

# CORPORATION OF THE TOWNSHIP OF MCKELLAR

February 3, 2026 – 6:30 p.m.

## AGENDA

**Topic: Regular Meeting of Council**

**Time: February 3, 2026, 6:30 P.M. (Closed Session @ 5:00 p.m.)**

**Location: Council Chambers, 701 Highway 124, McKellar, ON P0G 1C0**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/89840084150>

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26-038  
2026-07

1<sup>st</sup> Resolution  
1<sup>st</sup> By-law

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
4. **ADOPTION OF AGENDA**
5. **CLOSED SESSION**
  - 5.1 Minutes of Closed Session – January 27, 2026;
  - 5.2 Personal matters about an identifiable individual; pursuant to Ontario Municipal Act Section 239(2)(b) – Appointments to West Parry Sound OPP Detachment Board & Review Candidates for Market Manager Position and Staffing
  - 5.3 Acquisition or disposition of land; pursuant to Ontario Municipal Act Section 239(2)(c) - disposition of land.
6. **CALL TO ORDER**
7. **RESPECT AND ACKNOWLEDGMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

8. **ROLL CALL - REGULAR SESSION 6:30pm (Public can join via Zoom)**
9. **DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
10. **PUBLIC MEETING**
11. **DELEGATIONS AND PRESENTATIONS**
12. **COMMITTEE OF THE WHOLE**
13. **MOTION TO REVIEW A PREVIOUS MOTION**
14. **ADOPTION OF MINUTES OF PREVIOUS MEETING(S)**
  - 14.1 Minutes of the January 27, 2026, Regular Meeting of Council
15. **PLANNING MATTERS**
16. **COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL**
  - 16.1 Parry Sound Area Planning Board – Meeting Minutes for December 22, 2025
  - 16.2 District of Parry Sound Social Services Administration Board Meeting Minutes for October 9, 2025, November 13, 2025 and December 11, 2025
17. **STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL**
  - 17.1 PLN-2026-01 Annual Planning Activity Review for Year 2025 and Year 2026 Outlook
  - 17.2 FD-2026-01 Month End Status Update for December 2025 & Year End Review
18. **MAYOR’S REPORT**
19. **CORRESPONDENCE FOR CONSIDERATION**
  - 19.1 Parry Sound Area Planning Board: Approval to Increase the Annual Levy; Treasury Administration, and naming an Alternative Municipal Representative
  - 19.2 Opposition of Bill C-15, including the potential end of reduced postage rates for libraries
20. **MOTION AND NOTICE OF MOTION**
21. **BY-LAWS**
22. **UNFINISHED BUSINESS**

22.1 Unfinished Business as of February 3, 2026

**23. NEW BUSINESS**

**24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS**

**25. CONSENT AGENDA – CORRESPONDENCE**

25.1 Town of Parry Sound – Endorsement of Appointments to the West Parry Sound OPP Detachment Board – January 20, 2026

25.2 The Municipality of McDougall – Endorsement of Appointments to the West Parry Sound OPP Detachment Board – January 21, 2026

25.3 Bill Rosenberg, MPP – Algoma Manitoulin – Modernizing Highways 11 and 17 Support – January 21, 2026

25.4 AMO Watchfile – January 22, 2026

25.5 Georgian Bay Biosphere – Biodiversity Mapping Project – January 2026 News

**26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)**

**27. CONFIRMING BY-LAW**

27.1 By-law 2026-07 Confirming the Proceedings of Council

**28. ADJOURNMENT**

## **Instructions for Joining the Council Meeting**

1. Please try to sign in between 6:20 p.m. to 6:30 p.m. if possible; you are still welcome to sign in after 6:30 p.m. if necessary.
2. Please wait to be let in the 'meeting room'; this won't take long.
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
4. When you sign in, please sign in with your full name (first and last), not a company name.
5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

January 27, 2026

Mayor Moore called the meeting to order at 6:00 p.m.

**ROLL CALL**

Mayor Moore took Roll Call.

**Present:** Mayor David Moore  
Councillors Mike Kekkonen, Nick Ryeland, Morley Haskim and Debbie Zulak  
**Staff:** Clerk/Administrator, Karlee Britton  
Deputy Clerk, Mary Smith

**DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF – None declared.**

**Moved by: Councillor Mike Kekkonen**  
**Seconded by: Councillor Nick Ryeland**

**26-018 BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as presented.

**Carried**

**Moved by: Councillor Morley Haskim**  
**Seconded by: Councillor Debbie Zulak**

**26-019 BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Ontario Municipal Act, S.O. 2001, as amended, move into closed session at 6:02 p.m. to discuss the following items:

- 5.1 Minutes of Closed Session – January 13, 2026;
- 5.2 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – OPP Detachment Board, Staffing

**Carried**

**Moved by: Councillor Mike Kekkonen**  
**Seconded by: Councillor Nick Ryeland**

**26-020 BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into regular open session of Council at 6:35 p.m.

**Carried**

**RESPECT AND ACKNOWLEDGEMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

**ROLL CALL**

Mayor Moore took Roll Call.



## CORPORATION OF THE TOWNSHIP OF MCKELLAR

### Council Meeting Minutes

January 27, 2026

**Present:** Mayor David Moore  
Councillors Mike Kekkonen, Nick Ryeland, Debbie Zulak, and Morley Haskim

**Staff:** Clerk/Administrator, Karlee Britton  
Deputy Clerk, Mary Smith

### DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF – None declared.

**Moved by:** Councillor Debbie Zulak  
**Seconded by:** Councillor Morley Haskim

**26-021** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held on January 27, 2026.

**Carried**

**Moved by:** Councillor Mike Kekkonen  
**Seconded by:** Councillor Nick Ryeland

**26-022** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the Deputation from Executive Director, Chris McDonald, of the Parry Sound Area Chamber of Commerce for information purposes; and

**FURTHER** that the Council of the Corporation of the Township of McKellar approve the financial contribution request in the amount of \$1200.00 for the 2026 year.

**Carried**

**Moved by:** Councillor Morley Haskim  
**Seconded by:** Councillor Debbie Zulak

**26-023** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the Deputation from Ellen Walker, Executive Director, West Parry Sound Ontario Health Team, for information purposes.

**Carried**

**Moved by:** Councillor Mike Kekkonen  
**Seconded by:** Councillor Nick Ryeland

**26-024** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the Deputation from Kris Rivard, Chief Building Official, North Bay-Mattawa Conservation Authority, for information purposes.

**Carried**

**Moved by:** Councillor Debbie Zulak  
**Seconded by:** Councillor Morley Haskim

**26-025** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the January 13, 2026, Regular Meeting of Council, as circulated.

**Carried**

**Moved by:** Councillor Mike Kekkonen  
**Seconded by:** Councillor Nick Ryeland

**26-026** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Lake Stewardship and Environmental Committee Meeting Minutes for December 18, 2025, for information purposes.

**Carried**



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**January 27, 2026**

**Moved by: Councillor Morley Haskim**

**Seconded by: Councillor Debbie Zulak**

**26-027** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report ADMIN-2026-01 from Clerk Administrator, Karlee Britton; and

**FURTHER THAT** Council authorizes the Clerk to proceed immediately with the implementation of a new Municipal website with UPANUP, including an initial setup and migration fee of \$9,000.00 plus HST of \$1,170.00, for a total cost of \$10,170.00.

**Carried**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Nick Ryeland**

**26-028** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report T-1-2026 Tax Arrears Status as of December 31, 2025, from Treasurer, Roshan Kantiya, for information purposes.

**Carried**

**Moved by: Councillor Debbie Zulak**

**Seconded by: Councillor Morley Haskim**

**26-029** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Accounts Payable Preliminary Cheque Run Report for December 2025, from Treasurer, Roshan Kantiya, for information purposes.

**Carried**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Nick Ryeland**

**26-030** **BE IT RESOLVED THAT** the Council for the Corporation of the Township of McKellar hereby supports the attached resolutions of the Municipality of McDougall and the Town of Parry Sound, requesting that the Near North District School Board replace tennis courts on the Parry Sound JK-Grade 12 School property; and

**FURTHER THAT** this resolution be copied to the Minister of Education, MPP Graydon Smith, Parents for Parry Sound, Community Schools Alliance, West Parry Sound Municipalities and First Nations in West Parry Sound.

**Carried**

**Moved by: Councillor Morley Haskim**

**Seconded by: Councillor Debbie Zulak**

**26-031** **WHEREAS** the Whitestone McKellar Lions Club conducts an annual Christmas Hamper and Toy Drive to support families in need; and

**WHEREAS** the Whitestone McKellar Lions Club has requested permission from the Council of the Corporation of the Township of McKellar to place donation boxes at the McKellar Community Centre and the McKellar Library from November 1, 2026, through to December 19, 2026;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar grants permission to the Whitestone McKellar Lions Club to place Christmas Hamper and Toy donation boxes at the McKellar Community Centre and the McKellar Library from November 1, 2026, through to December 19, 2026.

**Carried**



## CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

January 27, 2026

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Nick Ryeland

**26-032** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2026-03, being a By-law to authorize the Borrowing of Money to Meet Current Expenditures of the Council, a first and second reading;

**AND FURTHER** give a Third reading and Pass in open Council this 27<sup>th</sup> day of January 2026.

**Carried**

Moved by: Councillor Debbie Zulak

Seconded by: Councillor Morley Haskim

**26-033** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2026-04, being a By-law to Levy Certain Interim Rates, Taxes and Charges for the Year 2026, a first and second reading;

**AND FURTHER** give a Third reading and Pass in open Council this 27<sup>th</sup> day of January 2026.

**Carried**

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Nick Ryeland

**26-034** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2026-05, being a By-law to Set Tax Ratios for Municipal Purposes for the Year 2026, a first and second reading;

**AND FURTHER** give a Third reading and Pass in open Council this 27<sup>th</sup> day of January 2026.

**Carried**

Moved by: Councillor Morley Haskim

Seconded by: Councillor Debbie Zulak

**26-035** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda as presented.

**Carried**

### QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

Lawrence Rubin addressed Council with comments related to items on the Agenda via Zoom.

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Nick Ryeland

**26-036** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2026-06, being a By-law to Confirm the Proceedings of Council, a first and second reading;

**AND FURTHER** give a Third reading and Pass in open Council this 27<sup>th</sup> day of January 2026.

**Carried**





**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**January 27, 2026**

**Moved by: Councillor Debbie Zulak**  
**Seconded by: Councillor Morley Haskim**

**26-037**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby adjourn this meeting at 8:26 p.m. to meet again on Tuesday, February 3<sup>rd</sup>, 2026, or at the call of the Mayor.

**Carried**

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

DRAFT



## Parry Sound Area Planning Board

### Meeting Minutes

Monday December 22, 2025 6:30 p.m. Zoom Electronic Web Meeting

**Members Present:** Kathy Hamer, JJ Blower, Joe Lamb, Morley Haskim, David Moore, Pam Wing, Scott Nash

**Regrets:** Lisa Cook

#### **1.1. Additions to Agenda**

##### **1.1.1 Appointments**

#### **1.2. Prioritization of Agenda**

#### **1.3. Disclosure of Pecuniary Interest and the General Nature Thereof**

#### **Adoption of the agenda**

Resolution: 2025-60

Moved By: David Moore

Seconded By: JJ Blower

That agenda of December 22, 2025 be adopted

“Carried”

#### **2. Adoption of Minutes**

Kathy Hamer added that she returned to the meeting after the Lea matter.

Resolution: 2025-61

Moved By: David Moore

Seconded By: Kathy Hamer

That the minutes of a meetings held October 27 2025 be adopted

“Carried”

#### **3. B18/2025(McK) - Bastiaansen**

Resolution: 2025-62

Moved By: Kathy Hamer

Seconded By: JJ Blower

That application B18/2025(McK) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board

hereby grant the creation of two (2) new waterfront lots and a lot addition, fronting on Ryan Lake, in the Township of McKellar as applied for by Virginia Bastiaansen in application No. B18/2025(McK) be approved subject to the following conditions:

*Planning Board Requirements*

1) That the applicant provides the Secretary-Treasurer with:

*From Lawyer*

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

*From Surveyor*

- c) a copy of the survey plan deposited in the Land Registry office.

2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

*Municipal Compliance Letter Requirements*

1. Payment of a fee in lieu of parkland as required in the Township of McKellar fee By-Law;

2. That the applicant enter into a Section 51(26) consent agreement to:

- a. Indemnify the Township of McKellar of any responsibility or liability for the maintenance of Water's Edge Trail;
- b. Allow the owners of the existing and proposed lots to cross and maintain a portion of the municipal road allowance for access over Water's Edge Trail;
- c. Implement the recommendations of FRiCorp. Ecological Services memorandum dated September 25, 2025;

3. An easement be registered concurrently with the Section 51(26) consent agreement for the public lands the owners intend to cross and maintain.

4. That the lot addition lands be rezoned to Rural (RU) Zone;

5. 911 Addressing for the proposed new lots;

6. That a Section 118 Land Titles restriction be registered on title to bind the lot addition and benefiting lands;

"Carried"

Scott Nash joined the meeting

**4. B22/2025(McD) – Kempf**

*David Moore asked about the other road allowance shown on the sketch.*

*Patrick Christie indicated that the Halls have purchased and closed one of the road allowances.*

Resolution: 2025-63  
Moved By: Joe Lamb  
Seconded By: Kathy Hamer

That application B22/2025(McD) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board hereby grant a right-of-way over Burnside Trail and part of Lot 21, Concession 6 in the Municipality of McDougall as applied for by Stephan Kempf in application No. B22/2025(McD) be approved subject to the following conditions:

*Planning Board Requirements*

- 1) That the applicant provides the Secretary-Treasurer with:

*From Lawyer*

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

*From Surveyor*

- c) a copy of the survey plan deposited in the Land Registry office.

- 2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

*Municipal Compliance Letter Requirements*

- 1) That the Owner of 34 Burnside Bridge Road enters into a 51(26) Consent agreement to recognize the private road status of the access road and that the Municipality is to be indemnified for any responsibility or liability for the repair or maintenance of the private road, as well as limitations for emergency services; and
- 2) Payment of any applicable municipal planning fees.

“Carried”

**5. B43/2022(W) – Certificate of Cancellation – Skeba**

Resolution: 2025-64  
Moved By: Joe Lamb  
Seconded By: Pam Wing

*Scott Nash asked if this is the same consent that was approved or if they were withdrawing that consent.*

*Patrick Christie explained that the cancellations was needed in order for the back lands to merge with the waterfront lot.*

WHEREAS consent No. B43/2022(W) granted the creation of a waterfront lot on Lorimer Lake;

AND WHEREAS the owner received a subsequent consent that includes a lot addition of the waterfront lot to the back lands;

AND WHEREAS Under Section 53(45) of the Planning Act allows the cancellation of previous consent approval;

THEREFORE BE IT RESOLVED that the lot created in consent No. B43/2022(W), granted on January 20th, 2025 in Part of Lot 10 in Concessions 3 in the Municipality of Whitestone, in the District of Parry Sound, designated as Part 2 on Plan 42R-22592, being P.I.N. 52090-0393 is hereby cancelled.

“Carried”

## **6. B19/2025(McD) – Certificate of Cancellation – Mulligan**

Resolution: 2025-65

Moved By: Kathy Hamer

Seconded By: JJ Blower

*David Moore asked about the removal of the severance.*

*Patrick Christie explained that the previous severed and retained lots cannot merge because they are in separate ownership*

WHEREAS consent No. B70/1991(McD) granted the creation of a waterfront lot on Mountain Basin;

AND WHEREAS the owner has applied to purchase the adjacent road allowance;

AND WHEREAS the previous consent must be cancelled in order for these lands to merge;

AND WHEREAS Under Section 53(45) of the Planning Act allows the cancellation of previous consent approval;

THEREFORE BE IT RESOLVED that the previous consent No. B70/1991(McD) granted on October 4th, 1993, in Part of Lot 20 in Concessions 7 in the Municipality of McDougall, in the District of Parry Sound, designated as Part 1 on Plan 42R-13266, being P.I.N. 52122-0560 is hereby cancelled.

“Carried”

## **7. Reports & Enquiries**

## **8. Correspondence**

### **8.1. Enquiries**

## 8.2. Accounts Payable

Resolution: 2025-66  
Moved By: Joe Lamb  
Seconded By: Kathy Hamer

*Joe Lamb asked how many \$500 refunds there were. Patrick Christie said that he does not have that in front of him.*

*Scott Nash asked why the \$500 deposits are not used. Patrick Christie commented that the municipal planners prepare the reports*

That the accounts for October and November 2025 be paid in the amount of **\$ 31,668.29**

“Carried”

## 8.3. Accounts

## 8.4. Administration

*Scott Nash commented that the minister’s order should be accepted by a resolution and that members do a resolution of resignation.*

*Joe Lamb commented that he asked Patrick christie to look at a new model*

1. Minister’s order for the Delegation of Consent Approval Authority to the Township of Carling and the Municipality of McDougall.

Resolution: 2025-67  
Moved By: Scott Nash  
Seconded By: Kathy Hamer

The Parry Sound Area Planning Board accept the Minister’s orders delegating consent approval authority to the Township of Carling and the Municipality of McDougall;

“Carried”

2. Direction for Board administration to transfer all relevant consent files to the appropriate municipalities.

*Kathy Hamer asked if members normally need to resign in an election year. Is it automatic with the ministers order.*

*Morley Haskim commented that new councils appoint new board members.*

3. Appointment of new signing officers.

Resolution: 202568  
Moved By: Joe Lamb  
Seconded By: Scott Nash

That The Parry Sound Area Planning Board hereby appoints Joe Lamb, Morley Haskim, David Moore and Scott Nash as signing officers.

“Carried”

4. Discussion regarding the restructuring of the Board’s income and expenses.

**9. Closed Session**

**10. Adjournment**

Resolution: 2025-69

Moved By: David Moore

Seconded By: Kathy Hamer

That we do now adjourn at 7:37 pm.

“Carried”



# MEETING MINUTES

Thursday, October 9, 2025 at 6:30 PM



*Board Meeting Location: 1 Beechwood Drive, Parry Sound, Ontario (In-Person)*

Board Members Present:

Jerry Brandt	Ted Collins
Gail Finnson	Teri Brandt
Sean Cotton	Jamie McGarvey
Tom Lundy	Rick Zanussi
Irene Smit	Teresa Hunt
Janice Bray	Peter McIsaac

Board Members Absent:

Sharon Smith  
Joel Constable

Staff:

Tammy MacKenzie, CAO  
JJ Blower, Communications Officer  
Sylvia Roy, Director of Finance

Guests:

Ashwin Vadivelu, EllisDon Community Builders  
Michael Laurignano, EllisDon Community Builders

**1. CALL MEETING TO ORDER:**

The meeting was called to order by Rick Zanussi at 6:31 PM.

**2. TRADITIONAL LAND ACKNOWLEDGMENT.**

**3. DISCLOSURE OF PECUNIARY INTEREST.**

**4. APPROVAL OF AGENDA**

***Resolution 25 10 01***

**CARRIED**

*Moved by Teresa Hunt*

*Seconded by Sean Cotton*

“THAT the agenda of the Regular Meeting of the Board held on October 9, 2025 be accepted as presented.”

**5. APPROVAL OF MINUTES:**

**5.1 September 11, 2025**

***Resolution 25 10 02***

**CARRIED**

*Moved by Tom Lundy*

*Seconded by Teri Brandt*

“THAT the Board meeting minutes of Thursday, September 11, 2025 be approved as presented.”

## **6. DEPUTATIONS & PRESENTATIONS.**

## **7. REPORTS:**

### 7.1 Chair

A verbal report was provided by the Chair. The Chair welcomed new member Sean Cotton, representing Area 4, to the Board. The Chair highlighted the “Everyday Impact” section of the CAO’s report, noting that these stories help Board members feel more connected to staff and the organization’s work. The Chair expressed appreciation to staff and the organizing committee for their efforts in the Take Back the Night event held on Friday, October 3rd in Parry Sound, which raised awareness of gender-based violence. Appreciation was also extended to the Board members who attended the event.

### 7.2 Chief Administrative Officer

A written report was provided, and Ms. MacKenzie was available to respond to any questions regarding the CAO Report. She thanked Board members for their attendance at the Take Back the Night event. Ms. MacKenzie drew attention to the successes of the homelessness prevention program on page 21 of the agenda package. This demonstrates the importance and impact of the organization’s preventative efforts. Ms. Finnson commended the success of the program and encouraged all Board members to ensure their municipalities are aware of the Homelessness Prevention Program and its positive outcomes.

### 7.3 Director of Finance

A verbal report was provided. The Director of Finance reported that Finance staff are currently focused on preparing the 2026 draft operating and capital budgets. The payroll component has been completed, incorporated into each department’s budget, and distributed to Directors for review. Departmental budgets are due to the Director of Finance by October 17th, after which individual meetings will be held with each Director to review submissions. The consolidated draft budget will then be reviewed by the Senior Leadership Team, followed by the CAO’s final decisions and approval. The board will receive the draft budget on November 27<sup>th</sup>, and it will be presented at the December 11<sup>th</sup> Board Meeting. The Director also noted that she will be attending the Yardi Conference in Toronto next month, along with other Supervisors, to further enhance the organization’s use of the LHC financial software. A report on the conference outcomes will be provided following attendance.

## **8. OUTSTANDING ISSUES.**

## **9. NEW BUSINESS:**

### **9.1 Presentation from EllisDon Community Builders**

A verbal report was presented by Ashwin Vadivelu and Michael Laurignano of EllisDon Community Builders, the DSSAB’s Owner’s Representatives. They will support the DSSAB in identifying housing development opportunities across the district and assist with evaluating, planning, and recommending a strategic path forward for future housing initiatives. EllisDon Community Builders will return to present their findings at the January 2026 Board meeting.

## **9.2 Removal from LHC Board**

A written report was presented by Ms. Blower.

### ***Resolution 25 10 03***

**CARRIED**

*Moved by Peter McIsaac*

*Seconded by Gail Finnsen*

“THAT the Board approve the amendment of Resolution 25 01 05 to remove Ted Knight as a Director from the Parry Sound District Housing Corporation.”

## **9.3 Addition to LHC Board**

A written report was presented by Ms. Blower.

### ***Resolution 25 10 04***

**CARRIED**

*Moved by Ted Collins*

*Seconded by Tom Lundy*

“THAT the Board approve the amendment of Resolution 25 01 05 to add Sean Cotton as a Director on the Parry Sound District Housing Corporation.”

## **9.4 Removal from NOAH Board**

A written report was presented by Ms. Blower.

### ***Resolution 25 10 05***

**CARRIED**

*Moved by Jerry Brandt*

*Seconded by Sean Cotton*

“THAT the Board approve the amendment of Resolution 25 01 05 to remove Ted Knight as a Director from the Non-Profit Organization for Almaguin Housing Inc. (NOAH) Board.”

## **9.5 Addition to LHC Board**

A written report was presented by Ms. Blower.

### ***Resolution 25 10 06***

**CARRIED**

*Moved by Teri Brandt*

*Seconded by Peter McIsaac*

“THAT the Board approve the amendment of Resolution 25 01 05 to add Sean Cotton as a Director to the Non-Profit Organization for Almaguin Housing Inc. (NOAH) Board.”

## **9.6 Vacancy on DSSAB Board – TWOMO Representative**

A written report was presented by Ms. Blower.

### ***Resolution 25 10 07***

**CARRIED**

*Moved by Janice Bray*

*Seconded by Teri Brandt*

“THAT the Board approve the process to fill the current DSSAB Board vacancy for the TWOMO Area by advertising for one individual to serve as a member for the remainder of the term ending in 2026, with expressions of interest to be submitted no later than October 31, 2025;

AND THAT, in the case that no applications are received, the application process remain open until the vacancy is filled, or three months before the next regular election (nomination day);

AND THAT, in the case of multiple applications, the Board authorize the CAO and Board Chair to review the submissions and select the new member to fill the vacancy.”

#### **9.7 New Website Launch**

A written report was presented by Ms. Blower, accompanied by a demonstration of the new DSSAB website which went live on October 9, 2025.

#### **10. IN-CAMERA: 0**

#### **11. CORRESPONDENCE.**

11.1 Fall Newsletter 2025 – DSSAB Tenant Services

11.2 NBPSDHU Overdose Report

#### **12. ADJOURNMENT.**

***Resolution 25 10 08***

*Moved by Jamie McGarvey*

*Seconded by Ted Collins*

**CARRIED**

“THAT the Board meeting now be adjourned at 7:25 PM, and that the next Regular meeting be held Thursday, November 13, 2025 at the hour of 6:30 PM via Zoom Video Conference.”

# MEETING MINUTES

Thursday, November 13, 2025 at 6:30 PM



*Board Meeting Location: 1 Beechwood Drive, Parry Sound, Ontario (In-Person)*

## Board Members Present:

Jerry Brandt	Ted Collins
Gail Finnsen	Teri Brandt
Sharon Smith	Peter McIsaac
Tom Lundy	Rick Zanussi
Irene Smit	Teresa Hunt
Janice Bray	Jamie McGarvey

## Board Members Absent:

Sean Cotton  
Joel Constable

## Staff:

Tammy MacKenzie, CAO  
JJ Blower, Communications Officer  
Sylvia Roy, Director of Finance  
Danielle Villeneuve, Director of Human Resources

### **1. CALL MEETING TO ORDER:**

The meeting was called to order by Rick Zanussi at 6:30 PM.

### **2. TRADITIONAL LAND ACKNOWLEDGMENT.**

### **3. DISCLOSURE OF PECUNIARY INTEREST.**

### **4. APPROVAL OF AGENDA**

***Resolution 25 11 01***

**CARRIED**

*Moved by Teresa Hunt*

*Seconded by Irene Smit*

“THAT the agenda of the Regular Meeting of the Board held on November 13, 2025 be accepted as presented.”

### **5. APPROVAL OF MINUTES:**

**5.1 October 9, 2025**

***Resolution 25 11 02***

**CARRIED**

*Moved by Tom Lundy*

*Seconded by Jerry Brandt*

“THAT the Board meeting minutes of Thursday, October 9, 2025 be approved as presented.”

### **6. DEPUTATIONS & PRESENTATIONS.**

## 7. REPORTS:

### 7.1 Chair

A verbal report was presented by the Chair, noting that our DSSAB continues to exceed provincial averages each month in several key areas (as outlined in the OW report). He also highlighted the data in the drug overdoses report.

### 7.2 Chief Administrative Officer

A written report was provided, and Ms. MacKenzie was available to answer any questions. No submissions have been received to date for the TWOMO board member vacancy, so the posting will remain open. The Sponsor a Family campaign has launched for families supported through Esprit Place or identified under the Special Priority Program in community housing; this marks the third year of the initiative. An Expression of Interest for Affordable Housing Opportunities has been issued and will close next week. The Meadow View property in Powassan currently has one available unit, and interest in that unit has increased over the past week. Our housing teams will be hosting National Housing Day events on November 26th at the Parry Sound DSSAB office and November 27th at the South River Community Centre. The event poster will be shared with the Board, and both events will run from 1:00 p.m. to 3:00 p.m.

### 7.3 Director of Finance

A verbal report was provided. Ms. Roy presented the Financial Report for the period ending October 31, 2025. It was noted that we have recently been advised of upcoming funding changes, including a reduction of \$114K in Ontario Works, while funding for Esprit Place and the Homelessness Prevention Program will remain consistent with 2025 levels. Child Care funding will decrease by \$21K for EarlyON and \$71K for Child Care Service Management.

Ms. Roy shared that this type of year-to-date financial report will be provided regularly throughout 2026 to give the Board more comprehensive information. Member Gail Finsson commented on the report's clarity and readability. Ms. Roy also highlighted that the reduction in Ontario Works funding is likely related to the transition to centralized intake.

Member Ted Collins suggested that future reports could include a comparison to the previous year when reviewing the budget in December. Ms. Mackenzie explained that this is difficult because funding structures change significantly from year to year; such comparisons are typically prepared during the audit, when program and funding adjustments can be fully accounted for.

## 8. OUTSTANDING ISSUES.

## 9. NEW BUSINESS:

### 9.1 Board Meeting Dates 2026

A list of dates was provided to the Board for 2026 meetings.

## 10. IN-CAMERA: 1

***Resolution 25 11 03***

**CARRIED**

*Moved by Teri Brandt*  
*Seconded by Sharon Smith*

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s Procedural Rules, the Board moves to an In-Camera session in order to address matters pertaining to:

- ii) the disclosure of intimate, personal or financial information in respect of a member of the Board or a committee or an employee or perspective employee of the Board.”

***Resolution 25 11 04***

**CARRIED**

*Moved by Peter McIsaac*  
*Seconded by Gail Finnson*

“THAT the Board now rises out of In-Camera without report.”

**11. CORRESPONDENCE.**

11.1 NBPSDHU Overdose Report

**12. ADJOURNMENT.**

***Resolution 25 11 05***

**CARRIED**

*Moved by Janice Bray*  
*Seconded by Ted Collins*

“THAT the Board meeting now be adjourned at 7:14PM, and that the next Regular meeting be held Thursday, December 11, 2025 at the hour of 6:30 PM via Zoom Video Conference.”

# MEETING MINUTES

Thursday, December 11, 2025 at 6:30 PM



*Board Meeting Location: 1 Beechwood Drive, Parry Sound, Ontario (In-Person)*

## Board Members Present:

Jerry Brandt	Ted Collins
Gail Finnson	Teri Brandt
Sharon Smith	Peter McIsaac
Tom Lundy	Rick Zanussi
Irene Smit	Teresa Hunt
Janice Bray	Jamie McGarvey
Joel Constable	Sean Cotton

## Board Members Absent:

## Staff:

Tammy MacKenzie, CAO  
JJ Blower, Communications Officer  
Sylvia Roy, Director of Finance  
Jeff Degagne, Director of Income Support & Stability

### **1. CALL MEETING TO ORDER:**

The meeting was called to order by Rick Zanussi at 6:30PM.

### **2. TRADITIONAL LAND ACKNOWLEDGMENT.**

### **3. DISCLOSURE OF PECUNIARY INTEREST.**

### **4. APPROVAL OF AGENDA**

***Resolution 25 12 01***

**CARRIED**

*Moved by Gail Finnson*

*Seconded by Jamie McGarvey*

“THAT the agenda of the Regular Meeting of the Board held on December 11, 2025 be accepted as presented.”

### **5. APPROVAL OF MINUTES:**

**5.1 November 13, 2025**

***Resolution 25 12 02***

**CARRIED**

*Moved by Joel Constable*

*Seconded by Jerry Brandt*

“THAT the Board meeting minutes of Thursday, November 13, 2025 be approved as presented.”

### **6. DEPUTATIONS & PRESENTATIONS.**



## 7. REPORTS:

### 7.1 Chair

The chair welcomed the Board and had nothing to report this month.

### 7.2 Chief Administrative Officer

A written report was provided, and Ms. MacKenzie was available to answer any questions. Ms. MacKenzie highlighted the upcoming community consultation for the Housing & Homelessness Plan update which is due to MMAH in May 2026, and also highlighted the successes of the Sponsor A Family holiday campaign. The campaign runs until December 12<sup>th</sup>.

### 7.3 Director of Finance

The Director of Finance had nothing to report.

## 8. OUTSTANDING ISSUES.

## 9. NEW BUSINESS:

### **9.1 Housing Loss Prevention and Encampment Response Strategy Update**

A verbal report was presented by the Director of Income Support and Stability.

## 10. IN-CAMERA: 2

### ***Resolution 25 12 03***

### **CARRIED**

*Moved by Teri Brandt*

*Seconded by Sharon Smith*

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

- iv) a decision concerning negotiations for an agreement or contract between the Board and a third party.”
- ii) the disclosure of intimate, personal or financial information in respect of a member of the Board or a committee or an employee or perspective employee of the Board.”

### ***Resolution 25 12 04***

### **CARRIED**

*Moved by Peter McIsaac*

*Seconded by Irene Smit*

“THAT the Board now rises out of In-Camera without report.”

***Resolution 25 12 05***

**CARRIED**

*Moved by Janice Bray*

*Seconded by Gail Finnson*

“WHEREAS PSDSSAB, through NOSDA and in partnership with EllisDon Community Builders (“EDCB”), is working to advance affordable housing development across Northern Ontario; and

WHEREAS EDCB has executed an MOU with NOSDA and its members, including PSDSSAB, to support coordinated housing development efforts; and

WHEREAS the Board previously directed staff to explore development options for affordable housing opportunities across the District and staff now recommend advancing to Phase 1 (feasibility and due-diligence) work with EllisDon Community Builders in preparation for future funding and development opportunities;

NOW THEREFORE BE IT RESOLVED THAT the Board authorize the Chief Administrative Officer to enter into a service contract with EllisDon Community Builders for Phase 1A and Phase 1B activities at a cost not to exceed \$150,000, to be funded through surplus and reserves.”

***Resolution 25 12 06***

**CARRIED**

*Moved by Jamie McGarvey*

*Seconded by Joel Constable*

“WHEREAS the Board has reviewed the proposed 2026 Draft Operating and Capital Budget, including levy options of 5.00%, 7.77%, and 10.53%; and

WHEREAS a 5.00% levy increase will allow the organization to maintain current operations and service levels; and

WHEREAS a 7.77% levy increase will allow the organization to maintain operations and fulfill the capital needs and obligations identified through the Building Condition Assessment; and

WHEREAS a 10.53% levy increase will allow the organization to maintain operations, fulfill the Building Condition Assessment requirements, and meet the recommendations of the independent auditor regarding appropriate reserve allocations for long-term financial planning and sustainability;

THEREFORE BE IT RESOLVED THAT the Board of Directors approves a levy increase of 6.5% for the 2026 fiscal year, as presented in the budget submission.

AND THAT staff be directed to proceed with finalizing the 2026 Draft Operating and Capital Budget in accordance with the approved levy amount.”

**11. CORRESPONDENCE.**

11.1 NBPSDHU Overdose Report

**12. ADJOURNMENT.**

***Resolution 25 12 07***

**CARRIED**

*Moved by Teri Brandt*

*Seconded by Sharon Smith*

“THAT the Board meeting now be adjourned at 9:09 PM, and that the next Regular meeting be held Thursday, January 8, 2026 at the hour of 6:30 PM via Zoom Video Conference.”





# Township of McKellar Report to Council

**Prepared for:** Mayor & Council

**Department:** PLANNING

**Date:** February 3, 2026

**Report No:** PLN-2026-01

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**Subject:** Annual Planning Activity Review for Year 2025 & Year 2026 Outlook

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## Summary

This report will provide a brief overview of the highlights, key achievements and challenges that the Township's Planning Department faced in 2025. Application numbers were very similar to 2024.

## Key Accomplishments

In the year 2025, the Planning Department received the following number of applications (*2024 & 2023 shown as comparators*):

	<b>2025</b>	<b>2024</b>	<b>2023</b>
Consent Applications ( <i>through the Parry Sound Area Planning Board</i> )	<b>7</b>	<b>7</b>	<b>8</b>
Minor Variance	<b>4</b>	<b>4</b>	<b>13</b>
Road Allowance Closure	<b>1</b>	<b>1</b>	<b>5</b>
Zoning By-law Amendments ( <i>passed</i> )	<b>2</b>	<b>3</b>	<b>3</b>
Consent Agreement	<b>0</b>	<b>2</b>	<b>2</b>

## Zoning and Land Use

The Ministry of Municipal Affairs and Housing completed its review of Official Plan Amendment (OPA) No. 9 on December 30, 2025. OPA No. 9 was submitted by the Township on June 26, 2024 and proposes to update the Township's Official Plan to align with the Provincial Policy Statement in effect at the time of submission (2020), noting that the 2025 PPS was released shortly thereafter, as well as to address housekeeping matters and provide Council with an opportunity to review the document comprehensively.

With the Ministry's comments now received, Council has directed staff to send the comments to the Planner for review. Comments will be received within the coming weeks. The two statutory meetings, Open House and Public Meeting, will need to take place again in 2026. Notice will be given via mail, and on the Township's website for future meeting dates.

## **Parry Sound Area Planning Board**

Effective January 1, 2026, the Township of Carling and the Municipality of McDougall withdrew from the Parry Sound Area Planning Board, leaving the Township of McKellar and the Municipality of Whitestone as the remaining member Municipalities. As a result, the Board experienced a significant reduction in revenue. Board staff and Municipal staff have been working collaboratively to identify cost-saving measures aimed at minimizing exponential increases to the Municipal levy and application fees. The Board reviewed its major expenses, and staff met to develop practical solutions, which was presented to Board members at the January 26, 2026 Planning Board meeting.

One of the Board's largest expenditures is accounting services. In an effort to reduce costs, staff from the Township of McKellar have offered to assume the Board's treasury functions in-house. As a result, McKellar's 2026 Planning Board levy is expected to be reduced to reflect the use of Township staff time. While the Board has not yet finalized the levy amount, the projected range for the Township of McKellar is between \$8,000.00 and \$13,000.00. A revised draft budget from the Secretary-Treasurer is anticipated to be reviewed at the Board's next meeting.

To further mitigate the impact on Municipal levies, the Board will be required to increase fees for consent applications. Increasing applicant fees will help offset costs and reduce the extent of any further levy increase.

A resolution will be brought forward to Council at the February 3, 2026 meeting to formally approve an increase to the Board's levy, authorize Township of McKellar staff to undertake the Board's treasury functions, and appoint an alternate McKellar representative. With the reduced size of the Board, it is important that four members be present to ensure quorum, as a minimum of three members is now required to conduct meetings.

The Board will also apply to the Minister of Municipal Affairs and Housing in the next few months to rename the Board, reflecting the Municipalities it now serves.

## **Conclusion**

Municipal staff and the Parry Sound Area Planning Board continue to provide planning services to the residents of McKellar. With a few operational changes anticipated in 2026, the department is expected to experience a busier year, not necessarily through an increase in applications, but through the potential holding of statutory meetings for the Official Plan and Zoning By-law, as well as adjustments related to changes within the Planning Board.

**Respectfully submitted by:**



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Karlee Britton  
Clerk/ Administrator



## Township of McKellar Staff Report

**Prepared for:** Mayor & Council

**Department:** Fire Department

**Agenda Date:** February 3, 2026

**Report No:** FD-01-2026

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**Subject:** Year End Report for 2025

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What a year it has been. McKellar Fire experienced several challenges and changes during the year 2025, and provided a service to the ratepayers of McKellar which we are all extremely proud of. We grew as a department in many ways, our skills, our personnel, our equipment, and our responses all underwent significant change and improvement this year.

To start, McKellar fire saw an increase in it's call volume which seemed inevitable, right from the January start.

2025 - 147 calls (% increase over previous years)

2024 - 129 calls (increase of 13%)

2023 - 124 calls (increase of 15%)

2022 - 105 calls (increase of 29%)

Our calls broke down in this manner:

**78.4% Medical**

5.4% Residential or Commercial alarms

4.1% Motor Vehicle Accidents

4.1% Electrical emergencies (Includes hydro fires)

3.5% Fires (Structure, Vehicle, Environment)

2% Mutual aid to neighboring communities

McKellar Fire does not count public relations callouts where 2 Firefighters are sent to a residence when we get a request to assist with the installation of a CO/Smoke alarm or change a battery for an elderly resident. These fall under our fire prevention program Home Safe Home McKellar. In 2025 we conducted approx. 7 of these visits.

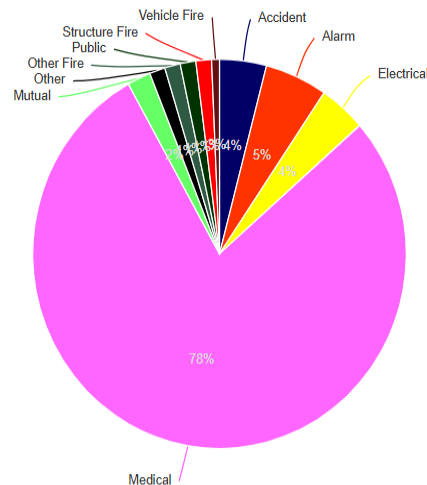
# Incident Report Stats for 2025

2025



Change Year

## Summary of Incidents



There are several reasons for the increase we have seen in our call volume, some of which were laid out in our community risk assessment, such as aging population and increase in population. However we are also seeing an increase in calls associated with drug use, and violence which fall into the medical column.

### Apparatus and Equipment:

P521, our mini pumper was received and put into service with the support of council. This vehicle is a gamechanger for us and we have already experienced the benefits of its capabilities. Most recently with the snow, its 4x4 drivetrain has been capable of allowing us to access calls, which normally would have forced us to be super cautious and walk a greater distance, which delays pt care and affects the quality of care we can provide. It also gives us increased confidence that the pumper will be able to reach fire incidents in areas that we formerly could not access, and our big pumper 511 could physically not get too. Our crew at stn 520 on Hurdville Rd has spent lots of time ensuring that it has been fully tested and understood, and that all members are comfortable with the functionality of it. They have also spent lots of time working on its efficiency making sure it is equipped and set up in its most practical manner.

Digital Radio Upgrade. McKellar has completed its upgrade from the aged analogue system of communications we had to a new digital platform. This platform, especially when the new tower became functional, provides us with the clearest, most concise communication we have ever enjoyed. This platform increases crew safety as dispatch can now identify which radio a transmission is coming from, even without the need for voice, so in the event that a responder is in trouble, identifying the individual is easy. The tower project went well, taking slightly longer than hoped for, but is now complete and fully functional. We find this location contributes greatly to the outstanding performance we now enjoy of our radios. McKellar was also equal partner in the upgrade of our very old and antiquated dispatch system located and operated out of the Parry Sound Hospital. This system, which is in place and working very well, completes the final



transformation in terms of communication for our fire services. We hope to enjoy a lifespan of 15-20 years before any new upgrades will be required.

Our SCBA order has been placed!! After an RFP process the decision to award our new Scott SCBA purchase was taken by council. We are very excitedly anticipating the arrival of our new packs sometime near the end of the first quarter of the year. This is fantastic and will allow us to take advantage of the mobile live fire trailer which will be visiting Parry Sound in the spring in terms of getting used to our new equipment in live fire and smoke exercises.

### **Personnel and Training:**

As we finish off our last full year of OFM certification training we are well situated to achieve the level of training we require on time and within spec. Our deadline of July 2026 was set to be so all interior operating departments (going into a fully involved structure fire) have any personnel whom are required to work interior be trained to a level which includes Firefighter 1/ Firefighter 2/ and Hazardous Materials Response Operations. We are pleased to inform that our final aspect of this certification, Haz-Mat Operations, is underway with the final examinations and testing scheduled to occur in March.

We have had some personnel turnover this year, with the retirement of Marc Hamel after more than 30 years of service to the township. Marc left an indelible mark on the department and his experience and knowledge will be tough to replace. We have also seen some attrition with the stepping down of other members whom understandably just did not have the time to focus on volunteer fire in their busy lives. 4 new people have joined us through the year, which is positive, and they are working their way towards catching up with our training. Any new person starting after 2023 is technically permitted 3 years from date of hire to finish their certification, so that gives us a bit of wiggle room and reduces our time requirement for them. As of January 1, 2026, our roster sits at 23 volunteers. We will be running recruitment throughout the year to try and boost those numbers a bit more to provide us a buffer.

### **Public Relations:**

Our PR roster was full again this year, having attended and participated in many public events and markets. Our volunteer's commitment to the community was on full display at these events, and we look forward to attending many of them again this year if timing allows.

We have been in discussions with the library to hold a senior focused emergency preparedness day in the fall of 2026. This day would focus on advising seniors about the importance of creating an emergency 72 hour kit for their homes, what to expect in an extended emergency in terms of available services, and how to get the information they need in the event of a major emergency.

### **Buildings and other assets:**

The installation of all of the equipment from our cancer grant receipt has been completed at stn 520 (stn 2). The gear extractor has been put to good use and firefighters have been encouraged to clean and hang there gear after any type of an exposure to toxins. This will help us to keep our people healthy and our gear in top shape.

FDR sign installation has been completed, and we now stand at 8 large arrowed signs distributed throughout our township. In 2026, we are hoping to see 2 more installations, 1 on Deerfield, and 1 on Brownlee. This will give us great coverage decrease the chance that someone will get caught with not knowing the Fire Danger Rating during burning season, thus decrease the incidents of illegal burning.

Lastly, installation of the Stewart Park Hydrant was completed in September. This allows us quick and easy access to water no matter the weather. After locating a new location for the downtown hydrant, the installation of 3 hydrants is scheduled to take place in 2026 as per the hydrant plan presented to council in spring of 2025. The aim being to create a balanced access to water any time of year throughout the township

Capital and Operating budget work has begun as well as operational planning based on our department needs, service goals, and achieving the necessary certifications by the provincially mandated deadlines.

**Respectfully submitted by:**

[Original Signed]

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Robert Morrison, CEMC/Fire Chief

**Reviewed by:**



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Karlee Britton, Clerk/Administrator

**Attachments:** None.



The Corporation of The Township of The Archipelago  
Council Meeting

**Agenda Number:** 15.1.

**Resolution Number** 2026-05

**Title:** Opposition of Bill C-15, including the potential end of reduced postage rates for libraries

**Date:** Friday, January 16, 2026

---

**Moved by:** Councillor Lundy

**Seconded by:** Councillor Emery

**WHEREAS** the Township of The Archipelago is a partner municipality of the Parry Sound Public Library; and

**WHEREAS** the Government of Canada has introduced new legislation through Bill C-15 that threatens interlibrary loans by repealing Paragraphs 19(1)(d) to (g.1) of the Canada Post Corporations Act that currently provides a reduced rate of postage rate for library materials, including those shared through interlibrary loans; and

**WHEREAS** interlibrary loans are a critical component of library services in Canada and rely on the reduced postage provisions of the Canada Post Corporation Act to ensure equitable access to materials for millions of library users; and

**WHEREAS** the proposed amendments would allow Canada Post to increase postage rates for library materials without parliamentary or governmental oversight, placing significant financial pressure on library systems and threatening the continued delivery of this essential service that supports access, equity, and literacy.

**NOW THEREFORE BE IT RESOLVED** that the Township of The Archipelago hereby requests that the Government of Canada withdraw the proposed amendments to the *Canada Post Corporation Act* contained in Bill C-15 that would eliminate reduced postage rates for library materials; and

**FURTHER IT BE RESOLVED** a copy of this resolution be forwarded to the Minister of Government Transformation, Public Works and Procurement, Honourable Joel Lightbound, Parry Sound-Muskoka

MP, Scott Aitchison, and the Parry Sound Public Library and its partner municipalities.

**Carried**



## 22. Unfinished Business

Date	Res. No.	Item & Description	Assigned to	Status
		Deerfield-Bay Road Upgrades	Public Works & Administration	No response from the Association, project on hold.
		Stoney Road, Dockside Drive and Bruce Trail (Fire Route 152, 152A, 152B) Road Upgrades	Public Works & Administration	Road studies completed. Awaiting 2/3 in favour.
		Moffat Road Upgrades	Public Works & Administration	Road study completed.
Mar. 7/23	<b>23-204</b>	By-law 2023-23 Being a By-law to Regulate Dogs in the Township	By-law Enforcement	By-law deferred at Dec. 19/23 meeting. BLEO to make updates and present to Council at a future meeting.
Feb. 7/24	<b>24-080</b>	By-law 2024-15 Being a By-law to Amend the Parking By-law (with respect to fees)	By-law Enforcement	Report to Council on the area Municipality fees.
Mar. 1/24	<b>24-107</b> <b>25-194</b>	Quotations for Playground Equipment for Broadbent Ball Park	Administration	Awaiting NOFHC grant response for new equipment at all 5 parks.
Mar. 4/25		Add to the greeting message that calls are recorded	Administration	Current phones do not have this capability. Contract is up in September 2027.
May 6 /25		Sever Township Property on Dockside Drive to create 5 new non-waterfront lots	Administration	Surveying of 5 lots is completed.
October 29/25		Monument repairs in cemeteries (Lakeview, Hurdville and St. Stephen's)	Administration and Public Works Department	Sanderson Monument started work on November 24, 2025; to be completed in spring.
August 19/25		The floor in the Community Hall and the McKellar Arena is to be replaced	Public Works Department	RHH Engineering is reviewing the arena floor. Staff are pricing flooring for the hall, with samples to come.
Oct 21/25	<b>25-445</b>	Cyber Security Insurance	Finance/Treasury	Awaiting Report to Council from IT consultant.





THE CORPORATION OF THE TOWN OF PARRY SOUND  
RESOLUTION IN COUNCIL

NO. 2026 – 003

DIVISION LIST

YES NO

DATE: January 20, 2026

Councillor **G. ASHFORD**  
Councillor **J. BELESKEY**  
Councillor **P. BORNEMAN**  
Councillor **B. KEITH**  
Councillor **D. McCANN**  
Councillor **C. McDONALD**  
Mayor **J. McGARVEY**

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MOVED BY:



SECONDED BY:



CARRIED: ☒ DEFEATED: ☐ Postponed to: \_\_\_\_\_

That Council of the Town of Parry Sound hereby endorses the appointments of Lesley Harries-Jones and Christine Kasulke to the West Parry Sound Ontario Provincial Police Detachment Board; and

That Resolution 2024-155 is hereby revoked.

  
Mayor Jamie McGarvey







ITEM 25.2

CARRIED: ✓

DEFEATED:       

**Committee and Council Meeting**

**Resolution No.: 2025-01**

**Title:** West Parry Sound OPP Detachment Board

**Date:** January 21, 2026

---

**Moved by:** Councillor Ryman

**Second by:** Councillor Constable

**THAT the Council for the Corporation of the Municipality of McDougall does hereby support the appointments of Lesley Harries-Jones and Christine Kasulke as citizen representatives to the West Parry Sound OPP Detachment Board; and**

**THAT resolution 2024-111 be repealed.**

---

Mayor



**BILL ROSENBERG**  
MPP - Algoma Manitoulin



**Constituency Office**

169 Main St., PO Box 429, Thessalon, ON P0R 1L0

✉ [bill.rosenberg@pc.ola.org](mailto:bill.rosenberg@pc.ola.org) ☎ 705-842-2945

☎ 705-842-6556 • 705-842-5757 • 1-844-681-0888

Township of McKellar  
701 Hwy 124  
P.O. Box 69  
McKellar, ON  
P0G 1C0

January 21, 2026

Attention: Mary Smith Deputy Clerk

Email: [DeputyClerk@McKellar.ca](mailto:DeputyClerk@McKellar.ca)

Dear Mary,

Thank you for sending your letter of support to my office regarding a nation-building approach to modernizing Highways 11 and 17 through a phased 2+1 highway program.

I am very supportive of improving Ontario's highways to enhance safety for everyone who travels them, particularly in Northern Ontario. I also strongly support a coordinated national approach to upgrading major transportation corridors such as Highway 17 to 2+1 configurations or full twinning where feasible.

Ontario is already taking proactive steps in this regard. In 2023, two 2+1 highway projects were approved along Highway 11: a 14 kilometre section in the North Bay and Cochrane area and an additional 11.4 kilometre section between Cochrane and Nipigon. The design for the 14 kilometre project is scheduled to be completed by the end of 2027, with advance tree clearing set to begin in January 2026. The design for the 11.4 kilometre project is expected to be completed by fall 2028.

Once completed, these projects will represent the first 2+1 highways of their kind in North America. Following their completion, the Ministry of Transportation will study and monitor their effectiveness in improving safety, traffic flow, and reducing highway closures due to accidents and weather conditions.

I am proud of our government's commitment to building safer and more reliable highways to support travellers and the movement of goods and services across Northern Ontario. I will continue to support the Ontario government as it engages with the federal government to encourage a national strategy for modernizing highways across Canada. Highway safety must remain a priority at all levels of government.

**BILL ROSENBERG**  
MPP - Algoma Manitoulin



**Constituency Office**

169 Main St., PO Box 429, Thessalon, ON P0R 1L0

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📞 705-842-6556 • 705-842-5757 • 1-844-681-0888

While we all recognize that this work will take time, Ontario has already taken important first steps through its phased 2+1 program on Highway 11.

Thank you again for your advocacy and continued engagement on this important issue.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Bill Rosenberg', with a stylized flourish at the end.

MPP Algoma-Manitoulin

:rlh



January 22, 2026

### In This Issue:

- Healthy Democracy Tools and Resources for 2026.
- Don't forget to submit your municipal *Impact Stories!*
- Municipal Information & Data Analysis System (MIDAS) - Important Notice.
- Free Information session for Youth Considering running for Municipal Office.
- Addressing Needs for Dynamic Populations Workshop.
- AMO Regional and Single-Tier Caucus Virtual Meet-Up: 2026.
- New year, new skills: Navigating Conflict Relationships.
- Lead Where You Live - A Guide to Running for Municipal Council.
- More Dates! Free workshop series for those seeking re-election & first-time candidates.
- Free Workshop: Everything You Need to Know as an Underrepresented Candidate.
- Webinar: Demystifying Job Order Contracting.
- Blog: Privacy Impact Assessments: A Strategic Imperative for Ontario Municipalities.
- It's 2026! Time to post your Notice of Participation.
- Webinar: Municipalities Under Pressure One Year Later report update.
- Applications are open: AMCTO-Mitacs MIIP.
- Municipal Student Survey.
- IESO Webinar on Long Lead Time (LLT) Procurement.
- Upcoming Webinar: Low-Carbon Energy Framework.
- Careers.

### AMO Matters

Resolve to foster healthier municipal democracy in 2026 with help from AMO. With the next municipal election just around the corner take a look at [AMO Healthy Democracy tools and resources launched](#) to help you strengthen participation in Ontario's local governments.

AMO is developing a public affairs campaign to showcase the people and impact behind municipal work across Ontario – and we want to feature your career profile. From frontline roles to leadership, we want to show what it takes, and who it is, that keeps municipalities running. If you are interested in participating, this is the last call to complete the [Impact Story Submission Guide](#) and email your submission to [workforce@amo.on.ca](mailto:workforce@amo.on.ca).

The MMAH FIR system and all associated applications - reporting etc. including the MIDAS data feeds, will be down for a necessary system upgrade beginning on January 30, 2026. The maximum outage period is January 30, to March 1, 2026, inclusive. [MIDAS](#) will be operational, however no new FIR data will be uploaded during this time.

### Education Opportunities

Facilitated by current municipal leaders, these sessions will provide insights and strategies to build your understanding and confidence around how to become a candidate and running a campaign. View [full workshop details and register here](#).

The CCBF team at AMO addressed changing populations at the [2025 ROMA conference](#). A [workshop](#) identified new strategies to balance existing infrastructure needs and growth needs.

You can now register for the AMO Regional and Single Tier Caucus Virtual Meet-Up meet. Scheduled for Monday, February 23 from 10am-12noon. We would love to hear from you on questions you have for Caucus Chair Riley Brockington. Send your questions to [events@amo.on.ca](mailto:events@amo.on.ca). This is an important event to gain insight and share your thoughts. [Register here](#).

Gain skills in building collaborative relationships and negotiating difficult ones. This 2 part, interactive workshop will explore the constructs, traps and pitfalls of conflict relationships, and how to approach, plan and execute relationships successfully. [Register here to save your spot](#).

The [Lead Where You Live Resource](#) provides key information for anyone running in the 2026 municipal election. This guide will introduce you to some of the key steps in that process. It will also give you a sense of what life is like as an elected member of a municipal council.

If you missed AMO's *Healthy Democracy Leadership Series: Stronger Leaders, Stronger Communities* workshop registration, we are offering more dates to register. It's designed to equip you with the tools, resilience, and confidence to meet the challenges of the political landscape head-on. It's offered at no charge in two streams: first time candidates, and those considering re-election in 2026. [Full details and registration information here](#).

AMO's [Running for Municipal Office - Everything You Need to Know as an Underrepresented Candidate](#) 90 minute free workshop provides useful insights and strategies to support you in getting your name on the ballot. While this workshop focuses on individuals from underrepresented communities, all are welcome to participate.

## LAS

Job Order Contracting (JOC) is a new method of construction project delivery in Canada. Join the Canoe Procurement Group on February 12 at 2PM EST to learn how and why JOC works. [For more information and to register, click here](#).

Privacy Impact Assessments (PIAs) are no longer a theoretical best practice; they are a practical, strategic necessity for municipal leaders. LAS' Freedom of Information and Privacy Program Management service partner, Vayle, contributes [a blog explaining the importance of PIAs](#) and how to start implementing them.

It's that time of year again – ensure you comply with the [Canadian Free Trade Agreement](#). If your municipality plans on using one or more LAS [programs and services](#) this year, be sure to post your [Notice of Participation](#) on your procurement website.

## Municipal Wire\*

HelpSeeker Technologies is hosting a webinar for policymakers, public servants, and sector leaders on January 27th at 12:00PM to discuss the newly released Municipalities Under Pressure report. [Click here to register.](#)

Applications are now open for the next intake of the AMCTO-Mitacs Municipal Innovation Internship Program. This program offers municipalities a cost-effective way to identify, advance, and address innovation or research challenges by partnering with a post-secondary student interested in a career in local government. To learn more or to submit an application, [Click Here.](#)

AMO is partnering with the University of Waterloo's Work-Learn Institute to better understand how municipalities can more effectively attract and retain the next generation. If you've supervised a student – or know someone who has – please forward them this short, [anonymous survey](#) to share their experiences. If you have any questions, please contact [WGardiner@amo.on.ca](mailto:WGardiner@amo.on.ca).

The IESO is [hosting a webinar](#) on January 29 to discuss the design of the upcoming LLT procurement including community engagement requirements, and timelines for municipal support confirmations. You can also register for a [municipal breakout session](#) following the main session.

Pollution Probe and QUEST Canada are hosting a webinar on January 27 at 11:00 to explore a new framework for benefiting from low-carbon energy innovation in Ontario rural, remote and Indigenous communities. [Register here.](#)

## Careers

[Planner I - County of Simcoe](#). Closing Date: February 6, 2026.

[Director, Planning Services – City of Kingston](#). Closing Date: February 13, 2026.

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## About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

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## AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)





# Biodiversity Mapping Project

January 2026 News

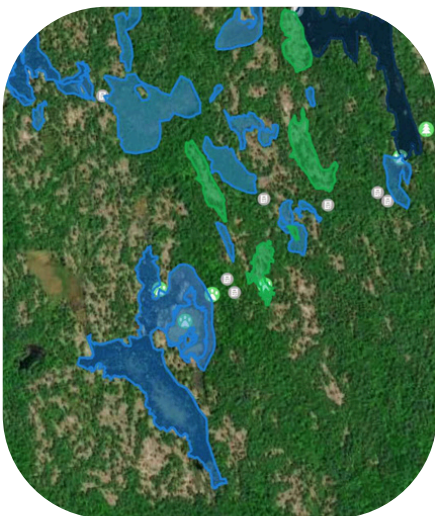
## Project Timeline



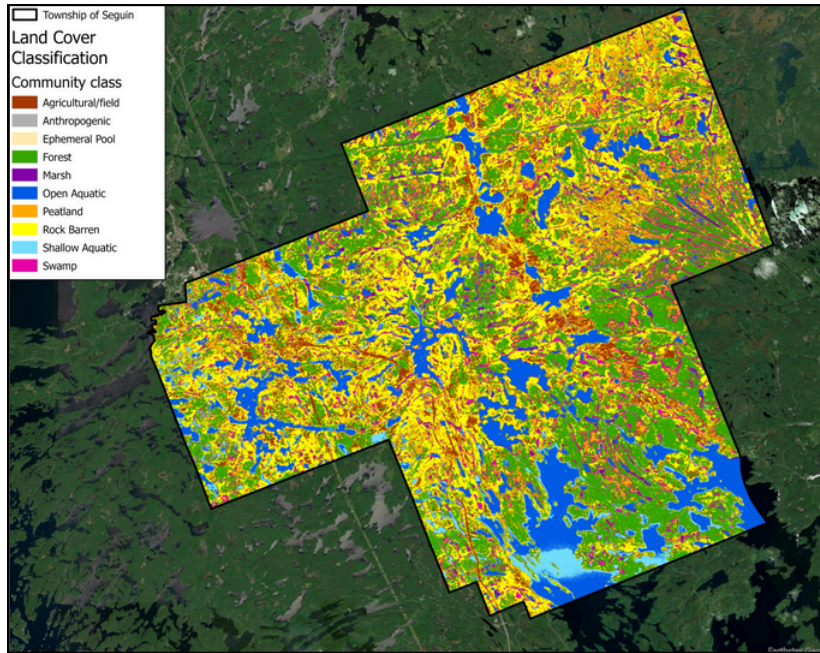
## Exploring a New Working Name for the Project

Over the past few months, GBB and partners at the University of Waterloo's Wildlife Ecohydrology and Conservation (WEC) Lab and McMaster's Ecohydrology Lab have been refining the future direction of the project, formerly known as the Natural Asset Management Planning (NAMP) project, including identifying a name that more clearly reflects its purpose and goals. The project's overarching goal is to develop an open-source habitat mapping database to improve understanding of biodiversity values, habitats, and climate risks across the region. This database will support stronger, evidence-based decision-making for land management, land-use planning, research, and stewardship. To better reflect this focus, we have adopted a new, simple working name: Biodiversity Mapping Project (BMaP). This name is intentionally flexible and may evolve with time.

As a clarification, natural asset management planning is considered one of several applied outcomes supported by the tools and knowledge generated through BMaP. Within this discipline, habitats and ecosystems are often described as natural assets—and the habitat data produced through BMaP can directly inform this type of planning, alongside many other applications. This shift helps better communicate the project's role as a foundational data and tools initiative that can support a range of practical applications across the region.



## From Ground-truthing to Mapping: Model Update



With Ecological Land Classification datasets from partners and a full season of ground-truthed training data now collected, our research partners have begun building the first iteration of the habitat mapping model. This starts with generating predictor variables—the environmental layers the model uses to understand and classify the landscape (“stacked rasters”). These layers include information about things like vegetation height, water presence, soil moisture, and topographic features. When layered together, they help the model detect ecological patterns.

By aligning these layers with the training points collected in the field, the model is trained to learn the conditions associated with each habitat type and can then classify habitats across much larger areas with improved accuracy. Our latest model output marks a significant milestone. The model has now produced a Level 3 (most detailed subclass) habitat classification for approximately 700 km<sup>2</sup>, covering the entirety of Seguin Township. This represents the largest and most detailed model run completed to date and offers an exciting preview of what will soon be possible across the full project area. Recently, staff from the project team presented a demonstration of the field data collection workflow and shared this modelling update at the 13th Annual Long Point Biosphere Research and Conservation Conference. The presentation is available to watch [here](#). More updates will follow as we refine model performance and prepare for wider-scale mapping in 2026.

### What's Next

1. Continuing development of the first model iteration for the entire region.
2. Revisions to the field guide and form, and continued ground-truthing with partners this spring.
3. Creation of a project hub/website featuring regular updates.
4. Meeting with partners to scope additional outputs (i.e, habitat suitability analyses, flood and fire risk outputs and tools).
5. [Training opportunity for municipalities: Natural Asset Management Roadmap Program](#)

### We Want to Hear From You!

Please continue to send us your comments, questions, and suggestions! Collective feedback is crucial to ensure the collaborative nature of this project and to meet the needs and priorities of our partners.

✉ Reach out to: Angela Vander Eyken at [avandereyken@georgianbaybiosphere.com](mailto:avandereyken@georgianbaybiosphere.com)

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