

CORPORATION OF THE TOWNSHIP OF MCKELLAR

July 4, 2023 – 6:00 p.m.

AGENDA

Topic: Regular Council Meeting

Time: July 4, 2023 6:00 P.M.

Join Zoom Meeting

<https://us06web.zoom.us/j/88341255141>

Dial by your location

+1 647 374 4685 Canada

+1 647 558 0588 Canada

23-446 1st resolution

2023-51 1st by-law

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 4. ADOPTION OF AGENDA**
- 5. CLOSED SESSION**
 - 5.1 Minutes of Closed Session – June 20, 2023
 - 5.2 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; pursuant to Ontario Municipal Act, Section 239(2)(e) – Land Acquisitions
- 6. CALL TO ORDER – REGULAR SESSION (6:30pm)**
- 7. RESPECT AND ACKNOWLEDGMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.
- 8. ROLL CALL**

- 9. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 10. PUBLIC MEETING**
- 11. DELEGATIONS AND PRESENTATIONS**
 - 11.1 Don Sneyd, Fire Route 160
- 12. COMMITTEE OF THE WHOLE**
 - 12.1 Public Works Updates
- 13. MOTION TO REVIEW A PREVIOUS MOTION**
- 14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)**
 - 14.1 June 20, 2023 Regular Meeting and June 28, 2023 Special Closed Meeting of Council Minutes
- 15. PLANNING MATTERS**
 - 15.1 Conditions Met Draft Letter Consent Application - B42/2022 (Hardie)
- 16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL**
 - 16.1 District of Parry Sound Social Services Administration Board Minutes of the March 9, 2023, April 13, 2023 and May 11, 2023 Meetings
 - 16.2 Township of McKellar Public Library Board April 24, 2023 Meeting Minutes
 - 16.3 Lake Stewardship & Environmental Committee Draft Minutes of the June 8, 2023 Meeting
- 17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL**
 - 17.1 FD-2023-11 Monthly Status Update for June 2023
 - 17.2 BYLAW-2023-05 Monthly By-law Report for June 2023
- 18. MAYOR'S REPORT**
- 19. CORRESPONDENCE FOR CONSIDERATION**
 - 19.1 FONOM's Housing Support Resolution
 - 19.2 City of Quinte West, Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement
 - 19.3 Town of Parry Sound, Call for Additional Resources to Combat Opioid, Mental Health and Homelessness
 - 19.4 District of Parry Sound Social Services Administration Board Housing and Homelessness Annual Report 2022-2023
 - 19.5 District of Social Services Administration Board CAO's Reports for May and June 2023
 - 19.6 City of Woodstock, Highway Traffic Act Amendments

- 19.7 Township of Carling, Parry Sound Area Planning Board
- 19.8 Minerva Park - Geese Excrement
- 19.9 McKellar Lake Road - Poison Ivy
- 19.10 Letter from Reg Moore dated June 27, 2023

20. MOTION AND NOTICE OF MOTION

- 20.1 Proposed Private Right of Way Name - Salway Lane
- 20.2 Proposed name for Former Fire Route 306 to Pine Tree Lane
- 20.3 JT Masons Deposit Request for Work on St. Stephen's Church
- 20.4 Grant Current Term of Council the Authority to View Closed Session Items from Previous Term of Council (2019-2022)
- 20.5 Parry Sound High School Nutrition Program Donation
- 20.6 Noise Exemption – Ribfest Sunday July 9th at 701 Hwy 124 McKellar
- 20.7 Letter of Consent – Serving Alcohol Outdoors at Ribfest Event

21. BY-LAWS

- 21.1 By-law 2023-51 to Stop Up, Close and Sell Part of the Original Road Allowance Between Plan 275 Block A, Con 6 Lot 29

22. UNFINISHED BUSINESS

23. NEW BUSINESS

24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS

25. CONSENT AGENDA – CORRESPONDENCE

- 25.1 Email from Susan Adamson dated April 24, 2023
- 25.2 Email from Walter Reva dated June 20, 2023
- 25.3 Email from Danielle Stewart dated June 20, 2023
- 25.4 Letter from Janice Wilson dated June 20, 2023
- 25.5 AMO Watchfile – June 15, 2023
- 25.6 Ministry of Public and Business Service Delivery – Subdivision and Condominium Registrations
- 25.7 AMO Policy Update - Strong Mayor Powers Expanded
- 25.8 Email from the Schnare's dated June 21, 2023
- 25.9 Letter from Steve Macdonell dated June 22, 2023
- 25.10 Email from Christine and Roman Szklar dated June 23, 2023
- 25.11 Municipality of North Perth, Vacant Building Official Positions
- 25.12 Municipality of North Perth, Proposed New Provincial Policy Statement

26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

27. CONFIRMING BY-LAW

- 27.1 By-law 2023-52 - Confirming the Proceedings of Council

28. ADJOURNMENT

Instructions for Joining the Council Meeting

1. Please try to sign in between 6:20 to 6:30 if possible; you are still welcome to sign in after 6:30 if necessary
2. Please wait to be let in the 'meeting room'; this won't take long
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting
4. When you sign in please sign in with your full name (first and last), not a company name
5. A question and answer opportunity will be available at the end of the meeting as per normal protocol or during the Public Meeting
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.



SCHEDULE "E"

**Township of McKellar
Request for Delegation/Deputation before Council**

Pursuant to By-law No. 2023-08, any person wishing to make a deputation before Council shall submit a request in writing to the Clerk no later than 1:00 p.m. on the Tuesday prior to the meeting the following week at which they wish to be heard. The written request shall be a detailed written submission that clearly outlines the matter that the deputation wishes to present to Council including the nature of the business to be discussed and the person(s) named to make the deputation. The detailed written submission, together with this form, shall be circulated with the Council Agenda. Please note that Deputations are limited to ten (10) minutes in length.

PLEASE PRINT

Name of Person to Appear: <u>Donald Sneyd</u>	
Address: <u>[REDACTED]</u>	
Phone: <u>[REDACTED]</u>	Home _____ Cell _____ Business _____
Name of person requesting appearance: (if different from the person preparing the request)	
Phone: _____ Home _____ Cell _____ Business _____	
Name of Group or Person(s) being represented (if applicable): <u>Property owners FR160</u>	
Meeting Date requested to appear before Council	
Subject Matter of Deputation: <u>Right of Way -</u>	
Detailed written submission must be attached or submitted to the Clerk (by 1:00 p.m. the Tuesday of the week prior to the Council Meeting).	
Signature: <u>[Signature]</u>	Date: <u>June 22/23</u>

COMMITTEE OF THE WHOLE – ROADS RELATED ISSUES – JAN. 3/23 - 2:00 p.m. – Council Chambers

TOPICS FOR DISCUSSION (in no particular order)

UPDATED FOR JULY 4, 2023, COMMITTEE OF THE WHOLE

Items discussed briefly at Dec. 6/22 Council meeting

Items added since Dec. 6/22 Council meeting

Items added since Jan. 3/23 Council meeting

SIGNAGE

- (a) HWY. #124 – move '50 ahead' (Marina?) & '50' further south (bottom of hill?) [MTO]
- (b) LAKESHORE RD. – No Parking full length of road – Speed limit
- (c) HURDVILLE AREA – near Hurdville Hall area & both sides of bridge – Speed limit
- ~~(d) BROADBENT AREA – 4 corners – 3 way Stop – Add Stop sign at end of Hurdville Rd.~~
- (e) FIRE ROUTES – Status of changing from numbers to names
- (f) BALSAM TRAIL – Information for hikers (e.g. bright clothing during hunting season)
- (g) LIGHT AT TWP. BOUNDARY – Vowels Rd. & Hwy. #124 [MTO]
- (h) STOP SIGN AT CENTRE RD. & BALSAM RD. – COMPLIANCE
- (i) STEWART PARK BOAT RAMP – area on both sides – Speed limit – electronic speed signs/warnings of boat launch area ahead
- (j) LAKESIDE DRIVE & LAKESIDE CRESCENT – Throughout Area – Speed limit
- (k) COMMUNITY SAFETY ZONE – Hwy. #124 – McKellar Village

BRIDGES

- (a) Inspections – (i) Engineering firm; (ii) frequency; (iii) level of detail
- (b) Locations (restoration/repair) – (i) Hurdville; (ii) Inholmes

WINTER MAINTENANCE (ROADS)

- ~~(a) Routes – (i) vehicles; (ii) time~~
- ~~(b) Level of Service – (i) plowing frequency; (ii) sanding~~
- ~~(c) Contracts – (i) areas; (ii) level of service~~
- ~~(d) Village Sidewalk – plowing/blowing from village square to north end – Insurance Co.~~

MUNICIPALLY OWNED UN-ASSUMED ROADS

- ~~(a) Status of upgrades – Fees & Charges By-law (Deerfield, Bay, F.R. 152, F.R. 152A, F.R. 152B)~~
- (b) Status of Deerfield Rd., Bay Dr. – RHH estimate of costs for Roads Policy upgrade
- (c) Status of F.R. 152, 152A, 152B

FACILITIES

- ~~(a) Additions – (i) 2 bays added at public works yard; (ii) sand/salt shed – locations; (iii) tarp for sandpile; (iv) fuel storage tanks; (v) generator~~
- ~~(b) Files – (i) Asset Management Plan – fleet, buildings; (ii) Roads Needs Study~~
- (c) Council road trip and facilities visit**

SERVICES

- (a) Boat Ramps - (i) Lakeshore Rd. – mitigation measures; (ii) Lakeside Cr. – future plans; (iii) Stewart Park – future plans; (iv) Other sites
- (b) Potable Water at Community Centre – Whitestone, McDougall – Insurance Co. – staffing**
- (c) Railing at Community Centre**
- (d) Parking Lot at Community Centre**
- (e) Beaches – (i) sand replenished on regular basis; (ii) raft at Lakeshore Rd. beach; (iii) shore clean-up at Stewart Park**
- (f) Transfer Station – tires, cameras, gate, counter at entrance, extra bins, Rules and Regulations Sign, summer help**

CEMETERY

- (a) Road (circular, arc) through Cemetery
- (b) Posts & Letter Signage along east side
- (c) Fence & Gates

BUDGETS & PROJECTS (2023, 2024, 2025, 2026)

- (a) Chart outlining projected year and costs – Reference Asset Management Plan & Roads Needs Study



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 20, 2023

Mayor Moore called the meeting to order at 6:02 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland (*via Zoom*), Debbie Zulak
Staff: Deputy Clerk/Planning Assistant, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Haskim declared a personal interest for Item 15.1.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-420 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda, as amended to:

1. Move Item 15.1 & 15.2 Planning Matter to precede Item 11.1 Delegations and Presentations;
2. To add Item 15.3 (iii) Site Plan Evaluation Report for Consent Application No. B02/2022;
3. To add Item 20.1 Recreation Committee Appointment; and
4. To add Item 23.1 Volunteerism under New Business.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Kekkonen

23-421 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 6:04 p.m. to discuss the following items;

- 5.1 Minutes of Closed Session – June 8, 2023
- 5.2 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – By-law Enforcement Recruitment & Committee Appointment

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 20, 2023

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-422 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:25 p.m.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Carried

Mayor Moore called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore

Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland (*via Zoom*), Debbie Zulak

Staff: Deputy Clerk/Planning Assistant, Karlee Britton; Treasurer, Roshan Kantiya (*for his respective items on the agenda*)

Guests: Patrick Christie, Parry Sound Area Planning Board; Carl Pahapill, Pahapill & Associates

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Haskim declared a personal interest for Item 15.1.

Moved by: Councillor Kekkonen

Seconded by: Councillor Haskim

23-423 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held June 20, 2023.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Carried

Councillor Haskim left the meeting.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 20, 2023

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-424 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the proposed consent to create one new rural lot on Part of Lot 23, Concession 3 as applied for by Arnold Crossman in Application No. B12/2023 (McK) subject to the following conditions:

1. Payment of a fee in lieu of parkland dedication in accordance with the Township's fee By-law;
2. 911 Addressing at the time of issuance of an entrance or building permit;
3. Verification from the Director of Operations that the new lot can accommodate an entrance onto Centre Road;
4. Payment of applicable planning fees;
5. That any portion of Centre Rd. 33 feet (10 metres) from the centre line be conveyed to the Township.

DIVISION VOTE

YEAS: Councillors Kekkonen, Ryeland, Zulak, Mayor Moore.

NAYS: None.

ABSTAIN: None.

ABSENT: Councillor Haskim.

Carried

Councillor Haskim re-entered the meeting.

Moved by: Councillor Haskim

Seconded by: Councillor Zulak

23-425 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the proposed consent to create one new rural lot on Wendy's Lane as applied for by 2165268 Ontario Ltd. in Application No. B14/2023 (McK) subject to the following conditions:

1. Payment of a fee in lieu of parkland dedication;
2. Obtaining confirmation from the Director of Operations that there are suitable driveway locations for the severed and retained lots on to Wendy's Lane;
3. That any portion of Wendy's Lane 33 feet (10 metres) from the centre line be conveyed to the Township;
4. 911 Addressing at the time of issuance of an entrance or building permit;
5. Payment of applicable planning fees.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Haskim

23-426 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Pahapill And Associates Chartered Accountants presenting the draft 2022 Financial Statements.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 20, 2023

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

23-427 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the June 6, 2023 Regular Meeting of Council and the June 8, 2023 Special Closed Meeting of Council; as circulated.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

23-428 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the memo dated June 20, 2023 from Deputy Clerk/Planning Assistant, Karlee Britton, and the letter dated June 20, 2023 from Brad Roberts; and
FURTHER THAT condition No. 6 in Resolution No. 22-236 be deleted except for the recommendation that a site evaluation report be prepared; and
FURTHER THAT a 51(26) condition be added to have the FriCorp Ecological Services Report dated November 2022 be registered on title; and
FURTHER THAT the applicant is to pay \$5,500.00 for the partial closed road allowance abutting 211 Burnett's Road.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Kekkonen

23-429 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the minutes of the May 25, 2023 meeting of the Township of McKellar Recreation Committee.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 20, 2023

Moved by: Councillor Haskim
Seconded by: Councillor Zulak

23-430 WHEREAS the Township received the Master Services Agreement (MSA) for services related to blue box material from Circular Materials Ontario (CMO) at the end of May 2023; and

WHEREAS staff have been working with CMO to settle upon an agreement to opt in to the operations of the Blue Box depot and to opt out of collections (being hauling) of blue box material; and

WHEREAS the Township requires more time to work with CMO; and

WHEREAS CMO has notified 2024 Transitioning Municipalities that executed agreements or a resolution from Council showing intent to approve must be received by June 30, 2023;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby intend to work with Circular Materials Ontario and subsequently approve a Master Services Agreement after further review.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

23-431 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive Report PW-2023-07 and award RFP No. PW-2023-10 Municipal Complex Building Shingle Replacement to Northbound Roofing in the amount of \$47,133.33 with HST of \$6,127.33 for a total of \$53,260.66.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Haskim

23-432 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the Accounts Payable Preliminary Cheque Run Report for May 2023, for information purposes.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

Carried

Treasurer, Roshan Kantiya left the meeting.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 20, 2023

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

- 23-433** **WHEREAS** community radio upholds, roots, promotes and advocates on behalf of the people, organization, businesses and industry; and
- WHEREAS** a strong community builds strong individuals, neighbourhoods, businesses and industry; and
- WHEREAS** community radio renders a collective voice for the community, manifests and sustains the community's identity and emerges, expands and advances the community; and
- WHEREAS** airwaves are public property and not-for-profit community radio ownership provides community access to the airwaves and fosters programming based on community participation, reflects the special interests and needs of its listeners, stimulates cultural enrichment and socio-economic endeavors; and
- WHEREAS** community radio promotes diversity in the broadcasting opinions, spoken word content and musical programming and focuses on the arts, local history and interests, needs and initiatives, including local and Municipal new, current events and local sports all of which form the basis of the station's programming; and
- WHEREAS** today's commercial media landscape has become more centralized in corporate interests and less focussed on comprehensive local coverage and content;
- NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby recognises the importance and validity of community radio and its value in preserving and building a local, collective voice and identity while supporting and advocating local interests; and
- FURTHER THAT** the Council of the Township of McKellar supports an application for community FM radio as proposed to the Canadian Radio-Television and Telecommunications Commission (CRTC) by the Parry Sound Community Radio Association.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Zulak

- 23-434** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby appoint Chris Bishop to the Township of McKellar Recreation Committee.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.
NAYS: None.
ABSTAIN: None.
ABSENT: None.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 20, 2023

Moved by: Councillor Zulak

Seconded by: Councillor Haskim

23-435 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-48, being a by-law to Enter into a Service Contract with Chris Everitt for By-law Enforcement and to Appoint a By-law Officer, a First and Second reading;

And further Read a Third time and Passed in Open Council this 20th day of June, 2023.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-436 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby recognize the volunteer efforts of John Stewart and John Toohey, members of the Manitou Cottage Association, by ensuring that they are listed as insured on the Township of McKellar's insurance policy while they perform maintenance work on F.R. 152, F.R. 152A, and F.R. 152B, providing that those herein named sign a waiver agreement wherein they discharge the Township of McKellar and its respective officers, directors, agents, contractors, subcontractors and employees from all liability that might arise while performing their voluntary participation in said maintenance work.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-437 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or on Zoom.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 20, 2023

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-438 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-49, being a by-law to confirm the proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 20th day of June, 2023.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Zulak

23-439 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar adjourn this meeting at 9:06 p.m. to meet again on July 4, 2023; or at the call of the Mayor.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Carried

David Moore, Mayor

Karlee Britton, Deputy Clerk



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Special Council Meeting Minutes

June 28, 2023

Mayor Moore called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Clerk/Administrator, Ina Watkinson
Guests: By-law Enforcement Officer, Chris Everitt *for his respective section on the agenda*

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

23-440 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this special closed meeting of Council, as presented.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-441 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 6:01 p.m. to discuss the following items;

- 5.1 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) –
By-law Enforcement Recruitment

Carried

By-law Enforcement Officer, Chris Everitt entered the meeting at 7:00 p.m.

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

23-442 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 9:16 p.m.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

23-443 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held June 28, 2023.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Special Council Meeting Minutes

June 28, 2023

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-444 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-50, being a by-law to confirm the proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 28th day of June, 2023.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-445 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 9:19 p.m. to meet again on July 4, 2023; or at the call of the Mayor.

Carried

David Moore, Mayor

Ina Watkinson, Clerk/Administrator

DRAFT



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

July 4, 2023

Patrick Christie
Parry Sound Area Planning Board
1 Mall Drive, Unit 2
Parry Sound, ON
P2A 3A9

via Email: psapb@vianet.ca

Re: Consent Application - B42/2022 (Hardie)

Dear Patrick,

Please be advised that all of the following conditions for the above noted Consent Application have been met.

1. That a fee in lieu of parkland dedication be paid to the Township of McKellar in accordance with the Township fee By-law; (Parkland paid on June 16, 2023)
2. 911 addressing; (is not required until an entrance or building permit is applied for)
3. Payment of any planning fees; (Fees paid on June 16, 2023)
4. That the road in front of the properties in question, be brought up to an approved Municipal standard; (Lyndsey Lane – verified by Director of Operations)
5. That the two new lots be rezoned to (RR) Rural Residential; (By-law 2023-05)
6. Verification from the Director of Operations by way of a staff report, that the lots can accommodate entrances in compliance with Municipal standards. (letter dated December 15, 2022)

Regards,

Karlee Britton
Deputy Clerk/Planning Assistant
Township of McKellar

MEETING MINUTES

Thursday, March 9, 2023 at 6:30 PM

Board Meeting via Zoom Video Conference



Board Members Present:

Jerry Brandt	Ted Knight
Teri Brandt	Tom Lundy
Janice Bray	Jamie McGarvey
Mike Dell	Sharon Smith
Gail Finsson	Rick Zanussi
Teresa Hunt	

Board Members Absent:

Ted Collins	Sean Cotton
Joel Constable	Peter McIsaac

Staff:

Jennifer Harris, Administrative Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO

Guests:

Sarah Bissonette

1. CALL MEETING TO ORDER:

The meeting was called to order by the Board Chair, Rick Zanussi at 6:31 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. ELECTIONS:

4.1 Election of Vice-Chair

The Chair conducted the election.

The Chair called for nominations from the floor three times for the position of Vice-Chair.

Mr. Brandt was nominated and willing to stand. No other nominations were put forward for the position of Vice-Chair.

Resolution 23 03 01

CARRIED

Moved by Ted Knight

Seconded by Jamie McGarvey

“THAT Jerry Brandt be appointed and approved as the Vice-Chair of the District of Parry Sound Social Services Administration Board for the year 2023.”

5. APPROVAL OF MINUTES:

5.1 February 9, 2023

Resolution 23 03 02

CARRIED

Moved by Teri Brandt

Seconded by Ted Knight

“THAT the Board meeting minutes of Thursday, February 9, 2023 be approved as presented.”

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS:

7.1 Chair

Welcomed new Board members Janice Bray and Mike Dell to the Board.

Acknowledged International Women’s Day and thanked the women we have working for our organization.

7.2 Chief Administrative Officer

Report was presented and reviewed by Ms. MacKenzie.

Mentioned the Board training videos on SharePoint which are a great resource to understanding what we do at the DSSAB.

We have reached out to all 22 municipalities with the offer to provide a presentation to councils on DSSAB services. Board members will be informed when we will be presenting to their municipalities.

Our Zoning and OPA amendments for our Waubeek Street property were successfully obtained; in the next while we will have a discussion to figure out next steps with this property.

7.3 Chief Financial Officer

Thanked the Board for approving our 2023 Operating and Capital budgets at our February 9th meeting. The budget has been distributed to all municipalities and is posted on our website.

8. OUTSTANDING ISSUES.

9. NEW BUSINESS:

9.1 Partnership with the WPSHC – Mental Health & Addictions Worker

A written report was presented by Ms. MacKenzie.

9.2 AMO’s 2023 Pre-Budget Submission

A written report was presented by Ms. MacKenzie.

Ms. Hunt joined the meeting at 6:55 PM.

Resolution 23 03 03

CARRIED

Moved by Sharon Smith

Seconded by Gail Finnon

“WHEREAS the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;

WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments;

WHEREAS homelessness is felt most at the level of local government and the residents that they serve;

WHEREAS municipalities and District Social Services Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and

WHEREAS leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

THEREFORE BE IT RESOLVED THAT the District of Parry Sound Social Services Administration Board calls on the Provincial Government to urgently:

- a) Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- b) Commit to ending homelessness in Ontario;
- c) Work with AMO, NOSDA, FONOM, NOMA and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal.

AND FURTHER THAT a copy of this resolution be sent to the Minister of Municipal Affairs and Housing, the Minister of Children, Community and Social Services and the Minister of Health.”

9.3 Child Care Workforce Shortage

A written report was presented by Ms. MacKenzie.

Resolution 23 03 04

CARRIED

Moved by Jerry Brandt

Seconded by Janice Bray

“WHEREAS the District of Parry Sound Social Services Administration Board supports Resolution 23-13 passed by the Manitoulin-Sudbury District Services Board at their meeting held on January 19, 2023 regarding the child care workforce shortage in Ontario; and

WHEREAS access to quality licensed child care is an essential component of Ontario’s social and economic well-being and enable children to grow up with a sense of community; and

WHEREAS lack of licensed child care is a barrier for parents to return or enter into the workforce, thus putting a strain on families, hindering economic participation, and forcing parents to remain at home to care for their children; and

WHEREAS the demand for child care spaces creates waitlists that have parents waiting for several years for a space, if they receive a space at all; and

WHEREAS in recent years the recruitment and retention of qualified Registered Early Childhood Educators (RECE’s) and child care staff has been a challenge that has been exasperated by the COVID-19 pandemic; and

WHEREAS the workforce crisis in the early years and child care sector has been further exasperated by the significant wage disparity between the compensation paid to RECE’s employed

by School Boards and those employed in licensed child care centres due to lack of funding which has created an inequity for workers with equal qualifications; and

WHEREAS Ontario has signed the Canada-Wide Early Learning and Child Care Agreement putting Ontario on the path to reducing child care fees to an average of \$10/day which will create a demand for more child care spaces when a workforce shortage already exists; and

WHEREAS the province of Ontario's commitment to a minimum wage of \$19/hour for RECE's with \$1 annual increases until reaching \$25/hour does not provide an immediate response to attracting and retaining child care staff and will take many years to correct the wage disparity.

THEREFORE BE IT RESOLVED that the District of Parry Sound Social Services Administration Board advocates for the Province of Ontario to address the child care workforce shortage in Ontario by immediately increasing the \$19/hour minimum wage and providing benefits to RECE's in licensed child care centres to an equitable level to that which is paid to RECE's employed by School Boards; and

FURTHER BE IT RESOLVED that the Province of Ontario launch and financially support an accelerated Early Childhood Education Intensive program, to be completed within 14 to 16 months, similar to the program launched in March 2022 for Personal Support Workers (PSW's), where funding supported the costs of tuition, books, and other mandatory fees, to help address the shortage of RECE's in Ontario; and

FURTHER BE IT RESOLVED that a copy of this resolution be forwarded to OMSSA, Ontario Coalition for Better Child Care, Childcare Resource and Research Unit, NOSDA, FONOM, AMO, and all District Social Services Administration Boards, to request their support and advocacy for this resolution; and

FURTHER BE IT RESOLVED that a copy of this resolution be forwarded to Minister of Education Stephen Lecce, Minister of Economic Development, Job Creation and Trade Vic Fedeli and MPP for Parry Sound-Muskoka Graydon Smith."

9.4 Canadian Alliance to End Homelessness (CAEH) – Homelessness Prevention and Housing Benefit

A written report was presented by Ms. MacKenzie.

Resolution 23 03 05

CARRIED

Moved by Tom Lundy

Seconded by Mike Dell

“WHEREAS the drastic recent increase in homelessness and the concurrent increase in the reliance of Canadians on food banks is evidence of the widening of the gap in income disparity due to current economic conditions; and

WHEREAS the CAEH has presented data illustrating that the majority of Canadians believe that homelessness is a problem and it is getting worse; and

WHEREAS the data also shows that the majority of Canadians believe resources should be allocated to improving the situation; and

WHEREAS CAEH has presented the benefits of creating a Homelessness Prevention Housing Benefit;

NOW THEREFORE BE IT RESOLVED that the District of Parry Sound Social Services Administration Board supports the CAEH in requesting that the Federal government create a Housing Benefit as outlined in the CAEH report and proposal.

FURTHER BE IT RESOLVED that this resolution be circulated to all District of Parry Sound municipalities, AMO, OMSSA and Parry Sound-Muskoka MP, Scott Aitchison; and

FURTHER BE IT RESOLVED that this resolution be forwarded to the Prime Minister of Canada and the leaders of the opposition parties.”

9.5 Further Appointments to LHC Board for 2023

A written report was presented and reviewed by Ms. Johnson.

Resolution 23 03 06

CARRIED

Moved by Gail Finnsion

Seconded by Ted Knight

“THAT the Board approve the amendment of Resolution 23 01 03 to add the following Officer and Directors to the Parry Sound District Housing Corporation, as follows:

Officer: Vice-Chair Jerry Brandt

Directors: Jerry Brandt, Joel Constable, Mike Dell, Peter McIsaac, Sean Cotton and Janice Bray.”

10. IN-CAMERA.

11. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, April 13, 2023 via Zoom Video Conference.

Resolution 23 03 07

CARRIED

Moved by Jamie McGarvey

Seconded by Sharon Smith

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, April 13, 2023 at the hour of 6:30 PM via Zoom Video Conference.”

MEETING MINUTES

Thursday, April 13, 2023 at 6:30 PM



Board Meeting via Zoom Video Conference

Board Members Present:

Jerry Brandt Ted Knight
Janice Bray Tom Lundy
Ted Collins Peter McIsaac
Joel Constable Sharon Smith
Mike Dell Rick Zanussi
Gail Finsson

Board Members Absent:

Teri Brandt Teresa Hunt
Sean Cotton Jamie McGarvey

Staff:

Sharon Davis, Director of Housing Operations
Jennifer Harris, Administrative Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO

Guests:

Sarah Bissonette
Lisa Cook

1. CALL MEETING TO ORDER:

The meeting was called to order by the Board Chair, Rick Zanussi at 6:31 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF MINUTES:

4.1 March 9, 2023

Resolution 23 04 01

CARRIED

Moved by Tom Lundy

Seconded by Ted Knight

“THAT the Board meeting minutes of Thursday, March 9, 2023 be approved as presented.”

5. DEPUTATIONS & PRESENTATIONS.

6. REPORTS:

6.1 Chair

Mr. Zanussi and Mr. Brandt are attending the NOSDA AGM taking place this June in Thunder Bay.

Reminded members to please let staff know if they can't attend a meeting.

Commended staff on all their hard work in putting together the Board packages and hopes all members take the time to read them.

Mr. Collins joined the meeting at 6:40 PM.

6.2 Chief Administrative Officer

Ms. MacKenzie was available to take any questions regarding the CAO report. The board packages are now being posted to our external website.

6.3 Chief Financial Officer

Ms. Johnson reviewed the financial report.

7. OUTSTANDING ISSUES.

8. NEW BUSINESS:

8.1 Strategic Plan Update

A written report was presented and reviewed by Ms. MacKenzie.

8.2 Federal Budget Update

A written report was presented and reviewed by Ms. Johnson.

8.3 Tender: Duplex Conversion

A revised written report was presented and reviewed by Ms. Johnson.

Resolution 23 04 02

CARRIED

Moved by Joel Constable

Seconded by Gail Finnon

“THAT the Board direct staff to award the tender for the retrofit of 4 semi-detached DSSAB buildings within the LHC portfolio to Kenalex Construction Company Ltd. in the amount of \$990,735 inclusive of HST.”

9. IN-CAMERA: 4

Resolution 23 04 03

CARRIED

Moved by Mike Dell

Seconded by Sharon Smith

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

- i) the security of the property and services of the Board;
- vi) a decision concerning negotiations for an agreement or contract between the Board and a third party”

Resolution 23 04 04

CARRIED

Moved by Peter McIsaac

Seconded by Janice Bray

“THAT the Board now rises out of In-Camera without report.”

Resolution 23 04 05

CARRIED

Moved by Tom Lundy

Seconded by Jerry Brandt

“THAT the Board supports the decision to cancel the Esprit Expansion plan; and

THAT the Board supports the request to the Ministry of Municipal Affairs and Housing, that the SSRF 4 and SSRF 5 allocation be redirected to the Retrofit Project.”

10. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, May 11, 2023 via Zoom Video Conference.

Resolution 23 04 06

CARRIED

Moved by Jerry Brandt

Seconded by Ted Collins

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, May 11, 2023 at the hour of 6:30 PM via Zoom Video Conference.”

MEETING MINUTES

Thursday, May 11, 2023 at 6:30 PM



Board Meeting via Zoom Video Conference

Board Members Present:

Jerry Brandt Ted Knight
Teri Brandt Tom Lundy
Janice Bray Jamie McGarvey
Ted Collins Peter McIsaac
Mike Dell Sharon Smith
Gail Finsson Rick Zanussi
Teresa Hunt

Board Members Absent:

Joel Constable

Staff:

Jennifer Harris, Administrative Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO

Guests:

Sarah Bissonette
Lisa Cook

1. CALL MEETING TO ORDER:

The meeting was called to order by the Board Chair, Rick Zanussi at 6:37 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF MINUTES:

4.1 April 13, 2023

Resolution 23 05 01

CARRIED

Moved by Tom Lundy

Seconded by Ted Knight

“THAT the Board meeting minutes of Thursday, April 13, 2023 be approved as presented.”

5. DEPUTATIONS & PRESENTATIONS.

6. REPORTS:

6.1 Chair

Informed the Board of the resignation of Area 4 Board Member Sean Cotton; municipalities within that Area are currently looking for a replacement.

6.2 Chief Administrative Officer

Ms. MacKenzie was available to take any questions regarding the CAO report.

6.3 Chief Financial Officer

Will provide the financial report at our June meeting.

7. OUTSTANDING ISSUES.

8. NEW BUSINESS:

8.1 Homelessness Prevention Program (HPP) Investment Plan

A written report was presented and reviewed by Ms. MacKenzie.

9. IN-CAMERA: 1

Resolution 23 05 02

CARRIED

Moved by Teri Brandt

Seconded by Teresa Hunt

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

- vi) a decision concerning negotiations for an agreement or contract between the Board and a third party”

Resolution 23 05 03

CARRIED

Moved by Sharon Smith

Seconded by Jerry Brandt

“THAT the Board now rises out of In-Camera without report.”

10. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, June 8, 2023 via Zoom Video Conference.

Resolution 23 05 04

CARRIED

Moved by Peter McIsaac

Seconded by Ted Collins

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, June 8, 2023 at the hour of 6:30 PM via Zoom Video Conference.”

Township of McKellar Public Library Board Meeting Minutes

April 24, 2023 @ 10:00 a.m. at Library

1. Welcome and roll call:

The meeting was called to order at 9:54 a.m. and roll call was completed by Lynne Aylsworth

PRESENT: Debbie Woods (Chair), Dianne Thompson (Vice-Chair),
Terri Short (CEO/Librarian/Treasurer), Debbie Zulak (Council),
Lynne Aylsworth (Secretary)

ABSENT WITH REGRETS: Jeanette Clements

We have quorum for this meeting.

2. "The Respect and Acknowledgement of Lands" was read.

"In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years.

To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation."

3. Declaration of any Conflicts of Interest: NONE

4. Approval of the Agenda:

Motion #2023:91

That we the Township of McKellar Public Library Board move to accept the April 24, 2023 Agenda as circulated to all members and revised as noted above.

Moved by Dianne Thompson, Seconded by Debbie Zulak All in Favour Carried

5. Librarian's Remarks/questions:

The Librarian's Report was circulated to all board members prior to the meeting.

Terri advised that the annual survey is complete. The Spiller, Thriller, Filler Workshop hosted by Suzanne Poff is filling up quickly and registration has been extended to 25 registrants. The board members are to be added to the email list to receive the quarterly Newsletter and Flyers for upcoming events.

ACTION ITEM:

Action: Add board members to email list for quarterly Newsletters and Event Flyers
When: As soon as possible
Who: Terri Short

6. Council's Remarks/questions:

Debbie Z. advised that Roshan is still searching for a pay equity document. Council performed a trial run on Starlink and it should be up and running for the Council meeting on May 2, 2023. Once this is up and running properly the Town will work on including the library. The obstacle was moved from in front of the Red button to make it more visible at the Town Hall's front entrance. Debbie Z. will look into whether a sign can be posted so residents know this button is there. The AODA Washroom is on hold as the pricing came in too high for the renovations.

ACTION ITEMS:

Action: Inquire with Town as to sign for Red Button to open door
Inquire with Roshan Re: Pay Equity
When: As soon as possible
Who: Debbie Zulak

7. Approval of the Consent Agenda:

Motion #2023:92

That we the Township of McKellar Public Library Board move to accept the Consent Agenda, as circulated to all members.

Moved by Dianne Thompson, Seconded by Lynne Aylsworth All in Favour Carried

Terri advised that the E-book circulation is four times bigger than print circulation. We asked Terri if she has looked into the Enhanced Version of Overdrive (Overdrive Select or Overdrive Premium)

ACTION ITEM:

Action: Inquire into the Enhanced Version of Overdrive
When: As soon as possible
Who: Terri Short

8. Business Arising from Minutes:

a. Review Action Items:

We reviewed the Action Item List to confirm which Actions have been completed. An up to date list will be sent out to all board members.

ACTION ITEM:

Action: Price out digitizing video equipment
When: On or before next meeting – April 24, 2023
Who: Debbie Woods

ACTION ITEM:

Action: Send via email or post on Facebook – ask if anyone has a VCR to donate to the Library
When: On or before next meeting – May 29, 2023
Who: Terri Short

ACTION ITEM:

Action: Cost out the publisher program required to create and email Newsletters to patrons
When: On or before next meeting, May 29, 2023
Who: Terri Short

b. Other:

There is no other business arising from the April 24, 2023 Minutes.

9. Business:

a. Monitoring the progress of our Strategic Plan:

Draft letter to Patrons to receive Newsletters; measurements were taken to help with the renovations and a discussion took place as to where to install new shelves; Debbie started templates for furniture in library.

b. Policy Review/Update: HR-11, HR-12

Policy HR-11 – Professional Development, Performance and Discipline:

We discussed what revisions, if any needed to be made to Policy HR-11. We need to create a document - Performance Review Procedures and set up a special “in camera” meeting to review the CEO’s performance before our next meeting on May 29, 2023 and to provide Terri with the feedback for her final performance review.

Motion #2023:93

That we the Township of McKellar Public Library Board move to schedule an “in camera” meeting before May 29, 2023 with all board members, excluding Terri Short to review the CEO’s performance.

Moved by Lynne Aylsworth, Seconded by Dianne Thompson All in Favour Carried

ACTION ITEMS:

Action: Set up “in camera” meeting for CEO’s evaluation
Create document - Performance Review Procedures
When: On or before next meeting, May 29, 2023
Who: Debbie Woods

Motion #2023:94

That we the Township of McKellar Public Library Board move to accept and adopt changes as discussed to Policy HR-11 - Professional Development, Performance and Discipline.

Moved by Debbie Zulak, Seconded by Lynne Aylsworth All in Favour Carried

Policy HR-12 – Accessibility and Staff:

We discussed what revisions, if any needed to be made to Policy HR-12 and confirmed we have the appropriate forms and plans in place. There were no revisions to be made to this Policy.

ACTION ITEMS:

Action: Create “Identification of Potential Barriers Form”
Schedule staff meetings and date to review Emergency/Manual
Accessibility Plan
When: As soon as possible
Who: Terri Short

ACTION ITEM:

Action: Look for camera case
When: On or before next meeting – May 29, 2023
Who: Lynne Aylsworth

c. Report on Board Members’ Advocacy activities:

Dianne advised that through an acquaintance she is pursuing a potential partnership with the Firefighters Association.

d. Other Business:

Grants: We were not in a position to apply for the Inclusive Communities Grant for the accessibility door and will try next year if it is still available.

10. Announcements - NONE

11. **Next Meeting:** Monday, May 29, 2023

12. **Adjournment:**

Motion #2023:95

That we the Township of McKellar Public Library Board move to adjourn this meeting at 11:15 a.m. be approved.

Moved by Dianne Thompson

All in Favour

Carried

Debbie Woods, Chair

Date Signed:

Lynne Aylsworth, Secretary

Date Signed:

Date Approved:

LAKE STEWARDSHIP AND ENVIRONMENTAL COMMITTEE OF MCKELLAR TOWNSHIP

Draft Minutes
THURSDAY, June 8th, 2023
7:30 PM

Note: There are no minutes for May 2023 because the meeting was cancelled.

Item	Time	
1.	7:35 PM	In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.
2.	X	<p>Roll Call: Tony Best (x); Jennifer Ghent-Fuller (x); Melanie Jeffrey (); Al Last (); Axy Leighl (x); Carl Mitchell (on LOA); Suzanne Poff (x); Nick Ryeland (x); Lynda Taylor ().</p> <p>We need 5 committee members to have a quorum (yes)</p> <p>Declarations of pecuniary and/or personal interest and general nature thereof – none.</p>
3.	X	<p>a) Motion to accept the minutes of April 13th, 2023. (attached). Moved: Sue Seconded: Axy Approved: (yes) Amendments: none</p> <p>b) Motion to accept the minutes of the Special Budget Meeting of April 27th, 2023 (attached) Moved: Tony Seconded: Sue Approved: (yes) Amendments:</p>
4. Goals		General Updates on Current Issues.
4.1		<p>Waterfront/ Shoreline protection –</p> <p>April 13, 2023 - Axy & Jennifer have been working on expanding the Tree Canopy Policy to include Shorelands. The first draft of this proposed policy as well as some references are attached. We need to decide how to proceed with the fine tuning and public education/familiarization with this new policy. Discussion included a need to use more plain language. The question was raised about the cost to the township of implementing this. There may be some initial publicity costs, but there is no need for enforcement expenditures as it is a by-law to establish a policy of best practices for maintaining tree canopy and natural vegetation and will serve as a guide for residents. The Haliburton by-law has a question and answer section. Something similar might be helpful.</p>
4.2		Water Sampling – Jennifer is making plans with MLCA to continue E. coli sampling and add in regular phosphorus sampling for about six lakes in McKellar Township in May and August (Jennifer will consult with Carl about scheduling). May sampling is almost complete.

		<p>April 13 - MLCA has purchased new equipment to facilitate gathering samples from deep water and collecting data in deep water. A lab has been found in Barrie that will give results for phosphorus in mcg/L in order to compare LPP data. Samples will be taken at LPP sites simultaneously with LPP data and results compared as different sampling techniques are used. We are now in a position to do longitudinal studies.</p>
4.3	X	<p>Septic Education – concern relayed to Watersheds Canada and FOCA re: lakeside residents using too much water on a daily basis possibly causing a rapid exit to the lake with leakage of bacteria before they can be broken down and processed in the septic bed and before phosphorus can be absorbed by shoreline plants.</p> <p>Recent (May 30 2023) article (sent to committee members) from the Globe and Mail indicates that climate change may lead to increased heavier rain in the springtime, leading to increased phosphorus in surface water.</p> <p>June 1st – Fourth draft of proposed flyer was approved by email poll. (attached). Jennifer will be making a deputation to Council on June 6th and has approached Aquagraphics to make copies with the same instructions as the previous mailings in February.</p> <p>Resolution 2023 #4 Motion: that we rescind Resolution 2023 #1 of March 9 2023, as follows:</p> <p>*Resolution 2023 #1 - The LSEC will print 100 copies of the Septic Smart booklet distributed last year and make them available at the Township office and the Library for new residents Moved: Axy Seconded: Al Approved yes</p> <p>Motion to rescind: Moved: Sue Seconded: Tony Approved (Yes)</p> <p>Resolution 2023 #5 Resolved that we approve the flyer entitled Wise Septic Use (4th draft attached), have 2000 copies printed at an approximate cost of \$1,500 and request that Council authorize its distribution with the next tax mailing. Moved: Tony Seconded: Sue Approved: (Yes) With changes: none</p> <p>April 13 – A proposed flyer on septic use was attached for discussion. Discussion: Enlarge the font and make it two-sided. Reconsider table of # of liters used for water consumption. Include suggestion not to use a garburator. Ask to send this out with the next tax mailing. It is easy to understand, concise, and has a good, clean lay out. QR code works.</p> <p>March 9 – the Committee agreed to the proposal that we make education on reduced water usage a priority for 2023. Provincial guidelines on septic use include the need to reduce water usage but no detail is given.</p> <p>March 9th – We agreed to print a limited number of copies of the Septic Smart booklet and have them available at the library and the Township office for new residents.</p>
4.4		<p>Presentations - YouTube videos from this committee are posted here: https://www.mckellar.ca/en/township-services/resources/Links-to-YouTube-Videos.pdf along with other videos</p>
4.5		<p>Microplastics/Microfibres/ Washing Machine Filters – video on our YouTube channel posted</p>
4.6	X	<p>Earth Day / Clean Up Our Lakes – schedule for end of April to end of May – suggestion was made to include roads and add it to the slogan – “Clean up our Lakes, Rivers and Roads” for publicity this spring.</p>

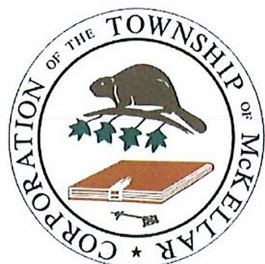
		<p>June 8 2023 = Moved that We hold the Clean Up Our Lakes campaign in 2024 without ordering bins. Moved: Tony Seconded: Sue approved</p> <p>May 11th – Council rescinded the motion of April 18th to have the bin for “Clean up our Lakes, Rivers and Roads” at the Transfer Station from April 28th to May 28th and approved the bin being removed on May 14th due to anticipated traffic congestion. However, residents can continue to bring litter to the household garbage bins. Disposal of large items without charge which are litter may need to have the fee waiver approved by Council.</p> <p>April 13th – Greg Gostic suggested that we present this to the current Council. Jennifer will make a deputation to Council on April 18th. We hope that the bin will be available about April 28th for a month for the 4th annual Clean up our Lakes campaign and we hope to establish this as an annual event.</p> <p>Committee members are encouraged to attend the Council meeting on the 18th. This would be the fourth year that the bin has been available. The comment was made that the township has noticeably less litter in comparison to the time prior to the initiation of the Clean up our Lakes program.</p> <p>March 9th - Greg Gostic has been emailed to ask him to book the container for the transfer station and he is in favour of including roads in our publicity. The committee approved as well.</p>
4.7	X	<p>Fishing -</p> <p>May 11th – At our special budget meeting of April 27, we decided to look into applying for a special grant for environmental enhancement. Lynda investigated how to do this. Fish stocking was a possibility. Jennifer wrote to the MNRF asking for information about fish stocking and received the following communication from Steve Scholten (MNRF):</p> <p>“I don’t know who is on it, but my guess is that at least some of the committee members have been involved in past discussions with us on this topic and should be aware of our approach to walleye stocking. However, it is good to repeat to ensure everyone is working with correct, first-hand information.</p> <p>As a general rule, we don’t support stocking if the species might have unacceptable negative impacts on other species already present or if there is an existing population of the species proposed to be stocked. Manitouwabing, McKellar and Moffat have existing walleye populations so would not be candidates. Grey Owl is connected to Lorimer, which is managed as a Lake Trout lake so would not be suitable either. I don’t have any current information for Mary Jane. It may be a candidate but current information on the current state of the fish community may be needed and an Environmental Assessment screening has to be done for any new fish introductions. A document describing the different types of stocking and the rationale for how we make decisions is attached. It is a draft working document but hopefully will help you to understand how fish stocking decisions are made.”</p> <p>The document Mr. Scholten sent, Stocking Fact Sheet, is attached and we will request to have it posted on the web page for residents’ future reference.</p> <p>Judging by the parameters of the application for a grant, such a proposal would definitely have to be approved by Council for whatever project for which we decide to apply for funding, before we would be able to make an application. As the deadline for this year is May 30 and we have no project in mind, applying this year is not an option.</p>
4.8	X	<p>Fish Catch reporting signs for Armstrong Lake - are up at Armstrong Lake beach.</p> <p>June 1 – sign is well back from the portable outhouse and visible.</p>

		<p>May 11th – a verbal request was made in April to ensure this sign is not hidden by the portable outhouse as it was last year.</p>
4.9		<p>Catch and Release Signs are up at township launch sites. Copies of the Catch and Release sign are on the back of the Safe Boating flyer and were printed for distribution by the Township with the tax mailing to all households at the end of February 2023.</p>
4.10	X	<p>Benthic Study – May 11th – funding is included in the 2023 budget March 9 2023 Jennifer distributed an evaluation of the value of the 2022 Benthic report along with a suggestion that LSEC recommend to Council that this research be continued. Proviso: that the data from the Lake Manitouwabing studies be posted on an existing publicly available website at no extra charge to the township or the MLCA. We passed a resolution supporting the continuation of Benthic sampling by the GBB. Dec 2022 The Draft report was received from GBB. We will leave this expenditure in the budget for now and confer whether there is benefit in continuing this annual sampling at a later meeting. We should do some knowledge translation with the actual study, like what we're measuring and what it means, so that we can answer why we are doing this, what is the added value</p>
4.11		<p>Pesticides/Fertilizers – (would be included in any Drinking Water Source Protection) From Oct 13/22 minutes on planning: In April 2023, we received a request to test for pesticides in the lakes. The federal government is currently testing for 194 approved pesticides in limited locations. Testing for pesticides in the township is not feasible at this time. 4. Pesticides – we will fold a discussion of pesticide use on lawns into the work/education on waterfront vegetation. Melanie and Jennifer.</p>
4.12	X	<p>Invasive Species – Signs are up at boat launch sites; additional signs are available from FOCA June 8th – Council approved replacing the old Protect our Lakes from Invasive species signs and replacing them with the new signs from FOCA. We also need to map and list where the signs are placed in the township. Need someone to place signs again. March 9 – A motion was approved stating that LSEC will ensure that older invasive species signs at boat launches be removed and replaced with the newer signs as well as placing signs at boat launches where there is not yet a sign about invasive species. A waterless boat cleaning system to prevent the transfer of invasive species was advertised at the FOCA AGM on March 4th. The committee agreed that we need to work with MLCA to find someone to look at the feasibility of having such a system in McKellar Township. Flyers on Invasive species and Catch and Release and Safe Boating were distributed to all households in the Township with the tax bills at the end of February. Dec 8 - Jennifer picked up 16 newer road signs for boat launches on Invasive Species from FOCA (on behalf of MLCA) – they are designed to educate people who are launching their boats about prevention of transfer of invasive species from one water body to another. We need to contact Greg Gostic again for approval and assistance to replace the existing Invasive species signs with the new ones. Al will assist with getting the new signs up and removing the old stop-sign shaped invasive species signs.</p>
4.13		<p>Dark Skies – From Oct 13/ minutes on planning:</p>

		Sue and Jennifer will continue the work on Dark Skies.
4.14		Water Levels – A paper detailing previous work on water levels is posted on our section of the web page.
4.15	X	<p>Pollinator Patches –</p> <p>May 11th – We have altered our budget request to include funding for renewal of the garden at the Community Centre in 2023. The Pollinator Patch subcommittee met on April 24th (attached)</p> <p>Motion: We move to receive the Minutes of the April 24th meeting of the Pollinator Patch subcommittee (attached) Moved: Sue Seconded: Tony Approved: Yes</p> <p>Motion: That we rescind the Motion from March 9th as follows: Resolution 2023 #3 - The LSEC recommends the spending of no more than the \$2000 budgeted for plants for the pollinator patches. Moved - Al Seconded - Axy Approved Nick suggested that procurement policy usually involves getting a few quotes. Sue will do that. Motion to rescind: Moved: Sue Seconded: Nick Approved: Y</p> <p>Resolution 2023 #6 Resolved that we spend no more than \$500.00 for soil and plants to renew the health of the existing pollinator patch, known as the Butterfly Garden at the Community Centre.</p> <p>Moved: Tony Seconded: Sue Approved: Yes</p> <p>Apr 13 – We are awaiting the outcome of the budget decisions by Council before we can proceed with the pollinator gardens. March 9 2023 Council approved the planting of two pollinator gardens, with a third to come after work is done on the Hemlock Church site. We will also upgrade the pollinator patch planted at the Community Centre. We will consult with Greg Gostick. Sue chose 6 pollinator plants that are native to the McKellar area and avoided those that are toxic to animals or susceptible to disease. LSEC passed a budget resolution.</p> <p>Dec 8 – The Township will provide us with a map of Township properties. We will need to get approval from staff on placement of pollinator patches/butterfly gardens. The David Suzuki program is interested in our work as they have no “ranger” in this area. Sue is researching Pollinator Patches and putting together a list of plants that are Suitable for our zone, and that are considered not invasive or that could be a problem with being toxicity especially to farm animals.</p> <p>From Oct 13/ minutes on planning:</p> <ol style="list-style-type: none"> 1. Sue, Axy and Al will work on a program of pollinator patches in the township including applying to the David Suzuki butterfly ranger program. 2. Axy will schedule a meeting of this subcommittee and complete the application to the David Suzuki foundation program. 3. Al suggested that we may be eligible for beautification grants from the Township and also from some companies such as MacDonald’s who are looking for non-profit donations to make.
4.16	X	<p>ICECAP – This item to be removed</p> <p>May 11th – funding for the ICECAP program is not included in the 2023 budget for McKellar Township.</p>

		<p>April 13 - The Mayor and Council prefer that the GBB come to Council for any further discussion of the ICECAP program. Committee members will not contact GBB in relation to ICECAP.</p> <p>March 9 – Nick spoke to Benjamin John of GBB on Feb 16 about the steps the Township of McKellar needs to take to move ahead with energy management and they have scheduled a follow up meeting. Nick and Roshan will follow up concerning the amount of money owed by McKellar Township to the GBB in relation to the ICECAP program.</p> <p>On Feb 7 2023, a deputation from Dr. Rebecca Pollock, Executive Director of the Georgian Bay Biosphere was made to Council on behalf of the Integrated Communities Energy and Climate Action Plans (ICECAP) partnership. This is a Canada wide program for municipalities.</p> <p>March 9 – Nick spoke to Benjamin John of GBB on Feb 16 about the steps the Township of McKellar needs to take to move ahead with energy management and they have scheduled a follow up meeting. Nick and Roshan will follow up concerning the amount of money owed by McKellar Township to the GBB in relation to the ICECAP program.</p>
4.17		<p>EV Chargers – March 9 A review of the current need for an EV charger by committee members earlier this year (2023) by email resulted in a decision of the majority of the LSEC members not to support a proposal that Council fund the installation of an EV charger in McKellar at this time.</p>
4.18	X	<p>Organic Waste Planning investigate the possibility of a processing facility shared with other townships in the future May 11th Another company is coming to Council with a proposal on Food Cyclers (attached). There is also a brand called LOMI which is very similar. Food Cycler will sell reuseable filters to purchasers whose community participates.</p>
4.19		<p>From Oct 13/22 minutes on planning: Jennifer will start to research the background on Drinking Water Source Protection with a view to eventually having McKellar Township included in such a program. This will likely be a multi-year project as it involves working with other townships and communities in the local watersheds and finding a Conservation Association willing to manage the program. March – Greg Gostic inquired whether we could test the water at the public tap</p>
5.		<p>Our postings (listings and a table of contents) are uploaded on the township web page under “Residents/Environment.” Jennifer has been gradually updating the page with Mary Smith’s help. https://www.mckellar.ca/en/living-in-our-community/environment.aspx</p>
6.	X	<p>Budget – Our suggestions for the 2023 LSEC budget was approved by the committee members at the December LSEC meeting. We met on April 27, 2023 to revise the budget for this year. New LSEC budget is attached as part of the April 27th minutes.. Our revised budget was accepted by Council.</p>

7.		<p>Next meeting date and time is Thursday May 11 , 7:30 pm on zoom We need a committee member to attend in the community centre, please.</p> <p>LSEC meetings will continue at 7:30 pm on the second Thursday of the month in 2023:</p> <table data-bbox="233 241 1039 451"> <tr> <td>January 12th</td> <td>July 13th Meeting changed to July 6th.</td> </tr> <tr> <td>February 9th</td> <td>August 10th</td> </tr> <tr> <td>March 9th</td> <td>September 14th</td> </tr> <tr> <td>April 13th</td> <td>October 12th</td> </tr> <tr> <td>May 11th</td> <td>November 9th</td> </tr> <tr> <td>June 8th</td> <td>December 14th</td> </tr> </table> <p>Next meeting June 8th 7:30 pm.</p>	January 12th	July 13th Meeting changed to July 6th.	February 9th	August 10 th	March 9th	September 14 th	April 13th	October 12 th	May 11th	November 9 th	June 8th	December 14 th
January 12th	July 13th Meeting changed to July 6th.													
February 9th	August 10 th													
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April 13th	October 12 th													
May 11th	November 9 th													
June 8th	December 14 th													
8.	X	<p>Motion to adjourn. Moved: Nick Seconded: Tony Approved- yes Time: 8:07 PM</p>												



Township of McKellar Staff Report

Prepared for: Council

Department: Fire Department

Agenda Date: July 4, 2023

Report No: FD-2023-11

Subject: Month End Status Updates – June 2023

For the month of June 2023, the Township of McKellar Fire Department responded to a total of 8 calls at the time of writing this report consisting of:

- 6 Medical calls
- 2 Fire or associated calls
- 0 Assistance calls (mutual/automatic/ or inter agency aid)
- 0 Motor Vehicle Collisions

Apparatus and Equipment:

Apparatus status for the month of June is stable, with no major mechanical issues coming to light. During our truck checks in May an issue has been discovered with the batteries in Rescue 3 and they still need to be replaced. Pumper 1 has it's yearly check on June 28 with no issues expected. Pump 1 did have a leak which became apparent behind the pump panel during our drafting exercises however Deputy Kevin Harmer from Seguin was able to help us out and it is now fixed.

Personel:

McKellar Fire has granted a 1 year leave of absence to one of our responders whom will find himself pulled away from our area for work for the next 12 months. We thank Craig for his service and look forward to him returning to our ranks in the not too distant future.

Training:

Recruits involved in the WPSRTP will continue attending training the first Saturday and Sunday of every month. Aside from that, our department has the following booked.

- May 15-June 15 our members were educated and certified to an awareness level for NFPA 1006 Water Rescue
- June 1 – July 1st Several of our responders have been educated and certified to an awareness level for NFPA 1072 Hazardous Materials Response.
- December 8,9,10 We will be hosting and Ice Rescue Technicians certification, with attendees from other departments likely. This will be the first time McKellar will have been fully trained and certified to provide full Ice Rescue capabilities to our township
- McKellar has been a co-applicant to the acquisition of the OFM Burn Trailer for the West Parry Sound group and the Recruit Training Program. We will have the opportunity to

attend the trailer for a complete day of live burns in this state of the art trailer under the supervision of the OFM.

- Our responders continue to work hard towards completing the firefighter 1 certification through the use of our online Resource 1 program with IFSTA. This is all in an effort to meet the new OFM certification guidelines which come into effect July 1 2026. This is not an easy process, requiring many hours of self study for our responders. McKellar Fire thanks them for putting in the extra time to help us meet our goal.

Buildings:

Cleanup of Stn 2 has begun and planning is underway for hall improvements. Materials which are deemed to have no value and are otherwise junk are being cleaned out in an effort to help control the pest population. Through the donation of workout equipment and a little elbow grease the old original stn 2 is receiving a bit of an overhaul and being repurposed into a fitness and fire training facility for our members. Recently to help us with our certifications a new safe ladder mount has been installed at station 2 which permits us to train safely indoors on our ladders, practicing fire ground skills.

Home Safe Home, Fire Prevention and education:

Fire Prevention and educational material have been received from our order, they will be available at special events and market dates throughout the summer.

Our first market weekend will concentrate on educating the public about the importance of fire safety and having working CO and smoke detectors in their home and cottage. At the first market we will be introducing residence to our Home Safe Home McKellar program and allow them to book a time for firefighters to come by and discuss their needs, help with installation and assist with the planning of escape routes.

Chief's Notes:

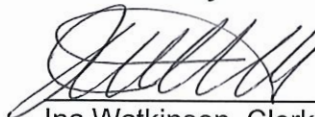
On June 1st the MNR issued a notice to all townships and fire departments that they were declaring a Restricted Fire Zone for much of the province due to the rapidly spreading wildfires in areas not overly far from us. We have all experienced and noticed the smoke low hanging in the air from these fires and overall I am pleased to report that for the most part people are respecting the RFZ. We have had a few complaints, and we have had a few incidents where a person has claimed to have not known about the ban, but for the most part we are doing fairly well. Given that this is not a township based fire rating but provincial, the MNR and the OPP have been very supportive in their responses to address those who still burn. They do so with the ability to lay criminal charges and fines of up to \$25,000 plus 3 months in jail.

Respectfully submitted by:



Robert Morrison, CEMC/Fire Chief

Reviewed by:



Ina Watkinson, Clerk/Administrator



Township of McKellar Report to Council

Prepared for: Mayor and Council **Department:** By-law Enforcement
Date: June 04th, 2023 **Report No:** BY-LAW-2023-05

Subject: Monthly By-law Report – June 2023

Recommendation:

That the Council of the Corporation of the Township of McKellar does hereby receive this report for information.

Summary:

Occurrences 8 reports.

May 26th B0677 – [REDACTED] complaint about residence being used for home based Business. CBO not available for ruling whether it was allowed in WF-2 zoning. No one home left letter for resident.

May 29th B0678 – Report of Open Air burning at [REDACTED] [REDACTED] No fire upon arrival. Resident said he had fire but put it out.
No violation.

June 01st Patrol McKellar Lake Road/Martha Drive.
June-02nd Patrol McKellar Lake Road/Martha Drive.

June-02nd B0679 – Report of Noise at [REDACTED] – had noise shut off- Warning.

June-03rd B0680 – Report of music at [REDACTED] – Had noise shut off POA Ticket 3827876F issued.

June -3rd B0681 – Report of neighbour starting fire in outdoor fire place. Responded and tried to talk to residents. Language issues could not understand or speak English. I determined owner did not start fire which was out but a guest of the owner had started the fire and the owner upon arrive back at residence had fire put out. I issued the Owner a NOV#2376 (warning) He was very upset that I had issued this as he was not present when fire was started. I tried to explain why I issued it but could not get

through to him that he was responsible for whatever went on at his property. He ordered me off his property and informed me I was not allowed on his property again. I left.

June 05th To POA Court to file Noise Infraction. Ticket form I used had expired so I had to issue a new Infraction form. #38927876F Sent by registered Mail. Also Issued NOV #2377 and sent to property owner of [REDACTED] with a warning that any further infractions will result in him being charged as the property owner.

June 06th Complaint about burning at [REDACTED] the night of June 5th. Checked it out. No one home will return to investigate.

June 7th – B0682 Complaint about burning at [REDACTED] Investigated no one home. Smoke coming from another residence in area. They were using wood stove in house to take the chill off. Results of investigation Trailer without permit on property. No sites of any burning on property believe both complains probably resulted from smoke from neighbour warming house.

June 10th – B0783 Call from Director of Operations about child of resident seen on Beach on Catherine Street with ATV doing power turns on beach. Spoke with youths parents they said they would talk to children and would rake beach.

June 18th – B0684 Call resident re: suspected fire at Springhill Road. Attended scene called MNR&F and OPP for assistance as it was night time and history I got from Complainant. MNR&F officer issued a Provincial offense Ticket for burning during a Fire Ban.

June 19th – No occurrence report. Noise complaint from resident. Investigated noise coming from Armstrong Lake Beach behind Township Office. Spoke with beach goers and had them turn the music off. They complied immediately and I explained the music traveled across the water easily. Gave warning.

June 25th – B0685 Call from resident. Attended [REDACTED] with Fire Chief. Spoke with guest of resident. Resident was away so we decided to wait return of resident. Started investigation. Found outdoor pizza oven and a propane fire pit, also a fire pit. Both outdoor pizza oven and Propane Fire Pit are legal for use during the Fire Ban. The outdoor fire pit was not legal for use and did not appear to have been used. And debris was cold to the touch. When owner returned we talked to her about complaint and ask her to clean out the

outdoor fire pit so it did not look like it may have been used and to contact her neighbours about the Outdoor Pizza Oven and Outdoor propane fire Pit and explain they were both legal.

Animal Control Update:

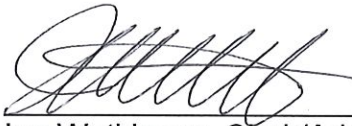
Rewrote draft copy of Proposed Dog By-law in Deputy Clerks hands and awaiting Councils further direction.

Respectfully submitted by:



Chris Everitt, MLEO ©

Reviewed by:



Ina Watkinson, Clerk/Administrator

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>

Sent: June 15, 2023 10:06 AM

Subject: FONOM's House Resolution - Seeking Support

PLEASE SHARE THIS EMAIL WITH YOUR COUNCIL

Good morning,

A need for affordable housing and support for people at risk of homelessness impacts every community across Ontario. Many Councils have supported previous housing Resolutions, seeking help to address the challenges seen in our communities. For several years, FONOM has heard Minister Steve Clark comment about Ontario needing a better deal from the Federal Government. Below is a part of Minister Clark's speech at the 2022 AMO Conference.

"Ontario is currently being underfunded by approximately \$490 million for housing and homelessness over the term of the National Housing Strategy based on the province's level of Core Housing Need, which is the highest in the country." Also, stated, "We need our municipal partners to stand shoulder-to-shoulder with us and urge the federal government to pay its fair share, so we can continue working together to deliver support and resources to vulnerable populations."

FONOM is non-partisan, but the Board believes supporting more funding to address Ontario's Housing challenges should be supported! Therefore, the Board has written and Supported the attached Resolution, and they firmly ask for your consideration and support at your Councils. The Resolution is lengthy, but it speaks to the data, the current funding, and what should be changed to help Ontario achieve better.

Thanks you

Danny Whalen

President of FONOM

PS: Attached in the second document are the email addresses mentioned in the last paragraph of the Resolution. Also, a Word Version of the Resolution will be available upon request.

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
615 Hardy Street North Bay, ON, P1B 8S2
Ph. 705-498-9510

Thank you to the 2023 Conference Sponsors held in Parry Sound

WHEREAS the Federal and Provincial Governments need to support their most vulnerable households, the ones who are or are at risk of becoming homeless. Overall, housing and services for low-income, vulnerable, or marginalized people should be a primary consideration moving forward so we help those who need it the most.

WHEREAS the _____ Community _____ understands every community across Ontario is impacted by a need for affordable housing and support for people at risk of homelessness. Municipal governments are working in collaboration with all orders of government to invest in permanent solutions to the housing and homelessness crisis in Ontario.

WHEREAS the _____ Community _____ understands that the Federal **National Housing Strategy** allocation formula to provinces and territories for jointly funded housing initiatives, roughly follows their share of the national population. This approach leaves Ontario underfunded because, as per the 2021 Census figures, the number of Ontario households in **Community Housing Network** as a share of the national total is 44.1 percent, which is well above the provincial share of the national population at 38.5 percent. This is also by far the highest share of national **Community Housing Network** relative to every other province and territories.

WHEREAS receiving a by-population allocation from the federal government hampers Ontario's ability to reach more of those households in need that require assistance with housing.

WHEREAS the lack of ongoing federal operating funding for **National Housing Strategy** initiatives leads to significant underfunding for subsidized housing projects and can undermine the physical and financial viability of the community housing stock.

WHEREAS a similar situation occurs with federal homelessness funding to Ontario through **Reaching Home**, where the share allocated to Ontario is also below the provincial share of **Community Housing Network** nationally.

WHEREAS there is an inequitable distribution of **Reaching Home** funding in Ontario as only 25 of 47 Service Managers have designated communities receiving funding under the program, despite the prevalence of need across the entire Province.

WHEREAS _____ Community _____ understand the federal government takes the position that its role is to provide capital funding while Provinces and Territories are to fund operating expenses, but this approach does not create an equitable sharing of the burden of funding long-term operating costs, which continue for the life of a project.

WHEREAS taken altogether, the underfunding to Ontario for housing and homelessness relative to its share of national **Canadian Housing Network** amounts to approximately \$480 million over the term of the Federal **National Housing Strategy**.

WHEREAS the federal government previously provided leadership in ensuring the long-term financial and physical viability of the social housing stock under the **Social Housing Agreement** for several decades through federal social housing operating agreements that provided funding for both mortgages and operating costs.

WHEREAS without some flexibility on the part of the federal government, Ontario and its municipalities will be poorly positioned to take advantage of this funding, and this will turn into a significant missed opportunity, leading to a further deterioration in the long-term physical and financial sustainability of the community housing stock.

THEREFORE, BE IT RESOLVED, _____ Community _____ also supports the provincial ask for federal operating funding for **National Housing Strategy** initiatives.

THEREFORE, BE IT RESOLVED would appreciate the federal effort to repurpose this funding quickly from the main **National Housing Co-Investment Fund** program line, Service Managers across the province have indicated their challenges with meeting the terms of the federal proposal, particularly as they relate to cost matching and meeting the requirements for greenhouse gas emissions, energy efficiency and accessibility.

THEREFORE, BE IT RESOLVED that _____ Community _____ would like need-driven indicators incorporated into the funding allocation formulas for all federal programs.

THEREFORE, BE IT RESOLVED that FONOM appreciates the federal government's commitment to end chronic homelessness and wishes this to be inclusive across all areas of our province by expanding Reaching Home funding to all Service Managers.

THEREFORE, BE IT RESOLVED, FONOM also supports the provincial position in relation to the provinces and territories **Repair Fund** under the **National Housing Co-Investment Fund**

THEREFORE, BE IT RESOLVED, FONOM supports the Province of Ontario position on the application-based \$4 billion federal **Housing Accelerator Fund**. We wish to emphasize the importance of providing municipalities with maximum support in preparing applications to the HAF, understanding that some rural and northern municipalities may face capacity challenges in applying to this program on the anticipated tight timelines.

THEREFORE, BE IT RESOLVED, _____ Community _____ wish to request that **Canadian Mortgage and Housing Corporation** consider actions taken by municipalities under the province's **Housing Supply Action Plans** into account when assessing municipal applications, recognizing that these initiatives have the potential to significantly increase the supply of housing in our communities.

THEREFORE, BE IT RESOLVED, _____ Community _____ believes the lack of ongoing federal operating funding for **National Housing Strategy** initiatives leads to significant underfunding for subsidized housing projects and can undermine the physical and financial viability of the community housing stock.

THEREFORE, BE IT RESOLVED, _____ Community _____ believe the federal government should heed the precedent of the **Social Housing Agreement** and recommit itself to funding operating costs that often stretch out over decades for the lifetime of a housing project. As an example, the **Rapid Housing Initiative's** 20-year affordability requirement and lack of federal operating dollars will very likely result in housing providers asking Service Managers and the provincial government to fund operating expenses to ensure the long-term affordability of units given housing providers' limited revenue-raising capacity.

THEREFORE, BE IT RESOLVED This lack of ongoing federal operating funding for **National Housing Strategy** initiatives leads to significant underfunding for subsidized housing projects and can undermine the physical and financial viability of the community housing stock.

THEREFORE, BE IT RESOLVED, _____ Community _____ urges the Federal Government provide additional funding for Ontario so that we can deal with our shortages of safe and affordable housing and at the same time build safer and healthier communities for all our residents.

FURTHER IT BE RESOLVED THAT a Copy of the Resolution be forward to the individuals listed below for consideration and support, Prime Minister Trudeau, Minister Ahmed Hussen, _____Your Federal Member _____, Premier Ford, Minister Clark, __your _____ Member of Provincial Legislation, Leaders of the Federal and Provincial Opposition Parties, the Association of Municipalities of Ontario (AMO), and the Federation of Northern Ontario Municipalities.

P.O. Box 490
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Trenton, Ontario K8V 5R6
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A Natural Attraction

Tel: 613-392-2841
Toll Free: 1-866-485-2841
josh.machesney@quintewest.ca

Josh Machesney, City Clerk

June 19, 2023

The Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building
Queen's Park, Toronto, ON M7A 1A1

RE: Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

Dear Premier Ford:

This letter will serve to advise that at a meeting of City of Quinte West Council held on June 14, 2023 Council passed the following resolution:

Motion No 23-266 – Notice of Motion – Councillor Sharpe - Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

Moved by Councillor Stedall

Seconded by Councillor Card

Whereas, all Ontarians deserve and expect a safe and respectful workplace;

And whereas, municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse;

And whereas, several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst members of municipal councils;

And whereas, these incidents seriously and negatively affect the people involved and lower public perceptions of local governments;

And whereas, municipal Codes of Conduct are helpful tools to set expectations of council member behaviour;

And whereas, municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct;

And whereas the Councillors Freeman, Reid, Sharpe and Stedall support the "Women of Ontario Say No" and their effort to get this legislation passed;

Now, therefore be it resolved that the City of Quinte West supports the call of the Association of Municipalities of Ontario for the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments;

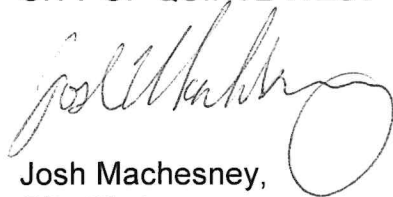
Also be it resolved that the legislation encompass the Association of Municipalities of Ontario's recommendations for:

- Updating municipal Codes of Conduct to account for workplace safety and harassment
- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
- Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office. **Carried**

We trust that you will give favourable consideration to this request.

Yours truly,

CITY OF QUINTE WEST



Josh Machesney,
City Clerk

cc:

Hon. Steve Clark, Minister of Municipal Affairs and Housing
Hon. Charmaine Williams, Associate Minister of Women's Social and Economic Opportunity
Hon. Todd Smith, MPP, Bay of Quinte
Colin Best, President, Association of Municipalities of Ontario (AMO)
All Municipalities in Ontario



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2023 – 079

DIVISION LIST

YES NO

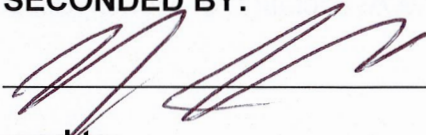
DATE: June 6, 2023

Councillor	G. ASHFORD	_____	_____
Councillor	J. BELESKEY	_____	_____
Councillor	P. BORNEMAN	_____	_____
Councillor	B. KEITH	_____	_____
Councillor	D. McCANN	_____	_____
Councillor	C. McDONALD	_____	_____
Mayor	J. McGARVEY	_____	_____

MOVED BY:

 _____

SECONDED BY:

 _____

CARRIED: DEFEATED: _____ Postponed to: _____

WHEREAS Council of the Town of Parry Sound recognizes that challenges of mental health, addictions, specifically opioids, and homelessness are complex issues that have a significant and detrimental impact on the residents of Parry Sound;

WHEREAS addressing and responding to these issues has placed extreme stress on all levels of municipal and non-municipal programs and services, including various not-for-profit organizations and provincially funded health services within Parry Sound and surrounding communities;

WHEREAS mental health, opioids and homelessness trends are, in recent years, at an all-time high and such prevalence is impacting the overall wellbeing of the people of Parry Sound and the surrounding communities;


WHEREAS Council of the Town of Parry Sound acknowledges that approaches to addressing and responding must include diverse and inclusive approaches to these issues, and should not be viewed as a single solution response;

WHEREAS Council of the Town of Parry Sound accepts that the responsibility to address these challenges rests with community stakeholders, partners, residents, as well as federal and provincial government and agencies;

THEREFORE BE IT RESOLVED THAT Council of the Town of Parry Sound calls upon the provincial and federal governments for additional resources to combat the opioid crisis, mental health and homelessness; and

THAT Council of the Town of Parry Sound recommends to the North Bay Parry Sound District Health Unit that a regional coalition of public health, relevant community agencies and others as appropriate be established in order to amplify regional concerns and investigate potential strategies and resources, and

THAT this resolution be forwarded to the North Bay Parry Sound District Health Unit, all municipalities in Ontario, First Nations communities within Parry Sound District, MP Scott Aitchison, MPP Graydon Smith, Federation of Northern Ontario Municipalities (FONOM), and the Association of Municipalities of Ontario (AMO).



Mayor Jamie McGarvey

District of Parry Sound Housing and Homelessness Annual Report

2022-2023



❖ Housing Programs

❖ Parry Sound Housing Corporation

❖ Housing Stability and
Ontario Works

❖ Esprit Place Family Resource
Centre



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A Message from the Chair of the Board

On behalf of the District of Parry Sound Social Services Administration Board, I am pleased to present our 2022-2023 Housing and Homelessness Annual Report.

After 2 years of pandemic restrictions, we wholeheartedly consider 2022 to be a year of transition as we move out of COVID protocol and back to a new normal. Over the last year, our dedicated housing staff have completed many repairs and upgrades to many units within our community housing portfolio, and as Service Manager, we were also able to provide funding for similar projects to other non-profit housing providers throughout the District, thanks to funding provided by the Canada-Ontario Community Housing Initiative (COCHI) and the Ontario Priorities Housing Initiative (OPHI).

Collaboration and integration of services have been areas of focus this year and will continue to be our primary focus into 2023 and beyond. Early last year, our Ontario Works and Housing Stability teams were unified into one team under the division of Income Support & Stability, with the primary goal being to fully support human services integration, and a ‘no-wrong door’ approach. Last spring, that same team recruited a Community Relations Worker with many years of experience working at Esprit Place Family Resource Centre, our Violence Against Women (VAW) shelter. The collaboration of integrating a VAW lens into the Assertive Case Management style of the program has already begun to have a positive impact on the work we’ve been doing towards single window integrated service and a ‘no-wrong door’ approach to accessing our services.

Another collaborative initiative we are very pleased to be part of is our strengthened partnership with the West Parry Sound Health Centre on the collaborative Mental Health Hub to interconnect the hospital with community and social services. Through this initiative and our existing partnership with the West Parry Sound Health Centre, the DSSAB now has a mental health and addictions professional assigned specifically to support those accessing social services. This initiative is intended to actively break down the silos between mental health care and other programs and services to ensure that our community’s most vulnerable people have access to wrap-around supports and care.

Looking forward, all eyes are on the housing market and the need for new housing development in the District. According to the data, Parry Sound saw a population increase above the provincial average between 2016-2021. There is no arguing the fact that the demand is strong for all types of housing along the continuum. What is most concerning for us here at the DSSAB is the availability of affordable rental units. There is a disproportionately high number of single-family homes compared to purpose-built rentals in this area which signifies a need for affordably priced long-term rental units across the District, particularly within the Town of Parry Sound.

After years of being reactive due to restrictions, our Board is hopeful that 2023 will bring more opportunities for collaboration and innovation. We look forward to proactively embracing this new normal, despite its challenges, and working with municipalities and community partners to empower the people we serve to improve their quality of life.

**Rick Zanussi,
Board Chair
District of Parry Sound Social Services Administration Board**

Objective 1: To provide Home Ownership and Ontario Renovates programs to assist homeowners in remaining in their homes. As well as supporting those looking to enter the homeowner market.

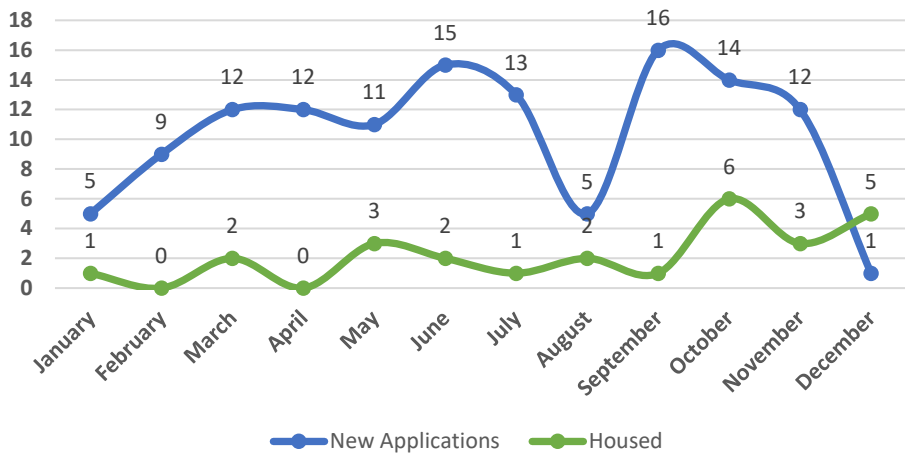
Our Housing Programs team recognizes the importance of affordable home ownership within the District of Parry Sound. However, in the context of extreme inflation and increased demand for housing outside major metropolitan areas, the current housing market is simply not accessible to people living on low and fixed incomes. We also have aging non-profit housing stock that needs repairs to ensure longevity and no loss of units. Due to these factors, we are currently focusing funding on necessary repairs to our non-profit housing portfolio, as well as pursuing landlord engagement and increased collaboration with the private development sector in the hopes of building more affordable homes and rental units throughout the District in the future.



Housing Programs

In 2022 Housing Programs saw just over 50 households begin receipt of the Canada-Ontario Housing Benefit (COHB), and we are currently waiting for an additional twenty applications to be approved by the ministry. COHB funding currently helps over 80 households to remain affordably housed in the District of Parry Sound and we are already preparing to submit more applications in the first half of 2023. The department has also successfully implemented simplified RGI as legislated by the *Housing Services Act*. The RGI calculation no longer focuses on ensuring that every household immediately report changes. Instead, most household income changes are only reported once a year at the annual review, creating significant reductions in the frequency of calculations. The purpose of these changes is to simplify the process so households can more easily understand how we calculate their rent and to provide stable rent amounts that change less frequently. Our goal is to make the process as simple as possible for current tenants and applicants. Our team completed ONPHA’s course “The Simplified World of RGI Administration,” to ensure we have the most up to date knowledge of the current legislation.

New Applications vs. People Housed in 2022

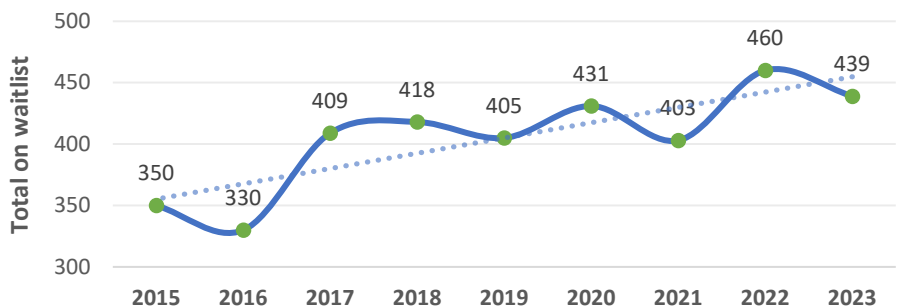


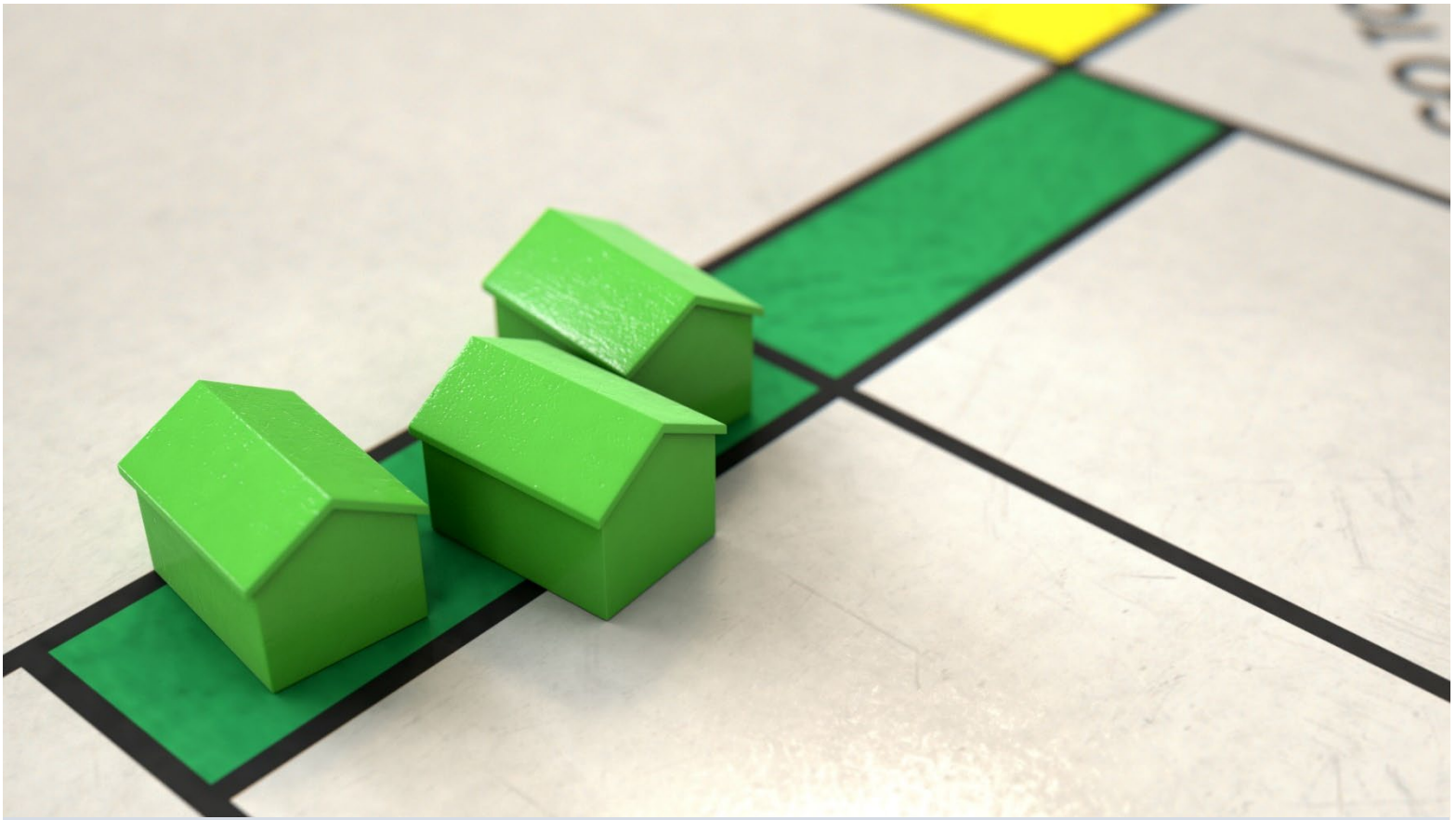
In 2022 we received:

- 125 New RGI Applications
 - 68 Cancelled RGI Applications
 - 26 People Housed
 - 6 SPP Applications
 - 3 SPP Housed
- * SPP are special priority applicants fleeing domestic violence and/or human trafficking. They are given priority on the RGI housing waitlist.

We have seen a steady increase in demand for affordable housing within the District over the last 8 years. As a result, our waitlist trended upwards over that time period. However, we have been able to lower the total waitlist as we enter 2023 and hope to continue that trend throughout the year.

Waitlist Unduplicated (2015-2023)





Objective 2: To work with non-profit and private developers to increase market and affordable homes within the District.

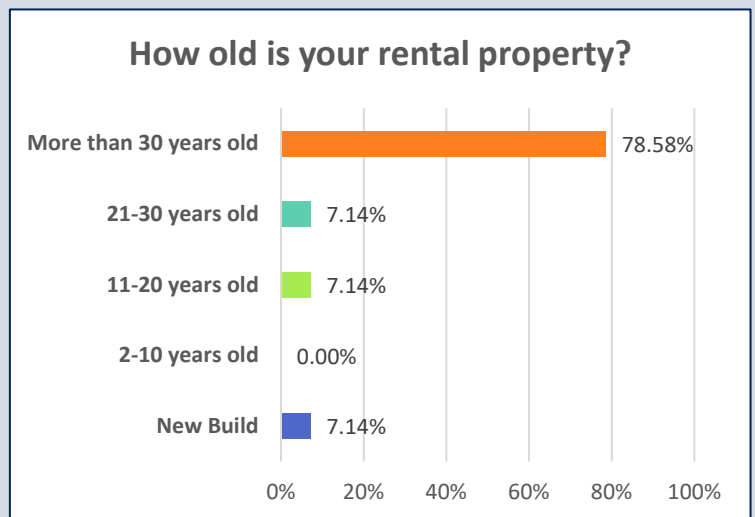
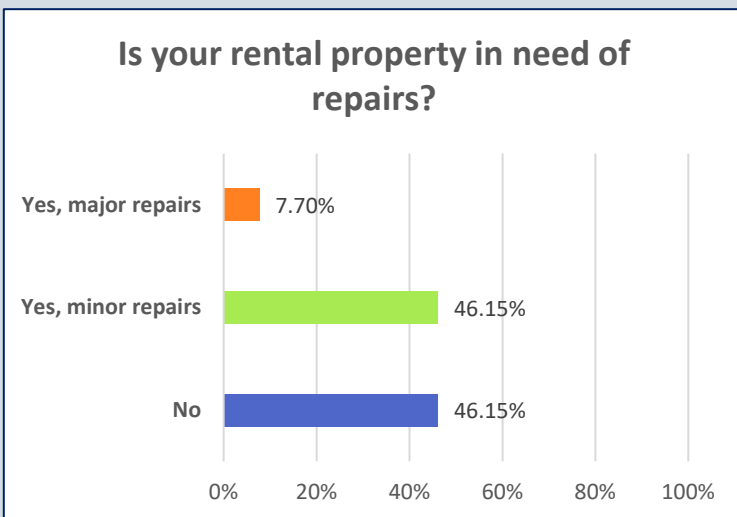
To help facilitate successful partnerships with local non-profit and private developers and landowners, our Housing Programs team created a survey based on current best practices in landlord engagement. The Parry Sound DSSAB Landlord Engagement survey was launched on November 1, 2022 and closed on December 15, 2022. Responses were collected anonymously through Survey Monkey and recruited through public posts on our social media pages, our website, and through cards with a survey link distributed throughout the community. Responses were collected from 14 landlords and helped us better understand the concerns of local landlords, as well as determining their interest in future collaboration with the Parry Sound DSSAB. This process allowed local landlords to provide feedback and opened lines of communication between our housing staff and potential housing providers in the District. We will continue to nurture and expand these relationships in the hopes of procuring additional units for our service users in the future. Maintaining successful, reciprocal, and respectful relationships with local landlords is a vital part of our housing strategy.

Landlord Engagement Survey

We learned important details about our local landlords through our survey response analysis. Most significantly, nearly 80% of respondents indicate their property is more than 30 years old. This is important because it demonstrates aging housing stock within the private rental market. Funding streams such as the Canada-Ontario Community Housing Initiative (COCHI) and the Ontario Priorities Housing Initiative (OPHI) were created with the understanding that much of Canada’s public housing stock is aging and in need of repair. These survey results indicate that the same problems exist within our private rental housing market, making retrofit and new development an important priority. Survey results also demonstrate that more than half of respondents have properties in need of repair. When asked what might make them more open to partnerships with the Parry Sound DSSAB, the top 3 answers were:

1. Funding to repair damages to the unit (58.33%)
2. Ability to select population of interest (i.e. veteran, single parent, individuals with disabilities, etc.) (50%)
3. Assistance with property improvements (41.67%)

Survey results indicate that local landlords are largely motivated by funding opportunities, especially those with long-term cost savings such as energy efficiency programs. Landlords also want to maintain a high degree of control over the type of tenant selected for their rental units. High demand for rental housing in the Town of Parry Sound puts pressure on the local rental market, driving up rent costs in the area and allowing landlords to be more selective of tenants. While the highest rents are seen in the Town of Parry Sound, we can see by comparing existing tenancies with newly available units that rents are rising significantly throughout the entire District. These results indicate a strong need for newer, more efficient, purpose-built rental housing that is designed to be higher density than the current model of single-detached dwellings.



Parry Sound Housing Corporation Tenant and Maintenance Services

Our Tenant and Maintenance Services teams went through several exciting changes in 2022. The program went through a complete transformation with the hiring of two new Supervisors, as well as three Maintenance Facility Technicians, a Community Relations Worker on the East side of the District, and a contract for Tenant Services Case Support. The two programs work closely as a team to support our tenants. One highlight from 2022 was renovations of the common rooms in our buildings. These provided much needed improvements and the tenants now have nicer spaces to socialize.

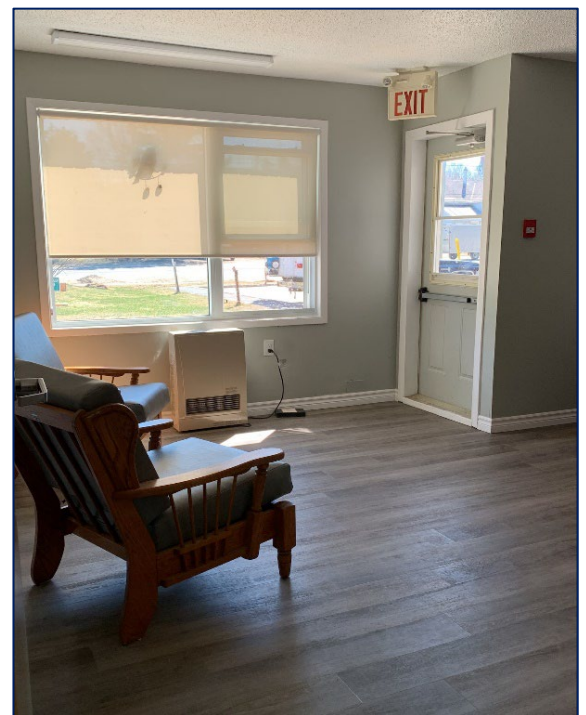
Highlights

In 2022 our Tenant and Maintenance Services teams completed:

- 222 tenant home visits
- 140 negotiations/arbitrations
- 594 work orders
- 53 repayment agreements
- 62 move-ins and 28 move-outs



Tenants at our building in Burk's Falls meet for a daily coffee hour in their newly renovated common room.



“I am very happy with my apartment it is bright and comfortable. All the tenants are friendly and helpful. The staff are very nice and easy to deal with... the building is kept clean and free of odors and any of the housing staff that I have dealt with are kind, helpful and understanding. It is really quiet here at night. I love it.”

- Tenant Feedback

We have been able to complete several large repairs to our buildings in 2022-2023. One highlight was the window replacements for 20 units in Parry Sound. Our Maintenance teams also work hard to ensure quick response to work orders and after-hours calls so that our tenants are always safe and supported. We have also begun collecting tenant feedback which helps us to better understand what we do well and what we can improve. This has been very successful in improving our relationship and communication with our tenants, and therefore improving the level of support we can provide.

Challenges:

COVID created significant backlogs in maintenance, building, and repairs projects so it is difficult to find contractors in a timely manner. At times we struggle to meet the legislated requirement to procure three quotes due to lack of choice and availability in the District. This high demand and low availability also put pressure on prices, which continue to rise steadily. We are consistently working to balance high quality repairs with affordable costs so that we can complete as many repairs as possible.



Funding from the Ontario-Priorities Housing Initiative (OPHI) allowed Parry Sound Housing Corporation to replace the windows at our singles building in Parry Sound (20 units). COCHI and OPHI Year 4 funding also allowed us to install security system upgrades which improve the safety of 197 units throughout the District.



Objective 3: To focus on building stronger relationships with our Indigenous communities and to utilize COCHI funding to support the sustainability of our Indigenous non-profit housing provider Georgian Bay Native Non-Profit Homes.

The 2021 Census of Population also demonstrates that the District of Parry Sound has a large population of Indigenous peoples, who make up 7.2 percent of the total population of the District, compared to 2.9% of the population of Ontario and 5% of the population of Canada.* There is therefore a great need for services created with, by and for the Indigenous peoples in the District of Parry Sound. COCHI Year 3 funding supported repairs to 13 units of Indigenous housing and COCHI Year 4 supported repairs to 6 units of Indigenous housing in the District of Parry Sound. We also maintain an ongoing partnership with the Parry Sound Friendship Centre, which helps with outreach and enumeration in the community.



* Statistics Canada. (2022). *Focus on Geography Series, 2021 Census of Population, District of Parry Sound: Indigenous peoples.*

A Note from the Director of Women's Services:

In 2022 Esprit Place became a part of the DSSAB's Women's Services Programs. Women's Services strives to create coordinated and integrated single window access to immediate protection and quality support to all survivors of violence who identify as female and their dependent children. This may include safe emergency shelter, income and housing support, referrals for medical treatment and police interventions, social, psychological, and legal assistance, ongoing counselling and support, and support for children experiencing violence. To be successful, we are focusing on developing or re-establishing strong relationships with DSSAB programs and services as well as community partners throughout the region.

The needs of the clients we serve and barriers to accessing service have increased over the last few years and Esprit Place is committed to updating our programs and services to address those realities. Women's Services is working diligently to assist our clients in overcoming the following critical concerns:

- ❖ Public transportation within Parry Sound and between communities in the District of Parry Sound
- ❖ Availability of timely and appropriate addictions treatment
- ❖ Access to safe, affordable housing
- ❖ Employment opportunities
- ❖ A lack of domestic violence awareness and prevention initiatives
- ❖ Complex mental health and substance use issues



**271 CRISIS
CALLS**

**872 HOURS
OF DIRECT
SERVICE**

**86
INTAKES**

**2,119 WARM
BED NIGHTS**

**TRANSITIONAL
SUPPORT TO 24
WOMEN**

**CHILDRENS
VOICES:
17 WOMEN
24 CHILDREN**



Objective 4: To focus on creating additional transitional units within the District of Parry Sound to assist chronically homeless people.

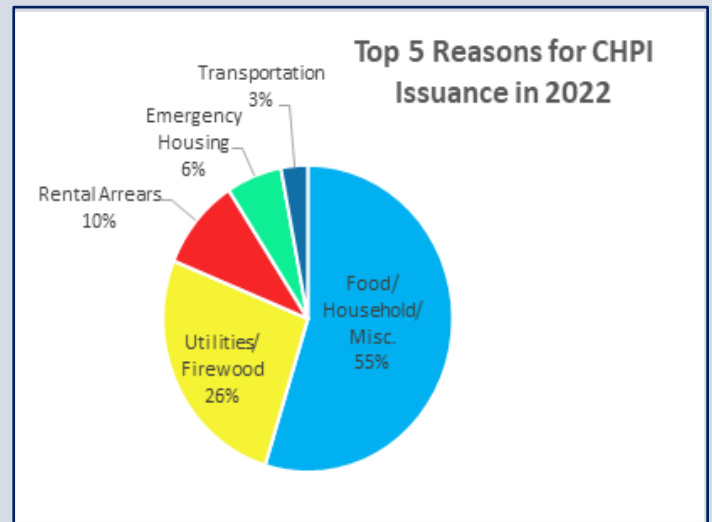
Our Hotel Pilot Project provided 25 transitional units to people experiencing homelessness in the District of Parry Sound (18 on the West side of the District and 7 on the East). That project came to an end on December 31, 2022, and our focus has been on making that transition as smooth as possible for service users. The Housing Stability team successfully helped everyone staying in the hotels into more stable housing by assisting with rental applications, searching for rental units, providing transportation to family and other support networks, and by applying for the Canada-Ontario Housing Benefit (COHB) and Short-Term Housing Allowances (STHA) to make local rental units more affordable. The Hotel Pilot Project highlighted the need for short-term and transitional housing in addition to long-term rental accommodations within the District. With the project ending, we are even more aware of the importance of building successful relationships with local landlords to help provide our clients with stable, affordable housing.

Housing Stability

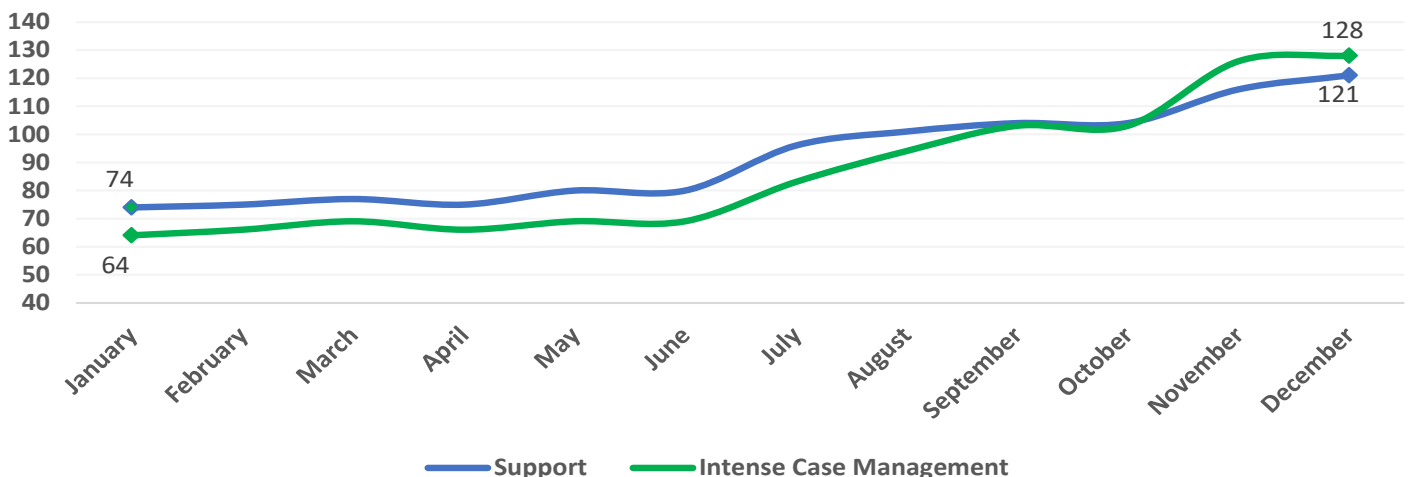
Our Housing Stability team continues to look for opportunities to increase our presence in the community and build relationships with community partners and service users through outreach. We work closely with Ontario Works staff and Housing Stability Community Relations Workers are currently spending one day a week at Esprit Place, providing additional support with transition out of the shelter and into permanent housing. We continue to research best practices in housing first and coordinated access and are consistently finding creative ways to implement these strategies in a rural and small-town context. Community Homelessness Prevention Initiative (CHPI) funding continues to be a vital resource in helping keep service users out of homelessness, but demand in the District continues to grow. Our team provided 146 Housing Allowances in 2022, as well as referrals for 84 people experiencing homelessness and 93 people at risk of homelessness. As shown in the chart below, in 2022 the number of support cases nearly doubled and intense case management more than doubled.

Community Partnership Highlight!

The Almaguin Highlands Community Partner meeting was held in South River in December 2022. We shared information on the BNL with our partners and representatives from Outloud North Bay presented on their program supporting 2SLGBTQIA+ youth in North Bay and the Northeast of the District.



Housing Stability Case Support 2022

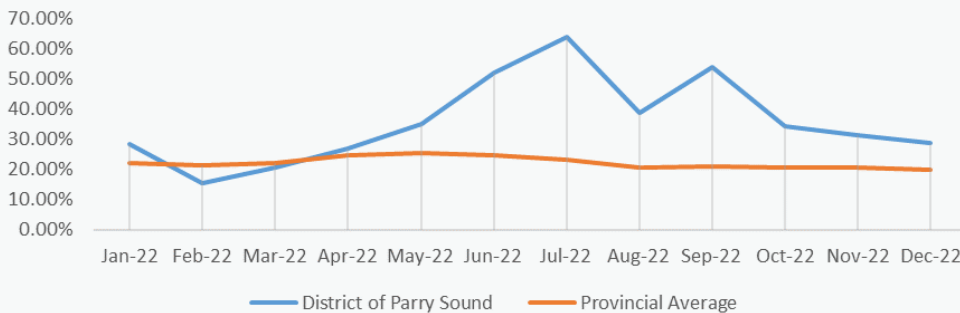


Ontario Works

The Ontario Works caseload reached 578 at the end of December 2022 and we are supporting 38 ODSP participants in our Employment Assistance program. We have seen caseloads slowly increase towards pre-pandemic levels in 2022 but our Ontario Works teams were successful in finishing the year above the provincial targets for both percentage of closures, and percentage of caseload, exiting into employment. Seasonal work makes up a large proportion of the labour market in the District of Parry Sound, we therefore see improved employment outcomes in the summer months. The Ontario Works team continues to work closely with Housing Stability to ensure coordinated case support where possible. In the East side of the District, our Ontario Works department purchased a van so that staff can meet service users where they are rather than requiring them to find transportation to our office. This has been hugely successful for our service users as most are living in remote areas with no access to public transportation. Discussions have also begun with ODSP Northeast Region’s North Bay office and Ontario Works offices to discuss joint protocols and maintain a healthy partnership between offices.



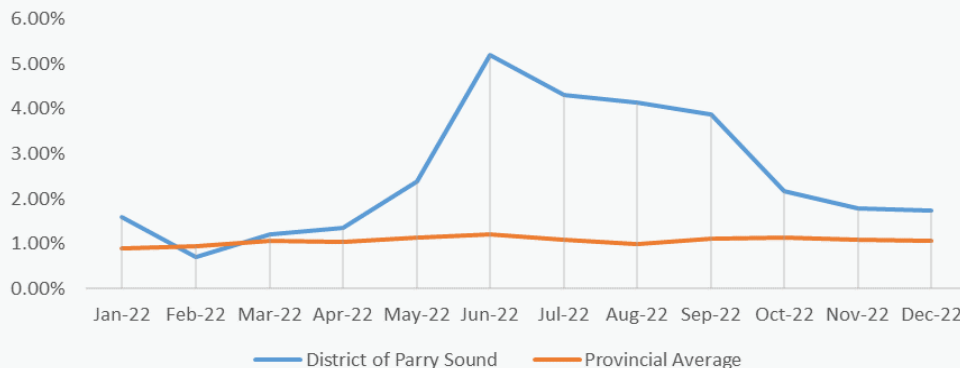
% of Closures Exiting to Employment



Percent of Closures Exiting to Employment

Target – 30.34%
 Q1 Result – 27.85%
 Q2 Result – 43.93%
 Q3 Result – 52.11%
 Q4 Result – 31.37%
2022 Result – 38.82%

% of Caseload Exiting to Employment



Percent of Caseload Exiting to Employment

Target – 2.47%
 Q1 Result - 1.53%
 Q2 Result - 3.3%
 Q3 Result - 4.12%
 Q4 Result - 1.89%
2022 Result – 2.71%



Objective 5: To continue to work toward development of innovative Housing First strategies to reduce homelessness.

The District of Parry Sound saw our By-Name List (BNL) continue to grow in 2022 as outreach expanded and our staff, as well as the community at large, increased awareness of homelessness within our District. Our Housing Stability teams continue community outreach and regularly monitor reported encampments to offer supports to those who want them. We have also worked closely with many people on our BNL to assist them in achieving stable housing. Despite a lack of suitable rental housing within the district, our staff have worked hard to find stable, affordable housing options for people experiencing homelessness. As of December 2022, our Housing Stability team has housed 54% of individuals on the By-Name List.



Objective 6: To focus on the development and maintenance of relationships with community partners and services across the District.

Through the IMPACT (Inter-Agency Mobilization of Partners Achieving Collaboration Table) Parry Sound Community Mobilization Project we at the Parry Sound DSSAB have been able to use case conferencing to help high-acuity individuals and families get the supports they need. The IMPACT program team meets bi-weekly and allows us to plan effective interventions and supports through communication and collaboration with the following agencies: Ontario Provincial Police, Children's Aid Society of Nipissing and Parry Sound, The Friends Parry Sound, Parry Sound High School, First Nations and Inuit Health Branch, West Parry Sound Health Centre, Canadian Mental Health Association, Parry Sound District Geriatric Emergency Management, Parry Sound District EMS Paramedics, and the Town of Parry Sound Fire Department.

Our Housing Stability team maintains a strong ongoing partnership with Ontario Works and both programs have begun monthly and semi-monthly check-ins with municipal offices across the District. This has helped us to increase understanding of what our programs do and what supports we can provide to people living in each of the 22 municipalities within the District of Parry Sound.

We know that food security and access to medical supports are important concerns for many of our tenants and we work with community partners such as Harvest Share, the Salvation Army and Ontario Community Paramedicine to help provide support to our housing buildings and to the community at large. These community partners also help us with outreach and enumeration as they are active throughout the community and often help provide a link between our services and potential service users.



Giving
Hope
Today



Moving Forward...

2022 was a year of transition as we moved out of COVID protocols and into our new “normal.” The year brought with it many challenges as our District dealt with the fallout of the pandemic, inflation, and the resulting mental health crisis. However, we have been excited to see our teams back out in the community, supporting people in their homes, and completing outreach in new ways. It feels like coming home after a long period of isolation from the people we serve. This reconnection offers a spark of hope and a reminder of why our communities work better together.

2023 Partnership Highlight!

We are excited to have begun a partnership with the West Parry Sound Health Centre’s Nurse Practitioner-Led Clinic for the year 2023. The purpose of this partnership is to identify those who access PSDSSAB programs and services, who would benefit from mental health and/or addiction supports and use our partnership with the NPLC to provide linkages to these services. The PSDSSAB has provided funding in full to support a full-time dedicated Mental Health and Addictions Social Worker to work within the District of Parry Sound. The program is off to a great start with 177 client contacts in the period of January through March 2023.

The Need for New Development

The 2021 Census of the District of Parry Sound shows significant population growth in comparison to historical averages. Between 2011 and 2016 the population of the District of Parry Sound increased by only 1.6% but between 2016 and 2021 the population of the District increased by 9.5%. In comparison, population growth was only 5.8% in Ontario and 5.2% in Canada.* This indicates recent population growth in our region that significantly exceeds both provincial and national averages. The pressures placed by this growth on our organization, as well as the regional housing market, have been significant. There is therefore a pressing need for more purpose-built, affordable rental housing throughout the District. It is our goal in the coming years to shift our focus from repairs to new development to create more affordable units.

* Statistics Canada. (2022). *Focus on Geography Series, 2021 Census of Population, District of Parry Sound: Population and Dwelling Counts*



Appendix A: Annual Reporting Template

Reporting on the Progress of the Plan

Objectives	Outcomes	Measures	Targets	Annual Progress/ Achievements
To focus on creating additional transitional units within the district to assist chronically homeless people.	Increase transitional housing including supports.	Number of transitional units created per year.	Increase by one unit per year.	Our “Hotel Pilot Project” provided 25 transitional units (18 West, 7 East) for all of 2022, ending on December 31. Our Housing Stability team is working with our LHC to create new transitional units this year.
To work with non-profit and private sector developers to increase market and affordable homes within the District.	To improve access to housing for people across all levels of the housing spectrum.	Number of market and affordable homes created per year.	Create 10 affordable units per year.	The NOAH project was completed last year and provided 25 affordable and 25 market units. We completed a landlord engagement survey in 2022 in the hopes of building better partnerships with the local private sector.
To focus on building stronger relationships with our Indigenous Communities. To utilize COCHI funding to support the sustainability of our Indigenous non-profit housing provider.	Working toward a Memorandum of Agreement to increase partnerships, coordinated access to services with culturally based services with Indigenous Partners.	Number of Indigenous rent-g geared-to-income units supported by COCHI.	Repair five units through COCHI.	Due to the age of our local housing stock, COCHI Year 4 funding has been allocated to non-profit housing providers for repairs that preserve and expand the lifespan of their portfolio to ensure no loss of units. COCHI Year 4 provided security system upgrades and repairs to 6 Indigenous housing units.
To provide Home Ownership and Ontario Renovates programs to assist homeowners in remaining in their homes & supporting those looking to enter the homeowner market.	To assist with the excessive cost of purchasing a home & the costs associated with aging housing stock.	Number of households supported through Home Ownership & Ontario Renovates programs.	Complete two Home Ownership agreements & eight Ontario Renovates projects over five years.	Housing stock in the District of Parry Sound tends to be more than 30 years old and in need of repairs. OPHI Year 4 has been allocated to non-profit housing providers to support necessary repairs to 64 units. Repairs focused heavily on health and safety, including improvements to security and fire prevention systems.
To continue to work toward development of innovative Housing First strategies to reduce homelessness.	To continue rapid rehousing & providing the supports necessary to achieve long-term housing stability.	CHPI statistics including number of people housed.	Successful interventions as determined by the number of people housed.	Our Housing Stability team successfully housed 92 people from the BNL in 2022. We also maintain several community partnerships to provide coordinated case management and mental health referrals in order to help maintain successful tenancies.
To focus on the development and maintenance of relationships with community partners and services across the District.	To continue to build and maintain coordination and communication networks to further support clients.	Ongoing commitment to participating in networks.	Continuing active participation in community networks.	We continue to attend the Inter-Agency Mobilization of Partners Achieving Collaboration Table (IMPACT) on a bi-weekly basis. We also maintain ongoing collaboration with community groups such as Harvest Share, the Salvation Army, Community Paramedicine and the Parry Sound Friendship Centre.