

CORPORATION OF THE TOWNSHIP OF MCKELLAR

July 2, 2024 – 6:30 p.m.

AGENDA

Topic: Regular Meeting of Council

Time: July 2, 2024 6:30 P.M.

[Closed Session beginning at 5:30 p.m.]

Join Zoom Meeting

<https://us06web.zoom.us/j/88033046317>

Dial by your location
+1 647 374 4685 Canada
+1 647 558 0588 Canada

24-396	1 st Resolution
2024-58	1 st By-law

1. CALL TO ORDER
2. ROLL CALL
3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF
4. ADOPTION OF AGENDA
5. CLOSED SESSION
 - 5.1 Minutes of Closed Session – June 18, 2024
 - 5.2 Personal matters about an identifiable individual, including municipal or local board employees; pursuant to Ontario Municipal Act Section 239(2)(b) – Appointments to Township Committees & Staffing
 - 5.3 Litigation or potential litigation; pursuant to Ontario Municipal Act Section 239(2)(e) – Litigation
6. CALL TO ORDER
7. RESPECT AND ACKNOWLEDGMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.
8. ROLL CALL - **REGULAR SESSION 6:30pm (Public can join via Zoom)**

9. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

10. PUBLIC MEETING

11. DELEGATIONS AND PRESENTATIONS

- 11.1 Lake Stewardship & Environmental Committee, Presentation of Proposed Metal Sign Design to be attached to Compactors to Educate on Recycling

12. COMMITTEE OF THE WHOLE

13. MOTION TO REVIEW A PREVIOUS MOTION

14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)

- 14.1 June 18, 2024 Regular Meeting of Council

15. PLANNING MATTERS

- 15.1 Application to Amend the Zoning By-law – 171 Centre Road Rezoning
- 15.2 Application for Crown Land Purchase on Brownley Road

16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL

17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL

- 17.1 PW-2024-06 Scrap Metal Expression of Interest
- 17.2 FD-2024-14 Month End Status Update for June 2024

18. MAYOR'S REPORT

19. CORRESPONDENCE FOR CONSIDERATION

- 19.1 Township Insurance Coverage on Township Property Utilized by the Dun-Ahmic Snowriders Snowmobile Club

20. MOTION AND NOTICE OF MOTION

- 20.1 Light Standard Highway 124 and McKellar Ferguson Boundary Road
- 20.2 Appointment to the Township's Recreation Committee
- 20.3 Mobile Seniors Active Living Centre Program
- 20.4 Cybersecurity for Municipal Councillors
- 20.5 Request for Proposal 2024-01

21. BY-LAWS

- 21.1 By-law 2024-58 Municipal Funding Agreement on The Canada Community-Building Fund
- 21.2 By-law 2024-59 Being a By-law to amend By-law No. 95-12, with respect to lands legally described as PCL 15399 SEC SS; PT LT A CON 8 MCKELLAR PT 11 PSR1475 (195 Manitou Drive)

- 22. UNFINISHED BUSINESS**
- 23. NEW BUSINESS**
- 24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS**
- 25. CONSENT AGENDA – CORRESPONDENCE**
 - 25.1 AMO Healthy Democracy Forum
 - 25.2 AMO Watchfile – June 13, 2024 & June 20, 2024
- 26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)**
- 27. CONFIRMING BY-LAW**
 - 27.1 By-law 2024-60 - Confirming the Proceedings of Council
- 28. ADJOURNMENT**

Instructions for Joining the Council Meeting

- 1. Please try to sign in between 6:20 p.m. to 6:30 p.m. if possible; you are still welcome to sign in after 6:30 p.m. if necessary.
- 2. Please wait to be let in the 'meeting room'; this won't take long.
- 3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
- 4. When you sign in, please sign in with your full name (first and last), not a company name.
- 5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
- 6. If you have permission to speak please identify yourself (first and last name).
- 7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.



SCHEDULE "E"

Township of McKellar

701 Hwy 124, P.O. Box 69, McKellar, ON P0G 1C0

Phone: 705-389-2842

Fax: 705-389-1244

Request for Delegation/Deputation before Council

Pursuant to By-law No. 2019-25 as amended, any person wishing to make a deputation before Council shall submit a request in writing to the Clerk no later than 1:00 p.m. on the Tuesday prior to the meeting at which they wish to be heard. The written request shall be a detailed written submission which clearly outlines the matter that the deputation wishes to present to Council including the nature of the business to be discussed and the person(s) named to make the deputation. The detailed written submission, together within this form, shall be circulated with the Council agenda. Please note that Deputations are limited to 10 minutes in length.

PLEASE PRINT CLEARLY

Name of Person to Appear: Peter DuffeyAddress: [REDACTED]Phone: Home: [REDACTED] Business: _____ Cell: _____

Name of Group or Person(s) being represented (if applicable): _____

Lake Stewardship and Environmental CommitteeMeeting date requested to appear before Council: July 2, 2024

Subject Matter of Deputation: To present metal sign design
to be attached to compactors at the
transfer station explaining what is
acceptable and not acceptable for recycling

Detailed written submission must be attached or submitted to the Clerk by 1:00 p.m. the Wednesday prior to the Council meeting.

Signature: [Signature] Date: June 19, 2024

Deputation to Council – - July 2, 2024 - Recycling Signs for the Transfer Station

Peter Duffey on behalf of the Lake Stewardship and Environmental Committee.

The members of the lake Stewardship and Environmental Committee (LSEC) have been working on the do's and don'ts of recycling in McKellar. A brochure has been produced and already approved by counsel for printing and distribution. The members of the LSEC feel it would be prudent to also have permanent signs attached to the compactor at the transfer station as a reminder and quick reference as people deposit their recycling.

The signs will be printed in black and white to minimize fading and prolong the life of the signs. After some discussions with Andy insight at the transfer station, it was decided the signs will be placed on the doors of the compactors as they never move and the doors can be closed when the transfer station is not open thereby protecting the signs from the elements. They will replace the current metal signs attached to the compactor doors. The signs we want to order are printed on vinyl - laminated - then applied to alupanel. Our research has shown this is the best method for longevity.





The doors on the compactors were measured and we concluded that 30 inches would be the maximum width for the signs. The new signs will be 22 X 30 inches. The current signs on the compactors are 18 X 24.

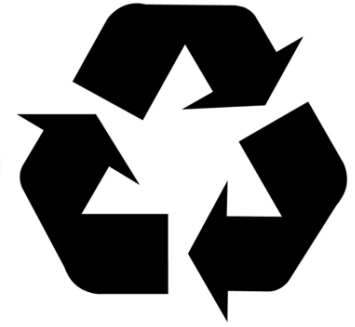
Aqua graphics has provided an estimate of \$138 plus tax each for a total cost of \$311.88. The LSE Committee did not want to pass a resolution without knowing the cost, so in order to expedite ordering and placing the signs, we are going to suggest that Council consider a resolution to cover the cost of the signs, to be taken from the LSEC budget. Maximum expenditure not to exceed \$350 which will allow for any slight over run on costs and any required mounting hardware.

LSEC did not pass a resolution to cover the cost of having the signs made as we were waiting for an estimate and we are requesting that Council pass a resolution for this expenditure, the amount to come from the LSEC budget.

Final print copies of the signs are attached to this submission.



PAPER PRODUCTS



ACCEPTED

Cardboard, newspapers, magazines, catalogues, household paper and other printed paper.

NOT ACCEPTED

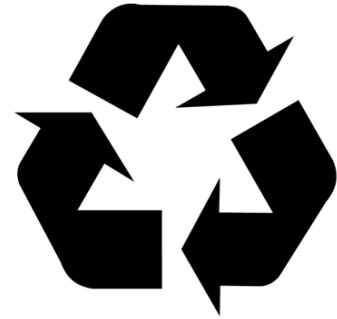
**Paper containers that have layers of foil or plastic inside.
Example – take-out food containers.**

**No waxed or plasticized paper containers.
Example – milk cartons, cream cartons and drink boxes .**

Depositing items that are not accepted can cause the entire bin to be deemed contaminated and rejected by the recycling contractor. The bin becomes general garbage and the township, and therefore the taxpayer, is charged a fee.



PLASTIC, METAL & GLASS



KNOW THE NUMBERS ACCEPTED

All items must be clean and free of food residue and not in plastic bags.

Aluminum cans, plates, glass jars, bottles and foil. Steel and tin cans, labels can be on. Plastic bottles, tubs and containers marked,



NOT ACCEPTED

Drinking glasses, dishes and cookware. Mirrors or lightbulbs, Aerosol cans and paint cans. Styrofoam, PVC, plastic toys and any product marked,



Depositing items that are not accepted can cause the entire bin to be deemed contaminated and rejected by the recycling contractor. The bin becomes general garbage and the township, and therefore the taxpayer, is charged a fee.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 18, 2024

Mayor Moore called the meeting to order at 4:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk/Administrator, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Zulak declared a pecuniary/personal interest on Item 15.1.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-361 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as amended to move Items 21.2, 17.1, 20.1, 20.4 and 23.2 to precede Item 14.1 Adoption of Minutes; and

FURTHER to add Item 23.1 Rabies Vaccination Clinic, and 23.2 Township Logo Approval for the MLCA's Fire Smart Pamphlet under New Business.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-362 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Ontario Municipal Act, S.O. 2001, as amended, move into closed session at 4:32 p.m. to discuss the following items;

- 5.1 Minutes of Closed Session – May 30, 2024 & June 4, 2024
- 5.2 Personal matters about an identifiable individual; pursuant to Ontario Municipal Act Section 239(2)(b) – Staffing & Fire Department Appointments
- 5.3 Litigation or potential litigation; pursuant to Ontario Municipal Act Section 239(2)(e) – Litigation

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-363 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:30 p.m.

Carried

Mayor Moore called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk/Administrator, Karlee Britton
Fire Chief, Robert Morrison *for his respective items on the agenda*



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 18, 2024

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Zulak declared a pecuniary/personal interest on Item 15.1.

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-364 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held June 18, 2024.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-365 **WHEREAS** By-law 2024-38 was read for a First and Second time on June 4, 2024;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-38, Being a By-law to Prescribe Times for Setting Fires and Precautions / Restrictions for Burning and to Repeal By-law No. 2019-24, as amended, a Third reading;

And further Passed in Open Council this 18th day of June, 2024.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-366 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report FD-2024-13 Month End Status Update for May 2024 from Fire Chief, Robert Morrison for information purposes.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-367 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby not award Request for Proposal No. 2024-10 for Exterior Painting and Caulking of Fire Station No. 2; and

FURTHER direct staff to re-issue the tender to exclude electronic submission of proposals.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 18, 2024

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-368 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby appoint Alyssa Van Solelen and Chris Kasulke to the Rank of Probationary Firefighter with the Township of McKellar Volunteer Fire Department, as recommended by Fire Chief, Robert Morrison.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-369 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does approve the use of the Township of McKellar logo on the McKellar Fire Smart & Wildfire Prevention educational pamphlet provided/paid for by the Manitouwabing Lake Community Association (MLCA) to be distributed at the Ribfest Event to be held on July 7, 2024.

Carried

Fire Chief, Robert Morrison left the meeting.

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-370 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the May 30, 2024 Special Meeting of Council and the June 4, 2024 Regular Meeting of Council, as circulated.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-371 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the proposed consent to create three (3) new waterfront lots and a right-of-way at 176 Balsam Road in Part of Lot 21, Concession 13, Township of McKellar as applied for by Ted Greenwood in Application No. B20/2024(McK) and be approved subject to the following conditions:

1. Payment of a fee in lieu of parkland as required in the fees & charges By-Law;
2. That the applicant enter into a Section 51(26) agreement to indemnify the Township of any responsibility or liability for the proposed right-of-way;
3. That the severed lots be rezoned to the Waterfront Residential 1 (WF1) Zone;
4. 911 Addressing for the proposed new lots;
5. Payment of any applicable planning fees.

Deferred

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-372 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the May 23, 2024 meeting of the Township of McKellar Recreation Committee meeting.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 18, 2024

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

- 24-373 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Accounts Payable Preliminary Cheque Run Report for May 2024 from Treasurer, Roshan Kantiya for information purposes.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 24-374 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Municipality of Whitestone Resolution 2024-217 wherein the request to evenly split the property taxes for the McKellar Dunchurch United Church Pastoral Charge Manse was defeated, for information purposes.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

- 24-375 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Resolution No. 24-18 from the Township of McKellar Historical Committee requesting a handrail be installed to the front door of St. Stephen's Church and consider a future installation of an accessible ramp to the back door; and

FURTHER direct staff to obtain 3 quotations for the work and present to Council at a future meeting.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

- 24-376 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft letter dated June 18, 2024 in support of the North Bay and Area Rural Community Immigration Pilot Expression of Interest Application (RCIP) submitted by North Bay & District Chamber of Commerce; and

FURTHER direct staff to sign and submit the letter to the North Bay & District Chamber of Commerce to include with their application to Immigration, Refugees, and Citizenship Canada.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

- 24-377 **WHEREAS** the Association of Ontario Municipalities (AMO) plays a critical role in representing the interests of Ontario's municipalities; and

WHEREAS the position of Director, Rural Caucus within AMO provides a vital voice for rural municipalities, ensuring their unique challenges and perspectives are addressed; and

WHEREAS Roshan Kantiya, Treasurer of the Township of McKellar, has demonstrated exceptional dedication and service to the Township and possesses the skills, experience, and commitment required for the position of Director, Rural Caucus; and

WHEREAS the Township Council believes that Mr. Kantiya's participation on the AMO Board would greatly benefit both our Township and other rural municipalities across Ontario;



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 18, 2024

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby support the nomination of Roshan Kantiya for the position of Director, Rural Caucus of the Association of Ontario Municipalities; and

FURTHER THAT a copy of this resolution be forwarded to the Association of Ontario Municipalities in support of Mr. Kantiya's nomination.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-378 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby direct staff to not provide further notice for the Zoning By-law Amendment, By-law 2024-49 for subject properties 193 & 195 Manitou Drive, as it is not required.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-379 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-49, Being a By-law to Amend By-law No. 95-12, as amended, with respect to lands legally described as PCL 15399 SEC SS; PT LT A CON 8 MCKELLAR PT 11 PSR1475 (195 Manitou Drive) and PCL 16022 SEC SS; PT LT A CON 8 MCKELLAR PT 10 PSR1475 (193 Manitou Drive), a First and Second reading;

And further Read a Third time and Passed in Open Council this 18th day of June, 2024.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-380 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-53, Being a By-law to Authorize an Agreement with R.H.H. Engineering for Road Studies, a First and Second reading;

And further Read a Third time and Passed in Open Council this 18th day of June, 2024.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-381 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-54, Being a By-law to Authorize an Agreement with R.H.H. Engineering to Prepare a Tender for the Reconstruction of Hurdville Road, a First and Second reading;

And further Read a Third time and Passed in Open Council this 18th day of June, 2024.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 18, 2024

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

- 24-382 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does approve the use of the outdoor pavilion/arena to hold a rabies vaccination clinic on Wednesday, July 31st from 4:00 p.m. until 6:30 p.m., as supplies last for \$35.00 per vaccination (cash only).

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 24-383 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

- 24-384 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-55, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and **Passed** in Open Council this 18th day of June, 2024.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

- 24-385 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 8:40 p.m. to meet again on June 25, 2024 for a Special Closed Meeting of Council; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

APPLICATION FOR ZONING AMENDMENT

General Instructions: Read carefully before completing application.

1. Application to be completed in full.
2. **Fee: \$1,500.00**
Includes costs of photocopying, postage, holding of special meeting, and any other directly relatable expenditure over and above normal municipal staff administrative costs, and shall exclude any costs associated with the participation of professionals, such as engineers, planners or solicitors or the costs associated with the holding of Ontario Municipal Board hearings.
3. **Deposit: \$1,000.00**
The applicant shall reimburse the Township on demand for all costs incurred in the processing of the application, including but not limited to the costs of professional planning services, legal fees, costs relating to the serving of notices and advertising, survey fees and engineering fees. A deposit of \$1,000.00 shall be required to cover above costs, which shall be returned if no additional costs are incurred or a further deposit may be required to cover additional costs.
4. Application to be signed by owner or authorized agent only.
5. The consideration of this application does not make the Township liable for any of the applicant's costs for legal, surveying, or other professional costs.
6. If there are objections to the amending By-law and a hearing of the Ontario Municipal Board is to be held, the applicant should arrange to be present in person, or to be represented by legal counsel at the meeting.

To Accompany Application:

A legal survey plan or a plan of the property accurately drawn to an appropriate scale based on a true survey showing:

- Existing buildings or structures on site and their dimensions
- Location of proposed buildings including their height and dimensions
- Location, widths, and names of abutting roads
- Natural features: watercourses, wooded areas, swamps, etc., and
- Any other information which might be helpful for Council's consideration of the application

Personal information contained on the application form will be used for the purpose of considering your application for a Zoning Amendment. Questions regarding the collection of this information should be directed to the Clerk.

APPLICATION FOR ZONING AMENDMENT

APPLICATION TO AMEND

☐ OFFICAL PLAN

☒ ZONING BY-LAW

1. Applicant Information		
1.1 Name of Applicant: MARJA LIISA KOKKO Address: 171 Centre Road, McKellar ON	Telephone Number: 705-746-9770	Cell Phone:
	Fax:	Business Phone:
1.2 Name of Owner(s) (if different from the applicant) Address:	Telephone Number:	Cell Phone:
	Fax:	Business Phone:
1.3 Name of the person who is to be contacted about the application (if different from the applicant) Address:	Telephone Number:	Cell Phone:
	Fax:	Business Phone:
2. Purpose of this Application (check appropriate box and complete applicable sections)		
2.1 Application is hereby made for a(n): <input type="checkbox"/> OFFICAL PLAN AMENDMENT <input checked="" type="checkbox"/> ZONING BY-LAW AMENDMENT For the lands hereinafter described and shown on the attached sketch		
What is the existing official plan designation(s) of the subject land?	What is the existing zoning of the subject land? Waterfront Residential 2 (WF2)	
What is the proposed amendment to the official plan?	What is the proposed zoning of the subject land? Waterfront Residential 2 (WF2) Exception and Rural (RU) Exception	
What are the reasons for the proposed change?	What are the reasons for the proposed change? Rezoning of reconfigured lots is a condition of consent	

APPLICATION FOR ZONING AMENDMENT

3. Location of the Subject Land (complete applicable boxes in 3.1)			
3.1 Road: Centre Road Address: 171 Centre Road Concession Number: Lot Number: Registered Plan Number: Lot(s)/Block(s): Reference Plan Number: 42R-22273 Part Number(s): 1-4 Island Number: Parcel:			
3.2 Are there any easements or restrictive covenants affecting the subject land? x No <input type="checkbox"/> Yes If YES, describe the easement or covenant and its effect:			
4. Description of Subject Land and Servicing Information (Complete each subsection)			
4.1 Description	Frontage (m.) 40.5 59	Depth (m.) ±64	Area (ha.) 0.35 ha 0.336 ha
4.2 Buildings or Structure (Attach Separate list if necessary)	Type Dwelling , Shed	Existing Size 19, 6.6	Proposed Size
4.3 Access (check appropriate space)	Provincial Highway	Existing	Proposed
	Municipal road, maintained all year	x	
	Other public road		
	Right of way		
	Water access (if so, describe below)		
	Describe in section 7.2, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.		
4.4 Water Supply (check appropriate space)	Publicly owned and operated piped water system		
	Privately owned and operated individual well		
	Privately owned and operated communal well		
	Lake or other waterbody		
4.5 Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
	Privately owned and operated individual sewage tank (1)		
	Privately owned and		

	operated communal septic system		
	Privy		
	Other means		
	A certificate of approval from the Director having jurisdiction under Part VII of the E.P.A. submitted with this application will facilitate the review.		
4.6 Storm Drainage (check appropriate space)	Method of Drainage:		
	Surface	_____ x _____	
	Ditching		
	Piping		
4.7 Other Services (check appropriate space)	Electricity		
	School Busing		
	Garage Collection		
4.8 If access to the subject land is by private road, or if "other public road" or "right-of-way" was indicated in section 4.3, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.			
5. Lands			
5.1 What are the existing uses on the subject land? Seasonal Dwelling What are the proposed uses on the subject land? Seasonal Dwelling		Date use Established: Unknown Proposed Commencement Date:	
5.2 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.			
Use or Feature		On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (include approx.. distance)
An agricultural operation, including livestock facility or stockyard			
A landfill			
A sewage treatment plant or waste stabilization plant			
A Provincially significant wetland (Class 1, 2 or 3 wetland)			
A Provincially significant wetland within 120 metres of subject land		n/a	
Flood plain			
A rehabilitated mine site			
A non-operating mine site within 1 km of the subject land			
An active mine site			
An industrial or commercial use, and specify the use(s)			
An active railway line			
A Municipal or Federal airport			
6. Current Applications			

6.1	Is the subject land currently the subject of an application for a minor variance, consent or approval of a plan of subdivision? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown If YES and if KNOWN, specify the appropriate file number and status of the application. <div style="text-align: right;">Consent No. B25 2022(McK) - Kokko</div>
6.2	Has the land ever been the subject of an Official Plan Amendment or Zoning By-Law Amendment? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown, if YES and if KNOWN, specify the number for the amendment.
7. Other Information	
7.1	When was the subject land acquired by the current owners? <div style="text-align: center;">2019</div>
7.2	If there is any other information that you think maybe useful to the Township or other agencies in reviewing this application? If so, explain below or attach a separate page.
8. Plans	
8.1	<p>Key Plan</p> <p>Every application shall be accompanied by a key plan, drawn to an appropriate scale, properly dimensioned and showing thereon:</p> <ul style="list-style-type: none"> • The boundaries and dimensions of the parcel of land that is the subject of the application, the part of the parcel that is the subject of this application, the location of all adjacent properties and/or islands, transportation routes, etc; • The distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge; • All lands within 120 metres (400 feet) of subject lands; • The nearest highway or township road
8.2	<p>Property Sketch</p> <p>Every application shall be accompanied by a sketch (based on a boundary survey plan of the subject land prepared by an Ontario Land Surveyor) drawn to an appropriate scale, properly dimensioned and showing thereon;</p> <ul style="list-style-type: none"> • The boundaries and dimensions of the subject land and the part that is the subject of this application; • The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land; • The location and dimensions of existing and proposed buildings and structures and their distance from lot lines; • The location of land previously severed from the parcel originally acquired by the current owner of the subject land; • The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks, landscaped open spaces, planting strips, parking areas, loading areas, driveways and walkways; • The existing use(s);

- Use on adjacent lands
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a publicly travelled road, a private road right-of-way;
- If access to the subject land is by water only, the location of the parking and boat docking facilities uses;
- The location and nature of any easement affecting the subject land



Additional Information, including architectural drawings and elevations, shall be furnished by the applicant at the request of the Township.

9. Affidavit/Sworn Declaration

- 9.1 The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit/Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the Town of Parry Sound this 20 day of June 20 24

I, MARJA LIISA KOKKO of the Township of McKellar in the County/District/Regional Municipality of Parry Sound solemnly declare that all the statements contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT**,
DECLARED BEFORE ME at the Town of Parry Sound in the District of Parry Sound this 20th day of June 20 24

 **A Commissioner of Oaths**  **Signature of Applicant or Agent**

Patrick James Christie, a Commissioner, etc.,
Province of Ontario, for John Jackson Planner Inc.,
Expires October 12, 2024

10. Authorizations

- 10.1 If the Applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for an Official plan Amendment and/or Zoning By-law Amendment and I authorize _____ to make this application on my behalf.

Date: _____ Signature of Owner: _____

- 10.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for an Official Plan Amendment and/or Zoning By-law Amendment and for the purposes of the Freedom of Information Act, I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date: _____ Signature of Owner: _____

11. Consent of the Owner (this section must be completed for the application to be processed)

- 11.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, _____, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Questions about this collection of personal information should be directed to the Township Clerk.

Date: _____ Signature of Owner: Shirley Kokko

12. Payment of Fees (this section must be completed for the application to be processed)

- 12.1 Complete the consent of the owner concerning payment of fees set out below.

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Township of McKellar during the processing of this application, in addition to any application fee set by the Township of McKellar.

Date: _____ Signature of Owner: Shirley Kokko

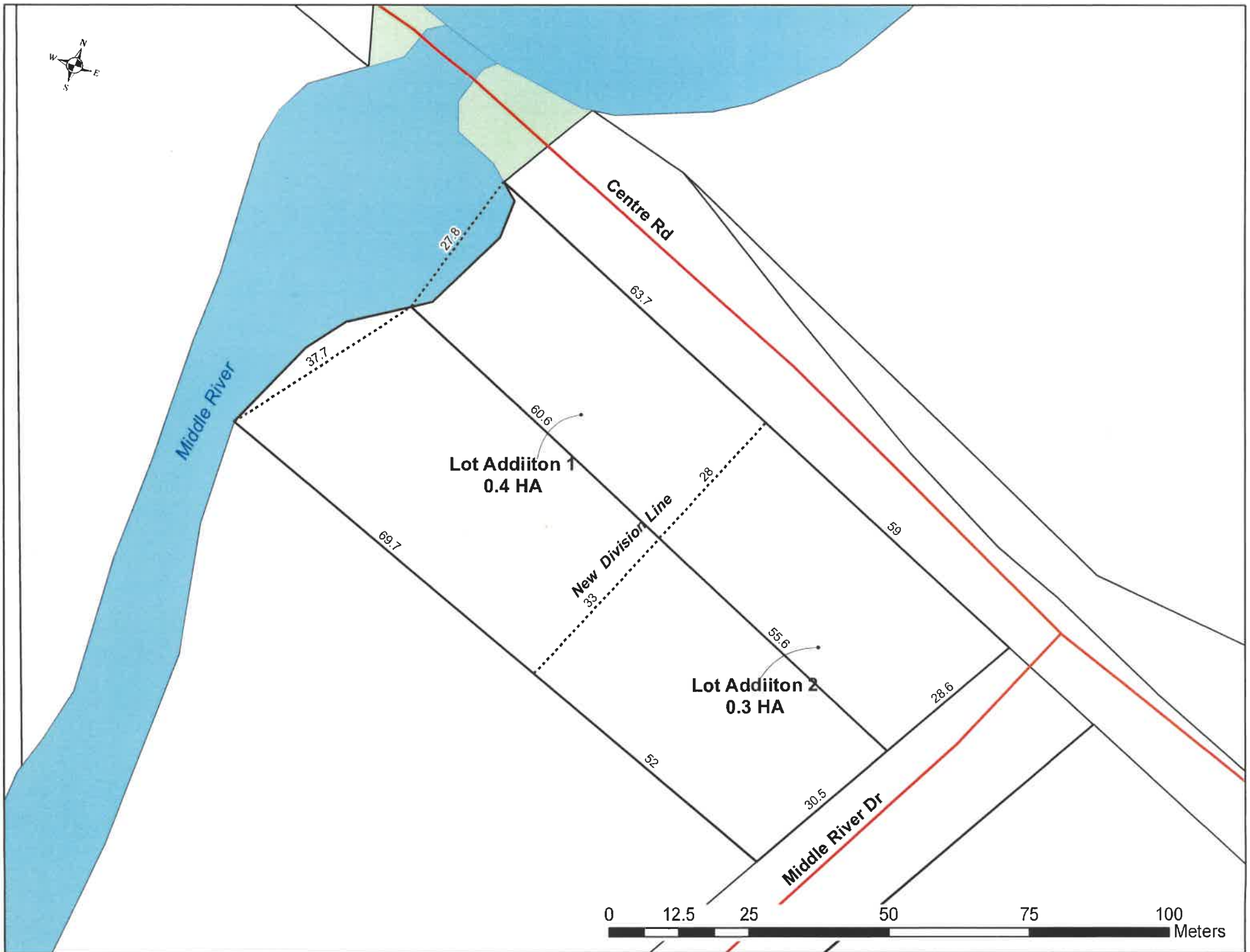
13. Ontario Municipal Board Hearing Costs (this section must be completed for the application to be processed)

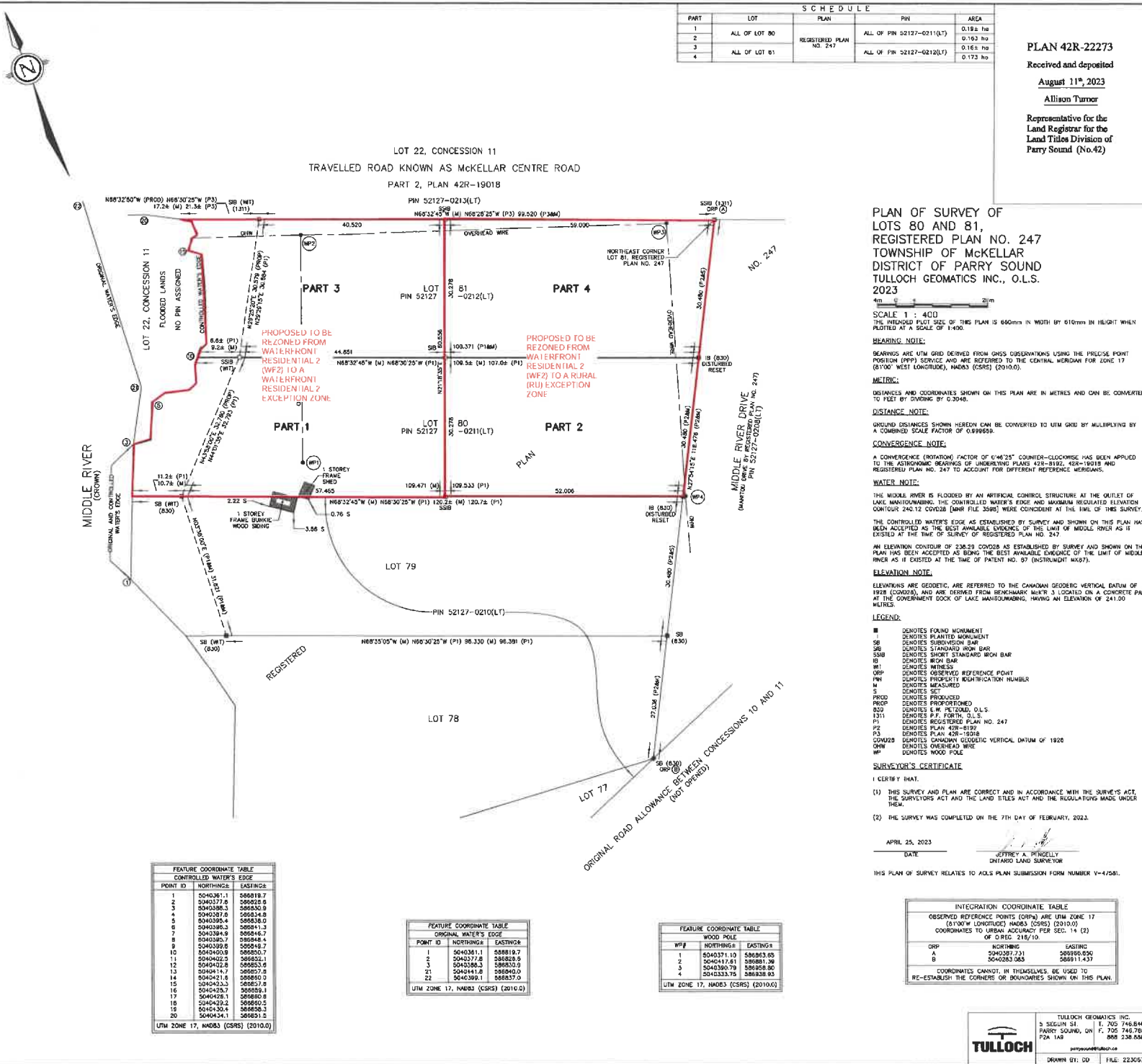
- 13.1 Complete the consent of the owner concerning Ontario Municipal Board Hearing costs set out below.

The registered owner hereby acknowledges and agrees to pay all costs incurred by the Township of McKellar related to an appeal in the event that this application is approved and the matter comes before the Ontario Municipal Board.

Date: _____ Signature of Owner: Shirley Kokko

Updated January 10, 2022





SCHEDULE				
PART	LOT	PLAN	PIN	AREA
1	ALL OF LOT 80	REGISTERED PLAN NO. 247	ALL OF PIN 52127-0211(LT)	0.198 ha
2				0.163 ha
3	ALL OF LOT 81		ALL OF PIN 52127-0212(LT)	0.161 ha
4				0.173 ha

PLAN 42R-22273
Received and deposited
August 11th, 2023
Allison Turner
Representative for the
Land Registrar for the
Land Titles Division of
Perry Sound (No.42)

PLAN OF SURVEY OF
LOTS 80 AND 81,
REGISTERED PLAN NO. 247
TOWNSHIP OF McKELLAR
DISTRICT OF PARRY SOUND
TULLOCH GEOMATICS INC., O.L.S.
2023

SCALE 1 : 400
THE REDUCED PLAT SIZE OF THIS PLAN IS 600mm IN WIDTH BY 610mm IN HEIGHT WHEN
PLOTTED AT A SCALE OF 1:400

HEARING NOTE:
BEARINGS ARE UTM GRID DERIVED FROM GNSS OBSERVATIONS USING THE PRECISE POINT
POSITION (PPP) SERVICE AND ARE REFERRED TO THE CENTRAL MERIDIAN FOR ZONE 17
(81000 WEST LONGITUDE), NAD83 (CSRS) (2010.0).

METRIC:
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED
TO FEET BY DIVIDING BY 0.3048

DISTANCE NOTE:
GROUND DISTANCES SHOWN HEREIN CAN BE CONVERTED TO UTM GRID BY MULTIPLYING BY
A COMBINED SCALE FACTOR OF 0.9999999.

CONVERGENCE NOTE:
A CONVERGENCE (ROTATION) FACTOR OF 0°46'25" COUNTER-CLOCKWISE HAS BEEN APPLIED
TO THE ASTROMATIC BEARINGS OF UNDERLYING PLANS 42R-8192, 42R-19018 AND
REGISTERED PLAN NO. 247 TO ACCOUNT FOR DIFFERENT REFERENCE MERIDIANS.

WATER NOTE:
THE MIDDLE RIVER IS FLOODED BY AN ARTIFICIAL CONTROL STRUCTURE AT THE OUTLET OF
LAKE MANTOUWING. THE CONTROLLED WATER'S EDGE AND MAXIMUM REGULATED ELEVATION
CONTOUR 240.12 CDVD28 (MNR FILE 3588) WERE COINCIDENT AT THE TIME OF THIS SURVEY.
THE CONTROLLED WATER'S EDGE AS ESTABLISHED BY SURVEY AND SHOWN ON THIS PLAN HAS
BEEN ACCEPTED AS THE BEST AVAILABLE EVIDENCE OF THE LIMIT OF MIDDLE RIVER AS IT
EXISTED AT THE TIME OF SURVEY OF REGISTERED PLAN NO. 247.

AN ELEVATION CONTOUR OF 238.29 CDVD28 AS ESTABLISHED BY SURVEY AND SHOWN ON THIS
PLAN HAS BEEN ACCEPTED AS BEING THE BEST AVAILABLE EVIDENCE OF THE LIMIT OF MIDDLE
RIVER AS IT EXISTED AT THE TIME OF PATENT NO. 97 (INSTRUMENT M497).

ELEVATION NOTE:
ELEVATIONS ARE GEODETIC, ARE REFERRED TO THE CANADIAN GEODETIC VERTICAL DATUM OF
1928 (CGVD28), AND ARE DERIVED FROM BENCHMARK M47R.3 LOCATED ON A CONCRETE PAD
AT THE GOVERNMENT DOCK OF LAKE MANTOUWING, HAVING AN ELEVATION OF 241.00
METRES.

LEGEND:
■ DENOTES FOUND MONUMENT
■ DENOTES PLANTED MONUMENT
■ DENOTES SUBDIVISION D.M.
■ DENOTES STANDARD IRON BAR
■ DENOTES SHORT STANDARD IRON BAR
■ DENOTES IRON BAR
■ DENOTES WITNESS
■ DENOTES OBSERVED REFERENCE POINT
■ DENOTES PROPERTY IDENTIFICATION NUMBER
■ DENOTES MEASURED
■ DENOTES SET
■ DENOTES PRODUCE
■ DENOTES PROPORTIONED
■ DENOTES P.F. FORTH, O.L.S.
■ DENOTES REGISTERED PLAN NO. 247
■ DENOTES PLAN 42R-8192
■ DENOTES PLAN 42R-19018
■ DENOTES CANADIAN GEODETIC VERTICAL DATUM OF 1928
■ DENOTES OVERHEAD WIRE
■ DENOTES WOOD POLE

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
(1) THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY'S ACT,
THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER
THEM.
(2) THE SURVEY WAS COMPLETED ON THE 7TH DAY OF FEBRUARY, 2023.

APRIL 25, 2023
DATE
JEFFREY A. KINCELLY
LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO ADS PLAN SUBMISSION FORM NUMBER Y-4/201.

FEATURE COORDINATE TABLE			
CONTROLLED WATER'S EDGE			
POINT ID	NORTHING	EASTING	
1	5040361.1	588818.7	
2	5040377.9	588828.8	
3	5040388.3	588830.9	
4	5040387.0	588834.8	
5	5040389.4	588836.0	
6	5040386.3	588841.3	
7	5040384.9	588846.7	
8	5040385.7	588848.4	
9	5040389.8	588848.7	
10	5040400.9	588850.7	
11	5040402.5	588852.1	
12	5040402.8	588853.6	
13	5040416.7	588857.8	
14	5040421.6	588860.0	
15	5040423.3	588862.9	
16	5040426.7	588865.1	
17	5040428.1	588868.8	
18	5040423.2	588869.5	
19	5040430.4	588868.3	
20	5040434.1	588863.5	
UTM ZONE 17, NAD83 (CSRS) (2010.0)			

FEATURE COORDINATE TABLE			
ORIGINAL WATER'S EDGE			
POINT ID	NORTHING	EASTING	
1	5040361.1	588818.7	
2	5040377.9	588828.8	
3	5040388.3	588830.9	
21	5040441.8	588840.0	
22	5040392.1	588847.0	
UTM ZONE 17, NAD83 (CSRS) (2010.0)			

FEATURE COORDINATE TABLE			
WOOD POLE			
MP#	NORTHING	EASTING	
1	5040371.10	588863.65	
2	5040417.61	588881.96	
3	5040380.79	588858.90	
4	5040333.75	588838.83	
UTM ZONE 17, NAD83 (CSRS) (2010.0)			

INTEGRATION COORDINATE TABLE			
OBSERVED REFERENCE POINTS (ORP) ARE UTM ZONE 17 (81000 WEST LONGITUDE), NAD83 (CSRS) (2010.0) COORDINATES TO UTM ACCURACY PER SEC. 14 (2) OF O REG. 218/10.			
ORP	NORTHING	EASTING	
A	5040387.231	588865.820	
B	5040283.085	588811.437	
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH THE CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.			



TULLOCH GEOMATICS INC.
3 SUTTON ST. | P. 705 746-8404
PARRY SOUND, ON | F. 705 746-7805
P.O. BOX 198 | M5B 2S8 8S83
j.kincelly@tulloch.ca
DRAWN BY: DP FILE: 223057

For Ministry use only

File number: _____

Type of occupational authority

- ☐ Purchase/patent
- ☐ Lease
- ☐ License of occupation
- ☐ Easement
- ☐ Land use permit

Type of applicant

- ☐ Personal
- ☐ Corporation
- ☐ Municipality

Please type or print. Once the form is completed, please contact your local MNRF District Office to determine the appropriate contact for submission.

Section 1. Applicant information

Name of applicant (Applicant must show given names in full. No initials)

Kathleen [redacted] Howard

Mailing address (Street, PO Box or R.R. Number)

[redacted]

City, town or village	Province	Postal code
-----------------------	----------	-------------

[redacted]

Preferred telephone number during business hours	Email address
--	---------------

[redacted]

I/We either: ☐ am/are an employees(s) of the Ministry of Natural Resources and Forestry, OR

☒ am/are not an employees(s) of the Ministry of Natural Resources and Forestry

Section 2. Complete this section if more than one applicant
Additional applicant 1:

Check one of the following:

☒ Joint tenants ☐ Tenants in common ☐ Other: _____

Name of applicant (Applicant must show given names in full. No initials)

Bill [redacted] Marion

Mailing address (Street, PO Box or R.R. Number)

[redacted]

City, town or village	Province	Postal code
-----------------------	----------	-------------

[redacted]

Preferred telephone number during business hours	Email address
--	---------------

[redacted]

Additional applicant 2:

Check one of the following:

☐ Joint tenants ☐ Tenants in common ☐ Other: _____

Name of applicant (Applicant must show given names in full. No initials)

Mailing address (Street, PO Box or R.R. Number)

City, town or village	Province	Postal code
Preferred telephone number during business hours	Email address	

Section 3. Purpose for which the Crown land is required

State specific use

To satisfy encroachment with MNR to ensure existing buildings are not on Crown land.

Section 4. Requested duration of occupation

Permanent/Life

Section 5. Description of Crown land requiredSketch attached? ☐ Yes ☒ No

Lot Pt. 18	Conc. 9	Township McKellar	County, district or regional municipality Township of McKellar	Registered plan number 119
Location 51 Brownley Rd McKellar, On			Size in hectares 40.278362	U.T.M. grid number 589800.92E
Preliminary description To purchase Crown land as indicated by MNR to satisfy encroachment of existing buildings as per MNR.				

Section 6. Applicant's or corporation's acknowledgement and declaration



Note: All named applicants must sign form.

In making this application, I/we acknowledge that:

- I/We understand that this application, including all information contained herein, is a public record and, as such, is accessible by the public upon request.
- Any occupational authority or patent that may be issued in respect of this application will contain such terms, conditions, reservations, exceptions and covenants as may be considered appropriate by the Ministry or required by law.

I/We solemnly declare that:

- I/We make this application on my/our own behalf. I am/We are neither interposing for an employee of, or a person holding office under, the Ministry of Natural Resources and Forestry, nor do I/we intend to hold the subject lands in trust for such employee or person;
- I am/We are least 18 years of age on the date this form is signed;
- All statements made and information given in respect of this application, as well as any supporting documentation, are true and correct.

Signature of applicant/corporation official 	Date signed (yyyy/mm/dd) 2024/06/10	Signature of applicant	Date signed (yyyy/mm/dd)
Signature of applicant/corporation official 	Date signed (yyyy/mm/dd) 2024/06/10	Signature of applicant	Date signed (yyyy/mm/dd)
Signature of applicant/corporation official	Date signed (yyyy/mm/dd)	Signature of applicant	Date signed (yyyy/mm/dd)

Section 7. Complete this section also if applicant is a corporation

Jurisdiction of incorporation

I hereby declare that the herein named corporation is eligible to hold land in Ontario.	Initials and surname of corporation official (please print)	Signature of corporation official
I have the authority to bind the herein named corporation.		

Section 8. Collection of personal information

The Ministry of Natural Resources and Forestry is collecting your personal information under the authority of Section 2, 16, 17, 20, 21 of the *Public Lands Act*.

It will be used for the purposes of identification, enforcement and administration of occupational authority or issuance of letters patent. Personal information may be shared with the Ministry of Government and Consumer Services for land registration in local Land Registry Offices, the Municipal Property Assessment Corporation for assessment purposes, the Ministry of Energy, Northern Development and Mines for their purposes of managing dispositions under the *Mining Act* and Ontario Ministry of Agriculture, Food and Rural Affairs for dispositions related to agriculture.

For information about collection, use and sharing practices, contact the District Manager in your local MNRF office.

For Ministry use only		
Recommendations		
MNRF district office contact name	MNRF district office phone number	MNRF district address

MUNICIPAL COMMENT FORM

Disposition of Crown Land

IN THE MATTER OF:

An application for disposition of Crown land

We, the Municipality of:

Have reviewed the proposal submitted by:

And,

☐ The intended use conforms to our planning policies

☐ The intended use does NOT conform to our planning policies

Please check the appropriate box.

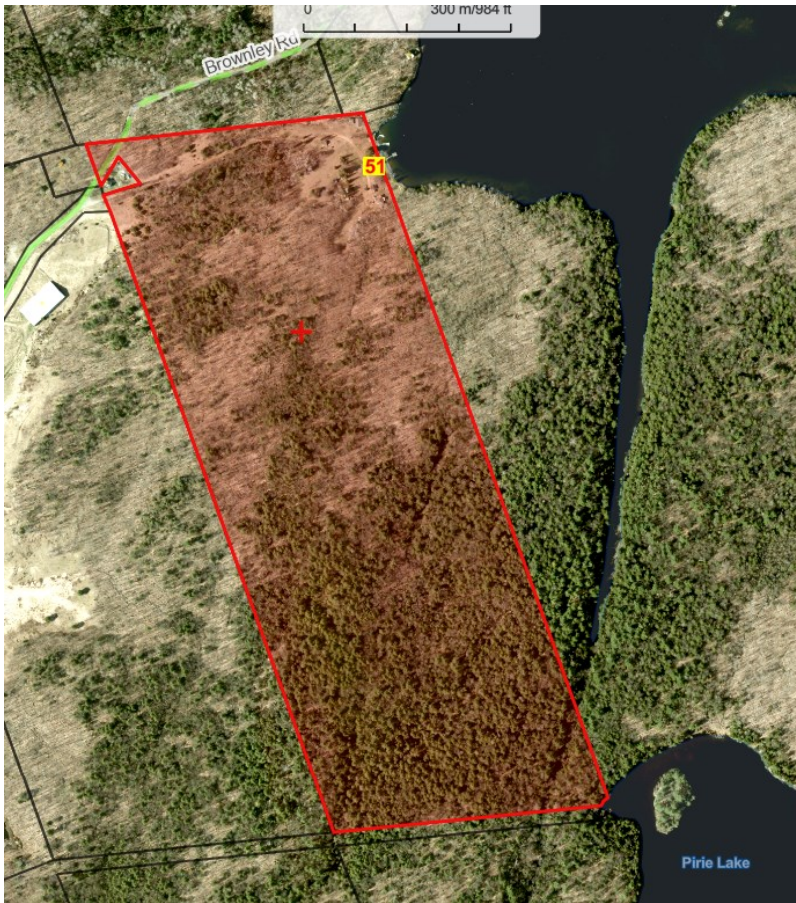
Comments :

Name of Municipal Official :

Title :

Signature :

Date :



51 Brownley Road



Crown Land Application "Occupied Crown Land"



Township of McKellar

Report to Council

Prepared for: Mayor & Council

Department: Public Works

Date: July 2, 2024

Report No: PW-2024-04

Subject: Expression of Interest – Scrap Metal

Recommendation:

That the Council of the Corporation of the Township of McKellar does hereby receive this report for information.

Background:

The Township of McKellar sought expressions of interest from qualified companies for the hauling and recycling of scrap metal from our Municipal Transfer Station at 13 Lee's Road. This initiative reflects our commitment to enhancing waste management and promoting sustainable recycling practices within our community. With the current agreement with the scrap metal vendor having expired, the Township aims to secure the best service and price while maintaining sound procurement processes. Consequently, the Expression of Interest (EOI) was published on the Township's website and distributed to five local proponents on May 27, 2024. The EOI closed on June 14, 2024, at 4:00 p.m., resulting in one submission from the Township's current vendor.

Analysis:

Adams Brothers Construction Inc. submitted their expression of interest prior to the closing date. Before submitting, they contacted the Township to clarify that scrap metal hauling and waste haulage to the McDougall landfill had previously been tendered together. Consequently, Adams updated their pricing for both scrap metal hauling and recycling, as well as waste haulage to the McDougall Landfill.

Adams had increased their waste haulage prices for the West Parry Sound Municipalities due to rising costs but excluded McKellar from this increase because they also held the scrap metal contract.

Financial:

	2024 EOI	Previous Contract (based on 2019)
Scrap Metal Haulage & Recycling	\$250.00/ton less hauling fees of \$400.00 plus HST per bin	\$155.00/ton less hauling fees \$260.00 plus HST per bin
Waste Haulage to McDougall	\$450.00 plus HST	\$249.95 plus HST

Adams notes in their expression that payments and scale tickets can be issued on a monthly or yearly basis. Staff can contact Adams to request monthly payments and scale tickets to ensure better accounting practices, allowing payments to be matched with the corresponding scale ticket information. In the past, the Township's Treasury department does not receive scale ticket information along with the cheques received. More recently, Adams has credited the Township's amount with funds collected from scrap metal, which will also work as a good solution.

Policies Affecting Proposal:

Procurement By-law 2019-44

Conclusion:

Adams Brothers Construction Inc. has provided the Township of McKellar with excellent customer service for many years. Their recent expression of interest continues this tradition, highlighting their availability to respond within 24 hours on weekdays and within 48 hours on weekends. Often, the material in the scrap metal bin includes garbage and other refuse that needs sorting. Adams is willing to take the bins as they are and perform the necessary sorting and final calculations at their facility. Therefore, it is recommended that the Township continue to utilize Adams Brothers Construction for both scrap metal hauling/recycling and waste haulage, even in the event of price increases. Their longstanding record of excellent customer service and their flexible, efficient handling of scrap materials make them a valuable partner for the Township.

Respectfully submitted by:
Karlee Britton, Acting Clerk/Administrator**Reviewed by:**
Tom Stoneman, Project Administrator

Attachments: None.



Township of McKellar Staff Report

Prepared for: Mayor & Council

Department: Fire Department

Agenda Date: July 2, 2024

Report No: FD-2024-14

Subject: Month End Status Updates for June 2024

For the month of June 2024, the Township of McKellar Fire Department responded to a total of 11 calls to June 25 consisting of:

- 10 Medical calls
- 1 Fire calls
- 0 Assistance calls (mutual/automatic/ or inter agency aid)
- 0 Motor Vehicle Collisions

This puts us at 62 calls for the year.

Apparatus and Equipment:

Pumper 1 has successfully completed its yearly certification and passed with no issues at this time. Our truck committee continues to work towards finding a suitable replacement for Rescue 2, examining every option, and incorporating that into the projected future needs and growth of our community.

Personnel and Training:

Deputy Chief Dave Manchuk began his role of June 1, 2024 with training being his primary focus, in an effort to navigate the certification process as smoothly as possible. Firefighter 2 training is currently a major focus of his time, and it is being organized for a potential start this summer.

Firefighter recruitment has seen a huge kick in interest, with 3 individuals having come forward and successfully making their way through the interview process. Their names have been submitted to council with the recommendation to hire. 2 of which have been accepted by council with 1 more submitted with today's package.

Health and Safety:

The new EAP program offered by the township has been introduced to the department members and registrations are ongoing. Health and Safety boards have been updated and the work of keeping them up to date and department focused is being shared with the committee of firefighters.

Fire Prevention:

New FDR signs have been placed throughout the township with 1 more to come at the corner of Hardie's Road and Hurdville Road once the proper agreements are in place. These signs have undergone a slight redesign from the established version to include reference to the location of our burning bylaw.

A new Facebook campaign has been launched in an effort to increase the availability of fire safety, prevention, and bylaw information. This has been a great success making thousands of impressions and increasing the communication between us and our ratepayers. In particular, conversation and opinions on the new burning bylaw have been monitored. Residents have been encouraged to come see Firefighters at the Market and Ribfest to get their questions answered as to avoid interpretation and confusion which can happen with social media platforms.

Buildings and other assets:

A new RFP will be developed to tackle the rejuvenation of Station 2 with the previous version being revoked.

With the passing of the budget earlier in the month, work has begun on research and tendering the improvements to our communications systems, including updating our paging, portable radios, mobile bases and tower, which has not seen significant maintenance in far to long. The Deputy and Chief have been testing portable paging radios to asses ease of use and reliability, looking for the best option for our department to adopt as we move into the digital age from analog.

The air conditioning at Station 1 was not functioning, Morrow's was contacted and was able to solve the issue in a relatively short time at little cost.

Community Risk Reduction planning and Asset Management planning has begun. McKellar is looking to make use of the ArcGIS platform from which the WPSGN site is built to create a simple to use, reference and update system for years to come.

Respectfully submitted by:



Robert Morrison
CEMC/Fire Chief

Reviewed by:



Karlee Britton
Acting Clerk/Administrator

Attachments: None.

MINVERVA PARK MOU



June 10, 2024

Township of McKellar
PO Box 69
701 Highway 124
McKellar, ON P0G 1C0

To: Township of McKellar

Re: Township Insurance coverage on township property utilized by Dun-Ahmic Snowriders Snowmobile Club

The Ontario Federation of Snowmobile Clubs (OFSC) has requested that all snowmobile clubs in Ontario review their Land Use Permits (LUP's) or Memorandum of Understanding (MOUs) to ensure that every landowner in our network is afforded the \$15 Million Liability Insurance offered to landowners through the OFSC policy.

While the Township of McKellar does have MOUs in place for certain sections of our OFSC trails, we have identified 35 Township easements or road allowances that do not have an MOU assigned to them.

Rather than create one MOU for each property we have taken the liberty of creating one MOU with an attached Schedule that identifies the PIN # for each piece of land with no MOU.

As in the past, we will ensure that a Certificate of Insurance is sent to you upon execution of the MOU.

We have attached the proposed MOU and Schedule A. Like previous MOUs with the Township the expiry date has been purposely omitted so that you are not required to execute an MOU every year. It should be noted that either party has the right to cancel the MOU on 60-days written notice.

MINVERVA PARK MOU

Please advise if there is any further information you require or if you require our presence in front of Council.

On behalf of all of our volunteers in Dun-Ahmic Snowriders Snowmobile Club we thank you for your continued support and for the support of tourism within the region.

Sincerely,

Bill McNeice
President,
Dun-Ahmic Snowriders

Cc J. Sanderson, Vice President
P. Duffey, Secretary

Schedule A attached.

**MEMORANDUM OF UNDERSTANDING (MOU)
PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMISSION**

I, Township of McKellar, being the owner and/or occupier (hereinafter the "Landowner") of the legally described lands below, hereinafter the "Lands",

<i>Address including lot #, concession # and/or other legal description.</i> Attached Schedule A listing Township lands the snowmobile trails cross	<i>Township, County, District, Region, Municipality. Include all that apply.</i> Township of McKellar in the District of Parry Sound
--	---

hereby gives the Dun-Ahmic Snowriders Snowmobile Club, hereinafter the "Local Snowmobile Club" and/or "LSC", a license to enter onto, and access, the Lands on the following terms and conditions:

1. The term of this MOU is from October 01, 2024 to _____.
2. The LSC shall remain a member in good standing with the Ontario Federation of Snowmobile Clubs (OFSC) during the term of this MOU. At the Landowner's request, the LSC will provide its current OFSC Certificate of Insurance (COI).
3. The Landowner grants a license to the LSC so the LSC can enter the Lands to establish, groom, maintain, sign and use the Lands for snowmobiling by legally permitted snowmobiles and their riders.
4. The LSC will provide liability insurance of \$15,000,000.00 through an OFSC-held insurance policy (the "OFSC Insurance Policy" or "OFSCIP") for liability arising from the grooming, operation, use and maintenance of the snowmobile trail but only with respect to the negligence of the LSC for those operations usual to a snowmobile trail. The Landowner's signature on this MOU confirms its coverage provided that the Landowner charges no fee to use the Lands.
5. The Landowner will be added as an additional insured under the OFSCIP but only with respect to liability arising from the operations of the named LSC. Coverage will be extended to the Lands through an insurance policy held by the OFSC and its member organization snowmobile club. The OFSCIP does not cover the Landowner's willful misconduct and/or negligence.
6. The Landowner and LSC have each initialed a sketch or map of the Lands attached as "Schedule A" to this MOU.
7. Before or after the winter months when there is no snow cover, the LSC may access the Lands to open, close, upgrade and maintain the snowmobile trail.
8. During the winter months the LSC shall maintain that portion of the Lands used as a snowmobile trail in reasonably good condition for snowmobiling and the LSC may also perform other upgrades and/or trail maintenance or other similar works or projects.
9. The LSC shall post snowmobiling signage on the snowmobile trail and annually remove litter from the snowmobile trail.
10. If valid permitted and exempted snowmobiles and their riders damage property on the Lands used for snowmobiling, the LSC will repair or replace the damaged property.
11. The Landowner authorizes the LSC's or OFSC District's representative(s) to be its agent(s) to cooperate with local law enforcement agencies' efforts to supervise and enforce the uses of the Lands permitted by this MOU under the *Trespass to Property Act*, R.S.O., 1990 c. T.21, the *Motorized Snow Vehicles Act*, R.S.O. 1990 c. M.44 and the *Occupiers Liability Act*, R.S.O. 1990 c. O.2, all as amended.
12. Either party may terminate this MOU by providing at least 60 days' prior written notice to the other party as listed below.
13. Additional Conditions:

LANDOWNER/OCCUPIER

Name Township of McKellar	Email admin@mckellar.ca
Address 701 Highway 124, McKellar, ON P0G 1C0	Phone 705-389-2842

LOCAL SNOWMOBILE CLUB

Name Club Contact Bill McNeice	Phone 705-774-1107	Email billmcneice@accro.org
--	------------------------------	---------------------------------------

Landowner Signature: _____

Date: _____

Club Signature: _____

Date: _____

Schedule A Attachments:

- ☒ sketch and/or
☐ map

Township of McKellar

Schedule A

CLUB	TRAIL LABEL	TRAIL ID	PIN #	OBJECT ID	DESCRIPTION
DASR	C101	263848	521310345	3392	
DASR	C101	263848	521310358	3392	
DASR	C101	263848	521310346	3392	
DASR	C101	263824	521310346	3391	
DASR	803	266483	521310346	3383	
DASR	803	266483	521270681	3383	
DASR	803	266483	521270703	3383	
DASR	803	266483	521310184	3383	
DASR	803	266483	521310347	3383	
DASR	803	266483	521310198	3383	
DASR	803	266483	521310214	3383	
DASR	803	266483	521310212	3383	
DASR	803	266483	521310215	3383	
DASR	803	266483	521310346	3383	
DASR	804	262774	521270355	7513	
DASR	804	262774	521270582	7513	
DASR	804	262774	521270300	7513	
DASR	804	262774	521270328	7513	
DASR	804	264080	521270494	9064	
DASR	804	264080	521270268	9064	
DASR	804	262758	521270678	3384	
DASR	804	262758	521280546	3384	
DASR	804	266439	521300008	3385	
DASR	804	265973	521300400	3386	
DASR	804	265973	521300394	3386	
DASR	804	265973	521300452	3386	
DASR	804	265973	521300524	3386	
DASR	804	265973	521300449	3386	

DASR	804	265973	521300454	3386	
DASR	804	265973	521300307	3386	
DASR	804	265973	521300443	3386	
DASR	804	265973	521300316	3386	
DASR	804	265973	521310336	3386	
DASR	807	266414	521270702	8030	
DASR	805	263805	521270681	3387	
DASR	805	263805	521270711	3387	



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

COMMITTEE MEMBER APPLICATION FORM

I am interested in participating as a Volunteer on the Recreational Committee:

Name: Kathleen (Kathy) Deguara

Address: [REDACTED]

Phone Number: [REDACTED] Email: [REDACTED]

Explain why you would like to serve on each board or committee, including any skills experience which would be of value to the committee or board:

To offer recreational and fun activities for everyone. Part of Mono Mills Athletic Association, Orangeville Girls Hockey Association, Caledon Bandits Lacrosse - Representing group, organizing sports, dances etc.
Please see other side

Do you have any Volunteer Experience? If so, in what capacity? ☒ Yes ☐ No

Participated & helped run 3 different groups. Running several tournaments, banquets, fitness, scheduling, organizational skills.

We want to ensure persons with disabilities are able to participate on Municipal Committees. If you have a disability, what accommodations, if any, would you need to carry out this position?

No disability.

As Volunteer activities may include working with children, vulnerable persons, and/or handling cash, etc, a criminal records check will be required. There is no cost to the applicant for volunteer positions.

Would you object to a criminal records check? ☐ Yes ☒ No

If yes, please explain why? _____

Please attach any additional information which may be of assistance in the selection process.

Applicants Signature: [Signature] Date: 12 Jun 24

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

Volunteer Agreement/Release & Waiver Form

(If you are under 18 years of age, a parent/guardian signature is required)

I, by signing below, in participating in volunteer activities with the Corporation of the Township of McKellar (the "Township") in consideration for the Township allowing me to participate, fully understand and agree to the following:

COMMITTEE MEMBER APPLICATION FORM

My husband and I have been playing pickleball for 3 yrs now. We loved the friendliness and welcoming feeling we received when we first started. We love the community and would gladly help bring fun and community together.

1. No pay, payment, salary, wage or employee benefits (such as accident/disability/medical/dental or other insurance coverage) whatsoever will be paid to me and I will not be covered by Workplace Safety Insurance Board coverage.
2. I acknowledge that performing volunteer activities may involve certain elements of risk or the chance of an accident and I hereby release the Township and its elected officials, officers, employees and agents and their respective successors, assigns, heirs and executors from all claims for loss, damage, or injury.
3. I understand that I will be covered under the Township's blanket liability policy.
4. I will abide by all applicable Township by-laws, policies and rules, as may be amended from time to time.
5. I will not use facilities, equipment and property owned by the Township without approval of a Township staff person, and will not use them for personal purposes.
6. I will immediately notify the appropriate Township supervisor of any incident that involves property damage or personal injury during my volunteer duties.

By signing this form:

- I acknowledge that I have read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver

If the volunteer is under the age of 18, by signing this form as parent or guardian:

- I acknowledge that I gave read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver as they apply to my child
- I have given permission for my child to participate as a volunteer

Name of Volunteer: <u>Kathy Deguara</u>		Date: <u>13 June 24</u>	
Signature: <u>[Signature]</u>		Witness: <u>[Signature]</u>	
Emergency Contact for Volunteer:			
Name: [REDACTED]	Contact Number: [REDACTED]		

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

Update June 30, 2020

COMMITTEE MEMBER APPLICATION FORM



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

COMMITTEE MEMBER APPLICATION FORM

I am interested in participating as a Volunteer on the Recreational Committee:

Name: Francis Degunra

Address: [REDACTED]

Phone Number: [REDACTED] Email: [REDACTED]

Explain why you would like to serve on each board or committee, including any skills experience which would be of value to the committee or board:

Helped participate in pickleball. Was part of Horn Mills Athletic Association
Caledon Bandits Lacrosse, Orangeville Girls Hockey. Running and fulfilling
various duties

Do you have any Volunteer Experience? If so, in what capacity? ☒ Yes ☐ No

Participating and helping to run the above 3 associations
through various tasks

We want to ensure persons with disabilities are able to participate on Municipal Committees. If you have a disability, what accommodations, if any, would you need to carry out this position?

No disabilities.

As Volunteer activities may include working with children, vulnerable persons, and/or handling cash, etc, a criminal records check will be required. There is no cost to the applicant for volunteer positions.

Would you object to a criminal records check? ☐ Yes ☒ No

If yes, please explain why? _____

Please attach any additional information which may be of assistance in the selection process.

Applicants Signature: Francis Degunra Date: 12 Jun 24

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

Volunteer Agreement/Release & Waiver Form

(If you are under 18 years of age, a parent/guardian signature is required)

I, by signing below, in participating in volunteer activities with the Corporation of the Township of McKellar (the "Township") in consideration for the Township allowing me to participate, fully understand and agree to the following:

COMMITTEE MEMBER APPLICATION FORM

1. No pay, payment, salary, wage or employee benefits (such as accident/disability/medical/dental or other insurance coverage) whatsoever will be paid to me and I will not be covered by Workplace Safety Insurance Board coverage.
2. I acknowledge that performing volunteer activities may involve certain elements of risk or the chance of an accident and I hereby release the Township and its elected officials, officers, employees and agents and their respective successors, assigns, heirs and executors from all claims for loss, damage, or injury.
3. I understand that I will be covered under the Township's blanket liability policy.
4. I will abide by all applicable Township by-laws, policies and rules, as may be amended from time to time.
5. I will not use facilities, equipment and property owned by the Township without approval of a Township staff person, and will not use them for personal purposes.
6. I will immediately notify the appropriate Township supervisor of any incident that involves property damage or personal injury during my volunteer duties.

By signing this form:

- I acknowledge that I have read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver

If the volunteer is under the age of 18, by signing this form as parent or guardian:

- I acknowledge that I gave read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver as they apply to my child
- I have given permission for my child to participate as a volunteer

Name of Volunteer: <u>Francis Deguara</u>		Date: <u>13 Jun 24</u>
Signature: <u>Francis Deguara</u>	Witness: <u>J. Lacey</u>	
Emergency Contact for Volunteer:		
Name: <u>[REDACTED]</u>	Contact Number: <u>[REDACTED]</u>	

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

Update June 30, 2020

COMMITTEE MEMBER APPLICATION FORM

From: Linda Taylor <linda@csswest.ca>
Sent: June 13, 2024 1:31 PM
To:
Subject: Mobile Seniors Active Living Centres (M-SALC)

Hello & Happy June!

I hope this message finds you well. I am requesting a 2024/25 year resolution of support regarding our Mobile Seniors Active Living Centre program.

As you may recall, we submitted a grant proposal last year to initiate the Mobile Seniors Active Living Centre program. This program aims to provide social, cultural, learning, and recreational programs and activities for seniors in our communities. We strive to collaborate with passionate volunteers who seek to positively impact their neighbourhood and community.

Recognizing each community's diverse needs and interests, we prioritize the involvement of dedicated volunteers. Our mobile programs are meticulously designed to engage with each community individually, ensuring that our programming is effective and inclusive for all participants. Our outreach efforts aim to establish enriching programming, reduce social isolation, and foster meaningful social connections within the numerous outlying communities.

From arts and culture to health and wellness initiatives, book clubs, and more, our programs strive to offer diverse and meaningful experiences. This initiative, facilitated by West Parry Sound Community Support Services, represents an exciting addition to the District of Parry Sound's offerings. We eagerly anticipate extending our outreach and creating vibrant experiences for other community members.

I am delighted to let you know that we recently hosted an event on April 19, 2024, to announce the funding that MP Graydon Smith and Minister Cho attended. Additionally, Moose FM announced on air on June 13, 2024, that we have received an additional \$34,000, bringing our total funding to \$51,000. Thus far, we have initiated a volunteer-led group in the Village of Rosseau called Rosseau Caring Community. This group collaborated with our Seniors Active Living Coordinator to host an Open House Lunch & Launch event to identify existing programming and gather community members' input for future additions. Subsequently, the group created a community calendar, which is now prominently displayed in various local businesses, public bulletin boards, and online platforms. This event was a resounding success, and the initiative continues to grow, with the Carling Caring Community beginning to take shape.

Grants and proposals are typically submitted annually, and the Mobile Seniors Active Living Centre grant is no exception. So, we are taking a proactive approach by seeking letters of resolution from each municipality in advance so we can submit our grant application as soon as it's released. Given the competitive nature of grant applications, we must maintain the momentum we have established in each outlying community.

We greatly appreciate your continued support in M-SALC. As the note below requires, we would like to ask for a council resolution for 2024/25 as soon as possible or by early September. This is necessary to advance and continue this impactful initiative. Please feel free to contact me if you need more information or clarification. I have attached a contribution summary for 2023/24. Thank you for your

attention to this matter, and I look forward to our continued collaboration in serving the needs of our community's seniors.

Note: “Clause from the grant application”

Letters of support: In cases where an Applicant is partnering with another organization in addition to the municipality to offer any program or service, the Applicant must submit a letter of support from its partners that outlines their roles and responsibilities.

6. Municipal Commitment. An Applicant must submit proof that it has a municipal commitment to provide funding to the proposed SALC program. The Applicant can provide a copy of the municipal council resolution (preferred), or a letter signed by a senior level municipal authority such as the mayor or treasurer that clearly outlines the municipal commitment. The proof of municipal commitment can be attached in TPON. Contributions may be in-kind or cash contributions.

To show our appreciation for collaboration and partnerships in the West Parry Sound District, I have cc'd the ministries to which we receive funding. Thank you to all.

Sincerely,

Linda

Linda Taylor, Program Director
21 Belvedere Avenue
Parry Sound, ON P2A 2A2
705-746-5602
www.parrysoundsupportservices.ca



Mobile Seniors Active Living Contribution Summary 2023 -2024		Estimated Value Space	Times per Week	Number of Weeks	Estimated Total Sessions	Total Value
Seguin						
	Magda - Humphrey	\$40.00	2	40	80	\$3,200.00
	Magda - Orrville	\$40.00	2	40	80	\$3,200.00
	Sue - Rosseau	\$40.00	2	40	80	\$3,200.00
	Lunch n Learns	\$400.00			12	\$4,800.00
	Commitment for cash contribution					<u>\$2,960.00</u>
Carling						
	Linda and Judy	\$40.00	2	40	80	\$3,200.00
Archipelago						
	PAB - Laurie and Coco	\$40.00	2	35	70	\$2,800.00
	Community Engagement events	\$400.00			4	\$1,600.00
Whitestone						
	Rebecca	\$50.00	3	40	120	\$6,000.00
	Lunch n Learns	\$400.00			12	\$4,800.00
	Community Engagement Events	\$400.00			2	\$800.00
	Cash contribution					<u>\$500.00</u>
McKellar						
	Paula	\$40.00	2	40	80	\$3,200.00
Town of Parry Sound						
	cash contribution re: transportation for Parry Sound clients to exercise, lunches etc					<u>\$10,000.00</u>
	commitment for in kind rental space at no charge					\$1,500.00
						\$51,760.00

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Cybersecurity for Municipal Councillors - AMO and TMU Rogers Cybersecure Catalyst Training

Event Date

September 24, 2024 - 12:00 PM (EDT) to 3:00 PM (EDT)

In the face of a rapidly changing landscape and growing municipal cyber-attacks, it is vital that municipal leaders and staff understand their role in ensuring the cyber resilience of their organization, and in leading through a cyber incident. No municipality is too big or small to be targeted and the decisions and actions of people within the organization and across its many stakeholders play a significant role in the likelihood and impact of a successful cyber incident.

AMO and the Toronto Metropolitan University's (TMU) Rogers Cybersecure Catalyst are partnering to help AMO members and their staff better understand the cybersecurity landscape and critical decisions related to preventing, preparing for and responding to cyber security incidents. This workshop will provide municipal leaders with knowledge that will help them:

- Better engage in municipal cybersecurity preparedness and resilience,
- Improve their own personal cybersecurity, and

- Define how they can help lead municipal cybersecurity efforts and better help their constituents.

This ½ day session will be delivered by a Rogers Catalyst Senior Cybersecurity Advisor who will guide participants through short lectures, guided discussions and activities that are focused on the following learning objectives:

1. Appreciate the cyber threats and risks posed to municipal operations, critical infrastructure, and their constituency, e.g., citizen and local major industries – logistics, health, and manufacturing.
2. Identify common technical and non-technical preventative actions and municipal cyber security best practices; and
3. Define their role in leading municipal cyber security including during cyber security incidents.

Do not miss this important opportunity to better protect your municipal organization and community from the threat of cyber-attacks.

Registration

Registration Fees:

- \$300+HST per session (Individual registration only. For group rates, contact events@amo.on.ca)
- \$75.00+HST cancellation fee

Cancellations must be submitted in writing to events@amo.on.ca by 4:00pm 7 days prior to the scheduled date. Registrations can be transferred at any time.

Dates:

- September 24, 2024

Register Here

Please note: To register online, initially, you will have to click 'Forgot Password?', only once, and set up and remember your password. Your username will now be your email.

Availability: This program is limited to 35 participants per session.

Questions: events@amo.on.ca

Location

Virtual

Events Calendar

[Municipal Education](#)

CORPORATION OF THE TOWNSHIP OF MCKELLAR
BY-LAW NO. 2024-XX

Being a By-law to Enter into a Municipal Funding Agreement under the Canada Community-Building Fund

WHEREAS the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, empowers Municipalities to enter into agreements for managing and preserving the public assets of the Municipality; and

WHEREAS the Council of the Corporation of the Township of McKellar deems it necessary to enter into an Agreement with the Association of Municipalities of Ontario to receive funds under the Canada Community-Building Fund;

NOW THEREFORE the Council of the Corporation of the Township of McKellar hereby enacts as follows:

- 1. **THAT** the attached Municipal Funding Agreement with the Association of Municipalities of Ontario attached hereto and marked as Schedule 'A' be entered into by the Corporation of the Township of McKellar and the Association of Municipalities of Ontario;
- 2. **THAT** the Mayor and Acting Clerk/Administrator be authorized to execute the said agreement on behalf of the Corporation of the Township of McKellar and to attached thereto the Corporate Seal; and
- 3. **THAT** this By-law shall come into force and effect and take effect immediately after final passing thereof.

READ a FIRST and SECOND time this 2nd day of July, 2024.

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator

READ a THIRD time and **PASSED** in **OPEN COUNCIL** this 2nd day of July, 2024.

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator

MUNICIPAL FUNDING AGREEMENT ON THE CANADA COMMUNITY-BUILDING FUND

BETWEEN:

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

(referred to herein as “**AMO**”)

AND:

THE TOWNSHIP OF MCKELLAR

(a municipal corporation pursuant to the *Municipal Act, 2001*, referred to herein as the “**Recipient**”)

WHEREAS the Government of Canada, the Government of Ontario, AMO, and the City of Toronto are signatories to the Administrative Agreement on the Canada Community-Building Fund effective April 1, 2024 (the “**Administrative Agreement**”), which governs the transfer and use of the Canada Community-Building Fund (“**CCBF**”) in Ontario;

AND WHEREAS AMO is responsible for the administration of CCBF funding made available to all Municipalities in Ontario – except the City of Toronto – under the Administrative Agreement, and will therefore undertake (and require the Recipient to undertake) certain activities as set out in this Agreement;

AND WHEREAS the Recipient wishes to enter into this Agreement to access CCBF funding;

NOW THEREFORE the Parties agree as follows:

1. DEFINITIONS AND INTERPRETATIONS

- 1.1 **Definitions.** For the purposes of this Agreement, the following terms shall have the meanings ascribed to them below:

“Annual Report” means the duly completed report to be prepared and delivered to AMO as described in Section 6.1.

“Asset Management” is a principle/practice that includes planning processes, approaches, plans, or related documents that support an integrated lifecycle approach to the effective stewardship of infrastructure assets to maximize benefits and effectively manage risk.

“Canada” means the Government of Canada, as represented by the Minister of Housing, Infrastructure and Communities.

“Canada Community-Building Fund” or “CCBF” means the program established under section 161 of the *Keeping Canada’s Economy and Jobs Growing Act*, S.C. 2011, c. 24 as amended by section 233 of the *Economic Action Plan 2013 Act, No. 1*, S.C. 2013, c. 33, as the Gas Tax Fund and renamed the Canada Community-Building Fund in section 199 of *Budget Implementation Act, 2021, No. 1*.

“Contract” means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

“Eligible Expenditure” means an expenditure described as eligible in Schedule B or deemed eligible by Canada in accordance with Section 4.2.

“Eligible Investment Category” means an investment category listed in Schedule A or deemed eligible by Canada in accordance with Section 3.2.

“Eligible Project” means a project that fits within an Eligible Investment Category.

“Event of Default” has the meaning given to it in Section 13.1 of this Agreement.

“Funds” mean the funds made available to the Recipient through the CCBF or any other source of funding as determined by Canada. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. Funds transferred to another Municipality in accordance with Section 5.3 of this Agreement are to be treated as Funds by the Municipality to which the Funds are transferred; and Funds transferred to a non-municipal entity in accordance with Section 5.4 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

“Housing Needs Assessment” or **“HNA”** means a report informed by data and research describing the current and future housing needs of a Municipality or community according to guidance provided by Canada.

“Ineligible Expenditures” means those expenditures described as ineligible in Schedule C or deemed ineligible by Canada in accordance with Section 4.2.

“Infrastructure” means tangible capital assets that are primarily for public use or benefit in Ontario – whether municipal or regional, and whether publicly or privately owned.

“Lower-Tier Municipality” means a Municipality that forms part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

“Municipal Fiscal Year” means the period beginning January 1st of a year and ending December 31st of the same year.

“Municipality” and **“Municipalities”** means every municipality as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

“Non-Municipal Transfer By-law” means a by-law passed by Council of the Recipient pursuant to Section 5.4 of this Agreement.

“Parties” means AMO and the Recipient.

“Prior Agreement” means the municipal funding agreement for the transfer of federal gas tax funds entered into by AMO and the Recipient, effective April 2014 and with an expiry date of March 31, 2024.

“Single-Tier Municipality” means a Municipality, other than an Upper-Tier Municipality, that does not form part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

“Third Party” means any person or legal entity, other than the Parties to this Agreement, who participates in the implementation of an Eligible Project by means of a Contract.

“Transfer By-law” means a by-law passed by Council of the Recipient pursuant to Section 5.3 of this Agreement.

“Unspent Funds” means the amount reported as unspent by the Recipient as of December 31, 2023 in the Recipient’s 2023 Annual Report (as defined under the Prior Agreement).

“Upper-Tier Municipality” means a Municipality of which two or more Lower-Tier Municipalities form part for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

1.2 Interpretations

- a) **“Agreement”** refers to this agreement as a whole, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.
- b) The words **“herein”**, **“hereof”** and **“hereunder”** and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.
- c) The term **“including”** or **“includes”** means including or includes (as applicable) without limitation or restriction.
- d) Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

2. TERM OF THE AGREEMENT

- 2.1 **Term.** Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall come into effect as of April 1, 2024 up to and including March 31, 2034.
- 2.2 **Review.** This Agreement will be reviewed by AMO by June 30, 2027.
- 2.3 **Amendment.** This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.
- 2.4 **Notice.** Any of the Parties may terminate this Agreement on two (2) years written notice.
- 2.5 **Prior Agreement.** The Parties agree that the Prior Agreement, including Section 15.5 thereof, is hereby terminated. Notwithstanding the termination of the Prior Agreement, including Section 15.5, the reporting and indemnity obligations of the Recipient thereunder with respect to expended Funds governed by the Prior Agreement as set forth in Sections 5, 7, 10.3, 10.4 and 10.5 of the Prior Agreement shall survive the said termination.

3. ELIGIBLE PROJECTS

- 3.1 **Eligible Projects.** Eligible Projects are those that fit within an Eligible Investment Category. Eligible Investment Categories are listed in Schedule A.
- 3.2 **Discretion of Canada.** The eligibility of any investment category not listed in Schedule A is solely at the discretion of Canada.
- 3.3 **Recipient Fully Responsible.** The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule A and Schedule B.

4. ELIGIBLE EXPENDITURES

- 4.1 **Eligible Expenditures and Ineligible Expenditures.** Eligible Expenditures are described in Schedule B. Ineligible Expenditures are described in Schedule C.
- 4.2 **Discretion of Canada.** The eligibility of any item not listed in Schedule B or Schedule C to this Agreement is solely at the discretion of Canada.
- 4.3 **Reasonable Access.** The Recipient shall allow AMO and Canada reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Canada or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.
- 4.4 **Retention of Receipts.** The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures for at least six (6) years after the completion of the project.
- 4.5 **Contracts.** The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with any domestic or international trade agreements, and all other applicable laws. The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

5. FUNDS

- 5.1 **Use of Funds.** The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.

- 5.2 **Unspent Funds.** Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement, and will no longer be governed by the terms and conditions of the Prior Agreement.
- 5.3 **Transfer of Funds to a Municipality.** Where a Recipient decides to allocate and transfer Funds to another Municipality (the “Transferee Municipality”):
- a) The allocation and transfer shall be authorized by a Transfer By-law. The Transfer By-law shall be passed by the Recipient’s council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year(s) specified in the Transfer By-law.
 - b) The Recipient is still required to submit an Annual Report in accordance with Section 6.1 hereof with respect to the Funds transferred.
 - c) No transfer of Funds pursuant to this Section 5.3 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to assume all of the Recipient’s obligations under this Agreement with respect to the Funds transferred, such as undertaking in a form satisfactory to AMO.
- 5.4 **Transfer of Funds to a Non-Municipal Entity.** Where a Recipient decides to support an Eligible Project undertaken by a non-municipal entity (whether a for profit, non-governmental, or not-for profit organization):
- a) The provision of such support shall be authorized by a Transfer By-law (a “Non-Municipal Transfer By-law”). The Non-Municipal Transfer By-law shall be passed by the Recipient’s council and submitted to AMO as soon as practicable thereafter. The Non-Municipal Transfer By-law shall identify the non-municipal entity, and the amount of Funds the non-municipal entity is to receive for that Eligible Project.
 - b) The Recipient shall continue to be bound by all the provisions of this Agreement notwithstanding any such transfer.
 - c) No transfer of Funds pursuant to this Section 5.4 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to AMO a written undertaking to assume all of the Recipient’s obligations under this Agreement with respect to the Funds transferred, in a form exclusively satisfactory to AMO.
- 5.5 **Payout of Funds.** Subject to Sections 5.14 and 5.15, AMO will transfer Funds twice yearly, on or before the dates agreed upon by Canada and AMO.

- 5.6 **Deposit of Funds.** The Recipient will deposit the Funds in:
- a) An interest-bearing bank account; or
 - b) An investment permitted under:
 - i. The Recipient's investment policy; and
 - ii. Provincial legislation and regulation.
- 5.7 **Interest Earnings and Investment Gains.** Interest earnings and investment gains will be:
- Proportionately allocated to the CCBF when applicable; and
 - Applied to Eligible Expenditures for Eligible Projects.
- 5.8 **Funds Advanced.** Funds shall be spent (in accordance with Sections 3 and 4) or transferred (in accordance with Sections 5.3 or 5.4) within five (5) years after the end of the year in which Funds were received. Unexpended Funds shall not be retained beyond such five (5) year period without the documented consent of AMO. AMO reserves the right to declare that unexpended Funds after five (5) years become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.
- 5.9 **Expenditure of Funds.** The Recipient shall expend all Funds by December 31, 2038.
- 5.10 **HST.** The use of Funds is based on the net amount of harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.
- 5.11 **Limit on Canada's Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.
- 5.12 **Federal Funds.** The Recipient agrees that any Funds received will be treated as "federal funds" for the purpose of other federal infrastructure programs.
- 5.13 **Stacking.** If the Recipient is receiving federal funds under other federal infrastructure programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum federal contribution limitation set out in any other federal infrastructure program agreement made in respect of that Eligible Project shall continue to apply.
- 5.14 **Withholding Payment.** AMO may, in its exclusive discretion, withhold Funds where the Recipient is in default of compliance with any provisions of this Agreement.
- 5.15 **Insufficient Funds Provided by Canada.** Notwithstanding the provisions of Section 2, if Canada does not provide sufficient funds to continue the Funds for any Municipal

Fiscal Year during which this Agreement is in effect, AMO may immediately terminate this Agreement on written notice to the Recipient.

6. REPORTING REQUIREMENTS

- 6.1 **Annual Report.** The Recipient shall submit a report to AMO by April 30th each year, or as otherwise notified by AMO. The report shall be submitted in an electronic format deemed acceptable by AMO and shall contain the information described in Schedule D.
- 6.2 **Project List.** The Recipient shall ensure that projects are reported in advance of construction. Information required is as noted in Section 2.3 of Schedule E.

7. ASSET MANAGEMENT

- 7.1 **Implementation of Asset Management.** The Recipient will develop and implement an Asset Management plan, culture, and methodology in accordance with legislation and regulation established by the Government of Ontario (e.g., O. Reg. 588/17).
- 7.2 **Asset Data.** The Recipient will continue to improve data describing the condition of, long-term cost of, levels of service provided by, and risks associated with infrastructure assets.

8. HOUSING NEEDS ASSESSMENT

- 8.1 **Requirement.** While an HNA is encouraged for all Municipalities, the Recipient must complete a HNA if it had a population of 30,000 or more on the 2021 Census of Canada and is a Single-Tier Municipality or a Lower-Tier Municipality.
- 8.2 **Content of the HNA.** The Recipient will prepare the HNA in accordance with the guidance provided from time to time by Canada.
- 8.3 **Use of HNA.** The Recipient is expected to prioritize projects that support the growth of the housing supply. The HNA is to be used by Municipalities to prioritize, where possible, Infrastructure or capacity building projects that support increased housing supply where it makes sense to do so.
- 8.4 **Publication of the HNA.** The Recipient will publish the HNA on its website.
- 8.5 **HNA reporting requirements.** The Recipient will send to AMO by March 31, 2025, unless otherwise agreed upon:
 - a) A copy of any HNA it is required to complete in accordance with Section 8.1; and

- b) The URL to the published HNA on the Recipient's website.

9. COMMUNICATIONS REQUIREMENTS

- 9.1 The Recipient will comply with all communication requirements outlined in Schedule E.

10. RECORDS AND AUDIT

- 10.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles ("GAAP") in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Chartered Professional Accountants of Canada or any successor institute, applied on a consistent basis.
- 10.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts, and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice by AMO or Canada, the Recipient shall submit all records and documentation relating to the Funds for inspection or audit.
- 10.3 **External Auditor.** AMO or Canada may request, upon written notice to Recipient, an audit of Eligible Project(s) or Annual Report(s). AMO shall retain an external auditor to carry out an audit and ensure that any auditor who conducts an audit pursuant to this Agreement or otherwise, provides a copy of the audit report to the Recipient.

11. INSURANCE AND INDEMNITY

- 11.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 5 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking similar Eligible Projects, including, where appropriate and without limitation, property, construction, and liability insurance, which insurance coverage shall identify Canada and AMO as additional insureds for the purposes of the Eligible Projects.
- 11.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall have a valid certificate of insurance that confirms compliance with the requirements

of Section 11.1. The Recipient shall produce such certificate of insurance on request, including as part of any AMO or Canada audit.

11.3 AMO Not Liable. In no event shall Canada or AMO be liable for:

- Any bodily injury, death or property damages to the Recipient, its employees, agents, or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents, or consultants, arising out of or in any way related to this Agreement; or
- Any incidental, indirect, special, or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents, or consultants arising out of any or in any way related to this Agreement.

11.4 Recipient to Compensate Canada. The Recipient will ensure that it will not, at any time, hold the Government of Canada, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Canada, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to CCBF funding or an Eligible Project.

11.5 Recipient to Indemnify AMO. The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an “Indemnatee”), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnatee incurred by any Indemnatee or asserted against any Indemnatee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

- The Funds;
- The Recipient’s Eligible Projects, including the design, construction, operation, maintenance, and repair of any part or all of the Eligible Projects;
- The performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees, and agents, or by a Third Party, its officers, servants, employees, or agents; and
- Any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees, or agents.

12. TRANSFER AND OPERATION OF MUNICIPAL INFRASTRUCTURE

- 12.1 **Reinvestment.** The Recipient will invest into Eligible Projects, any revenue that is generated from the sale, lease, encumbrance, or other disposal of an asset resulting from an Eligible Project where such disposal takes place within five (5) years of the date of completion of the Eligible Project.
- 12.2 **Notice.** The Recipient shall notify AMO in writing 120 days in advance and at any time during the five (5) years following the date of completion of an Eligible Project if it is sold, leased, encumbered, or otherwise disposed of.
- 12.3 **Public Use.** The Recipient will ensure that Infrastructure resulting from any Eligible Project that is not sold, leased, encumbered, or otherwise disposed of, remains primarily for public use or benefit.

13. DEFAULT AND TERMINATION

- 13.1 **Event of Default.** AMO may declare in writing that an Event of Default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an Event of Default has occurred unless it has first consulted with the Recipient. For the purposes of this Agreement, each of the following events shall constitute an “Event of Default”:
- Failure by the Recipient to deliver in a timely manner an Annual Report or respond to questionnaires or reports as required;
 - Delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement;
 - Failure by the Recipient to co-operate in an external audit undertaken by Canada, AMO or their agents;
 - Delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement; and
 - Failure by the Recipient to expend Funds in accordance with the terms of this Agreement, including Section 5.8.
- 13.2 **Waiver.** AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.
- 13.3 **Remedies on Default.** If AMO declares that an Event of Default has occurred under Section 13.1, after thirty (30) calendar days from the Recipient’s receipt of the notice

of an Event of Default, it may immediately terminate this Agreement or suspend its obligation to pay the Funds. If AMO suspends payment, it may pay suspended Funds if AMO is satisfied that the default has been cured.

- 13.4 **Repayment of Funds.** If AMO declares that an Event of Default has not been cured to its exclusive satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.

14. CONFLICT OF INTEREST

- 14.1 **No Conflict of Interest.** The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Canada applies will derive direct benefit from the Funds, the Unspent Funds, and any interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

15. NOTICE

- 15.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by email to the addresses in Section 15.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.
- 15.2 **Representatives.** The individuals identified in Section 15.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.
- 15.3 **Addresses for Notice.** Further to Section 15.1 of this Agreement, notice can be given at the following addresses:

- If to AMO:

Executive Director
Canada Community-Building Fund Agreement
Association of Municipalities of Ontario
155 University Avenue, Suite 800
Toronto, ON M5H 3B7

Telephone: 416-971-9856
Email: ccbf@amo.on.ca

- If to the Recipient:

Treasurer
The Township of McKellar
P.O. Box 69, 701 Hwy 124
McKellar, ON P0G 1C0

16. MISCELLANEOUS

- 16.1 **Counterpart Signature.** This Agreement may be signed (including by electronic signature) and delivered (including by facsimile transmission, by email in PDF or similar format or using an online contracting service designated by AMO) in counterparts, and each signed and delivered counterpart will be deemed an original and both counterparts will together constitute one and the same document.
- 16.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.
- 16.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.
- 16.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable in Ontario.
- 16.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 4, 5.8, 5.9, 6.1, 11.4, 11.5, 12, 13.4 and 16.8.
- 16.6 **AMO, Canada and Recipient Independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-

agent relationship, or employer-employee relationship in any way or for any purpose whatsoever between Canada and the Recipient, between AMO and the Recipient, between Canada and a Third Party or between AMO and a Third Party.

- 16.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee, or agent of Canada or AMO.
- 16.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.
- 16.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.
- 16.10 **Complementarity.** The Recipient is to use the CCBF to complement, without replacing or displacing, other sources of funding for municipal infrastructure.
- 16.11 **Equity.** The Recipient is to consider Gender Based Analysis Plus (“**GBA+**”) lenses when undertaking a project.

17. SCHEDULES

- 17.1 This Agreement, including:

Schedule A	Eligible Investment Categories
Schedule B	Eligible Expenditures
Schedule C	Ineligible Expenditures
Schedule D	The Annual Report
Schedule E	Communications Requirements

constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.

18. SIGNATURES

IN WITNESS WHEREOF, AMO and the Recipient have respectively executed, and delivered this Agreement, effective April 1, 2024.

THE TOWNSHIP OF MCKELLAR

By: _____

Name: _____

Title: _____

_____ Date

_____ Name:

Title: _____

_____ Date

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

By: _____

Name: _____

Title: Executive Director

_____ Date

_____ Witness:

Title: _____

_____ Date

SCHEDULE A: ELIGIBLE INVESTMENT CATEGORIES

1. **Broadband connectivity** – investments in the construction, material enhancement, or renewal of infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.
2. **Brownfield redevelopment** – investments in the remediation or decontamination of a brownfield site within municipal boundaries – provided that the site is being redeveloped to construct a public park for municipal use, publicly owned social housing, or Infrastructure eligible under another investment category listed in this schedule.
3. **Capacity-building** – investments that strengthen the Recipient's ability to develop long-term planning practices as described in Schedule B, item 2.
4. **Community energy systems** – investments in the construction, material enhancement, or renewal of infrastructure that generates energy or increases energy efficiency.
5. **Cultural infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that supports the arts, humanities, or heritage.
6. **Drinking water** – investments in the construction, material enhancement, or renewal of infrastructure that supports drinking water conservation, collection, treatment, and distribution systems.
7. **Fire halls** – investments in the construction, material enhancement, or renewal of fire halls and fire station infrastructure.
8. **Local roads and bridges** – investments in the construction, material enhancement, or renewal of roads, bridges, tunnels, highways, and active transportation infrastructure.
9. **Public transit** – investments in the construction, material enhancement, or renewal of infrastructure that supports a shared passenger transport system that is available for public use.
10. **Recreational infrastructure** – investments in the construction, material enhancement, or renewal of recreational facilities or networks.
11. **Regional and local airports** – investments in the construction, material enhancement, or renewal of airport-related infrastructure (excluding infrastructure in the National Airports System).
12. **Resilience** – investments in the construction, material enhancement, or renewal of built and natural infrastructure assets and systems that protect and strengthen the resilience

of communities and withstand and sustain service in the face of climate change, natural disasters, and extreme weather events.

13. **Short-line rail** – investments in the construction, material enhancement, or renewal of railway-related infrastructure for carriage of passengers or freight.
14. **Short-sea shipping** – investments in the construction, material enhancement, or renewal of infrastructure related to the movement of cargo and passengers around the coast and on inland waterways, without directly crossing an ocean.
15. **Solid waste** – investments in the construction, material enhancement, or renewal of infrastructure that supports solid waste management systems (including the collection, diversion, and disposal of recyclables, compostable materials, and garbage).
16. **Sport infrastructure** – investments in the construction, material enhancement, or renewal of amateur sport infrastructure (facilities housing professional or semi-professional sports teams are ineligible).
17. **Tourism infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that attracts travelers for recreation, leisure, business, or other purposes.
18. **Wastewater** – investments in the construction, material enhancement, or renewal of infrastructure that supports wastewater and storm water collection, treatment, and management systems.

Note: Investments in health infrastructure (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres) are not eligible.

SCHEDULE B: ELIGIBLE EXPENDITURES

Eligible Expenditures will be limited to the following:

1. **Infrastructure investments** – expenditures associated with acquiring, planning, designing, constructing, or renovating a tangible capital asset and any related debt financing charges specifically identified with that asset.
2. **Capacity-building costs** – for projects eligible under the capacity-building category only, expenditures associated with the development and implementation of:
 - Capital investment plans, integrated community sustainability plans, integrated regional plans, housing needs assessments, or asset management plans;
 - Studies, strategies, systems, software, third-party assessments, plans, or training related to asset management;
 - Studies, strategies, systems, or plans related to housing or land use;
 - Studies, strategies, or plans related to the long-term management of infrastructure; and
 - Other initiatives that strengthen the Recipient's ability to improve local and regional planning.
3. **Joint communications and signage costs** – expenditures directly associated with joint federal communication activities and with federal project signage.
4. **Employee costs** – the costs of the Recipient's employees for projects eligible under the capacity-building category only – provided that the costs, on an annual basis, do not exceed the lesser of:
 - 40% of the Recipient's annual allocation (i.e., the amount of CCBF funding made available to the Recipient by AMO under Section 5.5 of this Agreement); or
 - \$80,000.

SCHEDULE C: INELIGIBLE EXPENDITURES

The following are deemed Ineligible Expenditures:

1. **Costs incurred before the Fund was established** – project expenditures incurred before April 1, 2005.
2. **Costs incurred before categories were eligible** – project expenditures incurred:
 - Before April 1, 2014 – under the broadband connectivity, brownfield redevelopment, cultural infrastructure, disaster mitigation (now resilience), recreational infrastructure, regional and local airports, short-line rail, short-sea shipping, sport infrastructure, and tourism infrastructure categories; and.
 - Before April 1, 2021 – under the fire halls category.
3. **Internal costs** – the Recipient's overhead costs (including salaries and other employment benefits), operating or administrative costs (related to planning, engineering, architecture, supervision, management, and other activities normally carried out by the Recipient's staff), and equipment leasing costs – except in accordance with Eligible Expenditures described in Schedule B.
4. **Rebated costs** – taxes for which the Recipient is eligible for a tax rebate and all other costs eligible for rebates.
5. **Land costs** – the purchase of land or any interest therein and related costs.
6. **Legal fees.**
7. **Routine repair or maintenance costs** – costs that do not result in the construction, material enhancement, or renewal of a tangible capital asset.
8. **Investments in health infrastructure** – costs associated with health infrastructure or assets (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres).
9. **Investments in professional or semi-professional sports facilities** – costs associated with facilities used by professional or semi-professional sports teams.

SCHEDULE D: ANNUAL REPORT

The Annual Report may include – but is not necessarily limited to – the following information pertaining to the previous fiscal year:

1. **Financial information** – and particularly:

- Interest earnings and investment gains – in accordance with Section 5.7;
- Proceeds from the disposal of assets – in accordance with Section 12.1;
- Outgoing transfers – in accordance with Sections 5.3 and 5.4;
- Incoming transfers – in accordance with Section 5.3; and
- Amounts paid – in aggregate for Eligible Expenditures on each Eligible Project.

2. **Project information** – describing each Eligible Project that started, ended, or was ongoing in the reporting year.

3. **Results** – and particularly:

- Expected outputs and outcomes for each ongoing Eligible Project;
- Outputs generated and outcomes achieved for each Eligible Project that ended construction in the reporting year; and
- Housing outcomes resulting from each Eligible Project that ended construction in the reporting year, and specifically:
 - i. The number of housing units enabled, supported, or preserved; and
 - ii. The number of affordable housing units enabled, supported, or preserved.

4. **Other information** – such as:

- Progress made in the development and implementation of asset management plans and systems; and
- The impact of the CCBF on housing pressures tied to infrastructure gaps, the housing supply, and housing affordability.

SCHEDULE E: COMMUNICATIONS REQUIREMENTS

1. COMMUNICATIONS ACTIVITIES

- 1.1 **Scope.** The provisions of this Schedule apply to all communications activities related to any Funds and Eligible Projects.
- 1.2 **Definition.** Communications activities may include (but are not limited to) public or media events, news releases, reports, web articles, blogs, project signs, digital signs, publications, success stories and vignettes, photo compilations, videos, advertising campaigns, awareness campaigns, editorials, award programs, and multi-media products.

2. INFORMATION SHARING REQUIREMENTS

- 2.1 **Notification requirements.** The Recipient must report all active Eligible Projects to AMO in advance of construction each year. Reports must be submitted in an electronic format deemed acceptable by AMO.
- 2.2 **Active Eligible Projects.** Active Eligible Projects are those Eligible Projects that either begin in the current calendar year or are ongoing in the current calendar year.
- 2.3 **Information required.** The report must include, at a minimum, the name, category, description, expected outcomes, anticipated CCBF contribution, anticipated start date, and anticipated end date of each active Eligible Project.

3. PROJECT SIGNAGE REQUIREMENTS

- 3.1 **Installation requirements.** Unless otherwise approved by Canada, the Recipient must install a federal sign to recognize federal funding for each Eligible Project in accordance with design, content, and installation guidelines provided by Canada.
- 3.2 **Permanent signs, plaques, and markers.** Permanent signage, plaques, and markers recognizing municipal or provincial contributions to an Eligible Project must also recognize the federal contribution and must be approved by Canada.
- 3.3 **Responsibilities.** The Recipient is responsible for the production and installation of Eligible Project signage in accordance with Section 3 of this Schedule E, except as otherwise agreed upon.
- 3.4 **Reporting requirements.** The Recipient must inform AMO of signage installations in a manner determined by AMO.

4. DIGITAL COMMUNICATIONS REQUIREMENTS

- 4.1 **Social media.** AMO maintains accounts dedicated to the CCBF on several social media networks. The Recipient must @mention the relevant account when producing content that promotes or communicates progress on one or more Eligible Projects. AMO's CCBF-dedicated social media accounts are identified on www.buildingcommunities.ca.
- 4.2 **Websites and webpages.** Websites and webpages created to promote or communicate progress on one or more Eligible Projects must recognize federal funding using either:
- a) A digital sign; or
 - b) The Canada wordmark and the following wording (as applicable):
 - i. "This project is funded in part by the Government of Canada"; or
 - ii. "This project is funded by the Government of Canada".

The Canada wordmark or digital sign must link to www.infrastructure.gc.ca. Guidelines describing how this recognition is to appear and language requirements are posted at <http://www.infrastructure.gc.ca/pub/signage-panneaux/intro-eng.html>.

5. REQUIREMENTS FOR MEDIA EVENTS AND ANNOUNCEMENTS

- 5.1 **Definitions.** Media events and announcements include, but are not limited to, news conferences, public announcements, and the issuing of news releases to communicate the funding of Eligible Projects or achievement of key milestones (such as groundbreaking ceremonies, grand openings, and completions).
- 5.2 **Authority.** Canada, AMO, or the Recipient may request a media event or announcement.
- 5.3 **Notification requirements.** Media events and announcements must not proceed without the prior knowledge and agreement of AMO, Canada, and the Recipient.
- 5.4 **Notice.** The requester of a media event or announcement must provide at least fifteen (15) business days' notice to other parties of their intention to undertake such an event or announcement. If communications are proposed through a news release with no supporting event, Canada additionally requires five (5) business days with the draft news release to secure approvals and confirm the federal representative's quote.
- 5.5 **Date and location.** Media events and announcements must take place at a date and location that is mutually agreed to by the Recipient, AMO and Canada.

- 5.6 **Representatives.** The Recipient, AMO, and Canada will have the opportunity to participate in media events and announcements through a designated representative. Each Party will choose its own designated representative.
- 5.7 **Responsibilities.** AMO and the Recipient are responsible for coordinating all onsite logistics for media events and announcements unless otherwise agreed on.
- 5.8 **No unreasonable delay.** The Recipient must not unreasonably delay media events and announcements.
- 5.9 **Precedence.** The conduct of all joint media events, announcements, and supporting communications materials (e.g., news releases, media advisories) will follow the [Table of Precedence for Canada](#).
- 5.10 **Federal approval.** All joint communications material related to media events and announcements must be approved by Canada and recognize the funding of all contributors.
- 5.11 **Federal policies.** All joint communications material must reflect Canada's Policy on Official Languages and the Policy on Communications and Federal Identity.
- 5.12 **Equal visibility.** The Recipient, Canada, and AMO will have equal visibility in all communications activities.

6. PROGRAM COMMUNICATIONS

- 6.1 **Own communications activities.** The Recipient may include messaging in its own communications products and activities with regards to the use of Funds.
- 6.2 **Funding acknowledgements.** The Recipient must recognize the funding of all contributors when undertaking such activities.

7. OPERATIONAL COMMUNICATIONS

- 7.1 **Responsibilities.** The Recipient is solely responsible for operational communications with respect to the Eligible Projects, including but not limited to, calls for tender, construction, and public safety notices. Operational communications as described above are not subject to the federal official languages policy.
- 7.2 **Federal funding acknowledgement.** Operational communications should include, where appropriate, the following statement (as appropriate):
 - a) "This project is funded in part by the Government of Canada"; or
 - b) "This project is funded by the Government of Canada".

- 7.3 **Notification requirements.** The Recipient must share information promptly with AMO should significant emerging media or stakeholder issues relating to an Eligible Project arise. AMO will advise the Recipient, when appropriate, about media inquiries received concerning an Eligible Project.

8. COMMUNICATING SUCCESS STORIES

- 8.1 **Participation requirements.** The Recipient must work with Canada and AMO when asked to collaborate on communications activities – including, but not limited to, Eligible Project success stories (including positive impacts on housing), Eligible Project vignettes, and Eligible Project start-to-finish features.

9. ADVERTISING CAMPAIGNS

- 9.1 **Responsibilities.** The Recipient may, at its own cost, organize an advertising or public information campaign related to the use of the Funds or Eligible Projects, provided that the campaign respects the provisions of this Agreement.
- 9.2 **Notice.** The Recipient must inform Canada and AMO of its intention to organize a campaign no less than twenty-one (21) working days prior to the launch of the campaign.

CORPORATION OF THE TOWNSHIP OF MCKELLAR
BY-LAW NO. 2024-XX

**Being a By-law to amend By-law No. 95-12, with
respect to lands legally described as PCL 15399 SEC
SS; PT LT A CON 8 MCKELLAR PT 11 PSR1475
(195 Manitou Drive)**

WHEREAS By-law No. 95-12 regulates the use of land and the use and erection of buildings and structures within the Township of McKellar;

WHEREAS the Council of the Corporation of the Township of McKellar deems it advisable to amend By-law No. 95-12 as hereinafter set forth;

WHEREAS authority to pass such a by-law is provided by Section 34 of the *Planning Act, R.S.O. 1990, Chapter P.13* and amendments thereto;

NOW THEREFORE the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. **THAT** Zoning By-law No. 95-12 is amended as follows:
 - 1.1 Section 16 (Special Provisions) is further amended by adding the words "buildings or" immediately preceding the word "structures" in clause e) of Section 16.77.
2. **THAT** this By-law shall come into full force and effect pursuant to the provisions of and Regulations made under the *Planning Act, R.S.O. 1990*.

READ a FIRST and SECOND time this 2nd day of July, 2024.

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator

READ a THIRD time and **PASSED** in **OPEN COUNCIL** this 2nd day of July, 2024.

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator



AMO Healthy Democracy Forum

September 28-29, 2024 Toronto

The Association of Municipalities of Ontario (AMO) is holding its inaugural [Healthy Democracy Forum](#), September 28-29 in Toronto (venue tbc). This two day workshop is focused on developing a blue print for action on a number of the priorities of our [Healthy Democracy Project](#) (HDP).

In late 2022, the AMO Board of Directors committed to improving local democracy through a multi-year Healthy Democracy Project.

The central priorities for AMO's Healthy Democracy Project are:

- Attract more diverse candidates to municipal office.
- Support elected officials to be equity-informed leaders.
- Promote more respect for the people engaged in democratic processes.
- Encourage greater participation in local democracy and an increase in voter turnout.
- Promote greater civic engagement and greater awareness of the role of municipal government.

The HDP Forum will include participants from academia, sector and community organizations and leaders as well as elected officials and staff.

This important event will build on the HDP priorities for the purpose of supporting AMO and its members, the majority of Ontario's 444 municipalities, to provide opportunities for a more open and accessible 2026 municipal election.

Who Should Attend

Municipal elected officials and staff who are:

- engaged in and committed to diversity and equity in leadership and decision making,
- interested in and working on improving the tenor and tone of democratic participation and dialogue; and
- interested in expanding community understanding and engagement with your municipal government.

You may also want to share this with your local organizations working in this area and on these matters.

Here are some details on the HDP Forum:

Date and Location:

September 28-29, 2024

Toronto-location information available soon

Day 1: **Diverse representation matters**—understanding, supporting, and promoting candidate support organizations. What does Ontario's candidate support system include, where are the gaps, and how can we raise its profile?

Day 1: **Engaging youth in local democracy and elections**—a conversation with civically engaged youth and youth-focused organizations facilitated by **Apathy is Boring** to explore how local governments can work to regain trust and engage young people in their communities.

Day 2: **Accelerating local democracy**—working with local groups to build a strong local democracy coalition-engaging elected officials, municipal staff, community organizations, civil society groups, education institutions and more to find positive responses to growing incivility, toxicity, and apathy impacting our political and civic lives.

[Register today.](#)

Registration Fee: \$50.00 + HST

For questions contact Lora Tigno at LTigno@amo.on.ca.

For more information, [click here](#).



June 13, 2024

In This Issue

- AMO Board nominations open.
- Free AMO/Conservation Ontario webinar - Register today!
- EnAbling Change Program funding.
- Advertisements for Justice of the Peace vacancies.
- Municipal Codes of Conduct: Do not miss our in person workshop August 17.
- AMO Conference - Be aware of scams!
- Managing Communications During a Time of Crisis - June workshop.
- Navigating Conflict Relationships: Transforming conflict into collaboration.
- Understanding Competing Human Rights - September 26 workshop.
- AMO's Healthy Democracy Forum - September 28-29.
- Indigenous Community Awareness training.
- Hunt for efficiency in water and wastewater plants.
- Blog: Risk Financing.
- Careers.

AMO Matters

Have you considered serving on AMO's Board? Participate in setting strategic objectives, policy and program initiatives, and the budget. Deadline to submit nomination form: Monday, June 24, 2024 at 12:00 p.m. (ET). [Click here](#) for more information.

[Registration open](#) to municipal elected officials and senior municipal staff for a webinar on June 14 with Conservation Ontario and AMO. The webinar explores recent updates to Conservation Authorities' roles in the land use planning and development process, and important considerations for municipal elected officials.

Provincial Matters

The [EnAbling Change Program](#) provides grants of between \$5,000 and \$150,000 to municipalities and not-for-profit organizations, industry organizations and professional associations, to educate stakeholders about accessibility, help support compliance with accessibility requirements and promote cultural awareness about the value and benefits of accessibility. Deadline: June 27, 2024

At the request of the Attorney General and in accordance with the *Justices of the Peace Act*, the Justices of the Peace Appointments Advisory Committee (JPAAC) invites applications for vacant justice of the peace positions in the province of Ontario. This is a full-time appointment that requires travel within the province. Applications must be received by 11:59 P.M. EST on July 31, 2024. [EN](#) | [FR](#).

Education Opportunities

The [Municipal Codes of Conduct pre-conference workshop](#) on Saturday, August 17 is for those municipal leaders who are looking to guide and strengthen their council and corporation's conduct, behaviour, and practices. Register today - space is limited.

It is important to know that AMO will never solicit its members participation in our annual conference

through other parties. A number of members have reported receiving emails from third parties to book your hotel rooms for the conference. This is a scam/phishing exercise. Be diligent, hackers are becoming more and more sophisticated. If it seems odd, or doesn't feel right, trust your instinct. Feel free to reach out to us at events@amo.on.ca.

During times of crisis such as natural disasters or public disruption, municipally elected officials find themselves at the front line and facing the expectations of providing up to date and useful information to their communities. The [June 19 Managing Communications through Crisis workshop](#) is an opportunity to develop and enhance your approach to managing all aspects of crisis communications during and emergency. Join your colleagues to learn techniques for effective and proactive communications with community and media.

Having conflict-free and collaborative relationships can play a significant role in helping locally elected officials carry out your collective responsibilities as decision-makers of their communities. Learn how to accomplish this at the [June 26-27 Navigating Conflict Relationships workshop](#).

AMO and Hicks Morley have developed training to support municipal elected officials and council in understanding their obligations related to human rights and understanding how to manage seemingly competing human rights. Register for this important [Competing Rights September 26 workshop](#).

Since 2022 AMO has been working on building a healthy and sustainable local democracy in Ontario. The [2024 Healthy Democracy Forum](#) is a 2 day working session on a number of initiatives and strategies for municipalities to undertake. Join government officials, academics, community leaders and colleagues. Read more about AMO's [Healthy Democracy Project](#). The Forum is in partnership with Toronto Metropolitan University.

OFIFC and AMO are offering training to build indigenous cultural competency in municipal government. Through a self-paced learning module and live virtual component, this training will provide knowledge and tools to utilize in moving improved and stronger Indigenous-municipal relations forward in Ontario. [Register today](#) for the October 8 workshop.

LAS

Do you want more efficient Water and Wastewater facilities? LAS offers professional [on-site energy workshops and treasure hunts](#) to help reduce energy consumption and lower your hydro bills in your plants. Training is eligible for IESO incentives. [Contact Christian](#) for more details.

Ontario municipalities' broad scope of responsibilities exposes them to a wider range of risks, making comprehensive risk management strategies and sufficient insurance coverage a key part of their strategic plans. Read about the options available for risk financing outside of traditional insurance procurement.

Careers

[Manager of Parking and Transit - City of Orillia](#). Closing Date: June 21

[General Manager/Secretary Treasurer - Saugeen Valley Conservation Authority](#). Closing Date: July 10.

[Economic Development Officer - County of Simcoe](#). Closing Date: June 28.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports

strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



June 20, 2024

In This Issue

- AMO Board nominations - Deadline to submit: June 24.
- Webinar recording: Conservation Authorities & Municipalities Working Together.
- New *Senior Active Living Centres Act* regulation.
- Enabling Accessibility Fund - Small Projects Component.
- Municipal Codes of Conduct: Do not miss our in person workshop August 17.
- AMO Conference - Be aware of scams!
- Navigating Conflict Relationships: Transforming conflict into collaboration.
- Indigenous Community Awareness training.
- Blog: Risk Financing.
- Hunt for efficiency in water and wastewater plants.
- Registration opens for Western Ontario Municipal Conference.
- Careers.

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Last week, Conservation Ontario and AMO recorded [a webinar](#) on updates to the *Conservation Authorities Act* that highlighted opportunities for collaboration between Conservation Authorities and municipalities.

Provincial Matters

The new *Senior Active Living Centres Act* [regulation](#) improves access to the SALC program by allowing additional entities that can make the required 20% funding contribution. For more information contact seniorspolicyunit@ontario.ca.

Federal Matters

The [Enabling Accessibility Fund](#) aims to make communities and workplaces across Canada more accessible for persons with disabilities. Up to \$125,000 for a project that is up to 2 years in duration. Not-for-profit organizations, for-profit organizations, indigenous organizations, municipal and territorial governments are eligible to apply. Deadline: July 23, 2024.

Education Opportunities

The [Municipal Codes of Conduct pre-conference workshop](#) on Saturday, August 17 is for those municipal leaders who are looking to guide and strengthen their council and corporation's conduct, behaviour, and practices. Register today - space is limited.

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Municipal Wire*

WOWC is holding its annual [Western Ontario Municipal Conference](#) in Chatham-Kent on October 25, 2024. Explore and collaborate on a wide range of topics affecting our municipalities.

Careers

[Manager, Parks and Recreation - City of Kawartha Lakes](#). Closing Date: June 28.

[Director, Stakeholder and Partnerships - Ministry of Intergovernmental Affairs](#). Closing Date: July 3.

[Intergovernmental Affairs Specialist - City of Barrie](#). Closing Date: July 4.

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