

CORPORATION OF THE TOWNSHIP OF MCKELLAR

July 12, 2022 - 6:30 p.m.

AGENDA

Topic: Regular Council Meeting
Time: July 12, 2022 06:30 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/87408909994>

Meeting ID: 874 0890 9994

Dial by your location

+1 647 374 4685 Canada

+1 647 558 0588 Canada

22-253 1st resolution

2022-36 1st by-law

1. CALL TO ORDER

2. RESPECT AND ACKNOWLEDGMENT DECLARATION

We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabe and the Mississauga People

3. ROLL CALL

4. DECLARATIONS OF CONFLICT OF INTEREST

5. ADOPTION OF AGENDA

6. DELEGATIONS AND PRESENTATIONS

6.1 Brian Johnson – Short Term Rentals
- By-law Enforcement

6.2 Arunas Kalinauskas, R.J Burns Inc. – Final Asset Management Plan for Core Assets

7. MOTION TO REVIEW A PREVIOUS MOTION

8. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)

8.1 Minutes of the June 12, 2022 Regular Meeting of Council

8.2 Minutes of the June 24, 2022 Special Meeting of Council

9. PLANNING MATTERS

- 9.1 PSAPB Consent Decision – B30/2022 – Hopkins
 - (i) Schedule “D” – Council member request for item to be added to the Agenda
 - (ii) PSAPB Application for Consent B30/2022(McK) – Hopkins
 - (iii) Planning Report of John Jackson, Planner
 - (iv) Council Resolution No. 22-218
 - (v) Letter of applicants (Hopkins) to the PSAPB
 - (vi) Supplemental Planning Report of John Jackson Planner
 - (vii) PSAPB letter of Decision
- 9.2 Consent Application B25/2022 – Kokko
 - (i) Application
 - (ii) Planning Report of John Jackson Planner

10. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL

- 10.1 Draft Minutes of the Recreation Committee Meeting of June 23, 2022
- 10.2 Draft Minutes of the Rental Committee Meeting of June 25, 2022

11. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL

- 11.1 ADMIN-2022-05 – Donation/Grant Requests – requests deferred from the Regular Meeting of June 14, 2022
 - (i) McKellar Agricultural Society – Donation request for McKellar Fall Fair Arm Wrestling Contest
 - (ii) JBG – Donation request for funds to assist in purchasing material for the construction of bird breeding boxes
 - (iii) Hurdville Community Club – Donation request to assist covering the costs associated with rebuilding the vestibule at main entrance of Hurdville Community Hall
 - (iv) Dun Ahmic Snow Riders Snowmobile Club – Donation request to help fund the purchase of a new Skandic Snowmobile
- 11.2 Accounts Payable Preliminary Cheque Run Reports – June 2022
- 11.3 ADMIN-2022-06 – Renaming of Fire Routes

12. MAYOR’S REPORT

13. CORRESPONDENCE FOR CONSIDERATION

- 13.1 University of Guelph, Rural Planning & Development Program – Request for participation in the Municipal Capacity Research Project.
- 13.2 Climate GBB – EV Charger Funding & Partnership Opportunity

14. MOTION AND NOTICE OF MOTION

15. BY-LAWS

- 15.1 By-law No. 2022-36 to enter into a contract for the provision of Municipal By-law Enforcement Services
- 15.2 By-law No. 2022-37 to provide for the payment of remuneration to Members of Council

16. UNFINISHED BUSINESS

17. NEW BUSINESS

18. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS

19. CONSENT AGENDA – CORRESPONDENCE

- 19.1 Town of Parry Sound – Cruise Ship Industry Update
- 19.2 Founders Circle Parry Sound – Entrepreneurs wanted for Parry Sound Area Founders Awards

20. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

21. CLOSED SESSION

- 21.1 Minutes of the June 14 and 24, 2022 Closed Sessions of Council
- 21.2 Personal matters about an identifiable individual, including municipal or local board employees – Appointments to Committees, Appointments to the Fire Department

22. CONFIRMING BY-LAW

- 22.1 By-law 2022-36 - Confirming the Proceedings of Council

23. ADJOURNMENT

Instructions for Joining the Council Meeting

1. Please try to sign in between 6:20 to 6:30 if possible; you are still welcome to sign in after 6:30 if necessary
2. Please wait to be let in the 'meeting room'; this won't take long
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting
4. When you sign in please sign in with your full name (first and last), not a company name
5. A question and answer opportunity will be available at the end of the meeting as per normal protocol or during the Public Meeting
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.



Township of McKellar

701 Hwy 124, P.O. Box 69, McKellar, ON P0G 1C0

Phone: 705-389-2842

Fax: 705-389-1244

Request for Delegation/Deputation before Council

Pursuant to By-law No. 2019-25 as amended, any person wishing to make a deputation before Council shall submit a request in writing to the Clerk no later than 1:00 p.m. on the Tuesday prior to the meeting at which they wish to be heard. The written request shall be a detailed written submission which clearly outlines the matter that the deputation wishes to present to Council including the nature of the business to be discussed and the person(s) named to make the deputation. The detailed written submission, together within this form, shall be circulated with the Council agenda. Please note that Deputations are limited to 10 minutes in length.

PLEASE PRINT CLEARLY

Name of Person to Appear: BRIAN LINDSON

Address: 27 DEERFIELD

Phone: Home: 9-713-1852 Business: _____ Cell: 4-706-7273

Name of Group or Person(s) being represented (if applicable): _____

Meeting date requested to appear before Council: JULY 12 / 2022

Subject Matter of Deputation: SHORT TERM RENTAL
BI-LAW OFFICER

Detailed written submission must be attached or submitted to the Clerk by 1:00 p.m. the Wednesday prior to the Council meeting.

Signature: [Signature] Date: JULY 4 / 2022

6.2



SCHEDULE "E"

Township of McKellar

701 Hwy 124, P.O. Box 69, McKellar, ON P0G 1C0

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Fax: 705-389-1244

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PLEASE PRINT CLEARLY

Name of Person to Appear: ARUNAS KALINAUSKAS (R.J. BURNSIDE)

Address: # 15 TOWDLINE ORANGEVILLE ONT.

Phone: Home: _____ Business: 519-941-5331 Cell: _____

Name of Group or Person(s) being represented (if applicable): _____

Meeting date requested to appear before Council: JULY 12/22

Subject Matter of Deputation: FINAL ASSET MANAGEMENT PLAN
FOR CORE ASSETS

Detailed written submission must be attached or submitted to the Clerk by 1:00 p.m. the Wednesday prior to the Council meeting.

Signature: [Handwritten Signature] Date: July 5, 2022



Township of McKellar

701 Hwy 124, P.O. Box 69, McKellar, ON P0G 1C0

Phone: 705-389-2842

Fax: 705-389-1244

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PLEASE PRINT CLEARLY

Name of Person to Appear: ARUNAS KALINAUSKAS (R.J. BURNSIDE)

Address: _____

Phone: Home: _____ Business: _____ Cell: _____

Name of Group or Person(s) being represented (if applicable): _____

Meeting date requested to appear before Council: JULY 12/22

Subject Matter of Deputation: FINAL ASSET MANAGEMENT PLAN

Detailed written submission must be attached or submitted to the Clerk by 1:00 p.m. the Wednesday prior to the Council meeting.

Signature: X _____ Date: X _____



Township of McKellar 2021 Asset Management Plan

Township of McKellar

300053034

June 29, 2022





BURNSIDE

2022 Asset Management Plan (Core Assets)

Township of McKellar

**R.J. Burnside & Associates Limited
15 Townline
Orangeville ON L9W 3R4 CANADA**

**June 29, 2022
300053034**

Record of Revisions

Revision	Date	Description
1	March 25, 2022	Review of Financial Strategy with Township
2	April 21, 2022	Initial Submission to Township of McKellar
3	June 29, 2022	Final Report

R.J. Burnside & Associates Limited

Report Prepared By:



Arunas Kalinauskas
Business Manager – Asset Management / GIS
AK:jh

2022 Asset Management Plan (Core Assets)
June 29, 2022

Executive Summary

This report contains the Asset Management Plan for the Township of McKellar (Township) core assets. The report has been organized as follows:

- Section 1: Introduction;
- Section 2: State of Local Infrastructure;
- Section 3: Expected Levels of Service;
- Section 4: Asset Management Strategy;
- Section 5: Financing Strategy; and,
- Section 6: Recommendations.

The “state of local infrastructure” section provides an overview of the core capital assets owned by the Township. This includes detailed information on asset inventory, including asset attributes, accounting valuations, replacement costs, useful life, age, and asset condition. This information provides the foundation for other sections of the asset management plan.

Based on data provided by the Township and discussions with Township Staff, it is believed that the Township’s core assets including Water, Wastewater, Storm Water, Roads, and Bridges have a Good weighted average condition (with the weighting based on asset replacement cost) as outlined in the following assets table. Please note that weighted average conditions do not fully reflect the many assets that need to have capital improvement investments but provide an overall high level perspective of all the assets found in that asset grouping/network.

Asset Type	Asset Sub-Type	Condition (Weighted Average)	Risk (Weighted Average)	Useful Life (UL) Weighted Average	Remaining Service Life (RSL) - Weighted Average	RSL as a % of UL
Road Base	Base		Low			
Road Surface	Asphalt	Good	Moderate	25	20	80%
	Surface Treatment	Good	Moderate	7	6	80%
	Gravel	Good	Moderate	4	3	80%
Bridge & Culverts		Fair	Moderate	57	22	39%
Water		Good	Moderate	40	33	83%
Wastewater		Good	Moderate	50	39	78%

Looking at the remaining life as a percentage of useful life one may quickly identify the most used up asset value is Road Surface assets, and yet these road surfaces are in “Good” condition. So, it is important to view these percentages not as absolutes but as triggers to seek more information about an asset type. For example, when looking at the Bridge & Culvert assets there are only two out of nine bridges that the bridge inspection report indicates are in “Poor” condition, yet the Remaining Service Life as a percentage of Useful Life indicates 39%. This percentage may lead one to believe that the Township bridges are in close to the end of their lifecycle, which is incorrect.

2022 Asset Management Plan (Core Assets)
June 29, 2022

"Expected levels of service" compares the current level of service provided by the Township, and the recommended levels of service that will help extend the life of the above mentioned asset types as well as help accommodate for growth of the Township. The Township of McKellar takes great care in the service levels they offer their constituents and public. This report has made a few additional Levels of Service (LOS) recommendations that can extend the life of the Township's core tangible capital assets and therefore reduce the total lifecycle costs of these assets.

The "asset management strategy" for core assets provides a long term operating and capital forecast for these asset related capital costs, indicating the requirements for maintaining, rehabilitating, replacing/disposing, and expanding the Township's assets, while moving towards the specified expected levels of service identified above. The goal of the asset management strategy is to have the Township moving towards a more sustainable asset management position over the 10 year forecast period. We have also taken into consideration the potential risk of each asset by identifying the asset consequence of failure and probability of failure.

Asset risk was assessed based on the asset's age, condition, consequence of failure, and probability of failure. The following have been identified based on Township data as assets that need to be replaced or improved over the next few years:

Roads

- Lakeshore Road, from Henry Street to 800 m South of Henry Street – Current asphalt road surface pulverized and resurfaced with gravel and asphalt (recommended improvement in 2022, approximate cost \$145,000).
- The Inn Road, from Camp Road to Fire Route 160 – Current asphalt road surface pulverized and resurfaced with gravel and asphalt (recommended improvement in 2022, approximate cost \$144,000).
- Centre Road, from Hollys Road to Stewart Park Road – Current asphalt road surface pulverized and resurfaced with gravel and asphalt (recommended improvement in 2023, approximate cost \$387,000).
- Centre Road, from Armstrong Street to Balsam Road – Current asphalt road surface pulverized and resurfaced with gravel and asphalt (recommended improvement in 2024, approximate cost \$18,000).
- Centre Road, from Balsam Road to Veterans Memorial Bridge - Current asphalt road surface pulverized and resurfaced with gravel and asphalt (recommended improvement in 2024, approximate cost \$144,000).
- Fire Route 305 Road, from Hurdville Road to McDougall Road - Current asphalt road surface pulverized and resurfaced with gravel and asphalt (recommended improvement in 2024, approximate cost \$29,200).

2022 Asset Management Plan (Core Assets)
June 29, 2022

Bridges

- Hurdvilleville Bridge (RS-08 and Bridge 004) – Install approach guiderail (recommended improvement in 2022, approximate cost \$106,000).
- Inholmes Bridge (RS-03 and Bridge 007) – Coating structural steel, partial deck replacement, with railing improvement/replacement. The substructure needs to be rehabilitated as well (recommended improvement in 2023, approximate cost \$347,000).
- Hurdvilleville Bridge (RS-08 and Bridge 004) – Concrete deck soffit repairs, and embankment improvements/rehabilitation as well as substructure and superstructure rehabilitation. There also needs to be some railing improvement/replacement (recommended improvement in 2024, approximate cost \$502,000).

Storm Water

- The Township indicated that it does not have any storm water assets recorded. It was recommended that collecting the details of all the crossroad culverts will be a good value to better understand potential vulnerable areas during extreme weather events. What we do know is that the Township invests approximately \$3,000 annually in replacing crossroad culverts.

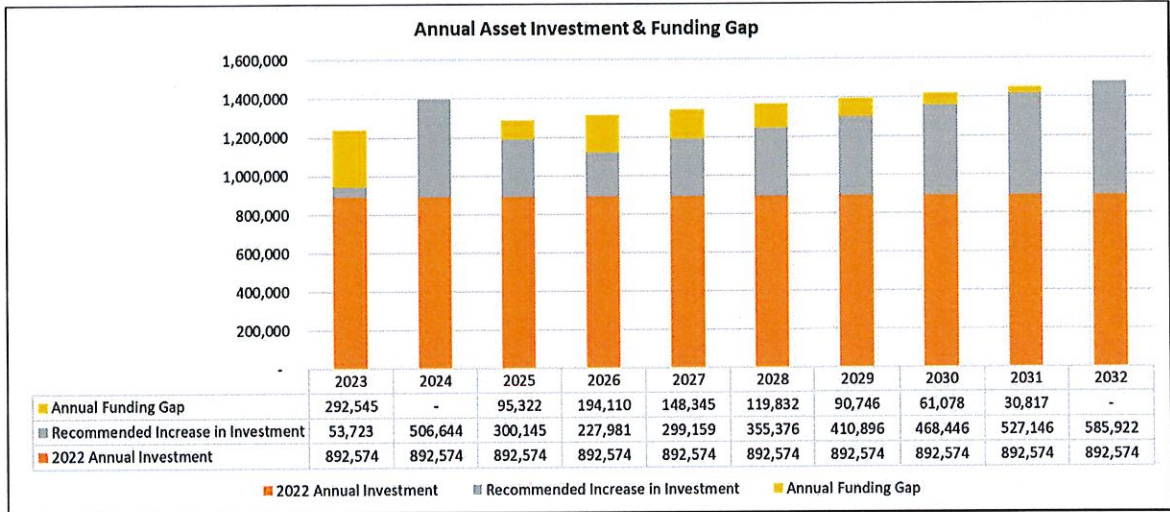
The above listed projects summarise the most current core assets improvement needs for the Township. Adding up the total costs of these projects and comparing this to the Township's past capital funding investments shows a growing gap in infrastructure funding, which is found not only in the Township of McKellar but throughout Ontario, and across Canada. See the graphic representation below that identifies the Township's funding gap. The Township has been making steps to close this funding gap and working hard to seek available funding grants to help close the gap. However, more needs to be done to ensure that the Township can offer appropriate levels of service to the public now and into the future.

We have recommended that detailed inspections of the Township's crossroad culverts are undertaken to provide an inventory and accurate asset condition, remaining life, potential risk of failure, and future levels of service requirements.

The "financing strategy" described in Section 5 of this report identifies a funding plan for the recommended asset management strategy, including a review of historical results and recommendations with respect to the required amounts and types of funding (revenue) annually over the forecast period. Also, any infrastructure funding gaps are identified, and recommendations are made regarding potential approaches to reduce and mitigate these gaps over the 10 year forecast period.

2022 Asset Management Plan (Core Assets)
 June 29, 2022

Annual Asset Investment & Funding Gap



Overall, this asset management plan is a tool to be used by the Township for capital and financial decision making. It can be tied to various existing reports (such as budget, official plan, and strategic planning reports) to ensure the asset management plan can be updated to reflect any changes in the Township of McKellar's priorities.

Please note that this study only focused on the Township's core assets (Water, Wastewater, Storm Water, Roads, and Bridges). The identified gap in infrastructure funding is expected to change when incorporating all of the remaining Township's asset types of which Facilities, Vehicles and Recreation Equipment are the major contributors.

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- Appendix A Municipality Asset Inventory & Asset Management Plan Assumptions
- Appendix B Draft Data Verification and Condition Assessment Policy
- Appendix C 10 Year Detailed Asset Management Strategy & Financing Strategy

2022 Asset Management Plan (Core Assets)
June 29, 2022

Disclaimer

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

In the preparation of the various instruments of service contained herein, R.J. Burnside & Associates Limited was required to use and rely upon various sources of information (including but not limited to: reports, data, drawings, observations) produced by parties other than R.J. Burnside & Associates Limited. For its part R.J. Burnside & Associates Limited has proceeded based on the belief that the third party/parties in question produced this documentation using accepted industry standards and best practices and that all information was therefore accurate, correct, and free of errors at the time of consultation. As such, the comments, recommendations, and materials presented in this instrument of service reflect our best judgment in light of the information available at the time of preparation. R.J. Burnside & Associates Limited, its employees, affiliates and subcontractors accept no liability for inaccuracies or errors in the instruments of service provided to the client, arising from deficiencies in the aforementioned third party materials and documents.

R.J. Burnside & Associates Limited makes no warranties, either express or implied, of merchantability and fitness of the documents and other instruments of service for any purpose other than that specified by the contract.

1.0 Introduction

1.1 Overview

R.J. Burnside & Associates Limited (Burnside) was retained by the Township of McKellar (Township) to prepare an asset management plan for core assets. This plan is intended to be a tool for the Township to use during various decision making processes, including the annual budget process and Provincial/Federal capital grant application processes. This plan will serve as a road map for sustainable infrastructure planning going forward.

Assets included in this asset management plan are the following:

- Water (Mains, Wells, Equipment);
- Wastewater (Septic Systems);
- Storm Water (None Identified by Township);
- Roads (Bases and Surfaces - Asphalt, Surface Treated, Gravel); and,
- Bridges.

It is recommended that this plan be updated on an annual basis to ensure that it is kept up to date. All assets listed above are tax supported and are discussed more thoroughly in this report.

1.2 Plan Objectives

The Township's goals and objectives with respect to their core capital assets relate to the level of service being provided to the Township's residents and visitors. Services should continue to be provided at expected levels, as defined within this asset management plan. The Township's infrastructure and other capital assets are anticipated to be maintained at condition levels that provide for a safe and functional environment for its residents and visitors. Therefore, the asset management plan and its implementation will be evaluated based on the Township's ability to meet these goals and objectives.

1.3 Plan Development

The development of the Township's asset management plan was based on the steps summarized below:

1. Develop a complete listing of core capital assets to be included in the plan, including attributes such as useful life, age, accounting valuation and current replacement valuation. Update the replacement cost of assets to 2021 dollars, and where required, using applicable inflationary indices.

2022 Asset Management Plan (Core Assets)
June 29, 2022

2. Assess current condition of the assets, based on a combination of the following:
 - Existing reports;
 - Burnside desktop assessments;
 - Staff assessments; and,
 - Asset age analysis.
3. Assess the risk of asset failure for each asset, based on determining the probability of each asset failing, as well as the consequence of the asset failing. This risk analysis is one of the components used to identify priority projects for inclusion in the asset management plan, as well as asset risk levels that require mitigation.
4. Determine current levels of service, based on standard practices and discussions with Township staff and discussions with Burnside Engineering staff. Further analysis of the maintenance practices and identification of additional measures that can be applied to the assets to extend their lifecycle and potentially provide a lower asset total lifecycle cost.
5. Prepare an asset management strategy (i.e., operating and capital forecast) based on the core asset inventory, identified priorities, forecast scenarios and level of service analysis discussed above.
6. Determine a financial strategy to support the asset management strategy, thus determining how the operating and capital related expenditure forecast will be funded over the plan period.
7. Prepare a final report, summarizing the process, strategy, and results of the asset management plan.

1.4 Maintaining the Asset Management Plan

The asset management plan should be updated as the capital needs and priorities of the Township changes. This can be accomplished in conjunction with the Township's budget process. With the delivery of this project spreadsheet file, the Township will have the tools available to perform updates to the plan when needed.

When updating the asset management plan, note that the state of local infrastructure, expected levels of service, asset management strategy and financing strategy are integrated and impact each other. Looking at these components in reverse order, one can see the financing strategy outlines how the asset management strategy will be funded. The asset management strategy illustrates the costs required to maintain expected levels of service at a sustainable level. The expected levels of service component summarizes and links each service area to specific assets contained in the

2022 Asset Management Plan (Core Assets)
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state of local infrastructure section and thus determines how these assets will be used to provide expected service levels.

This report covers a forecast period of 10 years; however, it is suggested that more focus and attention be put on the first 5 years of the asset management plan, to ensure accurate capital planning in the short term. It is also recommended that the Township start moving towards 50 year forecasts. This longer term vision will ensure that future infrastructure investments are not lost in the shorter 10 year forecast window.

1.5 Plan Integration

The municipal environment is continually changing and demanding when it comes to legislation and other responsibilities. Integrating the asset management plan with the Township's budget process, as well as Public Standards Accounting Board Handbook Section 3150 (tangible capital asset) requirements can make updates in all three areas more efficient.

With respect to integrating the Township's budget process with asset management planning, requires a projection of capital and operating costs over a future period. The budget outlines total operating and capital requirements for the Township, while the asset management plan focuses in on specific asset related requirements. With this link to the annual budget, the budget update process can also become an asset management plan update process.

Both asset management and PSAB 3150 require a complete and accurate asset inventory. The significant difference between the two lies in valuation approaches (PSAB 3150 requires historical cost valuation, while asset management requires future replacement cost valuation). Using a single asset inventory as developed in the asset management spreadsheets for the core assets contain both historic and current replacement valuation methods as an effective approach to maintaining the Township's asset data (digital spreadsheets of these assets are provided in Appendix A).

2.0 State of Local Infrastructure

2.1 Scope and Process

This section of the plan provides an opportunity to develop a greater understanding of the core capital assets owned by the Township. The state of local infrastructure analysis includes:

- An asset inventory documenting asset types, sub-types including quantities, materials, and other similar asset attributes (where available);
- Financial accounting valuation (where available);
- Replacement cost valuation;
- Asset age distribution analysis and asset age as a proportion of expected useful life;
- Asset condition information (mostly based on report and/or staff assessment as well as the age of the asset);
- Draft Data Verification and Asset Condition policies; and,
- Documentation of assumptions made in creating the asset inventory.

Burnside developed a detailed asset inventory listing for the Township which was used as a starting point in fulfilling the requirements for this report. This inventory provides current financial accounting valuations (i.e., historical cost, accumulated amortization, and net book value), as well as attributes such as replacement cost, useful life, and age). With respect to replacement cost, the Township provided various recent valuations, which were inflated in order to estimate current 2021 replacement costs. Other valuations were made for assets that were not part of the PSAB 3150 asset listing using a current 2021 replacement cost and deflating the value to the year or estimated year that the asset was constructed and/or acquired.

The following data and reports were used to develop the Township's asset inventory during this project:

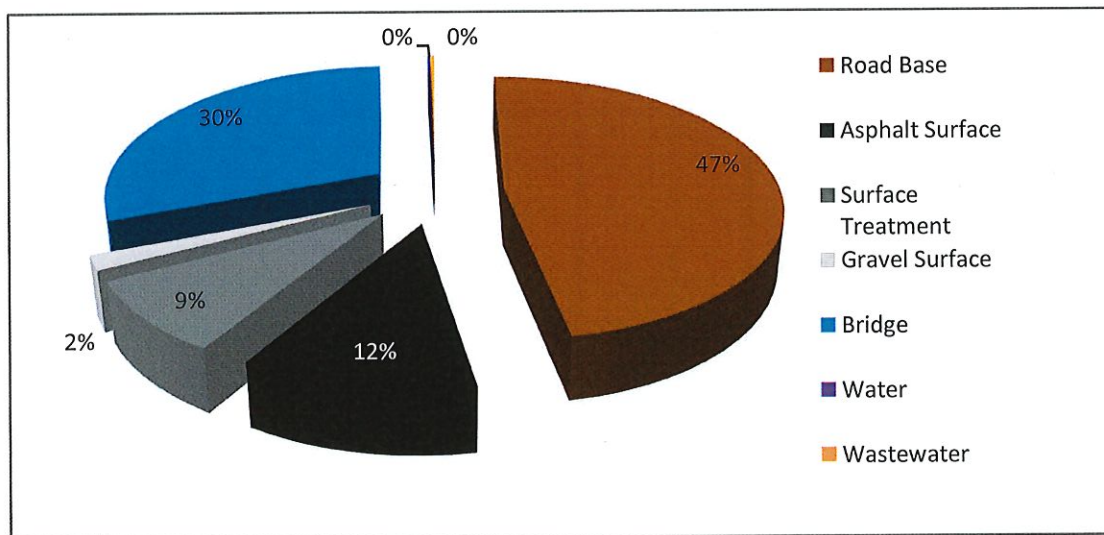
- Township PSAB 3150 asset inventory;
- Township reports (such as spreadsheets; septic system documents; well records; notes from staff, and some Township vendors);
- Township 2021 Road Needs Study spreadsheets;
- Township 2021 Bridge Inspection Report;
- Recent purchase information from the Township; and,
- Discussions with Township staff.

Some adjustments to asset useful lives have been made but further analysis may reveal that the Township will want to update some useful life values in the tangible capital asset financial reporting so that they better reflect the lifecycle and remaining life of the Township's assets. Burnside engineers have reviewed the useful lives of the core assets identified in this project and believe they now better reflect the conditions, maintenance practices and management of the Township's assets.

2.2 Capital Asset Overview

The Township presently owns core capital assets with a 2021 replacement value of approximately \$45.6 million. All of the assets studied in this project are tax supported assets. Close to half of the total replacement value is contained in Road Base assets (\$21.6 million) which then results in the remaining replacement asset value of \$24 million. Table 2-1, Figure 2-1, and Figure 2-2 outline the breakdown of these totals into the Township's asset categories.

Figure 2-1: Tax Supported Asset Distribution Replacement Costs (2021)



The capital asset inventory was organized in a Microsoft Excel spreadsheet and delivered to the Township in digital form shown in Appendix A. Each of the asset types were assessed for their age, condition (where available) and for data accuracy and completeness.

2022 Asset Management Plan (Core Assets)
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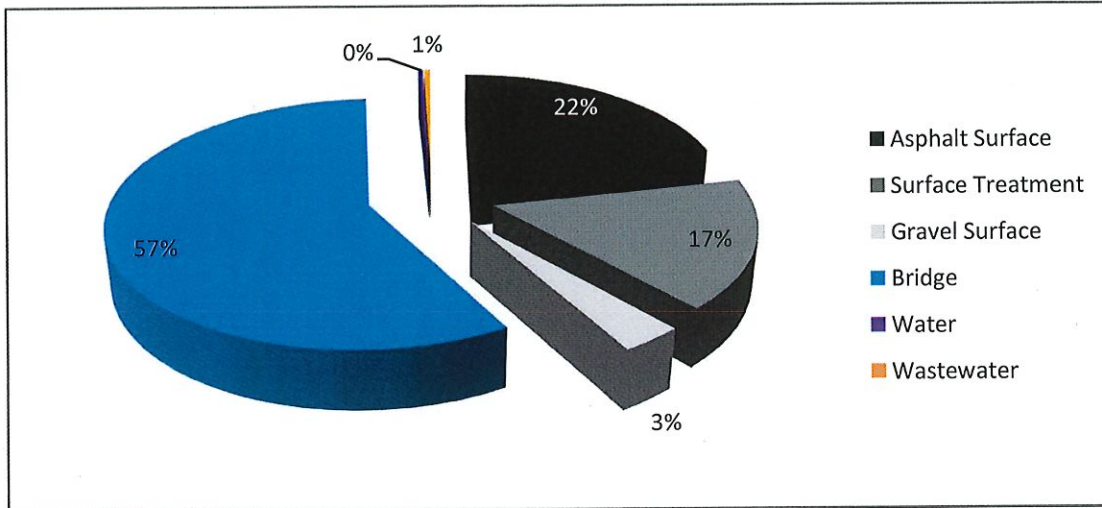
Table 2-1 and Figure 2-1 show the Township's financial accounting valuation summary by asset type for tax supported assets. Since 2009, municipalities have been required under the Public Sector Accounting Board Handbook Section 3150 (PSAB 3150) to maintain asset listings complete with historical cost (i.e., the original cost to purchase or construct an asset), accumulated amortization and net book value. These values were to be reported on the Township's audited financial statements each year. Burnside has done the additional work of developing the 2021 Cost for assets that have been added to the Township's asset inventory. If the Township chooses to use the asset inventory developed in this project to report the PSAB 3150 values, the data/information is found in Appendix A.

Including all the Township's assets studied in this project, the total tangible capital asset historical cost is approximately \$17.8 million. This is approximately 39.1% of the total replacement cost, or 38.8% excluding road base historic/replacement costs. It is expected that historical cost totals are less than replacement cost totals, given inflationary adjustments that would occur between the original asset purchase/construction date and 2021. Total accumulated amortization for the Township's project assets is approximately \$11.1 million or 24.3% of the total asset historical cost and \$5.5 million or 22.9% without road base costs included. This represents the proportion of tangible capital assets that have been amortized (i.e., used up) to date from a financial valuation perspective.

Clearly the Township's owned road assets have the greatest percentage tax supported replacement cost if the road base values were included in the calculation (see Table 2-1). Road bases are considered assets that will never be totally replaced but will from time to time be improved and in spot locations reconstructed on an as needed basis. Therefore, by excluding road base asset values (see Figure 2-2), the Township's bridges percentage replacement costs are 57.4% of the asset types studied in this project. Other asset types studied are Road Surfaces with 41.9% (made up of Asphalt 21.9%, Surface Treated 16.6%, and Gravel 3.4%), Wastewater with 0.4%, and Water with 0.3%. Please note that the Township indicated that they do not own any Storm Water assets. More in depth discussion of these asset types follows below.

Table 2-1: Municipality Tax Supported Asset Summary

Asset Type	Asset Sub-Type	Historic Cost	2020 Accumulated Amortization	2019 Net Book Value	2021 Replacement Cost	Condition (weighted average)		Useful Life (years)	Age (weighted average)	Remaining Life (weighted average)	Risk (weighted average)	
						Value	Text				Value	Text
Road Base	Base	\$8,511,857	\$5,570,583	\$2,941,273	\$21,592,368			75	121	NA	NA	Low
	Asphalt	\$2,130,787	\$1,406,348	\$724,439	\$5,259,968	8.0	Good	25	13	20	2	Moderate
Road Surface	Surface Treatment	\$1,820,626	\$962,743	\$857,883	\$3,998,518	8.0	Good	7	10	5.6	2	Moderate
	Gravel	\$1,906,307	\$1,895,432	\$10,875	\$815,226	8.0	Good	4	24	3.2	2	Moderate
Bridge & Culverts		\$3,331,123	\$1,222,986	\$2,108,137	\$13,805,194	6.6	Fair	50, 75	52	22	2	Moderate
	Water	\$64,692	\$14,597	\$50,095	\$77,500	8.5	Good	20, 50	7	33	2	Moderate
Wastewater		\$74,013	\$16,120	\$57,893	\$100,000	7.5	Good	50	11	39	2	Moderate
	Total	\$17,839,405	\$11,088,810	\$6,750,595	\$45,648,774	7.2	Good			18	2	Moderate
Total without Road Base Replacement Costs												

Figure 2-2: Tax Supported Asset Distribution Replacement Costs, Without Road Bases (2021)

It is important to note that the identified Township's Water and Wastewater assets in this project are all tax supported as these assets are related to township buildings. These assets are separated out to ensure that the Township can best maintain and prepare for future asset replacements.

2.3 Road Environment Assets

The Township's road assets make up a key service that reflects the economic and social development of the community. The road environment assets are 99.6% of the assets studied in this project and are made up of the following asset types:

- Road Surface Asphalt – 11.5% of the total Township's asset replacement costs;
- Road Surface Treatment – 8.8% of the total Township's asset replacement costs;
- Road Surface Gravel – 1.8% of the total Township's asset replacement costs;
- Road Bases – 47.3% of the total Township's asset replacement costs;
- Bridges – 30.2% of the total Township's asset replacement costs;
- Cross Road Culverts – not identified in the Township's asset inventory;
- Street Lights – not identified in the Township's asset inventory;
- Signs – not identified in the Township's asset inventory;
- Barriers – not identified in the Township's asset inventory; and,
- Sidewalks – not identified in the Township's asset inventory.

Figure 2-3 and Figure 2-4 outline the replacement cost distribution of Road assets with and without Road Base values included.

Figure 2-3: Road Environment Asset Distribution Replacement Costs (2021)

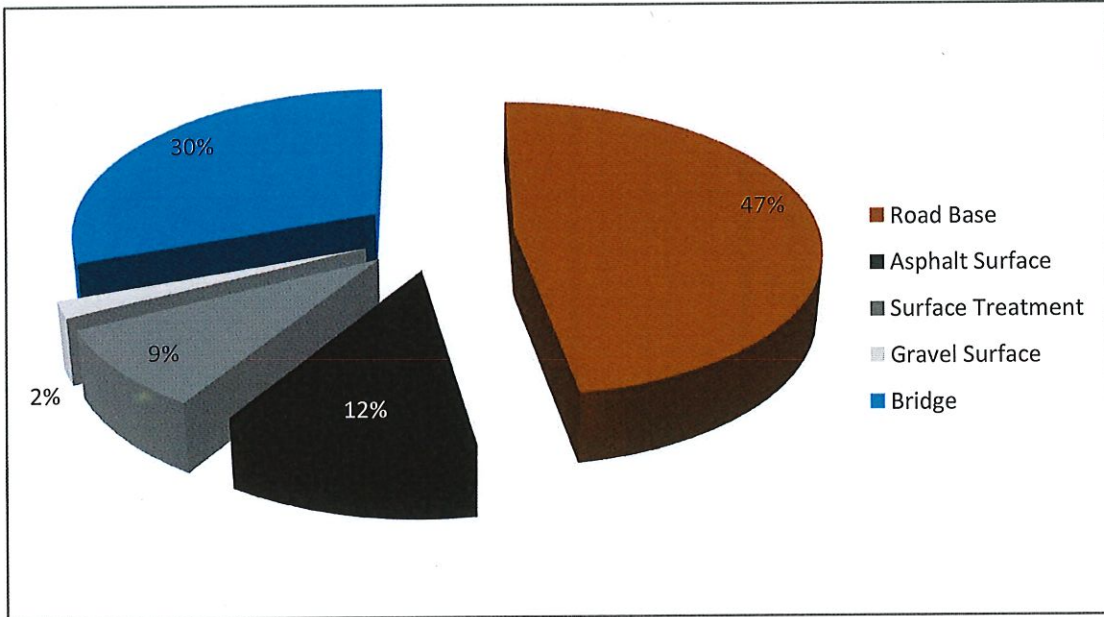
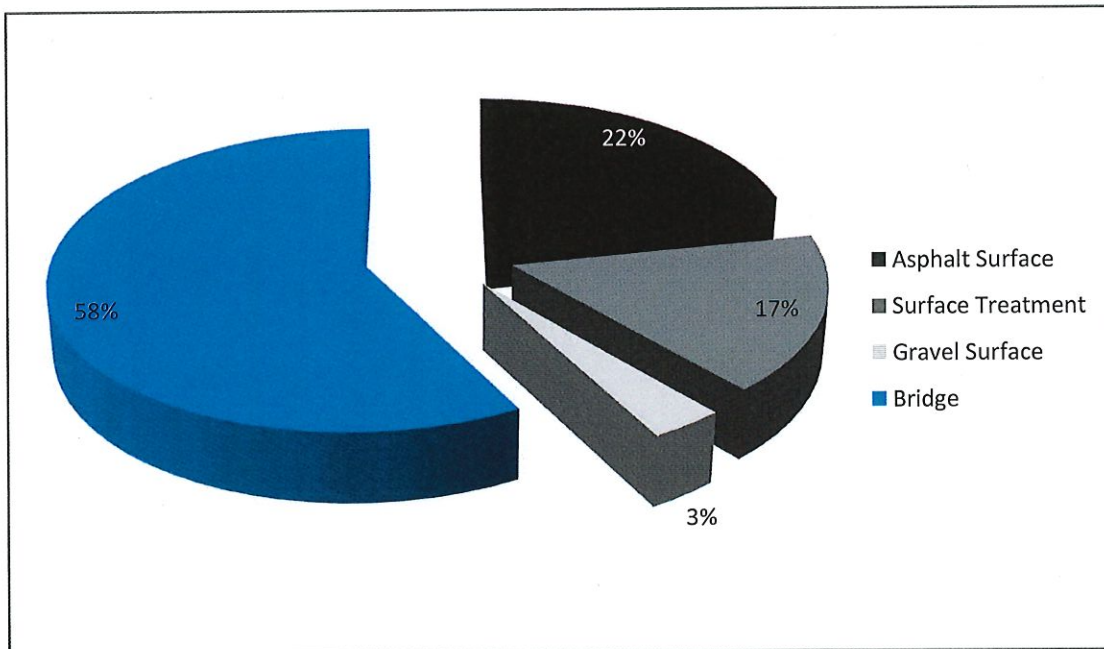


Figure 2-4: Road Environment Asset Distribution Replacement Costs (2021) without Road Bases



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Below we provide more detail on the two key asset groups in the Road Environment group of assets, Roads, and Bridges.

2.3.1 Roads

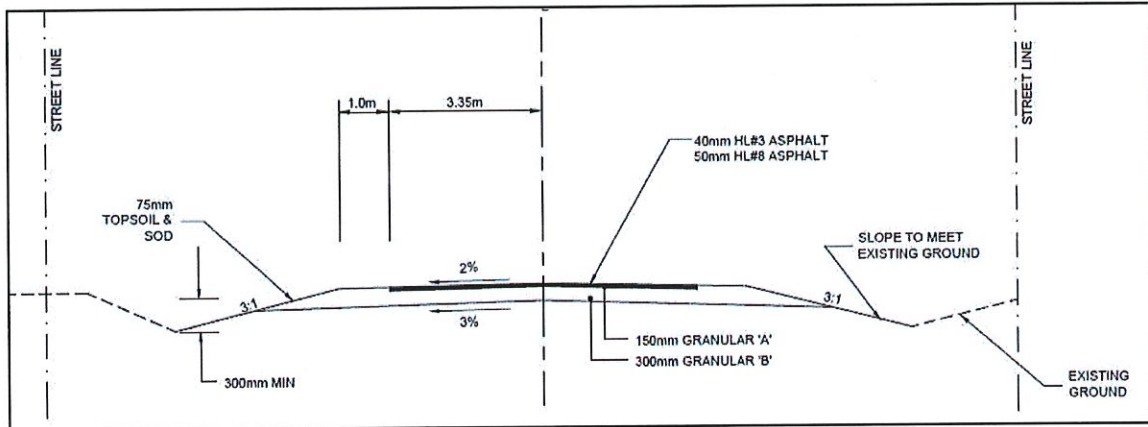
At the current replacement cost the road environment assets account for \$31.7 million dollars and without Road Bases included \$10.1 million or 69.4% of the assets studied in this project. The composition of the road surfaces is outlined in Table 2-2.

Table 2-2: Road Surface Assets

Road Surface	Surface Length (m)	Condition Road Study (weighted average)	Condition (Text)	Replacement Cost			Useful Life		
				Surface	Base	Total	Financial Statements	TCA Policy	Public Works
Asphalt	27,225	8.0	Good	\$5,259,968	NA	NA	20	20	25
Surface Treatment	28,677	8.0	Good	\$3,998,518	NA	NA	8 and 20	8	7
Gravel	48,497	8.0	Good	\$815,226	NA	NA	NA	10	4
Total	104,399		Good	\$10,073,712	\$21,592,368	\$31,666,080			

The Township had completed a Road Needs Study in 2021 and established a more complete road inventory than the PSAB 3150 asset listing and prioritization of both capital and operational maintenance programs for the Township. This project was provided with the results of the Study which are included. We recommend that the Township incorporate their road data within their Geographic Information System (GIS) dataset if possible. This will assist the Township's staff in updating more readily identified roadway deficiencies and plan for improvements.

Key to all roads is the road base on which they are built. These road bases in most cases have been established many years ago. Hard top (asphalt, and surface treated) road surface roads provide the longest life cycle with best level of service when constructed on excellent road bases. Once the road base becomes soft it cannot economically support a hardtop road surface and it can be best to convert it to a gravel road until funding is made available and the base has been reinforced. Figure 2-5 provides a typical road cross-section diagram. This can be applied for all surface types as asphalt (shown in figure), surface treatment replaced for asphalt and without asphalt or surface treatment for gravel road surfaces. Please note that the Township has some roads located in challenging granite outcrop, or wet areas, which require more specific localized engineering design.

Figure 2-5: Typical Asphalt Road Surface Cross-Section

The Township's gravel surface roads are upgraded approximately every four years or as required with surface gravel replacement/top-up. In some locations additional gravel is at times required to help reinforce the road base. The four year lifecycle for gravel roads is in contrast to the PSAB useful life of gravel surface roads is identified as 10 years.

The Road Needs Study provides detailed explanations of the Township's road conditions and related deficiencies that impact longevity or operations of the roads, including road widths, drainage, surface type, alignment, and brushing maintenance where required. Results of the Road Needs Study were incorporated into this asset management plan.

2.3.2 Bridges & Culverts

The Township has nine bridges and culverts structures over the span of 3.0 m inspected in 2021. The inspection report was reviewed, and information used in this asset management analysis. Visual inspections are required to be carried out every two years in accordance with the Ministry of Transportation – Ontario Structure Inspection Manual (OSIM). The inspections are to be completed under the direction of a Professional Engineer to assess their condition and identify any material defects, performance deficiencies, maintenance needs, additional studies and/or repairs/rehabilitation work required on a structure by structure basis.

The Township has a total of just over \$13.8 million replacement cost of bridge, and culvert assets. Table 2-3 provides the distribution of the types of bridges that the Township owns.

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Table 2-3: Structure Types

Bridge Type	Number	Replacement Cost
CPCI Girder	1	\$2,342,665
Concrete Deck on Steel Girder	1	\$3,029,916
Steel Deck on Steel Girder	1	\$1,256,252
Timber Deck on Steel Girder	2	\$2,229,125
T Beam with Concrete Deck	2	\$2,827,884
CSP Arch Culvert	1	\$1,105,617
CSPA Multi-Plate Culvert	1	\$1,013,735
Total	9	\$13,805,194

No bridges were identified to have load limits from the OSIM report.

The inspection report made recommendations based on the inspected data. Depending on the condition of each structure, the remedial needs were provided in three classifications; routine maintenance, additional investigations and repairs and rehabilitations (Capital Works). The review of the 2021 OSIM inspection report identified the most current Ministry of Transportation Ontario (MTO) structure degradation models were not used. The older version of OSIM inspections do not calculate Bridge Condition Index and therefore approximations for condition index were tabulated based on the OSIM report data and structure photos.

The OSIM report identified that the Township's defined PSAB 3150 Useful Life of 60 years for all bridges did not reflect the true nature of the lifecycle of these assets. The useful life was adjusted to the following for this project:

- "Structures constructed prior to 2000 were generally designed to 50 year lifespan" (based on Engineer's Bridge Inspection Report); and,
- Current new structures are designed for a 75 year lifespan (based on Engineer's Bridge Inspection Report).

The capital works needs include any repair, rehabilitation or replacement work which would typically be completed by the Township's hired Contractor, to assist in extending the service life of a structure and increasing the Bridge Condition Index (BCI). In accordance with the OSIM, the capital and maintenance works required are based on a priority of six to ten years, one to five years, within one year, and urgent now needs have been estimated and presented in Table 2-4.

Table 2-4: Bridge Capital Works Costs and Timeframes (OSIM Report)

Time Frame	Capital and Maintenance Cost
< 1 year	\$106,000
1 – 5 years	\$1,115,000
6 – 10 years	\$114,000
TOTAL	\$1,335,000

It should be noted that the Capital Works costs include recommended replacement or rehabilitation costs for structures in need.

Taking into consideration the structures estimated condition index, several structures have been identified for some form of rehabilitation and/or maintenance. Within the next eight years, seven structures have been identified for rehabilitation and/or maintenance work.

Based on the biennial inspection of each structure, the estimated Structure Condition Index Distribution graph, shown in Figure 2-6 and Figure 2-7 below, provides a summary of the current state of the Municipality’s structures.

Figure 2-6: Estimated Structure Condition Distribution

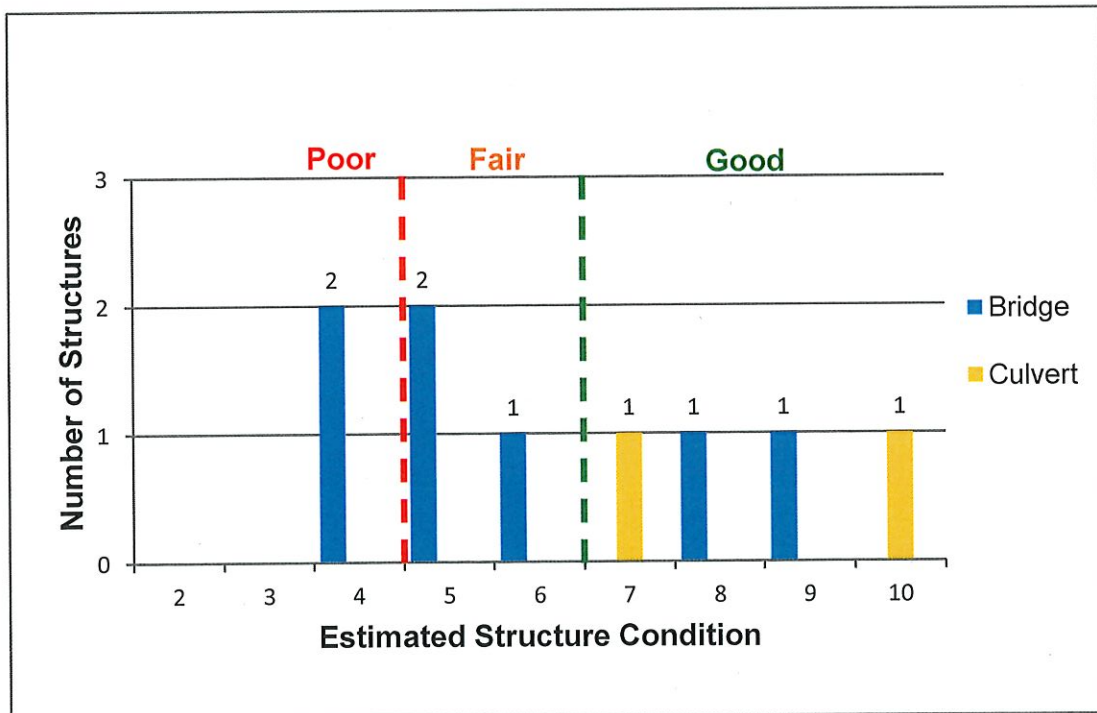
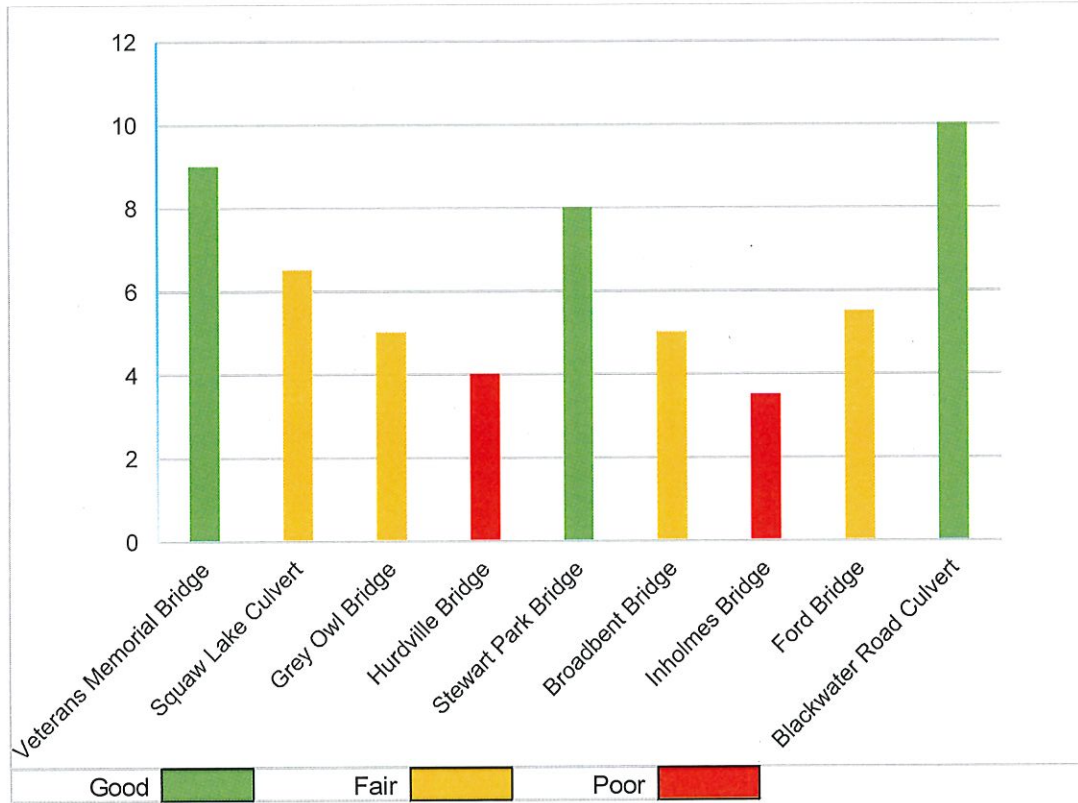


Figure 2-7: Estimated Structure Condition Distribution



Currently, 44% of the Township's structures are within the "good" range, with 33% of the structures classified as "fair" and 23% classified as "poor", as illustrated in Figure 2-6 above. Of interest, the Ministry of Transportation Ontario (MTO) has established a goal to have 85% of their structures in "good" condition by the year 2021, and to maintain that condition moving forward by addressing rehabilitations and replacements as necessary. Burnside recognizes that the above goal was not established by the Township, but it is noted that, based on the current state of the inspected structures, the Township could increase investment in the management of their bridge assets when compared to the MTO's established goal. This can also be an avenue to ask the Province for more assistance in funding to improve the condition of the Township bridge structures.

Continued maintenance and completion of rehabilitative work as recommended in this report will help to continue a trend of overall improvement of the Township's bridge/ culvert assets.

2.4 Storm Water Assets

The Township has indicated that they do not classify their crossroad culverts as Storm Water assets. These crossroad culverts are key to ensuring that water stays away from the Township's road base. This is particularly important during extreme weather events which produce large volumes of rain over a short period of time.

It is recommended that the Township undertake an inventory to locate all the crossroad culverts and any other municipal drainage network assets along with their attributes (material, length, diameter, year of construction etc.). These assets are best incorporated, if possible, in the Township's GIS dataset which is serviced by the West Parry Sound GIS (WPSGIS) group.

2.5 Water Assets

The Township does not have a formal water distribution network however the Township owns water assets implemented for each of the Township's facilities. These assets include wells and filtration systems. Water quality testing is completed as required to ensure potable water is provided to staff and public at each facility.

In general, the condition of the water assets are "good" to "very good".

2.6 Wastewater Assets

The Township wastewater assets provide an environmentally acceptable safe process of returning back to nature used water supplies. These septic systems are located at Township owned facilities. The Township's wastewater assets are in good condition. The septic tanks are cleaned out on a regular basis (Fire Halls every three years, and other facilities every five years or as required).

2.7 Asset Condition

Each asset was tracked based on estimated total useful life and remaining service life. Using this data, along with staff information, and age analysis of the Township's assets assisted in identifying potential areas of focus where inspected asset condition was not available. We want to state that asset condition is always best defined via engineering best practices. Engineering based condition assessments can provide more realistic estimates of an asset's remaining service life, which can then be used to establish asset rehabilitation and/or replacement schedules. Age related condition values can be problematic if the asset's useful life is not appropriately defined. For example, if a useful life of an asset is defined shorter than the assets true performance, this will result in a lower/poorer age assessed condition rating. This method of condition approximation was only used when inspected or staff commented conditions were not available.

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A rating out of 10 was established for all assets and was based on a combination of past reported physical inspections, current inspections, staff assessment, and asset age analysis. This rating was then converted to a condition description of “Very Good” to “Very Poor” as shown in Table 2-5.

Table 2-5: Asset Condition Format for all Assets

Condition (Value 0-10)	Condition
9 – 10	Very Good
7 – 8	Good
5 – 6	Average
3 – 4	Poor
1 – 2	Very Poor

The condition of the assets is an important element of any lifecycle assessment process. This process also identifies maintenance and operating practices that can be applied to ensure appropriate service levels, as well as extending the life of the asset to its maximum service life.

A draft policy has been proposed that will ensure the Township’s core assets are reviewed using established engineering methods and practices. Appendix B contains the draft Data Verification and Condition Assessment Policy, which identifies how often the Township’s assets are recommended to be assessed.

A high level summary of the average conditions for the Township’s assets are shown in Table 2-1. The conditions listed in Table 2-1 were calculated using weighted average conditions. The weighting factor used was the asset replacement costs so that the greater the cost the greater the weighting of that asset’s condition used to determine the average. Using this method provides more emphasis on the more expensive to replace assets. However please note that averages are a composition of many assets in a group. Averages can be misleading with respect to immediate needs as the new assets offset the old assets requiring urgent replacement.

2.8 Data Accuracy and Completeness

An important element of this asset management plan is ensuring that tools and procedures are in place to maintain accuracy and completeness of the asset data and calculations moving forward. As time passes, assets are used, maintained, improved, disposed of, and replaced.

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All of these lifecycle events can trigger changes to the asset database used within the asset management plan. Therefore, tools and procedures are essential to ensure the asset data remains accurate and complete. Please refer to Appendix B of this report for the draft "Data Verification and Condition Assessment Policy" for the Township. This policy illustrates how the asset data can be updated and verified going forward. This includes the timing of condition assessments for each asset type and what should be included within the condition assessment procedures.

3.0 Expected Levels of Service

The Township has been offering and maintaining for its residents and visitors, good service levels, during challenging economic times. The Province has demanded via Ontario Regulation 588/17 that municipalities complete asset management plans on a regular basis to ensure that appropriate investments are being made in municipal infrastructure. Reviewing past records has shown that small investments were being made into maintaining and replacing the Township's infrastructure. The last few years have seen much improvement with greater investments in Township infrastructure. It is important to note that the long term objective of the Township needs to be infrastructure sustainability. In general, the Township is performing maintenance activities when required.

3.1 Scope and Process

A levels of service (LOS) analysis gives the Township an opportunity to document the levels of service that are currently being provided and compare it to the levels of service that will ensure the assets achieve their full lifecycle potential. This can be done through a review of current practices and procedures, an examination of trends or issues facing the Township and/or through an analysis of performance measures and targets that staff can use to measure performance.

Expected LOS can be impacted by a number of factors, including:

- Legislative requirements (e.g., minimum maintenance standards for roads, water guidelines, etc.);
- Strategic planning goals and objectives;
- Resident expectations;
- Visitor expectations;
- Council expectations; and,
- Financial or resource constraints.

The previous task of determining the state of the Township's local infrastructure establishes the asset inventory and condition, as well as asset management policies and principles to guide the refinement and upkeep of asset infrastructure. The LOS analysis utilizes this information and factors in the impact of asset service level targets. It is important to document an expected LOS that is realistic to the community. It is common to strive for the highest LOS; however, these service levels usually come at a cost. It is also helpful to consider the risk associated with a certain LOS. Therefore, expected LOS should be determined in a way that balances both level of investment and associated risk to the Township.

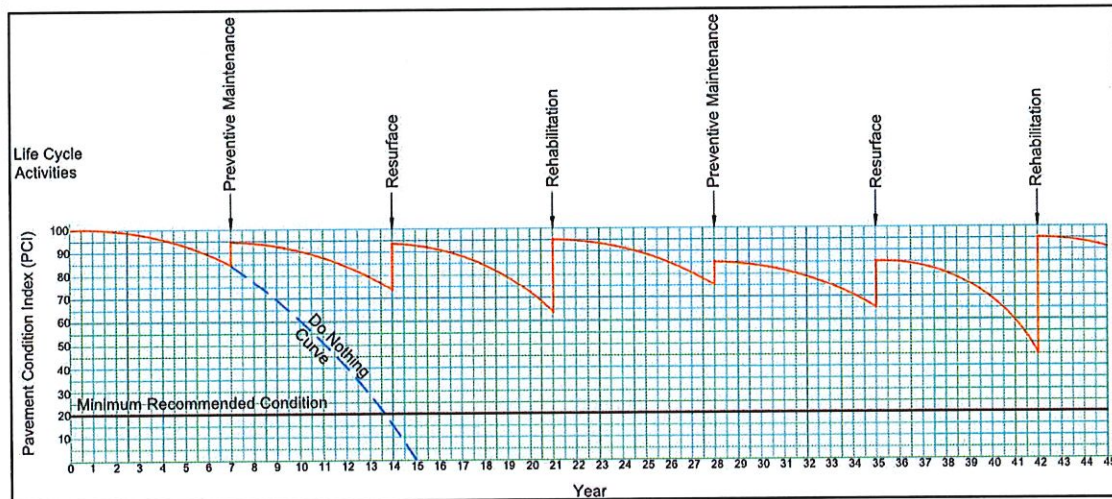
2022 Asset Management Plan (Core Assets)
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Burnside received verbal confirmation of maintenance practices that the Township undertakes. We recommend that the Township revisit and update the Road Needs Study every 10 years and continue the biannual bridge inspections and analysis utilizing the most up to date MTO bridge/culvert degradation models. These practices will provide historic condition information as well as information related to any changes to asset maintenance. This will also help better determine the remaining life of the municipality's assets.

This information will help not only identify the current needs but also future requirements due to Levels of Service changes. Ensuring that appropriate levels of service are determined and recorded will help when additional growth occurs across the Township.

Figure 3-1 illustrates an example of a recommended strategy of investing more often in smaller amounts which provides higher levels of service and better asset condition with over all lower total cost over the lifecycle of the asset.

Figure 3-1: Benefit of Applying Preventative Maintenance – Surface Treatment Road Service Life



The Township's Road Needs Study recommended that all of the road hard top surface improvements will be completed with the following methodology when they reach a rehabilitation point of their lifecycle requiring pulverization of the current surface and adding some gravel to reinforce the base structure and then adding the surface material. This is a practice that many rural communities are using to maintain their level of service of their hard top roads.

3.2 Current Levels of Service versus Expected Levels of Service

The Township's current LOS has resulted in the current state of infrastructure as discussed in the previous section of the report. The current LOS also relates to the risk assessment discussed in later report sections. Regarding the cost of this LOS, the Township has established an operating and capital budget for the current year that includes the cost of providing this LOS. The Township is doing well with delivering levels of service as only under \$8,000 per year was identified as additional cost to deliver identified expected levels of service.

Table 3-1 outlines broad LOS descriptions (both current and enhanced LOS). This analysis was noted through discussions with the Township's staff and engineering best practices. Based on the information provided there are a few enhanced maintenance related LOS identified. The Levels of Service cost impact analysis was factored into the financial strategy discussed in Section 5 of this report.

Table 3-1: Expected Levels of Service

		Level of Service (LOS) Analysis					
Expected Strategic LOS	Expected LOS	Current LOS	Expected LOS	Benchmark (if Applicable)	Current Cost of LOS	Estimated Cost of Expected LOS	Cost Description
Safe Roads	Meet "Minimum Maintenance Standards" as defined by Ontario Regulation 239/02 and Amendments.	Meet "Minimum Maintenance Standards" as defined by Ontario Regulation 239/02 and Amendments.	Track complaints by road segment so that history can be recorded.	Respond to Public Inquiry within 24 hours	\$25,000	\$30,000	Township may want to incorporate a digital system that will assist in proving compliance to the Provincial Regulation. Having an AVL system in the Patrol Truck can be a minimum recording method of Roads Patrolled. Cost represent annual hardtop road maintenance.
Fix Public Identified Issues Quickly	Track complaints and resolve them as quickly as possible	Track complaints and resolve them as quickly as possible	Track complaints by road segment so that history can be recorded.	Respond to Public Inquiry within 24 hours			Township delivers this Level of Service well
Maintain Road System Network Condition for safe use	Road Maintenance is completed regularly and when required	Road Maintenance is completed regularly and when required	Maintain adequate road network condition index to ensure safe roads	Assess Road Conditions every 10 years with Internal assessment annually	\$45,000	\$45,000	Roads Needs Study every 10 years to include Network Condition analysis (next proposed for 2031). Township completing crack seal, and slurry seal program well.
Asphalt Roads are Clean and Clear	Street sweeping and flushing are completed annually	Street sweeping and flushing are completed annually	Roads are swept and flushed to ensure they are clear of debris and safe.		\$5,000	\$5,000	Township has minimal hardtop roads, but is delivering this Level of Service well. Debris is collected as per Minimum Maintenance Standards. Cost is for hardtop road street sweeping.
Follow Best Practice for Asphalt Roads	Completing a regular Crack Seal program.	Completing a regular Crack Seal program.	Completing a regular crack seal program.		\$15,000	\$15,000	Township delivers this Level of Service, via annual crack seal program.
Gravel Roads are well maintained and Dust Inhibited	Gravel roads are smoothed when required, and Calcium Chloride applied to control dust	Gravel roads are smoothed when required, and Calcium Chloride applied to control dust	Gravel roads are smoothed when required, and Calcium Chloride applied to control dust		\$50,000	\$55,000	Township delivers Calcium dust control.
Safe and well maintained RoadSides	Municipality provides brushing, ditching, grass mowing, and shoulder maintenance to ensure roadsides are safe and well maintained	Winter roads are cleared and safe.	Roadsides are clear of obstructions and well maintained for safe road travel.		\$14,500	\$17,500	Township delivers this Level of Service well. Cost is for annual roadside maintenance to support road base.
Winter Road Maintenance	Winter roads are cleared and safe.	Winter roads are cleared and safe.	Roads are maintained and meet "Minimum Maintenance Standards" as defined by Ontario Regulation 239/02 and Amendments.	Regulation Standard	\$72,500	\$75,000	Township delivers this Level of Service well. Cost is annual sand/salt requirement. Approximate breakdown of costs: Asphalt \$10,000; Surface Treated \$30,000; Gravel \$35,000.
Winter Maintenance Staffing	Township has or hires sufficient staff to maintain clear roads	Township has or hires sufficient staff to maintain clear roads	Roads are maintained and meet "Minimum Maintenance Standards" as defined by Ontario Regulation 239/02 and Amendments.	Regulation Standard	\$30,000	\$35,000	Township hires additional staff to ensure Winter Maintenance Standards are met
Weather forecast information	Municipal staff check weather forecasts minimum 3 times per day in the Winter months (October 1 - April 30)	Municipal staff check weather forecasts minimum 3 times per day in the Winter months (October 1 - April 30)	Weather forecasts are reviewed three times per day during the Winter Maintenance months.	Regulation Standard			Township delivers this Level of Service well
Signs can be seen clearly	Signs: Visual inspections done in the evening. Replaced when required/needed.	Signs: Visual inspections done in the evening. Replaced when required/needed.	Signs: Visual inspections. Replace when needed.	Reflectivity Standard	\$12,500	\$15,000	Township delivers this Level of Service well
Safe Well lit Semi-Urban Street areas	Maintenance activated by Public Notice for Street Lights	Maintenance activated by Public Notice for Street Lights	Maintenance activated by Public Notice for Street Lights	Correction of Issues within MIMS			Township delivers this Level of Service well

Level of Service (LOS) Analysis						
Expected Strategic LOS	Current LOS	Expected LOS	Benchmark (if Applicable)	Current Cost of LOS	Estimated Cost of Expected LOS	Cost Description
Bridge & Culvert Assets	Safe Bridges	Maintain good condition and no load limits.	Maintain good condition and no load limits.	MTO bridge guides		Municipal staff are completing this LOS
	Bridges Maintained	Follow Bridge Inspection Report recommendations for Bridge and Culvert maintenance.	Proactive Bridge and Culvert maintenance (based on bridge inspection report).			Municipality is completing this LOS
	Proper Bridge-Spring Maintenance	Bridge washing is completed in Spring	Blowing out Expansion Joints & Washing of Bridges in Spring			Municipal staff are completing this LOS
	Bridge Inspections	Bridge inspections (i.e. using OSIM forms) required every 2 years.	Bridge inspections (i.e. using current OSIM forms) required every 2 years.	Completed every 2 years	\$9,000 every two years	\$9,000 every two years Municipality needs to ensure that the engineering firm inspecting the bridges and culverts (greater than 3m diameter) use the most current MTO inspection forms, so that appropriate Bridge Condition Indexes are calculated. Cost for next inspection is 2023.

Level of Service (LOS) Analysis						
Expected Strategic LOS	Current LOS	Expected LOS	Benchmark (if Applicable)	Current Cost of LOS	Estimated Cost to Move to Expected LOS	Cost Description
Storm Water Assets	Effective Storm Water Management	Investigate and respond based on public complaints/concerns	Proper storm water flows and clear system with little to no inhibitors	No storm water back-up incidents		Township is completing this Level of Service well.
	Cross Road Culverts are Appropriately Sized and Maintained	Cross Road Culverts are replaced when required	Climate Change and/or Extreme Weather events do not cause adverse issues with the Municipal road network		\$3,000	\$3,000 Cross road culverts are replaced when required. It is recommended that assessment of the size of the cross road culverts can withstand extreme weather events to ensure Road Bases are secure.

Level of Service (LOS) Analysis						
Expected Strategic LOS	Current LOS	Expected LOS	Benchmark (if Applicable)	Current Cost of LOS	Estimated Cost of Expected LOS	Cost Description
Water Assets	Source Water is well Protected	Maintaining appropriate Zoning and Planning to ensure Source Water Protection	Maintaining appropriate Zoning and Planning to ensure Source Water Protection			Township is completing this Level of Service well.
	Production Wells are well Maintained	Appropriate maintenance is undertaken when required	Appropriate maintenance is undertaken when required	\$3,000	\$3,000	Township is completing this Level of Service well. Cost is for annual well maintenance.
	Treatment Processes meet Legislative Requirements	Meet all legislative requirements.	Meet all Provincial legislative requirements.	Provincial Guidelines	\$2,500	\$2,500

Level of Service (LOS) Analysis						
Expected Strategic LOS	Current LOS	Expected LOS	Benchmark (if Applicable)	Current Cost of LOS	Estimated Cost of Expected LOS	Cost Description
Wastewater Assets	Treatment Processes meet Legislative Requirements	Meet all legislative requirements.	Meet all Provincial legislative requirements.		\$300	Township is completing this Level of Service well, Town Hall septic system is inspected twice a year. Annual cost is for septic system inspections.
	Safe Treatment Structures (Tanks and Septic Beds)	Meet legislative requirement (Building Code, Fire Code, Health & Safety, etc)	Meet legislative requirement (Building Code, Fire Code, Health & Safety, etc)	Provincial Guidelines	\$3,400	Septic tanks cleaned out as required. Costs breakdown is: Town Hall \$1,000/yr; Public Work Garage \$600/yr; Fire Hall 1 \$800/10yr; Fire Hall 2 \$600/10yr
	Wastewater Pipes are clear and well Maintained	Ensuring Obstruction and/or Infiltration into Wastewater system	Review of flows to be completed when septic tanks are cleaned out.		staff	No additional costs but good practice staff can perform when septic tanks are cleaned out.

4.0 Asset Management Strategy

4.1 Scope and Process

The asset management strategy provides the recommended course of actions required to maintain (or move towards) a sustainable asset position while delivering the levels of service discussed in the previous section. The course of actions, when combined together, form a long-term operating and capital forecast that includes:

- **Non-infrastructure solutions:** Reduce costs and/or extend expected useful life estimates;
- **Maintenance activities:** Regularly scheduled activities to maintain existing levels of service levels, or repairs needed due to unplanned events;
- **Renewal/Rehabilitation:** Significant repairs or maintenance planned to maintain the levels of service and increase the remaining life of assets; and,
- **Replacement/Disposal:** Complete disposal and replacement of assets when renewal or rehabilitation is no longer an option.

Priority identification becomes a critical process during the development of an asset management strategy. Priorities have been determined based on assessment of the overall risk of asset failure, which is determined by looking at both the probability of an asset failing, as well as the consequences of asset failure. The consequences of the municipality not meeting desired levels of service must also be considered in determining risk. As discussed in Section 3, adding enhanced levels of service results in both operating and capital budget impacts over the 10 year forecast period. This has to be taken into consideration, with the overall objective of reaching sustainable levels while mitigating risk.

4.2 Risk Assessment

The risk of an asset failing is defined by the following calculation:

Risk of Asset Failure = Probability of Failure X Consequence of Failure

Probability of failure has been linked to the condition assessment for each asset, assuming that an asset in “very good” condition has a “rare” probability of failure. The following table outlines the probability factor tied to each condition rating:

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Table 4-1: Probability of Failure Matrix

Condition (Value)	Condition	Probability of Failure
9 – 10	Very Good	Rare
7 – 8	Good	Unlikely
5 – 6	Average	Possible
3 – 4	Poor	Likely
1 – 2	Very Poor	Almost Certain

Consequence of failure has been determined by examining each asset type separately. Consequence refers to the impact on the municipality if a particular asset were to fail.

Types of impacts include the following:

- **Cost Impacts:** the cost of failure to the Township (i.e., capital replacement, rehabilitation, fines and penalties, damages, etc.);
- **Social impacts:** potential injury or death to residents/public;
- **Environmental impacts:** the impact of the asset failure on the environment; and,
- **Service delivery impacts:** the impact of the asset failure on the Township's ability to provide services at desired levels.

Each type of impact was reviewed and consequence of failure for each asset type was determined by using the information contained in Table 4-2 as a guide to assess the level of impact. Levels of impact were documented as ranging from "significant" to "insignificant".

Table 4-2: Consequence of Failure Matrix

	Cost	Social	Environmental	Service Delivery
Significant	Significant Cost – Difficult to Recover	Death, Serious Injury	Long-term Impact – Permanent	Major Interruptions
Major	Substantial Cost – Multi-year Budget Impacts	Major Injury	Long-term Impact – Fixable	Significant Interruptions
Moderate	Considerable Cost – Requires Revisions to Budget	Moderate Injury	Medium-term Impact – Fixable	Moderate Interruptions
Minor	Small/Minor Cost – within Budget Allocations	Minor Injury	Short-term/Minor Impact – Fixable	Minor Interruptions
Insignificant	Negligible or Insignificant Cost	No Injury	No Impact	No Interruptions

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With both probability of failure and consequence of failure documented, total risk of asset failure was determined using the matrix contained in Table 4-3. Total risk has been classified under the following categories:

- **Extreme Risk (E):** Risk beyond acceptable levels;
- **High Risk (H):** Risk slightly beyond acceptable levels;
- **Medium/Moderate Risk (M):** Risk at acceptable levels, monitoring required to ensure risk does not become high; and,
- **Low Risk (L):** Very little risk.

Table 4-3: Total Risk of Asset Failure Matrix

Probability of Failure	Consequence of Failure				
	Significant	Major	Moderate	Minor	Insignificant
Almost Certain	E	E	H	H	M
Likely	E	H	H	M	M
Possible	H	H	M	M	L
Unlikely	H	M	M	L	L
Rare	M	M	L	L	L

Risk levels can be reduced or mitigated through planned maintenance, rehabilitation and/or replacement of an asset. An objective of this asset management plan is to reduce risk levels where they are deemed to be too high, as well as ensure assets are maintained in a way that keeps risk at acceptable levels.

4.3 Priority Identification

Through a review of the asset risk of failure assessment, the assets/categories listed below were identified as being priorities of the Township for over the next few years.

4.3.1 Roads

- Lakeshore Road, from Henry Street to 800 m South of Henry Street – Current asphalt road surface pulverized and resurfaced with gravel and asphalt (recommended improvement in 2022, approximate cost \$145,000).
- The Inn Road, from Camp Road to Fire Route 160 – Current asphalt road surface pulverized and resurfaced with gravel and asphalt (recommended improvement in 2022, approximate cost \$144,000).

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- Centre Road, from Hollys Road to Stewart Park Road – Current asphalt road surface pulverized and resurfaced with gravel and asphalt (recommended improvement in 2023, approximate cost \$387,000).
- Centre Road, from Armstrong Street to Balsam Road – Current asphalt road surface pulverized and resurfaced with gravel and asphalt (recommended improvement in 2024, approximate cost \$18,000).
- Centre Road, from Balsam Road to Veterans Memorial Bridge - Current asphalt road surface pulverized and resurfaced with gravel and asphalt (recommended improvement in 2024, approximate cost \$144,000).
- Fire Route 305 Road, from Hurdville Road to McDougall Road - Current asphalt road surface pulverized and resurfaced with gravel and asphalt (recommended improvement in 2024, approximate cost \$29,200).

4.3.2 Bridges

All bridges and large culverts (over 3 meter diameter) are a concern to the Township as a failure of this type of asset can result in a major consequence of failure.

- Hurdville Bridge (RS-08 and Bridge 004) – Install approach guiderail (recommended improvement in 2022, approximate cost \$106,000).
- Inholmes Bridge (RS-03 and Bridge 007) – Coating structural steel, partial deck replacement, with railing improvement/replacement. The substructure needs to be rehabilitated as well (recommended improvement in 2023, approximate cost \$347,000).
- Hurdville Bridge (RS-08 and Bridge 004) – Concrete deck soffit repairs, and embankment improvements/rehabilitation as well as substructure and superstructure rehabilitation. There also needs to be some railing improvement/replacement (recommended improvement in 2024, approximate cost \$502,000).

4.3.3 Storm Water

One of the priorities identified with the storm water assets is to obtain the location and attributes (diameter, length, material) of the Township's crossroad culverts. There are approximately \$3,000 of crossroad culverts replaced annually, however there are more extreme weather events which may require some areas to have increased water flow to prevent damage to Township roads.

This list of capital asset improvements/replacements is only for the next few years, and do not limit the needs that the Township requires to become fully sustainable. The Finance Strategy will further outline the needs for investing in assets annually via reserves to ensure that funds are available for future asset replacements.

4.4 Climate Change

Over the past decade there has been increased numbers of extreme weather events which are putting greater stress on municipal infrastructure, and pressure to ensure levels of service are maintained. Climate change poses a real risk management question which needs to be addressed within the context of municipal decision making.

Some climate change projections (Federation of Canadian Municipalities):

- Warmer summer temperatures;
- Warmer winter temperatures;
- More intense storms;
- Longer droughts;
- Increased frequency and amount of ice;
- Summers stretching longer; and,
- Sea level rising.

The Township of McKellar has witnessed some of these climate change projections already causing potential challenges with road washouts from an extreme weather event, or quick winter thaw runoff. Many roads have not been designed for such intense high volume rainstorms.

Identifying areas of concern will help the Township to design road and storm water assets to improve resiliency to extreme weather events. This type of investment will reduce risk of failure of infrastructure and ensure appropriate levels of service are maintained for the public.

Another factor to climate change issues is the materials used in asset construction. The focus is to reduce the total carbon footprint on the construction of infrastructure assets. Investing in infrastructure with a long term view provides both better levels of service as well as reducing the total carbon footprint.

As recommended above for the Township to start collecting crossroad culvert data which will be a start to identifying if the culverts can withstand potential extreme weather. Then focusing on concern areas and upgrading them over a 10 year period will make good progress to becoming a more climate change resilient municipality.

4.5 Long-term Forecast

For many years, lifecycle costing has been used in the field of engineering to evaluate the advantages of using alternative materials in construction or production design. The method has gained wider acceptance and use recently in the management of capital assets. By definition, lifecycle costs are all the costs which are incurred during the lifecycle of a capital asset, from the time it is purchased or constructed, to the time it is taken out of service for disposal.

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In defining the long-term forecast for the Township's asset management strategy, costs incurred through an asset's lifecycle, the asset's condition, expected LOS, and risk were considered and documented. Asset Replacement Analysis in forecasting the Township's asset replacement needs are summarized in Figure 4-1, which we are calling Asset Strategy Scenario based on expected levels of service.

The asset strategy incorporated all of the information discussed above in this report and based on the information provided by the Township, past reports, staff input, and understanding of the asset's reaction in their current environment as well as the expected asset maintenance levels, and the current asset condition, which is expected to produce a reduced asset potential risk of failure. The outcome of this scenario approach was to provide appropriate asset service levels, and the assets were expected to meet or exceed their useful life which reduces expected infrastructure deficits. In total (all assets), \$10.2 million in assets (inflated to appropriate year) are shown as replacement needs in the 10 year forecast. This is the recommended asset strategy for the Township of McKellar.

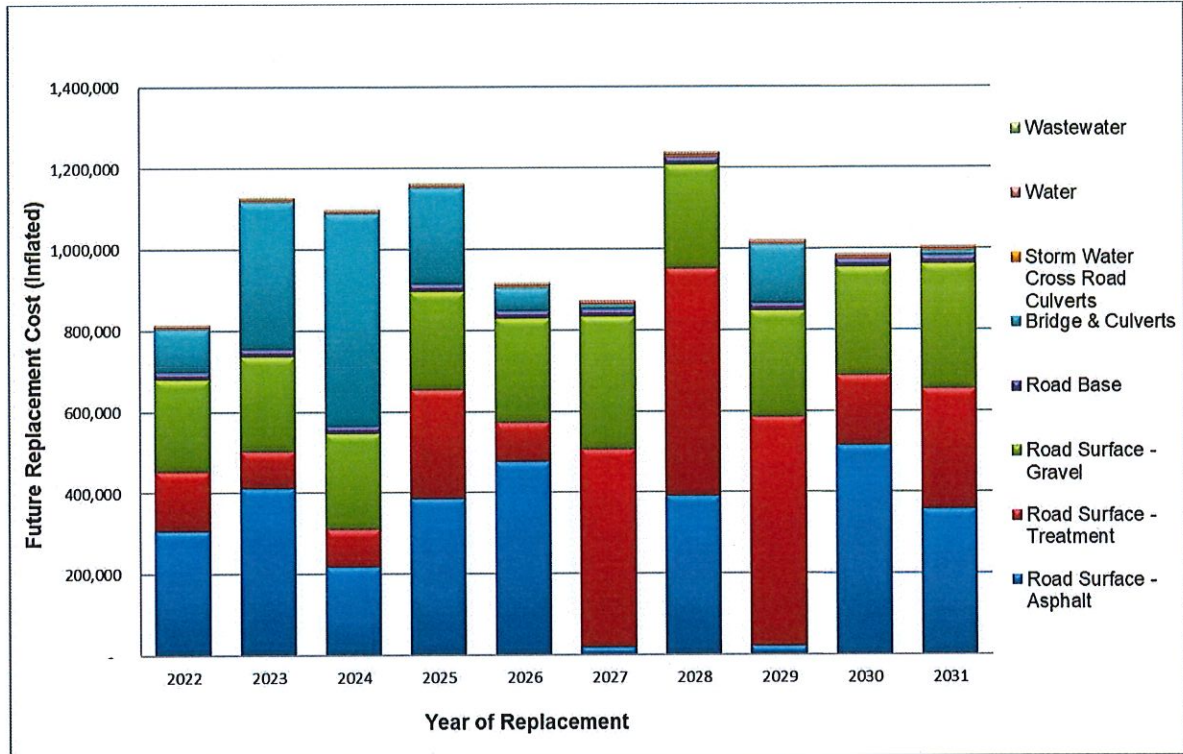
Assets like Bridges, and major culverts, are not expected to be replaced for usually over 50 years. It needs to be stated, to ensure that these assets have reserve funding for their replacement schedule in the future. The Financial Strategy provides the Township with an investment plan into their reserve accounts.

For the recommended scenario to be feasible, the expected level of service adjustments discussed in Section 3 are needed in conjunction with the current level of service amounts in order to effectively maintain and rehabilitate the assets as required.

The financing strategy discussed in the next section will incorporate the level of service adjustments into the recommended financing analysis.

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Figure 4-1: Proposed Asset Strategy Based on Expected Levels of Service



5.0 Financing Strategy

5.1 Scope and Process

The financing strategy provides the recommended use of various funding sources to finance the asset management strategy and levels of service recommendations discussed in Sections 3 and 4. The financing strategy also provides recommendations to increase annual investments in assets that will be used beyond this report's 10-year forecast period.

5.2 Funding Sources

The following funding sources have been used within the financing strategy:

Grant Funding: It has been assumed that Gas Tax Funding (now called the Canada Community Building Fund) will continue throughout the forecast period. The Township's allocation is expected to reach \$73,535 by 2023 and it has been assumed that funding will remain constant at this amount moving forward.

It has also been assumed that Ontario Community Infrastructure Fund (OCIF) annual amounts will increase to 2022 levels and remain constant at this amount, \$149,500 per year, over the forecast period. The province is currently reviewing the formula for OCIF funding and has dedicated additional funding to this program.

Through discussions with Township staff, receipt of a Northern Ontario (NORD) grant is also anticipated, totaling \$546,645. This funding has been applied against Centre Road capital requirements in 2024 and 2025.

Operating Budget: The Township includes an annual transfer from the operating budget to capital as part of the budget process. It has been assumed that \$400,000 of this funding will be dedicated to core infrastructure annually. This is equivalent to the core infrastructure allocation in 2022.

Given that there are levels of service recommendations that are operating in nature, it has been assumed that these costs will be funded from the annual operating budget. This could be through existing funding or proposed increases each year.

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Reserves: Existing “roads capital construction” and “investment in infrastructure” reserves have been consolidated for the purposes of this financing strategy into a consolidated “infrastructure capital” reserve. This reserve becomes the primary source of capital funding over the forecast period. It is recommended that increases in annual asset investment be allocated to this reserve for capital use.

Debt: If all other funding sources fall short in funding recommended lifecycle needs each year, debt financing would be recommended. Debt financing is not anticipated within the forecast period for core infrastructure. This may change when the Township adds other non-core assets to the asset management plan.

5.3 Historic Asset Investment

The following table outlines the Township’s historic capital investment in assets. As shown, the annual investment has fluctuated over the last two years. In 2021 the Township received an additional one-time allocation of Gas Tax Funds; however, this has been removed from the total investment as it is a one-time investment that does not continue moving forward. In 2022, the Township received a top-up on OCIF funding which is anticipated to continue going forward.

Table 5-1: Historic Asset Investment - Capital

Funding Type	2021	2022
Canada Community Building Fund (Gas Tax)	138,217	70,471
OCIF Funding	54,514	149,500
Transfer from Operating (Core Infrastructure)	-	422,879
Contribution to Roads Reserve	100,000	-
Contribution to Infrastructure Reserve	14,971	14,624
Total Annual Asset Investment - Capital	307,702	657,474
Less: One-time top-up of the Canada Community Building Fund (Gas Tax)	(67,746)	
Total 2021 Asset Investment - Capital (Sustainable)	239,956	657,474

* Excludes the Safe Restart and OMPF grants as they are operating in nature. Excludes ICIP grants as they are one-time contributions.

** OCIF Funding Formula for 2023 is under review, however a province wide sustainable increase in funding has been announced.

Therefore, a capital asset investment in 2022 of \$657,474 becomes the starting point for recommending increases in annual asset investments over the forecast period.

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5.1 Optimal Asset Investment

Based on an analysis of the Township's capital assets in terms of replacement cost and useful life, the following summary of optimal annual asset investment has been created.

Table 5-2: Optimal Asset Investment Summary

Core Infrastructure	Replacement Cost (2021 \$)	Weighted Average Useful Life	Annual Replacement Investment (2021 \$)
Road Surface	10,073,712	15	671,600
Road Base	21,592,368	75	20,000
Bridge & Culverts	13,805,194	57	242,200
Water	77,500	40	1,900
Wastewater	100,000	50	2,000
Total	45,648,774		937,700

* excludes non-core infrastructure assets

** Road Base annual investment for maintenance/rehabilitation only

In summary, an annual asset investment of \$937,700 is needed to fund long-term asset management planning needs for core infrastructure. This does not include other non-core assets that have been excluded from this asset management plan. In addition, annual asset investments for road base assets are based on level of service costs identified in this asset management plan and not full replacement.

This \$937,700 annual asset investment becomes the funding target over the forecast period. However, this target increases over time as inflation increases this amount annually. Assuming 2% annual inflation, the target annual capital asset investment amount becomes \$1,165,900 by the year 2032.

5.2 Financing Strategy

The detailed 10-year financing strategy is provided in Appendix C to this report.

As the 2022 Budget has already been developed and passed by the Township, all recommendations provided in Section 4 have been shifted by one year. For example, all 2022 recommendations from Section 4 are shown as 2023 funding requirements in this section. Also, like Section 4, a 2% inflation factor has been applied annually to all costs.

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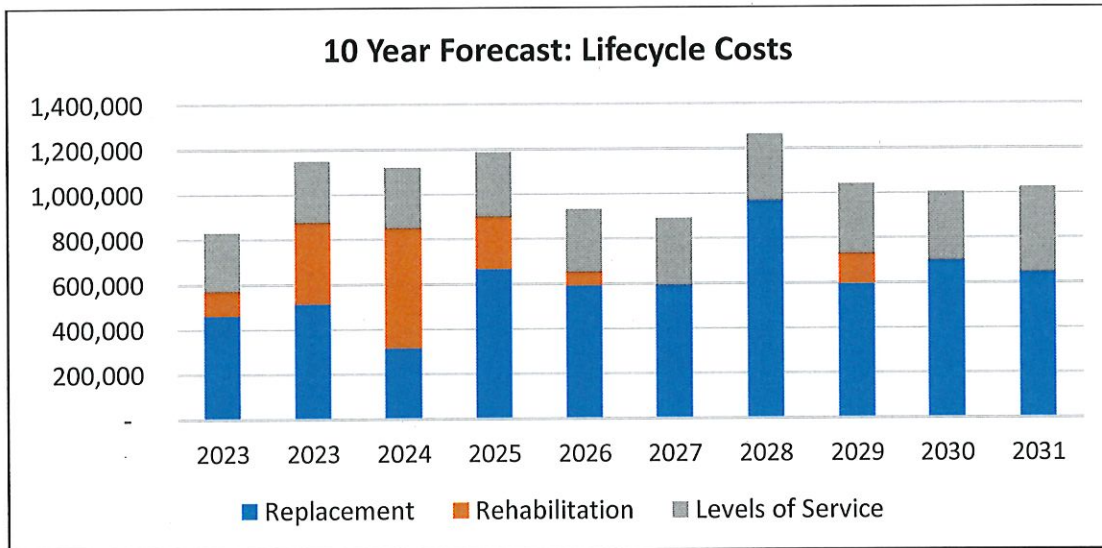
The following table provides a high-level summary of the 10-year forecast by cost type (i.e., asset replacement needs, asset rehabilitation needs, and levels of service recommendations).

Table 5-3: Forecast Summary

Forecast	2023	2023	2024	2025	2026	2027	2028	2029	2030	2031
Replacement	460,020	511,877	314,330	665,696	591,787	590,732	967,544	595,138	697,934	646,066
Rehabilitation	108,120	361,019	532,726	231,640	57,412	-	-	133,569	-	-
Levels of Service	263,262	277,059	273,051	289,117	284,078	300,797	295,556	312,013	307,497	379,472
Total	831,402	1,149,955	1,120,107	1,186,453	933,277	891,529	1,263,100	1,040,720	1,005,431	1,025,538

Figure 5-1 shows the same forecast in graph form. As illustrated, there are minor fluctuations in annual lifecycle needs throughout the forecast.

Figure 5-1: Forecast Summary



As shown in Appendix C, the 10-year forecast has a recommended funding plan as follows:

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Table 5-4: Capital Forecast with Funding Sources

Asset Class	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Totals by Asset Class (Replacement, Rehabilitation and Levels of Service)											
Road Surface - Asphalt	313,140	421,362	222,005	394,006	485,795	20,271	399,742	21,090	525,841	365,454	3,168,706
Road Surface - Treatment	148,920	92,596	94,448	273,855	98,263	497,260	570,099	576,392	174,483	301,701	2,828,017
Road Surface - Gravel	232,560	237,211	241,956	246,794	261,667	332,218	261,900	267,138	272,481	314,134	2,668,059
Road Base	17,850	18,207	18,571	18,943	19,321	19,708	20,102	20,504	20,914	21,332	195,452
Bridge & Culverts	108,120	370,383	532,726	241,382	57,412	10,135	-	144,114	-	10,971	1,475,243
Storm Water Cross Road Culverts	3,060	3,121	3,184	3,247	3,312	3,378	3,446	3,515	3,585	3,657	33,505
Water	5,610	5,722	5,837	5,953	6,072	6,194	6,318	6,444	6,573	6,704	61,427
Wastewater	2,142	1,353	1,380	2,273	1,435	2,365	1,493	1,523	1,554	1,585	17,103
Total	831,402	1,149,955	1,120,107	1,186,453	933,277	891,529	1,263,100	1,040,720	1,005,431	1,025,538	10,447,512
Funding Analysis											
Canada Community Building Fund (Gas Tax)	73,535	73,535	73,535	73,535	73,535	73,535	73,535	73,535	73,535	73,535	735,350
OCIF Funding (estimate)	149,500	149,500	149,500	149,500	149,500	149,500	149,500	149,500	149,500	149,500	1,495,000
NORD Grant (Centre Road)	-	402,635	144,010	-	-	-	-	-	-	-	546,645
Transfer from Operations (Core Infrastructure)	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	4,000,000
Transfer from/(to) Capital Reserves: Infrastructure Capital Reserve (Consolidated)	(54,895)	(143,410)	80,011	284,043	26,164	(22,168)	344,509	116,217	74,899	89,954	795,324
Operating Funding (LOS Impacts)	263,262	267,695	273,051	279,375	284,078	290,662	295,556	301,468	307,497	312,549	2,875,193
Debt Funding (see section 2)	-	-	-	-	-	-	-	-	-	-	-
Total	831,402	1,149,955	1,120,107	1,186,453	933,277	891,529	1,263,100	1,040,720	1,005,431	1,025,538	10,447,512

As noted in Section 5.2 above, Gas Tax and OCIF funding is shown as a funding source in each year of the forecast period, NORD grant funding is shown in 2024 and 2025, reserves are used as the primary funding source, operating budget funding is used for a fixed \$400,000 in capital funding annually as well as for levels of service recommendations that are considered operating in nature, and debt funding is used to finance the remaining funding needs each year, if applicable.

Debt Funding

Debt funding is not anticipated within the forecast period for core infrastructure. This assessment should be reviewed when other assets are added to the asset management plan. Given that the Township’s ability to use debt funding is restricted based on the Province’s debt capacity (annual repayment limit) calculations, an analysis of all current and proposed debt was completed.

Figure 5-2: Summary of Current and Proposed Debt Payments

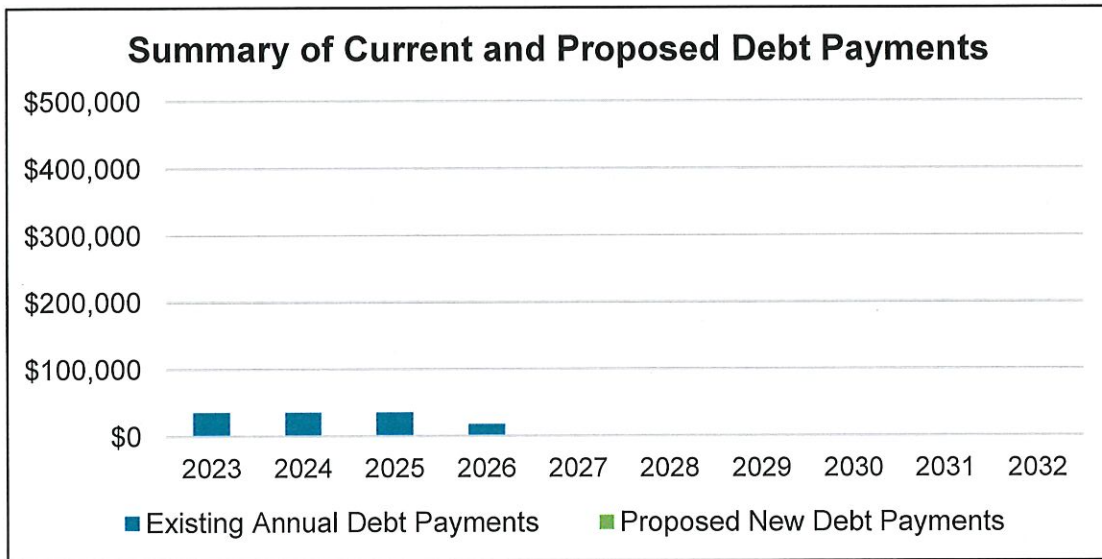
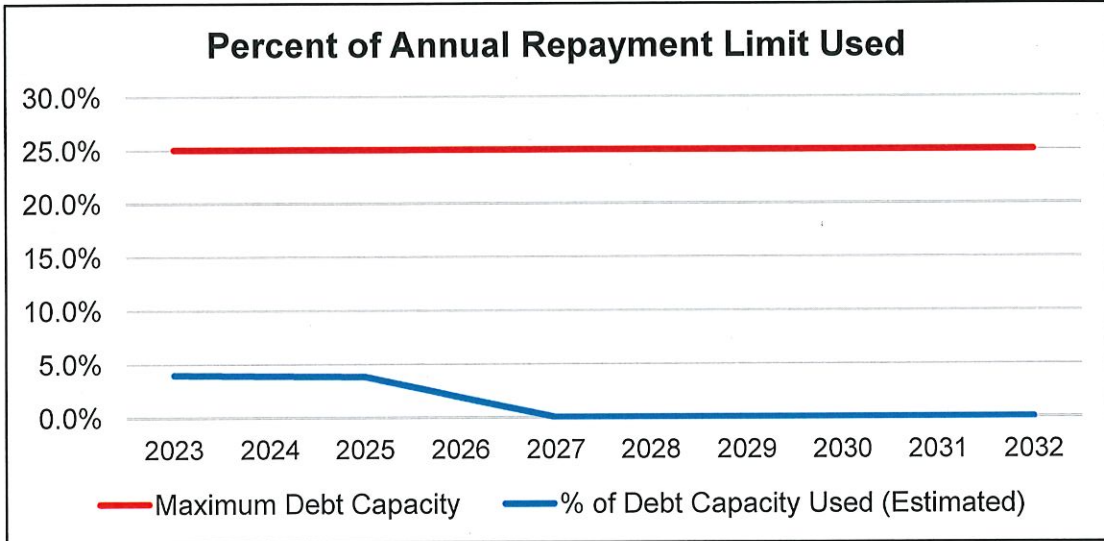


Figure 5-3: Percent of Annual Repayment Limit Used



Figures 5-2 and 5-3 above show that current and projected debt requirements are well within the annual debt capacity limits of 25% of Township revenues, reaching a maximum level of 4% of revenues in 2023 to 2025.

Reserve Funding (Core Infrastructure Only)

With reserve funding becoming a primary source of funding within this financing strategy, a recommended phased-in approach to increasing contributions to these reserves is provided. Table 5-5 below outlines the actual transfer amounts for 2022 (totalling \$14,624) with a recommended plan to increase those transfers to reach \$542,912 by 2032. This combined with anticipated grant funding and transfers from operations allows the Township to reach an annual asset investment amount of \$1,165,947 by 2032. This represents 100% of the optimal annual asset investment amount in 2032.

Table 5-5: Contributions to Reserves

Funding Type	Actual	Forecast									
	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Contribution to Infrastructure Reserve	14,624	60,000	105,853	152,623	218,145	284,620	334,253	384,879	436,517	489,188	542,912
Total	14,624	60,000	105,853	152,623	218,145	284,620	334,253	384,879	436,517	489,188	542,912
Transfer from Operations (Core Infrast.)	422,879	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
Gas Tax Funding	70,471	73,535	73,535	73,535	73,535	73,535	73,535	73,535	73,535	73,535	73,535
OCIF Funding	149,500	149,500	149,500	149,500	149,500	149,500	149,500	149,500	149,500	149,500	149,500
NORD Grant	-	-	402,635	144,010	-	-	-	-	-	-	-
Total Asset Investment	657,474	683,035	1,131,523	919,668	841,180	907,655	957,288	1,007,914	1,059,552	1,112,223	1,165,947

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This analysis will have to be updated once other non-core assets have been included in this asset management plan.

It is recommended that existing “roads capital construction” and “investment in infrastructure” reserves be consolidated into a “infrastructure capital” reserve, to be used to fund core infrastructure capital needs.

Operating Budget Funding

As discussed earlier in this section, the recommended financing strategy assumes that \$400,000 will be available annually from the operating budget to fund core infrastructure capital needs.

From a levels of service perspective, many recommendations outlined in Section 3 are already implemented by the Township. Section 4 of Appendix C to this report outlines that minor adjustments are needed to the Township’s operating budget to account for any further levels of service impacts that are not currently funded.

If debt financing was needed to fund the recommended financing strategy, this would also have an impact on the Township’s operating budget going forward. It has also been assumed that when existing debt payments are complete, the budget space created will be used to either fund new debt or to increase transfers to reserves. This is outlined in Appendix C and summarized below in Table 5-6.

Table 5-6: Increase in Funding Summary

Increase in Funding	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Increase (Decrease) in Transfers to Reserves	22,497	45,853	46,770	65,522	66,476	49,633	50,626	51,638	52,671	53,724
Increase (Decrease) in Operating - LOS	28,162	4,433	5,356	6,324	4,703	6,584	4,894	5,912	6,029	5,052
Increase (Decrease) in Operating - Debt	-	-	-	(17,816)	(17,816)	-	-	-	-	-
Total Impact on Annual Tax Supported Budget	50,659	50,286	52,126	54,030	53,363	56,217	55,520	57,550	58,700	58,776
Estimated Taxation Impact (1% in 2023 = \$36,400)	1.39%	1.35%	1.38%	1.40%	1.35%	1.40%	1.35%	1.38%	1.38%	1.35%

Table 5-6 above outlines the total annual increase in funding recommended from 2023 to 2032. These increases can be incorporated through:

- a) Finding efficiencies in the annual budget.
- b) Increase in external funding (i.e., grants or third party contributions).
- c) Allocations of annual surpluses to capital reserves (if available).
- d) Recommending budget (taxation) increases.

As shown in Table 5-6, if taxation increases are required each year to allow for the total recommended increases in funding (i.e., Items a, b, and c above are not available), a 1.35% to 1.40% increase in taxation would be required.

Funding Gap

Figure 5-4 below provides an overall summary of the recommended annual investment levels (shown in orange and gray) as well as the funding gap (shown in yellow). The funding recommendations outlined in this section ensure the funding gap is eliminated (for core infrastructure only) by 2032. The funding gap is temporarily eliminated in 2024 due to the receipt and usage of the NORD grant.

Figure 5-4: Annual Asset Investment & Funding Gap

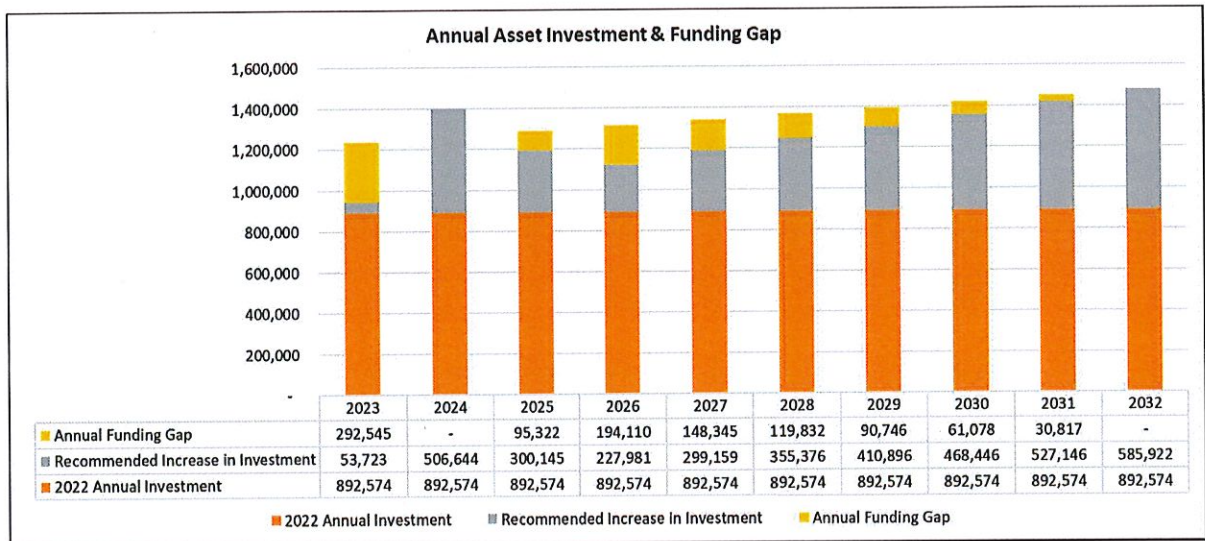


Figure 5-4 is also provided in Appendix C to this report, along with detailed figures to support the graph.

5.3 Summary of Financing Strategy Recommendations

The following represents a list of financing strategy recommendations:

- i. Consolidate existing “roads capital construction” and “investment in infrastructure” reserves into a “infrastructure capital” reserve, to be used to fund core infrastructure capital needs.
- ii. Use capital reserves as the primary source of asset investment annually. Funds should flow from the operating budget to these reserves, which are then used to fund capital projects.
- iii. Ensure a minimum of \$400,000 is available from the annual operating budget to fund core-infrastructure capital needs.

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- iv. Increase asset management funding annually as outlined in Table 5-6.
- v. Transfer any annual Township surpluses to capital reserves annually.
- vi. Dedicate any budget savings from the elimination of debt payments to funding asset management needs (i.e., either new debt or transfers to reserves).
- vii. Update this financing strategy to account for other non-core infrastructure assets.

6.0 Recommendations

The following recommendations have been provided for the Township of McKellar's consideration:

- that this Asset Management Plan be received and approved by the Township of McKellar Council; and,
- that consideration of this Asset Management Plan be given as part of the annual budgeting process to ensure sufficient capital funds are available to fund capital requirements over the 10-year period.

The current level of funding for asset replacement and renewal at the Township will not sufficiently fund required capital needs or close the infrastructure funding gap. As such, it is recommended that the following be considered:

- That the "levels of service" strategies discussed in this report be approved;
- The Township consolidate existing "roads capital construction" and "investment in infrastructure" reserves into a "infrastructure capital" reserve, to be used to fund core infrastructure capital needs;
- The Township use capital reserves as the primary source of asset investment annually. Funds should flow from the operating budget to these reserves, which are then used to fund capital projects;
- The Township Ensure a minimum of \$400,000 is available from the annual operating budget to fund core-infrastructure capital needs;
- The Township increase asset management funding as outlined in Table 5-6;
- The Township transfer annual surpluses to capital reserves;
- The Township dedicate any budget savings from the elimination of debt payments to funding asset management needs (i.e., Either new debt or transfers to reserves);
- The Township update the financing strategy to account for other non-core as well as any road base replacement needs in the future;
- That this Asset Management Plan be updated as per the Municipality's Asset Management Strategy Policy; and,
- The Township consider the capital priorities identified within this report when applying for future grants or deciding on how to utilize Gas Tax, OCIF funding, and/or other funding that becomes available.

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Substantial investment in asset capital needs will be required over the 10 year forecast period and beyond. Through the recommendations provided above, proactive steps will be made to increase capital investment, as well as reduce the annual infrastructure funding gap for the Township's core assets. Enhanced maintenance plans will assist in maintaining adequate asset conditions, mitigate asset risk as well as potentially defer capital needs within the forecast period. In addition, the Township of McKellar is recommended to pursue all available capital grants wherever possible to further reduce the infrastructure funding gap.

Through the creation of this plan, the Township has been provided with Excel spreadsheets in which amendments and revisions can be made as needed by the Township. It is anticipated that this plan adopted by the Township of McKellar Council will be monitored and updated frequently as part of the budget process, with refinements and specific recommendations being provided with respect to the priority of each individual project.



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]

Appendix A

**Municipality Asset Inventory &
Asset Management Plan Assumptions**

APPENDIX A: Asset Management Plan Assumptions

The following assumptions were made and applied during the creation of the Township of McKellar's asset management plan.

1. State of Local Infrastructure

- a) All replacement costs were estimates based on current 2020/21 pricing.
- b) Historic Costs of assets that were added to the Township's asset inventory and did not have a historic cost identified made use of deflation tables from estimated current 2021 costs back to the installation date of the asset. Indexes were using Non-Residential Building Construction Price Index (NRBCPI).
- c) Amortization of assets was using the Township's PSAB 1350 data tables where possible but assets that were added to the Township's asset inventory a straight line amortization was used.
- d) Useful life of an asset was provided by the Township, or reports provided to the Township by engineering consultants. Staff provided some adjustments to useful lives.
- e) Condition was extracted from Township reports, from staff's understanding of the asset's relative condition, and finally via estimation from the asset's age. Bridge condition values were estimated from the Township's bridge inspection report.
- f) Condition values were used to provide estimated remaining life to the assets.

2. Asset Management Strategy

- a) Capital inflation rate was assumed to be 2.0% annually.
- b) Operating budget inflation rate was assumed to be 2.0% annually.
- c) Regarding operating expenses included in the Township's current budget, it is assumed that they will increase at an operating inflation rate annually.

3. Financing Strategy

- a) Gas Tax and OCIF Formula Based Funding revenue have been identified as a funding source for the purposes of this analysis (i.e., for asset replacement purposes), and has been assumed to continue throughout the forecast period.
- b) Interest rate earned on a Capital Replacement Reserve Funds will be 1.0% annually.

McKeellar
Water Systems (Tax Funded)

FIXED ASSET ID	Asset Name	Description	Install Year	Useful Life	Remaining Useful Life	Age	Historic Cost	2020 Accumulated Amortization	2020 Net Book Value	Replacement Cost (2021)	Condition Based On Useful Life	Staff Assessed Condition	Condition Used for Analysis	Asset Condition (As per Priority Rating)	Probability of Failure (Based on Condition or Expected Condition)	Consequence of Failure
RC-14	Water System - Town Hall / Community Centre	Water source is lake. Purification via UV and chlorine	2011	40	33	7	\$ 64,692	\$ 14,597	\$ 50,095	\$ 77,500			8.5			
	Water Pipe - 1.5in PVC - Town Hall / Community Centre	80 m length	2011	20	11	9	\$12,776	\$6,069	\$6,707	\$16,000	6	8	8	Good	Unlikely	Major
	Well - Public Works Garage	Well - 400 feet - granite - 6.25 in pipe 20ft deep - pump depth 375ft - chlorine 100 ppm	2011	50	41	9	\$11,179	\$2,124	\$9,055	\$14,000	8		8	Good	Unlikely	Major
		Well - 400 feet - granite - 6.25 in pipe 20ft deep - pump depth 300ft - chlorine 90 ppm	2017	50	47	3	\$13,460	\$942	\$12,518	\$15,000	9		9	Very Good	Rare	Major
	Well - Fire Hall 1	Well - 400 feet - granite - 6.25 in pipe 20ft deep - pump depth 300ft - chlorine 90 ppm	2017	50	47	3	\$13,460	\$942	\$12,518	\$15,000	9		9	Very Good	Rare	Major
	Water Purification System - Fire Hall 1	UV treatment with Tannin filter	2017	20	17	3	\$4,487	\$785	\$3,702	\$5,000	9	9	9	Very Good	Rare	Major
	Well - Fire Hall 2	Well - 205 ft - granite - 6 in pipe 20ft deep - pump depth 145ft	2009	50	39	11	\$5,758	\$1,324	\$4,434	\$7,500	8		8	Good	Unlikely	Major
	Water Purification System - Fire Hall 2	UV treatment with Tannin filter	2007	20	7	13	\$3,572	\$2,411	\$1,161	\$5,000	4	9	9	Very Good	Rare	Major

Current Levels of Service
Replacement/Improvement
Year Based on Current Levels
Service

Expected Levels of Service
Replacement/Improvement Year Based on
Expected Levels Service

FIXED ASSET ID	Asset Name	Risk of Failure	Numerical Value of Risk of Failure	Year Replacement due to minimal maintenance practices	Current Levels of Service % benefit	Revised Levels Service Replacement Year	Year Replacement Applying Risk Score	Proposed Rehabilitation Cost (2021 \$)	Year for Rehabilitation	Extended Life (Years) due to Betterment	Expected Levels of Service % benefit over Current + Condition better then expected for age	Revised Levels Service Replacement Year	Year Replacement Applying Risk Score -or Staff Override	Revised Remaining Useful Life
RC-14	Water System - Town Hall / Community Centre	M	2	2029	10	2031	2031	\$ -			10	2033	2033	12
	Water Pipe - 1.5in PVC - Town Hall / Community Centre	M	2	2056	10	2061	2061				0	2061	2061	40
	Well - Public Works Garage	M	2	2062	10	2067	2067				0	2067	2067	48
	Well - Fire Hall 1	M	2	2062	10	2067	2067				0	2067	2067	48
	Water Purification System - Fire Hall 1	M	2	2035	10	2037	2037				0	2037	2037	16
	Well - Fire Hall 2	M	2	2054	10	2059	2059				0	2059	2059	38
	Water Purification System - Fire Hall 2	M	2	2025	10	2027	2027				40	2035	2035	14

McKeellar
Wastewater Systems (Tax Funded)

FIXED ASSET ID	Asset Type	Asset Name	Tank Size	Install Year	Useful Life	Remaining Useful Life 2020	Age	Historic Cost	2020 Accumulated Amortization	2020 Net Book Value	Replacement Cost (2021)	Condition Based On Useful Life	Staff Assessed Condition	Condition Used for Analysis	Asset Condition (As per Priority Rating)	Probability of Failure (Based on Condition or Expected Condition)	Consequence of Failure	Risk of Failure	Numerical Value of Risk of Failure	Year Replacement due to minimal maintenance practices
		Septic System - Town Hall / Community Centre Water System		2011	50	39	11	\$ 74,013	\$ 16,120	\$ 57,893	\$ 100,000			7.5					2	
	Septic System	Septic System - Fire Hall 1	3600	2017	50	41	9	\$27,948	\$5,310	\$22,638	\$35,000	8		8	Good	Unlikely	Major	M	2	2056
	Septic System	Septic System - Public Works Garage	3600	2000	50	47	3	\$13,460	\$942	\$12,518	\$15,000	9		9	Very Good	Rare	Moderate	L	1	2062
	Septic System	Septic System - Fire Hall 2	9000	2007	50	30	20	\$7,605	\$3,118	\$4,487	\$15,000	6		6	Average	Possible	Moderate	M	2	2045
	Septic System				50	37	13	\$25,000	\$6,750	\$18,250	\$35,000	7		7	Good	Unlikely	Minor	L	1	2032

McKeellar
Wastewater Systems (Tax Funded)

Current Levels of Service
Replacement/Improvement
Year Based on Current Levels
Service

Expected Levels of Service
Replacement/Improvement Year Based on
Expected Levels Service

FIXED ASSET ID	Asset Type	Asset Name	Current Levels of Service % benefit	Revised Levels of Service % benefit	Year Replacement	Year Applying Risk Score	Proposed Rehabilitation Cost (2021 \$)	Year for Rehabilitation	Extended Life (Years) due to Betterment	Expected Levels of Service % benefit over Current + Condition better then	Revised Levels of Service % benefit over Current + Condition better then	Year Replacement Applying Risk Score or Staff Override	Revised Remaining Useful Life
		Septic System - Town Hall / Community Centre Water System	10	10	2061	2061	\$			0	0	2061	40
	Septic System	Septic System - Fire Hall 1	10	10	2067	2067				0	0	2067	46
	Septic System	Septic System - Public Works Garage	10	10	2050	2050				0	0	2050	29
	Septic System	Septic System - Fire Hall 2	10	10	2057	2057				0	0	2057	36

Road Needs ID	Agency ID	Road Name	From	To	Seasonal Rd.	Surface Material	Boundary Rd	Length (m)	Width (m)	Road Area (m2)	Install Year	Useful Life TCA	Remaining Useful Life (Public Works)	Age	Historic Cost	2020 Provided Accumulated Amortization	2020 Provided Net Book Value	2021 Replacement Cost/Section	Cost per Linear m
108	550	Manitou Drive	Park Drive	Genes Crt	YR	surface treated		59	7.0	413	2003	8	0	17	\$ 2,378	\$ 2,378	\$ -	\$ 8,260	\$ 140
109	555	Manitou Drive	Y in Manitou Drive	Marine Drive	YR	surface treated		57	7.0	400	2003	8	0	17	\$ 2,305	\$ 2,305	\$ -	\$ 8,000	\$ 594
111	565	Manitou Drive	Genes Crt	Y in Manitou Drive	YR	surface treated		298	7.0	1685	2003	8	0	17	\$ 8,584	\$ 8,584	\$ -	\$ 27,569	\$ 140
112	570	Manitou Drive	Marine Drive	S Point Dr	YR	surface treated		485	7.0	2423	2003	8	0	17	\$ 7,066	\$ 7,066	\$ -	\$ 21,197	\$ 140
115	585	Manitou Drive	Burnetts Road	Genes Crt	YR	surface treated		454	6.0	2786	2003	8	0	17	\$ 18,671	\$ 18,671	\$ -	\$ 57,000	\$ 123
136	730	Reins Way	Hobbs Road	Genes Crt	YR	surface treated		1586	6.0	9516	2004	8	0	16	\$ 60,767	\$ 60,767	\$ -	\$ 182,051	\$ 140
142	780	Smith Pine Crescent	Burnetts Road	Burnetts Road	YR	surface treated		865	7.0	6055	2003	8	0	17	\$ 34,829	\$ 34,829	\$ -	\$ 104,484	\$ 140
146	780	Sparrow Lane	Camp Road	Fire Rte 183	YR	surface treated		351	6.0	2113	2003	8	0	17	\$ 17,508	\$ 17,508	\$ -	\$ 52,250	\$ 140
151	800	Stormy Point Road	Burnetts Road	Wendops Ln	YR	surface treated		302	7.0	2114	2003	8	0	17	\$ 12,164	\$ 12,164	\$ -	\$ 36,492	\$ 140
153	800	Stormy Point Road	Burnetts Road	Wendops Ln	YR	surface treated		302	7.0	2114	2003	8	0	17	\$ 12,164	\$ 12,164	\$ -	\$ 36,492	\$ 140
158	840	Tails Island Road	How 124	Mont Road	YR	surface treated		655	7.0	5884	2003	8	0	17	\$ 120,586	\$ 120,586	\$ -	\$ 361,000	\$ 143
159	845	Tails Island Road	Mont Road	Fire Rte 151	YR	surface treated		300	7.0	2100	2003	8	0	17	\$ 42,489	\$ 42,489	\$ -	\$ 127,464	\$ 143
161	855	The Inn Road	Fire Route 151	Park Drive	YR	surface treated		526	7.0	3686	2003	8	0	17	\$ 44,854	\$ 44,854	\$ -	\$ 134,500	\$ 143
162	860	Wendops Lane	Bloom Point Road	Camp Road/Inn Road	YR	surface treated		1129	7.0	7904	2004	8	0	16	\$ 57,400	\$ 57,400	\$ 10,045	\$ 158,087	\$ 140

Road Needs ID	Agency ID	Road Name	Condition Based On Inland Year	Condition from Study 2021 (Adj. PCI)/10	Condition Index for Analysis	Asset Condition (As of Community Rating)	Probability of Failure (Based on Condition or Expected Condition)	Consequence of Failure	Risk of Failure	Numerical Value of Risk of Failure	Year Replacement due to maintenance practices	Current Levels of Service Replacement % benefit	Revised Levels of Service Replacement Year	Year Replacement Applying Risk Score	Road Study Priority	Rehabilitation Year	Rehabilitation Cost	Extended Life (Years) due to Betterment	Year Replacement Applying From Road Study	Subsequent Replacement Year from Road Study	Revised Remaining Useful Life	
108	550	Manitou Drive	0	7.6	8	Good	Unlikely	Moderate	M	2	2027	10	2027	2027				2027	2035	2035	5	
109	555	Manitou Drive	0	8.5	6	Good	Unlikely	Moderate	M	2	2027	10	2029	2029	20				2027	2035	5	
111	585	Manitou Drive	0	7.9	6	Good	Unlikely	Moderate	M	2	2027	10	2027	2027					2027	2035	5	
112	570	Manitou Drive	0	7.8	6	Good	Unlikely	Moderate	M	2	2027	10	2027	2027					2027	2035	5	
113	585	Manitou Drive	0	7.8	6	Good	Unlikely	Moderate	M	2	2027	10	2029	2029					2027	2035	5	
114	585	Manitou Drive	0	8.5	7	Very Good	Unlikely	Moderate	M	2	2027	10	2029	2029					2027	2035	5	
115	585	Manitou Drive	0	8.5	7	Very Good	Unlikely	Moderate	M	2	2027	10	2027	2027	28				2027	2035	5	
136	730	Reins Way	0	7.4	7	Good	Unlikely	Moderate	M	2	2029	10	2027	2027					2029	2030	0	
142	780	Smith Fine Crescent	0	8.4	6	Good	Unlikely	Moderate	M	2	2027	10	2029	2029								
146	780	Sparrow Lane	0	8.5	7	Good	Unlikely	Moderate	M	2	2027	10	2029	2029								
147	805	Stromy Point Road	0	8.4	6	Good	Unlikely	Moderate	M	2	2027	10	2029	2029								
150	805	Stromy Point Road	0	8.4	6	Good	Unlikely	Moderate	M	2	2027	10	2029	2029								
158	840	Tails Island Road	0	7.8	6	Good	Unlikely	Moderate	M	2	2027	10	2027	2027	23				2025	2033	3	
159a	845	Tails Island Road	0	7.8	6	Good	Unlikely	Moderate	M	2	2027	10	2027	2027	17				2025	2033	3	
159b	847	Tails Island Road	0	7.9	6	Good	Unlikely	Moderate	M	2	2027	10	2027	2027	17				2025	2033	3	
181	855	The Jim Road	0	8.9	9	Very Good	Unlikely	Moderate	M	2	2027	10	2027	2027	17				2025	2040	10	
182	890	Wendy's Lane	0	8.1	9	Very Good	Rare	Moderate	L	1	2027	10	2029	2029					2027	2037	7	

McKellar
Road Base Inventory

Road Needs ID	Agency ID	Road Name	From	To	Seasonal Road	Surface Material	Boundary	Length (m)	Width (m)	Road Area (m2)	Install Year	Useful Life TCA	Remaining Useful Life TCA	Age	Historic Cost	2020 Accumulated Amortization System	2020 Net Book Value System	2020 Replacement Cost/Section
								116715.50				75	8	121	\$511857	\$570583	2941273	21592368
	RUP-01.0	ARMSTRONG ST				unpaved		90		0	1873	75	0	147	\$2,386	\$2,386	\$0	\$16,850
	RUP-03.0	BALSAM RD				unpaved		6620		0	1873	75	0	147	\$172,835	\$172,835	\$0	\$1,224,700
	RUP-07.0	BELL'S RD				unpaved		446		0	1873	75	0	147	\$11,823	\$11,823	\$0	\$82,510
	RUP-9.1.0	BLACKWATER RD				unpaved		0		0	2018	75	73	2	\$33,325	\$1,111	\$32,214	\$0
	RUP-09.0	BLACKWATER RD				unpaved		2720		0	1873	75	0	147	\$72,103	\$72,103	\$0	\$503,200
	RUP-11.0	BOUNDARY RD				unpaved		1910		0	1873	75	0	147	\$50,631	\$50,631	\$0	\$353,350
	RUP-15.0	BROADBENT RD				unpaved		10660		0	1873	75	0	147	\$282,580	\$282,580	\$0	\$1,972,100
	RUP-17.0	BROWNLEY RD				unpaved		3440		0	1873	75	0	147	\$91,189	\$91,189	\$0	\$636,400
	RUP-19.0	BURNETT'S RD				unpaved		4870		0	1966	75	21	54	\$375,604	\$341,174	\$34,430	\$900,950
	RUP-21.0	CAMP MAJALA RD				unpaved		184		0	1920	75	0	100	\$9,229	\$9,229	\$0	\$34,040
	RUP-147.0	CAMP RD				unpaved		589		0	1900	75	0	120	\$15,613	\$15,613	\$0	\$108,965
	RUP-23.0	CEMETERY RD				unpaved		298		0	1873	75	0	147	\$7,900	\$7,900	\$0	\$55,130
	RUP-31.0	DICKINSON RD				unpaved		1067		0	1873	75	0	147	\$28,284	\$28,284	\$0	\$197,395
	RUP-35.0	FIRE ROUTE 200				unpaved		571		0	1873	75	0	147	\$15,136	\$15,136	\$0	\$105,635
	RUP-37.0	FISHER'S RD				unpaved		512		0	1873	75	0	147	\$13,572	\$13,572	\$0	\$94,720
	RUP-39.0	FORD RD				unpaved		1863		0	1873	75	0	147	\$49,385	\$49,385	\$0	\$344,655
	RUP-41.0	FOX FARM RD				unpaved		1132		0	1873	75	0	147	\$30,008	\$30,008	\$0	\$209,420
	RUP-43.0	FRONTENAC DR				unpaved		531		0	1987	75	42	33	\$160,474	\$89,598	\$70,876	\$98,235
	RUP-45.0	GARDENVIEW RD				unpaved		538		0	1873	75	0	147	\$14,262	\$14,262	\$0	\$99,550
	RUP-47.0	GENE'S COURT				unpaved		156		0	1969	75	24	51	\$13,559	\$11,638	\$1,921	\$28,860
	RUP-49.0	GREY OWL RD				unpaved		3256		0	1873	75	0	147	\$86,311	\$86,311	\$0	\$602,360
	RUP-51.0	HARDIES RD				unpaved		1868		0	1873	75	0	147	\$52,689	\$52,689	\$0	\$367,780
	RUP-51.1.0	#VALUE!				unpaved		0		0	2018	75	73	2	\$31,447	\$1,048	\$30,399	\$0
	RUP-53.0	HARRIET ST				unpaved		206		0	1873	75	0	147	\$5,461	\$5,461	\$0	\$38,110
	RUP-55.0	HARRIS RD				unpaved		165		0	1873	75	0	147	\$4,374	\$4,374	\$0	\$30,525
	RUP-57.0	HENRY ST				unpaved		135		0	1873	75	0	147	\$3,579	\$3,579	\$0	\$24,975
	RUP-59.0	HOLLYS RD				unpaved		989		0	1873	75	0	147	\$26,217	\$26,217	\$0	\$162,965
	RUP-61.0	INN RD				unpaved		410		0	1873	75	0	147	\$29,495	\$29,495	\$0	\$75,850
	RUP-65.0	JONES RD				unpaved		2552		0	1873	75	0	147	\$67,649	\$67,649	\$0	\$472,120
	RUP-69.0	LAKESIDE CRES				unpaved		450.8		0	1873	75	0	147	\$18,172	\$18,172	\$0	\$83,398
	RUP-71.0	LAKESIDE DR				unpaved		1828		0	1963	75	18	57	\$130,355	\$124,924	\$5,432	\$338,180
	RUP-75.0	LAUK'S RD				unpaved		139		0	1873	75	0	147	\$3,685	\$3,685	\$0	\$25,715
	RUP-77.0	LEE'S RD				unpaved		842		0	1873	75	0	147	\$22,320	\$22,320	\$0	\$155,770
	RUP-79.0	LOCH ERNE RD				unpaved		5691.7		0	1873	75	0	147	\$150,878	\$150,878	\$0	\$1,052,965

Road Needs ID	Agency ID	Road Name	From	To	Seasonal Road	Surface Material	Boundary	Length (m)	Width (m)	Road Area (m2)	Install Year	Useful Life TCA	Remaining Useful Life TCA	Age	Historic Cost	2020 Accumulated Amortization System	2020 Net Book Value System	2020 Replacement Cost/Section
	RUP-81.0	LOUISA ST				unpaved		185	0	0	1873	75	0	147	\$4,904	\$4,904	\$0	\$34,225
	RUP-83.0	MANITOU DR				unpaved		3410	0	0	1969	75	24	51	\$296,395	\$254,406	\$41,989	\$630,850
	RUP-85.0	MAPLEWOOD DR				unpaved		631	0	0	1974	75	29	46	\$72,857	\$56,464	\$16,393	\$116,735
	RUP-87.0	MARINE DR				unpaved		268	0	0	1969	75	24	51	\$23,294	\$19,994	\$3,300	\$49,580
	RUP-89.0	MARY ST				unpaved		289	0	0	1873	75	0	147	\$7,131	\$7,131	\$0	\$49,765
	RUP-91.0	MCCORDS RD				unpaved		547	0	0	1873	75	0	147	\$14,500	\$14,500	\$0	\$101,195
	RUP-93.0	MCKELLAR LAKE RD				unpaved		1858	0	0	1873	75	0	147	\$49,253	\$49,253	\$0	\$343,730
	RUP-95.0	MCKOWEN RD				unpaved		324	0	0	1873	75	0	147	\$8,589	\$8,589	\$0	\$59,940
	RUP-97.0	MEHARG DR				unpaved		655	0	0	1873	75	0	147	\$17,363	\$17,363	\$0	\$121,175
	RUP-99.0	MIDDLE RIVER DR				unpaved		495	0	0	1963	75	18	57	\$35,299	\$33,828	\$1,471	\$91,575
	RUP-103.0	MORE AVE				unpaved		211	0	0	1987	75	42	33	\$63,767	\$35,603	\$28,164	\$39,035
	RUP-105.0	NORTH POINT DR				unpaved		132	0	0	1969	75	24	51	\$11,473	\$9,848	\$1,625	\$24,420
	RUP-107.0	PARK DR				unpaved		278	0	0	1969	75	24	51	\$24,164	\$20,740	\$3,423	\$51,430
	RUP-109.0	PATTERSON LANE				unpaved		104	0	0	1873	75	0	147	\$2,757	\$2,757	\$0	\$19,240
	RUP-111.0	PAWLETT RD				unpaved		170	0	0	1988	75	43	32	\$53,771	\$29,126	\$24,645	\$31,635
	RUP-117.0	PINE POINT TRAIL				unpaved		121	0	0	1975	75	30	45	\$15,552	\$11,642	\$3,710	\$22,200
	RUP-119.0	RIVERVIEW DR				unpaved		883	0	0	1975	75	30	45	\$112,963	\$85,663	\$27,299	\$163,355
	RUP-121.0	SHARON PARK DR				unpaved		705	0	0	1976	75	31	44	\$96,968	\$71,933	\$25,055	\$130,425
	RUP-123.0	SILVER BIRCH CIRCLE				unpaved		467	0	0	1975	75	30	45	\$59,744	\$45,306	\$14,438	\$86,395
	RUP-125.0	SMITHPIE CRES				unpaved		864	0	0	1975	75	30	45	\$110,532	\$69,920	\$26,712	\$159,840
	RUP-127.0	SMITHS RD				unpaved		503	0	0	1873	75	0	147	\$13,334	\$13,334	\$0	\$93,055
	RUP-129.0	SOUTH POINT RD				unpaved		298	0	0	1969	75	24	51	\$25,902	\$22,233	\$3,669	\$55,130
	RUP-131.0	SPARROW LANE				unpaved		368	0	0	2003	75	59	17	\$166,890	\$46,676	\$118,214	\$68,080
	RUP-133.0	SPRING HILL RD				unpaved		974	0	0	1873	75	0	147	\$25,819	\$25,819	\$0	\$180,190
	RUP-135.0	SQUAW LAKE RD				unpaved		640	0	0	1967	75	22	53	\$51,135	\$45,596	\$5,540	\$118,400
	RUP-137.0	STEWART PARK RD				unpaved		378	0	0	1963	75	18	57	\$10,020	\$9,603	\$418	\$69,930
	RUP-139.0	STORMY POINT RD				unpaved		746	0	0	1975	75	30	45	\$95,436	\$72,372	\$23,064	\$138,010
	RUP-141.0	SUNNYSHORE PARK DR				unpaved		2188	0	0	1974	75	29	46	\$252,633	\$195,791	\$56,842	\$404,780
	RUP-145.0	TAITS ISLAND RD				unpaved		1707	0	0	1920	75	0	100	\$85,616	\$85,616	\$0	\$315,795
	RUP-149.0	WEST POINT DR				unpaved		634	0	0	1873	75	0	147	\$81,108	\$81,108	\$0	\$117,290
	RUP-151.0	WEST RD				unpaved		747	0	0	1873	75	0	147	\$19,802	\$19,802	\$0	\$138,195
	RUP-153.0	WILLIAM ST				unpaved		92	0	0	1873	75	0	147	\$2,439	\$2,439	\$0	\$17,020
	RP-08.0	CATHERINE ST - BASE 0.29KM				asphalt		290	0	0	1873	75	0	147	\$8,371	\$8,371	\$0	\$53,650
	RP-11.0	CENTRE RD - BASE 11.85KM				asphalt		11850	0	0	1873	75	0	147	\$342,047	\$342,047	\$0	\$2,192,250
	RP-13.0	APPROACHES-Base				asphalt		0	0	0	2010	75	65	10	\$478,513	\$83,740	\$394,773	\$0
	RP-13.1	CENTRE ROAD APPROACH - Base				asphalt		0	0	0	2011	75	86	9	\$456,400	\$72,145	\$384,255	\$0
	RP-14.0	FIRE ROUTE 305 - BASE 0.146/KM				asphalt		146	0	0	1873	75	0	147	\$4,214	\$4,214	\$0	\$27,010

Road Needs ID	Agency ID	Road Name	From	To	Seasonal Road	Surface Material	Boundary	Length (m)	Width (m)	Road Area (m2)	Install Year	Useful Life TCA	Remaining Useful Life TCA	Age	Historic Cost	2020 Accumulated Amortization System	2020 Net Book Value System	2020 Replacement Cost/Section
	RP-16.0	HURDVILLE RD - BASE 8.16KM				asphalt		8160	0	0	1873	75	0	147	\$235,536	\$235,536	\$0	\$1,509,600
	RP-01.0	INN RD - BASE 1.28KM				asphalt		1280	0	0	1873	75	0	147	\$21,937	\$21,937	\$0	\$236,800
	RP-01.1	INN RD - BASE UPGRADES 1.28KM				asphalt		1280	0	0	2009	75	64	11	\$24,702	\$4,735	\$19,968	\$236,800
	RP-03.0	LAKESHORE RD - BASE 1.429KM				asphalt		1429	0	0	1873	75	0	147	\$41,248	\$41,248	\$0	\$264,365
	RP-05.0	LIZZIE'S LANE - BASE 0.52KM				asphalt		520	0	0	1993	75	48	27	\$213,743	\$97,965	\$115,777	\$96,200
	RP-07.0	LYNDSEY LANE - BASE 1.5KM				asphalt		1500	0	0	1998	75	53	22	\$657,751	\$246,657	\$411,094	\$277,500
	RP-18.0	MANITOUWABING ESTATES - BASE 0.96KM				asphalt		960	0	0	1995	75	50	25	\$403,904	\$171,659	\$232,245	\$177,600
	RP-20.0	MARTHA DRIVE - BASE 0.729KM				asphalt		729	0	0	1992	75	47	28	\$294,351	\$139,817	\$154,534	\$134,865
	RP-22.0	MCDougALL RD - BASE 6.23KM				asphalt		6230	0	0	1873	75	0	147	\$179,827	\$179,827	\$0	\$1,152,650
	RP-26.0	REIN'S WAY - BASE 1.59KM				asphalt		1590	0	0	1993	75	48	27	\$653,560	\$299,548	\$354,012	\$294,150
	RP-28.0	THE CAMP RD - BASE 0.92KM				asphalt		920	0	0	1873	75	0	147	\$26,556	\$26,556	\$0	\$170,200
	RP-30.0	WENDY'S LANE - BASE 1.13KM				asphalt		1130	0	0	1995	75	50	25	\$475,429	\$202,057	\$273,371	\$209,050

MacCallister
Bridge Inventory - tax funded

FIXED ASSET ID	OSIM Bridge No	Subtype	Asset Name	Location	Structure Type	No of Spans	Deck Length (ft)	Deck Width (ft)	Install Year	TCA Useful Life	OSIM Schedule Useful Life	Remaining Useful Life (OSIM)	Age	Historic Cost	2020 Accumulated Amortization	2020 Net Book Value	Replacement Cost 2021	Condition Based On OSM Useful Life	Estimated Condition Inspection Data	Condition Analysts	Asset Condition (Priority Rating)	Probability of Failure (Based on Condition or Expected Condition)	Consequence of Failure	Risk of Failure	Numerical Value of Risk of Failure
RS-04	0001	Bridge	Venmans Memorial Bridge (Middle River Bridge)	Centre Road (north end)	Concrete Deck on Steel Girder	1	23	8.5	2010	60	57	22	52	\$3,331,123	\$1,222,986	\$2,108,137	\$3,865,194	7	9	6.6	Very Good	Rate	Major	M	2
RS-07	0002	Culvert	Squaw Lake Culvert (Balaam Road)	Balaam Road	OSP Ash Culvert	1	13.8	6.1	1982	60	50	73	50	\$1,232,988	\$220,094	\$1,012,892	\$3,028,916	7	9	9	Very Good	Rate	Major	M	2
RS-07	0003	Culvert	Grey Owl Bridge	Grey Owl Road	Timber Deck on Steel Girder	1	24.4	5.1	1982	60	50	12	39	\$95,150	\$192,895	\$109,255	\$1,105,617	7	7	7	Good	Unlikely	Major	M	3
RS-08	0004	Bridge	Street Park Bridge	Centre Road (south end)	OSP Ash Culvert	1	24.4	5.1	1982	60	50	14	46	\$104,387	\$192,895	\$87,457	\$1,642,877	7	7	4	Average	Unlikely	Major	M	3
RS-06	0005	Bridge	Street Park Bridge	Centre Road (south end)	OSP Ash Culvert	1	24.4	5.1	1982	60	50	0	91	\$104,387	\$192,895	\$87,457	\$1,642,877	7	7	4	Average	Unlikely	Major	M	3
RS-06	0006	Bridge	Broadbent Bridge	Dickinson Road	Steel Deck on Steel Girder	1	21	8.4	1982	60	50	22	29	\$1,011,768	\$487,490	\$530,278	\$2,342,865	7	8	8	Good	Unlikely	Major	M	2
RS-06	0007	Bridge	Inhames Bridge	Broadbent Road (west crossing)	Timber Deck on Steel Girder	1	17.3	4.1	1910	60	50	0	111	\$33,855	\$32,673	\$1,011,821	\$1,256,252	5	5	5	Average	Probable	Major	M	3
RS-06	0008	Bridge	Inhames Bridge	Broadbent Road (east crossing)	Timber Deck on Steel Girder	2	18.9	4.3	1920	60	50	0	91	\$32,668	\$32,668	\$100,141	\$1,172,927	5	6	6	Average	Probable	Major	M	3
RS-06.1	0010	Culvert	Bennett Road Culvert	Bennett Road	OSP Ash Culvert	1	15	4.37	2017	60	75	72	4	\$173,901	\$10,144	\$163,757	\$1,013,735	10	10	10	Very Good	Rate	Major	M	2

McKellar
Bridge Inventory - tax funded

FIXED ASSET ID	OSIM Bridge No	Subtype	Asset Name	Current Levels of Service Replacement/Improvement					Expected Levels of Service Replacement/Improvement							
				Year Replacement due to minimal maintenance practices	Current Levels of Service % benefit	Revised Levels Service % Replacement Year	Year Replacing Risk Score	Proposed First Replacement Cost (2024 \$)	Priority (Based on OSIM Inspections)	Year for First Rehabilitation	Extended Life Potential due to Botterment	Proposed Second Rehabilitation Cost (2024 \$)	Year for Second Rehabilitation	Extended Life (Years) due to Botterment	Expected Levels of Service % Condition better than expected for	Revised Life With Risk Replacement Year
RS-04	0001	Bridge	Veterans Memorial Bridge (Middle River Bridge)	2078	10	2086	2086	\$ 633,000	7	2026	0	\$522,000		10	2094	73
RS-07	0002	Culvert	Snowy Lake Culvert (Ballam Road)	2027	10	2032	2032	\$23,000	5	2029	0			10	2034	13
RS-07	0003	Bridge	Grey Owl Bridge	1973	10	1980	2024	\$114,000	5	2029	0			10	2034	13
RS-05	0004	Bridge	Stewart Park Bridge	2037	10	2042	2042	\$105,000	2	2022	0	\$522,000	2024	30	2054	33
RS-06	0005	Bridge	Broadbent Bridge	1965	10	1960	2021	\$29,000	6	2025	0			30	2057	58
RS-03	0006	Bridge	Inchman's Bridge	1965	10	1960	2021	\$138,000	4	2025	0			40	2053	30
RS-02.1	0010	Culvert	Blackwater Road Culvert	2063	10	1910	2021	\$71,000	3	2025	0			40	2041	20
				2063	10	2063	2063		3	2025	0			0	2051	72



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Appendix B

Draft Data Verification and Condition Assessment Policy

APPENDIX B: Draft Data Verification and Condition Assessment Policy

Data Verification

1. The main source of asset data updating, and editing will be through the Township of McKellar's asset inventory that aligns with PSAB 3150 compliance procedures and/or annual reporting process.
2. Asset additions, disposals, betterments, and write-offs will be recorded based on the Municipality's PSAB 3150 Compliance Policies and/or general updates to the Asset Management Spreadsheets.
3. Verification of the correct treatment of asset revisions will be completed through frequent annual reviews by the Township's staff, as well as an annual review by the Township's auditor.
4. During years which condition assessments are not being performed, asset replacement cost will be determined based on a combination of inflating previous values or through the use of the current year's historical invoice data. Where indices are being used, the Non-Residential Building Construction Price Index (NRBCP) shall be used for construction related assets (i.e., infrastructure) and Consumer Price Index (CPI) shall be used for all other assets (i.e., furniture, interior finishes, appliances, etc.).

Condition Assessment

1. Condition assessments shall be performed as outlined in Table B-1 below.
2. Condition assessments shall be performed by qualified individuals (or companies) and shall include a review of the following:
 - a. Current asset condition (consistent with the rating format used within this report, unless the Township stipulates a new format, or regulatory body required format);
 - i. Identify any unusual wear from asset use that may hinder asset performance and eventually reduce useful life.
 - ii. Assess asset performance and identify (if any) capital improvements that can be applied to extend the asset's useful life and/or bring the asset back to appropriate service levels.
 - b. Current asset replacement cost. This is to be based on replacing the asset under current legislation/requirements using the Township's specification; and
 - c. Remaining service life, assuming current identified maintenance and usage levels.

Table B-1: Condition Assessment Timetable

Asset Type	Frequency of Condition Assessment	Comments
Bridges	Every two years	As per Provincial Regulation using OSIM Inspection format
Equipment (Office, Other)		As identified by Staff, so Equipment is safe and in good working order
Facilities	Every ten - fifteen years	Complete detailed assessment every ten years but annual staff and specialized inspection/cleaning of some components (e.g., HVAC, Fans, Pumps, etc.)
Land Improvements (Playing Surfaces, Parking Lots, Parks, Landscaping)	Annually	Staff assessment annually
Roads	Every five - ten years	Complete Roads Needs study every five years but internal staff review annually
Road Signs		As per Regulation 239 Minimum Maintenance Standards
Sidewalks		As per Regulation 239 Minimum Maintenance Standards
Software & Hardware		As identified by Staff, so software and hardware operating well
Storm Water Mains	Every fifteen years	CCTV scans and review of Storm Water system
Storm Water (Catch Basins, Manholes, Stormceptors)	Annually	To be assessed while doing a clean out
Vehicles		As per Manufacturer's Warranty and Maintenance Program
Generators	Every season	Minimum four times per year



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Appendix C

10 Year Detailed Asset Management Strategy & Financing Strategy

Table of Contents:

- Section 1: Capital Forecast and Funding Analysis
- Section 2: Future Debt
- Section 3: Reserve Schedules
- Section 4: Budget Impacts & Funding Gap

Section 1: Capital Forecast and Funding Analysis

Asset Class	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Capital Replacement											
Road Surface - Asphalt	294,780	402,635	202,903	374,522	465,922	-	379,066	-	504,329	341,318	2,965,475
Road Surface - Treatment	58,140	-	-	177,519	-	397,032	467,866	472,114	68,120	176,754	1,817,545
Road Surface - Gravel	107,100	109,242	111,427	113,655	125,865	193,700	120,612	123,024	125,485	127,994	1,258,104
Road Base	-	-	-	-	-	-	-	-	-	-	-
Bridge & Culverts	-	-	-	-	-	-	-	-	-	-	-
Storm Water Cross Road Culverts	-	-	-	-	-	-	-	-	-	-	-
Water	-	-	-	-	-	-	-	-	-	-	-
Wastewater	-	-	-	-	-	-	-	-	-	-	-
Subtotal - Capital Replacement	460,020	511,877	314,330	665,696	591,787	590,732	967,544	595,138	697,934	646,066	6,041,124
Capital Rehabilitation											
Road Surface - Asphalt	-	-	-	-	-	-	-	-	-	-	-
Road Surface - Treatment	-	-	-	-	-	-	-	-	-	-	-
Road Surface - Gravel	-	-	-	-	-	-	-	-	-	-	-
Road Base	-	-	-	-	-	-	-	-	-	-	-
Bridge & Culverts	108,120	361,019	532,726	231,640	57,412	-	-	133,569	-	-	1,424,486
Storm Water Cross Road Culverts	-	-	-	-	-	-	-	-	-	-	-
Water	-	-	-	-	-	-	-	-	-	-	-
Wastewater	-	-	-	-	-	-	-	-	-	-	-
Subtotal - Capital Rehabilitation	108,120	361,019	532,726	231,640	57,412	-	-	133,569	-	-	1,424,486
Levels of Service Costs											
Road Surface - Asphalt	18,360	18,727	19,102	19,484	19,873	20,271	20,676	21,090	21,512	21,916	203,231
Road Surface - Treatment	90,780	92,596	94,448	96,336	98,263	100,228	102,233	104,278	106,363	124,947	1,010,472
Road Surface - Gravel	125,460	127,969	130,529	133,139	135,802	138,518	141,288	144,114	146,996	186,140	1,409,955
Road Base	17,850	18,207	18,571	18,943	19,321	19,708	20,102	20,504	20,914	21,332	195,452
Bridge & Culverts	-	9,364	-	9,742	-	10,135	-	10,545	-	10,971	50,757
Storm Water Cross Road Culverts	3,060	3,121	3,184	3,247	3,312	3,378	3,446	3,515	3,585	3,657	33,505
Water	5,610	5,722	5,837	5,953	6,072	6,194	6,318	6,444	6,573	6,704	61,427
Wastewater	2,142	1,353	1,380	2,273	1,435	2,365	1,493	1,523	1,554	1,585	17,103
Subtotal - Levels of Service	263,262	277,059	273,051	289,117	284,078	300,797	295,556	312,013	307,497	379,472	2,981,902

Asset Class	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Totals by Asset Class (Replacement, Rehabilitation and Levels of Service)											
Road Surface - Asphalt	313,140	421,362	222,005	394,006	485,795	20,271	399,742	21,090	525,841	365,454	3,168,706
Road Surface - Treatment	148,920	92,596	94,448	273,855	98,263	497,260	570,099	576,392	174,483	301,701	2,828,017
Road Surface - Gravel	232,560	237,211	241,956	246,794	261,667	332,218	261,900	267,138	272,481	314,134	2,668,059
Road Base	17,850	18,207	18,571	18,943	19,321	19,708	20,102	20,504	20,914	21,332	195,452
Bridge & Culverts	108,120	370,383	532,726	241,382	57,412	10,135	-	144,114	-	10,971	1,475,243
Storm Water Cross Road Culverts	3,060	3,121	3,184	3,247	3,312	3,378	3,446	3,515	3,585	3,657	33,505
Water	5,610	5,722	5,837	5,953	6,072	6,194	6,318	6,444	6,573	6,704	61,427
Wastewater	2,142	1,353	1,380	2,273	1,435	2,365	1,493	1,523	1,554	1,585	17,103
Total	831,402	1,149,955	1,120,107	1,186,453	933,277	891,529	1,263,100	1,040,720	1,005,431	1,025,538	10,447,512

Funding Analysis	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Total Funding by Source											
Canada Community Building Fund (Gas Tax)	73,535	73,535	73,535	73,535	73,535	73,535	73,535	73,535	73,535	73,535	735,350
OCIF Funding (estimate)	149,500	149,500	149,500	149,500	149,500	149,500	149,500	149,500	149,500	149,500	1,495,000
NORD Grant (Centre Road)	-	402,635	144,010	-	-	-	-	-	-	-	546,645
Transfer from Operations (for Core Infrastructure capital)	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	4,000,000
Transfer from/(to) Capital Reserves:											
Infrastructure Capital Reserve (Consolidated)	(54,895)	(143,410)	80,011	284,043	26,164	(22,168)	344,509	116,217	74,899	89,954	795,324
Operating Funding (LOS Impacts)	263,262	267,695	273,051	279,375	284,078	290,662	295,556	301,468	307,497	312,549	2,875,193
Debt Funding (see section 2)	831,402	1,149,955	1,120,107	1,186,453	933,277	891,529	1,263,100	1,040,720	1,005,431	1,025,538	10,447,512
Total	831,402	1,149,955	1,120,107	1,186,453	933,277	891,529	1,263,100	1,040,720	1,005,431	1,025,538	10,447,512
Total Cost less Funding	-	-	-	-	-	-	-	-	-	-	-

Section 2: Future Debt

Year	Principal Amount	New Annual Payments												
		2023	2024	2025	2026	2027	2028	2029	2030	2031	2032			
2023	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2024	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2025	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2027	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2028	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2029	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2030	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2031	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2032	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Assumptions:

Term: 20 years per year
 Rate: 4%
 Timing: Debt is incurred at the end of the given year, with principal & interest payments starting in the following year.

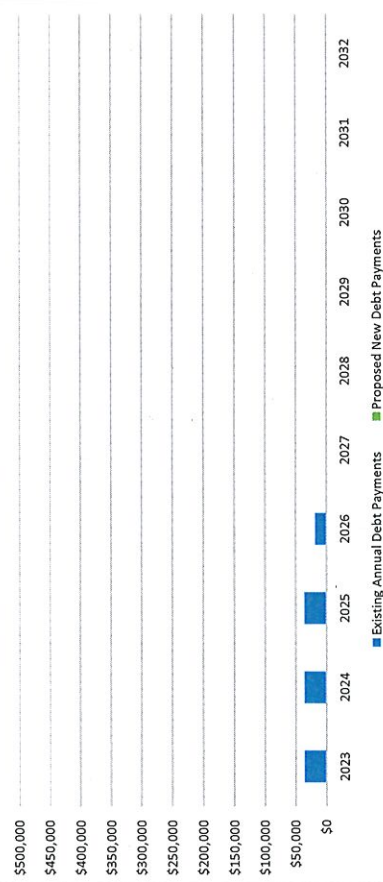
Debt Capacity Analysis

* Ontario municipalities must maintain annual debt principal and interest payments below the equivalent of 25% of revenues.

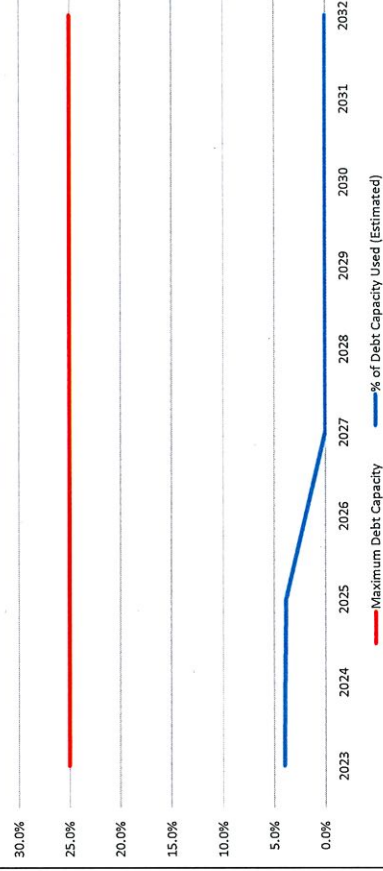
Debt Analysis	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Existing Annual Debt Payments	35,632	35,632	35,632	17,816	-	-	-	-	-	-
Proposed New Debt Payments	-	-	-	-	-	-	-	-	-	-
Total Anticipated Debt Payments	35,632	35,632	35,632	17,816	-	-	-	-	-	-
Estimated 25% of Revenues*	896,583	914,515	932,805	951,461	970,490	989,900	1,009,698	1,029,892	1,050,490	1,071,500
Maximum Debt Capacity	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%
% of Debt Capacity Used (Estimated)	4.0%	3.9%	3.8%	1.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

* Annual revenue estimate assumes inflation of 2% annually.

Summary of Current and Proposed Debt Payments



Percent of Annual Repayment Limit Used



Section 3: Reserve Schedules

Infrastructure Capital Reserve (Consolidated)	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Opening Balance	126,088	240,983	490,246	562,858	496,960	755,416	1,111,838	1,152,208	1,472,507	1,886,796
Add: Contributions from Operating	60,000	105,853	152,623	218,145	284,620	334,253	384,879	436,517	489,188	542,912
Less: Contributions to/(from) Capital	54,895	143,410	(80,011)	(284,043)	(26,164)	22,168	(344,509)	(116,217)	(74,899)	(89,954)
Interest Earned (if applicable)	-	-	-	-	-	-	-	-	-	-
Ending Balance	240,983	490,246	562,858	496,960	755,416	1,111,838	1,152,208	1,472,507	1,886,796	2,339,754

Section 4: Budget Impacts & Funding Gap

Impact Analysis	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Replacement, Rehabilitation & LOS Impacts (Capital)										
Optimal Investment - Capital	975,580	995,090	1,014,990	1,055,290	1,056,000	1,077,120	1,098,660	1,120,630	1,143,040	1,165,900
Optimal Investment - Operating LOS	263,262	267,695	273,051	279,375	284,078	290,662	295,556	301,468	307,497	312,549
Total Optimal Investment	1,238,842	1,262,785	1,288,041	1,334,665	1,340,078	1,367,782	1,394,216	1,422,098	1,450,537	1,478,449
Recommended Investment - Capital										
Canada Community Building Fund (Gas Tax)	73,535	73,535	73,535	73,535	73,535	73,535	73,535	73,535	73,535	73,535
OCIF Funding (estimate)	149,500	149,500	149,500	149,500	149,500	149,500	149,500	149,500	149,500	149,500
NORD Grant	-	402,635	144,010	-	-	-	-	-	-	-
Transfer from Operations (for Core Infrastructure capital)	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
Transfer from/(to) Capital Reserves:										
Infrastructure Capital Reserve (Consolidated)	60,000	105,853	152,623	218,145	284,620	334,253	384,879	436,517	489,188	542,912
Total Recommended Investment - Capital	683,035	1,131,523	919,668	841,180	907,655	957,288	1,007,914	1,059,552	1,112,223	1,165,947
% of Optimal Investment (Capital) Reached	70%	114%	91%	81%	86%	89%	92%	95%	97%	100%
LOS Impacts - Operating										
Recommended Investment	263,262	267,695	273,051	279,375	284,078	290,662	295,556	301,468	307,497	312,549
Total Recommended Investment - LOS Operating	263,262	267,695	273,051	279,375	284,078	290,662	295,556	301,468	307,497	312,549
Total Recommended Investment - Capital & Operating	946,297	1,399,218	1,192,719	1,120,555	1,191,733	1,247,950	1,303,470	1,361,020	1,419,720	1,478,496
% of Optimal Investment (Operating & Capital) Reached	76%	111%	93%	85%	89%	91%	93%	96%	98%	100%
Funding Gap	(292,545)	136,433	(95,322)	(194,110)	(148,345)	(119,832)	(90,746)	(61,078)	(30,817)	47

Investment in Capital	2022
Canada Community Building Fund (Gas Tax)	70,471
OCIF Funding (estimate)	149,500
Transfer from Operating (Core Infrastructure)	422,879
Transfer to Reserves	14,624
Total Investment	657,474

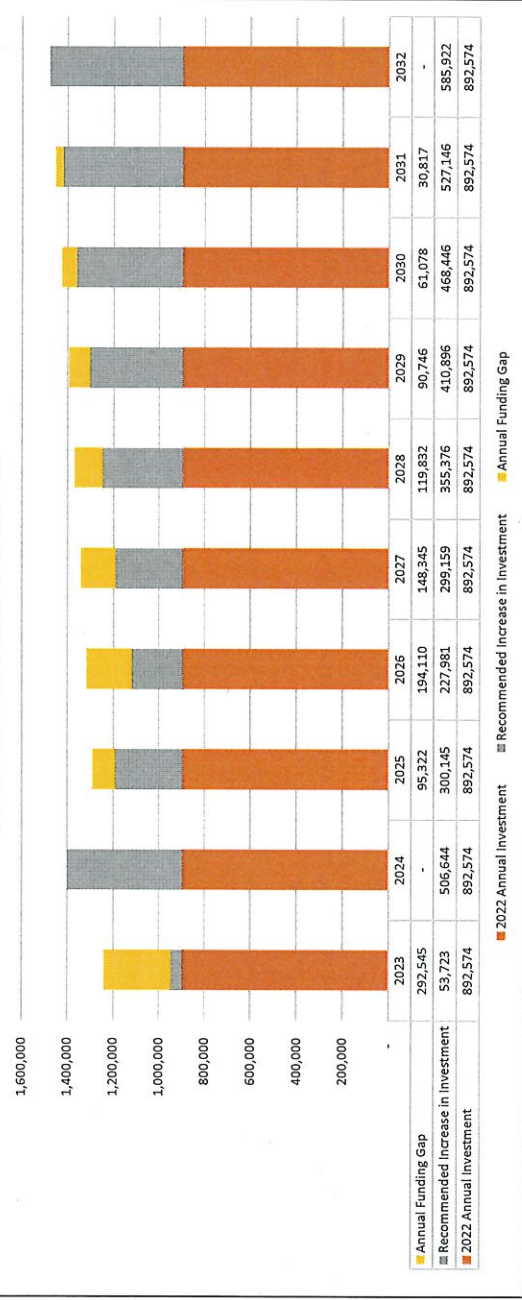
Investment in capital "starting point" for the capital forecast.

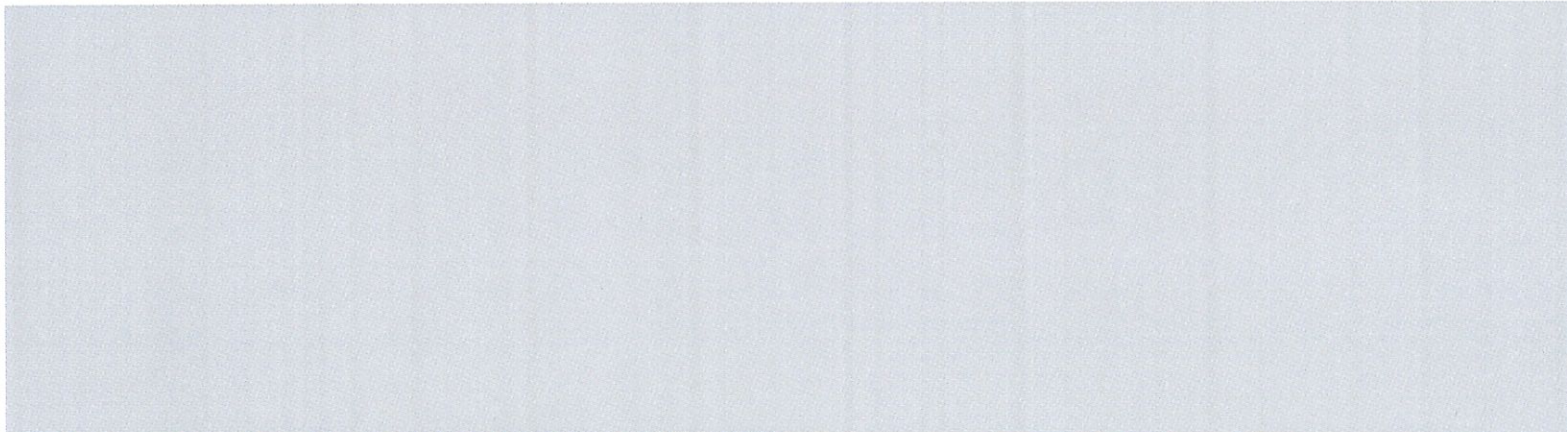
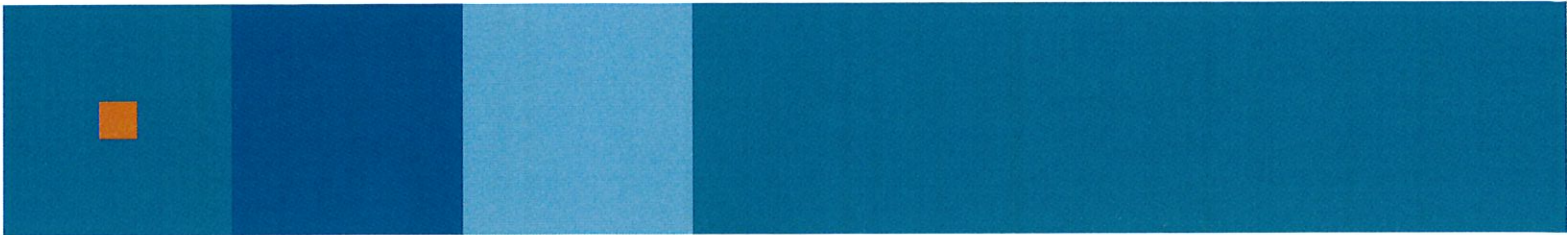
Impact on Funding	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Total Recommended Investment - Capital	683,035	1,131,523	919,668	841,180	907,655	957,288	1,007,914	1,059,552	1,112,223	1,165,947
Previous Year's Investment	657,474	683,035	1,131,523	919,668	841,180	907,655	957,288	1,007,914	1,059,552	1,112,223
Annual Increase in Capital Investment										
Grants	3,064	402,635	(258,625)	(144,010)	-	-	-	-	-	-
Tax Supported	22,497	45,853	46,770	65,522	66,476	49,633	50,626	51,638	52,671	53,724
Total Change	25,561	448,488	(211,855)	(78,488)	66,476	49,633	50,626	51,638	52,671	53,724
Total Recommended Investment - Operating LOS	263,262	267,695	273,051	279,375	284,078	290,662	295,556	301,468	307,497	312,549
Previous Year's Investment	235,100	263,262	267,695	273,051	279,375	284,078	290,662	295,556	301,468	307,497

Annual Increase/(Decrease) in Capital Investment

Tax Supported	28,162	4,433	5,356	6,324	4,703	6,584	4,894	5,912	6,029	5,052
Total Change	28,162	4,433	5,356	6,324	4,703	6,584	4,894	5,912	6,029	5,052
Total Change - Capital & LOS (excluding Grant Increase)	50,659	50,286	52,126	71,846	71,179	56,217	55,520	57,550	58,700	58,776
Net Increase (Decrease) in Debt Payments	-	-	(17,816)	(17,816)	-	-	-	-	-	-
Total Impact on Annual Tax Supported Budget	50,659	50,286	52,126	54,030	53,363	56,217	55,520	57,550	58,700	58,776
Estimated Taxation Impact (1% in 2023 = \$36,400)	1.39%	1.35%	1.38%	1.40%	1.35%	1.40%	1.35%	1.38%	1.38%	1.35%

Annual Asset Investment & Funding Gap





**TOWNSHIP OF MCKELLAR****Council Meeting Minutes**

June 14, 2022

Present: Mayor Peter Hopkins
Councillors Morley Haskim, Mike Kekkonen, Reg Moore, Nick Ryeland

Staff: Clerk, Ina Watkinson
Treasurer, Roshan Kantiya
Chief Building Official, Chris Bordeleau
Administrative/Treasury Assistant, Mary Smith

Mayor Hopkins called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor Hopkins took Roll Call.

RESPECT AND ACKNOWLEDGEMENT DECLARATION

We would like to begin by acknowledging that the land on which we gather is traditional unceded territory of the Anishnaabe and the Mississauga People.

DECLARATION OF CONFLICT OF INTEREST

Mayor Hopkins asked Council if there was any Pecuniary Interest to declare. Mayor Hopkins declared a conflict of interest on item **9.1 Consent Application No. B30/2022 – Hopkins**. Councillor Moore declared a conflict of interest on item **11.2 Chris Bordeleau, CBO – Current Standing of Short Term Rental in the Township**.

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

22-213 **Be It Resolved** That the Council of the Township of McKellar does hereby approve the Agenda for this meeting as Amended, by adding the following item:

13. Correspondence for Consideration
 - 13.7 MLCA – Requesting an update on plans to address short term residential rentals and boat launch issues.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Kekkonen

22-214 **Be It Resolved** That the Council of the Township of McKellar does agree to the Lake Stewardship and Environmental Committee planting pollinator gardens on Township property in consultation and approval of Township staff as to the placement and size of such gardens.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim



TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 14, 2022

22-215

Be It Resolved That the Council of the Township of McKellar does hereby receive the Deputation from James Cox, WPSADC regarding the West Parry Sound Economic Development Collaborative.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

22-216

Be It Resolved That the Council of the Township of McKellar does hereby receive the presentation of the 2021 Financial Report from Pahapill and Associates.

Carried

Moved by: Councillor Moore

Seconded by: Councillor Haskim

22-217

Be It Resolved That the Council of the Township of McKellar does hereby approve the minutes of the May 10, 2022 Regular Council Meeting and May 30, 2022 Special Closed Meeting of Council.

Carried

Mayor Hopkins vacated his seat and left the room for Item No. 9.1 Consent Application No. B30/2022 Hopkins. Deputy Mayor Haskim assumed the Chair.

Moved by: Councillor Moore

Seconded by: Councillor Ryeland

22-218

Be It Resolved That the Council of the Township of McKellar does hereby recommend that the consent application for a lot addition as applied for in Application No. B30/2022(McK) by Peter Hopkins be recommended for approval subject to the following conditions:

1. Confirmation that the severed lands will merge with the benefitting lands; and
2. Payment of all applicable planning fees; and
3. Both the Provincial Policy Statement 2020 and the McKellar Official Plan provide that environmentally sensitive areas, including Fish Habitat, be considered and protected during any evaluation of an application for Consent and it is apparent that both the McKellar Official Plan and Zoning By-law 95-12 designate and zone the frontage of the proposed lot, and possibly the proposed lot addition, to be E.P. (Environmentally Protected) and Type 1 Fish Habitat and it has been the practice of the Parry Sound Planning Board and the Township of McKellar to require an environmental site Assessment Report to be undertaken prior to consideration of any consent adjacent to E.P. of Type 1 Fish Habitat and such site assessments have been undertaken for other applications for consent within the Township of McKellar as recently as 2021. Therefore be it Resolved that Council request the Parry Sound Planning Board to defer consideration of application B30/2022(McK) until an environmental site assessment is undertaken by a qualified expert, is prepared to address any fish habitat along the shore of the proposed severed and



TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 14, 2022

retained properties and mitigation measures to protect and preserve any fish habitat are addressed and form conditions of any provisional consent.

YEAS: Councillors Kekkonen, Moore, and Ryeland, Deputy Mayor Haskim

Carried

Deputy Mayor Haskim vacated the seat and Mayor Hopkins returned to Chair the meeting.

Moved by: Councillor Moore

Seconded by: Councillor Haskim

22-219

Be It Resolved That the Council of the Township of McKellar does recommend that the consent application for a lot addition as applied for in Application No. B14/2022(McK) by Brian Adams be recommended for approval subject to the following conditions:

1. Confirmation from lawyer that the lands added to the neighbouring property will merge in title; and
2. Payment of all applicable planning fees.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

22-220

Be It Resolved That the Council of the Township of McKellar does recommend that the consent application for the creation of two new rural lots as applied for in Application No. B19/2022(McK) by William Colbourne be recommended for approval subject to the following conditions:

1. Payment of any Parkland fees;
2. Verification from Director of Operations, by way of Staff Report the two lots can accommodate an entrance in compliance with Municipal Standards;
3. 911 Addressing; and
4. Payment of all applicable planning fees.

YEAS: Councillors Haskim, Kekkonen and Ryeland, Mayor Hopkins

NAYS: Councillor Reg Moore

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Moore

22-221

Be It Resolved That the Council of the Township of McKellar does hereby accept the resignation of Edward (Ted) Davidson from the Committee of Adjustment.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

22-222

Be It Resolved That the Council of the Township of McKellar does hereby receive the Minutes of the March 10/2022, April 7/2022, May 3/2022 and May 12, 2022 Meetings of the Lake Stewardship and Environmental Committee.



TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 14, 2022

Carried

Moved by: Councillor Moore

Seconded by: Councillor Haskim

22-223 **Be It Resolved That** the Council of the Township of McKellar does hereby receive the May 26, 2022 Draft minutes of the Recreation Committee.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Ryeland

22-224 **Be It Resolved That** the Council of the Township of McKellar does hereby receive the May 4, 2022 Draft minutes of the Historical Committee.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Haskim

22-225 **Be It Resolved That** the Council of the Township of McKellar does hereby receive the IT Department report from Dan Hildebrandt on Internet Connectivity Solutions for the Township of McKellar, for information.

Carried

Councillor Moore vacated his seat and left the Chambers for Item No.11.2 Chris Bordeleau, CBO – Current Standing of Short Term Rental in the Township.

Moved by: Councillor Haskim

Seconded by: Councillor Kekkonen

22-226 **Be it Resolved That** the Council of the Township of McKellar does hereby receive the Building Department Report BP22-03 from Chris Bordeleau on the Current Standing of Short Term Rentals in the Township of McKellar, for information.

Carried

Councillor Moore returned to the Chambers and resumed his seat at the Council Table.

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

22-227 **Be It Resolved That** the Council of the Township of McKellar does hereby receive Treasurer's Report T-Final 1 Proposed Budget 2022 from Treasurer, Roshan Kantiya on the Proposed Budget for 2022.

YEAS: Councillors Haskim and Ryeland, Mayor Hopkins

NAYS: Councillors Kekkonen, Moore

ABSTAIN: NONE

Carried

Moved by: Councillor Moore

Seconded by: Councillor Ryeland



TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 14, 2022

22-228

Be is Resolved That the Council of the Township of McKellar does hereby receive the Accounts Payable Cheque Run Report for May 2022.

Carried

Moved by: Councillor Moore

Seconded by: Councillor Haskim

22-229

Be It Resolved That the Council of the Township of McKellar does hereby receive the letter from Fern Harris, proposing an exchange of portions of properties;

And further that the Township does have the Director of Operations prepare an official report feasibility of transferring the two properties;

And further, identifying any benefit the transferring of properties makes to the Township;

And further that if feasible, Ms. Harris bears all costs with respect to the land survey.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Moore

22-230

Be It Resolved That the Council of the Township of McKellar does hereby receive the letter from the Agricultural Society, requesting the granular material placed on the sports field be graded prior to the Horse Show at the 2022 McKellar Fall Fair.

Carried

Moved by: Councillor Moore

Seconded by: Councillor Kekkonen

22-231

Be it Resolved that the Council of the Township of McKellar does hereby receive items 13.3 to 13.7 and further that staff review all requests and make recommendations based on the Townships Donation Request Policy and report to Council at the next Regular Meeting on July 12, 2022.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Moore

22-232

Be It Resolved That the Council of the Township of McKellar does extend the curfew of this meeting by one hour and 10 minutes, to 11:00 pm.

YEAS: Councillors Haskim, Kekkonen and Ryeland, Mayor Hopkins

NAYS: Councillor Moore

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland



TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 14, 2022

22-233

Be It Resolved That the Council of the Township of McKellar does hereby give By-law 2022-14, being a By-law to adopt the estimates of all sums required during the year 2022, a First and Second Reading;

And Further Read a Third time and passed in Open Council this 14th day of June, 2022.

YEAS: Councillors Haskim and Ryeland, Mayor Hopkins

NAYS: Councillors Kekkonen and Moore

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

22-234

Be It Resolved That the Council of the Township of McKellar does hereby give By-law No. 2022-31, being a By-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2022, a First and Second Reading;

And Further Read a Third time and passed in Open Council this 14th day of June, 2022.

YEAS: Councillors Haskim and Ryeland, Mayor Hopkins

NAYS: Councillors Kekkonen and Moore

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Moore

22-235

Be It Resolved That the Council of the Township of McKellar does hereby give By-law No. 2022-32, being a By-law to appoint Robert Morrison as Fire Chief, a First and Second reading;

And further Read a Third time and Passed in Open Council this 14th day of June, 2022.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Moore

22-236

Be It Resolved That the Council of the Township of McKellar does hereby support the consent application for three new rural lots and a lot addition in Part of Lot 29, Concession 6, on Burnett's Road as applied for by 2792311 Ontario Ltd. In Consent Application B02/2022(McK) subject to the following conditions:

1. Conveyance of a strip of land 33 feet from the centre line of the travelled portion of Burnett's Road to the Township
2. Payment of a fee in lieu of Parkland to the Township
3. Acquiring adequate 911 addressing
4. Payment of any applicable planning fees; and



TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 14, 2022

5. Verification from the Director of Operations, by way of Staff Report the three lots can accommodate an entrance in compliance with Municipal Standards
6. That the Report of Ted Davidson as consultant is added to this resolution; and further that fulfillment of his recommendations are condition to this Consent Application.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Moore

- 22-237** **Be It Resolved That** the Council of the Township of McKellar does hereby approve the name change of McKellar-Ferguson Boundary Road to Boundary Road.

Carried

Moved by: Councillor Moore
Seconded by: Councillor Haskim

- 22-238** **Be It Resolved That** the Council of the Township of McKellar does hereby receive the Consent Agenda.

Carried

Moved by: Councillor Moore
Seconded by: Councillor Haskim

- 22-239** **Be It Resolved That** the Council of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 10:38 p.m. to discuss the following items;

- 21.1 Minutes of Closed Session
- 21.2 Personal matters about an identifiable individual, including municipal or local board employees, 239(2)(b) –Deputy Clerk, By-law Enforcement, Planner
- 21.3 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, 239(2)(e) – Verbal update on pending legal matters

Carried

Moved by: Councillor Moore
Seconded by: Councillor Ryeland

- 22-240** **Be It Resolved That** the Council of the Township of McKellar does hereby reconvene to open session at 11:33 pm.

Carried

Moved by: Councillor Moore
Seconded by: Councillor Haskim

- 22-241** **Be It Resolved That** the Council of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held June 14, 2022.



TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 14, 2022

Carried

Moved by: Councillor Moore

Seconded by: Councillor Ryeland

22-242 **Be It Resolved That** the Council of the Township of McKellar does hereby give By-law No 2022-33, being a by-law to confirm the proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 14th day of June, 2022.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

22-243 **Be It Resolved That** the Council of the Township of McKellar does hereby adjourn this meeting at 11:35 pm.

Carried

Peter Hopkins, Mayor

Ina Watkinson, Clerk



8-2

TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 24, 2022

Present: Mayor Peter Hopkins
Councillors Morley Haskim, Mike Kekkonen, Reg Moore, Nick Ryeland
Staff: Clerk, Ina Watkinson
Treasurer, Roshan Kantiya
Director of Operations, Greg Gostick

Mayor Hopkins called the meeting to order at 9:00 a.m.

ROLL CALL

Mayor Hopkins took Roll Call.

RESPECT AND ACKNOWLEDGEMENT DECLARATION

We would like to begin by acknowledging that the land on which we gather is traditional unceded territory of the Anishnaabe and the Mississauga People.

DECLARATION OF CONFLICT OF INTEREST – NONE

Moved by: Councillor Moore
Seconded by: Councillor Haskim

22-244 **Be It Resolved** That the Council of the Township of McKellar does hereby approve the Agenda for this meeting.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

22-245 **Be It Resolved** That the Council of the Township of Mckellar does hereby receive the Public Works Report PW-2022-02 – Inholmes Bridge, for information.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Moore

22-246 **Be It Resolved** That the Council of the Township of Mckellar does hereby approved the replacement of the current Inholmes Bridge with a new bridge, from Algonquin Bridge Limited, installed, at an estimated cost of two hundred thousand dollars (\$200,000.00).

Carried

Moved by: Councillor Moore
Seconded by: Councillor Ryeland

22-247 **Be It Resolved** That the Council of the township of McKellar does hereby give By-law No. 2022-34, being a by-law to restrict the weight of vehicles passing over Inholmes Bridge, a First and Second Reading;



TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 24, 2022

And Further Read a Third time and Passed in Open Council this 24th day of June, 2022.

Carried

Moved by: Councillor Moore

Seconded by: Councillor Ryeland

22-248 **Be It Resolved** That the Council of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 9:37 a.m. to discuss the following items;

21.1 Personal matters about an identifiable individual, including municipal or local board employees, 239(2)(b) – Staff Review, Deputy Clerk, By-law Enforcement.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Moore

Be It Resolved That the Council of the Township of McKellar does hereby reconvene to open session at 12 noon.

Carried

Moved by: Councillor Moore

Seconded by: Councillor Haskim

22-250 **Be It Resolved** That the Council of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held June 24, 2022.

Carried

Moved by: Councillor Moore

Seconded by: Councillor Haskim

22-251 **Be It Resolved** That the Council of the Township of McKellar does hereby give By-law No 2022-35, being a by-law to confirm the proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 24th day of June, 2022.

Carried

Moved by: Councillor Moore

Seconded by: Councillor Ryeland

22-252 **Be It Resolved** That the Council of the Township of McKellar does hereby adjourn this meeting at 11:35 a.m.



TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 24, 2022

Carried

Peter Hopkins, Mayor

Ina Watkinson, Clerk

SCHEDULE "D"

**Township of McKellar
Council Member's Request for Item to be
Added to the Agenda**

Member's Name: REG MOORE

Meeting Date: JULY 12 / 22

Subject Matter: CONSENT APPLICATION B30/2022(MCK)
& TWP. OF MCKELLAR RESOLUTION # 22-218.

Draft Resolution Attached: Yes No

- Attachments: PSAPB Application for Consent B30/2022(MCK) Hopkins
 • Planning Report of John Jackson, Planner • Council Res # 22-218
 • Letter of applicants • Supplemental Planning Report of
John Jackson, Planner • PSAPB letter of Decision.

Reg Moore
Signature

JULY 05 / 2022
Date

Clerk's Acknowledgement

Received on July 5/22 by INA WATKINSON
(Date) (Print Name)

[Signature]
Signature of Clerk or Designate

PARRY SOUND AREA PLANNING BOARD - APPLICATION FOR CONSENT
70 Isabella Street, Unit #110, Parry Sound, Ontario P2A 1M6 (Phone 705-746-5216 Fax 705-746-1439)

No. B

1. Applicant Information

Name of Applicant IBW SURVEYORS - GAVIN TYLER
Address 5 McMURRAY ST.
PARRY SOUND, ONT
Postal Code P2A 1E6
E-mail Address gavin.tyler@IBWSURVEYORS.COM

Home Tel No. 1 (705) 928-7854
Business Tel No. 1 (800) 667-0696-144
Home Fax Tel No. ()
Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.2 Name of Owner(s) (if different from the applicant). An owner's authorization is required in Section 12, if the applicant is not the owner.

Name of Owner PETER & JOYCE HOPKINS
Address PO Box 92
MCKELLAR, ONT
Postal Code P0G 1C0
E-mail Address peter.hopkins@942.ca@gmail.com
joyce.hopkins@942.ca@gmail.com

Home Tel No. ()
Business Tel No. ()
Home Fax Tel No. 705 (307) 222 8
Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.3 Name of the person who is to be contacted about the application, if different than the applicant. (This may be a person or firm acting on behalf of the applicant.)

Name of Contact "APPLICANT"
Address _____
Postal Code _____
E-mail Address _____

Home Tel No. ()
Business Tel No. ()
Home Fax Tel No. ()
Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

2. Purpose of this Application (check appropriate box)

2.1 Type and purpose of transaction for which application is being made

- creation of a new lot lot additions easement right-of-way lease
 correction of title charge other (specify, e.g., partial discharge of mortgage)

Explain: _____

3. Name of person(s) (purchaser, lessee, mortgage, etc.) to whom land or interest is intended to be transferred, charged or leased, if known and specify relationship to present owner, if any.

3.1 Lot 1 MARK DENHERTOG Lot 2 _____ Lot 3 _____

4. Location of the Subject Land Roll / PIN No.(s) 4928 0000 0307 100

4.1 Municipality MCKELLAR Lot(s) No.(s) 26 Concession No. A
Street Name and No. Hwy 124 M-Plan No. _____ Lot(s) _____
Registered Plan No. Part(s) PT 3, 42R-7999 PIN Parcel No. 52127-0464

5. Easements or restrictive covenants

5.1 Are there any easements or restrictive covenants affecting the subject land? NO YES
 If YES, describe the easement or covenant and its effect:

6. Description of Lands to be Divided and Servicing Information (Complete each subsection)

6.1

	Frontage (m)	Depth (m)	Area (ha)	Existing Uses	Proposed Uses	Existing Structures	Proposed Structures
Retained Lot				RESIDENTIAL	RESIDENTIAL	HOUSE/ATTACHED GARAGE	NIL
Lot Addition				VACANT	LOT ADDITION	NIL	UNKNOWN
Right-of-way							
Benefiting Lot						NIL	UNKNOWN
Severed Lot 1							
Severed Lot 2							
Severed Lot 3							

6.2 Access (check appropriate space)

	Name	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Provincial Highway	Hwy 124	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal (maintained all year)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal (Seasonal)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other public road		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Right of way		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Access		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If Water Access Only N/A

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Parking and docking facilities to be used					
Approximate distance of these facilities from the subject land					
The nearest public road					

6.4 Water Supply (enter in appropriate space - E for Existing or P for Proposed)

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated piped water system					
Privately owned and operated individual well	E	P			
Privately owned and operated communal well					
Other public road					
Lake or other waterbody					
Other means					

6.5 Sewage Disposal - enter in appropriate space - **E** for Existing or **P** for Proposed

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated sanitary sewage system					
Privately owned and operated individual septic tank	E	P			
Privately owned and operated communal well					
Privately owned and operated communal septic system					
Privately owned and operated communal septic system					
Privy					
Other means					

7. Official Plan

7.1 What is the current designation of the subject land in the Official Plan: WATER FRONT

8. Current Application

8.1 Has the land ever been the subject of an application for approval of a plan of subdivision under section 51 of the Planning Act.

YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application and/or Plan No.

8.2 Has the land ever been the subject of a consent under section 53 of the Planning Act.

YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application.

8.3 Is the subject land currently the subject of an official plan amendment, zoning by-law, a Minister's zoning order, a minor variance, an approval of a plan of subdivision or a consent.

YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application.

8.4 Are there additional consents being applied for on these holdings simultaneously with this application, or being considered for the future?

YES NO UNKNOWN

9. Original Parcel

9.1 Has any land been severed from the parcel originally acquired by the owner of the subject land.

YES NO UNKNOWN

If YES, and if known, specify the date of the transfer, the name of the transferee and the land use on the severed land.

10. Affidavit / Sworn Declaration

The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit / Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the TOWN of LINDSAY this 17th day of MARCH 2022

I, GAVIN R. TYLER of the TOWN OF LINDSAY in the County/District/Regional Municipality of CITY OF KAWARTHA LAKES solemnly declare that all the statements contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT.**


Signature of Applicant or Agent

DECLARED BEFORE ME at the City of Kawartha Lakes of Kawartha Lakes in the Province of Ontario this 17th day of March 2022.


A Commissioner of Oaths

Amanda Lea O'Neill, a Commissioner, etc.,
Province of Ontario, for
Staples & Swain Professional Corporation,
Barristers and Solicitors.
Expires July 16, 2024.

11. Authorizations

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorizations set out below must be completed.

Authorization of Owner for Agent to Make the Application

EX. PETER & JOYCE HOPKINS, am the owner of the land that is the subject of this application for Consent and/or Zoning By-law Amendment and I authorize IBW SURVEYORS to make this application on my behalf.

Date April 14/22

Signature of Owner  x

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

EX. PETER & JOYCE HOPKINS, am the owner of the land that is the subject of this application for Consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize IBW SURVEYORS, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date April 14/22

Signature of Owner  x

12. Consent of the Owner (this section must be completed for the application to be processed)

12.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

WEX PETER & JOYCE HOPKINS, am the owner of the land that is the subject of this application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date APRIL 14 / 22

Signature of Owner *Peter Hopkins Joyce Hopkins* x

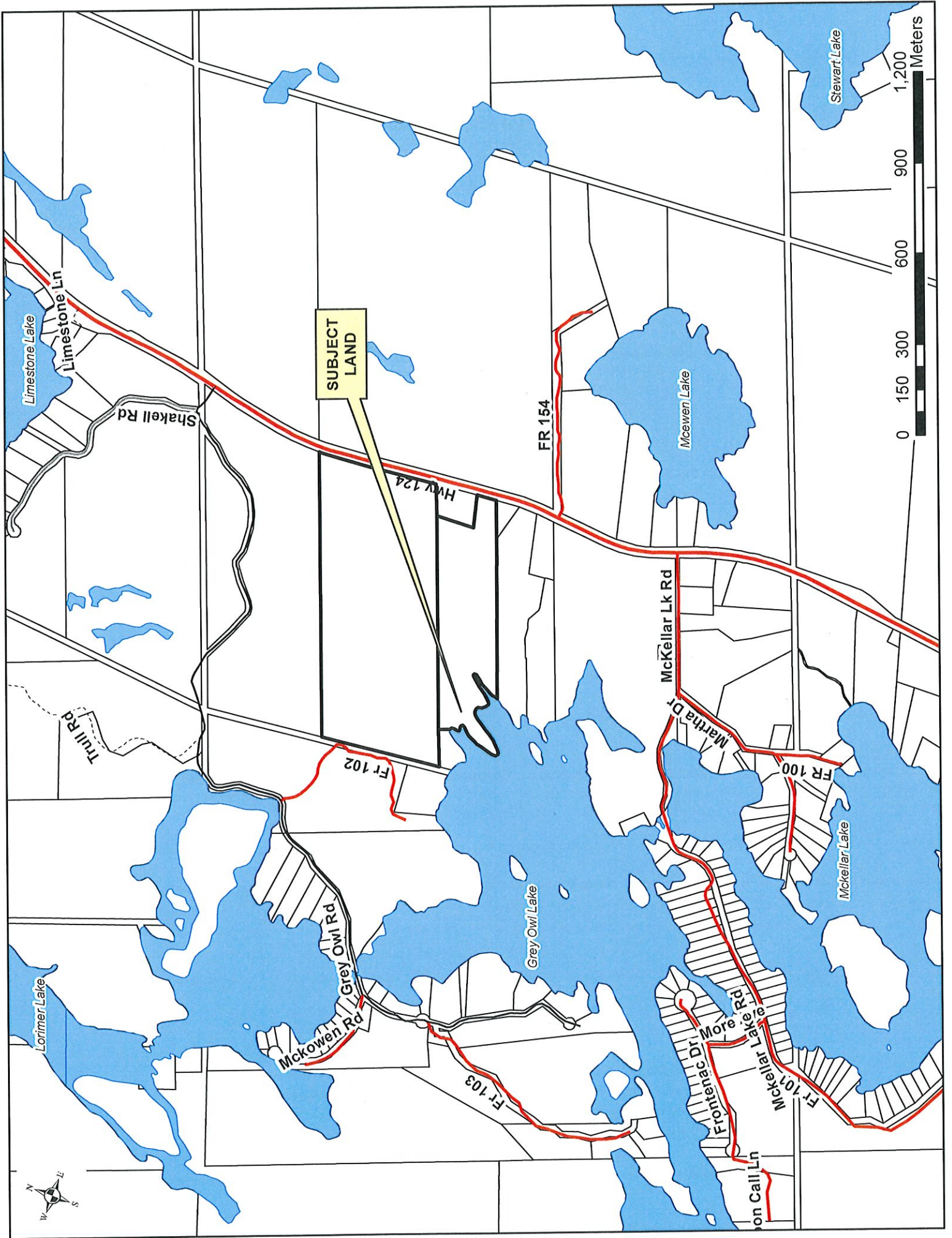
13. Additional Fees

The applicant hereby agrees:

- (a) to reimburse the Parry Sound Area Planning Board for any costs incurred in processing this application which are above and beyond the amount of the application fee; and
- (b) to pay all costs legal and otherwise, that may be incurred by the Parry Sound Area Planning Board with respect to an LPAT Hearing, that may be held as a result of this application for a consent and to provide a deposit for such costs at least 45 days prior to any scheduled hearing.

Date APRIL 14 / 22

Signature of Owner *Peter Hopkins Joyce Hopkins* x

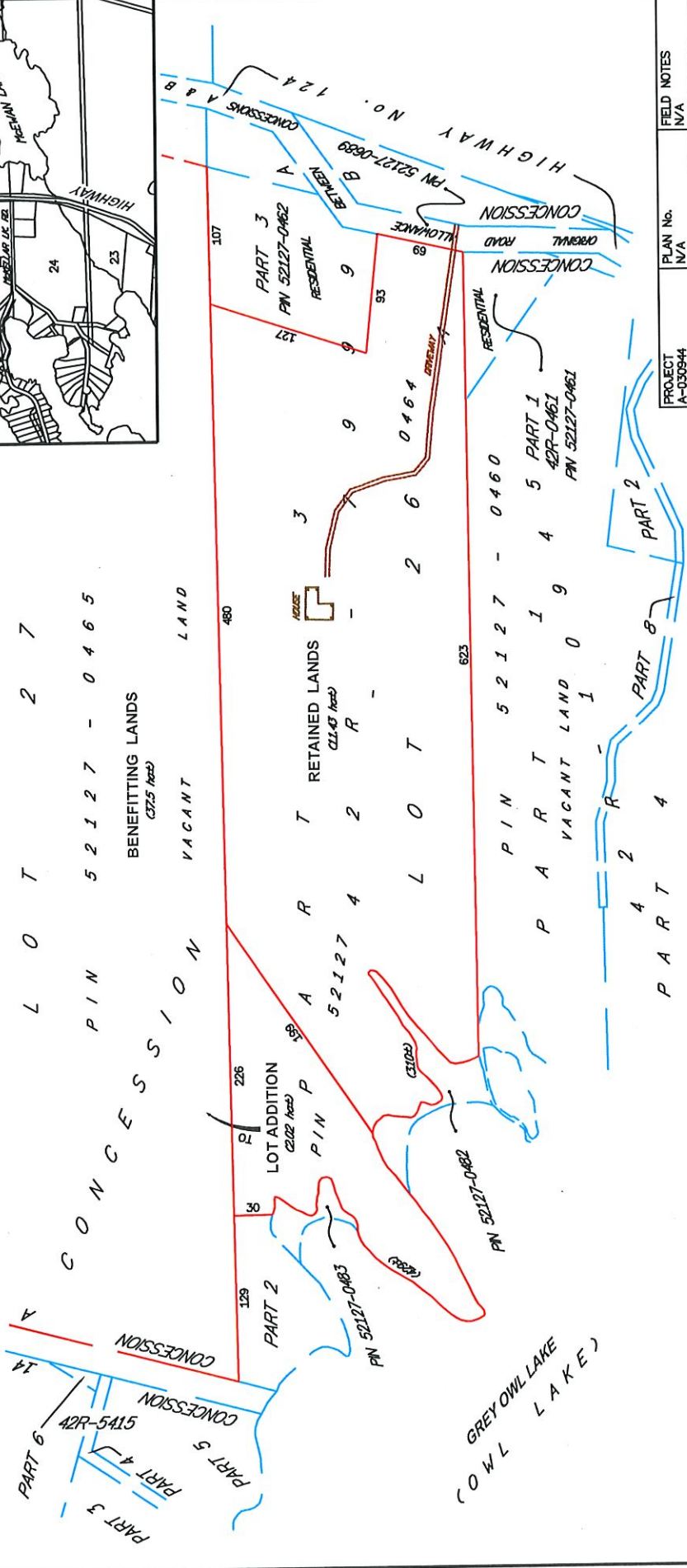
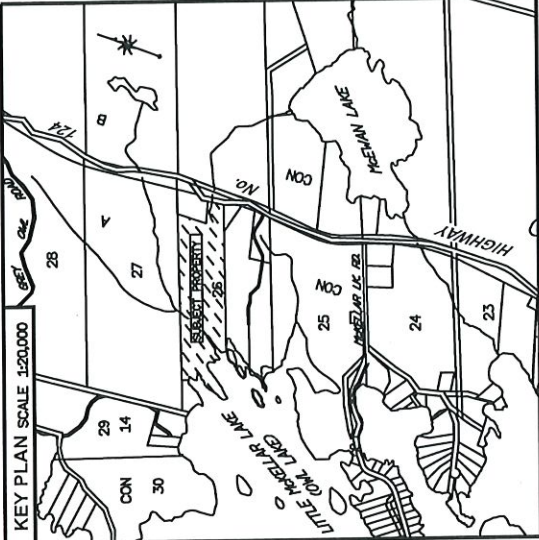


SKETCH FOR CONSENT APPLICATION
 PART OF LOT 26, CONCESSION A
TOWNSHIP OF MCKELLAR
 DISTRICT OF PARRY SOUND
 SCALE 1:5000



L.U. MAUGHAN COMPANY LIMITED
 ONTARIO LAND SURVEYORS
 5 McMURRAY STREET, PARRY SOUND ONTARIO
 P2A 1E6 (705)-746-5805 FAX 746-7276

METRIC
 DISTANCES SHOWN ON THIS
 PLAN ARE IN METRES AND
 CAN BE CONVERTED TO FEET
 BY DIVIDING BY 0.3048



PROJECT	PLAN No.	FIELD NOTES
A-030944	N/A	N/A

9.1ciii)



Planner, Inc.

1 Mall Drive Unit #2, Parry Sound, Ontario P2A 3A9

Tel: (705) 746-5667 E-Mail: JJPlan@Vianet.ca

CONSENT APPLICATION NO. B30/2022

TOWNSHIP OF MCKELLAR

PART 3, 42R-7999

ROLL # 4928-0000-0307-100

840 HIGHWAY NO. 124

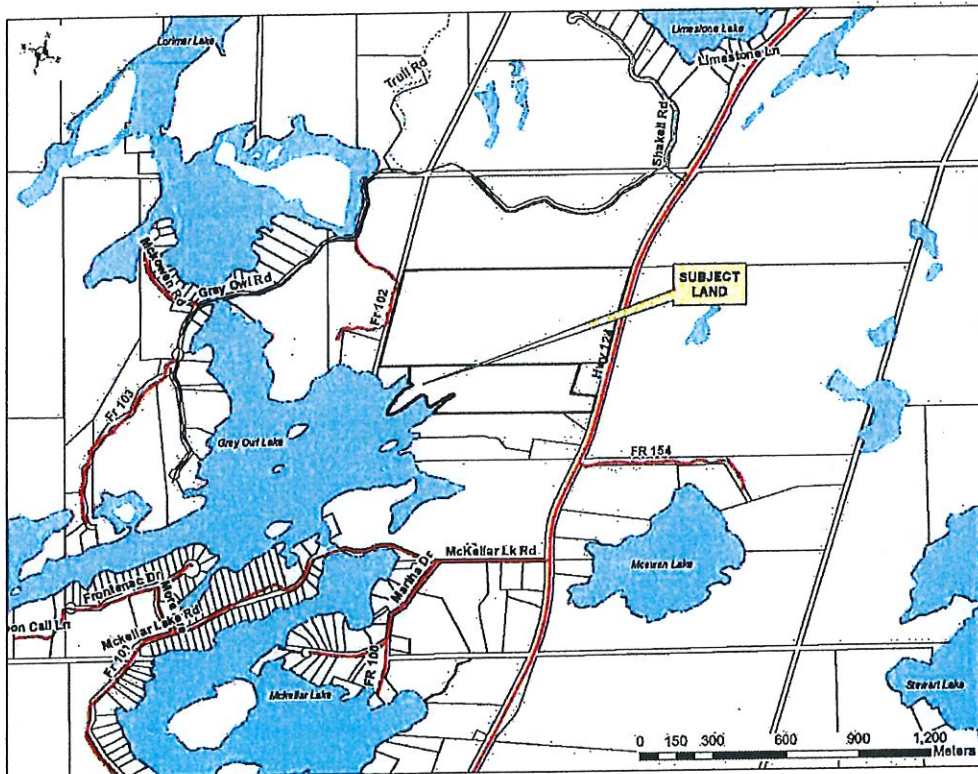
GREY OWL LAKE

June 6, 2022

Applicant: Joyce and Peter Hopkins

APPLICATION PURPOSE

The Hopkins are proposing to convey a portion of their lakefront lands to the adjacent lands to the north.

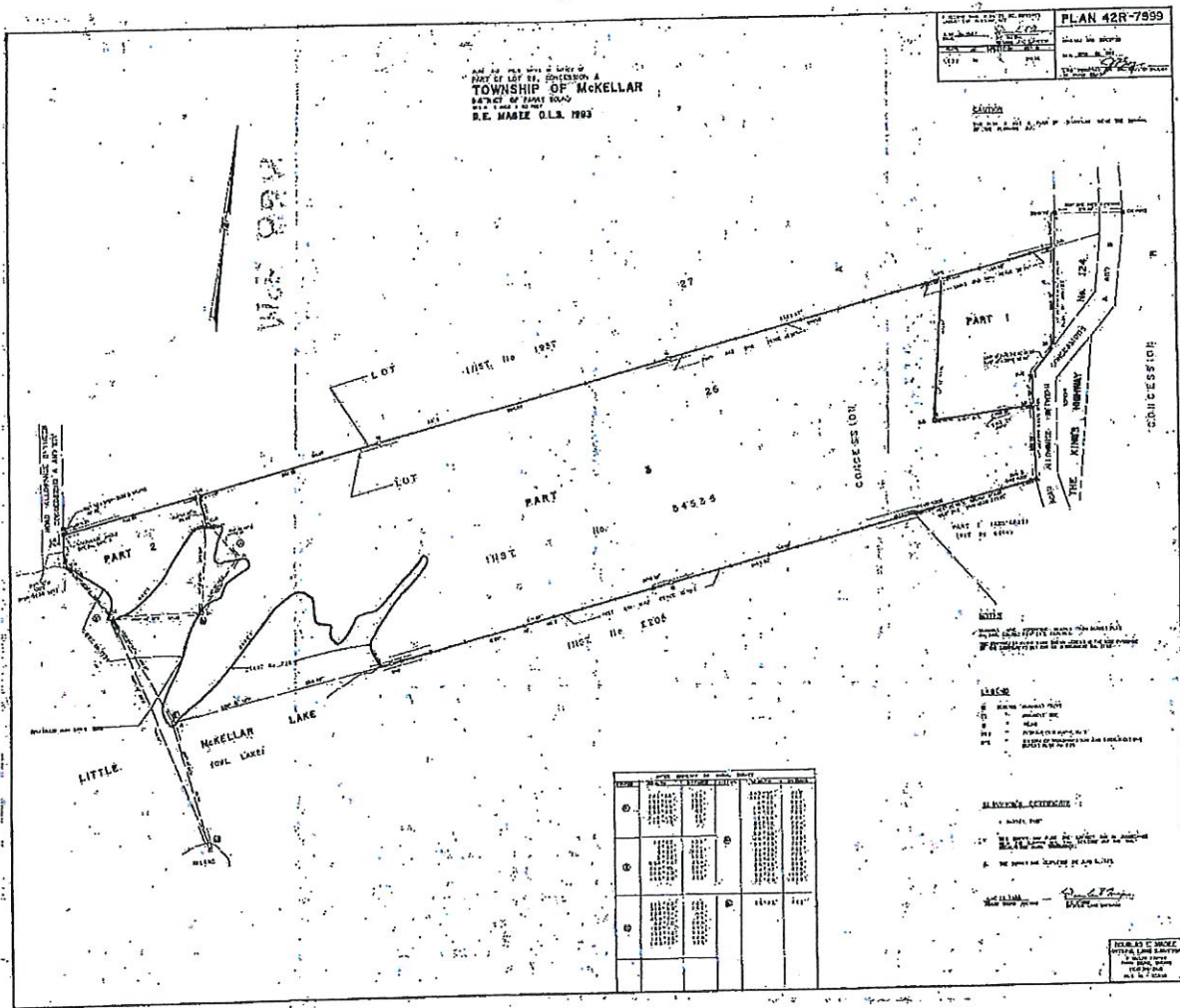


The proposed lot addition will effectively transform the neighbouring lot to a new waterfront lot. The consideration of the application is to view the proposal as a new waterfront lot on Grey Owl Lake.

PROPERTY DESCRIPTION

The Hopkins land is 13.45 hectares with several hundred metres of shoreline on Grey Owl Lake.

The lands are described as Part 3 of survey plan No. 42R-7999. Access is off Highway No. 124.



The lands are heavily forested apart from the cleared areas, access roads and a meadow at the shoreline. The Hopkins home is located on the property.

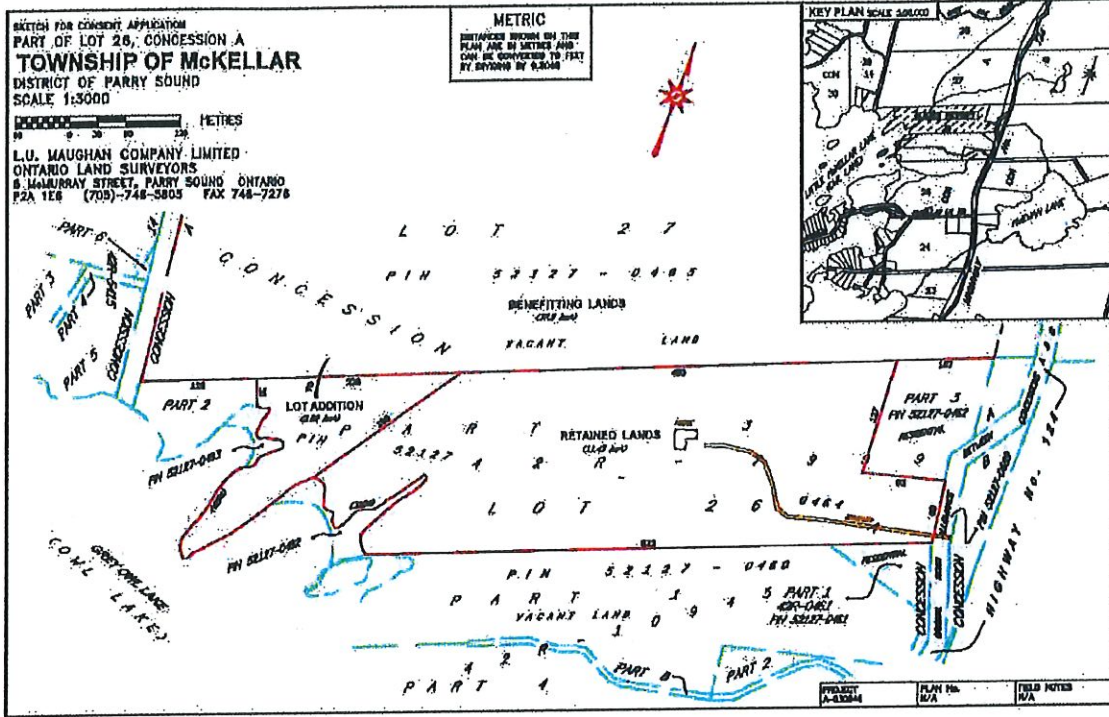


The lands are relatively level terrain with a gentle slope towards Grey Owl Lake.



PROPOSED CONSENT

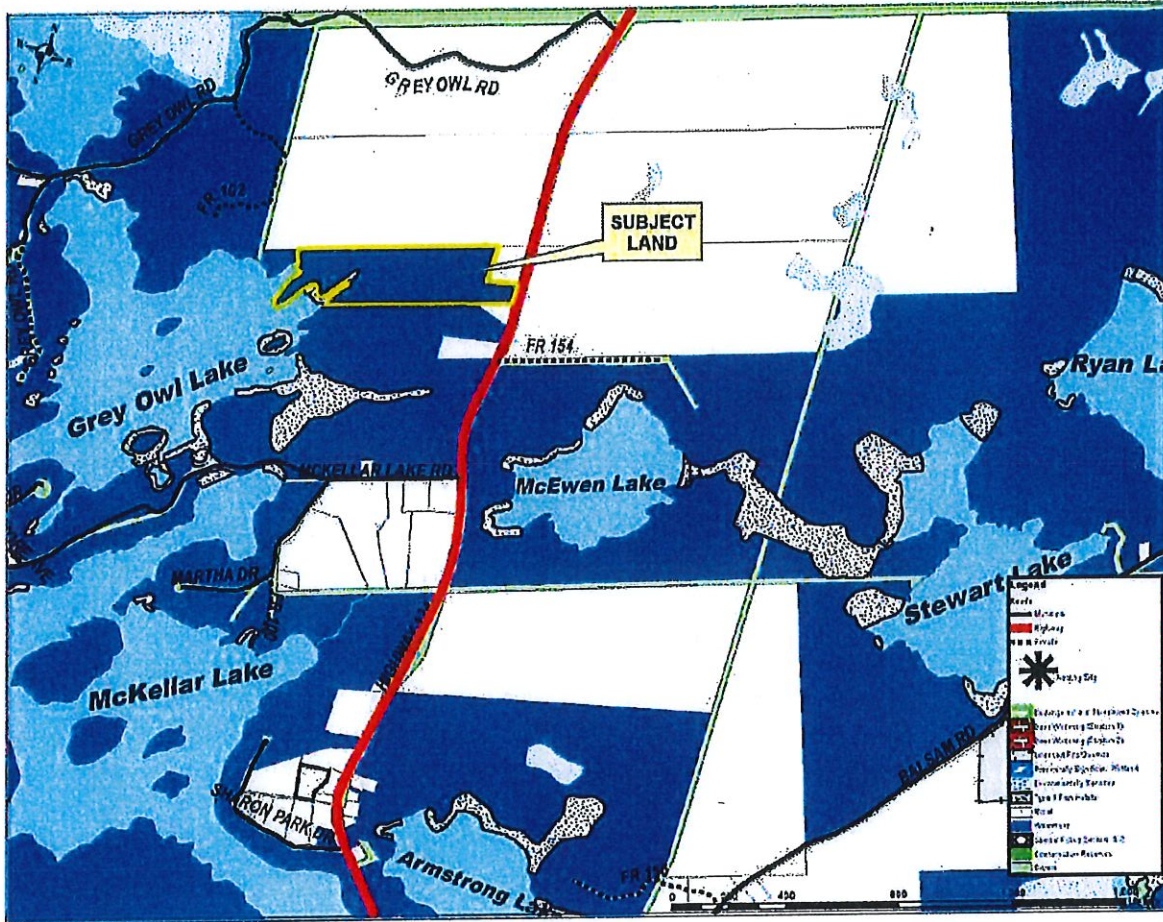
The Hopkins are proposing to add 2.02 hectares with an extensive frontage to the neighbouring property to the north (Denhertog). This lot is vacant.



The benefitting lands are 37.5 hectares with frontage on Highway No. 124. The lands do not presently have frontage on Grey Owl Lake. This transaction will effectively transform a rural lot in to a waterfront lot.

OFFICIAL PLAN

The subject lands are designated Waterfront in the McKellar official plan.



The benefitting lands are presently designated Rural given the absence of water frontage on the lake. With the lot addition, the benefitting lands will now be subject to the Waterfront policies of the plan.

"7.02 general

7.02.1 *The lands adjacent to the recreational waterbodies in the Township are designated as "Waterfront" on the Land Use Plan. This designation applies to all of the recreational lakes within the municipality including the Manitowabing and Middle Rivers.*

7.02.2 *The depth of the lands that are designated "Waterfront" will vary depending upon the depth of the conveyable lands adjacent to the shoreline. The Waterfront designation will generally apply to all lands adjacent to the water's edge up to a limit of 150 metres from the shoreline but may vary up or down to reflect the variable depth of lands and conditions in individual circumstances. It is the intention of this Plan that lands situated beyond the functional limits of the waterfront may be considered as Rural."*

Both the retained and benefitting lands are now to be considered waterfront for the purpose of the official plan.

The resulting frontages for the benefitting and retained lands will exceed a straight line frontage in excess of 110 metres.

It is understood that the benefitting property owner has no development aspirations at the current time. As a new single parcel now considered to be a Grey Owl Lake lot, there are no conformity issues with the official plan.

8.6 Grey Owl Lake

8.6.1 Grey Owl Lake is a medium-sized, relatively shallow (6 metre) lake located a short distance off Highway 124 between Lorimer and McKellar lakes.

8.6.2 There is a combination of lots that were developed historically with small frontages and areas of larger tracts of land with some additional development potential.

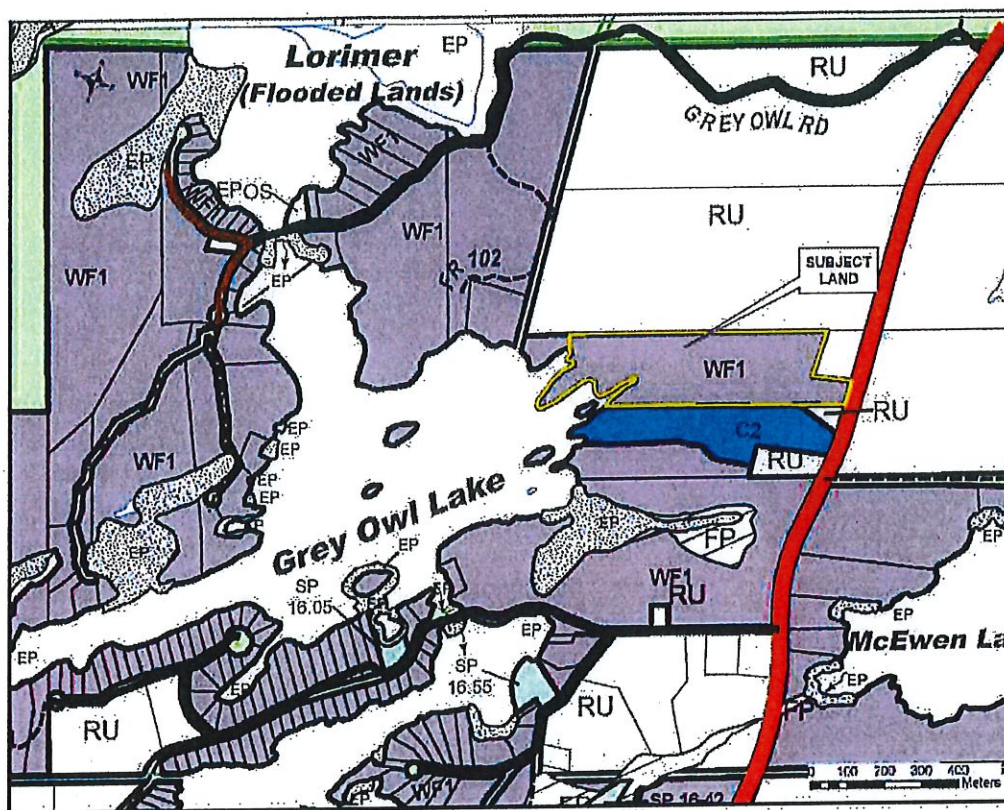
8.6.3 On the basis of water quality data collected in June of 2009, Grey Owl Lake is eutrophic, with elevated concentrations of phosphorus surface to bottom (0.021 milligrams per litre in surface and 0.024 milligrams per litre at bottom), and relatively low light transparency (Secchi disc measurement of 2.9 metres). The lake's nitrogen to phosphorus ratio is 16.4, meaning that phosphorus is the critical nutrient that limits algal and vascular aquatic plant growth. Dissolved oxygen concentrations below about 4.0 metres of depth are low to zero. Nearshore fish habitat is especially abundant in the lake's southwestern arm, owing to inputs of water high in nutrients from inflowing wetlands.

8.6.4 New lot creation may be permitted at lot frontages in accordance with the Zoning By-law requirements, and implementation of on-site mitigation measures to reduce phosphorus loadings and maintain nearshore fish habitat.

These policies will not be offended by the proposed transaction.

ZONING BY-LAW

The subject lands are zoned Waterfront Residential 1 (WF1).



The lot addition will transfer the current zoning along the shore to the benefitting lot.

At some point in the future, a development proposal on the benefitting lands may require a zoning By-Law amendment depending on the nature of any future proposal.

Given the large frontages for both retained and severed lands together with the absence of any critical fish habitats, there are no zoning By-Law concerns.

PROVINCIAL POLICY STATEMENT (P.P.S.)

The transaction is subject to the 2020 P.P.S.

The lands are considered Rural lands.

1.1.5 Rural Lands in Municipalities

1.1.5.1 When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.

1.1.5.2 On rural lands located in municipalities, permitted uses are:

- a) the management or use of resources;**
- b) resource-based recreational uses (including recreational dwellings);**
- c) residential development, including lot creation, that is locally appropriate;**
- d) agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, in accordance with provincial standards;**
- e) home occupations and home industries;**
- f) cemeteries; and**
- g) other rural land uses.**

1.1.5.3 Recreational, tourism and other economic opportunities should be promoted.

1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

The proposed transaction is consistent with the P.P.S.

CONCLUSION

That the consent application for a lot addition by Peter Hopkins as set out in Application No. B30/2022(McK) be approved subject to the following conditions.

1. Confirmation that the severed lands will merge with the benefitting lands; and
2. Payment of any applicable planning fees.

Respectfully Submitted,



John Jackson M.C.I.P., R.P.P.

JJ; jc

TOWNSHIP OF MCKELLAR

DATE: June 14, 2022

RESOLUTION No. 22- **a18**


Moved by: Morley Haskim
 Mike Kekkonen
 Reg Moore
 Nick Ryeland

Seconded by: Morley Haskim
 Mike Kekkonen
 Reg Moore
 Nick Ryeland


Be It Resolved That the Council of the Township of McKellar does hereby recommend that the consent application for a lot addition as applied for in Application No. B30/2022(McK) by Peter Hopkins be recommended for approval subject to the following conditions:

1. Confirmation that the severed lands will merge with the benefitting lands; and
2. Payment of all applicable planning fees.
3. **ATTACHED**

Carried Defeated Deferred



 Peter Hopkins, Mayor


 Morley Haskim,
 Deputy Mayor


 Deputy Mayor

DIVISION VOTE

	YEA	NAY	ABSTAIN
Councillor Morley Haskim	<input checked="" type="checkbox"/>	___	___
Councillor Mike Kekkonen	<input checked="" type="checkbox"/>	___	___
Councillor Reg Moore	<input checked="" type="checkbox"/>	___	___
Councillor Nick Ryeland	<input checked="" type="checkbox"/>	___	___
Mayor Peter Hopkins	___	___	___

Both the Provincial Policy Statement 2020 and the McKellar Official Plan provide that environmentally sensitive areas, including Fish Habitat, be considered and protected during any evaluation of an application for Consent and it is apparent that both the McKellar Official Plan and Zoning By-law 95-12 designate and zone the frontage of the proposed lot, and possibly the proposed lot addition, to be E.P. (Environmentally Protected and Type 1 Fish Habitat and it has been the practice of the Parry Sound Area Planning Board and the Township of McKellar to require an environmental site Assessment Report to be undertaken prior to consideration of any consent adjacent to E.P. of Type 1 Fish Habitat and such site assessments have been undertaken for other applications for consent within the Township of McKellar as recently as 2021.

Therefore be it Resolved that Council request the Parry Sound Area Planning Board to defer consideration of application B30/2022 until an environmental site assessment is undertaken by a qualified expert, is prepared to address any fish habitat along the shore of the proposed severed and retained properties and mitigation measures to protect and preserve any fish habitat are addressed and form conditions of any provisional consent.

3.

→ BOTH THE P.P.S. 2020 & THE MEKELLAR O.P.
PROVIDE THAT ENVIRONMENTALLY SENSITIVE AREAS, INCLUDING
FISH HABITAT, BE CONSIDERED & PROTECTED
DURING ANY EVALUATION OF AN APPLICATION
FOR CONSENT & IT IS APPARENT THAT BOTH
THE MEKELLAR O.P. & ZONING BY-LAW 95-12
DESIGNATE & ZONE THE FRONTAGE OF THE
PROPOSED RETAINED LOT, & POSSIBLY THE
PROPOSED LOT ADDITION, TO BE (E.P.) & TYPE I
FISH HABITAT & IT HAS BEEN THE PRACTICE
OF THE P.S.A.P.B. & THE TWP. OF MEKELLAR
TO REQUIRE AN ENVIRONMENTAL SITE ASSESSMENT
REPORT BE UNDERTAKEN PRIOR TO CONSIDERATION
OF ANY CONSENT ADJACENT TO E.P. OR
TYPE I FISH HABITAT, & SUCH SITE
ASSESSMENTS HAVE BEEN UNDERTAKEN FOR
OTHER APPLICATIONS FOR CONSENT WITHIN THE
TWP. OF MEKELLAR AS RECENTLY AS 2021.
THEREFORE BE IT RESOLVED THAT COUNCIL
REQUEST THE P.S.A.P.B. TO DEFER
CONSIDERATION OF APPLICATION B 30/2022
UNTIL AN ENVIRONMENTAL SITE ASSESSMENT,
UNDERTAKEN BY A QUALIFIED EXPERT, IS PREPARED
TO ADDRESS ANY FISH HABITAT ALONG THE
SHORE OF THE PROPOSED SEVERED & RETAINED
PROPERTIES & MITIGATION MEASURES TO PROTECT
& PRESERVE ANY FISH HABITAT ARE ADDRESSED

Planning Board Lot Addition: Mon June 27, 7pm - Revised clarification in Point #4

Issue: Our application for a lot addition, # B30/2022 (Mck) was amended by Council June 14, 22 by resolution #22-218 with a new condition to have an environmental study of the area before being approved. This would delay the approval for up to a year and cost another \$10,000 to \$20,000 which we believe is not based on fact or precedent. Our lot addition application is in harmony with the Official Plan Section 8.6 and Grey Owl Lake applications

We ask you to reinstate the original conditions as per our application for the following reasons. Our lot addition application is in harmony with our Official Plan as outlined in Section 8.6- Grey Owl Lake

1. After spending 8 months working with our CBO, Planner and Survey Co, it was unanimously recommended that a simple lot addition to our neighbour was the best and simplest way to proceed . There was never a mention of the need for a study by any qualified professional. Our CBO felt the application was complete
2. We have lived here since 2000. I have been a member of the Planning Board 2010-2014, a member of council since 2010 – 2022 during which time, have approved numerous applications on Grey Owl. I was the chair of our Lake Stewardship and Environmental Committee for three years- see 2021 report. Our property has been a Managed Forest Plan since 2008 and I am a member of the GBB Climate Change initiative . We have been and continue to be committed to ensuring that we preserve the quality of our lake and the beauty of our environment
3. I know of no other Grey Owl application that was required to complete an environmental survey as a condition of approval.
4. As recently as 2020, our neighbour converted a Grey Owl commercial property into Waterfront lots next to our property abutting on the same WF area which was approved by Council without any amendment. Our retained WF property has a small creek which is designated fish habitat running from a beaver dam into Grey Owl Lake. This property is not part of the lot addition application. The lot addition in the application includes a bay on the northern side and a point of land. The majority of the lot addition in question is on the northern side and is not designated as fish habitat.
5. The lot addition is simply to give waterfront access to my neighbour from the 200 acres they just purchased along Grey Owl Road. They intend to keep the lot addition as natural green space to protect their pristine view of the lake and environment.
6. We own 37.7 acres with 2355 ft of frontage. The lot addition will only reduce our property and waterfront proportionately and is well within the Official Plan and Zoning By law designations.
7. There is a no reasonable basis or historical evidence that the existing fish habitat on our retained property will be impacted in any negative way by this lot addition

We respectfully ask you consider the facts and history of applications on Grey Owl Lake and remove this amendment to our application so we can proceed with the lot addition to our neighbours asap.

Peter and Joyce Hopkins . peterhopkins1942@gmail.com; joyphopkins@gmail.com

PROPOSED CONSENT**APPLICATION NO. B30/2022(McK) – HOPKINS****SUPPLEMENTARY REPORT****BACKGROUND**

On behalf of the Planning Board, I attended at the regular meeting of council. There were three applications involving McKellar files on the agenda.

Reg Moore, for the Hopkins consent, recommended that a condition be added to the approval to require an assessment for this transaction.

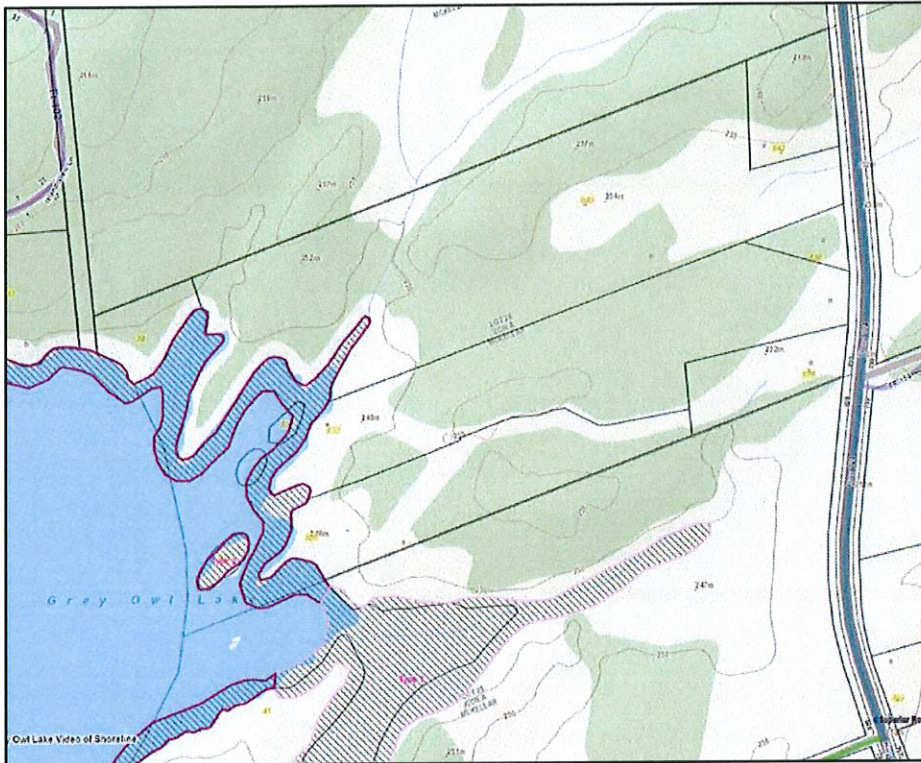
He based this information on mapping contained in the zoning By-Law. I advised council that the By-Law showed no critical habitat (Type 1) and that the photo imagery confirmed this fact.

Further, I indicated that even if there were potential concerns over natural heritage impacts, the purpose of the consent was for a lot addition to a neighbouring land owner who had no particular development plans at the time. When a specific proposal comes forward, if it does, an assessment could be done at that time.

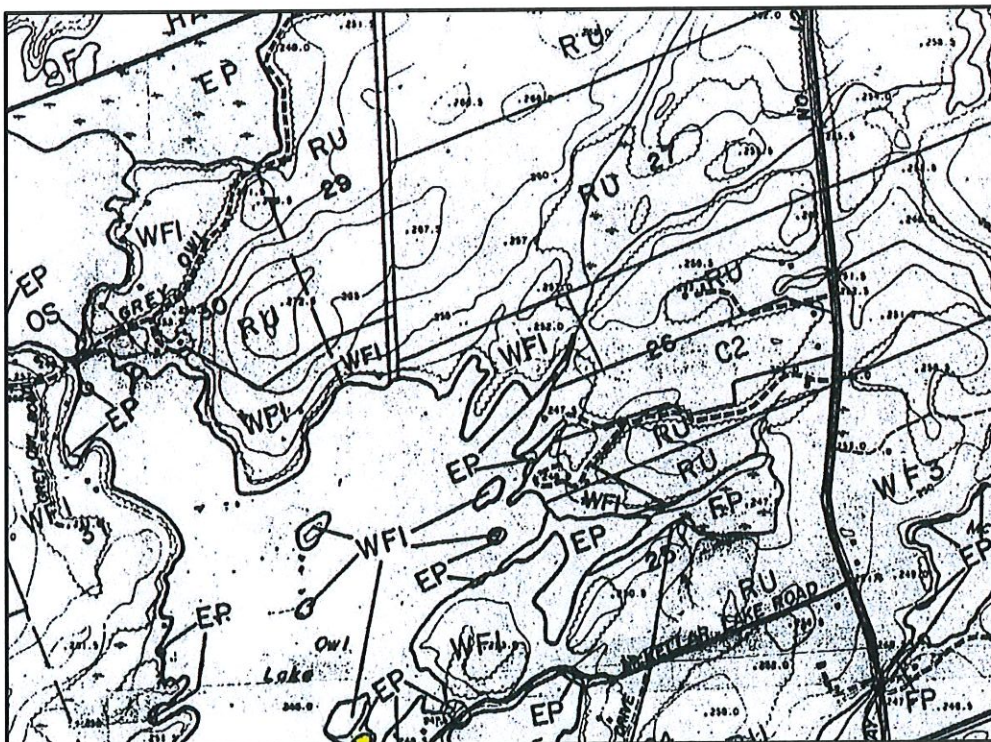
I also indicated that there were a number of variations to the habitat typing that emerged over the years through varying judgements by different sources.

First Assessment – 1992

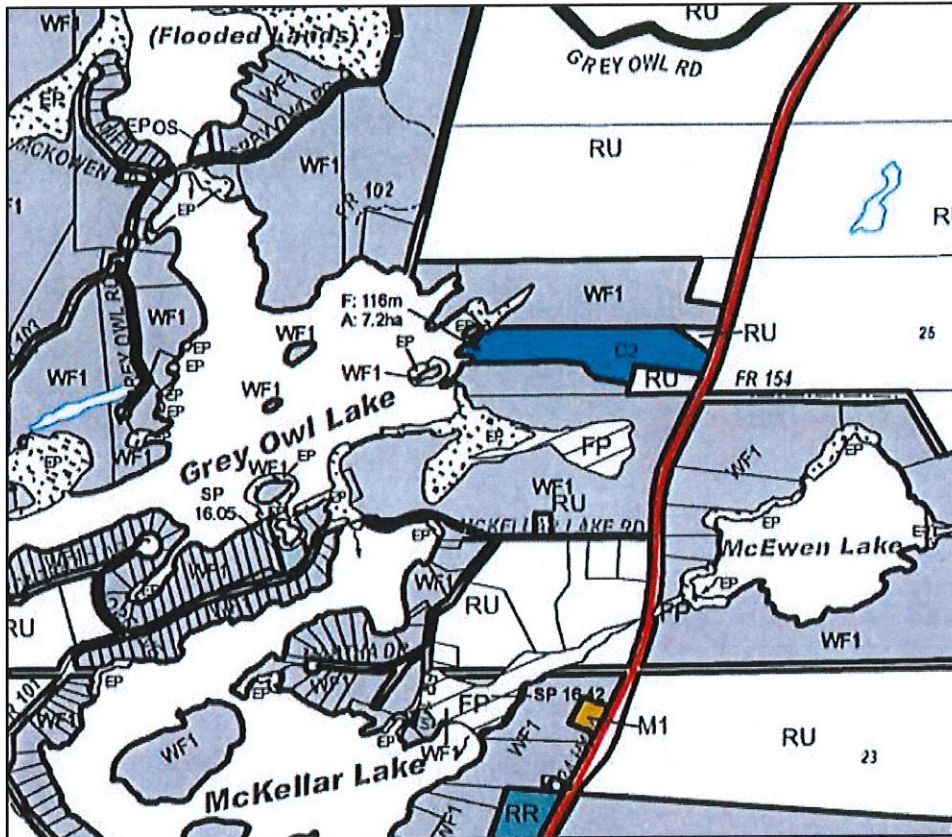
The M.N.R.F did its first aerial assessment of critical habitat in 1992. This assessment is a data layer on the current West Parry Sound Geographic Network.



The 1992 was placed in the original comprehensive zoning By-Law (95-12) and reflected an extremely limited EP along the Hopkins shoreline.

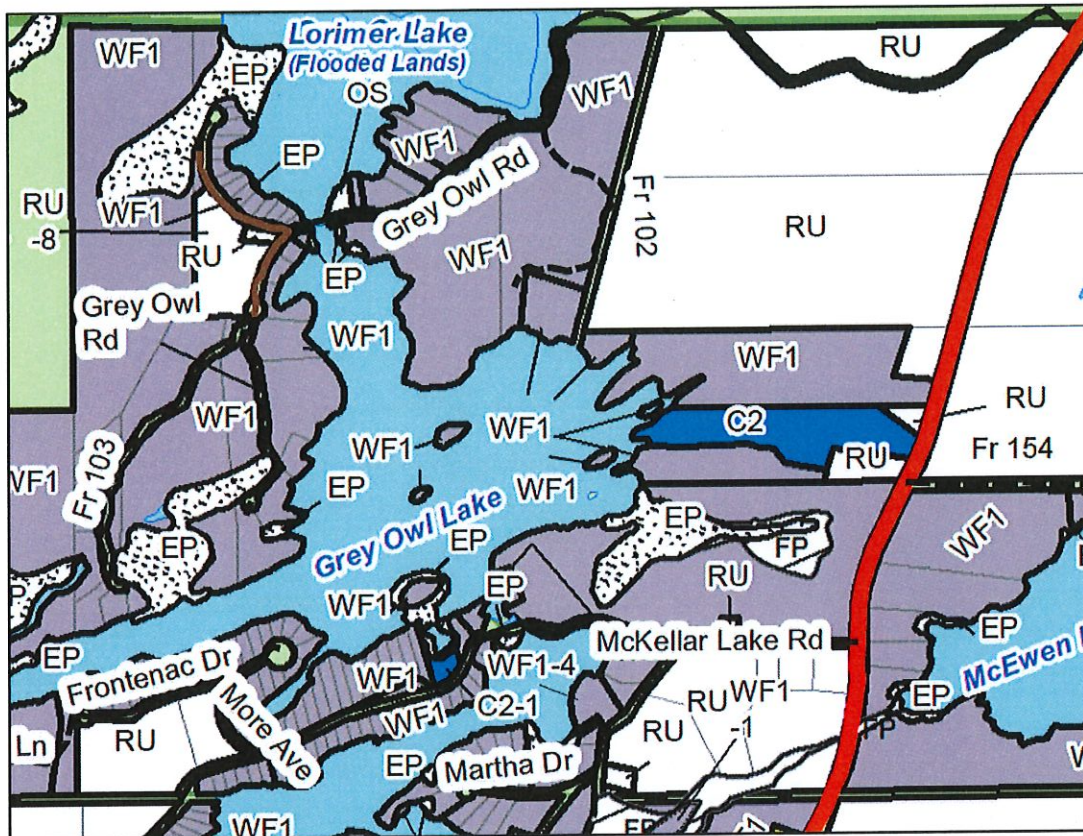


After Official Plan No. 7 incorporated new waterfront policies, By-Law No. 95-12 was updated and it added and expanded many Type 1 Fish Habitat areas. Many of these were criticized as being far too extensive.



It was decided that the wrongful EP reflecting revised Fish Habitat be corrected in a further zoning By-Law update.

A new By-Law, No. 2019-23 was adopted in 2019 and given final reading in 2021. This By-Law put more correct EP zonings along the shoreline.



The most current imagery once again shows the Hopkins land free of aquatic vegetation.



Zoning By-Law No. 2019-23 was repealed a number of months ago but there is some doubt about the removal of this By-Law without proper notice.

In any event, the Hopkins retained lands are developed and none of the lot addition lands have ever had any Type 1 Fish Habitat or even mistaken habitat 1.

It is my view that there is no public interest served by adding the requirement for a fish habitat assessment for this consent.

Respectfully Submitted,

A handwritten signature in blue ink that reads "John Jackson". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

John Jackson M.C.I.P., R.P.P.

JJ; jc

9.1(vii)

PARRY SOUND AREA PLANNING BOARD

1 Mall Drive, Unit 2, Parry Sound, Ontario P2A 3A9

June 28, 2022

IBW Surveyors – Gavin Tyler
5 McMurray St
Parry Sound, On
P2A 1E6

Via Email

Re: **B30/2022(McK) - Hopkins**

A copy of the Planning Board's decision concerning the above application is attached. In accordance with Section 53(19) of the Planning Act, 1994 you or any public body may appeal the decision, or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Land Tribunal (OLT) by filing with the Planning Board a notice of appeal on an Appellant Form (A1) available at the Ontario Land Tribunals Ontario website www.olt.gov.on.ca, accompanied by the fee of \$400.00 by certified cheque or money order, payable to the "Minister of Finance".

You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have made a written request to be notified of changes to the conditions of the provisional consent.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Ontario Land Tribunal (OLT). A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group on its behalf.

The last day for filing an appeal is July 18, 2022 at 4:00 P.M. to the Parry Sound Planning Board Offices located 1 Mall Drive, Unit 2, Parry Sound, On P2A 3A9.

The applicant must fulfill the conditions of this consent within two years of this notice. The final date for stamping of the deeds will be June 28, 2024, at 4:00 P.M.

Yours truly,



John Jackson
Acting Secretary-Treasurer

Cc: Peter Hopkins

B30/2022(McK) - Hopkins

PARRY SOUND AREA PLANNING BOARD

RESOLUTION No. 2022-44

Date: June 27, 2022

Moved by: *Joe Ryman*

Seconded by: *Steve*

Recorded Vote	YES	NO
Joe Ryman	✓	
Lynne Gregory	✓	
Steve Crookshank	✓	
Terry Gilbert		
Joe McEwen	✓	
Beth Gorham-Matthews	✓	
Morley Haskim <i>abstain</i>		✓
Reg Moore		
Total	5	

That application B30/2022(McK) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51(24) of the Planning Act, Planning Board hereby grant the consent for a lot addition as applied for by Peter Hopkins in Application B30/2022(McK) subject to the following conditions:

Planning Board Requirements

1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

Municipal Compliance Letter Requirements

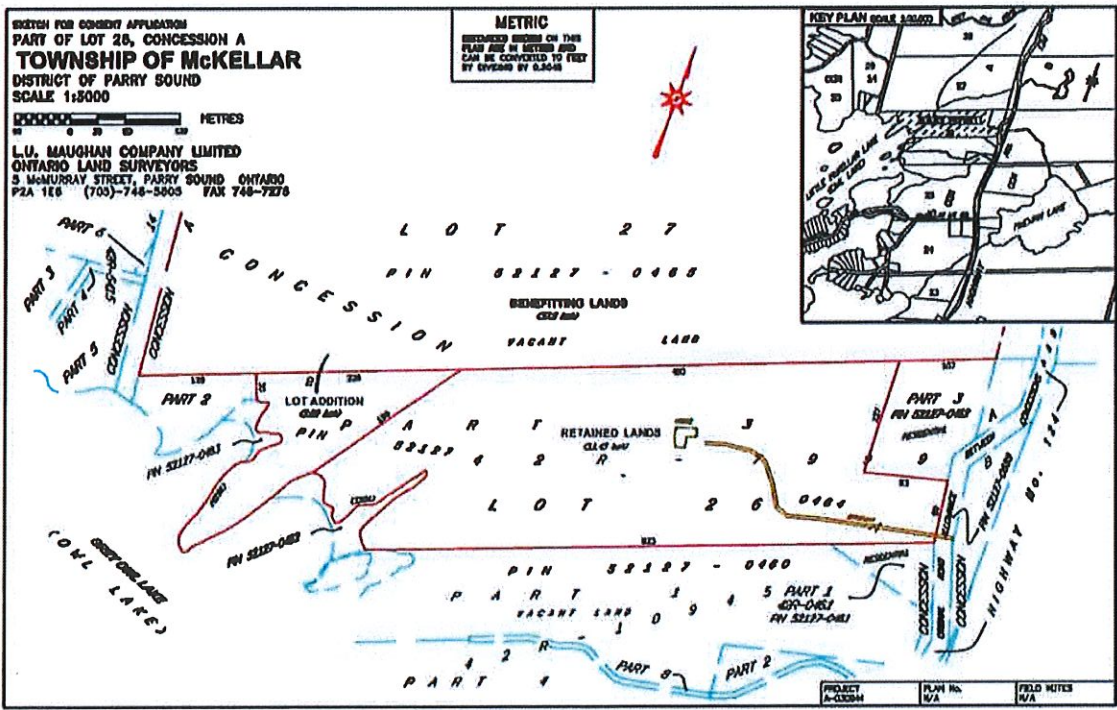
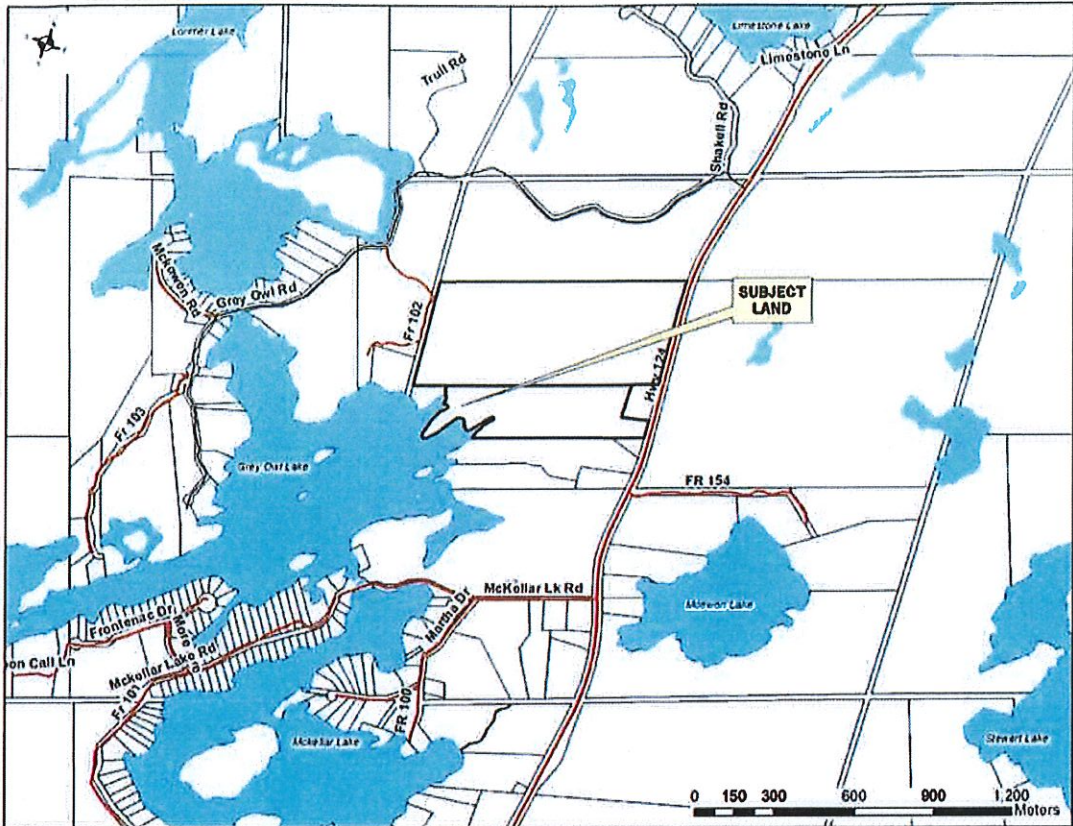
- 1) Confirmation that the severed lands will merge with the benefitting lands;
- 2) Payment of all applicable planning fees.

3) If further development is applied for, an environmental assessment is required by.

Carried _____

Defeated _____

[Signature]
Chairperson



PARRY SOUND AREA PLANNING BOARD - APPLICATION FOR CONSENT
1 Mall Drive, Unit #2, Parry Sound, Ontario P2A 3A9 (Phone 705-746-5216)

No. B 25/2022 (Mick)

1. Applicant Information

Name of Applicant Lilisa Kokko
Address 20 Rayder Drive, Unit 3f
McDougall, ON
Postal Code P2A2W9

E-mail Address MARJALIISAKOKKO@HOTMAIL.COM

Home Tel No. (705)746-9770
Business Tel No. ()
Home Fax Tel No. ()
Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.2 Name of Owner(s) (if different from the applicant). An owner's authorization is required in Section 12, if the applicant is not the owner.

Name of Owner _____
Address _____

Postal Code _____

E-mail Address _____

Home Tel No. ()
Business Tel No. ()
Home Fax Tel No. ()
Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.3 Name of the person who is to be contacted about the application, if different than the applicant. (This may be a person or firm acting on behalf of the applicant.)

Name of Contact _____
Address _____

Postal Code _____

E-mail Address _____

Home Tel No. ()
Business Tel No. ()
Home Fax Tel No. ()
Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

2. Purpose of this Application (check appropriate box)

- 2.1 Type and purpose of transaction for which application is being made
- creation of a new lot lot additions easement right-of-way lease
- correction of title charge other (specify, e.g., partial discharge of mortgage)

Explain: _____

3. Name of person(s) (purchaser, lessee, mortgage, etc.) to whom land or interest is intended to be transferred, charged or leased, if known and specify relationship to present owner, if any.

3.1 Lot 1 _____ Lot 2 _____ Lot 3 _____

4. Location of the Subject Land Roll / PIN No.(s) 492800000234800, 492800000234700

4.1 Municipality McKellar Lot(s) No.(s) _____ Concession No. _____
Street Name and No. 171 Centre Road M-Plan No. Plan 247 Lot(s) 80 & 81
Registered Plan No. Part(s) _____ Parcel No. _____

5. Easements or restrictive covenants

5.1 Are there any easements or restrictive covenants affecting the subject land? NO YES
 If YES, describe the easement or covenant and its effect:

6. Description of Lands to be Divided and Servicing Information (Complete each subsection)

6.1

	Frontage (m)	Depth (m)	Area (ha)	Existing Uses	Proposed Uses	Existing Structures	Proposed Structures
Retained Lot	65	57	0.4	Seasonal /Cottage	Residential	Cottage	
Lot Addition	59	59	0.4	Seasonal /Cottage	Residential	Cottage	
Right-of-way							
Benefiting Lot							
Severed Lot 1							
Severed Lot 2							
Severed Lot 3							

6.2 Access (check appropriate space)

	Name	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Provincial Highway						
Municipal (maintained all year)	Centre Road, Middle River Road	X	X			
Municipal (Seasonal)						
Other public road						
Right of way						
Water Access						

If Water Access Only

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Parking and docking facilities to be used					
Approximate distance of these facilities from the subject land					
The nearest public road					

6.4 Water Supply (enter in appropriate space - E for Existing or P for Proposed)

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated piped water system					
Privately owned and operated individual well					
Privately owned and operated communal well					
Other public road					
Lake or other waterbody	E	E			
Other means					

6.5 Sewage Disposal - enter in appropriate space - **E** for Existing or **P** for Proposed

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated sanitary sewage system					
Privately owned and operated individual septic tank					
Privately owned and operated communal well					
Privately owned and operated communal septic system					
Privately owned and operated communal septic system					
Privy	E	P			
Other means					

7. Official Plan

7.1 What is the current designation of the subject land in the Official Plan: Waterfront

8. Current Application

8.1 Has the land ever been the subject of an application for approval of a plan of subdivision under section 51 of the Planning Act.

YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application and/or Plan No.

8.2 Has the land ever been the subject of a consent under section 53 of the Planning Act.

YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application.

8.3 Is the subject land currently the subject of an official plan amendment, zoning by-law, a Minister's zoning order, a minor variance, an approval of a plan of subdivision or a consent.

YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application.

8.4 Are there additional consents being applied for on these holdings simultaneously with this application, or being considered for the future?

YES NO UNKNOWN

9. Original Parcel

9.1 Has any land been severed from the parcel originally acquired by the owner of the subject land.

YES NO UNKNOWN

If YES, and if known, specify the date of the transfer, the name of the transferee and the land use on the severed land. _____

Plans / Sketches

SKETCHES TO BE SUBMITTED MUST BE **BLACK AND WHITE ON PAPER 8 1/2" x 11"**

ONE COPY OF SKETCH, IF REPRODUCABLE

ALL LETTERING MUST BE LEGIBLE. USE MULTIPLE SKETCHES AT DIFFERENT SCALES IF NECESSARY

Key Map – Available on the Planning Board Website (www.psapb.ca)
<http://psapb.ca/index.php/planning-board/forms/application-forms>

North Arrow

clearly defined boundaries of severed and retained lots

if more than one severed lot, label the severed lots according to the application (Section 6)

the boundaries & dimensions of any land abutting the subject land that is owned by the owner of the subject land

the distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing

the dimensions of the subject land, the part that is to be severed and the part that is to be retained

the location of all land previously severed from the parcel originally acquired by the current owner of the subject land

the approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks

the existing uses on adjacent land, such as residential, agricultural and commercial uses

the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way

the location and nature of any easement affecting the subject land

PLANNING BOARD

2022 Fees **Base Fee \$1500 + \$750 per lot/lot addition, \$250 for each additional lot addition, \$250 per right-of-way + \$500 deposit for Professional Planning Services**

Change of Condition / Re-approval Fee (before lapsing) \$750 Stamping Fee for Retained Lot (Optional): \$750

A fee of \$325 payable to the Town of Parry Sound is required for any application within the Town of Parry Sound.

A fee of \$333 payable to the Township of Carling is required for any application within the Township of Carling (The Township deposit will be reconciled in accordance with the Townships standard rate for their planner for actual time taken).

NOTE: Additional expenses may be incurred (ie. Legal, Planning, Survey, Rezoning, Minor Variance, Parkland Fee) and are the responsibility of the applicant.

10. Affidavit / Sworn Declaration

The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit / Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the Town _____ of Parry Sound _____ this 18th _____ day
of May _____ 2022 _____

I, Liisa Kokko _____ of the Municipality of McDougall _____ in the
County/District/Regional Municipality of Parry Sound _____ solemnly declare that all the statements
contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing
that it is of the same force and effect as if made under oath and by virtue of the CANADA EVIDENCE ACT.



Signature of Applicant or Agent

DECLARED BEFORE ME at the Town _____ of Parry Sound _____ in the
District _____ of Parry Sound _____ this 18th _____ day
of May _____ 2022 _____


A Commissioner of Oaths

Patrick James Christie, a Commissioner, etc.,
Province of Ontario, for John Jackson Planner Inc.,
Expires October 12, 2024

11. Authorizations

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorizations set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for Consent and/or Zoning By-law Amendment and I authorize _____ to make this application on my behalf.

Date _____ Signature of Owner 

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for Consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date _____ Signature of Owner _____

12. Consent of the Owner (this section must be completed for the application to be processed)

12.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, Liisa Kokko, am the owner of the land that is the subject of this application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

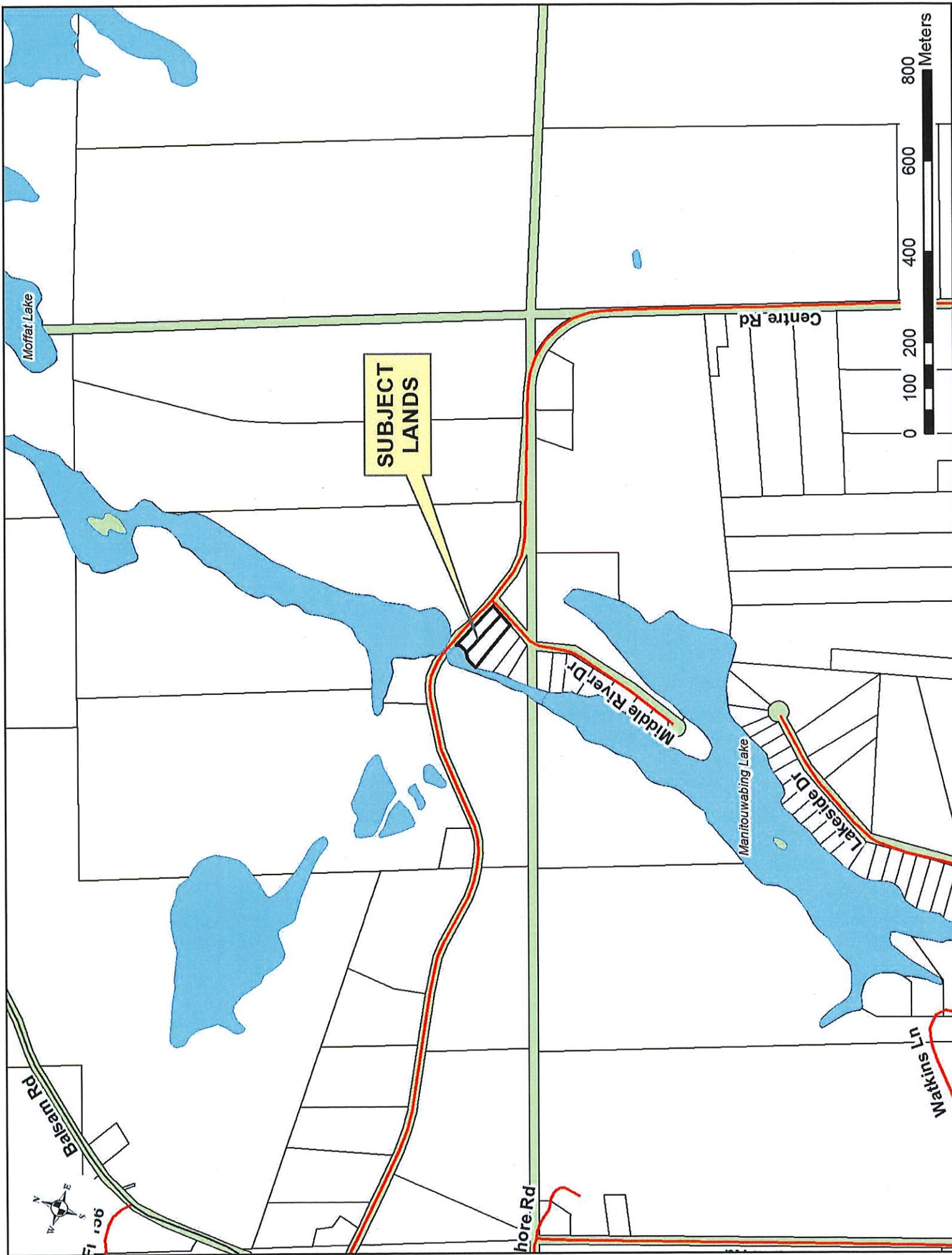
Date May 18 2022 Signature of Owner 

13. Additional Fees

The applicant hereby agrees:

- (a) to reimburse the Parry Sound Area Planning Board for any costs incurred in processing this application which are above and beyond the amount of the application fee; and
- (b) to pay all costs legal and otherwise, that may be incurred by the Parry Sound Area Planning Board with respect to an OLT Hearing, that may be held as a result of this application for a consent and to provide a deposit for such costs at least 45 days prior to any scheduled hearing.

Date May 18 2022 Signature of Owner 



SUBJECT LANDS

Moffat Lake

Centre Rd

Middle River Dr

Manitowabing Lake

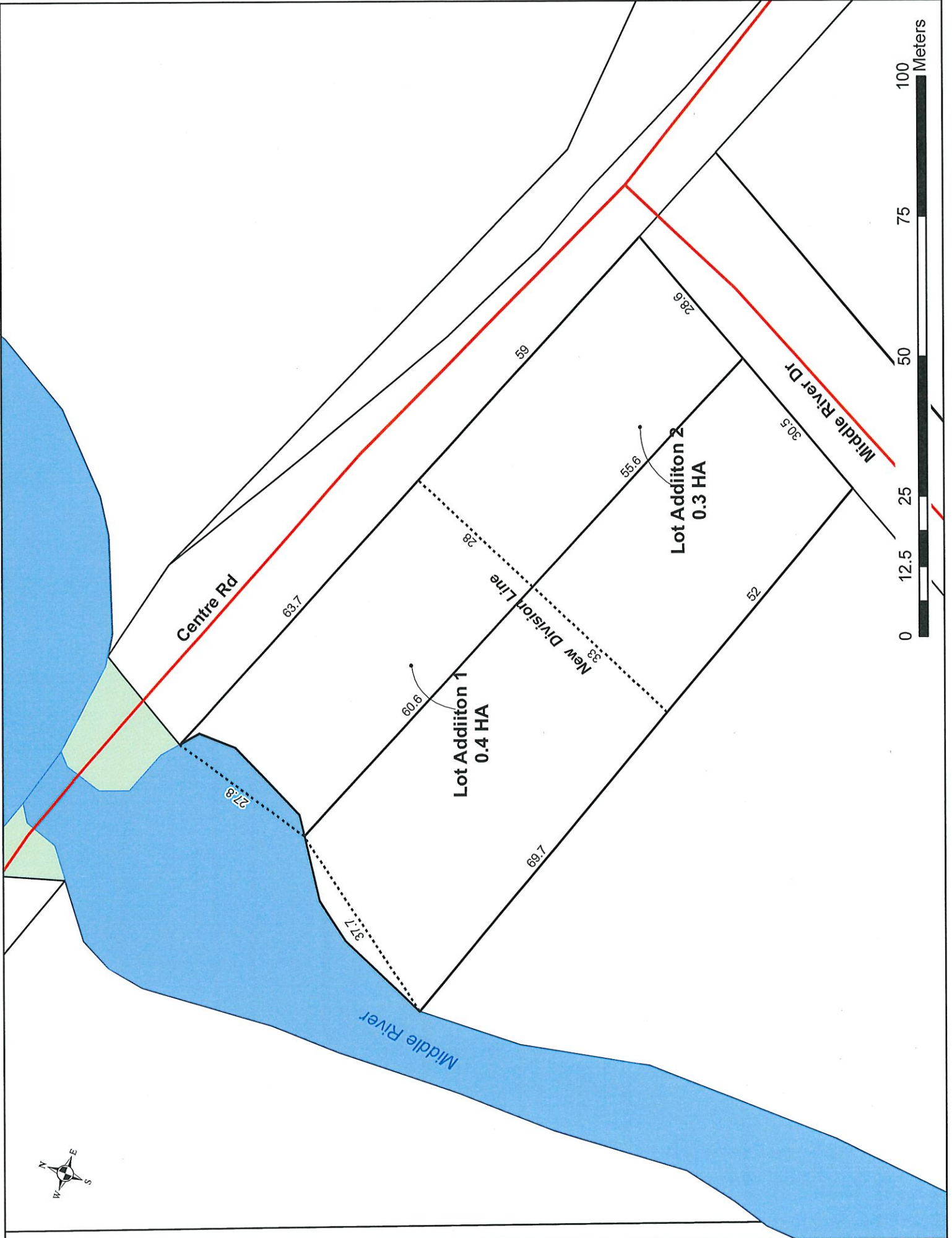
Lakeside Dr

Watkins Ln

Balsam Rd

Shore Rd





9.2011



Planner, Inc.

1 Mall Drive Unit #2, Parry Sound, Ontario P2A 3A9

Tel: (705) 746-5667 E-Mail: JJPlan@Vianet.ca

CONSENT APPLICATION NO. B25/2022(McK)

LOTS 80 & 81, PLAN 247

171 CENTRE ROAD

TOWNSHIP OF McKELLAR

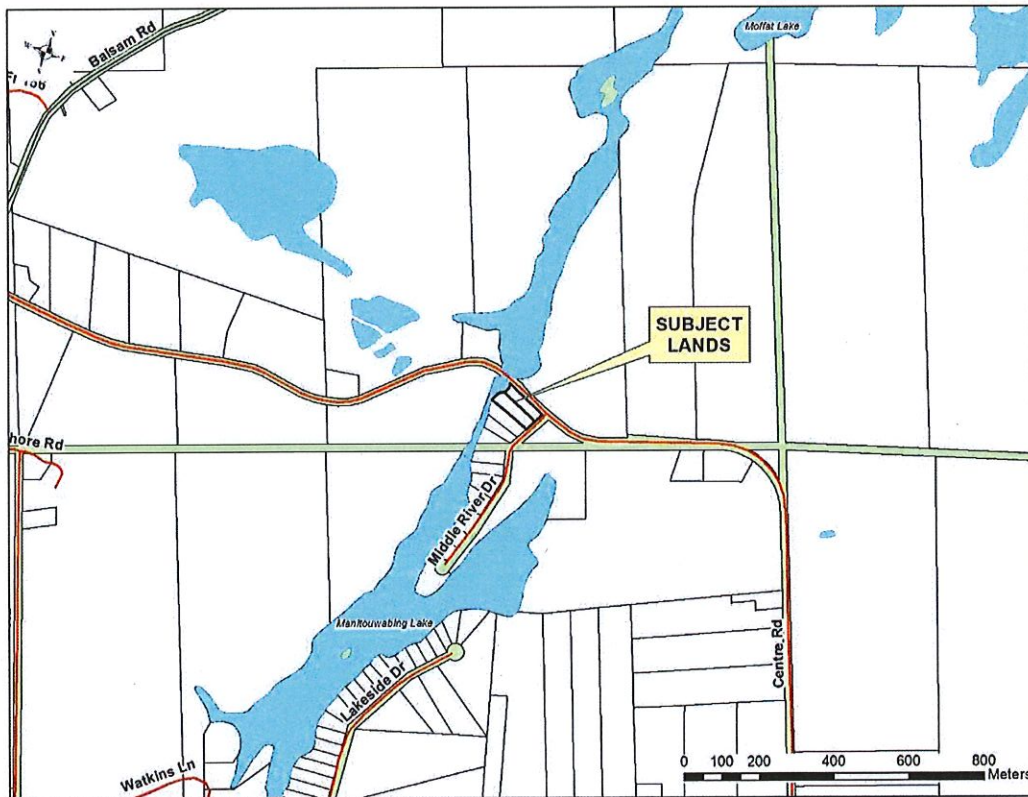
ROLL # 4928 0000 0234 800
4928 0000 0234 700

APPLICANT: Lilsa Kokko

June 13, 2022

APPLICATION PURPOSE

Ms. Kokko owns two lots fronting the Middle River at the intersection of Centre Road and Middle River Road.

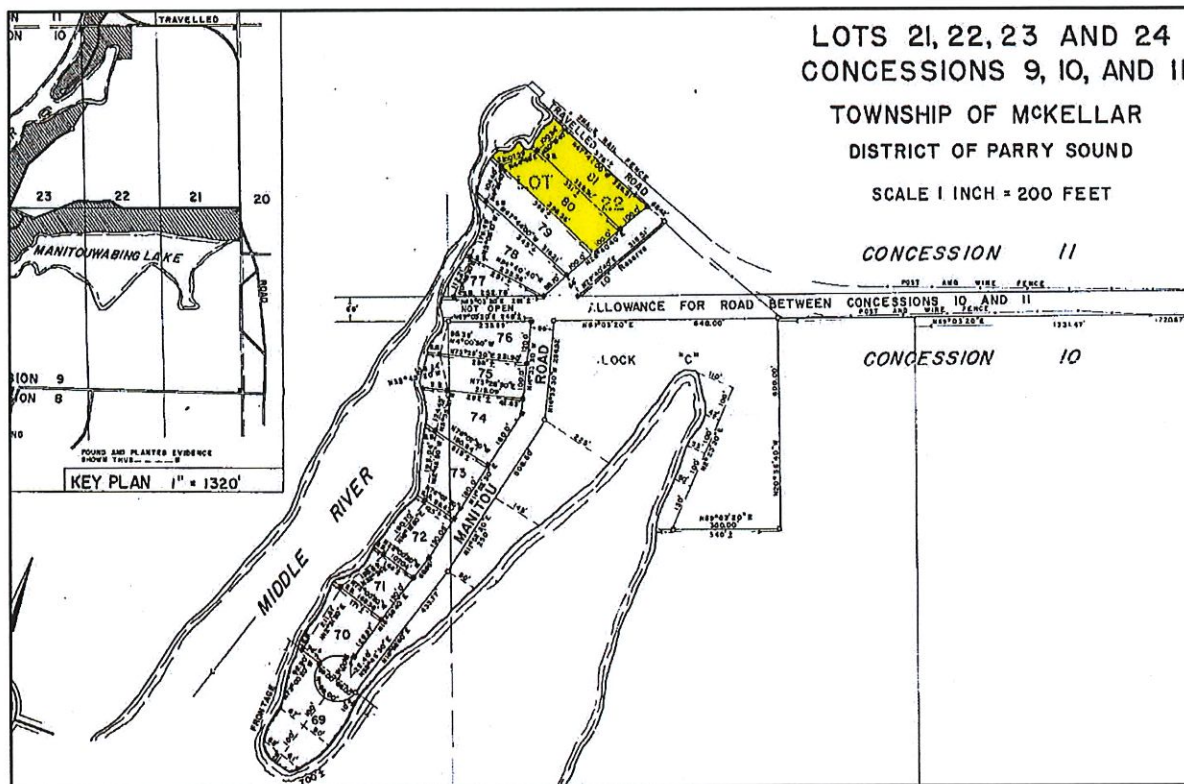


Presently, the two lots, 80 and 81, have approximately 100 feet of frontage and one acre (30m/0.4 ha).

Ms. Kokko wishes to reconfigure the property such that the two waterfront lots are reoriented to a single waterfront lot and a non waterfront or rural lot.

DESCRIPTION OF PROPERTY

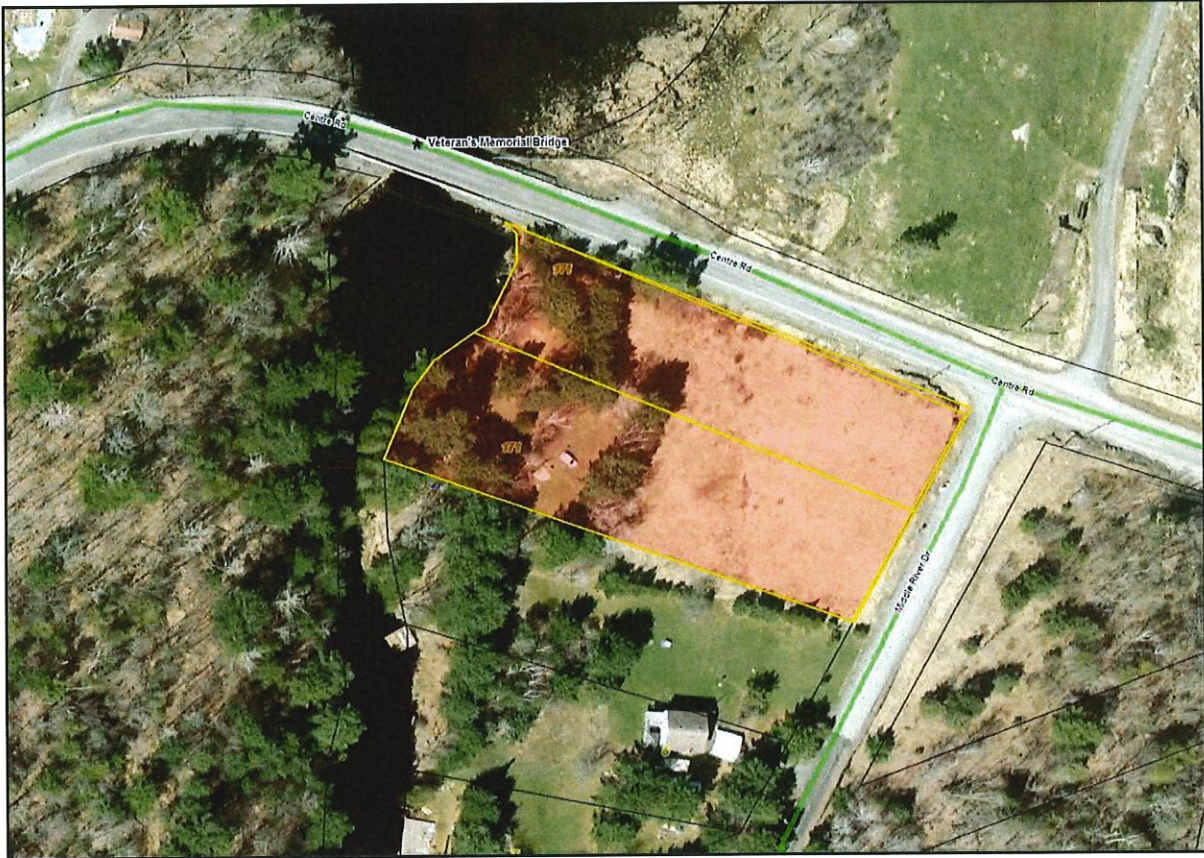
The subject lands consist of two lots, 80 and 81 of Plan 247



The lots owned by Ms. Kokko currently are waterfront with each lot having approximately 30 metres of frontage on the Middle River and are 0.3 and 0.4 hectares in area.

There is a small cabin and privy on Lot 80.

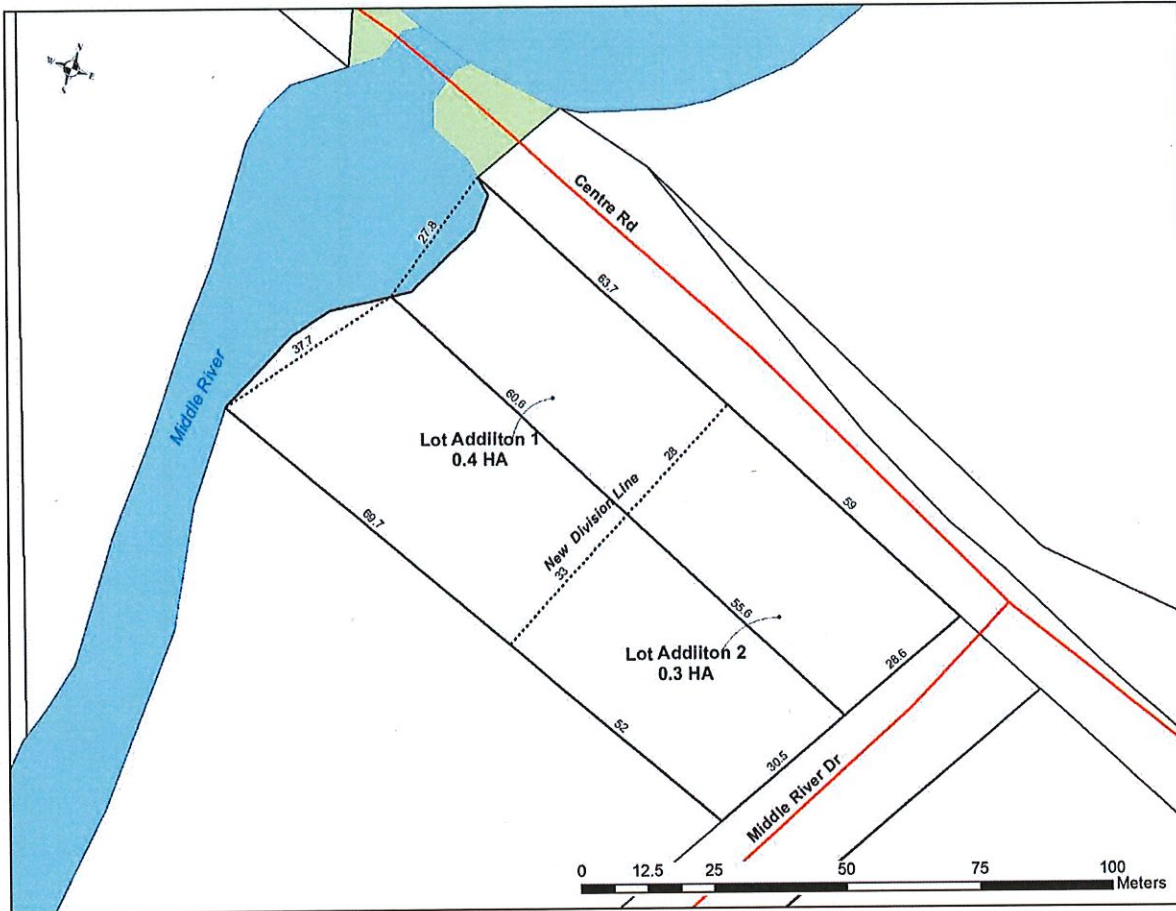
The east half of the lots are a field while the lake front is forested.



There are no building constraints on the subject lots.

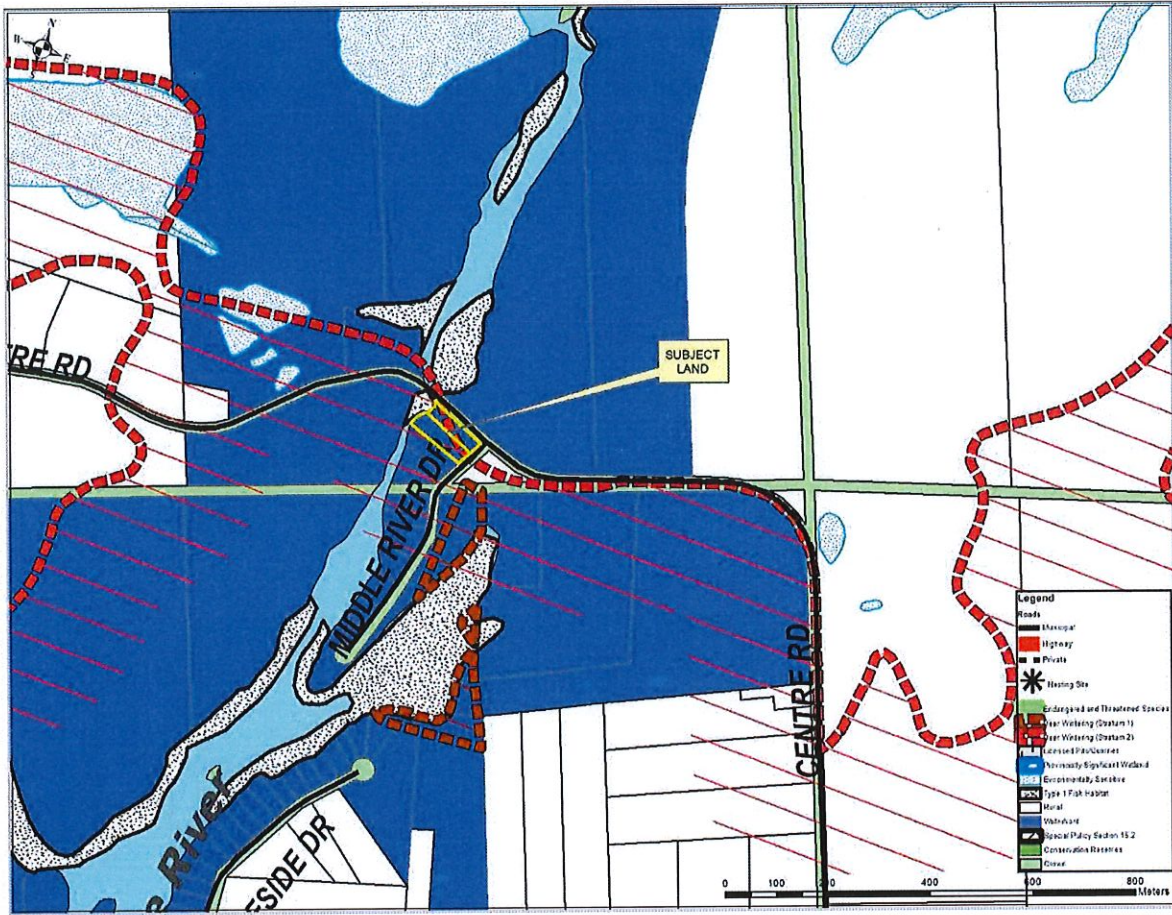
PROPOSED CONSENT

Ms. Kokko is hoping to consolidate the water frontage in to a single lot and likewise for the rural lot.



OFFICIAL PLAN

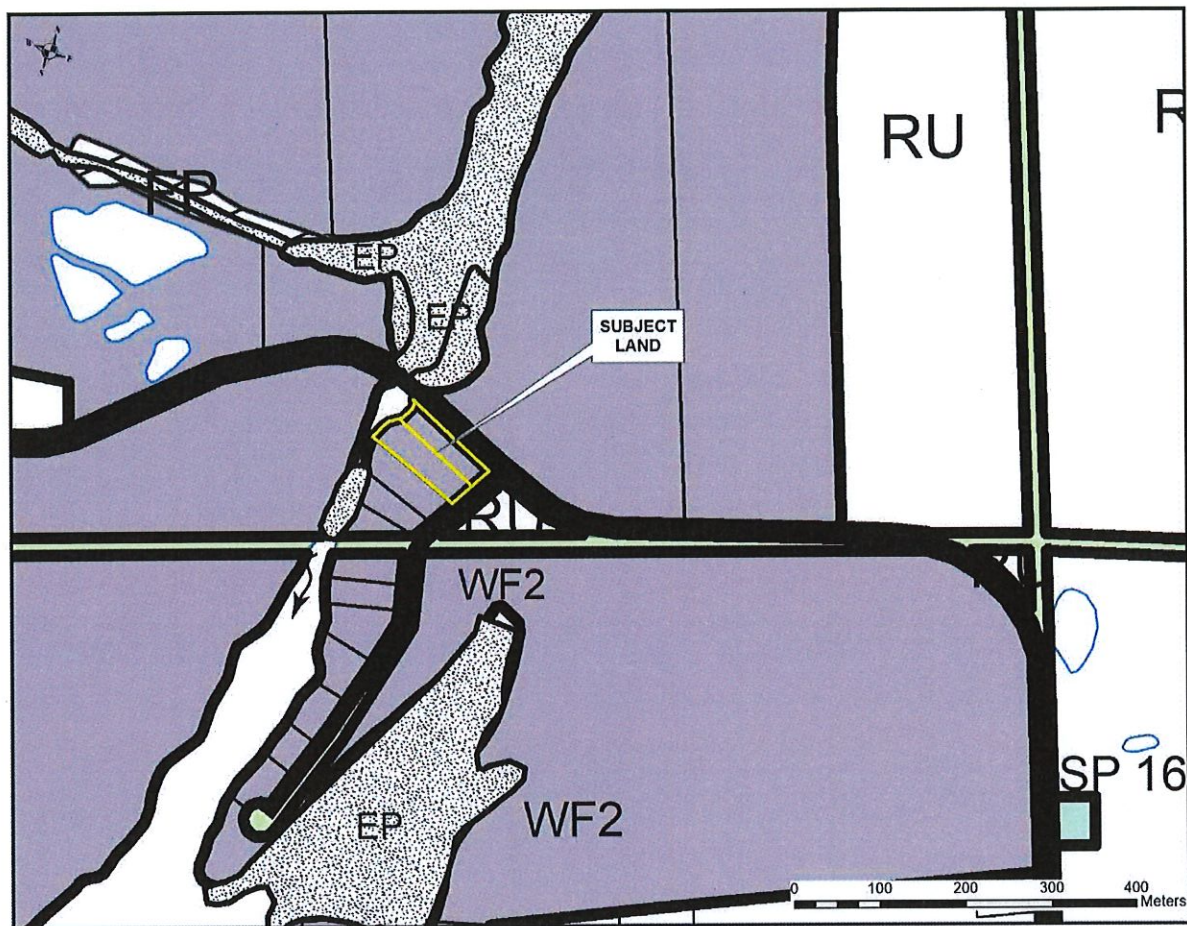
The lands are designated Waterfront in McKellar's official plan.



The waterfront shows the Middle River frontage as Type 1 Fish Habitat although the air photo does not depict any aquatic vegetation.

ZONING

The lands are zoned as Waterfront Residential 2 (WF2) in McKellar's zoning By-Law.



With the re-alignment of the lot boundaries, the non-waterfront parcel will need to have the zoning adjusted to reflect the change.

The lands are presently non-complying and this transaction will not change this status.

	By-Law Standard	Lot 80	Lot 81	Water	Rural
Frontage	90 m	32.8 m	30.6 m	63.7 m	59 m
Area	1.0 ha	0.4 ha	0.35 ha	0.4 ha	0.3 ha
Depth	60 m	109.5 m	100.4 m	60 m	60 m

Ms. Kokko feels that the consolidated waterfront will create more privacy for a future waterfront residence.

The reduction of one waterfront lot on the water is believed to have no impact.

CONCLUSION

That the proposed consent to reconfigure Lots 80 and 81 in the Plan 247 as applied for by Lilsa Kokka in Application No. B25/2022(McK) be approved subject to:

1. Rezoning the lands to reflect the two reconfigured lots.
2. 911 Addressing ; and
3. Payment of any applicable planning fees.

Respectfully submitted,



John Jackson M.C.I.P., R.P.P.

JJ;jc

TOWNSHIP OF McKELLAR
RECREATION COMMITTEE – MINUTES
JUNE 23, 2022, 3:30 p.m.

PRESENT: Al Last, Joyce Hopkins, Kathy Spence, Mel Hammond, Morley Haskim, Judy Ryeland
REGRETS: Dinah Ryeland Brown, Phil Jefkins, Linda Fillion, Rick Brear.

VISITORS: None

APPROVAL OF THE MINUTES: Moved by Judy Ryeland and seconded by Mel Hammond that the Recreation Committee of the Township of McKellar does hereby accept the minutes of the May 26, 2022 meeting. Motion Carried (22-20).

APPROVAL OF THE AGENDA: Moved by Judy Ryeland and seconded by Kathy Spence that the Recreation Committee of the Township of McKellar does hereby accept the agenda for the June 23, 2022 meeting. Motion Carried (22-21).

DECLARATION OF CONFLICT OF INTEREST: None

CORRESPONDENCE RECEIVED: An e-mail was received from Gord Zulak suggesting that the Kid’s Winter Fish Derby be moved to the February Family Day week-end instead of March to possibly have better weather for this event. The Committee will consider this suggestion.

Gord Zulak also suggested installing ice making capabilities at the rink. The Committee agreed that this could be looked into under Council direction as our youth population could be increasing in the next few years.

The Committee received information regarding the food handler certificate course that is being held on July 17 in Dunchurch. This course is also available on line.

REPORTS OF MEMBERS:

1. Joyce and Kathy reported that a swim instructor has been hired and swimming lessons will be available this summer season. The Committee agreed that a signup date for swimming lessons should be on Wednesday, June 29, 4:30-6:30. Lessons will begin July 4, 2022.

2. Judy and Mel reported that Outdoor Pickleball has begun at the outdoor rink. Attendance has been very high so a decision was made to increase the number of courts from two to three.

3. Morley and Joyce reported that approximately 30 Kids were signed up for the Kids Ball Program that has begun on Mondays at 6:00. Rick has secured a generous sponsor to supply all of the ball shirts. The Committee will have a year-end barbecue for this activity on Monday, Aug. 15 at 6:30 p.m.

4. Joyce and Al reported that the final Friday Night Movie Night for this season will be on Friday, June 24. The Committee agreed to hold an Outdoor Movie Night on Saturday, August 6, 8:30 in the rink.

PAGE 2

NEW BUSINESS:

Kids Fish n Fun Day – Saturday, July 16, 2:30- 5:00. The Committee continued with the planning for this event. A worksheet containing a schedule and Volunteers was updated from previous years. The Committee feels organized and ready for this event.

Canoe/Kayak Trip – Sunday, July 24, 10:00-12:30. This will begin at Minerva Park and return to Minerva Park for a Barbecue Lunch at 12:30. Joyce will look into having a group take care of the barbecue.

Bike McKellar – The Committee agreed that this event should start up again in 2023. The Committee will contact partners to decide a date for next year. This event could also be part of McKellar's 150 celebrations.

Movie Nights – The contract with Criteria Pictures has been extended into next year.

Tai Chi – This activity will continue on Fridays throughout the summer.

NEXT MEETING: August 25, 2022, 3:30 p.m.

ADJOURNMENT: Moved by Kathy Spence and seconded by Mel Hammond that the Recreation Committee of the Township of McKellar does hereby adjourn at 5:00 p.m. Motion Carried (22-22).

Cottage Rental "A Made in McKellar Solution" Minutes

June 25th, 2022, 10am – 12:00pm

Committee Members Present (In person & Via Zoom): Peter Hopkins, Kim TenHoeve, Eric Holmberg, Scott Buckingham, Tony Best, LeAnne Armano, Owen Lennox, Howard Sproxtton, Vanessa McBride, Wanda Muirhead, Leslie Rich, Douglas Hunt

Committee Member Regrets: Don Gallagher, Eric Klimstra, Doug Moore

Chair: Peter Hopkins

Vice Chair: Douglas Hunt

Co Secretaries: Kim TenHoeve, Vanessa McBride

Introductions: Committee Members that attended in person introduced themselves

Approval of Agenda: Motioned By Wanda Muirhead_Seconded by_Douglas Hunt_

Peter Hopkins spoke to the history of what has been happening in McKellar over the years.

In 2008 a condo application had been submitted for approval from the Township and was denied due to lake capacity concerns.

Shortly after the township decided to send letters to those individuals that had been renting and advised them to cease as they were not permitted.

In 2011 the township decided to impose fines for rentals and sought legal counsel. After 4 years and too much money spent the township withdrew the legal action. It was suggested by the legal counsel at the time that it was not clear that rental units were illegal/legal and Mr. Boggs was advised at that time that bylaw 95-12 should be amended. To date this has not occurred.

The environmental committee identified 10 issues including rentals, capacity and septic.

Rental Committee was formed in the summer of 2021 and then paused due to council resignations.

At the June council meeting it was decided to reconvene the committee and conduct a meeting to provide information and move towards a McKellar approach resolution.

It is important to note the committee and public meetings are to gather information, provide input; however the committee only has the capacity to make recommendations to council. Council will determine what if anything they will move forward with.

In 2018 the MLCA conducted a study on STR's which is available to be viewed online.

Group session:

Do you have an opinion on Short Term rentals: Majority of attendees said yes

Should Cottage Rentals be banned: approximately 23% indicated yes

Should Cottage Rentals be Allowed: approximately 36% indicated yes

Should Cottage Rentals be Controlled: Approximately 80% indicated yes

Table Work Session:

What are the issues/Concerns with Short Term Rentals:

1. Municipal expenses
2. Renters not knowing Fire Rating
3. Setting off fireworks
4. Property values .

5. Boating practices.
6. Party places
7. Environmental
8. Urination Outside
9. Capacity
10. Not respecting rental properties or neighbours property
11. Pollution
12. Littering, increase in garbage
13. Traffic
14. Loss of sense of Community
15. Decreasing property values
16. Septic Issues
17. Residential/Commercial
18. Taxes
19. Noise Levels
20. Property Manager not available
21. Complaints
22. Security
23. Trespassing
24. Private Road Liability
25. Safety
26. Lake impact

What are some positives of permitting Short Term Rentals?

1. There are none
2. Employment Opportunities (landscaping, property managers, cleaners, year round tourism businesses)
3. Tourism
4. Supporting local Businesses
5. Snowbird/Cottager income opportunity
6. Alternative to group cabins/camping
7. Trying before you purchase in the area
8. Chance to experience Cottage Life
9. Infrastructure
10. Cleaners
11. Business support
12. Offset costs of ownership
13. Increase property values
14. Future owners
15. Property improvements
16. Some renters become owners
17. Job creation
18. Family experiences
19. Tax help

What are some Solutions?

1. Clear definition of Short Term Rentals
2. Clear definition of Bylaws
3. Increased enforcement
4. Rezoning
5. Regulations, fee's and licensing
6. Survey what is/isn't wanted
7. Educate people
8. Identify good/bad landlords
9. Bylaw needs to answer the phone

10. Concerns with Garden view Hotel
11. By law enforcement
12. Septic checks
13. Fire Safety checks
14. Proper insurance coverage
15. Landlord/township, landlord/renter contracts
16. 3 stage fine system
17. More onus on owners
18. Rental guidelines
19. Additional enforcement officer
20. Strong bylaw
21. Higher fines for owner/renter
22. Seek legal council before creating new bylaw
23. Clear definition "This is not Scott McGillvary ownership"
24. Seguin Bylaw works....follow that!

25. Carling By law 4.132 reads Short Term Accommodations: means the use of a dwelling or structure or any part thereof that operates or offers a place of temporary residences, lodging, or occupancy by way of general concession, lease, rental agreement or similar commercial arrangement for any period of less than 30(thirty) calendar days, throughout all or any part of a calendar year. Short term accommodation shall not mean or include a motel, hotel, bed and breakfast, establishment, commercial resort unit, or similar commercial or institutional use

26. Bonnie Bier provided a letter to be included.

Public discussion:

8 municipalities have resolved this issue, why is McKellar so behind? Why are commercial companies permitted to promote breaking the law?

Renting to family and friends is okay but when it becomes a business it's not. A few weeks to offset costs is fine but if you rent more than you are at your cottage it's not

The proposed condo development was a time share. In 2008 an amendment was made to the official plan that no new commercial properties would be permitted. How many of these illegal rentals have approached the township to apply for a change of use?

This shouldn't be happening.

Definition of STR needs to be clear

A rental agent has been hired for a lakeshore property

A licensing program will help with enforcement

The Bier's are having an impact to their business, having previously rented all their cabins and now only have one rented.

What is the timeframe for a solution?

This needs to be resolved now.

Meeting adjourned Mayor Hopkins

Next Meeting July _14_ th @ 6:30pm



11.1.

Township of McKellar Report to Council

Prepared for: Council

Department: Administration

Date: July 12, 2022

Report No: ADMIN-2022-05

Subject: Donation/Grant Requests

Recommendations:

1. That the Council of the Township of McKellar does hereby continue the \$250.00 sponsorship of the Arm Wrestling Competition at the McKellar Fall Fair;
And Further that the funds be drawn from the 2022 Cultural Budget.
2. THAT the Council of the Township of McKellar does hereby give donations to non-profit groups as follows:
 - JBG - \$1500.00 for the material needs to construct and place nesting boxes for Eastern Bluebirds
 - Hurdville Community Club - \$3,000.00 towards reconstruction of the vestibule on the Hurdville Community Centre
 - Dun-Ahmic Snowriders Snowmobile Club - \$500.00 towards the purchase of a Skandic Snowmobile

Background:

Annual requests for donations/grants are to be submitted by March 1st of the year for evaluation by the Clerk and Treasurer. The Clerk is to provide recommendations on approval or rejection of each application to Council for review and a decision.

Evaluation is based on (i) the number of people served by the donation/grant, with preference given to Township citizens, (ii) organizations with an established history of service to the community, (iii) the donation/grant must be demonstrably and directly beneficial to the citizens of McKellar Township, (iv) imposition of conditions as the Township sees fit, and (v) the needs for the project, cost effectiveness, financial viability and contribution to the quality of life in the community.

The Donation/Grant Policy clearly states the projects that are not supported. (Policy attached)

Analysis:

Four requests for donations were received in May 2022 and placed on the June 14, 2022 Regular Council Agenda. All four requested were received after the cutoff date of March 1st.

1. **McKellar Agricultural Society – Requesting continued sponsorship of \$250.00 for the Arm Wrestling Contest at the 2022 McKellar Fall Fair.** The Township of McKellar has sponsored the Arm Wrestling Competition in prior years. Decision to hold a 2022 Fair was made in the late spring of 2022. Due to time constraints the Agricultural Society is using the 2019 Fair Book which list the Township as the sponsor for the Arm Wrestling Competition and are therefore asking for confirmation that the Township will continue this sponsorship.

2. **JBG – (Eastern Bluebird Project) – Requesting \$1,500.00 for the purchase of supplies to build and erect bluebird nesting houses.** Between 1920 and 1970 the Eastern Bluebird population was reduced by over 90%. In 2021 a donation of \$1,200.00 was given by the township to JBG to help re-establish the eastern bluebird population by building nesting boxes. Bluebird houses were built and erected throughout the township; at least two on the Community Centre property which have been successful in establishing nesting bluebirds. Al Last and Jeremy Stinzel would like to continue the project of building nesting boxes however the cost of building material has increased substantially in the past year. They are requesting a donation of \$1,500.00 for materials to built and erect nesting boxes.

3. **Hurdville Community Club – Requesting \$5,000.00 to assist in the construction of a new vestibule on the Hurdville Community Centre.** The Hurdville Community Centre, originally a one room school is situated in both the Municipality of McDougall and the Township of McKellar. The vestibule is the only portion of the building that falls within the boundaries of McKellar Township. The Hurdville Community Club is a non-profit organization that organizes social activities for the community with the help of volunteers. **The Club needs to address the deterioration of the vestibule and is requesting a one time grant of \$5,000.00 to be used for the reconstruction.** Reconstruction is a Capital Project and does not fall within the approved projects as set out in By-law 2019-56 – Donation Grant Policy, however with the historic nature of the building and with the contribution the Club makes to social wellbeing of the community, the Council may consider a one time exception to the By-law.

4. **Dun-Ahmic Snowriders Snowmobile Club – Requesting \$2,000.00 to assist in the purchase of a Skandic Snowmobile for trail grooming purposes.** The Dun-Ahmic Snowriders provide maintenance and grooming of the snowmobile trails in the Ahmic Harbour, Dunchurch and McKellar area (District 10 of the OFSC). **The Club is requesting a one time donation of \$2,000.00 towards the purchase of a new Skandic snowmobile.** The purpose of the snowmobile is to improve the quality of snowmobile trails in the area, with quicker and more efficient grooming, to create a safer work environment for the volunteers who groom the trails, and eliminate the likelihood of costly breakdowns and failures. This purchase falls under the category of a Capital purchase and does not qualify for a grant/donation as set out in By-law 2019-56, however the snowmobile industry does contribute to the general health, wellness and enjoyment of the area population, and is a factor to consider with respect to future economic development in the area. Therefore Council may consider a one time exception to the By-law.

Financial:

2022 Budget for Donations and Grants is maximized at \$5,000.00

Policies Affecting Proposal:

Donation/Grant Policy - By-law No. 2019-56

Conclusion:

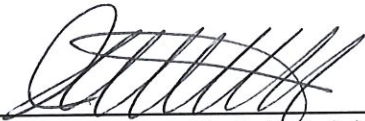
All four requests were received after the March 1, 2022 submission deadline. In light of the past two years of Covid restrictions, I believe we should waive the submission deadline for 2022 only. No further submissions are being accepted for the 2022 fiscal year.

The continued sponsorship of the Arm Wrestling Competition at the McKellar Fall Fair should be approved by Council. The funds for this sponsorship come from the Cultural Budget and not from Donations/Grants.

The donation to the JBG should be approved.

The two remaining requests are have merits that benefit the residents, ratepayers and visitors to Township of McKellar. Although the requests are for Capital Projects, Council needs to consider whether the benefits to the community are enhanced by the approval of these requests, whether in part or in full.

Respectfully submitted by:



Ina Watkinson, Clerk /Administrator



June 2 2022

Mayor and Council
Township of McKellar

It is with excitement that the Board of the McKellar Agricultural Society has decided to go ahead with a 2022 McKellar Fall Fair.

Due to time constraints, lack of meeting time in 2021 due to the pandemic, and a shrinking board, we will be using the old 2019 Fair book for our exhibits and games again this year:

In the book, the arm wrestling contest is noted as being sponsored by the Township of McKellar. During past years the Township has donated \$250.00 towards the contest, the money was used as prize money. Because the length of that agreement has lapsed, and also because the old fair book is being used for this year, the board is asking if the Township could continue to sponsor this event for the 2022 fair.

Should you have any questions, please contact Leigh at mckellarfallfair2018@gmail.com

Looking forward to a reply,
Leigh Weeks,
McKellar Agricultural Society.



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

CORPORATION OF THE TOWNSHIP OF MCKELLAR

DONATION/GRANT APPLICATION

1. Date: Apr 17/22 2. Name of Organization: JBA

3. Address: 5 MAPLEWOOD DR

4. Please state the goals and objectives of your organization: To build place, monitor reward to spread sheet to share 'bird breeding boxes

5. Purpose of grant: increase blue blue population

6. What are the primary reasons for undertaking the project/service? nesting areas become few

7. Will this be a one-time project/service or is it ongoing? fewer No - ongoing

8. Dates/Duration of project/services: 3 and on going years

9. Who will be responsible for the execution and successful completion of the project/service?

Name: a/last Telephone: 705 774 1719 Email: a/m/rivero@outlook.com

10. Describe the project funding:

Total Budget: _____ Requested contribution from McKellar: 1500

Amount of self-funded or fundraising: 1000 Other grants: 0

Admission fees: 0

11. Membership Fees: 0 Current Year: 0 Previous Year: 0

12. Other sources of funding: donations of materials

13. What is the basis for determining the requested McKellar donation amount? costs of wood, fuel, protection, T-bars

14. Is there any other funding contingent upon receiving a grant from the Municipality? If yes, please explain: No

15. Has your organization requested assistance from McKellar in the past? Yes No

What year(s)? 2020 Amount requested: 1200 Purpose of previous grant: see above

DONATION/GRANT APPLICATION

16. Who will benefit from the project and how will they benefit? wildlife & community

17. What are the benefits to the Township of McKellar community? beautification

18. The Township of McKellar requires a written summary report following the event. Failure to provide report will prohibit future donation/grant requests from your organization. increase bird population
less need for herbicides, insecticide

Signature Required: _____

19. Any other information you wish to provide in support of this application? We anticipate the monitoring of at least 300 boxes inland around McKellar

20. Number of citizens that participate/benefit: all

21. Number of McKellar citizens that participate/benefit: 10

22. This grant application was authorized by a motion of the organization on the Apr 17/22/14 day of July, 2022. (Please attach a copy of the resolution supporting this application)

23. Name and position if authorized Signing Officers:

Name: <u>Al Last</u>	Signature: <u>[Signature]</u>
Name: <u>Jeremy Sintal</u>	Signature: <u>[Signature]</u>

24. Please attach a copy of your organization's most recent financial statement and a separate statement of current financial assets.



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

CORPORATION OF THE TOWNSHIP OF MCKELLAR

DONATION/GRANT APPLICATION

1. Date: May 2022 2. Name of Organization: Hurdville Community Club
3. Address: 493 Hurdville Rd. mailing address c/o Sandra Little, 1 Jones Rd., McKellar, ON P2A 0B5
4. Please state the goals and objectives of your organization: We are a not for profit group that, with the help of volunteers, organizes social activities for the enjoyment of the community. continued on supplemental page
5. Purpose of grant: Your support this year, would be used to cover some of the costs associated with rebuilding the vestibule at our main entrance.
6. What are the primary reasons for undertaking the project/service? see supplemental page
7. Will this be a one-time project/service or is it ongoing? see supplemental page
8. Dates/Duration of project/services: This project is planned for the fall of 2022.
9. Who will be responsible for the execution and successful completion of the project/service?
Name: Denny Hare, Chairman Telephone: (705) 746-1712 Email: juliehare436@gmail.com
10. Describe the project funding:
Total Budget: \$10000 Requested contribution from McKellar: \$5000
Amount of self-funded or fundraising: \$5000 Other grants: nil
Admission fees: admission to events are by donation
11. Membership Fees: see supplemental page Current Year: 36 members Previous Year: 2019 - 25 members
The Hall anticipates receipt of funds through individual and community donations as
12. Other sources of funding: well as profits gained through our fundraising efforts.
13. What is the basis for determining the requested McKellar donation amount? The amount is based on covering a significant portion of the costs associated with rebuilding the vestibule of the Hurdville Community Hall.
14. Is there any other funding contingent upon receiving a grant from the Municipality? If yes, please explain: Volunteers and community support will be contingent upon this grant.
15. Has your organization requested assistance from McKellar in the past? Yes No
What year(s)? 2014 Amount requested: see supplemental page Purpose of previous grant: see supplemental page

DONATION/GRANT APPLICATION

16. Who will benefit from the project and how will they benefit? see supplemental page
17. What are the benefits to the Township of McKellar community? see supplemental page
18. The Township of McKellar requires a written summary report following the event. Failure to provide report will prohibit future donation/grant requests from your organization.

Signature Required: _____

19. Any other information you wish to provide in support of this application? The Hurdville Hall serves a variety of people who reside in or are seasonal residents of McKellar Township. Many visit other local establishments and venues in support of the community.

20. Number of citizens that participate/benefit: concerts, pancake breakfasts and yard sales draw 100 - 300


21. Number of McKellar citizens that participate/benefit: 100 - 300

22. This grant application was authorized by a motion of the organization on the 19th day of April, 2022. (Please attach a copy of the resolution supporting this application)

23. Name and position if authorized Signing Officers:

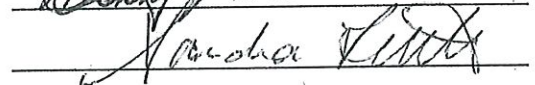
Name: Denny Hare, Chairman

Signature: _____



Name: Sandra Little, Treasurer

Signature: _____



24. Please attach a copy of your organization's most recent financial statement and a separate statement of current financial assets.

Updated June 30, 2020

DONATION/GRANT APPLICATION

Township of McKellar – Donation/Grant Application

Hurdville Community Club - Supplemental responses

4. Events consist of weekly Friday night euchre games, indoor and outdoor yard sales, hunter's suppers, concerts, winter tree lighting and carol signing, board game days and pancake breakfasts. Through fundraising and donations we are committed to maintaining and operating the former one room school house as a place for community to gather and members to meet. The building is known as The Hurdville Hall.
6. Reasons for undertaking the project: Over the years, the condition of the structure has deteriorated due to weather and is now in immediate need of repairs. Updating and improving the structure of the entrance is both necessary and appealing for all. The visual aspect of the Hall is also important to the community, as it is seen both by land and water.
7. Although the maintenance and upkeep of the former one room school house is ongoing, this grant would be used for the one time project of rebuilding the vestibule.
11. Membership fees: Membership based on a \$ 10 donation is not mandatory to attend events.
15. Amount requested: advice and support requested for continuance of Hall. Purpose of previous grant: snowplowing services/community partner links The Volunteer Fire Department provided \$2000 from proceeds of community bottle drive.
16. The Hurdville Hall benefits the entire community by providing a place for community to gather and members to meet.
17. What are the benefits to the Township of McKellar community? The McKellar community is directly impacted by the increased volume of visitors and residents that contribute economically to local and area businesses as well as use of other area venues.
22. Motion to authorize grant application – a formal motion can be obtained at our June meeting if necessary. This is an excerpt from our April 19, 2022 meeting minutes: "Grant application for community use (McKellar). Suggested could be for the rebuilding of the vestibule. Sandra Little to contact McKellar Township re application availability."
24. Most recent financial statements – 2019 Profit attached
Current financial assets: Petty cash \$444.25, Chequing \$1246.95, Savings \$6091.25

2019

Profit From Our Events

Pancake Breakfast	\$ 3,410.47
Outside Yard Sale 1- Table	\$ 1,025.10 10.00
Indoor yard sale	\$ 1,344.00
Music	\$ 1,231.75
Hunters Supper Door	\$ 1,080.00
Food Sold	\$ 84.00
Share The Wealth	\$ <u>69.00</u> \$ <u>8,254.32</u>
Christmas Tree Lighting (still to do)	
Membership 25 x \$10.00	\$ 250.00
Donations to Us.	\$ 1,140.00
Defibrillator Box donated	\$



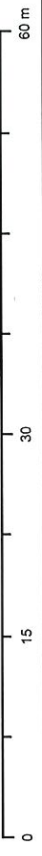
Hurdville Rd

Municipal Boundary

493 Hurdville Road

WPSGN Web Map

WPSGN Map Disclaimer
Map is for illustrative purposes only and should not be used for navigation. The information used is compiled from numerous sources and may not be complete or accurate. The West Parry Sound Geography Network is not responsible for any errors, omissions or deficiencies with the information. Projected UTM Zone 17N, NAD83
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For more mapping and GIS information please visit www.wpsgn.ca



Printed by: publicuser,Public



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

CORPORATION OF THE TOWNSHIP OF MCKELLAR

DONATION/GRANT APPLICATION

1. Date: March 18, 2022 2. Name of Organization: Dun Ahmic Snowriders Snowmobile Club

3. Address: 8 Philip Ave. McKellar ON P2A 0B4

4. Please state the goals and objectives of your organization: We provide trail maintenance and grooming of the local snowmobiling trails in District 10 of the OFSC. We also manage Landowner Agreements for the trails crossing private lands.

5. Purpose of grant: To help fund the purchase of a new Skandic Snowmobile

6. What are the primary reasons for undertaking the project/service? Trail operations

7. Will this be a one-time project/service or is it ongoing? Ongoing

8. Dates/Duration of project/services: Year round as deemed necessary

9. Who will be responsible for the execution and successful completion of the project/service?

Name: Lee Bubnic Telephone: 705 346 2220 Email: lbubnic51@gmail.com

10. Describe the project funding:

Total Budget: \$18,609.96 Requested contribution from McKellar: \$2000.00

Amount of self-funded or fundraising: \$7844.00 Other grants: \$0.00

Admission fees: \$0.00

11. Membership Fees: N/A Current Year: _____ Previous Year: _____

12. Other sources of funding: The amount is unknown at this time, however when the 2021/22 snowmobile season has finished, DASR will be credited a dollar value of volunteer grooming hours. This money will be added to our Volunteer Grooming Hour Accruals Statement which can be used for purchasing a snowmobile.

13. What is the basis for determining the requested McKellar donation amount? This is just over 10% of the purchase price of the new SkiDoo Skandic.

14. Is there any other funding contingent upon receiving a grant from the Municipality? If yes, please explain: Ongoing donations from the local snowmobiling community

15. Has your organization requested assistance from McKellar in the past? Yes No What year(s)?

_____ Amount requested: _____ Purpose of previous grant: _____

DONATION/GRANT APPLICATION

16. Who will benefit from the project and how will they benefit?

Snowmobile trail permit holders will be able to enjoy groomed trails as operations will be quicker and more efficient with the third sled. This third volunteer also provides a safer working environment for all involved. The replacement of older machines with new models keeps our small fleet up to date with more efficient snowmobiles, less prone to breakdowns and failures. As well, the trail system of the OFSC brings snowmobilers through the community from all parts of the province. Snowmobilers traveling through are always looking for new trails to ride, conveniences like food, gas and lodging. Keeping the trails in good condition makes the riding experience safer and more enjoyable. With the trail system in our area utilizing a significant number of lakes, the large industrial groomers are not able to groom these "800 series" trails because of these lake crossings: only Skandics are allowed on the lakes. Other clubs with small groomers have also found it necessary to fundraise for new snowmobiles because of the limited budget provided by the OFSC. Like all other clubs, we too are in the position of having to find additional funding to keep our small groomer fleet in operation.

17. What are the benefits to the Township of McKellar community? It will bring riders through the community potentially taking in the services that are available and show them what this community has to offer.

18. The Township of McKellar requires a written summary report following the event. Failure to provide a report will prohibit future donation/grant requests from your organization.

Signature Required: L. Bubnic

19. Any other information you wish to provide in support of this application?

20. Number of citizens that participate/benefit: **562** of the **3901** permits sold are designated to Dun Ahmic Snowriders as their Club of Choice in District 10

21. Number of McKellar citizens that participate/benefit: This number is unknown but there is a significant population of snowmobilers in this township.

22. This grant application was authorized by a motion of the organization on the 21 day of MARCH, 2022. (Please attach a copy of the resolution supporting this application)

23. Name and position if authorized Signing Officers:

Name: Livio (Lee) Bubnic - Pres. DASR Signature: L. Bubnic

Name: Philip Jefkins - V. Pres DASR Signature: P. J. J.

24. Please attach a copy of your organization's most recent financial statement and a separate statement of current financial assets.



Dun-Ahmic Snowriders Snowmobile Club, District 10,
Ontario Federation of Snowmobile Clubs, McKellar Township, Ontario, Canada

2022-03-21

Motion:

Be it resolved that the Dun-Ahmic Snowriders Snowmobile Club submit an application to the Corporation of the Township of McKellar for \$2000.00 in grant funds to help purchase a new Ski-doo Skandic snowmobile (\$18,609.96 total budget) for the purpose of maintaining the trails maintained by our snowmobile club.

Moved by Phil Jefkins

Seconded by Hardy Limeback

Carried (by majority vote of the board Dun-Ahmic Snowriders board of directors)

Volunteer Grooming Hours Accruals

<u>Club</u>	<u>Season</u>	<u>Rate</u>	<u>Hours</u>	<u>Total</u>	<u>Used by Club</u>	<u>Running Total</u>
DunAhmic Snow Riders	Up to end 2018	\$ 15.00	\$ -	\$ -	\$ -	\$ 3,051.07
	2018-19	\$ 17.00	53.25	\$ 905.25	\$ -	\$ 3,956.32
	Mar 18 2019	\$ 93.05	1	\$ 93.05	\$ -	\$ 4,049.37
	2019-20	\$ 17.00	47.25	\$ 803.25	\$ -	\$ 4,852.62
	2020-21	\$ 17.00	87.75	\$ 1,491.75	\$ -	\$ 6,344.37
	2020-21	\$ 500.00	1	\$ 500.00	\$ -	\$ 6,844.37
	2021-22	\$ 1,000.00	1	\$ 1,000.00	\$ -	\$ 7,844.37

March 18 2019 deposited \$93.05 into Permit account for funds left over from Golf Tour

\$500 from selling old skandic
\$1000 donation fr Evelyn Fraser

Cash Deposits to PSSD since 2018 are \$1593.05
Vol Grooming Hours funds would stay with PSSD & DASR
could withdraw the 1593.05 to open their own bank

9:37 AM

2022-03-09

Accrual Basis

Parry Sound Snowmobile District 10
DASR Budget vs. Actual
April 2020 through March 2021

	Apr '20 - Mar 21	Budget
Ordinary Income/Expense		
Expense		
53 · Trail Expenses		
5321 · Health & Safety	52.95	250.00
5320 · Equipment Insurance	2,257.00	2,800.00
5318 · Vehicle Maintenance	3,628.97	3,540.00
5314 · Fuel and Oil	1,049.07	1,434.97
5313 · Equipment Purchased	161.08	205.00
5308 · Meals/Mileage	62.08	300.00
5306 · Signage	692.22	400.00
5301 · Culverts/Bridges	0.00	600.00
5303 · Fences/Gates/Stakes	0.00	400.00
Total 53 · Trail Expenses	7,903.37	9,929.97
54 · Grooming Expense		
5412 · Operator Health & Safety	672.08	1,200.00
5411 · Wages	1,446.71	4,200.00
5410 · Fuel & DEF	2,143.35	2,854.76
5405 · Operator Expense	48.00	84.00
5403 · Storage	1,023.64	1,200.00
5401 · Demand Mtce / Running Failures		
5401-1 · Groomers	9,424.23	1,000.00
5401-2 · Drags	0.00	250.00
Total 5401 · Demand Mtce / Running Failures	9,424.23	1,250.00
5400 · Preventative Maintenance		
5400-1 · Groomers	3,451.31	2,700.00
5400-2 · Drags	571.67	0.00
Total 5400 · Preventative Maintenance	4,022.98	2,700.00
Total 54 · Grooming Expense	18,780.99	13,488.76
55 · Program Expense		
5504 · Volunteer Recognition	0.00	1,600.00
Total 55 · Program Expense	0.00	1,600.00
56 · Administration Expense		
5635 · D & O Insurance	250.00	250.00
5633 · Fees/Dues	51.97	55.00
5631 · Mileage	0.00	400.00
5623 · Advertising	65.00	0.00
5600 · Employment Expense	151.15	
Total 56 · Administration Expense	518.12	705.00
Total Expense	27,202.48	25,723.73
Net Ordinary Income	-27,202.48	-25,723.73
Net Income	-27,202.48	-25,723.73

9:38 AM

2022-03-09

Accrual Basis

Parry Sound Snowmobile District 10
DASR Budget vs. Actual
April 2019 through March 2020

	Apr '19 - Mar 20	Budget
Ordinary Income/Expense		
Expense		
53 · Trail Expenses		
5320 · Equipment Insurance	2,866.67	0.00
5318 · Vehicle Maintenance	1,607.44	2,800.00
5314 · Fuel and Oil	1,465.09	0.00
5313 · Equipment Purchased	1,166.82	700.00
5311 · Equipment Maintenance/Repair	140.77	700.00
5308 · Meals/Mileage	67.50	500.00
5306 · Signage	275.44	400.00
5300 · Bulldozing	1,039.40	
5301 · Culverts/Bridges	1,560.14	0.00
5303 · Fences/Gates/Stakes	457.34	300.00
5305 · Materials	331.98	
Total 53 · Trail Expenses	10,978.59	5,400.00
54 · Grooming Expense		
5412 · Operator Health & Safety	1,243.70	1,200.00
5411 · Wages	1,705.00	4,680.00
5410 · Fuel & DEF	993.90	6,646.17
5409 · Floating	415.76	
5405 · Operator Expense	84.00	0.00
5403 · Storage	1,223.64	1,200.00
5401 · Demand Mtce / Running Failures		
5401-1 · Groomers	1,310.35	1,500.00
5401-2 · Drags	433.02	1,500.00
Total 5401 · Demand Mtce / Running Failures	1,743.37	3,000.00
5400 · Preventative Maintenance		
5400-1 · Groomers	6,756.23	3,000.00
Total 5400 · Preventative Maintenance	6,756.23	3,000.00
Total 54 · Grooming Expense	14,165.60	19,726.17
55 · Program Expense		
5504 · Volunteer Recognition	1,178.68	1,400.00
Total 55 · Program Expense	1,178.68	1,400.00
56 · Administration Expense		
5635 · D & O Insurance	250.00	250.00
5634 · AGM/Convention	800.71	1,000.00
5633 · Fees/Dues	51.97	52.00
5631 · Mileage	348.59	400.00
5623 · Advertising	64.19	
5603 · Payroll Burden	0.00	180.72
5602 · WSIB Payments	0.00	71.14
5600 · Employment Expense	172.21	344.82
Total 56 · Administration Expense	1,687.67	2,298.68
Total Expense	28,010.54	28,824.85
Net Ordinary Income	-28,010.54	-28,824.85
Net Income	-28,010.54	-28,824.85

T2 Short Return (2019 and later tax years)

- This form serves as a federal and provincial or territorial corporation income tax return, unless the corporation is located in Quebec or Alberta. If the corporation is located in one of these provinces you have to file a separate provincial corporation return.
- All legislative references in this return are to the Income Tax Act. This return may contain changes that had not yet become law at the time of publication.
- Send one completed copy of this return, including schedules and the General Index of Financial Information (GIFI) to your tax centre or tax services office. You have to file the return within six months after the end of the corporation's tax year.
- For more information, see canada.ca/taxes or guide T4012, T2 Corporation – Income Tax Guide.

055 Do not use this area

Identification	
Business number (BN) 000 1 2 2 2 1 3 1 6 8 R C 0 0 0 1	
Corporation's name 007 Dan Ahmic Snow Riders Snowmobile Club	
Address of head office Has this address changed since the last time we were notified? 010 Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, complete lines 011 to 018. 011 _____ 012 _____ City _____ Province, territory, or state _____ 015 _____ Country (other than Canada) _____ Postal or ZIP code _____ 017 _____	To which tax year does this return apply? Tax year start _____ Tax year-end _____ Year Month Day _____ Year Month Day _____ 060 2020-04-01 061 2021-03-31 Has there been an acquisition of control resulting in the application of subsection 249(4) since the tax year start on line 060? 068 Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, provide the date control was acquired 065 Year Month Day _____
Mailing address (if different from head office address) Has this address changed since the last time we were notified? 020 Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, complete lines 021 to 028. 021 c/o _____ 022 _____ 023 _____ City _____ Province, territory, or state _____ 025 _____ Country (other than Canada) _____ Postal or ZIP code _____ 027 _____	Is the date on line 061 a deemed tax year-end according to subsection 249(3.1)? 036 Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Is the corporation a professional corporation that is a member of a partnership? 037 Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Is this the first year of filing after: Incorporation? 070 Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Amalgamation? 071 Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, complete lines 030 to 038 and attach Schedule 24.
Location of books and records (if different from head office address) Has the location of books and records changed since the last time we were notified? 030 Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, complete lines 031 to 038. 031 _____ 032 _____ City _____ Province, territory, or state _____ 035 _____ Country (other than Canada) _____ Postal or ZIP code _____ 037 _____	Has there been a wind-up of a subsidiary under section 88 during the current tax year? 072 Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, complete and attach Schedule 24. Is this the final tax year before amalgamation? 076 Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Is this the final return up to dissolution? 078 Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
040 Type of corporation at the end of the tax year (tick one) <input type="checkbox"/> 1 Canadian-controlled private corporation (CCPC) <input type="checkbox"/> 2 Other private corporation <input type="checkbox"/> 3 Public corporation <input type="checkbox"/> 4 Corporation controlled by a public corporation <input checked="" type="checkbox"/> 5 Other corporation (specify) <u>NPO</u>	Net income (loss) for income tax purposes from Schedule 1, financial statements, or GIFI 080 _____ 0 Provincial/territorial jurisdiction 780 _____ Ontario Tax instalments paid 040 _____ If there are excess payments in this year's instalment account, indicate the refund code 094 <input type="checkbox"/>
085 If the corporation is exempt from tax under section 149, tick one of the following boxes: <input checked="" type="checkbox"/> 1 Exempt under paragraph 149(1)(e) or 149(1)(f) <input type="checkbox"/> 2 Exempt under paragraph 149(1)(g) <input type="checkbox"/> 4 Exempt under other paragraphs of section 149	Do not use this area 095 096



Net Income (Loss) for Income Tax Purposes

Protected B when completed

Corporation's name Dup-Ahmic Snow Riders Snowmobile Club	Business number 122213168 RC 0001	Year 2021	Tax year-end Month 03	Day 31
--	---	---------------------	---------------------------------	------------------

- Use this schedule to reconcile the corporation's net income (loss) as reported on the financial statements with its net income (loss) for tax purposes. For more information, see guide T4012, T2 Corporation – Income Tax Guide.
- All legislative references are to the Income Tax Act.

Net income (loss) after taxes and extraordinary items from line 9999 of Schedule 125 0 A

Add:

Provision for income taxes – current	101	
Provision for income taxes – deferred	102	
Amortization of tangible assets	104	
Amortization of intangible assets	106	
Recapture of capital cost allowance from Schedule 6	107	
Loss on disposal of assets	111	
Charitable donations and gifts from Schedule 2	112	
Taxable capital gains from Schedule 6	113	
Depreciation in inventory – end of year	117	
Non-deductible meals and entertainment expenses	121	
Other reserves on lines 270 and 275 from Schedule 13	125	
Income or loss for tax purposes – partnerships	129	
Income or loss for tax purposes – joint ventures	132	

Other additions (if you need more space, attach additional schedules):

Description	Amount
295	295
Total of column 2	295

Total of lines 101 to 132 and line 296 500
 Subtotal (amount A plus line 500) 0 B

Deduct:

Bad debt	304	
Equity in income from subsidiaries or affiliates	306	
Book income of joint venture	348	
Book income of partnership	349	
Gain on disposal of assets per financial statements	401	
Capital cost allowance from Schedule 8	403	
Terminal loss from Schedule 8	404	
Allowable business investment loss from Schedule 6	406	
Holdbacks	408	
Other reserves on line 280 from Schedule 13	413	
Contributions to deferred income plans from Schedule 15	417	
Incorporation expenses under paragraph 20(1)(b)	418	

Other deductions (if you need more space, attach additional schedules):

Description	Amount
396	396
Total of column 2	396

Total of lines 304 to 418 and line 396 510
 Net income (loss) for income tax purposes – amount B minus line 510 0 C

Enter amount C on line 300 on page 1 of the T2 Short Return. If the amount on line C is a positive amount, and the corporation is not exempt from tax under section 149, file a regular T2 Corporation – Income Tax Return.

Attachments

Financial statement information: Use GIFI schedules 100, 125, and 141

Schedules – Answer the following questions. For each yes response, attach the schedule that applies to the T2 Short Return, unless otherwise instructed.

	Yes	Schedule
Is the net income/loss shown on the financial statements different from the net income/loss for income tax purposes?	<input type="checkbox"/> 201	1
Is the corporation claiming any type of loss?	<input type="checkbox"/> 202	4
Has the corporation realized any capital gains or incurred any capital losses during the tax year?	<input type="checkbox"/> 206	6
Does the corporation have any property that is eligible for capital cost allowance?	<input type="checkbox"/> 208	8
Is the corporation related to any other corporations?	<input type="checkbox"/> 150	9
Has the corporation had any transactions, including section 85 transfers, with its shareholders, officers, or employees, other than transactions in the ordinary course of business? Exclude non-arm's length transactions with non-residents	<input type="checkbox"/> 162	11
Is the corporation claiming deductible reserves?	<input type="checkbox"/> 213	13
Has the corporation paid any royalties, management fees, or other similar payments to residents of Canada?	<input type="checkbox"/> 164	14
Is the corporation claiming a deduction for payments to a type of employee benefit plan?	<input type="checkbox"/> 165	15
Is the corporation an associated CCPC?	<input type="checkbox"/> 160	23
For private corporations: Does the corporation have any shareholders who own 10% or more of the corporation's common and/or preferred shares?	<input type="checkbox"/> 173	50

Additional information

Is the corporation inactive? 280 Yes No

Specify the principal products mined, manufactured, sold, constructed, or services provided, giving the approximate percentage of the total revenue that each product or service represents.

<input type="checkbox"/> 284	_____	<input type="checkbox"/> 285	_____ %
<input type="checkbox"/> 286	_____	<input type="checkbox"/> 287	_____ %
<input type="checkbox"/> 288	_____	<input type="checkbox"/> 289	_____ %

If the corporation's major business activity is construction, did you have any subcontractors during the tax year? 295 Yes No

If this return was prepared by a tax preparer for a fee, provide their EFILE number 920 _____

Certification

I, 950 Hibma 951 Lee 954 President
 Last name First name Position, office, or rank

am an authorized signing officer of the corporation. I certify that I have examined this return, including accompanying schedules and statements, and that the information given on this return is, to the best of my knowledge, correct and complete. I also certify that the method of calculating income for this tax year is consistent with that of the previous tax year except as specifically disclosed in a statement attached to this return.

955 2023/09/10 956 _____
 Date (yyyy/mm/dd) Signature of the authorized signing officer of the corporation Telephone number

Is the contact person the same as the authorized signing officer? If no, complete the information below 957 Yes No

958 Kim Hayes 959 705-746-7663
 Name of other authorized person Telephone number

Language of correspondence – Langue de correspondance

Indicate the language of correspondence by entering 1 for English or 2 for French. 960 1

Indiquez votre langue de correspondance en inscrivant 1 pour anglais ou 2 pour français.

Privacy statement

Personal information is collected for the purposes of the administration or enforcement of the Income Tax Act and related programs and activities including administering tax, benefits, audit, compliance, and collection. The information collected may be used or disclosed for purposes of other federal acts that provide for the imposition and collection of a tax or duty. It may also be disclosed to other federal, provincial, territorial or foreign government institutions to the extent authorized by law. Failure to provide this information may result in interest payable, penalties or other actions. Under the Privacy Act, individuals have the right to access their personal information, request correction, or file a complaint to the Privacy Commissioner of Canada regarding the handling of the individual's personal information. Refer to Personal Information Bank CRA PPU 047 on Info Source at canada.ca/cra-info-source

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
----------------	--------	------	-------------	----------	-------------	--------------	----------------	---------------------

General Liabilities and Equity

1304	BILL DOCKRILL, 49 SUNNYSHORE PARK DRIVE, MCKELLAR, ON, P2a 0b4	06-02-22	Refundable Entrance/Bldg Fees	06-30-22	\$750.00	\$750.00	01-01-030-617	Refundable Entrance/Bldg
1-50903					\$750.00	\$750.00		

Total General Liabilities and Equity

\$750.00

General Government

23	Bell Canada, P.O. Box 9000, Strm.: Don Mills, North York, ON, M3C 2X7	05-16-22	Telephone	06-30-22	\$159.74	\$159.74	01-02-060-007	Telephone
MAY2022					\$159.74	\$159.74		

36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7	05-13-22	Telephone	06-30-22	(\$23.61)	(\$23.61)	01-02-060-007	Telephone
MAY2022					\$35.12	\$35.12	01-02-060-007	Telephone
MAY2022					\$79.21	\$79.21	01-02-060-007	Telephone

109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	06-11-22	Miscellaneous	06-30-22	\$7.51	\$7.51	01-02-060-024	Miscellaneous
173267		05-27-22	Miscellaneous	06-30-22	\$3.55	\$3.55	01-02-060-024	Miscellaneous
173500					\$11.06	\$11.06		

160	Mechanical Advertising, 574 Wentworth ST E, Oshawa, ON, L1H 3V9	05-31-22	Professional Services - Legal / Land Registry etc	06-30-22	\$354.12	\$354.12	01-02-060-020	Professional Services -
612564					\$354.12	\$354.12		

181	McDougall School, RR 1, Parry Sound, ON, P2A 2W7	05-26-22	Miscellaneous Revenue	06-30-22	\$776.60	\$776.60	01-02-104-552	Miscellaneous Revenue
MAY2022					\$776.60	\$776.60		

351	Bay St. Graphics, 3-26 Bay St., Parry Sound, ON, P2A 1S5	05-31-22	Miscellaneous-#S FOR CIVIC SIGNS	06-30-22	\$68.69	\$68.69	01-02-060-024	Miscellaneous
5827					\$68.69	\$68.69		

\$68.69

Township of McKellar
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON,	05-22-22	Accommodations/Meals-SOBEYS FOR COUNCIL	06-30-22	\$86.95	\$86.95	01-02-050-016	Accommodations/Meals
may-22		05-22-22	Accommodations/Meals-BEST WESTERN NORTH BAY	06-30-22	\$243.40	\$243.40	01-02-050-016	Accommodations/Meals
may-22		05-22-22	Printing/Photocopier-PITNEY BOWES	06-30-22	\$396.84	\$396.84	01-02-060-012	Printing/Photocopier
may-22		05-22-22	Memberships/Subscriptions-REV	06-30-22	\$26.36	\$26.36	01-02-060-017	Memberships/Subscriptions
may-22		05-22-22	Information Technology Support-GOOGLE	06-30-22	\$182.56	\$182.56	01-02-060-023	Information Technology
may-22		05-22-22	Miscellaneous-AED4LIFE	06-30-22	\$80.34	\$80.34	01-02-060-024	Miscellaneous
may-22		05-22-22	Telecommunication Service (Internet, Website)-XPLOARNET	06-30-22	\$119.56	\$119.56	01-02-060-031	Telecommunication
1021	MY-TECH INFORMATION TECHNOLOGY, 20 BARTLETT DRIVE, SEGUIN, ON, P2A 2W8	05-31-22	Information Technology Support	06-30-22	\$1,143.28	\$1,143.28	01-02-060-023	Information Technology
1033	BEN PRICHARD PROFESSIONAL CORPORATION IN TRUST, 17 MILLER STREET, PARRY SOUND, ON, P2A 1S7	03-08-22	Professional Services - Legal / Land Registry etc	06-30-22	\$70.93	\$70.93	01-02-060-020	Professional Services -
3634		03-08-22	Professional Services - Legal / Land Registry etc	06-30-22	\$1,538.13	\$1,538.13	01-02-060-020	Professional Services -
3634		03-08-22	Professional Services - Legal / Land Registry etc	06-30-22	\$1,538.13	\$1,609.06		
Total General Government						\$5,349.28		
Fire Protection Services								
23	Bell Canada, P.O. Box 9000, Str.: Don Mills, North York, ON, M3C 2X7	05-16-22	Telephone	06-30-22	\$87.50	\$87.50	01-03-150-007	Telephone
MAY2022		05-16-22	Telephone	06-30-22	\$59.01	\$59.01	01-03-150-007	Telephone
MAY2022		05-16-22	Telephone	06-30-22	\$87.50	\$146.51		
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7	05-13-22	Telephone	06-30-22	\$29.11	\$29.11	01-03-150-007	Telephone
MAY2022		05-13-22	Telephone	06-30-22	\$28.49	\$28.49	01-03-150-007	Telephone
MAY2022		05-13-22	Telephone	06-30-22	\$35.38	\$35.38	01-03-150-007	Telephone
						\$92.98		

Township of McKellar
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
642	JIM REVINGTON, , , ,							
MAY2022		05-19-22	Miscellaneous	06-30-22	\$37.06	\$37.06	01-03-150-024	Miscellaneous
MAY2022		05-19-22	Miscellaneous	06-30-22	\$15.00	\$15.00	01-03-150-024	Miscellaneous
MAY2022		05-19-22	Miscellaneous	06-30-22	\$43.23	\$43.23	01-03-150-024	Miscellaneous
MAY2022		05-19-22	Miscellaneous	06-30-22	\$19.14	\$19.14	01-03-150-024	Miscellaneous
MAY2022		05-19-22	Miscellaneous	06-30-22	\$24.15	\$24.15	01-03-150-024	Miscellaneous
1305	ROBERT MORRISON, 29 CREEK TRAIL, RR # 1, Dunchurch, ON, P0A 1G0							
June-22		05-20-22	Emergency First Response Supplies	06-30-22	\$139.98	\$139.98	01-03-150-042	Emergency First Response
June-22		05-20-22	HST non recoverable	06-30-22	\$2.47	\$2.47	01-03-150-111	Fire Fighting

Total Fire Protection Services

\$520.52

Building Department

36 Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7
 MAY2022 05-13-22 Telephone

06-30-22 \$33.81

\$33.81

01-04-170-007

Telephone

Total Building Department

\$33.81

Protection to Persons and Property

36 Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7
 MAY2022 05-13-22 Miscellaneous

06-30-22 \$34.01

\$34.01

01-05-190-024

Miscellaneous

665 CHRIS A. EVERITT, 66 MILLER DRIVE, MCDougall, ON,
 MAY 2022 06-01-22 Bylaw Enforcement Annual Levy
 MAY 2022 06-01-22 Mileage

06-30-22 \$1,400.00
 06-30-22 \$222.75

\$1,400.00
 \$222.75

01-05-182-030
 01-05-190-006

Bylaw Enforcement
 Mileage

975 Minister of Finance (OPP), 33 KING STREET WEST, P.O. BOX 647, OSHAWA, ON, L1H 8X3
 31605221359023 05-16-22 Policing Services Annual Levy
 312505221041026 05-31-22 Policing Services Annual Levy

06-02-22 (\$328.00)
 06-30-22 \$31,226.00

(\$328.00)
 \$31,226.00

01-05-160-030
 01-05-160-030

Policing Services Annual
 Policing Services Annual

Total Protection to Persons and Property

\$32,554.76

Township of McKellar
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
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Transportation

23	Bell Canada, P.O. Box 9000, Str.: Don Mills, North York, ON, M3C 2X7	MAY2022	05-16-22 Telephone	06-30-22	\$43.75	\$43.75	01-06-200-007	Telephone
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7	MAY2022	05-13-22 Telephone	06-30-22	\$36.58	\$36.58	01-06-200-007	Telephone

Total Transportation

\$80.33

Environmental Services

20	Azimuth Environmental Consultants, 642 WELHAM ROAD, BARRIE, ON, L4N 9A1	38405	05-31-22 Monitoring Program	06-30-22	\$1,347.55	\$1,347.55	01-08-300-124	Monitoring Program
23	Bell Canada, P.O. Box 9000, Str.: Don Mills, North York, ON, M3C 2X7	MAY2022	05-16-22 Telephone	06-30-22	\$43.75	\$43.75	01-08-300-007	Telephone

Total Environmental Services

\$1,391.30

Social Services

29	Belvedere Heights, 21 Belvedere Avenue, Parry Sound, ON, P2A 2A2	JUNE2022	06-01-22 Belvedere Heights Home for the Aged Annual Levy	06-30-22	\$39,476.50	\$39,476.50	01-10-350-030	Belvedere Heights Home
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Total Social Services

\$39,476.50

Parks and Recreation Facilities

1234	PHIL JEFKINS, 8 PHILIP AVENUE, MCKELLAR, ON, P2A 0B4	CA2BV074BEI	05-04-22 Recreation Programs	06-30-22	\$25.94	\$25.94	01-11-360-129	Recreation Programs
		CA2DX074BEI	05-24-22 Recreation Programs	06-30-22	\$25.82	\$25.82	01-11-360-129	Recreation Programs

Total Parks and Recreation Facilities

\$51.76

Township of McKellar
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
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Community Centre

23	Bell Canada, P.O. Box 9000, Str.: Don Mills, North York, ON, M3C 2X7	05-16-22	Telephone	06-30-22	\$82.43	\$82.43	01-12-370-007	Telephone
MAY2022								
660	FAST ENVIRO SERVICE, 705 SAVAGE SETTLEMENT ROAD, PO BOX 480, NOVAR, ON, P0A 1R0	06-02-22	Facility Maintenance-SEPTIC INSPECTION	05-29-22	\$142.46	\$142.46	01-12-370-115	Facility Maintenance
3968					\$142.46	\$142.46		

Total Community Centre

\$224.89

Cultural

1279	West Parry Sound Recreation and Cultural Centre, Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4	06-04-22	Miscellaneous-West Parry Sound Pool	06-30-22	\$144,634.80	\$144,634.80	01-13-384-024	Miscellaneous
1007					\$144,634.80	\$144,634.80		

Total Cultural

\$144,634.80

Planning and Development

842	JANICE GIBSON, Marketsign2022	05-27-22	McKellar Market Expenses	06-02-22	\$699.39	\$699.39	01-14-420-262	McKellar Market Expenses
1033	BEN PRICHARD PROFESSIONAL CORPORATION IN TRUST, 17 MILLER STREET, PARRY SOUND, ON, P2A 1S7	05-19-22	Professional Services - Legal-Demertog	06-30-22	\$74.69	\$74.69	01-14-400-020	Professional Services -
3266					\$74.69	\$74.69		
1302	Dustin Wheeler, 697 Highway 124, McKellar, ON, P2A 0B4	05-22-22	McKellar Market Vendor Fees-REFUND d Wheeler06-30-22		\$120.00	\$120.00	01-14-104-539	McKellar Market Vendor
MAY2022								

Total Planning and Development

\$894.08

Total Bills To Pay:

\$225,962.03

Township of McKellar
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
General Liabilities and Equity								
1303	Paul Braun, 756 Cedarbend Drive, Waterloo, ON, N2V 2R6	05-31-22	Refundable Entrance/Bldg Fees	06-30-22	\$750.00	\$750.00	01-01-030-617	Refundable Entrance/Bldg
156464						\$750.00		

Total General Liabilities and Equity

\$750.00

General Government

282	ViaNet, 128 Larch St. Suite 502, Sudbury, ON, P3E 5J8	June2022	06-01-22 Telecommunication Service (Internet, Website)	06-30-22	\$196.34	\$196.34	01-02-060-031	Telecommunication
1139	PITNEY WORKS, BOX 280, ORANGEVILLE, ON, L9W 2Z7	1020581885	04-25-22 Office Supplies/Materials	06-30-22	\$396.84	\$396.84	01-02-060-009	Office Supplies/Materials

Total General Government

\$593.18

Fire Protection Services

83	Fisher's Regalia, 1 King Street, Unit 8, Barrie, ON, L4N 6B5	50182	06-06-22 Safety Equipment/Protective Clothing-engraved cap badges	06-30-22	\$71.23	\$71.23	01-03-150-100	Safety
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Total Fire Protection Services

\$71.23

Transportation

14	ARMTEC INC., 2976 DAY STREET, SUNNYSIDE, MB, R5R 0H7	6273456	05-31-22 HST non recoverable	06-30-22	\$121.31	\$121.31	01-06-220-145	Materials & Supplies
		6-273457	05-31-22 Materials & Supplies	06-30-22	\$10,377.36	\$10,377.36	01-06-220-145	Materials & Supplies
		6273456	05-31-22 Materials & Supplies	06-30-22	\$6,892.19	\$6,892.19	01-06-605-145	Materials & Supplies
81	Fowler Construction Company, 1206 Rosewarne Drive, P.O. Box 630, Bracebridge, ON, P1L 1T9	57631	05-31-22 Materials & Supplies	06-30-22	\$54,455.28	\$54,455.28	01-06-223-145	Materials & Supplies
		57631	05-31-22 Materials & Supplies	06-30-22	\$12,137.02	\$12,137.02	01-06-605-145	Materials & Supplies
					\$66,592.30			

Township of McKellar
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
137	MUSKOKA AUTO PARTS, 45 Gibson Street, Parry Sound, ON, P2A 1X1	06-07-22	Motor Oil/Grease	06-30-22	\$1,606.02	\$1,606.02	01-06-228-140	Motor Oil/Grease
747027/4		06-06-22	-alternator	06-30-22	\$384.27	\$384.27	01-06-228-143	Filters
747401/4		06-07-22	Maintenance Costs/Parts	06-30-22	\$342.16	\$342.16	01-06-239-143	Maintenance Costs/Parts
747478/4		06-07-22	Maintenance Costs/Parts	06-30-22	(\$76.32)	(\$76.32)	01-06-239-143	Maintenance Costs/Parts
747532/4						\$2,256.13		
669	GREG GOSTICK, ''''	06-02-22	Miscellaneous-Driver's medical exam	06-30-22	\$150.00	\$150.00	01-06-200-024	Miscellaneous
June2022						\$150.00		
845	TOROMONT CAT, WALDEN INDUSTRIAL PARK, 25 MUMFORD DRIVE, LIVELY, ON, P3Y 1K9	06-02-22	Maintenance Costs/Parts	06-30-22	\$100.18	\$100.18	01-06-243-143	Maintenance Costs/Parts
WO900878682		06-01-22	Maintenance Costs/Parts	06-30-22	\$179.25	\$179.25	01-06-248-143	Maintenance Costs/Parts
WO900878411						\$279.43		
1294	Joe Johnson Equipment, 2521 Bowman Street, Innisfil, ON, L9S 3V6	05-31-22	Materials & Supplies	06-30-22	\$1,696.38	\$1,696.38	01-06-224-145	Materials & Supplies
P38347						\$1,696.38		
Total Transportation \$88,365.10								
Environmental Services								
331	Municipality of McDougall, 5 Baragar Blvd., McDougall, ON, P2A 2W9	05-31-22	Waste Tipping Fees	06-30-22	\$6,275.84	\$6,275.84	01-08-301-123	Waste Tipping Fees
23927						\$6,275.84		
Total Environmental Services \$6,275.84								
Community Centre								
554	Alex Herr, 17 John St, Parry Sound, ON, P2A 1R6	06-07-22	Janitorial Contract	06-30-22	\$2,500.00	\$2,500.00	01-12-370-250	Janitorial Contract
June2022						\$2,500.00		
Total Community Centre \$2,500.00								
Planning and Development								
725	GEORGIAN BAY BIOSPHERE RESERVE, 11 JAMES STREET, PARRY SOUND, ON, P2A 1T4	04-27-22	ICECAP Committee	06-30-22	\$2,457.50	\$2,457.50	01-14-411-030	ICECAP Committee
22-27-4						\$2,457.50		

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
842	JANICE GIBSON	06-02-22	McKellar Market Expenses-MARKING PAINT	06-30-22	\$126.18	\$126.18	01-14-420-262	McKellar Market Expenses
JUNE2022						\$126.18		
Total Planning and Development						\$2,583.68		
Total Bills To Pay:						\$101,139.03		

Township of McKellar
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
Building Department								
974	MINISTER OF FINANCE, '''	03-06-20	VEHICLE LICENCE PLATE RENEWAL 2020	03-15-20	\$120.00	\$120.00	01-04-170-144	Licenses & Insurance
MAR2020								
					\$120.00			

Total Building Department

\$120.00

Transportation

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
974 MINISTER OF FINANCE, '''								
0613241672214671 05-26-22 Licenses & Insurance								
MAR2020		03-06-20	VEHICLE LICENCE PLATE RENEWAL 2020	03-15-20	\$120.00	\$120.00	01-06-228-144	Licenses & Insurance
MAR2020		03-06-20	VEHICLE LICENCE PLATE RENEWAL 2020	03-15-20	\$4,170.75	\$4,170.75	01-06-235-144	Licenses & Insurance
MAR2020		03-06-20	VEHICLE LICENCE PLATE RENEWAL 2020	03-15-20	\$4,170.75	\$4,170.75	01-06-237-144	Licenses & Insurance
MAR2020		03-06-20	VEHICLE LICENCE PLATE RENEWAL 2020	03-15-20	\$4,170.75	\$4,170.75	01-06-244-144	Licenses & Insurance
MAR2020		03-06-20	VEHICLE LICENCE PLATE RENEWAL 2020	03-15-20	\$506.00	\$506.00	01-06-246-144	Licenses & Insurance
MAR2020		03-06-20	VEHICLE LICENCE PLATE RENEWAL 2020	03-15-20	\$265.25	\$265.25	01-06-247-144	Licenses & Insurance

\$4,412.00

Total Transportation

\$4,412.00

Total Bills To Pay:

\$4,532.00

Township of McKellar
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
General Liabilities and Equity								
1177	Steven Stein, 8 Geddes Cr, North York, , ,	06-10-22	Refundable Entrance/Bldg Fees	06-30-22	\$750.00	\$750.00	01-01-030-617	Refundable Entrance/Bldg
2-50200						\$750.00		
1306	Patrick Garratt, 17485 McLaren Rd., Caledon, ON, L7K 1S2	06-15-22	Refundable Entrance/Bldg Fees	06-30-22	\$750.00	\$750.00	01-01-030-617	Refundable Entrance/Bldg
1-50812						\$750.00		
Total General Liabilities and Equity								
General Government								
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	06-14-22	Miscellaneous	06-30-22	\$42.71	\$42.71	01-02-060-024	Miscellaneous
173773						\$42.71		
407	Corporate Express Canada Inc., C.O T04446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2	06-10-22	Office Supplies/Materials	06-30-22	\$215.78	\$215.78	01-02-060-009	Office Supplies/Materials
59685495						\$215.78		
Total General Government								
Fire Protection Services								
252	Telequip Systems, Limited, 141 Welham Rd Unit 5, Barrie, ON, L4N 8Y3	03-24-22	Emergency First Response Supplies	06-30-22	\$1,828.63	\$1,828.63	01-03-150-042	Emergency First Response
TELEQIN112705						\$1,620.02	01-03-150-042	Emergency First Response
TELEQIN112706						\$3,448.65		
Total Fire Protection Services								
Protection to Persons and Property								
263	Township of McKellar, , , , ,	06-10-22	Contracted Services/Annual Levy-911	06-30-22	\$1,215.45	\$1,215.45	01-05-165-030	Contracted
2022-14						\$1,215.45		
Total Protection to Persons and Property								

Township of McKellar
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
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Transportation

137	MUSKOKA AUTO PARTS, 45 Gibson Street, Parry Sound, ON, P2A 1X1	06-15-22	Materials & Supplies	06-30-22	\$9.73	\$9.73	01-06-221-145	Materials & Supplies
74843514								
551	Ward Stoneman, RR#1, Parry Sound, ON, P2A 2W7	06-14-22	Miscellaneous-MEDICAL NOTE	06-30-22	\$35.00	\$35.00	01-06-200-024	Miscellaneous
June2022								
861	SDB TRUCK & EQUIPMENT REPAIRS, 1979 HWY. 124, RR # 2, SUNDRIDGE, ON, P0A 1Z0	06-08-22	Maintenance Costs/Parts	06-30-22	\$305.28	\$305.28	01-06-246-143	Maintenance Costs/Parts
12411								

Total Transportation

\$350.01

Parks and Recreation Facilities

147	Little Gardens, 36 Bowes ST, Parry Sound, ON, P2A 2K9	06-05-22	Materials & Supplies-flowers for gardens	06-30-22	\$592.63	\$592.63	01-11-360-145	Materials & Supplies
14432								
1101	WH REYNOLDS CAMBRIDGE, P.O. BOX 32144, 58 COWANSVIEW ROAD, CAMBRIDGE, ON, N3H 5M2	06-08-22	Maintenance Costs/Parts	06-30-22	\$2,057.63	\$2,057.63	01-11-360-143	Maintenance Costs/Parts
20224024								
20224024	06-08-22 HST non recoverable			06-30-22	\$36.21	\$36.21	01-11-360-403	Capital - Equipment

Total Parks and Recreation Facilities

\$2,686.47

Total Bills To Pay:

\$9,459.07

Township of McKellar
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
General								
643	OMERS ADMINISTRATION CORPORATION, 900-100 ADELAIDE STREET WEST, TORONTO, ON, M5H 0E2	JUNE2022	06-21-22 OMERS Payable	06-30-22	\$17,297.40	\$17,297.40	01-00-000-639	OMERS Payable
					\$17,297.40			

Total General \$17,297.40

General Government

407	Corporate Express Canada Inc., C.O T04446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2	59806330	06-22-22 Office Supplies/Materials	06-30-22	\$61.22	\$61.22	01-02-060-009	Office Supplies/Materials
1022	RICOH CANADA INC., P.O. BOX 600 STREETSVILLE RPO, MISSISSAUGA, ON, L5M 0M6	SCO93689626	05-31-22 Printing/Photocopier	06-30-22	\$225.37	\$225.37	01-02-060-012	Printing/Photocopier
					\$61.22			
					\$225.37			
1154	MARY SMITH, 19 SPRINGHILL ROAD, MCKELLAR, ON, P0G 1C0	June22	06-17-22 Mileage	06-30-22	\$20.06	\$20.06	01-02-060-006	Mileage
June22		06-17-22 Advertising & Public Relations	06-30-22	\$46.80	\$46.80	01-02-060-011	Advertising & Public	
					\$66.86			

Total General Government \$353.45

Fire Protection Services

1211	RS RESCUE, 514441 2ND LINE, AMARANTH, ON,	1027	06-23-22 Courses & Training	06-30-22	\$407.04	\$407.04	01-03-150-015	Courses & Training
1267		06-20-22 Courses & Training	06-30-22	\$610.56	\$610.56	01-03-150-015	Courses & Training	
					\$1,017.60			
1305	ROBERT MORRISON, 29 CREEK TRAIL, RR # 1, Dunchurch, ON, P0A 1G0	JUNE-21-22	06-21-22 Memberships/Subscriptions	06-30-22	\$259.49	\$259.49	01-03-150-017	Memberships/Subscriptions
JUNE-21-22		06-21-22 Miscellaneous-GEAR BAG	06-30-22	\$50.87	\$50.87	01-03-150-024	Miscellaneous	
JUNE-21-22		06-21-22 Miscellaneous-UNIFORM	06-30-22	\$470.12	\$470.12	01-03-150-024	Miscellaneous	
					\$780.48			

Total Fire Protection Services \$1,798.08

Transportation

351	Bay St. Graphics, 3-26 Bay St., Parry Sound, ON, P2A 1S5	5786	05-10-22 Miscellaneous-sign for transfer station	06-30-22	\$356.16	\$356.16	01-06-200-024	Miscellaneous
5803		05-19-22 Miscellaneous-road sign-Squaw Lake RD	06-30-22	\$33.08	\$33.08	01-06-200-024	Miscellaneous	
					\$389.24			

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
572	MCDougall Energy Inc, 421 Bay Street, Suite 301, Sault Ste. Marie, ON, P6A 1X3							
5882807		06-01-22	Fuel - Diesel	06-30-22	\$2,428.94	\$2,428.94	01-06-228-142	Fuel - Diesel
5882808		06-01-22	Fuel - Diesel	06-30-22	\$874.19	\$874.19	01-06-228-142	Fuel - Diesel
845	TOROMONT CAT, WALDEN INDUSTRIAL PARK, 25 MUMFORD DRIVE, LIVELY, ON, P3Y 1K9					\$3,303.13		
W0050875148		06-15-22	Maintenance Costs/Parts	06-30-22	\$1,302.53	\$1,302.53	01-06-243-143	Maintenance Costs/Parts

Total Transportation

\$4,994.90

Parks and Recreation Facilities

12	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4							
152951		06-16-22	Maintenance Costs/Parts-outhouse rentals	06-30-22	\$839.52	\$839.52	01-11-360-143	Maintenance Costs/Parts
1293	Tenaquip Industrial supplies & equipment, 22555 Aut. Transcanadienne, Senneville, QC, H9X3L7					\$839.52		
14587007-01		06-14-22	Equipment Purchases	06-30-22	\$1,292.87	\$1,292.87	01-11-360-130	Equipment Purchases

Total Parks and Recreation Facilities

\$2,132.39

Community Centre

554	Alex Herr, 17 John St, Parry Sound, ON, P2A 1R6							
JUNE22-2		06-07-22	Janitorial Contract	06-30-22	\$2,500.00	\$2,500.00	01-12-370-250	Janitorial Contract

Total Community Centre

\$2,500.00

Cultural

1307	Leah Lewis, 78 Bowes St Apt. 3, Parry Sound, ON, P2A 2L7							
JUNE/2022		06-21-22	Miscellaneous-artwork for Sesquicentennial	06-30-22	\$750.00	\$750.00	01-13-385-024	Miscellaneous

Total Cultural

\$750.00

Township of McKellar
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
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Education

66	Conseil Scolaire Public du Nord-Est de l'Ontario, P.O. Box 3600, 820 Lakeshore Drive, North Bay, ON, P1B 9T5							
		JUNE21/2022	06-21-22 School Board Requisitions	06-30-22	\$68.47	\$68.47	01-15-112-060	School Board Requisitions
						\$68.47		
190	Near North District School BD, 600 McIntyre Street, PO Box 3110, North Bay, ON, P1B 8H1							
		JUNE21/2022	06-21-22 School Board Requisitions	06-30-22	\$249,944.00	\$249,944.00	01-15-110-060	School Board Requisitions
						\$249,944.00		
223	Simcoe Muskoka Catholic District School Board, 46 Alliance Blvd, Barrie, ON, L4M 5K3							
		JUNE21/2022	06-21-22 School Board Requisitions	06-30-22	\$13,509.00	\$13,509.00	01-15-111-060	School Board Requisitions
						\$13,509.00		
Total Education						\$263,521.47		
Total Bills To Pay:						\$293,347.69		

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
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General Government

23	Bell Canada, P.O. Box 9000, Str.: Don Mills, North York, ON, M3C 2X7	JUNE2022	06-16-22 Telephone	06-30-22	\$159.74	\$159.74	01-02-060-007	Telephone
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7	JUNEJULY	06-13-22 Telephone	06-30-22	\$34.03	\$34.03	01-02-060-007	Telephone
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	173864	06-20-22 -WATER FOR FOUNTAIN	06-30-22	\$14.91	\$14.91	01-02-060-024	Miscellaneous
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON,	JUNE22/22	06-29-22 Memberships/Subscriptions	06-30-22	\$24.14	\$24.14	01-02-060-017	Memberships/Subscriptions
		JUNE22/22	06-29-22 Information Technology Support	06-30-22	\$182.56	\$182.56	01-02-060-023	Information Technology
		JUNE22/22	06-29-22 Telecommunication Service (Internet, Website)	06-30-22	\$119.56	\$119.56	01-02-060-031	Telecommunication
Total General Government					\$534.94	\$534.94		

Fire Protection Services

23	Bell Canada, P.O. Box 9000, Str.: Don Mills, North York, ON, M3C 2X7	JUNE2022	06-16-22 Telephone	06-30-22	\$59.01	\$59.01	01-03-150-007	Telephone
		JUNE2022	06-16-22 Telephone	06-30-22	\$90.42	\$90.42	01-03-150-007	Telephone
36	Bell Mobility/ Inc., P.O. Box 5102, Burlington, ON, L7R 4R7	JUNEJULY	06-13-22 Telephone	06-30-22	\$35.42	\$35.42	01-03-150-007	Telephone
		JUNEJULY	06-13-22 Telephone	06-30-22	\$45.79	\$45.79	01-03-150-007	Telephone
		JUNEJULY	06-13-22 Telephone	06-30-22	\$28.49	\$28.49	01-03-150-007	Telephone
Total Fire Protection Services					\$259.13	\$259.13		

Township of McKellar
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
Building Department								
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7	06-13-22	Telephone	06-30-22	\$33.91	\$33.91	01-04-170-007	Telephone
JUNEJULY						\$33.91		
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON,	06-29-22	Courses & Training	06-30-22	\$106.85	\$106.85	01-04-170-015	Courses & Training
JUNE22122						\$106.85		
Total Building Department								
Protection to Persons and Property								
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7	06-13-22	Miscellaneous	06-30-22	\$33.58	\$33.58	01-05-190-024	Miscellaneous
JUNEJULY						\$33.58		
Total Protection to Persons and Property								
Transportation								
23	Bell Canada, P.O. Box 9000, Str.: Don Mills, North York, ON, M3C 2X7	06-16-22	Telephone	06-30-22	\$43.75	\$43.75	01-06-200-007	Telephone
JUNE2022						\$43.75		
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7	06-13-22	Telephone	06-30-22	\$35.71	\$35.71	01-06-200-007	Telephone
JUNEJULY						\$35.71		
67	Da-Lee Dust Control, 350 Jones Road, Stoney Creek, ON, L8E 5N2	05-26-22	Dust Control Materials/Supplies	06-30-22	\$12,534.33	\$12,534.33	01-06-223-146	Dust Control
INV00087860						\$12,534.33		
572	McDougall Energy Inc, 421 Bay Street, Suite 301, Sault Ste. Marie, ON, P6A 1X3	06-22-22	Fuel - Diesel-DYED	06-30-22	\$3,173.79	\$3,173.79	01-06-228-142	Fuel - Diesel
5895092						\$3,173.79		
5895097						\$3,371.84		
845	TOROMONT CAT, WALDEN INDUSTRIAL PARK, 25 MUMFORD DRIVE, LIVELY, ON, P3Y 1K9	06-17-22	Maintenance Costs/Parts	06-30-22	\$1,603.74	\$1,603.74	01-06-243-143	Maintenance Costs/Parts
WO0050875196						\$1,603.74		
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON,	06-29-22	Postage/Courier	06-30-22	\$233.10	\$233.10	01-06-200-010	Postage/Courier
JUNE22122						\$233.10		
Total Transportation								
					\$20,996.26			

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
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Environmental Services

23	Bell Canada, P.O. Box 9000, Str.: Don Mills, North York, ON, M3C 2X7	06-16-22	Telephone	06-30-22	\$43.75	\$43.75	01-08-300-007	Telephone
JUNE2022								

Total Environmental Services

\$43.75

Parks and Recreation Facilities

819	AL LAST, 5 MAPLEWOOD DRIVE, MCKELLAR, ON, P2A 0B5	June2022	06-28-22 Materials & Supplies	06-30-22	\$18.57	\$18.57	01-11-360-145	Materials & Supplies
June2022								
06-28-22 Materials & Supplies								
\$24.66								

824	CRITERION PICTURES, A Div. of PMG California INC, C/O T42875C, P.O. BOX 4286, POSTAL STAION "A", TORONTO, ON, M5W 5W9	812022	05-30-22 Miscellaneous	06-30-22	\$671.62	\$671.62	01-11-360-024	Miscellaneous
JUNE2022								

1234	PHIL JEFKINS, 8 PHILIP AVENUE, MCKELLAR, ON, P2A 0B4	JUNE2022	06-27-22 Recreation Programs	06-30-22	\$351.18	\$351.18	01-11-360-129	Recreation Programs
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Total Parks and Recreation Facilities

\$1,047.46

Community Centre

23	Bell Canada, P.O. Box 9000, Str.: Don Mills, North York, ON, M3C 2X7	JUNE2022	06-16-22 Telephone	06-30-22	\$82.43	\$82.43	01-12-370-007	Telephone
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Total Community Centre

\$82.43

Planning and Development

818	AQUA GRAPHICS, 2 BOWES STREET, UNIT 3, PARRY SOUND, ON, P2A 2K6	2022-9254	06-15-22 ENVIRONMENTAL COMMITTEE	06-30-22	\$310.37	\$310.37	01-14-411-030	ICECAP Committee
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1216	1 HOUR SIGNS, 29 ANNE STREET UNIT 3, BARRIE, ON,	5414	06-15-22 McKellar Market Expenses	06-30-22	\$64.57	\$64.57	01-14-420-262	McKellar Market Expenses
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Total Planning and Development

\$374.94

Total Bills To Pay: \$23,513.25



Township of McKellar Report to Council

Prepared for: Council

Department: Administration

Date: July 12, 2022

Report No: ADMIN-2022-06

Subject: Naming of Fire Routes

Recommendations:

That the Council of the Township of McKellar does hereby rename the following Fire Routes as follows:

Fire Route Number	1 st Choice
F.R. 152	North Shore Road or Parker Road (submitted), Stoneman Road
F.R. 152A	Loon Echo Lane (submitted by majority)
F.R. 154	McEwen's Lane
F.R. 155A	John Wilson Road (submitted)
F.R. 155B	Frankies Lane (continuation of F.R. 155B)
F.R. 160	Eagle Avenue, Fairway Avenue, Links Lane, Mulligan Lane
F.R. 200	Rango Road
F.R. 201	Fergus Avenue
F.R. 301	Monarch Road
F.R. 302	Maple Road or Medo Lane (submitted)
F.R. 306	Hart Road
F.R. 307	Tonin Trail or Rinaldo Road (submitted)

Background:

The process to rename Fire Routes started in 2019. During that period of time data was compiled of all of the Fire Routes and the names and addresses of residents owning property on the routes. Notices were sent to all the applicable residents, informing them of Council's intent to provide proper road names to the Fire Routes and asking them to submit recommendations for their specific road.

Analysis:

Response to the request for recommendations was mixed. While residents of some Fire Routes worked cooperatively to provide road names, responses from other residents were sparse or non-existent.

Road names have been submitted to 9-1-1 for twenty-one of the thirty-three Fire Routes. All twenty-one have been approved, road signs have been purchased and have been installed.

Twelve Fire Routes are unnamed. Recommendations have been received for four of the twelve; however Council will need to make the final decision for three of the four. Names need to be chosen by Council for the remaining eight Fire Routes.

Financial:

Road name signs will be ordered to replace Fire Route signs.

Policies Affecting Proposal:

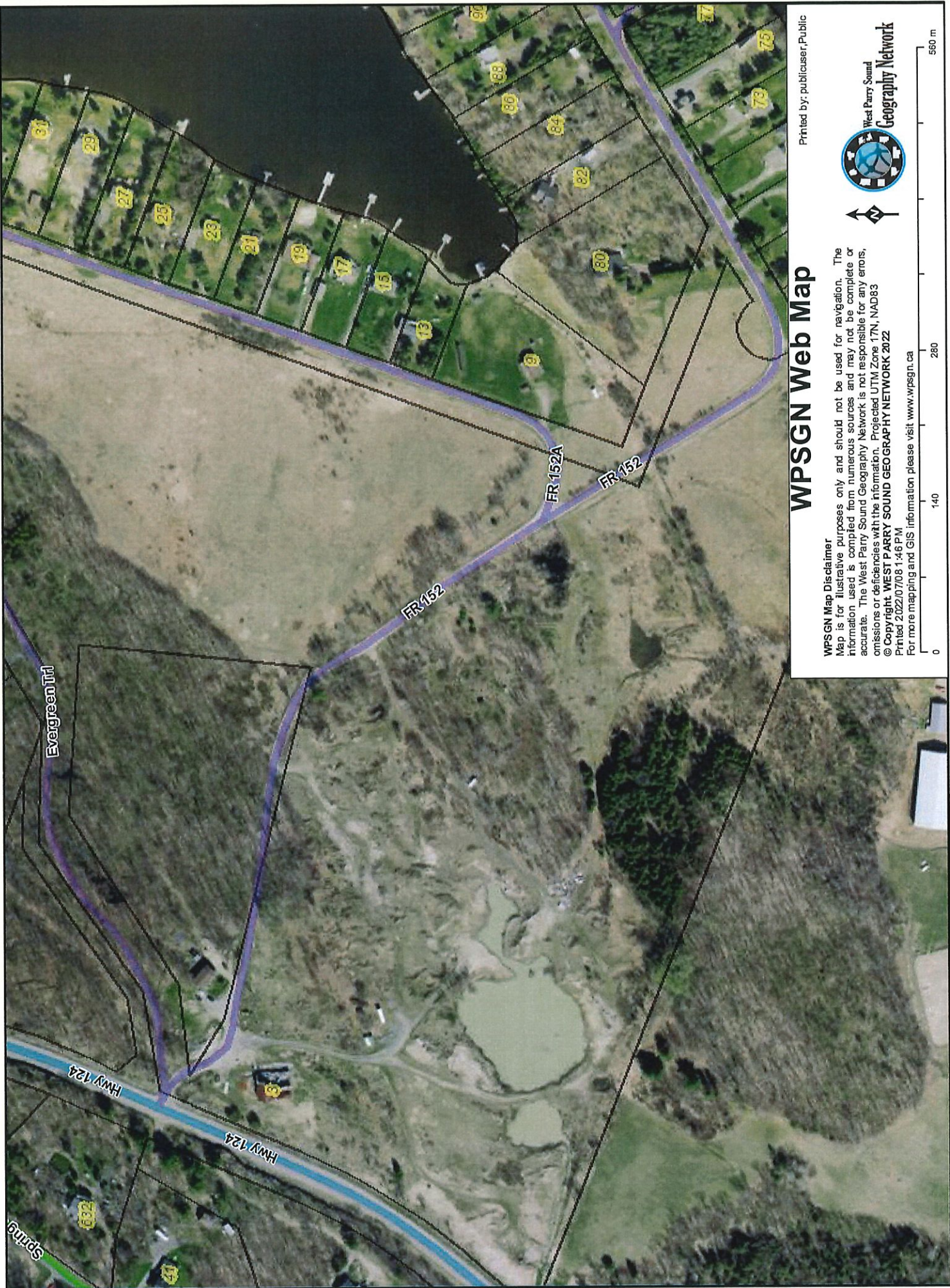
By-law No. 2019-44 – Procurement Policy – Purchasing of road signs once names are approved

Conclusion:

Staff has devoted a great amount of time to this project. Even taking Covid into consideration, residents of the remaining fire routes have had ample time to respond to the requests of staff. It is important to have the balance of the Fire Routes renamed as soon as possible. Council and staff need to select names for the remaining Fire Routes and submit to 9-1-1- for approval.

Respectfully submitted by:

Ina Watkinson, Clerk /Administrator

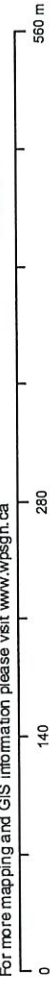


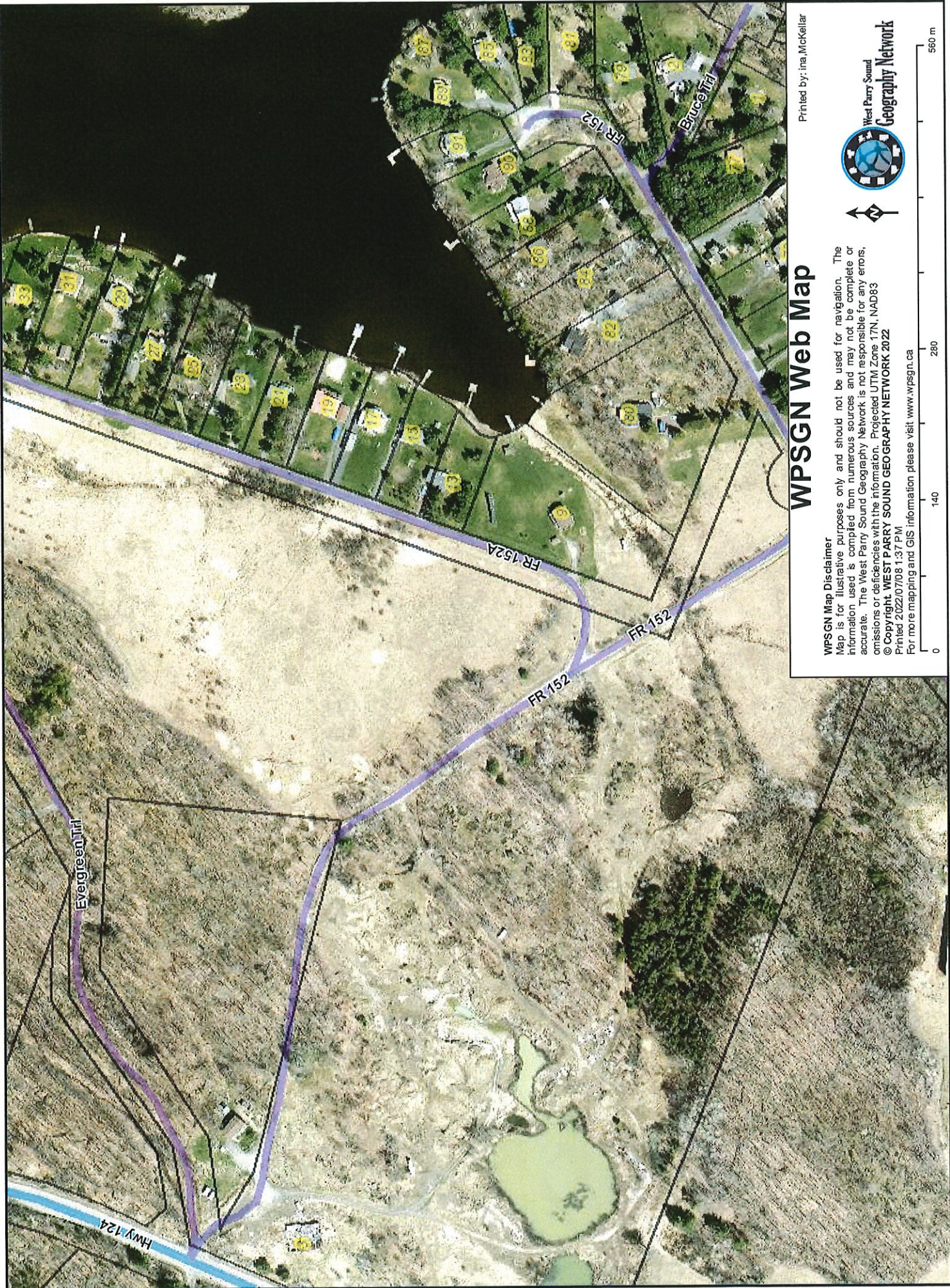
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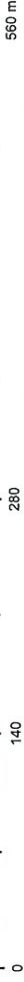


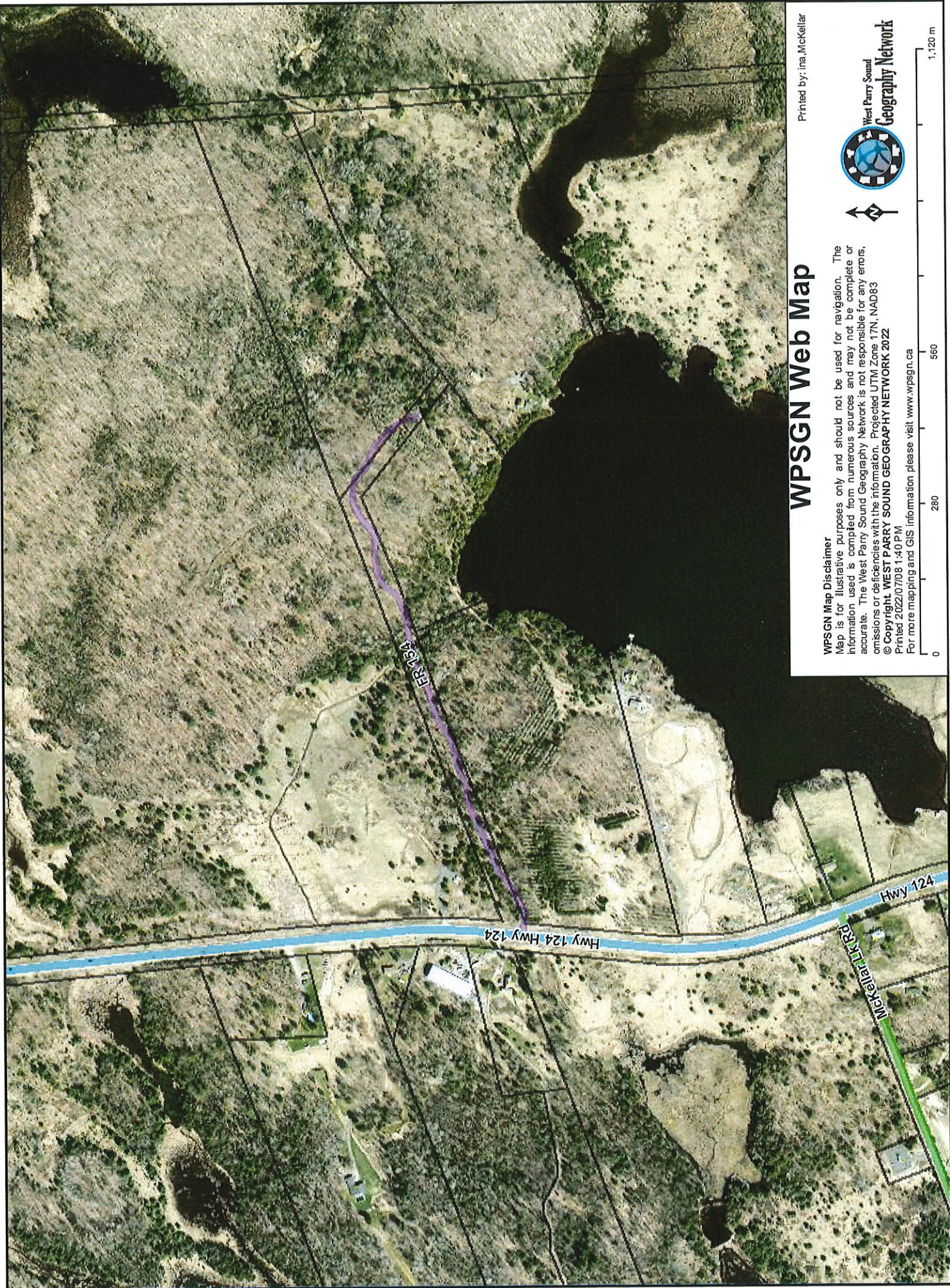
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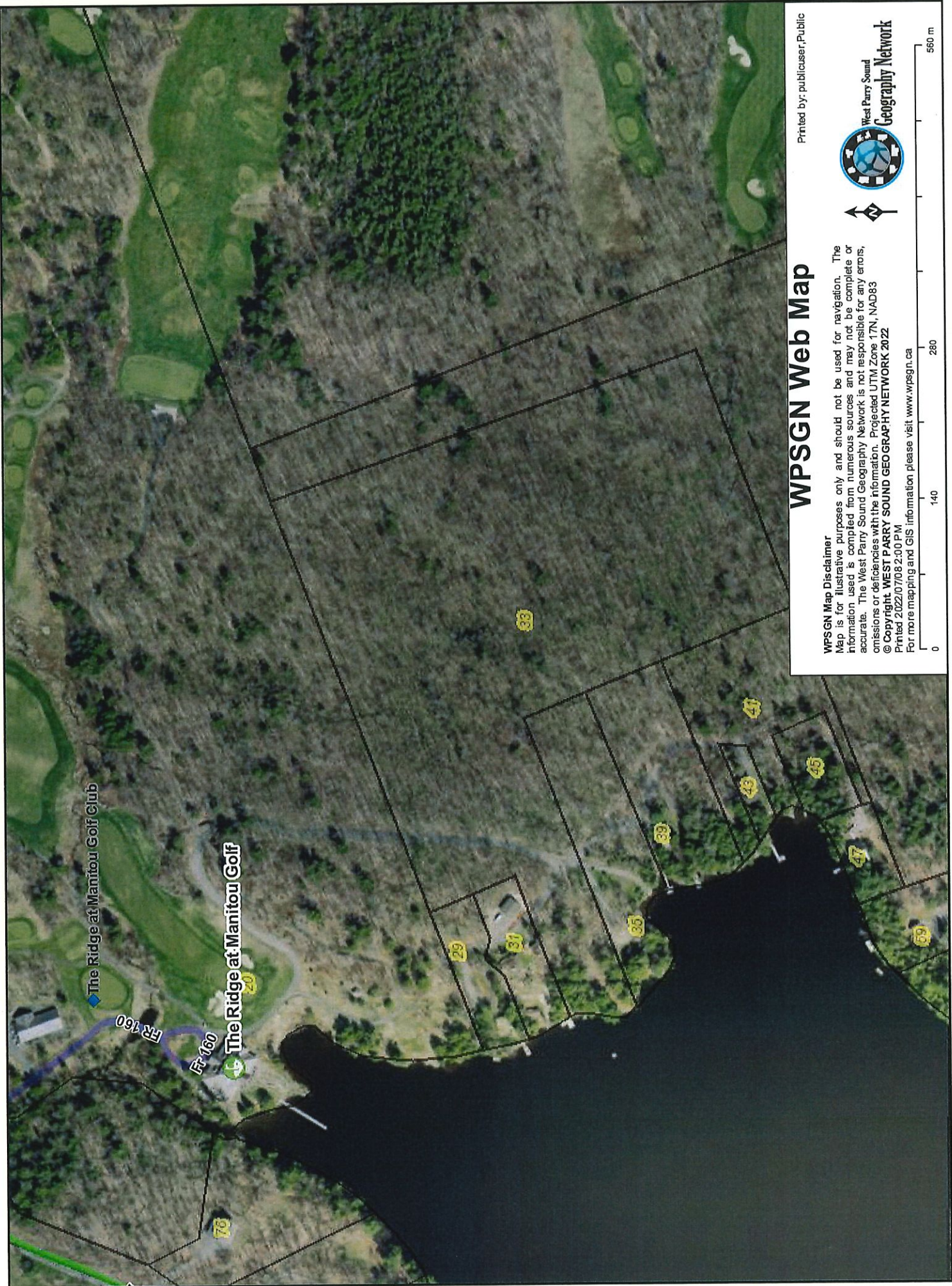
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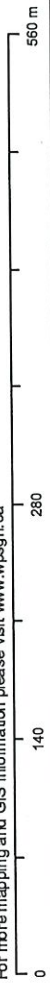


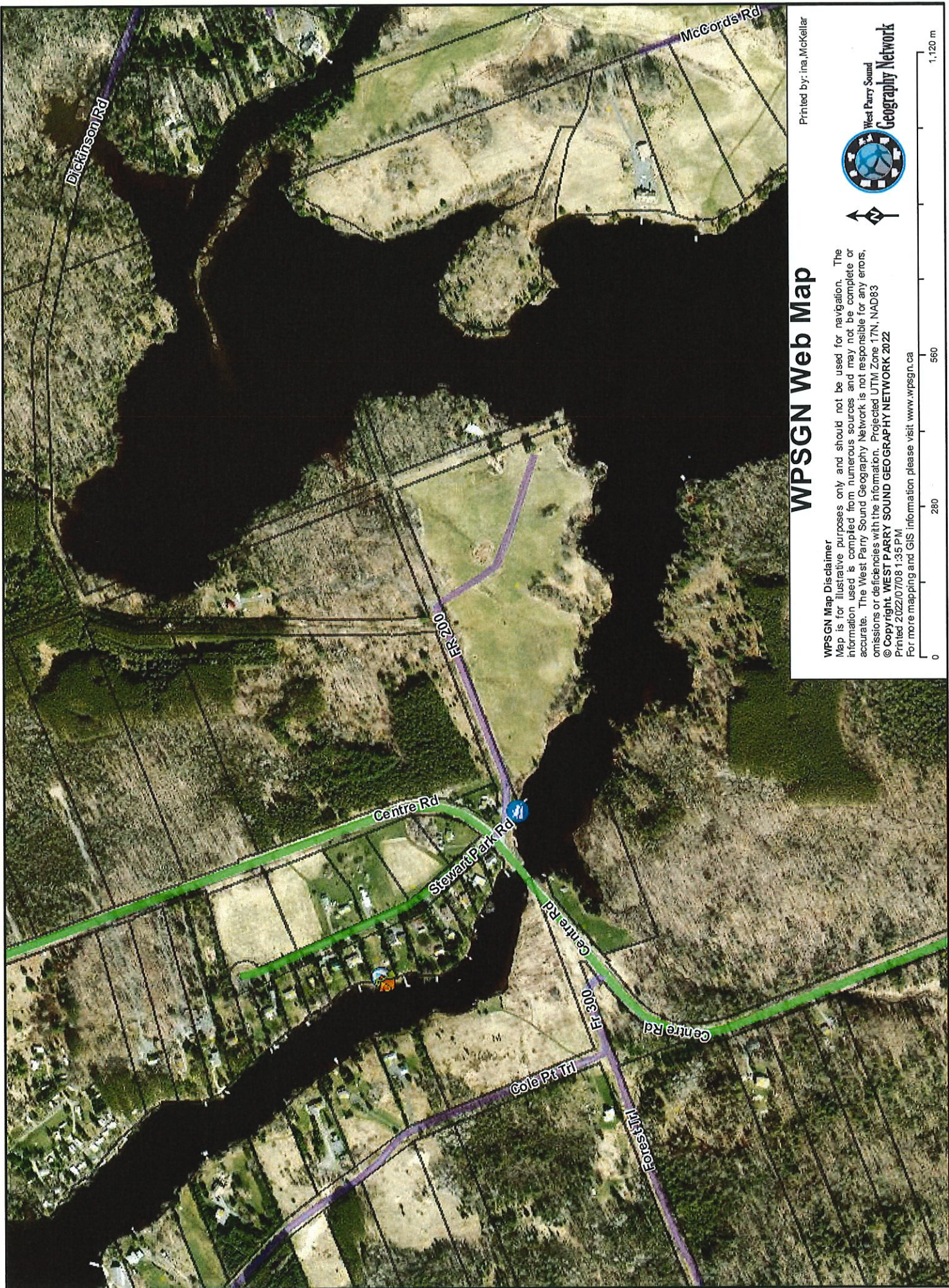
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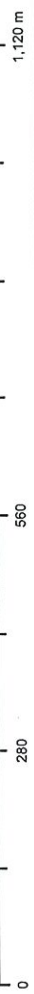


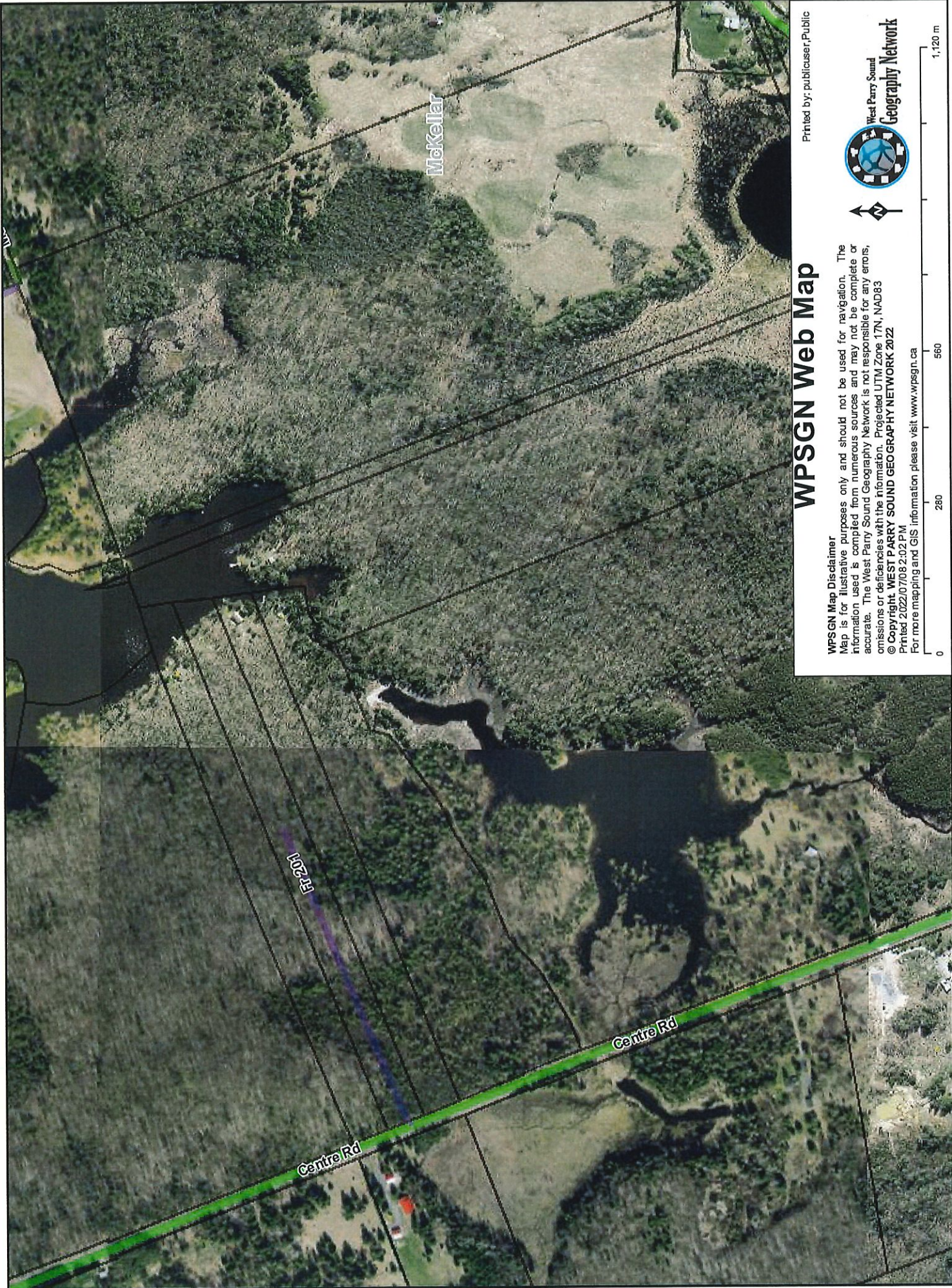
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McKellar

Ft 201

Centre Rd

Centre Rd

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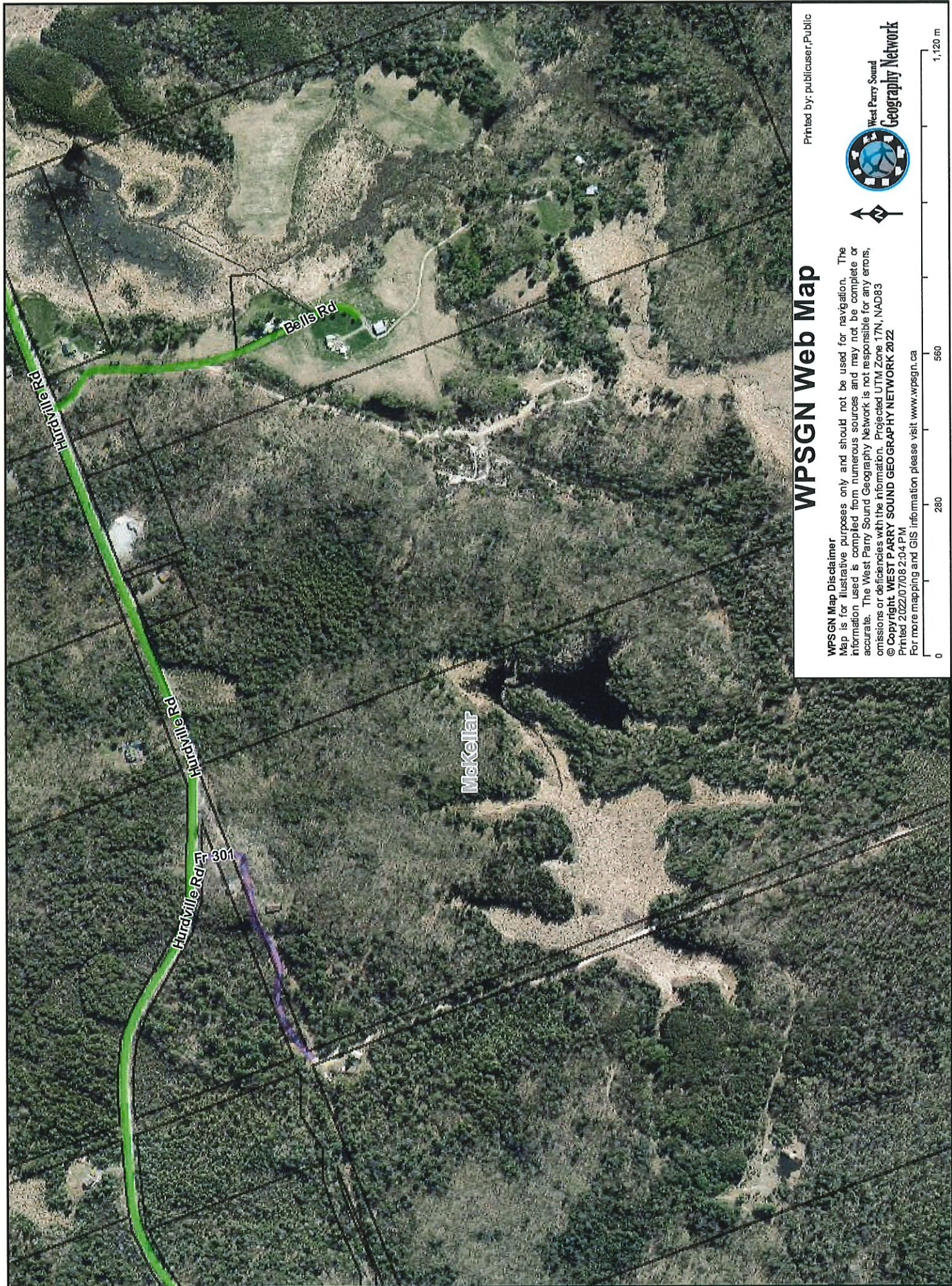
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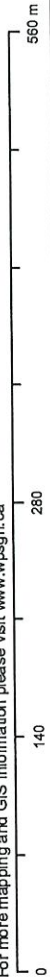




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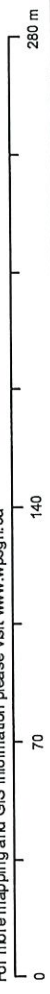


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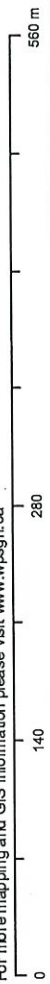


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Ina Watkinson

Subject: FW: Municipal Capacity Research Project: Request for Participation (action required)
Attachments: MunicipalCapacity_EOSurvey_Email_InviteLetter.pdf

From: **Regan** <zinkr@uoguelph.ca>
Date: Mon, Jul 4, 2022 at 6:30 PM
Subject: Municipal Capacity Research Project: Request for Participation (action required)
To:

Hello,

This email is an invitation for your participation in a research project being conducted by Dr. Wayne Caldwell at the University of Guelph in partnership with the Ontario Ministry of Agriculture, Food and Rural Affairs. We are interested in your experience as part of McKellar Council.

The goal of this research project is to gain a better understanding of municipal capacity and identify best practices as they relate to the agri-food sector. As you may be aware, a vibrant agricultural sector in Ontario is dependent upon a knowledgeable and supportive municipal sector. This project is three years in length and our findings will be publicly available. We are looking forward to learning about your community and capturing your valuable input through this research project.

Attached to this email is an information letter about this project, how the collected data will be used, and the benefits of participating, in addition to [a link to the online survey](#) for your completion. The survey should take 10-15 minutes to complete and is a mix of multiple choice and written responses.

Participation in this research project is voluntary. However, your participation would be appreciated as we are hoping to inventory all single- and upper-tier municipalities in Ontario. If you have any questions about this project don't hesitate to send us an email. Thank you for your time and input!

Sincerely,

Natasha Gaudio Harrison, Shanley Weston, and Regan Zink
Graduate Research Assistants, Rural Planning and Development Program
School of Environmental Design and Rural Development, University of Guelph
Supervisor: Dr. Wayne Caldwell

9/6/2022

Assessing the Capacity of Municipalities to Respond to and Support Agri-food Systems in Ontario

This letter is an invitation to participate in a research project being conducted by Dr. Wayne Caldwell from the School of Environmental Design and Rural Development at the University of Guelph. This project is sponsored by the Ontario Agri-Food Innovation Alliance, a partnership between the Ontario Ministry of Agriculture, Food and Rural Affairs and the University of Guelph. The project seeks to inventory municipal and planning department capacity as it relates to agri-food priorities and issues. The research area includes all upper- and single-tier municipalities and aims to have representation from both Northern and Southern Ontario. The following text provides more information about the project, how the collected data will be used, and the benefits of participating.

Project background

A vibrant agricultural sector in Ontario is dependent upon a knowledgeable and supportive municipal sector. With the evolving nature of municipal government and agriculture, it is important that municipalities have the capacity (staff, time, expertise) to respond to new and emerging agricultural issues (climate change, new farming practices, agritourism, etc.). It is equally important that municipal elected officials understand the needs of agriculture and are well positioned to make timely, relevant decisions in support of the agri-food sector and the economy of rural Ontario.

Research methods

This study includes three different types of data collection that will be considered in conjunction with a review of municipal documents (e.g., official plans, budgets, etc.):

- I. A survey sent to elected officials,
- II. A survey sent to the most senior planner at each municipality, and
- III. A semi-structured interview with a member of the planning department.

All upper- and single-tier municipalities in Ontario will be contacted to evaluate their capacity to support the agri-food industry and respond to evolving agricultural issues.

Your participation

Participation in this research project is voluntary. *If you are able to participate* we ask that you complete [this survey](#). The survey will take approximately 10-15 minutes to complete and is a combination of multiple choice and written responses (full sentences or point form is appropriate). The survey will ask questions related to council's background or knowledge on agriculture, council's process for evaluating agricultural issues, resources used by council, and opportunities for increasing capacity related to agricultural and rural affairs.

We are looking for municipalities to include as a case study in this project; if you are interested in being involved in this process please contact a member of the research team to let us know. The case study will require an interview to advance discussions on this topic. Interviews will be conducted remotely by phone or Zoom.

Confidentiality

The information you provide will remain anonymous for the purpose of this research project and any resulting publications. That being said, please only share information that you would be comfortable with becoming public as your identity may be inferred by your position and/or geographic information. Keep in mind that you can stop the survey at any time or skip a question if you do not feel comfortable answering it. Since this survey is anonymous, you will not be able to withdraw your response. Confidentiality cannot be guaranteed while data are in transit over the internet. Anonymized quotations may be used. The anticipated risks to you as a participant in this project are very low but may include minimal psychological, social, economic or privacy related risks. You can stop the survey at any time or skip a question if you do not feel comfortable answering it.

This project has been reviewed by the Research Ethics Board for compliance with federal guidelines for research involving human participants. If you have questions regarding your rights and welfare as a research participant in this study (REB#20-04-013), please contact: Manager, Research Ethics; University of Guelph; reb@uoguelph.ca; (519) 824-4120 (ext. 56606).

Benefits

The deliverable of this project is a report for OMAFRA detailing the research findings and providing recommendations for how to better position municipalities to respond to and support agriculture and agri-food in the planning process. It is also anticipated that findings will be presented in non-academic journals such as Municipal World and at conferences such as the Association of Collegiate Planning Schools annual conference. This report will be made available to all participants and will provide an overview of municipal capacity as well as recommendations for best practices when dealing with agricultural issues. It is our intent that the findings will be of benefit to you and other municipalities across Ontario when dealing with agricultural and agri-food issues. Please let one of the research team members know if you are interested in receiving a copy of the final report.

We are looking forward to speaking with you and thank you in advance for your assistance.

Sincerely,

Natasha Gaudio Harrison, Shanley Weston, and Regan Zink

Graduate Research Assistants, Rural Planning and Development Program

School of Environmental Design and Rural Development, University of Guelph

Supervisor: Dr. Wayne Caldwell

Wayne Caldwell: wcaldwel@uoguelph.ca

Natasha Gaudio Harrison: ngaudioh@uoguelph.ca

Shanley Weston: westons@uoguelph.ca

Regan Zink: zinkr@uoguelph.ca

From: **Climate GBB** <climate@gbbr.ca>
Date: Mon, Jul 4, 2022 at 12:14 PM
Subject: EV Charger Funding & Partnership Opportunity
To: Climate GBB <climate@gbbr.ca>

Hello ICECAP members and partners,

Hydro One and their EV charging solutions subsidiary, Ivy, are seeking interested partners in a joint proposal for the federal Zero Emission Vehicle Infrastructure Program (ZEVIP). If successful, partners will receive 50% of capital expenditures (up to \$5000) for the purchase and installation of each level 2 EV charger. Additional details on this opportunity are outlined below:

- EV chargers can be installed in public places for the community, or privately for fleet purposes
- If installed in a public place, partners will be allowed to keep 100% of charging revenue earned through the station to recover costs
- Partners will be required to pay for the electricity
- Revenue earned through Clean Fuel Standard credits may be subject to negotiation
- Funding for Level 3 DCFC EV chargers available as well

Please note that there are no minimum or maximum installation commitments to participate in this joint funding proposal. If you are interested in installing a single EV charging station, that is completely acceptable.

If you are interested in this opportunity, **please let me know no later than EOD on Friday, July 15th**. As well, please feel free to reach out to me directly about any questions you may have regarding this opportunity.

Kind regards,

Benjamin John, MREM, EPT | He/His | **Climate & Energy Program Manager** | Georgian Bay Biosphere

+01 705 774 0978 | PO Box 662 Parry Sound ON P2A 2Z1 | gbbr.ca



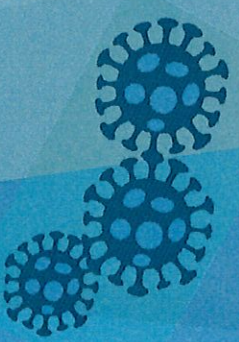
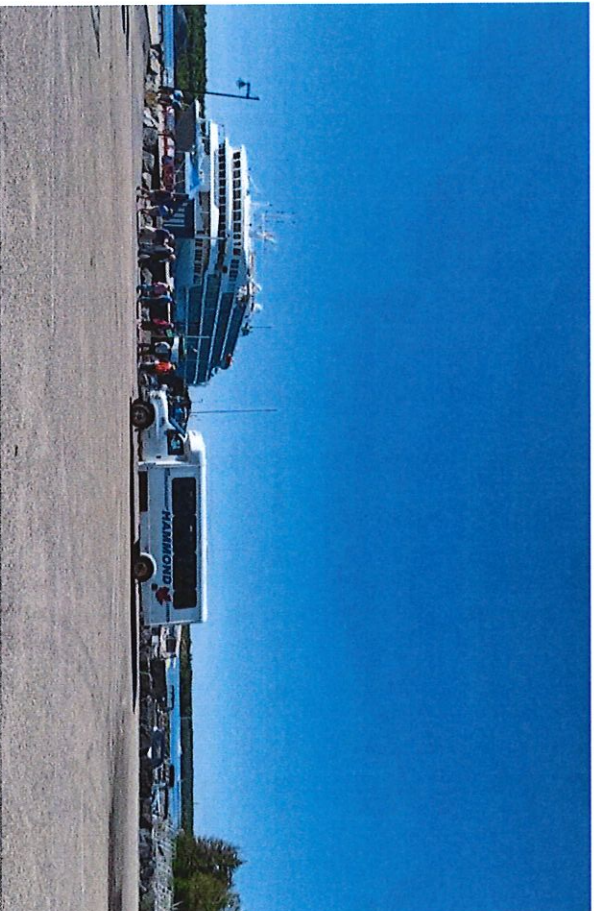
All Staff Meeting:

Cruise Ship Industry Update

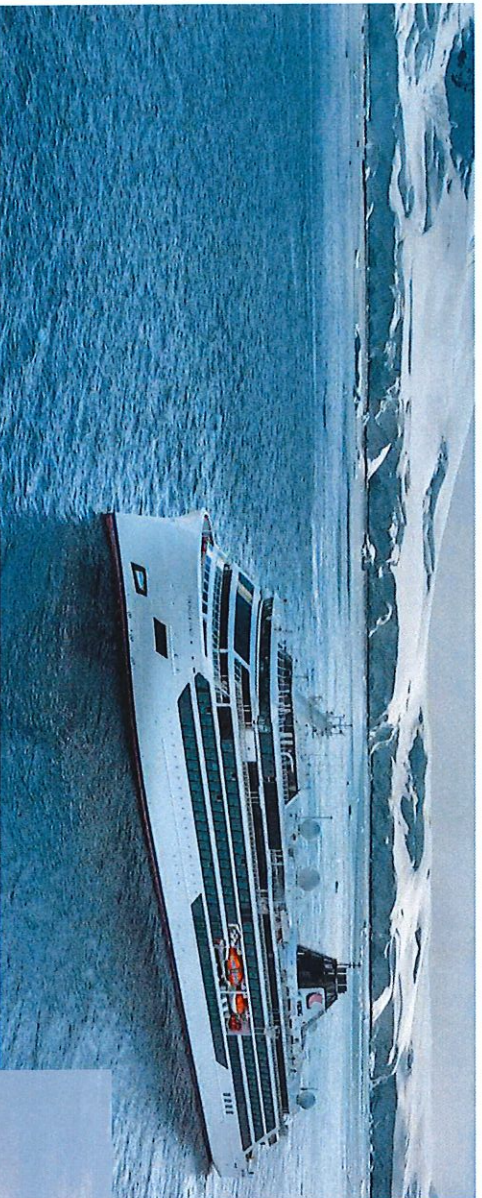
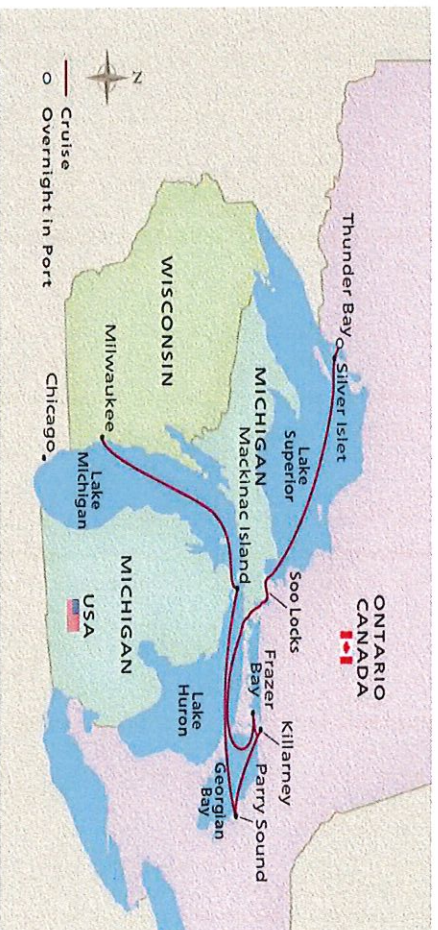
Prepared by
Vladimir Shehovtsov
Economic Development Officer
June 28, 2022

2021 - 2022 Cruise Season

- ▶ 2021 Cruising Season: Cancelled due to the pandemic (est. loss to local economy: \$260,000).
- ▶ 2022 Cruising Season: Rapid post-COVID recovery, with more visits and new cruise lines entering the Great Lakes.
- ▶ 2022 Cruising Season (23 May - 18 October): 20 ship visits by 3 operators (Pearl Seas Cruises (US) - 10, Viking Cruises (Norway) - 7, Ponant Cruises (France) - 3); 40% growth over 2019.



Viking Octantis

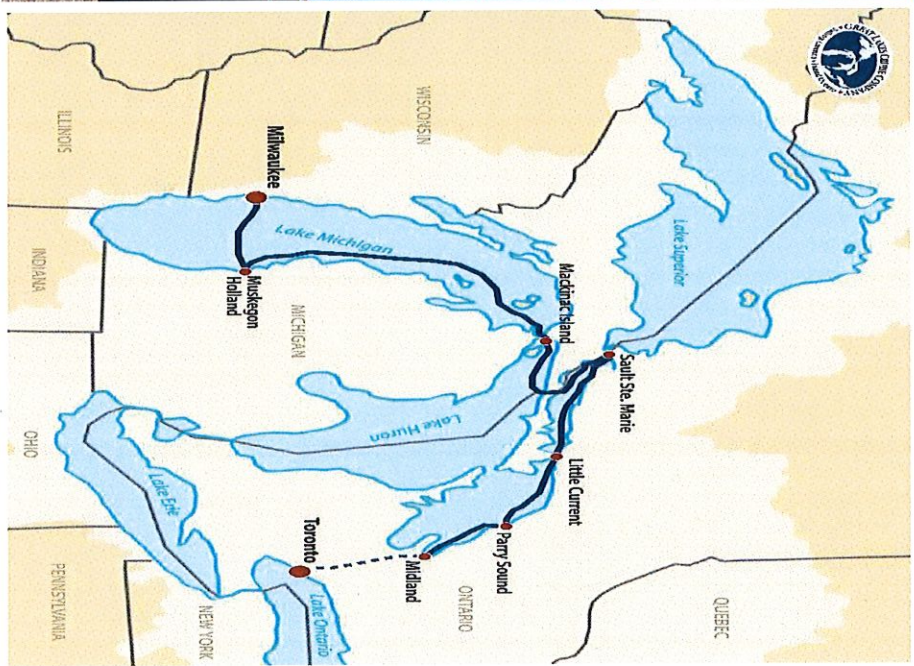
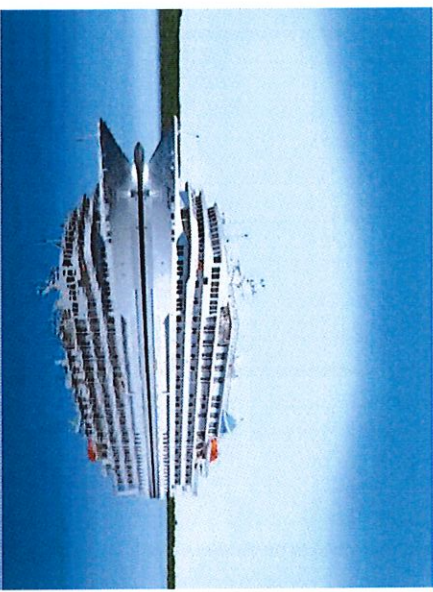


- Up to 378 guests
- Crew: 256
- Length: 665ft
- Beam: 77ft
- Class: Polar Class 6
- Year built: 2022

7 visits to Parry Sound in 2022

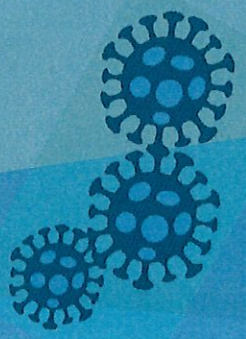


Pearl Mist

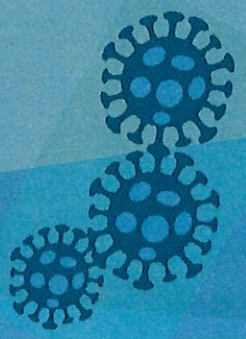


- Up to 210 Guests
- Crew: 70
- Length: 325ft
- Beam: 55ft
- Year built: 2014

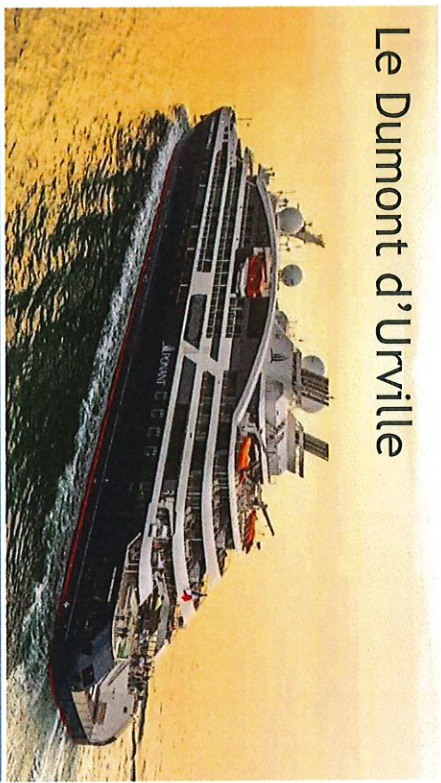
10 visits to Parry Sound in 2022



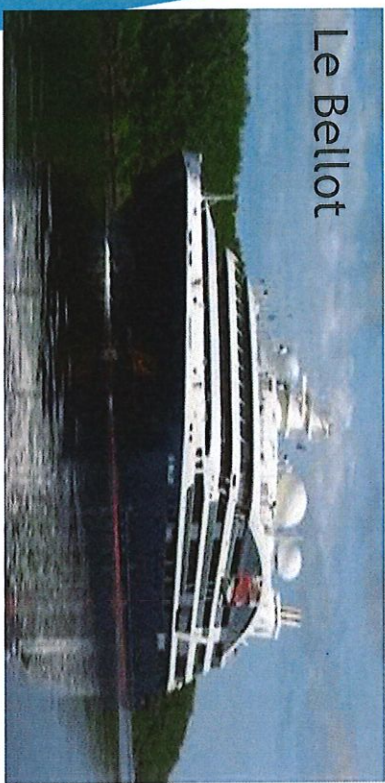
Le Dumont d'Urville and Le Bellot Ponant Cruises



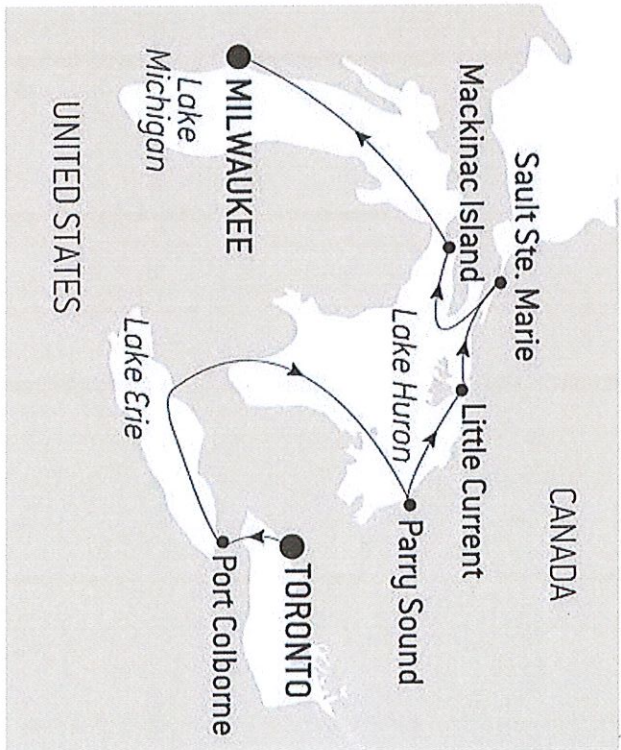
Le Dumont d'Urville



Le Bellot



- Up to 184 Guests
- Crew: 118
- Length: 430ft
- Beam: 59ft
- Year built: 2019



3 visits to Parry Sound in 2022

2023 Cruise Ship Season

- ▶ 2023 Cruising Season (21 May - 20 October): 28 ship visits by 4 operators:
 - Viking Cruises (2 ships) - 12 visits
 - Pearl Seas Cruises (1 ship) - 10 visits
 - Ponant Cruises (1 ship) - 2 visits
 - Hapag-Lloyd Cruises (1 ship) - 4 visits

Note: 1 new operator (Germany); 29% growth over 2022.



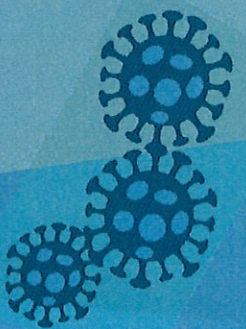


HMCS Oriole - Royal Canadian Navy Sailing Vessel

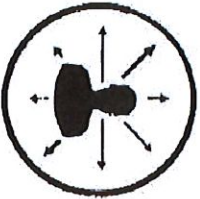
Currently the oldest commissioned vessel in the Royal Canadian Navy, and the longest serving commissioned ship.



- ▶ Length: 101ft
- ▶ Beam: 18.9ft
- ▶ Year built: 1921 (commissioned as a naval ship in 1954)
- ▶ Trainees: 15
- ▶ Crew: 5
- ▶ Visiting: July 9 and 10
- ▶ Hours for general public:
 - July 9 - 1:00pm - 4:00pm
 - July 10 - 10:00am - 4:00pm



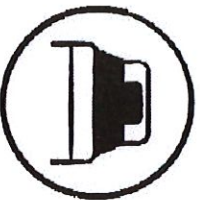
Thank You!



Practice Physical Distancing



Clean Your Hands



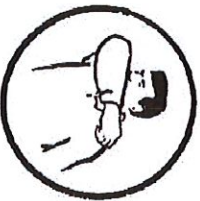
Stay at Home if You're Feeling Ill



Increase Cleaning at Home and at Work



Stay Informed



Cover Your Cough



Minimize Non-Essential Travel



Make Spaces Safer

July 7th, 2022

Parry Sound Area Founders Circle



ENTREPRENEURS WANTED FOR PARRY SOUND AREA FOUNDERS AWARDS

The Parry Sound Area Founders Circle is looking for businesses or entrepreneurs with promising new business ideas to enter the 2022 Founders Choice Awards competition.

“We are looking for interesting new businesses that need our support to get to the next level,” says Nicole Boyd, of [Royal LePage Team Advantage Realty, Brokerage](#), who is co-chairing the Parry Sound Area Founders’ Board with Peter Istvan, of [Peter Istvan Photography](#).

The Founders Choice Awards is now accepting applications until August 31st, 2022. Participants have a chance to win the Grand Prize of \$10,000 or the Second Prize of \$5000.

Visit <https://www.parrysoundareafounderscircle.com/apply> to apply and to learn more. Prizes will be awarded at the Impact Gala, in November 2022.

The Parry Sound Area Founders Circle are community leaders, entrepreneurs, and business leaders who have invested funds as prizes to be awarded to individuals or groups with innovative ideas that will help improve the local economy throughout the District of Parry Sound. In addition to being involved in the review and selection of the Awards, the Founders aim to provide significant assistance to all finalists with video production, marketing, mentorship, and introduction to investors.

The Parry Sound Area Founders Circle is lead by an Executive Committee, of Peter Istvan, Chair, Nicole Boyd, Co-Chair, Clayton Harris, Selection Committee Chair, and Fawn Horvath, Treasurer. New Founders are always welcome!

“It is a great opportunity for local leaders and businesses to contribute to the economic development of the area” says Istvan.

All applications will be evaluated by the Founders based on the following five criteria: Broad Economic Impact; Innovation; Scalability/Growth Potential; Profitability Potential and Demand for Product/Service.

Finalist will be invited to record a production video, participate in a Questions and Answers session with Founders, and attend the Impact Gala on Thursday, November 10th, 2022, at the JW Marriott, The Rosseau Muskoka Resort & Spa.

For more information:

<https://www.parrysoundareafounderscircle.com/>
info@parrysoundareafounderscircle.com
705.746.2101, ext 215

Or contact Co-Chairs:

Peter Istvan at peter@peteristvanphotoqgraphy.com
Nicole Boyd at nicoleboyd@royalpage.ca