



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**July 2, 2025**

Mayor Moore called the meeting to order at 5:30 p.m.

**ROLL CALL**

Mayor Moore took Roll Call.

- Present:** Mayor David Moore  
Councillors Mike Kekkonen, Debbie Zulak, Nick Ryeland
- Staff:** Clerk/Administrator, Karlee Britton  
Deputy Clerk, Mary Smith
- Regrets:** Councillor Morley Haskim

**DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF – NONE**

**Moved by: Councillor Nick Ryeland**  
**Seconded by: Councillor Mike Kekkonen**

**25-279** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as amended to remove Item 17.4.

**Carried**

**RESPECT AND ACKNOWLEDGEMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

**Moved by: Councillor Debbie Zulak**  
**Seconded by: Councillor Nick Ryeland**

**25-280** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Ontario Municipal Act, S.O. 2001, as amended, move into closed session at 5:32 p.m. to discuss the following items:

- 5.1 Minutes of Closed Session – June 17, 2025
- 5.2 Labour relations or employee negotiations; pursuant to Ontario Municipal Act Section 239(2)(d) – Continue to review comments received from staff on draft Human Resources Policy and staffing.

**Carried**

**Moved by: Councillor Mike Kekkonen**  
**Seconded by: Councillor Nick Ryeland**

**25-281** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into regular open session of Council at 6:39 p.m.

**Carried**



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**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Debbie Zulak**

**25-282**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held July 2, 2025.

**Carried**

### ROLL CALL

Mayor Moore took Roll Call.

**Present:**      Mayor David Moore

Councillors Mike Kekkonen, Debbie Zulak, Nick Ryeland

**Staff:**      Clerk/Administrator, Karlee Britton

Deputy Clerk, Mary Smith

**Regrets:**      Councillor Morley Haskim

**Moved by: Councillor Nick Ryeland**

**Seconded by: Councillor Mike Kekkonen**

**25-283**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the June 17, 2025, Regular Meeting of Council, as circulated.

**Carried**

**Moved by: Councillor Debbie Zulak**

**Seconded by: Councillor Nick Ryeland**

**25-284**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Zoning By-law Amendment application submitted by Christopher Moffatt, proposing to rezone the property located at 70 Burnett's Road from Waterfront Residential 2 (WF2) to Rural (RU), as required by Consent Application No. B05/2024 (Moffatt); and

**FURTHER THAT** Council deems the application to be complete in accordance with the requirements of the Planning Act.

**Deferred**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Nick Ryeland**

**25-285**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar has no objections to the approval of Consent Application No. B08/2025 (Madigan) as applied for by Eugene Madigan, subject to the following conditions:

1. Payment of a fee in lieu of parkland as required in the Township of McKellar Fees and Charges By-Law;
2. 911 Addressing for the proposed new lot;
3. Payment of any applicable planning board fees.

**Carried**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Debbie Zulak**

**25-286**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the May 8, 2025, meeting of the Lake Stewardship and Environmental Committee.

**Carried**



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**Moved by: Councillor Nick Ryeland**

**Seconded by: Councillor Mike Kekkonen**

- 25-287** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the CAO Reports for March/April 2025 and May 2025 of the District of Parry Sound Social Services Administration Board.

**Carried**

**Moved by: Councillor Debbie Zulak**

**Seconded by: Councillor Nick Ryeland**

- 25-288** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report ADMIN-2025-10 St. Stephen's Church Easement for Parking Area and Portable Toilets from Karlee Britton, Clerk/Administrator, for information purposes and

**FURTHER THAT** Council confirms it has received, reviewed, and agrees with the terms of the easement for RP 42R22755, Part 1.

**Carried**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Nick Ryeland**

- 25-289** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives Report ADMIN-2025-09 – Quotes for St. Stephen's Church Roof Painting and Creation of Parking Spaces, as submitted by Mary Smith, Deputy Clerk, for information purposes;

**AND FURTHER THAT** Council directs staff to engage JT Excavation and Fabrication for the construction of parking spaces at St. Stephen's Church, at the quoted amount of \$4,410.00 plus applicable HST of \$573.30, for a total cost of \$4,983.30, as outlined in their submission dated May 16, 2025;

**AND FURTHER THAT** the Treasurer be directed to allocate the necessary funds from the Historical Committee's reserve account to fully support the costs associated with this parking space project at St. Stephen's Church;

**AND FURTHER THAT** the project be completed by July 31, 2025.

**Carried**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Nick Ryeland**

- 25-290** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives Report ADMIN-2025-09 – St. Stephen's Church Roof Painting and Parking Space Development Update, as submitted by Mary Smith, Deputy Clerk, for information;

**AND FURTHER THAT** two verbal quotations have been received to date for the painting of the Church roof, and staff have provided preliminary cost estimates for completing the work using internal resources;

**AND FURTHER THAT** Council directs staff to proceed with the painting of St. Stephen's Church roof using internal resources, at a preliminary estimated cost of



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\$5,746.43, noting that this estimate is for planning purposes only and may be subject to adjustments following further review.

**AND FURTHER THAT** the Treasurer be directed to allocate the necessary funds from the Historical Committee Reserve account to fully support the costs associated with this parking space project at St. Stephen's Church.

**Deferred**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Debbie Zulak**

**25-291** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives staff report PW-2025-05 – Request for Proposal OSIM Inspections for Municipal Bridges and Culverts from Thomas Stoneman, Public Works Superintendent, for information purposes; and

**FURTHER THAT** the Request for Proposal (RFP) be awarded to Tulloch Engineering in the amount of \$7,000.00 plus HST of \$910.00, for a total bid of \$7,910.00 for the 2025 inspection period; and

**FURTHER THAT** the Township continues to work with Tulloch Engineering in 2027 and 2029, contingent upon satisfactory performance in 2025.

**Carried**

**Moved by: Councillor Debbie Zulak**

**Seconded by: Councillor Nick Ryeland**

**25-292** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives staff report FD-2025-08 – Month End Status Updates for June 2025 from Fire Chief, Rob Morrison, for information purposes

**Carried**

**Moved by: Councillor Nick Ryeland**

**Seconded by: Councillor Mike Kekkonen**

**25-293** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the letter dated June 11, 2025, from Dun-Ahmic Snowriders regarding the expiring Memorandum of Understanding (MOU) for information purposes; and

**FURTHER THAT** Council authorizes the Township to enter a Memorandum of Understanding (MOU) in the form of a Prescribed Snowmobile Trail Land Use Permit with the Dun-Ahmic Snowriders Snowmobile Club, as requested, for a term of five (5) years. This agreement will allow for the continued authorized use of designated Township-owned lands and road allowances as part of the provincially recognized snowmobile trail system, supporting recreational tourism, regional connectivity, and safe, managed trail access for snowmobile users; and

**FURTHER THAT** staff are directed to formally inform Mr. Bill McNeice, President of the Dun-Ahmic Snowriders Snowmobile Club, of Council's decision to enter the Memorandum of Understanding (MOU) for the Prescribed Snowmobile Trail Land Use Permit, and to provide any supporting documentation or next steps required to finalize the agreement.

**Deferred**



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**Moved by: Councillor Debbie Zulak**

**Seconded by: Councillor Nick Ryeland**

**25-294**      **WHEREAS** the Treasurer is in the process of completing the insurance renewal documentation required by the Township's insurance provider to facilitate preparation of the renewal package, including updated annual premium information;

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the insurance coverage premium information for Township-owned bridges; and

**FURTHER THAT** Council directs the Treasurer to:

Include the following bridges in the annual insurance renewal review schedule: All seven (7) of the Township's bridges, being Hurdville Bridge, Inholmes Bridge, Ford Bridge, Broadbent Bridge, Grey Owl Bridge, Stewart Park Bridge and Veterans Memorial Bridge.

**Deferred**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Nick Ryeland**

**25-295**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Consent Agenda for correspondence.

**Carried**

**QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA) - NONE**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Debbie Zulak**

**25-296**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-36, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

**And further Read a Third time and Passed** in Open Council this 2<sup>nd</sup> day of July, 2025.

**Carried**

**Moved by: Councillor Nick Ryeland**

**Seconded by: Councillor Mike Kekkonen**

**25-297**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 9:00 p.m. to meet again on Tuesday, July 15, 2025, or at the call of the Mayor.

**Carried**

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David Moore, Mayor

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Karlee Britton, Clerk/Administrator