordance with *Approved* hiring policies.

- C.1.6 If a probationary *Firefighter* fails to successfully complete any required training or examinations, or fails to meet any requirement of the *Fire Department* or any obligations as may be agreed upon, or whose attendance, performance, attitude or character is otherwise unsatisfactory, the *Fire Chief* may recommend to Council the dismissal of the person.
- C.1.7 The *Fire Chief* may recommend to promote, from time to time, any qualified *Member* in order to maintain a sufficient complement of *Officers* in accordance with the *Approved Fire Department Organizational Chart*.
- C.1.8 In consideration of the physical, emotional, and psychological demands associated with performing the essential job tasks of a *Firefighter*, the recognition under the *Workplace Safety and Insurance Act, 1997* as amended, that certain cancers and other illnesses are presumed to be occupational diseases due to the nature of *Firefighters'* employment, and the *Managing Corporation's* responsibility to ensure the safety, health and wellness of employees performing fire suppression and emergency response duties, the *Fire Chief* may at their discretion:
- (a) Require *Volunteer Firefighters* to produce a medical evaluation report from a qualified medical practitioner prior to appointment which attests to the candidate's medical fitness to perform the duties of *Firefighter*.
 - (b) Establish a medical screening and monitoring program wherein every *Volunteer Firefighter* shall be required to periodically undergo a medical examination and produce a medical evaluation report from a qualified medical practitioner confirming the *Volunteer Firefighter's* fitness to perform the duties of *Firefighter*.
 - (c) Establish a program to ensure each *Volunteer Firefighter's* continued physical ability to perform the duties of *Firefighter* by successfully completing a Candidate Physical Ability Test (CPAT) beginning at an age determined by the *Fire Chief* and periodically thereafter.
- C.1.9 Every *Member* who is required to carry out any *Approved Emergency Response* program or service as set out in Section B.1 of Appendix "B" of the By-Law to Establish and Regulate a Fire Department, shall be medically and physically fit to perform the duties of *Firefighter*, and shall submit to a medical examination and/or a Candidate Physical Ability Test at such times as the *Fire Chief* may reasonably require.
- C.1.10 If a qualified medical practitioner finds a *Volunteer Firefighter* to be unfit to perform the essential job tasks of *Firefighter*, the *Corporation* may take such actions it deems necessary in respect of the *Volunteer Firefighter's* employment subject to the *Managing Corporation's* duty to accommodate pursuant to the *Ontario Human Rights Code*.

C.3 WORKPLACE SAFETY AND INSURANCE BOARD COVERAGE

- C.3.1 For the purposes of the *Workplace Safety and Insurance Act, 1997*, and the regulations enacted thereunder, *Volunteer Firefighters*, shall be considered workers as defined by the Act, and the *Corporation* shall be the deemed employer in respect of Workplace Safety and Insurance Board coverage for *members* of McKellar Fire Department.
- C.3.2 The *Corporation* shall maintain coverage for *Volunteer Firefighters* according to the annual maximum insurable earning ceiling as may be established by the Workplace Safety and Insurance Board from time to time.

C.4 GENERAL DUTIES AND RESPONSIBILITIES

C.4.1 All *Members* shall conduct themselves in conformance with the By-law to Establish and Regulate a Fire Department, all applicable policies of the *Corporation*, and all policies, procedures, operating guidelines, general orders, and rules of the *Fire Department*, and shall faithfully and diligently perform their assigned duties to the best of their ability.

C.5 DISCIPLINE

C.5.1 The *Fire Chief* may recommend to reprimand, suspend, or take disciplinary action up to and including dismissal of any *Member* for an infraction of any provision of the By-law to Establish and Regulate a Fire Department, any applicable policy of the *Corporation*, or any policy, procedure operating guideline, order, directive, or rule of the *Fire Department*.

C.6 LEAVES OF ABSENCE

C.6.1 *Volunteer Firefighters* shall be entitled to all statutory unpaid leaves of absence to which they are entitled under the provisions of the *Employment Standards Act, 2000*.

C.6.2 A *Volunteer Firefighter* who has completed the twelve (12) month probationary period may request a voluntary leave of absence from the *Fire Chief* without pay for a period of up to twelve (12) months, and such requests shall not be unreasonably denied.

C.6.3 All requests for a voluntary leave of absence must be submitted in writing to the *Fire Chief* at least twenty (20) calendar days prior to when the leave of absence is to commence. The *Fire Chief*, at his or her discretion, may waive this notice period.

C.6.4 A request for a second or subsequent leave of absence within twelve (12) months of a previous leave of absence shall be evaluated on a case by case basis.

C.7 TERMINATION

C.7.1 The employment relationship between a *Volunteer Firefighter* and the *Township* may be terminated in the following ways:

- (a) *Resignation*: A *Volunteer Firefighter* may terminate employment by providing written notice to the *Fire Chief* or designate.
- (b) *Termination with Cause*: The *Corporation* may terminate the employment of a *Volunteer Firefighter* for cause without notice or payment in lieu of notice at any time during the course of employment.
- (c) *Termination Without Cause*: The employment of a *Volunteer Firefighter* may be terminated without cause at any time by the *Corporation*, at its sole discretion for any reason, by providing the *Volunteer Firefighter* with the minimum amount of notice, or pay in lieu of notice, ~~and severance pay if applicable to which the he or she is entitled under the *Employment Standards Act, 2000*. In addition, the *Corporation* shall continue to pay its share of the *Volunteer Firefighter's* benefits, if any, for the duration of the notice of termination period, pursuant to the *Employment Standards Act, 2000*.~~
- (d) *Mandatory removal from frontline response*: Due to the physical rigors of firefighting, at the discretion of the *Fire Chief*, employees who cannot perform the physical task of firefighting and its associated disciplines will be offered a transition into an auxiliary role consisting of non frontline related tasks (accountability officer, training officer, public relations, canteen and rehabilitation, etc.). At the end of the calendar year that the firefighter reaches the age of 70 there will be a mandatory migration into an auxiliary role, at no time will a volunteer be forced out of the department based solely on age, and all reasonable efforts will be made to accommodate the volunteer with a role suitable to their abilities.

Commented [EV12]: Volunteer Firefighters are not in a true employer-employee relationship with the Municipality. They are protected under the WSIB legislation as though they were employees. In the absence of some union organization and agreement under the Labour Relations Act providing for some "termination" pay, volunteer firefighters are not entitled to formal severance pay. Was the inclusion of this section intended or something that was included in an existing by-law upon which the draft was modelled?

Commented [RM13R12]: It is a general modelling, however given that there is in fact a collective agreement and an association I felt it had merit. Please alter as you see fit given the presence of the agreement and association.

Commented [EV14]: See above.

CORPORATION OF THE TOWNSHIP OF MCKELLAR

BY-LAW NO. 2023-20

Being a By-law to Amend By-law 2019-56 Being a By-law to Adopt a Policy for Donations/Grants

WHEREAS under Section 10(1) of the Municipal Act, S.O. 2001 as amended provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS the Council of the Corporation of the Township of McKellar deems it desirable to amend By-law 2019-56 a Policy for donations/grants to align with annual budget deliberations;

NOW THEREFORE the Council of the Corporation of the Township of McKellar hereby enacts as follows:

- 1. **THAT** Schedule 'A' of By-law 2019-56, Procedures No. 3 be amended to:

The Township will accept and review applications once per year for the financial period of January to December which is the Township's fiscal year. The application deadline shall be May 1st.

READ a FIRST and SECOND time this 21st day of February, 2023.

David Moore, Mayor

Karlee Britton, Deputy Clerk

READ a THIRD time and **PASSED** in **OPEN COUNCIL** this 21st day of February, 2023.

David Moore, Mayor

Karlee Britton, Deputy Clerk



February 3, 2023

The Honourable Omar Alghabra
Federal Minister of Transportation

Sent via email: omar.alghabra@parl.gc.ca

Dear County Honourable Omar Alghabra:

Please be advised that Brantford City Council at its meeting held January 31, 2023 adopted the following:

12.2.8 VIA Rail Cancellations

WHEREAS residents in the City of Brantford may choose to live in Brantford because of its convenient location in Southwestern Ontario; and

WHEREAS many residents commute to their places of employment outside of The City of Brantford, many of them relying on rail transit; and

WHEREAS in August 2021 the federal Minister of Transportation visited Brantford Via station and announced that the federal government would be pursuing opportunities to enhance passenger rail services in southwestern Ontario; and

WHEREAS in August 2022 the federal government announced they would be exploring options to improve passenger rail frequencies, on-time performance, and shorten travel times in Southwestern Ontario; and

WHEREAS since 2020 a number of passenger rail lines have been suspended or cancelled leaving residents of Brantford with fewer commuting options; and

WHEREAS there is a need for commuter rail travel options for City residents that depart from the downtown Brantford rail station; and

WHEREAS pre-pandemic line 82 served residents in Southwestern Ontario commuting to employment in downtown Toronto. Line 82 began in London at 6:30 am, stopped in Brantford at 7:30 and arrived at Toronto's union station at 8:30 making it very popular with commuters residing in London, Woodstock and Brantford; and

WHEREAS Via Rail has reinstated a number of Ontario rail lines that were suspending during the pandemic, not including Line 82; and

WHEREAS the announcement reinstating Line 82 has been unreasonably delayed, causing a great deal of angst and anxiety for rail line commuters; and

WHEREAS line 82 is an important transportation link for many residents in Southwestern Ontario and also for builders considering residential developments in the northern section of Brantford's downtown area, which developments are an important component of the downtown renewal action plan.

NOW THEREFORE BE IT RESOLVED:

- A. THAT the Council of The Corporation of The City of Brantford respectfully CALLS UPON the Government of Canada to resume, in good faith, investigations into opportunities to enhance passenger rail services in southwestern Ontario; and
- B. THAT the Council of The Corporation of The City of Brantford respectfully CALLS UPON Via Rail to reinstate line number 82 immediately; and
- C. THAT the Clerk BE DIRECTED to forward a copy of this resolution to The Federal Minister of Transportation, The Honourable Omar Alghabra, The City of Brantford Member of Parliament, The Honourable Larry Brock, Via Rail Canada and to each municipality impacted by the route cancellations, namely The City of London and The City of Woodstock.

I trust this information is of assistance.

Yours truly,



Chris Gauthier
Acting Clerk, cgauthier@brantford.ca

cc MP Larry Brock
VIA Rail Canada
Ontario Municipalities

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February 9, 2023

In This Issue

- Sign up for AMO webinar on housing and homelessness.
- Call for applications to fill AMO Board vacancies.
- One Call Administrative Penalty Regime webinar.
- 2023-2024 Seniors Community Grant applications.
- New Community Transit Technology Guide available.
- Intake open for Rural Economic Development funding.
- Streamline Development Approval Fund deadline extended.
- Municipal Modernization Program implementation deadline extended.
- Ontario Small Urban Municipalities Conference (OSUM) - April 26-28.
- OSUM Conference: Exhibitor information.
- AMO Conference 2023: Exhibitor and sponsorship information.
- New dates available for AMO's Land Use Planning training.
- Strengthen your leadership: AMO's New Councillor Training.
- Save the date for AMO-LAS 2023 Energy Symposium: November 2 - 3.
- New dates available for AMO's Navigating Conflict for Elected Officials training.
- Canoe - your municipal buying partner.
- Canoe vendor spotlight: Cemen Tech.
- Do you countertop compost? Don't miss this webinar!
- Think spring training with LAS!
- electHER Now spring learning series: *Finding My Place, Balance & Confidence*.
- AdvantAge Ontario Long-Term Care webinar for councillors.
- Careers: ONE, Ottawa, Halton, Richmond Hill, Greater Sudbury, and Toronto.

AMO Matters

On February 28, AMO will host a webinar on its policy around housing and homelessness. Open to municipal elected officials and staff. To register, please [click here](#).

AMO is soliciting applications to fill seven Caucus vacancies on the AMO Board of Directors; positions for elected officials and municipal employees are open. Application package can be found [here](#). Deadline: February 10, 2023.

Provincial Matters

On February 13, Ontario One Call will host a webinar reviewing changes to the regulation and AMP system. [Register here](#).

Apply between January 11 - March 6 for Seniors Community Grants to support the delivery of programs and learning opportunities for seniors. Applications will be accepted through the [Transfer Payment Ontario](#) site.

The Ministry of Transportaion has published a [Transit Technology Toolkit](#) for small and medium sized municipalities, indigenous communities, and transit systems. The kit

helps communities to navigate new transit technologies. For more information, contact: mto.smart.mobility@ontario.ca.

A new intake for Rural Economic Development (RED) funding is open until February 23. For more information, click [here](#).

The SDAF deadline has been extended from February 28, 2023 to November 1, 2023. Contact municipal.programs@ontario.ca with any questions.

The deadline for implementation of projects approved under Intake 3 of the MMP has been extended to December 1, 2023.

Eye on Events

Registration is now open for *Springtime in Paris*, April 26 - 28, 2023. Brant County is hosting the first Ontario Small Urban Municipalities (OSUM) Conference since 2019 inviting municipal leaders from small urban municipalities to this important event.

Information on how vendors can participate in the Ontario Small Urban Municipalities Conference (OSUM) is now available. Please [click here](#) for the full package and application form.

Information on participating at AMO 2023 as an exhibitor and/or sponsor is now available. Full details are [here](#).

AMO's Foundations in Planning and Deeper Dive training prepares elected officials in understanding planning concepts and requirements as well making strategic decisions on the complex issues you will face over the coming term. Register [here](#) and [here](#).

AMO training examines the realities, responsibilities, challenges and opportunities of municipally elected officials in today's context. Essential information on legislation, policy, roles, responsibilities and managing relationships are only some of the things attendees will gain insight and tools on. Register today for [New Councillor training](#).

Following on the success of the 2022 AMO-LAS Energy Symposium, this in-person event will once again bring information and insight to all the energy issues on your mind. Information on the location of the Symposium, registration and how to submit a proposal to present is coming soon.

Navigating Conflict for Elected Officials training is an opportunity to gain skills in building collaborative relationships and negotiating difficult ones in your role as an elected municipal official. This virtual, interactive workshop, explores the constructs, traps and pitfalls of conflict relationships, why relationships may go wrong and how to approach, plan and execute relationships successfully using practical tips, tools and real-world examples. [Register here](#).

LAS

The [Canoe Procurement Group](#) was built by municipalities for municipalities. As a not-for profit, they are your key buying partner offering products you use everyday - from Aggregates to Zambonis. Take a minute to see how Canoe will work for you. [Contact Simon](#) for more info.

Here we grow again! New Canoe vendor [Cemen Tech](#) offers a range of concrete mixing and silo products for all your municipal construction needs. [Contact Simon](#) to learn more.

[Register now](#) for our Countertop Composting webinar on February 15 - an interesting take on kitchen waste and just one of several in our spring webinar series. [Check out our events page](#) for this and other webinars coming soon.

Don't forget about spring training this year. LAS has a [catalogue of workshops](#) to meet your energy training needs. [Contact Christian](#) to learn more and schedule your custom workshop.

Municipal Wire*

Finding My Place, Balance & Confidence is a 3 part online learning series from electHER Now: February 28, March 28 and April 25 (7 to 8:30pm). Eight panelists + one Senator discuss municipal life. [Register here](#).

[Registration](#) is open for AdvantAge Ontario's free Long-Term Care orientation webinar for municipal councillors. The webinar will be February 15 from 12-1pm. A [brief](#) on municipalities and LTC is also available.

Careers

[Board Coordinator - ONE Investment](#). Provides legislative support to facilitate effective operations of ONE's Boards and Committees and prepares and distributes meeting notices, agendas, reports; takes and prepares minutes for both public and closed meetings. Deadline: 4:00 PM February 17. Email applications to: careers@amo.on.ca.

[Director, Housing - City of Ottawa](#). Accountable for developing and maintaining strategic business and community partnerships to respond to the City's housing requirements. [Apply online](#) by March 2.

[Senior Project Manager, Allocation - Region of Halton](#). Administers and develops programming that ensures the timely development and implementation of various strategies required to support approved growth. [Apply online](#) by February 17.

[Municipal Integrity Commissioner - City of Richmond Hill](#). Responsible for administering the Council Code of Conduct and assists in maintaining ethical standards. Apply to stephen.huycke@richmondhill.ca by March 2.

[Manager of Solid Waste Support Services - City of Greater Sudbury](#). Responsible for assisting the Director of Environmental Services in the preparation and execution of the Business Plan. Apply to hrjobs@greatersudbury.ca by March 3.

[Budget and Operations Analyst - City of Toronto](#). Analyze PPO's budget information to support the preparation, review, analysis, forecasting, implementation and monitoring of budgets and financial reports. [Apply online](#) by February 28.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

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[Conferences/Events](#)

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[LAS Local Authority Services](#)

MEPCO Municipal Employer Pension Centre of Ontario
ONE Investment
Media Inquiries
Municipal Wire, Career/Employment and Council Resolution Distributions

AMO's Partners



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MUNICIPALITY OF SHUNIAH

420 Leslie Avenue, Thunder Bay, Ontario P7A 1X8
Phone: (807) 683-4545 Fax: (807) 683-6982
Email: shuniah@shuniah.org www.shuniah.org

February 10, 2023

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Via Email: premier@ontario.ca

Dear Premier Ford,

RE: Municipal Petition in Opposition of Bill 3

At the Council meeting held on January 31, 2023, the Council of the Municipality of Shuniah passed the attached resolution # 45-23 supporting the Town of Cobourg (Resolution 406-22) and the Municipality of Greenstone (resolution 22-396) regarding Bill 3 and further opposing the changes that Bill 3 makes to the Municipal Act, 2001 and Municipal Conflict of Interest Act.

The Municipality of Shuniah resolves to petition the Government of Ontario:

1. THAT these changes to the Municipal Act, 2001, are unnecessary and would negatively affect the Municipality of Shuniah; and
2. THAT if the Ontario Government deems these changes necessary in large single-tier municipalities such as Toronto and Ottawa, that such changes should not be implemented in smaller municipalities; and
3. THAT the Ontario Government should enact legislation clarifying the role of Mayor, Council and Chief Administrative Officer, similar to those recommended by the Ontario Municipality Administrator's Association and those recommended by Justice Marrocco in the Collingwood judicial inquiry of 2022; and
4. THAT if the stated goal of this legislation is to construct more housing in Ontario that this can be accomplished through other means including amendment of the Planning Act and funding of more affordable housing.

A copy of the above noted resolution is enclosed for your reference and consideration.

Yours truly,

Kerry Bellamy

Clerk

KB/jk

Cc:

Lise Vaugeois, MPP Thunder Bay Superior North
Kevin Holland, MPP Thunder Bay-Atikokan
Ministry of Municipal Affairs and Housing (MMAH)
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities




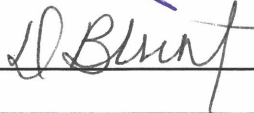
MUNICIPALITY OF SHUNIAH

COUNCIL RESOLUTION

Resolution No.: 45-23

Date: Jan 31, 2023

Moved By: 

Seconded By: 

THAT Council support the resolution put forward by the Town of Cobourg and the Municipality of Greenstone;

WHEREAS the Government of Ontario has enacted Bill 3 which is described as "An Act to amend various statutes with respect to special powers and duties of heads of Council;

AND WHEREAS this Bill will initially apply to the City of Toronto and the City of Ottawa but, according to a statement made by the Premier at the 2022 AMO annual conference, will later be expanded to include other municipalities;

AND WHEREAS this will give Mayors additional authority and powers, and correspondingly take away authority and powers from Councils and professional staff, and will include giving the Mayor the authority to propose and adopt the Municipal budget and to veto some decisions of Council;

AND WHEREAS this Bill will give authority over professional staff to the Mayor, including that of the Chief Administrative Officer;

AND WHEREAS these changes will result in a reduction of independence for professional staff including the COA, who currently provide objective information to the Council and public and will not take direction from the Mayor alone when the Mayor so directs;

AND WHEREAS these surprising and unnecessary changes to the historical balance of power between a Mayor and Council, and which historically gave the final say in all matters to the will of the majority of the elected Council;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Shuniah passes this resolution to petition the Government of Ontario:

1. THAT these changes to the Municipal Act, 2001, are unnecessary and would negatively affect the Municipality of Shuniah; and

2. THAT is the Ontario Government if the Ontario Government deems these changes necessary in large single-tier municipalities such as Toronto and Ottawa, that such changes should not be implemented in smaller municipalities; and

3. THAT the Ontario Government should enact legislation clarifying the role of Mayor, Council and Chief Administrative Officer, similar to those recommended by the Ontario Municipality Administrator's Association and those recommended by Justice Marrocco in the Collingwood judicial inquiry of 2022; and

4. THAT if the stated goal of this legislation is to construct more housing in Ontario that this can be accomplished through other means including amendment of the Planning Act and funding of more affordable housing;

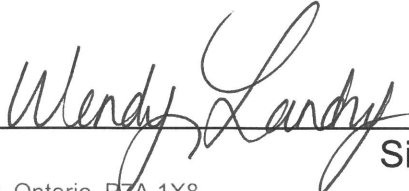
AND BE IT FURTHER RESOLVED THAT a copy of this resolution be provided to the Premier of Ontario, the Minister of Municipal Affairs and Housing, Lise Vaugeois, MPP, Kevin Holland, MPP, and the Association of Municipalities of Ontario and all municipalities in Ontario.”

Carried

Defeated

Amended

Deferred



Signature

Municipality of Shuniah, 420 Leslie Avenue, Thunder Bay, Ontario, P7A 1X8



Giving Hope Today

The Salvation Army

Rainbow Country Church
Ontario Central East Division

61 Gibson Street, Parry Sound ON, P2A 1X2
Tel: 705-746-5391
Fax: 705-746-6341



February 8, 2023

Town of McKellar Municipal Office
701 Highway 124
McKellar, ON P0G 1C0

Attention: Ina

Dear Ina:

I would like to thank you on behalf of The Salvation Army for your participation in our 2022 Christmas Toy and Food Drive. An overwhelming number of single people, couples and families contact us each year to assist with food, toys and clothing for the holiday.

We provided singles and couples with a gift card to purchase groceries. Our families were given a Christmas Hamper consisting of a turkey, stuffing, potatoes, vegetables and gravy. We also supplied stocking stuffers and toys for their children who were sixteen years old and younger.

With today's difficult times our numbers increased this year. With the continued support from individuals, businesses and community groups were able to meet the demand.

The Salvation Army in Parry Sound is very thankful for the ongoing support of all donors. It allowed us to make sure everyone had a Merry Christmas. We would like to thank you on behalf of our clients in our community and surrounding areas. We appreciate you.

Yours sincerely,

Major Debbie Allen
Corps Officer/Pastor



February 13, 2023

SENT ELECTRONICALLY

Ms. Ina Watkinson
 Treasurer
 Township of McKellar
 701 HWY 124
 P.O. Box 69
 McKellar, ON P0G 1C0

Dear Ms. Watkinson:

Re: 2023 Municipal Levy

Your **2023 Municipal Levy Information Package** is attached. The 2023 cost-shared budget was prepared based on the 2022 provincially approved funding including provincial mitigation funding for 2023, with an increase of 1% in the levy. The allocation between municipalities has been adjusted based on the 2022 Municipal Property Assessment Corporation population numbers, so individual municipalities may have increases or decreases based on how their population changed relative to the other municipalities.

The mitigation funding from the province is intended to cover the additional municipal cost due to the change in the cost-sharing formula to 30% municipal / 70% provincial and some previously 100% provincial funded programs which became cost-shared. This change would have resulted in a 42% increase in the levy. The Province provided this transition funding to eliminate the 2022 increase for municipalities. It also covers the reduction to the base funding of \$369,710 that was also introduced at that time.

There is no indication at this time that there will be further transitional funding in 2024, so it would be prudent for municipalities to plan for an approximate 50% increase in 2024 on a similar shareable base of \$17,160,804.

The years 2020 and 2022 were extraordinary ones for public health, and uncertainty persists in 2023, as the fight against COVID-19 continues. Understandably, the pandemic has interrupted discussions with the Province about public health system changes, so no new information is available on this topic.

It is more important than ever for the Health Unit to stay focused on our mission, “to foster healthy living within our communities by preventing illness, promoting healthy choices, and providing trusted support and information”. This year’s budget allows this important work to continue at the current level. In 2022, the Health Unit received approximately \$3.11 million in COVID-19 funding by the province. In 2023, a request will be made for similar 100% provincial funding to cover the costs of COVID-19 that cannot be funded through cost-shared mandatory funding.

.../2

In accordance with the Board of Health Municipal Reserve policy, B-F-007, municipalities will be updated on the 2022 year-end status of the municipal reserve following the audit process in April. The reserve balance at November 30, 2022, was \$1,824,815.

To learn more about your public health unit, COVID-19, and other public health activities and reports, refer to the newly updated North Bay Parry Sound District Health Unit website at www.myhealthunit.ca. The website is completely searchable and contains information on a wide range of health topics.

The following information is attached:

- Appendix A 2023 Levy Payment Schedule
- Appendix B 2023 Board of Health Approved Budget Summary Sheet

Please do not hesitate to contact Isabel Churcher, Executive Director, Finance, at (705) 499-6016, if you have any questions.

Yours truly,



Rick Champagne
Chairperson, Board of Health

Enclosures (2)

Copy to: Dr. Jim Chirico, Medical Officer of Health/Executive Officer
Dr. Carol Zimbalatti, Associate Medical Officer of Health
Isabel Churcher, Executive Director, Finance

February 8, 2023

Township of McKellar
 701 HWY 124
 P.O. Box 69
 McKellar, ON P0G 1C0

**2023 LEVY
 PAYMENT SCHEDULE**

2023 Annual Levy **\$40,956.92**

Monthly Payment Schedule effective January 1, 2023	Amount
January 1	3,316.61
February 1	3,316.61
March 1	3,432.37
April 1	3,432.37
May 1	3,432.37
June 1	3,432.37
July 1	3,432.37
August 1	3,432.37
September 1	3,432.37
October 1	3,432.37
November 1	3,432.37
December 1	3,432.37
Total	\$40,956.92

Levy based on population of: 1,176

Per Capita Rate: \$34.83

Due Date: The first day of every month

Interest is charged at 1.25% per month on outstanding balances.

Please remit to: North Bay Parry Sound District Health Unit

Attention: Finance Department

345 Oak St W

North Bay, ON P1B 2T2

Or Direct Deposit to: Account # 03442 003 1287499

2023 Board of Health Public Health Budget

Budget Summary Sheet

Appendix B
Approved: #BOH/2023/01/09

Budget Summary	Reconciled Budget 2022	Forecast 2022	Budget 2023	Notes
Total Expenses	23,338,861	25,417,399	23,068,570	1
Less Program Revenues	359,800	437,302	382,681	2
Net Expenses	22,979,061	24,980,097	22,685,889	3
Less: 100% Funding and One-Time Funding and Grants	6,188,244	8,189,280	5,525,085	
Total Shareable Base (see breakdown below)	16,790,817	16,790,817	17,160,804	4
Mitigation funding for base reduction	369,710	369,710	369,710	
Net Shareable Base	16,421,107	16,421,107	16,791,094	
Ministry of Health (70% as of 2020)	11,494,775	11,494,775	11,753,766	
Municipal Share (30% as of 2020)	4,926,332	4,926,332	5,037,328	
Less: One-Time Funding - Public Health Mitigation	-1,422,690	-1,422,690	-1,422,690	
Plus: 100% Municipal - Adult Dental	160,616	150,942	90,780	
Net Municipal Levy	3,664,258	3,654,584	3,705,418	5
Per Capita Rate	37.10	37.00	34.83	6

Notes for Budget Summary	
1	Total expenses includes the cost of all Health Unit programs and services.
2	Program revenues are generated through payments from the public or the government on a fee-for-service basis.
3	The forecast for 2022 includes all usual 100% funded programs from multiple sources, and 2022 remains higher than normal as it includes all COVID-19 general and vaccination funding from the Ministry of Health.
4	The increase in the Total Shareable Base amounts to 2% over the Ministry of Health approved totals for 2022.
5	The increase in the Net Municipal Levy is 1% over the 2022 levy amount.
6	As per the <i>Health Protection and Promotion Act</i> , R.S.O. 1990, c. H.7, O. Reg. 489-97 Allocation of Board of Health Expenses, populations used for calculations are current (2022) Municipal Property Assessment Corporation (MPAC) enumeration data. As per regulations from MPAC, their total population data may not be shared publicly.