

CORPORATION OF THE TOWNSHIP OF MCKELLAR

July 16, 2024 – 6:30 p.m.

AGENDA

Topic: Regular Meeting of Council

Time: July 16, 2024 6:30 P.M.

[Closed Session beginning at 4:30 p.m.]

Join Zoom Meeting

<https://us06web.zoom.us/j/84111217378>

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24-424
2024-62

1st Resolution
1st By-law

1. CALL TO ORDER
2. ROLL CALL
3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF
4. ADOPTION OF AGENDA
5. CLOSED SESSION
 - 5.1 Minutes of Closed Session – June 25, 2024 and July 2, 2024
 - 5.2 Advice subject to solicitor-client privilege; pursuant to Ontario *Municipal Act*, Section 239(2)(f) – Advice from Solicitor on ongoing matter
 - 5.3 Information supplied in confidence by a third party; pursuant to Ontario *Municipal Act*, Section 239(2) (i) – Technical information
 - 5.4 Labour relations or employee negotiations; pursuant to Ontario *Municipal Act*, Section 239(2)(d) – Hiring/Recruitment
6. CALL TO ORDER
7. RESPECT AND ACKNOWLEDGMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.
8. ROLL CALL - **REGULAR SESSION 6:30pm (Public can join via Zoom)**

- 9. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 10. PUBLIC MEETING**
- 11. DELEGATIONS AND PRESENTATIONS**
- 12. COMMITTEE OF THE WHOLE**
- 13. MOTION TO REVIEW A PREVIOUS MOTION**
- 14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)**
 - 14.1 June 25, 2024, June 26, 2024 and July 8, 2024 Special Meetings of Council; July 2, 2024 Regular Meeting of Council
- 15. PLANNING MATTERS**
- 16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL**
 - 16.1 May 27, 2024 Township of McKellar Public Library Board Meeting Minutes
 - 16.2 May 3, 2024 & May 22, 2024 District of Parry Sound West (Belvedere Heights) Board of Management Meeting Minutes
 - 16.3 June 27, 2024 Township of McKellar Recreation Committee Meeting Minutes
 - 16.4 March 6, 2024, April 3, 2024 and May 1, 2024 Draft Minutes of the Township of McKellar Historical Committee Meetings
- 17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL**
 - 17.1 CEMETERY-2024-01 Monument Relocation of Elmer & Esther Green
 - 17.2 Accounts Payable Preliminary Cheque Run Report for June 2024
- 18. MAYOR'S REPORT**
- 19. CORRESPONDENCE FOR CONSIDERATION**
- 20. MOTION AND NOTICE OF MOTION**
- 21. BY-LAWS**
 - 21.1 By-law 2024-62 Being a Bylaw to Authorize the Borrowing upon Serial Debentures in the Principle Amount of \$800,000.00 towards the cost of Centre Road
- 22. UNFINISHED BUSINESS**
 - 22.1 Unfinished Business as of July 16, 2024
- 23. NEW BUSINESS**
 - 23.1 171 Centre Road Rezoning – Amendment to Resolution 24-402

24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS

25. CONSENT AGENDA – CORRESPONDENCE

- 25.1 AMO Watchfile – June 27, 2024 & July 4, 2024
- 25.2 Township of Otonabee-South Monaghan, Regulations for the Importation and Safe Use of Lithium Ion Batteries
- 25.3 North Bay Parry Sound District Health Unit 2024-2027 Strategic Plan
- 25.4 City of St. Catharines, Green Road Pilot Project
- 25.5 Ministry of Natural Resources, Streamlining of Approvals under the Aggregate Resources Act and Supporting Policy
- 25.6 Ministry of Municipal Affairs and Housing, Planning Act & Development Charges Act Regulations related to Bill 185
- 25.7 AMO Policy Update: AMO/OMA Resolution Campaign, SALC Regulations, and Advocacy Updates
- 25.8 Letter from Ted Davidson dated July 9, 2024 re. 171 Centre Road: Lots 80 and 81 Registered Plan 247

26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

27. CONFIRMING BY-LAW

- 27.1 By-law 2024-63 - Confirming the Proceedings of Council

28. ADJOURNMENT

Instructions for Joining the Council Meeting

1. Please try to sign in between 6:20 p.m. to 6:30 p.m. if possible; you are still welcome to sign in after 6:30 p.m. if necessary.
2. Please wait to be let in the 'meeting room'; this won't take long.
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
4. When you sign in, please sign in with your full name (first and last), not a company name.
5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 25, 2024

Mayor Moore called the meeting to order at 10:04 a.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Mike Kekkonen, Nick Ryeland, Debbie Zulak
Regrets: Councillor Haskim (*entered the meeting after roll call*)
Staff: Acting Clerk/Administrator, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-386 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Meeting of Council, as presented.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Kekkonen

24-387 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 10:05 a.m. to discuss the following items;

- 5.1 Security of Municipal Property; pursuant to Ontario Municipal Act Section 239(2)(a) – Township's Information Technology (IT) Network Assessment Results
- 5.2 Personal matters about an identifiable individual, including Municipal or local board employee; pursuant to Ontario Municipal Act Section 239(2)(b) – Staffing.

Carried

Councillor Haskim entered the meeting at 10:32 a.m.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-388 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 2:23 p.m.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Ryeland

24-389 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held June 25, 2024.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 25, 2024

RESPECT AND ACKNOWLEDGMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-390 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-56, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 25th day of June, 2024.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Zulak

24-391 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 2:25 p.m. to meet again on June 26, 2024 for a Special Meeting of Council to hold a preliminary discussion for revisions to the Township's Zoning By-law and Official Plan; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 26, 2024

Mayor Moore called the meeting to order at 10:01 a.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk/Administrator, Karlee Britton
Guest: John Jackson, John Jackson Planner Inc.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

24-392 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Meeting of Council, as presented.

Carried

RESPECT AND ACKNOWLEDGMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-393 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive Report PW-2024-04 Centre Road Paving Project Updates; and

FURTHER directs staff to notify the R.H.H. Engineering that 6 inches of A Gravel is to be used for the foundation of Centre Road, as recommended by Bob Hughes.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

Gord Zulak asked a question to John Jackson with regards to shipping containers.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-394 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-57, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 26th day of June, 2024.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 26, 2024

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-395 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 12:16 p.m. to meet again on July 2, 2024; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

July 2, 2024

Mayor Moore called the meeting to order at 5:31 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk/Administrator, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak
Seconded by: Councillor Haskim

24-396 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as presented.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-397 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Ontario Municipal Act, S.O. 2001, as amended, move into closed session at 5:32 p.m. to discuss the following items;

- 5.1 Minutes of Closed Session – June 18, 2024
- 5.2 Personal matters about an identifiable individual, including municipal or local board employees; pursuant to Ontario *Municipal Act* Section 239(2)(b) – Appointments to Township Committees & Staffing
- 5.3 Litigation or potential litigation; pursuant to Ontario *Municipal Act* Section 239(2)(e) – Litigation

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-398 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:34 p.m.

Carried

Mayor Moore called the meeting to order at 6:34 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk/Administrator, Karlee Britton

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

July 2, 2024

honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-399 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held July 2, 2024.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-400 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Peter Duffey, member of the Lake Stewardship & Environmental Committee, presenting the proposed metal sign design for recycling education to be placed on the compactors at the Transfer Station; and

FURTHER approve the signage and its placement on the compactors.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-401 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the June 18, 2024 Regular Meeting of Council, as circulated.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-402 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the application to amend the Zoning By-law for subject property 171 Centre Road, as applied for by Liisa Kokko to rezone the "Lot Addition 2" lands to Rural; and

FURTHER THAT the application be deemed complete.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-403 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Application for Crown Land, as applied for by Kathleen Howard for the Crown lands across from 51 Brownley Road to satisfy encroachment of existing buildings as per the Ministry of Natural Resources; and

FURTHER direct staff to complete the Municipal Consent Form stating the Township has no objection to this application.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

July 2, 2024

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

- 24-404** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report PW-2024-04 Scrap Metal Expression of Interest; and
- FURTHER** confirm the continuation of Scrap Metal services with Adams Brothers Construction Inc.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 24-405** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report FD-2024-14 Month End Status Update for June 2024 from Fire Chief, Robert Morrison, for information purposes.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

- 24-406** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Memorandum of Understanding (MOU) for Prescribed Snowmobile Trail Land Use Permission from the Dun-Ahmic Snowriders Snowmobile Club; and
- FURTHER** direct the Acting Clerk/Administrator to send the MOU dated June 10, 2024 to the Township's insurance provider, prior to signing.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

- 24-407** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the quotation from E.A. Shipman Electric Ltd. to install a light standard at the South East corner of Highway 124 and McKellar Ferguson Boundary Road; and
- FURTHER** direct staff to retain Shipman Electric to complete the work.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

- 24-408** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the appointment of Kathy Deguara and Francis Deguara to the Township of McKellar Recreation Committee.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 24-409** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve of an in-kind donation to Community Support Services for use of the McKellar Community Hall (including kitchen, equipment, tables, chairs, etc.) for an agreed upon date and time to host a Senior Active Living Centre (SALC) program.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

July 2, 2024

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-410 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Cybersecurity for Municipal Councillors web publication from AMO; and

FURTHER authorize Councillor Nick Ryeland to take part in the training at a cost of \$300.00 plus HST.

Defeated

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-411 **WHEREAS** a request for proposal was issued in early 2024 for the Township's Information Technology Services; and

WHEREAS Near North Business Machines submitted a proposal recommending a network assessment to obtain a comprehensive overview of the Township's IT infrastructure and security measures; and

WHEREAS the network assessment has been completed and Near North Business Machines presented their findings to the Council;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar hereby awards RFP No. 2024-01 to Near North Business Machines; and

FURTHER THAT a term be negotiated with Near North Business Machines.

[Up to \$2,132.86 plus applicable HST per month.]

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-412 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-58, being a By-law to Enter into a Municipal Funding Agreement with the Association of Municipalities of Ontario under the Canada Community Building Fund, a First and Second reading;

And further Read a Third time and Passed in Open Council this 2nd day of July, 2024.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-413 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-59, Being a By-law to amend By-law No. 95-12, with respect to lands legally described as PCL 15399 SEC SS; PT LT A CON 8 MCKELLAR PT 11 PSR1475 (195 Manitou Drive), a First and Second reading;

And further Read a Third time and Passed in Open Council this 2nd day of July, 2024.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

July 2, 2024

Councillor Zulak declared a personal/pecuniary interest for the New Business item brought forward and left the meeting.

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-414 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby direct staff to obtain a Planning Report for Consent Application No. B20/2024 Greenwood from J.L. Richards and Associates.

Carried

Councillor Zulak re-entered the meeting.

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-415 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

Ted Davidson made comments with regards to the passing of By-law 2024-59.

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-416 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-60, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 2nd day of July, 2024.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-417 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 8:23 p.m. to meet again on July 8, 2024 for a Special Meeting of Council to hold further discussions on the Township's Official Plan and Zoning By-law documents; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

July 8, 2024

Mayor Moore called the meeting to order at 12:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk/Administrator, Karlee Britton
Guest: John Jackson, John Jackson Planner Inc.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-418 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Meeting of Council, as presented.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

24-419 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar, pursuant to the Ontario Municipal Act, S.O. 2001, as amended, move into closed session at 12:31 p.m. to discuss the following items;

- 5.1 Litigation or potential litigation; pursuant to Ontario Municipal Act Section 239(2)(e) – Potential Litigation

Carried

Mayor Moore called the meeting to order at 1:01 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk/Administrator, Karlee Britton

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

July 8, 2024

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-420 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into regular open session of Council at 1:01 p.m.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-421 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held July 8, 2024.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

Gord Zulak asked Planner John Jackson about the distance from the water where the zoning changes to Rural. He also inquired about the title and ownership of lands designated as Open Space zoning. Mr. Jackson addressed both questions.

Jennifer Ghent-Fuller, Lake Steward for the Manitouwabing Lake Community Association (MLCA) and Chair of the Township of McKellar Lake Stewardship & Environmental Committee, introduced herself to Planner John Jackson. Ms. Ghent-Fuller discussed trophic levels in the lakes, her findings, conversations with professionals on phosphorous leaching, and the role of shoreline vegetation in mitigating storm runoff.

Chris Hakee asked the Planner if the allowable size of sheds would be increased to reflect changes in the Ontario Building Code. He also inquired about how other municipalities handle short-term rentals. Mr. Jackson responded to both questions.

Nancy Mallory asked Mr. Jackson about the Open Space zoning designation at the Grey Owl bridge and boat launch. Mr. Jackson provided a response.

Dan Peters asked Mr. Jackson if the permit exemption size for storage sheds would align with the latest updates to the Ontario Building Code. Mr. Jackson addressed his question.

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-422 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-61, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 8th day of July, 2024.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-423 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 4:03 p.m. to meet again on July 16, 2024; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator

Township of McKellar Public Library Board Meeting Minutes

May 27, 2024 @ 10:00 a.m. – McKellar Public Library

1. Welcome and roll call:

The meeting was called to order at 9:56 a.m. and attendance was taken by the Secretary.

PRESENT: Debbie Woods (Chair), Dianne Thompson (Vice-Chair), Terri Short, Debbie Zulak (Council Rep), Lynne Aylsworth (Secretary)

REGRETS: Jeanette Clements

GUEST(S): NONE

We have quorum for this meeting.

2. “The Respect and Acknowledgement of Lands” was read.

“In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years.

To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.”

3. Declaration of any Conflicts of Interest: There were no conflicts of interest declared.

4. Approval of the Agenda:

Additions to the Agenda:

Under Business – Discuss email from L.E.A.F. The Commonwell; and

Under Business Arising from the Minutes: Discussion of policies and procedures for Makerspace

Motion #2024:42

That we the Township of McKellar Public Library Board move to approve and accept the May 27, 2024 Agenda as circulated to all members prior to our meeting and as revised as per our discussion.

Moved by Debbie Zulak, Seconded by Dianne Thompson

Carried

5. Business held over from last meeting:

i. Merchandising Video – Lynne A.

The board watched a webinar presented by The Ontario Library Association (“OLA”) called “Using Merchandising to Improve Performance”. A discussion took place on how we could implement some of the tips to enhance our bookshelves and display units, considering both functionality and aesthetics.

ii. Collection Development: Weeding Procedures

The CEO will assess the available options for the process of managing the book collection and subsequently implement the most efficient method.

iii. Non-book items: Photos from Whitestone

We discussed where to display the library’s non-book items (puzzles, games, etc.) so they are more visible for our patrons.

b. Closed Session: In accordance with the *Public Libraries Act*, section 16.1(4), this part of the meeting is **closed to the public** because the subject matter being considered is a personal matter about an identifiable individual.

Motion #2024:43

That we the Township of McKellar Public Library Board move into an “in Camera” closed session at 10:17 a.m. in accordance with the Section 16.1(4), to discuss personal matters about an identifiable individual and to approve and accept Minutes from the previous closed meeting.

Moved by Dianne Thompson, Seconded by Lynne Aylsworth

Carried

Motion #2024:44

That we the Township of McKellar Public Library Board move out of the “In Camera” session 11:02 a.m. and move back into an “open meeting” session with the recommendations as discussed.

Moved by Dianne Thompson, Seconded by Debbie Zulak

Carried

6. Librarian’s Remarks/questions:

The Librarian’s Report was circulated to all board members prior to the meeting. In addition, the CEO provided us with an update on books sales, cooking classes, financial matters, and day to day library activities. In addition, the OLS Conference is being held virtually in October, 2024.

7. Council’s Remarks/questions:

Our Council Representative advised that there was nothing to discuss.

8. Consent Agenda:

Motion #2024:45

That we the Township of McKellar Public Library Board move to approve and accept the May 27, 2024 Consent Agenda, as circulated to all board members prior to this meeting.

Moved by Lynne Aylsworth, Seconded by Dianne Thompson

Carried

9. Business arising from the minutes:

a. Review action items:

The board went through the “Action Items” list to confirm which actions have been completed. Any new actions from today’s meeting will be added and an updated list will be sent out to all board members.

Motion #2024:46

That we the Township of McKellar Public Library Board move to extend our meeting in order to complete the Agenda items.

Moved by Lynne Aylsworth, Seconded by Dianne Thompson

Carried

10. Business:

a. Monitoring the progress of our Strategic Plan:

The board fully supports the goals and missions of the Library’s Strategic Plan and are delighted with the progress made to date.

b. Policy Review/Update: BL-04, BL-05, BL-06 (Procedural By-laws)

The board members have been reviewing the current By-Laws and during this process, a decision was made to consolidate the Library’s Procedural By-Law Guidelines with the existing by-laws. The Secretary circulated updated copies prior to our meeting and we discussed further revisions to be made.

Motion 2024:47

That we the Township of McKellar Public Library Board move to approve and adopt the revisions to BL-04–Terms, Definitions and Amendment of Bylaws, BL-05–Procedural Rulings and Motions and BL-06-Public Presentation and Communications as per our discussions.

Moved by Lynne Aylsworth, Seconded by Debbie Zulak

Carried

d. Other Business:

L.E.A.F. The Commonwell:

Cassidy Allison from L.E.A.F. The Commonwell reached out inquiring whether the CEO and her staff would like to participate in their Annual Impact Report. The CEO will discuss this with the staff and advise the board accordingly.

11. Announcements:

There were no announcements.

12. Next Meeting: June 24, 2024 at 10:00 a.m. at the Library

Adjournment:

Motion #2024:48

That we the Township of McKellar Public Library Board move to adjourn this meeting at 12:18 p.m..

Moved by Lynne Aylsworth, Seconded by Debbie Zulak

Carried

Debbie Woods, Chair

Date Signed:

Date Approved:

Lynne Aylsworth, Secretary

Date Signed:

District of Parry Sound West (Belvedere Heights)
Board of Management Meeting
Wednesday, May 3, 2024
via Zoom

Directors Present (voting): Don Carmichael, Secretary/Treasurer
 Gail Finnson
 Cheryl Ward
 Pamela Wing, Chair
 Debbie Zulak

Director Regrets: Joe Beleskey
 Paul Borneman, Vice Chair

Staff Attending (non voting): Kami Johnson, Administrator

Specially Invited (non voting): Jim Hanna, West Parry Sound Health Centre
 Nicole Murphy, West Parry Sound Health Centre
 Heidi Stephenson, West Parry Sound Health Centre

1.0 Call to Order: The Board Chair called the meeting to order at 10:05 a.m.

2.0 Confirmation of Quorum: A quorum was achieved.

3.0 Conflict of Interest: No conflicts were declared.

4.0 In-Camera:

#B-38/24

Moved by D. Zulak, seconded by D. Carmichael that the meeting move in-camera at 10:05 a.m.
 Carried.

#B-39/24

Moved by G. Finnson, seconded by D. Zulak that the meeting move ex-camera at 10:52 a.m.
 Carried.

#B-40/24

Moved by C. Ward, seconded by G. Finnson that the Belvedere Heights Board of Management approves the retention of Belanger Salach Architecture to prepare the documents required to develop the 24 additional beds at Belvedere Heights at a price not to exceed \$629,500.00 plus HST, plus applicable and approved incremental expenses.

Carried.

The Chair noted that she is trying to arrange a meeting between the Board and mayors, CAOs, and councillors to update them on the Belvedere Heights additional bed plan.

15.0 Conclusion of Meeting:

The meeting concluded at 10:56 a.m.

Carried.

P. Wing, Chair

District of Parry Sound West (Belvedere Heights)
Board of Management Meeting
Wednesday, May 22, 2024
via Zoom

Directors Present (voting): Joe Beleskey
Paul Borneman, Vice Chair
Don Carmichael, Secretary/Treasurer
Pamela Wing, Chair
Debbie Zulak

Director Regrets: Gail Finnson
Cheryl Ward

Staff Attending (non voting): Kami Johnson, Administrator

Staff Regrets:

Specially Invited (non voting): Jim Hanna, West Parry Sound Health Centre
Nicole Murphy, West Parry Sound Health Centre
Donald Sanderson, West Parry Sound Health Centre

1.0 Call to Order: The Board Chair called the meeting to order at 9:09 a.m.

2.0 Confirmation of Quorum: A quorum was achieved.

3.0 Conflict of Interest: No conflicts were declared.

4.0 Approval of Agenda:

#BH-41/24

Moved by D. Zulak, seconded by J. Beleskey that be it resolved that the Board of Management accepts the agenda as presented.

Carried.

5.0 Voice of the Resident: deferred.

6.0 Approval of Minutes:

#BH-42/24

Moved by D. Carmichael, seconded by D. Zulak that be it resolved that the minutes of the Board of Management meeting held April 24, 2024, be received.

Carried.

7.0 Matters Arising: none

8.0 New Business:

8.1 Annual Information Meeting – Thursday, June 20, 2024 at 3:00 p.m.

#BH-43/24

Moved by P. Borneman, seconded by D. Carmichael that on the recommendation of the Belvedere Heights Board of Management, that the Corporation ratifies the actions of the Board of Management since the previous Annual Information Meeting of the Corporation held November 2, 2023.

Carried.

#BH-44/24

Moved by D. Zulak, seconded by J. Beleskey that on the recommendation of the Belvedere Heights Board of Management, the firm of KPMG be retained as The District of Parry Sound West (Belvedere Heights) external auditor for the ensuing year with annual one-year appointments.

Carried.

#BH-45/24

Moved by D. Zulak, seconded by D. Carmichael, that the Board of Directors requests the Governance and Partnership Committee review the current corporate By-law to ensure that it is compliant with ONCA requirements.

Carried.

Referred to the Governance and Partnerships Committee

9.0 Committee Reports:

9.1 Finance

#BH-46/24

Moved by D. Carmichael, seconded by P. Borneman that the Multi-Sector Service Accountability Agreement effective April 1, 2022 – March 31, 2023, and April 1, 2023 – March 31, 2024, be approved for signature.

Carried.

#BH-47/24

Moved by J. Beleskey, seconded by P. Borneman that the Long-Term Care Home Service Accountability Agreement effective January 1, 2022 – December 31, 2022, and January 1, 2023 – December 31, 2023, be approved for signature.

Carried.

9.2 Governance and Partnerships

#BH-48/24

Moved by D. Carmichael, seconded by P. Borneman that the minutes of the Governance and Partnership meeting held May 8, 2024, be received.

Carried.

9.3 Long Term Care Ad-hoc Advisory - no meeting held
The next meeting is scheduled Monday, May 27 at 9:00 a.m. via Zoom.

10.0 Standing Items:

- 10.1 Fixing Long-Term Care Act, 2021 – deferred.
- 10.2 Equity Diversity Inclusion (EDI) – deferred.
- 10.3 WPS OHT – deferred.

11.0 Reports:

- 11.1 Board Chair Report – deferred to the in-camera section.
- 11.2 Administrator’s Report – deferred.

12.0 Pending: none

13.0 Correspondence:

- 13.1 News Release dated May 7, 2024 – circulated for information.
- 13.2 Request for Proposal from Belanger Salach Architecture – circulated for information.

14.0 In-Camera:

#BH-49/24

Moved by D. Carmichael, seconded by P. Borneman that the meeting move in-camera at 9:37 a.m.
Carried.

#BH-50/24

Moved by D. Zulak, seconded by D. Carmichael that the meeting move ex-camera at 10:14 a.m.
Carried.

15.0 Conclusion of Meeting:

#BH-51/24

Moved by J. Beleskey, seconded by D. Carmichael, that there being no further business to conduct, the meeting concluded at 10:15 a.m.
Carried.

P. Wing, Chair

TOWNSHIP OF McKELLAR RECREATION COMMITTEE – MINUTES

June 27, 2024, 3:30 p.m.
McKellar Community Centre

PRESENT: Morley Haskim, Dinah Ryeland Brown, Judy Ryeland, Chris Bishop, Phil Jeffkins,
Joyce Hopkins.

REGRETS: Terry Lacey, Rick Brear

CALLED TO ORDER: 3:30 p.m.

APPROVAL OF THE MINUTES: Moved by Chris Bishop and seconded by Judy Ryeland that the Recreation Committee of the Township of McKellar does hereby accepts the minutes of the May 23, 2024, meeting. Motion Carried (24-26).

ADDITIONS TO THE AGENDA: Fall Fair, Carnival Games, Spring Dance and Events Handout.

APPROVAL OF THE AGENDA: Moved by Judy Ryeland and seconded by Dinah Ryeland Brown that the Recreation Committee of the Township of McKellar does hereby accepts the agenda for the June 27, 2024, meeting. Motion Carried (24-27).

DECLARATION OF CONFLICT OF INTEREST: Joyce Hopkins – Carnival Games

VISITORS: Kathy Deguara

CORRESPONDENCE RECEIVED: None

REPORTS OF MEMBERS:

1. Outdoor Pickleball: This activity continues to increase in attendance. All ages and skill levels are welcome to this activity. The Committee decided to not have evening pickleball though individuals are welcome to do so if they book it with the office.
2. Youth Basketball: The Committee is unsure whether this activity is continuing.
3. Kids T-Ball: This Monday evening activity is continuing successfully.
4. Movie Nights: June turnouts were lower than average. Movie Nights will be discontinued through the summer months.

NEW BUSINESS:

1. Movie Nights: The Committee discussed movies to be shown starting on Friday, September 13th.

SEE PAGE 2

PAGE 2

2. Community Get Together in Broadbent: This event scheduled for June 22 was cancelled due to weather conditions. The Committee has rescheduled this event to Sat. Sept. 14th.

3. Broadbent Ballpark Playground Equipment Survey: Some surveys are complete, and the Committee will continue to contact families for more input.

4. Ribfest: Judy handed out worksheets to members for this upcoming July 7th event.

5. Fish n Fun: Morley will send out a worksheet prior to this Sat. July 13, 2:30-5:00 p.m. event.

6. Fall Fair: The Committee will look after the kids carnival games in this Sat. Sept. 7th event.

Chairperson Joyce Hopkins vacated the chair and left the room. Vice-Chair Dinah Ryeland Brown assumed the position of chairperson.

7. Carnival Games: The Recreation Committee has borrowed the four carnival games and two putting games for many years. The Committee discussed purchasing these items to ensure they remain with the Township of McKellar. **MOTION ARISING:** Moved by Phil Jefkins and seconded by Judy Ryeland that the Recreation Committee of the Township of McKellar does hereby purchase four carnival games and two putting games from Devon Joy Thorne for \$200.00 total. Motion Carried (24-28).

Joyce returned to the room and resumed the position of chairperson.

8. Spring Dance: The Committee agreed to have 100 tickets printed and sold at \$20.00 per ticket. Everything else is arranged for this Saturday, August 24th event.

9. Event Handout: Joyce has agreed to bring forward this item to advertise upcoming events.

DATES OF SUMMER EVENTS:

Sunday, July 7, 4:00-8:00 Participate in Ribfest at Community Centre

Saturday, July 13, 2:30-5:00 p.m.- Kids Fish n Fun at Minerva Park

Sunday, Aug 4, 10:00 a.m. to 1:00 p.m.- Kayak/Canoe Trip on Lake Manitouwabing

Monday, Aug 12, 5:00-7:00 p.m.- Kids T-Ball Barbecue.

Saturday, August 24, Summer Dance

Saturday, Sept. 14, 11:00-2:00 p.m. Community Get Together in Broadbent

NEXT MEETING: August 1, 2024, 3:30 p.m. or at the call of the chairperson.

ADJOURNMENT: Moved by Phil Jefkins and seconded by Dinah Ryeland Brown that the Recreation Committee of the Township of McKellar does hereby adjourn at 5:05 p.m. Motion Carried (24-29).

DRAFT

**McKellar Historical Committee Minutes
Wednesday March 6, 2024**

Call the meeting to order at 2:00 pm

MEMBERS PRESENT: Vivian Moore, Carolyn Phillips, Muriel Junck, Jeanette Clements and Mike Kekkonen.

REGRETS: Joyce Hopkins

VISITORS: None

DECLARATION OF CONFLICT OF INTEREST: None

Moved by: Muriel Junck

Seconded by: Carolyn Phillips

24-05 That the Agenda be Accepted as circulated. Carried

Moved by: Jeanette Clements

Seconded by: Carolyn Phillips

24-06 That the minutes of the February 7, 2024 Historical Committee meeting be approved as circulated. Carried

CORRESPONDENCE: None

REPORTS:

Activity report is as follows.

The committee is planning a work day sometime in April to set up an exhibition in the Historical committee display room (a.k.a. the youth room), highlighting the Hurdville mill.

Jeanette is working on the McKellar Historical committee Facebook page.

The committee discussed and agreed on rescheduling the March and April Historical committee meetings from 3:30 pm to 2 pm.

Tours of Evelyn Watkins Moore Heritage Museum are available throughout the year by scheduling a time through the McKellar Township office.

The Historical Committee reviewed archived municipal historical documents at the end of the meeting. This included: birth, marriage and death notices from the late 1800's to the early 1900's.

Moved by: Carolyn Phillips

Seconded by: Jeanette Clements

24-07 Be it resolved That the Historical Committee of the Township of McKellar does hereby approve the budget request of \$5500 for 2024. Carried

Moved by: Muriel Junck

Seconded by: Jeanette Clements

24-08 Be it resolved that the Historical Committee meeting be adjourned. Meeting adjourned at 3:30 pm. Carried

Next meeting date scheduled for Wednesday April 3, 2024 at 2:00 pm.

DRAFT
McKellar Historical Committee Minutes
Wednesday April 3, 2024

Call the meeting to order at 2:07 pm

MEMBERS PRESENT: Vivian Moore, Carolyn Phillips, Joyce Hopkins, Jeanette Clements and Mike Kekkonen.

REGRETS: Muriel Junck

VISITORS: Paul Mallory

DECLARATION OF CONFLICT OF INTEREST: None

Moved by: Carolyn Phillips

Seconded by: Joyce Hopkins

24-09 That the Agenda be Accepted as circulated. Carried

Moved by: Jeanette Clements

Seconded by: Carolyn Phillips

24-10 That the minutes of the March 6, 2024 Historical Committee meeting be approved as circulated. Carried

CORRESPONDENCE: None

REPORTS:

Activity report is as follows.

The committee is planning a work day in May, to organize and clean the Evelyn Watkins Moore Heritage Museum. The committee will also schedule a trip to Hemlock and St. Stephens Church to make an assessment on what displays could be hosted at those locations.

Jeanette is working on the McKellar Historical committee Facebook page.

The committee discussed and agreed on rescheduling all future Historical committee meetings from 3:30 pm to 2 pm on the first Wednesday of the month.

Tours of Evelyn Watkins Moore Heritage Museum are available throughout the year by scheduling a time through the McKellar Township office.

Paul Mallory was in attendance and shared some historical knowledge about McKellar with the committee members.

The baseball uniform belonging to the late Gerry Annette has been donated to the McKellar Historical Committee.

The Historical committee has been offered an antique dress makers form and dress from the Whitestone Historical Society.

Moved by: Joyce Hopkins

Seconded by: Carolyn Phillips

24-11 Be it resolved That the Historical Committee of the Township of McKellar does hereby elect to schedule all future Historical Committee meetings to the first Wednesday of the month at 2 pm. Carried

Moved by: Joyce Hopkins

Seconded by: Carolyn Phillips

24-12 Be it resolved that the Historical Committee meeting be adjourned. Meeting adjourned at 3:30 pm. Carried

Next meeting date scheduled for Wednesday May 1, 2024 at 2:00 pm.

DRAFT
McKellar Historical Committee Minutes
Wednesday May 1, 2024

Call the meeting to order at 2:01 pm

MEMBERS PRESENT: Vivian Moore, Carolyn Phillips, Joyce Hopkins, Jeanette Clements, Muriel Junck and Mike Kekkonen.

REGRETS: None

VISITORS: None

DECLARATION OF CONFLICT OF INTEREST: None

Moved by: Carolyn Phillips

Seconded by: Jeanette Clements

24-13 That the Agenda be Accepted as circulated. Carried

Moved by: Joyce Hopkins

Seconded by: Jeanette Clements

24-14 That the minutes of the April 3, 2024 Historical Committee meeting be approved as circulated. Carried

CORRESPONDENCE: None

REPORTS:

Activity report is as follows.

The committee is planning a work day on June 7, 2024, to organize and clean the Evelyn Watkins Moore Heritage Museum.

The tables donated by the Library to the Historical committee have been temporarily moved to the community centre multi-purpose. The tables will be moved to St. Stephens once the renovations there are complete.

Jeanette Clements was provided with a copy of McKellar Memories as per:

“Resolution 19-09 Be it resolved that the Township of McKellar Historical Committee ensure that members of the Historical Committee be provided with a copy of McKellar Memories together with one copy to be housed in the Museum 4 copies.

\$112 Moved by Mike Kekkonen Seconded by Kathryn Plunkett. Carried”

Jeanette is working on the McKellar Historical committee Facebook page. The

historical committee is always interested in obtaining additional historical photos of McKellar.

Tours of the Evelyn Watkins Moore Heritage Museum are available throughout the year by scheduling a time through the McKellar Township office.

The committee discussed digitizing the hard copy records in the museum and other information. Due to the volume of information and the time involved to perform this task, and to assist with additional historical committee projects, it was concluded that there is a need for volunteers or an intern to assist the committee.

The committee agreed to host and sponsor the Parry Sound Singers on December 7, 2024 for a concert and bake sale.

Moved by: Carolyn Phillips

Seconded by: Muriel Junck

24-15 Be it resolved that the Historical Committee meeting be adjourned. Meeting adjourned at 3:24 pm. Carried

The committee members proceeded to drive to Hemlock and St. Stephens Church to make an assessment on what displays could be hosted at those locations.

Next meeting date scheduled for Wednesday June 5, 2024 at 2:00 pm.



Township of McKellar Report to Council

Prepared for: Council

Department: Cemetery

Date: June 26, 2024

Report No: CEMETERY-2024-01

Subject: Monument Relocation of Elmer & Esther Green

Recommendation:

That the Council of the Corporation of the Township of McKellar does hereby receive this report for information and

Further, the Cemetery Board take into consideration the family's request for relocation of Elmer and Esther Green's monument and

Further, the Cemetery Board directs Thomas Stoneman to inform Dave Woodall from Signature Memorial of the Board's decision on relocating Green's monument.

Background:

On May 8, 1974, Mrs. Esther Green purchased Lot 9, Range H (family plot) in Lakeview Cemetery. Buried in plot A are Elmer Green, full casket; Robert Green (infant), cremation; and Ivan Wright, cremation, which makes plot A full. Buried in plot B is Esther Green, full casket; there is room for one full casket or two cremations. Plot C and D are empty. An upright monument is at the head of plot A for Ivan Wright, along with a flat marker with Ivan's name. There is an upright monument centred between plots B and C for Elmer Green, Esther Green and Robert Green, with one of those plots containing the full casket of Esther Green. In front of the upright monument are three flat markers: Elmer, Esther, and Robert. Laurence Green, Executor of the Estate of Esther Green, has also given written permission for the cremated remains of the following family members to be buried in the family plot Lot 9, Range H Donna Wright, John Green, Patricia Green, Laurence Green, and Bonita Green.

Analysis:

Dave Woodall from Signature Memorial was recently contacted by the Green family, who have requested that the upright monument for Elmer, Esther, and Robert Green be relocated. They want to move the monument to the left, centring on one plot, not two. They are also requesting that the flat markers of Elmer, Esther or Robert be moved to the left. Dave Woodall indicated a new foundation would need to be poured and the old one removed.

According to township records, the flat markers for Elmer and Robert should have been placed in plot A, which would indicate the place of burial. This could still be done, leaving room for plot B's two flat markers for the two cremation spots available in this plot when the time comes. There is room for four cremations, three flat markers on plot C, four cremations, an upright monument, and three flat markers on plot D.

Financial:

A staking fee of \$50.00 plus HST would be charged to Signature Memorial and paid to the Township. Further staking fees will occur when other monument requests incur.

Conclusion:

In the interim, Dave Woodall has been contacted to inform him that the Cemetery Board will decide on this relocation request, and he will be contacted as soon as a decision is made.

Respectfully submitted by:

Mary Smith, Administrative/Treasury Assistant**Reviewed by:**

Thomas Stoneman, Project Administrator**Attachments:**

- Monument Relocation Request
- Monument Relocation Request (less invasive approach)

Monument Relocation REQUEST

Name: GREEN, Elmer

Cemetery: Lakeview

Range/Row: H

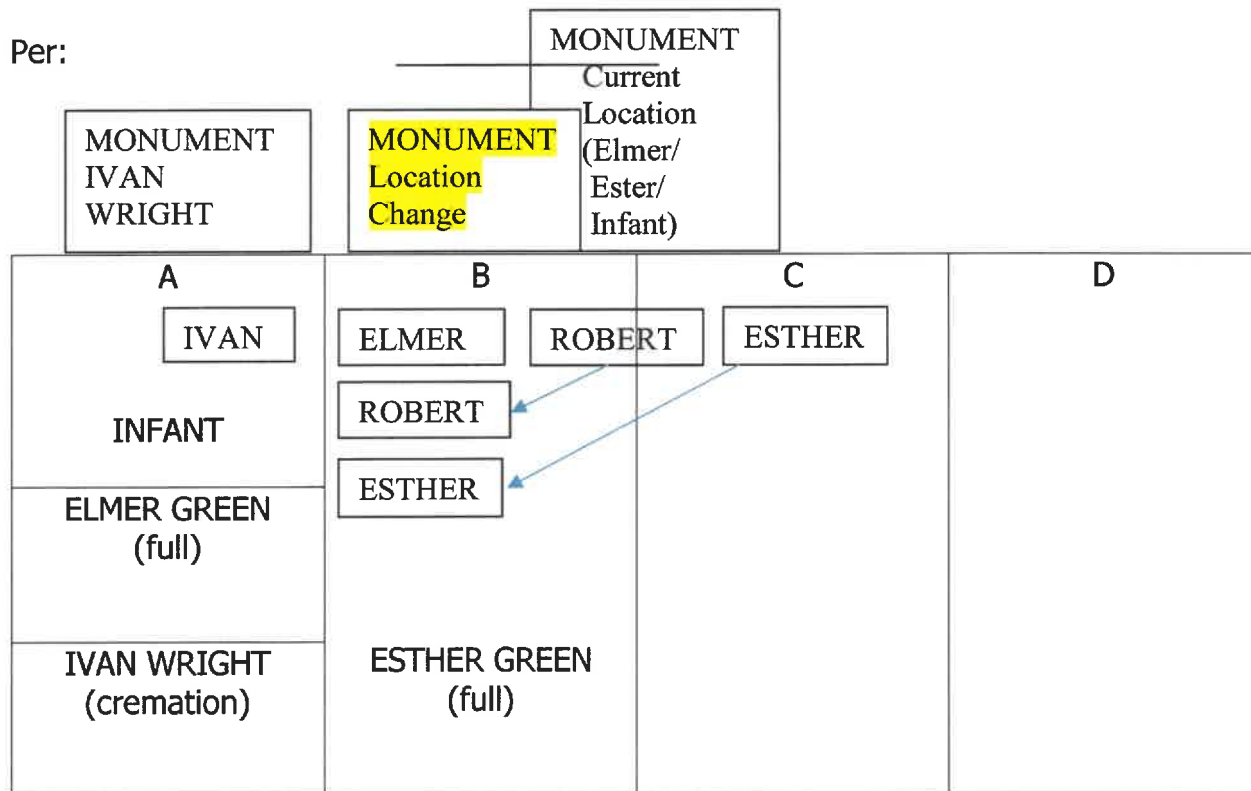
Lot: 9

Date of Burial:

Casket/Cremation: Monument relocation request

Staking completed: _____

Per: _____



Monument Relocation REQUEST

Name: GREEN, Elmer
Cemetery: Lakeview

Range/Row: H

Lot: 9

Date of Burial:

Casket/Cremation: Monument relocation (WHAT COULD BE DONE – less invasive)

Staking completed: _____

Per: _____

MONUMENT IVAN WRIGHT		MONUMENT ELMER & ESTHER & INFANT		MONUMENT (Green Family)			
A		B		C		D	
ROBERT	IVAN	ESTHER					
ELMER							
INFANT							
ELMER GREEN (full)		ESTHER GREEN (full)					
IVAN WRIGHT (cremation)		2 Cremations					

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General										
154	MINISTER OF FINANCE, 33 KING STREET WEST, P.O. BIX 620, OSHAWA, ON, L1H 8E9									
MAY2024	06-04-24 EHT payable ETH - MAY 2024			06-29-24	\$2,179.09	\$2,179.09	01-00-000-637	EHT payable	\$0.00	\$24,093.40
						\$2,179.09				
Total General						\$2,179.09				
Total Bills To Pay:						\$2,179.09				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General										
235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1									
JUNE2024	06-10-24	CPP Deductions	CPP/EI/FED TAX - MAY 15 - MAY 31	06-29-24	\$6,085.40	\$6,085.40	01-00-000-631	CPP Deductions	\$0.00	(\$6,085.40)
JUNE2024	06-10-24	EI Deductions	CPP/EI/FED TAX - MAY 15 - MAY 31	06-29-24	\$2,000.93	\$2,000.93	01-00-000-632	EI Deductions	\$0.00	(\$2,000.92)
JUNE2024	06-10-24	Income Tax Payable	CPP/EI/FED TAX - MAY 15 - MAY 31	06-29-24	\$10,425.44	\$10,425.44	01-00-000-633	Income Tax Payable	\$0.00	(\$10,614.87)
						\$18,511.77				
Total General						\$18,511.77				
Total Bills To Pay:						\$18,511.77				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>General</u>										
643	OMERS ADMINISTRATION CORPORATION, 900-100 ADELAIDE STREET WEST, TORONTO, ON, M5H 0E2									
JUNE2024	06-04-24 OMERS Payable PENSION CONTRIBUTION - MAY 2024	06-29-24		\$18,320.30	\$18,320.30	01-00-000-639	OMERS Payable		\$0.00	(\$1,469.42)
					\$18,320.30					
Total General						\$18,320.30				
<u>General Liabilities and Equity</u>										
1343	Greig Glen, 16 Marine Drive, McKellar, ON, P2A 0B4									
JUNE2024	06-03-24 BUILDING APPLICATION REFUND	06-29-24		\$130.00	\$130.00	01-01-030-617	Refundable		\$0.00	(\$4,500.00)
					\$130.00					
Total General Liabilities and Equity						\$130.00				
<u>General Government</u>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
MAY2024	05-16-24 Telephone ADMIN	06-29-24		\$166.69	\$166.69	01-02-060-007	Telephone		\$2,600.00	\$1,787.86
					\$166.69					
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
JUNE2024	06-04-24 Hydro Admin HYDRO ONE - JUNE 2024	06-24-24		\$1,000.79	\$1,000.79	01-02-060-008	Hydro Admin		\$14,000.00	\$4,993.90
					\$1,000.79					
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JUNE2024	06-05-24 Employee Benefits	06-29-24		\$1,509.46	\$1,509.46	01-02-060-005	Employee Benefits		\$22,360.48	\$13,441.77
					\$1,509.46					
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
MAY2024	05-22-24 Telephone TELIZON	06-29-24		\$5.20	\$5.20	01-02-060-007	Telephone		\$2,600.00	\$1,787.86
MAY2024	05-22-24 Courses & Training HOTEL FOR CONFERENCE	06-29-24		\$305.28	\$305.28	01-02-060-015	Courses & Training		\$4,000.00	\$2,806.90
MAY2024	05-22-24 Memberships/Subscriptions CLOSED CAPTIONING	06-29-24		\$27.97	\$27.97	01-02-060-017	Memberships/Subscriptio		\$4,000.00	\$332.22
MAY2024	05-22-24 Information Technology Support GOOGLE	06-29-24		\$182.56	\$182.56	01-02-060-023	Information Technology		\$70,000.00	\$55,848.64
MAY2024	05-22-24 Telecommunicaiton Service (Internet, Website) XPLOARNET	06-29-24		\$88.01	\$88.01	01-02-060-031	Telecommunicaiton		\$11,280.00	\$8,015.35
MAY2024	05-22-24 Telecommunicaiton Service (Internet, Website) STARLINK	06-29-24		\$646.18	\$646.18	01-02-060-031	Telecommunicaiton		\$11,280.00	\$8,015.35
					\$1,255.20					

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1021 MAY2024	MY-TECH INFORMATION TECHNOLOGY, 20 BARTLETT DRIVE, SEGUIN, ON, P2A 2W8	05-31-24	Information Technology Support INFORMATION TECHNOLOGY SUPPORT - MAY 2024	06-29-24	\$1,143.28	\$1,143.28	01-02-060-023	Information Technology	\$70,000.00	\$55,848.64
						\$1,143.28				
1222 JUNE2024	Parry Sound High School Ways and Means, 111 ISABELLA STREET, PARRY SOUND, ON,	06-06-24	Scholarships PARRY SOUND HIGH SCHOOL SCHOLARSHIPS	06-29-24	\$1,500.00	\$1,500.00	01-02-060-150	Scholarships	\$1,500.00	\$1,500.00
						\$1,500.00				
1457 140609	LASALLE BUSINESS MACHINES, 887-D NOTRE DAME AVE, SUDBURY, ON, P3A 2T2	06-01-24	Printing/Photocopier LEASE/COPIES FOR MAY 2024	06-29-24	\$427.08	\$427.08	01-02-060-012	Printing/Photocopier	\$5,000.00	\$2,816.50
						\$427.08				
1486 JUNE2024	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1	06-05-24	Employee Benefits	06-29-24	\$11.36	\$11.36	01-02-060-005	Employee Benefits	\$22,360.48	\$13,441.77
						\$11.36				
Total General Government						\$7,013.86				
<u>Fire Protection Services</u>										
23 MAY2024	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7	05-16-24	Telephone FIRE DEPT	06-29-24	\$90.49	\$90.49	01-03-150-007	Telephone	\$3,000.00	\$2,035.04
						\$90.49				
116 JUNE2024	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	06-04-24	Hydro HYDRO ONE - JUNE 2024	06-24-24	\$107.61	\$107.61	01-03-151-008	Hydro	\$2,500.00	\$1,784.75
JUNE2024		06-04-24	Hydro HYDRO ONE - JUNE 2024	06-24-24	\$260.05	\$260.05	01-03-152-008	Hydro	\$3,500.00	\$2,006.16
JUNE2024		06-04-24	Hydro HYDRO ONE - JUNE 2024	06-24-24	\$134.08	\$134.08	01-03-154-008	Hydro	\$1,750.00	\$1,056.13
						\$501.74				
873 JUNE2024	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4	06-05-24	Employee Benefits	06-29-24	\$63.92	\$63.92	01-03-150-005	Employee Benefits	\$6,000.00	\$2,851.18
						\$63.92				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
MAY2024		05-22-24	Memberships/Subscriptions ADOBE	06-29-24	\$26.45	\$26.45	01-03-150-017	Memberships/Subscriptio	\$1,200.00	\$157.78
MAY2024		05-22-24	Memberships/Subscriptions GOOGLE STORAGE	06-29-24	\$14.24	\$14.24	01-03-150-017	Memberships/Subscriptio	\$1,200.00	\$157.78
MAY2024		05-22-24	Memberships/Subscriptions YOUTUBE	06-29-24	\$13.22	\$13.22	01-03-150-017	Memberships/Subscriptio	\$1,200.00	\$157.78
MAY2024		05-22-24	Fire Fighting Tools/Equipment IPAD MINI	06-29-24	\$281.82	\$281.82	01-03-150-111	Fire Fighting	\$13,500.00	\$10,747.23
MAY2024		05-22-24	Fire Fighting Tools/Equipment AMAZON IPAD COVER	06-29-24	\$61.04	\$61.04	01-03-150-111	Fire Fighting	\$13,500.00	\$10,747.23
MAY2024		05-22-24	Fire Fighting Tools/Equipment GRAINGER	06-29-24	\$584.23	\$584.23	01-03-150-111	Fire Fighting	\$13,500.00	\$10,747.23
						\$981.00				
Total Fire Protection Services						\$1,637.15				
<u>Building Department</u>										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JUNE2024		06-05-24	Employee Benefits	06-29-24	\$505.44	\$505.44	01-04-170-005	Employee Benefits	\$9,126.62	\$6,266.01
						\$505.44				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
JUNE2024		06-05-24	Employee Benefits	06-29-24	\$3.11	\$3.11	01-04-170-005	Employee Benefits	\$9,126.62	\$6,266.01
						\$3.11				
Total Building Department						\$508.55				
<u>Protection to Persons and Property</u>										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JUNE2024		06-05-24	Employee Benefits	06-29-24	\$369.09	\$369.09	01-05-182-005	Employee Benefits	\$2,066.62	\$955.58
						\$369.09				
975	Minister of Finance (OPP), 33 KING STREET WEST, P.O. BOX 647, OSHAWA, ON, L1H 8X3									
30220524070502		05-31-24	Policing Services Annual Levy OPP LEVY - APRIL 2024	06-29-24	\$30,273.00	\$30,273.00	01-05-160-030	Policing Services	\$363,282.00	\$272,906.04
30240524062210		05-24-24	Policing Services Annual Levy OPP LEVY - CREDIT MEMO (JAN - MAR)	06-29-24	(\$443.04)	(\$443.04)	01-05-160-030	Policing Services	\$363,282.00	\$272,906.04
						\$29,829.96				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
JUNE2024		06-05-24	Employee Benefits	06-29-24	\$1.03	\$1.03	01-05-182-005	Employee Benefits	\$2,066.62	\$955.58
						\$1.03				
Total Protection to Persons and Property						\$30,200.08				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Transportation										
12	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4									
171632		06-04-24	Maintenance Costs/Parts FLOAT GRADER FROM SUNDRIDGE	06-29-24	\$941.28	\$941.28	01-06-248-143	Maintenance Costs/Parts	\$43,206.86	\$5,823.08
						\$941.28				
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
MAY2024		05-16-24	Telephone GARAGE	06-29-24	\$45.25	\$45.25	01-06-200-007	Telephone	\$1,400.00	\$1,081.85
						\$45.25				
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
JUNE2024		06-04-24	Hydro HYDRO ONE - JUNE 2024	06-24-24	\$257.06	\$257.06	01-06-210-008	Hydro	\$3,000.00	\$1,749.75
						\$257.06				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
852563		05-10-24	Fuel - Diesel DYED DIESEL LS	06-29-24	\$1,193.92	\$1,193.92	01-06-228-142	Fuel - Diesel	\$65,000.00	\$40,449.07
854576		06-04-24	Fuel - Diesel CLEAR LS DIESEL	06-29-24	\$2,135.16	\$2,135.16	01-06-228-142	Fuel - Diesel	\$65,000.00	\$40,449.07
854577		06-04-24	Fuel - Diesel DYED LS DIESEL	06-29-24	\$1,117.41	\$1,117.41	01-06-228-142	Fuel - Diesel	\$65,000.00	\$40,449.07
						\$4,446.49				
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-2987083		05-30-24	Maintenance Supplies CREDIT MEMO	06-29-24	(\$50.44)	(\$50.44)	01-06-210-112	Maintenance Supplies	\$500.00	(\$150.83)
1-2980535		04-18-24	Equipment & Repairs IMPACT WRENCH	06-29-24	\$1,024.26	\$1,024.26	01-06-210-114	Equipment & Repairs	\$1,500.00	\$395.70
2-1208023		06-05-24	Workshop Supplies 4L MOTO MIX/MOTO 4 PLUS - OIL FOR SMALL ENGINES	06-30-24	\$150.44	\$150.44	01-06-210-148	Workshop Supplies	\$3,000.00	(\$1,021.25)
1-2981988		04-29-24	Materials & Supplies BALL VALVE/SAFETY STRIPE - AIR LINE REPAIRS FOR TRUCKS	06-29-24	\$304.95	\$304.95	01-06-228-145	Materials & Supplies	\$2,000.00	(\$1,290.86)
1-2987860		06-05-24	Materials & Supplies SHOP SUPPLIES - WELDING ROD	06-30-24	\$66.48	\$66.48	01-06-228-145	Materials & Supplies	\$2,000.00	(\$1,290.86)
						\$1,495.69				
835	G.F. PRESTON SALES AND SERVICE LTD., 289 ALBERT STREET, BOX 540, SUNDRIDGE, ON, P0A 1Z0									
IN03862		05-14-24	Equipment & Repairs HUSQVARNA CHAIN SAW	06-29-24	\$661.41	\$661.41	01-06-210-114	Equipment & Repairs	\$1,500.00	\$395.70
IN03674		05-27-24	Materials & Supplies BROOMS	06-29-24	\$4,766.38	\$4,766.38	01-06-224-145	Materials & Supplies	\$10,000.00	\$10,000.00
W019749		05-24-24	Maintenance Costs/Parts REPAIRS TO CAT 420F2 IT	06-29-24	\$14,404.01	\$14,404.01	01-06-243-143	Maintenance Costs/Parts	\$7,500.00	\$5,639.36
						\$19,831.80				
861	SDB TRUCK & EQUIPMENT REPAIRS, 1979 HWY. 124, RR # 2, SUNDRIDGE, ON, P0A 1Z0									
13404		05-23-24	Maintenance Costs/Parts SERVICE CALL - 2020 FRIEGHTLINER	06-29-24	\$407.04	\$407.04	01-06-233-143	Maintenance Costs/Parts	\$13,000.00	\$12,898.25
						\$407.04				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
JUNE2024	06-05-24	Employee Benefits	06-29-24	\$1,382.78	\$1,382.78	01-06-200-005	Employee Benefits	\$22,000.00	\$9,205.29	
					\$1,382.78					
982	AIR AUTOMOTIVE TRACKING INC., 160 COLLARD DRIVE, KING CITY, ON, L7B 1E4									
MCK06-24	06-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JUNE 2024	06-29-24	\$20.35	\$20.35	01-06-233-143	Maintenance Costs/Parts	\$13,000.00	\$12,898.25	
MCK06-24	06-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JUNE 2024	06-29-24	\$20.35	\$20.35	01-06-235-143	Maintenance Costs/Parts	\$14,500.00	\$14,398.25	
MCK06-24	06-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JUNE 2024	06-29-24	\$20.35	\$20.35	01-06-237-143	Maintenance Costs/Parts	\$15,500.00	\$10,535.99	
MCK06-24	06-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JUNE 2024	06-29-24	\$20.35	\$20.35	01-06-246-143	Maintenance Costs/Parts	\$7,375.68	\$6,230.22	
MCK06-24	06-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JUNE 2024	06-29-24	\$20.35	\$20.35	01-06-247-143	Maintenance Costs/Parts	\$3,200.00	\$2,780.95	
MCK06-24	06-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JUNE 2024	06-29-24	\$20.35	\$20.35	01-06-248-143	Maintenance Costs/Parts	\$43,206.86	\$5,823.08	
MCK06-24	06-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - JUNE 2024	06-29-24	\$20.35	\$20.35	01-06-250-143	Maintenance Costs/Parts	\$12,000.00	\$11,898.25	
					\$142.45					
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
MAY2024	05-22-24	Office Supplies/Materials AMAZON PHONE CHARGER	06-29-24	\$20.34	\$20.34	01-06-200-009	Office	\$500.00	\$260.31	
					\$20.34					
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
JUNE2024	06-05-24	Employee Benefits	06-29-24	\$7.02	\$7.02	01-06-200-005	Employee Benefits	\$22,000.00	\$9,205.29	
					\$7.02					
1495	TOTAL ALIGNMENT TRUCK AND AUTO, 1520 CHOLETTE STREET, UNIT D, NORTH BAY, ON, P1A 0A9									
15502	06-04-24	Maintenance Costs/Parts REPAIRS TO 2009 F550 DIESEL	06-29-24	\$3,021.32	\$3,021.32	01-06-246-143	Maintenance Costs/Parts	\$7,375.68	\$6,230.22	
					\$3,021.32					
Total Transportation						\$31,998.52				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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Street Lighting

116 Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3

JUNE2024	06-04-24	Hydro HYDRO ONE - JUNE 2024	06-24-24	\$5.62	\$5.62	01-07-229-008	Hydro	\$1,900.00	\$1,061.57
JUNE2024	06-04-24	Hydro HYDRO ONE - JUNE 2024	06-24-24	\$140.21	\$140.21	01-07-229-008	Hydro	\$1,900.00	\$1,061.57
JUNE2024	06-04-24	Hydro HYDRO ONE - JUNE 2024	06-24-24	\$22.35	\$22.35	01-07-229-008	Hydro	\$1,900.00	\$1,061.57
JUNE2024	06-04-24	Hydro HYDRO ONE - JUNE 2024	06-24-24	\$13.89	\$13.89	01-07-229-008	Hydro	\$1,900.00	\$1,061.57

\$182.07**Total Street Lighting****\$182.07****Environmental Services**

12 Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4

171669	06-04-24	Waste Hauling Contract WASTE HAULING CONTRACT - MAY 2024	06-29-24	\$1,496.42	\$1,496.42	01-08-301-122	Waste Hauling Contract	\$26,000.00	\$19,763.34
171730	06-04-24	Waste Hauling Contract WASTE HAULING CONTRACT - MAY 2024	06-29-24	\$3,052.19	\$3,052.19	01-08-301-122	Waste Hauling Contract	\$26,000.00	\$19,763.34

\$4,548.61

23 Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7

MAY2024	05-16-24	Telephone TRANSFER STATION	06-29-24	\$45.25	\$45.25	01-08-300-007	Telephone	\$600.00	\$419.00
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\$45.25

116 Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3

JUNE2024	06-04-24	Hydro HYDRO ONE - JUNE 2024	06-24-24	\$133.54	\$133.54	01-08-300-008	Hydro	\$2,000.00	\$914.89
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\$133.54

873 Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4

JUNE2024	06-05-24	Employee Benefits	06-29-24	\$117.31	\$117.31	01-08-300-005	Employee Benefits	\$1,400.00	\$1,015.41
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\$117.31

919 WASTE CONNECTIONS OF CANADA INC., PO BOX 1779, 580 ECCLESTONE DRIVE, BRACEBRIDGE, ON, P1L 1V7

7113-0000342406	05-31-24	Recycling Contract RECYCLING CONTRACT - MAY 2024	06-29-24	\$3,711.75	\$3,711.75	01-08-301-121	Recycling Contract	\$21,560.00	\$13,831.69
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\$3,711.75**Total Environmental Services****\$8,556.46****Health Services**

196 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT, 345 OAK STREET WEST, NORTH BAY, ON, P1B 2T2

JUNE2024	06-01-24	North Bay Parry Sound Health Unit Annual Levy MUNICIPAL LEVY - JUNE 2024	06-29-24	\$3,515.58	\$3,515.58	01-09-330-030	North Bay Parry Sound	\$42,187.00	\$24,609.10
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Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
						\$3,515.58				
Total Health Services						\$3,515.58				
<u>Parks and Recreation Facilities</u>										
109 182864	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	06-04-24	Materials & Supplies WOOD STAIN	06-29-24	\$34.27	\$34.27	01-11-361-145	Materials & Supplies	\$1,000.00	\$240.47
						\$34.27				
116 JUNE2024	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	06-04-24	Hydro HYDRO ONE - JUNE 2024	06-24-24	\$30.68	\$30.68	01-11-360-008	Hydro	\$400.00	\$210.21
						\$30.68				
873 JUNE2024	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4	06-05-24	Employee Benefits	06-29-24	\$238.70	\$238.70	01-11-360-005	Employee Benefits	\$3,600.00	\$2,297.41
						\$238.70				
1400 01-98580	KUBOTA NORTH SALES AND SERVICE, 1677 WINHARA ROAD, GRAVENHURST, ON, P1P 1R1	05-30-24	Maintenance Costs/Parts BELT/BLADE/BELT FOR MOWER	06-29-24	\$757.69	\$757.69	01-11-360-143	Maintenance Costs/Parts	\$7,000.00	\$4,528.39
						\$757.69				
1486 JUNE2024	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1	06-05-24	Employee Benefits	06-29-24	\$1.40	\$1.40	01-11-360-005	Employee Benefits	\$3,600.00	\$2,297.41
						\$1.40				
Total Parks and Recreation Facilities						\$1,062.74				
<u>Community Centre</u>										
23 MAY2024	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7	05-16-24	Telephone COMMUNITY HALL	06-29-24	\$94.12	\$94.12	01-12-370-007	Telephone	\$1,200.00	\$823.52
						\$94.12				
109 182876	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	06-05-24	Materials & Supplies WHISK CORN/HAND CLEANER	06-29-24	\$51.35	\$51.35	01-12-370-145	Materials & Supplies	\$1,000.00	(\$693.40)
						\$51.35				
116 JUNE2024	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	06-04-24	Hydro HYDRO ONE - JUNE 2024	06-24-24	\$446.79	\$446.79	01-12-370-008	Hydro	\$7,500.00	\$3,479.41
						\$446.79				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
362	Budget Propane & Oil, 1011 Beiers Rd, RR 1, Gravenhurst, ON, P1P 1R1									
3906138		05-31-24	Propane COMMERCIAL PROPANE - COMMUNITY HALL	06-29-24	\$1,196.25	\$1,196.25	01-12-370-251	Propane	\$500.00	\$500.00
						\$1,196.25				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
MAY2024		05-22-24	Materials & Supplies MOP BUCKET	06-29-24	\$83.46	\$83.46	01-12-370-145	Materials & Supplies	\$1,000.00	(\$693.40)
MAY2024		05-22-24	Materials & Supplies MOP HEADS	06-29-24	\$56.44	\$56.44	01-12-370-145	Materials & Supplies	\$1,000.00	(\$693.40)
MAY2024		05-22-24	MOP BUCKET	06-29-24	\$83.46	\$83.46	01-12-370-145	Materials & Supplies	\$1,000.00	(\$693.40)
MAY2024		05-22-24	Materials & Supplies STEAM CLEANER	06-29-24	\$192.22	\$192.22	01-12-370-145	Materials & Supplies	\$1,000.00	(\$693.40)
						\$415.58				
1484	JANSZ INTERIORS, 12 ELSIE LANE (FIRE ROUTE 202), MCKELLAR, ON, P2A 0B4									
JUNE2024		06-03-24	Capital - Buildings DIS/RE- ASSEMBLY OF GAS RANGE	06-29-24	\$798.82	\$798.82	01-12-370-401	Capital - Buildings	\$150,000.00	\$101,219.09
MAY2024/2		05-18-24	Capital - Buildings REMAINING FOR WINDOWS	06-29-24	\$6,684.80	\$6,684.80	01-12-370-401	Capital - Buildings	\$150,000.00	\$101,219.09
MAY2024/3		05-30-24	Capital - Buildings 3RD PAYMENT OF 4 - COMMUNITY CENTRE KITCHEN	06-29-24	\$20,237.46	\$20,237.46	01-12-370-401	Capital - Buildings	\$150,000.00	\$101,219.09
						\$27,721.08				
Total Community Centre						\$29,925.17				
Cultural										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
JUNE2024		06-04-24	Library - Hydro HYDRO ONE - JUNE 2024	06-24-24	\$339.56	\$339.56	01-13-381-008	Library - Hydro	\$4,500.00	\$1,444.37
						\$339.56				
Total Cultural						\$339.56				
Total Bills To Pay:						\$133,390.04				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>General</u>										
308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
JUNE11/24	06-11-24	Bank Account COUNCILLOR PAY MAY 26 - JUNE 8	06-29-24	\$934.38	\$934.38	01-00-011-801	Bank Account		\$0.00	(\$834,061.44)
					\$934.38					
Total General					\$934.38					
<u>General Liabilities and Equity</u>										
1496	WAYNE BOS, 30 WALLIS AVENUE, SMITHVILLE, ON, L0R 2A0									
JUNE2024	06-07-24	Refundable Entrance/Bldg Fees ROAD DAMAGE DEPOSIT REFUND	06-29-24	\$750.00	\$750.00	01-01-030-617	Refundable		\$0.00	(\$4,370.00)
					\$750.00					
1497	RODERICK BOWIE, 8 SUNRISE LANE, BOX 171, MCKELLAR, ON,									
JUNE2024	06-07-24	Refundable Entrance/Bldg Fees ROAD DAMAGE DEPOSIT REFUND	06-29-24	\$750.00	\$750.00	01-01-030-617	Refundable		\$0.00	(\$4,370.00)
					\$750.00					
Total General Liabilities and Equity					\$1,500.00					
<u>General Government</u>										
282	ViaNet, 128 Larch St. Suite 502, Sudbury, ON, P3E 5J8									
JUNE2024	06-01-24	WIRELESS INTERNET - JUNE 2024	06-29-24	\$198.38	\$198.38	01-02-060-023	Information Technology		\$70,000.00	\$54,522.80
					\$198.38					
1199	MICHAEL ENTERPRISE AUDIO & VISUAL, 59 BELL FARM ROAD UNIT 3, BARRIE, ON, L4M 5G1									
037584	03-28-24	Office Equipment SPEAKER PLUG IN CABLE	06-29-24	\$100.25	\$100.25	01-02-060-018	Office Equipment		\$7,500.00	\$7,500.00
					\$100.25					
Total General Government					\$298.63					

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Fire Protection Services</u>										
239	Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8									
219242		06-12-24	Miscellaneous WOOD POLES FOR SIGNS	06-29-24	\$107.65	\$107.65	01-03-150-024	Miscellaneous	\$3,500.00	\$3,500.00
						\$107.65				
Total Fire Protection Services						\$107.65				
<u>Building Department</u>										
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
855582		06-12-24	Vehicle Fuel - Gas CBO VEHICLE	06-29-24	\$55.94	\$55.94	01-04-170-141	Vehicle Fuel - Gas	\$1,200.00	\$847.76
						\$55.94				
Total Building Department						\$55.94				
<u>Transportation</u>										
67	Da-Lee Dust Control, 350 Jones Road, Stoney Creek, ON, L8E 5N2									
INV0097922		06-10-24	Dust Control Materials/Supplies MUNICIPAL DUST CONTROL	06-29-24	\$11,830.52	\$11,830.52	01-06-223-146	Dust Control	\$70,000.00	\$70,000.00
INV0097923		06-07-24	Dust Control Materials/Supplies MUNICIPAL DUST CONTROL	06-29-24	\$12,620.28	\$12,620.28	01-06-223-146	Dust Control	\$70,000.00	\$70,000.00
						\$24,450.80				
71	Duncor Enterprises Inc., 101 Big Bay Point Road, Barrie, ON, L4N 8M5									
2024030		06-04-24	Materials & Supplies MICRO-SURFACING PW2024-05 BALSAM ROAD	06-29-24	\$112,859.98	\$112,859.98	01-06-605-424	Materials & Supplies	\$100,000.00	\$0.00
2024030		06-04-24	Materials & Supplies MICRO-SURFACING PW2024-05 BROADBENT	06-29-24	\$80,799.21	\$80,799.21	01-06-610-424	Materials & Supplies	\$105,000.00	\$0.00
						\$193,659.19				
357	Innovative Surface Solutions Canada, 78 Orchard Road, Ajax, ON, L1S 6L1									
PS-INV002772		06-04-24	Materials & Supplies PROPATCH	06-29-24	\$3,675.42	\$3,675.42	01-06-245-145	Materials & Supplies	\$25,000.00	\$10,738.07
						\$3,675.42				
845	TOROMONT CAT, 3131 Highway 7 West., POBox 5511, Concord, ON, L4K 1B7									
WO901003108		06-04-24	Maintenance Costs/Parts TRACT MAINTENANCE - 420 F2IT - CAT BACKHOE	06-28-24	\$143.90	\$143.90	01-06-243-143	Maintenance Costs/Parts	\$7,500.00	(\$8,764.65)

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
WO900990520		04-02-24	Maintenance Costs/Parts TRACK MAINTENANCE - 140MAWD - CAT GRADER	06-29-24	\$110.31	\$110.31	01-06-248-143	Maintenance Costs/Parts	\$43,206.86	\$4,861.45
WO901003107		06-04-24	Maintenance Costs/Parts TRACK MAINTENANCE - 140MAWD - CAT GRADER	06-29-24	\$52.39	\$52.39	01-06-248-143	Maintenance Costs/Parts	\$43,206.86	\$4,861.45
						\$306.60				
Total Transportation						\$222,092.01				
<u>Environmental Services</u>										
331 25256	Municipality of McDougall, 5 Baragar Blvd., McDougall, ON, P2A 2W9									
		05-31-24	Waste Tipping Fees WASTE TIPPING FEES- MAY 2024	06-29-24	\$9,276.27	\$9,276.27	01-08-301-123	Waste Tipping Fees	\$80,000.00	\$62,126.40
						\$9,276.27				
Total Environmental Services						\$9,276.27				
<u>Health Services</u>										
109 182913	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
		06-06-24	Materials & Supplies GRASS SEED AND WOOD STAIN - CEMETERY	06-29-24	\$108.86	\$108.86	01-09-335-145	Materials & Supplies	\$2,500.00	\$2,500.00
182954		06-09-24	Materials & Supplies GRASS SEED CEMETERY	06-29-24	\$17.29	\$17.29	01-09-335-145	Materials & Supplies	\$2,500.00	\$2,500.00
						\$126.15				
Total Health Services						\$126.15				
<u>Parks and Recreation Facilities</u>										
147 32128	Little Gardens, 36 Bowes ST, PArry Sound, ON, P2A 2K9									
		06-12-24	Materials & Supplies FLOWERS FOR TOWNSHIP GARDENS	06-29-24	\$879.02	\$879.02	01-11-360-145	Materials & Supplies	\$3,000.00	\$2,371.65
						\$879.02				
Total Parks and Recreation Facilities						\$879.02				
<u>Community Centre</u>										
109 183001	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
		06-11-24	Materials & Supplies BLEACH FOR WATER SYSTEM	06-29-24	\$31.53	\$31.53	01-12-370-145	Materials & Supplies	\$1,000.00	(\$1,160.33)
183001		06-11-24	Materials & Supplies CUSTODIAL SUPPLIES	06-29-24	\$8.01	\$8.01	01-12-370-145	Materials & Supplies	\$1,000.00	(\$1,160.33)
183001		06-11-24	Materials & Supplies WATER FOR OFFICE	06-29-24	\$14.91	\$14.91	01-12-370-145	Materials & Supplies	\$1,000.00	(\$1,160.33)
183006		06-11-24	Materials & Supplies CUSTODIAL SUPPLIES	06-29-24	\$55.39	\$55.39	01-12-370-145	Materials & Supplies	\$1,000.00	(\$1,160.33)

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
						\$109.84				
1488	TRANSCANADA STORE AND RESTAURANT SUPPLIES LTD., 1183 FISHER STREET, NORTH BAY, ON, P1B 2G8									
0000434080	05-22-24	Capital - Buildings	REMAINDER OF	06-29-24	\$7,243.78	\$7,243.78	01-12-370-401	Capital - Buildings	\$150,000.00	\$73,498.01
			PAYMENT FOR SINK AND RANGE -							
			COMMUNITY HALL KITCHEN							
						\$7,243.78				
Total Community Centre						\$7,353.62				
<u>Cultural</u>										
1450	NORTHERN VIEW CONSTRUCTION, 11 RIVERVIEW DRIVE, MCKELLAR, ON, P2A 0B5									
JUNE2024	06-11-24	Hemlock Church & St. Stephen's Church	ST. STEPHEN'S WINDOWS AND DOOR	06-29-24	\$27,263.54	\$27,263.54	01-13-383-113	Hemlock Church & St.	\$117,046.62	\$117,046.62
JUNE2024/2	06-11-24	Hemlock Church & St. Stephen's Church	ST.STEPHEN'S SIDING	06-29-24	\$39,665.03	\$39,665.03	01-13-383-113	Hemlock Church & St.	\$117,046.62	\$117,046.62
						\$66,928.57				
Total Cultural						\$66,928.57				
<u>Planning and Development</u>										
124	John Jackson Planner Inc., 70 Isabella Street, Unit 110, Parry Sound, ON, P2A 1M6									
24-004	01-31-24	Planning Consultant Services	B11/23 APPEAL	06-29-24	\$10,465.25	\$10,465.26	01-14-400-021	Planning Consultant	\$58,352.00	\$51,971.42
						\$10,465.26				
1499	KATHRYN MORRISON, 556 BALSAM ROAD, WHITESTONE, ON, P0A 1G0									
JUNE2024	06-13-24	McKellar Market Vendor Fees	MCKELLAR MARKET REFUND	06-29-24	\$80.00	\$80.00	01-14-104-539	McKellar Market Vendor	\$18,560.00	\$80.00
						\$80.00				
Total Planning and Development						\$10,545.26				
Total Bills To Pay:						\$320,097.50				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>General Government</u>										
1502 2449	INFRASTRUCTURE SOLUTIONS INC., 1117-25 KINGSBRIDGE GARDEN CIRCLE, MISSISSAUGA, ON,		06-06-24 Consultant Services ASSET MANAGEMENT	06-29-24	\$5,088.00	\$5,088.00	01-02-060-021	Consultant Services	\$25,000.00	\$22,296.13
			PLAN FEE 50%							
						\$5,088.00				
Total General Government						\$5,088.00				
<u>Fire Protection Services</u>										
257 IVC000000000227	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4		06-17-24 Courses & Training FIRE DEPARTMENT - REFRESHMENTS FOR RECRUITS	06-29-24	\$147.49	\$147.49	01-03-150-015	Courses & Training	\$25,000.00	\$23,443.30
IVC000000000227	06-18-24 Courses & Training FIRE DEPARTMENT - REFRESHMENTS FOR GRADUATION		06-29-24	\$32.53	\$32.53	01-03-150-015	Courses & Training	\$25,000.00	\$23,443.30	
						\$180.02				
Total Fire Protection Services						\$180.02				
<u>Transportation</u>										
67 INV0098204	Da-Lee Dust Control, 350 Jones Road, Stoney Creek, ON, L8E 5N2		06-15-24 Dust Control Materials/Supplies 35% LIQUID CALCIUM CHLORIDE SPRAYED-MUNICIPAL DUST CONTROL	06-29-24	\$12,620.28	\$12,620.28	01-06-223-146	Dust Control	\$70,000.00	\$45,549.20
						\$12,620.28				
336 25928649	Wurth Canada Limited, 345 HANLON CREEK BLVD., GUELPH, ON, N1C 0A1		06-18-24 Materials & Supplies INDUSTRIAL TARP STRAPS RUBBER	06-29-24	\$89.91	\$89.91	01-06-210-145	Materials & Supplies	\$2,500.00	\$1,227.33
						\$89.91				
362 3906186	Budget Propane & Oil, 1011 Beiers Rd, RR 1, Gravenhurst, ON, P1P 1R1		06-12-24 Workshop Supplies PROPANE FOR PUBLIC WORKS SHOP	06-29-24	\$120.71	\$120.71	01-06-210-148	Workshop Supplies	\$3,000.00	(\$1,171.69)
						\$120.71				
604 MGBP000005573	Local Authority Services, 155 UNIVERSITY AVENUE, SUITE 800, TORONTO, ON, M5H 3B7		06-15-24 Maintenance Costs/Parts WINTER TIRES - FREIGHTLINER 2024	06-29-24	\$3,934.29	\$3,934.29	01-06-251-143	Maintenance Costs/Parts	\$5,000.00	(\$1,397.81)
						\$3,934.29				
1195 742123	BOURGEOIS FORD NORTH INC., 2 MCMURRAY STREET, PARRY SOUND, ON,		06-19-24 Maintenance Costs/Parts LABOUR AND PARTS 2016 FORD F250	06-29-24	\$16,166.60	\$16,166.60	01-06-235-143	Maintenance Costs/Parts	\$14,500.00	\$14,377.90
						\$16,166.60				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Total Transportation						\$32,931.79				
<u>Environmental Services</u>										
12 172279	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4	06-17-24	Maintenance Costs/Parts MONTHLY TOILET RENTAL @ TRANSFER STATION - JUNE 2024	06-29-24	\$473.18	\$473.18	01-08-300-143	Maintenance Costs/Parts	\$0.00	\$0.00
						\$473.18				
Total Environmental Services						\$473.18				
<u>Health Services</u>										
257 JUNE2024	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4	06-17-24	EMS Ambulance Annual Levy LAND AMBULANCE - JUNE 2024	06-29-24	\$19,902.87	\$19,902.87	01-09-320-030	EMS Ambulance Annual	\$238,834.37	\$139,320.02
						\$19,902.87				
Total Health Services						\$19,902.87				
<u>Parks and Recreation Facilities</u>										
12 170866	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4	06-15-24	Maintenance Costs/Parts MONTHLY TOILET RENTAL - JUNE 15 - JULY 13/24	06-29-24	\$920.93	\$920.93	01-11-360-143	Maintenance Costs/Parts	\$7,000.00	\$3,763.57
						\$920.93				
1500 JUNE2024	KATHY SANTOS, 11 COLE POINT TRAIL, MCKELLAR, ON, P2A 0B4	06-18-24	Recreation Programs PICKLEBALL NET REPAIR	06-29-24	\$45.03	\$45.03	01-11-360-129	Recreation Programs	\$9,950.00	\$9,207.67
						\$45.03				
Total Parks and Recreation Facilities						\$965.96				
<u>Cultural</u>										
525 JUNE2024	VIVIAN MOORE, 107-20A SILVER BIRCH COURT, PARRY SOUND, ON, P2A 0A7	06-19-24	Event Materials & Supplies CLEANING SUPPLIES FOR MUSEUM	06-29-24	\$22.90	\$22.90	01-13-383-145	Event Materials &	\$1,500.00	\$1,472.00
JUNE2024		06-19-24	Event Materials & Supplies CLEANING SUPPLIES FOR MUSEUM	06-29-24	\$20.29	\$20.29	01-13-383-145	Event Materials &	\$1,500.00	\$1,472.00

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
						\$43.19				
Total Cultural						\$43.19				
<u>Planning and Development</u>										
842	JANICE GIBSON,									
JUNE2024		06-18-24	McKellar Market Expenses 1ST BUSKER PAYMENT FOR 2024 MCKELLAR MARKET	06-29-24	\$825.00	\$825.00	01-14-420-262	McKellar Market	\$1,970.00	\$1,970.00
						\$825.00				
1501	JAMIE-LEE BAKER, 24 RAILWAY AVENUE, PARRY SOUND, ON, P2A 2R6									
JUNE2024		06-18-24	McKellar Market Expenses HAPPY FACE PAINTING HONORARIUM FOR MCKELLAR MARKET	06-29-24	\$100.00	\$100.00	01-14-420-262	McKellar Market	\$1,970.00	\$1,970.00
						\$100.00				
Total Planning and Development						\$925.00				
<u>Education</u>										
66	Conseil Scolaire Public du Nord-Est de l'Ontario, P.O. Box 3600, 820 Lakeshore Drive, North Bay, ON, P1B 9T5									
JUNE2024		06-18-24	School Board Requisitions 2ND QUARTER OF 2024 PAYMENT - SCHOOL BOARD	06-29-24	\$389.38	\$389.38	01-15-112-060	School Board	\$0.00	(\$400.32)
						\$389.38				
190	Near North District School BD, 600 McIntyre Street, PO Box 3110, North Bay, ON, P1B 8H1									
JUNE2024		06-18-24	School Board Requisitions 2ND QUARTER PAYMENT - 2024	06-29-24	\$258,911.28	\$258,911.28	01-15-110-060	School Board	\$0.00	(\$259,709.13)
						\$258,911.28				
223	Simcoe Muskoka Catholic District School Board, 46 Alliance Blvd, Barrie, ON, L4M 5K3									
JUNE2024		06-18-24	School Board Requisitions 2ND QUARTER PAYMENT - SCHOOL BOARD	06-29-24	\$14,892.33	\$14,892.33	01-15-111-060	School Board	\$0.00	(\$13,518.11)
						\$14,892.33				
Total Education						\$274,192.99				
Total Bills To Pay:						\$334,703.00				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General										
235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1									
JUNE12/2024	06-24-24	06-24-24	CPP Deductions CPP/EI/FED TAX/PROVINCIAL TAX JUNE 12	06-28-24	\$8,104.90	\$8,104.90	01-00-000-631	CPP Deductions	\$0.00	(\$8,104.90)
JUNE12/2024	06-24-24	06-24-24	EI Deductions CPP/EI/FED TAX/PROVINCIAL TAX JUNE 12	06-28-24	\$2,534.72	\$2,534.72	01-00-000-632	EI Deductions	\$0.00	(\$2,534.71)
JUNE12/2024	06-24-24	06-24-24	Income Tax Payable CPP/EI/FED TAX/PROVINCIAL TAX JUNE 12	06-28-24	\$14,770.78	\$14,770.78	01-00-000-633	Income Tax Payable	\$0.00	(\$14,960.21)
						\$25,410.40				
Total General						\$25,410.40				
Total Bills To Pay:						\$25,410.40				

Document # 12E (DB)

DEBENTURE BY-LAW – SERIAL– SEMI ANNUAL – STRAIGHT TO DEBENTURE
Single Tier

THE CORPORATION OF THE TOWNSHIP OF MCKELLAR

BY-LAW NUMBER 2024-62

A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF MCKELLAR TO AUTHORIZE THE BORROWING UPON SERIAL DEBENTURES IN THE PRINCIPAL AMOUNT OF \$800,000.00 TOWARDS THE COST OF CENTRE ROAD.

WHEREAS subsection 401 (1) of the *Municipal Act, 2001*, as amended (the “**Act**”) provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS subsection 408 (2.1) of the Act provides that a municipality may issue a debenture or other financial instrument for long-term borrowing only to provide financing for a capital work;

AND WHEREAS the Council of The Corporation Of The Township Of McKellar (the “**Municipality**”) has passed the By-law(s) enumerated in column (1) of Schedule “A” attached hereto and forming part of this By-law to authorize the capital work(s) described in column (2) of Schedule “A” (the “**Capital Work(s)**”), to authorize the long-term borrowing from Ontario Infrastructure and Lands Corporation (“**OILC**”) in respect of the Capital Work(s) and to confirm, ratify and approve the execution by the Treasurer of the application to OILC for financing the Capital Works (the “**Application**”) and the submission by such authorized official of the Application; and to execute and deliver to OILC the rate offer letter agreement in respect of such long-term borrowing for the Capital Works;

AND WHEREAS before authorizing the Capital Work(s) and before authorizing any additional cost amount and any additional debenture authority in respect thereof (if any) the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing in accordance with the applicable regulation and, prior to the Council of the Municipality authorizing the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), the Treasurer determined that the estimated annual amount payable in respect of the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), would not cause the Municipality to exceed the updated limit and that the approval of the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), by the Ontario Land Tribunal pursuant to such regulation was not required;

AND WHEREAS the Municipality has submitted the Application to OILC and the Application has been approved;

AND WHEREAS to provide long-term financing for the Capital Work(s) it is now deemed to be expedient to borrow money by the issue of serial debentures in the aggregate

principal amount of \$800,000.00 dated August 01, 2024 and maturing on August 01, 2029, and payable in semi-annual instalments of combined equal principal and diminishing interest amounts on the first day of February and on the first day of August commencing on February 1, 2025 in each of the years 2025 to 2029, both inclusive on the terms hereinafter set forth;

NOW THEREFORE THE COUNCIL OF The Corporation Of The Township Of McKellar ENACTS AS FOLLOWS:

1. For the Capital Work(s), the borrowing upon the credit of the Municipality at large of the aggregate principal amount of \$800,000.00 and the issue of serial debentures therefor to be repaid in semi-annual instalments of combined principal and interest as hereinafter set forth, are hereby authorized.
2. The Mayor and the Treasurer of the Municipality are hereby authorized to cause any number of serial debentures to be issued for such amounts of money as may be required for the Capital Work(s) in definitive form, not exceeding in total the said aggregate principal amount of \$800,000.00 (the “**Debentures**”). The Debentures shall bear the Municipality’s municipal seal and the signatures of Mayor and the Treasurer of the Municipality, all in accordance with the provisions of the Act. The municipal seal of the Municipality and the signatures referred to in this section may be printed, lithographed, engraved or otherwise mechanically reproduced. The Debentures are sufficiently signed if they bear the required signatures and each person signing has the authority to do so on the date he or she signs.
3. The Debentures shall be in fully registered form as one or more certificates in the aggregate principal amount of \$800,000.00, in the name of OILC, or as OILC may otherwise direct, substantially in the form attached as Schedule “B” hereto and forming part of this By-law with provision for payment of principal and interest (other than in respect of the final payment of principal and outstanding interest on maturity upon presentation and surrender) by pre-authorized debit in respect of such principal and interest to the credit of such registered holder on such terms as to which the registered holder and the Municipality may agree.
4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of any unpaid indebtedness of the Municipality to OILC under the Debentures and to pay such amounts to OILC from the Consolidated Revenue Fund.
5. The Debentures shall all be dated August 01, 2024, and as to both principal and interest shall be expressed and be payable in lawful money of Canada. The Debentures shall bear interest at the rate of 4.25% per annum and mature during a period of 5 year(s) years from the date thereof payable semi-annually in arrears as described in this section. The Debentures shall be paid in full by August 01, 2029 and be payable in semi-annual instalments of combined equal principal and diminishing

interest amounts on the first day of February and on the first day of August commencing on February 1, 2025 in each of the years 2025 to 2029, both inclusive, save and except for the last instalment of principal which may vary slightly from the preceding equal instalments, as set forth in Schedule “C” attached hereto and forming part of this By-law (“**Schedule “C”**”).

6. Payments in respect of principal of and interest on the Debentures shall be made only on a day, other than Saturday or Sunday, on which banking institutions in Toronto, Ontario, Canada and the Municipality are not authorized or obligated by law or executive order to be closed (a “**Business Day**”) and if any date for payment is not a Business Day, payment shall be made on the next following Toronto Business Day.
7. Interest shall be payable to the date of maturity of the Debentures and on default shall be payable on any overdue amounts both before and after default and judgment at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debentures for such amounts plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amounts become overdue for so long as such amounts remain overdue and the Municipality shall pay to the registered holders any and all costs incurred by the registered holders as a result of the overdue payment. Any amounts payable by the Municipality as interest on overdue principal or interest and all costs incurred by the registered holders as a result of the overdue payment in respect of the Debentures shall be paid out of current revenue. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular semi-annual interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.

“**Prime Rate**” means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of the Debentures: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the “**Reference Banks**”) as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the “**Prime Rate**” shall be the arithmetic mean of the rates quoted by those Reference Banks.

8. In each year in which a payment of semi-annual instalments of combined equal principal and diminishing interest amounts becomes due in respect of the Capital Work(s) including the last ‘non-equal’ instalment of principal, there shall be raised as part of the Municipality’s general levy the amounts of principal and interest payable by the Municipality in each year as set out in Schedule “C” to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.

9. The Debentures may contain any provision for their registration thereof authorized by any statute relating to municipal debentures in force at the time of the issue thereof.
10. The Municipality shall maintain a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of the cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.
11. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of the Debentures as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. When a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.
12. The Debentures will be transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, the Mayor and the Treasurer shall issue and deliver a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations as directed by the transferor, in the case of a transfer or as directed by the registered holder in the case of an exchange.
13. The Mayor and the Treasurer shall issue and deliver new Debentures in exchange or substitution for Debentures outstanding on the registry with the same maturity and of like form which have become mutilated, defaced, lost, subject to a mysterious or unexplainable disappearance, stolen or destroyed, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case when a Debenture is mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its

discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.

14. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of this By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
15. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
16. Reasonable fees in respect of the Debentures, in the normal course of business, other than reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of any of the principal and interest cheques (if any) that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder.
18. The Mayor and the Treasurer are hereby authorized to cause the Debentures to be issued, one or more of the Clerk and Treasurer are hereby authorized to generally do all things and to execute all other documents and other papers in the name of the Municipality in order to carry out the issue of the Debentures and the Treasurer is authorized to affix the Municipality's municipal seal to any of such documents and papers.
19. The money received by the Municipality from the sale of the Debentures to OILC, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to their issue, if any, shall be apportioned and

applied to the Capital Work(s) and to no other purpose except as permitted by the Act.

20. Subject to the Municipality's statement of investment policies and goals, the applicable legislation and the terms and conditions of the Debentures, the Municipality may, if not in default under the Debentures, at any time purchase any of the Debentures in the open market or by tender or by private contract at any price and on such terms and conditions (including, without limitation, the manner by which any tender offer may be communicated or accepted and the persons to whom it may be addressed) as the Municipality may in its discretion determine.
21. This By-law takes effect on the day of passing.

By-law read a first and second time this 16th day of July, 2024

By-law read a third time and finally passed this 16th day of July, 2024

David Moore
Mayor

Karlee Britton
Acting Clerk

The Corporation Of The Township Of McKellar

Schedule “A” to By-law Number 2024-62

(1)	(2)	(3)	(4)	(5)	(6)
By-law	Project Description	Approved Amount to be Financed Through the Issue of Debentures	Amount of Debentures Previously Issued	Amount of Debentures to be Issued	Term of Years of Debentures
2024-51	Centre Road	\$1,000,000.00	\$0.00	800,000.00	5 year(s)

The Corporation Of The Township Of McKellar

Schedule “B” to By-law Number 2024-62

No. 2024-62

\$800,000.00

C A N A D A

Province of Ontario

The Corporation Of The Township Of McKellar

FULLY REGISTERED 4.25% SERIAL DEBENTURE

The Corporation Of The Township Of McKellar (the “**Municipality**”), for value received, hereby promises to pay to

ONTARIO INFRASTRUCTURE AND LANDS CORPORATION (“**OILC**”)

or registered assigns, subject to the Conditions attached hereto which form part hereof (the “**Conditions**”), upon presentation and surrender of this debenture (or as otherwise agreed to by the Municipality and OILC) by the maturity date of this debenture (August 01, 2029), the principal amount of

EIGHT HUNDRED THOUSAND DOLLARS

----- (\$800,000.00) -----

by semi-annual instalments of combined equal principal and diminishing interest amounts on the first day of February and on the first day of August commencing on February 1, 2025 in each of the years 2025 to 2029, both inclusive, save and except for the last instalment of principal which may vary slightly from the preceding equal instalments, in the amounts set forth in the attached Serial Debenture Schedule (the “**Amortization Schedule**”) and subject to late payment interest charges pursuant to the Conditions, in lawful money of Canada. Subject to the Conditions: interest shall be paid until the maturity date of this debenture, in like money in semi-annual payments from the closing date (August 01, 2024), or from the last date on which interest has been paid on this debenture, whichever is later, at the rate of 4.25% per annum, in arrears, on the specified dates, as set forth in the Amortization Schedule; and interest shall be paid on default at the applicable rate set out in the Amortization Schedule both before and after default and judgment. The payments of principal and interest and the outstanding amount of principal in each year are shown in the Amortization Schedule.

The Municipality, pursuant to section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011* (the “**OILC Act, 2011**”) hereby irrevocably agrees that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of any unpaid indebtedness under this debenture, and to pay such amounts to OILC from the Consolidated Revenue Fund.

This debenture is subject to the Conditions.

DATED at The Corporation Of The Township Of McKellar as at the 1st day of August, 2024.

IN TESTIMONY WHEREOF and under the authority of By-law Number 2024-62 of the Municipality duly passed on the 16th day of July, 2024 (the “**By-law**”), this debenture is sealed with the municipal seal of the Municipality and signed by the Mayor and by the Treasurer thereof.

Date of Registration: August 01, 2024

[NTD: SIGNATURE NOT REQUIRED ON FORM OF CERTIFICATE]

[NTD: SIGNATURE NOT REQUIRED ON FORM OF CERTIFICATE]

(Seal) _____

David Moore, Mayor

Roshan Kantiya, Treasurer

OILC hereby agrees that the Minister of Finance is entitled to exercise certain rights of deduction pursuant to section 25 of the OILC Act, 2011 as described in this debenture.

Ontario Infrastructure and Lands Corporation

by: _____
Authorized Signing Officer

by: _____
Authorized Signing Officer

LEGAL OPINION

We have examined the By-law of the Municipality authorizing the issue of serial debentures in the aggregate principal amount of \$800,000.00 dated August 01, 2024 and maturing on August 01, 2029 in semi-annual instalments of combined equal principal and diminishing interest amounts on the first day of February and on the first day of August commencing on February 1, 2025 in each of the years 2025 to 2029, both inclusive, save and except for the last instalment of principal which may vary slightly from the preceding equal instalments as set out in Schedule "C" to the By-law.

In our opinion, the By-law has been properly passed and is within the legal powers of the Municipality. The debenture issued under the By-law in the within form (the "**Debenture**") is the direct, general, unsecured and unsubordinated obligation of the Municipality. The Debenture is enforceable against the Municipality subject to the special jurisdiction and powers of the Ontario Land Tribunal over defaulting municipalities under the *Municipal Affairs Act*. This opinion is subject to and incorporates all the assumptions, qualifications and limitations set out in our opinion letter.

August 01, 2024

Russell, Christie, LLP

[no signature required]

CONDITIONS OF THE DEBENTURE

Form, Denomination, and Ranking of the Debenture

1. The debentures issued pursuant to the By-law (collectively the “**Debentures**” and individually a “**Debenture**”) are issuable as fully registered Debentures without coupons.
2. The Debentures are direct, general, unsecured and unsubordinated obligations of the Municipality. The Debentures rank concurrently and equally in respect of payment of principal and interest with all other debentures of the Municipality except for the availability of money in a sinking or retirement fund for a particular issue of debentures.
3. This Debenture is one fully registered Debenture registered in the name of OILC and held by OILC.

Registration

4. The Municipality shall maintain at its designated office a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

Title

5. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of Debentures, including this Debenture, as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.

Payments of Principal and Interest

6. The record date for purposes of payment of principal of and interest on the Debentures is as of 5:00 p.m. on the sixteenth calendar day preceding any payment date including the maturity date. Principal of and interest on the Debentures are payable by the Municipality to the persons registered as holders in the registry on the relevant record date. The Municipality shall not be required to register any transfer, exchange or substitution of Debentures during the period from any record date to the corresponding payment date.
7. The Municipality shall make all payments in respect of semi-annual instalments of combined equal principal and diminishing interest amounts on the Debentures on the payment dates commencing on February 01, 2025 and ending on August 01, 2029, as set out in Schedule "C" to the By-law, by pre-authorized debit in respect of such interest and principal to the credit of the registered holder on such terms as the Municipality and the registered holder may agree.
8. The Municipality shall pay to the registered holder interest on any overdue amount of principal or interest in respect of any Debenture, both before and after default and judgment, at a rate per annum equal to the greater of the rate specified on the Amortization Schedule as attached to and forming part of the Debenture for such amount plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amount becomes overdue for so long as such amount remains overdue and the Municipality shall pay to the registered holder any and all costs incurred by the registered holder as a result of the overdue payment.
9. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular semi-annual interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.
10. Payments in respect of principal of and interest on the Debentures shall be made only on a day, other than Saturday or Sunday, on which banking institutions in Toronto, Ontario, Canada and the Municipality are not authorized or obligated by law or executive order to be closed (a "**Business Day**"), and if any date for payment is not a Business Day, payment shall be made on the next following Business Day as noted on the Amortization Schedule.
11. The Debentures are transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations will be delivered as directed by the transferor, in the case of a transfer or as directed by the registered holder in the case of an exchange.

12. The Municipality shall issue and deliver Debentures in exchange for or in substitution for Debentures outstanding on the registry with the same maturity and of like form in the event of a mutilation, defacement, loss, mysterious or unexplainable disappearance, theft or destruction, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case of a mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed Debenture) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.
13. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of the By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
14. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
15. Reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed principal and interest cheques (if any) may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
16. If OILC elects to terminate its obligations under the rate offer agreement entered into between the Municipality and OILC, pursuant to which the Debentures are issued, or if the Municipality fails to meet and pay any of its debts or liabilities when due, or uses all or any portion of the proceeds of any Debenture for any purpose other than for a Capital Work(s) as authorized in the By-Law, the Municipality shall pay to OILC the Make-Whole Amount on account of the losses that it will incur as a result of the early repayment or early termination.

Notices

17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder. If the Municipality or any registered holder is required to give any notice in connection with the Debentures on or before any day and that day is not a Business Day (as defined in section 10 of these Conditions) then such notice may be given on the next following Business Day.

Time

18. Unless otherwise expressly provided herein, any reference herein to a time shall be considered to be a reference to Toronto time.

Governing Law

19. The Debentures are governed by and shall be construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in Ontario.

Definitions:

- (a) **"Prime Rate"** means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of this Debenture: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the **"Reference Banks"**) as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the **"Prime Rate"** shall be the arithmetic mean of the rates quoted by those Reference Banks.
- (b) **"Make-Whole Amount"** means the amount determined by OILC as of the date of prepayment of the Debenture, by which (i) the present value of the remaining future scheduled payments of principal and interest under the Debenture to be repaid from the prepayment date until maturity of the Debenture discounted at the Ontario Yield exceeds (ii) the principal amount under the Debenture being repaid provided that the Make-Whole Amount shall never be less than zero.
- (c) **"Ontario Yield"** means the yield to maturity on the date of prepayment of the Debenture, assuming semi-annual compounding, which a non-prepayable Debenture made by the Province of Ontario would have if advanced on the date of prepayment of the Debenture, assuming the same principal amount as the Debenture and with a maturity date which is the same as the remaining term to maturity of the Debenture to be repaid minus 100 basis points.

THE CORPORATION OF THE TOWNSHIP OF MCKELLAR
Schedule "C" to By-law Number 2024-62

Loan.....: 2927
Name.....: McKellar, The Corporation Of The Township Of
Principal: 800,000.00
Rate.....: 04.2500
Term.....: 60
Am Period: 0
Compound.: Semi-annual
Paid.....: Semi-annual
Plan.....: Fixed Principal
Accel.....: no
Method...: Simple
Prin/Int.: 97,139.73
Total Int: 93,597.83
Remaining: 0.00
Matures...: 08/01/2029

Pay #	Date	Amount Due	Principal Due	Interest Due	Rem. Principal
1	02/01/2025	97,139.73	80,000.00	17,139.73	720,000.00
2	08/01/2025	95,174.25	80,000.00	15,174.25	640,000.00
3	02/01/2026	93,711.78	80,000.00	13,711.78	560,000.00
4	08/01/2026	91,802.19	80,000.00	11,802.19	480,000.00
5	02/01/2027	90,283.84	80,000.00	10,283.84	400,000.00
6	08/01/2027	88,430.14	80,000.00	8,430.14	320,000.00
7	02/01/2028	86,855.89	80,000.00	6,855.89	240,000.00
8	08/01/2028	85,086.03	80,000.00	5,086.03	160,000.00
9	02/01/2029	83,427.95	80,000.00	3,427.95	80,000.00
10	08/01/2029	81,686.03	80,000.00	1,686.03	0.00
<hr/>					
		893,597.83	800,000.00	93,597.83	

No. 2024-62

\$800,000.00

C A N A D A
Province of Ontario
The Corporation Of The Township Of McKellar

FULLY REGISTERED 4.25% SERIAL DEBENTURE

The Corporation Of The Township Of McKellar (the “**Municipality**”), for value received, hereby promises to pay
to

ONTARIO INFRASTRUCTURE AND LANDS CORPORATION (“**OILC**”)

or registered assigns, subject to the Conditions attached hereto which form part hereof (the “**Conditions**”), upon presentation and surrender of this debenture (or as otherwise agreed to by the Municipality and OILC) by the maturity date of this debenture (August 01, 2029), the principal amount of

EIGHT HUNDRED THOUSAND DOLLARS

----- (\$800,000.00) -----

by semi-annual instalments of combined equal principal and diminishing interest amounts on the first day of February and on the first day of August commencing on February 1, 2025 in each of the years 2025 to 2029, both inclusive, save and except for the last instalment of principal which may vary slightly from the preceding equal instalments, in the amounts set forth in the attached Serial Debenture Schedule (the “**Amortization Schedule**”) and subject to late payment interest charges pursuant to the Conditions, in lawful money of Canada. Subject to the Conditions: interest shall be paid until the maturity date of this debenture, in like money in semi-annual payments from the closing date (August 01, 2024), or from the last date on which interest has been paid on this debenture, whichever is later, at the rate of 4.25% per annum, in arrears, on the specified dates, as set forth in the Amortization Schedule; and interest shall be paid on default at the applicable rate set out in the Amortization Schedule both before and after default and judgment. The payments of principal and interest and the outstanding amount of principal in each year are shown in the Amortization Schedule.

The Municipality, pursuant to section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011* (the “**OILC Act, 2011**”) hereby irrevocably agrees that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of any unpaid indebtedness under this debenture, and to pay such amounts to OILC from the Consolidated Revenue Fund.

This debenture is subject to the Conditions.

DATED at The Corporation Of The Township Of McKellar as at the 1st day of August, 2024.

IN TESTIMONY WHEREOF and under the authority of By-law Number 2024-62 of the Municipality duly passed on the 16th day of July, 2024 (the “**By-law**”), this debenture is sealed with the municipal seal of the Municipality and signed by the Mayor and by the Treasurer thereof.

Date of Registration: August 01, 2024

(Seal) _____

David Moore, Mayor

Roshan Kantiya, Treasurer

OILC hereby agrees that the Minister of Finance is entitled to exercise certain rights of deduction pursuant to section 25 of the OILC Act, 2011 as described in this debenture.

Ontario Infrastructure and Lands Corporation

by: _____
Authorized Signing Officer

by: _____
Authorized Signing Officer

LEGAL OPINION

We have examined the By-law of the Municipality authorizing the issue of serial debentures in the aggregate principal amount of \$800,000.00 dated August 01, 2024 and maturing on August 01, 2029 in semi-annual instalments of combined equal principal and diminishing interest amounts on the first day of February and on the first day of August commencing on February 1, 2025 in each of the years 2025 to 2029, both inclusive, save and except for the last instalment of principal which may vary slightly from the preceding equal instalments as set out in Schedule "C" to the By-law.

In our opinion, the By-law has been properly passed and is within the legal powers of the Municipality. The debenture issued under the By-law in the within form (the "**Debenture**") is the direct, general, unsecured and unsubordinated obligation of the Municipality. The Debenture is enforceable against the Municipality subject to the special jurisdiction and powers of the Ontario Land Tribunal over defaulting municipalities under the *Municipal Affairs Act*. This opinion is subject to and incorporates all the assumptions, qualifications and limitations set out in our opinion letter.

August 01, 2024

Russell, Christie, LLP

[no signature required]

CONDITIONS OF THE DEBENTURE

Form, Denomination, and Ranking of the Debenture

1. The debentures issued pursuant to the By-law (collectively the “**Debentures**” and individually a “**Debenture**”) are issuable as fully registered Debentures without coupons.
2. The Debentures are direct, general, unsecured and unsubordinated obligations of the Municipality. The Debentures rank concurrently and equally in respect of payment of principal and interest with all other debentures of the Municipality except for the availability of money in a sinking or retirement fund for a particular issue of debentures.
3. This Debenture is one fully registered Debenture registered in the name of OILC and held by OILC.

Registration

4. The Municipality shall maintain at its designated office a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

Title

5. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of Debentures, including this Debenture, as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.

Payments of Principal and Interest

6. The record date for purposes of payment of principal of and interest on the Debentures is as of 5:00 p.m. on the sixteenth calendar day preceding any payment date including the maturity date. Principal of and interest on the Debentures are payable by the Municipality to the persons registered as holders in the registry on the relevant record date. The Municipality shall not be required to register any transfer, exchange or substitution of Debentures during the period from any record date to the corresponding payment date.
7. The Municipality shall make all payments in respect of semi-annual instalments of combined equal principal and diminishing interest amounts on the Debentures on the payment dates commencing on February 01, 2025 and ending on August 01, 2029, as set out in Schedule "C" to the By-law, by pre-authorized debit in respect of such interest and principal to the credit of the registered holder on such terms as the Municipality and the registered holder may agree.
8. The Municipality shall pay to the registered holder interest on any overdue amount of principal or interest in respect of any Debenture, both before and after default and judgment, at a rate per annum equal to the greater of the rate specified on the Amortization Schedule as attached to and forming part of the Debenture for such amount plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amount becomes overdue for so long as such amount remains overdue and the Municipality shall pay to the registered holder any and all costs incurred by the registered holder as a result of the overdue payment.
9. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular semi-annual interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.
10. Payments in respect of principal of and interest on the Debentures shall be made only on a day, other than Saturday or Sunday, on which banking institutions in Toronto, Ontario, Canada and the Municipality are not authorized or obligated by law or executive order to be closed (a "**Business Day**"), and if any date for payment is not a Business Day, payment shall be made on the next following Business Day as noted on the Amortization Schedule.
11. The Debentures are transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations will be delivered as directed by the transferor, in the case of a transfer or as directed by the registered holder in the case of an exchange.

12. The Municipality shall issue and deliver Debentures in exchange for or in substitution for Debentures outstanding on the registry with the same maturity and of like form in the event of a mutilation, defacement, loss, mysterious or unexplainable disappearance, theft or destruction, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case of a mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed Debenture) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.
13. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of the By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
14. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
15. Reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed principal and interest cheques (if any) may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
16. If OILC elects to terminate its obligations under the rate offer agreement entered into between the Municipality and OILC, pursuant to which the Debentures are issued, or if the Municipality fails to meet and pay any of its debts or liabilities when due, or uses all or any portion of the proceeds of any Debenture for any purpose other than for a Capital Work(s) as authorized in the By-Law, the Municipality shall pay to OILC the Make-Whole Amount on account of the losses that it will incur as a result of the early repayment or early termination.

Notices

17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder. If the Municipality or any registered holder is required to give any notice in connection with the Debentures on or before any day and that day is not a Business Day (as defined in section 10 of these Conditions) then such notice may be given on the next following Business Day.

Time

18. Unless otherwise expressly provided herein, any reference herein to a time shall be considered to be a reference to Toronto time.

Governing Law

19. The Debentures are governed by and shall be construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in Ontario.

Definitions:

- (a) **"Prime Rate"** means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of this Debenture: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the **"Reference Banks"**) as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the **"Prime Rate"** shall be the arithmetic mean of the rates quoted by those Reference Banks.
- (b) **"Make-Whole Amount"** means the amount determined by OILC as of the date of prepayment of the Debenture, by which (i) the present value of the remaining future scheduled payments of principal and interest under the Debenture to be repaid from the prepayment date until maturity of the Debenture discounted at the Ontario Yield exceeds (ii) the principal amount under the Debenture being repaid provided that the Make-Whole Amount shall never be less than zero.
- (c) **"Ontario Yield"** means the yield to maturity on the date of prepayment of the Debenture, assuming semi-annual compounding, which a non-prepayable Debenture made by the Province of Ontario would have if advanced on the date of prepayment of the Debenture, assuming the same principal amount as the Debenture and with a maturity date which is the same as the remaining term to maturity of the Debenture to be repaid minus 100 basis points.

Loan.....: 2927
 Name.....: McKellar, The Corporation Of The Township Of
 Principal: 800,000.00
 Rate.....: 04.2500
 Term.....: 60
 Am Period: 0
 Compound.: Semi-annual
 Paid.....: Semi-annual
 Plan.....: Fixed Principal
 Accel.....: no
 Method...: Simple
 Prin/Int.: 97,139.73
 Total Int: 93,597.83
 Remaining: 0.00
 Matures...: 08/01/2029

Pay #	Date	Amount Due	Principal Due	Interest Due	Rem. Principal
1	02/01/2025	97,139.73	80,000.00	17,139.73	720,000.00
2	08/01/2025	95,174.25	80,000.00	15,174.25	640,000.00
3	02/01/2026	93,711.78	80,000.00	13,711.78	560,000.00
4	08/01/2026	91,802.19	80,000.00	11,802.19	480,000.00
5	02/01/2027	90,283.84	80,000.00	10,283.84	400,000.00
6	08/01/2027	88,430.14	80,000.00	8,430.14	320,000.00
7	02/01/2028	86,855.89	80,000.00	6,855.89	240,000.00
8	08/01/2028	85,086.03	80,000.00	5,086.03	160,000.00
9	02/01/2029	83,427.95	80,000.00	3,427.95	80,000.00
10	08/01/2029	81,686.03	80,000.00	1,686.03	0.00
		893,597.83	800,000.00	93,597.83	

CERTIFICATE OF THE CLERK

To: **Russell, Christie, LLP**

And To: **OILC**

IN THE MATTER OF an issue of a 5 year(s), 4.25% serial debenture of The Corporation Of The Township Of McKellar (the "**Municipality**") in the principal amount of \$800,000.00 for the capital work(s) of the Municipality in Currency, authorized by Debenture By-law Number 2024-62 (the "**Debenture By-law**");

AND IN THE MATTER OF authorizing by-law(s) of the Municipality enumerated in Schedule "A" to the Debenture By-law.

I, Karlee Britton, Acting Clerk of the Municipality, **DO HEREBY CERTIFY THAT:**

1. The Debenture By-law was finally passed and enacted by the Council of the Municipality on the July 16, 2024 in full compliance with the *Municipal Act, 2001*, as amended (the "**Act**") at a duly called meeting at which a quorum was present. Forthwith after the passage of the Debenture By-law, the same was signed by the Mayor and the Clerk and sealed with the municipal seal of the Municipality.
2. The authorizing by-law(s) referred to in Schedule "A" to the Debenture By-law (the "**Authorizing By-law(s)**") have been enacted and passed by the Council of the Municipality in full compliance with the Act at meeting(s) at which a quorum was present. Forthwith after the passage of the Authorizing By-law(s) the same were signed by the Mayor and by the Clerk and sealed with the municipal seal of the Municipality.
3. With respect to the undertaking of the capital work(s) described in the Debenture By-law (the "**Capital Work(s)**"), before the Council of the Municipality exercised any of its powers in respect of the Capital Work(s), and before authorizing any additional cost amount and any additional debenture authority in respect thereof (if any), the Council of the Municipality had its Treasurer complete the required calculation set out in the relevant debt and financial obligation limits regulation (the "**Regulation**"). Accordingly, based on the Treasurer's calculation and determination under the Regulation, the Council of the Municipality authorized the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), without the approval of the Ontario Land Tribunal pursuant to the Regulation.
4. No application has been made or action brought to quash, set aside or declare invalid the Debenture By-law or the Authorizing By-law(s) nor have the same been in any way repealed, altered or amended, except insofar as some of the Authorizing By-law(s) may have been amended by any of the Authorizing By-law(s) set forth in Schedule "A" (if any), and the Debenture By-law and the Authorizing By-law(s) are now in full force and effect. Moreover, the Mayor has not provided written notice to the Council of the Municipality of an intent to consider vetoing the Debenture By-law and no written veto document in respect of the Debenture By-law has been given to the Clerk.

5. All of the recitals contained in the Debenture By-law and the Authorizing By-law(s) are true in substance and fact.
6. To the extent that the public notice provisions of the Act are applicable, the Authorizing By-law(s) and the Debenture By-law have been enacted and passed by the Council of the Municipality in full compliance with the applicable public notice provisions of the Act.
7. None of the debentures authorized to be issued by the Authorizing By-law(s) have been previously issued.
8. All of the sewer and water works which constitute part of the Capital Works and which require the approval of the Ministry of the Environment, Conservation and Parks will be or have been completely and properly approved by the Ministry of the Environment, Conservation and Parks, as the case may be.
9. The Municipality is not subject to any restructuring order under Part V of the Act or other statutory authority, accordingly, no approval of the Authorizing By-law(s) and of the Debenture By-law and/or of the issue of the OILC Debentures is required by any transition board or commission appointed in respect of the restructuring of the Municipality.
10. The Authorizing By-law(s) and the Debenture By-law and the transactions contemplated thereby do not conflict with, or result in a breach or violation of any statutory provisions which apply to the Municipality or any agreement to which the Municipality is a party or under which the Municipality or any of its property is or may be bound, or, to the best of my knowledge, violate any order, award, judgment, determination, writ, injunction or decree applicable to the Municipality of any regulatory, administrative or other government or public body or authority, arbitrator or court.

DATED at The Corporation Of The Township Of McKellar as at the 1st day of August, 2024.

[AFFIX SEAL]

Karlee Britton, Acting Clerk

CERTIFICATE OF THE TREASURER

To: Russell, Christie, LLP

And To: OILC

IN THE MATTER OF an issue of a 5 year(s), 4.25% serial debenture of The Corporation Of The Township Of McKellar (the “**Municipality**”) in the aggregate principal amount of \$800,000.00, for Capital Work(s) of the Municipality authorized by Debenture By-law Number 2024-62 (the “**Debenture By-law**”);

AND IN THE MATTER OF authorizing by-laws of the Municipality enumerated in Schedule “A” to the Debenture By-law.

I, Roshan Kantiya, Treasurer of the Municipality, **DO HEREBY CERTIFY THAT:**

1. The Municipality has received from the Ministry of Municipal Affairs and Housing its annual debt and financial obligation limit for the relevant years.
2. With respect to the undertaking of the capital work(s) described in the Debenture By-law (the “**Capital Work(s)**”), before the Council of the Municipality authorized **the** Capital Work(s), and before authorizing any additional cost amount and any additional debenture authority in respect thereof (if any), the Treasurer calculated the updated relevant debt and financial obligation limit in accordance with the applicable debt and financial obligation limits regulation (the “**Regulation**”). The Treasurer thereafter determined that the estimated annual amount payable in respect of the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), would not cause the Municipality to reach or to exceed the relevant updated debt and financial obligation limit as at the date of the Council’s approval. Based on the Treasurer’s determination, the Council of the Municipality authorized the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), without the approval of the Ontario Land Tribunal pursuant to the Regulation.
3. As at the date hereof the Municipality has not reached or exceeded its updated annual debt and financial obligation limit.
4. In updating the relevant debt and financial obligation limit(s), the estimated annual amounts payable described in the Regulation were determined based on current interest rates and amortization periods which do not, in any case, exceed the lifetime of any of the purposes of the Municipality described in such section, all in accordance with generally accepted accounting principles for local governments as recommended, from time to time, by the relevant Public Sector Accounting Board.
5. The term within which the debentures to be issued for the Municipality in respect of the Capital Work(s) pursuant to the Debenture By-law are made payable does not exceed the lifetime of such Capital Work(s).

6. The aggregate principal amount now being financed through the issue of debentures pursuant to the Debenture By-law in respect of the Capital Work(s) does not exceed the net cost of each such Capital Work.
7. The money received by the Municipality from the sale of the debentures issued pursuant to the Debenture By-law, including any premium, and any earnings derived from the investment of that money after providing for the expenses related to their issue, if any, shall be apportioned and applied to the Capital Work(s), and to no other purpose except as permitted by the *Municipal Act, 2001*.
8. On or before 1st day of August, 2024, I as Treasurer, signed the fully registered serial debenture numbered 2024-62 in the aggregate principal amount of \$800,000.00 dated August 01, 2024, registered in the name of Ontario Infrastructure and Lands Corporation and authorized by the Debenture By-law (the **"OILC Debenture"**).
9. On or before August 01, 2024, the OILC Debenture was signed by David Moore, Mayor of the Municipality at the date of the execution and issue of the OILC Debenture, the OILC Debenture was sealed with the seal of the Municipality, the OILC Debenture is in all respects in accordance with the Debenture By-law and in issuing the OILC Debenture the Municipality is not exceeding its borrowing powers.
10. The said David Moore, is the duly elected Mayor of the Municipality and that I am the duly appointed Treasurer of the Municipality and that we were severally authorized under the Debenture By-law to execute the OILC Debenture in the manner aforesaid and that the OILC Debenture is entitled to full faith and credence.
11. No litigation or proceedings of any nature are now pending or threatened, attacking or in any way attempting to restrain or enjoin the issue and delivery of the OILC Debenture or in any manner questioning the proceedings and the authority under which the same is issued, or affecting the validity thereof, or contesting the title or official capacity of the said Mayor or myself as Treasurer of the Municipality, and no authority or proceedings for the issuance of the OILC Debenture or any part of it has been repealed, revoked or rescinded in whole or in part.
12. The representations and warranties of the Municipality set out in the rate offer letter agreement (as described in the Debenture By-law) were true and correct as of the date of the request to purchase the debentures in respect of the Capital Work(s) pursuant to the Debenture By-law and are true and correct as of the date hereof and the Municipality is not in material default of any of its obligations under such rate offer letter agreement.

DATED at The Corporation Of The Township Of McKellar as at the 1st day of August, 2024.

Roshan Kantiya
Treasurer

I, Karlee Britton, Acting Clerk of the Municipality do hereby certify that the signature of Roshan Kantiya, Treasurer of the Municipality described above, is true and genuine.

[AFFIX SEAL]

Karlee Britton
Acting Clerk



22. Unfinished Business

Date	Res. No.	Item & Description	Assigned to	Status
		Deerfield-Bay Road Upgrades	Public Works & Administration	All information provided by the Engineer will be presented to the representative for the Association in Spring 2024.
		Stoney Road, Dockside Drive and Bruce Trail (Fire Route 152, 152A, 152B) Road Upgrades	Public Works & Administration	Engineer conducting road studies.
		Centre Road Reconstruction (2.9KM)	Public Works & Administration	Scheduled to commence September 2024.
		Hurdville Road Reconstruction (1.9KM)	Public Works & Administration	Engineer drafting drawings and tender for work, to be started and completed between Fall 2024 and Spring 2025.
Mar. 7/23	23-204	By-law 2023-23 Being a By-law to Regulate Dogs in the Township	By-law Enforcement	By-law deferred at Dec. 19/23 meeting. BLEO to make updates and present to Council at a future meeting.
Jul. 4/23	23-470	Re-name Hart Road (formerly Fire Route 306)	Administration	Residents on road have been contacted, they are coming up with another name.
Nov. 21/23	23-726	Placement of a Dry Hydrant	Fire Department	The FC & Engineer are discussing a suitable location. A report to Council with a new location to follow.
Jan. 9/24	24-013	Purchase and Circulation of Transfer Station Permits	Administration	In-house proof to be circulated to Council for approval.
Jan. 9/24	24-017	By-law 2024-03 Adopt a Human Resources Policy	Administration	To be discussed at a future meeting in Closed Session.
Feb. 7/24	24-080	By-law 2024-15 Being a By-law to Amend the Parking By-law (with respect to fees)	By-law Enforcement	Report to Council with area Municipality fees.
Mar. 1/24	24-107	Quotations for Playground Equipment for Broadbent Ball Park	Administration	Deputy Clerk collecting surveys that have been distributed to families within the Community.
Mar. 19/24	24-160	New Fees & Charges By-law	Administration	
Apr. 2/24	24-191	Change of Civic Address Number for 292 McKellar Ferguson Boundary Road	Administration	Solicitor providing a legal opinion.



June 27, 2024

In This Issue

- Get access to MIDAS.
- New *Senior Active Living Centres Act* regulation.
- Municipal Codes of Conduct: Pre-conference workshop at AMO 2024.
- Indigenous Community Awareness training.
- Plan your fall education schedule.
- Buying ambulances in Ontario: Canoe Procurement Group.
- Hunt for efficiency in water and wastewater plants.
- Registration now open for OMSSA's 2024 Forum!
- Registration opens for Western Ontario Municipal Conference.
- Opportunity to help project researching municipal energy needs.
- Careers.

AMO Matters

The [Municipal Information & Data Analysis System](#) (MIDAS) - recently enhanced - is a web-based tool that provides access to the Financial Information Returns (FIRs) data to all Ontario municipalities. For access, municipal elected officials and municipal staff can email MIDASAdmin@amo.on.ca.

Provincial Matters

The new *Senior Active Living Centres Act* [regulation](#) improves access to the SALC program by allowing additional entities that can make the required 20% funding contribution. For more information contact seniorspolicyunit@ontario.ca.

Education Opportunities

The [Municipal Codes of Conduct pre-conference workshop](#) on Saturday, August 17 is for municipal leaders who are looking to guide and strengthen their council and corporation's conduct, behaviour, and practices. Register today - space is limited.

OFIFC and AMO are offering training to build indigenous cultural competency in municipal government. Through a self-paced learning module and live virtual component, this training will provide knowledge and tools to utilize in moving improved and stronger Indigenous-municipal relations forward in Ontario. [Register today](#) for the October 8 workshop.

Time to sign up for AMO Education fall workshops: [Cybersecurity for Municipal Councillors](#), [Strategic Thinking, Planning and Leading](#), [Managing Communications through Crisis](#), [Indigenous Community Awareness](#), [Navigating Conflict as an Elected Official](#), [Land Use Planning](#), [Competing Rights](#), and [Community Engagement Strategic Approaches](#).

LAS

The Canoe Procurement Group, a not-for-profit buying group run by municipal associations across Canada, is pleased to announce it has procured two Ambulance suppliers for Ontario's municipal sector - Demers and Crestline. [Find contracts and RFP information here](#). Contact [Tony De Scisio](#) from Canoe for guidance on how these contracts work.

Do you want more efficient water and wastewater facilities? LAS offers professional [on-site energy workshops and treasure hunts](#) to help reduce energy consumption and lower your hydro bills in your plants. Training is eligible for IESO incentives. [Contact Christian](#) for more details.

Municipal Wire*

Join the Ontario Municipal Social Services Association (OMSSA) virtually on September 24-25 to learn about current issues that are impacting community safety and well-being. Hear about successes and how to evaluate the impact of this work. [Register today](#).

WOWC is holding its annual [Western Ontario Municipal Conference](#) in Chatham-Kent on October 25, 2024. Explore and collaborate on a wide range of topics affecting our municipalities.

Pollution Probe and QUEST Canada aim to talk for one hour with Ontario communities for an [OEB-funded project](#) to address your community's innovative energy needs and priorities. Register by emailing rkiro@pollutionprobe.org until September 16.

Careers

[Development Application Coordinator - City of Windsor](#). Closing date: July 4, 2024.

[Manager, Stakeholder Relations & Issues Management - City of Toronto](#). Closing Date: July 4, 2024.

[Supervisor, Financial Services - City of Thunder Bay](#). Closing Date: July 21, 2024.

[Senior Manager, Talent Management - Odgers Berndtson Client](#). Closing Date: July 25, 2024.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



July 04, 2024

In This Issue

- New *Senior Active Living Centres Act* regulation.
- Next Generation 9-1-1 Transition Funding Applications Open.
- Municipal Codes of Conduct: Pre-conference workshop at AMO 2024.
- Indigenous Community Awareness training.
- Plan your fall education schedule.
- BLOG: What is the Value of High Interest Savings Accounts for your municipality?
- What does it really cost to repair damaged residential sewer lines?
- Opportunity to help project researching municipal energy needs.
- Careers.

Provincial Matters

The new *Senior Active Living Centres Act* [regulation](#) improves access to the SALC program by allowing additional entities that can make the required 20% funding contribution. For more information contact seniorspolicyunit@ontario.ca.

The next wave of applications are open for the 2024-25 NG9-1-1 funding program until August 23, 2024. Information sessions are available. Please contact estd.ng9-1-1@ontario.ca for more information.

Education Opportunities

The [Municipal Codes of Conduct pre-conference workshop](#) on Saturday, August 17 is for municipal leaders who are looking to guide and strengthen their council and corporation's conduct, behaviour, and practices. Register today - space is limited.

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LAS

Our joint municipal investment company, ONE Investment, offers a High Interest Savings Account (HISA) Program that offer municipalities a liquid option for the investment of short-term funds, other than a GIC. [Read here](#) to learn more about this offering.

Our Water and Service Line Program partner, SLWC, breaks down the cost of what a resident can expect to pay for a damaged water line. [Read more here](#).

Municipal Wire*

Pollution Probe and QUEST Canada aim to talk for one hour with Ontario communities for an [OEB-funded project](#) to address your community's innovative energy needs and priorities. Register by emailing rkiro@pollutionprobe.org until September 16.

Careers

[General Manager, Economic Development - County of Peterborough](#). Closing Date: July 8, 2024.

[Senior Procurement Officer - Town of Newmarket](#). Closing Date: July 29, 2024.

[Program Manager, Community Engagement & Change Management - Durham Region Transit Commission](#). Closing Date: July 23, 2024.

[Chief Administrative Officer - Township of Ignace](#). Closing Date: July 31, 2024.

[Associate Solicitor, Land Use Planning and Development Law - City of Guelph](#). Closing Date: July 21, 2024.

[Manager, Transit Strategic Planning - City of Hamilton](#). Closing Date: July 17, 2024.

[Program Coordinator, Local Immigration Partnership - County of Simcoe](#). Closing Date: July 12, 2024.

About AMO

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[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



The Corporation of the Township of Otonabee-South Monaghan

June 28, 2024

Via Email: david.piccinico@pc.ola.org

Hon. David Piccini M.P.P.
Minister of Labour, Immigration, Training and Skills Development
117 Peter Street
Port Hope, ON
L1A 1C5

Dear Minister Piccini:

Re: Regulations for the Importation and Safe Use of Lithium-ion Batteries

I am writing today to bring to your attention a matter of significant importance to the Township of Otonabee-South Monaghan, regarding the importation and safe use of lithium-ion batteries.

At the June 17, 2024 Council Meeting the Fire Chief of the Township of Otonabee-South Monaghan made a presentation to Council on the dangers presented by lithium-ion batteries. The Fire Chief was reporting back from attending the Charged For Life Symposium presented by the Office of the Fire Marshal.

During the presentation, the Fire Chief stressed that the increased importation and use of non-Original Equipment Manufacturer (OEM) aftermarket batteries is presenting a significant increase in fire and explosion, putting citizens and responding personnel in danger. These after market batteries are not Underwriter Laboratories of Canada (ULC) certified but can be imported into Canada without any associated regulations.

Unlicensed persons and locations can store and modify lithium-ion batteries in our communities without regulations, providing dangerous conditions within a community. Charging these batteries within the home or multi-unit dwellings can result in larger fires with grave results.

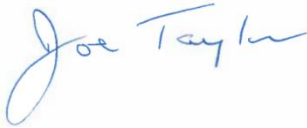
As Canada becomes more aware of Green Energy solutions, these batteries are used more often, increasing the danger to our communities. We support the Ontario Fire Marshal's program to educate citizens on the danger associated with lithium-ion batteries and encourage every municipality to actively promote safe practices for the use of lithium-ion batteries.

We also call upon all levels of government to enact regulations for the importation, sale, storage, and use of non-OEM or ULC certified lithium-ion batteries.

Thank you in advance for your attention to this very critical issue, and I look forward to your prompt consideration and support.

Please do not hesitate to contact me or our Fire Chief if you require any additional information.

Yours truly,
Township of Otonabee-South Monaghan

A handwritten signature in blue ink that reads "Joe Taylor". The signature is fluid and cursive, with the first name "Joe" and last name "Taylor" clearly legible.

Joe Taylor, Mayor

Cc: MP, Philip Lawrence
All Ontario Municipalities

North Bay Parry Sound District

Health Unit



Bureau de santé

du district de North Bay-Parry Sound



Strategic Plan

2024-2027

Land Acknowledgement



The North Bay Parry Sound District Health Unit (Health Unit) operates on the traditional territory of Dokis First Nation, Henvey Inlet First Nation, Magnetawan First Nation, Nipissing First Nation, Shawanaga First Nation, and Wasauksing First Nation. It also includes the unceded traditional territory of the Algonquin people. These lands are also home to peoples from other Indigenous communities, including First Nations, Inuit and Métis, from across Canada and around the world. These lands and waters have been under Indigenous stewardship since time immemorial. The Health Unit is also situated on land covered by the Robinson Huron Treaty and the Williams Treaties.

Historically, Indigenous voices have been largely excluded from informing the direction of public health. As our organization moves forward with strategic planning in efforts to better serve our communities, we recognize the need to engage with and learn from Indigenous partners and communities, rooted in the principles of respect, trust, self-determination, and commitment. Through this work, we seek to use a lens of two-eyed seeing, meaning we aim to understand, respect, and apply both western and Indigenous practices and ways of knowing.

Public health has a responsibility to address poor health and inequities, with a mandate to address the social determinants of health. These determinants, such as education, food security, housing, safe water, and health care, are not distributed equitably among all populations, and many Indigenous peoples have suffered as a result. Additionally, it is important to acknowledge that the structures of colonialism and racism all influence and intertwine with the far-reaching causes of poor health and inequities that Indigenous peoples disproportionately experience.

In collaboration with Indigenous partners and communities, the Health Unit strives to challenge colonial practices and systems that perpetuate these inequities. We aim to uphold our commitment and responsibility to treaty rights working toward the *Truth and Reconciliation Commission of Canada: Calls to Action* and the *United Nations Declaration on the Rights of Indigenous Peoples*.

A Message from the Medical Officer of Health

On behalf of the North Bay Parry Sound District Health Unit (Health Unit) and the many community members, organizations, and staff that contributed to this project, I am pleased to share our 2024-2027 Strategic Plan. This plan, along with the Ontario Public Health Standards, will serve as our compass as the Health Unit navigates the next four years.

The “deep dive” we took in defining and refining our ideals and the way we work led to the enhancement of our vision, mission, and values. Through fulsome consultation in the community and within the Health Unit and deeply thoughtful integration of the feedback received, we identified three strategic priorities, reflecting the needs highlighted during the consultation.

To best deliver services to the public, the Health Unit must ensure our staff have the training, experience, and support to grow and thrive as individuals and public health practitioners. **Organizational Well-being** has been identified as the first priority.

Health Equity is foundational to public health practice. Within this second priority, the Health Unit articulates our areas of focus to address the social determinants of health.

The Health Unit cannot accomplish its mission without external support and collaboration. Addressing **Communication, Connection, Collaboration** as the third priority will enhance how the Health Unit interacts with the public and community partners.

With these priorities as a guide, the Health Unit will work towards our vision of a healthy community for all.

Sincerely,

Carol Zimbalatti,
MD, CCFP, MPH



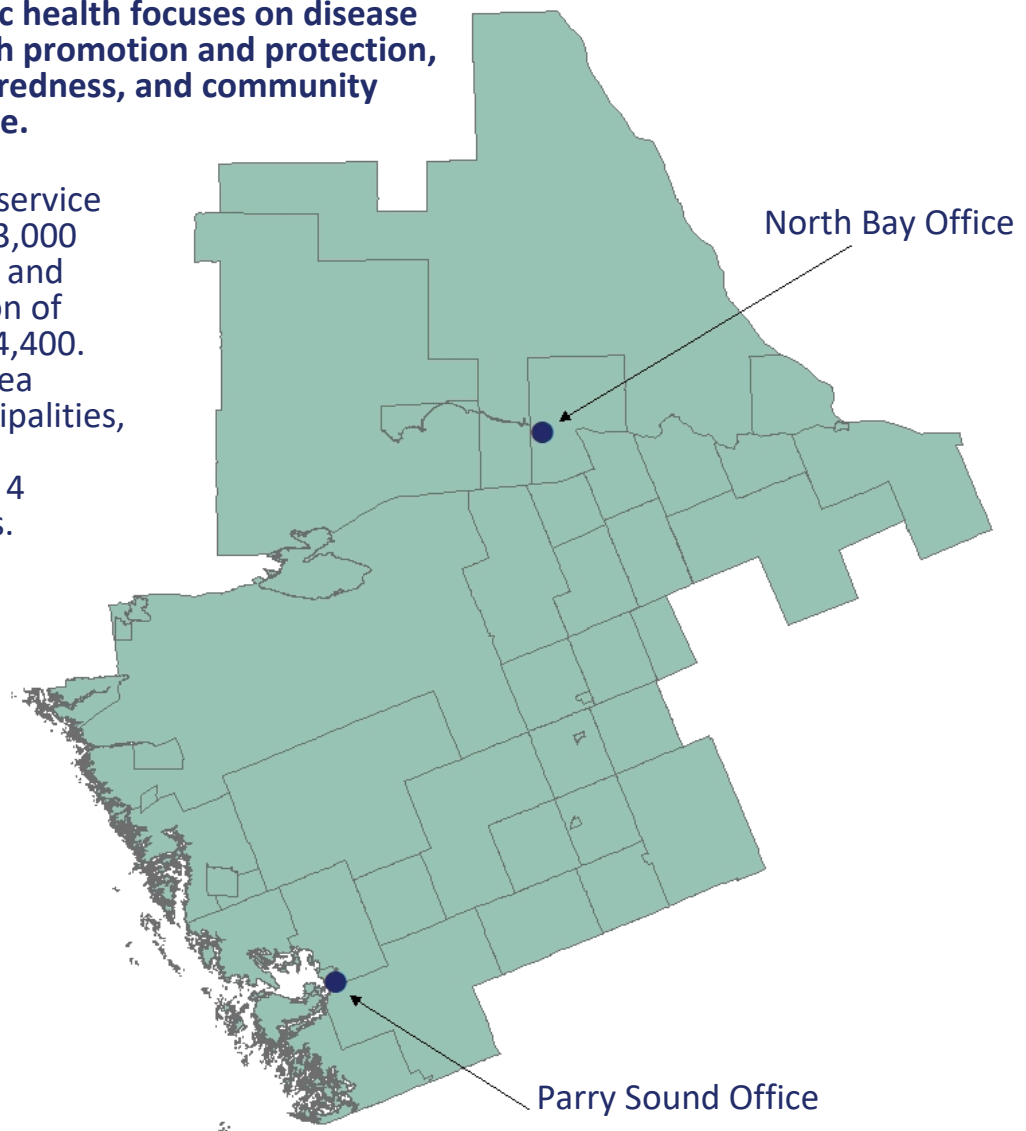
Who We Are

The North Bay Parry Sound District Health Unit (Health Unit) is a public health organization governed by the Health Unit's Board of Health.

With its head office in North Bay and a branch office in Parry Sound, the Health Unit employs over 175 staff members who deliver provincially legislated public health programs and services in accordance with the *Ontario Public Health Standards*.

The work of public health focuses on disease prevention, health promotion and protection, emergency preparedness, and community health surveillance.

The Health Unit's service area spans over 23,000 square kilometers and serves a population of approximately 134,400. This catchment area includes 31 municipalities, 6 First Nations communities, and 4 unorganized areas.



How We Developed Our New Strategic Plan



We crafted this evidence-informed blueprint to guide and prioritize programs and services to address public health needs in the communities we serve. We developed the plan through four phases:

Vision & Commitment

We took stock of our past and current efforts to meet needs and began a process to explore and articulate our guiding vision, mission, and values.

Understanding

We conducted an internal and external consultation and received input from 847 clients and residents, staff and management, Board of Health members, and community partners.

Direction

We developed draft priorities, goals, and strategies to align efforts, cultivate partnerships, and allocate resources to address public health needs.

Strategy

We finalized the crafting, presentation, and launch of our plan and will operationalize and monitor it through an accountability and reporting framework.

VISION	A healthy community for all.
MISSION	To foster healthy communities through partnership, preparedness, prevention, promotion, and protection.
VALUES	<p>Accountability</p> <ul style="list-style-type: none"> • We serve responsibly with honesty and transparency. <p>Adaptability</p> <ul style="list-style-type: none"> • We respond flexibly to emerging trends and circumstances. <p>Collaboration</p> <ul style="list-style-type: none"> • We increase capacity and connection through partnership. <p>Equity</p> <ul style="list-style-type: none"> • We act justly and fairly, respecting unique needs. <p>Empathy</p> <ul style="list-style-type: none"> • We are compassionate and understanding.
PRIORITIES	<ol style="list-style-type: none"> 1. Organizational Well-being 2. Health Equity 3. Communication, Connection, Collaboration



Priority One: Organizational Well-being

Goal: To enhance engagement, learning, wellness, and development in our culture.

Strategies:

1. Establish pathways alongside employees for their growth and development.
2. Foster leadership through improved performance management and succession planning.
3. Nurture a psychologically healthy and safe workplace.
4. Strengthen communication, understanding, and cohesion within teams and between programs.

Rationale: Many staff members expressed few opportunities to develop and advocated for greater autonomy in their roles. They also indicated many missed opportunities for collaboration between programs. By addressing these concerns, we will foster growth and development for people and programs, fostering a more cohesive and supportive organizational environment.

We want to support and value employees, promote mental health, and lead by example. By investing in our workforce, we position ourselves to meet future challenges with a robust, engaged, and capable team.



Priority Two: Health Equity

Goal: To catalyze community attention and allocation of Health Unit resources to address social determinants of health.

Strategies:

1. Strengthen organizational and public understanding of discrimination, racism, and racial equity as public health issues.
2. Foster Mino-Bimaadiziwin (the good life) with Indigenous partners, communities, and individuals.
3. Advance initiatives to address mental health, substance use prevention, and harm reduction.
4. Cultivate our role within systems-level efforts to reduce poverty and homelessness.

Rationale: Consultation feedback revealed a lack of understanding of Indigenous needs and culturally safe practices, and a need to bridge gaps in services. Racism and discrimination were seen as barriers in accessing services at the Health Unit and within the wider community, particularly among Indigenous populations.

In addition, addressing substance use was broadly identified as an area of community need. Poverty and mental health were repeatedly mentioned as issues currently affecting Health Unit clients and area populations. By addressing the social determinants of health, we will prioritize support for communities, environments, and populations with highest needs.

Priority Three: Communication, Connection, Collaboration



Goal: To bolster external relationships to enhance public health outcomes.

Strategies:

1. Ground actions and relationships in our vision, mission, and values.
2. Raise awareness about the needs addressed by the Health Unit.
3. Develop relationships with community partners to collectively advance shared goals.

Rationale: The vision, mission, and values of the Health Unit are the foundation of what we do and what we hope to achieve. They guide the actions of every staff member in their daily work.

Our consultation revealed the need for the Health Unit to more effectively and frequently communicate what we do and increase awareness of public health issues. Collaboration and increased connection will generate solutions to issues that broadly affect the communities we serve.

Gratitude

This strategic plan was informed by the voices of 847 individuals – staff and management, Board of Health members, clients, those living in the Health Unit district, and community partners. The time you took to share your ideas, views, and perspectives through online surveys, focus groups, and interviews is truly appreciated. You helped shape this strategic plan and for that we are grateful.

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myhealthunit.ca

📍 345 Oak Street West,
North Bay, ON P1B 2T2

☎ 1-800-563-2808
705-474-1400

📠 705-474-8252

📍 90 Bowes Street, Suite 201,
Parry Sound, ON P2A 2L7

☎ 1-800-563-2808
705-746-5801

📠 705-746-2711

June 27, 2024

Association of Municipalities of Ontario
155 University Ave | Suite 800
Toronto, ON M5H 3B7

Sent via email: resolutions@amo.on.ca

**Re: Green Roads Pilot Project
Our File 35.72.3**

To Whom it May Concern,

At its meeting held on June 24, 2024, St. Catharines City Council approved the following motion:

WHEREAS St. Catharines has declared a climate emergency, recognizing the urgent need to address and mitigate the impacts of climate change on our community and environment; and

WHEREAS alternatives to traditional road surfacing materials exist, including green roads technologies that are more sustainable and environmentally friendly; and

WHEREAS bioresin is a natural alternative that can be used to support road surfacing, providing a more sustainable option that reduces our reliance on petrochemical-based products; and

WHEREAS many secondary roads in St. Catharines require resurfacing, presenting an opportunity to explore and implement innovative and sustainable road surfacing solutions; and

WHEREAS Good Roads, the Association of Municipalities of Ontario (AMO), and the Federation of Canadian Municipalities (FCM) have presented alternatives for municipal road restoration that include sustainable and environmentally friendly materials and methods; and

WHEREAS other municipalities, such as Centre Wellington, have entered into a similar pilot project using bioresin and other sustainable materials, demonstrating a commitment to innovation and environmental stewardship; and

WHEREAS implementing pilot projects using bioresin on city roads can provide valuable data and insights into the feasibility, performance, and environmental benefits of this alternative material; and

WHEREAS the Federation of Canadian Municipalities (FCM) has established the Green Municipal Fund which includes new funding for pilot projects to test innovative and ambitious technologies to improve environmental outcomes;

THEREFORE BE IT RESOLVED that St. Catharines City Council directs staff to investigate the feasibility and potential benefits of using bioresin on City road works; and

BE IT FURTHER RESOLVED that staff investigate other alternative construction materials and methods for road works that minimizes the City's carbon footprint and are more environmentally sustainable; and

BE IT FURTHER RESOLVED that staff prepare a report on the findings, no later than Q3 2024, including potential costs, benefits, and environmental impacts of using bioresin or other sustainable construction materials or methods for road works, and if feasible, a list of City streets where a pilot project may be considered in accordance with the City's procurement policy; and

BE IT FURTHER RESOLVED that this resolution be sent to all Ontario municipalities, the Association of Municipalities of Ontario (AMO), and the FCM to encourage the exploration and adoption of sustainable road surfacing alternatives.

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Donna Delvecchio, Acting City Clerk
Legal and Clerks Services, Office of the City Clerk
:sm

cc: all Ontario Municipalities

Ministry of Natural Resources

Resource Development Section
Development and Hazard Policy Branch
Policy Division
300 Water Street
Peterborough, ON K9J 3C7

Ministère des Richesses Naturelles

Section du développement des ressources
Direction générale de l'élaboration et des
politiques sur les risques
Division de l'élaboration des politiques
300, rue Water
Peterborough (Ontario) K9J 3C7



RE: Streamlining of approvals under the *Aggregate Resources Act* and supporting policy

Greetings,

Further to my letter dated May 29th, 2023, I am writing to inform you that a decision notice has been posted regarding the “Proposed changes to the *Aggregate Resources Act*, Ontario Regulation 244/97 to expand self-filing activities and a new policy regarding amendments to existing aggregate approvals” (ERO #[019-6767](#)).

The Ministry of Natural Resources has made changes under the *Aggregate Resources Act* to expand the list of small or routine site plan changes to an existing pit or quarry that can be self-filed (subject to conditions). The ministry has also implemented a new policy for amending an existing aggregate licence, permit or site plan where approval by the ministry is required.

On August 18, 2023, Ontario Regulation 244/97 was amended to add additional site plan changes that can be made without ministry approval when certain conditions and eligibility criteria are met. For a complete list of these changes, conditions and eligibility criteria, please refer to section 7.2 of the regulation, which can be viewed at: <https://www.ontario.ca/laws/regulation/970244>

In addition, the ministry has introduced a new amendment policy that clarifies the requirements and approach to public notification and consultation, as well as provides direction on the requirements when applying for an amendment, and guides ministry decision-making for amendment applications (including what constitutes significant and non-significant amendments). Effective immediately, this policy replaces 14 existing aggregate policies and procedures. For a complete list, please refer to the decision notice.

To view the complete details of this decision, please click on the link above or visit the Environmental Registry of Ontario at ero.ontario.ca and search for ERO number 019-6767.

If you have any questions regarding these changes, please contact us by email at aggregates@ontario.ca.

Sincerely,

Jennifer Keyes,
Director, Development and Hazard Policy Branch

Ministry of
Municipal Affairs and Housing

Planning Policy Branch
777 Bay Street, 13th Floor
Toronto ON M5G 2E5
Tel. 416-585-6014

Ministère des
Affaires municipales et du Logement

Direction des politiques d'aménagement
777, rue Bay, 13^e étage
Toronto ON M5G 2E5
Tél. 416-585-6014



Date: July 3, 2024

Subject: **Planning Act and Development Charges Act Regulations related to the
*Cutting Red Tape to Build More Homes Act, 2024 (Bill 185)***

I am writing to provide an update on regulations under the *Planning Act and Development Charges Act, 1997* related to the *Cutting Red Tape to Build More Homes Act, 2024*.

The *Planning Act and Development Charges Act, 1997* regulations came into effect on July 1, 2024.

Changes made include:

- modernizing public notice requirements and providing municipalities with the ability to provide notice in respect of the above matters on a municipal website if there is no local print newspaper available
- consequential amendments to remove requirements for certain statements regarding appeal rights to be included in public notices
- consequential changes to ensure notice is provided to nearby public hospitals and airports
- housekeeping amendments for the removal of spent provisions related to DC exemptions for additional residential units and the prescribed amount of time for the DC freeze period

You can view copies of the amending *Planning Act* regulations on Ontario's e-Laws website:

- [Ontario Regulation 285/24](#) – amending Ontario Regulation 543/06 “Official Plans and Plan Amendments”
- [Ontario Regulation 286/24](#) – amending Ontario Regulation 545/06 “Zoning By-Laws, Holding By-Laws and Interim Control By-Laws”
- [Ontario Regulation 287/24](#) – amending Ontario Regulation 544/06 “Plans of Subdivision”
- [Ontario Regulation 288/24](#) – amending Ontario Regulation 197/96 “Consent Applications”
- [Ontario Regulation 289/24](#) – amending Ontario Regulation 200/96 “Minor Variance Applications”

- [Ontario Regulation 290/24](#) – amending Ontario Regulation 509/20 – “Community Benefits Charges and Parkland”
- [Ontario Regulation 291/24](#) – amending Ontario Regulation 549/06 “Prescribed Time Period – Subsections 51 (52.4) of the Act”

You can view copies of the amending Development Charges Act, 1997 regulations on Ontario’s e-Laws website:

- [Ontario Regulation 279/24](#) – amending Ontario Regulation 82/98 – “General”

If you have any questions about the changes to the land use planning and appeal system, including the *Planning Act* regulatory changes, please email PlanningConsultation@ontario.ca.

If you have any questions about the changes to the *Development Charges Act, 1997*, including the regulatory changes related to public notice requirements under the Act and other matters, please email MFPB@ontario.ca.

Sincerely,

Laura Evangelista, Director
Provincial Policy Branch
Ministry of Municipal Affairs

Ruchi Parkash, Director
Municipal Finance Policy Branch
Ministry of Municipal Affairs



AMO Policy Update: AMO/OMA Resolution Campaign, SALC Regulations, and Advocacy Updates

AMO/OMA Joint Resolution Campaign on Physician Shortage

Communities across Ontario have been facing critical health-care challenges, including long waitlists for primary care, shortages of doctors and other health care workers, and emergency room closures. These cracks in Ontario's health care system are impacting economic development, health, and well-being at the local level. AMO and the Ontario Medical Association (OMA) have jointly developed a council resolution ([PDF](#), [Word](#)) urging the provincial government to recognize the physician shortage in your municipality and throughout Ontario. By adopting this resolution, your municipality can play a crucial role in highlighting the urgent need for more healthcare resources and support.

Access to health services will be a key discussion at the AMO Conference in Ottawa from August 18-21. In addition to being a concurrent session on the topic, the OMA will be sponsoring the Rural Caucus Lunch on August 20 and has reserved meeting space at the Fairmont Château Laurier for both August 20 and 21 to meet directly with municipal leaders. To set up a meeting with the OMA, please reach out to Tarun.Saroya@OMA.org (Senior Advisor for Government Relations and Advocacy) to book a 15-30 minute time slot at your earliest convenience.

New *Seniors Active Living Centres Act, 2017* Regulations

The [new regulation](#) under the *Seniors Active Living Centres Act, 2017* intends to improve access to the Seniors Active Living Centres (SALC) program for underserved communities so more older Ontarians have opportunities to stay active and engaged. Municipalities play an important role in supporting SALC programs, however they may not have the budget to support the number of

SALC programs needed in their community. The new regulation prescribes additional entities, and combinations of entities, that can make the required 20% funding contribution to better support underserved communities (e.g., Francophone, Indigenous, rural/remote).

The Ministry of Seniors and Accessibility worked with AMO to conduct two focus groups of municipal representatives to inform this regulation, and AMO provided a [submission](#) outlining our support for expanding the entities that can contribute to Seniors Active Living Centres. For more information about the program please contact the Seniors Policy Unit at seniorspolicyunit@ontario.ca

Update on AMO's Advocacy on Provincial Cyber Security Legislation

AMO [submitted comments](#) on Bill 194, the proposed *Strengthening Cyber Security and Building Trust in the Public Sector Act, 2024*. AMO appreciates that the province is as concerned as the municipal sector about the increased number of cyber security threats, but is concerned that a one-size-fits-all solution across the broader public sector could be challenging for municipalities to implement. We will continue to work with the province to ensure that municipal needs are reflected as cyber security regulations are brought forward.

AMO's Advocacy to the Province's Skilled Trades Special Advisor

On June 11, AMO [sent a letter](#) to the Minister of Labour, Immigration and Skills Development regarding the [recently appointed](#) Skilled Trades Special Advisor who has been given a mandate to advise the province on the needs of Ontario's workforce with a focus on manufacturing and automotive industries. AMO's letter emphasizes the urgent need to train, attract and retain workers in the construction trades so municipalities can continue to deliver growth-enabling infrastructure to support housing and economic development.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Ted Davidson

*Mayor Moore and Members of Council
Municipal Office
PO Box 69,
701 Highway 124
McKellar, Ontario P0G 1C0*

July 9, 2024

Re: 171 Centre Road: Lots 80 and 81 Registered Plan 247

*Zoning Amendment Application filed by Marja Liisa Kokka:
Fees paid June 21, 2024*

This letter should form part of the Council Agenda Package for Tuesday July 16, 2024 in order that it forms part of the public record.

The abovementioned zoning amendment application was before Council on July 2, 2024 and provided in the Council Agenda Package for consideration. The zoning amendment application is attached to this letter as Appendix “A”.

Regardless of written and oral submissions made respecting the zoning amendment respecting Lots 80 and 81, Registered Plan 247 (171 Centre Road), Council adopted the following Resolution:

**“Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak
24-402**

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the application to amend the Zoning By-law for subject property 171 Centre Road, as applied for by Liisa Kokko **to rezone the “Lot Addition 2” lands to Rural**; and

FURTHER THAT the application be deemed complete.

Carried”

In reviewing the zoning amendment application, and the previous resolutions of both the Parry Sound Area Planning Board and Township Council, the above adopted resolution does not address the following matters:

1. The Resolution of Council only addresses the proposed Rural “lot”, referenced as “Lot addition 2” and completely ignores the fact that the proposed Waterfront “lot” also requires a site-specific amendment to By-law 95-12. The requirement for a site-specific exception for the Waterfront “lot” is clearly outlined in Section 2.1 of the application form as well as on Plan 42R-22273, attached to and forming part of the application;
2. Neither the proposed Waterfront “lot” nor the proposed Rural “lot” meet the provisions of either the Waterfront Residential 2 (WF2) or the Inland Development 1 (RU) zone;
3. In order for Lots 80 and 81 of Registered Plan 247 to both merge and be severed to create one Waterfront Residential (WF) “lot” and one Inland Development 1 (RU) “lot”, a deeming by-law is required pursuant to Section 50(4) of the Planning Act. Plan 247 was registered in two Parts with lots located on Middle River Drive and Lakeside Drive as follows:

PL 247 Part 1	MBP247I	R	S - 15 July 1963 R - 14 Aug 1963	Part Lots 21, 22, 23, & 24 Con 9, 10, & 11 - Township of McKellar
PL 247 Part 2	MBP247II	R	S - 15 July 1963 R - 14 Aug 1963	Part Lots 21, 22, 23, & 24 Con 9, 10, & 11 - Township of McKellar

4. Council should be aware that a similar “deeming by-law” was required for Lots 30 and 31 of the same Registered Plan 247 and referenced as By-law 2021-20 as follows:

“Moved by: Councillor Ancinelli

Seconded by: Councillor Carmichael

21-152 Be It Resolved That the Council of the Township of McKellar does hereby give By- law 2021-20, being a by-law to deem Lots 31 and 32, plan 247, Township of McKellar, pursuant to Section 50(4) of the Planning Act, not to be on a Plan of Subdivision a First and Second Reading;

And Further Read a Third time and Passed in Open Council this 13th day of April 2021.

Carried”

Councillors Haskim and Kekkonen were Members of Council and may recall this “deeming by-law” for Lots 30 and 31 of Registered Plan 247 that was adopted by Township Council at its meeting of April 13, 2021. I have requested a copy of “deeming” By-law 2021-20 but have yet to receive it from the Township.

5. Council should also be aware of the definition of “lot” as outlined in By-law 95-12 as follows:

“ 2.94 **Lot**: means a single, separate parcel of land, which is capable of being conveyed, whether such a parcel is

described in a registered deed or is shown in a registered plan of subdivision, including any of its parts which are subject to right- of-way or easement.”

In applying this definition of “lot” to the proposed zoning amendment, it can readily be determined that unless Lots 80 and 81 merge through a “deeming” by-law, the existing “lots” 80 and 81 of Registered Plan 247 each remain as “single, separate parcel(s) of land, which is (are) capable of being conveyed.” The merging of these two “lots” is undertaken through Council’s approval of a “deeming” by-law, pursuant to Section 50(4) of the Planning Act with such “deeming” by-law registered on title to the lands in the Land Registry office.

6. The proposed Inland Development (RU) “lot” is a “corner lot” with frontage on Centre Road of 59.0 metres and a “lot area” of 0.333 hectares. The lot frontage of a corner lot is the shorter of the two lot lines, as outlined in By-law 95-12. The “RU” provisions of By-law 95-12 require a minimum lot frontage of 60 metres and a minimum “lot area” of 0.4 hectares.
7. The proposed Waterfront Residential (WF) “lot” has a frontage of 63.3 metres, whereas 90 metres is required and a minimum “lot area” of 0.353 hectares, whereas a minimum “lot area” of 1 hectare is required. This minimum requirement of 1 hectare is addressed in the McKellar Official Plan in several policies as well as the D-5-4 Guidelines of the Ministry of Environment and Energy, outlined in Paragraph 11 below.
8. It is worthy to note that the combined “lot frontage” of Lots 80 and 81 of Registered Plan 247, is 63.3 metres. This is almost 30 metres less than the WF2 zone provision of 90 metres of lot frontage.

9. It is also worthy to note that the “lot area” of the two combined Lots 80 and 81 of Registered Plan 247 is 0.686 hectares, which is well below the minimum lot area of 1 hectare required for the WF2 zone.
10. Attention should be brought to Section 3.21 of By-law 95-12 as follows:

“Lots Having Less Area, Frontage or Depth

Where a lot having a lesser frontage, area or depth than is required by this By-law is:

- a) held under distinct and separate ownership from abutting lots on or before the date of passing of this By-law;*
- b) a lot on a registered plan of subdivision;*
- c) a lot created as a result of a consent granted by the Minister under the provisions of the Planning Act;*
- d) created as a result of expropriation or other land acquisition by any authority having statutory powers of expropriation;*
- e) a lot created as a result of the granting of a consent by the land division authority prior to the passage of this by-law;*
- f) a lot on a draft plan of subdivision approved on or before the passing of this By-law; or*
- g) a consent in principle approved by the Ministry of Municipal Affairs on or before the passing of this By-law;*

and where such a lot has a frontage of at least 30 metres, and a depth of at least 60 metres, or an area of at least 1800 square metres, such lot shall be deemed to conform to the lot frontage, lot depth and area requirements of this By-law.

Lots less than 1800 square metres existing on the date of the passage of this By-law, may be eligible for a building permit subject to compliance with the yard and coverage requirements in Schedule 'B'."

It should be noted that, in the case of Lots 80 and 81, Registered Plan 247, only "lots" on the Registered plan of subdivision are considered to conform. The proposed Waterfront "lot" and the proposed Rural "lot" have not been "created on, or before, the passing of .. By-law (95-12) and are not considered to conform.

11. The matter that should be of concern to Council is the "suitability" of the "lot" for the intended purpose, as required to be assessed in accordance with Section 51(24) of the Planning Act as well as in accordance with several Waterfront and Rural policies of the McKellar Official Plan.

As outlined on Plan 42R-22273, the proposed Waterfront "lot" has a frontage of approximately 63 metres and a depth of approximately 40 to 57 metres.

The required "lot frontage" of a "lot" within a WF2 zone is 90 Metres and the required lot depth is 60 metres, as outlined on Schedule 'B' of By-law 95-12. The proposed Waterfront Residential "lot" is deficient in both "lot frontage" and "lot depth".

Given the required minimum building setback from the highwater mark of 10 metres, applicable to a WF zone "lot" (and greater setback in areas where there is fish habitat or environmentally sensitive areas which may abut the lands), coupled with a minimum rear yard of 7.5 metres, there should be demonstrated, to both the Planning Board and Council, the ability to accommodate a future "main building" as well as a potable water source and enough lot area

to accommodate the necessary septic system. No such assessment has been undertaken or recommended.

The McKellar Official Plan outlines site evaluation policies applicable to the creation of all “new residential lots” as follows:

“7.21.2 Site Evaluation Report

7.21.2.1 A site evaluation report will demonstrate to Council’s satisfaction that the subject lands are suitable for a proposed development for the creation of new residential lots; and/or new development and/or redevelopment of existing tourist commercial establishment uses that go beyond those existing tourist commercial establishment uses and their identified permitted as-of-right uses, and existing special provisions permitting uses of a tourist commercial nature, along with their permitted as-of-right uses, zoned in By-law 95-12, as amended; and proposed by way of an amendment to the zoning by-law; and that development will not be unduly constrained by site limitations. The report will provide information on and evaluate the following, although more information may be required:

7.21.2.1.1 slopes;

7.21.2.1.2 soil depth, type and moisture;

7.21.2.1.3 shoreline and upland vegetation;

7.21.2.1.4 overland or stormwater drainage;

- 7.21.2.1.5 *fish and wildlife habitat, including habitat of species at risk as per the 2007 Endangered Species Act through a natural heritage evaluation as per Official Plan section 7.21.5;*
- 7.21.2.1.6 *natural heritage protection;*
- 7.21.2.1.7 *access;*
- 7.21.2.1.8 *water supply and sewage disposal;*
- 7.21.2.1.6 *the location of existing and proposed buildings, structures and sewage treatment systems;*
- 7.21.2.1.7 *whether lot frontages and areas, and building, structure, tile field, setbacks from water, should be greater than the minimums that would otherwise apply, if the new development and/or redevelopment is a new residential development and/or redevelopment in an area of use limitation, or if the information provided suggests other significant site limitations;*
- 7.21.2.1.8 *in general, whether the environmental policies can be met, and what mitigation measures may be required to do so.”*

No site evaluation report has been undertaken, or recommended by Council in this instance, for either the proposed Waterfront “lot” or the proposed Rural “lot”.

The McKellar Official Plan also addresses private septic systems in the following Sections:

- “6.12.2 The Municipality and the land division authority must be satisfied that any land proposed for development must be suitable for the installation of private septic systems.*
- 6.12.3 The standards for new lots and the design of any septic systems must meet current provincial requirements in accordance with relevant published guidelines or statutory provisions (M.O.E.C.C. – D Series guidelines) and the Ontario Building Code.*
- 6.12.4 Individual on-site sewage systems may be used for any new development provided that the site conditions are suitable for the long-term provision of such services with no negative impacts.”*

No assessment has been undertaken, or recommended, addressing the above Official Plan policies concerning private septic systems and the ability of the reduced lot sizes to ensure suitable long-term operation of private septic systems.

In addition to the above Official Plan policies, the Provincial Policy Statement 2020 addresses the need to assess private septic systems in Section 1.6.6.4 as follows:

- “1.6.6.4 Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-*

term provision of such services with no negative impacts.

The matter of private septic systems should be addressed during the zoning amendment process.

12. The McKellar Official Plan addresses Rural Water Supply in the following Section:

“6.15.2 In order to prevent any cross contamination of groundwater supplies, the zoning by-law will prescribe lot sizes and standards that comply with provincial guidelines. (See M.O.E.C.C.’s D-5-4 Guidelines.)

The Ministry of Environment and Energy D-5-4 Guidelines state as follows:

“For developments where the lot size for each private residence within the development is one hectare or larger, the risk that the boundary limits imposed by these guidelines may be exceeded by individual systems is considered acceptable in most cases. Developments consisting of lots which average 1 hectare (with no lot being smaller than 0.8 ha), may not require a detailed hydrogeological assessment, provided that it can be demonstrated that the area is not hydrogeologically sensitive. In such circumstances, it is the responsibility of the proponent to obtain a professional analysis from a qualified consultant that the area is not hydrogeologically sensitive.

It is assumed that attenuative processes within a one-hectare lot will be sufficient to reduce the nitrate-nitrogen to an acceptable concentration in groundwater below adjacent properties. It should be noted that sufficient attenuative

processes may not be present in hydrogeologically sensitive environments, or where there is little water surplus available”.

The lot area of the proposed Rural “Inland Development 1” (RU) “lot” is 0.333 hectares, far below the minimum 0.8 hectares outlined in the D-5-4 Guidelines, yet no detailed hydrogeological assessment has been recommended as part of the zoning application.

13. It appears that no assessment of whether the existing lot configuration (frontage and depth) of Lots 80 and 81 of Registered Plan 247 may be more appropriate given the site constraints and site servicing requirements.

Although the existing lots 80 and 81 of Registered Plan 247 do not conform with the provisions of the WF2 zone, the development of the two “lots”, as currently configured, may be the best development approach for the subject lands.

The current configuration, with both lots fronting on Middle River Drive may provide a better site access condition rather than an access of the proposed Waterfront “lot” directly to Centre Road in close proximity to the Veterans Memorial Bridge.

The current configuration of Lots 80 and 81 of Registered Plan 247 with a lot depth of approximately 100 metres may provide the most efficient and effective lot configuration in terms of site servicing, including water supply and location of private septic systems.

In reviewing adjacent “lots” within Registered Plan 247, many have lot frontages in the order of 30 metres and similar lot depths as the existing lots 80 and 81, Registered Plan 247. Some of these “lots” have been developed with single detached dwellings with road frontage on Middle River Drive as well as water frontage on the Middle River.

14. The survey, attached to the zoning application as plan 42R-22273 indicates that several existing buildings appear to straddle the property boundary between Lot 80 and Lot 79 of Registered Plan 247.

This matter should be addressed and rectified apart from the zoning amendment. The non-conforming buildings are outlined in a “red” oval on Plan 42R-22273, attached to the zoning amendment application provided as Appendix “A” to this letter.

15. The proposed Inland Development 1 (RU) zone proposed for the rural lot may be more appropriately zoned Inland Development 2 (RR) in order to limit the uses of such a small lot to acceptable and compatible land uses.
16. Fish habitat mapping of the Middle River in this location indicates Class 1 fish habitat that should be reviewed in the context of any zoning amendment.
17. The McKellar Official Plan contains policies in Section 7.20 respecting a “complete application” as follows:

“7.20 *Complete Application*”

7.20.1.1 *The Council of the Township of McKellar will determine a complete zoning by-law amendment application or a complete official plan amendment application as enabled under the Planning Act and may include:*

7.20.1.2 *a planning report to establish a need for the proposed use;*

7.20.1.2 *a report on the physical suitability of the lands for the proposed development or redevelopment;*

- 7.20.1.3 *a traffic impact assessment where relevant;*
- 7.20.1.4 *a servicing options study where relevant;*
- 7.20.1.5 *a site evaluation report;*
- 7.20.1.6 *and any other relevant studies deemed appropriate by the Township.”*

In reviewing the zoning amendment application, the most relevant reports/studies concerning this zoning amendment application are:

- “7.20.1.2 a report on the physical suitability of the lands for the proposed development or redevelopment;*
- 7.20.1.3 a traffic impact assessment where relevant;*
- 7.20.1.4 a servicing options study where relevant;*
- 7.20.1.5 a site evaluation report.”*

None have these reports/studies have been requested and concerns may arise respecting water supply and private septic systems given that the rural lot has no access to river or lake water and both “lots” are constrained by size. The re-configured lots may not be the best configuration for the intended residential uses.

CONCLUSIONS

- 1). The Resolution adopted by Council on July 2, 2024 respecting the zoning amendment application involving Lots 80 and 81, Registered Plan 247 only addresses the zoning of the proposed Inland Development 1 (RU) “lot” and does NOT address the need for a site-specific exception to the proposed Waterfront Residential “lot”;
- 2). No recommendation or requirement for a “deeming” by-law, pursuant to Section 50(4) of the Planning Act has been considered;

- 3). Provincial Policy Statement 2020 policies concerning private septic systems have not been addressed;
- 4). The McKellar Official Plan has specific policies respecting “complete applications” that have not been considered;
- 5). McKellar Official Plan policies respecting individual on-site septic systems and water supply have not been addressed;
- 6). Existing buildings, that appear to straddle property lines, have not been considered; and
- 7). The condition respecting a staff report concerning site access, imposed by the Township of McKellar and the Parry Sound Area Planning Board as a condition of consent and zoning, stating: *“Verification from the Director of Operations, by way of Staff Reports the two lots can accommodate an entrance in compliance with Municipal Standards”* has not been considered by Council.

Respectfully submitted

A handwritten signature in black ink, reading "N. Edward Davidson". The signature is written in a cursive, flowing style.

N. Edward Davidson B.A., M.E.S., R.P.P., M.C.I.P.



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

APPLICATION FOR ZONING AMENDMENT

General Instructions: Read carefully before completing application.

1. Application to be completed in full.
2. **Fee: \$1,500.00**
Includes costs of photocopying, postage, holding of special meeting, and any other directly relatable expenditure over and above normal municipal staff administrative costs, and shall exclude any costs associated with the participation of professionals, such as engineers, planners or solicitors or the costs associated with the holding of Ontario Municipal Board hearings.
3. **Deposit: \$1,000.00**
The applicant shall reimburse the Township on demand for all costs incurred in the processing of the application, including but not limited to the costs of professional planning services, legal fees, costs relating to the serving of notices and advertising, survey fees and engineering fees. A deposit of \$1,000.00 shall be required to cover above costs, which shall be returned if no additional costs are incurred or a further deposit may be required to cover additional costs.
4. Application to be signed by owner or authorized agent only.
5. The consideration of this application does not make the Township liable for any of the applicant's costs for legal, surveying, or other professional costs.
6. If there are objections to the amending By-law and a hearing of the Ontario Municipal Board is to be held, the applicant should arrange to be present in person, or to be represented by legal counsel at the meeting.

To Accompany Application:

A legal survey plan or a plan of the property accurately drawn to an appropriate scale based on a true survey showing:

- Existing buildings or structures on site and their dimensions
- Location of proposed buildings including their height and dimensions
- Location, widths, and names of abutting roads
- Natural features: watercourses, wooded areas, swamps, etc., and
- Any other information which might be helpful for Council's consideration of the application

Personal information contained on the application form will be used for the purpose of considering your application for a Zoning Amendment. Questions regarding the collection of this information should be directed to the Clerk.

APPLICATION FOR ZONING AMENDMENT

APPLICATION TO AMEND

☐ OFFICIAL PLAN☒ ZONING BY-LAW

1. Applicant Information		
1.1 Name of Applicant: MARJA LIISA KOKKO Address: 171 Centre Road, McKellar ON	Telephone Number: 705-746-9770	Cell Phone:
	Fax:	Business Phone:
1.2 Name of Owner(s) (if different from the applicant) Address:	Telephone Number:	Cell Phone:
	Fax:	Business Phone:
1.3 Name of the person who is to be contacted about the application (if different from the applicant) Address:	Telephone Number:	Cell Phone:
	Fax:	Business Phone:
2. Purpose of this Application (check appropriate box and complete applicable sections)		
2.1 Application is hereby made for a(n): <input type="checkbox"/> OFFICIAL PLAN AMENDMENT <input checked="" type="checkbox"/> ZONING BY-LAW AMENDMENT For the lands hereinafter described and shown on the attached sketch		
What is the existing official plan designation(s) of the subject land?	What is the existing zoning of the subject land? Waterfront Residential 2 (WF2)	
What is the proposed amendment to the official plan?	What is the proposed zoning of the subject land? Waterfront Residential 2 (WF2) Exception and Rural (RU) Exception	
What are the reasons for the proposed change?	What are the reasons for the proposed change? Rezoning of reconfigured lots is a condition of consent	

APPLICATION FOR ZONING AMENDMENT

3. Location of the Subject Land (complete applicable boxes in 3.1)

3.1 Road: Centre Road
 Address: 171 Centre Road
 Concession Number: Lot Number: Registered Plan Number:
 Lot(s)/Block(s): Reference Plan Number: 42R-22273
 Part Number(s): 1-4 Island Number: Parcel:

3.2 Are there any easements or restrictive covenants affecting the subject land?

☒ No

☐ Yes

If YES, describe the easement or covenant and its effect:

4. Description of Subject Land and Servicing Information (Complete each subsection)

4.1	Description	Frontage (m.) 40.5 59	Depth (m.) ±64	Area (ha.) 0.35 ha 0.336 ha
4.2	Buildings or Structure (Attach Separate list if necessary)	Type Dwelling , Shed	Existing Size 19, 6.6	Proposed Size
4.3	Access (check appropriate space)	Provincial Highway	Existing	Proposed
		Municipal road, maintained all year	x	
		Other public road		
		Right of way		
		Water access (if so, describe below)		
		Describe in section 7.2, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.		
4.4	Water Supply (check appropriate space)	Publicly owned and operated piped water system		
		Privately owned and operated individual well		
		Privately owned and operated communal well		
		Lake or other waterbody		
4.5	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
		Privately owned and operated individual sewage tank (1)		
		Privately owned and		

	operated communal septic system		
	Privy		
	Other means		
	A certificate of approval from the Director having jurisdiction under Part VII of the E.P.A. submitted with this application will facilitate the review.		
4.6 Storm Drainage (check appropriate space)	Method of Drainage:		
	Surface	x	
	Ditching		
	Piping		
4.7 Other Services (check appropriate space)	Electricity		
	School Busing		
	Garage Collection		
4.8 If access to the subject land is by private road, or if "other public road" or "right-of-way" was indicated in section 4.3, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.			
5. Lands			
5.1 What are the existing uses on the subject land? Seasonal Dwelling		Date use Established: Unknown	
What are the proposed uses on the subject land? Seasonal Dwelling		Proposed Commencement Date:	
5.2 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.			
Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (include approx.. distance)	
An agricultural operation, including livestock facility or stockyard			
A landfill			
A sewage treatment plant or waste stabilization plant			
A Provincially significant wetland (Class 1, 2 or 3 wetland)			
A Provincially significant wetland within 120 metres of subject land	n/a		
Flood plain			
A rehabilitated mine site			
A non-operating mine site within 1 km of the subject land			
An active mine site			
An industrial or commercial use, and specify the use(s)			
An active railway line			
A Municipal or Federal airport			
6. Current Applications			

6.1	<p>Is the subject land currently the subject of an application for a minor variance, consent or approval of a plan of subdivision?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown If YES and if KNOWN, specify the appropriate file number and status of the application.</p> <p style="text-align: right;">Consent No. B25 2022(McK) - Kokko</p>
6.2	<p>Has the land ever been the subject of an Official Plan Amendment or Zoning By-Law Amendment?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown, if YES and if KNOWN, specify the number for the amendment.</p>
<p>7. Other Information</p>	
7.1	<p>When was the subject land acquired by the current owners?</p> <p style="text-align: center;">2019</p>
7.2	<p>If there is any other information that you think maybe useful to the Township or other agencies in reviewing this application? If so, explain below or attach a separate page.</p>
<p>8. Plans</p>	
8.1	<p>Key Plan</p> <p>Every application shall be accompanied by a key plan, drawn to an appropriate scale, properly dimensioned and showing thereon:</p> <ul style="list-style-type: none"> • The boundaries and dimensions of the parcel of land that is the subject of the application, the part of the parcel that is the subject of this application, the location of all adjacent properties and/or islands, transportation routes, etc; • The distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge; • All lands within 120 metres (400 feet) of subject lands; • The nearest highway or township road
8.2	<p>Property Sketch</p> <p>Every application shall be accompanied by a sketch (based on a boundary survey plan of the subject land prepared by an Ontario Land Surveyor) drawn to an appropriate scale, properly dimensioned and showing thereon;</p> <ul style="list-style-type: none"> • The boundaries and dimensions of the subject land and the part that is the subject of this application; • The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land; • The location and dimensions of existing and proposed buildings and structures and their distance from lot lines; • The location of land previously severed from the parcel originally acquired by the current owner of the subject land; • The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks, landscaped open spaces, planting strips, parking areas, loading areas, driveways and walkways; • The existing use(s);

- Use on adjacent lands
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a publicly travelled road, a private road right-of-way;
- If access to the subject land is by water only, the location of the parking and boat docking facilities uses;
- The location and nature of any easement affecting the subject land


Additional Information, including architectural drawings and elevations, shall be furnished by the applicant at the request of the Township.


9. Affidavit/Sworn Declaration

- 9.1 The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit/Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the _____ Town of Parry Sound this 20 day of June 20 24

I, MARJA LIISA KOKKO of the _____ Township of McKellar in the County/District/Regional Municipality of Parry Sound solemnly declare that all the statements contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT**,
DECLARED BEFORE ME at the _____ Town of _____ Parry Sound in the _____ District of _____ Parry Sound this 20th day of June 20 24

 **A Commissioner of Oaths** Patrick James Christie, a Commissioner, etc.,
Province of Ontario, for John Jackson Planner Inc.,
Expires October 12, 2024

 **Signature of Applicant or Agent**

10. Authorizations

- 10.1 If the Applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for an Official plan Amendment and/or Zoning By-law Amendment and I authorize _____ to make this application on my behalf.

Date: _____ Signature of Owner: _____

- 10.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for an Official Plan Amendment and/or Zoning By-law Amendment and for the purposes of the Freedom of Information Act, I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date: _____ Signature of Owner: _____

11. Consent of the Owner (this section must be completed for the application to be processed)

- 11.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, _____, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Questions about this collection of personal information should be directed to the Township Clerk.

Date: _____ Signature of Owner: Shirley Kokko

12. Payment of Fees (this section must be completed for the application to be processed)

- 12.1 Complete the consent of the owner concerning payment of fees set out below.

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Township of McKellar during the processing of this application, in addition to any application fee set by the Township of McKellar.

Date: _____ Signature of Owner: Shirley Kokko

13. Ontario Municipal Board Hearing Costs (this section must be completed for the application to be processed)

- 13.1 Complete the consent of the owner concerning Ontario Municipal Board Hearing costs set out below.

The registered owner hereby acknowledges and agrees to pay all costs incurred by the Township of McKellar related to an appeal in the event that this application is approved and the matter comes before the Ontario Municipal Board.

Date: _____ Signature of Owner: Shirley Kokko

Updated January 10, 2022

