



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

Employment Opportunity

Temporary Transfer Station Attendant

The Transfer Station Attendant plays a vital role in providing exceptional customer service to the residents of McKellar while assisting with waste disposal and coordinating pickup services with contractors. For a full list of duties and responsibilities, please refer to the attached job description.

This is a temporary position with the Township of McKellar. The work hours align with the Transfer Station's operational schedule:

Winter Hours (September 16th to April 14th) – 28 hours per week

Mondays, Wednesdays, Saturdays & Sundays 9:00 a.m. to 4:00 p.m.

Summer Hours (April 15th to September 15th) – 32 hours per week

Mondays & Saturdays 9:00 a.m. to 4:00 p.m.

Wednesdays & Sundays 9:00 a.m. to 7:00 p.m.

Application Process:

Interested candidates may submit a cover letter and resume by **4:00 p.m. Friday, February 7, 2025**, in the following ways:

Email: Your resume and cover letter to:
Karlee Britton, Clerk/Administrator
clerk@mckellar.ca

Mail or Drop-Off: Attention: Karlee Britton
701 Hwy 124 P.O. Box 69
McKellar, ON P0G 1C0

We thank all applicants for their interest. We will contact those applicants selected for an interview.

Accessibility:

Accessible versions of the job posting and job description are available upon request. If you require accommodation, we will work with you to meet your needs.

Privacy:

Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.