

CORPORATION OF THE TOWNSHIP OF MCKELLAR

January 10, 2023 – 5:30 p.m.

AGENDA

Topic: Regular Council Meeting

Time: January 10, 2023 5:30 P.M.

Council will re-convene into Open Session at 6:30 P.M.

23-10 1st resolution
2023-05 1st by-law

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 4. ADOPTION OF AGENDA**
- 5. CLOSED SESSION**
 - 5.1 Minutes of the Closed Sessions of Council
 - 5.2 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; pursuant to Ontario Municipal Act, Section 239(2)(e) – matters subject to solicitor/client privileges.
 - 5.3 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Staffing
- 6. CALL TO ORDER – OPEN SESSION (6:30PM)**
- 7. RESPECT AND ACKNOWLEDGMENT DECLARATION**

We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabe and the Mississauga People
- 8. ROLL CALL**
- 9. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 10. PUBLIC MEETING**

11. DELEGATIONS AND PRESENTATIONS

- 11.1 Carol Buckingham and Mary-Ann Beck on behalf of the McKellar Sunshine Seniors & The McKellar Seniors Club regarding supporting two (2) Card Groups

12. COMMITTEE OF THE WHOLE

- 12.1 Proposed Amendment to Roads Policy, Township Staff Labour Charges

13. MOTION TO REVIEW A PREVIOUS MOTION

14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)

- 14.1 December 6, 2022 Regular Meeting of Council Minutes, December 15, 2022 Special Meeting of Council Minutes and December 20, 2022 Regular Meeting of Council Minutes

15. PLANNING MATTERS

16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL

- 16.1 Township of McKellar Recreation Committee Minutes of the December 8, 2022 Meeting
- 16.2 McKellar Historical Committee Draft Minutes of the November 2, 2022 Meeting

17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL

- 17.1 FD-2022-06 Report, Month End Status Update – November 2022
- 17.2 McKellar Market Yearend Market Report
- 17.3 Consent Application B35/2022 (St. Julien) Conditions Met
- 17.4 FD-2022-07 Post Fire Report – Maplewood Road
- 17.5 Consent Application B19/2022 (Colbourne) Conditions Met
- 17.6 Accounts Payable Preliminary Cheque Report December 2022

18. MAYOR'S REPORT

19. CORRESPONDENCE FOR CONSIDERATION

- 19.1 Town of Parry Sound Resolutions 2022-157 and 2022-161, Appointments to Boards, Commissions and Committees
- 19.2 Email dated December 13, 2022 from Ohad Slama regarding Russell Christie LLP Invoice Dispute
- 19.3 OMERS, Letter from Vice President regarding Changes to Eligibility Requirements for Pension Enrollment
- 19.4 West Parry Sound District Museum 2023 Contribution Request
- 19.5 Township of the Archipelago, Resolution No. 22-195, Securing Canada's \$1 Billion Investment in a Strengthened Freshwater Action Plan
- 19.6 Belvedere Heights Board of Management Update for Owner Municipalities dated January 3, 2023

- 19.7 District of Parry Sound Social Services Administration Board Resolutions Nominating Members to Board for Area 3
- 19.8 Whitestone McKellar Lions Club 2022 Yearly Report

20. MOTION AND NOTICE OF MOTION

- 20.1 Resolution to Declare Part of the Original Road Allowance between Plan 275 Block A and Con 6 Lot 29, Township of McKellar, District of Parry Sound (known as Hardie Crescent) Surplus Land
- 20.2 To Appoint Suzanne Poff to the McKellar Township Public Library Board
- 20.3 Rename Island View Lane (Formerly Fire Route 102) to Madigan Lane
- 20.4 Review of the West Parry Sound Recreation & Cultural Centre Joint Municipal Services Board Agreement
- 20.5 Recreation, Historical and Sesquicentennial Committee Surplus Funds to Reserves
- 20.6 Fire Department 2022 Budget Surplus Funds to Reserves
- 20.7 Application for (MTO) Entrance Permit at 701 Hwy 124 (Municipal Complex) Additional Entrance to be Located South of 697 Hwy 124
- 20.8 Firefighter Appointment – Deanna McEwen
- 20.9 Firefighter Promotion to Captain – Chris Somers
- 20.10 Direction to Treasurer to Prepare a Fees & Charges By-law for Proposed Upgrades to Deerfield Road, Bay Drive and Fire Routes 152, 152A & 152B
- 20.11 Direction to Staff to Prepare a Report to Council Investigating Alternative Internet Service Providers for the Municipal Building Complex
- 20.12 Fire Department Reserve Funds for Purchase of Bunker Gear & PPE
- 20.13 Flag Policy

21. BY-LAWS

- 21.1 2023-05 Being a By-law to Amend the Zoning By-law (Hardie)
- 21.2 2023-06 Being a By-law to Set Tax Ratios for 2023
- 21.3 2023-07 Being a By-law to Authorize the Borrowing of Money to Meet Current Expenditures of the Council of the Township of McKellar
- 21.4 2023-08 Procedural By-law

22. UNFINISHED BUSINESS

23. NEW BUSINESS

24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS

25. CONSENT AGENDA – CORRESPONDENCE

- 25.1 City of Toronto, Update on Bill 23 – More Homes Built Faster, 2022
- 25.2 Letter dated November 25, 2022 Thanking Township for Donation to the Branch Poppy Fund
- 25.3 Ministry of Municipal Affairs and Housing, Updates on Recent Legislation and Regulatory Changes Relating to Bills 109, 23 & 3

- 25.4 Crime Stoppers, January is Crime Stoppers Month
- 25.5 Township of Carling, Resolution No. 22-104 to Support the Creation of the Ontario Provincial Police Detachment Boards
- 25.6 Final 2022 Manitouwabing Lake Environment Report (Watermark Removed)
- 25.7 Ministry of Municipal Affairs and Housing, Update on Key Initiatives for Home Homes Built Faster Act, 2022

26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

27. CONFIRMING BY-LAW

- 27.1 By-law 2023-09 - Confirming the Proceedings of Council

28. ADJOURNMENT



SCHEDULE "E"

Township of McKellar

701 Hwy 124, P.O. Box 69, McKellar, ON P0G 1C0

Phone: 705-389-2842

Fax: 705-389-1244

Request for Delegation/Deputation before Council

Pursuant to By-law No. 2019-25 as amended, any person wishing to make a deputation before Council shall submit a request in writing to the Clerk no later than 1:00 p.m. on the Tuesday prior to the meeting at which they wish to be heard. The written request shall be a detailed written submission which clearly outlines the matter that the deputation wishes to present to Council including the nature of the business to be discussed and the person(s) named to make the deputation. The detailed written submission, together with this form, shall be circulated with the Council agenda. Please note that Deputations are limited to 10 minutes in length.

PLEASE PRINT CLEARLY

Name of Person to Appear: CAROL BUCKINGHAM & MARY-ANN BECK

Address: _____

Phone: Home: [REDACTED] Business: — Cell: —Name of Group or Person(s) being represented (if applicable): MCKELLAR SUNSHINE SENIORS
& THE MCKELLAR SENIORS.Meeting date requested to appear before Council: DECEMBER 20, 2022Subject Matter of Deputation: Discuss an opportunity for
the township of McKellar to support
the two (2) senior card groups that use
the McKellar Community Hall on a regular
basis (Thursday and Sunday afternoons).

Detailed written submission must be attached or submitted to the Clerk by 1:00 p.m. the Wednesday prior to the Council meeting.

Signature: Carol Buckingham Date: Dec 12 2022.Mary Ann Beck

December 12, 2022

Dear McKellar Town Council,

I am requesting this deputation in order to discuss an opportunity for the township of McKellar to support the two (2) senior card groups that use the McKellar Community Hall on a regular basis (Thursday and Sunday afternoons).

These two organizations have not been able to function during COVID, but have started up again to support the continued wellbeing of the senior community in our area. Our Thursday and Sunday events provide local Seniors physical, mental and emotional support thorough social interaction. We also support local charity groups via donations during the year, even during COVID.

We welcome partnership opportunities from Town Council to help us continue to support the wellbeing of local seniors.

Kind regards,



Carol Buckingham

President, McKellar Senior Sunshine Club



West Parry Sound District

Community

Support Services

21 Belvedere
Avenue
Parry Sound, ON
P2A 2A2
PH: 705-746-5602

Wednesday, December 7, 2022

To Whom it May Concern:

I am writing this letter on behalf of the Mckellar Sunshine Seniors Club and Mckellar Seniors Club to show our support for free access to the Community Centre for Senior Club weekly activities. These not-for-profit clubs deserve this request because they provide valuable socialization, activities and resources to seniors in your community who otherwise do not have access. The health and wellness of seniors living in the community are a priority.

CSS is very grateful to have access to the Mckellar Community Centre to provide senior exercise classes. CSS also offers these classes in Whitestone, Carling, and Seguin Townships at their centres for no charge. We are also very grateful to these townships who grant us access to the community centres Lunch & Learns, which is a meal and guest speaker. Without their support, these opportunities would not exist.

All Seniors Clubs are a vital part of our community, keeping seniors active and healthy and providing an opportunity for all of us to support one another.

For more information on West Parry Sound District Community Support Services (CSS), go to www.parrysound supportservices.ca/

Regards,

Linda Taylor,
Program Director

CORPORATION OF THE TOWNSHIP OF MCKELLAR**BY-LAW NO. 2022-24**

Being a By-Law to set minimum standards for the construction of new roads, and for the upgrading and maintenance of existing Municipal roads in the Township of McKellar

WHEREAS authority is given to the Corporation of the Township of McKellar, hereinafter referred to as the "Township", being a single-tier municipality authorized by Section 10(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, hereinafter referred to as the "*Municipal Act*", to "provide any service or thing that the municipality considers necessary or desirable for the public";

AND WHEREAS Section 5(3) of the *Municipal Act* states that "a municipal power, including a municipality's capacity, rights, power and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise";

AND WHEREAS Section 8(1) of the *Municipal Act* states that "the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues";

AND WHEREAS Section 27(1) of the *Municipal Act* states that "except as otherwise provided in this Act, a municipality may pass by-laws in respect of a highway only if it has jurisdiction over the highway";

AND WHEREAS Section 44(1) of the *Municipal Act* states that "the municipality that has jurisdiction over a highway or bridge shall keep it in a state of repair that is reasonable in the circumstances, including the character and location of the highway or bridge";

AND WHEREAS Section 44(4) of the *Municipal Act* provides that "the Minister of Transportation may make regulations establishing minimum standards of repair for highways and bridges or any class of them";

AND WHEREAS the Township desires to implement a policy to set minimum standards for the construction of new roads and for the upgrading and maintenance of existing roads within the jurisdiction of the municipality and attached hereto as Schedule "A", herein identified as Version 6;

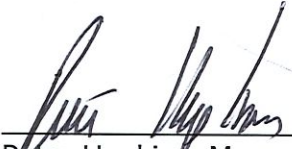
AND WHEREAS it is found to be in the public interest and to be expedient and necessary to have such standards;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of McKellar hereby enact as follows:

1. **THAT** the standards herein, and amended from time to time, be hereby adopted and come into effect on the final date of passing of this by-law.
2. **THAT** neither this Corporation nor its officials make any promise or assurance that roadway services will be in excess of the minimum standards herein defined.
3. **THAT** the road specifications are to provide developers and landowners with minimum standards for Municipal road construction of Municipal highways under the Municipal Act, section 1(1), 26, 27(1) and 31.
4. **THAT** the standards are to be adhered to for new road construction and the upgrading of existing roads and for maintenance services on Municipal highways.
5. **THAT** the standards are to be regarded as the minimum requirements for construction acceptable to the Township for consideration, when the Township is assuming the operation and maintenance of roads for the purpose of creating publicly maintained Township roads.


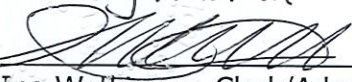
6. **THAT** should any section, subsection, clause, paragraph or provision of this by-law be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this by-law as a whole or any part thereof, other than the provisions so declared to be invalid.
7. **THAT** By-law No. 2020-27 and By-law No. 2020-60 are hereby repealed.
8. **THAT** this by-law shall come into force and effect upon final passage thereof.

READ a **FIRST** and **SECOND** time this 12th day of April, 2022.


Peter Hopkins, Mayor


Ina Watkinson, Clerk/Administrator

READ a **THIRD** time and **PASSED** in **OPEN COUNCIL** this 28th day of September, 2022.


Peter Hopkins, Mayor Deputy Mayor
Morley Haslam

Ina Watkinson, Clerk/Administrator



Township of McKellar

701 Hwy 124, P.O. Box 69, McKellar, ON, P0G 1C0
Phone 705-389-1242 Fax 705-389-1244

SCHEDULE 'A'

Version 6, as amended (to By-law No. 2022-24)
September 28, 2022

TOWNSHIP OF MCKELLAR ROADS POLICY CONSTRUCTION AND MAINTENANCE GUIDELINES

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Appendix 3: Inventory of Private Roads, including Fire Routes.	

Background

Good roads are vital to a healthy community. They can enhance future economic development, attract visitors and new residents, improve retention of current residents and support emergency services.

The Official Plan (see Appendix 1) stipulates future development must be on municipally maintained roads with some exceptions. Also, existing roads must meet municipal standards to support any proposed development.

The Township of McKellar has more than 142 km of roads. These roads are summarized below, using the MPAC status. As of 2019 there were 39 km of roads that do not receive any municipal service, of which 30km are private roads. The un-assumed roads are municipally owned roads that have not been upgraded. However, there are approximately 3.6 km of un-assumed roads that have received some summer and/or winter maintenance.

Prior to 2019, McKellar had not formalized road maintenance standards. There was one road construction standard (Sept. 2007) that stipulated the road upgrades required for the Municipality to assume full service provision for previously un-assumed roads. That standard set a travelled surface width of 6.5m.

This document is a compilation of the work of many. Our former Reeve penned a comprehensive roads' history and he provided suggestions for a road policy in 2016. The 2013 McKellar Roads Advisory Committee evaluation road conditions, prioritized road improvements and investigated road grants. Whenever feasible, the 2019 Ad Hoc Committee incorporated the road policy statements from other Municipalities: Whitestone, McDougall, Archipelago, Frontenac, Kawartha Lakes and Rideau Lakes.

Road Classes

All McKellar roads have a recommended assigned provincial road class which is determined by average daily traffic and established speed limits. These guidelines establish response time to inspect and maintain road surfaces. While the Province has not established multiple road construction guidelines, a municipality is permitted to create construction guidelines. McKellar has created a rural road construction guideline for road class 5 & 6 roads.

Municipal Assumption Options

Under the Official Plan, [\[THE OFFICIAL PLAN \(MCKELLAR.CA\)\]](#) any municipally owned un-assumed road that is brought up to the minimum municipal road construction guideline can be eligible to be assumed by the township for ongoing winter and/or summer maintenance.

Municipally owned un-assumed road assumption is governed by O. Reg. 586/06: LOCAL IMPROVEMENT CHARGES-PRIORITY LIEN STATUS. [\[O .Reg. 586/06: LOCAL IMPROVEMENT CHARGES-PRIORITY LIEN STATUS \(ontario.ca\)\]](#)

Fire Route Naming

Full-time residents have had difficulty with banks and other providers recognizing fire route addresses as permanent residences. Consequently, residents on fire routes are encouraged to collectively find a new name (preferably with a "Path" or "Way" or "Road" or "Trail" or "Lane" second name. Renaming fire routes should follow the undernoted processes:

- Only change name if approached by respective landowners
- Contact the local road association (or create one if needed) to engage local landowners in the renaming
- Survey respective landowners to determine name preferences
- Hold a vote of respective landowners to agree/fix a new name e.g. name by selected by a majority, or by most preferred choice, record votes including landowner names and phone numbers
- Obtain approval by 911 (managed by Bell)

- Forward a formal renaming request to Township office (format to be provided) together with supporting documents from above
- Once approved, the Township will pass a renaming By-law and arrange new signage

Road Classification

Ontario Regulation 239/02: MINIMUM MAINTENANCE STANDARDS FOR MUNICIPAL HIGHWAYS (Ontario.ca) prescribes minimum maintenance standards for municipal roads based on road class. This regulation defines road class based on estimated daily traffic and posted speed limit. All McKellar Township assumed roads and municipally owned unassumed roads are rated a Class 5 or 6.

This Regulation sets the minimum response time standards for various maintenance functions, such as patrols, snow clearing, pot-hole repair, icy roads, etc.

Given the customary speed limits and traffic volume, McKellar roads are assigned to the provincial road standard category 5 or 6. The unassumed municipal roads currently vary in road surface travel width from 2.74 m to 4.88+ m.

McKellar Roads Inventory

A list of all McKellar Roads (including Municipal year-round, Municipal Summer maintained, Municipal Unassumed) is attached to this document as shown in Appendix 2.

A list of all private roads, including Fire Routes, is attached to this document as shown in Appendix. 3.

Road Inventories will be up to date from the time of this By-law's passing. If a road is assumed by the Municipality, a road's name has been changed, etc. Schedule 'A' can be updated through way of a Resolution to Amend Appendix 2 and/or 3 to keep the Road Inventory current. Amendments to the Appendices will be recommended by staff through a staff report and brought to Council.

Upgrading Private Roads

Unless Council makes an exception, the policy of the Township has been that all costs associated with upgrading or improving a private road to become a municipal year-round maintained road shall be borne by the landowners who front on, abut, or access the respective road(s).

The only cost sharing option is the procedures outline in Ontario Regulation 586/06, Local Improvement Charges. This regulation requires consent of 2/3rd of the landowners who represent at least 50% of the MPAC assessed property value. The normal semi-annual bill will reflect regular property tax amount and any extra costs per roads upgrade agreement.

Upgrading Municipally Owned Unassumed Roads

Unless Council makes an exception, the policy of the Township has been that all costs associated with upgrading or improving a municipally owned unassumed road or municipally-owned unassumed road allowance to become a municipal year-round maintained road shall be borne by the landowners who front on, abut, or access the respective road(s)

Cost sharing options include the procedures below:

1. Ontario Regulation 586/06, Local Improvement Charges. This regulation requires consent or 2/3rd of the landowners who represent at least 50% of the MPAC assessed property value. These costs are allocated on the basis of road frontage and can be spread over 10 to 30 years on the semi-annual tax bill.
2. Approved road upgrades to be completed by the Municipality on behalf of the landowner(s) is subject to fees and charges in By-law 2021-58 being a By-law to establish fees or charges for services or activities provided or done by or on behalf of the Township of McKellar; or a By-law imposing charges on property owners in designated areas for the provision of road upgrades by the Township.
 - a. There is a two (2) year time frame from the last upgrading or repair work performed on the road before assumption of the road may be requested and an 'as constructed' report from a civil engineer will also be required after the two (2) year time period prior to the

request for assumption. Any costs associated with the repair and maintenance of the roadway during the two (2) year period shall be borne by the proponents.

Municipal Year Round Maintained Roads

These roads receive year-round maintenance by the municipality depending on the surface type, usually on an as-needed basis. Money is budgeted each year for repairs, maintenance and improvements to these priority roads and federal and provincial grant money is utilized if it becomes available. Culverts will be replaced as required. Ditching and brushing may be performed if needed. Roadside mowing is carried out each year usually in late summer.

Year-round roads have various surface treatments: gravel, double surface treatment or asphalt. Liquid calcium is applied on highly travelled gravel roads as a dust suppressant at least one per year. It is the intention of the Township to gradually increase the percentage of surface treated roads and thereby decrease the number of municipal gravel roads provided as determined by cost benefit analysis and budget considerations.

Municipal Summer Maintained Seasonal Roads

These roads receive maintenance by the Municipality on an as needed basis during the summer months only. Gravel may be applied, grass growth may be eliminated or minimized, culverts will be replaced as required, ditching and brushing may be performed if needed and roadside mowing is carried out each year.

Each summer-maintained road or section is posted with a 'summer maintenance only' sign. Residents owning property and residing on said roads will not receive year round maintenance at Council's discretion, some of these roads may be plowed and sanded during winter months provided that a minimum road standard criteria are met. It is understood that Council has no obligation to provide this service or continue to provide this service.

Municipal Unassumed Roads

A Municipal unassumed road is a road owned by the Township and maintained by private individual(s) or an organization rather than by the Township. Since the roads are owned by the Township, the general public is allowed to travel on them, however, because they have not been assumed by the Township for maintenance purposes the private individual(s) and/or organization is responsible for all maintenance, repair, access, snow clearance, liability or other obligation:

- The Municipality does not provide any maintenance services to any development located on a municipal unassumed road nor does it provide any monies and/or equipment to be spent for maintenance purposes.
- At the Council's sole discretion, the municipality may provide snow removal and sanding services during the winter months on certain municipal unassumed roads that meet specific requirements. Council may provide this service based on maintenance needs and the Township of McKellar's financial capabilities. It is understood that Council is under no obligation to continue this program.
- The Township may register a notice on title or require that the owner enter into an agreement acknowledging that the Township will not be responsible for the repair or maintenance of unassumed roads or the provision of services or monies to any development located on an unassumed road and further that the Township may not be able to provide emergency services to properties, owners, residents, developments or users located on an unassumed road because of the condition of the road.
- It is the intent of the Council of the Township of McKellar to protect the municipality and its residents from incurring tax increases to finance road construction and upgrades that are the responsibility of developers and in some cases residents whose properties are abutting or accessed by municipal unassumed roads.
- All new or existing roads must be brought up to the municipal minimum construction standard before they are assumed by the Municipality.

Unopened Road Allowances

Throughout the Township there are many unopened road allowances and some shoreline road allowances owned by the Municipality. The municipality has no obligation to open or improve road allowances to provide access to private or public property.

For various purposes, abutting property owners may approach the Township regarding the purchase of portions of unopened or shoreline road allowances. In considering the sale of unopened shoreline road allowance a Township will have regard for public recreational use. All costs will be borne by the applicant.

Any portions of a road allowance that contain, abut or provide access to important fish spawning areas, wildlife habitat or other environmentally sensitive features or hazard shall be reserved.

- Portions of road allowances where significant historical or cultural features have been identified shall also be reserved.

Unless council determines otherwise, it is the policy of the Township to reserve or retain road allowances that lead to water so the public may still have access in the future.

Crown Lands

The Municipality has no objection to the establishment of roads over Crown land so long as the proponents receive the necessary permission from the Ministry of Natural Resources and Forestry and so long as they understand that the Municipality has no responsibility for the maintenance of the road.

Private Roads

A private road is a road that is owned by one or more individuals (not the Township) and is privately maintained. There is no legal obligation on the part of the Township to maintain or repair private roads or otherwise provide monies or services to any development located on a private road nor is there any responsibility acknowledged for the provision or school busing

Unless Council determines otherwise, it is the policy of the Township of McKellar to not accept any responsibility, monetary or otherwise, for the maintenance or repair or liability or any other service of private roads either by the use of the Township equipment or by the issuing of grants to property owners or organizations situated on said private roads.

The Township may register a notice on title or require the owner to enter into an agreement acknowledging that the Township will not be responsible for the repair or maintenance of private roads or provision of services or moneys to any properties, owners, residents, development or users located on a private road and further that the Township may not be able to provide emergency services to development located on a private road due to the road condition.

If a private road is reconstructed to a standard acceptable to the Township and at no expense to the Township, the Township may consider the assumption of the private road if it abuts an existing municipally maintained year-round road or provincial highway. Prior to undertaking any such reconstruction, land owners of the property on a private road must obtain the approval of the Township. The work shall be undertaken to the standards of the Township, for a year round maintained road.

911 Services

Owners and occupants on private roads are encouraged to ensure a minimum width to facilitate winter and summer access for emergency services.

All residents on municipally owned unassumed roads and on private roads are encouraged to adopt the Class 6 minimum road guideline. The Township can refuse to provide emergency services on sub-standard private or unassumed roads. Over time, all private or unassumed roads that have multiple full-time residents need to invest in an upgrade to the minimum road guideline.

Application to Assume Private or Unassumed Road Allowance

When submitting a proposal to the Township, all documentation and information must satisfy Council that the assumption of the municipally owned unassumed road or private road is in the public interest,

and that the proponents acknowledge and accept that any and all costs associated with such assumption are to be borne by the proponents and the following procedures applied.

Criteria for Assumption of Municipally Owned Unassumed Roads and Private Roads Ontario Regulation 586/06

Without being necessarily limited to the following, the following criteria should be considered in determining if it is in the public interest to assume the municipally owned unassumed road or private road:

1. Does the road serve, or will it serve, five (5) or more separate and distinct private parcels of land which are being used, or are capable of being used for the purposes permitted within that zone, on a year-round basis?
2. Does the road provide access to a Township-maintained boat launch, beach or other facility or attraction promoted by the Township for public use and tourism?
3. Would the assumption of the road over-extend existing municipal roads maintenance programs, operations and resources?
4. Was the road constructed to the standards as stated herein, thus avoiding costly future upgrades and /or repair costs to the Township?
5. Will the assumption of the road promote further desired development?
6. Would further development require the road to be extended?
7. Would further development on this road over-extend existing municipal services?
8. Would the road facilitate the safe and efficient movement of goods and people?
9. At least two-thirds (67%) of all property owners must agree to the undertaking of the study and the assumption of the unassumed municipal road by the Township.
10. All property owners required to give up ownership of legal title to the road itself, required road widenings or necessary turnarounds have consented to the Township's acquisition of their lands.
11. Have the Conservation Authorities or the Ministry of Natural Resources and Forestry, whichever has jurisdiction, been notified and are regulations followed where there could be any interference with wetlands or any alterations to shorelines and watercourses?
12. The proposal conforms to the land use policies of the relevant Official Plan and Zoning By-law if lot creation would occur as a result of the assumption process.
13. There is a reference plan prepared by an Ontario Land Surveyor documenting the lands affected by the proposed assumption
14. The proponents have provided original deeds and certification of title for the lands in question prepared by the proponents' Solicitor.
15. The Township has received a legal opinion on the ownership status of the subject road and a risk assessment of assuming or not assuming the road.

Proponents' Responsibilities

- The cost and associated process of bringing the road up to municipal standards will be the responsibility of the proponents. Options will be provided to the proponents for immediate payment of the option to pay over a period of time as permitted under O. Reg 586/06 Local Improvement Charges-Priority Lien. [\[O.Reg.586/06:LOCAL IMPROVEMENT CHARGES-PROIRITY LIEN STATUS \(ONTARIO.CA\)\]](https://www.ontario.ca/law/doc/olreg/586/06/localimprovementchargesprioritylienstatus)
- Where the municipally-owned unassumed road or private road has a deficient width, all benefitting owners will be required to provide the necessary road widening to the Township free and clear of all encumbrances and at no cost to the Township.
- Where the municipally-owned unassumed road or private road dead-ends and a turnaround is thus required, title to the land required for the turnaround must be transferred to the Township at no cost to the Township.
- Prior to the commencement of an engineering study the proponents shall submit to the Township a refundable deposit of five thousand dollars (\$5,000.00). The Director of Operations or their designate will provide proponents with an estimate and additional deposit may be required prior to proceeding. This deposit will be used to cover the engineering review costs and the amount

may be increased as needed if the review is more complex. Any amount of the deposit not needed to cover the independent review will be returned to the proponents.

Township Staff Responsibilities

- Upon receipt of a petition requesting assumption of a roadway, Township staff will verify the sufficiency of the petition.
 1. Petitions not supported by at least two-thirds of the property owners abutting, accessing or adjacent to the roadway will not be considered,
 2. Petitions not supported by all owners giving up title rights will not be considered and assumption or portions of a road less than 500 metres will not be considered unless the road links existing maintained Township roads.
- Township staff will prepare a Council Report and if Council agrees “in principle: with the possible assumption of the road then the works will proceed following confirmation of financing methodology
- Prior to assuming the road section, the Township shall request an independent review of the subject road, at the proponents’ expense. This review will include a report on the as built condition of the existing road by a professional engineer and a cost-benefit analysis to determine the operations costs of maintaining the road and the impact on Township resources. In addition, the consultant will prepare, as part of the engineering report, an estimate of all costs relating to the construction or reconstruction of the unassumed road to the standards as stated herein. The cost of the independent engineering review and cost-benefit analysis will be borne by the proponents.
- Year-round road service will not be provided on seasonal roads or private roads until Council passes a by-law to formally assume the road and until the subject road is upgraded to the road standards as specified by the Township.
- If assumption of a privately-owned road is requested, the Township staff will review and recommend to Council to advance a by-law for assumption of the road.
- If assumption of a privately-owned road is requested, and where acquisition by the Township will result in severance(s), the Planning Department will consider the implications of the road assumption to ensure that any natural severances conform to the Official Plan policies and Zoning By-law regulations.

Road Maintenance Guidelines

The Township of McKellar will provide a level of service for routine patrolling that meets the Minimum Maintenance Standards O. Reg. 239/02 Section 3, under The Municipal Act. 2001. O. Reg 239/02: MINIMUM MAINTENANCE STANDARDS FOR MUNICIPAL HIGHWAYS (Ontario.ca). Road classifications are in accordance with O. Reg. 239/02. There are currently no Class 1,2,3 or Class 4 highways within the jurisdiction of the Township of McKellar

[O.Reg.239/02: MINIMUM MAINTENANCE STANDARDS FOR MUNICIPAL HIGHWAYS \(ONTARIO.CA\)](#)

New Road Construction Engineering Specifications

The road specifications are to provide developers and landowners with standards for Municipal road construction. The standards are to be adhered to for all new road construction and upgrading of existing Municipally owned, unassumed roads or private roads at the discretion of the Council with input from the Public Works Department. The standards are to be regarded as the minimum requirements for construction acceptable to the Municipality for consideration, when the Municipality is assuming the operation and maintenance of roads for the purpose of creating year-round publicly maintained Municipal roads.

The minimum requirements for road standards generally follow the guidelines set out in

- Ontario Regulation 586/06 includes the standards that must be followed to undertake the local improvement work [O. Reg.586/06: LOCAL IMPROVEMENT CHARGES- PRIORITY LIEN STATUS \(ontario.ca\)](#)

- [The Ontario Provincial Standards Specifications & Sydney Enterprise Portal](#)
- [The Ontario Provincial Standards Drawings MTO Technical Publications](#)
- [Geometric Design Guide for Canadian Roads, Transportation Association of Canada](#)
- [Ministry of Transportation, Ontario, Design Guidelines/Supplements](#)
- [Ministry of Transportation, Ontario, Highway Drainage Design Standards](#)

Municipal Road Construction Guidelines

Class 6 standards relate to roads with average daily traffic volumes less than 200 vehicles per day which will have a posted speed limit of 20km/h. Any unassumed Township owned road with traffic volumes greater than 200 vehicles per day or where the posted speed limit will exceed 20km/h are to be designed/upgraded to meet the Class 5 standards for assumption.

Design Criteria	ROAD CONSTRUCTION GUIDELINES	
	CLASS	
Road classification	6	5
Road network	Low traffic, dead end	Medium traffic, thoroughfare
Posted speed	20 kph	50 kph
Design Speed	40 km/h	50 km/h
Right of way width	20 m	20 m
Horizontal radius	60.0 m; per TAC Geometric Design Guide for Canadian Roads	100 m; per TAC Geometric Design Guide for Canadian Roads
Maximum grade	11%	8%
Kcrest (vertical curve, hill)	4 m	7 m
Ksag (vertical cure, valley)	9 m	13 m
Min. stopping sight distance	50 m	65 m
Clearing width(minimum)	12.5 m	15 m
Surface width	6 m	6 m
Shoulder width	0.5 m	1.0 m
Horizontal Clearance	3.0 m	3.0 m
Vertical Clearance	5.25 m	5.25 m
Cross fall crown on road surface	3%	3%
Turn Arounds	OPSD 500.01 or equivalent	OPSD 500.01 or equivalent
Ditches	450 mm deep, 600 mm wide	Adequate for water source, designed by Professional Engineer
Granular base course	Granular A 150 mm	Granular A 150 mm
Sub base	Granular B 300 mm depth as determined by Geotechnical Engineer	Granular B 300 mm depth determined by Geotechnical Engineer
New culverts	300 mm diameter minimum for driveway culverts. Cross culverts to be designed by Professional Engineer in accordance with MTO's Highway Drainage Design Standards Manual; 9 m length minimum	450 mm diameter minimum for driveway culverts. Cross culverts to be designed by Professional Engineer in accordance with MTO's Highway Drainage Design Standards Manual; 9 m length minimum
Surface type (traffic < 200/day)	Granular A	Granular A
Surface type (traffic > 200/day)	Double surface treatment	Double Surface Treatment
Signage	As per Ontario Traffic Manual	As per Ontario Traffic Manual
Dead end roads	15 metre turning radius	15 metre turning radius
Guide Rail	To be assessed/designed by a professional Engineer in accordance with MTO's Roadside Design Manual	To be assessed/designed by a professional Engineer in accordance with MTO's Roadside Design Manual

Appendix 1 of Schedule 'A' to By-law No. 2022-24
OFFICIAL PLAN

It is the intent of the Roads Policy to reflect the policies of the Official Plan 2018, as excepted below:

5.8.2 Municipal Roads

- 5.8.2.1 All new development must front upon a year-round, publicly maintained road subject to the exceptions listed below.
- 5.8.2.2 A limited number of lots used for seasonal residential dwellings within the Waterfront designation may be serviced by an existing private road, registered right-of-way, minor extension to private road, or an unassumed public road which accesses a maintained public road, as identified on Schedule "A". A minor extension to a private road is defined as 180 m or less from the last lot on the road. Private roads and rights-of-way will not be extended to properties which are located beyond the existing extent of the private road or right-of-way, except to provide water access for island lots and inaccessible shoreline where no alternative access is available.
- 5.8.2.3 New water access, lakefront lots, are generally not permitted within the municipality. It is recognized that there are some existing water access properties within the Township and these are to be considered as permitted uses. However, no new lots may be created that require water access facilities. Exceptions may be made to this policy where large islands may be divided or mainland that may not be reasonably accessed by road provided that the land owner has demonstrated to the satisfaction of Council that a mainland docking and parking facility has been deeded and zoned exclusively for the island lot properties.
- 5.8.2.4 All roads to be dedicated to and assumed by the Municipality must meet the current standards as set out by the Municipality and the Ministry of Transportation.
- 5.8.2.5 Road allowances must be a minimum of 20 metres in width except in special circumstances where it may be determined by a professional engineer that the functional requirements may be accommodated by a lesser width.
- 5.8.2.6 Roads adjacent to and serving any proposed development must be capable of handling the additional traffic created by the development. Development should not be permitted on land adjacent to a road from which access is to be obtained where a traffic hazard would be created because of limited site lines on curves or grades.
- 5.8.2.7 It is the general intent of this Plan to maintain the function of the public access roads throughout the Municipality.
- 5.8.2.8 On the main public roadways through the municipality, it will be the preference of the Township of McKellar to support new development that provides for internal roadways thereby minimizing direct access onto existing township roads. This policy is not intended to prohibit any new lot creation on existing public roads.
- 5.8.2.9 All new or existing roads must be brought up to the municipality's minimum construction standard before they are assumed by the Municipality. Existing seasonally maintained roads must also be brought up to municipal standards for year-round roads before they are designated for year-round road service. Benefitting property owners shall be responsible for the financing of any road improvements, including all survey, legal, engineering and construction costs associated with upgrading the road prior to its assumption by the municipality.

- 5.8.2.10 Wherever applications for development are proposed adjacent to municipal roadways and the municipality does not own title to the roadway, it will be the policy of this Plan to require that the applicant convey that portion of the roadway consisting of 10 metres from the centre line of the travelled road as it abuts the proposed development lands should a survey reveal an encroachment.
- 5.8.2.11 In some circumstances, it may be preferred to share driveway access between adjoining property owners to minimize the number of entrances on existing public roads. The standards for the frontage requirements for lots may be reduced to accommodate cul-de-sacs for any new subdivision development in the Rural designation



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

December 6, 2022

Mayor Moore called the meeting to order at 5:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Debbie Zulak
Staff: Clerk, Ina Watkinson
Deputy Clerk/Planning Assistant, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Haskim
Seconded by: Councillor Kekkonen

22-503 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council as presented. **Carried**

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

22-504 **Be It Resolved** That the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 5:33 p.m. to discuss the following items;
6.1 Minutes of Closed Session
6.2 Personal matters about an identifiable individual, including Municipal or local board employees – 239(2)(b) – staffing

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

22-505 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:26 p.m. **Carried**

Nick Ryeland entered the meeting.

SWEARING IN CEREMONY

Under Section 232 of the Municipal Act, 2001 by the Clerk/Administrator. Declaration of Office and Oath of Allegiance was taken by Nick Ryeland for the 2022-2026 term of Council.

Mayor Moore called the meeting to order for open session at 6:30 p.m. Zoom Meeting commenced.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Clerk, Ina Watkinson
Administrative Assistant, Mary Smith
Greg Gostick, Director of Operations
Roshan Kantiya, Treasurer
Deputy Clerk/Planning Assistant, Karlee Britton



CORPORATION OF THE TOWNSHIP OF MCKELLAR

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RESPECT AND ACKNOWLEDGEMENT DECLARATION

We would like to begin by acknowledging that the land on which we gather is traditional unceded territory of the Anishnaabe and the Mississauga People.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

22-506 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held December 6, 2022.

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

22-507 **Be it Resolved That** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Jennifer Ghent-Fuller, Chair of the Lake Stewardship and Environmental Committee and Axy Leighl.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

22-508 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Brad Roberts regarding interest in purchasing the road allowance known as Hardie Crescent.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

22-509 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the November 15, 2022, Special (Inaugural) Meeting of Council.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

22-510 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the Correspondence, Draft By-law, Draft Consent Agreement and Minutes of Settlement for the Salway Appeal with the Ontario Land Tribunal (OLT); and Further Council directs staff to arrange a meeting with the Township lawyer and Township Planner to address concerns regarding the consent agreement.

Carried

Council asked if there were questions/comments from the audience. Ted Davidson and Reg Moore spoke regarding the Salway appeal via Zoom.



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Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

22-511 **Be it Resolved** That the Corporation of the Township of McKellar does hereby receive the Minutes from the October 13, 2022 meeting and the draft minutes of the November 10, 2022 meeting of the Lake Stewardship and Environmental Committee.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

22-512 **Be it Resolved** That the Corporation of the Township of McKellar does hereby receive the Minutes from the October 13, 2022 meeting of the Parry Sound District Social Services Administration Board Meeting.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

22-513 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby direct staff to inquire with MTO, moving the "50KM Ahead" sign from the current location at Manitouwabing Lake, west to the area of McKellar Marine and/or Springhill Road and the "50KM" sign from the McKellar sign at Minerva Park to the west side of F.R. #152.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

22-514 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby accept the Tender Bid from Freightliner North Bay for the supply of (1) Medium Duty Truck Cab, Chassis, Hopper Spreader, Reversible Plow and Low Mount Front Harness in the amount of \$251,741.00 plus HST of \$32,726.33 for a total of \$284,467.33.

Carried

Greg Gostick left the meeting.

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

22-515 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive Report T-2022-5 2022 Capital Budget Amendment; and Further accepts the transfer of \$428,435.01 from Reserves to the following capital budget line items:

- 1) \$125,000.00 from Working Fund Reserve, \$25,000.00 from Infrastructure Asset Management Reserve and \$185,000.00 from Roads Vehicle Reserve for a total of \$335,000.00 for the purchase and installation of Inholmes Bridge; and
- 2) \$81,357.12 from the Fire Department Vehicle Reserve to fund the purchase of (1) RAM 1500 QRC-150 Pick-up Truck (Rescue 1) for the Fire Department; and
- 3) \$12,077.89 from Fire Department Vehicle Reserve to fund the purchase and installation of (1) Weil McLean Ultra 155CT -155KBTU Watt Boiler with 3" Vent for Fire Station 2.

Carried



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Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

- 22-516** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby accept the Accounts Payable Preliminary Cheque Run Report for November, 2022.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

- 22-517** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the resignation of Adriana Koufis from the McKellar Township Public Library Board and thank her for her time and dedication to the Board.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

- 22-518** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive Resolution No. 2022-119 from the Municipality of McDougall; and That the Township of McKellar has also circulated the appointment of Councillor Nick Ryeland to the Parry Sound District Emergency Medical Service Advisory Committee; and Further the Council of the Township of McKellar looks forward to hearing from the Township of Carling and the Municipality of Whitestone in Support of Councillor Ryeland's appointment to the committee.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

- 22-519** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive Resolution No. 2022-116 from the Municipality of McDougall; and That the Township of McKellar has also circulated the appointment of Councillor Morley Haskim to the Parry Sound District Social Services Administration Board where two members are to be appointed; and Further the Council of the Township of McKellar looks forward to hearing from the Schedule 4, Area 3 Municipalities (Township of Carling, Municipality of Whitestone) in Support of Councillor Haskim's appointment to the board; and further that the board recognize that the Township of McKellar has not been a representative of the Board since the 1999 to 2002 term of Council.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

- 22-520** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the Aquatic Environmental Report of Manitouwabing Lake from the Georgian Bay Mnidoo Gamii Biosphere.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

- 22-521** **Be It Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive Township of the Archipelago Resolution No. 22-155; and

Whereas Ontario passed the Comprehensive Ontario Police Services Act, 2019 (Bill 68) and established the Community Safety and Policing Act, 2019 (CSPA), which, once in force, will repeal the Police Services Act, 1990 (PSA); and



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Whereas Section 67 of the CSPA required there be an Ontario Provincial Police (OPP) Detachment Board for each detachment of the OPP that provides policing in a municipality or First Nation community; and

Whereas the Ministry of the Solicitor General (Ministry) has developed a framework which allows affected Municipalities and First Nations the flexibility to establish an OPP Detachment Board that reflects community and local needs; and

Whereas the Ministry has asked that Municipalities and First Nations within an OPP Detachment area to work together to determine the composition of their OPP Detachment Board, and the manner in which they will submit their proposal to the Ministry; and

Whereas Members of the existing West Parry Sound District Community Policing Advisory Committee have indicated interest in establishing an OPP Detachment Board, which will represent the West Parry Sound Municipalities and First Nations;

Now Therefore Be It Resolved that Council of the Township of McKellar hereby supports the OPP Detachment Board Proposal that was submitted to the Province of Ontario by the Municipality of McDougall CPAC representative, which represents all seven of the West Parry Sound Area Municipalities and Henvey Inlet First Nation. And Further Be It Resolved That this resolution be forwarded to all the West Parry Sound Municipalities and Henvey Inlet First Nation.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Haskim

22-522 Be It Resolved That the Council of the Corporation of the Township of McKellar does hereby receive the Township of the Archipelago Resolution No. 22-177; and

Whereas the Council for the Township of McKellar recognizes the need for additional affordable and attainable housing locally, provincially, and nationally, and supports provincial measures to increase the supply of housing to meet this growing need; And

Whereas a strategic priority for the Township of McKellar is to protect and preserve the natural environment, inland lakes, and watershed areas, through responsible land use planning; And

Whereas the proposed changes to the Planning Act limits the Township's ability to preserve and protect the environment, by eliminating the ability to use site plan control within environmentally sensitive, waterfront areas throughout the Township; And

Whereas the natural environment is an economic driver of the Township of McKellar and the Parry Sound District and the proposed changes, if implemented, will cause significant damage to the local economy; And

Whereas the proposed changes to limit the requirement for public engagement and remove the ability for third party appeals, eliminates the capacity for the community to be involved in open and transparent planning processes;

Now Therefore Be It Resolved the Council of the Township of McKellar does hereby request for the Province to reconsider the proposed changes within Bill 23, that destroy the existing regulations and tools that help to protect and preserve the natural environment within the sensitive, rural, waterfront areas, including the elimination of the use of Site Plan Control for residential development with less than 10 units and the removal of species at risk and wetland complexing criteria from the Ontario Wetland



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Evaluation System; And Further Be It Resolved that Council for the Township of McKellar respectfully requests the Province to reconsider these proposed changes to the Planning Act and the Ontario Land Tribunal, which remove the opportunity for public input and limit public involvement in planning processes.

Be It Finally Resolved that the Council for the Corporation of the Township of McKellar directs staff to submit this resolution to the Honourable Minister Steve Clark, Minister of Municipal Affairs and Housing; the Honourable David Piccini, Minister of Environment, Conservation and Parks; the Honourable Graydon Smith, Minister of Natural Resources and Forestry; the Honourable Doug Ford, Premier of Ontario; the Association of Municipalities of Ontario.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

22-523 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the Township of Carling's Committee and Board appointments; and That the Township of McKellar has also circulated the appointments to the Belvedere Heights Home for the Aged Board of Management, the Parry Sound District Emergency Medical Service Advisory Committee and the Parry Sound District Social Services Administration Board; and Further the Council of the Township of McKellar looks forward to hearing from the area Municipalities in support of the Township of McKellar members of Council's appointment to the above named committees.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

22-524 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the letter dated November 21, 2022 from Steve Macdonell, President of the MLCA in regards to Council's decision to dissolve the Ad Hoc Committee for Short Term Rentals.

Carried

Council asked if there were questions/comments from the audience. Doug Hunt and Axy Leighl spoke regarding Council's decision to dissolve the Ad Hoc Committee for Short Term Rentals.

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

22-525 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the Township of Seguin Resolution No. 2022-375 to support the appointment of Jamie McGarvey to the Board of Health for the North Bay Parry Sound District Health Unit.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

22-526 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby appoint the following persons to the McKellar Township Public Library Board: Debbie Woods (Chair), Dianne Thompson, Lynne Aylsworth and Jeanette Clements.

Carried



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Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 22-527** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby appoint Councillor Nick Ryeland to the West Parry Sound District Museum Board.

Deferred

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 22-528** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby support the nomination of Jamie McGarvey as representative on the Board of Health for the North Bay Parry Sound District Health Unit for the 2023-2026 Term.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 22-529** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive verbal comments from Councillor Haskim regarding the siding and windows project on Hemlock Church; and Further direct the Chief Building Official to determine the scope of work to have the siding and windows completed; and Further, if deemed necessary, direct staff to prepare a Tender to complete the project.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 22-530** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby appoint Councillor Debbie Zulak as an alternate representative of Council to the West Parry Sound Recreation and Cultural Centre Board in the case of Mayor David Moore sending his regrets to the Board.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 22-531** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby declare Fire Department Vehicle (2008 Ford CTV E350) 'Rescue 1' surplus; and Further direct staff to Tender for the Sale of the Vehicle.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

- 22-532** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby extend the curfew of this meeting by 30 minutes to 10:30 p.m.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 22-533** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the amendments to the Procedural By-law; and Further That members of Council and staff review the amendments and provide comment; and Further That a By-law to amend Schedule 'A' of By-law 2021-28 (the Procedural By-law) is brought forth to Council at the December 20, 2022 meeting of Council.

Carried



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Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 22-534** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the verbal discussion and comments regarding the number of proposed swimming lanes to be built at the West Parry Sound Recreational and Cultural Centre pool.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

- 22-535** **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby extend the curfew of this meeting a further 30 minutes from 10:30 p.m to 11:00 p.m.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 22-536** **Whereas** the Council of the Corporation of the Township of McKellar entered into an agreement with the collective 'Municipalities' titled the "West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board Agreement" on the 10th day of September, 2021, and

Whereas the Township of McKellar's solicitor was not consulted upon the wording of said agreement prior to its signing; and WHEREAS the Council of the Corporation of the Township of McKellar now desires a legal interpretation of said document, including any financial commitments, for budgetary purposes, and other responsibilities moving forward;

Now Therefore Be It Resolved THAT the Council of the Corporation of the Township of McKellar does hereby authorize the Clerk/Administrator or Council Designate to immediately consult the municipal solicitor to determine the extent of said obligations.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Kekkonen

- 22-537** **Whereas** the Council of the Corporation of the Township of McKellar passed Resolution No. 22-494 at the Special (Inaugural) Council Meeting on Tuesday, November 15, 2022, wherein the Clerk/Administrator or Council designate was authorized to immediately contact the Township's solicitor to prepare an RFP for a forensic audit of the Township of McKellar's financial accounts for the previous term of Council; and

Whereas the Township's solicitor responded via email on November 23, 2022, to the Clerk/Administrator that he does not 'typically draft RFPs or other procurement documents for municipalities from scratch' but that he would 'simply provide input and recommendations on drafts of the RFP...'; and WHEREAS time is of the essence;

Now Therefore Be It Resolved That the Council of the Corporation of the Township of McKellar does hereby authorize the Mayor as Council designate in co-operation with the Clerk/Administrator to contact other solicitors or companies that have experience in preparing such an RFP;



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And Further Be It Resolved That a report regarding comparative costs and procedures be presented to Council in the immediate future with anticipated further action.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

22-538 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby request the West Parry Sound Recreation and Cultural Centre Board to immediately open all meetings to the public and in person attendance also by zoom link; and further that this Resolution be forwarded to all the area Municipalities on the board.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

22-539 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

Michel Richard commented on the length of the meeting, the lack of detail in the Director of Operations comments to Council and asked how many proposals were submitted for the Public Works Truck Tender.

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

22-540 **Be it Resolved That** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2022-61, being a by-law to confirm the proceedings of Council, a First and Second reading; And further Read a Third time and Passed in Open Council this 6th day of December, 2022.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

22-541 **Be it Resolved** That the Council of the Corporation of the Township of McKellar adjourn this meeting at 10:54 p.m. to meet again on December 20, 2022, or at the call of the Mayor.

Carried

David Moore, Mayor

Ina Watkinson, Clerk



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

December 15, 2022

Mayor Moore called the meeting to order at 1:02 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Mike Kekkonen, Debbie Zulak
Regrets: Councillor Morley Haskim
Staff: Deputy Clerk/Planning Assistant, Karlee Britton
Guests: Jennifer Biggar, Russell Christie LLP
David Welwood, JL Richards & Associates Ltd.
Marilyn Cameron, JL Richards & Associates Ltd.

RESPECT AND ACKNOWLEDGEMENT DECLARATION

We would like to begin by acknowledging that the land on which we gather is traditional unceded territory of the Anishnaabe and the Mississauga People.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

22-542 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Meeting of Council as presented.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

22-543 **Be It Resolved** That the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 1:07 p.m. to discuss the following items;
6.1 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; pursuant to Ontario Municipal Act, Section 239(2)(e) – potential litigation.

Carried

Councillor Nick Ryeland entered the meeting via Zoom at 11:11pm.

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

22-544 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 1:49 p.m.

Division Vote

YEAS: Councillor Kekkonen, Councillor Ryeland, Councillor Zulak, Mayor Moore

NAYS:

ABSTAIN:

ABSENT: Councillor Haskim

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

December 15, 2022

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

22-545 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held December 15, 2022.

Division Vote

YEAS: Councillor Kekkonen, Councillor Ryeland, Councillor Zulak, Mayor Moore

NAYS:

ABSTAIN:

ABSENT: Councillor Haskim

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

22-546 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2022-62, being a by-law to confirm the proceedings of Council, a First and Second reading; And further Read a Third time and Passed in Open Council this 15th day of December, 2022.

Division Vote

YEAS: Councillor Kekkonen, Councillor Ryeland, Councillor Zulak, Mayor Moore

NAYS:

ABSTAIN:

ABSENT: Councillor Haskim

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

22-547 **Be it Resolved** That the Council of the Corporation of the Township of McKellar adjourn this meeting at 1:52 p.m. to meet again on December 20, 2022, or at the call of the Mayor.

Division Vote

YEAS: Councillor Kekkonen, Councillor Ryeland, Councillor Zulak, Mayor Moore

NAYS:

ABSTAIN:

ABSENT: Councillor Haskim

Carried

David Moore, Mayor

Ina Watkinson, Clerk



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

December 20, 2022

Mayor Moore called the meeting to order at 4:32 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Deputy Clerk/Planning Assistant, Karlee Britton
Clerk/Administrator, Ina Watkinson

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

22-548 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council as presented. **Carried**

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

22-549 **Be It Resolved** That the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 4:33 p.m. to discuss the following items;

- 5.1 Minutes of the Closed Sessions of Council
- 5.2 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Fire Department Recruitment & Staffing
- 5.3 An ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1). 2014, c. 13, Sched. 9, s. 22. – Sec. 239(3)(b) – investigative review of complaint re Council meetings held: August 24, 2021; August 31, 2021; September 9, 2021; April 12, 2022

Carried

By-law Enforcement Officer, Chris Everitt and Treasurer, Roshan Kantiya entered the meeting for their respective items on the agenda.

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

22-550 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 5:29 p.m. **Carried**

Mayor Moore called the meeting to order for open session at 5:31 p.m. Zoom Meeting commenced.

ROLL CALL

Mayor Moore took Roll Call.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

December 20, 2022

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Deputy Clerk/Planning Assistant, Karlee Britton
Clerk/Administrator, Ina Watkinson
Administrative Assistant, Mary Smith

RESPECT AND ACKNOWLEDGEMENT DECLARATION

We would like to begin by acknowledging that the land on which we gather is traditional unceded territory of the Anishnaabe and the Mississauga People.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

22-551 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held December 20, 2022.

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

22-552 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby move into a Public Meeting at 5:32 p.m.

Carried

PUBLIC MEETING

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

22-553 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the Zoning Amendment Application, Planning Report prepared by JL Richards and Draft By-law 2022-64 for the Hardie planning application.

Carried

Reg Moore spoke not for or against the application. He asked why there was a reference to Map No. 129 located on the draft Zoning By-law Amendment.

Janice and Vic Skot spoke not for or against the application. Janice asked if the properties would have deeded access to Manitouwabing Lake and if only a single-family dwelling would be permitted on each lot. Their concerns were if the application would change the landscape of the area.

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

22-554 **Be it Resolved** That the Council of the Corporation of the Township of McKellar adjourn this meeting at 6:24 p.m. to meet again on January 10, 2023, or at the call of the Mayor, due to poor internet connection and intermittent audio.

Carried

David Moore, Mayor

Ina Watkinson, Clerk

TOWNSHIP OF McKELLAR RECREATION COMMITTEE – MINUTES

DECEMBER 8, 2022, 3:30 p.m.

McKellar Community Centre

PRESENT: Mel Hammond, Morley Haskim, Dinah Ryeland Brown, Phil Jeffkins, Judy Ryeland

REGRETS: Kathy Spence, Linda Filion, Rick Brear, Joyce Hopkins

VISITORS: Karlee Britton-Deputy Clerk.

Karlee attended prior to the meeting regarding requirements requested from MTO. Karlee asked if any members of the Recreation Committee would Volunteer to fill out forms documenting future Recreation Committee events including traffic flow. Judy and Dinah Volunteered to take on this responsibility.

Councilor Haskim informed the committee that our chairperson is unable to attend and that our committee has no vice-chair appointed at this time. The committee agreed to have Dinah Ryeland Brown appointed as vice-chairperson for this meeting. A motion should be brought forward at the next meeting to consider Dinah to be appointed as permanent vice-chair.

DINAH CALLED THE MEETING TO ORDER at 3:37 p.m.

APPROVAL OF THE MINUTES: Moved by Judy Ryeland and seconded by Mel Hammond that the Recreation Committee of the Township of McKellar does hereby accept the minutes of the October 27, 2022, meeting. Motion Carried (22-36).

APPROVAL OF THE AGENDA: Moved by Phil Jeffkins and seconded by Mel Hammond that the Recreation Committee of the Township of McKellar does hereby accept the agenda for the December 8, 2022, meeting. Motion Carried (22-37).

DECLARATION OF CONFLICT OF INTEREST: None

VISITOR: Jane Savile

Jane attended the meeting to offer Yoga classes once again in the Community Centre. Jane is willing to offer classes during the day for seniors and evenings for those who may work. The Committee felt this would be a welcome activity to our community. The Committee asked Jane to work with office staff regarding any fees and scheduling. The Committee thanked Jane for attending.

MOTION FROM VISITOR DEPUTATION: Moved by Judy Ryeland and seconded by Mel Hammond that the Recreation Committee of the Township of McKellar does hereby receive the deputation from Jane Savile and furthermore do support Jane Savile's Yoga classes as part of the Recreation Committee's programs, to be held at the Community Centre. Motion Carried (22-38).

SEE PAGE 2

PAGE 2

CORRESPONDENCE RECEIVED: Lori Bell- Administration Assistant

Lori provided information regarding a future beginners Tai Chi course and the continuation of regular Tai Chi. Lori also stated that Jane Savile will be in contact regarding the re-startup of Yoga. Lori also attached a new flyer for the McKrafters dates starting in January.

REPORTS OF MEMBERS:

1. Tai Chi – Patti Eaton will be running beginners Tai Chi starting Jan 6 until the end of February, 9:30-10:30 a.m. on Fridays. Regular Tai Chi will be running as well from 10:00-11:00.
2. Indoor Pickleball – Phil reported that this activity is going very good with up to 21 players attending.
3. Badminton – This activity continues to be successful though post-covid attendance is lower.
4. Halloween – Sat. Oct. 29 Trick or Trunk on the Community Centre Grounds- This event was a huge success. The Committee feels this activity should continue next year also on the Saturday evening prior to Halloween Night.
5. Ping Pong Equipment – The Committee has determined that Ping Pong can be played as a backup to other activities in the Community Centre. A table was donated but is unsafe to use. The Committee recommends purchasing a new table.

MOTIONS ARISING FROM REPORTS: Moved by Mel Hammond and seconded by Judy Ryeland that the Recreation Committee of the Township of McKellar does hereby purchase a new ping pong table with an upper spending amount of \$600.00. Motion Carried (22-39).

NEW BUSINESS:

Movie Nights- Will continue on the 1st and 3rd Friday nights into the new year. Training will be arranged for volunteers that want to help with Movie Nights.

Christmas Event – Friday, December 16, 5:30-7:00. Santa will be in attendance to give out gifts to all children with a 30-minute movie to follow.

OTHER DATES SET - 5th Annual Kids Ice Fish and Fun Day will be held on Saturday, February 18, 11:00 a.m.- 2:00 p.m. Barbecue food will be available.

McKellar's 3rd Annual Snowmobile Run and Barbecue will be held on Saturday, March 4, 1:00 p.m. - 4:00 p.m. The MLCA will be approached for a possible donation for this event.

NEXT MEETING: January 26, 2023, 3:30 p.m.

ADJOURNMENT: Moved by Phil Jefkins and seconded by Mel Hammond that the Recreation Committee of the Township of McKellar does hereby adjourn at 4:25 p.m. Motion Carried (22-40).

-1-
DRAFT

McKellar Historical Committee Minutes
Wednesday November 2, 2022

Call the meeting to order at 3:35 pm

MEMBERS PRESENT: Vivian Moore, Joyce Hopkins, Carolyn Phillips, Brian Szepaniak, Mike Kekkonen.

REGRETS: Irva Stewart

VISITORS: Mayor Peter Hopkins

DECLARATION OF CONFLICT OF INTEREST: None

Moved by: Carolyn Phillips

Seconded by: Joyce Hopkins

22-19 That the Agenda for the meeting be Approved as circulated. Carried

Moved by: Joyce Hopkins

Seconded by: Carolyn Phillips

22-20 That the minutes of the October 12, 2022 Historical Committee meeting be approved as circulated. Carried

CORRESPONDENCE: Correspondence was received by the Historical Committee Chair from the McKellar Township Deputy Clerk. The Township of McKellar is in the process of providing names for Fire Routes within the Municipality and the correspondence contains historical information compiled by Garnett and Wilbert Vowels and the preferred names for Fire Route 214.

VISITOR: Mayor Peter Hopkins was in attendance to thank the Historical Committee Members for their efforts during his tenure.

REPORTS: Joyce Hopkins reported that the display placards currently in the McKellar Historical Committee Display room are being returned to the Historical Museum and that there are no scheduled displays for the Christmas season. The Christmas Past event with return in 2023, tentatively scheduled for December 2, 2023. An early settlers Historical Committee display is scheduled to be set up in time

for April 15, 2023 to coincide with McKellar 150 Committee Live history performance / workshops and the unveiling of the Historical Timeline.

The Whitestone McKellar Lions Club will be selling raffle tickets (\$10 each) for items including the “McKellar Bear” outfitted with a McKellar tartan vest, handcrafted by Vivian Moore. The draw will take place on July 29, 2023 at the 150th Grand Celebration. The Historical Committee 150 calendars are available for purchase at the McKellar Public Library.

Volunteers from the Historical Committee will meet at the Community Centre on Sunday November 6, 2022 at 12:30 pm to set up the Remembrance Day Commemoration Display prior to the Luncheon.

Moved by: Carolyn Phillips

Seconded by: Joyce Hopkins

22-21 That the Historical Committee accept the resignation of Brian Szepaniak with regrets. Carried.

Moved by: Joyce Hopkins

Seconded by: Carolyn Phillips

22-22 Be it resolved that the Historical Committee meeting be adjourned. Meeting adjourned at 4:45 pm.

Carried

Next meeting date scheduled for 3:30 pm on Wednesday December 7, 2022.



Township of McKellar Staff Report

Prepared for: Council

Department: Fire Department

Agenda Date: December 20, 2022

Report No: FD-2022-6

Subject: Month End Status Updates – November 2022

For the month of November 2022, the Township of McKellar Fire Department responded to a total of 17 calls consisting of:

- 7 Medical calls
- 10 Fire calls (Fire, MVC, Assistance)
- 1 Time we activated Mutual Aid

Tanker 1 has returned to full service, issues have been resolved. Rescue 1 has been put into service and we are currently using a temporary racking system for equipment to allow us to evaluate different equipment configurations within the truck and choose what will work best. Full evaluation of our Personal Protective Equipment took place during our post fire evaluation and discussion on Tuesday November 29.

Station health is good, Huronia has come through and completed the necessary inspections. Station 1 has passed, Station 2 having been neglected for some time required the purchase and placement of new extinguishers to meet code. Morrows Plumbing has been approached to provide regular scheduled maintenance to help avoid catastrophic failures going forward.

Home Safe Home McKellar has kicked off, with the expected slow start we are still pleased to announce that we have sent a crew to our first public request for assistance, at which we provided public education and replaced batteries in existing detectors. We also provided and installed at no charge 1 co and 1 smoke detector to bring the resident up to code. We have also been able to provide detectors and education on two other occasions while responding to medical incidents and the appropriate opportunity presented itself.


McKellar staff participated in our emergency plan review in our EOC, as well as an exercise for compliance requirements at the BOCC in Parry Sound with several other municipalities within our Mutual Aid Agreement. This exercise was a great networking opportunity, as well as practice of our plan in a controlled environment giving us the chance to see how our decision making process was effected during a constantly evolving emergency. McKellar's newly edited plan will be available for council consideration by Dec 20. This year's compliance submission is almost complete as of Dec 1 using the existing plan, and with the understanding that once our updated plan becomes adopted and council creates the by-law bringing it into effect it will replace the existing outdated one. The OEM for Ontario has a draft copy of the updated plan and has provided a positive response.

Respectfully submitted by:



Robert Morrison, CEMC/Fire Chief

Reviewed by:



Ina Watkinson, Clerk/Administrator

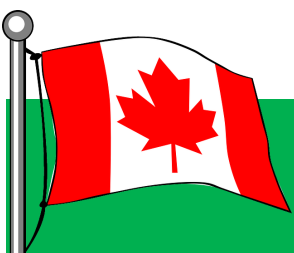


Welcome to our Yearend Market Report

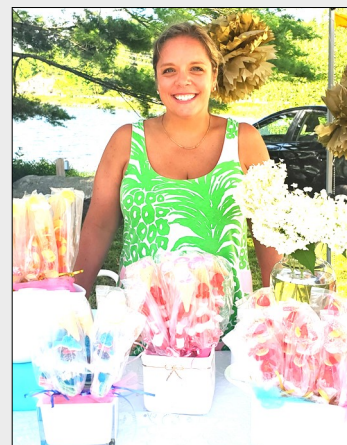
We started off the year with two obstacles to address— (1) A draft proposal by Mayor Hopkins presented at the March 22,'22 Committee of the Whole to relocate the market to the Community Centre in 2023, and (2) A Complaint by a concerned member of the public regarding market parking. With these two issues hovering over our season, we immediately went to work. To address the draft proposed market relocation a social media post was created on Facebook titled “Have Your Say” requesting feedback from our community members, market visitors and vendors. It became very clear that folks were in favour of the market remaining at the park. It should be noted The McKellar Market has been operating on the waterfront at Minerva Park for over a decade, without incident and hopes to continue this tradition for many years to come.

To address the parking concerns, Director of Operations, Greg Gostick, forwarded an email from Ryan Herbrand, MTO on April 6th, 2022 informing the market that a parking concern had been brought forth late summer 2021 by a member of the public. In order for the market to open this year at Minerva Park a MTO Building and Land Use Permit was required and the market had to meet eleven permit conditions. Further to these conditions and permit requirements, permission was required by council. On April 8th, we received councils blessings to proceed with the MTO Permit Application and started the process to meet the permit demands. All venues attracting large crowds along a King's Highway require a permit and parking is prohibited. Thankfully, we were able to adjust quickly and implement necessary requirements.

We would like to thank Ryan Herbrand, MTO for his guidance through this process and look forward to working with the MTO and our newly appointed council in the future.

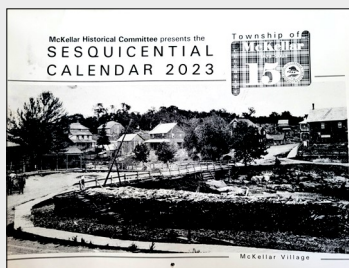


2022 Market Report



**Reopening Canada Day, Saturday, July 1st, 2023,
Minerva Park, McKellar
Watch the township website for market updates**

LOST & FOUND



Found at the market this summer 2023 150th Calendar. If this belongs to you please call 705.773.9578



Market Highlights



Week One, July 2nd, Opening Day, Canada Day weekend, Summer 2022 certainly was one to remember- we enjoyed 10 weeks of beautiful weather. We opened with over 60+ vendors and a park full of happy shoppers and vendors. Musicians, Phi Jefkins and The Arbour's live performances added to our Canada Day celebration. The Whitestone McKellar Lions Club assisted with parking, handed out Canada Day Swag, picked up supplies and assisted our vendors. The waterfront was filled with watercrafts. We would like to thank our community partners Scooby's Great Eats and the Manitouwabing Outpost for displaying our signs.

Week Two, July 9th, we welcomed back several familiar faces, Bruce Penny returned with his popular wood carvings and David Thornborrow with his beautiful handmade turned bowls.

New to the market this year Carling Embroidery, Katariina Crafts, Samantha's Homemade Signs and Sprinkle 'n' Dash. Sprinkle 'n' Dash's Funnel and Cake Cups were a market favourite. John from Liberation Tours dropped by offering tours to the Canadian Battlefields.

Week Three, July 16th, Blue Panda Lemonade returned with their famous Lemonade and Phil Jefkins and The Arbour's sweet tunes filled the park. Larry Kilian joined us with his whimsical inspired greeting cards and the McKellar 150th booth was busy selling t-shirts and flags promoting the 150 celebration next year.

Week Four, July 23rd, Lakeside Sweets Candy Kabobs definitely were a hot commodity. Sarah was kept busy serving customers. Heart of York's famous Banty Chicken "Loulou" exclusive to the market was back hamming it up for our visitors. The Dusty Troll returned to the market with handmade wooden toys and the Library offered a chance to win a "All Canadian, Eh" gift basket full of goodies from Middle River Farm.

Week Five, July 30th, the Rogerson's introduced Mrs. Wilson, Parry Sound Harvest Share's representative and entertained us with Celtic and Country music. The McKellar Fire Firefighters Association collected non-perishable food items and personal products for Parry Sound Harvest Share— 358 lbs. of food and \$271.75 was raised. Our wee market visitors were invited to dress up in bunker gear and have their photo taken with Smokey Bear and Sparky the Fire Dog. Several Carbon Monoxide Detectors were donated by the Hawkins Gignac Foundation and raffled off. The MLCA's booth sold "No Wake" signs, memberships and handed out free educational material.

Week Six, August 6th, Four Winds Cottage Resort joined the market with a chance to WIN a Tiki Boat Cruise on Lake Manitowabing. Visitors donated non-perishable food items/personal items and cash donations for Parry Sound Harvest Share and names were entered into a draw. Winner of the cruise was Denny Knott.

Week Seven, August 13th, Athena's Lace Up to End Diabetes was well supported. Athena created and sold magnets for her little 6 yr old brother, Logan, who was diagnosed with Type 1 Diabetes this year. Athena sold all her magnets and raised \$400. for team Logan's Car Squad. The PS Harvest Share fundraiser was successful and extend 'til the end of the season.

Week Eight, August 20th, we welcomed musician Sully Burrows and vendor Rachael Duncan of Heart of Yolk introduced her bunny "Peter" to market visitors. A couple new vendors join us– Muskoka Granola and Pivot Coffee Roastery.

Week Nine, August 27th, we partnered with PS Salvation Army Community & Family Services Back-to-School program with our "Fill A Back Pack" which was well received and carried over to our season finale. It was Blue Panda Lemonade's last market for the season.

Week Ten, September 30th, End of Season Finale, Four Winds Cottage Resort returned with their Tiki Boat and raised \$325. and 172lbs of non-perishables for PS Harvest Share. The MLCA contributed an additional \$250. towards Four Wind's fundraiser. Julia Woltess was the winner of the boat cruise. The Back-to-School initiative was a huge success and the Whitestone McKellar Lions Club sold \$42. in popcorn sales and 92 Nursing Station Raffle tickets.

THANK YOU TO OUR VENDORS FOR A WONDERFUL SEASON!!

All Summer Scapes Gardens and Gifts, Attilio's Fine Foods, Paws of Georgian Bay, Adventure Forge, Audacine Inc (Blink –North) Photography, Aligned Crystals, Sugar Lake Rustic Furniture, Beckner Wood Products, Birch Farms, Carmal Candles, Carling Embroidery, Crafted In My Hands, CJ's Surf 'n Turf, Carole's Crystals, Cottage Country Crocheting & Crafts, Cottage Crafts Works, Marion Cooper, Canvas By Cameo, Dellzines, Kim Duffy, Desmarais Art & Jewelry, Elle Zed Creations, Foster's Farm, Fizzies 'n' Wicks, For the Bees, Glassworks by Wendy, Sandy Harvey, Huggables by Carole, Baking by Brenda, Heart of Yolk, Happy Tummy, Judy's Butter Tarts, Leslie Knighton, Katariina Crafts, Larry Kilian Photography, Liette Vanniekirk, Liberation Tours, Lasting Impressions, McKellar 150th Committee, Muskoka Granola, Boho Thro, Moon River Apothecary, Thom Morrissey Photography, MLCA Assoc. Muddy Handshake Pottery, Northern Whimsies, Natures Way Essentials, Northwood Carvings, Old World Woodland Art, Pivot Coffee, Crosswind Creations, LakLife, Bruce Penny, Purple Owl Handmade, PJ's Meats, Market on the Move, Pete's Pens, Rebel Spark, Sara Rogers Poetry, Redhead Blooming Beds, River Made Farmstead, Rosewell Woodworking, Rural Root Apothecary, Savi Designs by Lina, SunSkye Stitchery, Scentsy by Stephanie Earley, Sugar Lake Crafts, Sprinkle 'n' Dash, Sandra's Sassy Stitches, Sunset Gourmet by Jessica, Spiral Stained Glass, Stamped Frosting, Custom Flies, The Scrunchie Sisters, The Wooden Window, Heather's 31 Gems, Temple Dog Rescue, David Thornborrow, Token of Virtue, Aaro Tonnis, Lakeside Sweets, Samantha's Homemade Signs, Wood + Heart Design Co., Yaycations, Yase Handmade, Moose On The Loose, Permafrost Snacks.

**Visit our vendors on-line through their Website,
Facebook and Instagram**



Thanksgiving Market

Minerva Park was beautifully decorated for the Thanksgiving Market with pumpkins, corn stalks, gourds, mums and filled to the brim with 60+ amazing vendors.



Rescue 1 raised 206 lbs. of food/personal products and \$815.10 in cash donations for Parry Sound Harvest Share—truly an amazing effort by everyone. The McKellar Volunteer Firefighters would like to thank everyone who stopped by.



Once again, our Fall Photo Booth was busy capturing family memories.

Live music was enjoyed and provided by Phil Jeffkins and

The Arbour's. A BIG thank you to Phil, Janice, Jackie, Sully and The Rogerson's for an entertaining season.

The Moose on the Loose food did not disappoint!! Thank you Brian, Shannon, Kathy and Don for accepting our invitation to supply the mar-



ket with an abundance of delicious food options this year. The "McKellar Muncher" was a crowd pleaser.

This summer we had the pleasure of meeting Vicky, a dedicated customer of the market and now a volunteer. Vicky spearheaded our Back-to-School "Fill A Back Pack" fundraiser plus donated two decorative pumpkins for our Thanksgiving Market and generously offered to supply the Christmas Market with two beautiful Christmas entrance baskets and four centerpieces for our dining tables.



It's people like Vicky and her daughter, Danielle, that help provide our community with a fun, welcoming shopping experience.

Vicky's, "Fill A Back Pack", raised \$645. plus 5 large totes full of school supplies for Parry Sound Salvation Army Community and Family Services.

A BIG shout out to our Volunteer Firefighters, past and present, for generously donating their Saturday mornings to help our vendors

set up, put up signs, support and participate in fund-raising efforts, tidy up the park and manage the parking lot—your community spirit is appreciated.

McKellar 150th Celebration In 2023

For information contact:
705.389.2228



Christmas Market

The Christmas Market was held November 12th at the community centre, 10-1pm with over thirty-five vendors showcasing their wares inside and out. Santa arrived at 11 and S'more kits were enjoyed by all. NEW this year, a festive campfire was created outside complete with a covered dining area for shoppers to enjoy. It was great to see so many people come out and enjoy the day with us.

We would like to thank the Library Staff for cohosting and welcoming our vendors and visitors into their space and to the public works staff for helping us prepare the community centre and council chamber for the big day. It was great to be back after a two year pandemic hiatus.



Serving our community since 2009

Contact Us:

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McKellar, ON
POG 1C0
Phone:
705.773.9578
Email: rjgibson2217@gmail.com
Website: www.mckellar.ca

***The McKellar Market is where
amazing products are bought
and great friendships are made!
Follow us on***



Closing Remarks

As we say goodbye to our thirteenth season, we would like to thank our dedicated volunteers, customers, vendors and musicians for a memorable season. Together, we maneuvered a pandemic, new parking regulations and continue to grow despite adversities.

Mark your calendar– Summer 2023 Market will reopen Canada Day, Saturday July 1st to Labour Day, 10am-1pm at Minerva Park, Thanksgiving Market-Thanksgiving weekend 10am-1pm at Minerva Park and the Christmas “Merry & Bright” Market Saturday, November 18th, 10am-1pm at the community centre.

From all of us at The McKellar Market, we thank you for your support and look forward to serving you in 2023.

Respectfully submitted by Jan Gibson





Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

December 8, 2022

Patrick Christie
Parry Sound Area Planning Board
1 Mall Drive, Unit 2
Parry Sound, ON
P2A 3A9

via Email: psapb@vianet.ca

Re: Consent Application - B35/2022 (St. Julien)

Dear Patrick,

Please be advised that all of the following conditions for the above noted Consent Application have been met.

1. That the applicant pay the required fee in lieu of parkland as set out in the Township's Fee By-law.
2. 911 Addressing; and
3. Payment of all applicable planning fees.

Regards,

Ina Watkinson
Clerk/Administrator
Township of McKellar



Township of McKellar Staff Report

Prepared for: Council

Department: Fire Department

Agenda Date: December 20, 2022

Report No: FD-2022-07

Subject: Post Fire Report - Maplewood Road

On November 23 McKellar Fire responded to a housefire at Maplewood Rd. At approx. 4 pm we received a call for a wood box which had caught fire beside a wood stove in the main room of the residence. The homeowner had returned home after a period of time out to find blacked out windows and a house full of smoke. He opened the door and ventilated the home and found the wood box had burned away.

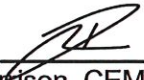
Upon calling 911, crews arrived on scene at 4:21 pm and began extinguishing the fire using fire extinguishers until a properly licensed driver could respond with water carrying apparatus. Mutual Aid was activated with McDougall sending personnel and 2 tankers. Crews were on scene for approximately 2.5 hours conducting extinguishment and overhaul of the burnt areas of the structure and were able to declare loss stopped shortly before 6 pm. The extent of the burning and the compromise to the structure of the floor can be seen in the attached pictures. The family was advised to contact their insurance company and to not re-enter or re-energize the home as wiring and floor stability suffered considerable damage. The family was able to find shelter locally with relatives.

The loss value and circumstances surrounding the fire did not meet OFM criteria for an OFM investigator to attend the scene. They were consulted via telephone by Chief Morrison and the determination to release the scene to the care and control of the homeowner was made.

We at McKellar have thanked our partners at McDougall Fire for their assistance that day, and believe it was a perfect example of the value of cross training with neighboring departments to help create a seamless, reliable, response skillset that makes command of a mutual aid scene easier to manage.

Respectfully submitted by:

Reviewed by:


Robert Morrison, CEMC/Fire Chief


Ina Watkinson, Clerk/Administrator

Attachment: Images of damage

Attachment 1: Images of Damage





Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

December 22, 2022

Patrick Christie
Parry Sound Area Planning Board
1 Mall Drive, Unit 2
Parry Sound, ON
P2A 3A9

via Email: psapb@vianet.ca

Re: Consent Application – B19/2022 (Colbourne)

Dear Patrick,

Please be advised that all of the following conditions for the above noted Consent Application have been met.

1. Payment of Parkland Fees;
2. Verification from the Director of Operations, by way of staff report the two lots can accommodate an entrance in compliance with Municipal Standards;
3. 911 Addressing; and
4. Payment of all applicable planning fees.

Regards,

Ina Watkinson
Clerk/Administrator
Township of McKellar

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
General								
308	Debbie Zulak,							
4409	11-29-22 Bank Account			11-30-22	\$696.06	\$696.06	01-00-011-801	Payroll
						\$696.06		
Total General						\$696.06		
General Government								
119	Dan Hamel,							
DEC2022	11-30-22 Miscellaneous			11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
238	Scott Reekie,							
DEC2022	11-30-22 Miscellaneous			11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
257	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4							
IVC000000002152	11-22-22 Courses & Training			11-30-22	\$377.41	\$377.41	01-02-060-015	Courses & Training
						\$377.41		
551	Ward Stoneman, ,							
DEC2022	11-30-22 Miscellaneous			11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
669	GREG GOSTICK, , , ,							
DEC2022	11-30-22 Miscellaneous			11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
762	CHRIS BORDELEAU,							
DEC2022	11-30-22 Miscellaneous			11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
842	JANICE GIBSON,							
DEC2022	11-30-22 Miscellaneous			11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
966	INA WATKINSON,							
DEC2022	11-30-22 Miscellaneous			11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9							
NOV2022	11-30-22 Mileage			11-30-22	\$84.75	\$84.75	01-02-060-006	MFOA-Sudbury
NOV2022	11-30-22 Memberships/Subscriptions			11-30-22	\$27.48	\$27.48	01-02-060-017	Memberships/Subscription
NOV2022	11-30-22 Information Technology Support			11-30-22	\$179.40	\$179.40	01-02-060-023	Information Technology
NOV2022	11-30-22 Telecommunicaiton Service (Internet, Website)			11-30-22	\$119.56	\$119.56	01-02-060-031	Telecommunicaiton
						\$411.19		

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
1040 DEC2022	ANDY WARD,	11-30-22	Miscellaneous	11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
1064 DEC2022	RODNEY MATTHEWS, , , ,	11-30-22	Miscellaneous	11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
1154 DEC2022	MARY SMITH,	11-30-22	Miscellaneous	11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
1273 DEC2022	ROSHAN KANTIYA, , PARRY SOUND, ON,	11-30-22	Miscellaneous	11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
1305 DEC2022	ROBERT MORRISON,	11-30-22	Miscellaneous	11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
1346 Dec2022	LORI BELL, , , ,	11-30-22	Miscellaneous	11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
1347 DEC2022	KARLEE BRITTON, , , ,	11-30-22	Miscellaneous	11-30-22	\$100.00	\$100.00	01-02-060-024	Christmas Bonus
						\$100.00		
Total General Government						\$2,188.60		

Fire Protection Services

217 798522	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7	11-29-22	Fuel - Gas	11-30-22	\$657.81	\$657.81	01-03-153-141	Fuel - Gas
						\$657.81		
634 014605 014500	M & L SUPPLY, FIRE AND SAFETY, 14935 CCOUNTY ROAD # 2, INGLESIDE, ON, K0C 1M0	11-21-22	Safety Equipment/Protective Clothing	11-30-22	\$420.32	\$420.32	01-03-150-100	Safety
		11-14-22	Fire Fighting Tools/Equipment	11-30-22	\$400.70	\$400.70	01-03-150-111	Fire Fighting
						\$821.02		

Total Fire Protection Services**\$1,478.83****Building Department**

177 45-2022	Municipality of Whitestone, 21 Church Street, Dunchurch, ON, P0A 1G0	10-25-22	Shared CBO Services due to Other Municipality	11-30-22	\$519.57	\$519.57	01-04-170-041	Shared CBO Services due
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Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
						\$519.57		
Total Building Department						\$519.57		
<u>Transportation</u>								
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3							
175934		11-25-22	Workshop Supplies	11-30-22	\$22.38	\$22.38	01-06-210-148	Workshop Supplies
						\$22.38		
137	MUSKOKA AUTO PARTS, 45 Gibson Street, Parry Sound, ON, P2A 1X1							
762094/4		11-25-22	Materials & Supplies	11-30-22	\$41.68	\$41.68	01-06-227-145	Materials & Supplies
760316/4		11-18-22	Motor Oil/Grease	11-30-22	\$532.38	\$532.38	01-06-228-140	Motor Oil/Grease
						\$574.06		
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7							
798877		11-30-22	Fuel - Gas	11-30-22	\$112.72	\$112.72	01-06-235-141	Fuel - Gas
						\$112.72		
239	Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8							
190278		06-14-22	Materials & Supplies	11-30-22	\$309.33	\$309.33	01-06-220-145	Materials & Supplies
192135		07-20-22	Materials & Supplies	11-30-22	\$844.61	\$844.61	01-06-220-145	Materials & Supplies
197997		11-22-22	Materials & Supplies	11-30-22	(\$203.52)	(\$203.52)	01-06-220-145	Materials & Supplies
						\$950.42		
845	TOROMONT CAT, WALDEN INDUSTRIAL PARK, 25 MUMFORD DRIVE, LIVELY, ON, P3Y 1K9							
PS051383459		11-17-22	Maintenance Costs/Parts	11-30-22	\$105.25	\$105.25	01-06-248-143	Maintenance Costs/Parts
						\$105.25		
Total Transportation						\$1,764.83		
<u>Community Centre</u>								
554	Alex Herr, 17 John St, Parry Sound, ON, P2A 1R6							
Nov2022		11-30-22	Janitorial Contract	11-30-22	\$2,500.00	\$2,500.00	01-12-370-250	Janitorial Contract
						\$2,500.00		
763	MORROWS PLUMBING & HEATING INC., 1 QUEEN STREET, PARRY SOUND, ON, P2A 2W1							
18701		08-09-22	Facility Maintenance	11-30-22	\$147.55	\$147.55	01-12-370-115	Facility Maintenance
						\$147.55		
Total Community Centre						\$2,647.55		
Total Bills To Pay:						\$9,295.44		

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
<u>General</u>								
1345	Frederick Meyer, 35 Jay St., Hamilton, ON, L9A 2R5							
3-15800	11-27-22 Allowance for Doubtful Accounts			12-30-22	\$4,246.64	\$4,246.64	01-00-014-832	Refund-credit balance-Taxes
						\$4,246.64		
Total General						\$4,246.64		

General Liabilities and Equity

533	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3							
64-103-047	12-05-22 Planning Deposits			12-30-22	\$1,576.05	\$1,576.05	01-01-032-624	Planning Deposits
						\$1,576.05		
1315	Ted Davidson Consultants INC, 125 Cumberland Drive, Mississauga, ON, L5G 3N3							
CR/2/22	11-16-22 Planning Deposits			12-30-22	\$3,669.98	\$3,669.98	01-01-032-624	Planning Deposits
						\$3,669.98		
1348	Patricia Olsen, 536 Centre Road, McKellar, ON, P2A 0B4							
1-40704	12-06-22 Refundable Entrance/Bldg Fees			12-30-22	\$750.00	\$750.00	01-01-030-617	Refundable Entrance/Bldg
						\$750.00		
Total General Liabilities and Equity						\$5,996.03		

General Government

109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3							
175829	11-17-22 Miscellaneous			12-30-22	\$12.19	\$12.19	01-02-060-024	Wire Clips for Christmas lights
175880	11-22-22 Miscellaneous			12-30-22	\$12.19	\$12.19	01-02-060-024	Wire Clips for Christmas lights
						\$24.38		
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3							
DEC2022	12-05-22 Hydro Admin			12-30-22	\$928.44	\$928.44	01-02-060-008	Hydro Admin
						\$928.44		
157	Reg Moore, 6 Fox Farm RD, PO Box 14, McKellar, ON, P0G 1C0							
OWDCP-007051-1	10-13-22 Miscellaneous Revenue			12-30-22	\$1,875.00	\$1,875.00	01-02-104-552	Damages-Related to Cattle
						\$1,875.00		
282	ViaNet, 128 Larch St. Suite 502, Sudbury, ON, P3E 5J8							
DEC2022	12-01-22 Telecommunicaiton Service (Internet, Website)			12-30-22	\$196.34	\$196.34	01-02-060-031	Telecommunicaiton
DEC2022	12-01-22 Telecommunicaiton Service (Internet, Website)			12-30-22	\$0.00	\$0.00	01-02-060-031	Telecommunicaiton
						\$196.34		

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
<u>General Government</u>								
966	INA WATKINSON,							
259551	11-24-22	Professional Services - Legal / Land Registry etc	11-30-22	\$457.92	\$457.92	01-02-060-020	Professional Services -	
					\$457.92			
1021	MY-TECH INFORMATION TECHNOLOGY, 20 BARTLETT DRIVE, SEGUIN, ON, P2A 2W8							
NOV2022	11-30-22	Information Technology Support	12-30-22	\$1,143.28	\$1,143.28	01-02-060-023	Information Technology	
					\$1,143.28			
1273	ROSHAN KANTIYA, , PARRY SOUND, ON,							
#2-DEC2022	12-06-22	Conferences	12-30-22	\$22.33	\$22.33	01-02-060-016	Conferences-MFOA-Sudbury	
#2-DEC2022	12-06-22	Conferences	12-30-22	\$95.58	\$95.58	01-02-060-016	Conferences-MFOA-Sudbury	
#2-DEC2022	12-06-22	Conferences	12-30-22	\$95.58	\$95.58	01-02-060-016	Conferences-MFOA-Sudbury	
					\$213.49			
Total General Government						\$4,876.91		
<u>Fire Protection Services</u>								
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3							
DEC2022	12-05-22	Hydro	12-30-22	\$130.09	\$130.09	01-03-151-008	Hydro	
DEC2022	12-05-22	Hydro	12-30-22	\$177.74	\$177.74	01-03-152-008	Hydro	
DEC2022	12-05-22	Hydro	12-30-22	\$130.87	\$130.87	01-03-154-008	Hydro	
					\$438.70			
373	Parry Sound Ambulance Communication Service, 6 Albert Street, Parry Sound, ON, P2A 3A4							
NOV2022	11-30-22	Dispatch Services	12-30-22	\$1,928.88	\$1,928.88	01-03-150-105	Dispatch Services	
					\$1,928.88			
Total Fire Protection Services						\$2,367.58		
<u>Building Department</u>								
33	PARRY SOUND CHEVROLET BUICK GMC LTD., 80 JOSEPH STREET, PARRY SOUND, ON, P2A 2G5							
23626	09-14-22	Vehicle Maintenance Costs/Parts	12-30-22	\$1,519.22	\$1,519.22	01-04-170-143	Vehicle Maintenance	
					\$1,519.22			
Total Building Department						\$1,519.22		
<u>Protection to Persons and Property</u>								
665	CHRIS A. EVERITT, 66 MILLER DRIVE, MCDOUGALL, ON,							
NOV2022	12-01-22	Bylaw Enforcement Annual Levy	12-30-22	\$1,600.00	\$1,600.00	01-05-182-030	Bylaw Enforcement	
NOV2022	12-01-22	Mileage	12-30-22	\$250.00	\$250.00	01-05-190-006	Mileage	
					\$1,850.00			

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
975	Minister of Finance (OPP), 33 KING STREET WEST, P.O. BOX 647, OSHAWA, ON, L1H 8X3							
302311220833023		11-30-22	Policing Services Annual Levy	12-30-22	\$31,226.00	\$31,226.00	01-05-160-030	Policing Services Annual
						\$31,226.00		
Total Protection to Persons and Property						\$33,076.00		

Transportation

116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3							
DEC2022		12-05-22	Hydro	12-30-22	\$217.88	\$217.88	01-06-210-008	Hydro
						\$217.88		
137	MUSKOKA AUTO PARTS, 45 Gibson Street, Parry Sound, ON, P2A 1X1							
762569/4		12-02-22	Maintenance Costs/Parts	12-30-22	\$43.63	\$43.63	01-06-234-143	Maintenance Costs/Parts
						\$43.63		
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7							
799974		12-07-22	Fuel - Gas	12-30-22	\$196.40	\$196.40	01-06-235-141	Fuel - Gas
						\$196.40		
239	Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8							
192135/1		07-20-22	Materials & Supplies	11-30-22	\$844.61	\$844.61	01-06-220-145	Materials & Supplies
197997/1		11-22-22	Materials & Supplies	11-30-22	(\$203.52)	(\$203.52)	01-06-220-145	Materials & Supplies
						\$641.09		
985	GIN-COR, 5151 HIGHWAY 17 WEST, MATTAWA, ON, P0H 1V0							
76288		12-07-22	Materials & Supplies	12-30-22	\$1,344.97	\$1,344.97	01-06-226-145	Materials & Supplies
						\$1,344.97		
1314	Algonquin Bridge, P.O.Box 6161, 32 York St., Sackville, NB, E4L 1G6							
INV-08556-961		08-22-22	Capital -INHOLM	10-31-22	\$61,556.97	\$61,556.97	01-06-700-428	Capital -INHOLM
INV-08684-961		11-08-22	Capital -INHOLM	12-30-22	\$61,556.97	\$61,556.97	01-06-700-428	Capital -INHOLM
INV-08703-961		11-22-22	Capital -INHOLM Capital	12-30-22	\$5,596.09	\$5,596.09	01-06-700-428	Capital -INHOLM
INV-08711-961		11-30-22	Capital -INHOLM Capital	12-30-22	\$9,326.82	\$9,326.82	01-06-700-428	Capital -INHOLM
						\$138,036.85		

Total Transportation **\$140,480.82**

Street Lighting

116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3							
DEC2022		12-05-22	Hydro	12-30-22	\$5.90	\$5.90	01-07-229-008	Hydro
DEC2022		12-05-22	Hydro	12-30-22	\$129.12	\$129.12	01-07-229-008	Hydro

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
DEC2022		12-05-22	Hydro	12-30-22	\$22.47	\$22.47	01-07-229-008	Hydro
DEC2022		12-05-22	Hydro	12-30-22	\$13.40	\$13.40	01-07-229-008	Hydro
						\$170.89		
Total Street Lighting						\$170.89		
<u>Environmental Services</u>								
12	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4							
158456		12-02-22	Waste Hauling Contract	12-30-22	\$1,271.75	\$1,271.75	01-08-301-122	Waste Hauling Contract
						\$1,271.75		
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3							
DEC2022		12-05-22	Hydro	12-30-22	\$124.68	\$124.68	01-08-300-008	Hydro
						\$124.68		
331	Municipality of McDougall, 5 Baragar Blvd., McDougall, ON, P2A 2W9							
24297		11-30-22	Waste Tipping Fees	12-30-22	\$4,424.64	\$4,424.64	01-08-301-123	Waste Tipping Fees
						\$4,424.64		
Total Environmental Services						\$5,821.07		
<u>Parks and Recreation Facilities</u>								
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3							
DEC2022		12-05-22	Hydro	12-30-22	\$37.52	\$37.52	01-11-360-008	Hydro
						\$37.52		
Total Parks and Recreation Facilities						\$37.52		
<u>Community Centre</u>								
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3							
DEC2022		12-05-22	Hydro	12-30-22	\$414.49	\$414.49	01-12-370-008	Hydro
						\$414.49		
Total Community Centre						\$414.49		

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
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Cultural

116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3							
DEC2022	12-05-22 Library - Hydro	12-30-22	\$315.01	\$315.01	01-13-381-008	Library - Hydro		
				\$315.01				

Total Cultural

\$315.01

Planning and Development

1320	J.L. Richards & Associates, 343 Preston Street, Tower II, Suite 1000, Ottawa, ON, K1S 1N4							
108237	11-08-22 Planning Consultant Services	12-30-22	\$1,120.57	\$1,120.57	01-14-400-021	Planning Consultant		
				\$1,120.57				

Total Planning and Development

\$1,120.57

Total Bills To Pay:

\$200,442.75

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
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General

235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1							
DEC2022	12-15-22 CPP Deductions	12-30-22	\$7,445.54	\$7,445.54	01-00-000-631	CPP Deductions		
DEC2022	12-15-22 EI Deductions	12-30-22	\$2,441.69	\$2,441.69	01-00-000-632	EI Deductions		
DEC2022	12-15-22 Income Tax Payable	12-30-22	\$24,830.61	\$24,830.61	01-00-000-633	Income Tax Payable		
				\$34,717.84				

Total General

\$34,717.84

General Government

104	Green Shield Canada, 8677 Anchor Dr., PO Box 1612, Windsor, ON, N9A 7A7							
13416853	12-01-22 Employee Benefits	12-30-22	\$592.24	\$592.24	01-02-060-005	Employee Benefits		
				\$592.24				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4							
NOV2022	11-01-22 Employee Benefits	12-30-22	\$669.88	\$669.88	01-02-060-005	Employee Benefits		
				\$669.88				

Total General Government

\$1,262.12

Fire Protection Services

104	Green Shield Canada, 8677 Anchor Dr., PO Box 1612, Windsor, ON, N9A 7A7							
13416853	12-01-22 Employee Benefits	12-30-22	\$21.48	\$21.48	01-03-150-005	Employee Benefits		
				\$21.48				

Total Fire Protection Services

\$21.48

Building Department

104	Green Shield Canada, 8677 Anchor Dr., PO Box 1612, Windsor, ON, N9A 7A7							
13416853	12-01-22 Employee Benefits	12-30-22	\$295.81	\$295.81	01-04-170-005	Employee Benefits		
				\$295.81				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4							
NOV2022	11-01-22 Employee Benefits	12-30-22	\$256.54	\$256.54	01-04-170-005	Employee Benefits		
				\$256.54				

Total Building Department

\$552.35

Transportation

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
104	Green Shield Canada, 8677 Anchor Dr., PO Box 1612, Windsor, ON, N9A 7A7							
13416853		12-01-22	Employee Benefits	12-30-22	\$1,179.82	\$1,179.82	01-06-200-005	Employee Benefits
						\$1,179.82		
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4							
NOV2022		11-01-22	Employee Benefits	12-30-22	\$740.83	\$740.83	01-06-200-005	Employee Benefits
						\$740.83		
Total Transportation						\$1,920.65		
<u>Parks and Recreation Facilities</u>								
104	Green Shield Canada, 8677 Anchor Dr., PO Box 1612, Windsor, ON, N9A 7A7							
13416853		12-01-22	Employee Benefits	12-30-22	\$128.52	\$128.52	01-11-360-005	Employee Benefits
						\$128.52		
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4							
NOV2022		11-01-22	Employee Benefits	12-30-22	\$118.26	\$118.26	01-11-360-005	Employee Benefits
						\$118.26		
Total Parks and Recreation Facilities						\$246.78		
Total Bills To Pay:						\$38,721.22		

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
<u>General</u>								
643	OMERS ADMINISTRATION CORPORATION, 900-100 ADELAIDE STREET WEST, TORONTO, ON, M5H 0E2							
DEC2022	12-14-22 OMERS Payable			12-30-22	\$19,907.34	\$19,907.34	01-00-000-639	OMERS Payable
						\$19,907.34		
Total General						\$19,907.34		
<u>General Government</u>								
176	Municipal Finance Officers' Association of Ontario, 2169 Queen Street East, Toronto, ON, M4L 1J1							
2023-241	11-17-22 Memberships/Subscriptions			12-30-22	\$279.84	\$279.84	01-02-060-017	Memberships/Subscription
						\$279.84		
602	TELIZON, P.O. BOX 627, BARRIE, ON, L4M 4V1							
06311020221210	12-10-22 Telephone			12-30-22	\$3.31	\$3.31	01-02-060-007	Telephone
						\$3.31		
1022	RICOH CANADA INC., P.O. BOX 600 STREETSVILLE RPO, MISSISSAUGA, ON, L5M 0M6							
SCO93884430	11-30-22 Printing/Photocopier			12-30-22	\$285.67	\$285.67	01-02-060-012	Printing/Photocopier
						\$285.67		
Total General Government						\$568.82		
<u>Fire Protection Services</u>								
90	Georgian Bay Propane Inc., 55 Great North Road, Parry Sound, ON, P2A 2N9							
109493	12-06-22 Heating			12-30-22	\$447.36	\$447.36	01-03-151-033	Heating
109505	12-06-22 HST non recoverable			12-30-22	\$11.88	\$11.88	01-03-151-033	Heating
109505	12-06-22 Heating			12-30-22	\$675.14	\$675.14	01-03-152-033	Heating
						\$1,134.38		
642	JIM REVINGTON, , , ,							
DEC2022	12-14-22 Miscellaneous			12-30-22	\$91.76	\$91.76	01-03-150-024	Canteen Supplies for Fire Dept
DEC2022	12-14-22 Miscellaneous			12-30-22	\$155.51	\$155.51	01-03-150-024	Canteen Supplies for Fire Dept
						\$247.27		
818	AQUA GRAPHICS, 2 BOWES STREET, UNIT 3, PARRY SOUND, ON, P2A 2K6							
2022-9408	11-05-22 Rescue 3 - 1998 Dodge Ram			12-30-22	\$466.00	\$466.00	01-03-153-200	Rescue 3 - 1998 Dodge Ram
						\$466.00		
1110	BRUCE BURGOYNE,							
DEC2022	11-05-22 Fire Fighting Tools/Equipment			12-30-22	\$50.85	\$50.85	01-03-150-111	Fire Fighting
						\$50.85		
1277	MARK DAVIDSON,							
G996815	11-25-22 Miscellaneous			12-30-22	\$41.00	\$41.00	01-03-150-024	Vulnerable Sector Check
						\$41.00		

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
1305	ROBERT MORRISON,							
DEC2022#2		12-14-22	Office Supplies/Materials	12-30-22	\$40.20	\$40.20	01-03-150-009	Office Supplies/Materials
DEC2022#2		12-14-22	Memberships/Subscriptions	12-30-22	\$29.37	\$29.37	01-03-150-017	Memberships/Subscriptions
DEC2022#2		12-14-22	Memberships/Subscriptions	12-30-22	\$13.39	\$13.39	01-03-150-017	Memberships/Subscriptions
DEC2022#2		12-14-22	Safety Equipment/Protective Clothing	12-30-22	\$205.56	\$205.56	01-03-150-100	Safety
DEC2022#2		12-14-22	Safety Equipment/Protective Clothing	12-30-22	\$390.86	\$390.86	01-03-150-100	Safety
DEC2022#2		12-14-22	Rescue 3 - 1998 Dodge Ram	12-30-22	\$170.00	\$170.00	01-03-153-200	Rescue 3 - 1998 Dodge Ram
DEC2022#2		12-14-22	2020 Freightliner Pumper Truck	12-30-22	\$87.61	\$87.61	01-03-153-210	2020 Freightliner Pumper
DEC2022#2		12-14-22	2020 Freightliner Pumper Truck	12-30-22	(\$36.44)	(\$36.44)	01-03-153-210	2020 Freightliner Pumper
						\$900.55		
1322	Vanessa Hayley,							
DEC2022		12-14-22	Miscellaneous	12-30-22	\$44.63	\$44.63	01-03-150-024	Fire Dept-Supplies
DEC2022		12-14-22	Fire Fighting Tools/Equipment	12-30-22	\$122.08	\$122.08	01-03-150-111	Fire Fighting
						\$166.71		
1349	Shaun Brear,							
507257/1		12-06-22	Courses & Training	12-30-22	\$81.36	\$81.36	01-03-150-015	Courses & Training
						\$81.36		
Total Fire Protection Services						\$3,088.12		
<u>Building Department</u>								
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7							
800843		12-14-22	Vehicle Fuel - Gas	12-30-22	\$65.57	\$65.57	01-04-170-141	Vehicle Fuel - Gas
						\$65.57		
Total Building Department						\$65.57		
<u>Transportation</u>								
334	Valley Blades Limited, 435 Phillip St., PO Box 126, Waterloo, ON, N2J 3Z9							
SVO68327		12-05-22	Materials & Supplies	12-30-22	\$130.46	\$130.46	01-06-226-145	Materials & Supplies
						\$130.46		
572	McDougall Energy Inc, 421 Bay Street, Suite 301, Sault Ste. Marie, ON, P6A 1X3							
6212142		12-06-22	Fuel - Diesel	12-30-22	\$2,243.74	\$2,243.74	01-06-228-142	Fuel - Diesel
						\$2,243.74		

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
845	TOROMONT CAT, WALDEN INDUSTRIAL PARK, 25 MUMFORD DRIVE, LIVELY, ON, P3Y 1K9							
WO900905700		12-03-22	Maintenance Costs/Parts	12-30-22	\$22.06	\$22.06	01-06-243-143	Maintenance Costs/Parts
WO900905701		12-03-22	Maintenance Costs/Parts	12-30-22	\$76.50	\$76.50	01-06-243-143	Maintenance Costs/Parts
						\$98.56		
Total Transportation						\$2,472.76		
<u>Community Centre</u>								
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3							
176108		12-08-22	HST non recoverable	12-30-22	\$0.82	\$0.82	01-12-370-115	Facility Maintenance
176108		12-08-22	Materials & Supplies	12-30-22	\$46.47	\$46.47	01-12-370-145	Materials & Supplies
						\$47.29		
556	The Water Healer Corp, Box 130, 17 Timmins Drive, Parry Sound, ON, P2A 2X3							
1129		12-09-22	Equipment Maintenance	12-30-22	\$679.55	\$679.55	01-12-370-252	Equipment Maintenance
						\$679.55		
Total Community Centre						\$726.84		
Total Bills To Pay:						\$26,829.45		

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
<u>General</u>								
308	Debbie Zulak,							
DEC2022#2	12-22-22	Bank Account	12-30-22	\$773.15	\$773.15	01-00-011-801	Payroll	
					\$773.15			
1041	MARCO ANCINELLI,							
DEC2022	12-15-22	Bank Account	12-30-22	\$950.00	\$950.00	01-00-011-801	Payroll	
					\$950.00			
Total General						\$1,723.15		
<u>General Liabilities and Equity</u>								
263	Township of McKellar, , , ,							
DEC2022	12-22-22	Accrued Liability	12-30-22	\$2,095.26	\$2,095.26	01-01-030-610	911-Emergency Service-rem bal	
					\$2,095.26			
533	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3							
64-103-043#2	12-20-22	HST non recoverable	12-30-22	\$1.56	\$1.56	01-01-032-624	Planning Deposits	
					\$1.56			
Total General Liabilities and Equity						\$2,096.82		
<u>General Government</u>								
257	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4							
IVC0000000002159	12-20-22	Courses & Training	12-30-22	\$15.78	\$15.78	01-02-060-015	Courses & Training	
					\$15.78			
328	Pahapill and Associates, 75 MAIN STREET WEST, UNIT 2, HUNTSVILLE, ON, P1H 1W9							
TOW656A	12-15-22	Professional Services - Audit	12-30-22	\$2,544.00	\$2,544.00	01-02-060-019	Professional Services -	
					\$2,544.00			
533	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3							
64-103-043#2	12-20-22	Professional Services - Legal / Land Registry etc	12-30-22	\$91.09	\$91.09	01-02-060-020	Professional Services -	
					\$91.09			

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
966	INA WATKINSON,							
260795		12-19-22	Professional Services - Legal / Land Registry etc	12-30-22	\$305.28	\$305.28	01-02-060-020	Professional Services -
						\$305.28		
1042	DON CARMICHAEL, 16 CARDINAL COURT, MCKELLAR, ON,							
DEC2022		12-22-22	Election Expenses	12-30-22	\$100.00	\$100.00	01-02-060-022	Election Expenses
						\$100.00		
1351	Michel Richard, 84 Lakeside Cres., McKellar, ON, P2A 0B4							
DEC2022		12-21-22	Election Expenses	12-30-22	\$200.00	\$200.00	01-02-060-022	Election Expenses
						\$200.00		
Total General Government						\$3,256.15		

Fire Protection Services

257	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4							
IVC0000000002159		12-20-22	Courses & Training	12-30-22	\$32.40	\$32.40	01-03-150-015	Courses & Training
						\$32.40		
634	M & L SUPPLY, FIRE AND SAFETY, 14935 COUNTRY ROAD # 2, INGLESIDE, ON, K0C 1M0							
014945		12-21-22	Fire Fighting Tools/Equipment	12-30-22	\$4,220.46	\$4,220.46	01-03-150-111	Fire Fighting
						\$4,220.46		
836	HURONIA ALARM & FIRE SECURITY INC., 233 MIDLAND AVE., MIDLAND, ON, L4R 3K1							
1210134		12-12-22	Fire Fighting Tools/Equipment	12-30-22	\$953.49	\$953.49	01-03-150-111	Fire Fighting
						\$953.49		
Total Fire Protection Services						\$5,206.35		

Transportation

217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7							
801645		12-21-22	Equipment & Repairs	12-30-22	\$86.50	\$86.50	01-06-210-114	Equipment & Repairs
801621		12-12-22	Fuel - Gas	12-30-22	\$197.88	\$197.88	01-06-235-141	Fuel - Gas
						\$284.38		
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8							
1-2918683		12-19-22	Personal Protective Equipment Employee Allowance	12-30-22	\$100.28	\$100.28	01-06-200-008	Personal Protective
						\$100.28		

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
238	Scott Reekie,							
MARKS2022	12-22-22	Miscellaneous		12-30-22	\$360.21	\$360.21	01-06-227-024	Clothing Allowance
						\$360.21		
257	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4							
IVC000000002159	12-20-22	Courses & Training		12-30-22	\$15.78	\$15.78	01-06-200-015	Courses & Training
						\$15.78		
336	Wurth Canada Limited, 345 HANLON CREEK BLVD., GUELPH, ON, N1C 0A1							
25172357	12-20-22	Workshop Supplies		12-30-22	\$124.07	\$124.07	01-06-210-148	Workshop Supplies
						\$124.07		
572	McDougall Energy Inc, 421 Bay Street, Suite 301, Sault Ste. Marie, ON, P6A 1X3							
6223908	12-12-22	Furnace Oil		12-30-22	\$2,436.78	\$2,436.78	01-06-210-031	Furnace Oil
6228608	12-12-22	Fuel - Gas		12-30-22	\$1,257.66	\$1,257.66	01-06-228-141	Fuel - Gas
						\$3,694.44		
Total Transportation						\$4,579.16		

Health Services

196	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT, 345 OAK STREET WEST, NORTH BAY, ON, P1B 2T2						
NOV/DEC2022	12-20-22	North Bay Parry Sound Health Unit Annual Levy	12-30-22	\$3,316.86	\$3,316.86	01-09-330-030	North Bay Parry Sound
NOV/DEC2022	12-20-22	North Bay Parry Sound Health Unit Annual Levy	12-30-22	\$3,316.61	\$3,316.61	01-09-330-030	North Bay Parry Sound
					\$6,633.47		
257	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4						
NOV/DEC2022	12-20-22	EMS Ambulance Annual Levy	12-30-22	\$19,266.46	\$19,266.46	01-09-320-030	EMS Ambulance Annual
NOV/DEC2022	12-20-22	EMS Ambulance Annual Levy	12-30-22	\$18,163.00	\$18,163.00	01-09-320-030	EMS Ambulance Annual
					\$37,429.46		
al Health Services					\$44,062.93		

Parks and Recreation Facilities

500	JOYCE HOPKINS, Box 92, McKellar, ON,					
DEC/150TH	12-15-22 HST non recoverable	12-30-22	\$0.16	\$0.16	01-11-360-145	Materials & Supplies
DEC/REC#2	12-21-22 Materials & Supplies	12-30-22	\$100.00	\$100.00	01-11-360-145	Materials & Supplies
DEC/REC#2	12-21-22 Materials & Supplies	12-30-22	\$30.51	\$30.51	01-11-360-145	Materials & Supplies

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
DEC/REC#2		12-21-22	Materials & Supplies	12-30-22	\$43.76	\$43.76	01-11-360-145	Materials & Supplies
DEC/REC.COMM		12-15-22	Materials & Supplies	12-30-22	\$0.33	\$0.33	01-11-360-145	Materials & Supplies
DEC/REC.COMM		12-15-22	Materials & Supplies	12-30-22	\$35.79	\$35.79	01-11-360-145	Materials & Supplies
DEC/REC.COMM		12-15-22	Materials & Supplies	12-30-22	\$165.87	\$165.87	01-11-360-145	Materials & Supplies
						\$376.42		
Total Parks and Recreation Facilities						\$376.42		
<u>Community Centre</u>								
554	Alex Herr, 17 John St, Parry Sound, ON, P2A 1R6							
DEC2022		12-21-22	Janitorial Contract	12-30-22	\$2,500.00	\$2,500.00	01-12-370-250	Janitorial Contract
						\$2,500.00		
Total Community Centre						\$2,500.00		
<u>Cultural</u>								
500	JOYCE HOPKINS, Box 92, McKellar, ON,							
DEC/150TH		12-15-22	Miscellaneous	12-30-22	\$9.00	\$9.00	01-13-385-024	150 th Committee Exp
						\$9.00		
921	SIGNCRAFT CANADA, 10342 HIGHWAY 124, BOX 279, SUNDRIDGE, ON, P0A 1Z0							
1996		12-16-22	HST non recoverable	12-30-22	\$28.60	\$28.60	01-13-380-400	Materials & Supplies
1996		12-16-22	Materials & Supplies	12-30-22	\$1,625.00	\$1,625.00	01-13-385-145	Materials & Supplies
						\$1,653.60		
Total Cultural						\$1,662.60		
<u>Planning and Development</u>								
343	MANITOUWABING LAKE COMMUNITY ASSOC., 64 SAWLEY DRIVE, TORONTO, ON, M2K 2J5							
WATER2022		12-22-22	Manitouwabing Lake Conservancy	12-30-22	\$4,246.47	\$4,246.47	01-14-412-038	Water testing-Ecoli/Phos
						\$4,246.47		
1320	J.L. Richards & Associates, 343 Preston Street, Tower II, Suite 1000, Ottawa, ON, K1S 1N4							
108954		12-08-22	Planning Consultant Services	12-30-22	\$1,842.47	\$1,842.47	01-14-400-021	Planning Consultant
108956		12-08-22	Planning Consultant Services	12-30-22	\$1,412.40	\$1,412.40	01-14-400-021	Planning Consultant
108958		12-08-22	Planning Consultant Services	12-30-22	\$793.35	\$793.35	01-14-400-021	Planning Consultant
						\$4,048.22		
Total Planning and Development						\$8,294.69		

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description
<u>Education</u>								
66	Conseil Scolaire Public du Nord-Est de l'Ontario, P.O. Box 3600, 820 Lakeshore Drive, North Bay, ON, P1B 9T5							
DEC2022	12-20-22 School Board Requisitions			12-30-22	\$68.46	\$68.46	01-15-112-060	School Board Requisitions
						\$68.46		
190	Near North District School BD, 600 McIntyre Street, PO Box 3110, North Bay, ON, P1B 8H1							
DEC2022	12-20-22 School Board Requisitions			12-30-22	\$237,286.33	\$237,286.33	01-15-110-060	School Board Requisitions
						\$237,286.33		
223	Simcoe Muskoka Catholic District School Board, 46 Alliance Blvd, Barrie, ON, L4M 5K3							
DEC2022	12-20-22 School Board Requisitions			12-30-22	\$19,382.04	\$19,382.04	01-15-111-060	School Board Requisitions
						\$19,382.04		
Total Education						\$256,736.83		
Total Bills To Pay:						\$330,495.10		



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2022 – 157

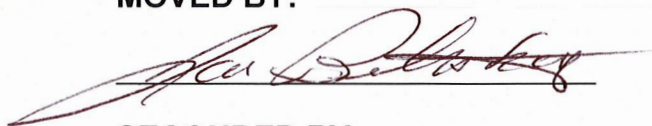
DIVISION LIST

YES NO

DATE: December 6, 2022

Councillor **G. ASHFORD**
Councillor **J. BELESKEY**
Councillor **P. BORNEMAN**
Councillor **B. KEITH**
Councillor **D. McCANN**
Councillor **C. McDONALD**
Mayor **J. McGARVEY**

MOVED BY:

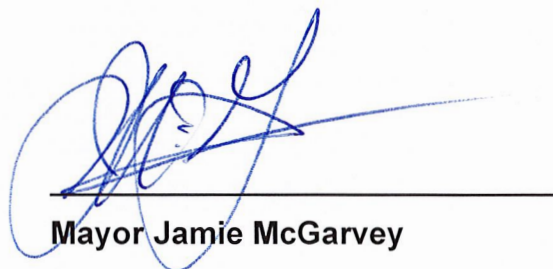


SECONDED BY:



CARRIED: ✓ DEFEATED: _____ Postponed to: _____

That Council hereby approves citizen/lay appointments to various Boards, Commissions and Committees as identified in Schedule "A" attached.

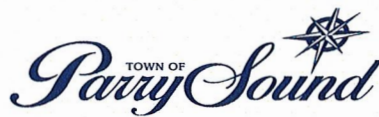

Mayor Jamie McGarvey

Schedule “A” to Resolution 2022 - 157

2022-2026 Citizen/Lay Appointments to Boards, Commissions, Committees

The following citizen/lay appointments are made to boards, commissions and committees for the Council term ending November 14, 2026 or until successors are appointed.

Board/Commission/Committee	Appointment
1. Accessibility Advisory Committee	Brianna Gagnon-Heil (The Friends), Tammy Gould (RISE - Resource Centre for Independent Living) Kathie Horne, Bill Liggins, Rebecca Jones, Kelsey Quesnelle
2. Appeals & Adjudication - Fence Viewing; Property Standards	John Este, Robert Messacar, Lee-Ann Turner
3. Awards Advisory Council - Order of Parry Sound - future potential adjudication of Civic Scholarship	Barbara Fisher, Mary Hachigian, Jim Marshall Lee-Ann Turner
4. Bobby Orr Hall of Fame Exhibition Ad hoc Advisory Committee	Peter Conacher, Bill French, Dave Garagan Delores McKay, Lisa Tabobondung, Brock Tudhope
5. Bobby Orr Hall of Fame Induction Committee	Rob Beaumont, Dave Garagan, Dave Gohier, Brad Horne, Mitch Vaudrie, Dave Weichel
6. Coat of Arms Ad hoc Committee	Anita Chechok, Iain Laing, Jim Marshall
7. Committee of Adjustment	Bob Farrow, Ted Knight, Ken Scriven, Bill Sheridan, Lee-Ann Turner
8. Façade Improvement Program Review Committee	Alex Distler, Kathy Dyer, Brenda Ryan
9. Parry Sound Area Municipal Airport	Bill Attwell, Bob Fisher,
10. Parry Sound Downtown Business Association	Bernice Anderson, Jess Cox, Tim Dunn, Meredith McCaffrey, Matt Meglio, Mary Ellen Swan, Doug Wilton
11. Parry Sound Public Library Board	Jonathan Baxter, Sandy Bishop, Stephen Heder, Alhan Rahimi, Karen Walker
12. Waterfront Advisory Committee	Anne Bossart, Bob Bowland, Bob Corrigan, Dan Glenney, Seanan Megyesi, Alana Torresan, Stefanie Veneranda



9.3.1

THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2022 – 161

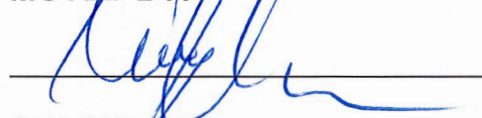
DIVISION LIST

YES NO

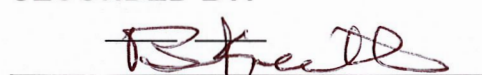
DATE: December 6, 2022

Councillor **G. ASHFORD**
Councillor **J. BELESKEY**
Councillor **P. BORNEMAN**
Councillor **B. KEITH**
Councillor **D. McCANN**
Councillor **C. McDONALD**
Mayor **J. McGARVEY**

MOVED BY:

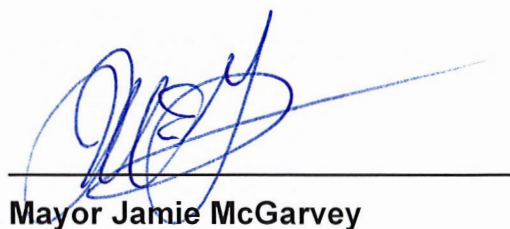


SECONDED BY:



CARRIED: ✓ **DEFEATED:** _____ **Postponed to:** _____

That Council hereby approves appointments of members of Council and staff to various Boards, Commissions and Committees as identified in Schedule "A" attached.


Mayor Jamie McGarvey

Schedule “A” to Resolution 2022 - 161

2022-2026 Council Appointments to Boards, Commissions, Committees

The following Mayor/Council, Town of Parry Sound staff and where applicable - other municipality recommended appointments are made to boards, commissions and committees for the Council term ending November 14, 2026 unless governing legislation sets a different end term date.

Board/Commission/Committee	Appointment
1. 9-1-1 Management Committee	Fire Chief Dave Thompson
2. Accessibility Advisory Committee	Cllr. George Ashford, Cllr. Bonnie Keith
3. Bobby Orr Hall of Fame Exhibition Ad hoc Advisory Committee	Cllr. Chris McDonald
4. Civic Scholarship Committee	Cllr. Bonnie Keith, Cllr. Chris McDonald, CAO Clayton Harris
5. Coat of Arms Ad hoc Committee	Cllr. Doug McCann, Mayor Jamie McGarvey
6. Committee of Adjustment	Cllr. George Ashford, Cllr. Bonnie Keith
7. District of Parry Sound Home for the Aged (Belvedere)	Cllr. Joe Beleskey, Cllr. Paul Borneman
8. District of Parry Sound Municipal Association	Cllr. Joe Beleskey (subject to agreement with The Archipelago)
9. ICECAP	Cllr. Paul Borneman, Cllr. Joe Beleskey (alternate)
10. Lakeland Holdings Shareholder Board	Mayor Jamie McGarvey, Cllr. Paul Borneman (alternate)
11. North Bay Parry Sound District Health Unit Board	Mayor Jamie McGarvey
12. Park to Park Trail Association	Cllr. Joe Beleskey
13. Parry Sound Area Chamber of Commerce	Cllr. Joe Beleskey
14. Parry Sound Area Industrial Park Board	Cllr. George Ashford, Cllr. Paul Borneman, Cllr. Chris McDonald
15. Parry Sound Area Municipal Airport	Cllr. Paul Borneman
16. Parry Sound Area OPP Detachment Board (formerly CPAC)	Cllr. Bonnie Keith
17. Parry Sound District Emergency Medical Services Advisory Committee	Mayor Jamie McGarvey - Chair
18. Parry Sound District Social Services Administration Board	Mayor Jamie McGarvey
19. Parry Sound Downtown Business Association (DBA)	Cllr. Chris McDonald
20. Parry Sound Public Library Board	Cllr. Doug McCann, Cllr. Tom Lundy – The Archipelago Mayor Susan Murphy – Carling Cllr. Joe Ryman – McDougall

21. Provincial Offences Advisory Committee	Cllr. Bonnie Keith
22. Waterfront Advisory Committee	Cllr. Bonnie Keith, Cllr. Doug McCann
23. West Parry Sound District Museum	Cllr. Doug McCann
24. West Parry Sound Economic Development Collaborative Stakeholder Board	Mayor Jamie McGarvey, Cllr. Chris McDonald (alternate)
25. West Parry Sound Economic Development Collaborative Steering Committee	CAO Clayton Harris
26. West Parry Sound Recreation & Cultural Centre Board	Mayor Jamie McGarvey, Cllr. George Ashford (alternate)

Karlee Britton

From: Ohad Slama <oslama@gmail.com> on behalf of Ohad Slama
Sent: December 13, 2022 12:01 PM
To: Karlee Britton
Cc: Ina Watkinson
Subject: Russell Christie LLP Invoice Dispute

Hi Karlee,

Following our conversation yesterday and my conversation with Mayor David Moore this morning, I am sharing the below details per his request, and ask that this will be included in the agenda package for the next council meeting on Tuesday December 20th, 2022, per today's 1:00 pm deadline.

To the attention of Council: David Moore, Debbie Zulak, Morley Haskim, Mike Kekkonen, Nick Ryeland

During the Council meeting on October 11th, 2022, the resolution regarding the Site Plan Development Agreement as part of the Zoning Amendment for 154 Centre Road McKellar, ON was to "...And further that the Site Plan Agreement is given to the Township's solicitor for review, to confirm that the agreement is registrable." This agreement was written by Ted Davidson, the township's planner and Karen Beauchamp, my planner for this project. The extensive cost of retaining both these planners has been covered by me.

Following this meeting, when the township approached the solicitor, the scope of work was incorrectly requested in reviewing the whole agreement. Instead of strictly ensuring that the agreement is registrable according to the resolution from the Council meeting, which should have just been focused on checking the technical information (I.e. Lot, PIN, etc.), the entire agreement was reviewed and edited.

The solicitor reviewed and provided feedback on the agreement which was outside of the scope. Furthermore, this feedback was reviewed by Ted Davidson, Ina Watkinson and Karlee Britton and it was decided that most of the revisions were not agreeable and thus excluded from the final version of the agreement, leaving only commentary on the lot and PIN info etc. Furthermore, after the agreement was signed by Peter Hopkins, Ina Watkinson and the property owners, this agreement was delivered to my solicitor for the purpose of registering on title. In that review, it was discovered there were issues with Russell Christie's revisions, requiring further work from my lawyer, again at my expense.

I have now received an invoice from Russell Christie LLP totaling about \$1,750, which I don't believe it is my responsibility to cover, given the issues described above; in summary, the work was out of scope per the public meeting resolution, and the recommendations were irrelevant and therefore not used.

I don't believe it is reasonable for me to incur the cost of 4 separate professionals reviewing this document, and while I have already absorbed the cost of the two planner's time and my lawyer, I am asking the township to take ownership over the cost due to the mishandling of this document review by the township solicitor.

Thank you,
Ohad Slama

TOWNSHIP OF MCKELLAR

DATE: October 11, 2022

RESOLUTION No. 22- 390

Moved by: Morley Haskim ☒
 Mike Kekkonen ☐
 Reg Moore ☐
 Nick Ryeland ☐

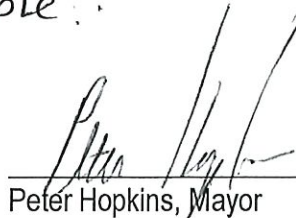
Seconded by: Morley Haskim ☐
 Mike Kekkonen ☐
 Reg Moore ☒
 Nick Ryeland ☐

Be It Resolved That the Council of the Township of McKellar does hereby accept Recommendation Report: Zoning Amendment and Site Plan Development Agreement – 154 Centre Road McKellar, ON prepared by Ted Davidson (Consultants) Inc;

And further that the site plan agreement is given to the Township's solicitor for review, to confirm that the

Carried ☒ Defeated ☐ Deferred ☐

agreement is registerable.


 Peter Hopkins, Mayor

DIVISION VOTE

	YEA	NAY	ABSTAIN
Councillor Morley Haskim	_____	_____	_____
Councillor Mike Kekkonen	_____	_____	_____
Councillor Reg Moore	_____	_____	_____
Councillor Nick Ryeland	_____	_____	_____
Mayor Peter Hopkins	_____	_____	_____

Russell, Christie, LLP

Barristers & Solicitors

W.D. (Rusty) Russell, Q.C., (1925-2019)
Douglas S. Christie, B.A., LL.B., Retired
William S. Koughan, LL.B.
Edward B. Veldboom, MSc. Pl. LL.B.

Michael F. Sirdevan, B.A. (Hons), LL.B.
Jennifer E. Biggar, B.A., (Hons), J.D.
Tugba Karademir, OLY, B.A. (Hons), J.D.

STATEMENT OF ACCOUNT

The Corporation of the
Township of McKellar
701 Highway 124, P.O. Box 69
McKellar, ON P0G 1C0

Date: December 5, 2022
Our File: 64-103-047
HST Reg. No.: R124207093

Re: Slama, Ohad & Gurvich, Eran - Site Plan Agreement

<u>Date</u>	<u>Description of Service</u>
Oct 12, 2022	Review email from K. Britton; Brief review of Agreement; Draft email to K. Britton;
Oct 13, 2022	Email correspondence to/from K. Britton;
Oct 13, 2022	Review Parcel Register;
Oct 13, 2022	Additional email correspondence from/to K. Britton;
Oct 14, 2022	Review email from K. Britton;
Oct 20, 2022	Review email from K. Britton; Draft email to K. Britton;
Oct 24, 2022	Review Site Plan Agreement;
Oct 25, 2022	Review Agreement; Draft email to K. Britton;
Oct 26, 2022	Review email from K. Britton; Draft email to K. Britton;
Oct 26, 2022	Review email from K. Britton;
Oct 26, 2022	Draft email to K. Britton;
Oct 28, 2022	Draft revisions to Site Plan Agreement;
Oct 31, 2022	Draft revisions to Site Plan Agreement and related letter;
Nov 1, 2022	Draft letter to Township (finalize and send to Township by email);

TO OUR FEE: \$1,500.00

TAXABLE DISBURSEMENTS

Photocopies	\$ 15.65	
Parcel Register	33.15	
TOTAL TAXABLE DISBURSEMENTS		\$ 48.80

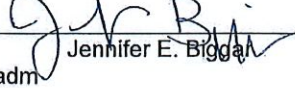
HST

HST on Fees	\$ 195.00	
HST on Disbursements	6.34	
Total HST		\$ 201.34

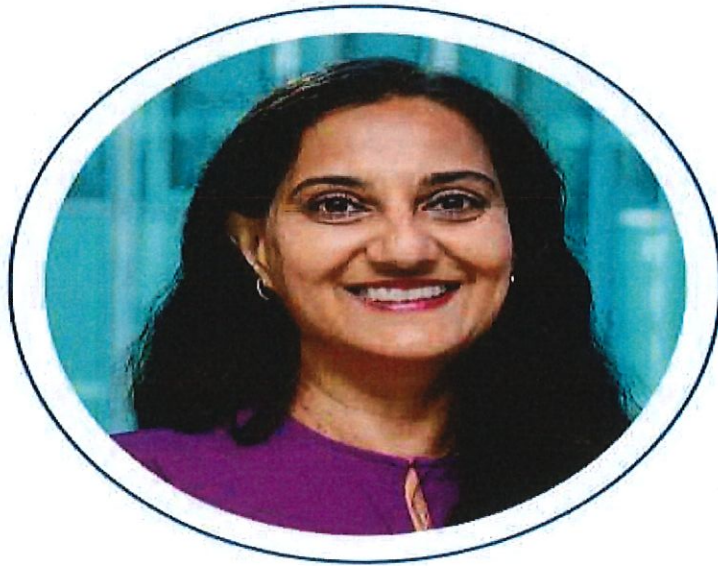
TOTAL ACCOUNT \$1,750.14

THIS IS OUR ACCOUNT

Russell, Christie, LLP

Per: 
Jennifer E. Biggar
JEB/adm
E.&O.E.

Employer Monthly



Letter from the Vice President, Employer Relations & Communications

In this issue of OMERS Employer Monthly, we are requesting your feedback on the pension communications we share with you. We value your opinion and welcome your feedback on our employer newsletter through a **2022 readership survey**.

Understanding the topics that are important to you, how often we email you and what you'd like to read more of next year will help us continue to improve the support we provide to you in administering the OMERS Plan. Thank you for taking 10 minutes to share your feedback with us [here](#).

Giving back has always been important to OMERS. Our global Purpose@Work platform is designed to unite purpose-driven activities to inspire better outcomes. This year marks a milestone for OMERS employees who have participated in the Terry Fox Run for 30 years! And this year the OMERS team raised \$21,000 for cancer research – our largest sum in a single year – achieving our goal of more than \$250,000 raised in the 30 years we have participated in the run. We are so proud of the employees who participate in the Terry Fox Run and grateful for all who donated.

In this edition of your Employer Monthly, we have a comprehensive guide on everything you need to know to prepare for the upcoming Non-full-time (NFT) Plan change. There's a lot for employers to consider and we've covered it all in this issue, including the resources available to you. We also have new resources for NFT employees – including a dedicated [website](#) with an informative video about the process of enrolment – which we encourage you to share with your NFT employees.

Don't forget to [register](#) for Employer Education Week, taking place from October 25 to 28. Among the various sessions that the Pension Education & Relationship Management team will be hosting that week will be a virtual session with Gareth Gibbins, OMERS Vice President, Pension Legal & Plan Policy, on the social and economic benefits of retirement security. [Register](#) for the session.

It goes without saying that we remain committed to working with you, and we are here to answer any questions you may have about administering the OMERS Plan. Please contact one of our highly skilled and dedicated Employer Experience Specialists at +1 416.350.6750 or toll-free at +1 833.884.0389.

Jackie DeSouza

Everything you need to know to prepare for the Non-full-time Plan change

Over the past several months, we've been telling you about the upcoming **Non-full-time (NFT) Plan change, which removes the current eligibility requirements so that all eligible NFT employees who work for an OMERS employer can elect to join the OMERS Plan immediately.** We want to help you prepare for this administrative change, which comes into effect on January 1, 2023, so in this month's newsletter; we're providing a comprehensive guide on everything you need to know to get ready.

Offer of enrolment starting January 1, 2023

Earlier this year we reached out to provide you with the choice on who you would like to make the offer of enrolment to your new NFT employees, who are subject to voluntary enrolment, who are hired on or after January 1, 2023.

Through this election, we gave you the option to choose whether you would like to (A) send the enrolment offer to your newly hired NFT employees directly or (B), starting in January 2023, have OMERS make the offer to these NFT employees. This option to choose only impacts the offer of enrolment for NFT employees with voluntary enrolment.

NFT employees who are required to join the OMERS Plan based on their employer's participation bylaw or resolution, or employees who are considered continuous full-time (CFT), are not impacted by this change and should be enrolled immediately upon hire.

The deadline to make your election was August 31, 2022. Thank you to those of you who completed the survey. If you did not select an option, your organization will be defaulted to Option B where OMERS will send the enrolment package to your newly hired NFT employees starting in January 2023.

Please note that employers are still responsible for offering enrolment to eligible NFT employees until December 31, 2022, including offering to existing NFT employees who qualify January 1, 2023.

Data collection

You also received a memo from OMERS on August 16 about the collection of NFT employee data for your existing NFT employees who are not currently members of the OMERS Plan – and must receive an offer of enrolment before the end of 2022. If you missed it, the memo is available in the Announcements section in OMERS Learning Experience (OLE) by logging into your [e-access account](#). The memo contained a [comprehensive FAQ](#) that answers your frequently asked questions and [a link to download the spreadsheet](#) that you will use to send OMERS this data.

To satisfy this request, we are asking you to complete **two copies** of the "OMERS NFT Data Collection" spreadsheet:

1. For your *existing NFT employees* who are not OMERS members who will become eligible to join the OMERS Plan on January 1, 2023 – and submit it to OMERS by **October 31, 2022**.
2. For *NFT employees hired between November 1, 2022 and December 31, 2022, and who are not OMERS members* – and submit it to OMERS by **December 31, 2022**.

Your submissions must be completed through e-correspondence in [e-access](#). Select the e-correspondence topic “NFT Data Collection 2022” and attach the completed worksheet, selecting document category “NFT Data Reporting” and document type “NFT Data Collection.” **This function will be available as of October 10, 2022.**

Please ensure each of these existing NFT employees is provided with an offer of enrolment and a copy of the Member Handbook prior to January 1, 2023.

Data collection starting on January 1, 2023

In addition to the data you provide to OMERS in 2022, starting in 2023 and regardless of which option you chose for who makes the offer to your NFT employees hired on or after January 1, 2023, you must provide OMERS with the detailed information about these NFT employees within 30 days of their hire.

OMERS requires this data to:

- Ensure that NFT employees receive the required information about the Plan, not just at the initial offer of enrolment but throughout their employment if they choose not to enrol right away.
- Manage the records of NFT employees who are Plan members or who have multiple NFT employee records (for example, if they are employed with more than one employer).
- Assist with mitigating against future claims that any NFT employee did not receive an offer of enrolment in accordance with the Ontario *Pension Benefits Act* (PBA) requirements.
- Assist OMERS with future projections about Plan membership and demographics.

In circumstances where the employer sends the offer of enrolment directly, OMERS requires this information so that we may also communicate directly with the NFT employee to provide information about the Plan.

Thursday, December 15, 2021

Township of McKellar
701 Hwy #124, P.O Box 69
McKellar ON P0G 1C0

Re: West Parry Sound District Museum 2023 Contribution Request

Dear Mayor Moore and Council:

The West Parry Sound District Museum respectfully requests that the Township of McKellar contribute \$10,000 toward the continued operation of the West Parry Sound District Museum. In addition to a monetary contribution the West Parry Sound District Museum would like to request the appointment of a council representative to our board of directors from McKellar.

2022 was an exciting year for the Museum with the opening of the E Roy Smith Gallery, the installation of a Northern Nature Exchange, and the launch of the initiative to capture local history. This last initiative involves going out into the communities of the West Parry Sound District to record and preserve our local history through audio and video recordings. This initiative will provide future generations with important insights into the generations before and their contributions.

As we enter 2023 the West Parry Sound District Museum is fully open to the public and has a full and exciting exhibition line up. We continue to work toward the goals set out in our new strategic plan to offer more programming, virtual and in-person, as well as updates to our capital assets.

Sincerely,

Nadine Hammond
Curator/Manager

West Parry Sound District Museum
Email: info@museumontowerhill.com
www.museumontowerhill.com



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

CORPORATION OF THE TOWNSHIP OF MCKELLAR

DONATION/GRANT APPLICATION

1. Date: Dec. 15, 2022 Name of Organization: West Parry Sound District Museum
3. Address: P.O. Box 337, 17 George St. Parry Sound, ON P2A 2X4
4. Please state the goals and objectives of your organization: Our mission is to collect, preserve & share the history of the West Parry Sound District.
5. Purpose of grant: General Operations; 5% set aside for capital projects
6. What are the primary reasons for undertaking the project/service? Collect, Preserve & share history for future generations
7. Will this be a one-time project/service or is it ongoing? Ongoing
8. Dates/Duration of project/services: year round activities
9. Who will be responsible for the execution and successful completion of the project/service?
Name: Nadine Hammond Telephone: 705-746-5365 Email: manager@museumontbeverhill.com
10. Describe the project funding:
Total Budget: \$215,862.⁶⁶ Requested contribution from McKellar: \$10,000
Amount of self-funded or fundraising: \$2,400 Other grants: Municipalities of W. Parry Sound D., CMOC, NOHFC
Admission fees: \$7,000
11. Membership Fees: \$150 Adult Current Year: \$1,000 Previous Year: \$1,245
12. Other sources of funding: Admission / Gift Shop Sales; Research & Rental fees
13. What is the basis for determining the requested McKellar donation amount? Expected 2023 expenses/revenue
14. Is there any other funding contingent upon receiving a grant from the Municipality? If yes, please explain: No
15. Has your organization requested assistance from McKellar in the past? ☒ Yes ☐ No
What year(s)? 2020 Amount requested: \$1,000 Purpose of previous grant: operational

DONATION/GRANT APPLICATION

16. Who will benefit from the project and how will they benefit? The WPSD Museum serves the communities of the WPSD
17. What are the benefits to the Township of McKellar community? through the preservation of our shared heritage & the presentation of educational activities through exhibit
18. The Township of McKellar requires a written summary report following the event. Failure to provide a report will prohibit future donation/grant requests from your organization. Programmin

Signature Required: Nadine Hammond

19. Any other information you wish to provide in support of this application? Please see attached letter & financial statements

20. Number of citizens that participate/benefit: 3,812 in 2022

21. Number of McKellar citizens that participate/benefit: No tracked

22. This grant application was authorized by a motion of the organization on the _____ day of _____, 20_____. (Please attach a copy of the resolution supporting this application)

23. Name and position if authorized Signing Officers:

Name: _____ Signature: _____

Name: _____ Signature: _____

24. Please attach a copy of your organization's most recent financial statement and a separate statement of current financial assets.

West Parry Sound District Museum

Financial Statements

For the year ended December 31, 2021

West Parry Sound District Museum
Financial Statements
For the year ended December 31, 2021

	Contents
Independent Auditors' Report	2
Financial Statements	
Statement of Financial Position	4
Statement of Changes in Net Assets	5
Statement of Operations	6
Statement of Cash Flows	7
Notes to Financial Statements	8

Independent Auditors' Report

To the Board of Directors of West Parry Sound District Museum

Qualified Opinion

We have audited the accompanying financial statements of West Parry Sound District Museum (the "entity"), which comprise the statement of financial position as at December 31, 2021 and the statements of operations and fund balance and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the entity as at December 31, 2021, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the entity derives revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the entity. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the years ended December 31, 2021 and December 31, 2020, current assets as at December 31, 2021 and December 31, 2020, and net assets as at January 1 and December 31 for both years. Our audit opinion on the financial statements for the year ended December 31, 2021 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- * Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- * Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- * Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- * Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- * Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Comparative figures in the financial statements were audited by another public accountant.



Parry Sound, Ontario
May 26, 2022

Chartered Professional Accountants
Licensed Public Accountants

West Parry Sound District Museum Statement of Financial Position

December 31	2021	2020
Assets		
Current		
Bank (Note 5)	\$ 189,125	\$ 47,550
Accounts receivable (Note 3)	7,086	61,192
Gift shop inventory	8,199	7,761
Prepaid expenses	9,730	8,377
	<u>214,140</u>	<u>124,880</u>
Capital assets (Note 4)	659,060	729,578
Collections	<u>1</u>	<u>1</u>
	<u>\$ 873,201</u>	<u>\$ 854,459</u>

Liabilities and Net Assets

Current		
Accounts payable and accrued liabilities (Note 7)	\$ 34,905	\$ 36,416
Deferred contribution	25,705	5,680
	<u>60,610</u>	<u>42,096</u>
Loan - Town of Parry Sound (1.1%, no fixed terms of repayment)	21,688	22,566
Deferred contributions for capital assets (Note 8)	600,451	652,528
	<u>682,749</u>	<u>717,190</u>
Net Assets		
Net assets internally restricted	10,389	10,287
Unrestricted net assets	180,063	126,982
	<u>190,452</u>	<u>137,269</u>
	<u>\$ 873,201</u>	<u>\$ 854,459</u>

On behalf of the Board:

_____ Director

_____ Director

**West Parry Sound District Museum
Statement of Changes in Net Assets**

For the year ended December 31	Internally Restricted	Unrestricted	2021	2020
Balance, beginning of year	\$ 10,287	\$ 126,982	\$ 137,269	\$ 93,120
Excess (deficiency) of revenue over expenses for the year	102	53,081	53,183	44,149
Balance, end of year	\$ 10,389	\$ 180,063	\$ 190,452	\$ 137,269

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

West Parry Sound District Museum Statement of Operations

For the year ended December 31	Budget	2021	2020
Revenues			
Grants (Note 9)	\$ 13,586	\$ 119,142	\$ 123,449
Contributions from municipalities	120,000	123,528	119,616
Memberships	1,450	2,458	2,268
Admissions - museum	2,000	2	1,952
Fundraising and donations	4,000	6,297	134,431
Gift shop	2,000	5,670	2,753
Rentals	850	485	1,067
Interest income	-	14	68
	143,886	257,596	385,604
Amortization of deferred contributions	-	54,835	55,417
Surcharge on membership for funds restricted for maintenance	-	102	140
	143,886	312,533	441,161
Expenditures			
Accounting and legal	10,000	6,209	5,622
Advertising and marketing	1,500	1,810	1,208
Curatorial and exhibition	200	17,341	2,873
Fundraising expenses	20	-	777
Gift shop purchases	1,400	2,650	4,420
Insurance	12,000	13,018	10,539
Interest and bank charges	-	318	500
Office and other	6,300	4,855	2,416
Repairs and maintenance - building	26,650	15,614	141,930
Repairs and maintenance - tower hill	3,000	3,636	3,790
Salaries, benefits and contract work	96,135	94,210	122,405
Telephone and communication	1,500	2,054	1,376
Utilities and rent (Note 10)	25,000	21,387	23,110
	183,705	183,102	320,966
Amortization of capital assets	-	76,248	76,046
	183,705	259,350	397,012
Net Change in assets	\$ (39,819)	\$ 53,183	\$ 44,149

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

West Parry Sound District Museum Statement of Cash Flows

For the year ended December 31	2021	2020
Cash provided by (used in)		
Operating activities		
Excess of revenues over expenditures	\$ 53,183	\$ 44,149
Items not involving cash		
Amortization of capital assets	76,248	76,046
Amortization of deferred contributions	(55,249)	(55,417)
	<u>74,182</u>	<u>64,778</u>
 Changes in non-cash working capital balances		
Accounts receivable	54,106	(38,546)
Gift shop inventory	(438)	921
Prepaid expenses	(1,353)	(1,196)
Accounts payable and accrued liabilities	(1,511)	2,773
Deferred revenue	20,025	(10,920)
	<u>70,829</u>	<u>(46,968)</u>
 Investing activities and financing activities		
Purchase of capital assets	(5,730)	-
Repayment of long-term debt	(878)	(703)
Deferred contributions received	3,172	-
	<u>(3,436)</u>	<u>(703)</u>
 Increase in cash during the year	141,575	17,107
Cash and cash equivalents, beginning of year	<u>47,550</u>	<u>30,443</u>
Cash and cash equivalents, end of year	\$ 189,125	\$ 47,550

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2021

1. Nature and Purpose of Organization

West Parry Sound District Museum (the Museum) is incorporated under provincial letters patent as a not-for-profit organization and is a registered charity under the Income Tax Act. The organization operates a museum and related funding programs at its location on Tower Hill in Parry Sound, Ontario.

The Museum was created to collect, conserve, research, house, exhibit and interpret those objects that best serve to illustrate the history of the West Parry Sound District. Themes will relate to human history, settlement, industry, transportation, recreation and natural history.

The Museum will fulfil its obligation by providing special educational programs and exhibits for research and for the benefit of the present and future generations of the West Parry Sound District.

2. Significant Accounting Policies

- | | |
|-------------------------------|---|
| a) Basis of Accounting | These financial statements have been prepared using Canadian accounting standards for not-for-profit organizations. |
| b) Revenue Recognition | <p>The Museum follows the deferral method of accounting for contributions. Under this method, restricted contributions are recognized as revenue in the year the corresponding expenditure is incurred.</p> <p>Unrestricted contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.</p> <p>Contributions restricted for the purchase of capital assets are recognized as revenue in the same manner that the corresponding assets are amortized.</p> <p>Gift shop sales are recognized as revenue when the goods are sold.</p> <p>Revenues from memberships, museum admissions, rental, research, and other activities are recognized when the related payment has been received.</p> <p>Interest income is recognized as it is earned.</p> |
| c) Deferred Revenue | Deferred revenues represent government grants which have been collected but for which the related expenditures have yet to be incurred. These amounts will be recognized as revenues in the fiscal year the services are performed or the purchases are made. |

West Parry Sound District Museum Notes to Financial Statements

December 31, 2021

**d) Contributed
Materials & Services**

The Board of Directors and volunteers contribute many hours and materials to assist the organization in carrying out its activities. Because of the difficulty of determining their fair value, contributed services and materials are not recognized in the financial statements.

e) Financial Instruments

Measurement of financial instruments

The entity initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions.

The entity subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, and short-term loans.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

Transaction costs

The entity recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

f) Inventory

Gift shop inventory is stated at the lower of cost and net realizable value. Cost is determined on a weighted average cost basis. Net realizable value is the estimated selling price in the ordinary course of business less the estimated costs necessary to make the sale.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2021

g) Capital Assets

Capital assets are recorded at cost. Amortization is allocated using the following rates per annum (1/2 the rate in the year of acquisition):

Building & landscaping	- 40	years, straight line basis
Geothermal equipment	- 10	years, straight line basis
Computer equipment	- 30	%, declining balance basis
Equipment & furnishing	- 20	%, declining balance basis

h) Use of Estimates

Management reviews the carrying amounts of items in the financial statements at each balance sheet date to assess the need for revision or any possibility of impairment. Management determines these estimates based on assumptions that reflect the most probable set of economic conditions and planned courses of action.

These estimates are reviewed periodically and adjustments are made to net income as appropriate in the year they become known.

Items subject to significant management estimates include accounts receivable, accrued liabilities, deferred revenues, and deferred contributions.

i) Collections

The Museum was created to collect, conserve, research, house, exhibit and interpret those objects that best serve to illustrate the history of West Parry Sound District. These objects comprise the Museum's permanent collection and relate to human history settlement, industry, transportation, recreation, and natural history.

The Museum's collections are capitalized in the statement of financial position at nominal value and are not subject to amortization. Contributions of collection items are recorded at a nominal value. For purchased items, the difference between the purchase price and nominal value is expensed in the period the items are acquired.

The cost of these objects is not determinable and accordingly is stated at a nominal value.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2021

3. Accounts Receivable

	2021	2020
Accounts receivable	\$ -	\$ 250
Grant funding receivable	-	23,493
HST recoverable	7,086	37,449
	<u>\$ 7,086</u>	<u>\$ 61,192</u>

4. Capital Assets

Capital Assets	2021				2020	
	Cost	Accumulated Amortization	Net Book Value		Net Book Value	
Buildings	\$ 1,992,896	\$ 1,422,347	\$ 570,549	\$	620,371	
Equipment & furnishings	156,538	147,166	9,372		11,715	
Geothermal equipment	230,567	156,686	73,881		96,937	
Computer equipment	7,633	2,375	5,258		555	
	<u>\$ 2,387,634</u>	<u>\$ 1,728,574</u>	<u>\$ 659,060</u>	<u>\$</u>	<u>729,578</u>	

5. Bank

The organization's bank accounts are held at one credit union and earn interest at variable rates dependant on average monthly balances.

The Museum has an unused authorized line of credit through its credit union with a maximum draw of \$15,400 (2020 - \$15,400) bearing interest at the credit union's prime lending rate plus 1% and secured by a general security agreement. As at December 31, 2021, the amount being draw on this line of credit was \$NIL (2020 - \$NIL).

6. Economic Dependence

The Museum received 78% (2020 - 55%) of its revenue from grants and municipal contributions, and is dependent on this funding to operate.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2021

7. Accounts Payable and Accrued Liabilities

	2021	2020
Trade accounts payable	\$ 9,405	\$ 1,243
Accrued liabilities	10,266	9,399
Wages payable	-	7,257
Government remittances payable	15,234	18,517
	<u>\$ 34,905</u>	<u>\$ 36,416</u>

The carrying value of accounts payable and accrued liabilities approximates fair value because of the short maturity of these instruments and because they are subject to normal credit terms.

8. Deferred Contributions for Capital Assets

Deferred contributions for capital assets represent grants received for capital asset purchases. The changes in the deferred contributions for capital assets are as follows:

	2021	2020
Beginning balance	\$ 652,528	\$ 707,944
Amounts recognized as revenue	(52,077)	(55,416)
Ending Balance	<u>\$ 600,451</u>	<u>\$ 652,528</u>

9. Grant Revenue

The Museum received grant revenue from the following sources:

	2021	2020
Northern Ontario Heritage Fund	\$ -	\$ 28,350
Federal	44,028	70,160
Provincial	62,095	11,920
Canadian Museum Association	13,019	13,019
	<u>\$ 119,142</u>	<u>\$ 123,449</u>

West Parry Sound District Museum Notes to Financial Statements

December 31, 2021

10. Commitment

The Museum leases its land from the Town of Parry Sound under a long-term lease, expiring October 2026, for a nominal annual rental amount.

11. Financial Assets and Financial Liabilities

Liquidity risk

Liquidity risk is the risk that the Museum will not be able to meet its obligations associated with financial liabilities. Cash flow from operations provides a substantial portion of the Museum's cash requirements. Available operating line of credit provides flexibility in the short term to meet operational needs. The Company's borrowing arrangements are concentrated with a single Canadian financial institution. In the opinion of management, liquidity risk exposure is low and not material.

Credit risk

The Museum is exposed to credit risk in the event of non-performance by counterparties in connection with its accounts receivable which is comprised primarily of grants receivable. In the opinion of management, credit risk exposure is low and not material

Interest rate risk

The Museum's interest-bearing assets and liabilities include its operating line of credit and loans. In the opinion of management, interest rate risk exposure is low and not material



**The Corporation of The Township of The Archipelago
Council Meeting**

Agenda Number: 16.10.
Resolution Number 22-195
Title: Securing Canada's \$1 Billion Investment in a Strengthened Freshwater Action Plan
Date: Friday, December 16, 2022

Moved by: Councillor Cade Fraser
Seconded by: Councillor MacLeod

WHEREAS the Township of The Archipelago, as a member of the Great Lakes and St. Lawrence Cities Initiative, supports: protecting source water, planning for climate change impacts and shoreline resilience, ensuring safe and affordable water services for all our residents, and building up a sustainable blue economy in the Great Lakes and St. Lawrence River Basin.

WHEREAS ensuring healthy communities and a strong economy for Canadians depend on securing Canada's source water, which includes addressing water quality issues, contaminants and pollution, supporting biodiversity and reversing wetland and fish and wildlife habitat loss and improving community knowledge to empower citizens to safeguard this essential resource.

WHEREAS a Freshwater Action Plan and the Great Lakes Protection Initiative it supported were first announced in the 2017 Canadian federal budget with a \$44.84 million investment over five years.

WHEREAS the Freshwater Action Plan has combined science and action to address priorities in the Great Lakes such as preventing toxic and nuisance algae, enhancing the resilience of coastal wetlands in the Great Lakes, restoring Great Lakes Areas of Concern and supporting Canada's commitments under the Great Lakes Water Quality Agreement, among other priorities.

WHEREAS a commitment was made by the Liberal Party of Canada in the 2021 federal election to

strengthen the Freshwater Action Plan with an historic investment of \$1 billion over ten years to restore and protect large lakes and river systems starting with the Great Lakes and St. Lawrence River Basin.

WHEREAS the federal government only committed \$19.6 million in funding in the 2022 Budget for the Freshwater Action Plan, falling short of the aforementioned commitment.

WHEREAS the United States has invested \$1.8 billion in the Great Lakes Restoration Initiative (GLRI) since 2017 and will see accelerated funding with the *Infrastructure Investment and Jobs Act*.

WHEREAS a 2018 University of Michigan study shows that for every dollar of federal spending on GLRI projects between 2010 and 2016, yielded \$3.35 in additional economic activity.

WHEREAS nearly half of Canada's population lives in the Great Lakes and St. Lawrence River Basin, a region that will continue to see accelerated growth, resulting in greater land and resource use pressures that will further contribute to water availability and quality issues.

WHEREAS the Stockholm Resilience Centre recently identified the importance of wetlands as carbon sinks and fresh water's role in climate mitigation.

WHEREAS the Great Lakes-St. Lawrence Collaborative outlined 30 recommendations to Environment and Climate Change Canada as part of a ten-year, \$2.2 billion *Action Plan 2020-2030 to protect the Great Lakes and St. Lawrence* (Action Plan 2020-2030), addressing shoreline erosion, outdated infrastructure, invasive species, exposure to toxins and beach contamination, following an 18-month consultation with First Nations, NGOs, academics and other experts.

WHEREAS the recommendations outlined in Action Plan 2020-2030 should serve as the basis of programming for strengthened federal action in the Great Lakes and St. Lawrence River Basin through its strengthened Freshwater Action Plan.

WHEREAS the newly established Canada Water Agency should play a role in accelerating the rollout of funding made available through a strengthened Freshwater Action Plan.

WHEREAS Freshwater Action Plan funding should largely be directed to community groups, local

governments and First Nations to ensure that investments made will have the biggest local impact and empower action at the local level, rather than being held back for federal administration and operations.

WHEREAS it is critical to implement a strengthened Freshwater Action Plan, including accelerating a \$1 billion over five years, and to creating a Canada Water Agency to consolidate and coordinate federal water efforts and support provinces and territories in addressing systemic issues impacting the viability of the Great Lakes and St. Lawrence River Basin and the communities dependent upon the region's source water.

NOW THEREFORE BE IT RESOLVED that the Township of The Archipelago calls on the federal government to commit \$1 billion in funding over five years for a strengthened Freshwater Action Plan in Budget 2023.

BE IT FURTHER RESOLVED that the Township of The Archipelago calls on the federal government to guide its Freshwater Action Plan funding to implement recommendations in the Action Plan 2020-2030.

BE IT FURTHER RESOLVED that the Township of The Archipelago calls on the federal government to direct priority funding under the strengthened Freshwater Action Plan to projects in the Great Lakes and St. Lawrence River Basin.

BE IT FURTHER RESOLVED that the Township of The Archipelago calls on the federal government to make municipalities eligible for future funding in programs announced under the strengthened Freshwater Action Plan.

BE IT FINALLY RESOLVED that the Township of The Archipelago directs its staff to submit this resolution to the federal Deputy Prime-Minister and Minister of Finance; the Minister of Environment and Climate Change; the Parliamentary Secretary to the Minister of Environment and Climate Change (responsible for the Canada Water Agency), and local Member of Parliament, and the Great Lakes and St. Lawrence Cities Initiative.

Carried

BELVEDERE HEIGHTS BOARD OF MANAGEMENT UPDATE FOR OWNER MUNICIPALITIES (JAN. 2023)

The Belvedere Heights Board of Management (BoM) provides this update to all eight municipal councils owning the properties at 21 Belvedere including the Belvedere Heights (BH) 101-bed long term care facility and the 24-unit life lease building. The plan to move BH to create a Campus of Care at the health centre was submitted in fall 2021 and is still in the queue for review by the government. For transparency, life lease owners were given advance notice of the future plans in summer 2021. While most residents supposed that the changes would occur after they would leave life lease, several residents remain concerned and have reached out to the media and individual councillors.

Facts About Life Lease

- Life lease is a right to occupy a unit, there is NO ownership of part of a building or land. Relative real estate values have not applied to life lease sales as evidenced by the historical price per sq. foot over time.
- Recognizing the existing lease agreement was silent on the issue of termination or sale of building and the rights of the residents, Belvedere Heights engaged legal support to create an addendum to the agreement that would protect the initial purchase price for their right to occupy if the building is sold in the future. The matter was presented in summer 2021 with encouragement that residents review and obtain legal advice before signing.
- When the Campus of Care model is approved, at least three to five years will elapse (perhaps more) before current life lease holders would have to relocate. No one will be “kicked out onto the street” (terms used in the media and opinions). All remaining life lease holders will be given at least one year notice.
- We are still very early in the entire process of the relocation BH. The wording in the current occupancy agreement refers to market value and provides no option if the right to occupy life lease cannot be sold on the real estate market. If the life lease building is to be demolished after BH is relocated, the proposed addendum to the life lease agreements at least protects the purchase price.
- In the fall of 2022, two units were vacated by the residents. The BoM repurchased these units at a mutually agreeable price and both units have been converted into apartments at current rental rates.

Campus of Care: Consolidation of Long Term Care in West Parry Sound

The province has deemed West Parry Sound as an underserved area for long term care (LTC) beds with an excess of a two year wait list for placement. Government has estimated a 160-LTC-bed shortfall within this decade. In 2020, government began building new LTC capacity approving projects that were campus of care submissions. In 2021, BoM began discussions with the WPSHC/Lakeland that culminated in engaging an architect to create a vision for the campus of care, which was shared with the municipalities in Oct. 2021.

The architect’s plan to build 160 new LTC beds adjacent the Lakeland LTC was bold and beautiful and the Ministry of Long Term Care was impressed by the concept of care and the visual. A campus of care is the ideal model for LTC residents. Enhancing care for our frail elderly is our top priority and we will be fair to the seniors living independently in life lease.

During the spring and summer 2021, the BoM municipal reps engaged with all eight member municipalities to support the campus of care model by 'surrendering the right to manage' the BH 101-LTC beds back to the Ministry. The Ministry could then issue a not-for-profit license to WPSHC/Lakeland to build the proposed 160-bed complex. By August 2021, all eight municipalities had passed a bylaw to support the campus of care as required by the LTC legislation when a district municipal home wishes to relinquish LTC beds. The bylaw requested the Ministry to waive the five-year minimum notice in favour of expediting the new build.

The required bylaws and BoM resolution were forwarded to the Ministry in Sept. 2021 and there has been no acknowledgement or written communication from the Ministry as of Dec 2022.

The existing BH operations and facilities stay in place until the new build is ready for occupancy, which is still uncertain and could be many years away from completion.

In Nov. 2022 we did receive confirmation that the existing management consulting services provided by WPSHC/Lakeland to BH would be replaced with an ongoing management services agreement that delegates all day-to-day management of the 21 Belvedere operations. For example, our Administrator, Kami Johnson, has been and will continue to be an employee of WPSHC/Lakeland. The management agreement is good news to allow us to continue to consolidate and coordinate LTC support services for West Parry Sound.

Belvedere Heights is a district municipal home. The eight municipalities jointly own and manage the building through an appointed board of management. Councillors representing all municipalities sit on the Board and endeavour to ensure each municipality is current and in support of all actions.

December 29, 2022

RE: Resolutions Nominating Members to our Board

Dear Mayors and Councils of the Municipalities of Carling, Whitestone, McKellar and McDougall,

I am writing regarding the appointment of Board members to the District of Parry Sound Social Services Administration Board. As per our correspondence of November 17, 2022, two (2) members must be appointed jointly from the councils of the municipalities in your Area for there to be representation on the DSSAB Board.

As of today, I have received the following resolutions from Area 3:

Township of Carling	-
Municipality of Whitestone	-
Township of McKellar	Resolution appointing Morley Haskim
Township of McDougall	Resolution appointing Joel Constable

We hope that Area 3 Municipalities are able to determine their representatives prior to our first Board meeting of the New Year which will be held at 6:30 PM on Thursday, January 12, 2023 via Zoom Video Conference.

If the representatives are not able to be appointed jointly, they cannot be confirmed as DSSAB Board members. However, they are welcome to attend our first Board meeting as members of the public.

As well, a reminder that we will be holding our Board Introduction on Friday, January 27, 2023 at the Log Cabin Inn located at 9 Little Beaver Blvd. in Seguin Township. It is *vitality important* for all Board members to attend this all-day event as it will orient them on the operations of the DSSAB.

Should you have any questions, please don't hesitate to reach out to me at 705-746-7777 ext. 5290 or via email at jharris@psdssab.org.

Sincerely,



Jennifer Harris
Administrative Officer

* Whitestone confirmed appointment of Janice Bray (at their Dec 13th meeting) via email - KB

WHITESTONE McKELLAR LIONS CLUB
"We Serve Where We Live"



December 31, 2022
The Township of McKellar
701 Highway 124
McKellar, Ontario
POG 1C0

Item 19.8

This report outlines the activities of the Whitestone McKellar Lions Club in our community. As of this date, our club is comprised of 14 members who reside in The Municipality of Whitestone or The Township of McKellar. The Whitestone McKellar Lions Club is a member club of Lions Clubs International.

Our club and its members serve our community in many different ways:

- Administrating lotteries to raise funds for the Whitestone Nursing Station (\$3500) and the upcoming 150th anniversary for McKellar Township.
- Supporting local community programs including:
 - Whitestone Lake Central School – Bike Rodeo, Forest of Reading, Public Speaking
 - Hallowe'en Program
 - Christmas Hamper Program
- Donating funds to local and non-local causes including:
 - Hurdville Community Hall
 - Whitestone Nursing Station
 - Ardbeg Community Hall
 - Whitestone Public Library and Technology Centre
 - Cuddle Cots (with McKellar FF Assoc'n)
 - Childhood Cancer
 - Lions Camp Dorset for dialysis patients and their families
 - Effective Speaking for Students
 - Guide Dogs of Canada
 - Spring Roadside Cleanup

In addition to private donations, our club's primary source of monies to fund our programs comes from bottle returns collected at the Auld's Road Landfill in The Municipality of Whitestone.

We encourage the Township of McKellar Council to keep the Whitestone McKellar Lions Club in mind when considering ideas and opportunities for serving needs in our community. We would also be open to revenue opportunities sourced in McKellar similar to our arrangement with the Municipality of Whitestone.

Respectfully,

Joyce Campbell
President, Whitestone McKellar Lions Club



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

COMMITTEE MEMBER APPLICATION FORM

I am interested in participating as a Volunteer on the LIBRARY Committee:

Name: SUZANNE POFF

Address: [REDACTED]

Phone Number: [REDACTED] Email: [REDACTED]

Explain why you would like to serve on each board or committee, including any skills experience which would be of value to the committee or board:

I FEEL I COULD BE AN ASSET TO THE LIBRARY BOARD
TO BRING IN NEW IDEAS & TOPICS FOR THE LIBRARY

Do you have any Volunteer Experience? If so, in what capacity? ☒ Yes ☐ No

VOLUNTEERED FOR MANY ORGANIZATIONS INCLUDING ST. JOHN'S
AMBULANCE & WILDLIFE SANCTUARIES.

We want to ensure persons with disabilities are able to participate on Municipal Committees. If you have a disability, what accommodations, if any, would you need to carry out this position?

NONE

As Volunteer activities may include working with children, vulnerable persons, and/or handling cash, etc, a criminal records check will be required. There is no cost to the applicant for volunteer positions.

Would you object to a criminal records check? ☐ Yes ☒ No

If yes, please explain why? _____

Please attach any additional information which may be of assistance in the selection process.

Applicants Signature: [Signature] Date: DEC 9/22

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

Volunteer Agreement/Release & Waiver Form

(If you are under 18 years of age, a parent/guardian signature is required)

I, by signing below, in participating in volunteer activities with the Corporation of the Township of McKellar (the "Township") in consideration for the Township allowing me to participate, fully understand and agree to the following:

COMMITTEE MEMBER APPLICATION FORM

1. No pay, payment, salary, wage or employee benefits (such as accident/disability/medical/dental or other insurance coverage) whatsoever will be paid to me and I will not be covered by Workplace Safety Insurance Board coverage.
2. I acknowledge that performing volunteer activities may involve certain elements of risk or the chance of an accident and I hereby release the Township and its elected officials, officers, employees and agents and their respective successors, assigns, heirs and executors from all claims for loss, damage, or injury.
3. I understand that I will be covered under the Township's blanket liability policy.
4. I will abide by all applicable Township by-laws, policies and rules, as may be amended from time to time.
5. I will not use facilities, equipment and property owned by the Township without approval of a Township staff person, and will not use them for personal purposes.
6. I will immediately notify the appropriate Township supervisor of any incident that involves property damage or personal injury during my volunteer duties.

By signing this form:

- I acknowledge that I have read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver

If the volunteer is under the age of 18, by signing this form as parent or guardian:

- I acknowledge that I gave read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver as they apply to my child
- I have given permission for my child to participate as a volunteer

Name of Volunteer:	<u>SUZANNE POFF</u>	Date:	<u>DEC 9/22</u>
Signature:	<u>[Signature]</u>	Witness:	_____
Emergency Contact for Volunteer:			
Name:	<u>MARK CALHOUN</u>	Contact Number:	<u>[Redacted]</u>

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

Update June 30, 2020

COMMITTEE MEMBER APPLICATION FORM

Karlee Britton

From: Joe Jamieson <[REDACTED]> on behalf of Joe Jamieson
Sent: December 5, 2022 6:25 AM
To: DeputyClerk@mckellar.ca
Subject: Fire route 102 rename

Hi Karlee here is our names we chose
Madigan Lane or
Madigan Trail
Please let me know results ?
Thanks

Get [Outlook for iOS](#)

I spoke to Joe over the phone, the owners would prefer Madigan Lane
Island View Lane was previously Fire Route 102
Madigan is a historic family name on the road

Russell Christie LLP contacted the Township via telephone on December 13, 2022 regarding the below Resolution as the Township's Solicitor. They have declined the file stating a conflict of interest. They have recommended the following two firms/solicitors:

Aird & Berlis LLP (John Mascarin)

Loopstra Nixon LLP (Quinto M. Annibale)

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

Resolution No. 22-536

Whereas the Council of the Corporation of the Township of McKellar entered into an agreement with the collective 'Municipalities' titled the "West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board Agreement" on the 10th day of September, 2021, and

Whereas the Township of McKellar's solicitor was not consulted upon the wording of said agreement prior to its signing; and

WHEREAS the Council of the Corporation of the Township of McKellar now desires a legal interpretation of said document, including any financial commitments, for budgetary purposes, and other responsibilities moving forward;

Now Therefore Be It Resolved THAT the Council of the Corporation of the Township of McKellar does hereby authorize the Clerk/Administrator or Council Designate to immediately consult the municipal solicitor to determine the extent of said obligations. Carried

CORPORATION OF THE TOWNSHIP OF MCKELLAR
BY-LAW NO. 2023-05

**Being a By-law to amend By-law No. 95-12, with
respect to lands legally described as PT LT 33 CON 6
TOWNSHIP OF MCKELLAR (Hardie)**

WHEREAS By-law No. 95-12 regulates the use of land and the use and erection of buildings and structures within the Township of McKellar;

AND WHEREAS the Council of the Corporation of the Township of McKellar deems it advisable to amend By-law No. 95-12 as hereinafter set forth;

AND WHEREAS authority to pass such a by-law is provided by Section 34 of the *Planning Act, R.S.O. 1990, Chapter P.13* and amendments thereto;

NOW THEREFORE the Council of the Corporation of the Township of McKellar enacts as follows:

1.0 THAT ZONING BY-LAW NO. 95-12 IS AMENDED AS FOLLOWS:

1.1 Schedule 'A' (Sheet 1) to Zoning By-law 95-12, is hereby further amended, by rezoning the lands legally described as PT LT 33 CON 6 MCKELLAR TOWNSHIP OF MCKELLAR to Inland Development 2 (RR) as shown on Schedule 'A' attached hereto and forming a part of this By-law.

2.0 Schedule 'A' attached hereto is hereby made part of this By-law.

3.0 This By-law shall come into force and effect pursuant to the provisions of and Regulations made under the *Planning Act, R.S.O. 1990*.

READ a FIRST and SECOND time this 10th day of January, 2023.

David Moore, Mayor

Ina Watkinson, Clerk / Administrator

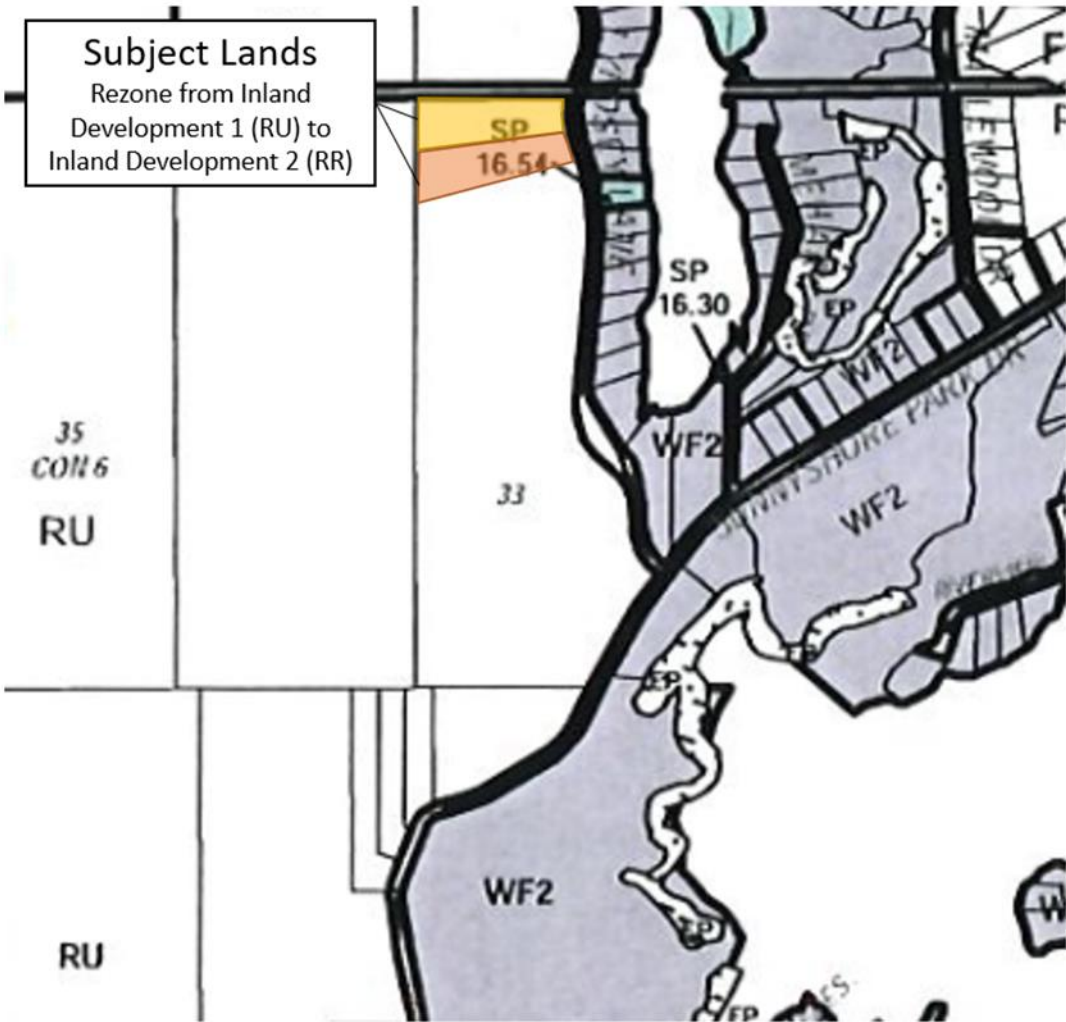
READ a THIRD time and **PASSED** in **OPEN COUNCIL** this 10th day of January, 2023.

David Moore, Mayor

Ina Watkinson, Clerk / Administrator

SCHEDULE 'A'

1.0 This is Schedule 'A' to By-law 2023-05, being a portion of 'Schedule A' to Zoning By-law 95-12, passed this 10th day of January, 2023.



David Moore, Mayor

Ina Watkinson, Clerk / Administrator

CORPORATION OF THE TOWNSHIP OF MCKELLAR

BY-LAW NO. 2023-06

**Being a By-law to Set Tax Ratios for
Municipal Purposes for the Year 2023**

WHEREAS the Municipal Act 2001, Sec 308 (2)&(3) state that a set of tax ratios for every municipality shall be established in accordance with this section and that the tax ratios are the ratios that the tax rate for each property class must be to the tax rate for the residential property class where the residential property class tax ratio is 1;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the Municipal Act 2001, Sec 308(8) states that the tax ratio for a property class must be within the allowable range prescribed for the property class;

AND WHEREAS Ontario Regulation 386/98 sets out Allowable Ranges for Tax Ratios;

NOW THEREFORE the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. For the taxation year 2023, the tax ratio for property in:
 - a) the residential/farm property class is 1.0;
 - b) the commercial property class is 1.1;
 - c) the industrial property class is 1.1;
 - d) the farmlands property class is 0.25;
 - e) the managed forest property class is 0.25;
 - f) the multi-residential property class is 1.1
2. For the purpose of this By-law:
 - a) the commercial property class includes all commercial office property, shopping centre property and parking lot property;
 - b) the industrial property class includes all large industrial property;
3. By-law No. 2022-10 is hereby repealed.
4. This By-law shall come into force and take effect upon passage by Council.

READ a FIRST and SECOND time this 10th day of January, 2023.

David Moore, Mayor

Ina Watkinson, Clerk

READ a THIRD time and **PASSED** in **OPEN COUNCIL** this 10th day of January, 2023.

David Moore, Mayor

Ina Watkinson, Clerk

CORPORATION OF THE TOWNSHIP OF MCKELLAR

BY-LAW NO. 2023-07

**Being a By-law to authorize the Borrowing of Money
to Meet Current Expenditures of the Council of the
Township of McKellar**

WHEREAS pursuant to Section 407(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, at any time during a fiscal year, a municipality may authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for the year;

AND WHEREAS pursuant to Section 407(2) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, except with the approval of the Local Planning Appeal Tribunal, the total amount borrowed at any one time plus any outstanding amounts of principal borrowed and accrued interest shall not exceed,

- a) From January 1 to September 30 in the year, 50 per cent of the total estimated revenues of the municipality as set out in the budget adopted for the year; and
- b) From October 1 to December 31 in the year, 25 percent of the total estimated revenues of the municipality as set out in the budget adopted for the year;

AND WHEREAS pursuant to Section 407(3) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, until the budget is adopted in a year, the limits upon borrowing under subsection (2) shall temporarily be calculated using the estimated revenues of the municipality set out in the budget adopted for the previous year;

NOW THEREFORE the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. **That** the Head of Council and the Treasurer are authorized on behalf of the Municipality to borrow from time to time by way of promissory note or bankers' acceptance from CANADIAN IMPERIAL BANK OF COMMERCE ("CIBC") a sum or sums not exceeding the aggregate \$800,000.00 to meet, until taxes are collected, the current expenditures of the Municipality for the year (including the amounts required for the purposes mentioned in subsection 407(1) of the Act) and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Municipality and signed by the Head of Council and Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC.
2. **THAT** all sums borrowed pursuant to this by-law, as well as all other sums pursuant to the Act in this year and in previous years from CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when this revenue is received.
3. **THAT** the Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
4. **THAT** the Treasurer is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

5. **THAT** By-law No. 2022-01 is hereby repealed.

READ a **FIRST** and **SECOND** time this 10th day of January, 2023.

David Moore, Mayor

Ina Watkinson, Clerk

READ a **THIRD** time and **PASSED** in **OPEN COUNCIL** this 10th day of January, 2023.

David Moore, Mayor

Ina Watkinson, Clerk