



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

June 6, 2023

Mayor Moore called the meeting to order at 6:03 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore

Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak

Staff: Clerk/Administrator, Ina Watkinson; Deputy Clerk/Planning Assistant, Karlee Britton;

Director of Operations, Greg Gostick; and By-law Enforcement Officer, Chris Everitt for his respective items on the agenda

Guests: Patrick Christie, Parry Sound Area Planning Board

Graeme Huizinga, Tulloch

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-376 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the Agenda, as amended to move Item 15.1 Planning Matter to precede Item 11.1 Delegations and Presentations.

Carried

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-377 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the proposed creation of one new rural lot by 1000159798 Ontario Inc. in consent application No. B11/2023 (McK) subject to the following conditions:

1. Rezoning the proposed lots to recognize the lesser frontage and area of the severed and retained lands;
2. Payment of a fee in lieu of parkland dedication in accordance with the Township's fee By-Law;
3. 911 Addressing at the time of issuance of an entrance or building permit;
4. Confirmation of the proposed driveway locations by the Director of Operations onto Centre Road; and
5. Payment of all applicable planning fees.



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DIVISION VOTE

YEAS: None.
NAYS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore
ABSTAIN: None.
ABSENT: None.

Defeated

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-378 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Jennifer Ghent-Fuller, Chair of the Lake Stewardship & Environmental Committee; and

FURTHER authorize that the Septic Flyer be distributed in the final tax bill mailout.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

23-379 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby move into Committee of the Whole at 7:13 p.m. to discuss Cemetery matters; and the draft Dog By-law with By-law Enforcement Officer, Chris Everitt.

Carried

COMMITTEE OF THE WHOLE

12.1 Cemetery Discussion – Private Columbariums

Deputy Clerk/Planning Assistant, Karlee Britton provided a brief summary of a request from a cemetery plot owner to erect a private columbarium on a cemetery plot in the Lakeview Cemetery. A response received by the Town of Parry Sound was provided to Council regarding the responsibilities of Municipalities for private columbariums and the procedures set by the Bereavement Authority of Ontario.

12.2 Draft Dog By-law

By-law Enforcement Officer, Chris Everitt presented comments received from the Office of the Attorney General and answered questions regarding the draft By-law from Council.

Reg Moore spoke not in favour or against the draft By-law but referenced the Township's Official Plan stating rural policies permits kennels, not limiting the number of dogs. Reg also stated that dog owners should be charged for dog licences as not all ratepayers own a dog.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-380 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby rise and report from Committee of the Whole at 7:56 p.m. and reconvene into the regular session of Council.

Carried



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Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

23-381 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the May 16, 2023, Regular Meeting of Council and the May 18, 2023; May 25, 2023; and May 26, 2023, Special Closed Meetings of Council; as circulated.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

23-382 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the April 27, 2023, Minutes of the Township of McKellar Recreation Committee.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

23-383 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the February 8, 2023, and March 1, 2023, meetings of the Township of McKellar Historical Committee.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

23-384 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report BYLAW-2023-04 Monthly By-law Report for May 2023 from By-law Enforcement Officer, Chris Everitt, for information purposes.

Carried

By-law Enforcement Officer, Chris Everitt left the meeting.

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

23-385 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report PW-2023-05 Bailey's Subdivision Recommendation for Road Assumption from Director of Operations, Greg Gostick, for information purposes.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

23-386 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report ADMIN-2023-09 Solicitor Recommendation for Legal Agreement between the Township and Landowners on Deerfield Road and Bay Drive from Deputy Clerk/Planning Assistant, Karlee Britton; and

FURTHER THAT Jennifer Biggar of Russell Christie, LLP, be retained as the Council approved Solicitor as referred to in Resolution No. 23-315 to prepare a legal agreement to include cost sharing, contractual details, time frames, responsibilities, liabilities, maintenance and all other such requirements relative to upgrading and eventual adoption of Deerfield Road and Bay Drive.



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YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore
NAYS: None.
ABSTAIN: None.
ABSENT: None.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

23-387 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report PW-2023-03 Engineering Services from Director of Operations, Greg Gostick; and

FURTHER THAT that Bob Hughes of RHH Engineering be retained as the Council approved Engineer as referred to in Resolution No. 23-315 to assist the Director of Operations to arrive at a cost estimate for upgrading the Municipally owned unassumed roads known as Deerfield Road and Bay Drive so they satisfy the Minimum Class 6 standards in Schedule 'A' to By-law 2022-24.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-388 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report PW-2023-04 Zero Turn Riding Mower from Director of Operations, Greg Gostick; and

FURTHER authorize the purchase of (1) Kubota Z200 Series Zero Turn Riding Mower as budgeted for in the 2023 Capital budget.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

23-389 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Reports FD-2023-10 Month End Status Update for April 2023 from Fire Chief, Robert Morrison, for information purposes.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-390 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report ADMIN-2023-10 Draft Volunteer Policy from Clerk/Administrator, Ina Watkinson; and

FURTHER THAT a By-law be presented at the next Regular Meeting of Council to Adopt a Volunteer Policy.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

23-391 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby award Tender No. PW-2023-11 to Micro Seal 3.1 KM of Tait's Island Road and 2.2 KM of Lakeside Drive to Duncor Enterprises Inc. in the amount of \$166,208.00 plus HST of \$21,607.04 for a total bid of \$187,815.04.

Carried



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Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-392 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report ADMIN-2023-11 Unmarked Rocks in Manitouwabing Lake for information; and

FURTHER direct staff to develop an information package to be posted to the Township's website and other social media platforms for the purpose of informing and educating residents and visitors to the area about safe boating practices and awareness to navigational hazards, both marked and unmarked; and

FURTHER direct staff to contact the authorities with jurisdiction over waterbodies, being the Department of Fisheries and Oceans/Canadian Coast Guard, the

Department of Transportation and the Ministry of Natural Resources and request assistance in the marking of navigational hazards in the lakes within the Township, in particular Manitouwabing Lake; and

FURTHER direct staff to communicate with Cottager's Associations regarding educating members of the association of the need for safe boating education and awareness of marked hazards and potential hazards in the local lakes.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-393 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the email dated May 15, 2023, from Peter Marrello regarding concerns of unmarked rocks in Manitouwabing Lake.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-394 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the email dated May 7, 2023, from Dave Spiegl regarding MPA's (Manitou Peninsula Association) request to be involved in professional contract engagements to create a Legal Agreement between the Township and Landowners on Deerfield Road and Bay Drive.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-395 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the letter dated May 11, 2023 from SOAR Rope Skipping Team asking for a donation to support their World's Skipping Competition in Colorado Springs, Colorado; and

FURTHER donate \$500.00 as a discretionary donation.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-396 **WHEREAS** the Council of the Corporation of the Township of McKellar has received the email dated May 9, 2023 from GTA Strategies; and

WHEREAS Chronic pain affects 1 in 5 Ontarians and makes up nearly 40% of repeat visits to emergency rooms; and



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WHEREAS it is also a frequent cause of social isolation and addiction issues, with many sufferers reporting depression and suicidal thoughts; and

WHEREAS thousands of Ontarians rely on the services of pain management clinics to function in their daily lives, and these reductions would put their health and safety at risk, as more and more of them will turn to opioids to cope with the pain;

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby request the Government of Ontario maintain OHIP coverage for chronic pain treatments and continue to provide much-needed care for the people of Ontario; and

FURTHER this support resolution be circulated to Jim Karygiannis, Lobbyist for GTA Strategies, Scott Aitcheson, MP of Parry Sound-Muskoka and Sylvia Jones Minister of Health and Long-Term Care.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-397 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the letter dated May 24, 2023, from Reg Moore providing a history on the creation of the Township's Roads Policy and commenting on discussions at the May 2, 2023, Regular Meeting of Council.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-398 **WHEREAS** the Parry Sound Family Health Team is submitting a funding application to Ontario Health, to expand and enhance the interprofessional primary care teams; and

WHEREAS this Expression of Interest (EOI) application is aligned with Ontario Health's visions to provide direct care and health-care related information to vulnerable and marginalized people, new immigrants (e.g., Ukraine, Mexico, India), and those without a family physician, resulting in decreased visits to the Emergency room at the West Parry Sound Health Centre and enhancing health outcomes and access to health care, of patients in the Parry Sound area;

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby authorize the Clerk/Administrator to sign the Letter of Support dated June 6, 2023, addressed to Ontario Health and send the letter to Executive Director of the Parry Sound Family Health Team, Peter Istvan, to include in their application.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-399 **WHEREAS** J.T. Masons was awarded RFP No. PW-2023-08 for the replacement/installation of a new foundation for St. Stephen's Church; and

WHEREAS the contractor has completed a site inspection and has informed the Township he cannot determine the amount of rot that may be present in the existing floor joists until the Church is lifted off of the foundation; and

WHEREAS the contractor has asked for the contract to include a 10% contingency for possible cost overruns that cannot be verified by a site visit such as floor joist replacement and chimney removal for the foundation work on St. Stephen's Church;



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NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby authorize the Clerk Administrator, or designate, to include a 10% contingency in the contract with J.T. Masons and include the following statement:

A site inspection with the contractor and Chief Building Official (CBO) must occur once the building is lifted from the foundation to conduct an inspection of structural

components such as floor joists. The CBO will determine if floor joists need to be replaced, if the chimney needs to be dealt with immediately or if any other unforeseen issues arise that need to be completed by the contractor. The contractor shall not replace any floor joists or complete any additional work not outlined in the Request for Proposal PW-2023-08 that has not been approved by the CBO.

A 10% contingency is included in the contract, to be used only for the unforeseen work listed above.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-400

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby deem the collapsed structure (barn), including contents, located at the South East corner of Highway 124 and Fire Route 152 surplus; and

FURTHER that a tender be released for the sale of **ALL** concrete, stone and foundation material and an additional tender for the sale of **ALL** wood, metal, windows and contents and that the tenders be awarded to the highest bidder and bidders will be responsible to remove **ALL** material specified in the Tender from the site.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-401

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby deem aged, not in service, fire hose surplus by the recommendation of Fire Chief, Robert Morrison; and

FURTHER THAT the surplus hose will be disposed of.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-402

WHEREAS the elderly population in our community deserves recognition, appreciation, and support for their valuable contributions and achievements;

WHEREAS seniors have played a significant role in shaping our community and have a wealth of knowledge, experience, and wisdom to share with younger generations;

WHEREAS June is an opportune time to celebrate and honor the contributions and accomplishments of our senior citizens;

WHEREAS acknowledging seniors' achievements and addressing their unique needs can enhance their quality of life and well-being;

WHEREAS fostering inclusivity and creating age-friendly environments are vital to building a compassionate and thriving community;



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BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby declare June as Seniors Month in the Township of McKellar.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-403 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby appoint Muriel Junck to the Township of McKellar Historical Committee.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-404 **WHEREAS** at the May 16, 2023 Regular Meeting of Council, Transfer Station Attendant, Andy Ward updated Council on the benefits and challenges to the new Transfer Station permitting sticker system; and

WHEREAS ratepayers have been using the stickers and those who did not receive them have been contacting the Township Office; and

WHEREAS changes to permitting systems require time to fully understand their functionality;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby continue to utilize the 2023 sticker permits until the interim tax bill mailouts in February 2024; and

FURTHER THAT Transfer Station Attendant continues to accept the pink cards as previously issued; and

FURTHER THAT Andy Ward can provide Council with an update at the end of 2023 to suggest keeping the current system or looking into alternative permitting options.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-405 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the letter dated April 24, 2023, from the Parry Sound High School Commencement Awards Committee and approve a \$1,500.00 scholarship to be divided equally to graduating McKellar high school students who will be attending a post-secondary institution in 2023.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-406 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby direct the Clerk to contact the Parry Sound By-law Department, requesting information on direct costs in becoming a participating member, for the use of the impound facility in the Town of Parry Sound; and

FURTHER THAT this be added to the Agenda of the next Town of Parry Sound regular meeting of Council as correspondence for consideration.

Carried



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Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-407 **WHEREAS** upgrades to roads in Bailey's Subdivision were completed in May 2021;
and

WHEREAS Twenty-six property owners have shared the cost of the road
improvements; and

WHEREAS the two-year monitoring period for defects and deficiencies has expired at
the end of May 2023 and a final engineering report has been completed confirming the
roads are in conformance with the Township's Roads Policy and suitable to be
considered for assumption; and

WHEREAS the Director of Operations has recommended the By-law be passed to
designate and assume Charles Avenue, Susan Avenue, Elizabeth Avenue, Philip
Avenue, Kirk Avenue and Islandview Drive as highways as defined by the *Municipal
Act, 2001 as amended*;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the
Township of McKellar does hereby give By-law No. 2023-43, being a By-law to
Designate and Assume Roads in Bailey's Subdivision as Highways, a First and
Second reading;

And further Read a Third time and Passed in Open Council this 6th day of June,
2023.

DIVISION VOTE

YEAS: Councillors Haskim, Kekkonen, Ryeland, Zulak, Mayor Moore
NAYS: None.
ABSTAIN: None.
ABSENT: None.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-408 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar
does hereby give By-law No. 2023-44, being a By-law to Provide for the Adoption of
Tax Rates and to Further Provide for Penalty and Interest in Default of Payment
thereof for the Year 2023, a First and Second reading;

And further Read a Third time and Passed in Open Council this 6th day of June,
2023.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-409 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar
does hereby give By-law No. 2023-45, being a By-law to Amend By-law 2012-14 (the
Cemetery By-law), a First and Second reading;

And further Read a Third time and Passed in Open Council this 6th day of June,
2023.

Carried



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Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-410 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-37, being a By-law to Authorize Cost Recovery (Fees) with Respect to Fire Department Specific Response, a First and Second reading;

And further Read a Third time and Passed in Open Council this 6th day of June, 2023.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-411 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

Reg Moore commented that the Zoning By-law permits not more than two driveways up to the first 30 metres of frontage, and not more than one additional driveway for each additional frontage of 30 metres.

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-412 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-46, being a By-law to confirm the proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 6th day of June, 2023.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-413 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar adjourn this meeting at 10:25 p.m. to meet again on June 8, 2023, for a Special Closed Meeting of Council to conduct closed session business under Section 239(2)(b) of the Municipal Act regarding the forensic audit with KPMG citing identifiable individuals; or at the call of the Mayor.

Carried

David Moore, Mayor

Ina Watkinson, Clerk/Administrator