

CORPORATION OF THE TOWNSHIP OF MCKELLAR

March 18, 2025 – 6:30 p.m.

AGENDA

Topic: Regular Meeting of Council

Time: March 18, 2025, 6:30 P.M. [Closed Session beginning at 5:30 p.m.]

Location: Council Chambers, 701 Highway 124 McKellar, ON P0G 1C0

Join Zoom Meeting

<https://us06web.zoom.us/j/87885155073>

Dial by your location
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25-113 1st Resolution
2025-16 1st By-law

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 4. ADOPTION OF AGENDA**
- 5. CLOSED SESSION**
 - 5.1 Minutes of Closed Session - March 4, 2025
 - 5.2 Acquisition or disposition of land; pursuant to Ontario Municipal Act Section 239(2)(c) – Acquisition of land for new Ballfield
 - 5.3 Labour relations or employee negotiations; pursuant to Ontario Municipal Act Section 239(2)(d) – Review of the Township’s Human Resources Policy
- 6. CALL TO ORDER**
- 7. RESPECT AND ACKNOWLEDGMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.
- 8. ROLL CALL - REGULAR SESSION 6:30pm (Public can join via Zoom)**

9. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

10. PUBLIC MEETING

- 10.1 Zoning By-law Amendment Public Meeting – Jamieson Rezoning at 27 Madigan Lane (formerly Fire Route 102)

11. DELEGATIONS AND PRESENTATIONS

- 11.1 Intact Public Entities and Brokerlink – Insurance Coverages for Bridges within the Township

12. COMMITTEE OF THE WHOLE

13. MOTION TO REVIEW A PREVIOUS MOTION

14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)

- 14.1 May 16, 2024, Special (Budget) Meeting of Council, May 30, 2024, Special Meeting of Council
14.2 March 4, 2025, Regular Meeting of Council, and March 7, 2025, Special Meeting of Council

15. PLANNING MATTERS

- 15.1 Consent Application No. B44/2024 (Flood)
(i) Consent Application
(ii) Planning Report
(iii) Site Evaluation Report – Shoreline Fish Habitat
(iv) Road Access Agreement

16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL

- 16.1 North Bay Parry Sound District Health Unit – Finance and Property Board of Health Meeting Minutes (December 4, 2024)
16.2 North Bay Parry Sound District Health Unit – Board of Health Meeting Minutes (January 22, 2025)
16.3 Town of Parry Sound Emergency Medical Services Committee Meeting Minutes (February 27, 2025)
16.4 Township of McKellar Public Library – Board Meeting Minutes (January 27, 2025)
16.5 Township of McKellar Recreation Committee – Meeting Minutes (February 27, 2025)

17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL

- 17.1 T-2025-02 Statement of the Council Remuneration and Expenses 2024
17.2 Accounts Payable Report – February 2025

18. MAYOR'S REPORT

19. CORRESPONDENCE FOR CONSIDERATION

- 19.1 West Parry Sound District Museum Donation/Grant Application Request

20. MOTION AND NOTICE OF MOTION

- 20.1 Terms of Reference for Community Appointments to the West Parry Sound O.P.P. Detachment Board
20.2 CUPW – Request to submit comments to Industrial Inquiry Commission

21. BY-LAWS

- 21.1 By-law No. 2025-16 Being a By-law to amend By-law No. 95-12, with respect to lands legally described as PT LT 29 CON 14 MCKELLAR AS IN RO182713; McKellar (27 Madigan Lane, formerly Fire Route 102) (Jamieson)
21.2 By-law No. 2025-17 Being a By-law to Authorize the Acquisition of Parts 1, 4 and 5, Plan 42R22320 in the Township of McKellar (Jamieson)
21.3 By-law No. 2025-18 a By-Law to Approve The Submission of an Application to Ontario Infrastructure and Lands Corporation (“OILC”) For The Long-Term Financing of Certain Capital Work(S) of Corporation of The Township of McKellar (The “Municipality”); and To Authorize The Entering Into of A Rate Offer Letter Agreement Pursuant To Which The Municipality Will Issue Debentures To OILC (Application No. 1991 – Hurdville Road)

22. UNFINISHED BUSINESS

- 22.1 Unfinished Business as of March 18, 2025

23. NEW BUSINESS

24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS

25. CONSENT AGENDA – CORRESPONDENCE

- 25.1 AMO Watchfile, February 27, 2025
25.2 Coleman Township – Urgent Need for Improvements to Highways 11 and 17 – Motion 25-054
25.3 Champlain Township – Canada Metal Processing Group Announcement on steps to respond to U.S. tariff threats on the steel sector
25.4 City of Toronto Clerks Office – Member Motion Item 26.7 Creation of a City of Toronto “Buy Local, Buy Canadian” Campaign
25.5 Town of LaSalle – Resolution 40/25 Re: Tariffs on Canadian Production
25.6 Township of Seguin – Resolution No. 2025-054 to adopt the Terms of Reference for the Community Appointments to the West Parry Sound O.P.P. Detachment Board

- 25.7 Town of Parry Sound – Resolution No. 2025-029 to approve the Terms of Reference for the Community Appointments to the West Parry Sound O.P.P. Detachment Board
- 25.8 AMO Watchfile, March 6, 2025
- 25.9 City of Sarnia – Federal Government (Prime Minister) Carbon Tax
- 25.10 Township of Central Frontenac – Letter of Support for Peterborough County – U.S. Tariffs on Canadian Goods
- 25.11 Labour Market Group – February 2025
- 25.12 Labour Market Group – Monthly Jobs Report, January 2025

26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

27. CONFIRMING BY-LAW

- 27.1 By-law 2025-19 Confirming the Proceedings of Council

28. ADJOURNMENT

Instructions for Joining the Council Meeting

1. Please try to sign in between 6:20 p.m. to 6:30 p.m. if possible; you are still welcome to sign in after 6:30 p.m. if necessary.
2. Please wait to be let in the 'meeting room'; this won't take long.
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
4. When you sign in, please sign in with your full name (first and last), not a company name.
5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.

MEMO

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Date: February 25, 2025

To: Karlee Britton, Clerk/Administrator, Township of McKellar

From: David Welwood, RPP, MCIP, Senior Planner, JL Richards & Associates Ltd.

CC: Jamie Batchelor, RPP, MCIP, Senior Planner, JL Richards & Associates Ltd.

Subject: McKellar Planning Advisory Services – 27 Fire Route 102 (Jamieson) – Proposed Application for Zoning By-law Amendment

JLR No.: 31960-000.1

Recommendation

That the application by Joseph Jamieson to re-zone lands located at 27 Fire Route 102 in the Township of McKellar be deferred.

Application Summary

Owner(s): Joseph Jamieson

Agent: n/a

Civic: 27 Fire Route 102, McKellar

Legal: PT LT 29 CON 14 MCKELLAR AS IN RO182713; MCKELLAR

ARN: 492800000269700

Related File: B56/2022(McK)

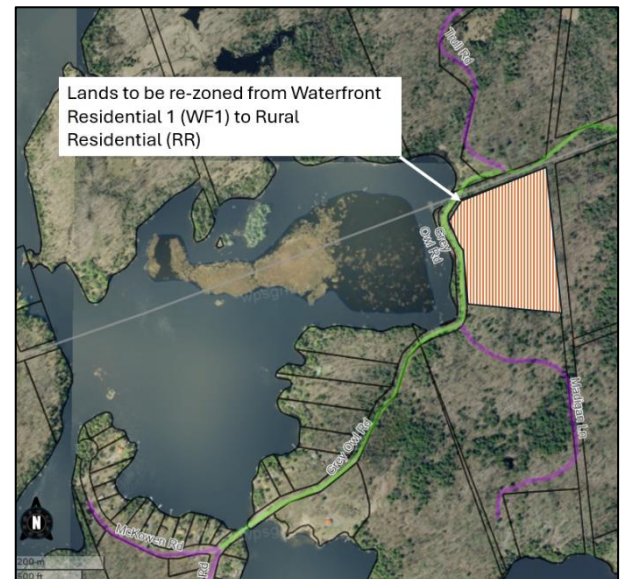
The application proposes to re-zone two lots created provisionally through consent application B56-2022(McK) on March 27, 2023 by the Parry Sound Area Planning Board from the Waterfront Residential 1 (WF1) Zone to the Inland Development 2 (RR) Zone.

Consent conditions included:

- The submission of this application to re-zone the lands to the RR Zone;
- The conveyance of the 20 metre road allowance that incorporates Grey Owl Road through the subject lands;
- To transfer lands north and west of Grey Owl Road to the Township as parkland dedication;
- 911 addressing; and
- Payment of any applicable planning fees.

The subject property has an area of ± 20.8 ha and is located in the northern portion of the Township, east of a channel connecting Lorimer Lake and Grey Owl Lake, immediately adjacent to the south of the boundary with the Municipality of Whitestone. Grey Owl Road passes over the subject property but the Township did not own the lands over which the road passed, hence the consent condition to convey additional lands to the Township for the road. The subject lands are currently vacant and forested and have an area of ± 5.4 ha and have ± 314 metres of frontage along Grey Owl Road. The balance of the subject property (the retained lot) is used for waterfront residential purposes. The severed lots to be re-zoned include one ± 3.15 ha parcel and another ± 2.3 ha parcel of land which will be used for residential purposes as shown on Figure 2 from the original consent application.

Figure 1: Context Map



The lands located to the west of Grey Owl Road are labelled as “flooded lands owned by applicant” on the consent application sketch associated with File B56/2022(McK). The lands are shown as “Environmentally Sensitive” on the Official Plan and provincial data indicates that the lands are an unevaluated wetland. Local GIS mapping shows that the water body is a connecting channel between Lorimer Lake and Grey Owl Lake.

Figure 2: 2023 Consent Application



Policies Affecting the Proposal

Provincial Planning Statement, 2024

The 2024 Provincial Planning Statement (PPS, 2024) is issued under Section 3 of the *Planning Act* and provides policy direction on matters of provincial interest related to land use planning and development. The PPS provides for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. The *Planning Act* requires that all decisions made under the Act by an approval authority shall “be consistent with” the PPS.

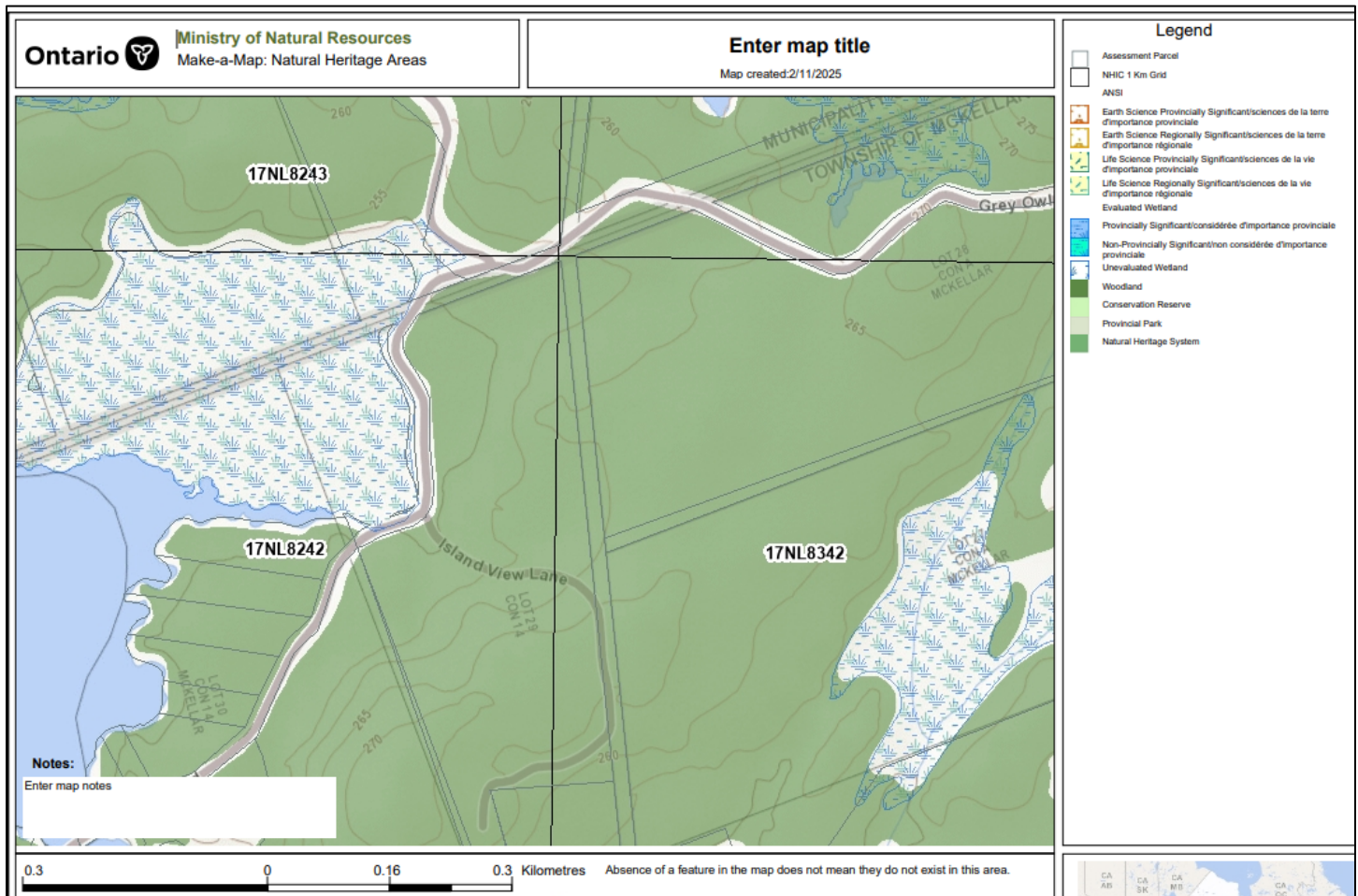
The lands are located in a rural area of McKellar. Section 2.6.1 of the PPS 2024 permits residential lot creation where site conditions are suitable for the provision of appropriate sewage and water services. Development is further permitted which can be sustained on rural service levels, and where infrastructure is planned or available. Per Section 3.6.7, lot creation is only permitted where there is confirmation of sufficient reserve sewage system capacity and reserve water system capacity. **It is recommended that information from the North Bay-Mattawa Conservation Authority should be provided, prior to final approval of the zoning by-law amendment, indicating that the newly approved lots can be serviced with an individual on-site sewage treatment (septic) system. Information should also be provided from a sewage hauler confirming that there is adequate capacity for hauled sewage in a licensed treatment facility for hauled sewage generated by the proposed lots.**

Section 4.1.8 and 4.1.5 require that development adjacent to a provincially significant wetland unless the ecological function of the adjacent land has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or their ecological function. The wetland located approximately 30 metres west of the subject property has not been evaluated according to the Ministry of Natural Resources (MNR)’ *Land Information Ontario* (see Figure 3). The MNR’s *Natural Heritage Reference Manual* defines adjacent lands to provincially significant wetlands as 120 metres. **It is recommended that a wetland be evaluated by a trained Ontario Wetland Evaluation System evaluator, prior to final approval of the zoning by-law amendment. If the wetland is determined to be significant, then a scoped environmental impact study should be submitted to determine that the proposed development can occur with no negative impacts to the wetland or its ecological functions.**

Section 4.6.2 of the PPS states that planning authorities shall not permit development and site alteration on lands containing archaeological resources or areas of archaeological potential unless the significant archaeological resources have been conserved. The Ministry of Citizenship and Multiculturalism (MCM) sets out criteria for considering whether lands have archaeological potential, including lands within 300 metres of a water body. **It is recommended that a Stage 1 archaeological assessment be provided to the Township, prior to final approval of the zoning by-law amendment, as well as an Acknowledgement Letter from the Ministry of Citizenship and Multiculturalism.** It is noted that the wetland is marked as “flooded lands” on the survey submitted with the application. The requirement for the archaeological assessment could be waived if it is shown that the original shoreline is more than 300 metres away from the proposed property lines.

Section 5.2.2 of the PPS requires that development shall generally be directed to areas outside of hazardous lands which are impacted by flooding hazards. Section 5.2.3.c of the PPS requires that development shall not be permitted in areas that would be rendered inaccessible to people and vehicles during times of flooding hazards. It is noted on the Plan of Survey submitted, that “Flooded Lands” have been identified on a portion of the property. It is unclear if the “Flooded Lands” is in reference to the wetland boundary which has also been identified on the property or whether it is in relation to overland flooding in a 1:100 year flood event. **It is recommended that confirmation be provided, prior to final approval of the zoning by-law amendment, as to whether the “Flooded Lands” are in relation to a wetland boundary or a 1:100 year flood event. The confirmation shall also determine whether the “Flooded Lands” impact the access route identified on the Plan of Survey as the travelled road known as Grey Owl Road. If it is determined that the “Flooded Lands” impact the access route or the severed parcels, then the applicant shall provide an opinion from a qualified Professional Engineer as to whether safe access is available to the severed parcels in accordance with the MNR Technical Guides for Natural Hazards and that a suitable building envelope is available entirely outside of the flooding hazard.**

Figure 3: Natural Heritage Map, MNR



Official Plan

The subject lands are shown as located in the Waterfront designation on Schedule 'A' of the Township of McKellar Official Plan. However, Section 7.01.13 of the Official Plan considers that lands that are beyond the functional limits of the waterfront may be considered as Rural. The subject property is separated by Great Owl Road from the shoreline of a wetland connected to the channel which connects Lorimer and Grey Owl Lakes. The lands do not function as waterfront parcels of land. Therefore the policies of the Rural designation apply.

The Rural designation permits a variety of rural land uses including low density residential uses.

Section 6.8.2 of the Official Plan states that where development or site alteration has potential to affect an archaeological resource, Council will require an archaeological assessment. Section 6.8.5 notes that the Township recognizes that there may be significant archaeological potential areas in McKellar in accordance with screening criteria developed by the Province. Section 6.8.6 states that the Township will require an archaeological assessment prepared by an archaeologist licensed under the *Heritage Act* if development is proposed in an area with archaeological potential. As noted earlier, the lands are considered to have archaeological potential given their location within 300 metres of the shoreline of the water body that connects Great Owl Lake and Lorimer Lake. **An acknowledgement letter from the Ministry of Citizenship and Multiculturalism should also be provided, prior to final approval of the zoning by-law amendment. It is noted that the wetland is marked as "flooded lands" on the survey submitted with the application. The requirement for the archaeological assessment could be waived if it is shown that the original shoreline is more than 300 metres away from the proposed property lines.**

Section 6.11 of the Official Plan contains policies related to natural heritage features such as wetlands. Section 6.11.5 notes that if development is proposed adjacent to a significant natural heritage feature, including a provincially significant wetland, a site assessment should be required to prevent negative impacts on the feature or its ecological functions. Adjacent lands are considered to be 120 metres for a significant wetland. As noted earlier, it is not known whether the wetland west of the subject property is significant or not. **The wetland should be evaluated by a qualified person, prior to final approval of the zoning by-law amendment, in order to determine if it is provincially significant. If it is significant, a scoped environmental impact study should be submitted demonstrating that development will not negatively impact the wetland or its ecological functions.**

Section 6.12.4 requires that on-site sewage systems can be used for new development where site conditions are suitable for the long-term provision of such services with no negative impacts. **As noted above, prior to final approval of the zoning by-law amendment, comments should be obtained from the North Bay-Mattawa Conservation Authority confirming that site conditions are suitable for the long-term servicing of the lots with an individual on-site sewage disposal (septic) system. Confirmation from a licensed sewage hauler regarding the capacity for hauled sewage for any septic waste should also be obtained.**

Zoning By-law

The application would change the zoning of the subject properties from Waterfront Residential 1 (WF1) to Inland Development 2 (RR). The minimum lot area requirement in the RR Zone is 0.4 ha and the minimum lot frontage required is the RR Zone is 60 m. Each of the provisionally created lots consisting of the subject lands exceeds the minimum requirements of the zoning by-law. Single-detached dwellings are permitted in the RR Zone.

The subject property fronts on Grey Owl Road, which is a year-round municipal road. Therefore the proposed development complies with the public road frontage requirements in Section 3.15 of the By-law.

Conclusion

The application should be deferred until the following matters are addressed:

- An Archaeological Assessment completed by a licensed archaeologist and an Acknowledgement Letter from the Ministry of Citizenship and Multiculturalism. It is noted that the wetland is marked as “flooded lands” on the survey submitted with the application. The requirement for the archaeological assessment could be waived if it is shown that the original shoreline is more than 300 metres away from the proposed property lines;
- A wetland evaluation by a qualified wetland evaluator confirming whether or not the wetland to the east is provincially significant. If it is significant, a scoped Environmental Impact Study should be submitted indicating that there are no negative impacts on the wetland posed by the proposed development, or which outlines how any negative impacts can be mitigated;
- A letter from the North Bay-Mattawa Conservation Authority confirming that the lots are suitable for the provision of servicing with an individual on-site septic system;
- A letter from a licensed sewage hauler confirming that there is adequate capacity for hauled sewage generated by the proposed lots in a licensed facility.
- Confirmation be provided as to whether the “Flooded Lands” are in relation to a wetland boundary or a 1:100 year flood event. The confirmation shall also determine whether the “Flooded Lands” impact the access route identified on the Plan of Survey as the travelled road known as Grey Owl Road. If it is determined that the “Flooded Lands” impact the access route or the severed parcels, then the applicant shall provide an opinion from a qualified Professional Engineer as to whether safe access is available to the severed parcels in accordance with the MNR Technical Guides for Natural Hazards and that a suitable building envelope is available entirely outside of the flooding hazard.

Respectfully Submitted,

J.L. RICHARDS & ASSOCIATES LIMITED

Prepared by:

Reviewed by:

David Welwood, RPP, MCIP
Senior Planner

Jamie Batchelor, RPP, MCIP
Senior Planner

DW:jb



SCHEDULE “E”

Township of McKellar
Request for Delegation/Deputation before Council

Pursuant to By-law No. 2023-08, any person wishing to make a deputation before Council shall submit a request in writing to the Clerk no later than 1:00 p.m. on the Tuesday prior to the meeting the following week at which they wish to be heard. The written request shall be a detailed written submission that clearly outlines the matter that the deputation wishes to present to Council including the nature of the business to be discussed and the person(s) named to make the deputation. The detailed written submission, together with this form, shall be circulated with the Council Agenda. Please note that Deputations are limited to ten (10) minutes in length.

PLEASE PRINT

Name of Person to Appear:	
Address:	
Phone: _____ Home _____ Cell _____ Business _____	
Name of person requesting appearance: (if different from the person preparing the request)	
Phone: _____ Home _____ Cell _____ Business _____	
Name of Group or Person(s) being represented (if applicable)	
Meeting Date requested to appear before Council	
Subject Matter of Deputation: _____ _____	
Detailed written submission must be attached or submitted to the Clerk (by 1:00 p.m. the Tuesday of the week prior to the Council Meeting). _____	
Signature: _____	Date: _____



SCHEDULE “E” continued

Reminder: A signed detailed written submission must be provided to the Clerk’s Office by 1:00 p.m. on the Tuesday of the week prior to the meeting the following week. Failure to provide a signed detailed written submission by the Tuesday of the week prior to the Council Meeting will result in the deputation not being placed on Council’s Agenda.

Decorum dictates respect for all opinions and individuals are reminded there is zero tolerance for coarse language and inappropriate behaviour. By submitting this Form, you have indicated agreement with this requirement.

Signage shall be posted in the Council Chambers advising deputations, presenters and the Public that the Meeting proceedings are being audio recorded and will be made available on the municipal website. The Township assumes no liability for the recorded comments of the public that may be construed as false, defamatory or slanderous in nature.

Personal Information on this form is collected under the legal authority of the Municipal Act, S.O. 2001, c25, as amended. The information is collected and maintained for the purpose of creating a record that is available to the general public pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act. [Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56 \(ontario.ca\)](#)

Correspondence to Council:

Be advised that Council and Committee meeting agendas, Minutes and correspondence are public documents and are published on the Township of McKellar website. When corresponding with the Township of McKellar, please be aware that personal correspondence or delegation materials (together with names, addresses, email addresses and phone numbers) may be included on the Council or Committee or Committee of Council meeting agenda and subsequently appear on the corporate website.

If you feel there is a compelling reason that your correspondence to Council should not be included on the agenda and released to the public, please notify the Clerk’s office.

Cost to schedule each bridge specifically:

Inholmes Bridge	\$7,495
Hurdville Bridge	\$1,142
Ford Bridge	\$824
Broadbent Bridge	\$3,534
Grey Owl Bridge	\$4,678
Stewart Park Bridge	\$1,628
Veteran's Memorial Bridge	\$2,106

Please note that should Council opt to add the bridge(s) specifically, the policy will provide only \$10,000 for any unscheduled "miscellaneous bridges". The limit on the extension for bridges/culverts (\$50,000) would cover culverts only.

If Council would like to increase that \$10k limit for miscellaneous bridges here are a few options:

- To increase to \$50,000 = \$218 AAP
- To increase to \$100,000 = \$491 AAP



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

May 16, 2024

Mayor Moore called the meeting to order at 2:00 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk/Administrator, Karlee Britton
Treasurer, Roshan Kantiya

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

24-298 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Meeting of Council, as presented.

Carried

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-299 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby move into Committee of the Whole at 2:02 p.m. for Council to continue the review and discussion of the Draft 2024 Budget.

Carried

COMMITTEE OF THE WHOLE

Treasurer, Roshan Kantiya provided Council with a summary of changes made to the draft version of the 2024 budget, resulting in version 3 being presented.

Council asked questions to the Treasurer with regards to the operating budget and the Township's Environmental Committee budget.

Council reviewed the capital budget and reserve accounts, posing questions to the Treasurer.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

May 16, 2024

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-300 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby rise and report from Committee of the Whole at 3:27 p.m.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-301 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-41, Being a By-law to Approve the Submission of an Application to Ontario Infrastructure and Lands Corporation ("OILC") for the Long-Term Financing of Certain Capital Work(s) of the Corporation of the Township of McKellar ("Municipality"); and to Authorize the Entering into a Rate of Offer Letter Agreement Pursuant to Which the Municipality will Issue Debentures to OILC, a First and Second reading;

And further Read a Third time and Passed in Open Council this 16th day of May, 2024.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-302 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-07, Being a By-law to Set Tax Ratios for Municipal Purposes for the Year 2024, a First and Second reading;

And further Read a Third time and Passed in Open Council this 16th day of May, 2024.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-303 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-37, Being a By-law to Authorize an Agreement Between The Corporation of The Township Of McKellar And R.H.H. Engineering, a First and Second reading;

And further Read a Third time and Passed in Open Council this 16th day of May, 2024.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-304 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-42, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 16th day of May, 2024.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

May 16, 2024

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

24-305 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 3:34 p.m. to meet again on May 21, 2024; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator

DRAFT



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

May 30, 2024

Mayor Moore called the meeting to order at 4:02 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk/Administrator, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-325 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Meeting of Council, as presented.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-326 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 4:04 p.m. to discuss the following items;

- 5.1 Litigation or potential litigation; pursuant to Ontario Municipal Act Section 239(2)(e) – Litigation
- 5.2 Personal matters about an identifiable individual; pursuant to Ontario Municipal Act Section 239(2)(b) – Interviews for Equipment Operator/Truck Driver Position

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

24-327 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 7:51 p.m.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

24-328 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held May 30, 2024.

Carried

RESPECT AND ACKNOWLEDGMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

May 30, 2024

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-329 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-47, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 30th day of May, 2024.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-330 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 7:52 p.m. to meet again on June 4, 2024; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

March 4, 2025

Mayor Moore called the meeting to order at 5:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Clerk/Administrator, Karlee Britton
Deputy Clerk, Mary Smith

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Zulak declared a pecuniary/personal interest for Item 5.3 under Closed Session.

Moved by: Councillor Morley Haskim
Seconded by: Councillor Debbie Zulak

25-090 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as amended, to add Item 5.5 Labour relations or employee negotiations; pursuant to Ontario Municipal Act Section 239(2)(d) – employee negotiations.

Carried

Moved by: Councillor Mike Kekkonen
Seconded by: Councillor Nick Ryeland

25-091 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Ontario Municipal Act, S.O. 2001, as amended, move into closed session at 5:31 p.m. to discuss the following items:

- 5.1 Minutes of Closed Session – February 18, 2025 & February 25, 2025
- 5.2 Personal matters about an identifiable individual; pursuant to Ontario Municipal Act Section 239(2)(b) - Update to Council regarding a fire call within the Township containing private matters
- 5.3 Acquisition or disposition of land; pursuant to Ontario Municipal Act Section 239(2)(c) – Land acquisition
- 5.4 Litigation or potential litigation; pursuant to Ontario Municipal Act Section 239(2)(e) – Update on current litigation
- 5.5 Labour relations or employee negotiations; pursuant to Ontario Municipal Act Section 230(2)(d) – employee negotiations.

Carried

Councillor Debbie Zulak left the meeting 5:43 pm and re-entered the meeting at 5:45 pm.

Deputy Clerk Mary Smith left the meeting at 5:59 pm and re-entered the meeting at 6:38 pm for open session.

Moved by: Councillor Debbie Zulak
Seconded by: Councillor Morley Haskim

25-092 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:38 p.m.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

March 4, 2025

Mayor Moore called the meeting to order at 6:38 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Clerk/Administrator, Karlee Britton
Deputy Clerk, Mary Smith

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Zulak declared a pecuniary/personal interest for Item 5.3 under Closed Session.

Moved by: Councillor Mike Kekkonen
Seconded by: Councillor Nick Ryeland

25-093 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held March 4, 2025.

Carried

Moved by: Councillor Debbie Zulak
Seconded by: Councillor Morley Haskim

25-094 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the February 18, 2025, Regular Meeting of Council and February 25, 2025, Special Meeting of Council, as circulated.

Carried

Moved by: Councillor Mike Kekkonen
Seconded by: Councillor Nick Ryeland

25-095 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the Township of McKellar – Recreation Committee meeting for February 6, 2025, for information purposes.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

March 4, 2025

Moved by: Councillor Morley Haskim

Seconded by: Councillor Debbie Zulak

- 25-096** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives Report FD-2025-03 Month End Status Update for February 2025 from Fire Chief, Robert Morrison, for information purposes.

Carried

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Nick Ryeland

- 25-097** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the request from the Downtown Parry Sound Business Association – 2nd Annual Maple Syrup Festival to participate with a message as advertising in their booklet for a small donation of \$1000.00 to assist with printing costs and invite all Mayors, Reeves and Chiefs to join them on the day of the event; and
- FURTHER** that the Township of McKellar continues to contribute to its local Annual McKellar Ribfest and no donation to the Parry Sound Maple Syrup Festival is being considered for this year.

Carried

Moved by: Councillor Morley Haskim

Seconded by: Councillor Debbie Zulak

- 25-098** **WHEREAS** the Township has received a request from Budget Propane to run Three Axle Trucks with a load not to exceed 6700 kg/axle during the reduced load period (half loads); and
- WHEREAS** Section 122(2) of the *Ontario Highway Traffic Act* provides that (a) no two axle tank-truck, while used exclusively for the transportation of liquid or gaseous heating fuel shall be operated upon any designated highway where the weight upon an axle exceeds 7,500 kilograms; and
- WHEREAS** the delivery of propane for home heating fuel is an essential service;
- NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby grant the request from Budget Propane (Gravenhurst) for the extension of the interpretation of Section 122 (2) for vehicles used exclusively for the transportation of liquid or gaseous heating fuel to include three axle (tandem rear axle) commercial vehicles, such that they may carry a weight of 6700 kilograms per axle.

Defeated

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Nick Ryeland

- 25-099** **WHEREAS** the Township has received the Terms of Reference for Community Appointments to the West Parry Sound O.P.P. Detachment Board; and
- WHEREAS** the Community Appointee Advisory Committee shall be comprised of the Chief Administrative Officer (CAO) or alternate from each member of the council of the municipality or band council of the First Nation appointed to the West Parry Sound OPP Detachment Board; and
- WHEREAS** the eight (8) member municipalities and First Nation are Carling Township, Henvey Inlet First Nation, Municipality of McDougall, McKellar Township, Town of



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

March 4, 2025

Parry Sound, Seguin Township, The Archipelago Township, and the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby appoint Clerk/Administrator Karlee Britton to the Community Appointee Advisory Committee which shall begin upon formal appointment by the Member Council and shall follow the term of Council; and

FURTHER that the Council of the Corporation of the Township of McKellar does hereby accept the Terms of Reference for the Community Appointments to the West Parry Sound O.P.P. Detachment Board as amended to have all applications submitted to each Member of Council for review.

Carried

Moved by: Councillor Debbie Zulak

Seconded by: Councillor Morley Haskim

25-100 **WHEREAS** Tender 2024-15 Purchase of one (1) Class 5 Gasoline, 4 Wheel Drive, Crew Cab Dump Truck was awarded at the October 1, 2024, Regular meeting of Council; and

WHEREAS the Township of McKellar placed an order with Mac Lang, Sundridge, which was in turn cancelled by Dodge due to manufacturing restrictions; and

WHEREAS those restrictions have been since lifted but have affected the purchase price of the vehicle; and

WHEREAS Mac Lang, Sundridge, was the sole bidder for Tender 2024-15;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of McKellar does hereby authorize the capital purchase of a Ram 5500, four-wheel drive truck with dump box in the amount of \$93,911.00, plus licensing (No HST) \$375.00, plus HST of \$12,208.43 for a total amount of \$106,494.43, from Mac Lang Sundridge.

Carried

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Nick Ryeland

25-101 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Consent Agenda for correspondence.

Carried

Moved by: Councillor Morley Haskim

Seconded by: Councillor Debbie Zulak

25-102 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-14, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 4th day of March, 2025.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

March 4, 2025

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

Lawrence Rubin commented from Zoom, audio for Mayor and Council working great, audio for Karlee hard to hear. More information on Public Works Tender for Truck would have helped for audience to follow along. Discussion took place regarding Fire Department medical calls.

Moved by: Councillor Mike Kekkonen
Seconded by: Councillor Nick Ryeland

25-103 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 7:34 p.m. to meet again on March 7, 2025, for a Special Meeting of Council, or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Clerk/Administrator



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

March 7, 2025

Mayor Moore called the meeting to order at 1:00 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak

Staff: Deputy Clerk, Mary Smith
Roshan Kantiya, Treasurer
Tom Stoneman, Public Works Superintendent
Rob Morrison, Fire Chief

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

Moved by: Councillor Mike Kekkonen
Seconded by: Councillor Nick Ryeland

25-104 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Meeting of Council, as amended to move Item 12.1 Committee of Whole to precede Item 5.1 Closed Session.

Carried

Moved by: Councillor Mike Kekkonen
Seconded by: Councillor Nick Ryeland

25-105 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby move into the Committee of the Whole at 1:02 p.m., to discuss Financing Options through Debenture for 2025 Capital Budget.

Carried

Roshan Kantiya presented varying debenture scenarios, discussion took place with Council, Roshan Kantiya, Rob Morrison and Tom Stoneman regarding the 2025 Budget and the available financing options through debenture.

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

Lawrence Rubin asked questions regarding the varying debenture scenarios via Zoom.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

March 7, 2025

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Nick Ryeland

- 25-106** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby rise and report from Committee of the Whole at 2:00 p.m.

Carried

Moved by: Councillor Morley Haskim

Seconded by: Councillor Debbie Zulak

- 25-107** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby agree for Treasurer, Roshan Kantiya, to proceed to draw up the 2025 Budget using Scenario 1 debenture and submit to Infrastructure Ontario and bring back to Council for approval.

Carried

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Nick Ryeland

- 25-108** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Ontario Municipal Act, S.O. 2001, as amended, move into closed session at 2:02 p.m. to discuss the following items:

- 5.1 Education or training; pursuant to Ontario Municipal Act Section 239(3.1) – IT Training for Council and Staff

Carried

Staff for IT training (already present) Tom Stoneman, Rob Morrison, Roshan Kantiya, Mary Smith. Staff entered meeting at 2:02 p.m. – Chris Bordeleau, Megan Attard and Dave Manchuk

Staff (Tom Stoneman, Rob Morrison, Roshan Kantiya, Chris Bordeleau, Megan Attard and Dave Manchuk) left meeting at 2:30 p.m. IT training continued for Council.

Moved by: Councillor Morley Haskim

Seconded by: Councillor Debbie Zulak

- 25-109** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into regular open session of Council at 3:54 p.m.

Carried

Moved by: Councillor Debbie Zulak

Seconded by: Councillor Morley Haskim

- 25-110** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held March 7, 2025.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

March 7, 2025

Moved by: Councillor Morley Haskim

Seconded by: Councillor Debbie Zulak

25-111 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-15, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and **Passed** in Open Council this 7th day of March, 2025.

Carried

Moved by: Councillor Debbie Zulak

Seconded by: Councillor Morley Haskim

25-112 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 3:55 p.m. to meet again on March 18, 2025, for Regular Meeting of Council or at the call of the Mayor.

Carried

David Moore, Mayor

Mary Smith, Deputy Clerk

PARRY SOUND AREA PLANNING BOARD - APPLICATION FOR CONSENT
70 Isabella Street, Unit #110, Parry Sound, Ontario P2A 1M6 (Phone 705-746-5216 Fax 705-746-1439)

No. B**1. Applicant Information**

Name of Applicant Nancy Harris Herr, TULLOCH Geomatics Inc.
 Address 5 Seguin Street
Parry Sound, Ontario
 Postal Code P2A 1A9
 E-mail Address nancy.harris-herr@TULLOCH.ca

Home Tel No. ()
 Business Tel No. (705) 746-8404 ext. 504
 Home Fax Tel No. ()
 Business Fax Tel No. (705) 746-7685

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.2 Name of Owner(s) (if different from the applicant). An owner's authorization is required in Section 12, if the applicant is not the owner.

Name of Owner Fred Flood
 Address 15 Catherine Street
Aurora, Ontario
 Postal Code L4G 1K4
 E-mail Address tflood1956@gmail.com

Home Tel No. (905) 717-1874
 Business Tel No. ()
 Home Fax Tel No. ()
 Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.3 Name of the person who is to be contacted about the application, if different than the applicant. (This may be a person or firm acting on behalf of the applicant.)

Name of Contact _____
 Address _____

 Postal Code _____
 E-mail Address _____

Home Tel No. ()
 Business Tel No. ()
 Home Fax Tel No. ()
 Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

2. Purpose of this Application (check appropriate box)**2.1 Type and purpose of transaction for which application is being made**

- ☒ creation of a new lot ☐ lot additions ☐ easement ☒ right-of-way ☐ lease
☐ correction of title ☐ charge ☐ other (specify, e.g., partial discharge of mortgage)

Explain: 1 new lot and right of way

3. Name of person(s) (purchaser, lessee, mortgage, etc.) to whom land or interest is intended to be transferred, charged or leased, if known and specify relationship to present owner, if any.

3.1 Lot 1 unknown Lot 2 _____ Lot 3 _____

4. Location of the Subject Land Roll / PIN No.(s) Roll 492800000122230/PIN 52129-0982

4.1 Municipality McKellar Lot(s) No.(s) Part 32 & 33 Concession No. 4
 Street Name and No. 11 Flood's Lane M-Plan No. _____ Lot(s) _____
 Registered Plan No. Part(s) _____ Parcel No. _____

5. Easements or restrictive covenants

5.1 Are there any easements or restrictive covenants affecting the subject land? ☐ NO ☒ YES

If YES, describe the easement or covenant and its effect:

S/T R/W over Pts 4 & 5, 42R-7150 and Pt 2, 43R-16273 as in RO187129 appurtenant to Pts 3 & 12, 6 & 16 and 5 & 15, 42R-16273, as in GB158159 appurtenant to Pts 1 & 2, 42R-21929, as in GB159160 appurtenant to Pts 3 & 4, 42R-21929;

S/T R/W over Pt 2, 43R-16273, Pts 4 & 5, 42R-7150 and Pt 5, 42R-21929 as in GB162489 appurtenant to Pts 6 & 7 42R-21929; S/T easement over Part 1, Plan 42R-17948 as in RO212079 in favour of Hydro One Networks Inc;

6. Description of Lands to be Divided and Servicing Information (Complete each subsection)

6.1

	Frontage (m)	Depth (m)	Area (ha)	Existing Uses	Proposed Uses	Existing Structures	Proposed Structures
Retained Lot	111+133=245+/-	200+/-	6.1+/-	Vacant	Residential	None	Unknown
Lot Addition							
Right-of-way	20m wide						
Benefiting Lot							
Severed Lot 1	102+/-	260+/-	2.2+/-	Vacant	Residential	None	Unknown
Severed Lot 2							
Severed Lot 3							

6.2 Access (check appropriate space)

	Name	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Provincial Highway						
Municipal (maintained all year)	Burnett's Road	x				
Municipal (Seasonal)						
Other public road						
Right of way	Flood's Lane			x		
Water Access						

If Water Access Only

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Parking and docking facilities to be used					
Approximate distance of these facilities from the subject land					
The nearest public road					

6.4 Water Supply (enter in appropriate space - **E** for Existing or **P** for Proposed)

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated piped water system					
Privately owned and operated individual well					
Privately owned and operated communal well					
Other public road					
Lake or other waterbody	P		P		
Other means					

6.5 Sewage Disposal - enter in appropriate space - **E for Existing or P for Proposed**

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated sanitary sewage system					
Privately owned and operated individual septic tank	P		P		
Privately owned and operated communal well					
Privately owned and operated communal septic system					
Privately owned and operated communal septic system					
Privy					
Other means					

7. Official Plan

7.1 What is the current designation of the subject land in the Official Plan: Waterfront

8. Current Application

8.1 Has the land ever been the subject of an application for approval of a plan of subdivision under section 51 of the Planning Act.

☐ YES ☐ NO ☒ UNKNOWN

If **YES**, and if known, specify the appropriate file number and status of application and/or Plan No.

8.2 Has the land ever been the subject of a consent under section 53 of the Planning Act.

☒ YES ☐ NO ☐ UNKNOWN

If **YES**, and if known, specify the appropriate file number and status of application.

B25/2021 (McK) - Flood - Approved and complete

8.3 Is the subject land currently the subject of an official plan amendment, zoning by-law, a Minister's zoning order, a minor variance, an approval of a plan of subdivision or a consent.

☐ YES ☒ NO ☐ UNKNOWN

If **YES**, and if known, specify the appropriate file number and status of application.

8.4 Are there additional consents being applied for on these holdings simultaneously with this application, or being considered for the future?

☐ YES ☒ NO ☐ UNKNOWN

9. Original Parcel

9.1 Has any land been severed from the parcel originally acquired by the owner of the subject land.

☒ YES ☐ NO ☐ UNKNOWN

If **YES**, and if known, specify the date of the transfer, the name of the transferee and the land use on the severed land.

PIN 52129-0977, GB162251, 2023/03/15 to Cheryl Flood, James Flood, Robert Flood, Teresa Rice & Frederick Flood then GB162254, 2023/03/15 to

PIN 52129-0977, GB162251, 2023/03/15 to Cheryl Flood, James Flood, Robert Flood, Teresa Rice & Frederick Flood then GB162254, May 28, 2019
 2023/03/15 to Taylor Blake; PIN 52129-0978, GB162256, 2023/03/15 to Cheryl Flood, James Flood, Robert Flood, Teresa Rice &
 Frederick Flood then GB162257, 2023/03/15 to Taylor Blake & Rochelle Radzikowsky; PIN 52129-0981, GB172457, 2024/05/10 to
 Cheryl Flood, James Flood, Robert Flood, Teresa Rice & Frederick Flood then GB172498, 2024/05/10 to 1502701 Ontario Ltd.

10. Affidavit / Sworn Declaration

The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit / Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the Town of Parry Sound this 17 day
of December 2024

I, Nancy Harris Herr of the Town of Parry Sound in the
County/District/Regional Municipality of Parry Sound solemnly declare that all the statements
contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing
that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT.**


Signature of Applicant or Agent

DECLARED BEFORE ME at the Town of Parry Sound in the
Province of Ontario this 17 day
of December 2024.


A Commissioner of Oaths

Janet Lorraine Borneman, a Commissioner, etc.,
Province of Ontario, for Oldham Law Firm,
A Professional Corporation.
Expires July 10, 2027.

11. Authorizations

- 11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorizations set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, Fred Flood, am the owner of the land that is the subject of this application for Consent
and/or Zoning By-law Amendment and I authorize Nancy Harris Herr, TULLOCH Geomatics Inc. to make this application on
my behalf.

Date DEC. 7/2024


Signature of Owner 

- 11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, Fred Flood, am the owner of the land that is the subject of this application for
Consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize
Nancy Harris Herr, TULLOCH Geomatics Inc., as my agent for this application, to provide any of my personal information that
will be included in this application or collected during the processing of the application.

Date DEC. 7/2024

Signature of Owner 

12. Consent of the Owner (this section must be completed for the application to be processed)

12.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, Fred Flood, am the owner of the land that is the subject of this application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date Dec. 7/2024

Signature of Owner 

13. Additional Fees

The applicant hereby agrees:

- (a) to reimburse the Parry Sound Area Planning Board for any costs incurred in processing this application which are above and beyond the amount of the application fee; and
- (b) to pay all costs legal and otherwise, that may be incurred by the Parry Sound Area Planning Board with respect to an LPAT Hearing, that may be held as a result of this application for a consent and to provide a deposit for such costs at least 45 days prior to any scheduled hearing.

Date Dec. 7/2024

Signature of Owner 

Property Report

492800000122230

Civic Address Information:

11 Floods Lane, McKellar

Point location: Main Structure, changed to
11 Floods Lane

Note: Not all properties will
have civic addresses assigned

MPAC Location: 11 FLOODS LANE

MPAC Extract Date: 20231104

0

700 m/2297 ft



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Printed By: publicuser on 2024/10/3
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11

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wpsgn.ca

Hurdville Rd

McDougall Rd

Property Report

492800000122230

Civic Address Information:

11 Floods Lane, McKellar

Point location: Main Structure, changed to
11 Floods Lane

Note: Not all properties will
have civic addresses assigned

MPAC Location: 11 FLOODS LANE

MPAC Extract Date: 20231104

0

700 m/2297 ft



West Parry Sound
Geography
Network



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11

wpsgn.ca

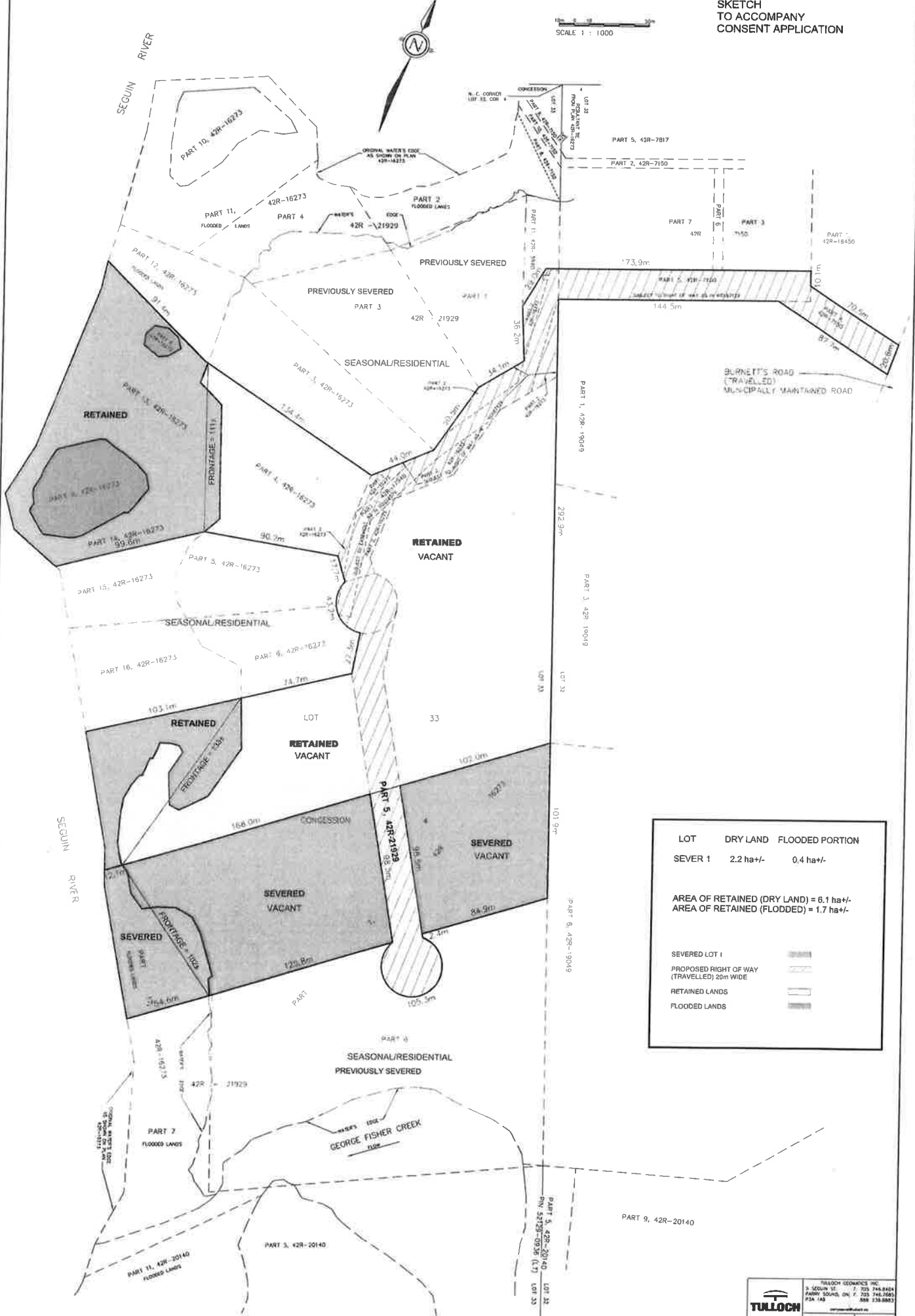
wpsgn.ca

Hurdville Rd

McDougall Rd



SCALE 1 : 1000



PROPERTY DESCRIPTION

11 Floods Lane is heavily forested except for some flooded lands in Lake Manitouwabing which form an island opposite the northern frontage.



PREVIOUS CONSENT

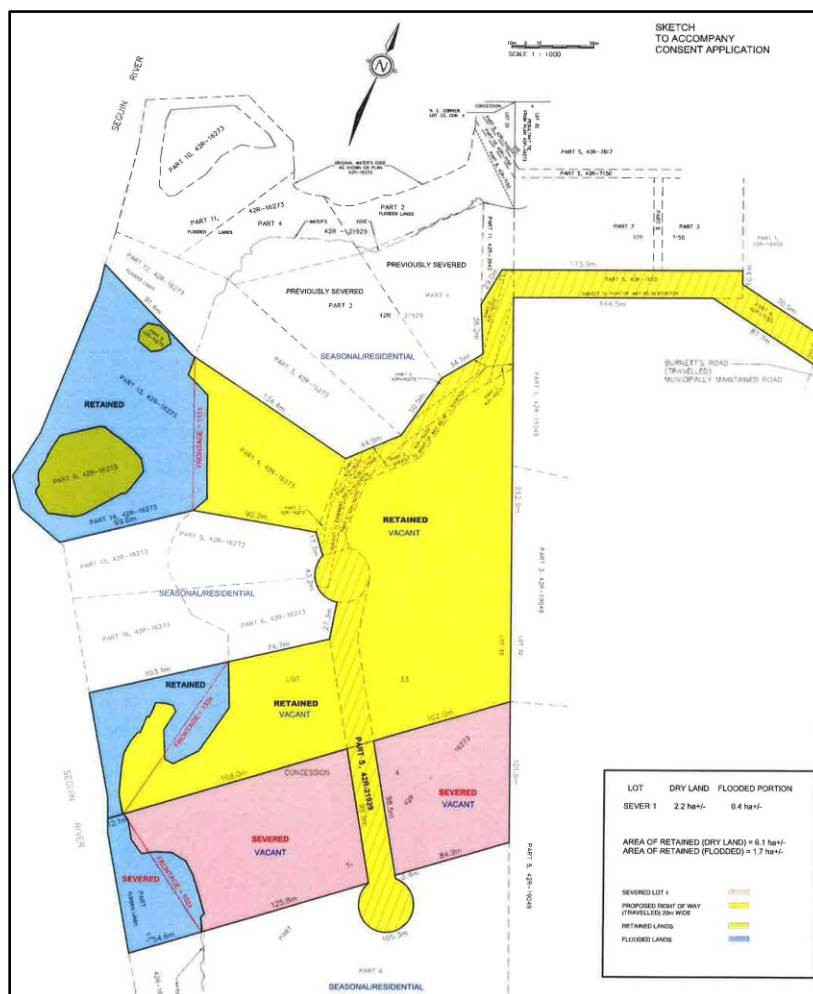
A severance was approved for the owners in 2021. Consent application B25/2021(McK) created 3 new waterfront lots as shown below.

These lots have been sold, and the subject lands have potential for one additional waterfront lot.

PROPOSED CONSENT

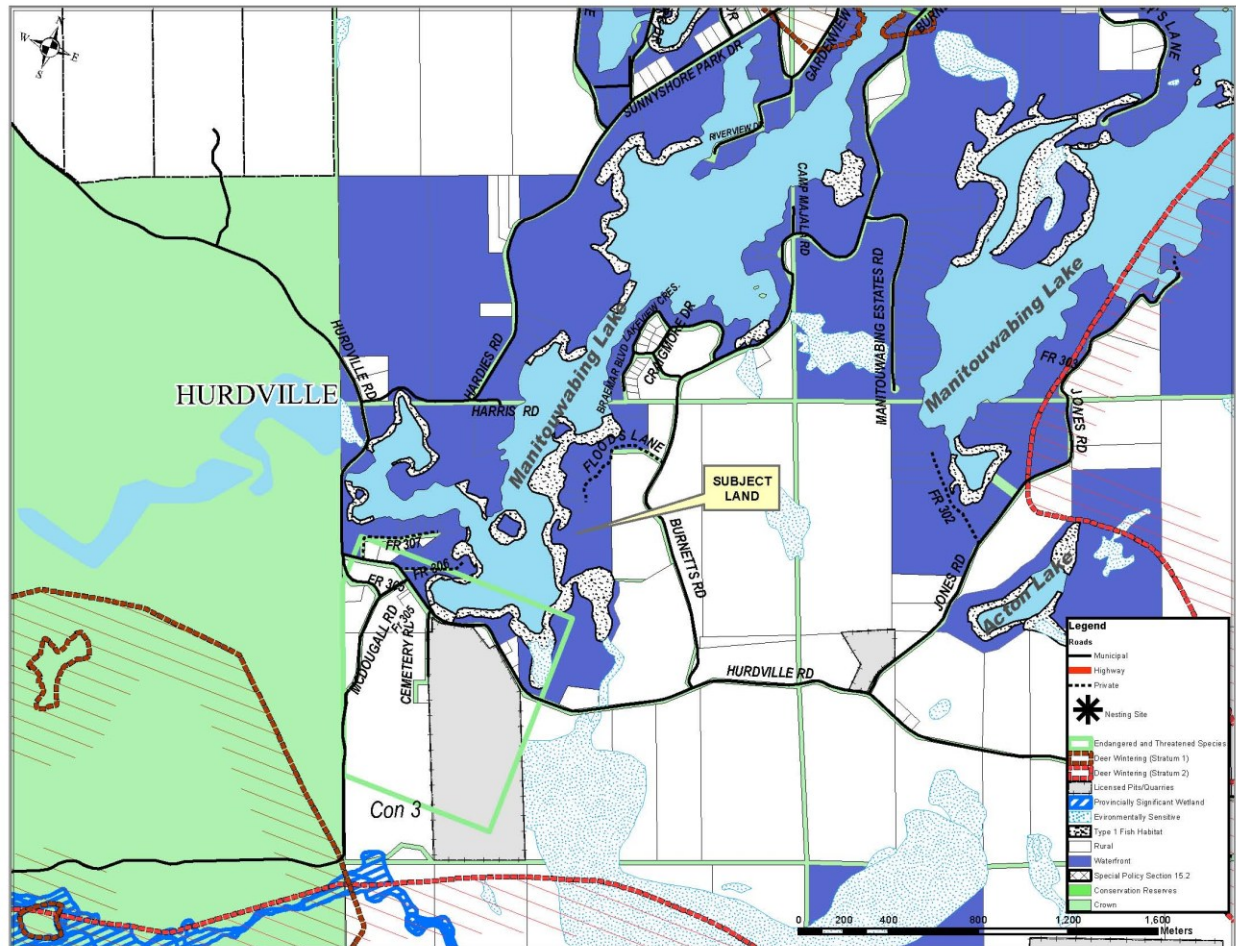
The proposed consent would create one (1) new waterfront lot as shown in pink below. A right-of-way will be required over this lot for access to the existing lot at the end of Flood's Lane.

Parcel	Frontage (m)	Depth(m)	Area (ha)
WF2 Zone Requirements	90	60	1.0
Retained	111+133 =245	±200	6.1
Severed 1	102	±243	2.2
Right-of-way	20	±100	0.2



OFFICIAL PLAN

The subject lands are designated Waterfront in McKellar's Official Plan.



There is Type 1 Fish Habitat shown along the shoreline of the severed and retained lands. However, the applicants had an environmental assessment done in support of the previous consent. This assessment also covered the proposed severed lot (shown as Severed Lot 3 below) and identified Type 2 habitat areas where a dock could be placed.

A copy of the Fish Habitat Assessment is attached.



Land Division Policies

“5.10.2 Consents to sever land will be permitted where it can be demonstrated that a plan of subdivision is not necessary for the proper development of the municipality; and

- (a) where a limited number of lots in accordance with Section 5.10.3 and 5.10.4 of this Plan are being proposed;
- (b) where the pattern of development has been established;
- (c) where the severance conforms to the policies of the Official Plan;
- (d) where there is no extension to an opened and assumed municipal road;
- (e) where the land fronts on an existing public, year-round road or in accordance with the exceptions set out in 5.8.2;
- (f) consents may be granted for boundary adjustments, correction of title, leases, easements, rights-of-way and other purposes that do not create separate lots. Such consents shall be evaluated on their own merit.
- g) consents may be permitted for mortgage purposes. Such consents shall be evaluated as if a new lot were to be created.

5.10.3 In the Waterfront designation no more than three (3) new lots plus the retained may be created by consent subject to complying with all other policies of this Plan.”

The proposed consent would conform to these land division policies.

Access Policies

“5.8.2.1 All new development must front upon a year-round, publicly maintained road subject to the exceptions listed below.

5.8.2.2 A limited number of lots used for seasonal residential dwellings within the Waterfront designation may be serviced by an existing private road, registered right-of-way, minor extension to private road, or an unassumed public road which accesses a maintained public road, as identified on Schedule "A". A minor extension to a private road is defined as 180 metres or less from the last lot on the road. Private roads and rights-of-way will not be extended to properties which are located beyond the existing extent of the private road or right-of-way, except to provide water access for island lots and inaccessible shoreline where no alternative access is available.”

The access to the proposed lots can be considered in filling and would comply with the above policies.

PROVINCIAL POLICY STATEMENTS (P.P.S) 2024

The lands are considered Rural in the P.P.S. and are subject to following policies:

2.5 Rural Areas in Municipalities

1. Healthy, integrated and viable rural areas should be supported by:
 - a) building upon rural character, and leveraging rural amenities and assets;
 - b) promoting regeneration, including the redevelopment of brownfield sites;
 - c) accommodating an appropriate range and mix of housing in rural settlement areas;
 - d) using rural infrastructure and public service facilities efficiently;
 - e) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources;
 - f) providing opportunities for sustainable and diversified tourism, including leveraging historical, cultural, and natural assets;
 - g) conserving biodiversity and considering the ecological benefits provided by nature; and
 - h) providing opportunities for economic activities in prime agricultural areas, in accordance with policy 4.3.
2. In rural areas, rural settlement areas shall be the focus of growth and development and their vitality and regeneration shall be promoted.
3. When directing development in rural settlement areas in accordance with policy 2.3, planning authorities shall give consideration to locally appropriate rural characteristics, the scale of development and the provision of appropriate service levels.

Growth and development may be directed to rural lands in accordance with policy 2.6, including where a municipality does not have a settlement area.

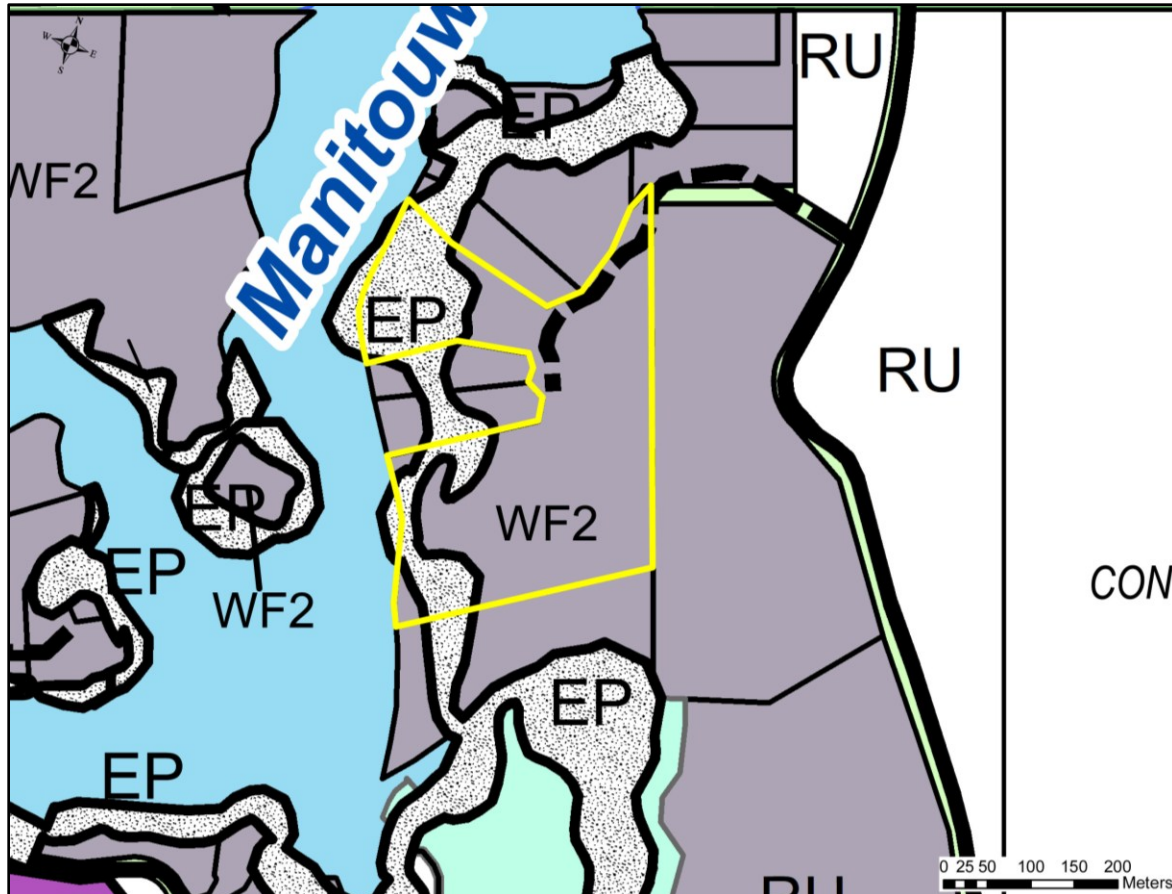
2.6 Rural Lands in Municipalities

1. On rural lands located in municipalities, permitted uses are:
 - a) the management or use of resources;
 - b) resource-based recreational uses (including recreational dwellings not intended as permanent residences);
 - c) residential development, including lot creation, where site conditions are suitable for the provision of appropriate sewage and water services;
 - d) agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, in accordance with provincial standards;
 - e) home occupations and home industries;
 - f) cemeteries; and
 - g) other rural land uses.
2. Development that can be sustained by rural service levels should be promoted.
3. Development shall be appropriate to the infrastructure which is planned or available, and avoid the need for the uneconomical expansion of this infrastructure.
4. Planning authorities should support a diversified rural economy by protecting agricultural and other resource-related uses and directing non-related development to areas where it will minimize constraints on these uses.
5. New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the minimum distance separation formulae.

There are no inconsistencies with these policies.

ZONING By-Law

The subject lands are zoned Waterfront Residential 2 (WF2) and Environmentally Protected (EP) in the Township's Zoning By-law. The proposed severance meets the requirements of the Waterfront Residential 2 Zone and the Environmentally Protected zoning has been addressed by an environmental report.



RECOMMENDATION

That the proposed consent to create one (1) new waterfront lot and a right-of-way in Part of Lots 32 & 33, Concession 4, Township of McKellar as applied for by Fred and Edith Flood in Application No. B44/2024(McK) be approved subject to the following conditions:

1. Payment of a fee in lieu of parkland as required in the Township of McKellar fee By-Law;
2. Entering in to a 51 (26) agreement that is registered on title to recognize the private road access, the private road standards of the Township, to indemnify the Municipality for any liability or responsibility for the access and to include the recommendations of FRiCORP in their report of October 28, 2020.

1. 911 Addressing for the proposed new lot;
2. Payment of any applicable planning board fees.

Respectfully,

A handwritten signature in blue ink, appearing to read "Patrick Christie". The signature is fluid and cursive, with the first name "Patrick" and last name "Christie" clearly distinguishable.

Patrick Christie, C.P.T.
Secretary-Treasurer
Parry Sound Area Planning Board

Site Evaluation Report

To: Fred Flood

From: FRi Ecological Services

Date: October 28, 2020

Subject: Consent Application – Shoreline Fish Habitat Assessment (Part of Lot 33, Concession IV, Township of McKellar)

INTRODUCTION

FRi Ecological Services was retained by the proponent to complete a shoreline fish habitat assessment considering shoreline fish habitat for the subject lands located at Part of Lot 33, Concession IV, Township of McKellar (**Figure 1**). The proposed consent application would include the creation of 4 new lots and a retained lot that would include 3 small islands (**Figure 2**). **Table 1** below documents the approximate area of each of the lots.

Lot Designation	Area (ha)
Retained Lot including Islands	4.92
Severed Lot 1	0.63
Severed Lot 2	0.82
Severed Lot 3	2.20
Severed Lot 4	2.27
Total	10.84

Schedule A of By-law 95-12 identifies the entire frontage of this property as Environmental Protection (EP) on Sheet 3. The Environmental Protection designation is defined as Type 1 fish habitat as mapped by the Ministry of Natural Resources and Forestry. The mapping is reproduced on a small-scale map in the schedule. These maps can be used for planning purposes, but the actual boundaries of the features are not refined enough to use at an individual lot scale for development purposes.



Figure 1. Location of the subject lands

APPROACH

The intent was to inspect the entire shoreline by boat and confirm the extent and location of the Type 1 fish habitat. Suitable dock locations must be provided for each lot that would be outside of the Type 1 fish habitat as part of the considerations for the consent application.

The Type 1 fish habitat fronting the property was associated with dense aquatic macrophytes. Typically, these investigations would be completed during mid-summer to ensure the aquatic plants are plainly visible. To test that the aquatic plants were still easily discernable, a control site of EP that was known to the assessor in a bay adjacent to Tait's Marina was investigated first to ensure the aquatic plants were still easily visible for mapping purposes on October 5, 2020. Conditions were still conducive for mapping purposes.

A GIS field map was created for the site and the aquatic macrophyte beds were carefully mapped in the field by slowly back-trolling the boat along the edge of the aquatic macrophyte beds that equate to the Type 1 fish habitat features.

EXISTING CONDITIONS

The various fish habitat designations are documented in [Fish Habitat Protection Guidelines for Developing Areas](#) (MNR 1994).

Type 1 Fish Habitat – Habitats in this category are those which limit the overall productive capacity and require a high level of protection. If these areas are harmfully altered, the productive capacity of the habitat would be expected to diminish. Examples of Type 1 habitat may include:

- Spawning areas for species with stringent spawning requirements such as brook trout or walleye;
- Highly productive feeding areas such as wetlands; and
- Groundwater recharge areas in coldwater streams



Figure 2 Map showing proposed retained and severed lots

Type 2 Fish Habitat - Habitat that is important to a fish population, but is not a limiting factor for the habitat productive capacity and requires a moderate level of protection. Habitat falling into this classification is usually abundant. Examples of Type 2 habitat may include:

- Areas of unspecialized spawning habitat; and
- Feeding areas, particularly for adult fish

Type 3 Fish Habitat – Habitat of low productive capacity and do not contribute significantly, directly or indirectly and requires only minimal protections. Examples of Type 3 habitat may include:

- Municipal drains;
- Highly altered watercourses or shorelines; and
- Drainage swales

In this case the Type 1 fish habitat was associated with highly productive feeding areas within wetland aquatic plants.

Figure 3 documents the extent of the Type 1 and Type 2 fish habitat along the entire shoreline of the subject property. The Type 1 fish habitat is not contiguous along the entire shoreline as mapped in Schedule A. A number of geo-referenced photos were taken along the shoreline to document the habitat conditions at various locations. In general, where the Type 1 habitat exists, it included submergent, emergent and/or floating aquatic macrophytes. Typical species included white water lily, watershield, pickerelweed, pipewort, Richardson's pondweed, floating-leaf pondweed, cattails and various sedges and rushes as well.

SEVERED LOT 1

There is approximately 24m of Type 2 habitat fronting lot 1 that would be suitable for a dock location. Photos 18 and 20 document the shoreline conditions and can be located on **Figure 3**.

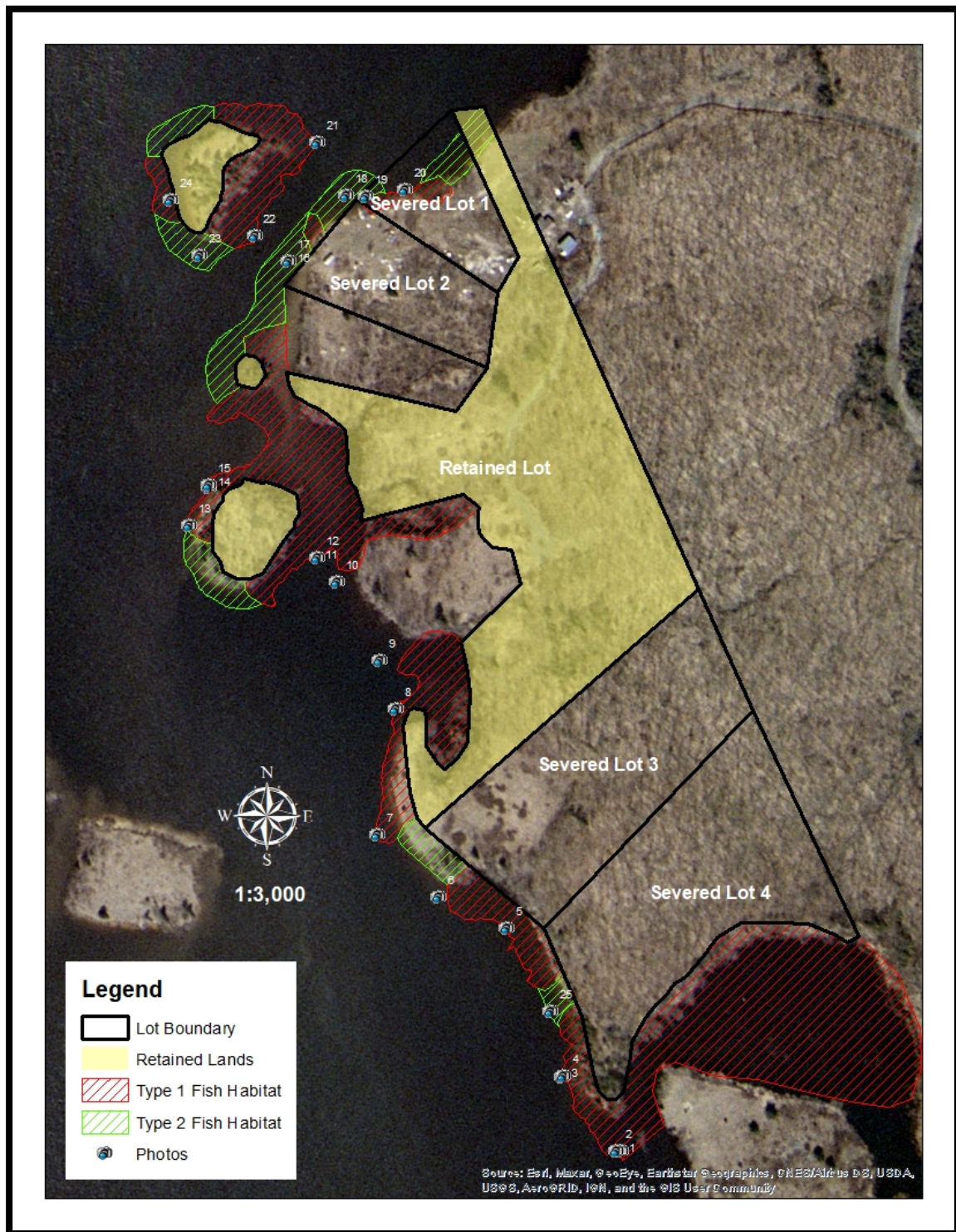


Figure 3 Fish habitat mapping and geo-referenced photos locations

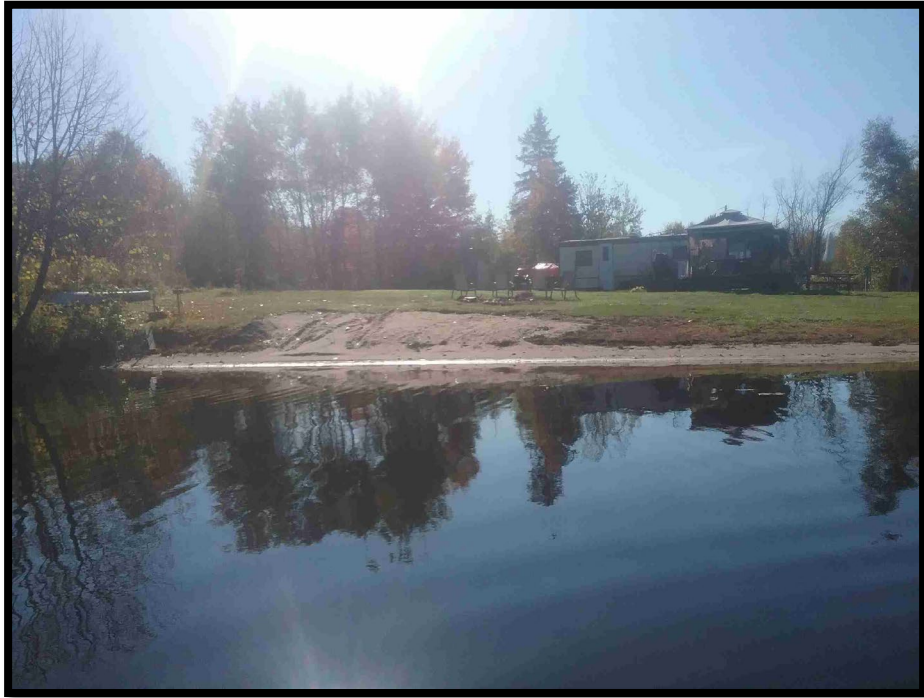


Photo 18 Type 2 habitat at junction of Lots 1 and 2

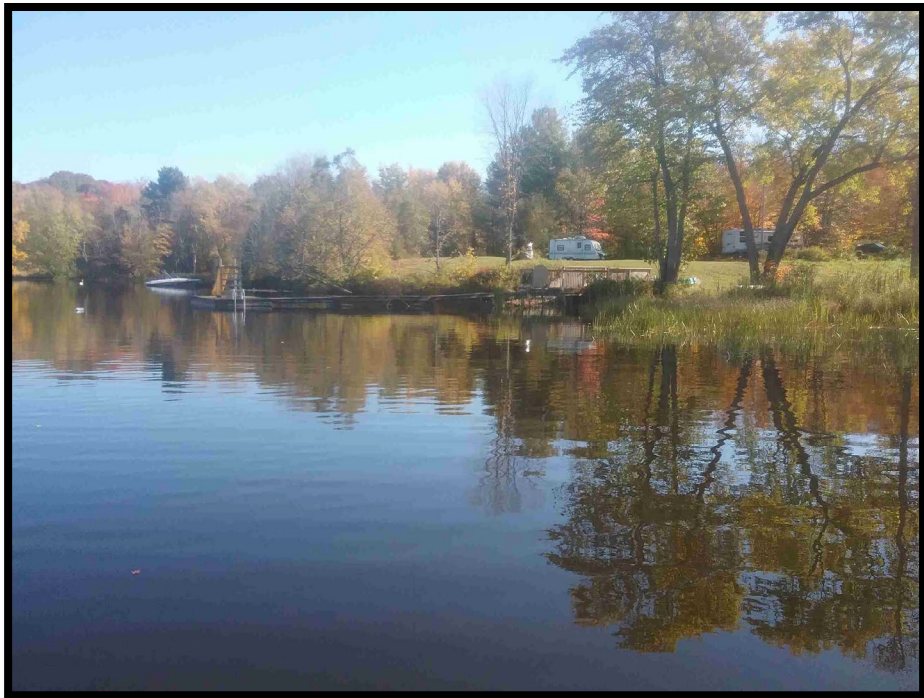


Photo 20 Emergents fronting part of Lot 1 beside existing dock

SEVERED LOT 2

There is approximately 64m of Type 2 habitat fronting lot 2 that would be suitable for a dock location. Photos 16, 18 and 20 document the shoreline conditions and can be located on Figure 3.

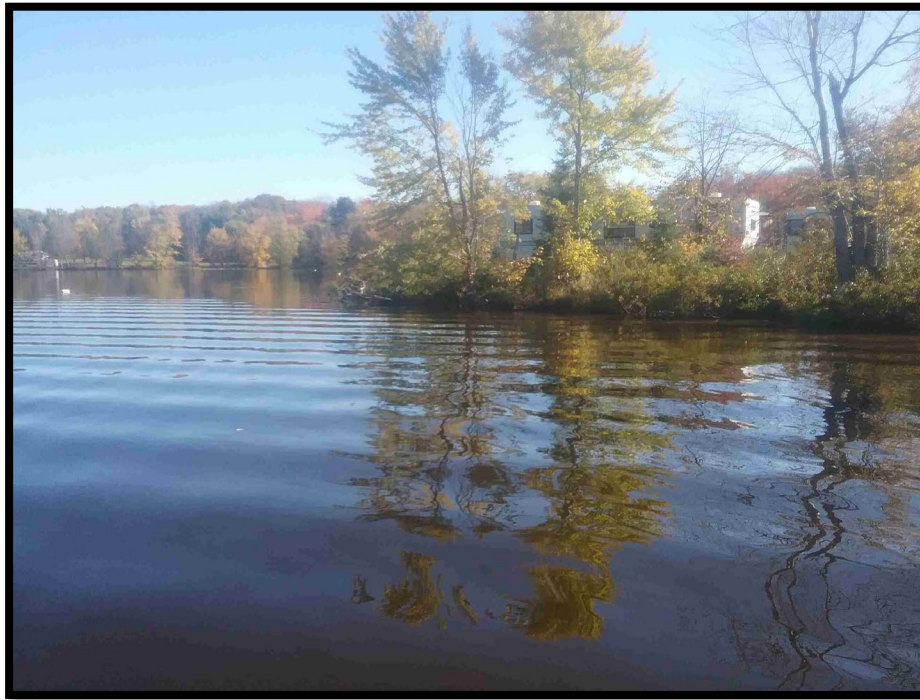


Photo 16 Type 2 habitat fronting Lot 2

SEVERED LOT 3

There is approximately 38m of Type 2 habitat fronting lot 3 that would be suitable for a dock location. Photos 5 and 6 document the shoreline conditions and can be located on Figure 3.

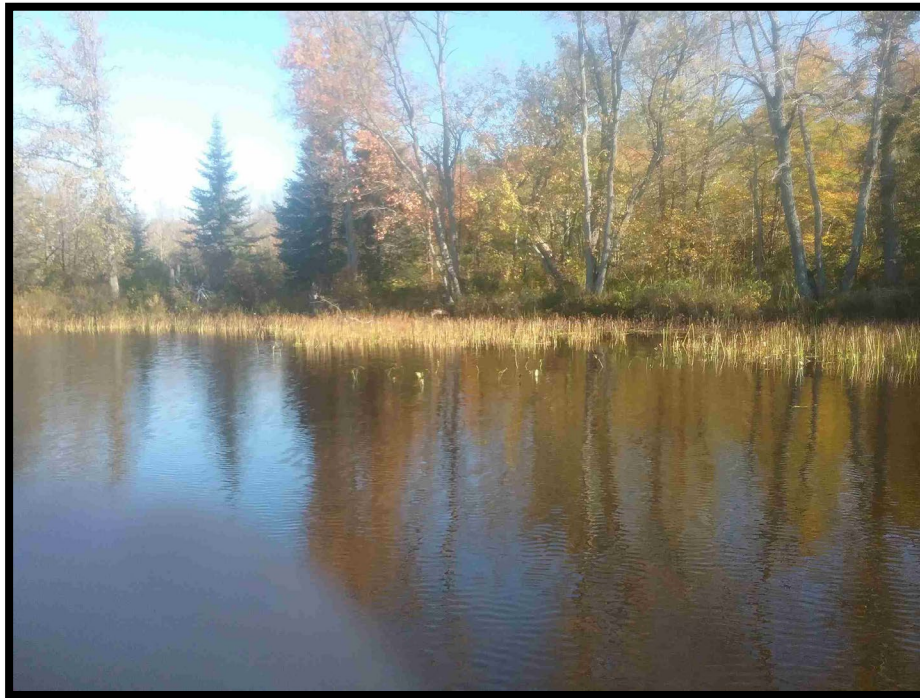


Photo 5 Pickerelweed within the Type 1 habitat fronting Lot 3

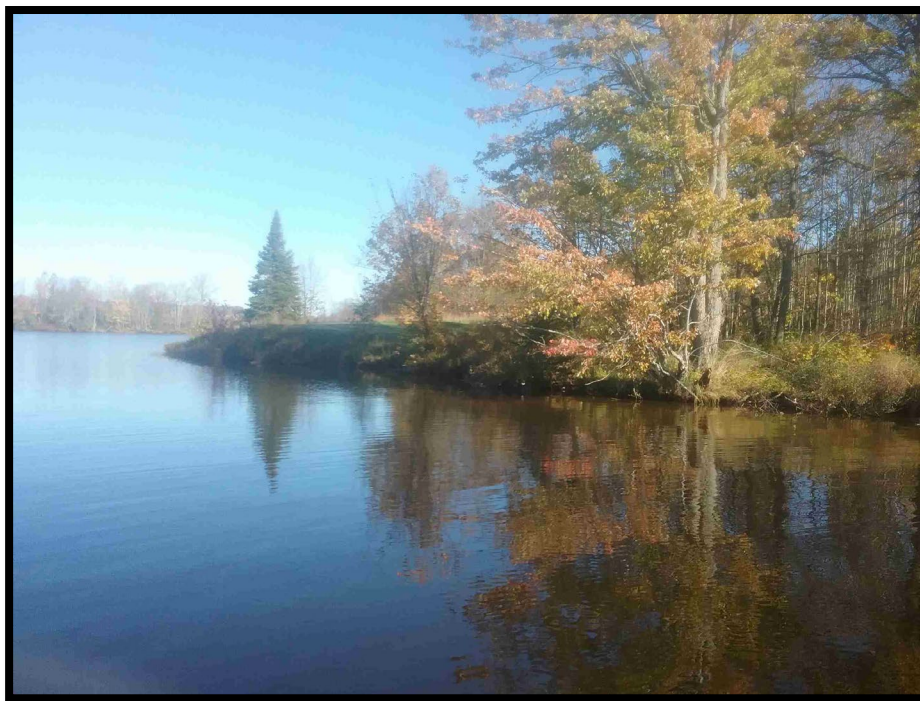


Photo 63 Type 2 habitat straddling the boundary between Lot 3 and Retained Lands

SEVERED LOT 4

There is approximately 22m of Type 2 habitat fronting lot 4 that would be suitable for a dock location. Photos 4 and 25 document the shoreline conditions and can be located on **Figure 3**.

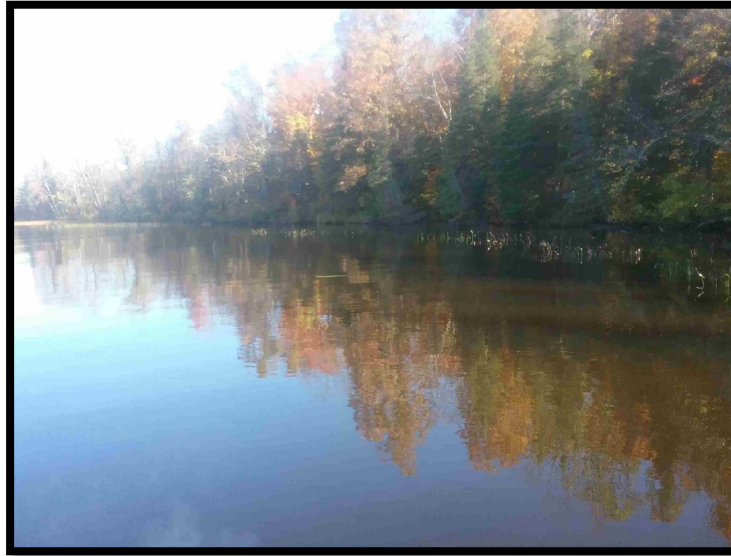


Photo 4 Pickerelweed in Type 1 habitat fronting Lot 4.

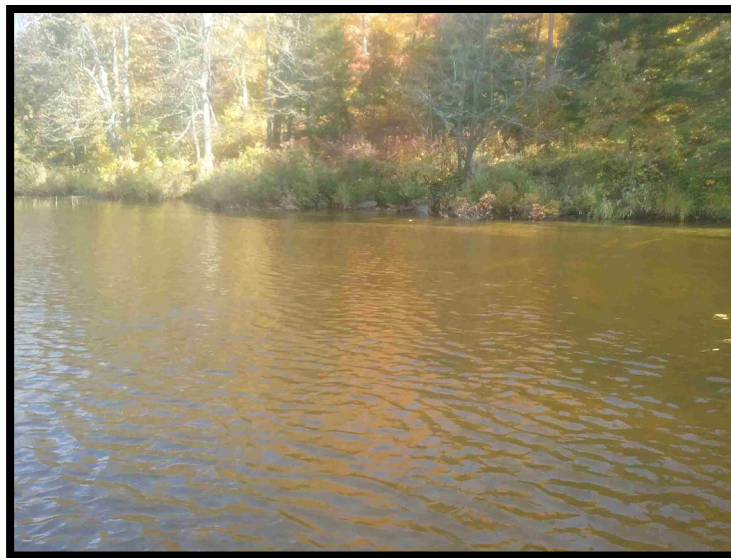


Photo 25 Type 2 habitat fronting Lot 4

CONCLUSIONS

There are suitable dock locations for each of the proposed newly created lots that are outside of the Type 1 fish habitat. All of the Type 2 docking sites have sufficient depth for a functional dock facility. Additionally, the following mitigation measures should be implemented to maintain and protect all fish habitat associated with the site:

- All works shall be conducted to avoid serious harm to fish as per the DFO's Measures to avoid harm to fish and fish habitat (<http://www.dfo-mpo.gc.ca/pnw-ppe/measures-mesures-eng.html>);
- Erosion and sediment control measures, such as the installation of sediment fencing before starting work, should be installed to prevent any disturbed soils from entering any waterbody if shoreline work is anticipated;
- Regular inspection and maintenance of erosion and sediment control measures and structures during the course of construction;
- Pipe or floating docks are recommended for these locations; and
- Additional approvals may be required by Fisheries and Oceans Canada and/or the Ministry of Natural Resources and Forestry dependant on the size and construction type of the proposed docking facility.

The implementation of the above measures shall ensure that the works are consistent with the applicable policies/legislation and preserve the natural heritage features on the property.

Respectfully submitted by,



Rod Bilz
Environmental Specialist

This Consent Agreement entered into by the parties (hereinafter the "Agreement") is made as of the 24th day of January, 2023

BETWEEN:

**THE ESTATE OF EDITH MAUDE LORRAINE FLOOD, by its ESTATE
TRUSTEE, FREDERICK JOHN FLOOD**
an Estate being administered in the province of Ontario

Hereinafter referred to as the "Owner"

OF THE FIRST PART:

-and-

THE CORPORATION OF THE TOWNSHIP OF MCKELLAR
a Municipality located in the Province of Ontario

Hereinafter referred to as the "the Municipality"

OF THE SECOND PART

WHEREAS, the Estate of Edith Maude Lorraine Flood, is the Owner of the lands affected by this Agreement and which are described in Schedule "A" attached hereto (the "Properties");

AND WHEREAS, the Owner obtained, from the Parry Sound Area Planning Board (File B25/2021 (McK)), consent to sever three lots from the original parcel of land, which was legally described as PT LT 32-33 CON 4 MCKELLAR, PTS 1, 2, 4, 7 TO 11, 13, 14 & 17 42R16273; PTS 4 & 5 42R7150; SUBJECT TO AN EASEMENT AS IN RO187129; SUBJECT TO AN EASEMENT IN GROSS AS IN RO212079; TOWNSHIP OF MCKELLAR, with two of the said severances being completed, and a third severance not yet being completed as of the date of this Agreement, which consent was conditional upon entering into this Agreement;

AND WHEREAS the Municipality has entered into a separate consent agreement for those lands which have already been severed from the original parcel, the already severed lands being legally described as PART LOT 33 CONCESSION 4 MCKELLAR BEING PARTS 1 AND 2 PLAN 42R21929; TOGETHER WITH AN EASEMENT OVER PART 2 PLAN 42R16273 AND PARTS 4 AND 5 PLAN 42R7150 AS IN GB158159; TOWNSHIP OF MCKELLAR and PART LOT 33 CONCESSION 4 MCKELLAR BEING PARTS 3 AND 4 PLAN 42R21929; TOGETHER WITH AN EASEMENT OVER PART 2 PLAN 42R16273 AND PARTS 4 AND 5 PLAN 42R7150 AS IN GB158160; TOWNSHIP OF MCKELLAR (hereinafter referred to as the "Severed Lots"), said agreement being entered into with the owner of the Severed Lots;

AND WHEREAS the third new lot for which approval to sever from the original parcel was obtained from the Parry Sound Area Planning Board is shown as Parts 6 and 7 on Plan 42R-21929, and which is now contained in the property legally described as PART LOTS 32 AND 33 CONCESSION 4 MCKELLAR; SUBJECT TO AN EASEMENT AS IN RO187129; SUBJECT TO AN EASEMENT IN GROSS AS IN RO212079; SUBJECT TO AN EASEMENT OVER PART 2 PLAN 42R16273 AND

PARTS 4 AND 5 PLAN 42R7150 IN FAVOUR OF PARTS 1 AND 2 PLAN 42R21929 AS IN GB158159; SUBJECT TO AN EASEMENT OVER PART 2 PLAN 42R16273 AND PARTS 4 AND 5 PLAN 42R7150 IN FAVOUR OF PARTS 3 AND 4 PLAN 42R21929 AS IN GB159160; TOWNSHIP OF MCKELLAR (hereinafter referred to as the "Retained/To Be Severed Lands");

AND WHEREAS by completing the severance of the Severed Lots, a fourth parcel of land was created which is made up of an island and flooded lands, and which is legally described as PART LOT 33 CONCESSION 4 MCKELLAR; TOWNSHIP OF MCKELLAR, with the following "Property Remarks" on the parcel register: "NORTH PART 12 PLAN 42R16273 AND WEST PART 4 PLAN 42R21929 (hereinafter referred to as the "Additional Lot");

AND WHEREAS the Retained/To Be Severed Lands and the Additional Lot make up the lands affected by this Agreement and are hereinafter referred to as the "Subject Lands";

AND WHEREAS this Agreement is being entered into and registered on title to the Properties pursuant to sections 53(12) and 51(26) of the *Planning Act, R.S.O., 1990*, as amended from time to time;

NOW THEREFORE, the Owner and the Municipality wish to enter into the herein Agreement pursuant to the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Scope of Agreement

1.1 Description of Lands – The lands affected by this Agreement are the lands described in Schedule "A".

1.2 Conformity With Agreement - The Owner covenants and agrees that no development of or work shall be performed on the Subject Lands except in compliance with:

- a) the provisions of this Agreement;
- b) all applicable Municipal By-laws and all Provincial and Federal Legislation; and
- c) all of the recommendations set out in the Site Evaluation Report prepared by FRi Ecological Services, dated October 28, 2020 (Revised November 18, 2022).

1.3 Schedules Attached - The following schedules are attached to this Agreement:

Schedule "A" - Legal Description

Schedule "B" - Site Evaluation Report - FRi Ecological Services, dated October 28, 2020 (Revised November 18, 2022).

Schedule "C" – Cash Deposits and Payments

Schedule "D" – Environmental Recommendation Conditions

2. Conditions Prior to Execution of Agreement by the Municipality

2.1 Prior to the execution of this Agreement by the Municipality, the Owner shall:

- a) Taxes - have paid all municipal tax bills issued and outstanding on the Subject Lands;
- b) Land Ownership - be the registered owner in fee simple of the Subject Lands described in section 1.1;
- c) Solicitor's Undertaking – a personal undertaking signed by the Owner's solicitor confirming that the Owner's solicitor shall forthwith register this Agreement on title to the Subject Lands after execution of this Agreement by the Municipality and immediately thereafter provide proof of same to the Municipality's solicitor;
- d) Cash Deposits & Cash Payments – have delivered to the Municipality all cash deposits and cash payments required by Schedule "C" attached.

3. Special Provisions - Road Access

3.1 The Owner confirms that the Retained/To Be Severed Lands are accessible by virtue of a privately-owned easement(s) over the Retained/To Be Severed Lands, hereinafter described as the "Private Road" and also locally referred to as "Flood's Lane".

3.2 The Owner further confirms and acknowledges that the Additional Lot is accessible by water access only.

3.3 The Owner hereby acknowledges and confirms that:

- a) the Private Road is not maintained or owned by the Municipality;
- b) the Private Road as it physically exists as of the date of this Agreement, and as it may be constructed in order to provide access to the to be severed lands, does and shall physically exist wholly within the limits of easements which are set out as parts on a reference plan and are registered on title to the relevant properties;
- c) the Municipality does not have any obligation or responsibility whatsoever for the maintenance, upgrade, care and/or use of the Private Road and such maintenance, upgrade and care is the sole responsibility of the Owner; and
- d) the Municipality does not have any obligation or responsibility to provide, and does not or will not provide, municipal services to the Subject Lands such as, but not necessarily limited to, snowplowing, emergency services, garbage pick-up and/or school bussing.

Indemnification

- 3.4 The Owner indemnifies the Municipality from any present or future liability, losses, damages, or causes of action, arising as a result of any action or inaction, or any present or future liability incurred as a result of loss of access to, or a restriction of access to and from the Subject Lands, via the Private Road or by virtue of the Additional Lot being accessible by water access only.
- 3.5 The Owner indemnifies the Municipality from any present or future liability, losses, damages, or causes of action, arising as a result of any claims made against the Municipality regarding the Municipality's non-responsibility to maintain the Private Road.

4. Special Provisions – Environmental Recommendation Conditions

- 4.1 Further to the terms of this Agreement, the Owner covenants and agrees that no development of, or work shall be performed on, the Subject Lands except in compliance with all of the environmental recommendations set out in the Site Evaluation Report prepared by Fri Ecological Services dated October 28, 2020 (Revised November 18, 2022) which are more particularly set out in Schedule "D" hereto.

5. Cash In Lieu Of Parkland

- 5.1 As a condition of approval of the consents, the Owner shall pay a fee to the Municipality in lieu of parkland dedication in the amount of \$1,200.00 for each new lot, as more particularly described in Schedule "C".

6. Registration of Agreement and Other Documents

- 6.1 The parties hereto consent to the registration of this Agreement by the Owner's solicitor, at the Owner's expense, upon the title to the Subject Lands. The Owner's solicitor shall complete this registration forthwith after the Municipality has executed this Agreement and shall immediately thereafter provide a copy of the registered document to the Municipality's solicitor. The Owner also agrees that he will execute such further and other documents, consents, or applications as may be reasonably required by the solicitor for the Municipality for the purpose of any registration against the Subject Lands, or for the purpose of giving effect to the provisions required under this Development Agreement.

7. Expenses To Be Paid by Owner

- 7.1 Every provision of this Agreement by which the Owner is obliged in any way shall be deemed to include the words "at the expense of the Owner" unless the context otherwise requires.
- 7.2 The Owner shall pay such reasonable fees as may be invoiced to the Municipality by its Solicitor, (or Planning Consultant, Environmental Consultant, Landscape Architect or Engineer, if applicable) in connection with all work to be performed as a result of the provisions of this Agreement.

7.3 All expenses for which demand for payment has been made by the Municipality shall bear interest at the rate of 15% per annum commencing thirty (30) days after demand.

7.4 In the event that the Municipality, acting reasonably, finds it is necessary to engage the services of an engineer, planning consultant or technical personnel not permanently employed by the Municipality, to review the plans of the Owner, and/or carry out on-site inspections of the work performed, the Municipality will advise the Owner accordingly of this need, and the costs of such outside engineers, consultants or personnel so engaged shall be the responsibility of the Owner. The Municipality may require a deposit for this purpose.

8. Cash Deposits and Payments – Schedule “C”

8.1 The Owner shall lodge with the Municipality those cash deposits and payments more particularly described in Schedule “C”, and at the dates specified therein.

8.2 In the event that the expenses of the Municipality exceed the amount of the cash deposits set out in Schedule “C” attached, the Owner shall pay such excess charges within thirty (30) days after demand by the Municipality, or if less, such excess deposit shall be refunded upon the satisfaction by the Owner of all obligations under this Agreement.

8.3 If the costs of completing any work or service, exceeds the amount of cash deposits held by the Municipality, such excess shall be paid by the Owner to the Municipality thirty (30) days after invoicing by the Municipality. All overdue accounts shall bear interest at the rate of 15% per annum.

9. Indemnification From Liability and Release

9.1 The Owner covenants and agrees with the Municipality, on behalf of itself, its successors in title and assigns, to indemnify and save harmless the Municipality, and its employees, officers, directors, agents, servants and invitees, from any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed by the Owner or on his behalf in connection with the carrying out of the provisions of this Agreement or by reason of the failure of the Owner or its successors in title and assigns to comply with and/or fulfil its obligations hereunder and without limitation those obligations set out in section 1.2.

9.2 The Owner further covenants and agrees to release and forever discharge the Municipality, and its employees, officers, directors, agents, servants and invitees, from and against all claims, demands, causes of actions, of every nature and type whatsoever that may arise either as a result of the failure of the Municipality to carry out any of its obligations under this Agreement, or, as a result of the Municipality performing any municipal work on adjacent properties which may damage or interfere with the works of the Owner, provided that such default, failure or neglect was not caused intentionally or through negligence on the part of the Municipality, its servants, agents or subcontractors.

9.3 Without limiting the foregoing, the Owner further covenants and agrees to release and forever discharge the Municipality, and its employees, officers, directors, agents, services and invitees, from and against any and all loss, liability, damages, costs and expenses of every nature and kind whatsoever that are asserted against or suffered or incurred by the Municipality arising from or as a result of the exercise by the Owner of the use of the Private Road, or arising from or as a result of any act or omission of the Owner resulting from or relating to damage to property or injury or death to individuals. If the Municipality shall, without fault on its part, be made a party to any action, application or other legal proceeding commenced against it and the Owner, the Owner shall indemnify and save harmless the Municipality, and shall defend such action, application or other legal proceeding in the name of the Municipality, or at the option of the Municipality, pay all costs, expenses and legal fees (on a full indemnity basis) incurred by the Municipality, to defend any such action, application or other legal proceeding so that the Municipality shall suffer no loss or harm in connection with such action, application or other legal proceeding.

10. Notice To Parties

10.1 Any Notice to be given by any party under this Agreement may be given by:

- a) personal service on the parties hereto,
- b) prepaid registered mail addressed to the other party at their last known address

and which shall be deemed to have been received three (3) business days after mailing, or

- c) by telecopier message (fax machine) and such telecopier message shall be deemed to have been received the day it was sent up to the hour of 4:30 p.m. and any time a telecopier message is sent thereafter, it shall be deemed to be received on the following day.

10.2 For the purposes of the foregoing, the addresses for the parties to this Agreement are as follows:

Owner: The Estate of Edith Maude Lorraine Flood,
by its Estate Trustee, Frederick John Flood

Municipality: P.O. Box 69, 701 Highway 124
McKellar, ON P0G 1C0
Attention: Clerk/Administrator

11. Time of the Essence

11.1 The parties hereto agree that time shall be of the essence in this Agreement.

12. Estoppel of Owner

12.1 The Owner agrees to not call into question directly or indirectly in any proceeding whatsoever, in law or in equity, or before any administrative tribunal, the right of the Municipality to enter into this Agreement and to enforce each and every term, covenant and condition herein contained and this Agreement may be pleaded as an estoppel against the Owner in any such proceedings.

13. Interpretation

13.1 It is hereby agreed that in construing these presents the word "Owner" and the personal pronoun "he" or "his" relating thereto and used therewith, shall be read and construed as "Owner" and "his", "hers", "its" or "their" respectively as the number and gender of the party or parties referred to in each case requires and the number of the verb agreeing therewith shall be so construed as agreeing with the said word or pronoun so substituted.

14. Governing Law and Venue

14.1 This agreement shall be governed by the laws of Canada to the extent they apply and by the laws of the Province of Ontario.

15. Acknowledgements

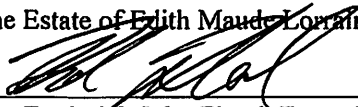
15.1 The Parties are executing this Consent Agreement voluntarily and without any duress or undue influence.

15.2 All of the terms, covenants and conditions of this Agreement shall be joint and several and shall extend to and are binding upon the beneficiaries, lessees, successors and assigns of the Owner, as the case may be, and enure to the benefit of and may be enforced by the Township of McKellar, their successors and assigns, as the case may be.

IN WITNESS WHEREOF the parties have duly executed this Agreement.

By the Owner on the 26 day of January, 202 .

The Estate of Edith Maud Lorraine Flood


Per: Frederick John Flood, Estate Trustee

By The Corporation of the Township of McKellar on the ____ day of _____, 202 .

THE CORPORATION OF THE
TOWNSHIP OF MCKELLAR

Per:


Name: David Moore

Title: Mayor

Per:


Name: Ina Watkinson

Title: Clerk/Administrator

We have the authority to bind the corporation.

SCHEDULE "A"

**THIS IS SCHEDULE "A" TO THE CONSENT AGREEMENT BETWEEN
THE CORPORATION OF THE TOWNSHIP OF MCKELLAR AND
THE ESTATE OF EDITH MAUDE LORRAINE FLOOD**

LEGAL DESCRIPTION OF LANDS

PART LOTS 32 AND 33 CONCESSION 4 MCKELLAR; SUBJECT TO AN EASEMENT AS IN RO187129; SUBJECT TO AN EASEMENT IN GROSS AS IN RO212079; SUBJECT TO AN EASEMENT OVER PART 2 PLAN 42R16273 AND PARTS 4 AND 5 PLAN 42R7150 IN FAVOUR OF PARTS 1 AND 2 PLAN 42R21929 AS IN GB158159; SUBJECT TO AN EASEMENT OVER PART 2 PLAN 42R16273 AND PARTS 4 AND 5 PLAN 42R7150 IN FAVOUR OF PARTS 2 AND 4 PLAN 42R21929 AS IN GB159160; TOWNSHIP OF MCKELLAR being all of the land in PIN 52129-0980 (LT)

PART LOT 33 CONCESSION 4 MCKELLAR; TOWNSHIP OF MCKELLAR, with the following "Property Remark" noted on the parcel register: "NORTH PART 12 PLAN 42R16273 AND WEST PART 4 PLAN 42R21929, being all of the lands in PIN 52129-0979 (LT)

SCHEDULE "B"

**THIS IS SCHEDULE "B" TO THE CONSENT AGREEMENT BETWEEN
THE CORPORATION OF THE TOWNSHIP OF McKELLAR AND
THE ESTATE OF EDITH MAUDE LORRAINE FLOOD**

**SITE EVALUATION REPORT - FRI ECOLOGICAL SERVICES,
DATED OCTOBER 28, 2020 (REVISED NOVEMBER 18, 2022).**

This document, prepared by FRI Ecological Services., dated October 28, 2020 (Revised November 18, 2022), is hereby incorporated into this Agreement as part of this Schedule "B". Copies of this document are available at the Township of McKellar offices, 701 Highway 124, McKellar, Ontario, Monday to Friday, during regular business hours.

SCHEDULE "C"

**THIS IS SCHEDULE "C" TO THE CONSENT AGREEMENT BETWEEN
THE CORPORATION OF THE TOWNSHIP OF McKELLAR AND
THE ESTATE OF EDITH MAUDE LORRAINE FLOOD**

CASH DEPOSITS AND CASH PAYMENTS

The Owner shall, on the dates specified herein, lodge with the Municipality the following described cash deposits:

1. CASH DEPOSITS/PAYMENT – FOR THE MUNICIPALITY

The following cash deposits are estimates only and are to be paid to the Municipality prior to the execution of this Agreement by the Municipality, except where otherwise noted. In the event that the actual costs incurred by the Municipality exceed the deposits, such excess shall be invoiced to the Owner and be due and payable thirty (30) days after demand:

A. Cash Deposits

<u>For the Municipality's legal, planning</u> <u>and engineering expenses (including for</u> <u>preparation and negotiation of the herein</u> <u>Agreement)</u>	<u>Owner to be invoiced</u>
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B. Cash in Lieu of Parkland

Amount for each new lot:

Parts 6 and 7, Plan 42R-21929 - \$ _____

Total cash in lieu of parkland - \$ _____

SCHEDULE "D"

THIS IS SCHEDULE "D" TO THE CONSENT AGREEMENT BETWEEN
THE CORPORATION OF THE TOWNSHIP OF McKELLAR AND
THE ESTATE OF EDITH MAUDE LORRAINE FLOOD

ENVIRONMENTAL DEVELOPMENT CONDITIONS

1. All dock locations must be outside of Type 1 fish habitat.
2. All development shall be conducted to avoid serious harm to fish as per the Department of Fisheries and Oceans Canada's Measures to avoid harm to fish and fish habitat (<http://www.dfo-mpo.gc.ca/pnw-ppe/measures-mesures-eng.html>)
3. Erosion and sediment control measures, such as the installation of sediment fencing before starting construction, shall be installed to prevent any disturbed soils from entering any waterbody if shoreline work is anticipated.
4. Regular inspection and maintenance of erosion and sediment control measures and structures during the course of construction conducted by a qualified professional shall be required, to the satisfaction of the Municipality.
5. All docks installed on the Properties shall be pipe or floating docks only.
6. The Owner acknowledges that additional approvals for the installation of docks may be required from the Department of Fisheries and Oceans Canada and/or the Ministry of Natural Resources and Forestry dependent on the size and construction type of the proposed docking facility.

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH
MINUTES – FINANCE AND PROPERTY COMMITTEE, December 4, 2024
345 Oak Street West, Nipissing Room, North Bay, Ontario**

PRESENT:**Nipissing District:**

Central Appointee	Karen Cook
Central Appointee	Sara Inch
Central Appointee	Jamie Lowery (<i>Vice-Chairperson</i>)
Eastern Appointee	Rick Champagne (<i>Chairperson</i>)
Western Appointee – Nipissing District	Jamie Restoule

Parry Sound District:

Southeastern Appointee	Marianne Stickland
Western Appointee	Jamie McGarvey

Public Appointees:

Tim Sheppard
Catherine Still

REGRETS:

Northeastern Appointee	Blair Flowers
Central Appointee	Maurice Switzer
Central Appointee	Dave Wolfe

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer	Dr. Carol Zimbalatti
Executive Director, Finance	Isabel Churcher
Executive Director, Community Services	Louise Gagné
Executive Director, Clinical Services/Chief Nursing Officer	Shannon Mantha
Executive Director, Corporate Services/Privacy Officer	Paul Massicotte
Executive Assistant, Executive Director's Office	Christine Neily
Interim Executive Director, Human Resources	Sherri St. Jean

Recorder

Executive Assistant, Office of the Medical Officer of Health	Ashley Lecappelain
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1.0 CALL TO ORDER

The Finance and Property Committee members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Marianne Stickland, Finance and Property Committee Chairperson, called the meeting to order at 5:05 p.m.

2.0 LAND ACKNOWLEDGEMENT

The land acknowledgement was provided by Jamie McGarvey.

3.0 APPROVAL OF AGENDA

The agenda for the December 4, 2024, Finance and Property Committee meeting was reviewed, and the following motion was read:

Finance and Property Recommendation #FP/2024/12/01 *Still/Cook

Be It Resolved, that the Finance and Property Committee agenda dated December 4, 2024 be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	X		
Jamie Lowery	X			Maurice Switzer	R		
Jamie McGarvey	X			Dave Wolfe	R		

“Carried”

4.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

5.0 APPROVAL OF PREVIOUS MINUTES

5.1 Finance and Property Committee Minutes – June 26, 2024

The minutes from the Finance and Property Committee meeting held on June 26, 2024, were reviewed and the following motion was read:

Finance and Property Recommendation #FP/2024/12/02 *McGarvey/Restoule

Be It Resolved, that the minutes from the Finance and Property Committee meeting held on June 26, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	A			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	R		
Jamie McGarvey	x			Dave Wolfe	R		

“Carried”

6.0 DATE OF NEXT MEETING

Date: January 22, 2025
Time: To be determined
Location: To be determined

7.0 BUSINESS ARISING

There was nothing brought forward under Business Arising.

8.0 NEW BUSINESS

8.1 Operational Plan and Financial Budget Proposal, 2025

The Health Unit’s Operational Plan and Financial Budget Proposal for 2025 was reviewed, with various highlights noted.

Questions from the Finance and Property Committee members were addressed.

The following motion was read:

Finance and Property Recommendation #FP/2024/12/03 * Lowery/ McGarvey

Be It Resolved, that the Finance and Property Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit approve the 2025 Board of Health Public Health Budget, as presented, with a total sharable base of \$ 17,610,286.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	X		
Jamie Lowery	X			Maurice Switzer	R		
Jamie McGarvey	X			Dave Wolfe	R		

"Carried"

9.0 IN CAMERA

There was nothing brought forward requiring a closed session.

10.0 ADJOURNMENT

Having no further business, Marianne Stickland the Finance and Property Committee Chairperson adjourned the meeting at 5:35 p.m.

Original Signed by Dave Wolfe

2025/02/26

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Ashley Lecappelain

2025/02/26

Ashley Lecappelain, Recorder

Date (yyyy/mm/dd)

A meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, January 22, 2025, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit's website.

PRESENT:

Nipissing District:

Central Appointee	Karen Cook
Central Appointee	Sara Inch
Central Appointee	Jamie Lowery (<i>Vice-Chairperson</i>)
Central Appointee	Maurice Switzer
Central Appointee	Dave Wolfe
Eastern Appointee	Rick Champagne (<i>Chairperson</i>)
Western Appointee – Nipissing District	Jamie Restoule

Parry Sound District:

Northeastern Appointee	Blair Flowers
Southeastern Appointee	Marianne Stickland
Western Appointee	Jamie McGarvey
Public Appointees:	Tim Sheppard
	Catherine Still

REGRETS:

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer	Dr. Carol Zimbalatti
Executive Assistant, Executive Director's Office	Christine Neily

Recorder

Executive Assistant, Office of the Medical Officer of Health	Ashley Lecappelain
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1.0 CALL TO ORDER

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Dr. Zimbalatti, called the Board of Health meeting to order at 5:01 p.m.

2.0 LAND ACKNOWLEDGEMENT

The land acknowledgement was provided by Jamie Restoule.

Blair Flowers joined the Board of Health meeting at 5:02 p.m.

3.0 ELECTIONS

Nominations for the Chairperson and Vice-Chairperson positions were conducted electronically prior to the start of the Board of Health meeting.

3.1 Election of Chairperson

Dr. Zimbalatti opened the floor for further nominations. Having no further nominations, a vote was conducted among the nominees during the meeting.

The following motion was read:

Board of Health Resolution #BOH/2025/01/01 *Restoule/Lowery

Be It Resolved, that Rick Champagne be elected Chairperson of the Board of Health for the year 2025.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

3.1 Election of Vice-Chairperson

Rick Champagne assumed the role as Chairperson and opened the floor for further nominations for Vice-Chairperson

Having no further nominations, the following motion was read:

Board of Health Resolution #BOH/2025/01/02 *Champagne/McGarvey

Be It Resolved, that Jamie Lowery be elected Vice-Chairperson of the Board of Health for the year 2025.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

Following the election of the Vice-Chairperson, Rick Champagne requested that Jamie Lowery, Vice-Chairperson, assume the role of Chair for the remainder of the Board of Health meeting.

4.0 APPROVAL OF AGENDA

The agenda for the January 22, 2025, Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2025/01/03 *Still/Stickland

Be It Resolved, that the Board of Health Agenda, dated January 22, 2025, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

5.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

6.0 APPROVAL OF PREVIOUS MINUTES

6.1 Board of Health Minutes – December 4, 2024

The minutes from the Board of Health meeting held on December 4, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2025/01/04 *Sheppard/Cook

Be It Resolved, that the minutes from the Board of Health meeting held on December 4, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

6.2 Board of Health In-Camera Minutes – December 4, 2024

The in-camera minutes from the Board of Health meeting held on December 4, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2025/01/05 *Restoule/Flowers

Be It Resolved, that the in-camera minutes from the Board of Health meeting held on December 4, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

7.0 DATE OF THE NEXT MEETING

The proposed meeting schedule for 2025 was presented and the following motion was read:

Board of Health Resolution #BOH/2025/01/06 *Wolfe/Stickland

Be It Resolved, that in accordance with Board of Health Bylaw Section III, #51, the Board of Health approve the regular meeting schedule for the year 2025 as follows:

DATE	MEETING	TIME
January 22 <i>*This date is carried over from the 2024 approved schedule: for information only</i>	Board of Health Meeting Finance and Property Committee	5 – 7 p.m.
February 26	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
April 23	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
June 25	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
September 24	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
November 26	Personnel Policy, Employee/Labour Relations Committee Board of Health	5 – 7 p.m.
December 3	Finance and Property Committee Board of Health	5 – 7 p.m.
January 28, 2026	Finance and Property Committee Board of Health	5 – 7 p.m.

And Furthermore Be It Resolved, that the Board of Health meetings are held at the North Bay Parry Sound District Health Unit, Main Office, North Bay, with the exception of one meeting that will be held at the Parry Sound Branch Office, if possible. The Parry Sound meeting date is scheduled for June 25, 2025

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

8.0 APPOINTMENT OF STANDING COMMITTEES FOR 2025

The following motion was read:

Board of Health Resolution #BOH/2025/01/07 *Cook /Champagne

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approves the appointment of the following Board of Health Standing Committees for 2025:

1. ***A Finance and Property Committee*** comprised of all Board members to deal with matters of finance, banking, insurance, property, and financial policies of the Board of Health; and
2. ***A Personnel Policy, Labour/Employee Relations Committee*** comprised of all Board members to deal with matters related to collective agreements (unions) and employment policies (non-union), and personnel policies of the Board of Health.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

9.0 APPOINTMENT OF SIGNING OFFICERS FOR 2025

The following motion was read:

Board of Health Resolution #BOH/2025/01/08 *Wolfe/McGarvey

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve the signing officers for the year 2025 as follows:

<i>Board of Health Chairperson</i>	<i>Rick Champagne</i>
<i>Board of Health Vice-Chairperson</i>	<i>Jamie Lowery</i>
<i>Medical Officer of Health/Executive Officer</i>	<i>Dr. Carol Zimbalatti</i>
<i>Executive Director, Clinical Services and Chief Nursing Officer</i>	<i>Shannon Mantha</i>
<i>Executive Director, Community Services</i>	<i>Louise Gagné</i>
<i>Executive Director, Corporate Services and Privacy Officer</i>	<i>Paul Massicotte</i>
<i>Executive Director, Finance</i>	<i>Isabel Churcher</i>
<i>Executive Director, Organizational Effectiveness</i>	<i>Chris Bowes</i>

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

10.0 APPOINTMENT OF LEGAL ADVISORS FOR 2025

The following motion was read:

Board of Health Resolution #BOH/2025/01/09 *Stickland/Still

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve appointment of the following legal advisors for the year 2025:

Corporate Legal Advisors:

- *The Corporation of the City of North Bay*

- *Lucenti Orlando Professional Corporation*

Enforcement Legal Advisors:

- *Joseph D. Kennedy B.A., LL.B., C.S.*
- *The Corporation of the City of North Bay*

Health Protection and Promotion Act (HPPA) Legal Advisors:

- *Joseph D. Kennedy B.A., LL.B., C.S.*
- *Larmer Jackson*

Labour Relations Legal Advisors:

- *Filion Wakely Thorup Angeletti LLP*

and,

Furthermore Be It Resolved, that the North Bay Parry Sound District Health Unit may use additional legal advisors as directed by the Medical Officer of Health/Executive Officer, and approved by resolution at the next regular Board of Health meeting.

Jamie Lowery declared a conflict of interest and abstained from voting.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery			x	Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

11.0 BUSINESS ARISING

Report on Meeting with the Deputy Minister of Health

Rick Champagne provided an update on his recent meeting with the Deputy Minister of Health. The following key points were discussed:

- The implications of a 1% funding increase for Public Health Units and its impact on service delivery.
- The continued financial burden on municipalities resulting from insufficient provincial funding for public health, leading to an increased municipal contribution.

12.0 REPORT OF MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health dated January 22, 2025, was presented to the Board of Health for information purposes.

Questions and comments were received and addressed.

13.0 BOARD COMMITTEE REPORTS

There were no committee reports.

14.0 CORRESPONDENCE

Board of Health correspondence listed for the January 22, 2025, meeting is made available for review by Board members in the Board of Health online portal.

15.0 NEW BUSINESS

15.1 Corporate Sponsorships and Donations 2024 – Report to the Board

The report for 2024 corporate sponsorships was provided to the Board for information purposes.

15.2 Requests for Proposal 2024 – Report to the Board

The report for 2024 requests for proposal was provided to the Board for information purposes.

15.3 Association of Local Public Health Agencies (alPHA) Winter Symposium Registration

Notice of the 2025 alPHA Winter Symposium was provided. The following motion was read:

Board of Health Resolution #BOH/2025/01/10 *Still/Restoule

Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit authorizes up to three Board of Health member(s) to attend the Association of Local Public Health Agencies (alPHA) 2025 Winter Symposium, to be held virtually on February 12-14, 2025; and

Furthermore Be It Resolved, that expenses related to attendance of the alPHA 2025 Winter Symposium be paid in accordance with Board of Health Bylaws Section VI, #79, Remuneration.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		

Blair Flowers	x	Marianne Stickland	x
Sara Inch	A	Catherine Still	x
Jamie Lowery	x	Maurice Switzer	x
Jamie McGarvey	x	Dave Wolfe	x

“Carried”

Sara Inch was absent from the Board of Health meeting during the recorded vote.

15.4 Quality Issue Report 2024 – Report to the Board

The year-end quality issue report for 2024 was provided to the Board for information purposes.

15.5 Elimination and Archiving of the Board of Health Policies

The following motion was read:

Board of Health Resolution #BOH/2025/01/11 *Champagne/Restoule

Whereas, on September 27, 2023, a presentation on a new governance documentation system aimed at streamlining the Board of Health policies, Board of Health Bylaws document, and Board of Health Orientation Manual into three core documents (Bylaws document, Governance Manual, and Code of Conduct) was received and accepted; and,

Whereas, on April 24, 2024, a memo and updated Board of Health Bylaws, updated Governance Manual (formerly called Orientation Manual) and new Code of Conduct document containing board governance content (e.g. information about the governing of board activities) from the Board of Health policies were reviewed and approved; and

Whereas, all operational content (e.g. information about operating Health Unit programs/services) from the Board of Health policies has been integrated into existing or new Health Unit policies, procedures, and/or associated documents, and

Whereas, the Board of Health is aware of and has access to Health Unit Operational Policies through the Board Governance Manual; and

Whereas, the new governance document system is fully implemented with associated work completed;

Therefore, be it resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approves the elimination and archiving of the Board of Health policies listed below:

- Asset Capitalization – B-F-005
- Asset Protection – B-F-002
- Corporate Sponsorships and Donations – B-F-003

- Municipal Reserve – B-F-007
- Procurement – B-F-001
- Remuneration for Board Members – B-F-004
- Signing Authority – B-F-006
- Confidentiality of Information – B-G-004
- Risk Management – B-G-023
- Personal Health Information Protection Act – B-G-011
- Municipal Freedom of Information and Protection of Privacy Act – B-G-012
- Recognizing Community Partners – B-G-014
- Recognition of Staff and Volunteers – B-P-002
- Relocation (Moving) Expenses for New Employees – B-P-003
- Appointment of Board of Health Members – B-G-002
- Appointment, Term of Office, Powers and Duties for Committees of the Board of Health – B-G-006
- Appointment, Recognition, Terms and Duties of Board of Health Auditors and Legal Advisors for the Board of Health – B-G-007
- Board of Health Orientation and Training – B-G-020
- Code of Conduct – B-G-010
- Conflict of Interest – B-G-003
- Election, Term of Office, Duties and Powers of the Chairperson and Vice-Chairperson of the Board of Health – B-G-005
- In Camera Meeting Proceedings – B-G-015
- Information Process for Meetings of BOH and Committees – B-G-013
- Meeting Proceedings for Board of Health and Committees – B-G-009
- Notice and Attendance of Public at BOH and Committee Meetings – B-G-021
- Responding to Complaints Received by the BOH Members – B-G-016
- Roles and Responsibilities of Board of Health Members – B-G-008
- Integrated Accessibility Standards – B-P-012
- Occupational Health and Safety – B-P-004
- Preventing Workplace Harassment – B-P-001
- Preventing Workplace Violence – B-P-009
- Scent-free Workplace – B-P-005
- Baby Friendly Initiative – B-G-022
- Anti-Nepotism – B-P-006
- Social Media Governance for Health Unit Accounts – B-P-010
- Copyright – B-G-026
- Health Unit Brand Governance – B-G-025
- Tobacco, Cannabis, and Electronic Cigarette Use Policy – B-P-007
- Organizational Planning – B-G-024
- Geographic Areas Serviced by the NBPSDHU – B-G-001

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

16.0 IN CAMERA

There was no in camera session.

17.0 ADJOURNMENT

Having no further business, Jamie Lowery the Board of Health Vice-Chairperson adjourned the Board of Health meeting at 5:54 p.m.

Original Signed by Rick Champagne	2025/02/26
Chairperson/Vice-Chairperson	Date (yyyy/mm/dd)
Original Signed by Ashley Lecappelain	2025/02/26
_ Ashley Lecappelain, Recorder	Date (yyyy/mm/dd)

Town of Parry Sound EMS Advisory Committee

Open Minutes

Date:

February 27, 2025

Time: 6:30pm

06:30pm

Location:

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

Members Present:

Jamie McGarvey - chairperson, Scott Sheard, Ann MacDiarmid, Joel Constable, Pearl Ivens, Shelly Foote

Regrets:

Present:

Dave Thompson, Director of Development and Protective Services

Recording:

Sheri Skinner, Administrative Assistant

Guests:

Matthew Thomas, EMS Manager

Land Acknowledgment

Town of Parry Sound EMS Advisory Committee

Open Minutes

1. Agenda

1.1 Additions to Agenda

1.2 Prioritization of Agenda

1.3 Adoption of Agenda

Moved by Ann MacDiarmid

Seconded by Scott Sheard

That the February 27, 2025 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

2. Minutes and Matters Arising from Minutes

2.1 Adoption of Minutes

Moved by Joel Constable

Seconded by Scott Sheard

That the Minutes of the October 24, 2024 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

3. Correspondence

3.1 E-mail received February 18, 2025 addressed to Dave Thompson from Fire Chief Bob Whitman of Whitestone re: surplus ambulances (forward to file)

4. Deputations

5. Emergency Services Director's Report

Dave Thompson provided a brief description and further explanations of the items on his Director's Report.

Direction: Director Dave Thompson to prepare a Report and Resolution to encourage continued and stable provincial funding for the Community Paramedicine for Long Term Care Program.

Moved by Pearl Ivens

Seconded by Shelly Foote

That the Emergency Services Director's Report dated February 27, 2025 be accepted as submitted.

Carried

6. Reports

6.1 EMS Statistical Report - December 2024

6.2 EMS Night Call Statistics - December 2024

6.3 EMS Vehicle Inventory - December 2024

Dave Thompson provided a descriptive overview of the various reports attached.

Resolution

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

Moved by Joel Constable

Second by Scott Sheard

Carried

7. Ratification of Matters from Closed Agenda

8. Other Business

8.1 DT R&R Cross Border Responses-2025

Resolution

That the EMS Advisory Committee has accepted the report for information purposes.

Moved by Pearl Ivens

Seconded by Shelly Foote

Carried

8.2 DT R&R South River EMS Base Lease-2025

Resolution

That the EMS Advisory Committee recommend Town of Parry Sound Council approve and renew the South River EMS base lease.

Moved by Scott Sheard

Seconded by Ann MacDiarmid

carried

9. Adjournment @ 6:49pm

Moved by Pearl Ivens

Seconded by Joel Constable

carried

Township of McKellar Public Library Board Meeting Minutes

January 27, 2025 @ 10:00 a.m. – McKellar Public Library

PRESENT: Debbie Woods (Chair), Dianne Thompson (Vice-Chair), Terri Short (CEO/Librarian/Treasurer), Debbie Zulak (Council Rep), Lynne Aylsworth (Secretary), Jeanette Clements, Kim Marion

REGRETS: NONE

GUEST(S): Joyce Campbell (Whitestone/McKellar Lions Club)

Joyce Campbell spoke prior to the commencement of our meeting.

On behalf of the Whitestone McKellar Lions Club, Joyce expressed gratitude to the Library CEO, the Board, the Staff, and the Community for their generous contributions to the Christmas Toy and Food Drive.

The kindness of these donations brought joy to many families this Christmas, and for that, we are truly thankful.

Joyce also presented us with a cheque from The Whitestone McKellar Lions Club in the amount of \$250.00. This generous donation will help us purchase books and/or other items needed for our children's section.

We all expressed our surprise and gratitude for this generous contribution to our Library.

Joyce Campbell left the library.

1. Welcome and roll call:

The meeting was called to order at 10:05 a.m. and roll call was taken.

We welcomed our new Board Member, Kim Marion.

We have quorum for this meeting.

2. "The Respect and Acknowledgement of Lands" was read.

"In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years."

To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.”

3. **Declaration of any Conflicts of Interest:** There were no conflicts of interest declared.

4. **Approval of the Agenda:**

Motion #2025:81

That we the Township of McKellar Public Library Board move to approve and accept the January 27, 2025 Agenda as circulated to all members prior to our meeting.

Moved by Lynne Aylsworth, Seconded by Dianne Thompson

Carried

5. **Announcements:**

The McKellar Public Library is the recipient of the “Library Board of the Year Award”, which is named the “Joyce Cunningham Award”.

The Awards will be presented at the Public Library Award Gala on January 30, 2025 held at the Metro Toronto Convention Centre during the (OLA) Super Conference.

Debbie Woods, Chair and Dianne Thompson, Vice Chair will attend the Awards Gala to proudly receive our Award.

6. **Librarian’s remarks/questions:**

The Librarian’s Report was circulated to all board members prior to the meeting. In addition, the CEO provided us with an update on financial matters, and day to day library activities.

The Library has received 3 Ontario Park Passes for 2025.

The next Cricut Workshop will be held on February 6, 2025.

Jimmy’s Cooking Classes are very popular and fill up quickly.

7. **News from Council:**

The budget meeting will be held on Friday, January 31, 2025 and the proposed library budget will be presented to Council for their review.

Debbie Woods, Chair will present the Library’s Annual Report to Council on February 4, 2025.

9. Consent Agenda:

We did not receive the Finance Report in time for our meeting therefore this report was removed from the Consent Agenda.

Motion #2025:82

That we the Township of McKellar Public Library Board move to approve and accept the January 27, 2025 Consent Agenda and Reports, as circulated to all board members prior to this meeting and revised as noted above.

Moved by Debbie Zulak, seconded by Dianne Thompson

Carried

10. Business arising from the minutes:

a. Review action items:

The board went through the “Action Items” list to confirm which actions have been completed. Any new actions from today’s meeting will be added and an updated list will be sent out to all board members.

b. CEO Plan moved to 11. F. Other Business.

c. Grant spending update:

The Chair provided us with an updated itemized budget for our grant prior to this meeting. We had a discussion on how best to distribute the remaining grant funds within our library.

d. Other:

We discussed and confirmed the Proposed Library Budget that is being presented to Council.

11. Business:

a. Monitoring the progress of our Strategic Plan:

We have made great strides in keeping in line with our Strategic Plan.

b. Policy Review/Update: OP-12 and OP-13

Every year, the Board reviews its list of policies and bylaws to ensure they align with our library.

OP-12 – Circulation:

The Board had a thorough discussion regarding Policy OP-12 and some deletions were made and new clauses were inserted.

Motion #2025:83

That we the Township of McKellar Public Library Board move to approve and adopt the revisions made to Policy OP-12 – Circulation, based on our meeting discussion.

Moved by Dianne Thompson, Seconded by Jeanette Clements ***Carried***

OP-13 – Local History:

There were no revisions to be made to Policy OP-13, save and except for the “Initial Policy Approval Date, Last Review/Revision Date and Year of Next Review Date, which will be revised.

Motion #2025:84

That we the Township of McKellar Public Library Board move to approve and accept Policy OP-13 – Local History.

Moved by Jeanette Clements, Seconded by Debbie Zulak ***Carried***

c. Report on Board Members’ Advocacy activities

Debbie Woods and Dianne Thompson will attend the Awards Gala hosted by the OLA on January 30, 2025. The Board has decided to cover the expenses incurred for accepting the “Joyce Cunningham Award” on our behalf.

Motion #2025:85

That we the Township of McKellar Public Library Board authorize sending Debbie Woods, Chair and Dianne Thompson, Vice Chair to the Public Library Award Gala in Toronto held by the OLA to receive the “Joyce Cunningham Library Board of the Year Award” and authorize the costs incurred.

Moved by Lynne Aylsworth, seconded by Jeanette Clements ***Carried***

Noted - Debbie Woods, Chair and Dianne Thompson, Vice Chair abstained from this vote.

d. Motion to confirm Board Members for Karlee Britton’s records:

The Board Members verified their contact details on the Membership List presented by our Chair.

Motion #2025:86

That we the Township of McKellar Public Library Board move to approve, accept and forward the Membership List to the Township of McKellar.

Moved by Jeannette Clements, Seconded by Kim Marion ***Carried***

e. Correspondence

There was no other correspondence received.

Motion #2025:87

That we the Township of McKellar Public Library Board move into an “in camera” closed session at 11:51 a.m. in accordance with the Public Libraries Act, Section 16.1(d) labour relations or employee negotiations.

Moved by Debbie Zulak, Seconded by Jeanette Clements

Carried

f. Other Business – CEO Plan

Motion #2025:88

That we the Township of McKellar Public Library Board move out of the “In Camera” closed session and move back into an “open meeting” session with the recommendations as discussed at 12:18 p.m..

Moved by Lynne Aylsworth, Seconded by Jeanette Clements

Carried

- 11. **Next Closed Meeting:** February 3, 2025 at 10:00 a.m. in the Library
- 12. **Next Regular Meeting:** Monday, February 24, 2025 a.m. in the library
- 12. **Adjournment:**

Motion #2025:89

That we the Township of McKellar Public Library Board move to adjourn this meeting at 12:22 p.m..

Moved by Dianne Thompson

Carried

Debbie Woods, Chair

Date Signed:

Date Approved:

Lynne Aylsworth, Secretary

Date Signed:

TOWNSHIP OF McKELLAR RECREATION COMMITTEE – MINUTES

February 27, 2025, 4:00 p.m.
McKellar Community Centre

PRESENT IN PERSON: Morley Haskim, Judy Ryeland, Terry Lacey, Joyce Hopkins
Phil Jefkins, Dinah Ryeland Brown, Chris Bishop

ABSENT: Kathy and Francis Deguara, Michelle Dimmick

CALLED TO ORDER: 3:30 p.m.

APPROVAL OF THE MINUTES: Moved by Dinah Ryeland Brown and seconded by Chris Bishop that the Recreation Committee of the Township of McKellar does hereby accepts the minutes of the February 6, 2025, meeting, including the amendment of two dates. Motion Carried (25-04).

ADDITIONS TO THE AGENDA: None

APPROVAL OF THE AGENDA: Moved by Phil Jefkins and seconded by Dinah Ryeland Brown that the Recreation Committee of the Township of McKellar does hereby accepts the agenda for the February 27, 2025, meeting. Motion Carried (25-05).

DECLARATION OF CONFLICT OF INTEREST: None

VISITORS: None

CORRESPONDENCE RECEIVED: Jim Shedden- Jim will attend the next McKellar Recreation Committee meeting to discuss a Kids Ball Program offered in other Communities.

REPORTS OF MEMBERS:

1. Kids Ice Fish Derby- Members of the Committee reported that this event held on Saturday, February 15, 11:00 a.m.- 1:00 p.m. was well attended with approximately 20 Children. The Committee would like to thank the Volunteers, including attending Firefighters.
2. Indoor Pickleball- Terry reported that this activity continues to go well with attendance up to approximately 16 players each day. The nets have damage but with some modifications, they are working at this time. The Committee will consider having two Outdoor Pickleball Tournaments this coming summer.
3. Badminton- This Monday evening activity continues successfully.
4. Yoga- This program will proceed with the attending participants covering the cost of the instructor.

SEE PAGE 2

NEW BUSINESS:

1. Snowmobile Run- This annual event (weather permitting) will be held on Sunday, March 2, 10:00 a.m.- 1:00 p.m. Snowmobilers will start on McKellar Lake and finish up at the Arena with Committee members serving hot drinks and goodies.

2. March Break Ideas- The Committee decided that it is too short of notice to plan activities during March Break. The Committee will plan for next year with ideas such as floor hockey and etc.

3. 2025 Budget- The Committee discussed the budget for the upcoming year. It was decided not to include any amounts for Swimming Lessons due to the difficulty retaining an instructor and the non-cleanliness of the swimming lesson's location due to the goose population. Dances and the Murder Mystery will not be held in 2025 but the Committee has added amounts for a Cafe Night, Annual Broadbent Social and New Ball Diamond Opening at the Community Centre.

MOTION ARISING FROM NEW BUSINESS: Moved by Terry Lacey and seconded by Judy Ryeland that the Recreation Committee of the Township of McKellar does hereby accept the proposed 2025 budget and submit to Council for consideration. Motion Carried (25-06).

NEXT MEETING: March 27, 2025, 4:00 p.m. or at the call of the chairperson.

ADJOURNMENT: Moved by Dinah Ryeland Brown and seconded by Phil Jefkins that the Recreation Committee of the Township of McKellar does hereby adjourn at 5:15 p.m. Motion Carried (25-07).



Township of McKellar Staff Report

Prepared for: COUNCIL

Department: TREASURY

Agenda Date: February 18, 2025

Report No: T-2025-02

Subject: Statement of the Council Remuneration and Expenses 2024

Recommendation:

That the Council of the Township of McKellar, accept the report Statement of the Council Remuneration and Expenses 2024.

Background:

The Municipal Act, 2001, S.O. 2001, c. 25 Section 284, states the following:

- (1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,*
- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;*
 - (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and*
 - (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).*
- (2) The statement shall identify the by-law under which the remuneration or expenses were authorized to be paid. 2001, c. 25, s. 284 (2).*
- (3) If, in any year, any body, including a local board, pays remuneration or expenses to one of its members who was appointed by a municipality, the body shall on or before January 31 in the following year provide to the municipality an itemized statement re the remuneration and expenses paid for the year. 2001, c. 25, s. 284 (3).*
- (4) Despite the Municipal Freedom of Information and Protection of Privacy Act, statements provided under subsections (1) and (3) are public records. 2001, c. 25, s. 284 (4).*

Financial Analysis/Discussion:

Pursuant to Sec 284 (1) of the Municipal Act, 2001, the following remuneration and expenses paid by the Township of McKellar during the year 2024:

Detail	Remuneration	Expenses	Description
Haskim, Morley K	\$ 22,278.05	\$ 100.00	District of Parry Sound Municipal Association Spring/Fall meetings
Kekkonen, Michael LB	\$ 22,278.05	\$ 327.69	District of Parry Sound Municipal Association Spring/Fall meetings & CPAC Special Meeting
Moore, David	\$ 33,554.52	\$ 100.00	District of Parry Sound Municipal Association Spring/Fall meetings
Ryeland, Nicholas J	\$ 22,278.05	\$ 100.00	District of Parry Sound Municipal Association Spring/Fall meetings
Zulak, Debbie	\$ 22,278.05	\$ 100.00	District of Parry Sound Municipal Association Spring/Fall meetings
Total Remuneration & Expenses	\$ 122,666.72	\$ 727.69	
<u>Parry Sound Area Planning Board</u>			
Haskim, Morley	\$ 1,300.00		As per By-law 2020-07, the Township retains the remuneration earned by councilor's attendance at the Parry Sound Area Planning Board meetings.
Moore, David	\$ 1,300.00		
Total Payment received by the Township	\$ 2,600.00		

Policies Affecting Proposal:

BY-LAW NO.2024-44 Being bylaw to adopt the estimate of all sums required during the year 2024 (Yearly Budget)

Conclusion:

That the Council of the Township of McKellar does hereby accepts the report on the Council Remuneration and Expenses for 2024 for information purpose.

Respectfully submitted by:



Roshan Kantiya

Treasurer

Reviewed by



Karlee Britton

Clerk/Administrator

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General										
235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1									
JAN252025		01-25-25	CPP Deductions - PAYROLL DEDUCTION	01-31-25	\$5,911.34	\$5,911.34	01-00-000-631	CPP Deductions	\$0.00	(\$10,426.96)
JAN252025		01-25-25	EI Deductions - PAYROLL DEDUCTION	01-31-25	\$1,718.79	\$1,718.79	01-00-000-632	EI Deductions	\$0.00	(\$3,141.32)
JAN252025		01-25-25	Income Tax Payable - PAYROLL	01-31-25	\$8,841.07	\$8,841.07	01-00-000-633	Income Tax Payable	\$0.00	(\$8,935.99)
						\$16,471.20				
Total General						\$16,471.20				
Total Bills To Pay:						\$16,471.20				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General										
308 FEB42025	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0	02-04-25	Bank Account - COUNCILLOR PAY - JAN19-FEB1	02-28-25	\$685.69	\$685.69	01-00-011-801	Bank Account	\$0.00	\$441,733.81
						\$685.69				
643 FEB2025	OMERS ADMINISTRATION CORPORATION, 900-100 ADELAIDE STREET WEST, TORONTO, ON, M5H 0E2	02-05-25	OMERS Payable - PENSION CONTRIBUTION JAN 2025	02-28-25	\$16,483.80	\$16,483.80	01-00-000-639	OMERS Payable	\$0.00	(\$6,657.22)
						\$16,483.80				
Total General						\$17,169.49				
General Government										
194 57969	Near North Business Machines, 86 West RD, Huntsville, ON, P1H 1M1	02-01-25	Information Technology Support - MICROSOFT 365 - FEBRUARY	02-28-25	\$711.30	\$711.30	01-02-060-023	Information Technology	\$0.00	(\$12,734.04)
						\$711.30				
329 44961	Smellies, 27 Dominion St., Bracebridge, ON, P1L 2A5	02-03-25	Office Supplies/Materials - WINDOW ENVELOPES	02-28-25	\$422.61	\$422.61	01-02-060-009	Office	\$0.00	(\$247.90)
						\$422.61				
407 69060046	Corporate Express Canada Inc., C.O T04446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2	01-30-25	Office Supplies/Materials - OFFICE SUPPLIES - PAPER, LEGAL FOLDERS, HANGING FOLDERS	02-28-25	\$206.14	\$206.14	01-02-060-009	Office	\$0.00	(\$247.90)
						\$206.14				
873 FEB25 FEB25 FEB25	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4	02-01-25 02-01-25 02-01-25	Employee Benefits Employee Benefits Employee Benefits	02-28-25 02-28-25 02-28-25	\$513.60 \$490.64 \$168.55	\$513.60 \$490.64 \$168.55	01-02-060-005 01-02-060-005 01-02-060-005	Employee Benefits Employee Benefits Employee Benefits	\$0.00 \$0.00 \$0.00	(\$1,394.45) (\$1,394.45) (\$1,394.45)
						\$1,172.79				
1196 0005212	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO, 155 UNIVERSITY AVENUE, SUITE 800, TORONTO, ON, M5H 3B7	01-01-25	Memberships/Subscriptions - MUNICIPAL CONTRIBUTION	02-28-25	\$42.74	\$42.74	01-02-060-017	Memberships/Subscriptio	\$0.00	(\$2,315.66)
						\$42.74				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1457	LASALLE BUSINESS MACHINES, 887-D NOTRE DAME AVE, SUDBURY, ON, P3A 2T2									
144200		02-02-25	Printing/Photocopier - PRINTER LEASE JAN2-FEB28 & COPIES	02-28-25	\$197.62	\$197.62	01-02-060-012	Printing/Photocopier	\$0.00	(\$255.83)
						\$197.62				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
FEB-25		02-01-25	Employee Benefits	02-28-25	\$3.56	\$3.56	01-02-060-005	Employee Benefits	\$0.00	(\$1,394.45)
FEB-25		02-01-25	Employee Benefits	02-28-25	\$2.00	\$2.00	01-02-060-005	Employee Benefits	\$0.00	(\$1,394.45)
FEB-25		02-01-25	Employee Benefits	02-28-25	\$2.59	\$2.59	01-02-060-005	Employee Benefits	\$0.00	(\$1,394.45)
						\$8.15				
Total General Government						\$2,761.35				
<u>Fire Protection Services</u>										
90	Georgian Bay Propane Inc., 55 Great North Road, Parry Sound, ON, P2A 2N9									
160143		01-24-25	Heating - PROPANE- FIRE DEPT 710 HURDVILLE	02-28-25	\$2,197.71	\$2,197.71	01-03-151-033	Heating	\$0.00	(\$991.79)
						\$2,197.71				
503	FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCIL, 100 STROWGER BLVD., SUITE 119, BROCKVILLE, ON, K6V 5J9									
IN167348		01-01-25	Courses & Training - FIRE SAFETY	02-28-25	\$129.90	\$129.90	01-03-150-015	Courses & Training	\$0.00	\$0.00
IN167348		01-01-25	Courses & Training - SHIPPING	02-28-25	\$15.26	\$15.26	01-03-150-015	Courses & Training	\$0.00	\$0.00
						\$145.16				
642	JIM REVINGTON, , , ,									
JAN312025		01-31-25	Miscellaneous - CANTEEN	02-28-25	\$229.95	\$229.95	01-03-150-024	Miscellaneous	\$0.00	(\$43.76)
						\$229.95				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
FEB25		02-01-25	Employee Benefits	02-28-25	\$72.98	\$72.98	01-03-150-005	Employee Benefits	\$0.00	(\$1,180.66)
						\$72.98				
1548	Fire Department Online, 2711 Spingbrook Road, Springbrook, ON, K0K3C0									
JAN2025		01-20-25	Memberships/Subscriptions - FIRE DEPARTMENT ONLINE YEARLY SUBSCRIPTION	02-28-25	\$480.00	\$480.00	01-03-150-017	Memberships/Subscriptio	\$0.00	\$0.00
						\$480.00				
Total Fire Protection Services						\$3,125.80				
<u>Building Department</u>										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
FEB25		02-01-25	Employee Benefits	02-28-25	\$507.37	\$507.37	01-04-170-005	Employee Benefits	\$0.00	(\$593.33)

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
						\$507.37				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
FEB-25	02-01-25 Employee Benefits			02-28-25	\$3.22	\$3.22	01-04-170-005	Employee Benefits	\$0.00	(\$593.33)
						\$3.22				
Total Building Department						\$510.59				
<u>Protection to Persons and Property</u>										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
FEB25	02-01-25 Employee Benefits			02-28-25	\$504.01	\$504.01	01-05-182-005	Employee Benefits	\$0.00	(\$1,042.23)
						\$504.01				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
FEB-25	02-01-25 Employee Benefits			02-28-25	\$3.02	\$3.02	01-05-182-005	Employee Benefits	\$0.00	(\$1,042.23)
						\$3.02				
Total Protection to Persons and Property						\$507.03				
<u>Transportation</u>										
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
879229	01-28-25 Fuel - Diesel - ULTRA LOW SULPHUR			02-28-25	\$5,847.72	\$5,847.72	01-06-228-142	Fuel - Diesel	\$0.00	(\$4,792.84)
879229	01-28-25 Fuel - Diesel - CREDIT			02-28-25	(\$691.72)	(\$691.72)	01-06-228-142	Fuel - Diesel	\$0.00	(\$4,792.84)
						\$5,156.00				
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-3057742	01-29-25 Materials & Supplies - SNOW PLOW REPAIR			02-28-25	\$212.16	\$212.16	01-06-226-145	Materials & Supplies	\$0.00	\$0.00
1-3058128	02-03-25 Maintenance Costs/Parts - MAINTENANCE & REPAIR - CAT BACKHOE			02-28-25	\$227.54	\$227.54	01-06-243-143	Maintenance	\$0.00	\$0.00
1-305774	01-30-25 Maintenance Costs/Parts - MAINTENANCE & REPAIR - BATTERIES FOR GRADER			02-28-25	\$968.27	\$968.27	01-06-248-143	Maintenance	\$0.00	(\$20.35)
1-3057789	01-30-25 Maintenance Costs/Parts - GRADER MAINTENANCE & REPAIR - CREDIT			02-28-25	(\$856.72)	(\$856.72)	01-06-248-143	Maintenance	\$0.00	(\$20.35)
						\$551.25				
336	Wurth Canada Limited, 345 HANLON CREEK BLVD., GUELPH, ON, N1C 0A1									
26221162	01-28-25 Materials & Supplies - SHOP SUPPLIES - NUTS/ BOLTS/ WASHERS/ ASST			02-28-25	\$384.59	\$384.59	01-06-210-145	Materials & Supplies	\$0.00	(\$1,155.65)
						\$384.59				
682	CURRIE TRUCK CENTRE, 2 CURRIE DRIVE, BOX 20150, BARRIE, ON, L4M 6E9									
01298482P	01-29-25 Motor Oil/Grease - SHOP SUPPLIES - TRACTOR OIL			02-28-25	\$587.77	\$587.77	01-06-228-140	Motor Oil/Grease	\$0.00	(\$528.25)

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
						\$587.77				
715	BOBCAT OF PARRY SOUND, 25 WOODS ROAD, NOBEL, ON, POG IGO									
01-44227		02-03-25	Materials & Supplies - SNOW PLOW	02-28-25	\$123.45	\$123.45	01-06-226-145	Materials & Supplies	\$0.00	\$0.00
						\$123.45				
845	TOROMONT CAT, 3131 Highway 7 West., POBox 5511, Concord, ON, L4K 1B7									
WO901054139		02-04-25	Maintenance Costs/Parts - MAINTENANCE & REPAIR - CAT BACKHOE	02-28-25	\$80.15	\$80.15	01-06-243-143	Maintenance	\$0.00	\$0.00
WO901054138		02-04-25	Maintenance Costs/Parts - MAINTENANCE & REPAIR - CAT GRADER	02-28-25	\$2.76	\$2.76	01-06-248-143	Maintenance	\$0.00	(\$20.35)
						\$82.91				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
FEB25		02-01-25	Employee Benefits	02-28-25	\$445.99	\$445.99	01-06-200-005	Employee Benefits	\$0.00	(\$1,393.56)
FEB25		02-01-25	Employee Benefits	02-28-25	\$440.45	\$440.45	01-06-200-005	Employee Benefits	\$0.00	(\$1,393.56)
FEB25		02-01-25	Employee Benefits	02-28-25	\$434.16	\$434.16	01-06-200-005	Employee Benefits	\$0.00	(\$1,393.56)
						\$1,320.60				
982	AIR AUTOMOTIVE TRACKING INC., 160 COLLARD DRIVE, KING CITY, ON, L7B 1E4									
MCK02-25		02-02-25	Maintenance Costs/Parts - MONTHLY WIRELESS TRACKING - FEB	02-28-25	\$20.35	\$20.35	01-06-233-143	Maintenance	\$0.00	(\$917.86)
MCK02-25		02-02-25	Maintenance Costs/Parts - MONTHLY WIRELESS TRACKING - FEB	02-28-25	\$20.35	\$20.35	01-06-235-143	Maintenance	\$0.00	(\$20.35)
MCK02-25		02-02-25	Maintenance Costs/Parts - MONTHLY WIRELESS TRACKING - FEB	02-28-25	\$20.35	\$20.35	01-06-237-143	Maintenance	\$0.00	(\$1,757.58)
MCK02-25		02-02-25	Maintenance Costs/Parts - MONTHLY WIRELESS TRACKING - FEB	02-28-25	\$20.35	\$20.35	01-06-246-143	Maintenance	\$0.00	(\$285.15)
MCK02-25		02-02-25	Maintenance Costs/Parts - MONTHLY WIRELESS TRACKING - FEB	02-28-25	\$20.35	\$20.35	01-06-247-143	Maintenance	\$0.00	(\$20.35)
MCK02-25		02-02-25	Maintenance Costs/Parts - MONTHLY WIRELESS TRACKING - FEB	02-28-25	\$20.35	\$20.35	01-06-248-143	Maintenance	\$0.00	(\$20.35)
MCK02-25		02-02-25	Maintenance Costs/Parts - MONTHLY WIRELESS TRACKING - FEB	02-28-25	\$20.35	\$20.35	01-06-250-143	Maintenance	\$0.00	(\$344.67)
MCK02-25		02-02-25	Maintenance Costs/Parts - MONTHLY WIRELESS TRACKING - FEB	02-28-25	\$20.35	\$20.35	01-06-251-143	Maintenance	\$0.00	(\$602.34)
						\$162.80				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
FEB-25		02-01-25	Employee Benefits	02-28-25	\$1.87	\$1.87	01-06-200-005	Employee Benefits	\$0.00	(\$1,393.56)
FEB-25		02-01-25	Employee Benefits	02-28-25	\$2.03	\$2.03	01-06-200-005	Employee Benefits	\$0.00	(\$1,393.56)
FEB-25		02-01-25	Employee Benefits	02-28-25	\$1.87	\$1.87	01-06-200-005	Employee Benefits	\$0.00	(\$1,393.56)
						\$5.77				
1547	J.W. Tire, 301 Sophia Street, Trout Creek, ON, P0H 2L0									
2825		01-31-25	Maintenance Costs/Parts - MAINTENANCE & REPAIR - FREIGHTLINER #19	02-28-25	\$956.03	\$956.03	01-06-237-143	Maintenance	\$0.00	(\$1,757.58)

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
						\$956.03				
Total Transportation						\$9,331.17				
<u>Environmental Services</u>										
12 178747	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4	02-04-25	Maintenance Costs/Parts - MONTHLY TOILET RENTAL - FEB 2- MAR 2	02-28-25	\$183.17	\$183.17	01-08-300-143	Maintenance	\$0.00	(\$183.17)
178734	02-04-25 Waste Hauling Contract - WASTE HAULING CONTRACT - JAN25	02-28-25			\$4,121.28	\$4,121.28	01-08-301-122	Waste Hauling Contract	\$0.00	\$0.00
						\$4,304.45				
873 FEB25	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4	02-01-25	Employee Benefits	02-28-25	\$117.31	\$117.31	01-08-300-005	Employee Benefits	\$0.00	(\$123.28)
						\$117.31				
Total Environmental Services						\$4,421.76				
<u>Parks and Recreation Facilities</u>										
873 FEB25	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4	02-01-25	Employee Benefits	02-28-25	\$242.44	\$242.44	01-11-360-005	Employee Benefits	\$0.00	(\$268.95)
						\$242.44				
1486 FEB-25	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1	02-01-25	Employee Benefits	02-28-25	\$1.46	\$1.46	01-11-360-005	Employee Benefits	\$0.00	(\$268.95)
						\$1.46				
Total Parks and Recreation Facilities						\$243.90				
<u>Community Centre</u>										
763 22975	MORROWS PLUMBING & HEATING INC., 1 QUEEN STREET, PARRY SOUND, ON, P2A 2W1	01-24-25	Facility Maintenance - REPAIRS FOR COMMUNITY HALL WASHROOMS - SNAKED BLOCKAGE	02-28-25	\$605.47	\$605.47	01-12-370-115	Facility Maintenance	\$0.00	(\$466.57)
						\$605.47				
873 FEB25	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4	02-01-25	Employee Benefits	02-28-25	\$389.95	\$389.95	01-12-370-005	Employee Benefits	\$0.00	(\$391.24)
						\$389.95				
1486 FEB-25	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1	02-01-25	Employee Benefits	02-28-25	\$1.30	\$1.30	01-12-370-005	Employee Benefits	\$0.00	(\$391.24)

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
						\$1.30					
Total Community Centre						\$996.72					
<u>Planning and Development</u>											
818	AQUA GRAPHICS, 2 BOWES STREET, UNIT 3, PARRY SOUND, ON, P2A 2K6										
2024-9701	01-29-25	Lake Stewardship Committee/ ICECAP -			02-28-25	\$1,104.10	\$1,104.10	01-14-411-030	Lake Stewardship	\$0.00	\$0.00
TREE CANOPY BROCHURE											
						\$1,104.10					
Total Planning and Development						\$1,104.10					
Total Bills To Pay:						\$40,171.91					

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General										
235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1									
FEB72025		02-07-25	CPP Deductions - PAY ROLL DEDUCTION	02-28-25	\$6,026.62	\$6,026.62	01-00-000-631	CPP Deductions	\$0.00	(\$10,371.12)
FEB72025		02-07-25	EI Deductions - PAY ROLL DEDUCTION	02-28-25	\$1,795.40	\$1,795.40	01-00-000-632	EI Deductions	\$0.00	(\$3,149.88)
FEB72025		02-07-25	Income Tax Payable - PAY ROLL DEDUCTION	02-28-25	\$9,416.25	\$9,416.25	01-00-000-633	Income Tax Payable	\$0.00	(\$9,038.29)
						\$17,238.27				
Total General						\$17,238.27				
Total Bills To Pay:						\$17,238.27				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General Government										
194	Near North Business Machines, 86 West RD, Huntsville, ON, P1H 1M1									
56034		12-01-24	Information Technology Support - IT - DECEMBER 2024	02-28-25	\$1,347.30	\$1,347.30	01-02-060-023	Information Technology	\$70,000.00	\$6,346.43
57999		02-04-25	Information Technology Support - DATA & USER MIGRATION - 2 DAYS OF IN OFFICE SUPPORT	02-28-25	\$5,088.00	\$5,088.00	01-02-060-023	Information Technology	\$0.00	(\$2,060.64)
58000		02-04-25	Information Technology Support - ASYST DEPLOYMENT ON NEW SERVER	02-28-25	\$1,017.60	\$1,017.60	01-02-060-023	Information Technology	\$0.00	(\$2,060.64)
58047		02-05-25	Information Technology Support - PDF XCHANGE EDITOR 3 YEAR SUBSCRIPTION	02-28-25	\$546.76	\$546.76	01-02-060-023	Information Technology	\$0.00	(\$2,060.64)
						\$7,999.66				
328	Pahapill and Associates, 75 MAIN STREET WEST, UNIT 2, HUNTSVILLE, ON, P1H 1W9									
TOW662A		02-07-25	Professional Services - Audit - AUDIT FOR 2024		\$3,307.20	\$3,307.20	01-02-060-019	Professional Services -	\$0.00	\$0.00
						\$3,307.20				
372	McKellar Fire Fighters Association, , , ,									
FEB72025		02-07-25	Miscellaneous Revenue - FIRE FIGHTER DONATION	02-28-25	\$300.00	\$300.00	01-02-104-552	Miscellaneous Revenue	\$0.00	(\$1,080.00)
						\$300.00				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
JAN2025		01-22-25	Telephone - TELIZON	02-28-25	\$2.27	\$2.27	01-02-060-007	Telephone	\$0.00	\$0.00
JAN2025		01-22-25	Telephone - TELIZON	02-28-25	\$2.07	\$2.07	01-02-060-007	Telephone	\$0.00	\$0.00
JAN2025		01-22-25	Office Supplies/Materials - MUNICIPAL	02-28-25	\$312.84	\$312.84	01-02-060-009	Office	\$0.00	(\$876.65)
JAN2025		01-22-25	Office Equipment - AMAZON	02-28-25	\$21.83	\$21.83	01-02-060-018	Office Equipment	\$0.00	(\$109.30)
JAN2025		01-22-25	Information Technology Support - GOOGLE SUITE	02-28-25	\$246.05	\$246.05	01-02-060-023	Information Technology	\$0.00	(\$2,060.64)
JAN2025		01-22-25	Information Technology Support -	02-28-25	\$93.11	\$93.11	01-02-060-023	Information Technology	\$0.00	(\$2,060.64)
JAN2025		01-22-25	Information Technology Support - REV	02-28-25	\$29.53	\$29.53	01-02-060-023	Information Technology	\$0.00	(\$2,060.64)
JAN2025		01-22-25	Information Technology Support - ZOOM	02-28-25	\$218.69	\$218.69	01-02-060-023	Information Technology	\$0.00	(\$2,060.64)
JAN2025		01-22-25	Bank Service Charges \$ Loan Interest Charges	02-28-25	\$224.22	\$224.22	01-02-060-025	Bank Service Charges \$	\$0.00	\$0.00
JAN2025		01-22-25	Telecommunicaiton Service (Internet, Website) - VIANET	02-28-25	\$104.75	\$104.75	01-02-060-031	Telecommunicaiton	\$0.00	\$0.00
JAN2025		01-22-25	Telecommunicaiton Service (Internet, Website) - STARLINK	02-28-25	\$646.18	\$646.18	01-02-060-031	Telecommunicaiton	\$0.00	\$0.00
						\$1,901.54				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1472	REALTAX INC., 17705B LESLIE STREET, SUITE 1A, NEWMARKET, ON, L3Y 3E3									
102204		02-06-25	Consultant Services - PROFFESIONAL SERVICES ROLL# 1-23600	02-28-25	\$630.91	\$630.91	01-02-060-021	Consultant Services	\$0.00	\$0.00
102205		02-06-25	Consultant Services - PROFFESIONAL SERVICES ROLL # 1-56608	02-28-25	\$630.91	\$630.91	01-02-060-021	Consultant Services	\$0.00	\$0.00
102206		02-06-25	Consultant Services - PROFFESIONAL SERVICES ROLL# 2-03900	02-28-25	\$630.91	\$630.91	01-02-060-021	Consultant Services	\$0.00	\$0.00
102207		02-06-25	Consultant Services - PROFFESIONAL SERVICES ROLL# 1-03600	02-28-25	\$630.91	\$630.91	01-02-060-021	Consultant Services	\$0.00	\$0.00
						\$2,523.64				
Total General Government						\$16,032.04				
Fire Protection Services										
634	M & L SUPPLY, FIRE AND SAFETY, 14935 CCOUNTY ROAD # 2, INGLESIDE, ON, K0C 1M0									
025177		02-01-25	Safety Equipment/Protective Clothing - JACKETS & BIBS	02-28-25	\$3,622.66	\$3,622.66	01-03-150-100	Safety	\$0.00	(\$456.58)
025178		02-01-25	Safety Equipment/Protective Clothing - JACKETS & BIBS	02-28-25	\$2,147.14	\$2,147.14	01-03-150-100	Safety	\$0.00	(\$456.58)
025179		02-01-25	Safety Equipment/Protective Clothing - JACKETS & BIBS	02-28-25	\$1,423.10	\$1,423.10	01-03-150-100	Safety	\$0.00	(\$456.58)
						\$7,192.90				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
JAN2025		01-22-25	Memberships/Subscriptions - GOOGLE ONE	02-28-25	\$14.24	\$14.24	01-03-150-017	Memberships/Subscriptio	\$0.00	(\$480.00)
JAN2025		01-22-25	Memberships/Subscriptions - PRIME	02-28-25	\$10.17	\$10.17	01-03-150-017	Memberships/Subscriptio	\$0.00	(\$480.00)
JAN2025		01-22-25	Memberships/Subscriptions - YOUTUBE	02-28-25	\$13.21	\$13.21	01-03-150-017	Memberships/Subscriptio	\$0.00	(\$480.00)
JAN2025		01-22-25	Memberships/Subscriptions - RUNAWAY	02-28-25	\$22.22	\$22.22	01-03-150-017	Memberships/Subscriptio	\$0.00	(\$480.00)
JAN2025		01-22-25	Memberships/Subscriptions - ADOBE	02-28-25	\$26.45	\$26.45	01-03-150-017	Memberships/Subscriptio	\$0.00	(\$480.00)
JAN2025		01-22-25	Memberships/Subscriptions - ADOBE	02-28-25	\$26.45	\$26.45	01-03-150-017	Memberships/Subscriptio	\$0.00	(\$480.00)
JAN2025		01-22-25	Office Equipment - AMAZON	02-28-25	\$121.99	\$121.99	01-03-150-018	Office Equipment	\$0.00	(\$2,163.12)
JAN2025		01-22-25	Miscellaneous - CANADIAN TIRE	02-28-25	\$26.94	\$26.94	01-03-150-024	Miscellaneous	\$0.00	(\$273.71)
JAN2025		01-22-25	Safety Equipment/Protective Clothing - AMAZON - HELMET LIGHT	02-28-25	\$407.99	\$407.99	01-03-150-100	Safety	\$0.00	(\$456.58)
JAN2025		01-22-25	Maintenance Supplies - HOME DEPOT STATION #2	02-28-25	\$310.75	\$310.75	01-03-152-112	Maintenance Supplies	\$0.00	\$0.00
						\$980.41				
1473	SCOTT COOK, 17 SNUG HAVEN ROAD, CARLING, ON, P0G 1G0									
MCKLR2.9.2025		02-09-25	Courses & Training - FIRST RESPONDER MEDICAL TRAINING	02-28-25	\$193.34	\$193.34	01-03-150-015	Courses & Training	\$0.00	(\$145.16)
						\$193.34				

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Total Fire Protection Services						\$8,366.65					
<u>Building Department</u>											
217 881369	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7 02-12-25 Vehicle Fuel - Gas - REGULAR GAS - CBO				02-28-25	\$48.97	\$48.97	01-04-170-141	Vehicle Fuel - Gas	\$0.00	(\$62.06)
						\$48.97					
1019 JAN2025	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9 01-22-25 Office Supplies/Materials - ORDERLINE				02-28-25	\$308.53	\$308.53	01-04-170-009	Office	\$0.00	\$0.00
						\$308.53					
Total Building Department						\$357.50					
<u>Protection to Persons and Property</u>											
975 383001251357115	Minister of Finance (OPP), 33 KING STREET WEST, P.O. BOX 647, OSHAWA, ON, L1H 8X3 12-31-24 Policing Services Annual Levy - OPP LEVY - DECEMBER				02-28-25	\$30,273.00	\$30,273.00	01-05-160-030	Policing Services Annual	\$363,282.00	(\$30,267.00)
						\$30,273.00					
Total Protection to Persons and Property						\$30,273.00					
<u>Transportation</u>											
35 01P230380	B&I Truck Parts Inc., 480 Dunlop Street West, Barrie, ON, L4N 9W5 02-11-25 Maintenance Costs/Parts - FREIGHTLINER #20 REPAIRS				02-28-25	\$815.19	\$815.19	01-06-233-143	Maintenance	\$0.00	(\$938.21)
						\$815.19					
109 185767	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3 02-07-25 Miscellaneous - REPLACEMENT MAILBOX				02-28-25	\$35.61	\$35.61	01-06-226-024	Miscellaneous	\$0.00	\$0.00
						\$35.61					
217 880597	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7 02-06-25 Fuel - Diesel - ULTRA LOW SULPHUR				02-28-25	\$1,806.05	\$1,806.05	01-06-228-142	Fuel - Diesel	\$0.00	(\$9,948.84)
880889	02-11-25 Fuel - Diesel - DYED DIESEL				02-28-25	\$1,372.56	\$1,372.56	01-06-228-142	Fuel - Diesel	\$0.00	(\$9,948.84)
880945	02-11-25 Fuel - Diesel - ULTRA LOW SULPHUR				02-28-25	\$1,457.25	\$1,457.25	01-06-228-142	Fuel - Diesel	\$0.00	(\$9,948.84)
						\$4,635.86					
218 1-3058429	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8 02-05-25 Materials & Supplies - SHOP SUPPLIES - WINDSHEILD WASHER FLUID				02-28-25	\$61.54	\$61.54	01-06-210-145	Materials & Supplies	\$0.00	(\$1,540.24)
						\$61.54					

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239	Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8									
228181/		02-06-25	Maintenance Repairs - SHOP MAINTENANCE	02-28-25	\$319.18	\$319.18	01-06-210-113	Maintenance Repairs	\$0.00	\$0.00
						\$319.18				
334	Valley Blades Limited, , PO Box 126, Waterloo, ON, N2J 3Z9									
SV100034		02-07-25	Materials & Supplies - CREDIT FROM CHQ	02-28-25	(\$144.87)	(\$144.87)	01-06-226-145	Materials & Supplies	\$0.00	(\$335.61)
			#990006777							
SV100034		02-07-25	Materials & Supplies - SNOW PLOW SUPPLIES	02-28-25	\$1,582.77	\$1,582.77	01-06-226-145	Materials & Supplies	\$0.00	(\$335.61)
						\$1,437.90				
362	Budget Propane & Oil, 1011 Beiers Rd, RR 1, Gravenhurst, ON, P1P 1R1									
3908257		02-10-25	Furnace Oil - PROPANE FOR GARAGE	02-28-25	\$2,478.81	\$2,478.81	01-06-210-031	Furnace Oil	\$0.00	(\$1,959.73)
						\$2,478.81				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
JAN2025		01-22-25	Workshop Supplies - AMAZON	02-28-25	\$29.99	\$29.99	01-06-210-148	Workshop Supplies	\$0.00	(\$278.41)
						\$29.99				
1520	HV DUTY SUPPLY, 5 WATER STREET, PARRY SOUND, ON, P2A 3A3									
880		02-06-25	Workshop Supplies - WASHER FLUID	02-28-25	\$43.06	\$43.06	01-06-210-148	Workshop Supplies	\$0.00	(\$278.41)
						\$43.06				
Total Transportation						\$9,857.14				
<u>Environmental Services</u>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
185774		02-07-25	Maintenance Costs/Parts - PAINT SUPPLIES	02-28-25	\$47.28	\$47.28	01-08-300-143	Maintenance	\$0.00	(\$366.34)
			- TRANSFER STATION							
						\$47.28				
331	Municipality of McDougall, 5 Baragar Blvd., McDougall, ON, P2A 2W9									
25678		01-31-25	Waste Tipping Fees - JANUARY 2025	02-28-25	\$6,096.50	\$6,096.50	01-08-301-123	Waste Tipping Fees	\$0.00	\$0.00
						\$6,096.50				
Total Environmental Services						\$6,143.78				
<u>Health Services</u>										
196	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT, 345 OAK STREET WEST, NORTH BAY, ON, P1B 2T2									
FEB2025		02-01-25	North Bay Parry Sound Health Unit Annual	02-28-25	\$3,691.33	\$3,691.33	01-09-330-030	North Bay Parry Sound	\$0.00	(\$3,691.37)
						\$3,691.33				
257	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4									

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
FEB2025		02-17-25	EMS Ambulance Annual Levy - FEBRUARY	02-28-25	\$20,659.66	\$20,659.66	01-09-320-030	EMS Ambulance Annual	\$0.00	\$0.00
JAN2025		01-17-25	EMS Ambulance Annual Levy - JANUARY	02-28-25	\$20,659.66	\$20,659.66	01-09-320-030	EMS Ambulance Annual	\$0.00	\$0.00
						\$41,319.32				
Total Health Services						\$45,010.65				
<u>Parks and Recreation Facilities</u>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
185744		02-06-25	Maintenance Costs/Parts - PAINT SUPPLIES PARKS	02-28-25	\$85.41	\$85.41	01-11-360-143	Maintenance	\$0.00	(\$173.98)
						\$85.41				
1453	HELEN KOHL, 3 RIVERVIEW DRIVE, MCKELLAR, ON, P3A 0B7									
DEC2024		12-31-24	Recreation Programs - YOGA CLASSES - SEPT - DEC	02-28-25	\$700.00	\$700.00	01-11-360-129	Recreation Programs	\$9,950.00	\$6,565.72
JAN2025		02-10-25	Recreation Programs - YOGA CLASSES -	02-28-25	\$100.00	\$100.00	01-11-360-129	Recreation Programs	\$0.00	\$0.00
						\$800.00				
1549	Lynda Verlezza, 4 Robins Nest Lane (Fire Route 307), McKellar, ON, P2A0B5									
FEB2025		02-12-25	Recreation Programs - BADMINTON	02-28-25	\$138.31	\$138.31	01-11-360-129	Recreation Programs	\$0.00	\$0.00
						\$138.31				
Total Parks and Recreation Facilities						\$1,023.72				
<u>Community Centre</u>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
185803		02-11-25	Materials & Supplies - WATER FOR OFFICE	02-28-25	\$14.91	\$14.91	01-12-370-145	Materials & Supplies	\$0.00	(\$25.09)
						\$14.91				
1544	Steven MacLennan, 20 Forest Ave W., UNIT # 17, New Hamburg, ON, N3A 1Y2									
JAN22-25		02-12-25	Community Centre User Fees - REISSUED CHEQUE MINUS 12.50 VOID FEE FOR REFUND ON HALL DAMAGE DEPOSIT	02-28-25	\$137.50	\$137.50	01-12-104-544	Community Centre User	\$0.00	(\$351.74)
						\$137.50				
Total Community Centre						\$152.41				
Total Bills To Pay:						\$117,216.89				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General										
308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
FEB142025		02-14-25	Bank Account - COUNCILLOR PAY FEB2 - FEB15	02-28-25	\$685.69	\$685.69	01-00-011-801	Bank Account	\$0.00	\$599,816.21
						\$685.69				
Total General						\$685.69				
General Government										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
FEB2025		02-03-25	Hydro Admin - OFFICE	02-28-25	\$2,273.87	\$2,273.87	01-02-060-008	Hydro Admin	\$0.00	(\$1,418.55)
						\$2,273.87				
194	Near North Business Machines, 86 West RD, Huntsville, ON, P1H 1M1									
58044		02-01-25	Information Technology Support - FULL MANAGED SERVICE PROGRAM - FEB	02-28-25	\$1,851.01	\$1,851.01	01-02-060-023	Information Technology	\$0.00	(\$9,300.38)
						\$1,851.01				
414	Data Fix, 1 Toronto Street, Suite 214, Toronto, ON, M5C 2V6									
10975		01-31-25	Election Expenses - 2026 ELECTION - PMT #3 (EMS)	02-28-25	\$1,679.04	\$1,679.04	01-02-060-022	Election Expenses	\$0.00	\$0.00
						\$1,679.04				
1472	REALTAX INC., 17705B LESLIE STREET, SUITE 1A, NEWMARKET, ON, L3Y 3E3									
102507		02-18-25	Consultant Services - FINAL NOTICE - 2-	02-28-25	\$966.72	\$966.72	01-02-060-021	Consultant Services	\$0.00	(\$2,523.64)
						\$966.72				
Total General Government						\$6,770.64				
Fire Protection Services										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
FEB2025		02-03-25	Hydro	02-28-25	\$127.37	\$127.37	01-03-151-008	Hydro	\$0.00	(\$128.20)
FEB2025		02-03-25	Hydro	02-28-25	\$322.05	\$322.05	01-03-152-008	Hydro	\$0.00	(\$258.79)
FEB2025		02-03-25	Hydro	02-28-25	\$164.39	\$164.39	01-03-154-008	Hydro	\$0.00	(\$129.55)
						\$613.81				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1137	RECEIVER GENERAL, SPECTRUM FINANCE CENTRE, POSTAL STATION D, BOX 2330, OTTAWA, ON, K1P 6K1									
20250028554		02-12-25	Radio Licences - RADIO AUTHORIZATION RENEWAL - FIRE DEPT	02-28-25	\$1,223.20	\$1,223.20	01-03-150-040	Radio Licences	\$0.00	\$0.00
						\$1,223.20				
Total Fire Protection Services						\$1,837.01				
<u>Transportation</u>										
67	Da-Lee Dust Control, 350 Jones Road, Stoney Creek, ON, L8E 5N2									
INV0004286		02-11-25	Materials & Supplies - PERMANENT POTHOLE REPAIR	02-28-25	\$2,592.84	\$2,592.84	01-06-245-145	Materials & Supplies	\$0.00	\$0.00
						\$2,592.84				
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
FEB2025		02-03-25	Hydro	02-28-25	\$417.16	\$417.16	01-06-210-008	Hydro	\$0.00	(\$294.90)
						\$417.16				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
881554		02-14-25	Fuel - Diesel - DYED DIESEL	02-28-25	\$474.18	\$474.18	01-06-228-142	Fuel - Diesel	\$0.00	(\$14,584.70)
						\$474.18				
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-3059429		02-13-25	Maintenance Costs/Parts - REPAIRS - WIPERS FOR 09 FORD	02-28-25	\$41.03	\$41.03	01-06-246-143	Maintenance	\$0.00	(\$305.50)
						\$41.03				
329	Smellies, 27 Dominion St., Bracebridge, ON, P1L 2A5									
44994		02-06-25	Office Supplies/Materials - CVOR BOOKS	02-28-25	\$623.28	\$623.28	01-06-200-009	Office	\$0.00	(\$30.00)
						\$623.28				
533	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3									
64-103-064-		02-07-25	Professional Services - Legal - LEGAL - HURDVILLE BRIDGE	02-28-25	\$1,336.75	\$1,336.75	01-06-200-020	Professional Services -	\$0.00	\$0.00
						\$1,336.75				
1137	RECEIVER GENERAL, SPECTRUM FINANCE CENTRE, POSTAL STATION D, BOX 2330, OTTAWA, ON, K1P 6K1									
20250028480		02-12-25	Radio Licences - RADIO AUTHORIZATION RENEWAL - ROADS	02-28-25	\$668.86	\$668.86	01-06-200-040	Radio Licences	\$0.00	\$0.00
						\$668.86				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1520 885	HV DUTY SUPPLY, 5 WATER STREET, PARRY SOUND, ON, P2A 3A3	02-12-25	Maintenance Supplies - FLOOR DRY	02-28-25	\$23.66	\$23.66	01-06-210-112	Maintenance Supplies	\$0.00	(\$4,344.42)
						\$23.66				
Total Transportation						\$6,177.76				
<u>Street Lighting</u>										
116 FEB2025	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	02-03-25	Hydro	02-28-25	\$21.12	\$21.12	01-07-229-008	Hydro	\$0.00	(\$162.19)
FEB2025		02-03-25	Hydro	02-28-25	\$6.40	\$6.40	01-07-229-008	Hydro	\$0.00	(\$162.19)
FEB2025		02-03-25	Hydro	02-28-25	\$155.51	\$155.51	01-07-229-008	Hydro	\$0.00	(\$162.19)
FEB2025		02-03-25	Hydro	02-28-25	\$15.49	\$15.49	01-07-229-008	Hydro	\$0.00	(\$162.19)
						\$198.52				
Total Street Lighting						\$198.52				
<u>Environmental Services</u>										
32 74014	Bay Area Electrical Co. Ltd., 86 Joseph Street, Parry Sound, ON, P2A 2G5	02-07-25	Maintenance Costs/Parts - COMPACTOR REPAIR - TRANSFER STATION	02-28-25	\$403.67	\$403.67	01-08-300-143	Maintenance	\$0.00	(\$413.62)
						\$403.67				
116 FEB2025	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	02-03-25	Hydro	02-28-25	\$269.43	\$269.43	01-08-300-008	Hydro	\$0.00	(\$130.08)
						\$269.43				
Total Environmental Services						\$673.10				
<u>Parks and Recreation Facilities</u>										
116 FEB2025	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	02-03-25	Hydro	02-28-25	\$43.08	\$43.08	01-11-360-008	Hydro	\$0.00	(\$34.22)
						\$43.08				
Total Parks and Recreation Facilities						\$43.08				

Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Community Centre</u>										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
FEB2025	02-03-25 Hydro - COMM CENTRE		02-28-25	\$1,015.11	\$1,015.11	01-12-370-008	Hydro		\$0.00	(\$633.29)
					\$1,015.11					
Total Community Centre						\$1,015.11				
<u>Cultural</u>										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
FEB2025	02-03-25 Library - Hydro		02-28-25	\$771.50	\$771.50	01-13-381-008	Library - Hydro		\$0.00	(\$481.30)
					\$771.50					
440	McKellar United Church, GD, McKellar, ON,									
FEB2025	02-05-25 Discretionary Donations - DONATION IN MEMORY OF IVRA STEWART		02-28-25	\$50.00	\$50.00	01-13-380-128	Discretionary Donations		\$0.00	\$0.00
					\$50.00					
1140	PARRY SOUND & DISTRICT HORTICULTURAL SOCIETY, 5 Deep Bay Drive, Carling, ON, P0G 1G0									
2025-06	02-13-25 Advertising - 2 PAGE AD IN 2025 YEARBOOK (HISTORICAL)		02-28-25	\$45.03	\$45.03	01-13-383-011	Advertising		\$0.00	\$0.00
					\$45.03					
Total Cultural						\$866.53				
Total Bills To Pay:						\$18,267.44				



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

CORPORATION OF THE TOWNSHIP OF MCKELLAR

DONATION/GRANT APPLICATION

1. Date: Feb. 25, 2025 2. Name of Organization: West Parry Sound District Museum
3. Address: 17 George St. P.O. Box 337 Parry Sound ON. P2A 2X4
4. Please state the goals and objectives of your organization: To collect, preserve, & share the history of the West Parry Sound District.
5. Purpose of grant: General Operation Activities, 5% of Contribution will be set aside for Capital Reserves
6. What are the primary reasons for undertaking the project/service? Please See Goals + Objectives
7. Will this be a one-time project/service or is it ongoing? Ongoing
8. Dates/Duration of project/services: year round.
9. Who will be responsible for the execution and successful completion of the project/service?
Name: Nadine Hammond Telephone: 705-771-0647 Email: manager@museumontarioverhill.com
10. Describe the project funding:
Total Budget: \$342,250 Requested contribution from McKellar: \$11,000
Amount of self-funded or fundraising: \$13,400 Other grants: \$189,744
Admission fees: \$11,000
11. Membership Fees: 1,200 Current Year: \$1,254 Previous Year: \$983
12. Other sources of funding: Other Municipalities, Ontario Trillium Foundation, Gov. Can.
13. What is the basis for determining the requested McKellar donation amount? Based on the last received amount
14. Is there any other funding contingent upon receiving a grant from the Municipality? If yes, please explain: No
15. Has your organization requested assistance from McKellar in the past? ☒ Yes ☐ No
What year(s)? 2020 Amount requested: \$1,000 Purpose of previous grant: Operations

DONATION/GRANT APPLICATION

16. Who will benefit from the project and how will they benefit? Please See Attached Letter

17. What are the benefits to the Township of McKellar community? Please See Attached Letter

18. The Township of McKellar requires a written summary report following the event. Failure to provide report will prohibit future donation/grant requests from your organization.

Signature Required: Nadine Funn

19. Any other information you wish to provide in support of this application? See Attached Annual Report & 2025 Financial Statements

20. Number of citizens that participate/benefit: See Attached Annual Report

21. Number of McKellar citizens that participate/benefit: Not Tracked

22. This grant application was authorized by a motion of the organization on the 27 day of February, 20 25. (Please attach a copy of the resolution supporting this application)

23. Name and position if authorized Signing Officers:

Name: Kathy Hamner Signature: [Signature]

Name: Nadine Funn Signature: Nadine Hammond

24. Please attach a copy of your organization's most recent financial statement and a separate statement of current financial assets.

Updated June 30, 2020

DONATION/GRANT APPLICATION



The West Parry Sound District Museum
17 George Street P.O. Box 337
Parry Sound, ON P2A 2X4 Canada
Phone: (705)746-5365

Wednesday February 26, 2025

Township of McKellar
PO Box 69 701 Highway 124
McKellar, ON P0G 1C0

Re: 202 Contribution to the West Parry Sound District Museum

Dear Mayor Moore and Council,

The West Parry Sound District Museum respectfully requests that the Township of McKellar contribute \$1,000 toward the continued operation of the West Parry Sound District Museum.

The West Parry Sound District Museum serves the West Parry Sound District through the collection and preservation of our shared history. Our charitable activities are specifically centered around providing an environment that preserves tangible historical objects, such as artifacts (household items, manufactured goods, etc.), archival materials such as journals and newspapers, and photographs. This preservation requires an environment with controlled temperatures, humidity, pests, dust, and light sources.

Beyond the physical preservation the West Parry Sound District Museum ensures that the narratives associated with the objects are not lost. One such example of this is our “Reconnecting with the Forgotten” project from last year. This project was both physical exhibit and social media programming. The purpose of the project was to seek help from the community to identify unknown individuals in our photograph collection.

Other methods of preserving the narrative is recording the history of objects within our collection. Some objects are just examples of common objects, but most have a story, we know who they were used by and why.

Our core purpose is supplemented through public programming such as exhibitions, a YouTube channel, social media post, and participation in community events. Recently we received an Ontario Trillium Grant to organize our large collection of local history research materials that will allow the community even greater access to our physical and digital collection.

Museums play an important part in the health of any community. The wealth of information they store help communities and individuals learn from the past, they create a sense of unity, a sense

Email: info@museumontowerhill.com
www.museumontowerhill.com



The West Parry Sound District Museum
17 George Street P.O. Box 337
Parry Sound, ON P2A 2X4 Canada
Phone: (705)746-5365

of community pride and are an important part of a tourism economy. The 2019 Galleries, Libraries, Archives, and Museums (GLAM) study showed that every dollar invested in this sector, the community gets nearly four dollars in benefits. Municipal investment in our local District Museum is essential to the continued preservation of the area's heritage.

The Board of the West Parry Sound District Museum requests that you arrange for a tour of the facility to see the vast amount of history stored within its walls and how the West Parry Sound District Museum benefits McKellar both through the storage of objects related to your history, and the vast amount of research materials available to you and your community.

Sincerely,
Nadine Hammond
Curator/Manager

Email: info@museumontowerhill.com
www.museumontowerhill.com

Attendance

	YTD 2024	2023	2022
People through the door	5,885	5,418	3,858
Total Admission Revenue	\$11,045	\$10,598	\$6,162
Total Gift Shop Revenue	\$6,981	\$9,218	\$7,366
Total Rental Revenue	\$1,237	\$1,734	\$1,295

Outreach, Marketing and Social Media

- Increased Facebook followers to 1,572, an increase of 198
- Increased Instagram followers to 635, a total increase of 157
- Our New YouTube channel has 112 followers

2024 Exhibitions

Celebrating 125 Years: Curling in Parry Sound

<https://www.museumontowerhill.com/curling-in-parry-sound>

Reconnecting with the Forgotten

<https://www.museumontowerhill.com/about-1>

Tracing the Legacy: The Waubuno

<https://www.museumontowerhill.com/tracing-the-legacy-the-waubuno>

People of the Watershed: Photographs by John Macfie

<https://www.museumontowerhill.com/people-of-the-watershed>

2024 Special Events/Projects

Genealogy Club: Online!

This lecture series features presenters with a variety of expertise ranging from linguistics, conservation, and archival research. Meetings are held on the second Wednesday of the month.

School Visits

The Museum played host to three different school groups, teaching students in kindergarten up to grade four about our local history.

Brown Bag Lunch Lecture Series

Held once a week during lunch hour in August, our Collection's Assistant spoke about the legacy of the steamer ship Waubuno.

Yoga on the Deck

Sundays in August the Museum's refurbished deck played host to Balance on the Bay.

Staff Development

Late 2023 a Communications Intern was hired through an NOHFC grant. The Communication's Intern facilitated the Museum's social media accounts including the YouTube Channel. That contract was completed in October of 2024.

Our Collection's Assistant, a former NOHFC intern took on the roll of Acting Collection's Supervisor while the Collection's Supervisor was on maternity leave. The Collection's Supervisor has returned to work and the Collection's Assistant will be transitioning to a new roll within the Museum.

Through a Trillium Grant the Museum is able to create a new temporary Archivist position. The Archivist will spend the next year organizing the Museum's research materials into a research library accessible to the general public. The Collection's Assistant will be transitioning to Archivist in December.

Maintenance, Capital, and Special Project Expenses

- The Museum is currently undertaking a rebranding project. Discussions began late summer and the organization expects to unveil a new logo late in the spring of 2025.

West Parry Sound District Museum

Financial Statements

For the year ended December 31, 2023

West Parry Sound District Museum
Financial Statements
For the year ended December 31, 2023

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GINGRICH HARRIS COPELAND Chartered Professional Accountants

1-7 William Street
Parry Sound ON
P2A 1V2

STEPHEN L. GINGRICH, CPA, CFP
BRANDY L. HARRIS-GREEN, CPA
CHANTELLE A. COPELAND, CPA

TELEPHONE: (705) 746-5828
FAX: (705) 746-9693
E-MAIL: ghccpa@vianet.ca
WEBSITE: www.ghccpa.ca

Independent Auditors' Report

To the Board of Directors of West Parry Sound District Museum

Qualified Opinion

We have audited the accompanying financial statements of West Parry Sound District Museum (the "entity"), which comprise the statement of financial position as at December 31, 2023 and the statements of operations and fund balance and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the entity as at December 31, 2023, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the entity derives revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the entity. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the years ended December 31, 2023 and December 31, 2022, current assets as at December 31, 2023 and December 31, 2022, and net assets as at January 1 and December 31 for both years. Our audit opinion on the financial statements for the year ended December 31, 2023 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- * Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- * Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- * Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- * Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- * Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Parry Sound, Ontario
April 25, 2024

Chartered Professional Accountants
Licensed Public Accountants

West Parry Sound District Museum Statement of Financial Position

December 31	2023	2022
Assets		
Current		
Bank (Note 5)	\$ 213,248	\$ 219,953
Accounts receivable (Note 3)	17,518	103,142
Gift shop inventory	11,696	9,578
Prepaid expenses	20,300	21,454
	<u>262,762</u>	<u>354,127</u>
Capital assets (Note 4)	508,109	583,961
Collections	1	1
	<u>1</u>	<u>1</u>
	<u>\$ 770,872</u>	<u>\$ 938,089</u>
Liabilities and Net Assets		
Current		
Accounts payable and accrued liabilities (Note 7)	\$ 31,947	\$ 107,114
Deferred contributions	17,872	29,806
	<u>49,819</u>	<u>136,920</u>
Loan - Town of Parry Sound (1.1%, no fixed terms of repayment)	9,448	20,967
Deferred contributions for capital assets (Note 8)	491,809	546,675
	<u>551,076</u>	<u>704,562</u>
Net Assets		
Net assets internally restricted	10,637	10,498
Unrestricted net assets	209,159	223,029
	<u>219,796</u>	<u>233,527</u>
	<u>\$ 770,872</u>	<u>\$ 938,089</u>

On behalf of the Board:

_____ Director

_____ Director

**West Parry Sound District Museum
Statement of Changes in Net Assets**

For the year ended December 31	Internally Restricted		Unrestricted		2023		2022	
Balance, beginning of year	\$	10,498	\$	223,029	\$	233,527	\$	190,452
Excess (deficiency) of revenue over expenses for the year		139		(13,870)		(13,731)		43,075
Balance, end of year	\$	10,637	\$	209,159	\$	219,796	\$	233,527

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

West Parry Sound District Museum Statement of Operations

For the year ended December 31	Budget	2023	2022
Revenues			
Grants (Note 10)	\$ 150,642	\$ 96,790	\$ 96,689
Contributions from municipalities	158,588	148,475	143,588
Memberships, sponsorships, etc.	1,950	2,249	2,000
Admissions - museum	7,000	10,883	6,163
Fundraising and donations (Note 9)	8,400	30,993	78,073
Gift shop	5,000	9,362	7,367
Rentals	1,000	1,909	1,295
Interest income	-	74	62
	332,580	300,735	335,237
Amortization of deferred contributions	-	54,866	55,227
Surcharge on membership for funds restricted for maintenance	-	139	109
	332,580	355,740	390,573
Expenditures			
Accounting and legal	7,400	9,629	7,079
Advertising and marketing	5,000	3,130	768
Curatorial and exhibition	4,550	19,133	7,223
Fundraising expenses (Note 9)	2,600	22,734	614
Gift shop purchases	3,000	6,613	3,958
Insurance	20,000	20,610	16,078
Interest and bank charges	373	745	719
Office and other	4,300	6,561	7,169
Repairs and maintenance - building	29,500	42,831	88,271
Repairs and maintenance - tower hill	5,000	4,959	4,170
Salaries, benefits and contract work	108,913	133,964	111,257
Telephone and communication	2,000	1,945	2,094
Utilities and rent (Note 11)	25,000	20,764	21,550
	217,636	293,618	270,950
Amortization of capital assets	-	75,853	76,548
	217,636	369,471	347,498
Net Change in assets	\$ 114,944	\$ (13,731)	\$ 43,075

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

West Parry Sound District Museum Statement of Cash Flows

For the year ended December 31	2023	2022
Cash provided by (used in)		
Operating activities		
Excess (deficiency) of revenues over expenditures	\$ (13,731)	\$ 43,075
Items not involving cash		
Amortization of capital assets	75,853	76,548
Amortization of deferred contributions	(54,866)	(55,227)
	<u>7,256</u>	<u>64,396</u>
 Changes in non-cash working capital balances		
Accounts receivable	85,624	(96,056)
Gift shop inventory	(2,118)	(1,379)
Prepaid expenses	1,154	(11,724)
Accounts payable and accrued liabilities	(75,167)	72,209
Deferred revenue	(11,934)	4,101
	<u>(2,441)</u>	<u>(32,849)</u>
 Investing activities and financing activities		
Purchase of capital assets	-	(1,449)
Repayment of long-term debt	(11,520)	(721)
Deferred contributions received	-	1,451
	<u>(11,520)</u>	<u>(719)</u>
 Increase (decrease) in cash during the year	(6,705)	30,828
Cash and cash equivalents, beginning of year	<u>219,953</u>	<u>189,125</u>
Cash and cash equivalents, end of year	\$ 213,248	\$ 219,953

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2023

1. Nature and Purpose of Organization

West Parry Sound District Museum (the Museum) is incorporated under provincial letters patent as a not-for-profit organization and is a registered charity under the Income Tax Act. The organization operates a museum and related funding programs at its location on Tower Hill in Parry Sound, Ontario.

The Museum was created to collect, conserve, research, house, exhibit and interpret those objects that best serve to illustrate the history of the West Parry Sound District. Themes will relate to human history, settlement, industry, transportation, recreation and natural history.

The Museum will fulfil its obligation by providing special educational programs and exhibits for research and for the benefit of the present and future generations of the West Parry Sound District.

2. Significant Accounting Policies

- | | |
|-------------------------------|---|
| a) Basis of Accounting | These financial statements have been prepared using Canadian accounting standards for not-for-profit organizations. |
| b) Revenue Recognition | <p>The Museum follows the deferral method of accounting for contributions. Under this method, restricted contributions are recognized as revenue in the year the corresponding expenditure is incurred.</p> <p>Unrestricted contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.</p> <p>Contributions restricted for the purchase of capital assets are recognized as revenue in the same manner that the corresponding assets are amortized.</p> <p>Gift shop sales are recognized as revenue when the goods are sold.</p> <p>Revenues from memberships, museum admissions, rental, research, and other activities are recognized when the related payment has been received.</p> <p>Interest income is recognized as it is earned.</p> |
| c) Deferred Revenue | Deferred revenues represent government grants which have been collected but for which the related expenditures have yet to be incurred. These amounts will be recognized as revenues in the fiscal year the services are performed or the purchases are made. |

West Parry Sound District Museum Notes to Financial Statements

December 31, 2023

d) Contributed

Materials & Services

The Board of Directors and volunteers contribute many hours and materials to assist the organization in carrying out its activities. Because of the difficulty of determining their fair value, contributed services and materials are not recognized in the financial statements.

e) Financial Instruments

Measurement of financial instruments

The entity initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions.

The entity subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, and short-term loans.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

Transaction costs

The entity recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

f) Inventory

Gift shop inventory is stated at the lower of cost and net realizable value. Cost is determined on a weighted average cost basis. Net realizable value is the estimated selling price in the ordinary course of business less the estimated costs necessary to make the sale.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2023

g) Capital Assets

Capital assets are recorded at cost. Amortization is allocated using the following rates per annum (1/2 the rate in the year of acquisition):

Building & landscaping	- 40	years, straight line basis
Geothermal equipment	- 10	years, straight line basis
Computer equipment	- 30	%, declining balance basis
Equipment & furnishing	- 20	%, declining balance basis

h) Use of Estimates

Management reviews the carrying amounts of items in the financial statements at each balance sheet date to assess the need for revision or any possibility of impairment. Management determines these estimates based on assumptions that reflect the most probable set of economic conditions and planned courses of action.

These estimates are reviewed periodically and adjustments are made to net income as appropriate in the year they become known.

Items subject to significant management estimates include accounts receivable, accrued liabilities, deferred revenues, and deferred contributions.

i) Collections

The Museum was created to collect, conserve, research, house, exhibit and interpret those objects that best serve to illustrate the history of West Parry Sound District. These objects comprise the Museum's permanent collection and relate to human history settlement, industry, transportation, recreation, and natural history.

The Museum's collections are capitalized in the statement of financial position at nominal value and are not subject to amortization. Contributions of collection items are recorded at a nominal value. For purchased items, the difference between the purchase price and nominal value is expensed in the period the items are acquired.

The cost of these objects is not determinable and accordingly is stated at a nominal value.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2023

3. Accounts Receivable

	2023	2022
Accounts receivable	\$ 29	\$ 70,226
Grant funding receivable	7,372	9,382
HST recoverable	10,117	23,534
	\$ 17,518	\$ 103,142

4. Capital Assets

	2023		2022	
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Buildings	\$ 1,992,896	\$ 1,521,992	\$ 470,904	\$ 520,726
Equipment & furnishings	156,538	150,540	5,998	7,498
Geothermal equipment	230,567	202,799	27,768	50,824
Computer equipment	9,083	5,644	3,439	4,913
	<u>\$ 2,389,084</u>	<u>\$ 1,880,975</u>	<u>\$ 508,109</u>	<u>\$ 583,961</u>

5. Bank

The organization's bank accounts are held at one credit union and earn interest at variable rates dependant on average monthly balances.

The Museum has an unused authorized line of credit through its credit union with a maximum draw of \$15,400 (2022 - \$15,400) bearing interest at the credit union's prime lending rate plus 1% and secured by a general security agreement. As at December 31, 2023, the amount being draw on this line of credit was \$NIL (2022 - \$NIL).

6. Economic Dependence

The Museum received 69% (2022 - 62%) of its revenue from grants and municipal contributions, and is dependent on this funding to operate.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2023

7. Accounts Payable and Accrued Liabilities

	2023	2022
Trade accounts payable	\$ 5,103	\$ 83,654
Accrued liabilities	7,599	6,505
Accrued wages	19,158	16,955
Government remittances payable	87	-
	<u>\$ 31,947</u>	<u>\$ 107,114</u>

The carrying value of accounts payable and accrued liabilities approximates fair value because of the short maturity of these instruments and because they are subject to normal credit terms.

8. Deferred Contributions for Capital Assets

Deferred contributions for capital assets represent grants received for capital asset purchases. The changes in the deferred contributions for capital assets are as follows:

	2023	2022
Beginning balance	\$ 546,675	\$ 600,451
Amounts recognized as revenue	(54,866)	(53,776)
Ending Balance	<u>\$ 491,809</u>	<u>\$ 546,675</u>

9. Related Party Transactions

During the year, the Museum received a donation of artwork to be added to its collection from a member of the board of directors. The artwork was professionally appraised and an in-kind donation receipt was issued for the professionally appraised fair market value of \$21,323. The donation is included in fundraising and donations revenue in the Statement of Operations, as well as an equal amount in fundraising expenses since the Museum's policy is to carry collections at a nominal amount.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2023

10. Grant Revenue

The Museum received grant revenue from the following sources:

	2023	2022
Ministry of Canadian Heritage	\$ 15,000	\$ 57,711
Ontario Trillium Foundation	28,100	6,577
Ministry of Tourism, Culture, and Sport - CMOG	13,019	13,019
Canadian Museum Association - Youth Canada Works	6,592	-
NOHFC	32,839	9,382
YMCA	1,240	-
Ontario small business grant	-	10,000
	<u>\$ 96,790</u>	<u>\$ 96,689</u>

11. Commitment

The Museum leases its land from the Town of Parry Sound under a long-term lease, expiring October 2026, for a nominal annual rental amount.

12. Financial Assets and Financial Liabilities

Liquidity risk

Liquidity risk is the risk that the Museum will not be able to meet its obligations associated with financial liabilities. Cash flow from operations provides a substantial portion of the Museum's cash requirements. Available operating line of credit provides flexibility in the short term to meet operational needs. The Company's borrowing arrangements are concentrated with a single Canadian financial institution. In the opinion of management, liquidity risk exposure is low and not material.

Credit risk

The Museum is exposed to credit risk in the event of non-performance by counterparties in connection with its accounts receivable which is comprised primarily of grants receivable. In the opinion of management, credit risk exposure is low and not material.

Interest rate risk

The Museum's interest-bearing assets and liabilities include its operating line of credit and loans. In the opinion of management, interest rate risk exposure is low and not material.

Terms of Reference

Community Appointments to the West Parry Sound O.P.P. Detachment Board

1. Purpose

These Terms of Reference will provide guidance to the member municipalities and First Nation of the West Parry Sound OPP Detachment Board during the selection process of Community Appointed Representatives to the West Parry Sound OPP Board.

2. Definitions

“Community Member” means a Community Appointed Representative of the West Parry Sound O.P.P. Detachment Board.

“Member Councils” means the Councils and Band Council of Carling Township, Henvey Inlet First Nation, Municipality of McDougall, McKellar Township, Town of Parry Sound, Seguin Township, The Archipelago Township and Municipality of Whitestone.

3. Mandate of the Committee

The West Parry Sound OPP Detachment Board Community Appointee Advisory Committee shall be established solely to review community member applications to the West Parry Sound OPP Detachment Board and make recommendations to the Member Councils who, collectively, shall form the appointing body for the purposes of satisfying section 33 of the *Community Safety and Policing Act, 2019*.

Members of the West Parry Sound OPP Detachment Board Community Appointee Advisory Committee shall be committed to acting in an ethical manner with the avoidance of conflict of interest as a body and as individuals in accordance with applicable legislation.

4. Composition of Committee

The Community Appointee Advisory Committee shall be comprised of the Chief Administrative Officer (CAO) or alternate from each member of the council of the municipality or band council of the First Nation appointed to the West Parry Sound OPP Detachment Board. The eight (8) member municipalities and First Nation are:

- Carling Township
- Henvey Inlet First Nation
- Municipality of McDougall
- McKellar Township

- Town of Parry Sound
- Seguin Township
- The Archipelago Township
- Municipality of Whitestone

5. Term

The term of the Community Appointee Advisory Committee shall begin upon formal appointment by the Member Councils and shall follow the term of Council.

A Chair shall be elected from amongst its members at the first meeting of the Community Appointee Advisory Committee and shall serve as Chair for the length of the committee term.

Members are expected to attend meetings as scheduled. In the event a member is unable to attend a meeting, the member must contact and advise the Chair and the committee secretary in advance. Should the Chair of the committee be unable to attend, the committee shall name an Interim Chair at the beginning of the meeting.

6. Meetings

All meetings shall follow a written agenda with minutes kept of all decisions. A quorum comprised of 50% plus one of appointed members will be required to hold a meeting. The Committee is subject to the open meetings requirements of the *Municipal Act, 2001*.

The Committee shall meet as many times as deemed necessary to complete the following activities:

- a) Thoroughly review all community member applications to the West Parry Sound OPP Detachment Police Services Board.
- b) Prepare and provide recommendations regarding which applicant to appoint to said Board to each member municipality

7. Appointments and Vacancies

While reviewing the applications and forming a recommendation to the Member Councils, the Committee shall consider the following factors:

- a) the need to ensure that the Board is representative of the area it serves, having regard for the diversity of the population in the area;
- b) the need to have members with the prescribed competencies, if any; and
- c) any applicable diversity plan;
- d) The results of a potential appointee's police record check that was prepared within the past 12 months.

8. Ineligibility

The following persons are not eligible to be members of the West Parry Sound OPP Detachment Board:

- a) A judge or justice of the peace.
- b) A member of a police service, a special constable or a First Nation Officer.
- c) Any person who practices criminal law as a defense counsel or as a prosecutor.
- d) A director, officer or employee of a prescribed policing provider.
- e) Any other prescribed persons.

A former member of a police service is not eligible to be a member of the Board unless,

- a) the O.P.P. Detachment Board does not maintain a police service that the person was a member of; and
- b) at least one year has passed since the person ceased to be a member of any police service.

An ineligible person as set out above, does not prevent a person who was a member of a Police Services Board immediately before the Act came into force from serving the remainder of their term.

9. Recruitment Process

The opportunity for community members to make an application to serve on the Board shall be advertised throughout the detachment area jointly by each member municipality and in accordance with each municipality's standard recruitment processes.

Applications shall be accepted by the Secretary/Administrative Support of the West Parry Sound O.P.P. Detachment Board.

Community representatives will be appointed at-large and shall serve as the representative for all member municipalities and First Nation equally.

The Advisory Committee shall receive applications in a redacted format to ensure that each application is evaluated on the merits of the qualifications, without consideration for the residence of the applicant.

Following a thorough review of all applications received, the Committee will make recommendations to member municipalities and First Nation regarding community member appointments to the West Parry Sound OPP Detachment Board.

Official Appointments shall be unanimously made by way of resolution from each member municipality, which, upon appointment shall be forwarded to the Committee Chair and Secretary.

10. Dispute Resolution

In the event that unanimous support for the appointment recommendations is not received by all Councils, the disputing Council shall provide the reasons for dispute to the Committee Chair and Secretary in writing.

The Chair shall call a meeting of the Advisory committee to consider the reasons for dispute and make a subsequent recommendation to each Municipal Council outlining the dispute reasons and subsequent recommendation.

Each Council shall be required to reaffirm the original appointment, provide a new recommendation, or shall provide the reasons for dispute to the Committee Chair and Secretary in writing.

In the event a unanimous appointment cannot be agreed upon by all Councils, the Advisory Committee may seek additional applicants by reinstating the recruitment process.



377, rue Bank Street
Ottawa, Ontario K2P 1Y3
tel./tél. 613 236 7238
fax/téléc. 613 563 7861
www.cupw-sttp.org



CUPW respectfully acknowledges this office is located on the traditional unceded territory of the Anishinaabeg People.

Le STTP reconnaît, en tout respect, que son bureau est situé sur le territoire traditionnel et non cédé des peuples anishinaabés.

BY EMAIL AND MAIL

January 16, 2025

David Moore, Reeve
Township of McKellar
PO Box 69 701 Hwy 124
McKellar, ON P0G 1C0

Dear David Moore:

RE: Industrial Inquiry Commission Reviewing Canada Post

As you may know, the Canada Industrial Relations Board, as instructed by the Minister of Labour, Steven MacKinnon, ordered the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the *Canada Labour Code*. What many do not know is that under Section 108, he also created an Industrial Inquiry Commission led by William Kaplan that will work with CUPW and Canada Post to examine the future of the public post office with a very broad scope.

The Commission has been tasked with reviewing the obstacles to negotiated collective agreements, as well as making recommendations about the future structure of Canada Post. The Commission has until May 15, 2025, to submit its final report to the government.

While time is extremely short, the good news is that there is an opportunity for you to make a submission as part of the Commission's public review. CUPW would like to ensure that the views of municipalities are considered. Therefore, if at all possible, we would like you to provide input to the Commission.

During the last public review on the mandate of Canada Post in 2016, the active engagement of municipalities was critical in the decision to maintain door-to-door delivery and immediately stop the further rollout of community mailboxes. However, there is nothing to stop the Commission from making recommendations to bring that back or to suggest other cutbacks.

We have enclosed a sample resolution that your municipality can adopt about making a submission to the Commission, expanding services at the public post office, and the need for more robust public stakeholder consultation. We have also included a document with some suggested themes to consider for your written submission. If you can, please let us know if you plan to participate, pass a resolution, and can send us copies of the materials you submit.

Upcoming Federal Election

We also find ourselves in a period of federal political uncertainty, with the possibility of a federal election only months away. This will raise public discussion and debates on many issues affecting the public and all municipalities.

In all likelihood, it will be the next federal government that will determine what will be done with the Commission's report.



In the run-up to the federal election, we urge you to question the political parties on their intentions for Canada Post, and insist they make clear their public commitments regarding the following issues:

- Preserving our universal and public postal service;
- Maintaining the moratorium on post office closures;
- Maintaining door-to-door mail delivery; and,
- Establishing postal banking to offset the loss of financial services in many communities.

Thank you very much for considering our request. There's a lot at stake and we appreciate anything you can do to help. CUPW is confident that we can build on our past success and convince the Commission to recommend against service cuts, to maintain good jobs in our communities, expand services that generate additional revenues to keep Canada Post self-sustaining and allow us to build a universal, affordable and green public postal system for future generations.

For more information, please visit deliveringcommunitypower.ca or contact Brigitte Klassen at bklassen@cupw-sttp.org.

Sincerely,



Jan Simpson
National President

Encl.

c.c. National Executive Committee, Regional Executive Committees, Regional and National Union Representatives, CUPW Locals, Specialists





Canada Post is Under Review through Section 108 of the *Canada Labour Code*

As you may know, the Minister of Labour, Steven MacKinnon, ordered the resumption of mail service at Canada Post just before the holiday break, ordering CUPW members to return to work under Section 107 of the *Canada Labour Code*. What many do not know is that under Section 108, he also created an Industrial Inquiry Commission lead by William Kaplan that will work with CUPW and Canada Post to examine the future of the public post office with a very broad scope.

It will review Canada Post's financial situation, the possible diversification or alteration of delivery models, Canada Post's viability as it is currently configured, as well as bargaining issues, including full-time employment, health and safety and job security and produce a report not later than May 15, 2025. Accordingly, Kaplan's "recommendations may include amendments to the collective agreement, and any other changes to be implemented, including the structures, rights and responsibilities of the parties in the collective bargaining process."

The Commission is Seeking Input

We have an incredibly short timeline to follow. Hearings will begin January 27 with statements from both CUPW and Canada Post. The good news is that there is an opportunity for third parties to send in a written submission to the Commission as part of its public review. CUPW and Canada Post must have their bilingual submissions in to the commission by end of day Monday, January 20. We do not have a date or mechanism yet for third-party submissions, but it could be very soon. CUPW would like to ensure that the views of community groups, municipalities, allied organizations and labour are also considered. Therefore, if at all possible, we would like you to provide input to the Commission.

Please let us know if you will be making a submission. Please contact Brigitte Klassen at bklassen@cupw-sttp.org, so we can provide you with more details on how to send it to the Commission as soon as we have more information.

As time is of the essence and to help get you started on your submission, here are some suggested themes to consider that are important supplements to CUPW's bargaining demands.

- Keep Canada Post a Public Service
- Maintain universal service at a uniform price
- Expanded services to diversify and generate new revenue streams, no service cuts
 - add financial services
 - maintain the moratorium on post office closures to enable community hubs (meeting spaces, sales of local crafts, community gardens, government services for all levels of government)
 - maintain door-to-door delivery and increase where financially viable
- Major changes to Canada Post should not be made without full public consultation conducted through a mandate review involving all stakeholders

Keep Canada Post a Public Service

The Commission will examine the financial situation at Canada Post. Currently, the Crown Corporation is required only to be self-sufficient. It is completely user-funded and does not rely on taxpayer dollars. Canada Post still tends to prioritize major, high-profit customers over the public and providing a public service. Canada Post must not lose sight of its public interest objectives.

Major changes to Canada Post and the *Canadian Postal Service Charter* should not be made without full public consultation and hearings conducted through a mandate review involving all stakeholders. There is simply not enough time to do this under the Labour Minister's *Canada Labour Code* Section 108 order.

Maintain universal service at a uniform price

There have also been calls in the media and by various think tanks to privatize or deregulate Canada Post with little regard for the impact on public service or working conditions. Though transaction mail has been in decline, there are still over 2 billion letters delivered every year to an increasing number of addresses. Canada Post has an exclusive privilege (a monopoly) to handle letters so that it is able to generate enough money to provide affordable postal service to everyone, no matter where they live, be it a large urban centre or a rural or isolated community. There is no comparison in the world of a deregulated or privatized post office that serves anything near Canada's vast size and geography.

It will become increasingly difficult for our public post office to provide universal postal service if the exclusive privilege is eroded or eliminated. The exclusive privilege funds its universality. If parts of the service are deregulated or privatized, competitors will leave it to Canada Post alone to provide increasingly expensive delivery service to rural and remote communities, while they compete in profitable urban areas.

Providing Canada Post with an exclusive privilege to handle addressed letters is a form of regulation. Reducing or eliminating this privilege is deregulation. We have this regulation for a reason.

Expanded services to diversify and generate new revenue streams, no service cuts

For years, CUPW has been advocating for new and expanded services to help diversify and create new revenue streams as a direct means to handling decline in letter volumes. Many of these services, such as postal banking, already exist in many other post offices around the world and they generate significant revenue. Around the world, more than 1.2 billion people hold postal bank accounts.

Providing new services through the existing corporate retail network ensures that good jobs remain for workers and their families in the communities in which they live.

Financial Services

Given Canada Post's vast retail network, postal banking would offer in-community service for those who are underbanked or who have had their financial institutions close and leave town. Today, there are many rural communities with post offices, but no banks or credit unions. Very few Indigenous communities are served by local bank branches. Hundreds of thousands of low-income Canadians don't have bank

accounts at all, and almost 2 million Canadians rely on predatory payday lenders for basic financial services.

Postal banking is relatively straightforward. Like commercial banks, post offices would provide everyday financial services like chequing and savings accounts, loans and insurance. Postal banking could also be used to deliver government loans, grants and subsidies to boost renewable energy projects and energy-saving retrofits.

In many countries, postal banking is also mandated to provide financial access for all citizens and to play a role in addressing social inequalities. Postal banking could provide reliable financial services that everyone needs at affordable rates.

Community Hubs and Moratorium on Post Office Closures

We have also advocated community hubs (provide government services for all levels of government, meeting space, sales of local crafts, community gardens) and EV charging stations.

One of Canada Post's demands during Negotiations was to have the *flexibility* to close more than 130 of the 493 corporate Retail Post Offices that are protected under the current CUPW-Canada Post Urban Postal Operations collective agreement. These are post offices that are run by Canada Post and are not franchises located inside another host business.

While about three-quarters of these are also covered by an additional 1994 moratorium on closures, for those that are not, they could end up being privatized or disappear altogether if we lose this contract language. Residents may then have to travel further for their postal needs. No franchise host business is going to give up retail space for community hubs, nor parking space for charging stations that generate revenue for Canada Post. Longstanding, good-paying, full-time jobs in our communities could be replaced with low-wage, part-time work.

You can find a list of the post offices under the moratorium and how they are protected here:

<https://www.tpsgc-pwgsc.gc.ca/examendepostescanada-canadapostreview/rapport-report/bureaux-outlets-eng.html>

Senior Check-Ins

We have proposed creating a senior check-in service as well. Senior check-ins could bring peace of mind to loved ones and relatives who don't live nearby. Japan, France and Jersey in the British Isles currently offer effective and successful senior check-in services through their national postal services. Door-to-door postal workers are already watchful for signs that something isn't quite right. They could be allotted extra time on their routes to simply check in on seniors or people with mobility issues who sign up for the service to make sure everything is okay and deliver peace of mind.

Find out more about our service expansion proposals at <https://www.deliveringcommunitypower.ca>

Canada Post and the Industrial Inquiry Commission

Whereas the Canada Industrial Relations Board, as instructed by the Federal Minister of Labour, Steven MacKinnon, ordered the end to the postal strike and the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the *Canada Labour Code*.

Whereas the Federal Minister of Labour, Steven MacKinnon, created an *Industrial Inquiry Commission* under Section 108 of *Canada Labour Code*, led by William Kaplan, that will work with the Canadian Union of Postal Workers (CUPW) and Canada Post to examine the future of the public post office, including possible changes to the *Canadian Postal Service Charter*.

Whereas Canada Post is, first and foremost, a public service.

Whereas the *Commission* has been tasked with reviewing the obstacles to negotiated collective agreements between CUPW and Canada Post, the financial situation of Canada Post, Canada Post's expressed need to diversify and/or alter its delivery models in the face of current business demands, the viability of the business as it is currently configured, CUPW's negotiated commitments to job security, full-time employment, and the need to protect the health and safety of workers.

Whereas the *Commission* only has until May 15, 2025, to submit its final report to the government and make recommendations about the future structure of Canada Post.

Whereas while there is room for written input, the *Commission* process is not widely publicized, nor equivalent to a full and thorough public service review of Canada Post's mandate allowing for all stakeholder input, as has been undertaken by previous governments.

Whereas it will be crucial for the *Commission* to hear our views on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the *Canadian Postal Service Charter*, home mail delivery, parcel delivery, keeping daily delivery, adding postal banking, greening Canada Post, EV charging stations, food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible – and at the same time, helping to ensure Canada Post's financial self-sustainability.

Therefore, be it resolved that (name of municipality) provide input to the *Commission* in the form of a written submission.

Therefore, be it resolved that (name of municipality) will write the Federal Minister of Labour, Steven MacKinnon, and the Federal Minister of Public Services and Procurement of Canada, Jean-Yves Duclos, who is responsible for Canada Post, to demand that no changes be made to the *Canada Post Corporation Act*, Canada Post's mandate or the *Canadian Postal Service Charter* without a full, thorough, public review of Canada Post, including public hearings, with all key stakeholders, in every region of Canada.

PLEASE SEE THE MAILING INFORMATION FOR RESOLUTIONS ON REVERSE SIDE

MAILING INFORMATION

1) Please send your resolution to the Commission:

- We do not have a mailing address at this time. As we understand it, this is the email address that will collect the documents on behalf of the Commission:
edsc.cdi-iic.esdc@labour-travail.gc.ca

2) Please send your resolution to the Ministers responsible for Labour and Canada Post, and your Member of Parliament:

- Steven MacKinnon, Federal Minister of Labour, House of Commons, Ottawa, Ontario, K1A 0A6
- Jean-Yves Duclos, Federal Minister of Public Services and Procurement of Canada, House of Commons, Ottawa, Ontario, K1A 0A6
- Your Member of Parliament

Note: Mail may be sent postage-free to any member of Parliament. You can get your MP's name, phone number and address by going to the Parliament of Canada website at <https://www.ourcommons.ca/Members/en>

3) Please send copies of your resolution to:

- Jan Simpson, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
- Rebecca Bligh, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3

CORPORATION OF THE TOWNSHIP OF MCKELLAR
BY-LAW NO. 2025-16

**Being a By-law to amend By-law No. 95-12, with
respect to lands legally described as PT LT 29 CON 14
MCKELLAR AS IN R0182713; McKellar
(27 Madigan Lane, formerly Fire Route 102)
(Jamieson)**

WHEREAS By-law No. 95-12, as amended, regulates the use of land and the use and erection of buildings and structures within the Township of McKellar; and

WHEREAS the Council of the Corporation of the Township of McKellar deems it advisable to amend By-law No. 95-12, as amended, as hereinafter set forth; and

WHEREAS authority to pass such a by-law is provided by Section 34 of the *Planning Act, R.S.O. 1990, Chapter P.13* and amendments thereto;

NOW THEREFORE the Council of the Corporation of the Township of McKellar enacts as follows:

1. **THAT** the Zoning By-law No. 95-12, as amended, is further amended as follows:
 - 1.1 Schedule 'A' (Sheet 1) to Zoning By-law 95-12, as amended, is hereby further amended, by rezoning subject lands from Waterfront Residential (WF1) to the Inland Development 2 (RR) Zone as shown on Schedule 'A' attached hereto and forming a part of this By-law.
2. Schedule 'A' attached hereto is hereby made part of this By-law.
3. This By-law shall come into force and effect pursuant to the provisions of and Regulations made under the Planning Act, R.S.O. 1990.

READ a FIRST and SECOND time this 18th day of March, 2025.

David Moore, Mayor

Karlee Britton, Clerk/Administrator

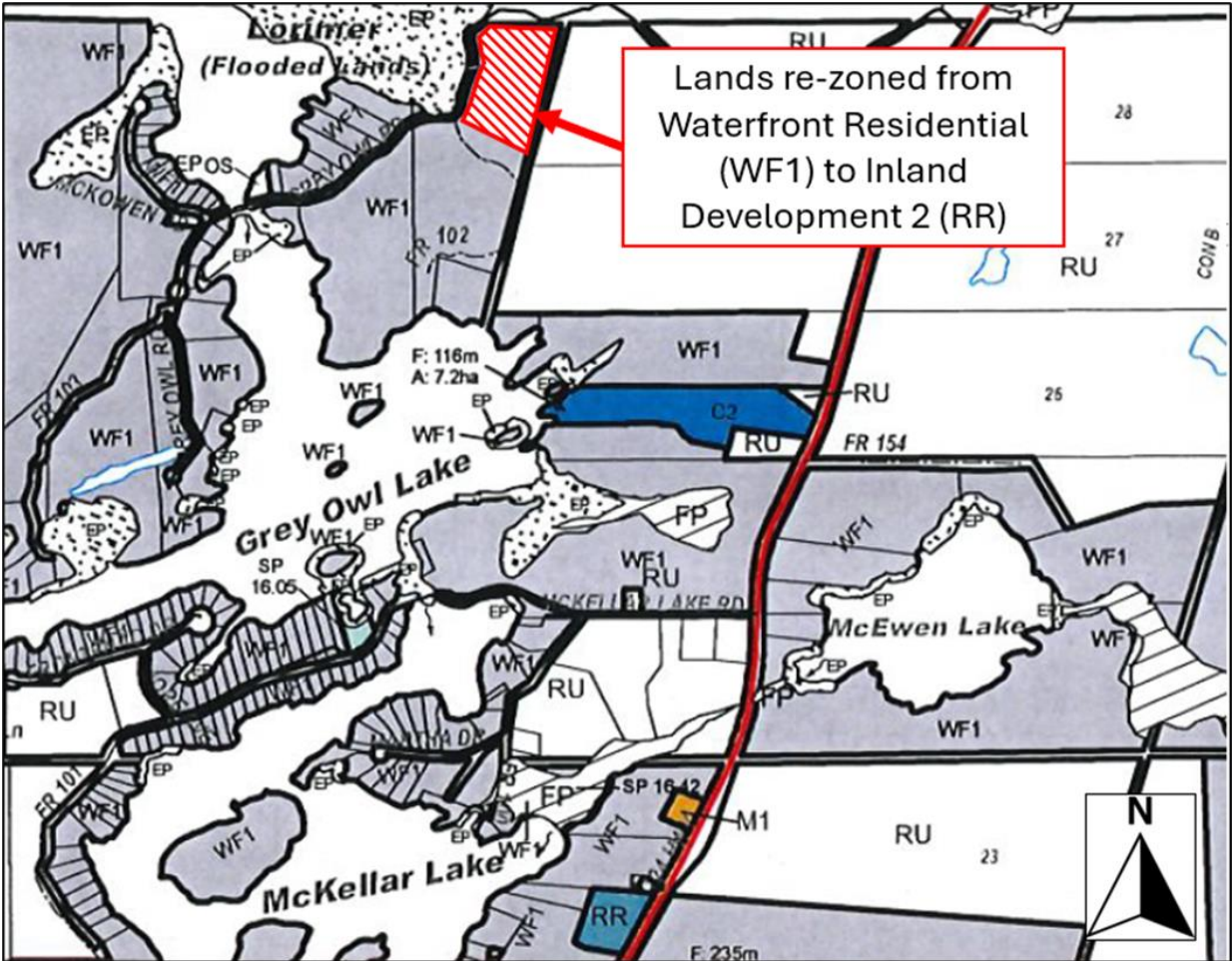
READ a THIRD time and **PASSED** in **OPEN COUNCIL** this 18th day of March, 2025.

David Moore, Mayor

Karlee Britton, Clerk/Administrator

Schedule 'A'

1. This is Schedule 'A' to By-law 2025-16, being a portion of 'Schedule A', Sheet 1 to Zoning By-law 95-12, as amended, passed this 18th day of March, 2025.



*Map not to Scale

David Moore, Mayor

Karlee Britton, Clerk/Administrator

CORPORATION OF THE TOWNSHIP OF MCKELLAR
BY-LAW NO. 2025-17

**Being a By-law to Authorize the Acquisition of
Parts 1, 4 and 5, Plan 42R22320
in the Township of McKellar
(Jamieson)**

WHEREAS pursuant to the Municipal Act, 2001, S.O. 2001, c. 25 Sections 8, 9 and 10, Council is empowered to acquire lands for highway purposes; and

WHEREAS the said Municipal Act, 2001, Section 31, authorizes the Council of every municipality to pass bylaws for establishing and laying out highways; and

WHEREAS a part of Grey Owl Road legally described as Part of Lot 29, Concession 14, in the Township of McKellar, designated as Part 4, Plan 42R22320 deviates from the original road allowance onto lands owned by Joseph G. Jamieson; and

WHEREAS Joseph G. Jamieson proposes to transfer paper title to Part 4, Plan 42R22320, along with title to Part 5, Plan 42R22320, for road and road widening purposes, to the Corporation of the Township of McKellar, as more particularly described in Schedule "A" attached hereto and forming part of this By-law, in accordance with the conditions imposed by the Parry Sound Area Planning Board on an application for consent (B56/2022(McK)); and

WHEREAS Sections 51.1 and 53 of the Planning Act R.S.O., 1990, as amended, permits the Corporation of the Township of McKellar to collect a parkland dedication; and

WHEREAS Joseph G. Jamieson proposes to transfer Part 1, Plan 42R22320 to the Corporation of the Township of McKellar, as more particularly described in Schedule "B" attached hereto and forming part of this By-law, as parkland dedication and in accordance with the conditions imposed by the Parry Sound Area Planning Board on an application for consent (B56/2022 (McK));

NOW THEREFORE the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. Authorization of Land Acquisition for Road and Road Widening Purposes - This Council does hereby authorize the acquisition of paper title and title to the lands more particularly described in Schedule "A" attached hereto for nil consideration, free and clear of all liens and encumbrances, and for road and road widening purposes.

2. Authorization of Land Acquisition for Parkland Dedication – This Council does hereby authorize the acquisition of title to the lands more particularly described in Schedule “B” attached hereto for nil consideration, free and clear of all liens and encumbrances, and for park or other public recreation purposes.
3. Public Highway – Upon acquisition of the lands more particularly described in Schedule “A” attached hereto, this Council does hereby confirm that the said lands are established and assumed as a public highway known as Grey Owl Road which falls under the jurisdiction of the municipality.
4. Mayor and Clerk - This Council does hereby authorize the Mayor and the Clerk to execute all documents and take all action necessary to carry out the intent of this By-law.

READ a **FIRST** and **SECOND** time this 18th day of March, 2025.

David Moore, Mayor

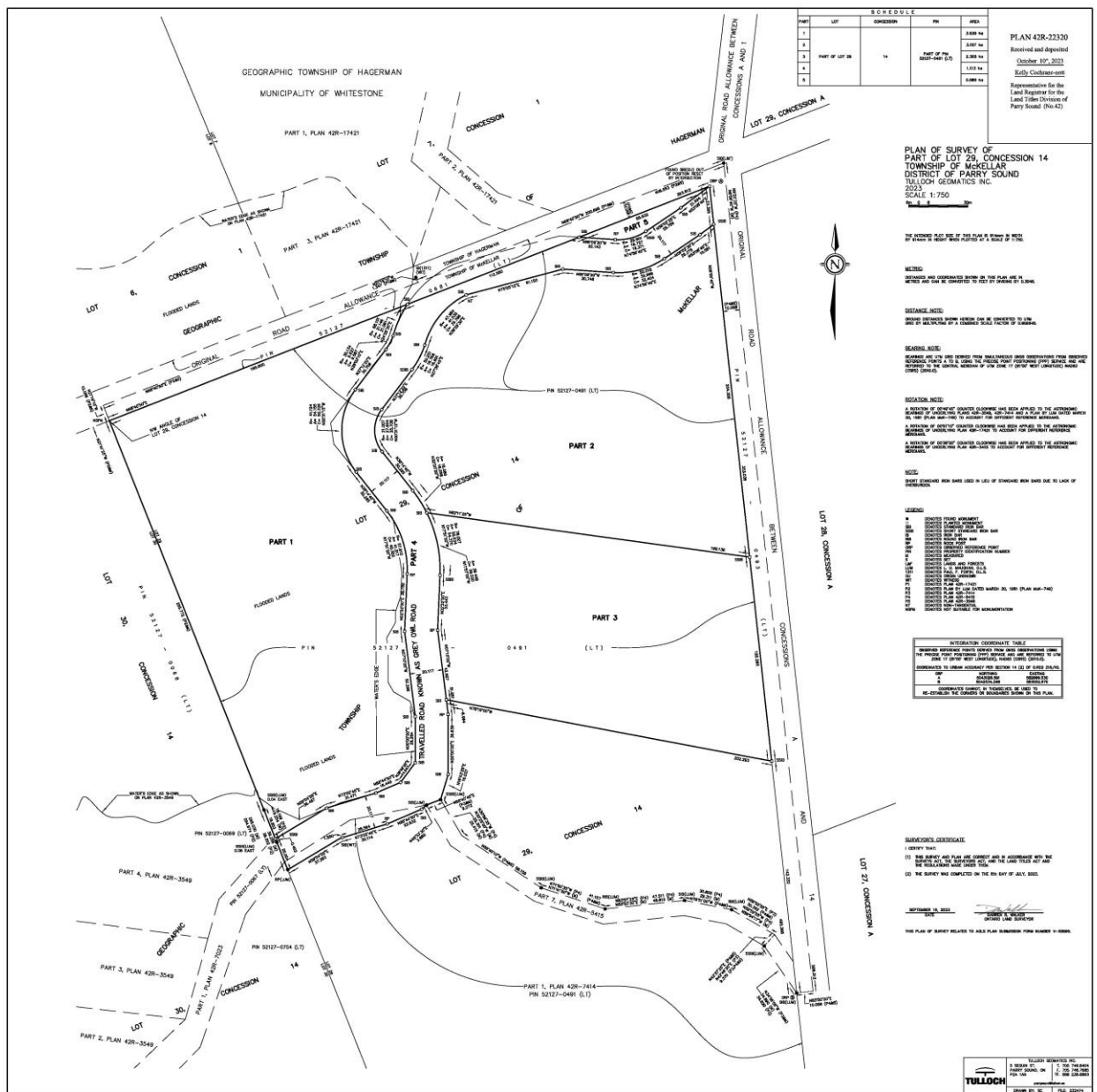
Karlee Britton, Clerk/Administrator

READ a **THIRD** time and **PASSED** in **OPEN COUNCIL** this 18th day of March, 2025.

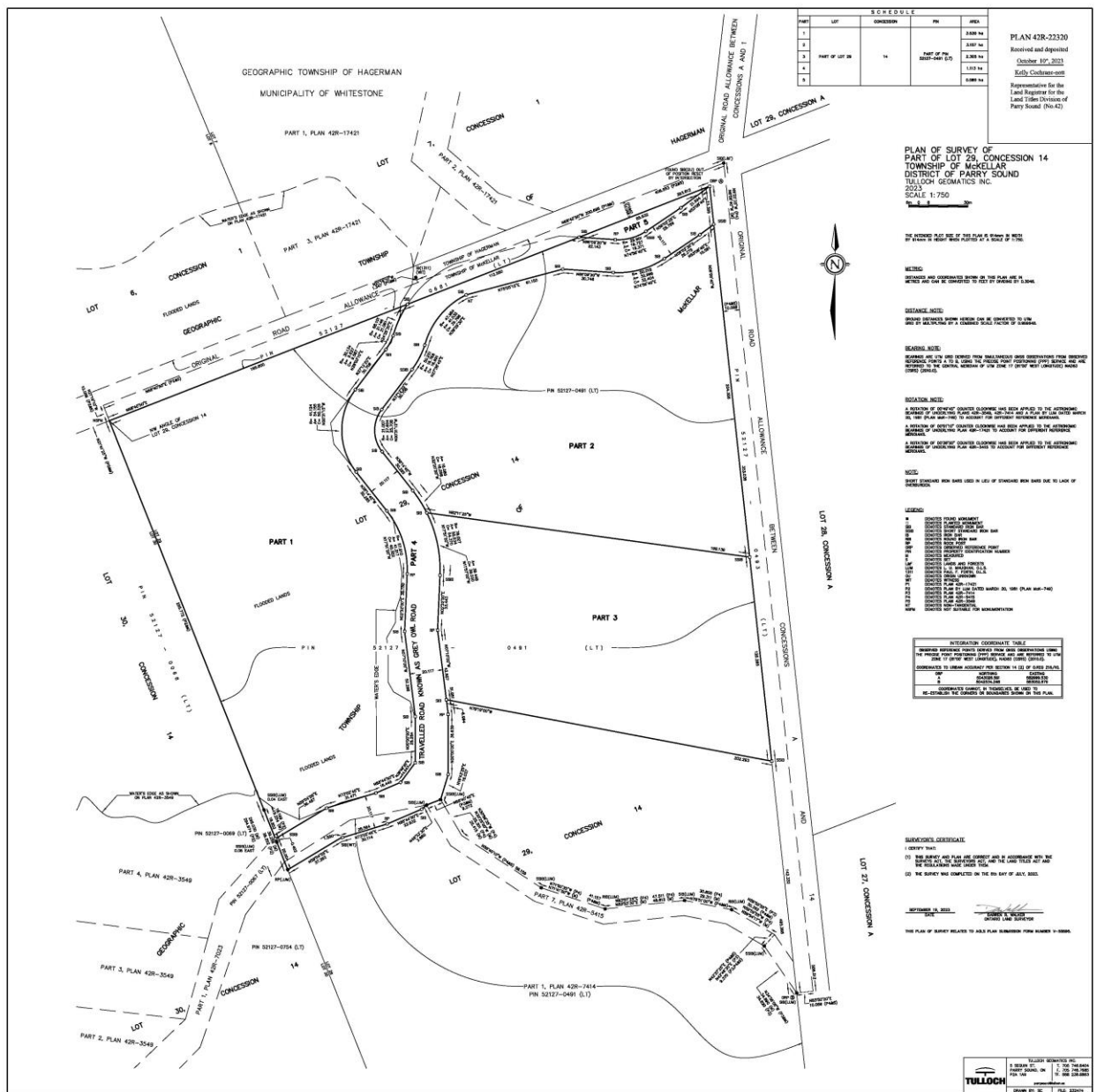
David Moore, Mayor

Karlee Britton, Clerk/Administrator

Part of PIN 52127-0491 (LT) – Part Lot 29 Concession 14 McKellar; designated as Parts 4 and 5, Plan 42R22320; McKellar



Part of PIN 52127-0491 (LT) – Part Lot 29 Concession 14 McKellar; designated as Part 1, Plan 42R22320; McKellar



Document # B3.ii. (BB-Long-term)

Single-tier/County/Region's purposes
(Capital Work(s) Rate Offer Borrowing By-law – Long-term – w/o FA)

CORPORATION OF THE TOWNSHIP OF MCKELLAR**BY-LAW NUMBER 2025-18**

A BY-LAW TO APPROVE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("OILC") FOR THE LONG-TERM FINANCING OF CERTAIN CAPITAL WORK(S) OF CORPORATION OF THE TOWNSHIP OF MCKELLAR (THE "MUNICIPALITY"); AND TO AUTHORIZE THE ENTERING INTO OF A RATE OFFER LETTER AGREEMENT PURSUANT TO WHICH THE MUNICIPALITY WILL ISSUE DEBENTURES TO OILC (Application No. 1991)

WHEREAS the *Municipal Act, 2001* (Ontario), as amended, (the "**Act**") provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law ("**Schedule "A"**") authorizing the capital work(s) described in column (2) of Schedule "A" ("**Capital Work(s)**") in the amount of the respective estimated expenditure set out in column (3) of Schedule "A", subject in each case to approval by OILC of the long-term financing for such Capital Work(s) requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS before the Council of the Municipality approved the Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the "**Regulation**"), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the "**Updated Limit**"), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule "A" (the "**Authorized Expenditure**" for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, did not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Land Tribunal pursuant to the Regulation, was not required before any such Capital Work was authorized by the Council of the Municipality;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC, substantially in the form of Schedule "B" hereto and forming part of this By-law (the "**Application**");

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

AND WHEREAS at least five (5) business days prior to the passing of the debenture by-law in connection with the issue of Debentures as defined below, OILC will provide the Municipality with a rate offer letter agreement substantially in the form as provided to the Municipality on or prior to the date of this By-law (the "**Rate Offer Letter Agreement**");

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MCKELLAR ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Mayor and Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the long-term financing of the Capital Work(s) in the maximum principal amount of \$3,000,000.00, with such changes thereon as such authorized official may hereafter, approve such execution and delivery to be conclusive evidence of such approval.
2. The Mayor and the Treasurer are hereby authorized to execute and deliver for and on behalf of the Municipality the Rate Offer Letter Agreement under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
3. Subject to the terms and conditions of the Rate Offer Letter Agreement, the Mayor and the Treasurer are hereby authorized to long-term borrow for the Capital

Work(s) and to issue debentures to OILC on the terms and conditions provided in the Rate Offer Letter Agreement (the “**Debentures**”); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule “A” in respect of such Capital Work.

4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under the Debentures (the “**Obligations**”) and to pay such amounts to OILC from the Consolidated Revenue Fund.
5. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under the Debentures issued pursuant to the Rate Offer Letter Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
6.
 - (a) The Mayor and the Treasurer are hereby authorized to execute and deliver the Rate Offer Letter Agreement, and to issue the Debentures, one or more of the Clerk/Administrator and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the terms and conditions that apply to the Municipality as set out in the Rate Offer Letter Agreement and to perform the Obligations of the Municipality under the Debentures, and the Treasurer is authorized to affix the Municipality’s municipal seal to any such documents and papers.
 - (b) The money realized in respect of the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.
7. This By-law takes effect on the day of passing.

ENACTED AND PASSED this 18th day of March, A.D. 2025.

David Moore
Mayor

Karlee Britton
Clerk/Administrator

DRAFT

Schedule "A"
to By-Law Number 2025-18
(Capital Work(s))

(1)	(2)	(3)	(4)
<u>By-Law Number</u>	<u>Description of Capital Work</u>	<u>Estimated Expenditure</u>	<u>Loan Amount</u>
2025-18	7.2KM Reconstruction and Asphalt Paving of Hurdville Road, McKellar	\$3,874,000.00	\$3,000,000.00

DRAFT

**Schedule “B”
to By-Law Number 2025-18**

Please insert the OILC Application into Schedule “B”.

DRAFT

Webloans Loan Application PDF

FA Number 1991

Application for McKellar, The Corporation Of The Township Of

Projects

Loan Application ID	Project Name	Construction/Purchase Start	Construction/Purchase End	Project Cost	OILC Loan Amount
1009	Hurdville Road	06/01/2025	10/31/2025	\$3,874,000.00	3,000,000.00

Details of Project Hurdville Road

Project Category Municipal Roads Infrastructure

Project Name Hurdville Road

Construction/Purchase Start 06/01/2025

Construction/Purchase End 10/31/2025

Energy Conservation ☐

Project Address 1 508 Hurdville Road

Project Address 2 1001 Hurdville Road

City / Town McKellar

Province ON

Postal Code P2A0B5

Description Reconstruction and repaving the Hurdville Road . The total length of the project 7.2 Kilometers. To install the asphalt surface, road needs blasting, ditching and drainage excavation.

Comments and/or Special Requests

(For HEW projects, please specify the initial fixed interest term of the debenture amortization period (e.g. the first 10/20/30 years in a 40 year amortization period)

Useful Life of Asset (Years)

20

Project Financial Information

Type of Financing

Long-term only

Payment Frequency

Semiannually

Project Cost (A)

\$3,874,000.00

Other Project Funding / Financing (B):

Description	Timing	Amount
Northern Ontario Development	Existing	\$433,862.47
Northern Ontario Development	Expected	\$90,000.00
Reserve	Existing	\$269,325.00
levy	Expected	\$80,812.53

Other Project Funding/Financing Total (B)

\$874,000.00

OILC Loan Amount (A-B)

\$3,000,000.00

Only include long-term borrowing in this section

Required Date

Amount

Term

Type

05/31/2025

\$4,748,000.00

10

Amortizing

Long-term Borrowing Total

\$4,748,000.00

Debt and Re-payments Summary

Has there been any new/undisclosed debt acquired since last FIR was submitted?

☐ Yes ☒ No

Please describe any re-financing plans for any existing "interest only" debt, if applicable.

Non Re-payments of Loans or Debenture

In the last 10 years, has the borrower ever failed to make a loan payment or debenture repayment on time to any lender, including the Provincial Government?

If yes, please provide details.

NO

OILC Loan Repayment Information

Please indicate the source(s) of revenue you plan to use to repay the OILC Loan

Taxation	100.00
User Fees	0.00
Service Charges	0.00
Development Charges	0.00
Connection Fees	0.00
Repayment Subsidies	0.00
Other	
Total	100.00%

Documentation and Acknowledgements

Please ensure all required documents are submitted with the signed application. OILC requires originals as noted below to be mailed or couriered. Also, please retain a copy of all documents submitted to OILC for your records.

To obtain templates for documents see listed below.

- Loan Application Signature Page signed and dated by the appropriate individual (original to be submitted)
- Certificate and sealed copy of OILC template By-law authorizing project borrowing and applying for a loan (original with seal)
- Certificate of Treasurer Regarding Litigation using the OILC template (original, signed & sealed)
- Updated Certified Annual Repayment Limit Calculation (original)

☒ I acknowledge and agree that all of the above referenced documents must be submitted in the form required by OILC and understand that the application will not be processed until such documents have been fully completed and received by Infrastructure Ontario.

Please note: OILC retains the right to request and review any additional information or documents at its discretion.

Confidential Information

OILC is an institution to which the Freedom of Information and Protection of Privacy Act (Ontario) applies. Information and supporting documents submitted by the Borrower to process the loan application will be kept secure and confidential, subject to any applicable laws or rules of a court or tribunal having jurisdiction.

Infrastructure Ontario

This site is maintained by Infrastructure Ontario, a Government of Ontario crown agency.



22. Unfinished Business

Date	Res. No.	Item & Description	Assigned to	Status
		Deerfield-Bay Road Upgrades	Public Works & Administration	No response from the Association, project on hold.
		Stoney Road, Dockside Drive and Bruce Trail (Fire Route 152, 152A, 152B) Road Upgrades	Public Works & Administration	Road studies completed. Project on hold so that the Association can inform their residents of the project; future information meeting to be held.
		Hurdville Road Reconstruction (1.9KM)	Public Works & Administration & Finance	Engineer drafting drawings and tender for work, to be started and completed Spring/Summer 2025. Treasurer investigating financing options.
Mar. 7/23	23-204	By-law 2023-23 Being a By-law to Regulate Dogs in the Township	By-law Enforcement	By-law deferred at Dec. 19/23 meeting. BLEO to make updates and present to Council at a future meeting.
Jul. 4/23	23-470	Re-name Hart Road (formerly Fire Route 306)	Administration	Residents on road have been contacted, they are coming up with another name.
Nov. 21/23	23-726	Placement of a Dry Hydrant	Fire Department	An item on the 2025 Draft Capital Budget. FC & PW Superintendent will determine a suitable location.
Jan. 9/24	24-013	Purchase and Circulation of Transfer Station Permits	Administration	Staff investigating 'mail merger' so that cards can be made in house and mailed in 2025.
Jan. 9/24	24-017	By-law 2024-03 Adopt a Human Resources Policy	Administration	To be discussed at a future meeting in Closed Session.
Feb. 7/24	24-080	By-law 2024-15 Being a By-law to Amend the Parking By-law (with respect to fees)	By-law Enforcement	Report to Council with area Municipality fees.
Mar. 1/24	24-107	Quotations for Playground Equipment for Broadbent Ball Park	Administration	Surveys have been collected.
Mar. 19/24	24-160	New Fees & Charges By-law	Administration & Finance	Draft By-law has been started, awaiting review from departments.
Sept. 3/24		Review Cemetery By-law	Administration	BAO has advised staff that the By-law will need updating and should be a priority for 2025.
Feb. 18/25	25-076	Report T-2025-05 Council Remuneration Report	Finance	Amended report on the March 18 th agenda.
Mar. 4/25		Add to greeting message that calls are recorded	Administration	



AMO Watchfile



February 27, 2025

- AMO RFP to provide services creating a Municipal Civility & Anti-Harassment Strategy.
- Join the AMO-OMAA discussion on the importance of the Mayor-CAO relationship.
- AMO 2025 Conference keynote: Andrew Coyne-What a difference a year makes.
- Book your AMO 2025 Conference hotel!
- Opportunity to showcase your products and services at AMO 2025 Conference.
- AMO Education - Educational workshops supporting your leadership.
- Register today for the OSUM 2025 Conference hosted by the Town of Collingwood.
- OSUM Sponsorship and Exhibit Hall opportunities - Take advantage today.
- AMO Regional and Single-Tier caucus virtual meet-up - February 28.
- Survey on displacement and protecting affordable housing.
- Canadian Fallen Heroes Foundation War Memorial grant.
- CCPPP P3 learning series on infrastructure procurement for municipalities.
- Careers.

AMO Matters

AMO [has issued an RFP](#) to develop a comprehensive strategy that will enable AMO to support municipally elected officials and staff with the tools, resources, and education to foster civility and combat harassment in local communities. Deadline to submit proposals is March 20 at 4:00pm.

Education Opportunities

On March 19 from 11:00am - 12:00pm, AMO and OMAA are hosting a conversation that is a key ingredient to a successful, effective and high-performing municipality - the relationship between a Mayor and CAO. This virtual event includes a moderated discussion with an expert panel on the elements of a productive Mayor-CAO relationship. [For more information and to register click here.](#)

Political journalist Andrew Coyne will discuss the remarkable changes in the provincial, national and international political landscape over the past 12 months and what that could mean for your communities. [Register for AMO 2025 today.](#)

You can now book your accommodations for the 2025 AMO Conference in Ottawa August 17-20. [Here is where you will want to click](#) for all the information you need and links to conference hotels.

AMO has launched its Exhibitor and Sponsorship opportunities for the 2025 conference in the City of Ottawa August 17-20. Our event provides you exposure to over 3,000 of Ontario's municipal leaders representing Ontario's 444 municipalities and a \$68 billion sector. Both the Exhibit Hall and Sponsorship opportunities sell out fast. Click [here](#) to download the Exhibitor Package and [here](#) for the Sponsorship Package.

AMO has assembled an array of workshops focused on supporting and strengthening your role as a local leader. From asset management planning, land use planning, indigenous-municipal relations, navigating conflict, communications through local crisis, strategic thinking, planning and communication, understanding anti-semitism and islamophobia and so much more. AMO is also offering registration discounts. [Check it all out here.](#)

Join the 2025 OSUM Conference host the Town of Collingwood April 30-May 2 for compelling programming and opportunities to engage, network and address the issues top of mind for small urban leaders. [Registration is open](#) and you can [book your accommodations here](#).

The OSUM Annual Conference is a prime opportunity for locally elected officials to network, discuss critical social, economic and policy matters facing small urban communities. For exhibitors and sponsors, this conference provides access to local decision makers for a \$68b sector and for you to showcase your organization and services. [Both packages are available here](#).

The Regional and Single-Tier Caucus of the AMO Board is hosting a virtual meet-up on February 28 from 9:30am-11:00am. The meet up is an opportunity for members to connect and be brought up to date on AMO activities and advocacy. [Register today](#).

Municipal Wire*

CP Planning, as part of collaborations with the City of Toronto and ULI Toronto, [launched a survey shaping](#) strategies to prevent housing displacement in Ontario communities. Survey closes February 28.

To commemorate World War II's 80th anniversary, the Canadian Fallen Heroes Foundation (CFHF) is offering to help municipalities wishing to honour their fallen soldiers. [Please consider joining this initiative](#).

Eager to learn about the latest advances in infrastructure procurement to help drive growth in your community? Join [P3s for Municipalities](#), a FREE six-part webinar series. Explore hot topics with our experts.

Careers

[Chief Administrative Officer - Township of Hornepayne](#). Closing Date: March 21, 2025.

[Strategic Initiatives and Policy Specialist - City of Cambridge](#). Closing Date: March 7, 2025.

[Capital Works Technologist - Clearview Township](#). Closing Date: March 10, 2025.

[Commissioner of Corporate Services - Niagara Region](#). Closing Date: March 21, 2025.

[Finance Coordinator - City of Kawartha Lakes](#). Closing Date: March 9, 2025.

[Intermediate Planner, Heritage Services - City of Kingston](#). Closing Date: March 26, 2025

[Financial Analyst, Financial Planning - City of Kingston](#). Closing Date: March 19, 2025

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

**Resolution
Regular Council Meeting**



Agenda Number: 15.2.
Resolution Number 25-054
Title: 25-R-22 Northern Highway Safety Plan
Date: Monday, February 24, 2025

Moved by: M. Lubbock
Seconded by: S. Cote

WHEREAS THE TransCanada Highway is the road system meant to move goods and people across the country, but it is no longer equipped to do that safely in Northern Ontario.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Coleman hereby support the Northern Highway Safety Plan proposed by MPP Guy Bourgouin, MPP Lise Vaugeois and MPP John Vanthof which includes the following;

Immediate Actions:

- Require all new drivers to be tested by MTO-certified inspectors instead of third-party companies.
- Return highway maintenance operations to the MTO while working with northern contractors.
- Increase staff at inspection sites, weigh scales, and OPP traffic enforcement.
- Expedite the 2+1 highway pilot project and use excavated material to build additional rest stops and parking areas.

Short-Term Improvements:

- Mandate snow tires for all passenger vehicles in Northern Ontario.
- Ensure driving schools comply with the MELT training system and improve MELT to include winter driving training.
- Address the abuse of "self-insurance provisions" and ensure fair payment for tow truck operators and service providers.
- Require all commercial vehicles to have dash cams.
- Increase the use of traffic cameras and photo radar to reduce speeding.
- Promote rail transport to reduce commercial truck traffic on northern highways.
- Upload connecting links back to the provincial highway system for consistent maintenance.
- Upgrade and expand rest stops with heated washrooms to meet traveler needs.
- Provide compensation to municipalities for damage to local roads caused by highway detours.

Long-Term Solutions:

- Widen and pave all shoulders on Highways 11 and 17.
- Convert Highways 11 and 17 into divided four-lane highways where possible or implement a continuous three-lane system if the 2+1 project proves successful.

AND FURTHER THAT a copy of this resolution be forwarded to the Minister of Transportation; the Minister of Municipal Affairs & Housing; all Provincial Leaders; the Temiskaming Municipal Association; the Federation of Northern Ontario Municipalities (FONOM); the Northwestern Ontario Municipal Association (NOMA); and all municipalities in Ontario.

CARRIED

Certified True Copy



Christopher W. Oslund
CAO/Clerk - Treasurer



January 24, 2025

MPP Guy Bourgouin *Mushkegowuk-James Bay*
MPP Lise Vaugeois *Thunder Bay-Superior North*
MPP John Vanthof *Timiskaming Cochrane*

NORTHERN HIGHWAY SAFETY PLAN

Introduction

Safety on the TransCanada Highways 11 and 17 continues to be the number one concern for most residents of Northern Ontario because they are our main streets. We use these highways to get to work, school, hockey, and medical appointments, but we share them with thousands of cross-country commercial trucks. As a result, Northern MPPs have had a lot to say over the years about the state of highways in the North and for good reason.

Years ago, the problem was proper and consistent winter maintenance. The Liberal government in power at the time claimed everything was fine, so MPP Vanthof's office created the Northern Road Report to show that it wasn't. The Minister of Transportation (MTO) demanded that the report be taken down, but in the end the Northern Road Report helped prove that even when contract requirements were being met, people were still being put at risk. As a result, the government of the day was forced to make changes to the system.

MPP Bourgouin introduced legislation to make maintenance standards the same across the TransCanada system, so that 11 north of North Bay would be maintained to the same standard as south. The legislation was defeated, but the government did create a separate standard for the northern portion of the TransCanada highway. MPP Bourgouin has also introduced other pieces of legislation regarding driver training and not being able to pass on double solid lines. This was defeated, but he remains committed to finding ways to solve safety issues the same as his fellow Northern MPPs. Similarly, MPP Vaugeois introduced a motion that driver testing be taken back by the MTO which would have been an effective way for the government to control the standard of drivers on the roads. All three members have been vocal in the legislature regarding highway safety throughout their careers.

We are once again facing a highway safety crisis, one that we believe requires a plan designed by Northerners for Northerners. It contains clear goals that we can push government of whatever stripe to implement for all our families.

Current Situation

Currently some poorly trained commercial vehicle drivers and the companies they work for are putting all other drivers at undue risk. Incidents have been easy to track on social media. Investigative reports on the problems in commercial truck training and licensing, and from the Auditor General of Ontario identified this problem as far back as 2018. We, Northern MPPs have mentioned this issue many times in the legislature. The response from the government has been that these are the safest roads in North America, and that they are looking into the matter.



January 25, 2025

MPP Guy Bourgouin *Mushkegowuk-James Bay*
MPP Lise Vaugeois *Thunder Bay-Superior North*
MPP John Vanthof *Timiskaming Cochrane*

Regardless of political stance, we hope that we can all agree that one of the basic jobs of any government is to ensure that people who are issued a driver's license are capable of safely driving the vehicle for which they are licensed. There are over a hundred companies in Ontario who recruit, train, and license their own drivers and they can issue Ontario licenses to them. These are among the worst offenders. Of course there are still good driving schools, and companies that provide excellent training programs to their new drivers, but not all of them. Change needs to happen in the immediate and long term, and we are proposing a plan to address these needs. First, there needs to be immediate action by the Ministry to ensure that only properly-trained drivers are graduating by appointing employees of the MTO to conduct driving tests for all new commercial vehicle drivers before they can receive a license.

Immediate Ask

- Have all new drivers tested by MTO certified inspectors, not third-party private companies. If their student drivers can't pass a legitimate road test, then these driving schools will be forced to change how they conduct business.

Short-Term

- Return the management of highway maintenance operations to the MTO, while working with contractors and providers throughout the North.
- Increase staffing at scales and inspection sites, as well as OPP Traffic enforcement to ensure the laws currently in place are being followed.
- Expedite the 2+1 pilot project and the construction of rest stops. Use the fill that is dug out to rebuild sections of the highway to create parking pull offs.

Medium-Term

- Make snow tires mandatory for all passenger vehicles registered in Northern Ontario.
- Ensure that driving schools comply with the current MELT training system.
- Reform issues within MELT itself and expand requirements to include winter driving training.
- Address the current abuse of "self insurance provisions" and ensure tow truck operators and other service providers can get paid for services from these schemes.
- Require that all commercial motor vehicles have dash cams.
- Increase the number of cameras and photo radar to slow down traffic.
- Emphasize rail to move goods so not as many loads must travel on the highway.
- Return connecting links to the provincial highway system so that maintenance is uniform.
- Better equip and increase the availability of rest stops with heated, maintained washrooms.
- Direct the cost of repairing damage to municipal roads caused by detour traffic from highway closures to the MTO.

Long-Term

- Widen and pave all shoulders on Highways 11 and 17.
- Make Highway 11 and 17 a divided four-lane highway wherever possible.
 - If the 2+1 pilot proves successful, a continuous three lane would be a good intermediate step. The TransCanada Highway is the road system meant to move goods and people

January 25, 2025



MPP Guy Bourgouin *Mushkegowuk-James Bay*
MPP Lise Vaugois *Thunder Bay-Superior North*
MPP John Vanthof *Timiskaming Cochrane*

This plan is designed to be a living document. The goals here have been suggested by industry stakeholders, drivers, municipalities and others. We are open to suggestions, ideas, and constructive criticism. Please send us your comments. By working together, we are hoping to make the highway safer for all our families.

MPP Guy Bourgouin
MPP Lise Vaugois
MPP John Vanthof



SEND A LETTER TO THE MINISTER

<https://win.newmode.net/mppguybourgouin/sendalettertothe ministeroftransportation>



CONTACT US

gbourgouin-qp@ndp.on.ca
lvaugois-co@ndp.on.ca
jvanthof-qp@npd.on.ca



MPP Bourgouin: 705-335-7351
MPP Vauegois: 807-345-3647
MPP Vanthof: 1-888-701-1105



Township of Champlain

Resolution Regular Council Meeting

Agenda Number: 15.3.
Resolution Number 2025-071
Title: Canada Metal Processing Group - Announcement on steps to respond to U.S. tariff threats on the steel sector
Date: February 27, 2025

Moved By: Paul Emile Duval
Seconded By: Michel Lalonde

Whereas maintaining a healthy domestic steel manufacturing industry and its customer base, who transform steel into steel products, is critical to the economic stability of an independent and autonomous sovereign nation; and

Whereas Steel is a foundational industry to produce core products and infrastructure for essential industries e.g., defence, energy supply both fossil fuels and green energy, majority of industrial manufacturing e.g., automotive, transport, heavy equipment and essential for housing and infrastructure construction; and

Whereas the Heico Companies' Canada Metal Processing Group ("MPG Canada") operates three businesses (Ivaco Rolling Mills, Sivaco, and Infasco) over 6 manufacturing sites in Quebec and Ontario and employs approximately 1600 individuals. The organization operates a state-of-the-art electric arc furnace (EAF) steel plant and billet caster, a two-strand rod mill, a rod processing facility, two wire mills, a bolt manufacturing facility, a nut manufacturing facility and a steel fastener coating facility. MPG Canada strives to offer the best customer experience by delivering high-value and sustainably engineered steel products across North America; and

Whereas, in the face of U.S. tariff threats, and as the Canadian Steel Producer Association (CSPA) members have been advocating, MPG Canada calls on the Canadian government to be prepared to react quickly to safeguard the long-term viability of Canadian steel product manufacturers, and the collective job security of its employees.

Be it resolved that the Township of Champlain supports The Canada Metal Processing Group ("MPG Canada") in its request to the Canadian Government to immediately:

- Prepare to implement matching retaliatory tariff measures without any consultation delay;
- Provide support for workers and businesses during this economic crisis;
- Prevent the ever-increasing unfairly traded imports from other countries into Canada and protect the domestic industry by instituting broad Section 53 surtaxes, without any possible exemptions;
- Promote buying Canadian steel, with its much lower carbon intensity than imports; and
- Work in collaboration with the U.S. to create an aligned North American steel trade market for melted and poured North American steel.

Be it further resolved that this Resolution be circulated to:

- The Right Hon. Justin Trudeau (Prime Minister of Canada),
- The Hon. Melanie Joly (Minister of Foreign Affairs, Canada),
 - The Hon. Nate Erskine-Smith (Minister of Housing, Infrastructure and Communities, Canada),
 - Premier of Ontario,
 - Ontario's Minister of Economic Development, Job Creation and Trade,
 - Ontario's Minister of Municipal Affairs and Housing,
 - Federation of Canadian Municipalities (FCM),
 - Association of Municipalities of Ontario (AMO),

- Rural Ontario Municipal Association (ROMA),
- Eastern Ontario Wardens' Caucus,
- The Hon. Francis Drouin, MP - Glengarry-Prescott-Russell,
- Member of Provincial Parliament, MPP – Glengarry-Prescott-Russell,
- The Canadian Steel Producer Association,• MPG Canada,
- The Association of Municipalities of Ontario, and
- All of Ontario's municipalities.

Carried

Certified True Copy of Resolution

Alison Collard, Clerk

Date:



John D. Elvidge
City Clerk

City Clerk's Office

Secretariat
Sylvia Przedziecki
Council Secretariat Support
City Hall, 12th Floor, West
100 Queen Street West
Toronto, Ontario M5H 2N2

Tel: 416-392-7032
Fax: 416-392-2980
e-mail:
Sylvia.Przedziecki@toronto.ca
web: www.toronto.ca

**In reply please quote:
Ref.: 25-MM26.7**

(Sent by Email)

February 28, 2025

ALL ONTARIO MUNICIPALITIES:

**Subject: Member Motion Item 26.7
Creation of a City of Toronto “Buy Local, Buy Canadian” Campaign - by
Councillor Mike Colle, seconded by Councillor Jennifer McKelvie (Ward All)**

City Council on February 5, 2025, adopted [Item MM26.7](#) as amended and, in so doing, has forwarded the Item to all Ontario municipalities and encouraged them to join Toronto in a “Buy Local, Buy Canadian” campaign.

Yours sincerely,

for City Clerk

S. Przedziecki/mp

Attachment

c. City Manager

City Council

Member Motions - Meeting 26

MM26.7	ACTION	Amended		Ward: All
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Creation of a City of Toronto “Buy Local, Buy Canadian” Campaign - by Councillor Mike Colle, seconded by Councillor Jennifer McKelvie

City Council Decision

City Council on February 5, 2025, adopted the following:

1. City Council request the City Manager, and relevant Divisions to develop a comprehensive, multifaceted “Buy Local, Buy Canadian” campaign in response to the potential 25-percent tariffs announced by the Trump Administration, such campaign to encourage Toronto residents and businesses to join the City of Toronto's divisions and its agencies and corporations in purchasing locally made Canadian goods and services in order to protect local jobs in Toronto and Ontario where the proposed punitive tariffs would result in hundreds of thousands of job losses if imposed on Canada.
2. City Council direct the Chief Financial Officer and Treasurer and the City Manager, in consultation with the Chief Procurement Officer and the General Manager, Economic Development and Culture, to accelerate the development of local procurement approaches as set out in Sidewalks to Skylines: A Ten-Year Action Plan for Toronto’s Economy to strengthen local businesses and protect local jobs.
3. City Council request the Federal Government to develop a standard recognizable label to be placed on all Canadian goods in clear, readable fonts that clearly shows percentages of Canadian content and any and all foreign content.
4. City Council forward the Item to all Ontario municipalities and encourage them to join Toronto in a “Buy Local, Buy Canadian” campaign.

City Council Decision Advice and Other Information

City Council considered the following Items together:

MM26.7 headed “Creation of a City of Toronto “Buy Local, Buy Canadian” Campaign - by Councillor Mike Colle, seconded by Councillor Jennifer McKelvie”; and

MM26.13 headed “Affirming Our Canadian Independence - by Councillor Stephen Holyday, seconded by Councillor Vincent Crisanti”.

Summary

With recent threats from President Donald Trump to impose a 25 percent tariff on Canadian products and services, it is important that municipalities, businesses, and residents across Canada stand up for our country, our economy, and our businesses.

The City of Toronto, Canada's largest municipality, has an opportunity to encourage residents, businesses, and cities across Canada to create and participate in a "Buy Local, Buy Canadian" campaign to ensure that we support local products, local businesses, and local growth.

This motion requests that the City Manager and relevant City Divisions develop a comprehensive "Buy Local, Buy Canadian" campaign that will encourage spending to further develop our own local economies through the purchasing of local goods and services when available.

Background Information (City Council)

Member Motion MM26.7

(<https://www.toronto.ca/legdocs/mmis/2025/mm/bgrd/backgroundfile-252857.pdf>)

Communications (City Council)

(February 2, 2025) E-mail from George Bell (MM.Supp)



March 4, 2025

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Via Email: premier@ontario.ca

Via Email: justin.trudeau@parl.gc.ca

Re: Tariffs on Canadian Production

Council of the Town of LaSalle, at its Regular Meeting held Tuesday, February 25, 2025
passed the following resolution:

40/25

Moved by: Deputy Mayor Akpata

Seconded by: Councillor Riccio-Spagnuolo

Whereas the recent threats of an imposition on tariffs on Canadian production will have a substantial effect on the items produced in the County of Essex and purchased in the Town of LaSalle;

And Whereas there has only been a 30-day reprieve granted;

And Whereas, a tariff on Canadian steel and aluminum has been threatened;

And Whereas, these tariffs were going to be applied by another country and therefore can be deemed as being external to the Province and Country;

And Whereas, the interprovincial trade has been deemed by the Canadian Federation of Independent Business (CFIB) to represent 18% of Canada's GDP.

And Whereas, the CFIP released a report that said removing interprovincial barriers could boost the economy by up to \$200 billion annually;

And Whereas, items produced, grown, and manufactured in Essex County are sent across Canada;

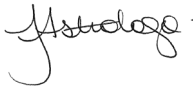
And Whereas, persons in the Town of LaSalle purchase goods manufactured in many provinces and from across the country, and these goods are in many cases subject to interprovincial barriers.

Be It Resolved that, the Town of LaSalle calls upon both the Provincial and Federal Governments to eliminate interprovincial trade barriers to ensure that items produced in the County of Essex and that Canadian items purchased in the Town of LaSalle are no longer subject to these interprovincial trade barriers.

Carried.

Please consider this letter as confirmation of the Town of LaSalle's support of the above matter.

Yours Truly,



Jennifer Astrologo
Director of Council Services/Clerk
Town of LaSalle
jastrologo@lasalle.ca

cc: Association of Municipalities of Ontario resolutions@amo.on.ca
All Ontario Municipalities

Resolution No. 2025-054

The Corporation of the Township of Seguin

Moved by GG Greg GettySeconded by GF Gail Finnon Date March 3rd, 2025

THAT the Council of The Corporation of the Township of Seguin does hereby adopt the attached Terms of Reference for the Community Appointments to the West Parry Sound O.P.P. Detachment Board.

<u>DIVISION LIST</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>	
Adams	—	—	—	—	CARRIED <u>CDM</u>
Buszynski	—	—	—	—	DEFEATED —
Collins	—	—	—	—	
Fellner	—	—	—	—	
Finnson	—	—	—	—	
Getty	—	—	—	—	
MacDiarmid	—	—	—	—	

Terms of Reference

Community Appointments to the West Parry Sound O.P.P. Detachment Board

1. Purpose

These Terms of Reference will provide guidance to the member municipalities and First Nation of the West Parry Sound OPP Detachment Board during the selection process of Community Appointed Representatives to the West Parry Sound OPP Board.

2. Definitions

“Community Member” means a Community Appointed Representative of the West Parry Sound O.P.P. Detachment Board.

“Member Councils” means the Councils and Band Council of Carling Township, Henvey Inlet First Nation, Municipality of McDougall, McKellar Township, Town of Parry Sound, Seguin Township, The Archipelago Township and Municipality of Whitestone.

3. Mandate of the Committee

The West Parry Sound OPP Detachment Board Community Appointee Advisory Committee shall be established solely to review community member applications to the West Parry Sound OPP Detachment Board and make recommendations to the Member Councils who, collectively, shall form the appointing body for the purposes of satisfying section 33 of the *Community Safety and Policing Act, 2019*.

Members of the West Parry Sound OPP Detachment Board Community Appointee Advisory Committee shall be committed to acting in an ethical manner with the avoidance of conflict of interest as a body and as individuals in accordance with applicable legislation.

4. Composition of Committee

The Community Appointee Advisory Committee shall be comprised of the Chief Administrative Officer (CAO) or alternate from each member of the council of the municipality or band council of the First Nation appointed to the West Parry Sound OPP Detachment Board. The eight (8) member municipalities and First Nation are:

- Carling Township
- Henvey Inlet First Nation
- Municipality of McDougall
- McKellar Township

- Town of Parry Sound
- Seguin Township
- The Archipelago Township
- Municipality of Whitestone

Committee secretary services shall be provided by the secretary of the West Parry Sound OPP Detachment Police Services Board.

5. Term

The term of the Community Appointee Advisory Committee shall begin upon formal appointment by the Member Councils and shall follow the term of Council.

A Chair shall be elected from amongst its members at the first meeting of the Community Appointee Advisory Committee and shall serve as Chair for the length of the committee term.

Members are expected to attend meetings as scheduled. In the event a member is unable to attend a meeting, the member must contact and advise the Chair and the committee secretary in advance. Should the Chair of the committee be unable to attend, the committee shall name an Interim Chair at the beginning of the meeting.

6. Meetings

All meetings shall follow a written agenda with minutes kept of all decisions. A quorum comprised of 50% plus one of appointed members will be required to hold a meeting. The Committee is subject to the open meetings requirements of the *Municipal Act, 2001*.

The Committee shall meet as many times as deemed necessary to complete the following activities:

- a) Thoroughly review all community member applications to the West Parry Sound OPP Detachment Police Services Board.
- b) Prepare and provide recommendations regarding which applicant to appoint to said Board to each member municipality

7. Appointments and Vacancies

While reviewing the applications and forming a recommendation to the Member Councils, the Committee shall consider the following factors:

- a) the need to ensure that the Board is representative of the area it serves, having regard for the diversity of the population in the area;
- b) the need to have members with the prescribed competencies, if any; and

- c) any applicable diversity plan;
- d) The results of a potential appointee's police record check that was prepared within the past 12 months.

8. Ineligibility

The following persons are not eligible to be members of the West Parry Sound OPP Detachment Board:

- a) A judge or justice of the peace.
- b) A member of a police service, a special constable or a First Nation Officer.
- c) Any person who practices criminal law as a defense counsel or as a prosecutor.
- d) A director, officer or employee of a prescribed policing provider.
- e) Any other prescribed persons.

A former member of a police service is not eligible to be a member of the Board unless,

- a) the O.P.P. Detachment Board does not maintain a police service that the person was a member of; and
- b) at least one year has passed since the person ceased to be a member of any police service.

An ineligible person as set out above, does not prevent a person who was a member of a Police Services Board immediately before the Act came into force from serving the remainder of their term.

9. Recruitment Process

The opportunity for community members to make an application to serve on the Board shall be advertised throughout the detachment area jointly by each member municipality and in accordance with each municipality's standard recruitment processes.

Applications shall be accepted by the Secretary/Administrative Support of the West Parry Sound O.P.P. Detachment Board.

Community representatives will be appointed at-large and shall serve as the representative for all member municipalities and First Nation equally.

The Advisory Committee shall receive applications in a redacted format to ensure that each application is evaluated on the merits of the qualifications, without consideration for the residence of the applicant.

Following a thorough review of all applications received, the Committee will make recommendations to member municipalities and First Nation regarding community member appointments to the West Parry Sound OPP Detachment Board.

Official Appointments shall be unanimously made by way of resolution from each member municipality, which, upon appointment shall be forwarded to the Committee Chair and Secretary.

10. Dispute Resolution

In the event that unanimous support for the appointment recommendations is not received by all Councils, the disputing Council shall provide the reasons for dispute to the Committee Chair and Secretary in writing.

The Chair shall call a meeting of the Advisory committee to consider the reasons for dispute and make a subsequent recommendation to each Municipal Council outlining the dispute reasons and subsequent recommendation.



Each Council shall be required to reaffirm the original appointment, provide a new recommendation, or shall provide the reasons for dispute to the Committee Chair and Secretary in writing.

In the event a unanimous appointment cannot be agreed upon by all Councils, the Advisory Committee may seek additional applicants by reinstating the recruitment process.



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2025 – 029

DIVISION LIST	YES	NO	DATE: March 4, 2025
Councillor G. ASHFORD	_____	_____	MOVED BY: 
Councillor J. BELESKEY	_____	_____	
Councillor P. BORNEMAN	_____	_____	SECONDED BY:  (C.A.)
Councillor B. KEITH	_____	_____	
Councillor D. McCANN	_____	_____	
Councillor C. McDONALD	_____	_____	
Mayor J. McGARVEY	_____	_____	
CARRIED: <u>✓</u> DEFEATED: _____ Postponed to: _____			

That Council approves the Terms of Reference for the WPS OPP Detachment Board Advisory Committee, substantially in the form provided as Attachment 1; and
That Council appoints the Town's CAO to the Advisory Committee; and
That the Chair and Secretary of the West Parry Sound (WPS) OPP Detachment Board be advised of Council's decision.



Mayor Jamie McGarvey

Terms of Reference

Community Appointments to the West Parry Sound O.P.P. Detachment Board

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Official Appointments shall be unanimously made by way of resolution from each member municipality, which, upon appointment shall be forwarded to the Committee Chair and Secretary.

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In the event a unanimous appointment cannot be agreed upon by all Councils, the Advisory Committee may seek additional applicants by reinstating the recruitment process.



March 06, 2025

- AMO launches resources for Local Civic and Democratic Engagement.
- Progress in Asset Management: Achieving 2025 Compliance webinar.
- AMO RFP to provide services creating a Municipal Civility & Anti-Harassment Strategy.
- Join the AMO-OMAA discussion on the importance of the Mayor-CAO relationship.
- Plan your stay in Ottawa for AMO 2025.
- Save the date for AMO's Rural Healthy Democracy Forum - June 11, 2025.
- Book your AMO 2025 Conference hotel!
- Opportunity to showcase your products and services at AMO 2025 Conference.
- AMO Education - Educational workshops supporting your leadership.
- Register today for the OSUM 2025 Conference hosted by the Town of Collingwood.
- OSUM Sponsorship and Exhibit Hall opportunities - Take advantage today.
- Blog: Preparing Your Municipality for Compliance.
- Boost resilience with the All-Risk Municipal Grant.
- Seminar: Should municipalities be required to engage in heating planning?
- CCPPP P3 learning series on infrastructure procurement for municipalities.
- Careers.

AMO Matters

Through the work of AMO's [Healthy Democracy Project](#), AMO has launched two resources to support municipalities and AMO members in engaging with local schools and students and community. Developed in partnership and with our members in mind, please visit our [Civic Education Resources](#) page and our [Democratic Engagement Solutions Bank](#) to explore these resources.

AMO is delivering a 4-part webinar series to help municipalities advance their asset management programs. Part One, Proposed Levels of Service, will be live today March 6 at 12 PM. [Register now](#).

AMO [has issued an RFP](#) to develop a comprehensive strategy that will enable AMO to support municipally elected officials and staff with the tools, resources, and education to foster civility and combat harassment in local communities. Deadline to submit proposals is March 20 at 4:00pm.

Education Opportunities

On March 19 from 11:00am - 12:00pm, AMO and OMAA are hosting a conversation that is a key ingredient to a successful, effective and high-performing municipality - the relationship between a Mayor and CAO. This virtual event includes a moderated discussion with an expert panel on the elements of a productive Mayor-CAO relationship. [For more information and to register click here](#).

From outstanding educational programming, networking, the trade show and delegations, the AMO Annual Conference is a busy, event filled time for participants. For a change of pace delegates have an opportunity to explore the wonderful sites and sounds of the City of Ottawa in summer. [Ottawa Tourism has pulled together must sees, and great suggestions](#) on planning your visit. [Register for AMO 2025 today!](#)

AMO and the Rural Ontario Municipal Association (ROMA), are thrilled to announce the inaugural Rural

Healthy Democracy Forum taking place in the scenic Municipality of Mississippi Mills. This full-day event will bring together municipal and sector leaders, academics and experts for insightful discussions on the state of democracy in rural Ontario. Save the date for June 11. Program and registration information coming soon.

You can now book your accommodations for the 2025 AMO Conference in Ottawa August 17-20. [Here is where you will want to click](#) for all the information you need and links to conference hotels.

AMO has launched its Exhibitor and Sponsorship opportunities for the 2025 conference in the City of Ottawa August 17-20. Our event provides you exposure to over 3,000 of Ontario's municipal leaders representing Ontario's 444 municipalities and a \$68 billion sector. Both the Exhibit Hall and Sponsorship opportunities sell out fast. Click [here](#) to download the Exhibitor Package and [here](#) for the Sponsorship Package.

AMO has assembled an array of workshops focused on supporting and strengthening your role as a local leader. From asset management planning, land use planning, indigenous-municipal relations, navigating conflict, communications through local crisis, strategic thinking, planning and communication, understanding anti-semitism and islamophobia and so much more. AMO is also offering registration discounts. [Check it all out here](#).

Join the 2025 OSUM Conference host the Town of Collingwood April 30-May 2 for compelling programming and opportunities to engage, network and address the issues top of mind for small urban leaders. [Registration is open](#) and you can [book your accommodations here](#).

The OSUM Annual Conference is a prime opportunity for locally elected officials to network, discuss critical social, economic and policy matters facing small urban communities. For exhibitors and sponsors, this conference provides access to local decision makers for a \$68b sector and for you to showcase your organization and services. [Both packages are available here](#).

LAS

Our Occupational Health & Safety Management service partner guest blogs this week. They [write about how the safety of municipal workers and the public](#) is a shared responsibility for leaders across Ontario municipalities.

Investing in Municipal Risk Resiliency - LAS and IPE are proud to promote the [All Risk Municipal Grant](#). This initiative recognizes and supports innovative risk management practices within Ontario municipalities.

Municipal Wire*

The Boltzman Institute is hosting a seminar at the University of Toronto on March 20 exploring the question "[Should Ontario municipalities be required to engage in heating planning?](#)"

Eager to learn about the latest advances in infrastructure procurement to help drive growth in your community? Join [P3s for Municipalities](#), a free webinar series. Explore hot topics with our experts.

Careers

[Deputy Fire Chief/Fire Prevention - Township of Woolwich](#). Closing Date: March 24, 2025.

[Supervisor of Utility, Revenue and Billing - City of Kawartha Lakes](#). Closing Date: March 19, 2025.

[Director, Corporate Services - Public Health Sudbury & Districts](#). Closing Date: April 6, 2025.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



THE CORPORATION OF THE CITY OF SARNIA
Office of the City Clerk

March 6, 2025

The Right Honourable Justin Trudeau, P.C., M.P.
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
Justin.trudeau@parl.gc.ca

Re: Carbon Tax

Dear Prime Minister,

At the meeting of Sarnia City Council held on March 3, 2025, the following resolution was adopted:

That given the advent of the US tariffs and the economic impact on Canadians it is even more critical at this time to petition our own Federal liberal government to put a stop the 20 percent increase to the carbon tax scheduled to be implemented April 1, 2025. The vast majority of Canadians do not support the carbon tax, and the timing could not be worse for the impact to our citizens; and

That the resolution be forwarded to the Prime Minister, his Cabinet, Leaders of Opposition, our MP, and All Ontario Municipalities.

Your consideration of this matter is respectfully requested.

Yours sincerely,

Amy Burkhart
City Clerk

Cc: Cabinet Ministers
The Honourable Pierre Poilievre, M.P.
The Honourable Marilyn Gladu, M.P.
All Ontario Municipalities



Township of Central Frontenac

1084 Elizabeth Street, P.O. Box 89, Sharbot Lake, ON K0H 2P0
Tel: 613-279-2935 or 1-800-300-6851, Fax: 613-279-2422
www.centralfrontenac.com



March 6, 2025

The Honourable Doug Ford
Premier's Office, Room 281
Legislative Building, Queens Park,
Toronto, Ontario, M7A 1A1
Delivered via email: premier@ontario.ca

RE: U.S Tariffs on Canadian Goods.
Supporting the letter from Peterborough County dated February 5, 2025.

Please be advised that, at its regular meeting of Council held on February 11, 2025, The Corporation of the Township of Central Frontenac supported a resolution from Peterborough County, regarding U.S Tariffs on Canadian Goods.

The correspondence is attached for your consideration.

Motion #: 26-2025

THAT Council authorize staff to create a letter of support for the following correspondence received, #14 b;

AND FURTHER THAT the letters of support be sent to All Municipalities of Ontario, the Ontario Premier and the associated Provincial Ministers.

Kind Regards,

Cathy MacMunn AMCT ACST
Chief Administrative Officer/Clerk
cmacmun@centralfrontenac.com

cc. Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, & All Municipalities of Ontario

CM/am



February 5, 2025

To Whom it May Concern,

Re: Proposed U.S. tariffs on Canadian Goods

Please note at their Regular meeting held on February 5, 2025, Peterborough County Council passed the following resolution:

Resolution No. 19-2025

Moved by Deputy Warden Senis

Seconded by Warden Clark

Whereas the federal government is currently in negotiations with the U.S. government on their proposed 25% tariffs on Canadian goods exported to the U.S.; and

Whereas Premier Doug Ford has outlined several plans to combat the impact the proposed tariffs would have on Ontario including Fortress Am-Can which focus on strengthening trade between Ontario and the U.S. while bringing good jobs back home for workers on both sides of the border; and

Whereas the federal government has also outlined several ways to address the current relationship with the U.S. including establishing the Council on Canada-U.S. relations to support the federal government as it negotiates with the U.S on tariffs; and

Whereas trade between Ontario and the United States is very important to our residents and local economies and requires all levels of government to work together in the best interest of those residents; and

Whereas according to data from the Association of Municipalities of Ontario, across Ontario municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years; and



Whereas municipalities have traditionally treated all procurements from trade partners equally and fairly; and

Whereas municipalities can assist in the Team Canada effort to combat tariffs and support businesses in our procurement for capital and infrastructure programs; and

Whereas there are trade barriers between Canadian provinces.

Therefore, be it resolved that, the County of Peterborough supports the provincial and federal governments on the measures they have put in place in response to the proposed U.S. tariffs on Canadian goods and ask that they take any and all measures to protect the interests of Ontario in any upcoming trade negotiations;

And that federal and provincial governments remove any impediments to municipalities preferring Canadian companies and services for capital projects and other supplies;

And that the provincial and federal governments take action to remove trade barriers between provinces as a response to US tariffs and support Canadian businesses.

And that the CAO be directed to bring back a report detailing a temporary purchasing policy that integrates and addresses these concerns;

And that County Economic Development & Tourism Division be directed to implement a “Buy Local Peterborough County, Buy Canadian” campaign to encourage residents and businesses to purchase locally made and Canadian goods and services.

Be it further resolved, that copies of this motion be sent to:

- The Right Hon. Justin Trudeau, Prime Minister of Canada
- The Hon. Doug Ford, Premier of Ontario
- The Hon. Melanie Joly, Minister of Foreign Affairs
- The Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade
- The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
- The Hon. Paul Calandra, Minister of Municipal Affairs and Housing
- Rebecca Bligh, President, FCM and Councillor, City of Vancouver



- Robin Jones, President, AMO and Mayor of Westport
- Bonnie Clark, Chair, Eastern Ontario Wardens' Caucus
- Jeff Leal, Chair, Eastern Ontario Leadership Council
- John Beddows, Chair, Eastern Ontario Mayors' Caucus
- All provincial and territorial Premiers.
- All local MPs and MPPs,
- All Ontario Municipalities for their support.

Carried

Should you have any questions or concerns please contact Kari Stevenson, Director of Legislative Services/Clerk at kstevenson@ptbocounty.ca.

Yours truly,

Holly Salisko
Administrative Services Assistant – Clerk's Division/Planning
hsalisko@ptbocounty.ca

IN THIS EDITION

LABOUR FORCE SURVEY AND
INCOME AND FINANCIAL DATAJOBS REPORT
JANUARY 2025

TOTAL NUMBER OF JOB POSTINGS

504

NIPISSING

148

PARRY SOUND

114

from
December

72

from
December

TOP INDUSTRY WITH VACANCIES

NIPISSING

Health Care & Social
Assistance (28.4%)

PARRY SOUND

Health Care & Social
Assistance (32.4%)To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.caQuestions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca

T. 705.478.9713

150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

The Labour Market Group is funded by:



February 2025

LABOURFOCUS

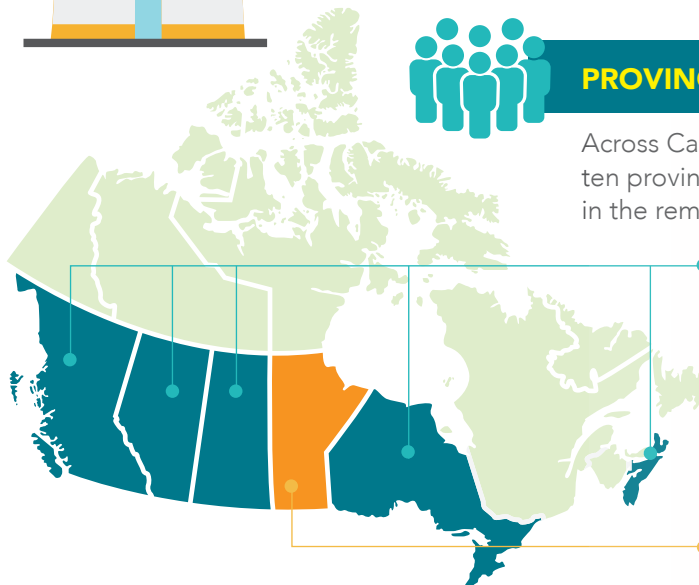
The Labour Market Group

LABOUR FORCE SURVEY AND INCOME AND
FINANCIAL DATA

100,000

In December,
employment in
Canada increased
by **91,000**.The **employment rate** rose by 0.2%,
the first increase since January 2023.Job growth was
broad-based with **gains**
recorded in **13** of the
17 industrial sectors.The **labour force**
participation rate was
unchanged at **65.1%**.The **unemployment** rate
inched **down** to **6.7%**.Among the
goods-producing
sectors, employment
growth was led by
gains in **construction**,
utilities and
manufacturing.Meanwhile, in the **service economy** the largest rises were
recorded in **healthcare and social services**, **educational**
services, **transportation and warehousing** as well as
finance, **insurance**, **real estate**, **rental and leasing**.

PROVINCE EMPLOYMENT OUTLOOK

Across Canada, employment rose in 5 of the
ten provinces. Employment was little changed
in the remaining provinces.

- Employment **increased** in:
Alberta (+35,000; +1.4%)
Ontario (+23,000; +0.3%)
British Columbia (+14,000; +0.5%)
Nova Scotia (+7,400; +1.4%)
Saskatchewan (+4,000; +0.7%)

- Employment **declined** in:
Manitoba (-7,200; -1.0%)

Source: Statistics Canada Labour Force Survey 2024

www.thelabourmarketgroup.ca

MORE FROM THE JANUARY JOBS REPORT:

TOP OCCUPATIONS

NIPISSING

Sales & Services (26.8%)

Education, Law & Social,
Community & Gov (19.8%)

Business, Finance and
Administration (16.3%)

PARRY SOUND

Sales & Services (32.4%)

Education, Law & Social,
Community & Gov (17.6%)

Business, Finance and
Administration (15.5%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



T. 705.478.9713

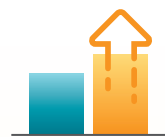
150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

The Labour Market Group is funded by:



AVERAGE HOURLY WAGE DECLINED

On an annual basis, the pace of **average hourly wage growth fell to 3.8%**. This was the slowest pace of wage growth since May 2022 and a further signal that wage growth is cooling in response to slacker labour market conditions.



2024 UNEMPLOYMENT RATE

Over 2024, the unemployment rate **rose from 5.7% in January to 6.7% in December**.

A reversal of these trends is expected in 2025, with lower immigration and better job prospects lowering the unemployment rate through the year.

EMPLOYMENT INCREASE



Employment has now risen in three of the last four months and despite headwinds, **TOTAL JOB GROWTH FOR 2024 TOTALLED 413,000**, which is comparable to 2023 and the 2017-2019 pre-pandemic average.



YOUNG CANADIANS

One area of concern in the job market condition is the **deterioration in conditions for young Canadians**. Unlike their

core-aged and senior counterparts, **youth (aged 15 to 24) have experienced a sharper fall in their employment rate**, which now lies almost 5% below the pre-pandemic average.

Median income of males and females in Nipissing, Parry Sound, Northeast Ontario, Toronto CMA, rest of Ontario between 2017 and 2022



	2017	2018	2019	2020	2021	2022
Nipissing	\$44,277	\$44,799	\$44,547	\$45,198	\$47,163	\$45,490
Parry Sound	\$39,602	\$40,992	\$41,055	\$41,775	\$44,888	\$43,030
NE ONT	\$48,256	\$49,252	\$48,984	\$49,536	\$51,691	\$49,610
Toronto CMA	\$51,771	\$52,209	\$51,875	\$52,815	\$54,607	\$52,550
Rest of ONT	\$51,072	\$51,663	\$51,275	\$51,510	\$53,428	\$52,046



	2017	2018	2019	2020	2021	2022
Nipissing	\$34,800	\$35,191	\$35,395	\$35,891	\$37,594	\$36,930
Parry Sound	\$31,540	\$32,268	\$32,126	\$33,076	\$34,774	\$34,050
NE ONT	\$34,881	\$35,848	\$36,329	\$37,028	\$38,694	\$37,570
Toronto CMA	\$39,452	\$40,244	\$40,032	\$39,490	\$42,453	\$41,500
Rest of ONT	\$36,817	\$37,922	\$38,028	\$37,791	\$39,768	\$39,160

Source: Statistics Canada Labour Force Survey 2024



www.thelabourmarketgroup.ca

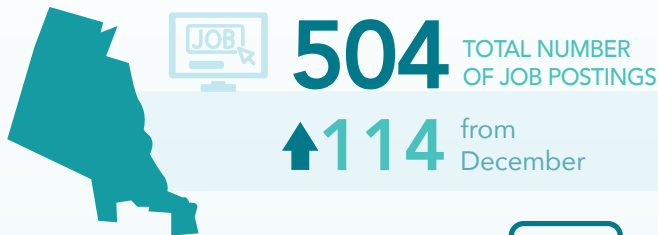
MONTHLY JOBS REPORT

JANUARY 2025

The Labour Market Group
Guiding partners to workforce solutions.

NIPISSING DISTRICT

There were 504 job postings recorded for Nipissing District in January. This figure is significantly higher in month-over-month (+29.2%, +114) comparisons, and almost identical in year-over-year (+0.8%, +4) comparisons. This month, there were 227 unique employers; also significantly higher in month-over-month (+26.8%, +48) comparisons and continues to build on the momentum from December.



OF THE 504 JOB POSTINGS



100%
Collected from
online sources.



10.1%
(51) Requiring a
bilingual individual.

14.5%
(73) Criminal
Record Check



For postings
that listed an
annual salary.



\$79,742.35/year
AVERAGE



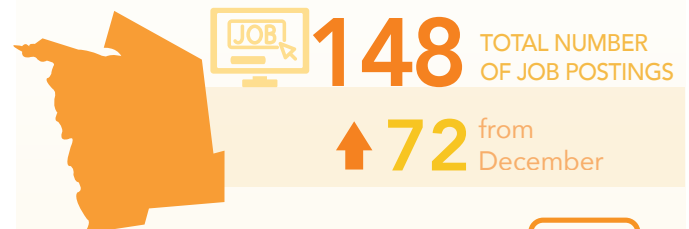
\$27.52
HOURLY WAGE

The average hourly wage
in January for those
postings which listed one.

Of the 236 postings which listed an hourly wage 8.1% (19) were listed at the provincial minimum wage of \$17.20/hour.

PARRY SOUND DISTRICT

There were 148 job postings recorded for the Parry Sound District in January. This is a outstanding increase in month-over-month (+94.7%, +72) comparisons and a significant increase in year-over-year (+14.7%, +19) comparisons. This was also seen with the number of unique employers who posted jobs in January; there was a 2:1 increase; +100% (46) to the previous month's figure of 46, and a significant increase from previous year's (+24.3%, +18).



OF THE 148 JOB POSTINGS



100%
Collected from
online sources.



2.7%
(4) Requiring a
bilingual individual.

6.1%
(9) Criminal
Record Check



For postings
that listed an
annual salary.



\$80,845.75/year
AVERAGE

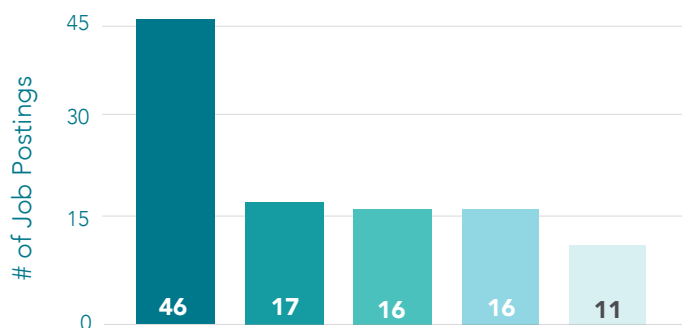


\$25.67
HOURLY WAGE

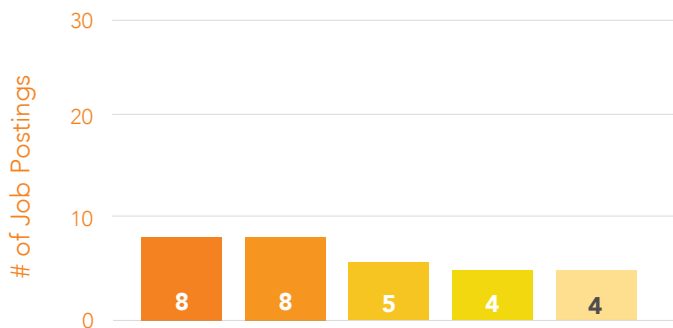
The average hourly wage
in January for those
postings which listed one.

Of the 85 postings which listed an hourly wage 4.7% (4) were listed at the provincial minimum wage of \$17.20/hour.

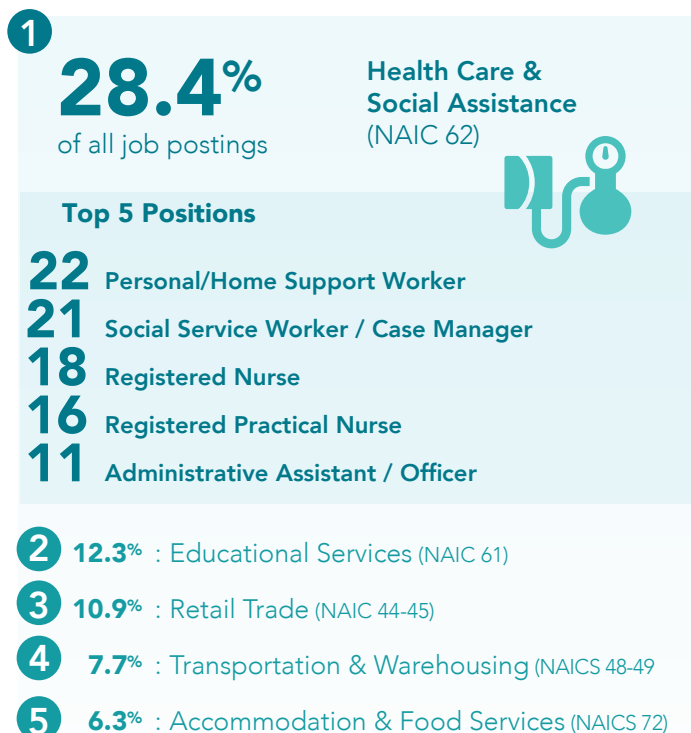
TOP 5 EMPLOYERS POSTING JOBS



TOP 5 EMPLOYERS POSTING JOBS

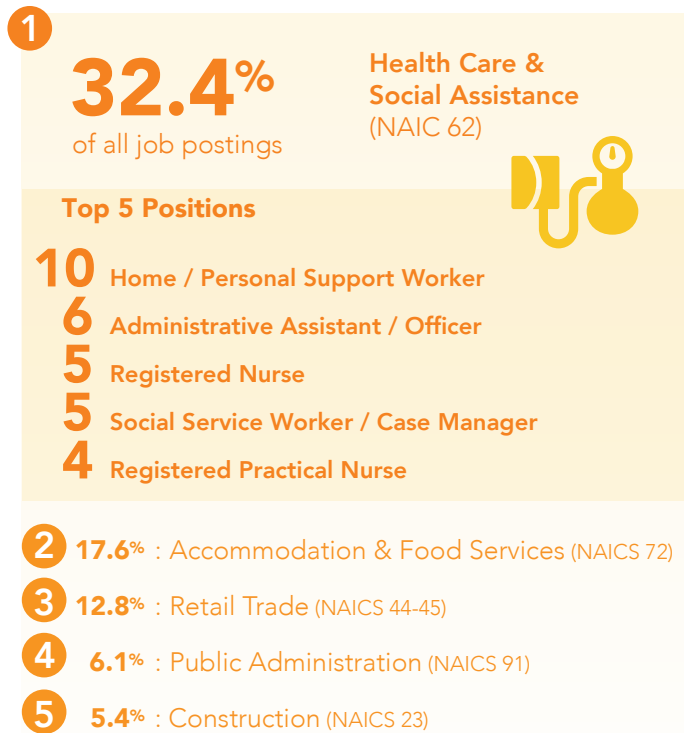


TOP 5 INDUSTRIES HIRING (NAICS)



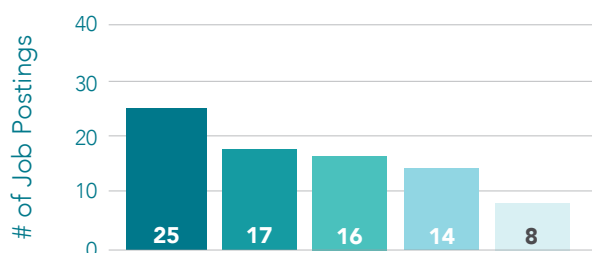
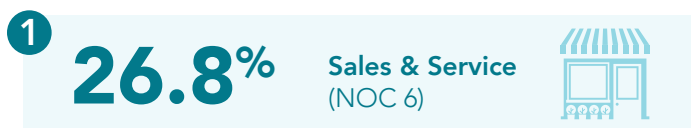
Almost identical to the previous month, the Health Care and Social Assistance (NAICS-62) industry saw the most number of job postings in January with 28.4% (143) of the total. The Construction industry (NAICS-23) saw the largest month-over-month increase in job posting representation with a +4.1% change from December. The largest month-over-month decrease occurred within the Accommodation and Food Services (NAICS-72) industry with a -3.7% decrease from December.

TOP 5 INDUSTRIES HIRING (NAICS)

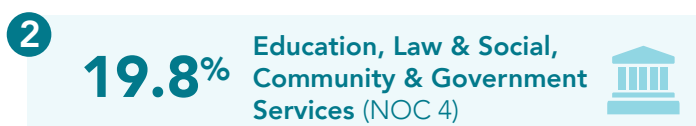


The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in January with 32.4% (48) of the overall share amongst all major industry classifications. The Finance and Insurance (NAICS-52) industry saw the largest month-over-month decrease of -3.9% when compared to December. The largest month-over-month increase of +3.4% was seen in the Public Administration (NAICS-91) industry, however, making it a top 5 contributor.

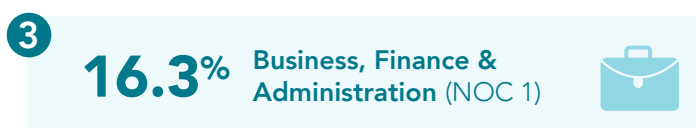
TOP 3 OCCUPATIONAL CATEGORIES (NOC)



- Sales Associate
- Food Service Worker / Barista
- Custodian / Cleaner
- Customer Service Representative
- Chef / Cook / Baker



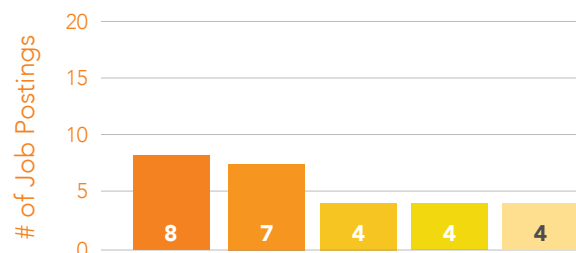
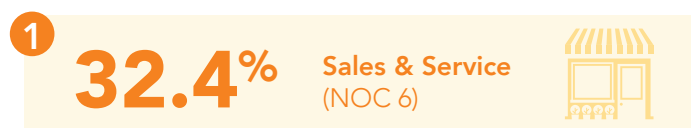
- Teacher - Elementary/Secondary (20)
- Social Service Worker / Case Manager (19)
- Personal/Home Support Worker (17)
- Educational Administrators (9)
- Teaching Assistants (8)



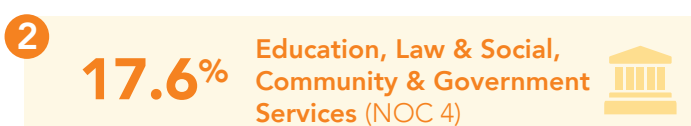
- Administrative Assistant / Officer (24)
- Financial Officers (13)
- Marketing / Communications Professional (7)
- Accountant / Bookkeeper (5)
- Human Resources Professional (5)

Sales and Service (NOC-6) based occupations made up the lion's share of job postings with 26.8% (135) of all postings in January as compared to the other occupational classifications, it also saw the largest decrease (-5.8%), this goes hand-in-hand with the trend seen with NAICS. The Business, Finance and Administration (NOC 1) based occupations saw the largest month-over-month increase with a +3.2% change.

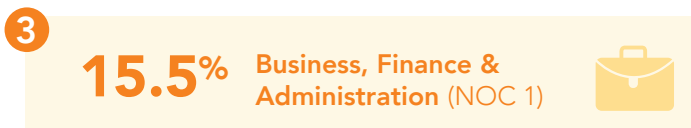
TOP 3 OCCUPATIONAL CATEGORIES (NOC)



- Clerk / Cashier
- Cook / Chef / Baker
- Sales Associate / Representative
- Sales Supervisor
- Food and Beverage Server / Bartender



- Personal Support Worker (10)
- Social Service Worker / Case Manager (8)
- Early Childhood Educator / Assistant (4)
- Teacher (2)
- 2 tied with (1)



- Administrative Assistant / Officer (11)
- Financial Officers (4)
- Business /Marketing Professional (2)
- Human Resources Professional (2)
- Finance Clerk (2)

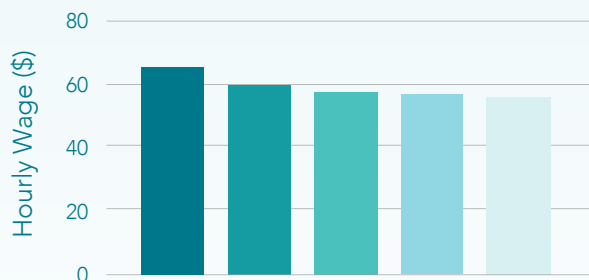
Sales and Service (NOC-6) based occupations represented the largest number of job postings in January with 32.4% (48) of all postings when compared to the other occupational classifications. Health (NOC-3) saw the largest month-over-month decrease; -6.3% likely a correction from last month where-in, it saw the largest increase 9.1%, overall, it is still a net increase. The Business, Finance and Administration (NOC-1) occupations saw the largest month-over-month increase 5.0%.

TOP 5 HOURLY WAGE VACANCIES



\$64.47

Nurse Coordinator - Critical Care
@ North Bay Regional Health Centre



\$59.93 **Financial Controller**
@ Hands, TheFamilyHelpNetwork.ca

\$57.91 **Psychotherapist**
@ North Bay Regional Health Centre

\$57.00 **IT Development Manager**
@ CRC Solutions

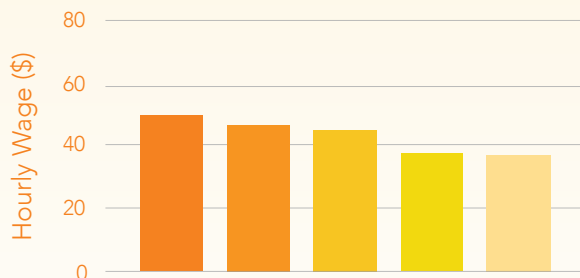
\$56.30 **Medical Laboratory Technologist**
@ West Nipissing General Hospital

TOP 5 HOURLY WAGE VACANCIES



\$50.00

Speech-language Pathologist
@ Ontario Health



\$46.37 **Program Manager - Indigenous Services**
@ Canadian Mental Health Association

\$45.00 **Sheet Metal Worker**
@ Wolf Mechanical Inc

\$38.32 **Case Manager - Road To Recovery Home**
@ Canadian Mental Health Association

\$38.00 **Resort Manager**
@ Caswell Resort Hotel

TOP 3 ANNUAL SALARY VACANCIES

\$178,228.96

Trades Management Supervisor
@ Ontario Power Generation

\$150,000.00

Veterinarian
@ Blue Sky Animal Hospital

\$137,476.00

Nurse Practitioner
@ Monteith Correctional Complex



Lowest Annual Salary \$39,998.40

Early Learning Assistant
@ YMCA of Northeastern Ontario

The average hourly wage in January, for those postings which listed (46.8%) one, was \$27.52/hour. This is slightly higher (+2.4%) than the current 12-month average of \$26.87/hour. Of the 236 postings, which listed an hourly wage, 8.1% (19) were listed at the provincial minimum wage of \$17.20/hour. For postings that listed an annual salary, the average was \$79,742.35/year. This is a slight increase (+2.9%) from the current 12-month average of \$77,473.6/year, which is almost proportional to last month's increase.

TOP ANNUAL SALARY VACANCY

\$156,000.00

Veterinarian
@ Callander Animal Hospital.

\$150,000.00

Real Estate Sales Representative
@ Royal LePage Real Estate

\$120,000.00

Category / Analytics Manager
@ Crofters Food Ltd



Lowest Annual Salary \$29,900.00

Bus Driver - School
@ Hammond Transportation Ltd.

The average hourly wage in January for those postings which listed (57.4%) one was \$25.67/hour. This figure is an almost proportional decrease; -5.8% (-\$1.59/hour), to the current 12-month average of \$27.26/hour. The decrease is almost proportional to last month's increase. Of the 85 postings which listed an hourly wage 4 were listed at the new provincial minimum wage of \$17.20/hour. The average annual salary listed was \$80,845.75; higher; +11.1% (+8,087.37/year), than the current 12-month average annual salary.

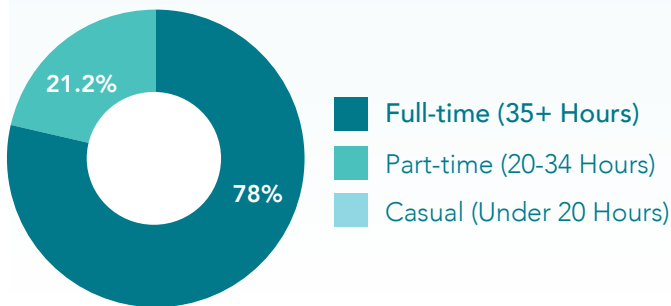
FULL-TIME / PART-TIME BREAKDOWN

78%

of listings in
January

↑ **2.4%**
from December

78.0% (393) of the listings in January indicated that the employment offered would be classified as full-time. This figure represents a slight increase; +2.4%, from the previous month when 75.6% of the job postings were classified as full-time.



504 Postings listed hours offered (100%)

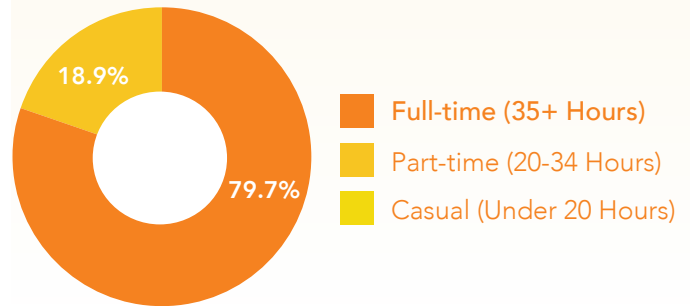
FULL-TIME / PART-TIME BREAKDOWN

79.7%

of listings in
January

↑ **0.6%**
from December

79.7% (118) of the listings in January indicated that the employment offered would be classified as full-time. This is almost identical; +0.6%, from the previous month where 80.3% of the job postings were classified as full-time.



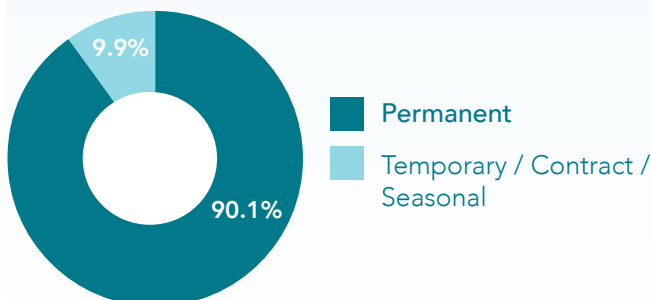
148 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

90.1% of listings in
January

↑ **3.4%**
from December

90.1% (454) of the listings in January stated that the opportunity in question would be permanent. This is a slight increase (+3.4%) to the previous month's figure of 86.7%.



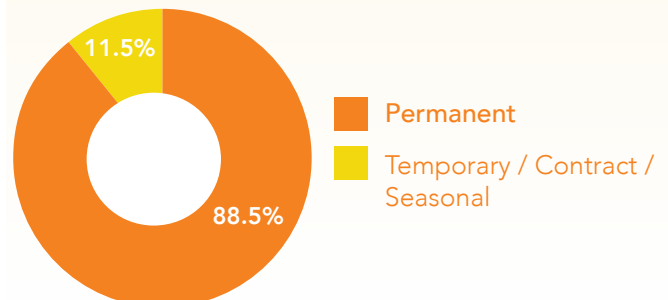
504 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

88.5% of listings in
January

↑ **1%**
from December

88.5% (131) of the listings in January stated that the opportunity in question would be permanent. This is, again, almost identical to (+1.0%) than the previous month's figure of 89.5%.



148 Postings listed hours offered (100%)

ALL EMPLOYERS WITH POSTINGS IN MONTH



NIPISSING DISTRICT

401 Auto - North Bay Chrysler
A&W (McKeown)
A&W (Northgate Shopping Centre)
A&W (Sturgeon Falls)
Acclaim Sound and Lighting
Action Car and Truck Accessories
Advance Auto Parts Inc.
Alex McKillop Tax Ltd.
Algonquin Nursing Home of Mattawa
AllRoads Auto Sales
Alzheimer Society Sudbury
-Manitoulin North Bay and Districts
American Eagle Outfitters
Anishinabek Nation
AWOL BARBER SHOP
Battano Construction Limited
Bay Builders
Bedard Plumbing of North Bay
Bent Toys ATV and Sled Parts
Bentley & Co Ltd
Best Western North Bay Hotel
& Conference Centre
Binx Professional Cleaning
Birch Lane Builders
Blanchfield Roofing Co. Ltd.
Blue Sky Animal Hospital
Boart Longyear Inc.
Body Back in Motion
Boutique La Vie En Rose
BrokerLink - Parry Sound
Bur Oak Resources Inc.
BVD Holdings North Bay Inc.
Caisse Alliance
Callon Dietz
Campus Living Centres
Canada Post
Canadian Adventure Camp
Canadian Forces Morale and Welfare Services
Canadian Mental Health Association
- North Bay and Area
Canadian Shield Health Care Services Inc.
Canadore College - College Drive
Canor Construction
CarePartners
Carter's/OshKosh
Cascades Casino
Casey's Grill Bar
Cassellholme Home for the Aged
Cherry Hill Programs
Circle K - Sturgeon Falls
CJ Limited - Charm Diamond Centres
Closing the Gap Healthcare
Cogeco
Columbia Forest Products Ltd
Comfort Inn - Lakeshore
Commissionaires
Community Counselling Centre
of Nipissing
Community Living North Bay
Conseil Scolaire Catholique Franco-Nord
Conseil scolaire public du Nord-Est de l'Ontario
Contrans Flatbed Group
Cooper Equipment Rentals
CRC Solutions
Crisis Centre North Bay
Dairy Queen - Lakeshore Drive
Dawson Dental - North Bay
Degagne Carpentry
Dennis Harwood Plumbing & Heating
Designed Roofing Inc
Designed Roofing Inc, Essential Exteriors

& Northland Glass & Metal
District of Nipissing Social Services
Administration Board
Dollarama L.P.
Dyno Nobel
Eclipse Stores Inc
Ecomaid
EllisDon Corporation
Express Parcel
Family Enrichment Program
Federal Economic Development Agency
for Northern Ontario
FedEx Express Canada
First Choice Haircutters
First Student / First Transit
Foundation Health
Foundation Health Canada
Fowler Construction Company Limited
Fur Harvesters Auction
GardaWorld
Gateway Dental
George Stockfish, CARSTAR
Gervais Restaurant and Tavern,
Country Style Donuts
GFL Environmental
GFL Environmental Inc.
GHC Heating and Air Conditioning
Giant Tiger - North Bay
GoodLife Fitness
Grant Thornton LLP
Groupe Optimum Inc.
Guy's Tire Sales Inc
Hands, TheFamilyHelpNetwork.ca
Haskins Industrial Inc.
Home Comfort Care Services
Home Instead Senior Care
Homewood Suites by Hilton North Bay
Hopper Buick GMC
HOSE TECH
Image Master Marketing & Printing Products
Inc.
Integrated Solutions
Karis Disability Services (formerly
Christian Horizons)
Kennedy Insurance Brokers Inc.
KPMG LLP
LCBO - Bonfield
Les Soeurs de l'Assomption de
la Sainte vierge
Levante Living
Liberty Tax
Literacy Alliance of West Nipissing
Loblaw Companies Limited
Long & McQuade
Loss Prevention Services Limited
Magna Corporation
Marina Point Village
Mattawa Hospital
McDonald's
McDougall Energy Inc.
McDougall Insurance and Financial
Metis Nation of Ontario
MetricAid
Michael Hill
Miller Paving
Miller Technology Incorporated
Monteith Correctional Complex
Mosaic North America
Myrt's Family Restaurant
National Diabetes Trust
Near North District School Board
Nedco Ontario
Nipissing Transition House

Nipissing University
Nipissing-Parry Sound Catholic
District School Board
Nordic Minesteel Technologies Inc.
North Bay Cardiology
North Bay Hydro
North Bay Mazda
North Bay Museum
North Bay Oral Surgery
North Bay Parry Sound District Health Unit
North Bay Police Service
North Bay Regional Health Centre
North Ontario Food Sales
Northern Business Solutions
Northern Diversified Limited
Northern OK Tire
Nurture North Clinic
Nutrition Club Canada
Oak & Willow
One Plant
Ontario Health
Ontario Ministry of Transportation
Ontario Northland
Ontario Power Generation
Ontario Public Service
Ottawa Valley Railway Ltd.
Paramed Home Health Care
Partner's Billiards and Bowling
Pepsico
PHARA
Pilot Diamond Tools Ltd.
Platinum Patient Transfer Service
PosPro Financial
Quantum Lifecycle Partners LP
Queen Street Family Dentistry
Redpath Mining Contractors and Engineers
Reliance Home Comfort
Responsible Gambling Council
Riv Chip Stand
RJ Janitorial Services
Robinson's Pharmasave
RONA - McGaughey Ave.
Roots Canada
Royal Bank of Canada - North Bay
Science North
Scotiabank - North Bay
Sephora Canada
Shoppers Drug Mart
Sienna Senior Living
Sobeys Flowers
Spectrum Telecom Group Ltd.
Spencer Gifts
Staples Canada
Starbucks - North Bay
Sturgeon Dental
Subway - Lakeshore Drive
Subway - Main Street
Subway - Pinewood Park Drive
Subway - Shirreff Ave.
Subway - Sturgeon Falls
Subway - Trout Lake Road
Sword Managment
Taco Bell
TC Energy
TD Bank - North Bay
The Body Sculptors
The Brownstone Kitchen & Bath
The Children's Aid Society of the District
of Nipissing and Parry Sound
The Corporation of the City of North Bay
The Home Depot - North Bay
The Salvation Army
The Sisters of St. Joseph of Sault Ste. Marie

The Skyline Group of Companies
Thermo Coustics Limited
ThinkOn
Tickled Teals Entertainment
Tokyo Smoke
Total Cleaning & Restoration
Trans Canada Safety
Tremblay Chrysler Dodge Jeep Ram
True North Chevrolet Cadillac Ltd / Fix Auto
North Bay
Tutor Match
Twiggs Coffee Company Inc
Two Rivers Motel
Uniglass Plus
Union of Ontario Indians
Victorian Order of Nurses / VON
Voyageur Aviation Corp
Voyago
Walmart - North Bay
Waters Edge Care Community
Wendy's Restaurant
West Nipissing General Hospital
YMCA of Northeastern Ontario
Zedd Customer Solutions



PARRY SOUND DISTRICT

1886 Lake House Bistro
Adams Bros. Construction
Agilec
Almaquin Adult Learning Centre
Almaquin Highlands Family Health Team
Barburrito Parry Sound
Bayshore Health Care
Belvedere Heights
Bernard's Bistro On The Lake
Best Value Inn & Suites
Bowes Dental Centre
Brunswick Sports Grill & Bar
Buffed Total Cleaning
Burger King - Parry Sound
Callander Animal Hospital
Canada Post
Canadian Mental Health Association
CarePartners
Caswell Resort Hotel
Closing the Gap Healthcare
Community Living Parry Sound
Connor Industries
Country Haven Acres Residential
Services Inc
Crofters Food Ltd
Curb Your Appetite
Dairy Queen - Parry Sound
Dentistry on the Bay
District of Parry Sound Social Services
Administration Board
Dock Kings Inc.
Edward Jones
Fowler Construction Company Limited
Gardens of Parry Sound Retirement Home
Grand Tappattoo Resort
Hammond Transportation Ltd.
Hands, TheFamilyHelpNetwork.ca
IDA pharmacy
Invisible-Care
Jolly Roger Inn & Resort
Lakeside Cottage Care
Lifemark Health Group
Loblaw Companies Limited

Magnetawan Grill and Grocery
Manitou Ridge Golf Club
Marshall Well Drilling
McDonald's
McDonald's (Parry Sound)
McDougall Energy Inc.
McNabb Home Building Centre
Miller Paving
Municipality of Callander
Nails by Siri
Near North District School Board
Nipissing-Parry Sound Catholic
District School Board
Ontario Health
Ontario Public Service
Paramed Home Health Care
Parry Sound Forest School
Parry Sound Home Hardware
Parry Sound Steel Inc.
Petro Canada
Phoenix Building Components Inc
Pizza Hut - Parry Sound
Riverbowl
Rock n Duck
Royal Bank of Canada - Parry Sound
Royal LePage Real Estate
Science North
Scotiabank - Parry Sound
Serenity Senior Residence
Shawanaga First Nation
Shoppers Drug Mart / Pharmaprix
Sobeys - Parry Sound
Southern Connection Auto

Subway - Parry Sound
The Friends
The Home Depot - Parry Sound
The Miller Group
The Salvation Army
Tim Hortons - Parry Sound
Tim Hortons Foundation Camps
Town of Parry Sound
Township of McKellar
TreeWiseGuys
Trestle Brewing Company Limited
Upton Developments
URJ Camp George
Victorian Order of Nurses / VON
W.S. Morgan Construction Limited
West Parry Sound Health Centre
Wireman Inc
Wolf Mechanical Inc
Wylaw Professional Corporation



WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group.

Each month we compile this report based on our job portal **readysethired.ca**.

Readysethired.ca is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
readysethired.ca
info@thelabourmarketgroup.ca



The Labour Market Group
Guiding partners to workforce solutions.