

CORPORATION OF THE TOWNSHIP OF MCKELLAR

January 24, 2023 – 4:30 p.m.

AGENDA

Topic: Regular Council Meeting

Time: January 24, 2023 4:30 P.M.

Council will re-convene into Regular Session at 6:30 P.M.

23-64 1st resolution
2023-11 1st by-law

1. CALL TO ORDER
2. ROLL CALL
3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF
4. ADOPTION OF AGENDA
5. CLOSED SESSION
 - 5.1 Minutes of the Closed Sessions of Council
 - 5.2 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; pursuant to Ontario Municipal Act, Section 239(2)(e) – matters subject to solicitor/client privileges.
 - 5.3 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Staffing
 - 5.4 Proposed or pending acquisition or disposition of land for municipal or local board purposes pursuant to Ontario Municipal Act, Sec. 239(2)(c) – proposed acquisition

COMMITTEE OF ADJUSTMENT MEETING (5:30pm to 6:30pm)
(Recess from Regular Council Meeting)

6. CALL TO ORDER – REGULAR SESSION (6:30pm)
7. ROLL CALL
8. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

9. RESPECT AND ACKNOWLEDGMENT DECLARATION

We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabe and the Mississauga People

10. PUBLIC MEETING

11. DELEGATIONS AND PRESENTATIONS

11.1 Chris McDonald, Parry Sound Area Chamber of Commerce

12. COMMITTEE OF THE WHOLE

12.1 Proposed Four Way Stop at Hurdville Rd & Blackwater Rd Intersection

13. MOTION TO REVIEW A PREVIOUS MOTION

14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)

14.1 January 10, 2023 Minutes as Amended; January 17, 2023

15. PLANNING MATTERS

15.1 Consent Application No. B56/2022(McK) Jamieson

16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL

17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL

17.1 FD-2023-01 Month and Year End Status Update – December 2022

17.2 By-law Activities Report for 2022

17.3 T-2023-01 Update on Upgrade of the Craigmere Subdivision Roads

17.4 T-2023-02 Tax Arrears Status as of December 31, 2022

18. MAYOR'S REPORT

19. CORRESPONDENCE FOR CONSIDERATION

19.1 2023 FONOM Northeastern Ontario Municipal Conference

19.2 Belvedere Heights Board of Management, Hind Life Lease Letter

19.3 Municipality of Whitestone Resolution for Parry Sound District Social Services Administration Board Representative Nomination

19.4 Municipality of Whitestone Resolution for District of Parry Sound Municipal Association Representative Nomination

19.5 Municipality of Whitestone and Township of McMurrich/Monteith Resolutions for Belvedere Heights Board of Management Nominations

19.6 Town of Parry Sound Letter re. EMS Advisory Committee Representative Selection for Carling, McDougall, Whitestone and McKellar

19.7 Township of the Archipelago Resolutions for Appointments to Committees and Boards

19.8 Letter dated January 16, 2023 from Reg Moore

20. MOTION AND NOTICE OF MOTION

- 20.1 Appointment to the West Parry Sound Economic Development Collaborative
- 20.2 Appointment to the Parry Sound District Social Services Administration Board
- 20.3 Appointment to the EMS Advisory Committee
- 20.4 Seniors Card Groups, Community Centre User Fees
- 20.5 AMCTO Annual Conference
- 20.6 Deeming By-law as a Condition to Consent with the Planning Board
- 20.7 Forensic Audit RFP
- 20.8 Authority to Deem Rezoning Applications Complete
- 20.9 Public Washrooms
- 20.10 Waiver Agreement with Lakeshore Rd. property owners
- 20.11 Authorization to Purchase 4 Laptops

21. BY-LAWS

- 21.1 2023-11 Being a By-law to Amend the Zoning By-law (Reed)
- 21.2 2023-12 Being a By-law to Amend the Zoning By-law (LeBlanc)
- 21.3 2023-08 Third Reading of the Procedural By-law
- 21.4 2023-13 Being a By-law to Levy Certain Interim Rates, Taxes and Charges for the Year 2023
- 21.5 2023-14 Being a By-law to Amend By-law 2020-28, Parking By-law
- 21.6 2023-15 Being a By-law to Amend By-law 2011-21 Fees & Charges

22. UNFINISHED BUSINESS

23. NEW BUSINESS

24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS

25. CONSENT AGENDA – CORRESPONDENCE

- 25.1 Community Policing Advisory Committee 4th Quarter Report
- 25.2 Thank you Card from Carol Buckingham

26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

27. CONFIRMING BY-LAW

- 27.1 By-law 2023-16 - Confirming the Proceedings of Council

28. ADJOURNMENT



Township of McKellar

701 Hwy 124, P.O. Box 69, McKellar, ON P0G 1C0

Phone: 705-389-2842

Fax: 705-389-1244

Request for Delegation/Deputation before Council

Pursuant to By-law No. 2019-25 as amended, any person wishing to make a deputation before Council shall submit a request in writing to the Clerk no later than 1:00 p.m. on the Tuesday prior to the meeting at which they wish to be heard. The written request shall be a detailed written submission which clearly outlines the matter that the deputation wishes to present to Council including the nature of the business to be discussed and the person(s) named to make the deputation. The detailed written submission, together within this form, shall be circulated with the Council agenda. Please note that Deputations are limited to 10 minutes in length.

PLEASE PRINT CLEARLY

Name of Person to Appear:	Chris McDonald		
Address:	21 William St. Parry Sound, ON P2A 1V2		
Phone: Home:	Business:	Cell:	
	(705) 774-4213	(705) 774-6129	
Name of Group or Person(s) being represented (if applicable):	Parry Sound Area Chamber of Commerce		
Meeting date requested to appear before Council:	Based on availability - Jan 24 th		
Subject Matter of Deputation:	The Parry Sound Area Chamber of Commerce would like to request a municipal contribution from the Township of McKellar for 2023 to help us continue business advocacy, networking & info sessions and general support for the business community.		
Detailed written submission must be attached or submitted to the Clerk by 1:00 p.m. the Wednesday prior to the Council meeting.			
Signature:	C McDonald		Date: Dec 21/22



Parry Sound Area **Chamber of Commerce**

Dear Township of McKellar Mayor and Council,

I'm Chris McDonald, the new Executive Director at the Parry Sound Area Chamber of Commerce. I've spent most of my adult life working as a businessman and entrepreneur in the Town of Parry Sound. Over the past 22+ years I've been able to build a strong relationship with local businesses, organizations and individuals in the community.

Having inside knowledge and understanding the struggles of running a small business in the Parry Sound Area, I feel this gives me a unique opportunity and perspective to help fellow business in my Chamber role.

Alongside my Manager of Membership Services, Catherine Lapierre, we have continued a successful rebuilding and rejuvenation process which was severely impacted by the global pandemic the past 2 ½ years. Our social media reach has exploded, and we are continuing to hear a lot of positive feedback from the community on our renewed visibility, advocacy and performance. In addition, our monthly networking sessions have been sold out events with members and non-members actively taking part and enjoying these opportunities.

As the Parry Sound Area Chamber of Commerce heads into its 125th year, I'm excited to announce our organization is growing steadily, and adding new members on a regular basis. Our membership has grown by 25% over the last year and continues to show consistent growth even as we move into the slower seasons. This growth has been made possible in part by the support offered by area municipalities as we work through financial challenges from years past.

As we move into 2023, I am pleased to outline some of our strategic plans to continue to grow and build a stronger organization for our membership. With this plan, we feel we will put ourselves in a good position to remain relevant and a strong resource for our new and existing businesses.

- Member meetings - Re-establish monthly meetings of members as part of providing networking and professional development services. Business After Hours, Business Over Breakfast and Learn Over Lunch are all networking sessions that have been successful and well attended in the past and we hope to bring these sessions back with guest speakers and valuable information to those in attendance.
- Website redevelopment – Update or develop new website into a more user friendly, dynamic experience. Allow our staff to be able to edit and maintain ourselves rather than relying on a third party. Build a more comprehensive calendar of events that includes member and non-member community events.
- Recognition – Recognize and promote the achievements of our members. Shift focus of recognition awards to include milestones, new business openings, moves, achievements, ownership changes. Sending out member certificates for new businesses and existing businesses.
- Onboarding package for new board members – Create a thorough package outlining expectations and duties of our board of directors. This will help build a strong leadership committee and help them understand their roles when joining the board. When a Board Member is onboarded, prepare a presentation package that supplies but also distils key points of the bylaws and other relevant governance of the board.
- CSAT - Create and distribute a customer satisfaction survey to see what our membership wants and needs from our organization. Issue customer satisfaction survey with additional questions covering members' feedback on what is important to them. Open to public input as well. This will help provide valuable information on what is important to our members and what we could do better in the coming year.

As you prepare to set your 2023 budget, we ask that you consider a financial contribution of \$1040 to our non-profit organization to help us continue to build a strong business community and strong leadership services for our members. (Please see attached funding formula sheet to see how we came to that number.)

This contribution, we feel, will help continue to strengthen and grow our business community in 2023.

Thank you so much for your time and consideration.

Sincerely,

Chris McDonald

Executive Director

Parry Sound Area Chamber of Commerce



Dear Township of McKellar Mayor and Council:

Please consider this letter a request to Council to make provision in the 2023 Budget to support the activities of the Parry Sound Area Chamber of Commerce.

The Parry Sound Area Chamber of Commerce is the independent, consolidated voice of business for the entire district, and the channel for our collective commercial success. Your support allows us to focus on our mandate to support local businesses through advocacy, education, connections and access to services and benefits, rather than focus on revenue-generating activities.

In the past year we have grown substantially as an organization. Advocacy, membership, and community involvement have been at the forefront of our daily operations. The Chamber has also been forging economic relationships in efforts to attract new business to the area and support them upon establishment in the Parry Sound district.

Our programs and services directly benefit not only the businesses located in your municipality, but in the surrounding municipalities that have a direct impact on your area. We have increased our membership this year, while retaining 100% of last year's participants in your municipality. This is a good stride in the confidence that our organization exudes for this municipality, and the surrounding.

It is often difficult for municipalities to determine what level of financial commitment they can justify to organizations. We have a proposal for you to consider that takes into account the level of assessment of each of the seven municipalities as well as the permanent population and the number of chamber members in each respective municipality.

If we take formulae of 1/3, 1/3, 1/3 of the previous mentioned criteria we can achieve proportional funding from each municipality. Total funding request from all seven municipalities is \$19,500.00. This is just 14% of our annual operating budget. The majority of our operating funds are raised through membership dues, events and commissions. Please see attached proposed funding formula.

Several municipalities have, in past, contributed more than we are asking of them and for that we thank them and if the wish to continue that level of commitment we will be able to offer more programs and services than we have budgeted for this up coming year. Those municipalities that have not previously met these funding levels may be able to use these fairness formulae to justify additional funds. We are confident that the businesses within your municipality would benefit greatly by your contributions to allow the chamber to continue to be the voice of, and support for, local business in the Parry Sound Area.

We thank you for your past and continued support and look forward to working with you in our 125th year of service to the community.

Sincerely,
Gail Burrows, President

Fairness Funding Formulae

Weighted Assessment			Amount of Support
Archipelago	2,205,860,909	22%	\$1430.00
Carling	1,087,591,245	11%	\$715.00
McDougall	821,171,700	8%	\$520.00
McKellar	698,407,609	7%	\$455.00
Parry Sound	918,588,900	9%	\$585.00
Seguin	3,726,887,277	37%	\$2405.00
Whitestone	637,804,610	6%	\$390.00

Members			Amount of Support
Archipelago	6	3%	\$195.00
Carling	6	3%	\$195.00
McDougall	9	5%	\$325.00
McKellar	3	2%	\$130.00
Parry Sound	148	74%	\$4810.00
Seguin	24	12%	\$780.00
Whitestone	1	1%	\$65.00

Permanent Population			Amount of Support
Archipelago	979	5%	\$325.00
Carling	1491	8%	\$520.00
McDougall	2744	13%	\$845.00
McKellar	1419	7%	\$455.00
Parry Sound	6879	34%	\$2210.00
Seguin	5280	27%	\$1755.00
Whitestone	1075	6%	\$390.00

Using the above formula, the totals for each respective municipality are as follows:

Archipelago	\$1950.00
Carling	\$1430.00
McDougall	\$1690.00
McKellar	\$1040.00
Parry Sound	\$7605.00
Seguin	\$4940.00
Whitestone	\$845.00

For a total of \$19500.00

Chamber Members in Township of McKellar – The Ridge at Manitou – Manitouwabing Outpost – Four Seasons Cottage Resort



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

January 10, 2023

Mayor Moore called the meeting to order at 5:31 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Deputy Clerk/Planning Assistant, Karlee Britton
Clerk, Ina Watkinson

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-10 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council as amended to include an addition to Item 14.1 being the Minutes of the January 3, 2023 Special Meeting of Council.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-11 **Be It Resolved** That the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 5:33 p.m. to discuss the following items;

- 5.1 Minutes of the Closed Sessions of Council
- 5.2 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; pursuant to Ontario Municipal Act, Section 239(2)(e) – matters subject to solicitor/client privileges.
- 5.3 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Staffing

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-12 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:32 p.m.

Carried

Mayor Moore called the meeting to order at 6:32 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Deputy Clerk/Planning Assistant, Karlee Britton
Clerk, Ina Watkinson
Treasurer, Roshan Kantiya (*was present for his respective items on the agenda*)



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January 10, 2023

RESPECT AND ACKNOWLEDGEMENT DECLARATION

We would like to begin by acknowledging that the land on which we gather is traditional unceded territory of the Anishnaabe and the Mississauga People.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-13 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held January 10, 2023.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-14 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Carol Buckingham of the McKellar Sunshine Seniors and on behalf of the McKellar Seniors Club, respectively.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-15 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby move into Committee of the Whole at 6:50 p.m. to discuss proposed amendments to By-law 2022-24, the Roads Policy.

Carried

COMMITTEE OF THE WHOLE

Reg Moore (6 Fox Farm Road) spoke of the Roads By-law and O. Reg. 586/06. He spoke on the Bailey's and Craigmere subdivisions and McKellar Lake Road. Reg spoke in favour of the Township charging labour costs to road upgrade projects.

Phil Jeffkins (8 Phillip Ave) spoke in favour of the Fees and Charges By-law Method. He clarified past processes for Council. He confirmed invoices have been sent for upgrades. Phil is in favour of road assumption.

Scott Buckingham (Fire Route 152) spoke in favour of the Fees and Charges method. He spoke of challenges with the Local Improvements Act method. Scott made comments on next steps towards completing the road upgrades.

Ron Voll (15 Fire Route 300) spoke in favor of future road assumption of Fire Route 300 and the Fees and Charges Method.

Dan Peters (Fire Route 300) spoke in favour of Fire Route 300 to be Municipally owned and assumed in the future. Dan discussed cost estimates and correspondence with the Clerk and Solicitor.

Lynne Aylsworth (Deerfield Road) questioned the cost of property searches related to a previous comment in the meeting.

Robert Gillie (Deerfield Road) spoke against the Township charging labour costs for road upgrades. He commented on research he conducted in regards to how properties are assessed by MPAC depending on road assumption.



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Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-16 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby rise and report from Committee of the Whole at 7:49 p.m. and reconvene into open session.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-17 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the December 6, 2022 Regular Meeting of Council; the Minutes of the December 15, 2022 Special Meeting of Council; the Minutes of the December 20, 2022 Regular Meeting of Council and the Minutes of the January 3, 2023, Special Meeting of Council; as circulated.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-18 **Be it Resolved** That the Corporation of the Township of McKellar does hereby receive the Minutes from the December 8, 2022 meeting of the Township of McKellar Recreation Committee.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-19 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the draft Minutes from the November 2, 2022 meeting of the McKellar Historical Committee.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-20 **Be It Resolved** That the Council of the Corporation of the Township of McKellar does hereby accept the resignation of Brian Szepaniak as a member of the McKellar Historical Committee and thank him for his time and dedication to the committee.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-21 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive Report FD-2022-06 Month End Status Updates – November 2022 from Fire Chief Robert Morrison for information purposes.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-22 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the McKellar Market Yearend Report from Market Manager, Jan Gibson, for information purposes.

Carried



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Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-23 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the letter dated December 8, 2022 addressed to the Parry Sound Area Planning Board notifying the Board's Secretary/Treasurer that all of the conditions have been met for Consent Application B35/2022 (St. Julien); and Further that Council approve the letter be signed by the Clerk/Administrator and sent to the Parry Sound Area Planning Board.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-24 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive FD-2022-07 Post Fire Report – Maplewood Road for information purposes.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-25 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the letter dated December 22, 2022 addressed to the Parry Sound Area Planning Board notifying the Board's Secretary/Treasurer that all of the conditions have been met for Consent Application B19/2022 (Colbourne); and Further that Council approve the letter be signed by the Clerk/Administrator and sent to the Parry Sound Area Planning Board.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-26 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the December 2022 Accounts Payable Preliminary Cheque Run Report for information.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-27 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the Town of Parry Sound Resolutions 2022-157 and 2022-161, Appointments to Boards, Commissions and Committees for information purposes.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-28 **Whereas** the Corporation of the Township of McKellar does hereby receive the email dated December 13, 2022 from Ohad Slama regarding the Russell Christie LLP Invoice Dispute; and

Whereas in order for the Township's Solicitor to determine whether the agreement was registerable on title, the Solicitor was required to conduct a review of the agreement; and

Whereas Mr. Slama signed on July 21, 2022 the Zoning Amendment Application stating he "agreed to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred



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by the Township of McKellar during the processing of this application, in addition to any application fee set by the Township of McKellar”;

Now Therefore be it Resolved that Mr. Slama be responsible for the payment of \$875.07 payable to the Township of McKellar to bear 50% of the cost of the legal expense incurred.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-29 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the letter from the Vice President of OMERS regarding Changes to Eligibility Requirements for Pension Enrollment for information purposes.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-30 That the Council of the Corporation of the Township of McKellar does hereby receive the letter dated December 15, 2022, donation application and Financial Statements from the West Parry Sound District Museum; and Whereas the Township of McKellar funds its own Museum being the Evelyn Watkins Moore Heritage Room; **Now Therefore Be It Resolved** That the Council of the Township of McKellar respectfully decline the request for a donation to the West Parry Sound District Museum and have no representation from Council on the Board.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-31 **Whereas** the Corporation of the Township of McKellar does hereby support Township of the Archipelago Resolution No. 22-195 to support protecting source water, planning for climate change impacts and shoreline resilience, ensuring safe and affordable water services for all our residents, and building up a sustainable blue economy in the Great Lakes and St. Lawrence River Basin; and

Whereas ensuring healthy communities and a strong economy for Canadians depend on securing Canada’s source water, which includes addressing water quality issues, contaminants and pollution, supporting biodiversity and reversing wetland and fish and wildlife habitat loss and improving community knowledge to empower citizens to safeguard this essential resource; and

Whereas nearly half of Canada’s population lives in the Great Lakes and St. Lawrence River Basin, a region that will continue to see accelerated growth, resulting in greater land and resource use pressures that will further contribute to water availability and quality issues; and

Whereas a Freshwater Action Plan and the Great Lakes Protection Initiative it supported were first announced in the 2017 Canadian federal budget with a \$44.84 million investment over five years; and

Whereas the federal government only committed \$19.6 million in funding in the 2022 Budget for the Freshwater Action Plan, falling short of the aforementioned commitment; and

Whereas the recommendations outlined in Action Plan 2020-2030 should serve as the basis of programming for strengthened federal action in the Great Lakes and St.



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Lawrence River Basin through its strengthened Freshwater Action Plan; and

Whereas Freshwater Action Plan funding should largely be directed to community groups, local governments and First Nations to ensure that investments made will have the biggest local impact and empower action at the local level, rather than being held back for federal administration and operations; and

Whereas it is critical to implement a strengthened Freshwater Action Plan, including accelerating a \$1 billion over five years, and to creating a Canada Water Agency to consolidate and coordinate federal water efforts and support provinces and territories in addressing systemic issues impacting the viability of the Great Lakes and St. Lawrence River Basin and the communities dependent upon the region's source water;

Now Therefore Be It Resolved that the Township of McKellar calls on the federal government to commit \$1 billion in funding over five years for a strengthened Freshwater Action Plan in Budget 2023; and

Be It Finally Resolved that the Council of the Township of McKellar directs its staff to submit this resolution to the federal Deputy Prime-Minister and Minister of Finance; the Minister of Environment and Climate Change; the Parliamentary Secretary to the Minister of Environment and Climate Change (responsible for the Canada Water Agency), and local Member of Parliament, and the Great Lakes and St. Lawrence Cities Initiative.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-32 **Be It Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the Update for Owner Municipalities from the Belvedere Heights Board of Management dated January 3, 2023 for information purposes;

And further be it Resolved that the Board be requested to arrange for the AGM on January 23, 2023, to be open to the public via Zoom link for discussion purposes; and further the Zoom link be advertised publicly.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-33 **Be It Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the letter dated December 29, 2022 from Jennifer Harris, Administrative Officer of the Parry Sound District Social Services Administration Board.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-34 **Be It Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the Whitestone McKellar Lions Club 2022 Yearly Report for information purposes.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-35 **Whereas** in accordance with By-law No. 2011-24 being a By-law to establish procedures governing the sale of real property owned by the Municipality, Council may deem the Original Part Road Allowance between Plan 275, Block A and CON 6 LOT



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29, District of Parry Sound (known as Hardie Crescent) surplus to the needs of the Municipality; and

Whereas, for clarification purposes, the Original Part Road Allowance between Plan 275, Block B and CON 6 LOT 29, District of Parry Sound is not deemed surplus lands;

Now Therefore Be It Resolved that Council direct the Clerk/Administrator to notify the prospective purchaser, 2792311 Ontario Inc., that they must retain the Township's Solicitor being Russell Christie LLP to complete the procedures as outlined in By-law No. 2011-24; and

Further be it Resolved that 2792311 Ontario Inc. bear the entire cost of the Original Road Allowance Closure and Sale, legal fees being payable to Russell Christie LLP. In the circumstance the Original Road Allowance is not sold to 2792311 Ontario Inc., the Township will reimburse the legal fees billed by Russell Christie LLP to 2792311 Ontario Inc. and those costs incurred will be added to full market value of the subject lands for the buyer to incur. Any other costs incurred will not be reimbursed by the Township.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-36 Be it Resolved That the Council of the Corporation of the Township of McKellar does hereby appoint Suzanne Poff to the McKellar Township Public Library Board.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-37 Be it Resolved That the Council of the Corporation of the Township of McKellar does hereby rename Island View Lane, formerly known as Fire Route 102, to Madigan Lane.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-38 Whereas in Resolution No. 22-536, the Clerk/Administrator was authorized by Council to immediately consult with the Township's Solicitor to determine the extent of financial commitments and responsibilities outlined in the West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board Agreement; and

Whereas the Township's Solicitor responded to the Township declaring a conflict of interest with the file and offered suggestions of firms that may take on the file; and

Whereas Council desires a legal interpretation of said document, including any financial commitments, for budgetary purposes, and other responsibilities moving forward;

Now Therefore Be It Resolved that the Council of the Corporation of the Township of McKellar hereby authorize the Clerk/Administrator and/or Council Designate to contact Aird & Berlis LLP and Loopstra Nixon LLP, as suggested by the Township's Solicitor, or any other solicitor experienced in the municipal field, to determine the extent of said obligations and to provide a quotation and timeline for the review prior to the review being undertaken.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

January 10, 2023

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-39 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby authorize the Treasurer to transfer surplus funds as of December 31, 2022, remaining in the following committees' operating budgets to their respective reserve account:

2022 Recreation Committee operating budget to the Recreation Committee reserve account; and

2022 Historical Committee operating budget to the St. Stephens/Hemlock Church capital reserve account; and

2022 McKellar 150th Sesquicentennial Committee operating budget to the McKellar 150th Sesquicentennial Committee reserve account.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-40 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby authorize the Treasurer to transfer remaining funds as of December 31, 2022, in the various 2022 Fire Department budget line items to the Fire Department Reserve Account.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-41 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby direct the Director of Operations to begin the process of obtaining an Entrance Permit from the Ministry of Transportation for a proposed additional entrance at the Municipal Complex located at 701 Highway 124; and Further this additional entrance will be located directly South of 697 Highway 124 to provide an entrance for future use of the parcel of land located behind the ice rink pavilion.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-42 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby appoint Deanna McEwen as a Probationary Volunteer Firefighter with the Township of McKellar Volunteer Fire Department.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-43 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby promote Volunteer Firefighter Chris Somers to Captain with the Township of McKellar Volunteer Fire Department effective immediately, as recommended by Fire Chief Robert Morrison.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-44 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby direct the Treasurer, in co-operation with the Director of Operations and the Clerk/Administrator, to prepare a Fees & Charges By-law for the proposed upgrades to Deerfield Road, Bay Drive, Fire Route (FR) 152, FR 152A and FR 152B; and Further that the By-law be reviewed by the Township's Solicitor to provide comment.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

January 10, 2023

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-45 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby direct the Township's Information Technology (IT) Coordinator to prepare a Report to Council outlining all possible internet service providers that can effectively provide internet service to the Municipal Building Complex located at 701 Hwy 124; and Further that this Report detail which providers will be able to fully service the needs of the complex with the current infrastructure in place and that this Report be completed and presented to Council as soon as possible.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-46 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby extend the meeting curfew by thirty minutes to 10:30 p.m.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-47 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby authorize the Treasurer to finance the cost of Bunker Gear and Associated Personal Protective Equipment (approved by Resolution No. 23-02 at the January 3, 2023 Special Meeting of Council) in the amount of eighteen thousand dollars (\$18,000.00) by transferring funds from Fire Department Reserve Account; and Further direct the Treasurer to pay balance owing from 2023 Fire Department budget line item Safety Equipment/Protective Clothing.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-48 **Be it Resolved** That the Council of the Corporation of the Township of McKellar, under Schedule 'A' to By-law No. 2019-43, being a By-law to adopt a Policy for the Display of Flags at Municipal Facilities, subsection entitled 'Half-Mast Protocol', #2, hereby authorize the Fire Chief, as a designate to the Clerk Administrator, or his designate, to lower the two flags (Canada and Province), displayed at the Community Centre, to half-mast from sunrise to sunset on Saturday, January 14, 2023, as a demonstration of respect and gratitude in recognition of the passing of the former Volunteer Fire Fighter, Wendy DeBruge.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-49 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-05, being a By-law to amend By-law No. 95-12 (the Zoning By-law), as amended, with respect to lands legally described as PT LT 33 CON 6 Township of McKellar (Hardie), as a required condition of consent B42/2022 (Hardie) of the Parry Sound Area Planning Board, a First and Second reading; and Further Read a Third time and Passed in Open Council this 10th day of January, 2023.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-50 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-06, Being a By-law to Set Tax Ratios for Municipal Purposes for the Year 2023, a First and Second reading in Open Council this 10th day



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

January 10, 2023

of January 2023; And further Read a Third time and Passed in Open Council this 10th day of January, 2023.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-51 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-07, Being a By-law to authorize the Borrowing of Money to Meet Current Expenditures of the Council of the Township of McKellar, a First and Second reading in Open Council this 10th day of January 2023; And further Read a Third time and Passed in Open Council this 10th day of January, 2023.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-52 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-08, the Procedural By-law, a First and Second reading in Open Council this 10th day of January 2023; And further to be Read a Third time and considered in Open Council at the next Regular Meeting of Council.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-53 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby extend the meeting curfew by a further fifteen minutes to 10:45 p.m.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-54 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions.

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-55 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-09, being a by-law to confirm the proceedings of Council, a First and Second reading; And further Read a Third time and Passed in Open Council this 10th day of January, 2023.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-56 **Be it Resolved** That the Council of the Corporation of the Township of McKellar adjourn this meeting at 10:33 p.m. to meet again on January 17, 2023, for a Public Meeting under the Planning Act, or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Deputy Clerk



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Special Meeting of Council Minutes

January 17, 2023

Mayor Moore called the meeting to order at 1:01 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Deputy Clerk/Planning Assistant, Karlee Britton
Guests: Rebecca Elphick, JL Richards and Associates Ltd.
David Welwood, JL Richards and Associates Ltd.

RESPECT AND ACKNOWLEDGEMENT DECLARATION

We would like to begin by acknowledging that the land on which we gather is traditional unceded territory of the Anishnaabe and the Mississauga People.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-57 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby approve the Agenda as presented.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

23-58 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby move into a Public Meeting at 1:02 p.m.

Carried

PUBLIC MEETING

Reg Moore spoke not for or against the Reed application. He was in receipt of the responses provided by the Planners for his questions he had previously emailed to the Deputy Clerk/Planning Assistant. Reg commented on reference to the Official Plan, the discrepancy in the survey the applicant provided and the accessory use of the dock not being included in the site plan.

Ted Davidson spoke not for or against the Reed application. Ted commented on additions to the draft By-law, the discrepancy in the survey provided by the applicant.

Michael Corson (37 Lizzies Lane) spoke against the LeBlanc application. Michael commented on who received notice of the application and characteristics of the subject lands. Michael also noted the fish habitat on Lee's Creek.

Ted Davidson spoke not for or against the LeBlanc application. Ted commented on lot configuration, fish habitat on Lee's Creek, the lands being within a deeryard, and building envelopes. Ted also commented a deeming By-law is required for the lots to merge.

Reg Moore spoke not for or against the LeBlanc application. Reg commented on deeming By-laws being completed at the time of consent application with the Planning Board.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Special Meeting of Council Minutes

January 17, 2023

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-59 **Be it Resolved** That the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 2:05 p.m.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-60 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the Zoning Amendment Application, Planning Report prepared by JL Richards, Scoped Site Evaluation Report prepared by Riverstone Environmental Solutions Inc., Draft By-law and related correspondence for the Reed planning application.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Kekkonen

23-61 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby receive the Zoning Amendment Application, Planning Report prepared by JL Richards, Draft By-law and related correspondence for the LeBlanc planning application.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

No questions or comments were received by the in-person audience.

Moved by: Councillor Ryeland

Seconded by: Councillor Kekkonen

23-62 **Be it Resolved** That the Council of the Corporation of the Township of McKellar does hereby give By-law 2023-10, being a by-law to confirm the proceedings of Council, a First and Second reading; And further Read a Third time and Passed in Open Council this 17th day of January, 2023.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Kekkonen

23-63 **Be it Resolved** That the Council of the Corporation of the Township of McKellar adjourn this meeting at 2:08 p.m. to meet again on January 24, 2023, or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Deputy Clerk

PARRY SOUND AREA PLANNING BOARD - APPLICATION FOR CONSENT
1 Mall Drive, Unit #2, Parry Sound, Ontario P2A 3A9 (Phone 705-746-5216)

No. B 56/2022 (mck)

1. Applicant Information

Name of Applicant Tulloch Engineering
 Address 80 Main Street West
Huntsville ON
 Postal Code P1H 1W9
 E-mail Address graeme.huizinga@tulloch.ca

Home Tel No. (416) 562 6905
 Business Tel No. (705) 789 7851
 Home Fax Tel No. ()
 Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.2 Name of Owner(s) (if different from the applicant). An owner's authorization is required in Section 12, if the applicant is not the owner.

Name of Owner Joseph Jamieson
 Address 27 Island View Drive PO Box 122
McKellar, ON
 Postal Code P0G 1C0
 E-mail Address joe@gni.ca

Home Tel No. (519) 533 2914
 Business Tel No. ()
 Home Fax Tel No. ()
 Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.3 Name of the person who is to be contacted about the application, if different than the applicant. (This may be a person or firm acting on behalf of the applicant.)

Name of Contact n/a
 Address _____
 Postal Code _____
 E-mail Address _____

Home Tel No. ()
 Business Tel No. ()
 Home Fax Tel No. ()
 Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

2. Purpose of this Application (check appropriate box)

2.1 Type and purpose of transaction for which application is being made

- creation of a new lot lot additions easement right-of-way lease
 correction of title charge other (specify, e.g., partial discharge of mortgage)

Explain: create three covered lots and one related, ROW in favour of related lands

3. Name of person(s) (purchaser, lessee, mortgage, etc.) to whom land or interest is intended to be transferred, charged or leased, if known and specify relationship to present owner, if any.

3.1 Lot 1 unknown Lot 2 unknown Lot 3 unknown

4. Location of the Subject Land Roll / PIN No.(s) PIN 52127-0491

4.1 Municipality McKellar Lot(s) No.(s) 29 Concession No. 14

Street Name and No. 27 Fire Route 102 M-Plan No. _____ Lot(s) _____

Registered Plan No. Part(s) various, see surveys Parcel No. _____

6.5 Sewage Disposal - enter in appropriate space - **E for Existing or P for Proposed**

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated sanitary sewage system					
Privately owned and operated individual septic tank	E		P	P	P
Privately owned and operated communal well					
Privately owned and operated communal septic system					
Privately owned and operated communal septic system					
Privy					
Other means					

7. Official Plan

7.1 What is the current designation of the subject land in the Official Plan: Waterfront

8. Current Application

8.1 Has the land ever been the subject of an application for approval of a plan of subdivision under section 51 of the Planning Act.

- YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application and/or Plan No.

8.2 Has the land ever been the subject of a consent under section 53 of the Planning Act.

- YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application.

ROW granted over subject lands potentially prior to Planning Act _____

8.3 Is the subject land currently the subject of an official plan amendment, zoning by-law, a Minister's zoning order, a minor variance, an approval of a plan of subdivision or a consent.

- YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application.

8.4 Are there additional consents being applied for on these holdings simultaneously with this application, or being considered for the future?

- YES NO UNKNOWN

9. Original Parcel

9.1 Has any land been severed from the parcel originally acquired by the owner of the subject land.

- YES NO UNKNOWN

If YES, and if known, specify the date of the transfer, the name of the transferee and the land use on the severed land. _____

12. Consent of the Owner (this section must be completed for the application to be processed)

12.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, Joseph Jamieson, am the owner of the land that is the subject of this application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date 10/31/22

Signature of Owner Joseph Jamieson

13. Additional Fees

The applicant hereby agrees:

- (a) to reimburse the Parry Sound Area Planning Board for any costs incurred in processing this application which are above and beyond the amount of the application fee; and
- (b) to pay all costs legal and otherwise, that may be incurred by the Parry Sound Area Planning Board with respect to an OLT Hearing, that may be held as a result of this application for a consent and to provide a deposit for such costs at least 45 days prior to any scheduled hearing.

Date 10/31/22

Signature of Owner Joseph Jamieson

Plans / Sketches	
<p>SKETCHES TO BE SUBMITTED MUST BE BLACK AND WHITE ON PAPER 8 1/2" x 11"</p> <p>ONE COPY OF SKETCH, IF REPRODUCABLE</p> <p>ALL LETTERING MUST BE LEGIBLE. USE MULTIPLE SKETCHES AT DIFFERENT SCALES IF NECESSARY</p>	
<input checked="" type="checkbox"/>	Key Map – Available on the Planning Board Website (www.psapb.ca) http://psapb.ca/index.php/planning-board/forms/application-forms
<input checked="" type="checkbox"/>	North Arrow
<input checked="" type="checkbox"/>	clearly defined boundaries of severed and retained lots
<input checked="" type="checkbox"/>	if more than one severed lot, label the severed lots according to the application (Section 6)
<input checked="" type="checkbox"/>	the boundaries & dimensions of any land abutting the subject land that is owned by the owner of the subject land
<input checked="" type="checkbox"/>	the distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing
<input checked="" type="checkbox"/>	the dimensions of the subject land, the part that is to be severed and the part that is to be retained
<input checked="" type="checkbox"/>	the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
<input checked="" type="checkbox"/>	the approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
<input checked="" type="checkbox"/>	the existing uses on adjacent land, such as residential, agricultural and commercial uses
<input checked="" type="checkbox"/>	the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way
<input checked="" type="checkbox"/>	the location and nature of any easement affecting the subject land

PLANNING BOARD

2022 Fees Base Fee \$1500 + \$750 per lot/lot addition, \$250 for each additional lot addition, \$250 per right-of-way + \$500 deposit for Professional Planning Services

Change of Condition / Re-approval Fee (before lapsing) \$750 Stamping Fee for Retained Lot (Optional): \$750

A fee of \$325 payable to the Town of Parry Sound is required for any application within the Town of Parry Sound.

A fee of \$333 payable to the Township of Carling is required for any application within the Township of Carling (The Township deposit will be reconciled in accordance with the Townships standard rate for their planner for actual time taken).

NOTE: Additional expenses may be incurred (ie. Legal, Planning, Survey, Rezoning, Minor Variance, Parkland Fee) and are the responsibility of the applicant.

10. Affidavit / Sworn Declaration

The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit / Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the Town of Parry Sound this 1st day
of November 20 22

I, Graeme Huizinga of the Town of Huntsville in the
County/District/Regional Municipality of Muskoka solemnly declare that all the statements
contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing
that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT.**



Signature of Applicant or Agent

DECLARED BEFORE ME at the Town of Parry Sound in the
District of Parry Sound this 1st day
of November 20 22


A Commissioner of Oaths

Patrick James Christie, a Commissioner, etc.,
Province of Ontario, for William Jackson Planner Inc.,
Expires October 12, 2024

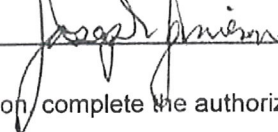
11. Authorizations

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorizations set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, Joseph Jamieson, am the owner of the land that is the subject of this application for Consent and/or Zoning By-law Amendment and I authorize Tulloch Engineering to make this application on my behalf.

Date 10/31/22

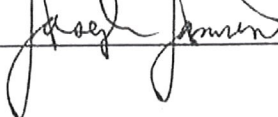
Signature of Owner 

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, Joseph Jamieson, am the owner of the land that is the subject of this application for Consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize Tulloch Engineering, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date 10/31/22

Signature of Owner 



PROJECT SKETCH FOR CONSENTS	LEGAL DESCRIPTION PT LOT 29, CONCESSION 14 TOWNSHIP OF MCKELLAR DISTRICT OF PARRY SOUND	 TULLOCH ENGINEERING 80 MAIN STREET WEST HUNTSVILLE, ONTARIO M1H 1W9 TEL. (705) 789-7051 FAX (705) 789-7054 houston@tulloch.ca	DATE AUG 15, 2022 SCALE 1:2500 METRIC REVISION No NOV 1, 2022 FILE NAME JAMIESONCONSENTS.dwg
CLIENT JOE JAMIESON	LOCATION 27 FIRE ROUTE 102, MCKELLAR	FILE No 221212	

CONSENT APPLICATION NO. B56/2022(McK)

PART OF LOT 29, CONCESSION 14

TOWNSHIP OF McKELLAR

27 FIRE ROUTE 102

(ISLAND VIEW LANE)

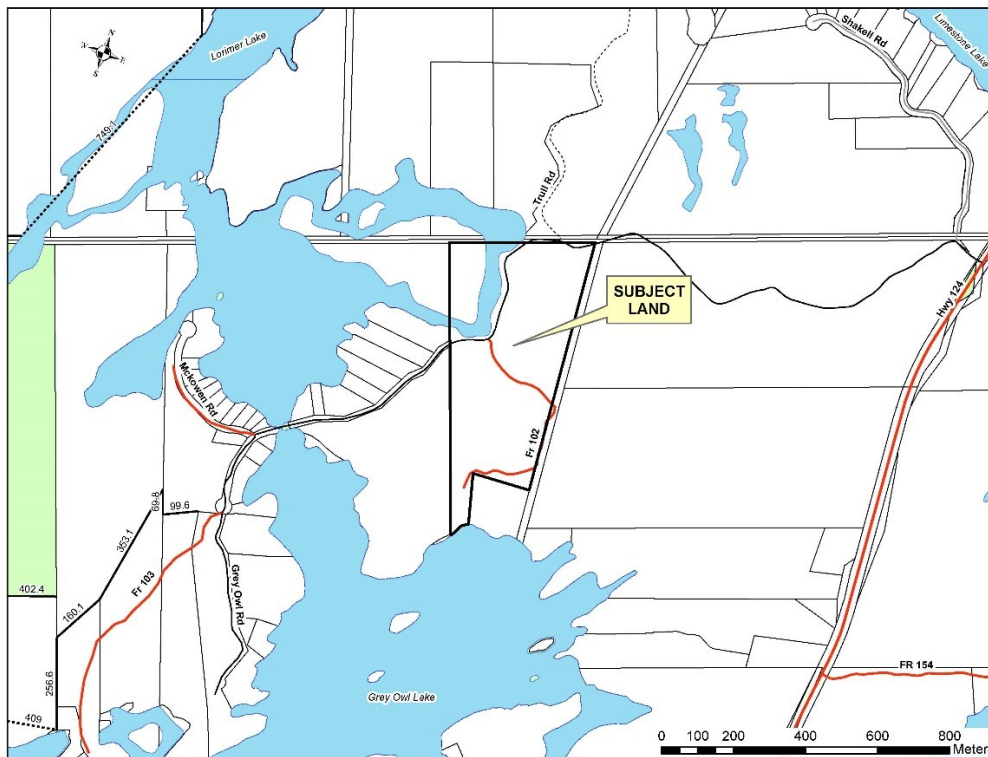
ROLL # 4928 0000 0269 700

APPLICANT: Joseph Jamieson

December 15, 2022

PURPOSE/BACKGROUND

Joseph Jamieson owns an irregular shaped waterfront lot on Grey Owl Lake accessed off Grey Owl Road and Fire Route 102 and Island View Lane.

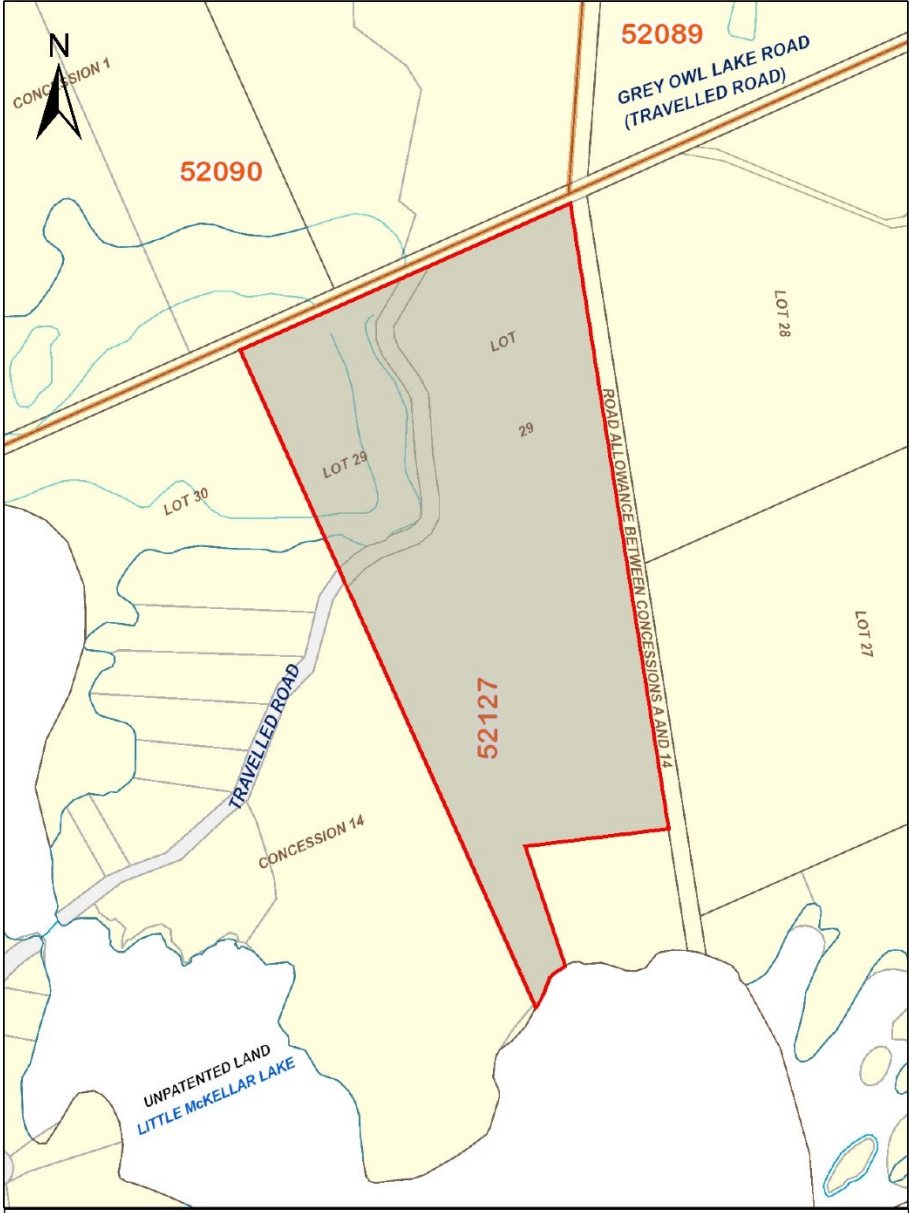


Mr. Jamieson’s home is at the shoreline portion of the lot. The balance of the property is vacant.

The entire property is 46 acres.

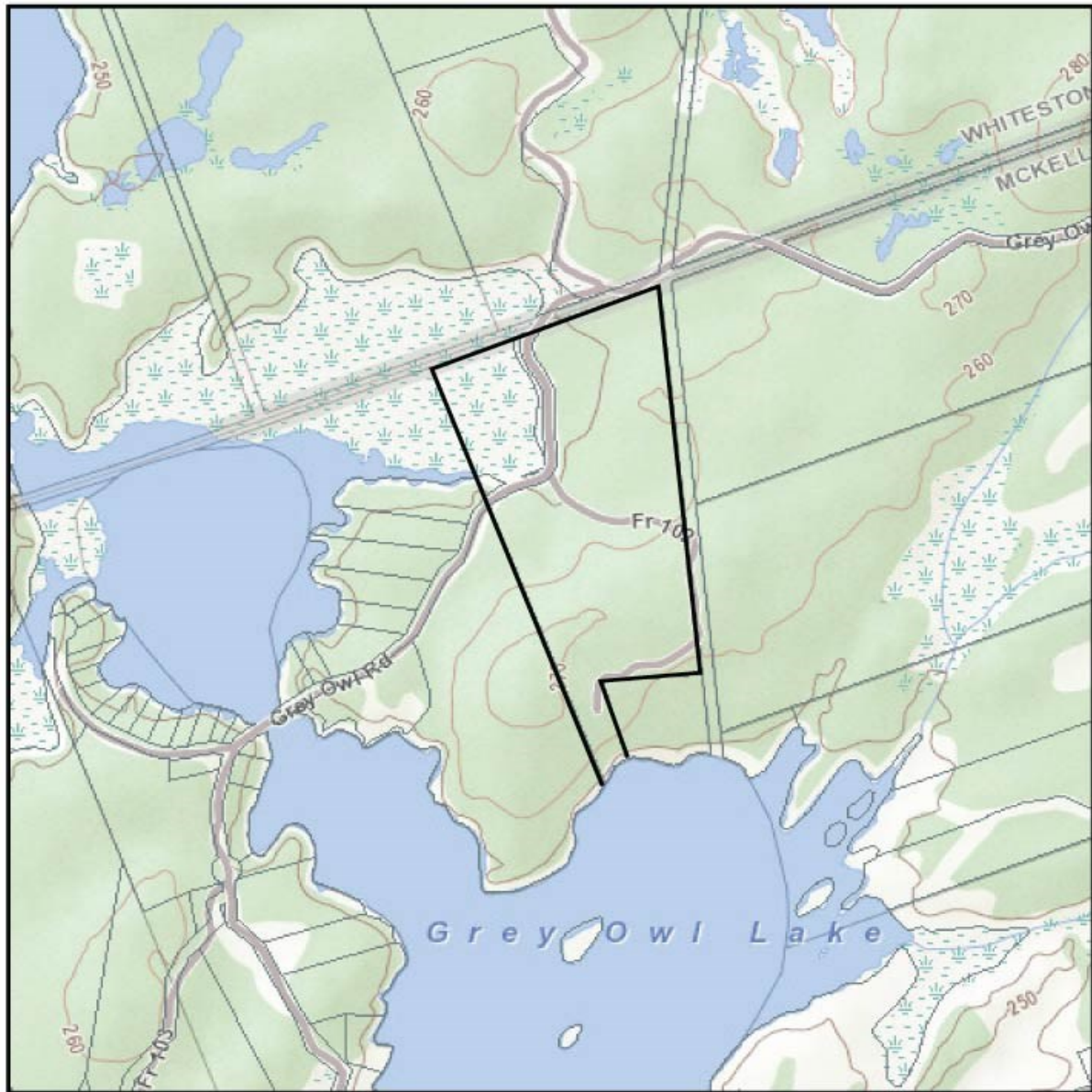
The purpose of the application is to create three new rural residential lots and to maintain the access to the waterfront property along the right-of-way.

The lands have a “cleaver” shape with the Grey Owl Road, travelling through the northwest corner of the lot.



While Grey Owl Road is maintained year round by McKellar Township, the P.I.N. mapping indicates that the ownership of the road remains with the Jamieson's.

The lands are relatively typical in terms of moderate slopes with a ridge at the southwest side of the parcel.



The lands consist primarily of hardwood forest apart from a band of hemlocks/cedars along the south area of the parcel and along the shore.



The travelled road separates the portion of the land that consists of a large wetland at the north west corner of the property.

CONSENT APPLICATION

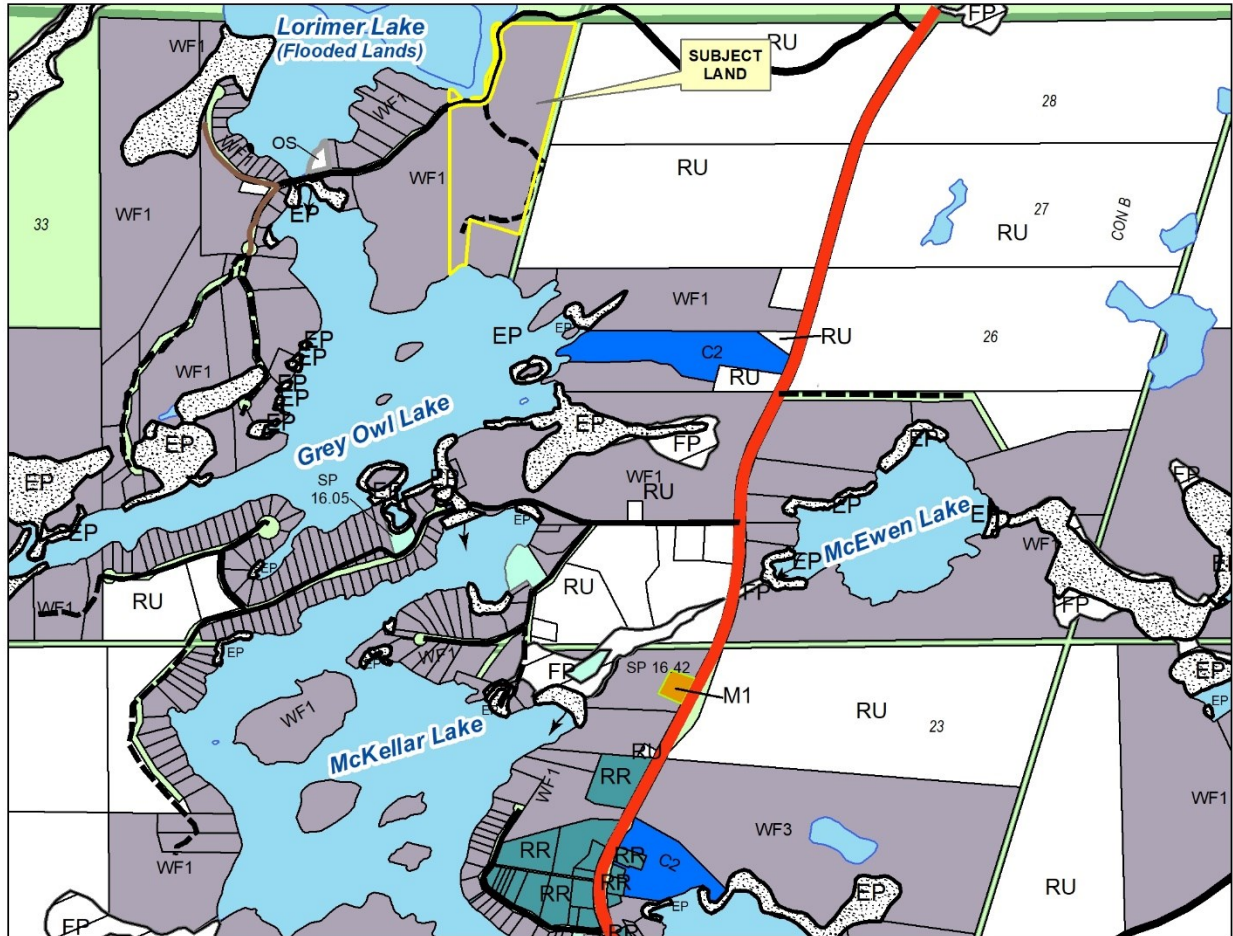
The proposed configuration of the new lots are shown on the consent sketch below.



PROJECT	LEGAL DESCRIPTION	TULLOCH ENGINEERING 200 WARDEN AVENUE UNIT 2042, ONTARIO L1R 9B9 TEL: (905) 709-7951 Fax: (905) 709-7950 tulloch@tulloch.ca	DATE
SKETCH FOR CONSENTS	PT LOT 29, CONCESSION 14 TOWNSHIP OF MCKELLAR DISTRICT OF PARRY SOUND		AUG 15, 2022
CLIENT	LOCATION	FILE NO	SCALE
JOE JAMIESON	27 FURU ROUTE 102, MCKELLAR	221212	1:2500 METRIC
			PREVIOUS NO
			NOV 1, 2022
			FILE NAME
			JAMIESONCONSENTS.dwg

ZONING

The subject lands are zoned Waterfront Residential 1 (WF1).



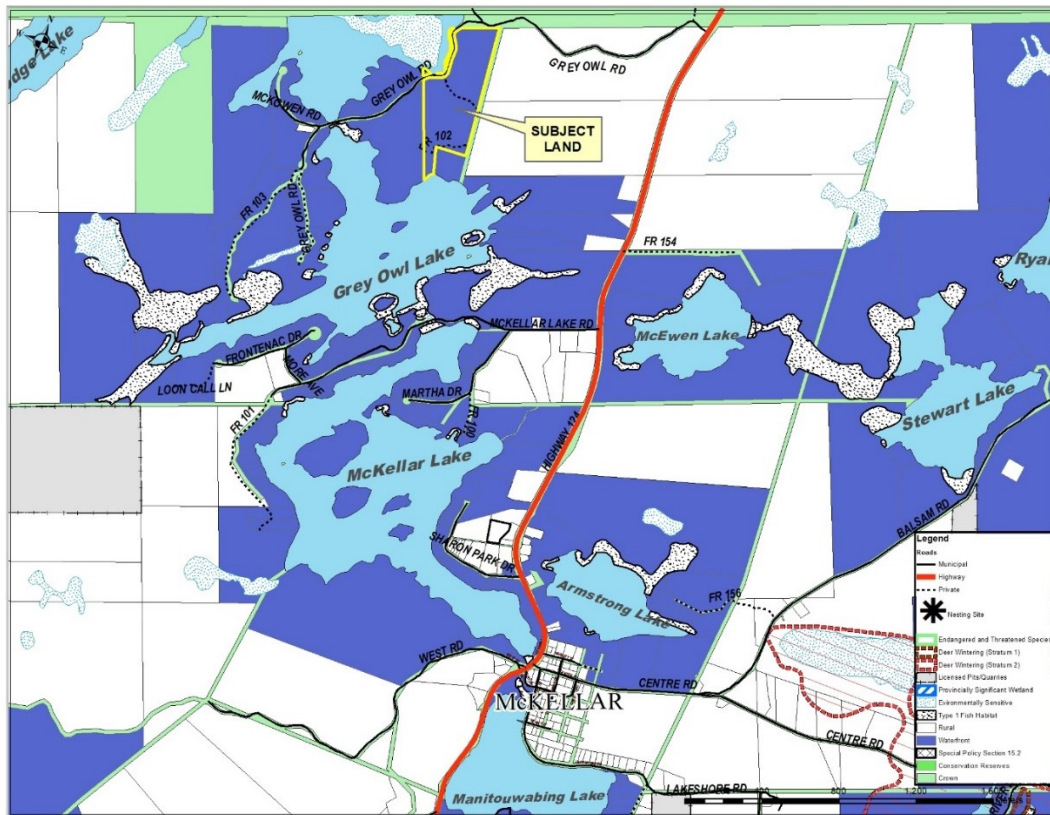
The relevant zoning standards are likely to be Rural (RU) or Rural Residential (RR) where the Municipality has often preferred the more restrictive uses in the RR zone.

	Rural Residential (RR)	Sever 1	Sever 2	Sever 3	Retain
Frontage (m)	60	152.3	114.7	142	60
Area (ha)	0.4	11.55	2.3	3.15	4.45

The lots will need to be rezoned to the Rural Residential RR zone.

OFFICIAL PLAN

The subject lands are designated Waterfront in the McKellar official plan.



Notwithstanding that the lands are designated Waterfront, the new lots created as a result of this transaction will be general by the Rural policies.

The standards for new Rural lots are prescribed in 6.13.

“6.13 Rural Standards

6.13.1 Lots in the Township of McKellar are serviced by individual wells and septic systems. To avoid any cross contamination between private well water supplies and adjoining septic system, the Ministry of the Environment and Climate Change Land Use Guidelines recommend that Rural lots be developed at an overall density greater than one hectare per lot with no individual lot smaller than 0.8 hectares.

6.13.2 The implementing zoning by-law will set out the standards for lots in the Rural designation in accordance with the Ministry of the Environment and Climate Change Guidelines.

6.13.3 Any lots proposed at a lesser density may require the submission of a hydrogeological report supporting a reduced density.”

The proposed new lots will comply with the above policies.

The portion of the land being created has no data reflecting natural heritage features.

GREY OWL ROAD

There is a policy that requires roads that are municipally maintained but now owned by the Township to be conveyed.

5.8.2.12 Wherever applications for development are proposed adjacent to municipal roadways and the municipality does not own title to the roadway, it will be the policy of this Plan to require that the applicant convey that portion of the roadway consisting of 10 metres from the centre line of the travelled road as it abuts the proposed development lands should a survey reveal an encroachment.

This has not always been implemented by council's recommendation.

It would appear that it would be prudent for the Township to obtain a deed to this section of road through the Jamieson lands.

CONCLUSION/RECOMMENDATION

That the application to create three new rural residential lots as applied for by Joseph Jamieson in Consent Application No. B56/2022(McK) together with a right-of-way be approved subject to the following.

1. Rezoning the lands to proposed to be severed Rural Residential (RR);
2. Conveying the 20 metre road allowance that incorporates Grey Owl Road through the subject lands;
3. Payment of a fee in lieu of parkland dedication in accordance with the Township fee By-Law;
4. 911 addressing; and
5. Payment of any applicable planning fees.

Respectfully submitted,



John Jackson M.C.I.P., R.P.P.

JJ;jc



Township of McKellar Staff Report

Prepared for: Council

Department: Fire Department

Agenda Date: January 24, 2023

Report No: FD-2023-01

Subject: Month and Year End Status Updates – December 2022

For the year 2022, the Township of McKellar Fire Department responded to a total of 105 calls consisting of:

72 Medical calls

33 Fire calls (Fire, MVC, Assistance)

McKellar Fire has seen some significant changes and navigated some significant challenges over the past year. The department having gone through some leadership and membership changes has a different appearance from the start of the year to the end.

We have a new part time Chief and the return of a veteran Deputy providing leadership and guidance. McKellar has welcomed 8 new faces into the fold in 2022, each of which has brought with them individual skillsets which we may now draw from. 3 of our new recruits being female has provided us with a different approach and understanding in some of our responses, and how we can interact with our public.

In July we developed an updated version of our Establishing and Regulating bylaw, which has passed it's 1st and 2nd readings in August. This is an important piece of our local legislation and it governs the focus of our Fire Services, and what services we are able to provide our community.

In late August and September McKellar Fire developed a peer support network and council with the help of our Firefighters Association, so that we can ensure that the stresses and issues which our members may face personally, or as a responder, can be addressed in a safe and healthy manner.

Training practices have been revamped to allow for the addition of online learning, in an effort to make the improvement of skillsets easier for our responders. The recent implementation of an online training tracking system will also help us meet the expectations of the new OFM regulations coming into effect in the near future.

During September, October and November we updated and expanded our Emergency Plan to help reflect our most current needs. This plan and our roles within it were tested at our Mutual Aid Groups emergency rehearsal day in November and has received good reviews from our partners in the EMO. The Township's compliance submissions were submitted in the first week of December and accepted. Our compliance letter is pending.

Home Safe Home McKellar has kicked off, with the expected slow start we are still pleased to announce that we have received very positive reviews of this service. Our public seems to

appreciate the openness and availability of this program, and our responders enjoy the opportunity to get out under non emergent circumstances and interact with our community. Our partnership with the Hawkins Gignac Foundation and their generous donation has made this all possible. We have also been able to provide detectors and education on a few occasions while responding to medical incidents and the appropriate opportunity presented itself.

McKellar Fire has put great efforts into stepping up it's role within the West Parry Sound Mutual Aid group by contributing to the availability of mutual training opportunities. This helps our department better interact with our surrounding neighbors in the event of mutual aid calls. McKellar has hosted 1, and is about to hold it's 2nd lecture night, at which we welcomed over 50 of our surrounding area firefighters for an evening of learning, provided by an extremely knowledgeable resident of McKellar who is an expert in the field of Fire Dynamics and Investigation. The feedback from surrounding departments has been tremendous and we are encouraged to continue this series into the future.

The purchase of a new Rescue 1 vehicle was an important milestone in the last quarter of the year. It immediately relieved the stress of maintaining an aged and unreliable apparatus and made us more effective in some area's of response, given that it is the only vehicle we have with 4 wheel drive.

Aside from the continued improvement to our quality of service, and the level of our training, McKellar Fire will be concentrating on 3 major milestones over the next year.


First will be the West Parry Sound Mutual Aid Recruit Training Program. This program is being developed with the cooperation of McKellar, McDougall, Seguin, Parry Sound and Carling, in an effort to improve the level of training and end product we get out of our recruit programs. McKellar will be taking an active and important role in the success of this program.

Second, the recruit program will be a key component in the successful navigation of the new OFM regulations for Fire Departments which come into effect July 1 2026. This regulation (attached) will put significant demands on a small rural department such as ours and our neighbors to declare and maintain a certain level of service.

Third, the provincially mandated Community Risk Assessment (attached) which is due July 1 2024. This assessment will be a reflection of the safety of our community and McKellar will be endeavoring to position itself in the most positive way possible. In no small part leaning on the success of the above 1st and 2nd milestones.

This has been and extremely good year for our department. The positive trajectory we are on, thanks to the commitment and dedication of our members to the safety and well-being of our community, 2023 looks to be an exciting year.

Respectfully submitted by:



Robert Morrison, CEMC/Fire Chief

Reviewed by:



Ina Watkinson, Clerk/Administrator



OFFICE OF THE FIRE MARSHAL

MANDATORY CERTIFICATION INFORMATION PACKAGE

For Ontario Fire Services

July 1, 2022





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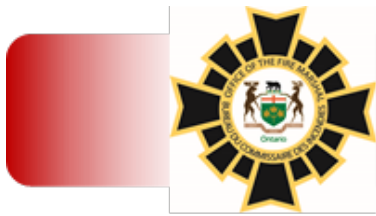
REGULATION LANGUAGE

The firefighter certification regulation is a regulation under the Fire Protection and Prevention Act.

The official language for this regulation can be found at:

[O. Reg. 343/22 Firefighter Certification](#)

This information package has been developed to provide background for this regulation.



NFPA STANDARDS

The minimum certification standards for Ontario are based (in whole or in part) on NFPA Professional Qualifications Standards. These professional qualification standards are generally accepted as best practices for the fire service.

The uniqueness of Ontario's fire services, in both size and service delivery options, means that not all of Ontario fire services need training and certification to full NFPA standards. This regulation creates Ontario based certification options to allow a municipality to identify the level of service for their municipality and then train and certify to meet that level of service.

These Ontario based certifications are based on components of full NFPA standards that match the level of services outlined in this regulation.

NFPA standards are available online to view for free at <http://www.nfpa.org> and can be accessed directly at:

[Free Access to NFPA Codes](http://www.nfpa.org)



**Free access to all NFPA
Codes and Standards**

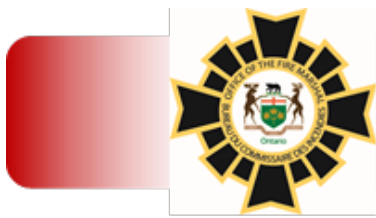


NFPA Standard Pre-Requisites and Co-Requisites

Where applicable and as identified in NFPA standards, pre-requisite(s) and co-requisite(s) will apply and be required to achieve certification for that standard.

For Example:

NFPA 1021 Fire Officer I requires NFPA 1041 Fire Service Instructor I as a co-requisite.



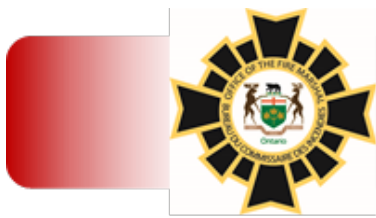
NFPA STANDARD PRE- AND CO-REQUISITES

In order to achieve certification for an NFPA professional qualification standard through an accredited agency (IFSAC or ProBoard), the participant must complete the required pre- and/or co-requisites. These are not explicitly listed in the regulation; however, a firefighter cannot challenge a certification evaluation without having completed the pre- and/or co-requisites as outlined in the NFPA standard.

Additionally, any higher level within a standard (NFPA 1021 Fire Officer II) requires the lower level (NFPA 1021 Fire Officer I).

Below is a chart of pre- and/or co-requisites required for the applicable NFPA standard:

NFPA STANDARD	PRE- AND/OR CO-REQUISITE
NFPA 1001 Firefighter II	NFPA 1001 Firefighter I NFPA 1072 Haz Mat Awareness and Operations plus 6.2 and 6.6.
NFPA 1021 Fire Officer I	NFPA 1001 Firefighter II
NFPA 1031 Fire Inspector I	NFPA 1072 Haz Mat Awareness plus OFM co-requisites: <ul style="list-style-type: none"> - Fire Code Division B Part 2 & 6 - Fire Code Division B Part 9 - Courtroom Procedures - Legislation
NFPA 1031 Fire Inspector II	NFPA 1031 Fire Inspector I plus OFM co-requisites: <ul style="list-style-type: none"> - Fire Code Division B Part 3 & 5 - Fire Code Division B Part 4
NFPA 1521 Incident Safety Officer	NFPA 1021 Fire Officer I



IMPORTANT DATES

REGULATION IN-FORCE DATE – JULY 1, 2022

Compliance Windows:

4-year Compliance Window – July 1, 2026

6-year Compliance Window – July 1, 2028 (NFPA 1006 Technical Rescue standards)

Legacy Application Window Opens

Primary Window – January 1, 2023 to March 31, 2023

Follow-up Window – July 1, 2023 to September 30, 2023

Legacy Minimum Eligibility

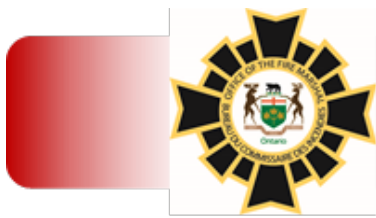
Interior/Exterior Fire Attack – start date before January 1, 2021

Team Lead – start date before January 1, 2020

Legacy Eligibility Clarification

Legacy provisions are NOT available for any full NFPA standards.

For those eligible, no applications will be accepted after the Follow-up Window closes – September 30, 2023, after which time all firefighters will need to be certified to the appropriate levels as outlined in the regulation.



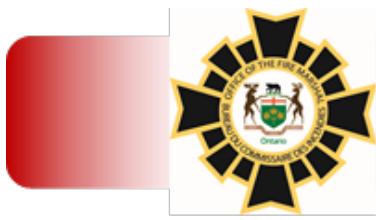
MINIMUM CERTIFICATION SUMMARY

The following chart outlines the wide range of options for certification that are available through the OFM in addition to the minimum level for full-service departments and alternate Ontario Seal components.

FIRE PROTECTION SERVICE	NFPA STANDARD	MINIMUM LEVEL FOR FULL-SERVICE DEPARTMENTS*	ADDITIONAL CERTIFICATIONS AVAILABLE VIA OFM ASE	ONTARIO SEAL ONLY	
FIREFIGHTER	NFPA 1001	Firefighter II	N/A	Exterior Firefighter	Interior Firefighter
FIRE OFFICER	NFPA 1021	Fire Officer I	Fire Officer II, III and IV	Team Lead – Exterior	Team Lead - Interior
HAZARDOUS MATERIALS	NFPA 1072	Operations (plus 6.2 and 6.6)	Awareness, Technician and Mission Specific	Haz Mat Operations added to Exterior/Interior	
AUTO EXTRICATION**	NFPA 1001 FFII	NFPA 1001 FFII JPRs	NFPA 1006 Chapter 8 - Operations and Technician	Auto Ex (FFII JPRs) added to Exterior/Interior	
PUMP OPERATORS	NFPA 1002	Chapter 5	N/A	Pump Operator	
SENIOR FIRE OFFICER	For Ontario Seal Only (not mandatory)			Senior Fire Officer I	Senior Fire Officer II

* Full-Service Department refers to a fire department level of service equal to (or exceeding) interior firefighting, auto-extrication, and hazardous material responses at the Operations level.

** While the minimum certification level for Auto Extrication is within the NFPA 1001 FFII JPRs, the OFM encourages fire departments to certify to the appropriate NFPA 1006 Operation/Technician Levels for Auto Extrication.



MINIMUM CERTIFICATION SUMMARY

Fire departments must certify staff that work in these roles on a regular/expected basis (e.g., normal job assignment) to the relevant level. Additional levels of certification for some NFPA standards are available through Academic Standards and Evaluation (ASE).

FIRE PROTECTION SERVICE	NFPA STANDARD	MINIMUM CERTIFICATION FOR ALL FIRE DEPARTMENTS	ADDITIONAL CERTIFICATION AVAILABLE VIA OFM ASE
FIRE INSPECTOR I	NFPA 1031	Fire Inspector I	Fire Inspector III
FIRE INSPECTOR II		Fire Inspector II	
The scope of work for Fire Inspector II includes conducting fire and life safety inspections including in facilities that store, handle or use flammable/combustible liquids.			
FIRE INVESTIGATOR	NFPA 1033	Chapter 4	N/A
FIRE & LIFE SAFETY EDUCATOR	NFPA 1035	Educator I	Educator II and PIO
TRAINING OFFICER I	NFPA 1041	Fire Instructor I	Fire Instructor III
TRAINING OFFICER II		Fire Instructor II	
The scope of work for Training Officer II includes working as "lead instructor" at live fire practical training or above/below grade technical rescue training.			
EMERGENCY COMMUNICATOR I	NFPA 1061	Communicator I	N/A
EMERGENCY COMMUNICATOR II		Communicator II	
The scope of work for Emergency Communicator II includes call taking and dispatching roles.			
INCIDENT SAFETY OFFICER	NFPA 1521	Chapter 5	N/A



MINIMUM CERTIFICATION SUMMARY

The following chart provides the wide range of options for certification that are available through the OFM for NFPA 1006 Technical Rescue disciplines.

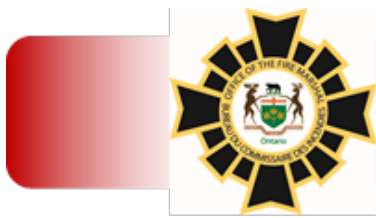
FIRE PROTECTION SERVICE	NFPA STANDARD	MINIMUM LEVEL FOR ALL FIRE DEPARTMENTS		ADDITIONAL CERTIFICATION AVAILABLE VIA OFM ASE	NOTES
COMMON PASSENGER VEHICLE RESCUE**	NFPA 1006	AWARENESS	TRAINING ONLY REQUIRED FOR AWARENESS LEVELS (SEE INFORMATION SHEET G)	OPERATIONS AND TECHNICIAN	ANY FIRE DEPARTMENT THAT EXPECTS TO RESPOND TO ANY TECHNICAL RESCUE EMERGENCY CALLS MUST TRAIN THEIR FIREFIGHTERS AT A MINIMUM TO AWARENESS LEVEL (HOWEVER, THEY DO NOT HAVE TO CERTIFY VIA ASE). ADDITIONALLY, ANY FIREFIGHTERS THAT OPERATE AT A HIGHER LEVEL AT THESE CALLS WILL BE REQUIRED TO BE CERTIFIED TO THE APPLICABLE LEVEL (OPERATIONS OR TECHNICIAN BASED ON RESPONSE LEVELS) THIS INCLUDES NFPA 1072 – HAZ MAT AS WELL (ALTHOUGH IT IS LISTED IN SECTION 1 FOR CLARITY)
SURFACE WATER	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	
SWIFT WATER	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	
ICE WATER	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	
TRENCH RESCUE	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	
CONFINED SPACE	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	
STRUCTURAL COLLAPSE	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	
ROPE RESCUE	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	

**** Note:** Common Passenger Vehicle Rescue is NOT a minimum certification requirement in the regulation however the OFM encourages fire departments to train/certify to the appropriate Operations or Technician level.

CERTIFICATION DECISION TREES



OFFICE OF THE FIRE MARSHAL
MANDATORY CERTIFICATION



DECISION TREE INTRODUCTION

The decision trees on the following pages will help fire chiefs determine the appropriate level of certification to match their municipality's level of service.

If the scope of work being performed is above the minimum as outlined in the regulation, the fire service should be certifying to the level that matches the scope of work being performed. The higher NFPA standard levels that are available for certification via ASE are also listed.

Decision Tree #1 - Basic Firefighting & Supervisory Level

Decision Tree #2 - Fire Officer/Team Lead

Decision Tree #3 - Pump Operations

Decision Tree #4 - Fire Inspector

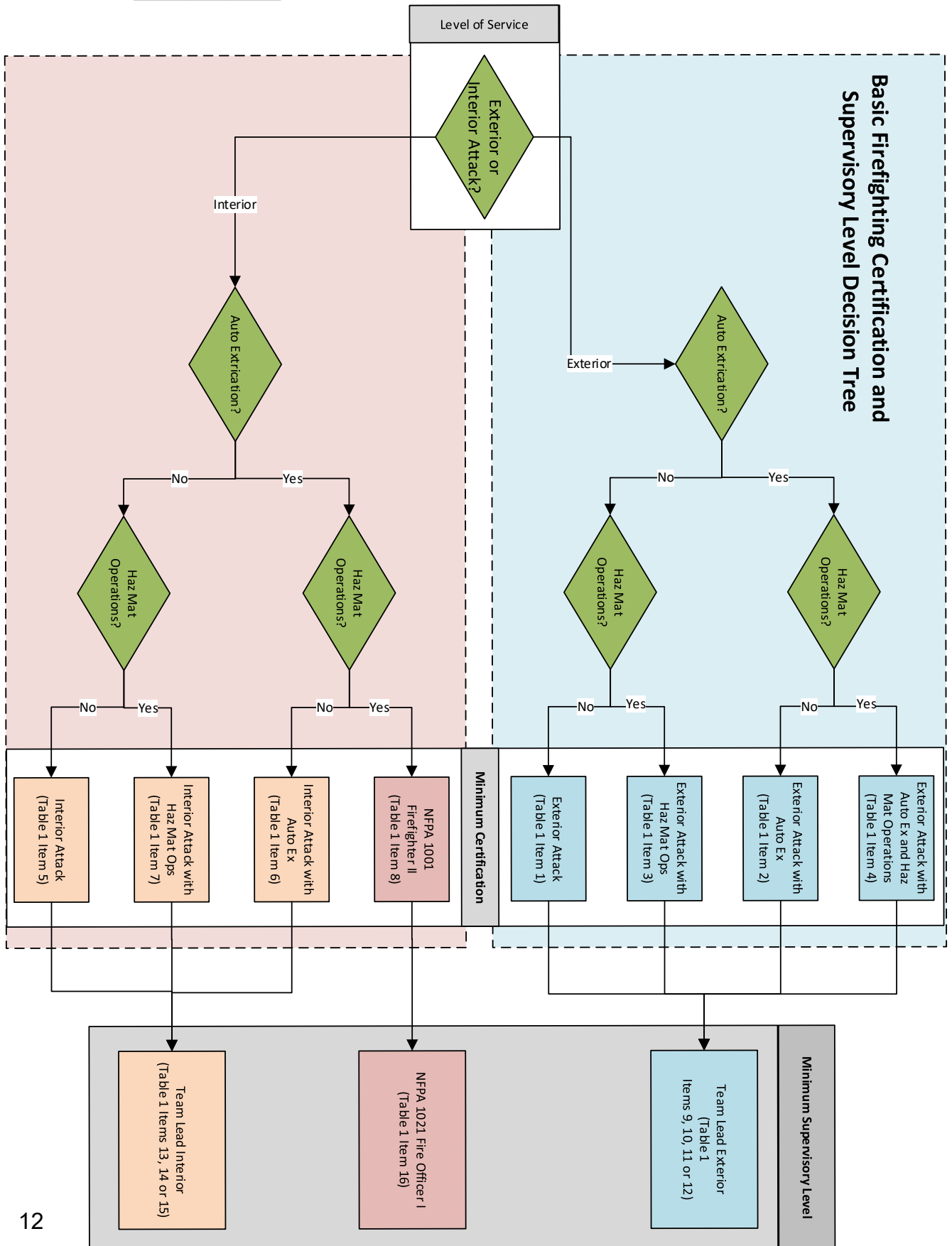
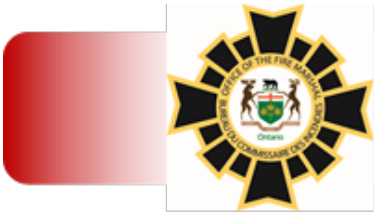
Decision Tree #5 - Training Officer

Decision Tree #6 - Emergency Communicators

Decision Tree #7 - Fire & Life Safety Educator

Decision Tree #8 - Incident Safety Officer

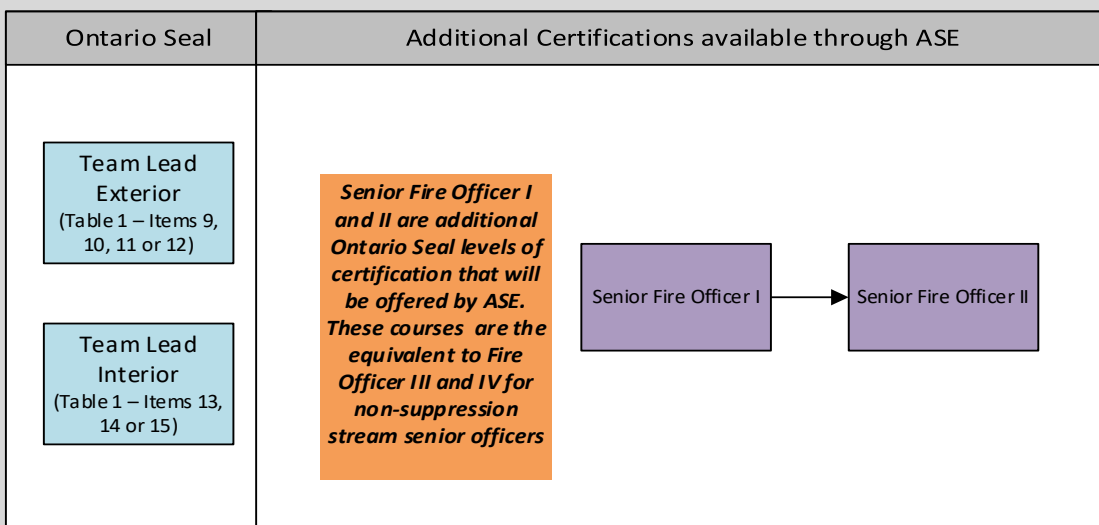
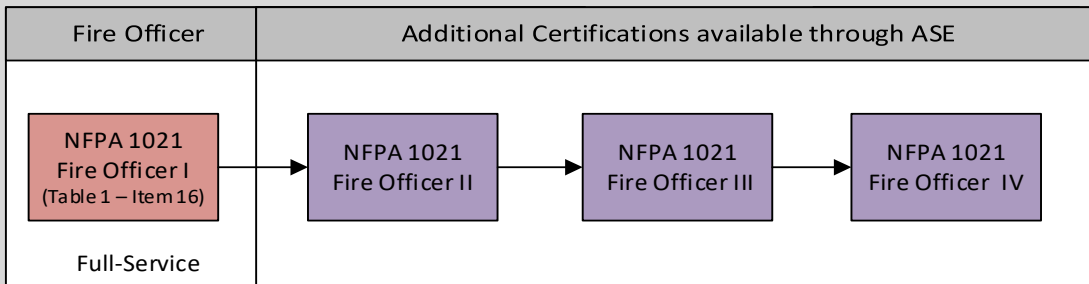
Decision Tree #9 - Fire Investigator



Basic Firefighting Certification and Supervisory Level Decision Tree



Fire Officer/Team Lead

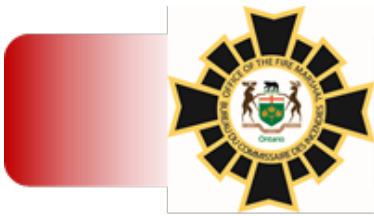


Pump Operations

NFA 1002 Chapter 5
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> NFA 1002 Chapter 5 (Table 1 – Item 28) </div> <p>Driving and Operating a pumping apparatus that requires a Class D license</p>

Ontario Seal Option
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> NFA 1002 Chapter 5 (Table 1 – Item 27) </div> <p>Operating a pumping apparatus without driving the apparatus, or where the apparatus does not require a Class D licence</p>

Note: (1) Driver/Operators of Aerial apparatus equipped with a pump would require certification
(2) This fire protection service minimum certification is only required on a go-forward basis after July 1, 2022.



Fire Inspector

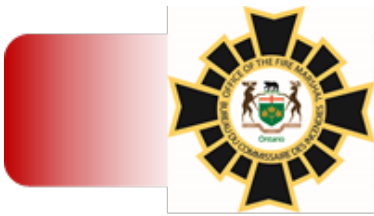
Fire Prevention/ Inspection Level I	Fire Prevention/ Inspection Level II	Optional Certification Available
<p>NFPA 1031 Fire Inspector I (Table 1 – Item 18)</p> <p>Conducting fire and life safety inspections</p>	<p>NFPA 1031 Fire Inspector II (Table 1 – Item 19)</p> <p>Conducting fire and life safety inspections including in facilities that store, handle or use flammable/combustible liquids</p>	<p>NFPA 1031 Fire Inspector III</p>

Fire Service Instructor

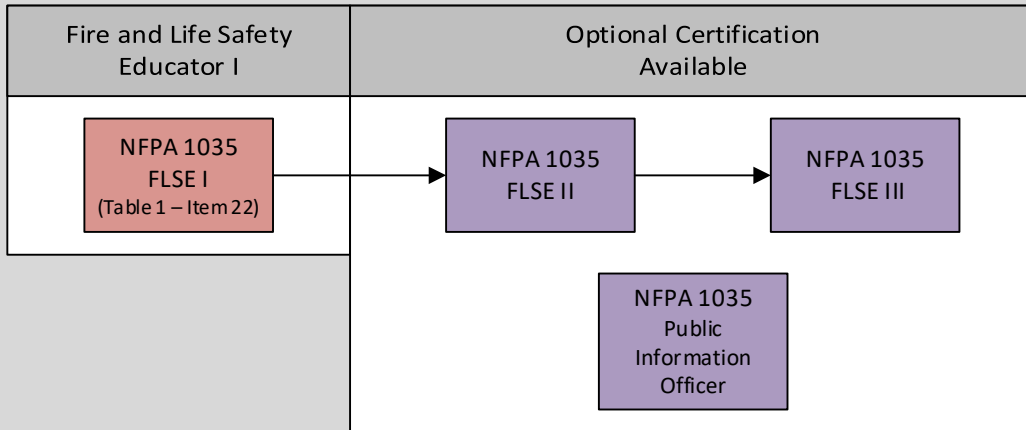
Training Officer Level I	Training Officer Level II	Optional Certification Available
<p>NFPA 1041 Fire Instructor I (Table 1 – Item 23)</p> <p>Providing training and education to other fire personnel</p>	<p>NFPA 1041 Fire Instructor II (Table 1 – Item 24)</p> <p>Providing training and education to other fire personnel including lead instructor roles at live fire and above or below grade technical rescue practical training</p>	<p>NFPA 1041 Fire Instructor III</p>

Emergency Communicator

Emergency Communicator Level I	Emergency Communicator Level II
<p>NFPA 1061 Communicator I (Table 1 – Item 25)</p> <p>Taking emergency calls</p>	<p>NFPA 1061 Communicator II (Table 1 – Item 26)</p> <p>Taking emergency calls and dispatching emergency vehicles</p>



Fire and Life Safety Educator



Incident Safety Officer

Incident Safety Officer	
<p>NFPA 1521 ISO (Table 1 – Item 27)</p>	<p>Incident Safety Officer certification is required for identified staff whose regular and expected assignment at an emergency incident could be Incident Safety Officer. In some fire departments this could be a company officer/captain level or in others this may be a district chief assignment. Fire departments should have SOG/SOPs that outline the expected assignments of roles within the incident management system that will guide them in determining which members require this level of certification as part of their normal job roles. Other members temporarily assigned this function at an emergency incident may not require certification as long as the assignment is temporary.</p>

Fire Investigator

Fire Investigator	
<p>NFPA 1033 Chapter 4 (Table 1 – Item 21)</p>	<p>Similar to Incident Safety Officer, certification for Fire Investigator is required for identified staff whose regular and expected assignment includes fire origin and cause investigation.</p>

INFORMATION SHEETS



OFFICE OF THE FIRE MARSHAL
MANDATORY CERTIFICATION



INFORMATION SHEET A

Fire Protection Service Firefighter (Interior/Exterior/Full Service)

Table 1 Reference(s) 1, 2, 3, 4, 5, 6, 7 and 8

NFPA Standard reference(s) NFPA 1001 – Standard for Fire Fighter Professional Qualifications (2019)

Compliance Date July 1, 2026

TERMINOLOGY

Exterior Attack	Fire suppression conducted from the exterior of a burning structure. Self-Contained Breathing Apparatus (SCBA) may be worn based on smoke direction to provide additional safety; however, firefighters working at the Exterior Attack level should not be normally operating in Immediately Dangerous to Life and Health (IDLH) environment. No interior rescue can be conducted at this level.
Interior Attack	Fire suppression of a fire beyond the incipient stage (see below) that is conducted from the interior of a burning structure and requires full firefighting Personal Protective Equipment (PPE) and SCBA. Interior search and rescue can be a component of the Interior Attack level of service. This level of service includes all of the components of Exterior Attack plus additional JPRs.
Haz Mat Awareness	NFPA 1072 Chapter 4 (Awareness) will be included in the Interior/Exterior Attack curriculum.
Incipient Stage Fire (definition adapted from NFPA 600)	The incipient stage is defined as the point after which firefighters would require thermal protective (firefighting) equipment (including SCBA) and be forced to crawl/duck below smoke and heat. Under the direction of an Incident Command it is possible that an Exterior Attack firefighter could enter a structure to extinguish a small fire before it grows beyond the incipient stage (e.g. small garbage pail or stovetop fire).
Full Service	Full service is a term used for an Interior Attack level of service that also responds to and is trained in Auto Extrication and Hazardous Materials (Operations Level plus 6.2 and 6.6). This level of service is equivalent to NFPA 1001 Firefighter II training with its co/pre-requisites.



INFORMATION SHEET B

Fire Protection Service Firefighter - Exterior Attack

Table 1 Reference(s) 1, 2, 3, and 4

NFPA Standard reference(s) NFPA 1001 – Standard for Fire Fighter Professional Qualifications (2019)

Compliance Date July 1, 2026

OPTIONS

Exterior Attack	Fire suppression conducted from the exterior of a burning structure. SCBA may be worn based on smoke direction to provide additional safety; however, firefighters working at the Exterior Attack level should not be normally operating in IDLH environment. No interior rescue can be conducted at this level. Titled – <i>“Firefighter Exterior Attack”</i> . Haz Mat Awareness (NFPA 1072 Chapter 4) is included in this course.
Auto Extrication	A fire department with a level of service that includes auto extrication will add “Auto Extrication” to the Exterior Attack standard – Titled <i>“Firefighter Exterior Attack including Automobile Extrication”</i> .
Hazardous Materials	A fire department with a level of service that includes hazardous materials responses at the Operations level will add this certification – Titled <i>“Firefighter Exterior Attack including Hazardous Material Operations (NFPA 1072 Chapter 5 plus 6.2 and 6.6)”</i> .
Auto Extrication and Hazardous Materials	A fire department with a level of service that includes auto extrication and hazardous materials responses at the Operations level would add this certification – Titled <i>“Firefighter Exterior Attack including Automobile Extrication and Hazardous Materials Operations (NFPA 1072 Chapter 5 plus 6.2 and 6.6)”</i> .

JOB PERFORMANCE REQUIREMENTS

Exterior Attack

Based on NFPA 1001 Chapter 4 and 5

	Requisite Knowledge (A)	Requisite Skill (B)
General Knowledge and Skills	4.1, 4.1.1, 5.1, 5.1.1	4.1.2, 5.1, 5.1.2
Fire Department Communications	4.2.1 to 4.2.4 5.2.1, 5.2.2	4.2.1 to 4.2.4 5.2.1, 5.2.2
Fire Ground Operations	4.3.1- 4.3.3 4.3.6-4.3.8 4.3.10(A1-A9) 4.3.15-4.3.21 5.3.1, 5.3.2 (A1-A4), 5.3.4	4.3.1-4.3.3 4.3.6-4.3.8 4.3.10(B1-B3, B4 (exterior stairway), B5-B10) 4.3.15-4.3.21 5.3.1, 5.3.3, 5.3.4
Rescue Operations	5.4.2	5.4.2
Fire and Life Safety Initiatives, Preparedness and Maintenance	4.5.1, 4.5.2 5.5.3., 5.5.4, 5.5.5	4.5.1, 4.5.2 5.5.3, 5.5.4, 5.5.5
Option - Auto Extrication (recommend 20 hours+)	5.4.1	5.4.1
Option – Haz Mat Operations	Full NFPA 1072 Chapter 5 plus 6.2 and 6.6	



INFORMATION SHEET C

Fire Protection Service Firefighter - Interior Attack

Table 1 Reference(s) 5, 6, 7 and 8

NFPA Standard reference(s) NFPA 1001 – Standard for Fire Fighter Professional Qualifications (2019)

Compliance Date July 1, 2026

OPTIONS

Interior Attack	Fire suppression of a fire beyond the incipient stage (see Information Sheet A) that is conducted from the interior of a burning structure and requires full firefighting PPE and SCBA. Interior search and rescue can be a component of the interior attack level of service. This level of service includes all of the components of Exterior Attack plus additional JPRs – Titled “ <i>Firefighter Interior Attack</i> ”. Haz Mat Awareness (NFPA 1072 Chapter 4) is included in this course.
Auto Extrication	A fire department with a level of service that includes auto extrication will add “Auto Extrication” to the Interior Attack standard – Titled “ <i>Firefighter Interior Attack including Automobile Extrication</i> ”.
Hazardous Materials	A fire department with a level of service that includes hazardous materials responses at the Operations level will add this certification – Titled “ <i>Firefighter Interior Attack including Hazardous Material Operations (NFPA 1072 Chapter 5 plus 6.2 and 6.6)</i> ”.
Auto Extrication and Hazardous Materials	This level of service requires certification to NFPA 1001 Level II with applicable co/pre-requisites(NFPA 1072 Chapter 5 plus 6.2 and 6.6). This equals “full service”.

JOB PERFORMANCE REQUIREMENTS

Interior Attack

Description

Fire Ground Operations

Based on NFPA 1001 Chapter 4 and 5

Requisite Knowledge (A)

Requisite Skill (B)

4.3.4, 4.3.9, 4.3.10 (A10-A11)	4.3.4, 4.3.9 4.3.10(B4 (interior stairway), B11)
4.3.11-4.3.14	4.3.11-4.3.14
5.3.2 (A5-A9)	5.3.2 (B1-B6)

Option - Auto Extrication (recommend 20 hours+)

5.4.1

5.4.1

Option – Haz Mat Operations

Full NFPA 1072 Chapter 5 plus 6.2 and 6.6

Full Service

Full NFPA 1001 Level II including co-requisites (NFPA 1072 Chapter 5 plus 6.2 and 6.6.)



INFORMATION SHEET D

Fire Protection Service Team Lead (Interior/Exterior/Full Service)

Table 1 Reference(s) 9, 10, 11, 12, 13, 14, 15 and 16

NFPA Standard reference(s) NFPA 1021 – Standard for Fire Officer Professional Qualifications (2020)

Compliance Date July 1, 2026

TERMINOLOGY

Exterior Attack	Please see Information Sheet A, B and C for more information about these levels of service.
Interior Attack	
Full Service	
Auto Extrication add-on Haz Mat Operations add-on	Please see Information Sheet A, B and C for more information about Auto Extrication and Hazardous Materials Operations level of service add-ons to Interior/Exterior Attack.
Team Lead	The team lead role is intended for the fireground or emergency scene supervision of fire personnel. The certification for this level is focused on safety and fireground roles associated with the traditional “Fire Officer”. Many administrative and training knowledge and skills have been excluded from this Ontario standard level.
Fire Officer	The fire officer is the traditional supervisor in full-service departments. If a fire department’s minimum certification for firefighters is NFPA 1001 Level II (FFII) then this is the supervisory level required.

PRE-REQUISITES

Team Lead and Fire Officer have pre-requisites that are equivalent to the minimum certification required for the firefighters they are supervising including but not limited to Auto Extrication or Haz Mat Operations add-ons.

JOB PERFORMANCE REQUIREMENTS

Team Lead – Interior/Exterior	Based on NFPA 1021 Chapter 4	
	Requisite Knowledge (A)	Requisite Skill (B)
General Knowledge and Skills	4.1.1	4.1.2
Human Resources Management	4.2.1, 4.2.2, 4.2.3, 4.2.4	4.2.1, 4.2.2, 4.2.3, 4.2.4
Administration	4.4.1, 4.4.2, 4.4.4, 4.4.5	4.4.1, 4.4.2, 4.4.4, 4.4.5
Inspection and Investigation	4.5.3	4.5.3
Emergency Services Delivery	4.6	4.6
Health and Safety	4.7.1, 4.7.3	4.7.1, 4.7.3
Fire Officer	All Requisite Knowledge and Skills of NFPA 1021 Chapter 4	



INFORMATION SHEET E

Fire Protection Service Pump Operations

Table 1 Reference(s) 17 and 18

NFPA Standard reference(s) NFPA 1002 – Standard for Fire Apparatus Driver/Operator Professional Qualifications (2017)

Compliance Date July 1, 2026

CONTEXT

Pump Operator without driving responsibilities	Some fire departments have firefighters capable of operating the pump at an emergency call who DO NOT drive the apparatus.
Mini pumpers	Some fire departments deploy mini pumpers which DO NOT require a specialized MTO Class D license.
Aerials with a Pump	Drivers of aerials that have a pump would also be required to certify under this regulation.
Ontario Standard – Pump Operator	This Ontario standard is developed for both circumstances noted above - for a pump operator that has no driving responsibilities or for a mini-pumper that does not require a specialized license. This Ontario standard mirrors NFPA 1002 Chapter 5.
NFPA 1002 Chapter 5	This is the minimum certification standard for firefighters that drive and operate a pumper requiring a MTO Class D license.

JOB PERFORMANCE REQUIREMENTS

The Ontario Standard – Pump Operations is based on the full NFPA 1002 Chapter 5 requisite knowledge and skills. This Ontario standard has been developed to address the pre-requisites of Chapter 4 (or MTO Class D license) as required by the OFM.

GO FORWARD BASIS PROVISIONS

The OFM recognizes that the training requirements to certify for NFPA 1002 are extensive. They require small instructor to student ratios and access to a fire pumper for 2-3 days to complete the practical skills. We further recognize that in Ontario the licensing requirements for the standard pumper are substantial and require re-qualifications for the driving components.

With this consideration, minimum certification outlined in this regulation will ONLY apply to firefighters new to performing this role and hired (or transferred to suppression) after July 1, 2022.

Any firefighters hired prior to July 1, 2022, AND actively working as a pump operator (driving and pumping as of July 1, 2022) do NOT have to certify under this regulation.



INFORMATION SHEET F

Fire Protection Service Fire Inspector, Training Officer, Emergency Communicator

Table 1 Reference(s) 19, 20, 23, 24, 25 and 26

NFPA Standard reference(s)

NFPA 1031 – Standard for Professional Qualifications for Fire Inspector and Plans Examiner (2014)
 NFPA 1041 – Standard for Fire and Emergency Instructor Professional Qualifications (2019)
 NFPA 1061 – Standard for Public Safety Telecommunications Personnel Professional Qualifications (2018)

Compliance Date July 1, 2026

CONTEXT

Fire Department Responsibilities Many NFPA standards have advanced levels that align with a specific scope of work. For Fire Inspector, Training Officer and Emergency Communicator, Level I and II are specifically defined in this mandatory certification regulation

Support from OFM Academic Standards and Evaluations (ASE) ASE offer many advanced levels of certification for NFPA standards and will continue to do so.

SPECIAL CIRCUMSTANCES

Fire Protection Service	Duties include:	Required Certification Level
Fire Inspector Level II	Fire inspectors that conduct fire and life safety inspections including in facilities that store, handle or use flammable/combustible liquids.	NFPA 1031 Fire Inspector II
Training Officer Level II	Training officers that work as “lead instructor” for live fire evolutions and/or above or below grade technical rescue training.	NFPA 1041 Fire Instructor II
Emergency Communicators Level II	Emergency communicators that work in both call taking and dispatching roles	NFPA 1061 Communicator II



INFORMATION SHEET G

Fire Protection Service **Haz Mat and Technical Rescue**

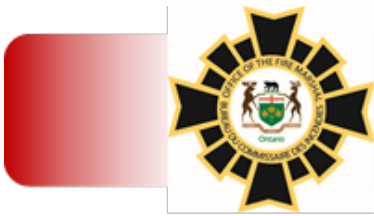
Table 1 Reference(s) Hazardous Materials (28 and 29) Technical Rescue (30 to 43)

NFPA Standard reference(s) NFPA 1072 – Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications (2017)
 NFPA 1006 – Standard for Technical Rescue Personnel Professional Qualifications (2021)

Compliance Date Haz Mat - July 1, 2026 **Technical Rescue – July 1, 2028**

INTENT

6-year compliance for Technical Rescue Only	It is recognized by the OFM that for technical rescue personnel within the fire service there is an added burden and many additional minimum certification levels are necessary. The compliance date for all NFPA 1006 disciplines is July 1, 2028 (6-years from the in-force date) .
High-risk operations	While much of the work fire service personnel perform is inherently dangerous, some specific emergency situations are considered higher risk and therefore a higher level of training and certification is required.
Normal job roles	Often due to the lower frequency of these types of emergencies it is common in Ontario's fire services to have specific/limited personnel that are required to operate at either the Technician level for hazardous materials responses or Operations or Technician level for technical rescue responses.
Certifying to level appropriate to scope of work being performed	Based on their level of service and risk profiles, fire departments must do their due diligence to determine the level of training and certification appropriate for their service. The OFM can provide resources to assist with decision making. Only those personnel expected to operate at these advanced levels must be certified to the level appropriate to the anticipated scope of the work being performed.
Hazardous Materials Responses	All firefighters responding to any emergency situation will be trained to NFPA 1072 Hazardous Materials Awareness level as a co-requisite to Interior or Exterior Attack or NPFA 1072 Hazardous Materials Operation level (plus 6.2 and 6.6) as a co-requisite for NFPA 1001 Level II.
Awareness Level of Technical Rescue	All fire service personnel that could respond to technical rescue emergencies should be trained to the awareness level for those technical rescue disciplines. Fire departments will be required to train firefighters to meet specific Technical Rescue Awareness levels; however, NFPA 1006 Awareness level will NOT be a mandatory certification requirement. The OFC will be developing NFPA 1006 Awareness level courses for the fire service.
Operations or Technician Level	Both Haz Mat (NFPA 1072) and Technical Rescue (NFPA 1006) have Awareness, Operations and Technician Levels available for their disciplines. Each has an identified scope of work associated with each level. See the chart on the next page for help in understanding what level of service your fire department offers and therefore what level of certification is required.



HAZ MAT AND TECHNICAL RESCUE SCOPE OF WORK

Awareness, Operations and Technical levels for Haz Mat (NFPA 1072) and Technical Rescue (NFPA 1006) have scopes of work outlined within the applicable standard. Awareness level cover to understanding the dangers involved and operating safely while awaiting technical rescuers with advanced training. The chart below outlines the general scope of work aligned with Operations and Technician levels for the applicable disciplines and may not be cover all scopes of work.

DISCIPLINE	OPERATIONS	TECHNICIAN
HAZ MAT	Identify evacuation area and assess initial dangers without entry. May enter to perform rescue but not to shut down or contain a leak. Can enter under the supervision of technician to support their scope of work	May perform offensive operations to shut down and contain a leak.
	Mission Specific – specific technician level skills	
COMMON PASSENGER VEHICLE RESCUE	Vehicle on its wheels on a flat or stable surface	Vehicle on its roof/side
ROPE RESCUE	Rappelling/belaying rope rescues (vertical rescues)	Advanced skillset including “pick-offs” and includes ascending and horizontal rescues
CONFINED SPACE	Clear, unobstructed space, victim can be seen, space can accommodate 2 rescuers and victim and easily pass-through access/egress	Entanglement hazards, victim not seen from access, access/egress may not allow full SCBA (worn in recommended manner)
TRENCH RESCUE	Straight, non-intersecting trenches no more than 8ft (2.5m)	Includes intersecting trenches (L- or T-)
STRUCTURAL COLLAPSE	Collapse and failure of “ordinary construction” (light frame, unreinforced masonry, reinforced masonry)	Collapse and failure of all types of construction
SWIFT WATER	Conduct shore-based (throw bags, retrieval tools)	Entry rescue (including from a rescue platform e.g. boat)
ICE WATER	Self-rescue and shore-based rescue (does NOT include from a “safe” location on the ice)	Rescue from the ice or entry rescue (including from a rescue platform)
SURFACE WATER	Conduct shore-based rescue (throw bags, retrieval tools)	Entry rescue (including from a rescue platform e.g. boat)

**INFORMATION SHEET H****Fire Protection Service Senior Fire Officer****Table 1 Reference(s)** *Not a Mandatory Minimum Certification***NFPA Standard reference(s)** NFPA 1021 – Standard for Fire Officer Professional Qualifications**Compliance Date** Not a Mandatory Minimum Certification**ISSUE**

NFPA 1041 Level I Pre-requisites The current pre-requisite for NPFA 1041 Level I (Chapter 4) is NPFA 1001 Level II. This currently precludes non-operations stream senior managers from being certified via IFSAC/ProBoard.

Each successive level of NFPA 1041 requires the previous level as a pre-requisite therefore non-operations stream senior managers are unable to obtain IFSAC/ProBoard certification for NFPA 1041 Level 3 or 4 courses.

WORK-AROUND

Senior Fire Officer Stream Parallel to but not specifically included in this regulation as mandatory requirement, the OFM will create two Ontario based certification programs – Senior Officer I and Senior Officer II that are based wholly on NPFA 1041 Level 3 and Level 4 respectively.

Senior Fire Officer Level 1 This standard course will be based on NFPA 1041 Level 3 and will have the same evaluations methods.

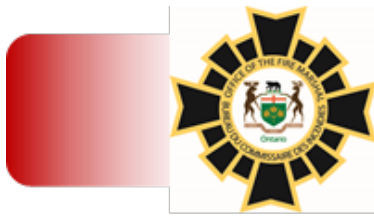
Senior Fire Officer Level 2 This standard course will be based on NFPA 1041 Level 4 and will have the same evaluations methods.

Ontario Seal Upon successful completion of the course including the ASE evaluations, the participant will be awarded certification from the OFM.

LEGACY APPLICATION PROCESS



OFFICE OF THE FIRE MARSHAL
MANDATORY CERTIFICATION



LEGACY APPLICATION PROCESS

Under the firefighter certification regulation, the Fire Marshal will issue letters of compliance for Ontario Seal certifications.

Legacy applications will only be accepted for the Ontario based certifications including:

- **Exterior Attack** (with optional add-ons of Auto Extrication and/or Haz Mat Operations)
- **Interior Attack** (with optional add-ons of Auto Extrication OR Haz Mat Operations but not both)
- **Team Lead** – Exterior or Interior Attack

In order to apply for a letter of compliance, documentation must be available to substantiate that the firefighter has received training that meets or exceeds the level of certification being applied for and the firefighter must meet the service time criteria:

- **Exterior/Interior Attack** – start date (as a suppression firefighter) prior to January 1, 2021 (2 years of service)
- **Team Lead – Exterior/Interior-** start date (as a suppression firefighter) prior to January 1, 2020 (3 years of service)

The process to apply for these legacy provisions along with an information package specific to legacy will be provided to the fire service by Fall 2022 to allow sufficient time for fire chiefs to prepare for the application window.

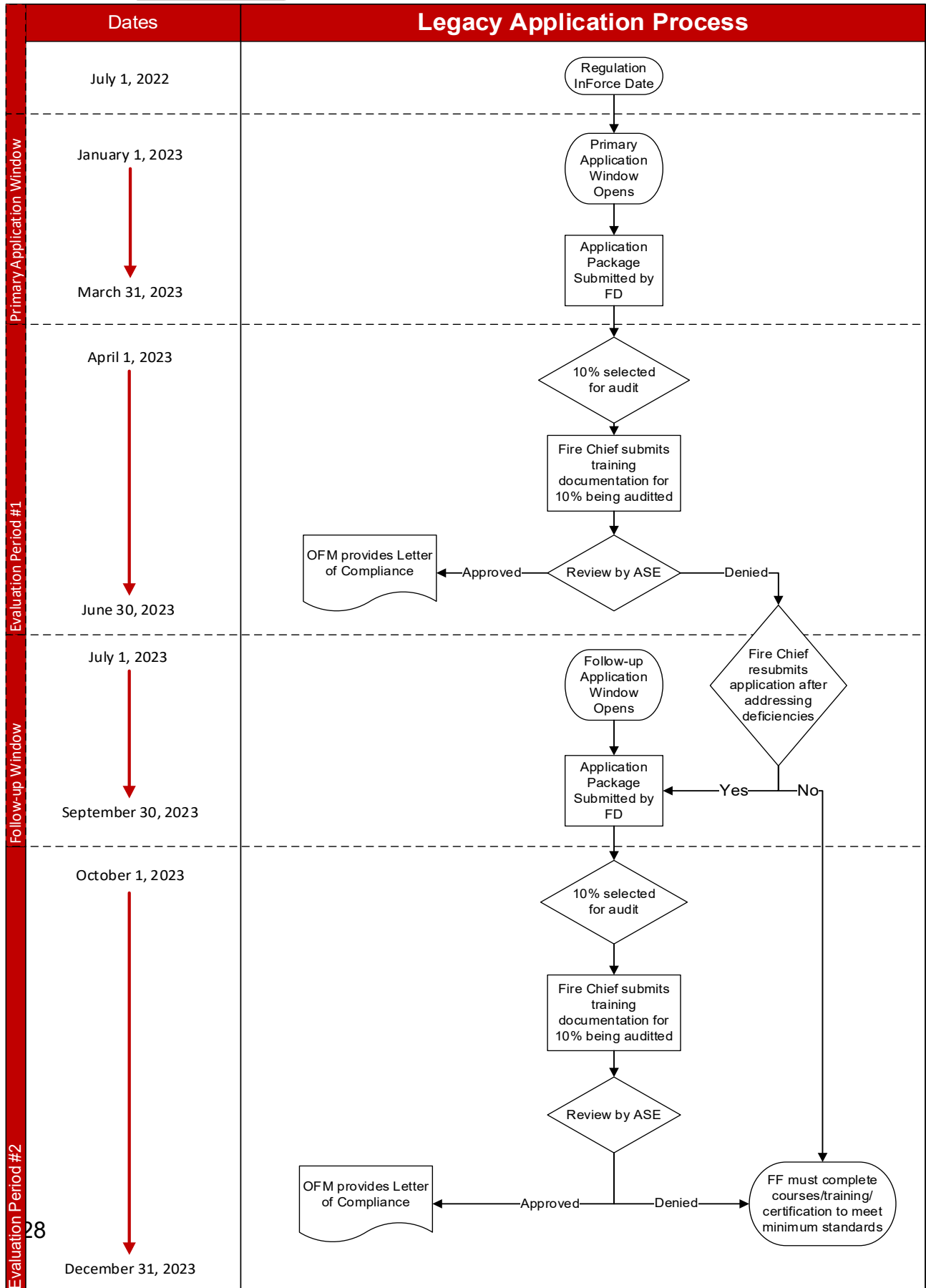
The OFM will open two 3-month windows to apply for legacy provisions with the first one starting January 1, 2023, to allow the fire service time to compile documentation and complete the application process. Please see the chart on the next page for more details about the process and timelines.

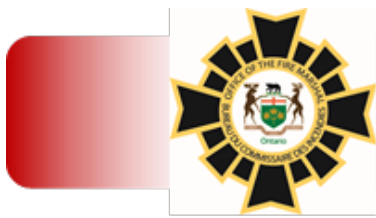
The OFM will have a rigorous review and auditing process to ensure that applicants are qualified for the letters of compliance based on documented training records. Approved applicants will receive a Letter of Compliance from the OFM that will be deemed to meet the minimum certification regulation.

Legacy provisions/letters of compliance are not an option for full NFPA standards. Certification required to full NFPA standards will require the firefighter to complete ASE certifications evaluation process(es) for the applicable level.



OFFICE OF THE FIRE MARSHAL
FIREFIGHTER CERTIFICATION





PAST OFM LETTERS OF COMPLIANCE

In 2014 and 2016, the OFM offered legacy options (then referred to as “grandfathering”) as the province shifted from an Ontario curriculum to NFPA standards. With respect to O. Reg 343/22 Firefighter Certification, the Fire Marshal will accept prior letters of compliance for the levels issued and these will be deemed to meet this regulation. There is no need to reapply through the legacy process if a firefighter has received a letter of compliance to an NFPA standard from the OFM.

At that time, based on education or experience, the Fire Marshal granted letter(s) of compliance for the following NFPA standards/levels:

- NFPA 1001 Firefighter I
- NFPA 1001 Firefighter II*
- NFPA 1021 Fire Officer I**
- NFPA 1021 Fire Officer II
- NFPA 1031 Fire Inspector I
- NFPA 1031 Fire Inspector II
- NFPA 1035 Fire Life Safety Educator I
- NFPA 1035 Public Information Officer
- NFPA 1041 Fire Service Instructor I
- NFPA 1041 Fire Service Instructor II

Note:

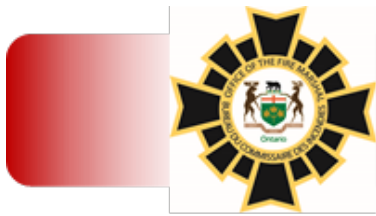
* A firefighter that received a letter of compliance for NFPA 1001 Firefighter II will be considered to have completed the pre-requisites, specifically NFPA 1072 (or 472) at the Operations level.

** Receiving a letter of compliance for NFPA 1021 Fire Officer does NOT include compliance with the co-requisite NFPA 1041 Fire Service Instructor I as this option was available to be applied for at that time.

SUPPLEMENTAL INFORMATION



OFFICE OF THE FIRE MARSHAL
MANDATORY CERTIFICATION



CERTIFICATION OPTIONS

The following options are available for training and certification through the Ontario Fire College and Academic Standards and Evaluations:

Learning Contract

- For a FD that has the capacity and experience to instruct a specific course
- FD uses OFC material to deliver the course
- Instructors must be approved by OFC
- **ASE will provide a proctor and lead evaluator to oversee the written and practical evaluations.**

Assessment Checklist

- For a FD that has internally developed and delivered their own course to a specific standard
- FD uses its own material (or 3rd party material)
- Could include FD using a 3rd party training provider
- Challenge the written and practical evaluations once course is complete
- **ASE will provide a proctor and lead evaluator to oversee written and practical evaluations.**

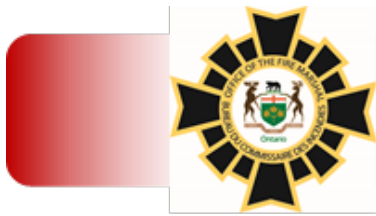
OFC Course

- Open to any FF in Ontario with the permission of their Fire Chief
- Register and attend a scheduled OFC course at an RTC
- **ASE will provide a proctor and lead evaluator to oversee the written and practical evaluations.**

For more information about **Learning Contracts** please contact john.snider@ontario.ca

For more information about **Assessment Checklists** (Challenging a Certification Exam) please contact melanie.arsenault@ontario.ca

For more information about **OFC courses** please contact askOFC@Ontario.ca



HYBRID LEVELS OF CERTIFICATION

Within a fire department it is possible to have differing levels of service and therefore differing minimum level of certification requirements under this regulation.

An example could include a composite fire department where full-time firefighters are considered “full service” and certified to full NFPA standards and volunteer firefighters may only do exterior attack and would require certification via the Ontario based certifications.

Hybrid levels of certification could also occur in a multi-station municipality where one station provides full service (full NFPA standards), and a more remote station works at the Exterior Attack level (Ontario based certification).

The fire department should have clear standard operating procedures about how these differing levels of certification operate on the same emergency scene. No firefighter should ever work beyond the scope of their training.

Please contact the OFM if you require more information on how this could work in your fire department.

MUTUAL/AUTOMATIC AID AGREEMENTS

Most municipalities have entered into mutual or automatic aid agreements with neighbouring municipalities. Whenever entering into these agreements, the municipalities should clearly understand what resources may be available from their neighbouring municipality including the level of fire suppression capabilities – interior or exterior attack.

Firefighter certification supports enhanced mutual and automatic aid agreements by providing consistency between municipalities in understanding what level of resources are available to them when they are requested.

If the Incident Commander in Municipality A requires mutual aid for interior firefighting operations. Nearby Municipality B has identified their level of service as Exterior Attack therefore the Incident Commander of Municipality A would **not** request assistance from them in this situation. They would request that resource/personnel from Municipality C who has identified that level of service (interior firefighting) and has certified firefighters available.

Similar to Hybrid Levels of Certification, fire departments should have standard operating procedures that identify how two different levels of service would interact on the fireground.

ONTARIO FIRE MARSHAL CONTACTS

Training & Certification

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Field & Advisory Services

Contact your assigned Fire Protection Adviser.

**Contact Field and Advisory Services' Advice and Assistance
section via email:**

OFMEM-FAS-AA@ontario.ca

FOLLOW US ON TWITTER: @ONFireMarshal
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