

# CORPORATION OF THE TOWNSHIP OF MCKELLAR

June 17, 2025 – 5:30 p.m.

## AGENDA

**Topic: Regular Meeting of Council**

**Time: June 17, 2025 6:30 P.M. [Closed Session beginning at 5:30 p.m.]**

**Location: Council Chambers, 701 Highway 124 McKellar, ON P0G 1C0**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/89915474828>

**Dial by your location**  
**+1 647 374 4685 Canada**  
**+1 647 558 0588 Canada**

<b>25-258</b>	<b>1<sup>st</sup> Resolution</b>
<b>2025-34</b>	<b>1<sup>st</sup> By-law</b>

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 4. ADOPTION OF AGENDA**
- 5. CLOSED SESSION**
  - 5.1 Minutes of Closed Session – May 20, 2025 & June 6, 2025
  - 5.2 Labour relations or employee negotiations; pursuant to Ontario Municipal Act Section 239(2)(d) – Review comments received from staff on draft Human Resources Policy
  - 5.3 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) - Staffing
- 6. CALL TO ORDER**
- 7. RESPECT AND ACKNOWLEDGMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

- 8. ROLL CALL - REGULAR SESSION 6:30pm (Public can join via Zoom)**
- 9. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 10. PUBLIC MEETING**
- 11. DELEGATIONS AND PRESENTATIONS**
- 12. COMMITTEE OF THE WHOLE**
  - 12.1 Fees and Charges By-law Review
- 13. MOTION TO REVIEW A PREVIOUS MOTION**
- 14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)**
  - 14.1 Minutes of the June 3, 2025 Regular Meeting of Council; and the Minutes of the June 6, 2025 Special Meeting of Council
- 15. PLANNING MATTERS**
  - 15.1 70 Burnett's Road (Moffatt) Rezoning Application – Deem Application Complete
- 16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL**
  - 16.1 Parry Sound Area Planning Board
    - (i) March 24, 2025 Minutes
    - (ii) April 28, 2025 Minutes
  - 16.2 District of Parry Sound Social Services Administration Board
    - (i) January 9, 2025 Minutes
    - (ii) February 13, 2025 Minutes
    - (iii) April 10, 2025 Minutes
- 17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL**
  - 17.1 ADMIN-2025-07 Nipissing-Parry Sound Student Transportation Services – Transfer Site Agreement
  - 17.2 T-2025-04 Tax Arrears for Select Roll Numbers as of May 31, 2025
  - 17.3 Accounts Payable Preliminary Cheque Run Report
- 18. MAYOR'S REPORT**
- 19. CORRESPONDENCE FOR CONSIDERATION**
  - 19.1 Bill 5: Protecting Ontario by Unleashing Our Economy Act, 2025
  - 19.2 Road Damage Deposit Exemption Request – Bill Hoddy
- 20. MOTION AND NOTICE OF MOTION**
  - 20.1 Insurance Coverage on Municipal Bridges
  - 20.2 Deem 2009 Ford 550 Surplus

**21. BY-LAWS**

- 21.1 By-law No. 2025-34 Being a By-law to Amend By-law 2019-22 Being a By-law to Regulate the Setting off of Fireworks

**22. UNFINISHED BUSINESS**

- 22.1 Unfinished Business as of June 17, 2025

**23. NEW BUSINESS**

**24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS**

**25. CONSENT AGENDA – CORRESPONDENCE**

- 25.1 AMO Watchfile – May 29, 2025 & June 5, 2025  
25.2 The Labour Market Group  
    (i) May 2025 Publication  
    (ii) April 2025 Jobs Report  
25.3 City of Peterborough Resolution re. Bill 6: Safer Municipalities Act, 2025  
25.4 Support Resolutions re. Bill 5: Protecting Ontario by Unleashing our Economy Act, 2025  
    (i) North Grenville  
    (ii) Prince Edward County  
25.5 District of Parry Sound Municipal Association Resolution Supporting Municipal Ethics Through Access and Education  
25.6 Township of Georgian Bay – Floating Accommodations

**26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)**

**27. CONFIRMING BY-LAW**

- 27.1 By-law 2025-35 - Confirming the Proceedings of Council

**28. ADJOURNMENT**

## **Instructions for Joining the Council Meeting**

1. Please try to sign in between 6:20 p.m. to 6:30 p.m. if possible; you are still welcome to sign in after 6:30 p.m. if necessary.
2. Please wait to be let in the 'meeting room'; this won't take long.
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
4. When you sign in, please sign in with your full name (first and last), not a company name.
5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**  
**BY-LAW NO. 2025-XX**

**Being a By-law to Establish Fees and Charges for  
Services or Activities Provided or Done by or on  
Behalf of the Township of McKellar and to  
Repeal By-laws 2011-21, 2011-23, 2011-28, 2021-  
58, 2022-48 and 2023-15**

**WHEREAS** Section 391 of the Municipal Act, S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of the municipality; and

**WHEREAS** Section 69 of the Planning Act, R.S.O. 1990, c.P. 13, as amended, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters; and

**WHEREAS** Section 7 of the *Building Code Act, 1992, S.O. 1992, c.23 as amended*, authorizes a Municipal Council of a Municipality to pass a By-law requiring the payment of fees on applications for an issuance of permits and prescribing the amounts thereof;

**NOW THEREFORE** the Council of the Corporation of the Township of McKellar hereby enacts as follows:

**1. GENERAL**

- 1.1 **THAT** the Council of the Corporation of the Township of McKellar hereby establishes the fees and charges as set out in the Schedules attached hereto and forming an integral part of this By-law;
- 1.2 **THAT** the fees and charges will be subject to Harmonized Sales Tax (HST) where applicable;
- 1.3 **THAT** all fees and charges set out in this by-law shall be payable prior to the provision of the service;
- 1.4 **THAT** any unpaid fees or charges imposed pursuant to this by-law are subject to an interest rate of one and one-quarter percent (1.25%) per month;
- 1.5 **THAT** the fees or charges imposed pursuant to this by-law constitute a debt owed to the Township of McKellar for which the Treasurer may add the outstanding fees or charges, including interest on the outstanding balance, to the tax roll for the property owned by the persons responsible for paying the

fees or charges, and the amount shall be collected in the same manner as Municipal taxes;

- 1.6
- 1.7
- THAT
- all previous By-laws or resolutions, or parts and sections thereof, which pertain to the fees and charges as outlined in the attached Schedules are hereby repealed and replaced with the applicable fee or charge in Schedules attached to this by-law;
- THAT this By-law shall take effect and come into force upon final passage by Council.

2. SEVERABILITY

~~1.1~~2.1 If any provision or part of a provision of this By-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the By-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

3. CONFLICT WITH ANY OTHER BY-LAW

3.1 In the event of any conflict between any provisions of this By-law and any other By-law heretofore passed, the provisions of this By-law shall prevail.

4. REVIEW

4.1 The Council of the Corporation of the Township of McKellar shall review this By-law once per calendar year to ensure that fees are kept up to date and relevant.

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READ a **FIRST** and **SECOND** time this   <sup>th</sup> day of                   , 2025.

David Moore, Mayor

Karlee Britton, Clerk/Administrator

READ a **THIRD** time and **PASSED** in **OPEN COUNCIL** this   <sup>th</sup> day of                   , 2025.

David Moore, Mayor

Karlee Britton, Clerk/Administrator

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Schedule ‘A’ to Bv-law 2025-XX

ADMINISTRATION

Description	Current Fee	Recommended Fee
General Office Administration		
Photocopies (per page)	\$ 0.55	
Fax Send / Receive	\$ 1.05	
Treasury		
NSF Cheques	\$ 41.60	
Tax Certificate (per Roll Number)	\$ 62.40	
Transfer of Arrears to Tax Account		
General Government		
911 Sign (Civic Address Sign)	\$ 15.00	
Building/Zoning Compliance Letter (Residential)	\$ 62.40	\$ 75.00
Building/Zoning Compliance Letter (Commercial)	\$ 62.40	\$ 75.00
Commissioner of Oaths Stamp / Certification (per doc.)	No Charge	\$ 5.00
Freedom of Information Request	\$ 5.00	
Freedom of Information Research (Staff Time & Copies)	Per MFIPPA	
Permits		
Entrance Permit	\$ 50.00	\$ 100.00
Road Damage Deposit (refundable)	\$ 750.00	
Trailer Permit	\$ 228.80	\$ 300.00
Lottery Licence / Value of Prize	3% of Prize Board	\$ 10.00

Schedule ‘B’ to By-law 2025-XX

FACILITY RENTALS

Fees are subject to HST

Description	Ratepayer		Non-Ratepayer
	Current	Recommended	Recommended
Facility			
Hall (Full Day)	\$ 167.31	\$ 175.00	\$ 225.00
Hall (Half Day, Max. 4 hours)		\$ 85.00	\$ 112.50
Funeral Tea (Hall) Max. 2 hours	\$ 32.16	\$ 35.00	\$ 60.00
Kitchen/Bar	\$ 115.83	\$ 120.00	\$ 150.00
Hall, Kitchen/Bar	\$ 276.72	\$ 285.00	\$ 335.00
Hall, Kitchen/Bar & Multipurpose Room	\$ 315.27	\$ 325.00	\$ 375.00
Hall, Kitchen/Bar, Multipurpose Room & Rink	\$ 334.59	\$ 345.00	\$ 395.00
Multipurpose Room Only		\$ 40.00	\$ 55.00
Rink ½ Day (no private winter rentals) unless Twp approved	\$ 64.38	\$ 70.00	N/A
Rink Full Day (no private winter rentals) unless Twp approved	\$ 128.72	\$ 135.00	N/A
Council Chambers	\$ 38.63	\$ 50.00	\$ 100.00
Youth Room		\$ 100.00	\$ 150.00
Ball Field (Full Day)		\$ 150.00	\$ 200.00
Ball Field (Half Day, Max. 4 hours)		\$ 100.00	\$ 150.00
Minerva Park (Full Day)		\$ 100.00	\$ 125.00
Minvera Park (Half Day)		\$ 50.00	\$ 75.00
Add-ons			
Tablecloths	\$ 12.87	Actual Cleaning/ Replacement Cost	Actual Cleaning/ Replacement Cost
Custodian – Extra Time Setting up or Cleaning		Actual Cost	Actual Cost

Exemptions

Township Committees holding meetings, including the Recreation Committee hosting Recreation events, indoors or outdoors.

The Annual Agricultural Fair and meetings held by the McKellar Agricultural Society.

Events hosted by the McKellar Public Library, including Library Board Meetings.

The McKellar Market, Thanksgiving and Christmas Markets. Use of Minerva Park at no charge for the summer Market season and special markets.

The McKellar Sunshine Seniors and the McKellar Seniors Club use of the Community Centre Hall at no charge to host their Card Game Events on Thursdays and Sundays from 1pm to 4pm. Including use of the Hall & Kitchen for their annual Christmas dinner, held in December each year.

Para-medicine clinics held in conjunction with the Whitestone Nursing Station and/or the North Bay Parry Sound District Health Unit.

Municipally sponsored events.

Other exemptions and/or reduction in fees may be at the discretion of Council.

**Schedule ‘C’ to Bv-law 2025-XX**

**Waste Disposal**

Description	Fee
Household Waste / Recyclables	No Charge
Small Appliances	No Charge
Large Applications (stoves, washers, dryers, BBQ’s, etc.)	No Charge
Scrap Metal (recycling stream – ferrous/non-ferrous)	No Charge
Tires (intact of any size)	No Charge
Electronics (as per material acceptable under the RPRA program, i.e. computers, printers, T.V.’s, stereos, etc.)	No Charge
Household Bulk Items (furniture, sofas, beds, mattresses, dressers, toilets, carpet, shelving units, etc.)	\$ 20.00 each
Yard Waste / Brush (in garbage can(s) max. size of 28 gallons or 121 litres	No Charge
Up to ¾ Ton Truck or Trailer Load of Yard Waste/Brush	\$ 30.00 per load
<i>Note: There is a no charge collection period during certain times through the year. Please reference the current Transfer Station By-law.</i>	
Refrigeration Equipment (that has a Notice issued under Section 9(1) of O.Reg.189/94, as amended, attached to the equipment	No Charge
Blue Box Recycling Container	\$ 10.00

**Note:** This By-law addresses fees and charges only. For information on what materials are accepted or not accepted at the Township’s Transfer Station, please refer to the current Transfer Station By-law.

Schedule ‘D’ to By-law 2025-XX

PLANNING DEPARTMENT

Description	Current Fee	Recommended Fee
Hard Copy of Official Plan	\$ 30.00	
Hard Copy of Zoning By-law	\$ 30.00	
<b>Official Plan Amendment</b>		
Non-Refundable Application Fee	\$ 2,000.00	
Deposit for professional costs	\$ 1,000.00	
<b>Zoning By-law Amendment</b>		
Non-Refundable Application Fee	\$ 1,500.00	
Deposit for professional costs	\$ 1,000.00	
<b>Minor Variance</b>		
Non-Refundable Application Fee	\$ 750.00	
Deposit for professional costs	\$ 500.00	
<b>Site Plan Agreement (Residential)</b>		
Non-Refundable Application Fee	\$ 300.00	
Deposit for professional costs	\$ 500.00	
<b>Site Plan Agreement (Commercial)</b>		
Non-Refundable Application Fee	\$ 750.00	
Deposit for professional costs	\$ 500.00	
<b>Deeming By-law</b>		
Non-Refundable Application Fee	\$ 300.00	
Deposit for professional costs	\$ 500.00	
<b>Fee in Lieu of Parkland Dedication – Waterfront</b>	5% of the appraised value*, new lots only	5% of the current market value*, new lots only
<b>Fee in Lieu of Parkland Dedication – Non-Waterfront</b>	2% of the appraised value*, new lots only	2% of the current market value*, new lots only
<b>Plan of Subdivision (P.S. Area Planning Board)</b>		
Fee In Lieu of Parkland Dedication	2% of appraised value*	
<b>Committee of Adjustment Application</b>		
Non-Refundable Application Fee	\$750.00	
Deposit for professional costs	\$500.00	
<b>Encroachment Agreement</b>		
Non-Refundable Application Fee	\$ 400.00	
Deposit for professional costs	\$ 400.00	
<b>Road Allowance Closure Application</b>		
Non-Refundable Application Fee	\$ 750.00	
Deposit for professional costs	\$ 1,000.00	\$ 2,000.00
<b>Holding By-law Removal</b>		
Non-Refundable Application Fee		\$ 300.00
Deposit for professional costs		\$ 500.00
<b>Agreement - Section 51(26) Planning Act</b>		
Non-Refundable Application Fee		\$ 300.00
Deposit for professional costs		\$ 1,000.00
<b>Pre-consultation Fee with Planner (RPP) (optional)</b>		
Deposit for professional costs		\$565.00

~~\*Appraised Value~~ — the value determined by an appraisal completed by an accredited appraiser with the Appraisal Institute of Canada (AIC) designation. The cost of the appraisal is the responsibility of the applicant.

~~\*Assessed Value~~ — The assessed value of the entire existing lot from MPAC, not including buildings and structures.

~~\*Current Market Value~~ – The current market value determined by either an accredited appraiser or by a licensed realtor by means of a letter of opinion.

**Note** - Any additional costs incurred by the Municipality, such as consultation with a solicitor or planning consultant, are the responsibility of the applicant. If fees for professional services exceeds the deposit amount, a further deposit will be required before work continues.



Schedule ‘E’ to By-law 2025-XX

BUILDING DEPARTMENT

Type of Structure	Rate to Determine Fee		Minimum Fee	
	Current	Recommended	Current	Recommended
Dwellings, Sleeping Cabins, Additions, Commercial	\$11.50 per \$1,000.00 of construction value or \$1.43 per sqft of gross floor area as defined in the OBC, whichever is greater	\$11.50 per \$1,000.00 of construction value or \$1.85 per sqft of gross floor area as defined in the OBC, whichever is greater	\$ 350.00	\$400.00
Boathouses, Garages, Storage Buildings and Other similar accessory structures	\$11.50 per \$1,000.00 of construction value or \$0.54 per sqft, which ever is greater	\$11.50 per \$1,000.00 of construction value or \$0.80 per sqft, which ever is greater	\$ 205.00	\$300.00
Repairs or Renovations	Value may be determined by the Chief Building Official, \$11.50 per \$1,000.00 of construction value	\$11.50 per \$1,000.00 of construction value or \$0.80 per sqft, which ever is greater	\$ 205.00	\$300.00
New or renewal of Foundation	\$11.50 per \$1,000.00 of construction value		\$ 350.00	\$500.00
Decks	Flat Fee		\$ 205.00	\$250.00
Docks	\$11.50 per \$1,000.00 of construction value	\$11.50 per \$1,000.00 of construction value	\$ 100.00	\$125.00
Plumbing	Flat Fee		\$ 100.00	\$150.00
Demolition Permits	Flat Fee		\$ 100.00 (Part 9) \$ 150.00 (Commercial)	\$ 150.00 (Part 9) \$ 300.00 (Commercial)
Change of Use	\$11.50 per \$1,000.00 of construction value	\$11.50 per \$1,000.00 of construction value or \$1.10 per sqft, which ever is greater \$150.00 flat fee if no construction required	\$ 150.00	\$250.00
Chimney, Fireplace or Woodstove	Flat Fee	Flat Fee of \$150.00	\$ 100.00	\$150.00
Revised Drawings			\$ 50.00 per page if plans reviewed only, \$ 100.00 per page if required after inspection(s)	
Re-Inspection for Failed or Not Ready (at CBO’s discretion)	\$50.00 per inspection	\$ 50.00 per inspection At the discretion of the CBO	\$ 50.00 per inspection	\$ 50.00 per inspection At the discretion of the CBO
Temporary Permit	Flat Rate - Tent Flat Rate - Construction Uses (1yr Max.)	\$ 85.00 \$ 150.00	\$ 85.00 \$ 150.00	
Farm Buildings on Registered Farms (OFA#)	\$11.50 per \$1,000.00 of construction value or \$0.34 per sqft, whichever is greater	\$11.50 per \$1,000.00 of construction value or \$0.42 per sqft, whichever is greater	\$ 150.00	\$200.00

**BUILDING DEPARTMENT**

**Inactive Permits**

Permits outstanding for five years or more and for which there are no records of an active inspection being done or requested within the previous years.

\$ 200.00 Flat Rate

**Special Provision**

The Chief Building Official may, where a proposed building or structure is not included in the above, or where there is a dispute, calculate the estimated value at their discretion.

**General**

At the discretion of the Chief Building Official, an administrative fee for construction prior to obtaining a permit may be applied:

- |    |   |           |
|----|---|-----------|
| 1. | Any class of permit with a construction value less than \$5,000.00        | \$ 100.00 |
| 2. | Any class of permit with a construction value of \$5,001.00 - \$15,000.00 | \$ 250.00 |
| 3. | Any class of permit with a construction value of \$15,001.00 or more      | \$ 400.00 |

**Recommended**

- |    |   |           |
|----|---|-----------|
| 1. | Any class of permit with a construction value less than \$5,000.00        | \$ 150.00 |
| 2. | Any class of permit with a construction value of \$5,001.00 - \$15,000.00 | \$ 300.00 |
| 3. | Any class of permit with a construction value of \$15,001.00 or more      |           |
- Double permit fee calculated under Schedule "E"

Schedule ‘F’ to By-law 2025-XX

CEMETERY

Fees are subject to HST

Cemetery Operator Licence #3293741

Description	Ratepayer		Non-Ratepayer	
	Current	Recommended	Current	Recommended
Single Lot	\$ 170.00		\$ 340.00	
Care & Maintenance	\$ 290.00		\$ 290.00	
HST	\$ 59.80		\$ 81.90	
TOTAL	\$ 519.80		\$ 711.90	
Staking/Marking Fee	\$ 50.00 plus HST		\$ 50.00 plus HST	
Transfer Fee – Plus difference between Resident and Non-Resident rate, if applicable.	\$ 50.00 plus HST		\$ 50.00 plus HST	
Duplicate Certificate of Internment Rights	\$ 25.00 plus HST		\$ 25.00 plus HST	
All casket interments are subject to a licence fee of \$12.00 (HST exempt) which will be remitted to the Ministry of Consumer Services	\$ 12.00			
Contribution to Care & Maintenance for Marker & Monument Installations				
Flat Marker under 173 square inches	No charge			
Flat Marker over 173 square inches	\$ 113.00 incl. HST			
Upright monument up to 4 feet in height or width	\$ 226.00 incl. HST			
Upright monument over 4 feet in height or width	\$ 452.00 incl. HST			

Each Single Lot may have one casket burial plus an additional two cremation burials over the casket or total of four cremations per lot.

Schedule ‘G’ to By-law 2025-XX

Fire Department

Description	Fee
Vehicle fire or danger of fire dependent on circumstances and discretion of the Fire Chief	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.  Total replacement cost for every or any damaged unit of equipment or material used in the cleanup or control of vehicle fire or motor vehicle collision.
For Roadway Rescue, Motor Vehicle collision/accident	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.  Total replacement cost for every or any damaged unit of equipment or material used in the cleanup or control of vehicle fire or motor vehicle collision.
Any other incident (or situation) posing a threat to persons and or property including Rescue operations dependent on circumstances and discretion of the Fire Chief	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.  Total replacement cost for every or any damaged unit of equipment or material used in the cleanup or control of any incident posing a threat of fire.
Hazardous materials, environmental spills or cleanup	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.  Total replacement cost for every or any damaged unit of equipment or material used in the cleanup or control of hazardous materials or environmental spills.
False Alarms; 1 <sup>st</sup> and 2 <sup>nd</sup> false alarms in any 12-month period however caused	No Charge
False Alarms; 3 <sup>rd</sup> and subsequent false alarms in any 12-month period however caused, at the discretion of the Fire Chief	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.  Total replacement cost for every or any damaged unit of equipment or material used in responding to a false alarm.
For Other Agency response and support, dependent on circumstances and discretion of the Fire Chief	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.  Total replacement cost for every or any damaged unit of equipment or material used in incident.
Indemnification Technology: (Municipal Act, 2001, Section 391 (1))	<u>For each apparatus as follows:</u>  Current MTO Rate plus personnel plus any additional costs per incident.

**Note:** Fines and penalties are set out in the specific By-law related to the infraction (such as the Burning By-law or Fireworks By-law) and are not included in this Fees and Charges By-law.

Schedule ‘H’ to By-law 2025-XX

Municipal Recovery Rates

Fees are subject to HST

Description	Current Fee	Recommended Fee
Administration		
Administration Staff	\$ 43.00 / hour	\$50.00 / hour
Public Works		
Tandem Dump Truck	\$ 40.00 / hour	Current rate as per the Ontario Provincial Standard Specification (OPSS.PROV.127)
Backhoe	\$ 65.00 / hour	Current rate as per the Ontario Provincial Standard Specification (OPSS.PROV.127)
Grader	\$ 85.00 / hour	Current rate as per the Ontario Provincial Standard Specification (OPSS.PROV.127)
Public Works Staff Labour	\$ 35.00 /person/hour	

**Schedule ‘T’ to By-law 2025-XX**

**RECREATION ACTIVITIES**

Description	Current Fee
<b>T-Ball (Fall)</b>	
One Child	\$ 15.00
One Family	\$ 30.00

Schedule 'J' to By-law 2025-XX

SIGNAGE

Description	Current Fee	Recommended Fee
Ground Sign	\$50.00	
Fascia (Wall) Sign	\$50.00	
Ad Board Signs		
Ad Board Sign (Initial Fee)	No Charge	
Ad Board Licence Fee (Annual)	\$ 52.00	
Fingerboard Sign Application		
Existing Signpost in place	\$52.00	
Signpost not in place	\$70.00	
Non-Accessory Signs		
Non-Accessory Sign	\$50.00	
Non-Accessory Sign located on Municipal Property in accordance with Section 2.10(e) (Permit required)	\$50.00 per year	
Sign Variances		
Sign Variance Application	\$100.00 (in addition to the regular permit fee).	

**Schedule 'K' to By-law 2025-XX**

Description	Current Fee	Recommended Fee
<b>Saturday Market Vendor Fees</b>		
Full Rate – 10 Saturdays	\$ 250.00 annually	
Drop In	\$ 45.00 per market	
Youth Entrepreneur (under 18 years of age)	\$ 20.00 per market	
<b>Thanksgiving Market</b>		
Vendor Fee	\$ 45.00	
<b>Christmas Market</b>		
Vendor Fee	\$ 45.00	

DRAFT





**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**June 3, 2025**

Mayor Moore called the meeting to order at 6:30 p.m.

**ROLL CALL**

Mayor Moore took Roll Call.

**Present:** Mayor David Moore  
Councillors Morley Haskim, Mike Kekkonen, Debbie Zulak  
**Regrets:** Councillor Nick Ryeland  
**Staff:** Clerk/Administrator, Karlee Britton  
Deputy Clerk, Mary Smith

**DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF – Councillor Morley Haskim declared a conflict of interest for Item 19.1 – Broadbent Snowbugs Donation Request**

**Moved by: Councillor Morley Haskim**  
**Seconded by: Councillor Debbie Zulak**

**25-234** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as amended, to move Item 11.1 Delegation from MPAC to precede Public Meeting Item 10.1.

**Carried**

**RESPECT AND ACKNOWLEDGEMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

**Moved by: Councillor Mike Kekkonen**  
**Seconded by: Councillor Morley Haskim**

**25-235** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from the Municipal Property Assessment Corporation, Kaitlyn Potts and Christina Williams, on Property Assessment and Taxation System, for information purposes.

**Carried**

**Moved by: Councillor Debbie Zulak**  
**Seconded by: Councillor Morley Haskim**

**25-236** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby move into a Public Meeting at 6:56 p.m. for discussions regarding the proposed declaration of surplus lands being PLAN 249 BLK A, a 1.38-acre waterfront parcel situated at the corner of Craigmore Drive and Burnett's Road, as well as, lands fronting Dockside Drive, to facilitate the creation of five new rural lots, each with a minimum frontage of 90 meters with the intent to offer properties for sale on the open market.

**Carried**



## CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 3, 2025

During the public meeting, Mayor Moore relayed the background of the surplus lands in question. Discussions took place between members of council, and the meeting was then opened for public comment. Discussions then took place between members of council and members of the public.

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Morley Haskim

**25-237** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby reconvene into regular session at 7:45 p.m.

**Carried**

Moved by: Councillor Morley Haskim

Seconded by: Councillor Debbie Zulak

**25-238** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby move into Committee of the Whole at 7:45 p.m. to discuss the Draft Fees and Charges By-law and the Draft Cemetery By-law – Version 2.

**Carried**

Lawrence Rubin commented on the Draft Fees and Charges By-law.

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Morley Haskim

**25-239** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby reconvene into regular session at 8:55 p.m.

**Carried**

Moved by: Councillor Debbie Zulak

Seconded by: Councillor Morley Haskim

**25-240** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the May 20, 2025, Regular Meeting of Council, as circulated.

**Carried**

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Morley Haskim

**25-241** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the Minutes for the Township of McKellar Recreation Committee Meeting on May 22, 2025, for information purposes.

**Carried**

Moved by: Councillor Debbie Zulak

Seconded by: Councillor Morley Haskim

**25-242** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the Minutes for the Town of Parry Sound Emergency Medical Services Advisory Committee meeting on May 22, 2025, for information purposes.

**Carried**



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**June 3, 2025**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Debbie Zulak**

**25-243**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes for the District of Parry Sound West (Belvedere Heights) Board of Management Meeting on March 26, 2025, for information purposes.

**Carried**

**Moved by: Councillor Morley Haskim**

**Seconded by: Councillor Debbie Zulak**

**25-244**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes for the District of Parry Sound West (Belvedere Heights) Board of Management Meeting on April 23, 2025, for information purposes.

**Carried**

**Councillor Morley Haskim left the meeting at 9:04 pm after declaring a conflict of interest.**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Debbie Zulak**

**25-245**      **WHEREAS** the McKellar Recreation Committee and the Broadbent Snowbugs Committee will be celebrating the Canada Day Long Weekend by holding a Barbecue and Fireworks Display on Saturday, June 28, 2025, at the Broadbent Ballpark; and

**WHEREAS**, the Broadbent Snowbugs Committee will be raising \$1000.00 in funds for the purchase of a fireworks display for this event; and

**WHEREAS** all residents of McKellar are welcome to attend these events and to ensure that there is a fantastic fireworks display, the Broadbent Snowbugs request that the Council of the Corporation of the Township of McKellar donate funds towards the purchase of additional fireworks for this event; and

**WHEREAS**, the Broadbent Snowbugs would also like to thank all event sponsors, including the McKellar Recreation Committee, Township Staff, and the McKellar Firefighters, for their support.

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Township of McKellar does hereby donate \$1000.00 to the Broadbent Snowbugs Committee for the purchase of additional fireworks for their fireworks display on June 28, 2025, at the Broadbent Ballpark; and

**FURTHER** that the Council of the Corporation of the Township of McKellar directs staff to notify the Broadbent Snowbugs of said donation in the amount agreed upon by Council.

**Carried**

**Councillor Morley Haskim returned to the meeting at 9:10 pm.**

**Moved by: Councillor Debbie Zulak**

**Seconded by: Councillor Morley Haskim**

**25-246**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-29, Being a By-law to authorize the Borrowing upon



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**June 3, 2025**

Amortizing Debentures in the Principal Amount of \$3,000,000.00 towards the cost of Hurdville Road, a First and Second reading;

**And further Read a Third time and Passed in** Open Council this 3<sup>rd</sup> day of June 2025.

**Carried**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Debbie Zulak**

**25-247 BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-30, Being a By-law to Set Tax Ratios for Municipal Purposes for the Year 2025, a First and Second reading;

**And further Read a Third time and Passed in** Open Council this 3<sup>rd</sup> day of June 2025.

**Carried**

**Moved by: Councillor Debbie Zulak**

**Seconded by: Councillor Morley Haskim**

**25-248 BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-31, Being a By-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for the year 2025, a First and Second reading;

**And further Read a Third time and Passed in** Open Council this 3<sup>rd</sup> day of June 2025.

**Carried**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Debbie Zulak**

**25-249 BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Consent Agenda for correspondence.

**Carried**

**QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)**

Lawrence Rubin made a comment to council.

**Moved by: Councillor Morley Haskim**

**Seconded by: Councillor Debbie Zulak**

**25-250 BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-32, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

**And further Read a Third time and Passed in** Open Council this 3<sup>rd</sup> day of June, 2025.

**Carried**

**Moved by: Councillor Mike Kekkonen**

**Seconded by: Councillor Debbie Zulak**

**25-251 BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 9:30 p.m. to meet again on June 6<sup>th</sup>, 2025, for a Special Closed Meeting of Council, or at the call of the Mayor.

**Carried**



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**June 3, 2025**

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Clerk/Administrator

DRAFT



## CORPORATION OF THE TOWNSHIP OF MCKELLAR

### Council Meeting Minutes

June 6, 2025

Mayor Moore called the meeting to order at 1:00 p.m.

### ROLL CALL

Mayor Moore took Roll Call.

**Present:** Mayor David Moore  
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak  
**Staff:** Clerk/Administrator, Karlee Britton  
Public Works Superintendent, Thomas Stoneman

### DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

**Moved by: Councillor Kekkonen**  
**Seconded by: Councillor Ryeland**

**25-252** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Closed Meeting of Council, as presented.

**Carried**

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Haskim**

**25-253** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Ontario Municipal Act, S.O. 2001, as amended, move into closed session at 1:01 p.m. to discuss the following items:

- 5.1 Information supplied in confidence by a third party; pursuant to Section 239(2)(i) – Technical information regarding Pending Construction

**Carried**

Public Works Superintendent, Thomas Stoneman, left the meeting at 2:36 p.m.

**Moved by: Councillor Kekkonen**  
**Seconded by: Councillor Ryeland**

**25-254** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into regular session at 2:38 p.m.

**Carried**

**Moved by: Councillor Haskim**  
**Seconded by: Councillor Zulak**

**25-255** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held on June 6, 2025.

**Carried**



## CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 6, 2025

Moved by: Councillor Kekkonen

Seconded by: Councillor Ryeland

**25-256**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-33, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

**And further Read a Third time and Passed** in Open Council this 6th day of June, 2025.

**Carried**

Moved by: Councillor Zulak

Seconded by: Councillor Haskim

**25-257**      **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 2:39 p.m. to meet again on June 17th, 2025, for a Regular Meeting of Council, or at the call of the Mayor.

**Carried**

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David Moore, Mayor

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Karlee Britton, Clerk/Administrator



## APPLICATION TO AMEND

☐ OFFICIAL PLAN☒ ZONING BY-LAW

<b>1. Applicant Information</b>		
1.1 Name of Applicant: Christopher Moffatt Address: 174 Stoneman Rd Caledonia, ON N3W 1S1	Telephone Number:	Cell Phone: 905-971-0994
	Fax:	Business Phone:
1.2 Name of Owner(s) (if different from the applicant) Address:	Telephone Number:	Cell Phone:
	Fax:	Business Phone:
1.3 Name of the person who is to be contacted about the application (if different from the applicant) Rebecca Scott @ Address: Ben Prichard Prof. Corp. 17 Miller St. Parry Sound, ON	Telephone Number: 249-988-0015	Cell Phone:
	Fax:	Business Phone:
<b>2. Purpose of this Application (check appropriate box and complete applicable sections)</b>		
2.1 Application is hereby made for a(n):		
<input type="checkbox"/> OFFICIAL PLAN AMENDMENT <input checked="" type="checkbox"/> ZONING BY-LAW AMENDMENT		
<b>For the lands hereinafter described and shown on the attached sketch</b>		
What is the existing official plan designation(s) of the subject land?	What is the existing zoning of the subject land? WFA - waterfront	
What is the proposed amendment to the official plan?	What is the proposed zoning of the subject land? RU (Rural)	
What are the reasons for the proposed change?	What are the reasons for the proposed change? Consent App # B05/2024(MCK) for a new lot which would no longer make this waterfront.	

APPLICATION FOR ZONING AMENDMENT



<b>3. Location of the Subject Land (complete applicable boxes in 3.1)</b>			
3.1 Road: <u>Burnettes Rd.</u> Address: <u>70</u> Concession Number: <u>4</u> Lot Number: <u>4432</u> Registered Plan Number: <u>42R-22609</u> Lot(s)/Block(s):      Reference Plan Number: Part Number(s): <u>44 183</u> Island Number:      Parcel:			
3.2 Are there any easements or restrictive covenants affecting the subject land?  <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes      If YES, describe the easement or covenant and its effect:			
<b>4. Description of Subject Land and Servicing Information (Complete each subsection)</b>			
4.1 Description	Frontage (m.) <u>57.48 - Part 1</u> <u>97.78 - part 3</u>	Depth (m.) <u>214 - Part 1</u> <u>213.68 - part 3</u>	Area (ha.) <u>2.1 - Part 1</u> <u>3.4 - part 3</u>
4.2 Buildings or Structure	Type	Existing Size	Proposed Size
(Attach Separate list if necessary)	<u>none</u>		
4.3 Access	Provincial Highway	Existing	Proposed
(check appropriate space)	Municipal road, maintained all year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Other public road		
	Right of way		
	Water access (if so, describe below)		
	Describe in section 7.2, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.		
4.4 Water Supply	Publicly owned and operated piped water system		
(check appropriate space)	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Privately owned and operated communal well		
	Lake or other waterbody		
4.5 Sewage Disposal	Publicly owned and operated sanitary sewage system		
(check appropriate space)	Privately owned and operated individual sewage tank (1)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Privately owned and		

	operated communal septic system		
	Privy		
	Other means		
	A certificate of approval from the Director having jurisdiction under Part VII of the E.P.A. submitted with this application will facilitate the review.		
4.6 Storm Drainage (check appropriate space)	Method of Drainage:		
	Surface	X	X
	Ditching		
	Piping		
4.7 Other Services (check appropriate space)	Electricity		X
	School Busing		
	Garage Collection		
4.8 If access to the subject land is by private road, or if "other public road" or "right-of-way" was indicated in section 4.3, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.			
5. Lands			
5.1 What are the existing uses on the subject land? vacant lot		Date use Established: Jan 2024	
What are the proposed uses on the subject land? Residential		Proposed Commencement Date: <del>Storage</del> June 2025	
5.2 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.			
Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (include approx.. distance)	
An agricultural operation, including livestock facility or stockyard	NA	NA	
A landfill	NA	NA	
A sewage treatment plant or waste stabilization plant	NA	NA	
A Provincially significant wetland (Class 1, 2 or 3 wetland)	no	no	
A Provincially significant wetland within 120 metres of subject land	n/a	no	
Flood plain	no	no	
A rehabilitated mine site	no	no	
A non-operating mine site within 1 km of the subject land	no	no	
An active mine site	no	no	
An industrial or commercial use, and specify the use(s)	no	no	
An active railway line	no	no	
A Municipal or Federal airport	no	no	
6. Current Applications			



6.1	Is the subject land currently the subject of an application for a minor variance, consent or approval of a plan of subdivision?
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown     If YES and if KNOWN, specify the appropriate file number and status of the application.	
<i>B05/2024(MCK) Consent - approved. waiting on Rezoning Application</i>	
6.2	Has the land ever been the subject of an Official Plan Amendment or Zoning By-Law Amendment?
<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Unknown, if YES and if KNOWN, specify the number for the amendment.	
<b>7. Other Information</b>	
7.1	When was the subject land acquired by the current owners?
<i>January 2024</i>	
7.2	If there is any other information that you think maybe useful to the Township or other agencies in reviewing this application? If so, explain below or attach a separate page.
<b>8. Plans</b>	
8.1	<b>Key Plan</b>  Every application shall be accompanied by a key plan, drawn to an appropriate scale, properly dimensioned and showing thereon: <ul style="list-style-type: none"> <li>The boundaries and dimensions of the parcel of land that is the subject of the application, the part of the parcel that is the subject of this application, the location of all adjacent properties and/or islands, transportation routes, etc;</li> <li>The distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge;</li> <li>All lands within 120 metres (400 feet) of subject lands;</li> <li>The nearest highway or township road</li> </ul>
8.2	<b>Property Sketch</b>  Every application shall be accompanied by a sketch (based on a boundary survey plan of the subject land prepared by an Ontario Land Surveyor) drawn to an appropriate scale, properly dimensioned and showing thereon; <ul style="list-style-type: none"> <li>The boundaries and dimensions of the subject land and the part that is the subject of this application;</li> <li>The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land;</li> <li>The location and dimensions of existing and proposed buildings and structures and their distance from lot lines;</li> <li>The location of land previously severed from the parcel originally acquired by the current owner of the subject land;</li> <li>The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks, landscaped open spaces, planting strips, parking areas, loading areas, driveways and walkways;</li> <li>The existing use(s);</li> </ul>

- Use on adjacent lands
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a publicly travelled road, a private road right-of-way;
- If access to the subject land is by water only, the location of the parking and boat docking facilities uses;
- The location and nature of any easement affecting the subject land

**Additional Information, including architectural drawings and elevations, shall be furnished by the applicant at the request of the Township.**

## 9. Affidavit/Sworn Declaration

- 9.1 The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit/Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the Town of Parry Sound this 3rd day of June 2025  
 I, Christopher Moffatt of the Town of Caledonia in the County District/Regional  
 Municipality of Haldimand solemnly declare that all the statements contained in this  
 application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing  
 that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT**,  
 DECLARED BEFORE ME at the by video at the Town of Caledonia in the  
County of Haldimand this 3rd day of  
June 2025.

[Signature]

[Signature]

A Commissioner of Oaths

Signature of Applicant or Agent

## 10. Authorizations

- 10.1 If the Applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or authorization set out below must be completed.

### Authorization of Owner for Agent to Make the Application

I, Christopher Moffatt, am the owner of the land that is the subject of this  
 application for an Official plan Amendment and/or Zoning By-law Amendment and I authorize  
Ben Prichard to make this application on my behalf.

Date: 6/3/2025

Signature of Owner: [Signature]

[Signature]



- 10.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

**Authorization of Owner for Agent to Provide Personal Information**

I, Christopher Moffatt, am the owner of the land that is the subject of this application for an Official Plan Amendment and/or Zoning By-law Amendment and for the purposes of the Freedom of Information Act, I authorize Ben Prichard, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date: 6/3/2025 Signature of Owner: 

**11. Consent of the Owner (this section must be completed for the application to be processed)**

- 11.1 Complete the consent of the owner concerning personal information set out below.

**Consent of the Owner to the Use and Disclosure of Personal Information**

I, Christopher Moffatt, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Questions about this collection of personal information should ~~be directed~~ to the Township Clerk.

Date: 6/3/2025 Signature of Owner: 

**12. Payment of Fees (this section must be completed for the application to be processed)**

- 12.1 Complete the consent of the owner concerning payment of fees set out below.

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Township of McKellar during the processing of this application, in addition to any application fee set by the Township of McKellar.

Date: 6/3/2025 Signature of Owner: 

**13. Ontario Municipal Board Hearing Costs (this section must be completed for the application to be processed)**

- 13.1 Complete the consent of the owner concerning Ontario Municipal Board Hearing costs set out below.

The registered owner hereby acknowledges and agrees to pay all costs incurred by the Township of McKellar related to an appeal in the event that this application is approved and the matter comes before the Ontario Municipal Board.

Date: 6/3/2025 Signature of Owner: 

Updated January 10, 2022

ORIGINAL ROAD ALLOWANCE BETWEEN CONCESSIONS 4 AND 5

CONCESSION

4 NEAREST CORNER  
OFF IN CONCESSION 4

SCHEDULE		
PART	LOT	CONCESSION
1	PART OF 32	4
2		
3		

ALL OF 52129-0885

PLAN 42R-22609

Received and deposited

November 1<sup>st</sup>, 2024

Jocelyn Gillespie

Representative for the  
Land Registrar for the  
Land Title Division of  
Perry Sound (No.42)

PLAN OF SURVEY OF  
PART OF LOT 32,  
CONCESSION 4  
TOWNSHIP OF McKELLAR  
DISTRICT OF PERRY SOUND

SCALE 1 : 750 METRES

THE INTENDED PLOT SIZE OF THIS PLAN IS 810MM  
IN WIDTH BY 500MM IN HEIGHT WHEN PLOTTED AT  
A SCALE OF 1:750

**BEARING NOTES**  
BEARINGS ARE GIVEN DERIVED FROM OBSERVED REFERENCE  
POINTS A AND B BY REAL TIME NETWORK OBSERVATIONS, UTM  
ZONE 17 (87 WEST LONGITUDE), MAGNADIGS-720101.  
FOR BEARING COMPARISONS, THE FOLLOWING ROTATIONS WERE  
APPLIED:  
P3 - 0°40'00" COUNTER-CLOCKWISE

**DISTANCE NOTES - METRIC**  
DISTANCES AND COORDINATES ARE IN METRES AND CAN BE  
CONVERTED TO FEET BY DIVIDING BY 0.3048.  
DISTANCES ARE GIVEN AND CAN BE CONVERTED TO GRID BY  
MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999657.

**LEGEND**  
M DENOTES SURVEY MONUMENT FOUND  
C DENOTES SURVEY MONUMENT SET  
SDB DENOTES SHORT STANDARD IRON BAR  
SDB DENOTES STANDARD IRON BAR  
LUM DENOTES L.L. MASONRY CO. LTD. O.L.S.  
LUM DENOTES L.L. MASONRY CO. LTD. O.L.S.  
1301 DENOTES P.J. FORT, O.L.S.  
1304 DENOTES TULLOCH REMEDIATION INC. O.L.S.  
M DENOTES MEASURED  
P1 DENOTES PLAN 42R-22355  
P2 DENOTES PLAN 42R-21929  
P3 DENOTES PLAN 42R-18048  
ALL SET SDB MONUMENTS WERE USED DUE TO LACK OF  
OVERSIGHT IN ACCORDANCE WITH SECTION 11 (4) OF  
O. REG. 325/91.

**SURVEYOR'S CERTIFICATE**

I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE  
WITH THE SURVEY ACT, THE SURVEYORS ACT, THE LAND  
TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

2. THE SURVEY WAS COMPLETED ON OCTOBER 4, 2024.

OCTOBER 26, 2024

DATE *C. Johnston*  
GALLY JOHNSTON, O.L.S.

THIS PLAN OF SURVEY RELATES TO A33 PLAN SUBMISSION FORM NAMED V-85483

**INTEGRATION DATA**

DESIGNED MONUMENTS POINTS DERIVED FROM GPS OBSERVATIONS USING A REAL  
TIME NETWORK AND ARE RETURNED TO UTM ZONE 17 (87 WEST LONGITUDE)  
MAGNADIGS-720101.

REAL TIME NETWORK FOR REG. 1402, 1403, 1404, 1405, 1406, 1407, 1408, 1409, 1410, 1411, 1412, 1413, 1414, 1415, 1416, 1417, 1418, 1419, 1420, 1421, 1422, 1423, 1424, 1425, 1426, 1427, 1428, 1429, 1430, 1431, 1432, 1433, 1434, 1435, 1436, 1437, 1438, 1439, 1440, 1441, 1442, 1443, 1444, 1445, 1446, 1447, 1448, 1449, 1450, 1451, 1452, 1453, 1454, 1455, 1456, 1457, 1458, 1459, 1460, 1461, 1462, 1463, 1464, 1465, 1466, 1467, 1468, 1469, 1470, 1471, 1472, 1473, 1474, 1475, 1476, 1477, 1478, 1479, 1480, 1481, 1482, 1483, 1484, 1485, 1486, 1487, 1488, 1489, 1490, 1491, 1492, 1493, 1494, 1495, 1496, 1497, 1498, 1499, 1500, 1501, 1502, 1503, 1504, 1505, 1506, 1507, 1508, 1509, 1510, 1511, 1512, 1513, 1514, 1515, 1516, 1517, 1518, 1519, 1520, 1521, 1522, 1523, 1524, 1525, 1526, 1527, 1528, 1529, 1530, 1531, 1532, 1533, 1534, 1535, 1536, 1537, 1538, 1539, 1540, 1541, 1542, 1543, 1544, 1545, 1546, 1547, 1548, 1549, 1550, 1551, 1552, 1553, 1554, 1555, 1556, 1557, 1558, 1559, 1560, 1561, 1562, 1563, 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2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 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2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 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2892, 2893, 2894, 2895, 2896, 2897, 2898, 2899, 2900, 2901, 2902, 2903, 2904, 2905, 2906, 2907, 2908, 2909, 2910, 2911, 2912, 2913, 2914, 2915, 2916, 2917, 2918, 2919, 2920, 2921, 2922, 2923, 2924, 2925, 2926, 2927, 2928, 2929, 2930, 2931, 2932, 2933, 2934, 2935, 2936, 2937, 2938, 2939, 2940, 2941, 2942, 2943, 2944, 2945, 2946, 2947, 2948, 2949, 2950, 2951, 2952, 2953, 2954, 2955, 2956, 2957, 2958, 2959, 2960, 2961, 2962, 2963, 2964, 2965, 2966, 2967, 2968, 2969, 2970, 2971, 2972, 2973, 2974, 2975, 2976, 2977, 2978, 2979, 2980, 2981, 2982, 2983, 2984, 2985, 2986, 2987, 2988, 2989, 2990, 2991, 2992, 2993, 2994, 2995, 2996, 2997, 2998, 2999, 3000, 3001, 3002, 3003, 3004, 3005, 3006, 3007, 3008, 3009, 3010, 3011, 3012, 3013, 3014, 3015, 3016, 3017, 3018, 3019, 3020, 3021, 3022, 3023, 3024, 3025, 3026, 3027, 3028, 3029, 3030, 3031, 3032, 3033, 3034, 3035, 3036, 3037, 3038, 3039, 3040, 3041, 3042, 3043, 3044, 3045, 3046, 3047, 3048, 3049, 3050, 3051, 3052, 3053, 3054, 3055, 3056, 3057, 3058, 3059, 3060, 3061, 3062, 3063, 3064, 3065, 3066, 3067, 3068, 3069, 3070, 3071, 3072, 3073, 3074, 3075, 3076, 3077, 3078, 3079, 3080, 3081, 3082, 3083, 3084, 3085, 3086, 3087, 3088, 3089, 3090, 3091, 3092, 3093, 3094, 3095, 3096, 3097, 3098, 3099, 3100, 3101, 3102, 3103, 3104, 3105, 3106, 3107, 3108, 3109, 3110, 3111, 3112, 3113, 3114, 3115, 3116, 3117, 3118, 3119, 3120, 3121, 3122, 3123, 3124, 3125, 3126, 3127, 3128, 3129, 3130, 3131, 3132, 3133, 3134, 3135, 3136, 3137, 3138, 3139, 3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3148,

# Parry Sound Area Planning Board

## Meeting Minutes

Monday March 24, 2025 6:30 p.m. Zoom Electronic Web Meeting

**Members Present:** JJ Blower, Kathy Hamer, Scott Nash, Joe Lamb, Morley Haskim, David Moore, Lisa Cook, Pam Wing

**Regrets:** None

**Staff Present:** Patrick Christie

### 1.1. Additions to Agenda

#### 1.1.1 Appointments

### 1.2. Prioritization of Agenda

#### 1. Disclosure of Pecuniary Interest and the General Nature Thereof

Kathy Hamer declared of Pecuniary Interest for item 8.0 - Lea

### 1.1. Minutes and Matters Arising From Minutes

#### 2. Adoption of Minutes

Resolution: 2025-11

Moved By: JJ Blower

Seconded By: Lisa Cook

That the minutes of a meeting held January 27, 2025 be adopted.

“Carried”

#### 3. B06 2023 (McD) – Mallory

Resolution: 2025-12

Moved By: JJ Blower

Seconded By: Kathy Hamer

*David Moore asked about legislation for the extension of an approval. Patrick Christie indicated that there is legislation that allows an approval to be extended for an additional two years.*

*Scott Nash asked if you need to change a condition or change a date in order to extend an approval.*

*Patrick Christie indicated that this was correct.*

*Scott Nash asked that in the future each lot receiving a right-of-way pay a \$250 fee.*

*Patrick Christie agreed to look into what other planning boards do for multiple lots on a right-of-way*

That application B06/2023(McD) be re-approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board hereby grant a right-of way to the water access lots along the eastern shore of Mill Lake and the separation of a 100 acre parcel as applied for by Steve Mallory in application No. B06/2023(McD) be approved subject to the following conditions:

*Planning Board Requirements*

1) That the applicant provides the Secretary-Treasurer with:

*From Lawyer*

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

*From Surveyor*

- c) a copy of the survey plan deposited in the Land Registry office.

*Municipal Compliance Letter Requirements*

- 1) Entering into a 51(26) Consent Agreement to recognize the private road status and to indemnify the Municipality from any liability or responsibility for the road;
- 2) Obtaining 911 Addressing for each of the lots to the satisfaction of the Municipality;
- 3) Payment of a fee in lieu of parkland dedication in accordance with the Municipality's fee By-law; and
- 4) Payment of any applicable planning fees.

"Carried"

**4. B30 2024(C) – Korte**

JJ Blower asked if the municipality was circulated.

Patrick Christie said that the municipality was not circulated and that the issue was solved between the applicant's planner and solicitor.

Ryan Snowball spoke about the previous approval resulting in the inadvertent second parcel being created and the revised proposal to correct this.

Mr. Snowball outlined the previous consent that was approved but not finalized and indicated that the zoning does not match the uses on the subject lands. The Township recommended a rezoning of the proposed severed lot from commercial to waterfront residential.

Scott Nash spoke saying that it should not be difficult to get a replacement building permit, that it appeared that the Municipality wants commercial waterfront removed.

Ryan Snowball indicated that the Townships positions was not to eliminate or prohibit commercial uses, there is an existing commercial use on lands zoned residential.



Scott Nash asked what the exact reason why a building permit cannot be issued.

Ryan snowball indicated that the existing sewage flows exceed 10,000L/Day.

JJ Blower asked if Ms. Korte went to the Township to get a building permit, would one be issued. Ryan Snowball indicated that the CBO will not issue without the NBMCA or MOE approval.

Joe Lamb asked if it is true if the application is not approved by this coming December, the insurance will not be issued. Mr. Lamb indicated that he has been told this.

John Jackson spoke on behalf of Mrs. Korte indicating that the lands have been through probate, and she can now sign a consent agreement.

JJ Blower said that she was concerns that there may still be challenges in getting a permit and that rezoning may be cleaner logistical approach.

John Jackson indicated that going back to the original approval and “killing” a previous consent would alleviate the zoning issue. The previous consent will be de-certified.

Resolution: 2025-13

Moved By:

Seconded By:

That application B30/2024(C) be re-approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board hereby grant the creation of one (1) new Waterfront lot at 7 Sunny Shore Road, with frontage on Carling Bay Road East in the Township of Carling as applied for by Monika Korte in application No. B30/2024(C) be approved subject to the following conditions:

**Planning Board Requirements**

- 1) That the applicant provides the Secretary-Treasurer with:

*From Lawyer*

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

*From Surveyor*

- c) a copy of the survey plan deposited in the Land Registry office.

- 2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

**Municipal Compliance Letter Requirements**

- 1) The Owner/Applicant should obtain confirmation from the North Bay Mattawa Conservation Authority that an initial and reserve Class IV sewage system can be accommodated on the proposed Severed Lot as a condition to the granting of any provisional consent.

- 2) That the new lot receive adequate 911 addressing
- 3) Payment of any applicable planning fees.

“Withdrawn”

## **5. B44 2024 (McK) - Flood**

Resolution: 2025-14  
Moved By: Scott Nash  
Seconded By: Morley Haskim

*Fred Flood was in attendance but did not speak.*

*Scott Nash asked how many lots Mr. Christie has heard of being done at one time.*

*Patrick Christie responded that he has heard of a great number of lots, subdivision number of lots being done by the consent process, but the documents for the municipality generally turn to three new lots plus one retained.*

*In the 80's 15 or 20 lots being created outside of plan of subdivision.*

*Joe Lamb asked how many lots triggered a subdivision.*

*Patrick Christie responded that under the current by-laws and official plan the fourth lot triggers a subdivision. Member Nash is referring to older consent done, maybe under the same section, but at a different time.*

That application B44/2024(McK) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby grant the creation to create one (1) new waterfront lot with a right-of-way for access over Flood's Lane in Part Lots 32 & 33, Concession 4, Township of McKellar as applied for by Fred and Edith Flood subject to the following conditions:

### **Planning Board Requirements**

- 1) That the applicant provides the Secretary-Treasurer with:

#### *From Lawyer*

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

#### *From Surveyor*

- c) a copy of the survey plan deposited in the Land Registry office.

- 2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

### **Municipal Requirements**

- 1) Payment of a fee in lieu of parkland as required in the Township of McKellar Fees and Charges By-law;

- 2) That the roadway access agreement dated January 24, 2023 remain on title of the newly severed lands or that the owner enter into a new roadway access agreement registered on title to the satisfaction of the Municipality, incorporating all aspect of the original agreement including the Fri Corp Site Evaluation Report;
- 3) 911 Addressing for the proposed new lot.

“Carried”

## **6. B01 2025 (W) - Samotik**

David Moore asked about the configuration of the lots going out to a road allowance.

Patrick Christie indicated that the road allowance is opened, and the owner wished to have the back of the lot touch the open road allowance.

Scott Nash mentions the municipality discussed wetlands and read sections of the official plan. He proposed a condition “whereas the municipality of Whitestone’s Official Plan under sections 12.0.07, 12.02.1 and 12.02.2 speaks to the ecological assessments and wetlands that the applicant engage a qualified consultant to undertake an ecological assessment to review the site for permanent wetlands”.

Patrick Christie suggested that there are types of study. A tabletop study or an involved “on the ground study”

Scott Nash offered a simplified wording “that the applicant engages a qualified consultant to undertake an ecological assessment to review the site for permanent wetlands”

David Moore commented that he understood there was a recorded vote and that past procedure would indicate that it should go back to council.

Morley Haskim agreed that if any board member wants to make a change to a municipal requirement, that it should go back to council.

Scott Nash withdrew his motion as it is an unfulfillable condition.

Resolution: 2025-15  
Moved By: Scott Nash  
Seconded By: Kathy Hamer

That application B01/2025(W) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby grant the creation of three (3) new rural lots fronting on the access road parallel to Sam’s Lane in Part of Lot 5, Concessions 4 in the Geographic Township of McKenzie as applied for by Zdzislaw & Danuta Samotik in Application No. B01/2025(W), subject to the following conditions:

### **Planning Board Requirements**

- 1) That the applicant provides the Secretary-Treasurer with:

*From Lawyer*

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes  
*From Surveyor*
- c) a copy of the survey plan deposited in the Land Registry office.

2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

#### Municipal Requirements

- 1) Payment of a parkland dedication fee be made in accordance with the current Municipal Fees and Charges By-law;
- 2) That the three new lots receive 911 addressing from the Municipality;
- 3) That the newly created lot(s) be rezoned from Rural (RU) Zone to the Rural (RU) – Limited Services Zone;
- 4) That the applicants enter into a Section 51(26) Consent Agreement with the Municipality of Whitestone to be registered on title by the applicants to include the recognition of the private access road for the three new lots and to indemnify the Municipality for any responsibility or liability for the access or maintenance of the road;
- 5) That a 30 metre setback be required from any wetland on the severed property; and
- 6) That payment of all Municipal planning consultant fees and all other fees associated with the processing of this application be paid.

“Carried”

#### **7. B02/2025(W) – 1346107 Ontario Inc. (Shawn Hall)**

*Scott Nash indicated that he was going to bring the same amendment but would not given the previous discussion.*

Resolution: 2025-16  
Moved By: Lisa Cook  
Seconded By: David Moore

That application B02/2025(W) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby grant the creation of three (3) new rural lots fronting on Amorak Trail in Part of Lots 22-25, Concessions 5 in the Geographic Township of McKenzie as applied for by Shawn Hall in Application No. B02/2025(W), subject to the following conditions:

#### Planning Board Requirements

- 1) That the applicant provides the Secretary-Treasurer with:

*From Lawyer*

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

*From Surveyor*

c) a copy of the survey plan deposited in the Land Registry office.

2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

**Municipal Requirements**

- 1) That the three new lots receive 911 addressing from the Municipality;
- 2) That a 30 metre setback be required from any wetland on the severed property
- 3) That all applicable Planning Board fees be paid to the Parry Sound Area Planning Board;
- 4) That payment of all Municipal planning consultant fees and all other fees associated with the processing of this application be paid.

“Carried”

**8. B42 2024 - (McK) Lea**

*Kathy Hamer left the meeting.*

*Tammy Copeman was in attendance for the applicants, but did not make comments*

*Scott Nash asked if the fish assessment report was included in the package*

*David Moore indicated that it was in the package.*

Resolution: 2025-17

Moved By: Morley Haskim

Seconded By: JJ Blower

That application B42/2024(McK) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby grant the creation of one (1) new waterfront lot and a right-of-way for access at 656 Broadbent Road fronting on Little Ruebottom Lake in the south Part of Lot 2, Concession 7, Township of McKellar as applied for by Dennis and Geraldine Lea in Application No. B42/2024(McK), subject to the following conditions:

**Planning Board Requirements**

1) That the applicant provides the Secretary-Treasurer with:

*From Lawyer*

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

*From Surveyor*

c) a copy of the survey plan deposited in the Land Registry office.

2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

### Municipal Requirements

- 1) Payment of a fee in lieu of parkland as required in the Township of McKellar Fees and Charges By-law;
- 2) 911 Addressing for the proposed new lot;
- 3) That the severed lot have deeded access to the right-of-way for access; and
- 4) That a 51(26) agreement be entered into to include the aquatic assessment on title.

“Carried”

*Kathy Hamer returned to the meeting.*

## **9. Closed**

## **10. Reports & Enquiries**

### **10.1. Enquiries**

### **10.2. Accounts Payable**

Resolution: 2025-18

Moved By: JJ Blower

Seconded By: David Moore

JJ Blower asked about the amount.

Joe Lamb said it was up \$80.00

That the accounts for January and February 2025 be paid in the amount of **\$28,837.79**

“Carried”

### **10.3. Accounts**

### **10.4. Administration**

## **11. Adjournment**

Resolution: 2025-19

Moved By: Kathy Hamer

Seconded By: Morley Haskim

That we do now adjourn at 7:38 pm.

“Carried”

# Parry Sound Area Planning Board

## Meeting Minutes

Monday April 28, 2025 6:30 p.m. Zoom Electronic Web Meeting

**Members Present:**, Kathy Hamer, Joe Lamb, Morley Haskim, David Moore, Lisa Cook, Pam Wing

**Regrets:** JJ Blower, Scott Nash

### 1.1. Additions to Agenda

#### 1.1.1 Appointments

### 1.2. Prioritization of Agenda

### 1.3. Disclosure of Pecuniary Interest and the General Nature Thereof

### 1.4. Minutes and Matters Arising From Minutes

## 2. Adoption of Minutes

Kathy Hamer indicated that she should be show as re-entering the meeting after the Lea file

Patrick Christie commented that the minutes would be corrected.

Resolution: 2025-

Moved By: David Moore

Seconded By: Lisa Cook

That the minutes of a meeting held March 24, 2025 be adopted.

“Carried”

## 3. B38/2022 (McD) – Mansoorifar

Resolution: 2025-

Moved By: Kathy Hamer

Seconded By: Morley Haskim

*Kathleen Hall, a neighbour, indicated that she had no issue with the lots being created, but that the lots to be created are in a low lying area and they have seen the area flood on at least 3 occasions. She also indicated that there is a turtle population, and the biosphere had been called to deal with a disturbed nest that had been dug out by a skunk. She asked about driveways for proposed severed lots 2 and 3. Concerned about flooding their lot because of new driveways. She indicated that with her walking of the road lot #3 would be on the hill down from the landfill. Concerns about cars not stopping for the school bus.*

*Patrick Christie indicated that public works would look at access and drainage will be part of this assessment. He also indicated that because the lots are so large, driveway or culvert locations could be adjusted accordingly.*

*Kathy Hamer commented that the file should be delayed until public works can look at the property. public works did not have comment initially when this was brought to council.*

*Patrick Christie commented that there was a phase 1 environmental done but that he was not sure if it addresses driveways. If it would make the board satisfied it could be deferred until public works does their thing.*

*Joe Lamb asked Kathy Hamer if the file had been through council. Kathy indicated yes and that all of the department heads had a chance to review it. Public works had no comments at that time but that in all fairness, Mrs. Hall would be much more familiar with that specific location.*

*Joe Lamb aid that Mrs. Hall could go to the municipal office and express concerns.*

*David Moore reminded that a separate motion was not necessary and that the mover and seconder needed to agree to defer.*

That application B38/2022(McD) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board hereby grant the creation of three (3) new rural lots at #199 McDougall Road in the Municipality of McDougall as applied for by Fatemeh Mansoorifar in application No. B38/2022(McD) be approved subject to the following conditions:

**Planning Board Requirements**

- 1) That the applicant provides the Secretary-Treasurer with:

*From Lawyer*

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

*From Surveyor*

- c) a copy of the survey plan deposited in the Land Registry office.

**Municipal Compliance Letter Requirements**

1. That the applicant applies for and obtains a Zoning by-law Amendment to, among other matters;
  - a. Rezone the new rural lots from Waterfront Residential Four (WF4) zone to Rural (RU) Zone with an exception;
  - b. Include an exception for severed lot 2 and severed lot 3 to increase the front yard setback to prohibit habitable buildings within 300m from the aggregate operation on adjacent lands.
2. That the applicant enters into a 51(26) Consent agreement to include;
  - a. The necessary conditions related to well water parameters and mitigation measures in response to the land use compatibility assessments, including but not limited to allowing the Municipality to



continue to sample any water supply wells installed on the severed lands.

- b. Significant, healthy tree vegetation shall be maintained within the 300m setback area, save and except for the necessary clearing for an access road and or non-habitable buildings and structures, amongst other matters.
  - c. That all purchase/tenant agreements for the lots include a noise and vibration warning clause highlighting the presence of the quarry operation on the adjacent lands
- 3. That the applicant conveys to the Municipality any portion of McDougall Road along the severed and retained lands, 10 metres from the centre line of the travelled road;
  - 4. That the applicant completes and closes permit number MD-2023-23, for the demolition of an existing barn on severed lot one (1);
  - 5. Approval of driveway location(s) for the proposed severed lots to the satisfaction of the Municipality's Public Works Department;
  - 6. Payment of a fee in lieu of Parkland in accordance with the Municipality's fee By-Law;
  - 7. That all municipal taxes be paid to the Municipality of McDougall;
  - 8. Acquiring adequate 911 addressing; and
  - 9. Payment of any applicable planning fees.

#### **4. B30 2024(C) – Korte**

Resolution: 2025-

Moved By: Lisa Cook

Seconded By: Kathy Hamer

That application B30/2024(C) be re-approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board hereby grant the creation of one (1) new Waterfront lot at 7 Sunny Shore Road, with frontage on Carling Bay Road East in the Township of Carling as applied for by Monika Korte in application No. B30/2024(C) be approved subject to the following conditions:

##### **Planning Board Requirements**

- 1) That the applicant provides the Secretary-Treasurer with:

##### *From Lawyer*

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

##### *From Surveyor*

- c) a copy of the survey plan deposited in the Land Registry office.

- 2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

### Municipal Compliance Letter Requirements

- 1) The Owner/Applicant should obtain confirmation from the North Bay Mattawa Conservation Authority that an initial and reserve Class IV sewage system can be accommodated on the proposed Severed Lot as a condition to the granting of any provisional consent.
- 2) That the applicant/Owner enter into a Development Agreement with the Township of Carling to recognize the private access arrangement and to indemnify the Township for any use or maintenance of the private access, and additionally to prescribe minimum private road and driveway construction standards;
- 3) That the new lot receive adequate 911 addressing
- 4) Payment of any applicable planning fees.

“Carried”

### **5. B04 2025 (W) - Skeba**

Resolution: 2025-

Moved By: David Moore

Seconded By: Morley Haskim

*Joe Lamb commented that there was a letter from Mrs. Stanley regarding notification Patrick Christie indicated that when the original consent was approved in 2022 there were property owners that did not get notice. He indicated that he is legislated to give notice to owners within 60 metres based on the MPAC assessment roll and so when this consent configuration came forward, some owners indicated that they did not get notice, so this time he e-mailed notice to some abutting neighbours and to Tina Stanley who is the head of the Green Lane Road association and also notice was sent to the Lorimer Lake Association.*

*Kathy Hamer asked how many lots were created on Lorimer Lake and that she believed that there was an agreement between Whitestone and McDougall.*

*Patrick Christie indicated that he did not believe it was in force anymore.*

*Kathy Hamer said that she heard of this when she first joined council.*

*Joe Lamb asked if only the back lot was being created.*

*Patrick Christie said that the reconfiguration would not result in a new waterfront lot, only the backlot.*

*David Moore asked if the lot additions would be rezoned to waterfront.*

*Patrick Christie indicated that the zoning needs to be corrected so that there is no split zoning. Any lot with water frontage would be rezoned to waterfront.*

*Ilona Skeba commented that members understood that the lot was around the main cottage and that only the backlot was being created.*

That application B04/2025(W) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby grant the of one (1) new waterfront lot, one (1) rural backlot and a lot addition at #300 Green Lane and fronting on Lorimer Lake in the Municipality of Whitestone as applied for by Ilona Skeba in Application No. B04/2025(W) subject to the following conditions:

*Planning Board Requirements*

1) That the applicant provides the Secretary-Treasurer with:

*From Lawyer*

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

*From Surveyor*

- c) a copy of the survey plan deposited in the Land Registry office.

2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

*Municipal Requirements*

1) That the applicants enter into a Section 51(26) Consent Agreement with the Municipality of Whitestone to be registered on title, to include:

- a) the implementation of the septic system design measures set out in the Hutchison Environmental Sciences Report dated August 31, 2022 to ensure the retention of phosphorous;
- b) recognition of the private access road for the new lots and to indemnify the Municipality for any responsibility or liability for the access or maintenance;

2) That the newly created backlot be rezoned from the Waterfront Residential 1-Limited Services (WF1-LS) to the Rural-Limited Services (RU-LS) zones;

3) That the new lot(s) receive 911 addressing from the Municipality;

4) That payment of all Municipal planning consultant fees and all other fees associated with the processing of this application be paid.

“Carried”

**6. Closed**

## **7. Reports & Enquiries**

### **7.1. Enquiries**

### **7.2. Accounts Payable**

Resolution: 2025-  
Moved By: Morley Haskim  
Seconded By: David Moore

That the accounts for March 2025 be paid in the amount of **\$14,761.22**

“Carried”

### **7.3. Accounts**

### **7.4. Administration**

Resolution: 2025-  
Moved By: Lisa Cook  
Seconded By: Pam Wing

*Patrick Christie indicated that the insurance was slightly less than last year because the board requires two members to sign cheques.*

*David Moore asked if the 2 million for directors and offices was per claim or total claims.*

*Pam Wing asked what is included in property number of \$181,000*

*Patrick Christie said that he believed it was office equipment. He indicated that he would get clarification of what is covered.*

- a) That the board approves the insurance payment to MIS Insurance in the amount of **\$3,197.80**

“Deferred”

*Rent Increase due to common cost*

- b) The rent for 1 Mall Drive, Unit #2 has had its yearly increase due to common cost.

*Pam Wing asked about Patrick’s attendance at Whitestone Council.*

*Patrick Christie indicated that it was one of his responsibilities as S/T, that he does not attend all council meetings as McDougall has staff and he reviews their reports beforehand but that he is invited to Whitestone and McKellar Councils.*

*Pam Wing commented that council is not to see these things first because “that is the way it is supposed to go”. She asked if we are paying for that and, if so, why.*

*Patrick Christie argued the point stating that it has always been that way and the Carling is the only municipality where the matters do not go to council first.*

*Pam wing said that someone might look into that because their planner aid that is not the way it is supposed to work.*

*Joe Lamb asked how you would come up with municipal comments if it does not come to council first. Patrick does and John Jackson has for the last 19 years to deal with planning matters and presents the case and council is the commenting agency.*

*Patrick Christie indicated that McDougall's planning reports go to council.*

**8. Adjournment**

Resolution: 2025-

Moved By: Kathy Hamer

Seconded By: Pam Wing

That we do now adjourn at 7:13 pm.

"Carried"

# MEETING MINUTES

Thursday, January 9, 2025 at 6:30 PM

*Board Meeting via Zoom Video Conference*



## Board Members Present:

Joel Constable Teri Brandt  
 Jerry Brandt Jamie McGarvey  
 Ted Collins Rick Zanussi  
 Irene Smit Ryan Baptiste  
 Janice Bray Sharon Smith  
 Ted Knight

## Board Members Absent:

Gail Finnson  
 Teresa Hunt  
 Tom Lundy  
 Peter McIsaac

## Staff:

Tammy MacKenzie, CAO  
 Jennifer Harris  
 Sylvia Roy

### **1. CALL MEETING TO ORDER:**

The meeting was called to order by Tammy MacKenzie at 6:32 PM.

### **2. TRADITIONAL LAND ACKNOWLEDGMENT.**

### **3. DISCLOSURE OF PECUNIARY INTEREST.**

### **4. APPROVAL OF AGENDA**

***Resolution 25 01 01***

**CARRIED**

*Moved by Ted Knight*

*Seconded by Irene Smit*

“THAT the agenda of the Regular Meeting of the Board held on January 9, 2025 be approved as presented.”

### **5. ELECTIONS**

#### 5.1 Election of Chair

The CAO assumed the position of Chair and conducted the election.

The CAO called for nominations from the floor three times for the position of Chair.

Rick Zanussi was nominated and willing to stand. No other nominations were put forward for the position of Chair.

***Resolution 25 01 02***

**CARRIED**

*Moved by Ted Knight*

*Seconded by Jamie McGarvey*

“THAT Rick Zanussi be appointed and approved as the Chair of the District of Parry Sound Social Services Administration Board for the year 2025.”

**4.2 Election of Vice-Chair**

The Chair conducted the election.

The Chair called for nominations from the floor three times for the position of Vice-Chair. Jerry Brandt was nominated and willing to stand. No other nominations were put forward for the position of Vice-Chair.

***Resolution 25 01 03***

**CARRIED**

*Moved by Teri Brandt*

*Seconded by Ted Knight*

“THAT Jerry Brandt be appointed and approved as the Vice-Chair of the District of Parry Sound Social Services Administration Board for the year 2025.”

**6. APPROVAL OF MINUTES:**

**6.1 December 20, 2024**

***Resolution 25 01 04***

**CARRIED**

*Moved by Jerry Brandt*

*Seconded by Teri Brandt*

“THAT the Board meeting minutes of Friday, December 20, 2024 be approved as presented.”

**7. DEPUTATIONS & PRESENTATIONS.**

**8. REPORTS:**

**8.1 Chair**

Thanked the Board for having him as Chair for another year.

**8.2 Chief Administrative Officer**

This morning NOSDA, AMO and OMSSA held a joint press conference on the homelessness crisis in Ontario. Ms. MacKenzie provided a brief overview of the press release; a link to the full report will be provided to Board members. For any questions or concerns, please reach out to Ms. MacKenzie. Our DSSAB, along with all DSSABs, are issuing their own press releases tomorrow.

**8.3 Director of Finance**

Finance staff have been diligently working on finalizing the 2025 budget, ensuring that cost-based allocations are sufficient to cover childcare operations. Finance staff are also working with other Directors to manage year-end funding and starting to prepare reconciliation for 2024 year-end audit.

The plan is to present the 2025 Budget at the February 13th Board Meeting. The budget will be sent out in a Board Package in advance for your review. Please email [sroy@psdssab.org](mailto:sroy@psdssab.org) with any budget questions so I can address the questions accurately to the entire Board. This will help speed up the approval process, so we don't hold up municipal budgets. Once approved, monthly financial statements will be presented to the Board comparing budget to actual for a variance analysis in 2025.

## 9. OUTSTANDING ISSUES.

## 10. NEW BUSINESS:

### 10.1 Appointment of the LHC Board for 2025

A written report was presented by Ms. Roy.

#### ***Resolution 25 01 05***

#### **CARRIED**

*Moved by Ryan Baptiste*

*Seconded by Joel Constable*

“THAT the Board approves the appointment of the Officers and Directors of Parry Sound District Housing Corporation, as follows:

Directors: Ryan Baptiste, Jerry Brandt, Teri Brandt, Janice Bray, Ted Collins, Joel Constable, Irene Smit, Gail Finnson, Teresa Hunt, Ted Knight, Tom Lundy, Jamie McGarvey, Peter McIsaac, Sharon Smith and Rick Zanussi

Officers:	Chair	Rick Zanussi
	Vice-Chair	Jerry Brandt
	CEO/Secretary	Tammy MacKenzie
	Housing Manager	Sharon Davis
	Treasurer	Sylvia Roy”

### 10.2 Appointment of NOAH Board for 2025

A written report was presented by Ms. Roy.

#### ***Resolution 25 01 06***

#### **CARRIED**

*Moved by Sharon Smith*

*Seconded by Jamie McGarvey*

“THAT the Board approves the appointment of the Officers and Directors of the Non-Profit Organization for Almaguin Housing (N.O.A.H.) Inc., as follows:

Directors: Ryan Baptiste, Jerry Brandt, Teri Brandt, Janice Bray, Ted Collins, Joel Constable, Irene Smit, Gail Finnson, Teresa Hunt, Ted Knight, Tom Lundy, Jamie McGarvey, Peter McIsaac, Sharon Smith and Rick Zanussi

Officers:	Chair	Rick Zanussi
	Vice-Chair	Jerry Brandt
	CEO/Secretary	Tammy MacKenzie
	Housing Manager	Sharon Davis
	Treasurer	Sylvia Roy”



### 10.3 Borrowing Resolution for 2025

A written report was presented by Ms. Roy

#### ***Resolution 25 01 07***

#### **CARRIED**

*Moved by Ted Collins*

*Seconded by Jamie McGarvey*

“THAT the CAO and/or the Director of Finance are authorized to arrange with the Corporation’s Bank by way of promissory notes, to borrow up to a maximum amount of \$1,000,000 that may be required to meet expenditures.

AND THAT the CAO and/or the Director of Finance are authorized to arrange with the Corporation’s Bank by way of the issuance of corporate credit cards, to borrow up to a corporate maximum limit of \$250,000 and that Finance Credit Card Policy 2.12 be adhered to.

AND THAT this borrowing arrangement shall stay in effect until February 13, 2026.”

### 10.4 Appointment of the Auditors for 2025

A written report was presented by Ms. Roy

#### ***Resolution 25 01 08***

#### **CARRIED**

*Moved by Irene Smit*

*Seconded by Jamie McGarvey*

“THAT the Board appoints the firm of KPMG LLP as auditors for the District of Parry Sound Social Services Administration Board (DSSAB) for the year ended December 31st, 2025.”

## **11. IN-CAMERA: 0**

## **12. CORRESPONDENCE.**

12.1 NBPSDHU Overdose Report

## **13. ADJOURNMENT.**

#### ***Resolution 25 01 09***

#### **CARRIED**

*Moved by Sharon Smith*

*Seconded by Joel Constable*

“THAT the Board meeting now be adjourned at 7:01 PM, and that the next regular meeting to be held Thursday, February 13, 2025 at the hour of 6:30 PM via Zoom Video Conference.”

# MEETING MINUTES

Thursday, February 13, 2025 at 6:30 PM

*Board Meeting via Zoom Video Conference*



## Board Members Present:

Joel Constable      Peter McIsaac  
Jerry Brandt        Teri Brandt  
Sharon Smith       Jamie McGarvey  
Gail Finnsen       Rick Zanussi  
Teresa Hunt         Ted Knight  
Irene Smit  
Janice Bray

## Board Members Absent:

Tom Lundy  
Ryan Baptiste  
Ted Collins

## Staff:

Tammy MacKenzie, CAO  
JJ Blower, Communications Officer  
Sylvia Roy, Director of Finance

### **1. CALL MEETING TO ORDER:**

The meeting was called to order by Rick Zanussi at 6:31PM.

### **2. TRADITIONAL LAND ACKNOWLEDGMENT.**

### **3. DISCLOSURE OF PECUNIARY INTEREST.**

### **4. APPROVAL OF AGENDA**

***Resolution 25 02 01***

**CARRIED**

*Moved by Irene Smith*

*Seconded by Teresa Hunt*

“THAT the agenda of the Regular Meeting of the Board held on February 13, 2025 be approved as presented.”

### **5. APPROVAL OF MINUTES:**

4.1 January 9, 2025

***Resolution 25 02 02***

**CARRIED**

*Moved by Ted Knight*

*Seconded by Teri Brandt*

“THAT the Board meeting minutes of Thursday, January 9, 2025 be approved as presented.”

**6. DEPUTATIONS & PRESENTATIONS.**

**7. REPORTS:**

7.1 Chair

The Chair recognized staff for the work outlined in the CAO report.

7.2 Chief Administrative Officer

Ms. MacKenzie verbally highlighted some of the items in the written CAO report and was available to answer questions.

7.3 Director of Finance

The senior finance team had a preliminary call with the auditor on Feb. 11th to be proactive with the 2024 audit. The auditors are scheduled to work on the audit April 7<sup>th</sup> to 18<sup>th</sup> with a hybrid schedule of one week on site and the other virtual. They are going to complete payroll and expense testing now, as well as a few other preliminary requests. The audit team and the auditor are scheduling bi-weekly calls to stay on track and keep the lines of communication open. We are working on reconciliations and working papers now until end of March. Payables close this Friday, after which we will be able to complete all parts of the audit files for LHC, DSSAB and NOAH. The auditor mentioned wrapping up the audit by the end of May and possibly presenting the Financial Statements to the Board at the June 12<sup>th</sup> Board meeting. Our draft December 2024 Retirement Benefits Actuarial Valuation Report has been complete, and a walk through has been scheduled with them next week.

**8. OUTSTANDING ISSUES.**

**9. NEW BUSINESS:**

**10. IN-CAMERA: 1**

***Resolution 25 02 03***

**CARRIED**

*Moved by Jerry Brandt*

*Seconded by Gail Finnson*

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s Procedural Rules, the Board moves to an In-Camera session in order to address matters pertaining to:

- ii) the disclosure of intimate, personal or financial information in respect of a member of the Board or a committee or an employee or perspective employee of the Board.”

***Resolution 25 02 04***

**CARRIED**

*Moved by Joel Constable*

*Seconded by Sharon Smith*

“THAT the Board now rises out of In-Camera without report.”

***Resolution 25 02 05***

**CARRIED**

*Moved by Janice Bray*

*Seconded by Peter McIsaac*

“THAT the Board receive and adopt the District of Parry Sound Social Services Administration Board 2025 Draft Operating and Capital Budgets.”

**11. CORRESPONDENCE.**

11.1 NBPSDHU Overdose Report

**11. ADJOURNMENT.**

***Resolution 25 02 06***

**CARRIED**

*Moved by Jamie McGarvey*

*Seconded by Teresa Hunt*

“THAT the Board meeting now be adjourned at 7:07 PM, and that the next regular meeting to be held Thursday, March 13, 2025 at the hour of 6:30 PM via Zoom Video Conference.”

# MEETING MINUTES

Thursday, April 10, 2025 at 6:30 PM

*Board Meeting via Zoom Video Conference*



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## Board Members Present:

Joel Constable  
Jerry Brandt  
Sharon Smith  
Gail Finnson  
Teresa Hunt  
Irene Smit  
Janice Bray  
Tom Lundy

Ted Collins  
Teri Brandt  
Jamie McGarvey  
Rick Zanussi  
Ted Knight  
Ted Collins

## Board Members Absent:

Peter McIsaac  
Ryan Baptiste

## Staff:

Tammy MacKenzie, CAO  
JJ Blower, Communications Officer  
Sylvia Roy, Director of Finance

### **1. CALL MEETING TO ORDER:**

The meeting was called to order by Rick Zanussi at 6:32PM.

### **2. TRADITIONAL LAND ACKNOWLEDGMENT.**

### **3. DISCLOSURE OF PECUNIARY INTEREST.**

### **4. APPROVAL OF AGENDA**

#### ***Resolution 25 04 01***

#### **CARRIED**

*Moved by Tom Lundy*

*Seconded by Gail Finnson*

“THAT the agenda of the Regular Meeting of the Board held on April 10, 2025 be approved as presented.”

### **5. APPROVAL OF MINUTES:**

#### **4.1 February 13, 2025**

#### ***Resolution 25 04 02***

#### **CARRIED**

*Moved by Jerry Brandt*

*Seconded by Janice Bray*

“THAT the Board meeting minutes of Thursday, February 13, 2025 be approved as presented.”

## **6. DEPUTATIONS & PRESENTATIONS.**

## **7. REPORTS:**

### 7.1 Chair

The Chair advised that Ms. MacKenzie has been appointed as the Chair of Housing Services Corporation's (HSC's) Audit and Finance Committee and congratulated her on the appointment. The Chair also highlighted a couple of highlights from the CAO report, including a Transitional Housing success story, and the recent Esprit Place renovation.

### 7.2 Chief Administrative Officer

Ms. MacKenzie verbally highlighted some of the items in the written CAO report and was available to answer questions. She also pointed out some of the new data available in this report that is now available through the OneHSN Child Care Application Portal.

### 7.3 Director of Finance

Ms. Roy provided a verbal update advising that the auditors have started auditing the 2024 year-end audit. They are working remotely this week (April 7th- 11th) testing samples for LHC, NOAH and DSSAB for expenses, payroll, agreements etc. Next week they will be on site reviewing the balance sheet and income statement schedules and finalize the Audited Financial Statements. Ms. Roy and the Senior Financial Analyst are responsible for completing this audit and as they're both new in their roles this year, they've relied heavily on the Supervisor of Finance for history. Ms. Roy expressed in her confidence now that the team has one year under their belt. The Ontario Works budget for 2025 has been submitted in TPON for 2025. All municipalities received the 2025 Levy Apportionment Schedule, their specific levy and the DSSABs approved Operating and Capital Budget. Q1 2025 Municipal Levy invoices have been sent out to each township and TWOMO Q1 billing has been completed in the various Ministry TPON websites. Preparations are now in the works for the Ontario Works year-end reporting which is due April 30<sup>th</sup>, and the Childcare EFIS reporting which is due May 31, 2025.

Thinking ahead for the 2026 Elections for the Townships without Municipal Organization (TWOMO), Ms. Roy is working with the Communications Officer and Elections Ontario to prepare the Preliminary List of Electors and ensure the list has the correct boundaries. They're also ensuring they're set up on the required election platforms to ensure they're fully prepared when the election comes around next year. Ms. Roy plans to bring a Q1 Financial Report to the Board next month and review all financial policies in the summer.

## **8. OUTSTANDING ISSUES.**

## **9. NEW BUSINESS:**

### 9.1 Non-Profit Organization for Almaguin Housing Inc. (NOAH) – Loan Renewal

A written report was presented by Ms. Roy for information.

### 9.2 Esprit Capital Update

A written report was presented by Ms. MacKenzie for information.

### 9.3 Belvedere Windows Summary

A written report was presented by Ms. MacKenzie for information.

### 9.4 Encampment Response Plan

A written report was presented by Ms. MacKenzie for information.

### 9.5 Strategic Plan Update

A written report was presented by Ms. MacKenzie for information.

### 9.6 2025 NOSDA Membership & Executive

A written report was presented by Ms. MacKenzie.

#### ***Resolution 25 04 03***

**CARRIED**

*Moved by Tom Lundy*

*Seconded by Irene Smit*

“THAT the Board selects Rick Zanussi and Jerry Brandt to serve as members of NOSDA.”

## **10. IN-CAMERA: 2**

#### ***Resolution 25 04 04***

**CARRIED**

*Moved by Joel Constable*

*Seconded by Teri Brandt*

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s Procedural Rules, the Board moves to an In-Camera session in order to address matters pertaining to:

- ii) the disclosure of intimate, personal or financial information in respect of a member of the Board or a committee or an employee or perspective employee of the Board.”

#### ***Resolution 25 04 05***

**CARRIED**

*Moved by Ted Knight*

*Seconded by Teresa Hunt*

“THAT the Board now rises out of In-Camera without report.”

#### ***Resolution 25 04 06***

**CARRIED**

*Moved by Jamie McGarvey*

*Seconded by Gail Finnsen*

“THAT the Board approves the implementation of the Non-Union Salary Grid, as presented.”

#### ***Resolution 25 04 07***

**CARRIED**

*Moved by Jerry Brandt*

*Seconded by Irene Smit*

“THAT the Board approves the implementation of the non-union pay equity plan, as presented.”

## **11. CORRESPONDENCE.**

- 11.1 Spring Newsletter 2025 – DSSAB Tenant Services
- 11.2 NBPSDHU Overdose Report
- 11.3 Economic Study: The Impact of Community Housing on Productivity

## **11. ADJOURNMENT.**

***Resolution 25 04 08***

**CARRIED**

*Moved by Sharon Smith*

*Seconded by Ted Collins*

“THAT the Board meeting now be adjourned at 7:35 PM, and that the next regular meeting to be held Thursday, May 8, 2025 at the hour of 6:30 PM via Zoom Video Conference.”





# Township of McKellar Report to Council

**Prepared for:** Mayor & Council

**Department:** Administration

**Date:** June 15, 2025

**Report No:** ADMIN-2025-07

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**Subject: Nipissing-Parry Sound Student Transportation Services – Transfer Site Agreement**

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## **Recommendation:**

That the Council of the Township of McKellar does hereby receive this report for information; and

Further That Council authorizes the Clerk/Administrator and the Mayor to execute the agreement, thereby entering into a three (3) year term with Nipissing-Parry Sound Student Transportation Services.

## **Background:**

Nipissing-Parry Sound Student Transportation Services approached the Township seeking a suitable transfer site in McKellar while planning their school bus routes for the 2025 academic year. Historically, the traffic island at the intersection of West Road and Highway 124 has been used for this purpose. However, Township staff recommended Minerva Park as a safer alternative for the loading and unloading of students.

## **Analysis:**

Minerva Park offers a significant safety improvement over the previously used traffic island, as it is located away from Highway 124. The reduced proximity to live traffic makes the site a safer environment for children, particularly younger students who may be excited or distracted.

Following the Township's suggestion, Nipissing-Parry Sound Student Transportation Services reviewed the proposed site at Minerva Park and confirmed that it meets the operational needs of their consortium. They were supportive of the move and expressed a preference for the park location over the former traffic island site due to its increased safety and ease of access.

The Public Works Superintendent has confirmed that the park can be adequately maintained for this purpose. Snow plowing, sanding, and salting can be reliably completed prior to the morning (8:00 a.m.) and afternoon (approximately 3:40 p.m.) bus arrivals. Minerva Park's location, directly across from the Public Works Yard, further supports its suitability for this use.

To ensure smooth and consistent traffic flow, bus drivers will be directed to enter the park via the north entrance and exit through the south. The Public Works Department will install larger, commercial-grade driveway markers at both access points to improve visibility and prevent vehicles from veering into the adjacent ditch/embankment.

An agreement has been provided by Nipissing-Parry Sound Student Transportation Services, which includes standard legal protections. The organization will maintain a minimum of \$5 million in third-party comprehensive liability insurance, name the Township as an additional insured, and include a cross-liability clause and a thirty (30) day notice requirement for cancellation, termination, or material changes.

It is also worth noting that the agreement proposed for McKellar is identical to the one currently in place between the Town of Parry Sound and the consortium for their transfer site at Kinsmen Park.

**Financial:**

There are no significant financial implications associated with this agreement. Winter maintenance at Minerva Park already occurs; this agreement simply alters the timing of that maintenance. The cost of installing driveway markers is minimal and will be covered under the existing operating budget.

Should Council wish to obtain a legal review of the agreement, estimated legal fees would range from \$1,500 to \$2,000.

**Policies Affecting Proposal:**

No policies are adversely affected by this proposal.

**Conclusion:**

Minerva Park presents a safer, more practical, and widely supported location for the student transfer site in McKellar. The site meets all operational needs of the Nipissing-Parry Sound Student Transportation Services, who favour the move from the current highway traffic island. The agreement mirrors the one successfully implemented in the Town of Parry Sound, ensuring consistency with Municipal standards. With minimal financial impact and no disruption to existing operations, this agreement represents a responsible and safety-focused decision for the Township.

**Respectfully submitted by:**

Karlee Britton, Clerk/Administrator

**Reviewed by:**

Thomas Stoneman, Public Works Superintendent

**Attachments:** None.

**THIS AGREEMENT MADE AS OF THE 1<sup>ST</sup> DAY OF SEPTEMBER, 2025,**

**BETWEEN**

**THE TOWNSHIP OF McKELLAR  
(Hereafter referred to as the “Municipality”)**

**-and-**

**NIPISSING-PARRY SOUND STUDENT TRANSPORTATION SERVICES  
(Hereinafter referred to as the “Consortium”)**

**WHEREAS** the Consortium has a need for school bus transfer sites;

**AND WHEREAS** the parties wish to enter into an agreement for the provision of a school bus transfer site;

**NOW THEREFORE** in consideration of the foregoing background, the covenants of this Agreements and other good and valuable consideration (the receipt and adequacy of which we hereby acknowledge), the parties agree as follows:

#### **1.0 The Service**

1.1. This agreement will be for a three (3) year term commencing September 1, 2025, to August 31, 2027, inclusive.

#### **2.0 School Bus Transfer Locations**

2.1. In providing school bus services, the Consortium has a need for transfer sites in order to allow students to transfer to different school buses. The Township agrees to allow the Consortium to use the parking lot at Minerva Park for such purposes.

2.2. Transfers will normally take place twice a day on all school days at approximately **8:00** am and **3:40** pm; and take about 10 to 15 minutes to complete.

#### **3.0 Insurance Indemnity**

3.1. The Consortium shall indemnify and save harmless the Township from any claim or demand arising from the use of the parking lot by the Consortium and against all losses, damages, costs, charges, and expenses the Township may incur the permission in Paragraph 2.

3.2. The Consortium agrees to provide and maintain third party comprehensive liability insurance in the amount of not less than five million dollars (\$5,000,000) per occurrence, to include;

- i) The Township of McKellar as an additional insured;
- ii) Cross liability clause; and
- iii) Thirty (30) day written notice of cancelation, termination, or material change.

The Consortium will provide the Township with a valid Certificate of Insurance that confirms the above requirements and a copy of any replacement certificates as may be necessary.

#### **4.0 Dispute Resolution**

4.1. Any dispute where an agreement cannot be reached, this Agreement shall be settled in arbitration according to the Arbitration Act.

## 5.0 Termination

5.1. Any party may terminate this Agreement upon giving the other party three (3) months written notice of intention to terminate.

## 6.0 General Provisions

### 6.1. Entire Agreement

This Agreement constitutes the entire Agreement and understanding of the parties relating to the subject matter of this Agreement and supersedes all prior understandings, discussions, negotiations, commitments, warranties and agreements, written or oral, express or implied between them.

### 6.2. Notices, etc.

i) Any demand, notice, direction or other communications to be made or given hereunder (in each case, "Communication") shall be in writing and may be made or given by personal delivery, by courier, by transmittal, by telecopy or other similar means of electronic communications, or sent by registered mail, charges prepaid, addressed to the respective parties as follows:

TOWNSHIP OF McKELLAR:

PO Box 69  
701 Highway 124  
McKellar, ON P0G 1C0

Attention: Karlee Britton  
Clerk/Administrator

(705) 389-2842, extension #4

CONSORTIUM:

685 Bloem Street, Suite #201  
North Bay, Ontario P1B 4Z5

Attention: Chuck Seguin,  
Executive Director

(705) 472-8840, extension #206

or such other address or telecopy number any party may from time to time notify the other in accordance with this section.

ii) Any Communication made by personal delivery or by courier shall be conclusively deemed to have been given and received on the day of actual delivery thereof, or, if made or given by telecopy or other electronic means of communication, on the first Business Day following the transmittal thereof. Any Communication that is mailed shall be conclusively deemed to have been given and received on the fifth Business Day following the date of mailing but if, at the time of mailing or within five Business Days thereafter, there is or occurs a labour dispute or other event that might reasonably be expected to disrupt delivery of documents by mail, then any Communication shall be delivered or transmitted by means of courier or recorded electronic communication as provided for in this section and as the circumstance may dictate.

iii) "Business Day" means any day other than Saturday, Sunday or a Statutory civil, observed holiday in the province of Ontario.

### 6.3. Serviceability

If any term or other provision of this Agreement is invalid, illegal or incapable of being enforced by any applicable law or public policy, all other conditions and

provisions of this Agreement shall nevertheless remain in full force and effect so long as the economic or legal substance of the transactions contemplated hereby are not affected in any manner materially adverse to any party,

#### 6.4. Governing Law

This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the Province of Ontario and the federal laws of Canada applicable therein. Each party hereby irrevocable and unconditionally submits to the nonexclusive jurisdiction of the courts of such province and all courts competent to hear appeals therefrom.

#### 6.5. Further Assurances

Each party shall at all times and from time to time, upon each request by the other party, execute and deliver such further documents and do such further acts and things as the other party may reasonable request to evidence, carry out and give full effect to the terms , conditions, intent and meaning of this Agreement.

#### 6.6. Non-Assignability

A party may not assign or transfer this Agreement, or any right under this Agreement, either in whole or in part without the prior written consent all other parties, which consent may be unreasonable and arbitrarily withheld. Subject to this restriction, this Agreement shall ensure to the benefit of, and bind, the parties and their respective successors and assigns.

#### 6.7. Headings

The headings are for convenience of reference only and do not form part of the Agreement and are not intended, define or limit the scope, extent or intent of this Agreement or any previsions thereof.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their corporate

**NIPISSING-PARRY SOUND STUDENT  
TRANSPORTATION SERVICES**

\_\_\_\_\_  
**Chuck Seguin**  
**Executive Director**

*I have authority to bind the Corporation, Vendor, or  
Partnership.*

\_\_\_\_\_  
**Signature of Witness**

\_\_\_\_\_  
**Name of Witness**

- *A witness signature is required only when the Vendor  
is not a Corporation.*

**TOWNSHIP OF McKELLAR**

\_\_\_\_\_  
**David Moore**  
**Mayor**

\_\_\_\_\_  
**Karlee Britton**  
**Clerk/Administrator**

*I have authority to bind the Corporation, Vendor, or  
Partnership.*

\_\_\_\_\_  
**Signature of Witness**

\_\_\_\_\_  
**Name of Witness**

- *A witness signature is required only when the Vendor  
is not a Corporation.*



# McKellar Township Report to Council

**Prepared for: COUNCIL**

**Department: TREASURY**

**Agenda Date: June 24, 2025**

**Report No: T-2025-4**

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**Subject: Tax Arrears Status of the Selected Roll Numbers as of May 31, 2025**

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**Recommendation:**

THAT the Council for the Corporation of the Township of McKellar receives Report T-2025-4 Tax Arrears Status of the Selected Roll Numbers as of May 31, 2025.

**Background:**

The council has authorized the initiation of the tax sale process for three roll numbers in 2024 and an additional four roll numbers in 2025. As of May 31, 2025, we have successfully collected all outstanding arrears from the roll numbers selected in 2024, which also included associated consulting fees. Currently, the four roll numbers submitted to the consultant in 2025 are in the midst of the collection process. We have filed an Arrears Certificate for two of these roll numbers, marking a critical step in addressing the arrears owed. Following the registration of this certificate, the property owners associated with these roll numbers will be given a one-year deadline to resolve their arrears, along with any related legal fees. This process aims to ensure compliance and support the recovery of overdue payments

## SUMMARY OF ACTIVE FILES

### Township of McKellar

Roll Number	Realtax File No.	Farm Debt Notices Mailed on	Rec'd Direction to proceed w/title search	Tax Arrears Certificate Reg'd on	First Notices Mailed on	Eligible to send Final Notices	Final Notices Mailed on	Notes
<b>2024</b>								
	24-02	09-Feb-24	11-Mar-24	08-May-24	07-Jun-24	12-Feb-25	28-Feb-25	Arrears paid by May6,2025
<b>2025</b>								
	25-01	21-Feb-25	27-Mar-25					Under Review- Tax Registration delayed due to Canada Post Strike is over/avoid triggering legislative deadline for mailing notices
	25-02	21-Feb-25						Arrears paid by February 27,2025
	25-03	21-Feb-25	27-Mar-25	24-Apr-25	16-May-25	29-Jan-26		Nothing more to do until Final Notices are prepared
	25-04	21-Feb-25	27-Mar-25	24-Apr-25	16-May-25	29-Jan-26		Nothing more to do until Final Notices are prepared

## Financial Analysis/Discussion:

## SUMMARY OF FEES PAID TO REALTAX

### Township of McKellar

Roll Number	Realtax File No.	Setup File and Notices under Farm Debt Mediation Act	Proceed with Tax Registration including Title Search	Proceed with First Notices PIN Abstract/ Execution Search	Proceed with Final Notices PIN Abstract/ Execution Search	Total Cost	Remarks
<b>2024</b>							
	24-02	\$ 508.50	\$ 536.75	\$ 751.45	\$ 1,073.50	\$ 2,870.20	Paid Arrears \$22,160.99 by May
<b>2024 Cost Recoverable</b>		<b>\$ 508.50</b>	<b>\$ 536.75</b>	<b>\$ 751.45</b>	<b>\$ 1,073.50</b>	<b>\$ 2,870.20</b>	
<b>2025</b>							
	25-01	\$ 700.60	\$ 649.75			\$ 1,350.35	
	25-02	\$ 700.60					Paid Arrears \$14,815.05 on Feb
	25-03	\$ 700.60	\$ 649.75	\$ 887.05		\$ 2,237.40	
	25-04	\$ 700.60	\$ 649.75	\$ 1,293.85		\$ 2,644.20	
<b>2025 Cost Recoverable</b>		<b>\$ 2,802.40</b>	<b>\$ 1,949.25</b>	<b>\$ 2,180.90</b>	<b>\$ -</b>	<b>\$ 6,231.95</b>	
<b>Total Cost</b>		<b>\$ 3,310.90</b>	<b>\$ 2,486.00</b>	<b>\$ 2,932.35</b>	<b>\$ 1,073.50</b>	<b>\$ 9,102.15</b>	
Cost Recoverd	2024	\$ (508.50)	\$ (536.75)	\$ (751.45)	\$ (1,073.50)	\$ (2,870.20)	
Cost Recoverd	2025	\$ (700.60)				\$ (700.60)	
<b>Cost yet to Recover</b>		<b>\$ 2,101.80</b>	<b>\$ 1,949.25</b>	<b>\$ 2,180.90</b>	<b>\$ -</b>	<b>\$ 5,531.35</b>	



**Applicable Policy:**

Bylaw 2019-50-Bylaw to adopt a property tax billing and Collection Policy

**Conclusion:**

That the Council for the Corporation of the Township of McKellar receives the Report T-2025-4 Tax Arrears Status of the Selected Roll Numbers as of May 31, 2025.

**Respectfully submitted by:**

A handwritten signature in dark ink, appearing to be 'Roshan Kantiya', written over a horizontal line.

**Roshan Kantiya, Treasurer**

A handwritten signature in dark ink, appearing to be 'Karlee Britton', written in a cursive style.

**Karlee Britton, Clerk/Administrator**

**Township of McKellar**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b><u>General</u></b>										
308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
APR29-25		04-29-25	Bank Account - COUNCILLOR PAY APR 13 -	04-30-25	\$685.69	\$685.69	01-00-011-801	Bank Account	\$0.00	\$1,712,948.77
			APR 26							
						<b>\$685.69</b>				
<b>Total General</b>						<b>\$685.69</b>				
<b><u>General Government</u></b>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
APR25		04-16-25	Telephone - ADMIN	04-30-25	\$177.97	\$177.97	01-02-060-007	Telephone	\$0.00	(\$711.87)
APR25		04-16-25	Telephone - ADMIN CREDIT	04-30-25	(\$11.34)	(\$11.34)	01-02-060-007	Telephone	\$0.00	(\$711.87)
						<b>\$166.63</b>				
222	Purolator Courier Ltd, PO BOX 4800, STATION MAIN, CONCORD, ON, L4K 0K1									
525097878		04-05-25	Postage/Courier - SHIPMENT	04-30-25	\$28.33	\$28.33	01-02-060-010	Postage/Courier	\$0.00	(\$3,001.59)
						<b>\$28.33</b>				
<b>Total General Government</b>						<b>\$194.96</b>				
<b><u>Fire Protection Services</u></b>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
APR25		04-16-25	Telephone - FIRE HALL	04-30-25	\$96.93	\$96.93	01-03-150-007	Telephone	\$0.00	(\$1,123.16)
APR25		04-16-25	Telephone - FIRE HALL CREDIT	04-30-25	(\$6.17)	(\$6.17)	01-03-150-007	Telephone	\$0.00	(\$1,123.16)
						<b>\$90.76</b>				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
888374		04-28-25	Fuel - Gas - REGULAR GAS - FIRE DEPT	04-30-25	\$1,611.89	\$1,611.89	01-03-153-141	Fuel - Gas	\$0.00	(\$2,188.40)
						<b>\$1,611.89</b>				
482	Ontario Association of Fire Chiefs, 520 Westney Road South, Unit 22, Ajax, ON, L1S 6W6									
66819		02-18-25	Memberships/Subscriptions - MEMBERSHIP FEES - 2025	04-30-25	\$279.84	\$279.84	01-03-150-017	Memberships/Subscriptio	\$0.00	(\$874.10)
						<b>\$279.84</b>				
927	MITCH'S, 44 SEGUIN STREET, PARRY SOUND, ON, P2A 1B4									
711664		01-01-25	Safety Equipment/Protective Clothing - BOOTS - FIRE DEPT	04-30-25	\$203.51	\$203.51	01-03-150-100	Safety	\$0.00	(\$10,435.95)
						<b>\$203.51</b>				
<b>Total Fire Protection Services</b>						<b>\$2,186.00</b>				

**Township of McKellar**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b><u>Building Department</u></b>										
351	Bay St. Graphics, 3-26 Bay St., Parry Sound, ON, P2A 1S5									
6526	04-22-25 Capital - Vehicles - DECALS FOR CBO	04-30-25	\$35.62		\$35.62	01-04-170-405	Capital - Vehicles		\$0.00	(\$28,281.63)
					\$35.62					
<b>Total Building Department</b>						\$35.62				
<b><u>Protection to Persons and Property</u></b>										
1224	MUNICIPAL LAW ENFORCEMENT OFFICERS' ASSOCIATION, 16 MALVERN CRESCENT, GUELPH, ON,									
2025-01	04-24-25 Miscellaneous - MLEO 2025 MEMBERSHIP	04-30-25	\$179.00		\$179.00	01-05-190-024	Miscellaneous		\$0.00	(\$350.81)
					\$179.00					
<b>Total Protection to Persons and Property</b>						\$179.00				
<b><u>Transportation</u></b>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
APR25	04-16-25 Telephone - GARAGE CREDIT	04-30-25	(\$3.09)		(\$3.09)	01-06-200-007	Telephone		\$0.00	(\$328.79)
APR25	04-16-25 Telephone - GARAGE	04-30-25	\$48.47		\$48.47	01-06-200-007	Telephone		\$0.00	(\$328.79)
					\$45.38					
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
186699	04-29-25 Equipment & Repairs - AIR CONDITIONERS FOR PUBLIC WORKS GARAGE	04-30-25	\$925.97		\$925.97	01-06-210-114	Equipment & Repairs		\$0.00	(\$1,320.84)
					\$925.97					
137	MUSKOKA AUTO PARTS, 45 Gibson Street, Parry Sound, ON, P2A 1X1									
816915/4	04-25-25 Maintenance Supplies - SHOP SUPPLIES - WELDING ROD	04-30-25	\$119.72		\$119.72	01-06-210-112	Maintenance Supplies		\$0.00	(\$5,313.88)
					\$119.72					
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
888375	04-28-25 Fuel - Diesel - DYED LOW SULPHUR	04-30-25	\$668.34		\$668.34	01-06-228-142	Fuel - Diesel		\$0.00	(\$27,641.26)
					\$668.34					
336	Wurth Canada Limited, 345 HANLON CREEK BLVD., GUELPH, ON, N1C 0A1									
26345312	04-23-25 Maintenance Supplies - SHOP SUPPLIES - ELECTRICAL/ CONNECTIONS	04-30-25	\$188.23		\$188.23	01-06-210-112	Maintenance Supplies		\$0.00	(\$5,313.88)
					\$188.23					

**Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
351 6526	Bay St. Graphics, 3-26 Bay St., Parry Sound, ON, P2A 1S5	04-22-25	Capital - Transportation - PUBLIC WORKS TRUCK	04-30-25	\$35.62	\$35.62	01-06-200-429	Capital - Transportation	\$0.00	\$0.00
						<b>\$35.62</b>				
1385 8109	PARRY SOUND STEEL INC., 7 HUNTER DRIVE, SEGUIN, ON, P2A 0B2	04-25-25	Materials & Supplies - BEAVER GRILLS FOR CULVERTS	04-30-25	\$149.79	\$149.79	01-06-220-145	Materials & Supplies	\$0.00	\$0.00
						<b>\$149.79</b>				
1542 MAY1-25	MAC LANG LIMITED, 78 MAIN STREET WEST, PO BOX 539, SUNDRIDGE, ON, P0A M1Z0	05-01-25	Capital - Transportation - DODGE RAM 5500 W/ DUMP TRUCK	05-31-25	\$95,938.83	\$95,938.83	01-06-200-429	Capital - Transportation	\$0.00	\$0.00
						<b>\$95,938.83</b>				
<b>Total Transportation</b>						<b>\$98,071.88</b>				
<b><u>Environmental Services</u></b>										
23 APR25	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7	04-16-25	Telephone - TRANSFER STATION CREDIT	04-30-25	(\$3.13)	(\$3.13)	01-08-300-007	Telephone	\$0.00	(\$193.24)
APR25		04-16-25	Telephone - TRANSFER STATION	04-30-25	\$48.47	\$48.47	01-08-300-007	Telephone	\$0.00	(\$193.24)
						<b>\$45.34</b>				
<b>Total Environmental Services</b>						<b>\$45.34</b>				
<b><u>Parks and Recreation Facilities</u></b>										
239 230438/	Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8	04-28-25	Boat Ramp/Dock Maintenance - SUPPLIES FOR DOCK REPAIRS	04-30-25	\$530.12	\$530.12	01-11-360-133	Boat Ramp/Dock	\$0.00	(\$86.98)
						<b>\$530.12</b>				
<b>Total Parks and Recreation Facilities</b>						<b>\$530.12</b>				

**Community Centre**

23 Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7

Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
APR25		04-16-25	Telephone - COMMUNITY HALL CREDIT	04-30-25	(\$6.18)	(\$6.18)	01-12-370-007	Telephone	\$0.00	(\$381.35)
APR25		04-16-25	Telephone - COMMUNITY HALL	04-30-25	\$95.66	\$95.66	01-12-370-007	Telephone	\$0.00	(\$381.35)
						\$89.48				
Total Community Centre						\$89.48				
<u>Cultural</u>										
169	McKellar Township Public Library, , , ,									
APR25/25		04-25-25	Advertising - REIMBURSEMENT FROM HISTORICAL COMMITTEE FOR MEMORIES OF MUSKOKA BOOK	04-30-25	\$28.00	\$28.00	01-13-383-011	Advertising	\$0.00	(\$45.03)
						\$28.00				
Total Cultural						\$28.00				
<u>Planning and Development</u>										
221	P.S. Planning Board, 1 Mall Drive, Parry Sound, ON, P2A 3A9									
25-040		04-24-25	Parry Sound Area Planning Board Annual Levy - 2025 MUNICIPAL LEVY	04-30-25	\$5,000.00	\$5,000.00	01-14-410-030	Parry Sound Area	\$0.00	\$0.00
						\$5,000.00				
Total Planning and Development						\$5,000.00				
Total Bills To Pay:						\$107,046.09				

Township of McKellar  
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>General</b>										
154	MINISTER OF FINANCE, 33 KING STREET WEST, P.O. BIX 620, OSHAWA, ON, L1H 8E9									
APR2025	05-02-25 EHT payable			05-30-25	\$2,924.04	\$2,924.04	01-00-000-637	EHT payable	\$0.00	(\$5,314.91)
						\$2,924.04				
<b>Total General</b>						\$2,924.04				
<b>Total Bills To Pay:</b>						\$2,924.04				

**Township of McKellar**  
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>General</b>										
643	OMERS ADMINISTRATION CORPORATION, 900-100 ADELAIDE STREET WEST, TORONTO, ON, M5H 0E2									
MAY2025		05-02-25	OMERS Payable - PENSION CONTRIBUTION - APR 2025	05-31-25	\$24,392.76	\$24,392.76	01-00-000-639	OMERS Payable	\$0.00	(\$6,484.16)
						<b>\$24,392.76</b>				
1041	MARCO ANCINELLI,									
MAY7/2025		05-07-25	Bank Account - VFF HOURS FOR APR 2025	05-31-25	\$44.32	\$44.32	01-00-011-801	Bank Account	\$0.00	\$1,502,928.37
						<b>\$44.32</b>				
<b>Total General</b>						<b>\$24,437.08</b>				
<b>General Government</b>										
194	Near North Business Machines, 86 West RD, Huntsville, ON, P1H 1M1									
61196		05-01-25	Information Technology Support - MICROSOFT OFFICE 365 - MAY	05-31-25	\$719.54	\$719.54	01-02-060-023	Information Technology	\$0.00	(\$21,980.60)
61200		05-01-25	Information Technology Support - FULLY MANAGED SERVICE PROGRAM - MAY	05-31-25	\$1,851.01	\$1,851.01	01-02-060-023	Information Technology	\$0.00	(\$21,980.60)
						<b>\$2,570.55</b>				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
MAY-25		05-08-25	Employee Benefits	05-31-25	\$513.60	\$513.60	01-02-060-005	Employee Benefits	\$0.00	(\$5,364.29)
MAY-25		05-08-25	Employee Benefits	05-31-25	\$168.55	\$168.55	01-02-060-005	Employee Benefits	\$0.00	(\$5,364.29)
MAY-25		05-08-25	Employee Benefits	05-31-25	\$490.64	\$490.64	01-02-060-005	Employee Benefits	\$0.00	(\$5,364.29)
						<b>\$1,172.79</b>				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
APR2025		04-22-25	Telephone - TELIZON	05-31-25	\$4.02	\$4.02	01-02-060-007	Telephone	\$0.00	(\$878.50)
APR2025		04-22-25	Telephone - TELIZON	05-31-25	\$3.59	\$3.59	01-02-060-007	Telephone	\$0.00	(\$878.50)
APR2025		04-22-25	Information Technology Support - GOOGLE SUITE	05-31-25	\$246.05	\$246.05	01-02-060-023	Information Technology	\$0.00	(\$21,980.60)
APR2025		04-22-25	Information Technology Support - REV	05-31-25	\$28.64	\$28.64	01-02-060-023	Information Technology	\$0.00	(\$21,980.60)
APR2025		04-22-25	Bank Service Charges \$ Loan Interest Charges - ANNUAL FEE VISA REVERSAL	05-31-25	(\$5.97)	(\$5.97)	01-02-060-025	Bank Service Charges \$	\$0.00	(\$304.35)
APR2025		04-22-25	Bank Service Charges \$ Loan Interest Charges - - ANNUAL FEE VISA	05-31-25	\$5.97	\$5.97	01-02-060-025	Bank Service Charges \$	\$0.00	(\$304.35)

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
APR2025		04-22-25	Bank Service Charges \$ Loan Interest Charges - ANNUAL FEE VISA	05-31-25	\$5.97	\$5.97	01-02-060-025	Bank Service Charges \$	\$0.00	(\$304.35)
APR2025		04-22-25	Bank Service Charges \$ Loan Interest Charges - - ANNUAL FEE VISA REVERSAL	05-31-25	(\$5.00)	(\$5.00)	01-02-060-025	Bank Service Charges \$	\$0.00	(\$304.35)
APR2025		04-22-25	Telecommunicaiton Service (Internet, Website) - STARLINK	05-31-25	\$646.18	\$646.18	01-02-060-031	Telecommunicaiton	\$0.00	(\$2,229.51)
APR2025		04-22-25	Telecommunicaiton Service (Internet, Website) - XPLORENET	05-31-25	\$93.11	\$93.11	01-02-060-031	Telecommunicaiton	\$0.00	(\$2,229.51)
						\$1,022.56				
1139	PITNEY WORKS, BOX 280, ORANGEVILLE, ON, L9W 2Z7									
APR25		04-25-25	Postage/Courier - POSTAGE REFILL -	05-31-25	\$238.77	\$238.77	01-02-060-010	Postage/Courier	\$0.00	(\$3,029.92)
						\$238.77				
1457	LASALLE BUSINESS MACHINES, 887-D NOTRE DAME AVE, SUDBURY, ON, P3A 2T2									
145618		05-01-25	Printing/Photocopier - PRINTER LEASE MAY 1-31 & COPIES	05-31-25	\$359.73	\$359.73	01-02-060-012	Printing/Photocopier	\$0.00	(\$1,461.35)
						\$359.73				
1472	REALTAX INC., 17705B LESLIE STREET, SUITE 1A, NEWMARKET, ON, L3Y 3E3									
105302		04-30-25	Consultant Services - PROCEED W/ FIRST NOTICE, EXECUTION & TITLE SEARCH	05-31-25	\$798.82	\$798.82	01-02-060-021	Consultant Services	\$0.00	(\$1,674.92)
105303		04-30-25	Consultant Services - PROCEED W/ FIRST NOTICE, EXECUTION SEARCH, TAX ARREARS WERE REGISTERED	05-31-25	\$1,165.15	\$1,165.15	01-02-060-021	Consultant Services	\$0.00	(\$1,674.92)
						\$1,963.97				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
MAY-25		05-08-25	Employee Benefits	05-31-25	\$2.00	\$2.00	01-02-060-005	Employee Benefits	\$0.00	(\$5,364.29)
MAY-25		05-08-25	Employee Benefits	05-31-25	\$2.59	\$2.59	01-02-060-005	Employee Benefits	\$0.00	(\$5,364.29)
MAY-25		05-08-25	Employee Benefits	05-31-25	\$3.56	\$3.56	01-02-060-005	Employee Benefits	\$0.00	(\$5,364.29)
						\$8.15				
Total General Government						\$7,336.52				
Fire Protection Services										
252	Telequip Systems Limited, 141 Welham Rd Unit 5, Barrie, ON, L4N 8Y3									
TELEQIN132132		05-01-25	Radio System Maintenance - REPLACEMENT RADIO - FIRE DEPT	05-31-25	\$343.95	\$343.95	01-03-150-106	Radio System	\$0.00	(\$1,642.41)
						\$343.95				



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639	DEPENDABLE EMERGENCY VEHICLES, 275 CLARENCE STREET, BRAMPTON, ON, L6W 3R3									
ON-003101		04-17-25	Capital - Equipment - MINI PUMPER MOUNTED ON F550	05-31-25	\$409,075.20	\$409,075.20	01-03-150-403	Capital - Equipment	\$0.00	\$0.00
ON-003584		05-08-25	Capital - Equipment - SUPPLY & INSTALL OF WHITE STRIPE	05-31-25	\$859.87	\$859.87	01-03-150-403	Capital - Equipment	\$0.00	\$0.00
						\$409,935.07				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
MAY-25		05-08-25	Employee Benefits	05-31-25	\$82.09	\$82.09	01-03-150-005	Employee Benefits	\$0.00	(\$3,615.15)
						\$82.09				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
APR2025		04-22-25	Office Supplies/Materials - AMAZON - SCISSORS	05-31-25	\$12.07	\$12.07	01-03-150-009	Office	\$0.00	(\$91.52)
APR2025		04-22-25	Office Supplies/Materials - WALMART	05-31-25	\$78.25	\$78.25	01-03-150-009	Office	\$0.00	(\$91.52)
APR2025		04-22-25	Office Supplies/Materials - DOLLARAMA	05-31-25	\$12.21	\$12.21	01-03-150-009	Office	\$0.00	(\$91.52)
APR2025		04-22-25	Memberships/Subscriptions - ADOBE	05-31-25	\$26.45	\$26.45	01-03-150-017	Memberships/Subscriptio	\$0.00	(\$1,153.94)
APR2025		04-22-25	Memberships/Subscriptions - YOUTUBE	05-31-25	\$13.22	\$13.22	01-03-150-017	Memberships/Subscriptio	\$0.00	(\$1,153.94)
APR2025		04-22-25	Fire Fighting Tools/Equipment - AMAZON - FIRE HOSE NOZZLE	05-31-25	\$88.23	\$88.23	01-03-150-111	Fire Fighting	\$0.00	(\$17,538.61)
						\$230.43				
1473	SCOTT COOK, 17 SNUG HAVEN ROAD, CARLING, ON, P0G 1G0									
MCKLR4.13.2025		05-02-25	Courses & Training - FIRST RESPONDER TRAINING, THERAPY & AIRWAY MANAGEMENT CERTIFICATES	05-31-25	\$625.82	\$625.82	01-03-150-015	Courses & Training	\$0.00	(\$2,307.83)
						\$625.82				
2559	EXPRESS IMPRESSIONS INC., 2 BRAM COURT, UNIT 2, BRAMPTON, ON, L6W 3R6									
37268		05-01-25	Miscellaneous - BASEBALL CAPS - FIRE DEPT	05-31-25	\$605.47	\$605.47	01-03-150-024	Miscellaneous	\$0.00	(\$829.55)
						\$605.47				
Total Fire Protection Services						\$411,822.83				
Building Department										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
MAY-25		05-08-25	Employee Benefits	05-31-25	\$507.37	\$507.37	01-04-170-005	Employee Benefits	\$0.00	(\$2,290.58)
						\$507.37				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
APR2025	04-22-25	Memberships/Subscriptions - MMAH		05-31-25	\$128.00	\$128.00	01-04-170-017	Memberships/Subscriptio	\$0.00	(\$401.42)
						\$128.00				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
MAY-25	05-08-25	Employee Benefits		05-31-25	\$3.22	\$3.22	01-04-170-005	Employee Benefits	\$0.00	(\$2,290.58)
						\$3.22				
Total Building Department						\$638.59				
Transportation										
835	G.F. PRESTON SALES AND SERVICE LTD., 289 ALBERT STREET, BOX 540, SUNDRIDGE, ON, P0A 1Z0									
WO21033	04-30-25	Filters		05-31-25	\$21.03	\$21.03	01-06-228-143	Filters	\$0.00	(\$3,397.84)
						\$21.03				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
MAY-25	05-08-25	Employee Benefits		05-31-25	\$434.16	\$434.16	01-06-200-005	Employee Benefits	\$0.00	(\$5,511.39)
MAY-25	05-08-25	Employee Benefits		05-31-25	\$445.99	\$445.99	01-06-200-005	Employee Benefits	\$0.00	(\$5,511.39)
MAY-25	05-08-25	Employee Benefits		05-31-25	\$504.01	\$504.01	01-06-200-005	Employee Benefits	\$0.00	(\$5,511.39)
MAY-25	05-08-25	Employee Benefits		05-31-25	\$440.45	\$440.45	01-06-200-005	Employee Benefits	\$0.00	(\$5,511.39)
						\$1,824.61				
982	AIR AUTOMOTIVE TRACKING INC., 160 COLLARD DRIVE, KING CITY, ON, L7B 1E4									
MCK05-25	05-02-25	Maintenance Costs/Parts		05-31-25	\$20.35	\$20.35	01-06-233-143	Maintenance	\$0.00	(\$4,175.28)
MCK05-25	05-02-25	Maintenance Costs/Parts		05-31-25	\$20.35	\$20.35	01-06-235-143	Maintenance	\$0.00	(\$1,067.94)
MCK05-25	05-02-25	Maintenance Costs/Parts		05-31-25	\$20.35	\$20.35	01-06-237-143	Maintenance	\$0.00	(\$4,040.19)
MCK05-25	05-02-25	Maintenance Costs/Parts		05-31-25	\$20.35	\$20.35	01-06-246-143	Maintenance	\$0.00	(\$3,872.74)
MCK05-25	05-02-25	Maintenance Costs/Parts		05-31-25	\$20.35	\$20.35	01-06-247-143	Maintenance	\$0.00	(\$81.05)
MCK05-25	05-02-25	Maintenance Costs/Parts		05-31-25	\$20.35	\$20.35	01-06-248-143	Maintenance	\$0.00	(\$1,079.52)
MCK05-25	05-02-25	Maintenance Costs/Parts		05-31-25	\$20.35	\$20.35	01-06-250-143	Maintenance	\$0.00	(\$405.72)
MCK05-25	05-02-25	Maintenance Costs/Parts		05-31-25	\$20.35	\$20.35	01-06-251-143	Maintenance	\$0.00	(\$5,038.23)
						\$162.80				

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<b>1486</b>	<b>AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1</b>									
MAY-25		05-08-25	Employee Benefits	05-31-25	\$1.87	\$1.87	01-06-200-005	Employee Benefits	\$0.00	(\$5,511.39)
MAY-25		05-08-25	Employee Benefits	05-31-25	\$3.02	\$3.02	01-06-200-005	Employee Benefits	\$0.00	(\$5,511.39)
MAY-25		05-08-25	Employee Benefits	05-31-25	\$2.03	\$2.03	01-06-200-005	Employee Benefits	\$0.00	(\$5,511.39)
MAY-25		05-08-25	Employee Benefits	05-31-25	\$1.87	\$1.87	01-06-200-005	Employee Benefits	\$0.00	(\$5,511.39)
						<b>\$8.79</b>				
<b>Total Transportation</b>						<b>\$2,017.23</b>				
<b><u>Environmental Services</u></b>										
<b>12</b>	<b>Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4</b>									
180091		05-02-25	Scrap Metal Revenue - SCRAP PURCHASES	05-31-25	(\$1,652.50)	(\$1,652.50)	01-08-104-571	Scrap Metal Revenue	\$0.00	\$0.00
180090		05-02-25	Waste Hauling Contract - WASTE HAULING CONTRACT - APRIL 2025	05-31-25	\$3,412.53	\$3,412.53	01-08-301-122	Waste Hauling Contract	\$0.00	(\$9,158.40)
						<b>\$1,760.03</b>				
<b>873</b>	<b>Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4</b>									
MAY-25		05-08-25	Employee Benefits	05-31-25	\$117.31	\$117.31	01-08-300-005	Employee Benefits	\$0.00	(\$356.57)
						<b>\$117.31</b>				
<b>Total Environmental Services</b>						<b>\$1,877.34</b>				
<b><u>Health Services</u></b>										
<b>239</b>	<b>Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8</b>									
230715/1		05-05-25	Materials & Supplies - CEMETERY STAKES	05-31-25	\$69.15	\$69.15	01-09-335-145	Materials & Supplies	\$0.00	\$0.00
						<b>\$69.15</b>				
<b>Total Health Services</b>						<b>\$69.15</b>				
<b><u>Parks and Recreation Facilities</u></b>										
<b>239</b>	<b>Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8</b>									
230715/1		05-05-25	Equipment Purchases - TOOLS FOR PARKS	05-31-25	\$213.70	\$213.70	01-11-360-130	Equipment Purchases	\$0.00	\$0.00
230715/1		05-05-25	Boat Ramp/Dock Maintenance- DOCK REPAIRS	05-31-25	\$160.28	\$160.28	01-11-360-133	Boat Ramp/Dock	\$0.00	(\$617.10)
						<b>\$373.98</b>				

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873 MAY-25	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4	05-08-25	Employee Benefits	05-31-25	\$242.44	\$242.44	01-11-360-005	Employee Benefits	\$0.00	(\$1,029.72)
						<b>\$242.44</b>				
1405 APR30/25-2	TERRY LACEY, 210 BURNETT'S ROAD, MCKELLAR, ON,	04-30-25	Equipment Purchases - PICKLE BALLS & ANTI BIRD NETTING	05-31-25	\$285.49	\$285.49	01-11-360-130	Equipment Purchases	\$0.00	\$0.00
APR30/25-2		04-30-25	Equipment Purchases - PICKLE BALL NET, CLOTHLINE & CLIPS	05-31-25	\$190.26	\$190.26	01-11-360-130	Equipment Purchases	\$0.00	\$0.00
APR30/25-1		04-30-25	Materials & Supplies - REIMBURSEMENT FOR SUN SHADE TENTS - REC COMM	05-31-25	\$407.02	\$407.02	01-11-360-145	Materials & Supplies	\$0.00	(\$383.25)
						<b>\$882.77</b>				
1486 MAY-25	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1	05-08-25	Employee Benefits	05-31-25	\$1.46	\$1.46	01-11-360-005	Employee Benefits	\$0.00	(\$1,029.72)
						<b>\$1.46</b>				
<b>Total Parks and Recreation Facilities</b>						<b>\$1,500.65</b>				
<b><u>Community Centre</u></b>										
109 186756	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	05-03-25	Materials & Supplies - - RAKE FOR COMMUNITY CENTRE	05-31-25	\$23.40	\$23.40	01-12-370-145	Materials & Supplies	\$0.00	(\$92.90)
						<b>\$23.40</b>				
873 MAY-25	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4	05-08-25	Employee Benefits	05-31-25	\$389.94	\$389.94	01-12-370-005	Employee Benefits	\$0.00	(\$1,609.18)
						<b>\$389.94</b>				
1486 MAY-25	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1	05-08-25	Employee Benefits	05-31-25	\$1.30	\$1.30	01-12-370-005	Employee Benefits	\$0.00	(\$1,609.18)
						<b>\$1.30</b>				
<b>Total Community Centre</b>						<b>\$414.64</b>				
<b>Total Bills To Pay:</b>						<b>\$450,114.03</b>				

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<b>General</b>										
235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1									
MAY6/2025		05-06-25	CPP Deductions	06-07-25	\$5,212.04	\$5,212.04	01-00-000-631	CPP Deductions	\$0.00	(\$9,091.82)
MAY6/2025		05-06-25	EI Deductions	06-07-25	\$1,730.13	\$1,730.13	01-00-000-632	EI Deductions	\$0.00	(\$3,162.93)
MAY6/2025		05-06-25	Income Tax Payable	06-07-25	\$8,610.88	\$8,610.88	01-00-000-633	Income Tax Payable	\$0.00	(\$8,382.56)
						\$15,553.05				
<b>Total General</b>						\$15,553.05				
<b>Total Bills To Pay:</b>						\$15,553.05				

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
533	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3									
64-103-061-		05-13-25	Materials & Supplies - PURCHASE OF LOT 21 CON B PLAN 42R22742	05-31-25	\$49,036.92	\$49,036.92	01-06-424-145	Materials & Supplies	\$0.00	(\$18,795.07)
						\$49,036.92				
						\$49,036.92				

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<b>General</b>										
308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
MAY12-25		05-12-25	Bank Account - COUNCILLOR PAY APRIL 27- MAY 10	05-31-25	\$685.69	\$685.69	01-00-011-801	Bank Account	\$0.00	\$198,067.17
						<b>\$685.69</b>				
<b>Total General</b>						<b>\$685.69</b>				
<b>General Government</b>										
222	Purolator Courier Ltd, PO BOX 4800, STATION MAIN, CONCORD, ON, L4K 0K1									
550004029		01-01-25	Postage/Courier - SHIPMENT - PUBLIC WORKS GREON	05-31-25	\$28.12	\$28.12	01-02-060-010	Postage/Courier	\$0.00	(\$3,491.42)
575008499		01-01-25	Postage/Courier - SHIPMENT - PUBLIC WORKS	05-31-25	\$5.31	\$5.31	01-02-060-010	Postage/Courier	\$0.00	(\$3,491.42)
580036244		01-01-25	Postage/Courier - SHIPMENT	05-31-25	\$5.31	\$5.31	01-02-060-010	Postage/Courier	\$0.00	(\$3,491.42)
						<b>\$38.74</b>				
328	Pahapill and Associates, 75 MAIN STREET WEST, UNIT 2, HUNTSVILLE, ON, P1H 1W9									
TOW663A		05-07-25	Professional Services - Audit - SECOND PROGRESS BILLING - AUDIT 2024	05-31-25	\$5,596.80	\$5,596.80	01-02-060-019	Professional Services -	\$0.00	(\$3,307.20)
						<b>\$5,596.80</b>				
407	Corporate Express Canada Inc., C.O T04446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2									
69764013		04-14-25	Office Supplies/Materials - PACKING TAPE, PAPER, STAMP PAD INK, & BINDER CLIPS	05-31-25	\$114.79	\$114.79	01-02-060-009	Office	\$0.00	(\$1,436.86)
69771900		04-15-25	Office Supplies/Materials - BINDER CLIPS	05-31-25	\$22.25	\$22.25	01-02-060-009	Office	\$0.00	(\$1,436.86)
						<b>\$137.04</b>				
2561	Near North Crime Stoppers, P.O. BOX 382, North Bay, ON, P1B 8H5									
MAY2025		05-08-25	Donations / Grants to Organizations & Groups - DONATION TO 27TH ANNUAL CRIME STOPPERS TOURNAMENT	05-31-25	\$150.00	\$150.00	01-02-060-127	Donations / Grants to	\$0.00	(\$1,000.00)
						<b>\$150.00</b>				
<b>Total General Government</b>						<b>\$5,922.58</b>				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b><u>Fire Protection Services</u></b>										
455	ABC Overhead Garage Doors, 105 LINDGREN ROAD WEST, HUNTSVILLE, ON, P1H 1Y2									
26420		05-08-25	Maintenance Repairs - REPAIRS FOR GARAGE DOOR - STATION #2	05-31-25	\$417.62	\$417.62	01-03-152-113	Maintenance Repairs	\$0.00	(\$1,785.54)
						<b>\$417.62</b>				
<b>Total Fire Protection Services</b>						<b>\$417.62</b>				
<b><u>Building Department</u></b>										
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
890219		05-14-25	Vehicle Fuel - Gas - REGULAR GAS - CBO	05-31-25	\$38.30	\$38.30	01-04-170-141	Vehicle Fuel - Gas	\$0.00	(\$167.75)
						<b>\$38.30</b>				
<b>Total Building Department</b>						<b>\$38.30</b>				
<b><u>Protection to Persons and Property</u></b>										
83	Fisher's Regalia & Uniform, 3 Queen St., Parry Sound, ON, P2A 2W1									
57368		05-14-25	Miscellaneous - BLEO UNIFORM	05-31-25	\$928.01	\$928.01	01-05-190-024	Miscellaneous	\$0.00	(\$529.81)
						<b>\$928.01</b>				
975	Minister of Finance (OPP), 33 KING STREET WEST, P.O. BOX 647, OSHAWA, ON, L1H 8X3									
382304251026112		04-30-25	Policing Services Annual Levy - OPP LEVY - MARCH 2025	05-31-25	\$31,216.00	\$31,216.00	01-05-160-030	Policing Services Annual	\$0.00	(\$61,650.00)
						<b>\$31,216.00</b>				
1392	CHRIS KASULKE,									
202504		05-08-25	Bylaw Enforcement Annual Levy - BY-LAW ENFORCEMENT SERVICES - APRIL 2025	05-31-25	\$1,630.23	\$1,630.23	01-05-182-030	Bylaw Enforcement	\$0.00	(\$1,023.28)
202504		05-08-25	Mileage	05-31-25	\$18.15	\$18.15	01-05-190-006	Mileage	\$0.00	(\$22.05)
202504		05-08-25	Courses & Training	05-31-25	\$965.82	\$965.82	01-05-190-015	Courses & Training	\$0.00	(\$863.94)
						<b>\$2,614.20</b>				
<b>Total Protection to Persons and Property</b>						<b>\$34,758.21</b>				



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<b>Transportation</b>										
<b>217</b>	<b>Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7</b>									
889838		05-13-25	Fuel - Diesel - DYED LOW SULPHUR	05-31-25	\$1,029.78	\$1,029.78	01-06-228-142	Fuel - Diesel	\$0.00	(\$28,309.60)
						<b>\$1,029.78</b>				
<b>218</b>	<b>Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8</b>									
1-3069216		05-08-25	Maintenance Costs/Parts - REPAIRS FOR CAT BACKHOE	05-31-25	\$143.26	\$143.26	01-06-243-143	Maintenance	\$0.00	(\$5,650.04)
1-3066901		04-23-25	Maintenance Costs/Parts - REFUND FOR STARTER - F550	05-31-25	(\$50.00)	(\$50.00)	01-06-246-143	Maintenance	\$0.00	(\$3,893.09)
						<b>\$93.26</b>				
<b>239</b>	<b>Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8</b>									
230909/		05-08-25	Grounds Maintenance - SHOP UPGRADE	05-31-25	\$88.94	\$88.94	01-06-210-116	Grounds Maintenance	\$0.00	\$0.00
						<b>\$88.94</b>				
<b>362</b>	<b>Budget Propane &amp; Oil, 1011 Beiers Rd, RR 1, Gravenhurst, ON, P1P 1R1</b>									
2229536		05-05-25	Furnace Oil - PROPANE HEATING FOR GARAGE	05-31-25	\$885.46	\$885.46	01-06-210-031	Furnace Oil	\$0.00	(\$7,905.30)
						<b>\$885.46</b>				
<b>845</b>	<b>TOROMONT CAT, 3131 Highway 7 West., POBox 5511, Concord, ON, L4K 1B7</b>									
WO901071239		05-03-25	Maintenance Costs/Parts - MAINTENANCE FOR CAT BACKHOE	05-31-25	\$72.86	\$72.86	01-06-243-143	Maintenance	\$0.00	(\$5,650.04)
WO901071238		05-03-25	Maintenance Costs/Parts - MAINTENANCE FOR CAT GRADER	05-31-25	\$124.09	\$124.09	01-06-248-143	Maintenance	\$0.00	(\$1,099.87)
						<b>\$196.95</b>				
<b>1479</b>	<b>GILROY'S TIRE, 1891 EMSDALE ROAD, PO BOX 129, EMSDALE, ON, P0A 1J0</b>									
10137		05-08-25	Maintenance Costs/Parts - REPAIRS FOR FREIGHTLINER # 19	05-31-25	\$5,432.97	\$5,432.97	01-06-237-143	Maintenance	\$0.00	(\$4,060.54)
						<b>\$5,432.97</b>				
<b>1520</b>	<b>HV DUTY SUPPLY, 5 WATER STREET, PARRY SOUND, ON, P2A 3A3</b>									
955		04-29-25	Maintenance Supplies - WELDING ROD	05-31-25	\$98.45	\$98.45	01-06-210-112	Maintenance Supplies	\$0.00	(\$5,621.83)
						<b>\$98.45</b>				

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1547 2925	J.W. Tire, 301 Sophia Street, Trout Creek, ON, P0H 2L0	05-13-25	Maintenance Costs/Parts - NEW HOLLAND TRACTOR TIRES	05-31-25	\$1,750.78	\$1,750.78	01-06-240-143	Maintenance	\$0.00	\$0.00
						\$1,750.78				
Total Transportation						\$9,576.59				
<u>Environmental Services</u>										
331 25788	Municipality of McDougall, 5 Baragar Blvd., McDougall, ON, P2A 2W9	04-30-25	Waste Tipping Fees - WASTE TIPPING FEES - APRIL	05-31-25	\$6,009.89	\$6,009.89	01-08-301-123	Waste Tipping Fees	\$0.00	(\$14,466.50)
						\$6,009.89				
Total Environmental Services						\$6,009.89				
<u>Health Services</u>										
196 MAY2025	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT, 345 OAK STREET WEST, NORTH BAY, ON, P1B 2T2	05-01-25	North Bay Parry Sound Health Unit Annual Levy - MUNICIPAL LEVY - MAY 2025	05-31-25	\$3,691.33	\$3,691.33	01-09-330-030	North Bay Parry Sound	\$0.00	(\$14,765.36)
						\$3,691.33				
257 MAY2025	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4	05-17-25	EMS Ambulance Annual Levy - LAND AMBULANCE - MAY 2025	05-31-25	\$20,659.66	\$20,659.66	01-09-320-030	EMS Ambulance Annual	\$0.00	(\$82,638.64)
						\$20,659.66				
Total Health Services						\$24,350.99				
<u>Parks and Recreation Facilities</u>										
109 186834	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	05-08-25	Materials & Supplies - PADLOCK - PARKS AND REC	05-31-25	\$10.67	\$10.67	01-11-360-145	Materials & Supplies	\$0.00	(\$790.27)
						\$10.67				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Total Parks and Recreation Facilities						\$10.67				
<u>Community Centre</u>										
109 186833	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	05-08-25	Water Testing - BLEACH FOR WATER SYSTEM	05-31-25	\$47.29	\$47.29	01-12-370-257	Water Testing	\$0.00	(\$379.81)
						\$47.29				
197 107955	Near North Laboratories Inc, 11-191 Booth RD, North Bay, ON, P1A 4K3	04-15-25	Water Testing - WATER TESTING	05-31-25	\$41.42	\$41.42	01-12-370-257	Water Testing	\$0.00	(\$379.81)
						\$41.42				
2560 MAY-25	Melanie Ward, 43 Kraus Road, Barrie, ON, L4N 0N4	05-12-25	Community Centre User Fees - REFUND FOR HALL DAMAGE DEPOSIT	05-31-25	\$150.00	\$150.00	01-12-104-544	Community Centre User	\$0.00	(\$1,232.88)
						\$150.00				
Total Community Centre						\$238.71				
<u>Planning and Development</u>										
842 MAY-25	JANICE GIBSON,	05-09-25	McKellar Market Expenses - REIMBURSEMENT FOR MARKET SUPPLIES - CANADA DAY & TRIBUTE FOR CAROLE BREAUULT	05-31-25	\$192.84	\$192.84	01-14-420-262	McKellar Market	\$0.00	\$0.00
						\$192.84				
Total Planning and Development						\$192.84				
Total Bills To Pay:						\$82,202.09				

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<b><u>General Government</u></b>										
1222 JUN25	Parry Sound High School Ways and Means, 111 ISABELLA STREET, PARRY SOUND, ON,	05-21-25	Scholarships - 2025 SCHOLARSHIPS PSHS	05-31-25	\$1,500.00	\$1,500.00	01-02-060-150	Scholarships	\$1,500.00	\$1,500.00
						\$1,500.00				
<b>Total General Government</b>						\$1,500.00				
<b><u>Fire Protection Services</u></b>										
1277 MAY-25	MARK DAVIDSON, ,	05-08-25	Miscellaneous - REIMBURSEMENT FOR WATER	05-31-25	\$18.00	\$18.00	01-03-150-024	Miscellaneous	\$3,500.00	\$2,064.98
						\$18.00				
1524 MAY-25	DAVE MANCHUCK, , , ,	03-07-25	Office Supplies/Materials - REIMBURSEMENT FOR KEYBOARD & MOUSE	05-31-25	\$33.56	\$33.56	01-03-150-009	Office Supplies/Materials	\$1,500.00	\$1,305.95
						\$33.56				
2564 MAY-25	JP Claveau, , , ,	04-03-25	Courses & Training - REIMBURSEMENT FOR MTO DZ TESTING	05-31-25	\$122.75	\$122.75	01-03-150-015	Courses & Training	\$25,000.00	\$22,066.35
						\$122.75				
<b>Total Fire Protection Services</b>						\$174.31				
<b><u>Protection to Persons and Property</u></b>										
2565 2025-41	911 EMERGENCY SERVICE FOR PARRY SOUND AREA, 701 HIGHWAY 124, P.O. BOX 69, MCKELLAR, ON, P0G 1C0	05-16-25	Contracted Services/Annual Levy-911 - 911 EMERGENCY SERVICES LEVY - 2025	05-31-25	\$1,269.64	\$1,269.64	01-05-165-030	Contracted	\$1,200.00	\$1,200.00
						\$1,269.64				
<b>Total Protection to Persons and Property</b>						\$1,269.64				
<b><u>Environmental Services</u></b>										
284 103628	Weeks Construction Inc., PO Box 397, Parry Sound, ON, P2A 2X4	05-16-25	Maintenance Costs/Parts - PORTABLE TOILETS DEILVERED TO SITE - MAY 2/25	05-31-25	\$127.20	\$127.20	01-08-300-143	Maintenance Costs/Parts	\$8,400.00	\$5,916.28
						\$127.20				
<b>Total Environmental Services</b>						\$127.20				
<b>Total Bills To Pay:</b>						\$3,071.15				

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<b>General Government</b>										
<b>407</b>	<b>Corporate Express Canada Inc., C.O T04446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2</b>									
69979827		05-08-25	Office Supplies/Materials - GLUE STICKS	05-31-25	\$6.60	\$6.60	01-02-060-009	Office	\$4,500.00	\$2,926.10
70048731		05-15-25	Office Supplies/Materials - BINDER	05-31-25	\$12.20	\$12.20	01-02-060-009	Office	\$4,500.00	\$2,926.10
70048731		05-15-25	Office Equipment - MOUSE	05-31-25	\$30.52	\$30.52	01-02-060-018	Office Equipment	\$7,500.00	\$383.32
						<b>\$49.32</b>				
<b>533</b>	<b>Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3</b>									
64-103-065/1		05-20-25	Professional Services - Legal / Land Registry etc - GREY OWL ROAD TRANSFER	05-31-25	\$1,476.83	\$1,476.83	01-02-060-020	Professional Services -	\$31,000.00	\$30,704.30
						<b>\$1,476.83</b>				
<b>Total General Government</b>						<b>\$1,526.15</b>				
<b>Fire Protection Services</b>										
<b>109</b>	<b>Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3</b>									
187003		05-21-25	Fire Fighting Tools/Equipment - TOOLS & EQUIPMENT - FOR NEW TRUCK	05-31-25	\$87.49	\$87.49	01-03-150-111	Fire Fighting	\$29,724.00	\$12,097.16
						<b>\$87.49</b>				
<b>436</b>	<b>A. J. Stone Company Ltd, 62 Bradwick Drive, Vaughan, ON, L4K 1K8</b>									
0000191260		05-09-25	Equipment & Repairs - FOAM FIREBALL	05-31-25	\$559.68	\$559.68	01-03-150-114	Equipment & Repairs	\$8,500.00	\$7,990.18
						<b>\$559.68</b>				
<b>Total Fire Protection Services</b>						<b>\$647.17</b>				
<b>Transportation</b>										
<b>217</b>	<b>Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7</b>									
890424		05-20-25	Fuel - Diesel - ULTRA LOW SULPHUR	05-31-25	\$1,509.04	\$1,509.04	01-06-228-142	Fuel - Diesel	\$65,000.00	\$35,660.62
889229		05-14-25	Capital - Equipment - GAS TANK & INSTALLATION AT PUBLIC WORKS	05-31-25	\$3,898.18	\$3,898.18	01-06-601-403	Capital - Equipment	\$16,500.00	\$16,500.00
						<b>\$5,407.22</b>				
<b>336</b>	<b>Wurth Canada Limited, 345 HANLON CREEK BLVD., GUELPH, ON, N1C 0A1</b>									

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26387919		05-21-25	Maintenance Costs/Parts - F250 MAINTENANCE	05-31-25	\$198.38	\$198.38	01-06-235-143	Maintenance	\$11,000.00	\$9,911.71
						<b>\$198.38</b>				
<b>533</b>	<b>Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3</b>									
64-103-063/3		05-16-25	Professional Services - Legal - LEGAL FEES	05-31-25	\$2,510.97	\$2,510.97	01-06-200-020	Professional Services -	\$10,000.00	\$7,331.70
64-103-064/2		05-16-25	Professional Services - Legal - HURDVILLE BRIDGE LEGAL FEES	05-31-25	\$1,446.59	\$1,446.59	01-06-200-020	Professional Services -	\$10,000.00	\$7,331.70
						<b>\$3,957.56</b>				
<b>1163</b>	<b>TMI BRUSHING, 3800 HWY 17, MCKERROW, ON, P0P 1M0</b>									
171		05-21-25	Contracted Services - ROADSIDE	05-31-25	\$17,553.60	\$17,553.60	01-06-221-147	Contracted Services	\$20,000.00	\$20,000.00
						<b>\$17,553.60</b>				
<b>2563</b>	<b>HUBB CAP, 46 LINE 3 SOUTH, SHANTY BAY, ON, L0L 2L0</b>									
1038643		05-20-25	Materials & Supplies - SUPPLIES FOR CULVERTS	05-31-25	\$9,901.20	\$9,901.20	01-06-220-145	Materials & Supplies	\$21,000.00	\$20,850.21
						<b>\$9,901.20</b>				
<b>Total Transportation</b>						<b>\$37,017.96</b>				
<b><u>Environmental Services</u></b>										
<b>257</b>	<b>Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4</b>									
IVC000000000235		05-16-25	Household Hazardous Waste - HOUSEHOLD HAZORDOUS WASTE REMOVAL JAN-MAR 2025	05-31-25	\$1,259.51	\$1,259.51	01-08-300-120	Household Hazardous	\$15,000.00	\$15,000.00
						<b>\$1,259.51</b>				
<b>336</b>	<b>Wurth Canada Limited, 345 HANLON CREEK BLVD., GUELPH, ON, N1C 0A1</b>									
26387919		05-21-25	Materials & Supplies - TRANSFER STATION SAFETY EQUIPMENT	05-31-25	\$167.22	\$167.22	01-08-300-145	Materials & Supplies	\$2,000.00	\$2,000.00
						<b>\$167.22</b>				
<b>407</b>	<b>Corporate Express Canada Inc., C.O T04446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2</b>									
69997715		05-09-25	Materials & Supplies - PRINTABLE BUSINESS CARDS FOR TRANSFER STATION CARDS	05-31-25	\$90.15	\$90.15	01-08-300-145	Materials & Supplies	\$2,000.00	\$2,000.00
						<b>\$90.15</b>				
<b>Total Environmental Services</b>						<b>\$1,516.88</b>				

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<b><u>Parks and Recreation Facilities</u></b>										
109 186961	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	05-17-25	Materials & Supplies - SUPPLIES FOR PICINIC TABLES	05-31-25	\$51.17	\$51.17	01-11-360-145	Materials & Supplies	\$4,000.00	\$3,199.06
186966		05-18-25	Materials & Supplies - SUPPLIES FOR MINERVA PARK	05-31-25	\$56.88	\$56.88	01-11-360-145	Materials & Supplies	\$4,000.00	\$3,199.06
						<b>\$108.05</b>				
<b>Total Parks and Recreation Facilities</b>						<b>\$108.05</b>				
<b><u>Community Centre</u></b>										
109 187054	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	05-23-25	Materials & Supplies - MOUSE TRAPS & INSECT REPELLENT	05-31-25	\$54.90	\$54.90	01-12-370-145	Materials & Supplies	\$2,500.00	\$2,383.70
						<b>\$54.90</b>				
197 108665	Near North Laboratories Inc, 11-191 Booth RD, North Bay, ON, P1A 4K3	05-20-25	Water Testing - WATER TESTING & COURIER FEES	05-31-25	\$47.99	\$47.99	01-12-370-257	Water Testing	\$2,000.00	\$1,531.48
						<b>\$47.99</b>				
<b>Total Community Centre</b>						<b>\$102.89</b>				
<b><u>Planning and Development</u></b>										
533 64-103-060/1	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3	05-20-25	Professional Services - Legal - CONSENT AGREEMENT	05-31-25	\$1,361.76	\$1,361.76	01-14-400-020	Professional Services -	\$25,000.00	\$23,771.95
64-103-066/1		05-20-25	Professional Services - Legal - PARKLAND TRANSFER - JAMIESON	05-31-25	\$1,769.59	\$1,769.59	01-14-400-020	Professional Services -	\$25,000.00	\$23,771.95
						<b>\$3,131.35</b>				
<b>Total Planning and Development</b>						<b>\$3,131.35</b>				
<b>Total Bills To Pay:</b>						<b>\$44,050.45</b>				

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<b><u>General</u></b>										
308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
MAY26/25	05-26-25	Bank Account - COUNCILLOR PAY MAY 11-	05-31-25		\$866.40	\$866.40	01-00-011-801	Bank Account	\$0.00	(\$554,469.61)
		MAY 24								
						\$866.40				
2567	TERRY BASKEY, 3 MELISSA STREET, PARRY SOUND, ON, P2A 2R4									
MAY-25	05-28-25	Allowance for Doubtful Accounts - REFUND	05-31-25		\$672.29	\$672.29	01-00-014-832	Allowance for Doubtful	\$0.00	(\$519.26)
		FOR PROPERTY TAXES PAYMENT MADE IN								
		ERROR								
						\$672.29				
<b>Total General</b>						<b>\$1,538.69</b>				
<b><u>General Government</u></b>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
MAY25	05-16-25	Telephone - ADMIN	05-31-25		\$261.94	\$261.94	01-02-060-007	Telephone	\$2,600.00	\$1,713.89
						\$261.94				
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
MAY2025	05-12-25	Hydro Admin	05-31-25		\$1,505.15	\$1,505.15	01-02-060-008	Hydro Admin	\$14,000.00	\$5,932.50
						\$1,505.15				
527	McKellar Agriculture Society, , , ,									
MAY2025	05-21-25	Discretionary Donations	05-31-25		\$400.00	\$400.00	01-02-060-128	Discretionary Donations	\$5,000.00	\$4,500.00
						\$400.00				
1139	PITNEY WORKS, BOX 280, ORANGEVILLE, ON, L9W 2Z7									
MAY25	05-25-25	Postage/Courier - METER POSTAGE REFILL -	05-31-25		\$218.78	\$218.78	01-02-060-010	Postage/Courier	\$8,000.00	\$4,469.84
		MAY 2025								
						\$218.78				
<b>Total General Government</b>						<b>\$2,385.87</b>				
<b><u>Fire Protection Services</u></b>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
MAY25	05-16-25	Telephone - FIRE HALL	05-31-25		\$152.91	\$152.91	01-03-150-007	Telephone	\$3,000.00	\$1,786.08
						\$152.91				



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**Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>Transportation</b>										
21	ACE Equipment Rentals, PO Box 324, Parry Sound, ON, P2A 2X4									
35467		05-22-25	Materials & Supplies - RENTAL FOR D3 DOZER & CAT 315 EXCAVATOR - BALL FIELD	05-31-25	\$9,496.76	\$9,496.76	01-06-424-145	Materials & Supplies	\$229,488.81	\$161,656.82
35478		05-22-25	Materials & Supplies - RENTAL OF CUT OFF SAW FOR BALL FIELD CURB CUT	05-31-25	\$111.94	\$111.94	01-06-424-145	Materials & Supplies	\$229,488.81	\$161,656.82
						<b>\$9,608.70</b>				
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
MAY25		05-16-25	Telephone - GARAGE	05-31-25	\$76.46	\$76.46	01-06-200-007	Telephone	\$1,400.00	\$1,025.83
						<b>\$76.46</b>				
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
MAY2025		05-13-25	Telephone - ROADS	05-31-25	\$34.46	\$34.46	01-06-200-007	Telephone	\$1,400.00	\$1,025.83
						<b>\$34.46</b>				
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
MAY2025		05-12-25	Hydro	05-31-25	\$409.79	\$409.79	01-06-210-008	Hydro	\$3,000.00	\$1,321.22
						<b>\$409.79</b>				
385	Constable Towing & Recovery, P.O. BOX 236, NOBEL, ON, P0G 1G0									
MCK1011		04-09-25	Maintenance Costs/Parts - 09 F550 REPAIRS - SHIFTING ISSUES, STEERING LOOSE, & BRAKES SQUEAL	05-31-25	\$850.71	\$850.71	01-06-246-143	Maintenance	\$8,000.00	\$4,156.91
						<b>\$850.71</b>				
1520	HV DUTY SUPPLY, 5 WATER STREET, PARRY SOUND, ON, P2A 3A3									
997		05-22-25	Personal Protective Equipment Employee Allowance - EARPLUGS	05-31-25	\$66.23	\$66.23	01-06-200-008	Personal Protective	\$2,000.00	\$1,432.43
984		05-15-25	Workshop Supplies - SHOP SUPPLIES	05-31-25	\$85.58	\$85.58	01-06-210-148	Workshop Supplies	\$3,000.00	\$1,884.05
						<b>\$151.81</b>				
<b>Total Transportation</b>						<b>\$11,131.93</b>				
<b>Street Lighting</b>										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
MAY2025		05-12-25	Hydro	05-31-25	\$22.08	\$22.08	01-07-229-008	Hydro	\$1,900.00	\$1,163.94
MAY-POLE		05-13-25	Hydro - STREET LIGHT FERGUSON BOUNDARY ROAD	05-31-25	\$7.44	\$7.44	01-07-229-008	Hydro	\$1,900.00	\$1,163.94
						<b>\$29.52</b>				
<b>Total Street Lighting</b>						<b>\$29.52</b>				

**Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b><u>Environmental Services</u></b>										
23 MAY25	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7		05-16-25 Telephone - TRANSFER STATION	05-31-25	\$76.46	\$76.46	01-08-300-007	Telephone	\$600.00	\$361.42
						\$76.46				
116 MAY2025	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3		05-12-25 Hydro	05-31-25	\$245.61	\$245.61	01-08-300-008	Hydro	\$2,000.00	\$819.16
						\$245.61				
<b>Total Environmental Services</b>						<b>\$322.07</b>				
<b><u>Parks and Recreation Facilities</u></b>										
116 MAY2025	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3		05-12-25 Hydro	05-31-25	\$33.05	\$33.05	01-11-360-008	Hydro	\$450.00	\$302.66
						\$33.05				
284 103766	Weeks Construction Inc., PO Box 397, Parry Sound, ON, P2A 2X4		05-23-25 Maintenance Costs/Parts - PORTABLE TOILET DELIVERED MAY16/25 - COMM	05-31-25	\$101.76	\$101.76	01-11-360-143	Maintenance	\$7,000.00	\$6,740.61
						\$101.76				
803 MAY-25	MORLEY HASKIM, 167 Broadbent Rd, MCKELLAR, ON, P2A 0B5		05-23-25 Recreation Programs - REIMBURSEMENT FOR PROPANE - REC COMM	05-31-25	\$45.00	\$45.00	01-11-360-129	Recreation Programs	\$7,900.00	\$7,661.69
						\$45.00				
2566 MAY-25	KATHY DEGUARA, 93 PINWOOD ROAD, MCDOUGAL, ON, P2A 2W7		05-22-25 Recreation Programs - REIMBURSEMENT FOR PICKLE BALL NET	05-31-25	\$264.56	\$264.56	01-11-360-129	Recreation Programs	\$7,900.00	\$7,661.69
						\$264.56				
<b>Total Parks and Recreation Facilities</b>						<b>\$444.37</b>				
<b><u>Community Centre</u></b>										
23 MAY25	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7		05-16-25 Telephone - COMM HALL	05-31-25	\$95.66	\$95.66	01-12-370-007	Telephone	\$1,200.00	\$729.17
						\$95.66				

Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
MAY2025		05-12-25	Hydro	05-31-25	\$671.95	\$671.95	01-12-370-008	Hydro	\$7,500.00	\$3,898.43
						\$671.95				
Total Community Centre						\$767.61				
Cultural										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
MAY2025		05-12-25	Library - Hydro	05-31-25	\$510.68	\$510.68	01-13-381-008	Library - Hydro	\$5,000.00	\$2,262.80
						\$510.68				
169	McKellar Township Public Library, , , ,									
MAY-25		05-27-25	Municipal Funding to Library - 2025	05-31-25	\$51,000.00	\$51,000.00	01-13-381-030	Municipal Funding to	\$0.00	\$0.00
						\$51,000.00				
Total Cultural						\$51,510.68				
Total Bills To Pay:						\$69,227.47				



# Unleash our Economy by Protecting Communities

AMO'S SUBMISSION TO THE STANDING COMMITTEE ON THE INTERIOR ON  
BILL 5, *PROTECT ONTARIO BY UNLEASHING OUR ECONOMY ACT, 2025*

**May 26, 2025**

## **Executive Summary**

The Association of Municipalities of Ontario (AMO) is pleased to provide comments on Bill 5, *Protect Ontario by Unleashing our Economy Act*.

AMO and Ontario's municipalities commend the provincial government for its strong, decisive leadership regarding the threat posed by tariffs and related measures, which could have devastating impacts on Ontario's economy, residents and communities. As a sector that invests \$68 billion annually in Ontario, municipalities are critical economic partners. We have significant tools to contribute to the province's response to financial upheaval. Municipalities are committed to working with the province and business partners to foster economic opportunities and strengthen our economy in the face of evolving global trade dynamics. Our local economies, natural and human resources, and the businesses and industries situated in Ontario municipalities are the foundation of Ontario's economy and prosperity. Ontario's municipalities will always support and assist the province, especially in times of challenge and uncertainty. AMO and its members in every part of Ontario are confident that our communities and province are resilient, innovative and competitive, and ready to work together to continue to build our shared social and economic prosperity.

In this context, AMO understands the impetus behind Bill 5 and the need to try different approaches to supporting economic projects, provided that important objectives such as health, safety, environmental protection, community well-being and Indigenous rights and relationships are upheld.

Municipalities are committed to fostering economic opportunities and strengthening our economy amid global trade dynamics. If used responsibly and collaboratively, Special Economic Zones (SEZs) have the potential to drive growth more efficiently. SEZs will require strong municipal and local partnership to succeed. The use of SEZs to override local bylaws should only occur with host municipal support and in cases of extraordinary need. AMO calls for municipal inclusion in developing the SEZ regulatory framework.

We are encouraged by the province's commitment to robust environmental protections and fulfilling its Indigenous consultation obligations. This is a critical opportunity for Ontario to demonstrate its commitment to reconciliation and stronger relationships with Indigenous rights holders. We underscore that economic prosperity is tied to health,

safety, and environmental well-being. Therefore, we urge the province to ensure legislative changes are applied judiciously and ensure continued protection for the environment, including species-at-risk and natural habitats.

## **Protect Municipal Autonomy and Fiscal Sustainability**

Municipalities are committed to fostering economic opportunities and support efforts to strengthen our economy in the face of evolving global trade dynamics. Municipalities are eager to ensure that host communities experience the benefits of this growth including job creation, assessment growth, and economic opportunities for local businesses.

However, the use of SEZs as described in Bill 5 would allow the province to unilaterally override municipal decision-making by exempting SEZs from municipal by-laws. Municipal by-laws cover a wide range of topics, from ensuring municipalities have funding to deliver growth-enabling infrastructure, to delivering emergency services, and executing local housing and economic development initiatives. Without limits on how SEZs are identified, and which by-laws would be exempt, municipalities are concerned that the use of SEZs to bypass local deliberation on proposed projects may not deliver on the promise of supporting economic growth. Instead, SEZs may hinder or prevent these projects from moving forward.

SEZs should not be used to exempt projects from by-laws that impact municipal revenue including development charge by-laws, property tax by-laws, or fees and charges by-laws. The revenue collected under these types of by-laws is essential to ensuring that municipalities can fund the essential infrastructure that economic projects need to thrive. Exemptions would – at best – result in municipal property taxpayers having to fund the cost of infrastructure needed to service new projects, or direct funding from other critical projects. At worst, exemptions could leave host municipalities unable to deliver growth-enabling infrastructure, hindering the ability of projects in SEZs to move forward.

Similarly, extreme caution should be used when considering exempting SEZ projects from by-laws that are intended to plan for or coordinate municipal growth. For example, using an SEZ to locate a project outside of planned growth areas may have similar

challenges for coordinating and delivering infrastructure. But even smaller matters controlled through municipal by-laws (such as those overseeing safe road access points) could have adverse effects on the safety of existing residents.

While municipalities are concerned about the potential unintended impacts of SEZs, we also recognize that if used constructively, SEZs can be an important tool to support economic growth. Municipalities are eager to ensure host communities experience the benefits of this growth such as job creation, assessment growth, and economic opportunities for local businesses and residents. But to successfully deliver economic benefits, it's vital that SEZs are developed in partnership with municipalities who are key partners in creating local economic opportunities and integrating SEZs into existing communities.

There is a simple solution to seeing SEZs achieve their full potential while simultaneously mitigating any potential risks to the community or the ability of a municipality to support a project. Moreover, the province has already successfully deployed this solution in its approach to long-term electricity procurements in Ontario which requires pre-consultation and an expression of local support before a project moves forward. Similarly, we propose that SEZs only be used to override local by-laws with a supportive resolution from the host municipality. Further, this power should be used sparingly, in situations of extraordinary need or urgency where approvals cannot be otherwise expedited. We recommend enshrining this provision in legislation.

To help achieve supportive resolutions, a collaborative approach would bring the province, project proponents, and host municipalities together as partners to negotiate approvals and supports. This would build a shared vision of how the project will integrate into the host community and what exemptions to provincial and local laws would help new economic opportunities to bear quickly. It would also unlock the opportunity to ensure municipalities can deliver resources to support the project such as those included in local economic development plans.

## **Protect Ontario's Environment and Indigenous Cultural Heritage**

AMO understands that economic prosperity is tied to health, safety, and environmental prosperity. We believe that provincial officials understand this, too. Which is why we are



calling on the government to ensure that Bill 5, and any regulations that it would enable, are designed to be used in a balanced way that ensures the ongoing protection of species-at-risk, natural habitats, and environmental areas.

Equally critical is respecting Indigenous rights and cultural heritage. We recognize the concerns raised by Indigenous voices regarding the risks that changes to archaeological protections pose to cultural heritage. Ensuring a robust Duty to Consult process and ensuring archaeological processes protect Indigenous cultural heritage is critical. This presents a vital opportunity for Ontario to demonstrate its commitment to reconciliation and to fostering strong, respectful relationships with Indigenous rights holders.

We also urge the province to uphold its legal and moral Indigenous consultation obligations and to engage in good-faith dialogue as it implements new, innovative approaches to supporting our economy, including with SEZs and across various bills like Bill 5. Provincial failure to properly consult Indigenous communities on SEZs and other land development initiatives often strains Indigenous-municipal relationships. This happens because municipalities are frequently left to manage the fallout from provincial decisions that don't adequately consider Indigenous rights and perspectives. Such situations lead to misunderstandings, land use conflicts, and project delays, all of which deplete local resources and hinder growth. By ensuring meaningful Indigenous consultation and accommodation on legislation that determines municipal land use planning and development, municipalities can collaborate effectively with Indigenous communities to foster more sustainable and harmonious local planning and growth. This approach not only benefits Indigenous people but also strengthens the social and economic fabric of the entire province.

## **Conclusion**

Municipalities understand the need to try different approaches to improving economic opportunities for communities across the province. We also appreciate the province's commitment to fulfilling its obligations to Indigenous communities and protecting our environment while making these changes. We ask that the province similarly commit to respecting municipal autonomy by legislating that SEZs within municipal borders require a supportive resolution from the host municipality and a commitment to ongoing collaboration.

Recognizing that many of the proposed changes in Bill 5 will require the development of a regulatory framework before they can be implemented. AMO calls on the province to include municipalities in the development of the regulatory framework to implement SEZs. We look forward to working together on this, and other important work to advance Ontario's economic prosperity.

June 9/25

To McKellar Council.

I had a fire Feb. 7/25 and lost my Farm shop and 40 yrs of tools etc. Due to the cost of ins for the contents I was unable to afford insurance. Under these circumstances I am going to find it hard to afford a new structure and am asking if I could be exempt from the road damage deposit when getting my building permit. My drive way has been up graded to 30 feet many years ago to accept tractor trailer deliveries of steel, lumber, hide & Chemicals while I had my tanning business going and never had any road damage. Thank You in advance for your consideration of this matter. W.R. Huddy

Bill Huddy



**Cost to schedule each bridge specifically:**

Inholmes Bridge	\$3,861
Hurdville Bridge	\$1,142
Ford Bridge	\$824
Broadbent Bridge	\$3,534
Grey Owl Bridge	\$4,678
Stewart Park Bridge	\$1,628
Veterans Memorial Bridge	\$2,106

Please note that should Council opt to add the bridge(s) specifically, the policy will provide only \$10,000 for any unscheduled “miscellaneous bridges”. The limit on the extension for bridges/culverts (\$50,000) would cover culverts only.

If Council would like to increase that \$10k limit for miscellaneous bridges here are a few options:

- To increase to \$50,000 = \$218 AAP
- To increase to \$100,000 = \$491 AAP

## Karlee Britton

**From:** Samantha Elliott  
**Sent:** April 4, 2025 7:18 AM  
**To:** Karlee Britton; Roshan Kantiya  
**Cc:** Dorine Stevens  
**Subject:** Value of Individual Bridges

Good morning Karlee and Roshan,

Further to the recent meeting with Council, please see below the underwriting information used to come up with the premiums previously advised for each individual bridge. If any updates or corrections are required please let us know and we will advise the insurer accordingly.

Bridge Name	Year the Bridge was constructed	Value	Inspection or Appraisal of Bridge	Length of Bridge (m)	Construction details	Address
Inholmes Bridge	1920/2022/2023	\$ 1,372,524.00	2021	18.90	Tansverse Lam.Tmber Deck	Broadbent Road7.20 km North of Hurdville Road
Hurdville Bridge	1930	\$ 1,642,877.00	2021	24.40	Concret, Cast in place Deck	Hurdville Road6.80 IKM W of Centre Road
Ford Bridge	1930	\$ 1,185,007.00	2021	13.10	Concret, Cast in place Deck	Broadbent Road8.70 KM N ofHurdville Road
Broadbent Bridge	1910/2008	\$ 1,256,252.00	2021	17.30	Steel Plate, Non composited deck	Dickinson Road.20 km W of Broadbent Road
Grey Owl Bridge	1984	\$ 856,601.00	2021	7.00	Tansverse Lam.Tmber Deck	Grey Owl Road2.40 km W of Highway 124
Stewart Park Bridge	1992	\$ 2,342,665.00	2021	9.40	Concret, Cast in place Deck	Centre Road ,9.80 km S of Highway 124
Vetern Memorial Bridge	2010	\$ 3,029,916.00	2021	25.90	Concret, Cast in place Deck	Centre Road, 2.70 km E of Highway 124
		\$ 11,685,842.00				

Sincerely,



 **Samantha (Sam) Elliott, C.A.I.B. (Hons), R.I.B. (Ont) , B.A.**  
Account Executive II – Commercial Lines | BrokerLink  
Pronouns: She/Her

**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**BY-LAW NO. 2025-34**

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**Being a By-law to Amend By-law No. 2019-22 to  
Regulate the Setting off of Fireworks**

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**WHEREAS** Section 121(a) of the Municipal Act, S.O. 2001, c. 25, as amended, provides the Council may prohibit and regulate the sale and of fireworks and the setting off of fireworks; and

**WHEREAS** Council deems it necessary and appropriate to amend By-law 2019-22 to provide greater flexibility for the discharge of fireworks around statutory holidays, thereby reducing the number of permit requests where weekend celebrations fall outside the existing allowed timeframe;

**NOW THEREFORE** the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. **THAT** Section 3.1 of By-law 2019-22 is hereby repealed and replaced with the following:

No person shall set off, discharge, cause or permit to be set off or discharged in the Township, Consumer Fireworks, at any time except on the day observed as:

Victoria Day;

Canada Day;

Independence Day (USA);

The first weekend in August Holiday weekend;

Labour Day;

Thanksgiving Day;

Christmas Day;

New Year's Eve;

Family Day; and

Good Friday

Fireworks may also be discharged on the Saturday and Sunday immediately before or after any of the above dates.

At all other times, a Fireworks Permit must be obtained in accordance with the provisions of this By-law.

2. **THAT** all other provisions of By-law 2019-22 not amended by this By-law shall remain in full force and effect.
3. **THAT** this By-law shall come into force and take effect on the date of its passing.

**READ a FIRST and SECOND** time this 6<sup>th</sup> day of June, 2025.

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David Moore, Mayor

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Karlee Britton, Clerk/Administrator

**READ a THIRD** time and **PASSED** in **OPEN COUNCIL** this 6<sup>th</sup> day of June, 2025.

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David Moore, Mayor

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Karlee Britton, Clerk/Administrator



## 22. Unfinished Business

Date	Res. No.	Item & Description	Assigned to	Status
		Deerfield-Bay Road Upgrades	Public Works & Administration	No response from the Association, project on hold.
		Stoney Road, Dockside Drive and Bruce Trail (Fire Route 152, 152A, 152B) Road Upgrades	Public Works & Administration	Road studies completed. Project on hold so that the Association can inform their residents of the project; future information meeting to be held.
		Moffat Road Upgrades	Public Works & Administration	Road study completed.
		Hurdville Road Reconstruction	Public Works & Administration & Finance	Tender closes on June 18, 2025. Recommendation from Engineer on award to be presented prior to July 2/25.
Mar. 7/23	<b>23-204</b>	By-law 2023-23 Being a By-law to Regulate Dogs in the Township	By-law Enforcement	By-law deferred at Dec. 19/23 meeting. BLEO to make updates and present to Council at a future meeting.
Jul. 4/23	<b>23-470</b>	Re-name Hart Road (formerly Fire Route 306)	Administration	Residents on road have been contacted; they are coming up with another name.
Jan. 9/24	<b>24-013</b>	Purchase and Circulation of Transfer Station Permits	Administration	Cards will be circulated with the final tax bill in July.
Jan. 9/24	<b>24-017</b>	By-law 2024-03 Adopt a Human Resources Policy	Administration	Comments received by staff and are being reviewed by Council on June 17 <sup>th</sup> closed agenda.
Feb. 7/24	<b>24-080</b>	By-law 2024-15 Being a By-law to Amend the Parking By-law (with respect to fees)	By-law Enforcement	Report to Council with area Municipality fees.
Mar. 1/24	<b>24-107</b> <b>25-194</b>	Quotations for Playground Equipment for Broadbent Ball Park	Administration	Staff looking into other play equipment options after feedback from area parents. Staff continuing to search for grant funding.
Mar. 19/24	<b>24-160</b>	New Fees & Charges By-law	Administration & Finance	Draft By-law, with changes to be reviewed during Committee of the Whole on June 17, 2025.
Sept. 3/24		Review Cemetery By-law	Administration	The By-law has been submitted to the BAO for review. Notices are being circulated as per legislation. Review could take up to 6 months. BAO comments will be presented to Council and By-law can be passed.
Mar. 4/25		Add to greeting message that calls are recorded	Administration	Current phones do not have this capability. Staff looking into other options.



May 29, 2025

### In This Issue:

- AMO releases *Engaging Youth in Local Democracy* report.
- AMO resources to support your classroom engagement.
- Ontario launches Trade-Impacted Communities Program.
- Connect Ontario: Broadband deployment municipal workshops.
- Health and Safety Water Stream fund.
- Nominations open for Medal of Distinction in Public Administration.
- AMO 2025 Conference - Register today for Ontario's premier municipal event.
- MMAH has opened its Request for Delegations for AMO 2025 Conference.
- Showcase your innovation - Submit your projects for the PJ Marshall Awards.
- Upcoming AMO education workshops on leadership.
- Group Benefits trends webinar.
- Help homeowners save money through the LAS Sewer & Water Line Service.
- Virtual Net-Zero Workshop: Space still available.
- RFP: Workforce Training for Professionals in Planning.
- Western Ontario Municipal Conference - October 17.
- Webinar: Quality of Life in North American Cities.
- RailCan proximity survey live until June 1.
- Net-Zero Communities Accelerator Program coming to Ontario.
- Careers.

### AMO Matters

Improving the health of local democracies requires a renewed focus on engaging young people in our communities. Through AMO's Healthy Democracy Project and in partnership with Apathy is Boring, we've developed a new [Engaging Youth in Local Democracy](#) resource that will help you learn how to better engage youth in your communities with actionable strategies and tactics for elected officials, municipalities, and public sector organizations.

[AMO's Municipal Rep Day program](#) provides AMO's members with a set of resources they can use when visiting classrooms in their communities. Resources and guides for teachers and elected officials can support a productive and engaging visit with students and help ignite interest in local government with future voters and community leaders.

### Provincial Matters

The Ministry of Economic Development, Job Creation and Trade is [providing up to \\$40 million](#) to support communities and local industries facing economic challenges arising from ongoing trade disruptions.

The Ministry of Energy and Mines strongly encourages municipal CAOs and permitting staff to join the Designated Broadband Projects workshop: [May 29: Asset Management Planning & Causal Costs](#).

Intake is open for Ontario's new Health and Safety Water Stream fund to help municipalities and First Nations build, repair and expand aging water infrastructure. [Apply now!](#)



Nominations are open for the Lieutenant Governor's Medal of Distinction in Public Administration, Ontario's highest honour for public service. [Nominate a colleague](#) from your municipality by June 27.

### **Education Opportunities**

AMO's 2025 Annual Conference is back in Ottawa. In this unprecedented time, coming together with municipal, provincial and key sector partners is more important than ever. [Register for AMO 2025](#) and [book your accommodations today](#).

Delegation meetings with Cabinet Ministers are a key feature of the AMO Conference experience. These meetings are a unique opportunity for your council to engage with Ministers, Parliamentary Assistants and senior Ontario Government officials on local matters that impact your municipality. [Request your delegation meetings now](#). A reminder that the Ministry of Municipal Affairs and Housing is your contact for the delegation meetings.

The Peter J. Marshall Municipal Innovation Award celebrates municipal governments in Ontario showcasing innovation in approaches to services, facilities, and infrastructure better for Ontarians. View full details [here](#).

AMO has two upcoming June workshops focused on enhancing leadership skills on strategic thinking and planning as well as community engagement. For more details including dates and times [click here](#).

### **LAS**

[Watch our recent webinar](#) to learn about trends in municipal group benefits and the advantages and cost savings opportunity with the LAS Group Benefits Program through Mosey & Mosey.

Municipalities can help their homeowners by providing sewer and water line protection through the LAS-endorsed warranty program with Service Line Warranties of Canada (SLWC). [Learn more here](#).

LAS' virtual net zero workshop is less than a month away. Mark June 18 in your calendar to discover how you can cut energy costs, boost savings and incorporate low carbon initiatives in your municipal buildings. [Register today](#).

### **Municipal Wire\***

The Ontario Professional Planners Institute (OPPI) is [seeking individuals or companies](#) to develop and deliver courses supporting internationally trained planners, career-changers, and employers, while helping existing planners upskill for senior roles in Ontario.

The Western Ontario Wardens' Caucus presents the [Western Ontario Municipal Conference](#), October 17, City of London, with a goal of providing relevant, dynamic programming and opportunities to share knowledge and best practices, with opportunities for networking. Early bird [registration](#) ends August 31.

On June 5, UN-Habitat through the Quality of Life Initiative will [host a webinar](#) inviting city leaders across North America on how to best measure and improve quality of life in cities.

The Railway Association of Canada is asking municipalities to [complete a survey](#) on the modernization of the proximity guidelines of land close to railway operations. More information on the [RailCan website](#).

Small and mid-sized Ontario municipalities are invited to [submit an expression of interest](#) to participate in Quest Canada's Net-Zero Communities Accelerator program by June 13.

## Careers

[Director of Community Services - Municipality of Kincardine](#). Closing Date: June 13, 2025.

[Supervisor, Treasury - City of Kawartha Lakes](#). Closing Date: June 8, 2025.

[Data Analysis Coordinator - City of Kawartha Lakes](#). Closing Date: May 30, 2025.

[Administrator, John Noble Home - County of Brant](#). Closing Date: June 16, 2025.

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## About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

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## AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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# AMO Watchfile



June 05, 2025

## In This Issue:

- Get access to MIDAS!
- Ontario launches Trade-Impacted Communities Program.
- Health and Safety Water Stream fund.
- Nominations open for Medal of Distinction in Public Administration.
- AMO 2025 Conference - Register today for Ontario's premier municipal event.
- AMO Guide to Delegation Meetings: Be prepared for your ministerial delegations.
- Showcase your innovation - Submit your projects for the PJ Marshall Awards.
- Upcoming AMO education workshops on leadership.
- Net-Zero Virtual Workshop registration closing soon.
- BPS Energy Reporting due in under a month.
- Warrior Health Digital Portal and Grant application now open!
- OurCare survey open until July 9.
- Western Ontario Municipal Conference - October 17.
- Webinar: Quality of Life in North American Cities.
- Net-Zero Communities Accelerator Program coming to Ontario.
- Careers.

## AMO Matters

MIDAS - the [Municipal Information & Data Analysis System](#) - provides access to the Financial Information Returns (FIRs) data to all Ontario municipalities. MIDAS converts FIR data into meaningful reports and identifies multiple year trends. For access, municipal elected officials and municipal staff can email [MIDASAdmin@amo.on.ca](mailto:MIDASAdmin@amo.on.ca).

## Provincial Matters

The Ministry of Economic Development, Job Creation and Trade is [providing up to \\$40 million](#) to support communities and local industries facing economic challenges arising from ongoing trade disruptions.

Intake is open for Ontario's new Health and Safety Water Stream fund to help municipalities and First Nations build, repair and expand aging water infrastructure. [Apply now!](#)

Nominations are open for the Lieutenant Governor's Medal of Distinction in Public Administration, Ontario's highest honour for public service. [Nominate a colleague](#) from your municipality by June 27.

## Education Opportunities

AMO's 2025 Annual Conference is back in Ottawa. In this unprecedented time, coming together with municipal, provincial and key sector partners is more important than ever. [Register for AMO 2025](#) and [book your accommodations today](#).

AMO's [Guide to Delegation Meetings](#) outlines best practices to help AMO members get the most out of your delegation meetings. You will find advice on the full delegation process, from submitting your

request for a delegation, preparing, participating and following-up after your successful meeting.

The Peter J. Marshall Municipal Innovation Award celebrates municipal governments in Ontario showcasing innovation in approaches to services, facilities, and infrastructure better for Ontarians. View full details [here](#).

AMO has two upcoming June workshops focused on enhancing leadership skills on strategic thinking and planning as well as community engagement. For more details including dates and times [click here](#).

## **LAS**

Less than two weeks until the virtual Net-Zero & Low Carbon Initiatives Workshop. Take a big step with your climate action plan on June 18. [Register today](#).

Less than a month to go. Municipalities must report their 2024 energy consumption by July 1 under [O.Reg 25/23](#). Contact [bpssupport@ontario.ca](mailto:bpssupport@ontario.ca) for more information. If you are an [EPT subscriber](#), this information can be easily downloaded from our software and uploaded to the portal. If you also use our [natural gas](#) or [electricity programs](#), this data has been automatically imported into EPT - no data entry required.

## **Municipal Wire\***

The [Warrior Health](#) program to provide supports for public safety personnel is now open! Public Safety Organizations can also [apply for grants](#) to support fee-for-service programs until June 27.

OurCare is undertaking [a survey](#) to understand people's experiences of primary care. The survey is open until July 9 and elected officials are encouraged to share with their residents.

The Western Ontario Wardens' Caucus presents the [Western Ontario Municipal Conference](#), October 17, City of London, with a goal of providing relevant, dynamic programming and opportunities to share knowledge and best practices, with opportunities for networking. Early bird [registration](#) ends August 31.

On June 5, UN-Habitat through the Quality of Life Initiative will [host a webinar](#) inviting city leaders across North America on how to best measure and improve quality of life in cities.

Small and mid-sized Ontario municipalities are invited to [submit an expression of interest](#) to participate in Quest Canada's Net-Zero Communities Accelerator program by June 13.

## **Careers**

[Director, Development Services - Township of Scugog](#). Closing Date: June 30, 2025.

[Licensed Mechanic A - Town of Oakville](#). Closing Date: June 12, 2025.

[Manager of Finance/Treasurer - Municipality of Brighton](#). Closing Date: July 4, 2025.

[Project Coordinator, Facilities Energy & Asset Management - City of Kingston](#). Closing Date: June 13, 2025.

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[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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May 2025

# LABOURFOCUS

The Labour Market Group

## JOBS REPORT APRIL 2025

TOTAL NUMBER OF JOB POSTINGS

556

NIPISSING

184

PARRY SOUND

+56

from  
March

-38

from  
March

TOP INDUSTRY WITH VACANCIES

### NIPISSING

Health Care & Social  
Assistance (25.9%)

### PARRY SOUND

Health Care & Social  
Assistance (25.3%)

To view the full report, visit our website  
[www.thelabourmarketgroup.ca](http://www.thelabourmarketgroup.ca)  
[readysethired.ca](http://readysethired.ca)

Questions or concerns?  
Feel free to contact us at  
[info@thelabourmarketgroup.ca](mailto:info@thelabourmarketgroup.ca)



T. 705.478.9713

150 First Ave. West  
Suite 103, North Bay, ON  
P1B 3B9

The Labour Market Group is funded by:



## PROFESSIONS UNKNOWN A GENERATION AGO

Professionals entering the workforce today are on pace to hold twice as many jobs over their careers compared to 15 years ago.

More than 10% of professionals hired today have job titles that didn't exist in 2000. Like "AI Engineer" – one of the fastest growing jobs in 15 countries.

### Most Common

### Job Titles That Did **NOT** Exist in 2000:

- Data Analyst
- Full Stack Engineer
- Frontend Developer
- Social Media Manager
- Web Developer
- Data Engineer
- Business Development Specialist
- Data Scientist
- Relationship Manager

Source: LinkedIn: Work change report January 2025



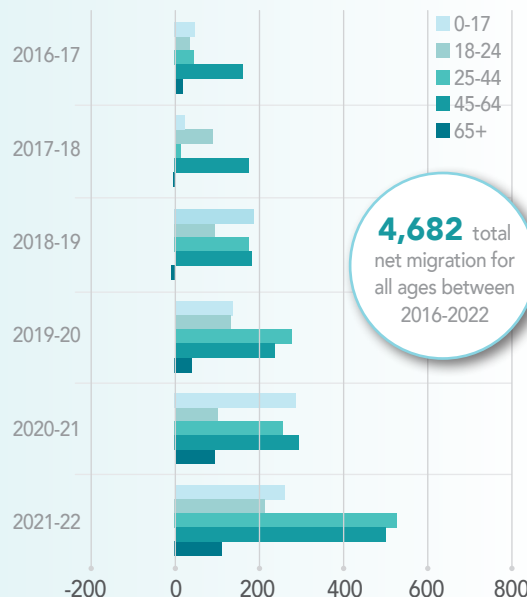
## NET MIGRATION TRENDS 2016 TO 2022



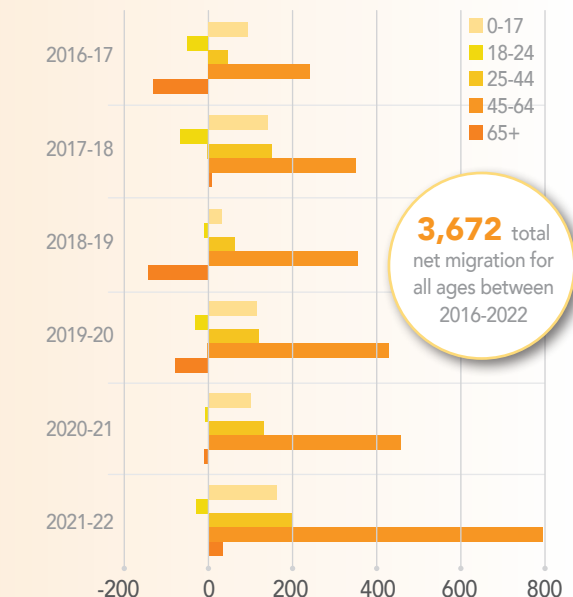
Nipissing has had net migration in all age categories and in each year (except in 2017-18 and 2018-19). The trend line in total net migration has been generally upward each year. For most of these years, there were growing numbers in all age categories, and in 2021-22, there were two prominent age categories, those aged 25 to 44 and 45 to 64 years old, each accounting for around one-third of all net migrants.

Between 2016-17 and 2021-22, Parry Sound had slightly more net migrants than Nipissing, but in the three years following, Nipissing has had considerably more net migrants. In 2021-22, there was a very large increase in the net in-migration of those aged 45 to 64 years old, around 70% higher than the previous year, which itself was the highest figure over those previous five years.

Nipissing, Net Migration by Age Groups,  
2016-17 to 2021-22



Parry Sound, Net Migration by Age Groups,  
2016-17 to 2021-22



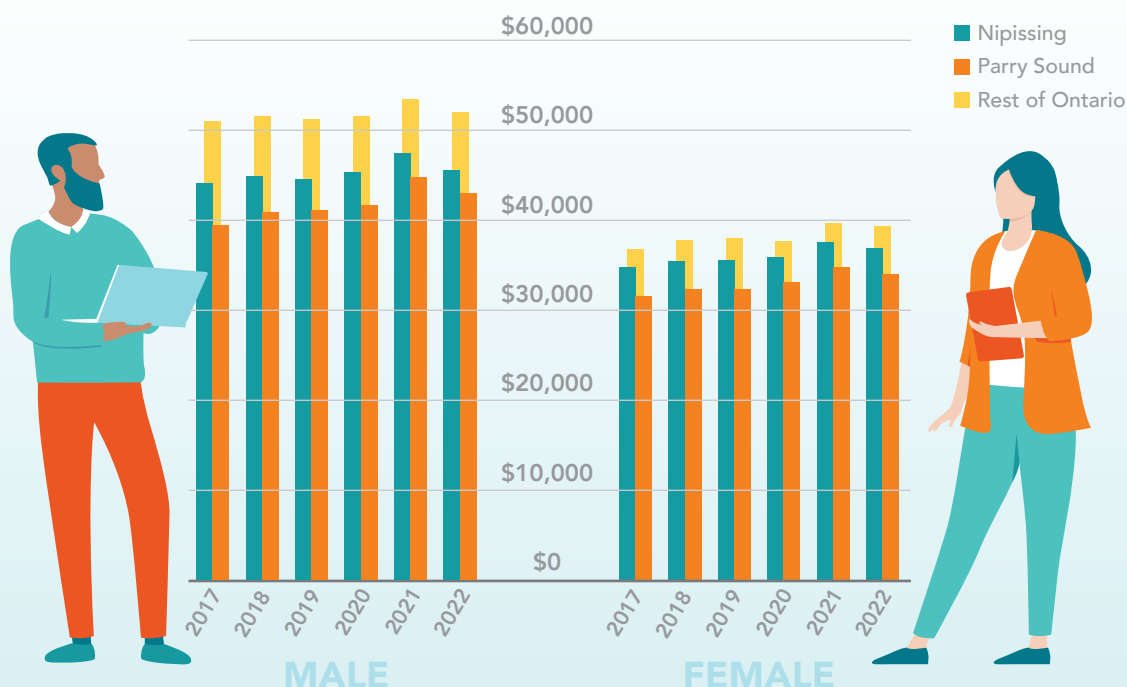
Statistics Canada, Tax filer (T1FF) – Migration Estimates, 2016/17 to 2021/22

[www.thelabourmarketgroup.ca](http://www.thelabourmarketgroup.ca)

## MEDIAN EMPLOYMENT INCOME 2017-2022

Median employment income, for each of males and females, for Nipissing, Parry Sound, Northeast Ontario, Toronto CMA and the Rest of Ontario. The general trend was for incomes to stay in a relatively narrow range between 2017

and 2020, with only Parry Sound males showing consistent growth in their median employment income. In 2021, there was a slight increase in the median employment income figure. In 2022, the median employment income dropped in all areas.



### MALE median employment income for 2017-2022 (2022 dollars)

	2017	2018	2019	2020	2021	2022
<b>Nipissing</b>	\$ 44,277	\$ 44,799	\$ 44,547	\$ 45,198	\$ 47,163	\$ 45,490
<b>Parry Sound</b>	\$ 39,602	\$ 40,992	\$ 41,055	\$ 41,775	\$ 44,888	\$ 43,030
<b>Northeast Ontario</b>	\$ 48,256	\$ 49,252	\$ 48,98	\$ 49,536	\$ 51,691	\$ 49,610
<b>Toronto CMA</b>	\$ 51,771	\$ 52,209	\$ 51,875	\$ 52,815	\$ 54,607	\$ 52,550
<b>Rest of Ontario</b>	\$ 51,072	\$ 51,663	\$ 51,275	\$ 51,510	\$ 53,428	\$ 52,046

### FEMALE median employment income for 2017-2022 (2022 dollars)

	2017	2018	2019	2020	2021	2022
<b>Nipissing</b>	\$ 44,277	\$ 44,799	\$ 44,547	\$ 45,198	\$ 47,163	\$ 45,490
<b>Parry Sound</b>	\$ 39,602	\$ 40,992	\$ 41,055	\$ 41,775	\$ 44,888	\$ 43,030
<b>Northeast Ontario</b>	\$ 48,256	\$ 49,252	\$ 48,98	\$ 49,536	\$ 51,691	\$ 49,610
<b>Toronto CMA</b>	\$ 51,771	\$ 52,209	\$ 51,875	\$ 52,815	\$ 54,607	\$ 52,550
<b>Rest of Ontario</b>	\$ 51,072	\$ 51,663	\$ 51,275	\$ 51,510	\$ 53,428	\$ 52,046

Statistics Canada, Income and Financial Data of Individuals, Preliminary T1 Family File, 2017-2022

[www.thelabourmarketgroup.ca](http://www.thelabourmarketgroup.ca)



**NOW  
AVAILABLE!**

LOCAL LABOUR  
MARKET PLAN 2025

Questions or concerns?  
Feel free to contact us at  
[info@thelabourmarketgroup.ca](mailto:info@thelabourmarketgroup.ca)



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Suite 103, North Bay, ON  
P1B 3B9

The Labour Market Group is funded by:





# MONTHLY JOBS REPORT

April 2025

The Labour Market Group  
Guiding partners to workforce solutions.

## NIPISSING DISTRICT

There were 556 job postings recorded for Nipissing District in April. This figure is sees almost identical increases in year-over-year (+11.0%, +55) and month-over-month (+11.2%, +56) comparisons. Suggesting that the increase in not just because of seasonal requirements but rather an overall increase, something we have seen in January and March of this year. This month, there were 260 unique employers; a sizeable increase in month-over-month (+10.6%, +25) comparisons building on the momentum from December, and we have now seen an increase in 5 consecutive months.



**100%**  
Collected from  
online sources.



**7.0%**  
(39) Requiring a  
bilingual individual.

**14.0%**  
(78) Criminal  
Record Check



For postings  
that listed an  
annual salary.



**\$80,369.42**/year  
AVERAGE



**\$27.86**  
HOURLY WAGE

The average hourly wage  
in April for those postings  
which listed one.

Of the 214 postings that listed an hourly wage, 11.2% (24) were listed at the **provincial minimum wage of \$17.20/hour**, continuing the upward trend from March, likely due to summer student hiring.

## PARRY SOUND DISTRICT

There were 146 job postings recorded for the Parry Sound District in April. This is a significant decrease in month-over-month (-20.7%, +30) comparisons, but a meaningful increase +23.7% (+28) in year-over-year comparisons. While this does put an end to three months of consistent increases in job postings, it can be attributed by seasonal changes, as YoY numbers increased. It can also be a correction as this month's decrease is almost identical to last month's increase. There were 90 unique employers this month; lower in month-over-month (-11.8%, -12) comparisons.



**100%**  
Collected from  
online sources.



**2.7%**  
(4) Requiring a  
bilingual individual.

**8.9%**  
(13) Criminal  
Record Check



For postings  
that listed an  
annual salary.



**\$80,500.00**/year  
AVERAGE



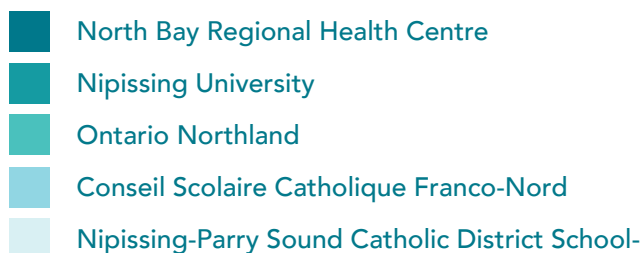
**\$27.09**  
HOURLY WAGE

The average hourly wage  
in April for those postings  
which listed one.

In April, 8.9% (13) of the job postings stated that a criminal record check will be required and 2.7% (4) of the job postings collected were seeking a bilingual individual.



## TOP 5 EMPLOYERS POSTING JOBS



## TOP 5 EMPLOYERS POSTING JOBS



## TOP 5 INDUSTRIES HIRING (NAICS)



- 2** **14.4%:** Educational Services (NAICS 61)
- 3** **11.7%:** Retail Trade (NAICS 44-45)
- 4** **7.4%:** Transportation & Warehousing (NAICS 48-49)
- 5** **6.7%:** Accommodation & Food Services (NAICS 72)

The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in April with more a quarter (25.9%, 144) of the total. Contrary to March, but similar to February this industry saw the largest month-over-month decrease of -3.9%. This trend suggests that the demand in that industry is highly susceptible to seasonal changes, which can vary from one month to another. The Educational Services industry (NAICS-61) saw the largest month-over-month increase (+4.2%) in job posting representation, making it the second largest contributor of jobs in April.

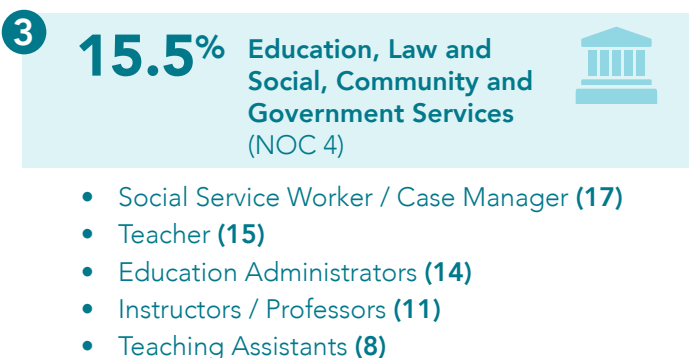
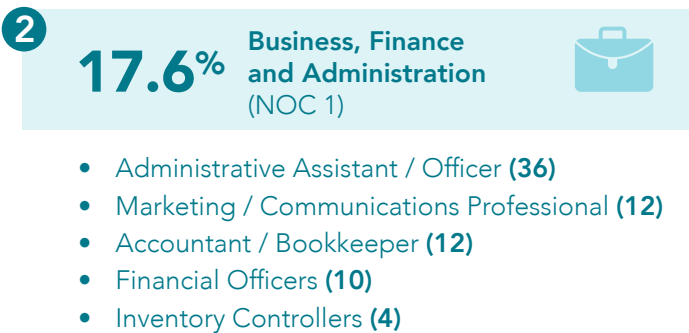
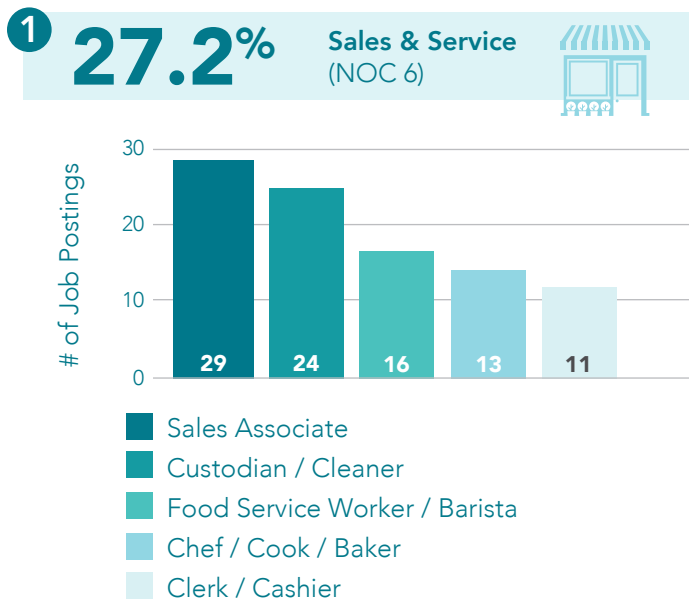
## TOP 5 INDUSTRIES HIRING (NAICS)



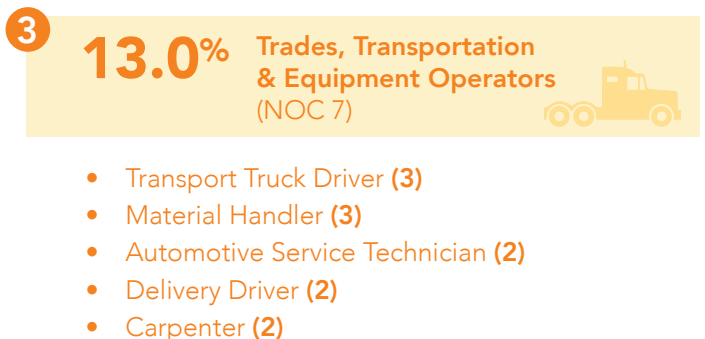
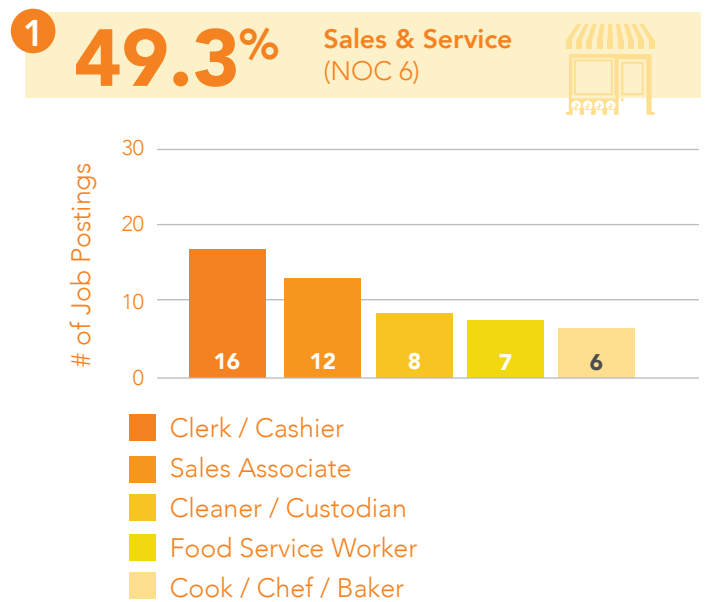
- 2** **24.7%:** Retail Trade (NAICS 44-45)
- 3** **15.1% :** Accommodation & Food Services (NAICS 72)
- 4** **6.8% :** Arts, Entertainment and Recreation (NAICS 71)
- 5** **3.4% :** Construction (NAICS 23)

The Health Care and Social Assistance (NAICS-62) industry saw the most number of job postings in April with a quarter (25.3%, 37) of the total. Last month the Accommodation and Food Services (NAICS-72) industry saw the greatest number of job postings and the largest increase, making it the top contributor for the first time in over a year, this month, it saw the largest decrease (-11.6%) likely as a market correction. The Retail Trade (NAICS-44-45) industry saw the largest month-over-month increase of +13.2%, perhaps in preparation to meet summer demand. As suggested last month, the decline in the Construction (NAICS-72) industry was a one-off as it makes the top 5 once again, this month.

## TOP 3 OCCUPATIONAL CATEGORIES (NOC)



## TOP 3 OCCUPATIONAL CATEGORIES (NOC)



Sales and Service (NOC-6) based occupations made up slightly more than a quarter of all the job postings listed in April with 27.2% (151). The Health (NOC-3) based occupations saw the biggest decrease this month (-2.7%), knocking it out of the top three contributors, this can be attributed to seasonal illnesses like cold and flu being left behind as we move towards summer. The Business, Finance and Administration (NOC-1) based occupations saw the largest increase (+4.6%), earning back its position in the top 3 contributors after losing it in February and March. Looking at managerial roles, 18 of 44 fell in the Sales and Service occupations and, 8 made up the Business, Finance and Administration occupations and 7 consisted of the Education and Social occupations. As for the 5 senior managerial roles, 3 belonged to the Healthcare industry.

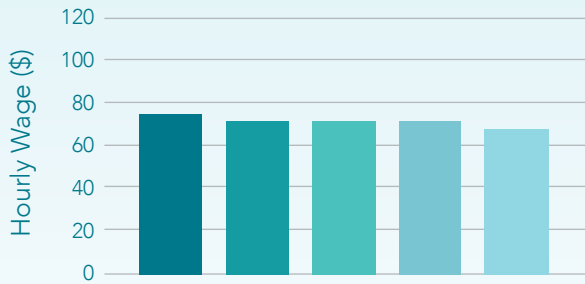
As expected, Sales and Service (NOC-6) based occupations represented the largest number of job postings in April with almost half 49.3% (72) of all postings when compared to the other occupational classifications. Like February and March, it also saw the largest increase (+6.9%) in job postings this month, explained by hiring related to increased demand over the summer. Business, Finance and Administration (NOC-1) saw the largest month-over-month decrease; -11.7%, while this is difficult to explain, it can be related to a general drop in hiring for such positions as summer holidays approach. Looking at managerial roles, of the 10 roles advertised, 5 fell in the Sales and Service occupations, and another 2 in the Trades and related occupations. Of the two senior manager roles advertised, one belonged to the Healthcare Industry and the other to Public Administration.

## TOP 5 HOURLY WAGE VACANCIES



**\$70.00**

**Pharmacist**  
@ Northern Shores Pharmacy



**\$69.88** Nurse Practitioner  
@ North Bay Regional Health Centre

**\$67.15** Nurse Practitioner  
@ Home and Community Care Support Services

**\$66.84** Psychologist  
@ One Kids Place

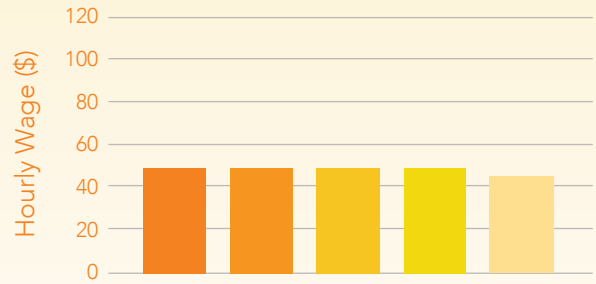
**\$64.50** Pharmacist  
@ North Bay Regional Health Centre

## TOP 5 HOURLY WAGE VACANCIES



**\$56.00**

**Registered Nurse**  
@ West Parry Sound Health Centre



**\$45.36** Registered Nurse  
@ Canadian Mental Health Association

**\$45.00** Carpenter  
@ Lakeland Contracting

**\$45.00** Senior Detailer  
@ Oak Ridge Timber Company

**\$44.26** Case Manager – Indigenous Youth / EPI Worker  
@ Canadian Mental Health Association

## TOP 3 ANNUAL SALARY VACANCIES

**\$196,420.00**

**Surintendant(e) De L'éducation**  
@ Conseil scolaire catholique Franco-Nord



**\$158,024.00**

**Direction D'école – Maternelle à la 6e année**  
@ Conseil scolaire public du Nord-Est

**\$154,117.41**

**Lawyer**  
@ Legal Aid Ontario

**Lowest Annual Salary \$38,000.00**

**Sales Supervisor – Retail**  
@ Carter's|OshKosh

## TOP 3 ANNUAL SALARY VACANCIES

**\$150,000.00**

**Real Estate Agent**  
@ Royal LePage Real Estate



**\$110,000.00**

**Superintendent – Public Works**  
@ Town of Kearney

**\$92,000.00**

**Occupational Therapist**  
@ Lifemark Health Group

**Lowest Annual Salary \$38,000.00**

**Clerk – Overnight**  
@ Walmart – Parry Sound

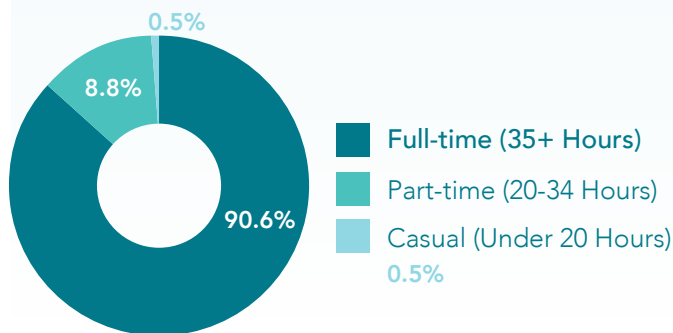
Fewer jobs (38.5%) in April listed an hourly wage, compared to previous months. The average was \$27.86/hour, marginally higher (+1.2%, +\$0.33) than the current 12-month average of \$27.53/hour. Of the 214 postings, which listed an hourly wage, 11.2% (24) were listed at the provincial minimum wage of \$17.20/hour, this is once again an increase after the slight decrease in March and can still be attributed to the increased number of jobs looking to hire summer students for internships. For postings that listed an annual salary, the average was \$80,369.42/year. This is higher (+2.6%, +\$2,063.53) than the current 12-month average of \$78,305.89/year.

The average hourly wage in April for those postings which listed (48.6%) one, was \$27.09/hour. This is a slight decrease; -1.0% (-\$0.28/hour), to the current 12-month average of \$27.37/hour. Of the 71 postings which listed an hourly wage, only 2 (2.8%) were listed at the new provincial minimum wage of \$17.20/hour. The average annual salary listed was \$80,500; significantly higher +9.0% (+\$6,613.40/year), than the current 12-month average annual salary.

## FULL-TIME / PART-TIME BREAKDOWN

**90.6%** of listings in April ↑ 3.6% from March

90.6% (504) of the listings in April indicated that the employment offered would be classified as full-time. This figure is slightly higher, +3.6%, from the previous month when 87.0% of the job postings were classified as full-time. Continuing with seasonal expectations.

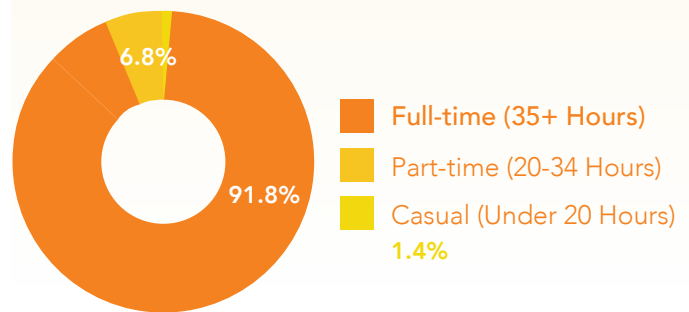


**556** Postings listed hours offered (100%)

## FULL-TIME / PART-TIME BREAKDOWN

**91.8%** of listings in April ↓ 5.5% from March

91.8% (134) of the listings in April indicated that the employment offered would be classified as full-time. This is a decline; -5.5%, from the previous month where 97.3% of the job postings were classified as full-time and brings us closer to the January numbers after 2 months of massive increases in full-time numbers.

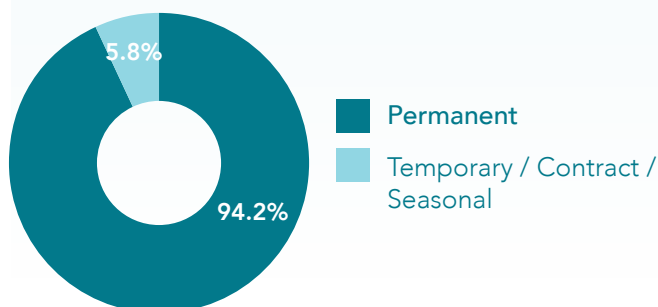


**146** Postings listed hours offered (100%)

## TERM OF EMPLOYMENT

**94.2%** of listings in April ↑ 0.8% from March

94.2% (524) of the listings in April stated that the opportunity in question would be permanent. This is almost identical (-0.8%) to the previous month's figure of 93.4%.

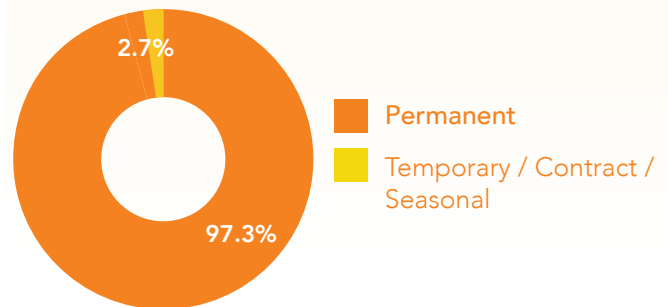


**556** Postings listed hours offered (100%)

## TERM OF EMPLOYMENT

**97.3%** of listings in April ↓ 0.4% from March

97.3% (142) of the listings in April stated that the opportunity in question would be permanent. This is, almost identical (-0.4%) to the previous month's figure of 97.8%.



**146** Postings listed hours offered (100%)

# ALL EMPLOYERS WITH POSTINGS IN MONTH



## NIPISSING DISTRICT

401 Auto - North Bay Chrysler  
 Canadian Mental Health Association - North Bay and Area  
 Estee Lauder  
 Lewis Motor Sales Inc  
 Northern Diversified Limited  
 Staples Canada  
 Voyago  
 A&S Towing  
 Canadian Red Cross  
 Executive Aviation  
 LHD Equipment  
 Northern Lift Truck  
 Starbucks - North Bay  
 Wacky Wings  
 A&W (Northgate Shopping Centre)  
 Canadian Shield Health Care Services Inc.  
 exp Global Inc.  
 LifeLabs  
 Northern Shores Pharmacy  
 Stockfish Automotive Group  
 Waters Edge Care Community  
 A&W (Sturgeon Falls)  
 Canadian Tire - North Bay  
 Fastenal  
 Linde Plc.  
 Northern Smiles Dental  
 Sturgeon Falls IDA  
 Weed Man North Bay  
 Action Car and Truck Accessories  
 Canadore College  
 FedEx Express Canada  
 Loblaw Companies Limited  
 One Kids Place Children's Medical  
 Treatment Center of North East Ontario  
 Subway - Lakeshore Drive  
 West Nipissing General Hospital  
 Advance Auto Parts Inc.  
 Canadore College - College Drive  
 Fifty's Diner  
 Loram Maintenance of Way  
 Ontario Ministry of the Attorney General  
 Subway - Main Street  
 Wirelesswave  
 AECOM  
 Canadore College - Commerce Court  
 First Choice Haircutters  
 Luxe Laser + Skin LOUNGE  
 Ontario Ministry of Transportation  
 Subway - Pinewood Park Drive  
 YMCA of Northeastern Ontario  
 AIDS Committee of North Bay and Area  
 Can-Blast Inc  
 First Student / First Transit  
 M. Sullivan & Son Limited  
 Ontario Northland  
 Subway - Shirreff Ave.  
 Zedd Customer Solutions  
 AIM Kenny U-Pull

Canor Construction  
 Fowler Construction Company Limited  
 Magnera Corporation  
 Oxford Learning Centres, Inc.  
 Subway - Sturgeon Falls  
 Algonquin Nursing Home of Mattawa  
 CarePartners  
 GardaWorld  
 Manitoulin Group of Companies  
 P&N Trucking Services  
 Subway - Trout Lake Road  
 All Shelter Sales and Rentals  
 Carter's|OshKosh  
 Garderie Soleil  
 Marina Point Village  
 Paramed Home Health Care  
 Sunshine Laundromat O'Brien  
 Alzheimer Society Sudbury-Manitoulin  
 North Bay and Districts  
 Cascades Casino  
 Gateway Electric Motors  
 Mattawa Hospital  
 Partner's Billiards and Bowling  
 Talize  
 American Eagle Outfitters  
 Cassellholme Home for the Aged  
 Genesee & Wyoming Inc.  
 Mattawa River Resort  
 Pathways Wellness and Medical Foot Care  
 Tan Tan Wok  
 Apex Contractor & Developer Inc.  
 Cementation Canada  
 GeoVerra Inc.  
 McDonald's (North Bay)  
 Pepsico  
 TC Energy  
 Apollo Transport  
 CIBC - North Bay  
 Giant Tiger - North Bay  
 McIntosh Perry  
 Petro Canada  
 TD Bank - North Bay  
 Ardene  
 CJ Limited - Charm Diamond Centres  
 Gincor Werx  
 Metro - North Bay  
 Petsmart  
 The Children's Aid Society of the District of Nipissing and Parry Sound  
 AWOL BARBER SHOP  
 Closing the Gap Healthcare  
 Golden Estates Limited  
 Michael Hill  
 PHARA  
 The Corporation of the City of North Bay  
 Baker Tilly  
 Columbia Forest Products Ltd  
 GoodLife Fitness  
 Michaels  
 Platinum Patient Transfer Service  
 The Corporation of the Township of

Nipissing  
 Bath & Body Works  
 Comfort Inn - Lakeshore  
 Grant Thornton LLP  
 Miller Paving  
 Popeyes Chicken - North Bay  
 The Home Depot - North Bay  
 Battano Construction Limited  
 Commissionaires  
 Green Fox Kitchen  
 Miller Technology Incorporated  
 PosPro Financial  
 The Next Step Fitness Centre  
 Bay Builders  
 Community Counselling Centre of Nipissing  
 Green Vision  
 Milmine Exteriors  
 Premier Mining Products  
 The Sisters of St. Joseph of Sault Ste. Marie  
 Bay Truck Stop Family Restaurant  
 Community Living North Bay  
 Guy's Tire Sales Inc  
 Ministry of the Attorney General  
 Quantum Lifecycle Partners LP  
 The Skyline Group of Companies  
 Bayside Grounds  
 Conseil Scolaire Catholique Franco-Nord  
 Hair Designers  
 Money Mart Financial Services  
 Rahn Plastics Inc.  
 The Submarine Place  
 Bear Den Contracting Inc.  
 Conseil scolaire public du Nord-Est de l'Ontario  
 Hamelins Outdoor Power Equipment  
 Ms Ts Rustic Spoon  
 Redpath Mining Contractors and Engineers  
 Thomas Davis Law  
 Bee-Clean Building Maintenance  
 Con-Tech Mechanical  
 Hart Store (North Bay)  
 Municipality of West Nipissing  
 Regis Canada  
 Tim Hortons - North Bay  
 Bent Toys ATV and Sled Parts  
 Contrans Flatbed Group  
 Home and Community Care Support Services  
 Near North District School Board  
 Reliance Home Comfort  
 TJX Companies - Winners  
 Beyond Wireless Inc.  
 Cooper Equipment Rentals  
 Homewood Suites by Hilton North Bay  
 Near North Palliative Care Network (Nipissing-Parry Sound)  
 Rexall Pharmacy Group ULC  
 Top Picks Auto Sales  
 Binx Professional Cleaning  
 Crawford & Company  
 Indigo Books & Music

Nipissing Transition House  
 Roots Canada  
 Trans Canada Safety  
 Blanchfield Roofing Co. Ltd.  
 Dawson Dental - North Bay  
 Invisible-Care  
 Nipissing University  
 Royal Bank of Canada  
 Transport Training Centres of Canada  
 Bo Mark Motel  
 Dennis Harwood Plumbing & Heating  
 Ironwood Properties  
 Nipissing-Parry Sound Catholic District School Board  
 Royal LePage Real Estate  
 True North Chevrolet Cadillac Ltd / Fix Auto North Bay  
 Boart Longyear Inc.  
 Dentistry on Airport  
 J.L. Richards & Associates Limited  
 Nordic Minesteel Technologies Inc.  
 Savage Ford Sales Limited  
 Tulloch Engineering  
 Boston Pizza International, Inc.  
 Designed Roofing Inc  
 Kal Tire  
 North Bay Construction Documents Depository  
 Science North  
 Twiggs - Sturgeon Falls  
 Bradwick Property Management  
 Di-Corp  
 Kaltech Mining Services Ltd.  
 North Bay Golf & Country Club  
 Scotiabank - North Bay  
 Twiggs Coffee Company Inc  
 Brainworks  
 District of Nipissing Social Services Administration Board  
 Karis Disability Services (formerly Christian Horizons)  
 North Bay Jack Garland Airport  
 ServiceMaster Restore North Bay  
 Union of Ontario Indians  
 Brandt Industries  
 Dr L Waja  
 Kia North Bay  
 North Bay Machining Centre Inc.  
 Shoppers Drug Mart  
 Valin Partners  
 Bulk Barn Foods Limited  
 Dyno Nobel  
 Knights Inn  
 North Bay Oral Surgery  
 Showcase  
 Value Village  
 Burger King - Pinewood Park Dr.  
 Ed Seguin & Sons Trucking and Paving  
 Kristin Hodge Dentistry  
 North Bay Parry Sound District Health Unit  
 Sienna Senior Living  
 Van's Delivery, Moving and Storage  
 Burger World - Hammond  
 EMCO Corporation  
 L Brands

*Continued on next page*

North Bay Police Service  
Sling Choker Mfg. North Bay Ltd  
Victorian Order of Nurses / VON  
Caisse Alliance  
Enbridge Inc.  
LCBO  
North Bay Powder Coating  
Sobeys - North Bay  
Virgin Plus  
Callon Dietz  
Englobe Corp.  
Legal Aid Ontario  
North Bay Regional Health Centre  
Spencer Gifts  
Vista Radio Ltd  
Canada Post  
Enterprise Rent-A-Car  
Les Compagnons des francs loisirs  
North Bay-Mattawa Conservation  
Authority  
Springer Animal Hospital  
Volkswagen North Bay  
Canadian Forces Morale and Welfare  
Services  
Essential Exteriors  
Levante Living - Barclay House  
Northern Dental Specialty Group  
Stantec  
Voyageur Aviation Corp



#### PARRY SOUND DISTRICT

180 Smoke  
1886 Lake House Bistro  
Adams Bros. Construction  
Almaguin Family Dental  
Almaguin Highlands Community Living  
Aramark Canada Ltd.  
Bayshore Health Care  
Best Value Inn & Suites  
Best Western Plus Parry Sound  
Bourgeois Ford North  
BrokerLink – Parry Sound  
Buffed Total Cleaning  
Camp Manitou  
Canada Post  
Canadian Mental Health Association  
Canadian Shield Health Care Services Inc.  
CarePartners  
Clear Springs Golf Course  
Closing the Gap Healthcare  
Country Haven Acres Residential Services  
Inc  
Crofters Food Ltd  
CSN Collision Centre – Phil's  
Culligan 507ON  
District of Parry Sound Social Services  
Administration Board  
Dutch Love Cannabis  
Eastholme Home for the Aged  
EDC Custom Contracting Inc.  
Glenn Burney Lodge  
Grand Tappatoo Resort  
Hall Construction Inc  
Hands, TheFamilyHelpNetwork.ca

Helping Hands Home Support Services  
Home and Community Care Support  
Services  
Hospice West Parry Sound  
IDA Pharmacy  
Jolly Roger Inn & Resort  
Killbear Marina Inc.  
La Piazza Pizza  
Lake House Property Management  
Lakeland Contracting  
Lakeland Long Term Care Services  
Corporation  
Lakeside Cottage Care  
Lifemark Health Group  
Log Cabin Inn & Catering  
Mac Lang  
Magnetawan Grill and Grocery  
Maid to Perfection  
Manitou Ridge Golf Club  
McDonald's (Parry Sound)  
Mosaic North America  
Muskoka Lumber  
Near North District School Board  
Oak Ridge Timber Company  
OSL Retail Services  
Parry Sound Auto Parts Inc.  
Parry Sound KOA Holiday  
Pizza Hut – Parry Sound  
Port Carmen Marina  
Powassan Home Hardware  
Powassan Public Library  
Quality Hardwoods Ltd.  
Royal Bank of Canada – Sundridge  
Royal LePage Real Estate

Science North  
Scotiabank – Parry Sound  
Sobeys – Parry Sound  
Sound Interiors  
South Parry Lumber  
Southern Connection Auto  
Subway – Parry Sound  
Terrace Suites  
The Beer Store  
The Friends  
The Home Depot – Parry Sound  
The Kart  
The Salvation Army  
Tim Horton Children's Foundation  
Tim Hortons – Parry Sound  
Town of Kearney  
Town of Parry Sound  
Township of Perry  
TULLOCH Engineering  
Value Buds  
Victorian Order of Nurses / VON  
Walmart – Parry Sound  
Water Depot Parry Sound  
West Parry Sound District Museum  
West Parry Sound Health Centre  
Western Financial Group  
YMCA of Simcoe/Muskoka  
Upton Quality  
Vandermeer's Painting  
Village of Sundridge  
Vista Radio Ltd  
W.S. Morgan Construction Limited  
Wave Fibre Mill

## WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group.

Each month we compile this report based on our job portal **readysethired.ca**.

**Readysethired.ca** is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

**FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :**

The Labour Market Group  
readysethired.ca  
info@thelabourmarketgroup.ca



**The Labour Market Group**  
Guiding partners to workforce solutions.





**Resolution of Council  
City Council Meeting**

**Title:** Bill 6, Safer Municipalities Act, 2025  
**Date:** May 20, 2025

**WHEREAS:**

1. A municipality's parks and open spaces are critical infrastructure that support a strong community, and the public's shared and safe use of the municipality's parks and open spaces is integral to ensuring that support.
2. Ontario's municipalities are struggling to maintain their parks and open spaces for their shared and safe use by the public as a result of the increasing proliferation of encampments and illicit activities related thereto.
3. Municipalities that enforce their standards regulating or prohibiting encampments in their parks and open spaces must have regard to the availability of shelter space for those who need shelter.
4. On January 27, 2023, Justice Valente of the Ontario Superior Court of Justice rendered his judgment in *Waterloo (Regional Municipality) v. Persons Unknown and to be Ascertained (2023)*, [2023] O.J. No. 417 (Waterloo Decision) which declared that the municipality's by-law violated section 7 of the Charter and was therefore inoperative insofar as it applied to prevent encampment residents from erecting temporary shelters on a site when the number of homeless individuals in the region exceeded the number of accessible shelter beds.
5. The Waterloo Decision's analysis of the adequacy of shelter beds suggests an unworkable and unclear standard that goes beyond the number of shelter spaces and that includes the requirement to provide shelter spaces that must accommodate illicit drug use and other activities that could put shelter residents, workers and volunteers at risk. The result is that municipalities are impaired in their enforcement of their standards and have lost or are losing control of their parks and open spaces.
6. On December 12, 2024, the provincial government introduced Bill 242, Safer Municipalities Act, 2024. Among its various initiatives, Bill 242 proposed to amend section 2 of the Trespass to Property Act by adding aggravating factors that must be considered in the court's determination of a penalty under that section. However, the key challenge was that a municipality's exercise of its rights at common law and under section 9 of the Trespass to Property Act to remove encampments from the municipality's parks and open spaces remained potentially subject to the unworkable and unclear standard for the adequacy of shelter space suggested by the Waterloo Decision.
7. On January 13, 2025, Council of the City of Peterborough resolved to request the provincial government to amend Bill 242 to clearly define a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
8. Bill 242 died on the order paper as a result of the recent provincial election.
9. On April 30, 2025, the provincial Government re-introduced the legislation in the form of Bill 6, Safer Municipalities Act, 2025. Bill 6 is substantively the same as Bill 242.
10. In these circumstances, municipalities continue to need provincial legislation that clearly defines a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.

**NOW THEREFORE, be it resolved:**



1. That the provincial government be respectfully requested to amend Bill 6 to clearly define a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
2. That, without limitation, Bill 6 provide that a municipality will have met the standard for shelter space for the purposes of the municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces:
  - a) despite the establishment and enforcement of shelter rules including rules that prohibit drug use and other activities that could put shelter residents, workers and volunteers at risk; and
  - b) if an official designated by the municipality is satisfied that the number of available shelter spaces is at least equal to the aggregate of the number of individuals actually seeking shelter and the number of individuals against whom the municipality is planning to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
3. That a copy of this resolution be sent to:
  - a) Peterborough - Kawartha MPP Dave Smith;
  - b) Honourable Doug Ford, Premier;
  - c) Honourable Robert Flack, Minister of Municipal Affairs and Housing;
  - d) Honourable Doug Downey, Attorney General;
  - e) Association of Municipalities of Ontario; and to
  - f) Councils of each of Ontario's municipalities.

The above resolution, adopted by City Council is forwarded for your information and action, as required. Thank you.

*John Kennedy*

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John Kennedy, City Clerk





CLERK'S OFFICE  
MARY REMMIG, ACTING CLERK  
Municipality of North Grenville

June 4, 2025

Please be advised that, at their regular meeting on June 3, 2025, Council of the Municipality of North Grenville adopted the following resolution:

**Title:** Bill 5: Protecting Ontario By Unleashing Our Economy Act, 2025

**Date:** June 3, 2025

WHEREAS the Government of Ontario has introduced *Bill 5: Protecting Ontario by Unleashing Our Economy Act, 2025*, which proposes substantial changes to environmental planning policies, including replacing the Endangered Species Act with a new framework that reduces protections for at-risk species, and enabling the creation of Special Economic Zones that may override local planning authority and environmental oversight;

AND WHEREAS the Municipality of North Grenville supports increasing housing supply and economic growth, but believes this must be done in a way that upholds environmental responsibility and maintains the integrity of local planning processes;

AND WHEREAS Bill 5, as proposed, weakens safeguards for natural heritage systems, threatening biodiversity, and diminishing the authority of municipalities to manage growth in accordance with local needs and official plans;

AND WHEREAS the Municipality of North Grenville urges the Government of Ontario to recommit to upholding the rights of Indigenous Peoples as affirmed in Canadian law through the United Nations Declaration on the Rights of Indigenous Peoples Act and engage in transparent inclusive consultations with Indigenous Nations and civil society before tabling new development legislation;

AND WHEREAS Special Economic Zones would allow the Province to unilaterally override municipal decision-making by exempting Special Economic Zones from Municipal By-laws;

AND WHEREAS the use of Special Economic Zones to bypass local deliberation on proposed projects may not deliver on the promise of supporting economic growth;

MUNICIPALITY OF NORTH GRENVILLE

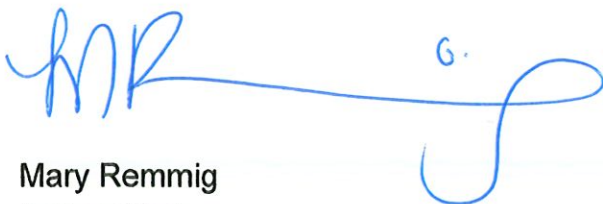
285 COUNTY ROAD 44, PO BOX 130, KEMPTVILLE, ON K0G 1J0 T(613)258-9569 EXT 219 F(613)258-9620  
clerk@northgrenville.on.ca

THEREFORE BE IT RESOLVED THAT Council of the Municipality of North Grenville:

1. Opposes all provisions in Bill 5 that reduce environmental protections and Ontario's proud legacy of protections of endangered species, that override the rule of law and that nullify Municipal planning authority;
2. Urges the Province of Ontario to support housing and infrastructure development in ways that align with sound environmental planning and wildlife protection and empower municipalities with appropriate planning tools;
3. Urges the Province of Ontario to conduct robust consultation on Bill 5: Protecting Ontario By Unleashing Our Economy Act, 2025;
4. Urges the Province of Ontario not to use Special Economic Zones to exempt projects from By-laws that impacts revenue including development charge By-laws, property tax By-laws, or fees and charges By-law;
5. Requests the Province of Ontario consider the feedback submitted for Bill 5 by the Associations for Municipalities in Ontario (AMO) which highlights protecting Municipal autonomy and fiscal sustainability and Ontario's Environment and Indigenous Cultural Heritage; and,
6. Directs that a copy of this resolution be sent to:
  - o The Minister of Energy and Mines;
  - o The Minister of Municipal Affairs and Housing;
  - o The Minister of the Environment, Conservation and Parks;
  - o The Minister of Citizenship and Multiculturalism;
  - o The Premier of Ontario;
  - o The Association of Municipalities of Ontario (AMO); and,
  - o All Ontario Municipalities.

The above resolution, adopted by the Municipal Council, is forward for your information and action as required.

Thank you,

A handwritten signature in blue ink, appearing to read 'MR' followed by a long horizontal stroke and a loop at the end.

Mary Remmig  
Acting Clerk

MUNICIPALITY OF NORTH GRENVILLE

285 COUNTY ROAD 44, PO BOX 130, KEMPTVILLE, ON K0G 1J0 T(613)258-9569 EXT 219 F(613)258-9620  
clerk@northgrenville.on.ca

May 28, 2025

Please be advised that during the regular Council meeting of May 27, 2025 the following resolution regarding Bill 5: Protecting Ontario by Unleashing Our Economy Act, 2025 was carried.

**RESOLUTION NO. 205-317**

**DATE: May 27, 2025**

**MOVED BY: Councillor MacNaughton**

**SECONDED BY: Councillor Hirsch**

**WHEREAS the Government of Ontario has introduced Bill 5: Protecting Ontario by Unleashing Our Economy Act, 2025, which proposes substantial changes to many Acts within one bill which undermine environmental protections in order to "unleash the economy"; and**

**WHEREAS multiple inclusions will impact habitat, biodiversity protections and environmental integrity without proper process including but not limited to:**

- **the repeal and replacement of the Endangered Species Act with a weaker act;**
- **the creation of a Special Economic Zones Act which will permit exemptions from legislated environmental protections;**
- **changes to provisions to the Mining Act which provide sweeping powers to the Minister of Energy and Mines that are poorly defined, subject to caprice, or possibly designed to enable exemption from environment protection; and**

**WHEREAS proposed changes will override local planning authority, provincial legislation, and bylaw enforcement for the benefit of specific preferred proponents over the rights of Ontarians; and**

**WHEREAS First Nations citizens have an enshrined right to access their own archeology and Canadians have an enshrined responsibility to seek free, prior and informed consent from First Nation neighbours regarding land use; and**



**WHEREAS** several proposed changes could imperil the health of lands and water for which First Nations have traditional and treaty rights; and

**WHEREAS** the provisions of the Special Economic Zones Act are not clear enough to ensure that there are adequate legal and environmental protections to offset risks to Ontarians and First Nations members, to provide adequate safeguards against bad faith environmental practice; and protect against unsafe labour practice as identified by labour sector organizations; and

**WHEREAS** fairness is enshrined in both Canada's and Ontario's laws yet proposed changes seem to permit prejudicial regulatory practice (e.g. codifying permissions for "trusted proponents" over others); and

**WHEREAS** the wording of the changes to the Electricity Act seem to support Canadian ownership of energy suppliers but appear to potentially restrict development of specific types of energy and could impact local renewable energy development; and

**WHEREAS** there is no evidence that undermining of environmental protections, local legal frameworks, and the rights of First Nations communities in Ontario are a necessary step to "unleash the economy"; and

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the County of Prince Edward supports any regulation that could encourage energy providers to Buy Canadian but urges the province to clarify the proposed provisions of the Energy Act and ensure they foster local green energy development; and

**THAT** the province remove the elements in Bill 5 that would reduce current environmental protections, reduce protections for species at risk, and reduce legal protection from bad faith actors in special economic zones; and

**THAT** the Council of the County of Prince Edward urges the Province to further define Special Economic Zones and their purpose with more clarity and ensure that activities within such zones are equally subject to the local and provincial laws that support all of Ontario and First Nations people and foster our social, cultural and environmental prosperity;

**AND FURTHERMORE BE IT RESOLVED THAT** the Council of the County of Prince Edward expresses solidarity with the concerns of our neighbouring community, Mohawks of the Bay of Quinte and members of the Haudenosaunee Nation and support Mohawks of the Bay of Quinte and their letter to the province of May 16th 2025, attached; and **THAT** this resolution be shared with the Honourable Doug Ford, Premiere of Ontario; Stephen Lecce, Minister of Energy and Mines; Rob Flack, Minister of Municipal Affairs and

**Housing; Todd McCarthy Minister of the Environment, Conservation and Parks; Sylvia Jones, Deputy Premier and Minister of Health; Tyler Allsopp, Member of Provincial Parliament for Bay of Quinte; Chief Don Maracle, Mohawks of the Bay of Quinte; AMO; ROMA; and the Municipalities of Ontario.**

**CARRIED**

Yours truly,



Victoria Leskie, **CLERK**

cc: Mayor Steve Ferguson, Councillor MacNaughton





## **District of Parry Sound Municipal Association**

*c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0*

**President:** Lynda Carleton **Secretary-Treasurer:** Karlee Britton

### **RE: Supporting Municipal Ethics Through Access and Education**

*The District of Parry Sound Municipal Association (DPSMA), representing the twenty-three Municipalities within the District of Parry Sound, held its Spring 2025 meeting on May 23, 2025, in the Municipality of Callander. At this meeting, the following resolution was carried:*

**Moved by:** Kathy Hamer (Municipality of McDougall)

**Seconded by:** Daniel O'Halloran (Township of McMurrich Monteith)

**Whereas** democracy is an open process – one that requires ongoing engagement between citizens and their elected officials; and

**Whereas** ethics and integrity are at the core of public confidence in government and in the political process; and

**Whereas** proper policies and procedures protect the democratic process; and

**Whereas** sections 223.2 and 223.3, Municipal Act, 2001 state all municipalities are required to adopt a Code of Conduct for members of Council and to appoint an Integrity Commissioner; and

**Whereas** it is the role of the Integrity Commissioner to educate member of Council on the Councillor Code of Conduct policy as well as to investigate alleged breaches of the Code of Conduct, at the municipality's expense; and

**Whereas** there are many new elected officials each term of Council who need access to information and proper training in order to do the work effectively and responsibly; and

**Whereas** Municipal Affairs and the Ombudsman's Office are hesitant to give information, so there is nowhere to ask questions and learn; and

**Whereas** the only source of information is to pay for fee-for-service on a case-by-case basis from the Integrity Commissioner which is very cost-prohibitive for small municipalities; and

**Whereas** Council is expected to oversee the management of taxpayers money and taxpayers deserve to know where their tax dollars are being spent;

**Now Therefore Be It Resolved That** the District of Parry Sound Municipal Association calls upon the Ontario government to provide free access to information so that Councils can be effective in their role in our democratic system; and

**Further That** the DPSMA hereby requests that Municipal Affairs and/or the Ombudsman's Office and/or the Integrity Commissioner provide, if requested by a municipality, sufficient particulars of each investigation to permit the municipality to fully understand and address the subject matter of each investigation.

**Further That** this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Graydon Smith, MPP Parry Sound-Muskoka and to all Ontario Municipalities for support.

*Forwarded on behalf of the District of Parry Sound Municipal Association; For questions and/or inquires, please contact:*



**Karlee Britton** | Secretary-Treasurer  
District of Parry Sound Municipal Association  
[clerk@mckellar.ca](mailto:clerk@mckellar.ca)  
(705) 389-2842 x4

cc:

Honourable Doug Ford, Premier of Ontario  
Honourable Graydon Smith, MPP Parry Sound-Muskoka  
Municipalities within the District of Parry Sound  
All Ontario Municipalities



## The Township of Georgian Bay Resolutions Council - 02 Jun 2025

Item 11.(b)

Date: June 2, 2025

C-2025-155

**Moved by** Councillor Kristian Graziano**Seconded by** Councillor Allan Hazelton

WHEREAS the Floating Accommodations – Position Paper (April 2025) provides detailed guidance to Ontario municipalities on the regulation of Floating Accommodations, highlighting critical legal and environmental challenges; and

WHEREAS the document identifies significant gaps in current provincial and federal frameworks that municipalities are best positioned to address through zoning and land-use bylaws; and

WHEREAS the paper recommends proactive municipal action based on successful case studies and legal precedents such as the Glaspell v. Ontario decision; and

WHEREAS Georgian Bay Township has already taken steps to address Floating Accommodations and has an interest in promoting inter-municipal collaboration on this issue;

NOW THEREFORE BE IT RESOLVED THAT Council receive the Floating Accommodations – Position Paper (May 2025) for informational purposes; and

THAT the Clerk be further directed to forward the document and this resolution to the Association of Municipalities of Ontario (AMO) and member municipalities for consideration and potential provincial advocacy.

☒ Carried      ☐ Defeated      ☐ Recorded Vote      ☐ Referred      ☐ Deferred

**Recorded Vote:**

	For	Against	Absent
Councillor Brian Bocek			
Councillor Peter Cooper			
Councillor Kristian Graziano			
Councillor Allan Hazelton			
Councillor Stephen Jarvis			
Councillor Steven Predko			
Mayor Peter Koetsier			

**Peter Koetsier, Mayor**





Floating  
Accommodations not  
Vessels Coalition

A photograph of a stack of six smooth, rounded stones of varying shades of grey and brown, balanced precariously on top of each other. The stack sits on a larger, flat grey rock. The foreground is filled with a dense layer of small, smooth pebbles in various colors. The background is a soft-focus view of a beach and the ocean under a pale sky.

# ***Floating Accommodations Position Paper***

## EXECUTIVE Summary

This position paper provides guidance for Ontario municipalities seeking to regulate or restrict Floating Accommodations within their jurisdictions.

Floating Accommodations are a detrimental presence on Ontario's lakes and rivers. They present multiple environmental, navigational, taxation, and zoning issues. Over the past four years, they have eluded control as the issue of Floating Accommodations fell into a very large gray area when this all began.

The authors of this position paper, the **Floating Accommodations not Vessels Coalition**, strongly urge you as municipal leaders to pursue **one or a hybrid** of the following two regulatory strategies:

**1. Ban floating accommodations in your jurisdiction.** *They cannot exist within your*



*municipality without putting your natural environment and governance regulations in turmoil. The Township of Severn has led the way with a bylaw banning Floating Accommodations [[Township of Severn Zoning By-law Amendment to regulate Floating Accommodations](#)]. The Township of Georgian Bay recently adopted a similar by-law [[Township of Georgian Bay Zoning By-law](#)*

*[Amendment to regulate Floating Accommodations](#)]. The intent is to provide clarity in their zoning bylaws in that floating accommodations are not a permitted use. Several municipalities are following their lead and investigating this strategy.*



**2. Restrict floating accommodations to fixed / permanent moorings.** *These locations would be*

*subject to municipal zoning by-laws stipulating appropriate sanitary, hydro, power connectivity, and placed on environmentally safe floatation systems. Floating accommodations are permanently located in a properly zoned facility similar to a trailer park but*

*for floating accommodations on water. This model has several working examples such as Bluffers Park on Lake Ontario or False Creek in downtown Vancouver. For most municipalities, this would be considered a new form of development and require significant policy changes.*



## “Your new neighbours”

### They can suddenly appear on your waterfront at any moment...

Floating Accommodations (FAs) can be a building or structure such as modified shipping containers or wood framed structures placed on floatation devices. They are not primarily intended for navigation and will moor over crown lakebeds or private property lakebeds. FAs can move frequently and are usually equipped with an anchoring system such as steel ‘spuds’ embedded into the lakebed to stabilize the unit at each mooring location. They potentially shed toxic materials and other contaminants into surrounding waters and lakebeds.



## Municipalities Play a Crucial Role in Fully Regulating Floating Accommodations

Municipalities have a crucial role in addressing regulatory gaps and exceptions that fall outside the recent implementation of federal, provincial, and private property trespassing regulations to manage Floating Accommodations. Verifying and strengthening the regulatory framework was a collaboration between Parks Canada (PC - federal), the Ministry of Natural Resources (MNR - provincial), and the Ontario Provincial Police (OPP - provincial).

The following scenarios are not hypothetical. They have all occurred and would fall outside the jurisdiction of new and existing federal, provincial and OPP controls.

- 1) *What happens to an owner of an FA who chooses to float their FA over their personally owned private lakebed property?*
- 2) *What happens to commercial marinas who wish to establish mooring for FAs on their premises in a permanent or semi-permanent manner?*
- 3) *What happens when FA owners floating within a township, move daily to relocate in that same township to avoid confrontation with governing agencies?*

## ***Municipal Bylaws – What Issues Are You Being Asked to Tackle?***

The recently launched PC, MNR, and OPP frameworks can clearly deal with trespassing for stationary (moored) FAs in federal / provincial waters and over private lakebeds.

However, there are 3 scenarios that fall outside of the newly published PC, MNR, and OPP frameworks. They are:

- 1) ***FAs floating over private lakebeds:*** *What is missing is how to deal with an FA owner who chooses to park adjacent to their shoreline where he/she has property 'ownership' rights to the lakebed. This issue is very real and exists in many of Ontario's lakes and rivers. The scenario would allow an FA owner to bypass existing building codes and local taxation to class their structure (be it a boathouse, or residence) as a vessel. This scenario is a "trojan horse" into illegal residential boathouses and homes on water with the very real possibility of being short term rentals.*
- 2) ***FAs floating in a commercial marina:*** *The scenario of a marina establishing an unauthorized temporary (or permanent) mooring location for a FA within a municipality that is not zoned for FAs causes a significant degree of difficulty. Most current municipal zoning does not acknowledge FAs and in a jurisdiction without FA definitions and approved zoning the FA owner can fall back on their vessel designation and potentially use the Transport Canada vessel designation as a shield to avoid any charges. This scenario has already occurred throughout Ontario, including in the Rideau Canal and the Kawartha Lakes region.*
- 3) ***FAs floating freely and/or mooring in a different location each night:*** *The challenge with this scenario is some FA owners have been very creative in where they moor and for how long. They have become very familiar with enforcement processes and time limitations and simply move before charges can be laid. Each situation would be reviewed on a case-by-case basis and time limitations may or may not apply.*

All three of these scenarios require a municipal regulatory framework. There are emerging strategies to guide Ontario's municipalities in preventing FAs from further potential abuse and destruction of our natural resources for current and future generations.

## ***Call to Action To All Ontario Municipalities With Waterfront Assets***

Based on our collective learning, experience and history with the FA problem, we believe there are two responses municipalities can utilize to attempt to control FAs participating in one or more of the three scenarios outlined above:

- 1) ***FAs cannot exist within the boundaries of a municipality:*** *This scenario has recently been enacted in the Townships of Severn and Georgian Bay; although they have not yet been tested in court. These zoning by-law amendments provide clarity in that floating accommodations are not a permitted use. FAs cannot exist on waters within these Townships, under any circumstances, over public or private lakebeds or in commercial marina establishments. Their outright ban of FAs is actively being considered by several other municipalities, [\[Township of Severn Zoning By-law Amendment to regulate Floating Accommodations\]](#), [\[Township of Georgian Bay Zoning By-law Amendment to regulate Floating Accommodations\]](#)*
- 2) ***FAs can only exist as FHs (floating homes):*** *When floating accommodations are permanently fixed to an approved dock/mooring with permanent hydro, sanitary, and water connections they are classified by Transport Canada as a Floating Home (FH). Floating Homes are not vessels. This scenario of approved mooring for Floating Homes is well understood, documented and in place throughout British Columbia and Bluffers Park on Lake Ontario and would require significant municipal policy changes for most. One further twist on this scenario is that a FH owner who chooses to untether and go float “free range” for a time and then come back may be banned from the FH mooring location depending upon their Home Owners Agreement. This solution has existed for some 20+ years in both locations and is very well understood.*

It is suggested that municipalities consult with their own legal representatives to determine what regulatory approach is best suited for your jurisdiction.

Need To Find Out More?

If you need more information or further clarification on any aspect of this position paper, please feel free to reach out to any member of the Floating Accommodations not Vessels Coalition or to our email address [fanv2025@gmail.com](mailto:fanv2025@gmail.com).

## APPENDIX

### ***Floating Homes versus Floating Accommodations: Definitions and Management to date***

#### **Historical context and definitions:**

Historically, floating residential structures have existed in zoned-for-purpose marinas and permanent mooring locations. These types of structures look and feel like houses. They are typically wood framed units with windows, doors, roofs, and decking and floatation devices. Inside they have bathrooms, kitchens, living rooms and bedrooms... essentially a house on water. They are “permanently” moored / fixed to a docking arrangement and are also permanently connected to sanitary sewers, water supply, power supply, and gas (for heating and cooking) supply.

There are multiple instances of these floating residences, but the most popular and recognized communities are the 24 floating homes in Bluffers Park on the shores of Lake Ontario in Scarborough (Toronto), and 60+ homes in False Creek in downtown Vancouver.



Both of these examples and all other occurrences where a floating residence is fixed permanently to a mooring location are classified by Transport Canada as “Floating Homes”. It is important to understand that Floating Homes are not recognized by Transport Canada as vessels. They are distinct and separate from Floating Accommodations.





### **How do Floating Accommodations differ from Floating Homes?**

The recently emerging challenge is Floating Accommodations, which can be ‘repurposed’ shipping containers modified by DIY individuals or purpose-built wood construction. The units have windows, doors and some form of bathroom, kitchen, sleeping, and living quarters. Floating Accommodations are not restricted to the configuration seen below, as there are numerous examples of residences fabricated with wood frame construction built on floatation devices that appear more like a traditional boathouse.



All of these floating accommodations are not permanently fixed to a mooring location. They are “free range floating residences”; moving, floating and mooring whenever and wherever they wish.

Transport Canada classifies floating residences that are not connected to a permanent mooring location as vessels.

Floating Accommodations until 2023 were largely unregulated within Ontario. The topic had not historically been an issue; therefore, government agencies needed to react to the changing issue and the “vessel” designation being utilized by Transport Canada as well as by the individuals and/or companies exploiting this loophole.

The authors can now report that Parks Canada, MNR, and OPP have separately and collectively identified enforcement avenues where appropriate to attempt to govern Floating Accommodations. To complete the governance framework, appropriate amendments to existing municipal by-laws are required.

### ***What Are the Challenges Associated with Floating Accommodations?***

This table illustrates the complexity of multiple government agencies whose mandates are individually impacted yet require collective collaboration to implement solutions. The following table lists the various issues and respective agencies likely to manage them.

<b>Issue / Concern with Floating Accommodations</b>	<b>Expected Responsible Agency</b>
Potential absence of sanitary capability and dumping of toxic and other harmful substances from FA	Environment & Climate Change Canada (ECCC) (Federal) and Ministry of Environment (Prov.)
Pollution from floatation devices and garbage	Transport Canada & ECCC (Federal); Ministry of Environment (Provincial)
Impact of endangered wildlife when moored in environmentally sensitive areas	Parks Canada or ECCC if outside of Parks Canada sites; Fisheries & Oceans if fish/mussel related; <i>Endangered Species Act</i> administered by Ministry of the Environment (Provincial)
Navigational impediment as a moving vessel	Transport Canada
Navigational impediment as a moored vessel	Transport Canada & Local Municipalities (via VORR's)
No building or construction standards specifically related to FAs exist	Transport Canada
FAs pay no taxation to support consumption of local emergency services or waste management services	Municipality
Mooring in any location	Municipal zoning (not yet tested in court)
Mooring on private lakebeds (must make contact with private property beneath the water)	OPP – Trespass to Property Act



Issue / Concern with Floating Accommodations	Expected Responsible Agency
Spawning ground / fish habitat damage caused by the steel spuds into lakebeds	Fisheries and Oceans Canada (DFO) (Federal water control); DFO supported by Parks Canada in National Parks, National Historic Sites and National Marine Conservation Areas; MNR (inland lakes); responsible for the management of fisheries
Floating Accommodations becoming vacation rentals (VRBO or Airbnb)	Municipal by-laws (e.g. Short-Term Rental by-laws and zoning by-laws)
Floating Accommodations becoming an unregulated expansion of a cottage	Federal waters – Parks Canada in National Parks, National Historic Sites and National Marine Conservation Areas Provincial waters- <i>Public Lands Act</i> administered by MNR prohibits FAs from occupying provincial public land through regulation Privately owned waters – Municipality

During our early discussions, each of the agencies that we expected to play a partial and/or full role to control Floating Accommodations felt they were not legislated to manage and regulate Floating Accommodations. Many felt that other agencies were better equipped to regulate the problem or that, given Transport Canada's designation of FAs as vessels, that Transport Canada was the ultimate controlling ministry. Agencies outside of Transport Canada were of the opinion that any attempt to act would result in legal proceedings that given the vessel designation, would likely be unsuccessful with respect to the agency responsible for legal expenses.

### ***What Changes Have Been Made to Support a Regulatory Framework?***

The shift to create enforceable solutions came via 2 separate but foundational insights:

1. ***Glaspell vs Ontario 2015*** – Clarifying lakebed ownership which has become the cornerstone strategy “anchoring” all of the in-force regulatory frameworks.
2. ***Freedom of Information request to Transport Canada*** – Clarified 3 important aspects:
  - a) *Floating Homes vs Floating Accommodations: Floating Homes are not vessels; Floating Accommodations are vessels.*

- b) Transport Canada's primary (and some would say only) objective is vessel safety. They do not believe their mandate / charter per the Canadian Transport Act (2001) mandates them or requires them to control Floating Accommodations.*
- c) Transport Canada has expressed strong public support of the newly launched MNR Floating Accommodation regulatory framework (161/17). Transport Canada's guidance to other agencies interested in governing FAs was very clear – use the MNR framework to guide your actions.*

It is critical to the municipal strategy that readers of this position paper are comfortable with the solid underpinnings of the current provincial, federal and criminal regulatory framework.

The Glaspell v Ontario ruling [[Glaspell v Ontario 2015 ONSC 3965](#)] has clarified 3 elements that have been 'baked' into case law informing FA regulations formed by Parks Canada and MNR.

- a) Glaspell ruling established that all lakebeds and riverbeds are the ownership of either federal crown, provincial crown or private ownership, and separately, municipalities have the option to issue zoning controls over those lakebeds.*
- b) The ownership of lakebed can act as a basis to authorize or not permit a floating object overhead to cast a shadow over the lakebed and by definition occupying that lakebed.*
- c) Resulting from the case law establishing enforceable lakebed ownership, the principle of authorized vs unauthorized occupation of crown land (lakebed) has been crystallized into FA regulatory frameworks.*

The importance of Glaspell was vital to the success of the regulatory frameworks that have emerged. The critical learning here is that historically all enforcement by Parks Canada, MNR, and OPP was through "land-based" policies. Had any of these agencies sought to remedy through water-based policies, they likely would have lost any court challenge due to the vessel designation that Transport Canada would likely uphold. Seeking to control Floating Accommodations through land-based laws was a masterful stroke of genius and we applaud the leadership of MNR, Parks Canada and OPP.

Municipalities would be advised to consider and build on the positive implications of the Glaspell ruling in their formation of FA zoning and governance by-laws.

The Ministry of Natural Resources (MNR Ontario) was first out of the gate to create their regulatory framework based on the Glaspell ruling. Specifically, 161/17 which is exactly the right regulatory framework to govern Floating Accommodations.

The full definition of Ontario Regulation 161/17 is found in this link [[MNR Regulation 161/17 governing Floating Accommodations](#)] The fundamentals of 161/17 include:

- a) Defining what is and what is not a floating accommodation.*
- b) Defining occupation of provincial crown land by the shadow of a floating object overhead on crown lakebed.*
- c) Conveying that a floating accommodation is not permitted to occupy provincial lakebed and shoreline.*
- d) The ability to charge the owner of the floating accommodation in the event they are occupying provincial lakebed without permission.*

The principles underlying the MNR 161/17 framework (released in summer of 2023) has since been adopted in principle by both Parks Canada and OPP and both agencies have identified enforcement avenues where appropriate.

Parks Canada's solution was issued in 2024 and mirrors MNR's strategy. The full definition of Parks Canada's regulation can be found in the following link [[Parks Canada Mooring Regulations covering Floating Accommodations](#)]. The fundamentals of Parks Canada's framework include:

- a) Defining what is a floating accommodation in a manner similar to MNR.*
- b) Requiring all floating accommodations secure a permit to lawfully moor over federal lakebeds overnight.*
- c) Failure to obtain a permit constitutes "unauthorized occupation" of federal lands and the occupying person(s) will be charged accordingly.*

Lastly, the OPP have embraced a similar lakebed ownership strategy for privately owned lakebed. They have case law where they have successfully prosecuted a floating accommodation that was making actual contact with a private lakebed in an unauthorized manner and consequently the FA owners were charged and successfully prosecuted with trespassing.

## ***The Townships of Severn and Georgian Bay Experience***

As we described in the first few pages, the existing regulatory framework created by MNR, Parks Canada and OPP has a few gaps. Severn Township recognized that early on and amended their by-law in 2024 [[Township of Severn Zoning By-law Amendment to regulate Floating Accommodations](#)]. A similar by-law amendment was enacted in the Township of Georgian Bay in 2025 [[Township of Georgian Bay Zoning By-law Amendment to regulate Floating Accommodations](#)].

The essential element of these amended by-laws, described in this position paper as Response #1 on page 5, is very simple... FAs cannot exist on waters within the boundaries of these two townships.... period. While they have not been tested in court, one by-law has already been successfully used as a deterrent to an FA presence. Several other townships are actively studying and considering implementing similar by-laws for their respective jurisdictions.

## ***There Are Numerous Lessons Gained Along This Journey***

Our grass roots organization **Floating Accommodations not Vessels Coalition** experienced many peaks and valleys in the journey to facilitate the appropriate agencies to successfully manage and control the new “issue” of Floating Accommodations.

It would be an accurate reflection to say that only if we knew then what we know now...

### **There are six key learnings:**

- 1) It takes a team of motivated, passionate, patient people to stick with it... we discussed after year one and two – was this worth it? Yes! While it took our coalition four years to get here, we believe our efforts have been instrumental in facilitating the right framework that can be applied province-wide.*
- 2) When working with federal and provincial agencies who say no, don't take that for an answer, keep up the pressure, continue to make your issue their issue. At some point in time the right set of agencies will step forward and get to the solution. In our case that was a combination of Parks Canada, MNR, OPP and our local municipalities – the Townships of Severn and Georgian Bay.*
- 3) Broad based support by multiple grass roots organizations was key to our combined success. In our case that consisted of numerous local Cottage Associations large and small who all successfully raised their voices. We would do it again in the same way.*
- 4) While appeals by local politicians and provincial MPP's and federal MP's to both provincial and federal ministers didn't directly solve the issue, it greatly helped to communicate the seriousness of the issue.*
- 5) Sometimes, it takes a change in basic assumptions and in this case it was the insights gained from the Glaspell ruling to get to the right answer. Together with MNR, Parks Canada and OPP we were fortunate enough to understand the pathway and leverage Glaspell.*
- 6) Media! We were fortunate to tap into print, tv, radio, social media – it all helped. We brought on partners like Federation of Ontario Cottagers' Association (FOCA) and Cottage Life to spread the message. Had we had more financial resources we would have stepped up our investment in social media... maybe next time!*

## ***Acknowledgements and Thank You.***

We would like to thank in no particular order...

- *Working group members from our partners at Parks Canada, Ministry of Natural Resources and the Ontario Provincial Police.*
- *Working group members from our municipal partners - Mayors, Councillors and Staff from Severn Township, Township of Georgian Bay, Tay Township and Township of the Archipelago.*
- *Gloucester Pool Cottagers' Association & Georgian Bay Association*
- *The Decibel Coalition*
- *Safe Quiet Lakes Coalition*
- *Cottage Life*
- *Many cottage associations, and the Federation of Ontario Cottagers' Association (FOCA)*
- *And lastly, the Floating Accommodations Not Vessels Coalition members who authored this position paper*

While we did strive to ensure the accuracy and completeness of this information, the authors assume no responsibility for any omissions to or errors that may be contained within this position paper.

We the members of the Floating Accommodations not Vessels Coalition wish to express our deep gratitude and thanks to all the members mentioned above that have been instrumental in this journey.... Thank you!