

CORPORATION OF THE TOWNSHIP OF MCKELLAR

March 19, 2024 – 6:30 p.m.

AGENDA

Topic: Regular Meeting of Council

Time: March 19, 2024 6:30 P.M.

[Closed Session beginning at 5:00 p.m.]

Join Zoom Meeting

<https://us06web.zoom.us/j/88428537405>

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24-141 **1st Resolution**
2024-21 **1st By-law**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 4. ADOPTION OF AGENDA**
- 5. CLOSED SESSION**
 - 5.1 Minutes of Closed Session – March 5, 2024
 - 5.2 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Human Resources Policy & Hiring
 - 5.3 Acquisition or Disposition of Land; pursuant to Ontario Municipal Act, Section 239(2)(c) – Post Office Lease Agreement
 - 5.4 Information Supplied in Confidence by a Third Party; Pursuant to Section 239(2)(i) of the Municipal Act – Continued discussion and review of proposals received for Request for Proposal 2023-13 to Provide a Review and New Versions of the Township’s Zoning By-law and Official Plan
 - 5.5 Information Supplied in Confidence by a Third Party, pursuant to Section 239(2)(i) – Draft Agreement with the Township
- 6. CALL TO ORDER**
- 7. RESPECT AND ACKNOWLEDGMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of

years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

8. **ROLL CALL - REGULAR SESSION 6:30pm (Public can join via Zoom)**
9. **DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
10. **PUBLIC MEETING**
11. **DELEGATIONS AND PRESENTATIONS**
12. **COMMITTEE OF THE WHOLE**
13. **MOTION TO REVIEW A PREVIOUS MOTION**
14. **ADOPTION OF MINUTES OF PREVIOUS MEETING(S)**
 - 14.1 March 1, 2024 Special Meeting of Council and March 5, 2024 Regular Meeting of Council
15. **PLANNING MATTERS**
 - 15.1 Municipal Consent for Hydro Easement, Flood's Lane
 - 15.2 Memo, Consent Application No. B12/2024 (The Ridge)
16. **COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL**
 - 16.1 Minutes of the January 4, 2024; January 29, 2024 and February 2, 2024 Meetings of the Township of McKellar Public Library Board
 - 16.2 Minutes of the January 29, 2024 Meeting of the Parry Sound Area Planning Board
 - 16.3 Minutes of the November 29, 2023 Finance and Property Committee of The NBPSDHU Board of Health
17. **STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL**
 - 17.1 FD-2024-04 Month End Status Update for January 2024 & FD-2024-05 Month End Status Update for February 2024
 - 17.2 Blue Box Non-Eligible Deduction Costs & Update from CMO
 - 17.3 Accounts Payable Preliminary Cheque Run Report for February 2024
18. **MAYOR'S REPORT**
19. **CORRESPONDENCE FOR CONSIDERATION**
 - 19.1 Town of Lincoln, Urgent Need for Increased Funding to Libraries & Museums in Ontario
 - 19.2 Town of Cobourg, Removal of Listed (Non-Designated) Properties from Municipal Heritage Registers

- 19.3 Medical Officer of Health: Report to the Board of Health
- 19.4 Email from Paul Mallory Requesting a Civic Address Change
- 19.5 The West Parry Sound District Museum, Follow Up Letter re. Municipal Contribution for 2024
- 19.6 Relief of 2024 Property Taxes for the United Church McKellar-Dunchurch

20. MOTION AND NOTICE OF MOTION

- 20.1 Direct Staff to Produce a New Fees & Charges By-law for Review
- 20.2 RFP 2024-02 for Community Centre Kitchen Renovations
- 20.3 RFP 2023-13 Zoning By-law & Official Plan Documents

21. BY-LAWS

- 21.1 By-law No. 2024-19, Being a By-law to Adopt a Code of Conduct Policy for Building Officials of the Township of McKellar, Third Reading
- 21.2 By-law No. 2024-21, Being a By-law to Enter into an Agreement with Bell Canada to Provide to the 9-1-1 Authority the Next Generation 9-1-1 Services (the “NG9-1-1 Service”)

22. UNFINISHED BUSINESS

- 22.1 Unfinished Business as of March 19, 2024

23. NEW BUSINESS

24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS

25. CONSENT AGENDA – CORRESPONDENCE

- 25.1 AMO Watchfile – February 29, 2024 & March 7, 2024
- 25.2 Municipality of St. Charles, Municipal Equipment Operator Course
- 25.3 The Labour Market Group, February 2024 Publication and January 2024 Jobs Report
- 25.4 Town of Aurora, Council/Committee Meeting Structure Under Strong Mayor Powers
- 25.5 Township of Amaranth, Highway 413

26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

27. CONFIRMING BY-LAW

- 27.1 By-law 2024-22 - Confirming the Proceedings of Council

28. ADJOURNMENT

Instructions for Joining the Council Meeting

1. Please try to sign in between 6:20 p.m. to 6:30 p.m. if possible; you are still welcome to sign in after 6:30 p.m. if necessary.
2. Please wait to be let in the 'meeting room'; this won't take long.
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
4. When you sign in, please sign in with your full name (first and last), not a company name.
5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

March 1, 2024

Mayor Moore called the meeting to order at 2:07 p.m.

ROLL CALL

Mayor Moore took Roll Call.

- Present:** Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
- Staff:** Clerk/Administrator, Ina Watkinson
Treasurer, Roshan Kantiya
Director of Operations, Greg Gostick
Deputy Clerk/Planning Assistant, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-104 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Meeting of Council, as presented.

Carried

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-105 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby move into Committee of the Whole at 2:09 p.m. for staff to present the Draft 2024 Budget to Council.

Carried

COMMITTEE OF THE WHOLE

Treasurer, Roshan Kantiya presented the draft 2024 budget to Council.

Council asked questions to the Treasurer and Director of Operations, Greg Gostick regarding the capital budget including road work projects.

Deputy Clerk/Planning Assistant, Karlee Britton left the meeting at 3:02 p.m. and joined the meeting virtually.

Council discussed the OCAF grant requirement of a 15% repayment of the grant monies and allocated funds to cover \$4,500.00.

Council asked questions to staff with regards to the operating budget.



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Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-106 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby rise and report from Committee of the Whole at 5:04 p.m.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-107 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby direct the Director of Operations to obtain quotes for the purchase and installation of play ground equipment at Broadbent Ball Park.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-108 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby direct the Director of Operations to arrange for Road Studies to be conducted on the following roads:

- Fire Route 152 (Stoney Road), 152A (Dockside Drive), 152B (Bruce Trail);
- Moffatt Road;
- Lakeshore Boat Ramp; and

FURTHER have the engineering firm provide cost estimate for upgrades.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-109 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does direct the Treasurer to investigate the possibility of switching the Grant monies awarded for the repairs to sections of Centre Road; and

FURTHER have it applied to repairing sections of Hurdville Road.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-110 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does direct the Treasurer to take \$4,500.00 from the Volunteer Recognition Budget and pay the refundable portion of the OCAF grant, that was received by the Sesquicentennial Committee for the McKellar 150th celebration.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-111 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby direct staff to consult with J.L. Richards to provide a report on the consent process for Municipality to sever lots on Township property.

Carried



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Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-112 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does direct staff to release Tenders for Public Works for the following:

- Liquid Calcium;
- Winter Sand;
- A & B Gravel;
- Micro Seal Balsam Road and Broadbent Roads; and
- Paving Centre Road.

Carried

Director of Operations, Greg Gostick left the meeting.

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-113 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-18, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 1st day of March, 2024.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-114 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 5:18 p.m. to meet again on March 5, 2024; or at the call of the Mayor.

Carried

David Moore, Mayor

Ina Watkinson, Clerk/Administrator



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Council Meeting Minutes

March 5, 2024

Mayor Moore called the meeting to order at 4:31 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Clerk/Administrator, Ina Watkinson
Deputy Clerk/Planning Assistant, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Zulak declared a personal interest for Item 5.5.i. on the Closed Session agenda.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-115 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as amended to 1) move Items 15.1-15.3 inclusive, to precede Item 11.1 Delegations and Presentations and 2) add Item 19.6 – WPSRCC Board Meetings under Correspondence for Consideration.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-116 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 4:32 p.m. to discuss the following items;

- 5.1 Minutes of Closed Session – February 20, 2024
- 5.2 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Human Resources Policy & Hiring
- 5.3 Information Supplied in Confidence by a Third Party; Pursuant to Section 239(2)(i) of the Municipal Act – Continued discussion and review of proposals received for Request for Proposal 2023-13 to Provide a Review and New Versions of the Township's Zoning By-law and Official Plan
- 5.4 Litigation or Potential Litigation, Pursuant to Section 239(2)(e) – Litigation Re. Consent Application Appeal, Ontario Land Tribunal Updates
- 5.5 Acquisition or Disposition of Land; pursuant to Ontario Municipal Act, Section 239(2)(c) – Update on Road Allowance Closure (Zulak)

Carried

Councillor Zulak left the meeting at 6:16 p.m.

Councillor Zulak re-entered the meeting at 6:19 p.m.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-117 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:31 p.m.

Carried



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Mayor Moore called the meeting to order at 6:32 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak

Staff: Clerk/Administrator, Ina Watkinson
Deputy Clerk/Planning Assistant, Karlee Britton

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared for the open meeting agenda.

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

24-118 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held March 5, 2024.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Zulak

24-119 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the proposed consent for a lot addition to an existing lot fronting on Manitouwabing Lake in Part of Lots 15 & 16, Concession 8 in the Township of McKellar as applied for by Kenneth Allen in Application No. B03 2024 (McK); and

FURTHER be approved subject to the following conditions:

1. Confirmation from the applicant's solicitor that the lot addition will merge with the benefitting lot;
2. That all landowners who presently have access via F.R. 150 continue to have deeded access if and when ownership of the F.R. is transferred;
3. That the applicant's solicitor provide title to the merged properties indicating that they are together with and subject to a contiguous right of way over Part 16 Plan 42R-18189 and the Allen lands in favour of 23 Fire Route 150 and provide a registered survey for the same; and
4. Payment of any applicable planning fees.

Carried



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Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-120 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the proposed consent for a right-of-way to the lands described as Part 1, Plan 42R-21223 in part of Lot 33, Concession 13 in the Township of McKellar as applied for by Adam and Laura Zandberg in Application No. B07/2024 (McK); and

FURTHER THAT it be approved subject to the following conditions:

1. That any necessary 911 addressing be assigned by the Township;
2. That any future consent application will require the written approval of the right of way owners for access to any future severed lands by the applicant; and
3. Payment of any applicable Planning fees.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Zulak

24-121 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the proposed consent for a lot addition in the Township of McKellar as applied for by EDC Custom Contracting in Application No. B10/2024 (McK); and

FURTHER THAT it be approved subject to the following conditions:

1. That the solicitor preparing the transfer documents confirm that the lot addition merges with the benefitting lands;
2. That the retained and severed lands be rezoned;
3. The applicant provides a surveyor's real property report for the severed and retained lands (to be filed in conjunction with the zoning By-law amendment); and
4. Payment of any applicable planning fees.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-122 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Axy Leighl, Co-Chair of the McKellar Rib Competition Committee with the Manitouwabing Lake Community Association (MLCA), in regards to the Second Annual McKellar Amateur Rib Competition (Ribfest); and

FURTHER THAT the Township will make an in-kind donation to the MLCA by providing the facilities (Community Hall, Kitchen, Arena, Parking) for the Ribfest event to be held on Sunday, July 7, 2024 provided that a Facility Rental form is completed and it is accompanied by the event's liquor license and proof of insurance prior to the event; and

FURTHER THAT the Township will remove the garbage and recyclables generated from the event, it shall be gathered and ready for pickup in a single location, additionally staff will move the bleachers, if required for seating; and

FURTHER THAT the Township's By-law Enforcement Officer will provide a report to Council in regards to the noise exemption, noting that the MLCA is requesting an amendment to the Noise By-law to exempt the Ribfest event annually for the first Sunday in July from 4:00 p.m. to 8:00 p.m.; and



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FURTHER THAT it is the responsibility of the MLCA to:

- 1) Install the fencing (fencing to be provided by the Township as an in-kind donation).

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-123 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the February 6, 2024 and the February 20, 2024 Regular Meetings of Council, as circulated.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-124 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the February 22, 2024 Meeting of the Town of Parry Sound EMS Advisory Committee.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-125 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the February 22, 2024 Meeting of the Township of McKellar Recreation Committee.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-126 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Public Works Department Quarterly Report for October – December, 2023 from Director of Operations, Greg Gostick for information purposes.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-127 **WHEREAS** Council directed staff to obtain a legal review of the Depot Operations Agreement with Circular Materials Ontario (CMO); and

WHEREAS staff received comments from both a Solicitor and the Township's Insurance provider; and

WHEREAS the results were discussed with CMO providing clarity to some sections of the agreement with regards to indemnification and liabilities; and

WHEREAS the Insurer has no concerns with the Township executing the agreement with CMO, as is;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby direct staff to present a By-law to authorize the Mayor and the Clerk/Administrator to execute Depot Operations Agreement No. 2024-00-120 (Township of McKellar) at the next Regular Meeting of Council.

Deferred



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Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-128 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the letter dated February 15, 2024 from Rick Cain, President of the Rotary Club of Parry Sound; and

FURTHER THAT discussions regarding sponsorship for the 3 Strikes Against Cancer 3 Pitch will occur during budget discussions.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-129 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby support the Township of the Archipelago's resolution requesting the re-installation of a flashing light at the intersection of Highway 69 and Woods Road.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-130 WHEREAS the Township has received a request from Budget Propane to run Three Axle Trucks with a load not to exceed 6700 kg/axle during the reduced load period (half loads); and

WHEREAS Section 122(2) of the *Ontario Highway Traffic Act* provides that (a) no two axle tank-truck, while used exclusively for the transportation of liquid or gaseous heating fuel shall be operated upon any designated highway where the weight upon an axle exceeds 7,500 kilograms; and

WHEREAS the delivery of propane for home heating fuel is an essential service;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby grant the request from Budget Propane (Gravenhurst) for the extension of the interpretation of Section 122 (2) for vehicles used exclusively for the transportation of liquid or gaseous heating fuel to include three axle (tandem rear axle) commercial vehicles, such that they may carry a weight of 6700 kilograms per axle.

DIVISION VOTE

YEAS: Councillor Ryeland, Councillor Zulak.

NAYS: Councillor Haskim, Councillor Kekkonen, Mayor Moore.

ABSTAIN: None.

ABSENT: None.

Defeated

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-131 WHEREAS Autism Spectrum Disorder (ASD) affects millions of individuals worldwide, transcending geographical, cultural, and socioeconomic boundaries; and

WHEREAS recognizing the unique talents, abilities, and perspectives of individuals with autism enriches our communities and promotes inclusivity and diversity; and

WHEREAS raising awareness about autism spectrum disorders fosters understanding, acceptance, and support for individuals and families affected by autism; and



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WHEREAS the United Nations General Assembly, in Resolution 62/139, designated April 2nd as World Autism Awareness Day to highlight the need for increased understanding and acceptance of people with autism;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby proclaim April 2, 2024 as World Autism Awareness Day in our community; and

FURTHER THAT the Township of McKellar “fly the flag” as a part of the awareness campaign; and

FURTHER THAT the Council of the Corporation of the Township of McKellar calls upon local leaders, policymakers, and stakeholders to collaborate in efforts to create a more inclusive and supportive environment for individuals with autism, ensuring equal access to education, employment, healthcare, and social services; and

FURTHER THAT a copy of this resolution be circulated to Parry Sound-Muskoka MP Scott Aitchison, Parry Sound-Muskoka MPP Graydon Smith, Minister of Health Sylvia Jones, Minister of Education Stephen Lecce, Minister of Children, Community and Social Services Michael Parsa, and Autism Ontario; to demonstrate our commitment to promoting awareness, understanding, and acceptance of autism spectrum disorders.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-132

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the letter from Donald Sanderson, Chair of the West Parry Sound Recreation & Cultural Centre Board, dated March 4, 2024 requesting attendance of McKellar Township representative of the MSB [Municipal Services Board] attend the next Board meeting held on Wednesday, March 18th for information.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-133

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby support the Township of Perry Resolution No. 2024-52 requesting the Province to Amend the Blue Box Regulation for ‘Ineligible’ Sources; and

FURTHER THAT this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable Graydon Smith, MPP Parry Sound-Muskoka, and to the Township of Perry.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-134

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby authorize the disposal of waste into the regular household collection bin for the collection of waste collected as a part of the Lake Stewardship and Environmental Committee’s Annual Clean Up Our Lakes Campaign, in co-operation with the Township at the Transfer Station, from May 13, 2024 to May 26, 2024, in coordination with the MLCA and Director of Operations; and



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FURTHER THAT waste not acceptable for disposal at the McKellar Transfer Station during this campaign includes but is not limited to: household hazardous waste, boats, bulky items, large appliances, brush, household furniture and any item that would incur a waste tipping fee, as cited in By-law 2023-55.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-135 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-19, Being a By-law to Adopt a Code of Conduct Policy for Building Officials of the Township of McKellar, a First and Second reading.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-136 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby direct staff to contact the Township of Perry to inquire if the Township of Perry has signed an agreement with CMO; and

FURTHER inquire if the Township has concerns with regards to “Non-Eligible Source Blue Box Material Unit Price” deduction being \$200 per tonne multiplied by the tonnes of Blue Box Material picked up by CMO, or a contractor identified by CMO from time to time, from the Depots during the applicable calendar month, multiplied by the Non-Eligible Source Blue Box Material Unit Price

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-137 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby request the Director of Operations meet with various members of committees, groups and subgroups, to determine what items stored in the basement are of value or what can be determined surplus, to be sold or disposed.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-138 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-139 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-20, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 5th day of March, 2024.

Carried



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Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-140 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 9:42 p.m. to meet again on March 19, 2024; or at the call of the Mayor.

Carried

David Moore, Mayor

Ina Watkinson, Clerk/Administrator

DRAFT

From: HAMILTON Tyler
Sent: Monday, February 12, 2024 9:24 AM
To: roads@mckellar.ca
Subject: Municipal Consent - Proposed Pole line along Floods Lane

Hey Greg,

Hydro One is looking to service a new lot at the end of Floods Lane. Closest civic address is 23 Floods Lane.

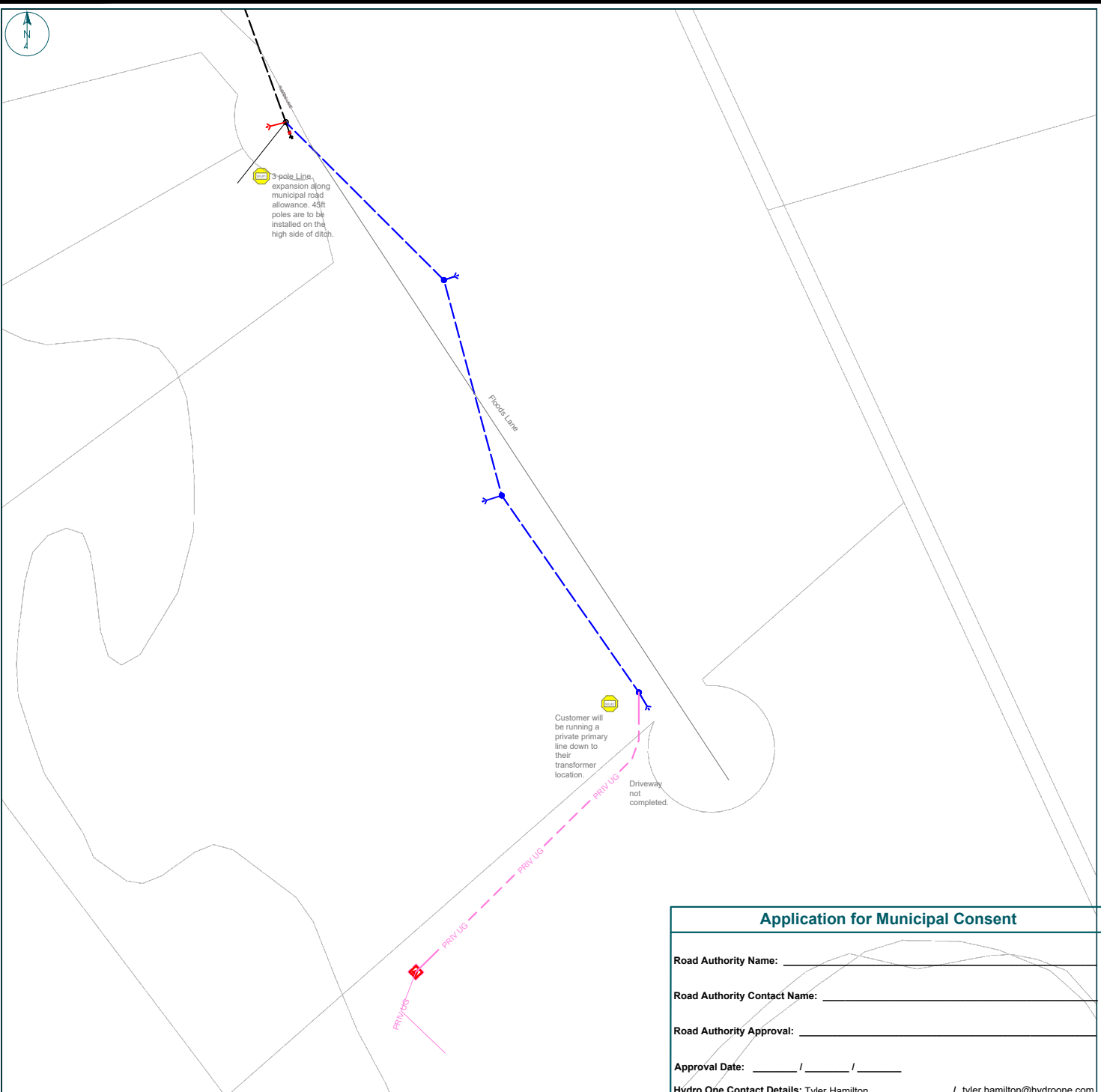
This expansion includes 3 new poles to be placed on the high end of the ditch within road allowance. The customer will be installing a primary Underground cable on private property down to their chosen transformer location.

I have attached the sketch to the email. All proposed pole and anchor locations have been staked out in the field.

Please reach out with any questions or concerns regarding the new pole line.

Thanks,

Tyler Hamilton
Area Distribution Engineering Tech. Trainee
Design Services-Parry Sound
Cell: [REDACTED]
Email [REDACTED]



Application for Municipal Consent

Road Authority Name: _____

Road Authority Contact Name: _____

Road Authority Approval: _____

Approval Date: ____/____/____

Hydro One Contact Details: Tyler Hamilton / tyler.hamilton@hydroone.com

LINETYPES

---	OVERHEAD - 1PH
---	OVERHEAD - 2PH
---	OVERHEAD - 3PH
---	OVERHEAD - Sec.
---	OVERHEAD - Priv. 1PH
---	OVERHEAD - Priv. 2PH
---	OVERHEAD - Priv. 3PH
---	UNDERGROUND - 1PH
---	UNDERGROUND - 2PH
---	UNDERGROUND - 3PH
---	UNDERGROUND - Sec.
---	UNDERGROUND - Priv. 1PH
---	UNDERGROUND - Priv. 2PH
---	UNDERGROUND - Priv. 3PH
---	UNDERGROUND - Priv. Sec.
---	SUBMARINE - 1PH
---	SUBMARINE - 2PH
---	SUBMARINE - 3PH

COLOR SCHEME

■	Existing
■	Hydro One or Contractor
■	Work by Customer
■	Hydro One Only
■	Work by Others (Bell/LDC)

SYMBOLS

●	PROPOSED POLE - Wood, Composite, Steel, Joint Use/Customer
○	EXISTING POLE - Wood, Composite, Steel, Joint Use/Customer
○	O/H - U/G TRANSITION (DIP/RISER) - Primary, Secondary
→	ANCHORS/DOWN GUY - Hydro, Private/Joint Use, Push Pole
⊙	OVERHEAD SWITCH - Fused, Solid, Line Opener
⊙	OVERHEAD SWITCH - OCR, Electronic OCR, PT
⊙	WORK LOCATION
⊙	UNDERGROUND VAULT - 1PH, 3PH
⊙	CAPACITOR - 1PH, 3PH
⊙	OVERHEAD REGULATOR - 1PH, 3PH
⊙	OVERHEAD TRANSFORMER - 1PH, 3PH
⊙	OVERHEAD STEP TRANSFORMER - 1PH, 3PH
⊙	UG TRANSFORMER - 1PH, 1PH PVT, Transclosure
⊙	UG TRANSFORMER - 3PH
⊙	SECONDARY JUNCTION - Vault, Pedestal
⊙	METERING - 1PH, 3PH, Net, Primary
⊙	LOAD INTERRUPTER SWITCH - Load Break, Remote Load Break
⊙	STREETLIGHT - Hydro, Private
⊙	KIOSK - 1PH, 3PH
⊙	JUNCTION - Splice, Sleeve
⊙	REMOVAL
⊙	OPEN POINT
⊙	COMMUNICATING FAULTED CIRCUIT INDICATOR (CFCI)
⊙	TAP JUNCTION - Fly Top, Midspan Tap

LEGEND



1. ALL DIMENSIONS SHOWN IN METERS UNLESS NOTED OTHERWISE.
2. IF TITLEBLOCK SCALE = CUSTOM, SCALE IS UNCOMMON AND CONSIDERED NOT TO SCALE.

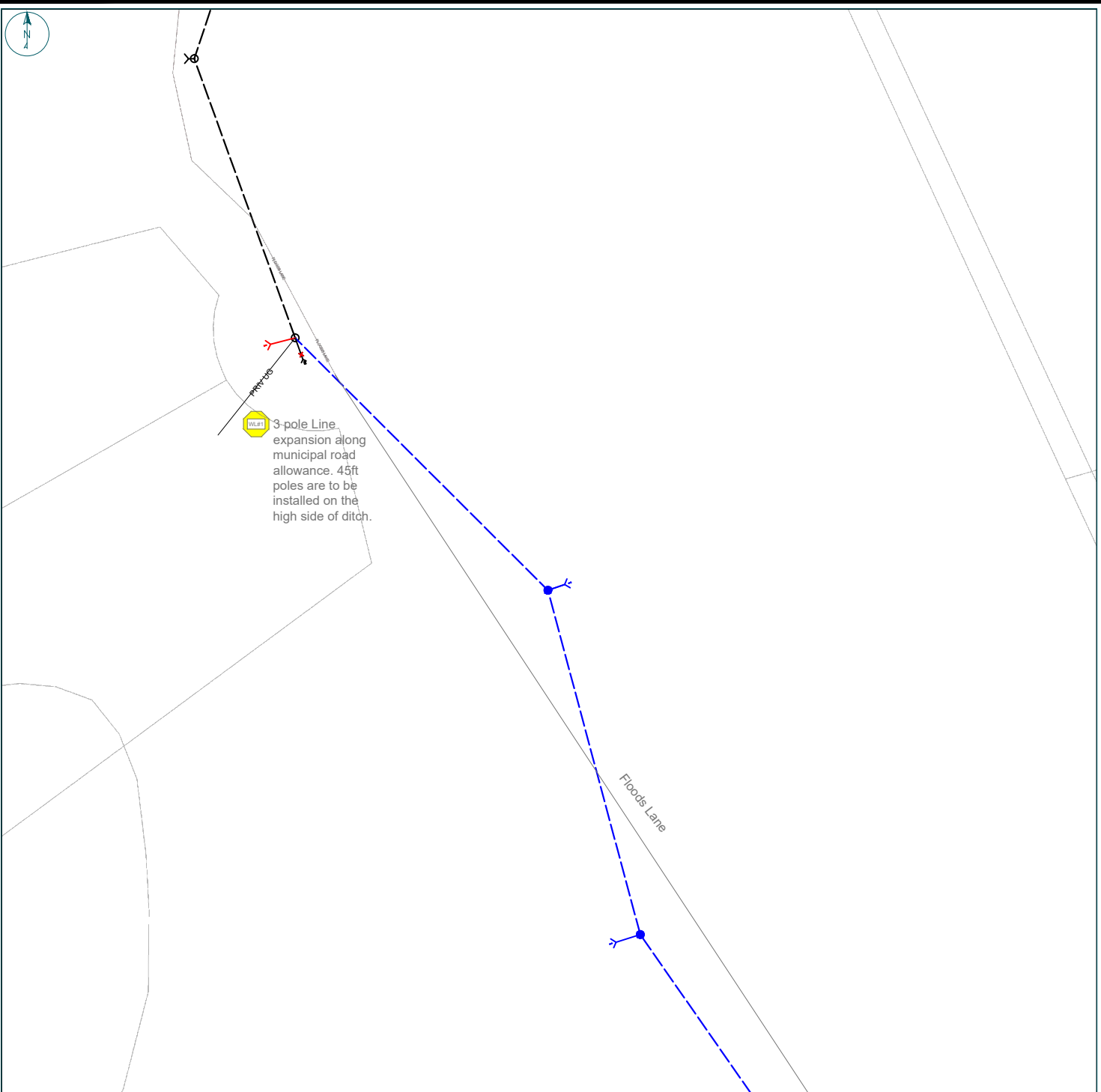
Contractor Name : XX
 Contractor Phone : XX

GENERAL NOTES

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hydro one Hydro One Networks Inc.	
DESIGN SERVICES DEMAND LAYOUT	
Address : _____	
McKellar	
Notification Type : Line Expansion	Notification : 303305043
Township : McKellar	Work Order : 64131600
Lot / Concession : .	Construction Measure : 576164
Rate Class : Low Density Residential - 2TIER RPP	Service Size : 200
DS Station/Feeder : WAUBAMIK DS F1	Meter Wiring Diagram :
Primary/Secondary Voltage : 7.2/12.51 kV / Single 120/240	Scale : Custom
Transformer : 9913	ADET : Hamilton, Tyler
Switch : 1413	Approver : REYNOLDS Shane
Service Center : Parry Sound	Approval Date : 1/29/2024
	Page : 1/1

TITLE BLOCK REV 02 - MAY 2023



3-pole Line expansion along municipal road allowance. 45ft poles are to be installed on the high side of ditch.

Floods Lane

LINETYPES

---	OVERHEAD - 1PH
---	OVERHEAD - 2PH
---	OVERHEAD - 3PH
---	OVERHEAD - Sec.
---	OVERHEAD - Priv. 1PH
---	OVERHEAD - Priv. 2PH
---	OVERHEAD - Priv. 3PH
---	UNDERGROUND - 1PH
---	UNDERGROUND - 2PH
---	UNDERGROUND - 3PH
---	UNDERGROUND - Sec.
---	UNDERGROUND - Priv. 1PH
---	UNDERGROUND - Priv. 2PH
---	UNDERGROUND - Priv. 3PH
---	UNDERGROUND - Priv. Sec.
---	SUBMARINE - 1PH
---	SUBMARINE - 2PH
---	SUBMARINE - 3PH

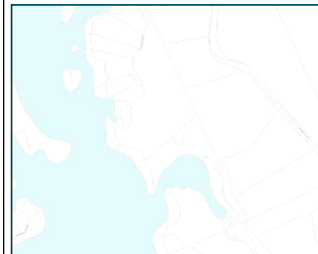
COLOR SCHEME

█	Existing
█	Hydro One or Contractor
█	Work by Customer
█	Hydro One Only
█	Work by Others (Bell/LDC)

SYMBOLS

●	PROPOSED POLE - Wood, Composite, Steel, Joint Use/Customer
○	EXISTING POLE - Wood, Composite, Steel, Joint Use/Customer
○	O/H - U/G TRANSITION (DIP/RISER) - Primary, Secondary
→	ANCHORS/DOWN GUY - Hydro, Private/Joint Use, Push Pole
⊕	OVERHEAD SWITCH - Fused, Solid, Line Opener
⊕	OVERHEAD SWITCH - OCR, Electronic OCR, PT
⊕	WORK LOCATION
⊕	UNDERGROUND VAULT - 1PH, 3PH
⊕	CAPACITOR - 1PH, 3PH
⊕	OVERHEAD REGULATOR - 1PH, 3PH
⊕	OVERHEAD TRANSFORMER - 1PH, 3PH
⊕	OVERHEAD STEP TRANSFORMER - 1PH, 3PH
⊕	UNDERGROUND STEP TRANSFORMER - 1PH, 3PH
⊕	UG TRANSFORMER - 1PH, 1PH PVT, Transclosure
⊕	UG TRANSFORMER - 3PH
⊕	SECONDARY JUNCTION - Vault, Pedestal
⊕	METERING - 1PH, 3PH, Net, Primary
⊕	LOAD INTERRUPTER SWITCH - Load Break, Remote Load Break
⊕	STREETLIGHT - Hydro, Private
⊕	KIOSK - 1PH, 3PH
⊕	JUNCTION - Splice, Sleeve
⊕	REMOVAL
⊕	OPEN POINT
⊕	COMMUNICATING FAULTED CIRCUIT INDICATOR (CFCI)
⊕	TAP JUNCTION - Fly Top, Midspan Tap

LEGEND



KEY MAP (NTS)

- ALL DIMENSIONS SHOWN IN METERS UNLESS NOTED OTHERWISE.
- IF TITLEBLOCK SCALE = CUSTOM, SCALE IS UNCOMMON AND CONSIDERED NOT TO SCALE.

Contractor Name : XX
Contractor Phone : XX

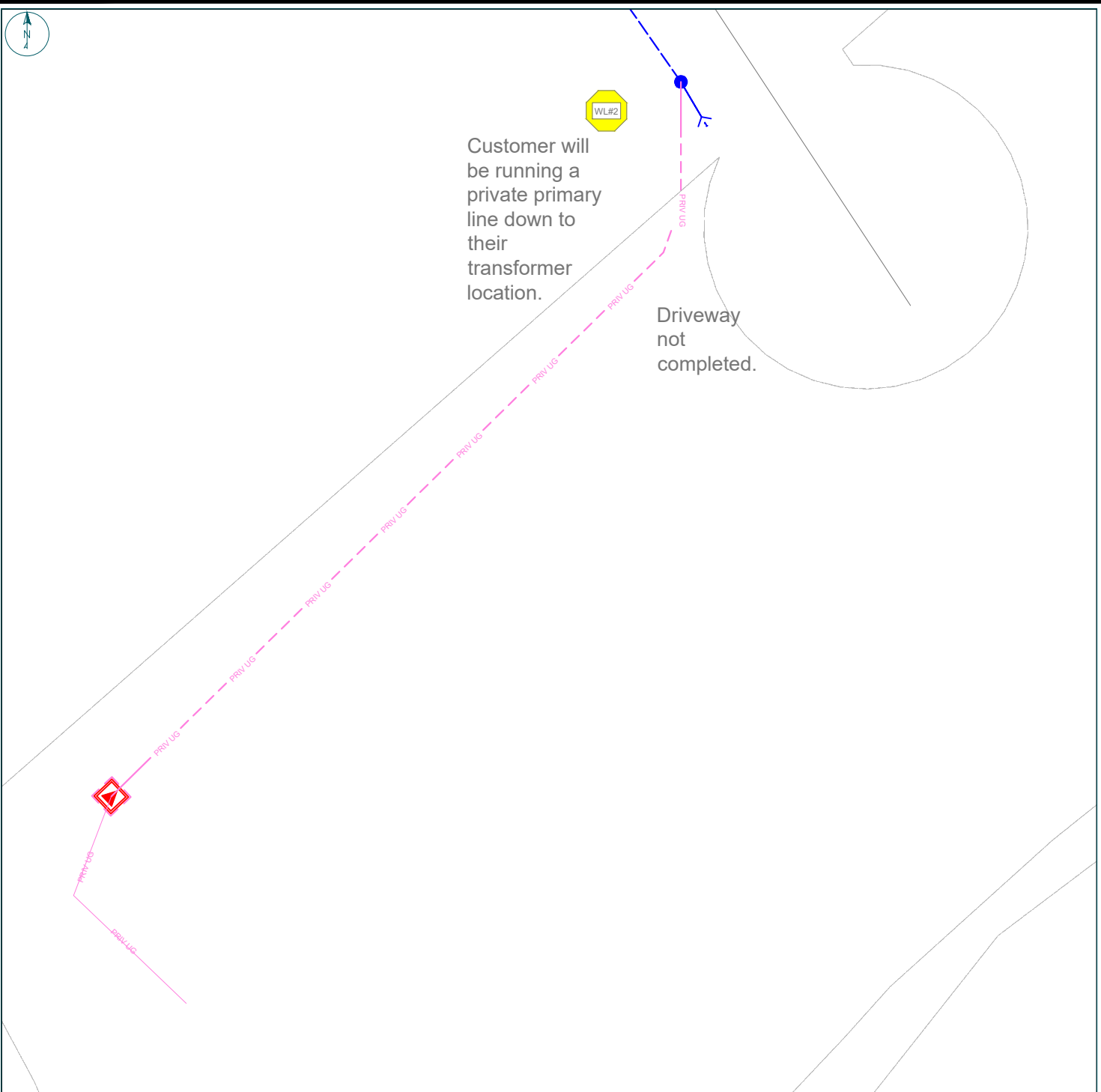
GENERAL NOTES

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hydro one Hydro One Networks Inc.
DESIGN SERVICES
DEMAND LAYOUT

Address :	
McKellar	
Notification Type :	303305043
Line Expansion	Service Size :
McKellar	200
Township :	Work Order :
McKellar	64131600
Lot / Concession :	Construction Measure :
.	576164
Rate Class :	Service Size :
Low Density Residential - 2TIER RPP	200
DS Station/Feeder :	Meter Wiring Diagram :
WAUBAMIK DS F1	
Primary/Secondary Voltage :	Scale :
7.2/12.51 kV / Single 120/240	Custom
Transformer :	ADET :
9913	Hamilton, Tyler
Switch :	Approver :
1413	REYNOLDS Shane
Service Center :	Approval Date :
Parry Sound	1/29/2024
	Page :
	1/1

TITLE BLOCK REV 02 - MAY 2023



Customer will be running a private primary line down to their transformer location.

Driveway not completed.

LINETYPES

---	OVERHEAD - 1PH
---	OVERHEAD - 2PH
---	OVERHEAD - 3PH
---	OVERHEAD - Sec.
---	OVERHEAD - Priv. 1PH
---	OVERHEAD - Priv. 2PH
---	OVERHEAD - Priv. 3PH
---	UNDERGROUND - 1PH
---	UNDERGROUND - 2PH
---	UNDERGROUND - 3PH
---	UNDERGROUND - Sec.
---	UNDERGROUND - Priv. 1PH
---	UNDERGROUND - Priv. 2PH
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Contractor Name : XX
 Contractor Phone : XX

GENERAL NOTES

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hydro one		Hydro One Networks Inc.	
		DESIGN SERVICES DEMAND LAYOUT	
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McKellar			
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Service Center :	Parry Sound	Approval Date :	1/29/2024
		Page :	1/1

TITLE BLOCK REV 02 - MAY 2023

PARRY SOUND AREA PLANNING BOARD

1 Mall Drive, Unit 2, Parry Sound, Ontario P2A 3A9

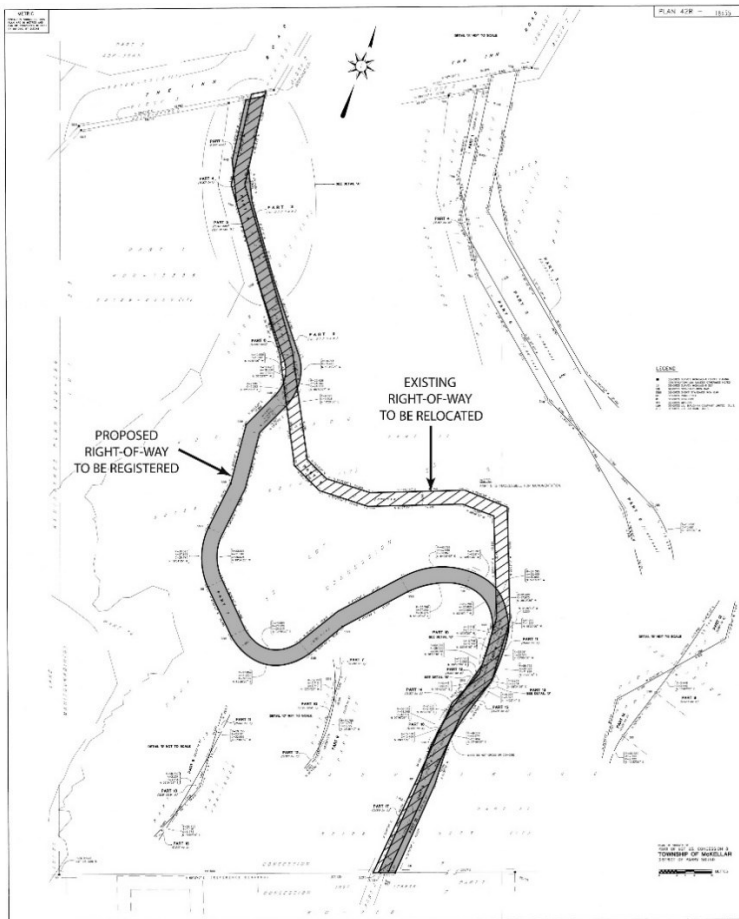
Memo to McKellar Council

Re: B12 2024 (McK) – The Ridge - Right-of-way over Fire Route 160

March 8, 2024

BACKGROUND / PURPOSE

In May of 2021 the owners of The Ridge at Maintou Golf Course submitted an application to relocate an existing right-of-way (known as Fire Route 160) to a new location that would avoid cutting across the 18th fairway.



A report from the Parry Sound Area Planning Board is **attached**.

PLANNING BOARD DECISIONS

Notice was given that the application would be considered at a July 26, 2021 Planning Board meeting.

In response to the notice, a letter was received from the solicitor representing the land owners who access their cottages via Fire Route 160. A copy of the letter dated July 23, 2021 is **attached**.

Because of a number of outstanding concerns between the cottagers and golf course representatives, the application was deferred. **See decision attached**.

The application went to a Parry Sound Area Planning Board meeting on January 24, 2022 where it was withdrawn from the meeting. **See resolution attached**.

On February, 28 2022 the application was approved subject to a number of conditions. The decision is **attached**. One such condition was that an agreement between the golf course owners (“The Ridge”) and the cottages be finalized by April 15, 2022.

Due to ongoing negotiations and delays, an agreement was not finalized by this date.

MUNICIPAL APPROVAL

The matter went to a Township of McKellar Council Meeting on August 1, 2023 where council received a letter from the solicitor representing the Ridge. Council agreed that they had no objection to the transfer of easements to relocate the right-of-way. The resolution is **Attached**.

ENGINEERS REPORT

The Council of the Township of McKellar obtained a report from RHH Engineering regarding the bridge on Fire Route 160 and the roadway itself. A copy of this report is attached.

LAPSING OF CONDITIONAL APPROVAL

Before an agreement could be finalized and the necessary transfers prepared, the golf course changed ownership. The consent lapsed on March 2nd, 2024.

A new application has been filed and is **attached**.

CONCLUSION

Given the history of the previous applications and the near completion of the right-of-way transaction, it is recommended that application B12/2024 be approved subject to the conditions set out in the previous approval with the exception of condition vi) which sets a date for the agreement to be finalized.

Respectfully,

A handwritten signature in blue ink that reads "Patrick Christie". The signature is written in a cursive, flowing style.

Patrick Christie, C.P.T.

PARRY SOUND AREA PLANNING BOARD

70 Isabella Street, Unit #110, Parry Sound, Ontario P2A 1M6

CONSENT APPLICATION

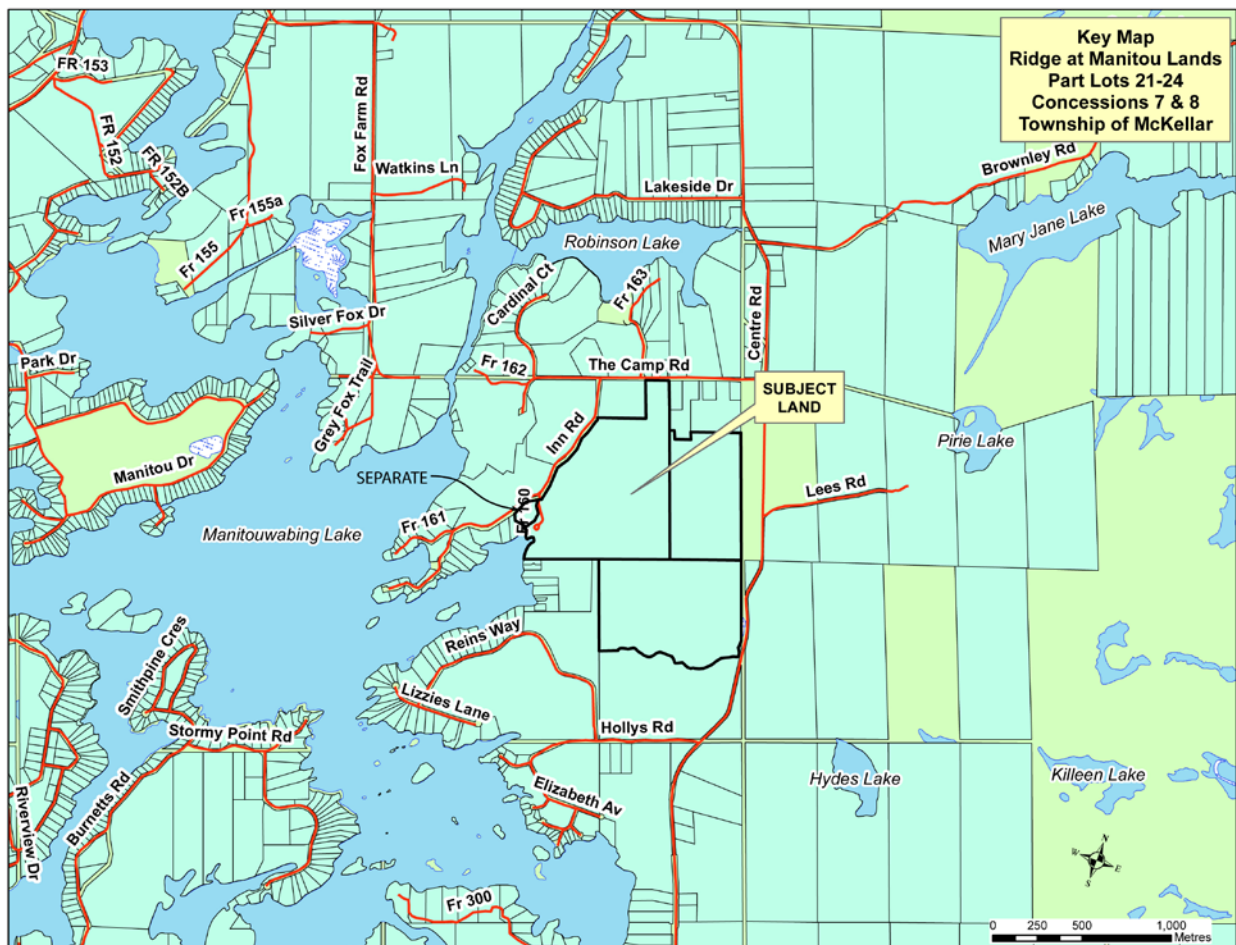
No.B23/2021(McK)

Lot 4, Concession 8
The Ridge Golf Course
The Inn Road/Fire Route 160

May 27, 2021

Purpose of The Application

When the Ridge Golf Course was developed approximately 20 years ago. Fire Route 160, a private right-of-way passed through the property.



The golf course owner arranged to relocate the right-of-way such that the existing private access Road-Fire Route 160, would not interfere with the fairway for Hole #18.

The sketches illustrate the existing Fire Route 160 across the fairway and the new location behind the 18th hole.

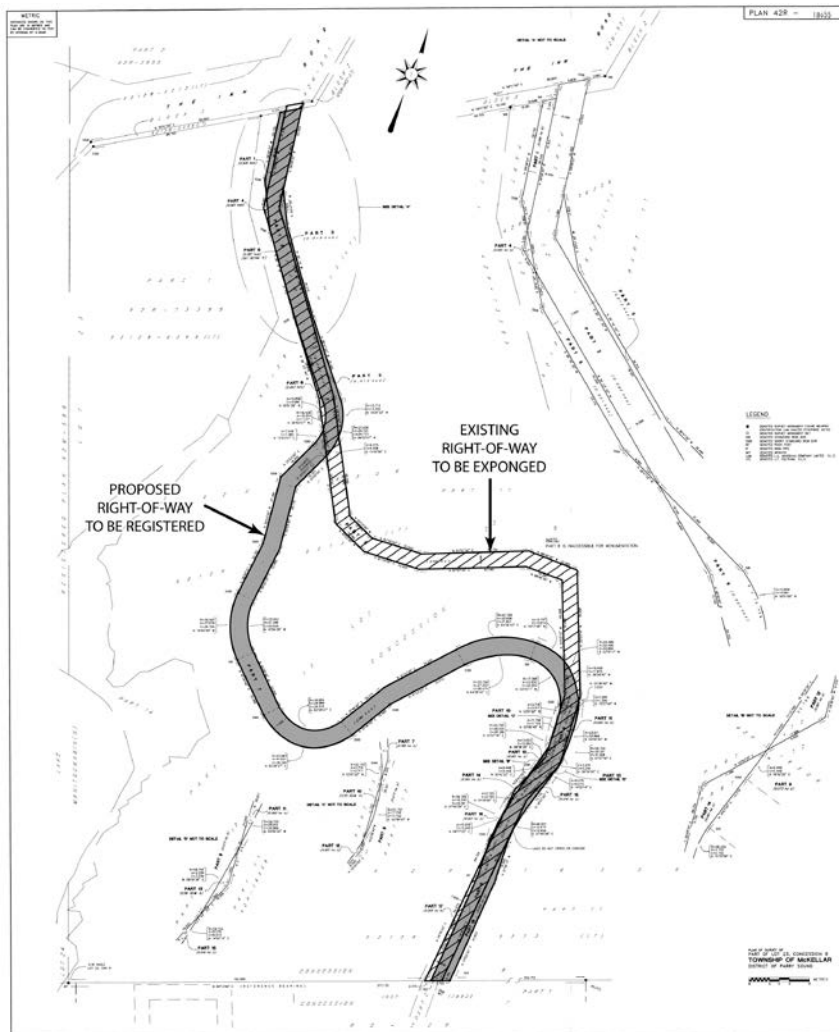


This application is actually a resubmission of an application that was approved in 2003. A copy of this decision is attached.

Lapsing of Former Consent

The previous right-of-way exchange was never approved; Two of the ten cottagers using Fire Route 160 wished to be compensated by the owner of the golf course for the road re-alignment. The owner was not prepared to pay these owners.

Recently, the owners who held out for compensation have since sold their waterfront properties and the new owners are in support of the re-alignment.



The transaction having been previously surveyed will be straight forward in terms of conditions. The applicant will simply need to assign the new right-of-way to each of the users. The former right-of-way will presumably be removed from the title of the lots.

This will resolve a long standing issue in the neighbourhood between The Ridge and the Fire Route 160 cottage owners.

Recommendation

It is recommended that Council have no objection to the right-of-way as applied for by The Ridge at Manitou in Application No B23/2021 (McK).

Respectfully,

John Jackson

JJ:js





WILLIAMSON

VENEMA

D. SNEYD

D. SNEYD

DYENS HOLDINGS LIMITED

EDWARDS

SCOTT

VENEMA

RD-228

42R-16306
PT 13

CON 6
LOT 25

42R-17494
PT 2

42R-09304
PT 2

42R-14273
PT 1

42R-05191
PT 2

42R-108
PT 5

CON 7
LOT 24
LOT 31

CON 7
LOT 22

LANDS SUBJECT
TO RIGHT-OF-WAY

42M-561

LOT 35

township of
LLA R

Lake

Hole 18

PT 11

PT 9

PT 1

PT 2

PT 3

PT 1

PT 5

PT 3

PT 4

PT 1

PT 2

PT 2

PT 1

PT 14

PT 7

PT 7

38

59

41

45

35

39

59

RESOLUTION No. 2003 - 18

Date: March 24, 2003

Moved By: *[Signature]*

Seconded By: *[Signature]*

Conrad van der Valk		
Ted Knight		
Richard Stark		
Steve Crookshank		
Dale Robinson		
Jeff Galchrist		
David Moore		
Gerald Bell		
Bill Church		
Debra Brear		
TOTAL		

That having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby concur in granting consent for new rights of way as applied for by The Ridge at Manitou in Application No. B9/2003(MCK) as shown on the attached sketch subject to the following conditions:

- 1) **That the applicant provide the Secretary-Treasurer with:**
 - (a) **the original executed transfer (deed), a duplicate original and one photocopy,**
 - (b) **a copy of the survey plan deposited in the Land Registry office and,**
 - (c) **a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes.**

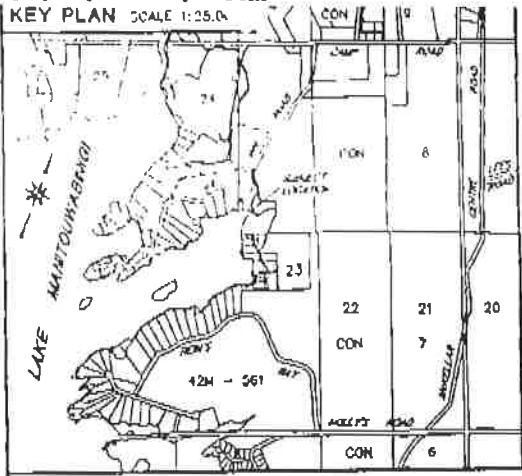
- 2) **Subject to individual stamping fees.**

CARRIED ✓

DEFEATED _____

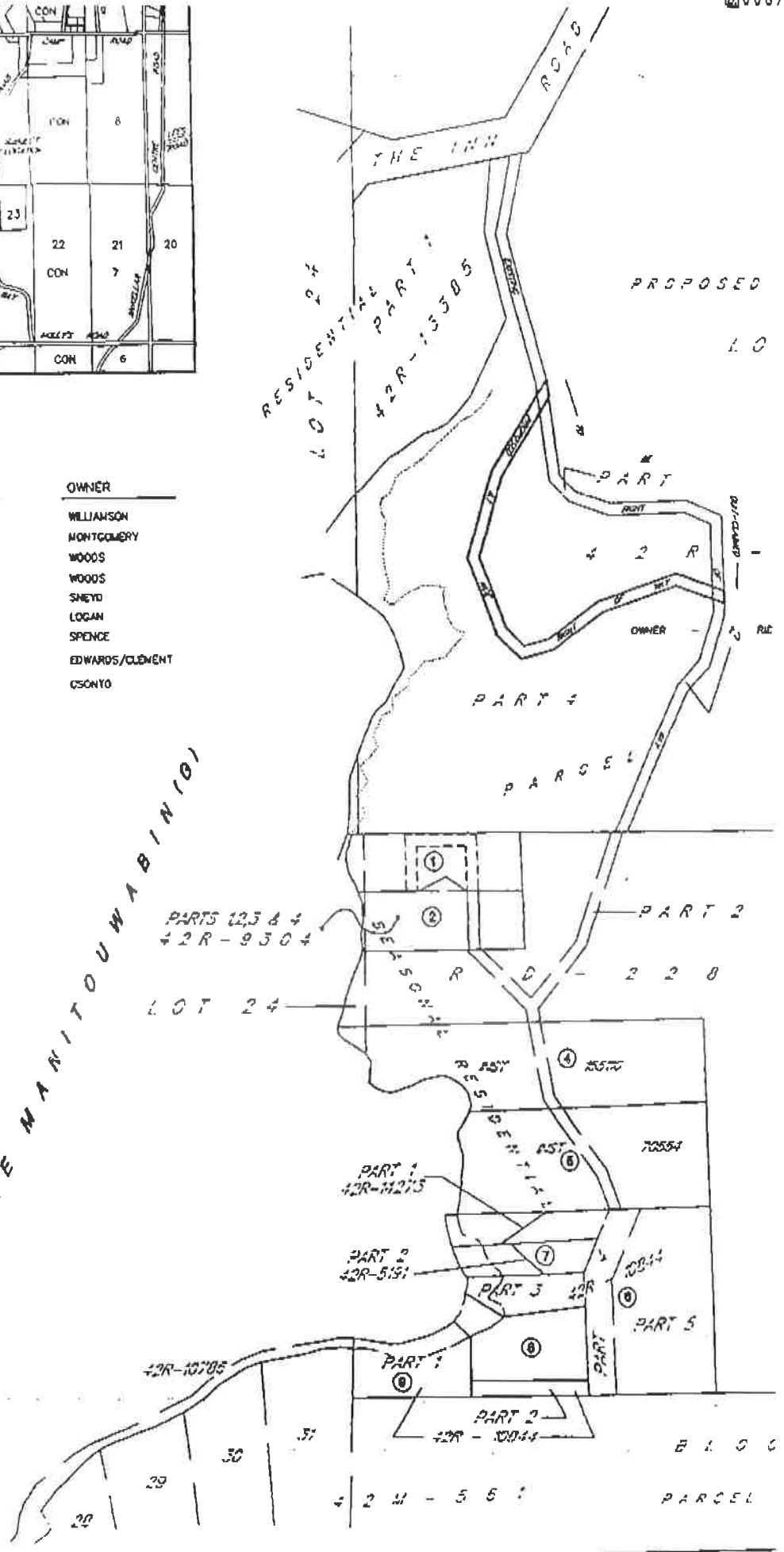
[Signature]

CHAIRMAN



NO.	INSTRUMENT	OWNER
1	173297	WILLIAMSON
2	172688	MONTGOMERY
3	178835	WOODS
4	155110	WOODS
5	70554	SNEYD
6	163302	LOGAN
7	173719	SPENCE
8	173304	EDWARDS/CLEMENT
9	83750	OSWYD

LAKE MANITOWABINO



B.L.O.C.
 PARCEL

Larry W. Douglas, B.A., LL.B.

*Barrister and Solicitor,
Notary Public*

*Telephone: (705) 746-9471(2)
Facsimile: (705) 746-9606*

*22 Miller Street,
Parry Sound, Ontario.
P2A 1S8*

VIA EMAIL: psapb@cogeco.net

July 23, 2021

*Parry Sound Area Planning Board
Unit 110, 70 Isabella Street,
Parry Sound, Ontario.
P2A 1M6*

*RE: Township of McKellar
Severance Application: 23/2021
Property Owner: 2632216 Ontario Inc.*

Dear Sirs:

I act on behalf of the property owners intended to have the benefit of the proposed new right of way to give access to their existing lands.

I understand that historically my clients had and still have a registered right of way which crosses to their lands directly through the 18th green of the golf course owned by the Applicant. To assist with the construction of the golf course, there seems to have been an agreement made that the road would be relocated and a new right of way granted. That has not been finalized for almost 20 years. I have been requested to write to make certain proposals necessary for this Severance Application to be inserted as conditions to the approval process.

- 1. Over the last number of years there has been a greater understanding and concern with respect to environmental protection. There should be assurances that the new site for the right of way is not adversely affecting environmentally sensitive areas. It is therefore requested that the approval agencies also have input with respect to the new site location for the right of way to give assurances it is not creating environmental problems.*
- 2. My clients are aware that there can generally be a park land fee and they would require that any such fees should be paid by the owner of the property.*
- 3. The Planning Board should consider a Consent Agreement under section 51(26) of the Planning Act to include appropriate road standards with width and appropriate grades and curves, storm water and drainage culverts. This will give assurance that the access is appropriate for large emergency vehicles. It appears that since the right of way is*

passing through the golf course, there will be private and public use of the right of way and there should be some understanding as to the limitations of each of those uses. This also creates the possibility of liability and this is particularly important when the right of way is passing through a tourist commercial golf course, which will have significant higher liability problems than my client's right of way. The right of way will require maintenance which will be shared with the commercial golf course use which will be far more intensive than my clients use, and there should be some agreement regarding the maintenance to be undertaken and cost sharing.

4. *Along with the grant of the right of way, there will probably be easements necessary crossing the right of way for drainage, water supply and other matters involving the golf course, and they should be specifically set out by the owner so that those issues are identified to my clients.*
5. *Presently my client's registered right of way through the 18th green is registered and stands in priority to all interests on this property. This includes any mortgage interests which are now registered. There must be a requirement that any security interests are postponed to the right of way so that my client's new right of way will not be jeopardized by any mortgage security.*
6. *My clients had originally covered their legal costs with respect to the original right of way. The proposal to change the course of travel for the right of way was brought about by the owner (golf course) for its particular benefit. Under those circumstances, the owner bringing this application should be responsible for the reasonable legal fees of the recipients of the right of way as they should be entitled to legal advice and under the Ontario Land Registry, are required to be represented at the time of registration.*
7. *There also has to be assurances with respect to the emergency 911 addressing which will have to apply to my client's right of way.*
8. *A proposal was made to the Township of McKellar regarding a condo development. It appeared that it was directly on the right of way and it was proposed that the development would use this right of way. Any Site Plan application or change of any approved site plan under the Planning Act that is making use of the new legal right of way to access the change to the site plan will require the approval of my clients who have a legal property interest in the lands of the right of way.*

I would request that the Planning Board consider these issues as being appropriate to this application and to add these to the conditions of approval being proposed in this severance for right of way. I appreciate your consideration.

Yours very truly,

LARRY W. DOUGLAS

LWD:tp
Encl.

cc: Township of McKellar: lance.sherk@township.mckellar.on.ca

PARRY SOUND AREA PLANNING BOARD

RESOLUTION No. 2021 - 63

Date: July 26, 2021

Moved by: Lynne Gregory

Seconded by: Joe Ryman

Recorded Vote	YES	NO
Joe Ryman		
Lynne Gregory		
Brad Horne		
Bonnie Keith		
Steve Crookshank		
Terry Gilbert		
Joe McEwen		
Beth Gorham-Matthews		
Morley Haskim		
Don Carmichael		
Total		

That application B22/2021 (McK) be approved subject to the following conditions and shown on the attached sketch.

Having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby grant the relocation of the right-of-way on Lot 4, Concession 8, being Parts 1-3, 7, 9, 11, 12 and 15 of Plan 42R-18655 as shown by shading on the attached sketch, as applied for by The Ridge at Manitou in Application No B23/2021(McK) as illustrated on the attached sketch and subject to the following conditions:

Planning Board Requirements

1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

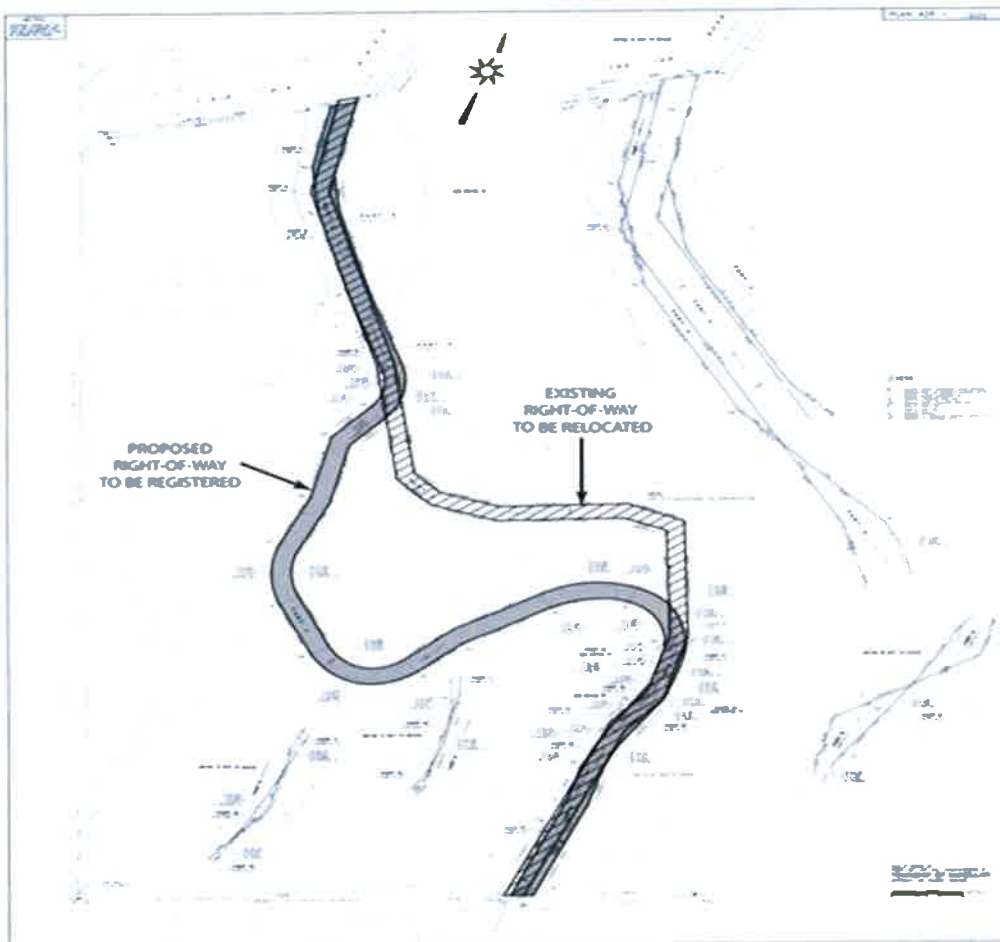
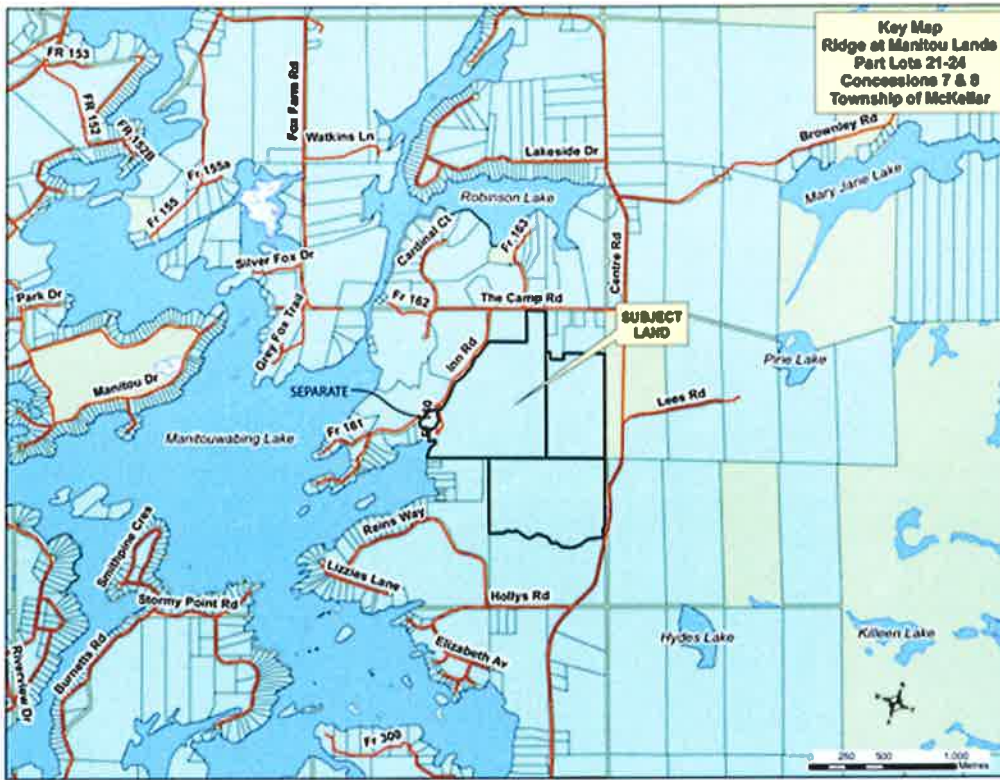
From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

2) Payment of all applicable planning fees.

Carried okDefeated Deferred

B. Smith
Chairman



B23/2021(McK) – The Ridge at Manitou

PARRY SOUND AREA PLANNING BOARD

RESOLUTION No. 2022-09

Date: January 24, 2022

Moved by: *Beth*

Seconded by: *Steve Crookshank*

Recorded Vote	YES	NO
Joe Ryman		
Lynne Gregory		
Steve Crookshank		
Terry Gilbert		
Joe McEwen		
Beth Gorham-Matthews		
Morley Haskim		
Reg Moore		
Total		

That application B23/2021 (McK) be approved subject to the following conditions and shown on the attached sketch.

Having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby grant the relocation of the right-of-way on Lot 4, Concession 8, being Parts 1-3, 7, 9, 11, 12 and 15 of Plan 42R-18655 as shown by shading on the attached sketch, as applied for by The Ridge at Manitou in Application No B23/2021(McK) as illustrated on the attached sketch and subject to the following conditions:

Planning Board Requirements

1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

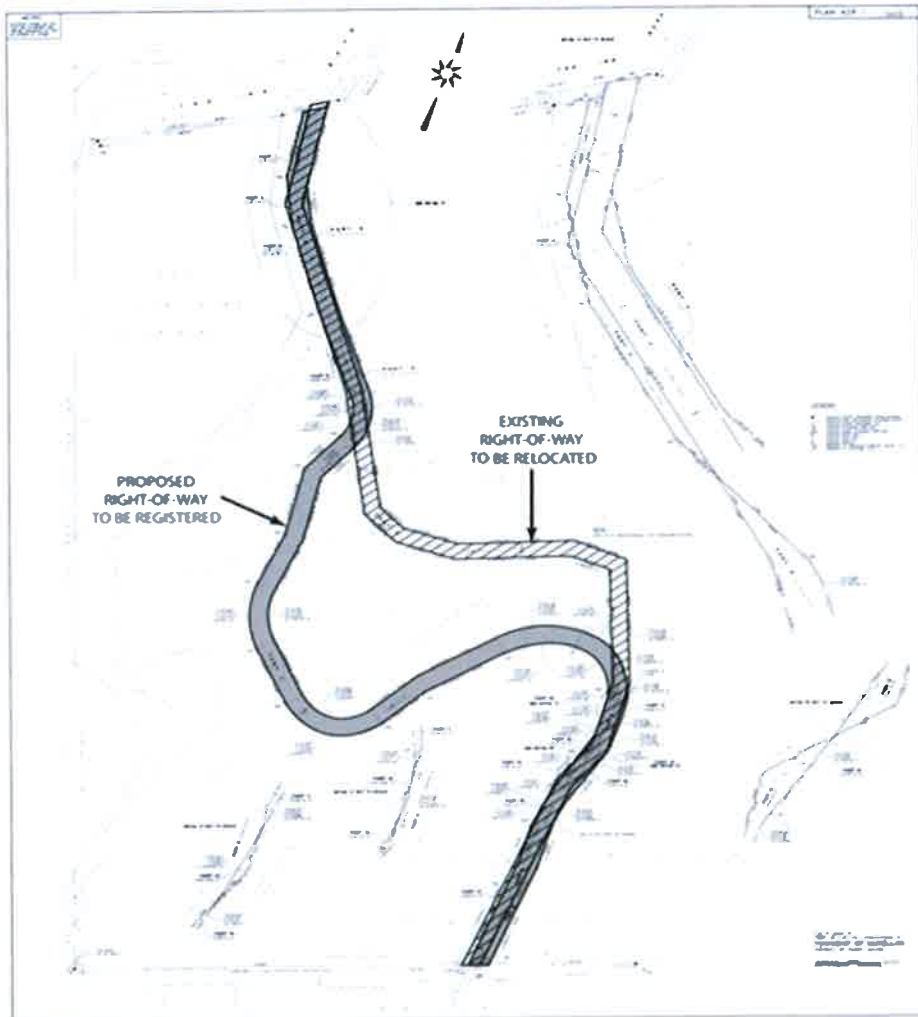
2) Payment of all applicable planning fees.

Carried _____

Defeated _____

Chairperson

*Withdrawn
to
Feb 28th
2022*



PARRY SOUND AREA PLANNING BOARD

1 Mall Drive, Unit 2, Parry Sound, Ontario P2A 3A9

2624672 Ontario Inc
146 Dupont Street
Toronto, On
M5R 1V2

Via Email

Re: **B23/2021(McK) – 2632216 Ontario Inc.**

A copy of the Planning Board's decision concerning the above application is attached. In accordance with Section 53(19) of the Planning Act, 1994 you or any public body may appeal the decision, or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Land Tribunal (OLT) by filing with the Planning Board a notice of appeal on an Appellant Form (A1) available at the Ontario Land Tribunals Ontario website www.olt.gov.on.ca, accompanied by the fee of \$400.00 by certified cheque or money order, payable to the "Minister of Finance".

You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have made a written request to be notified of changes to the conditions of the provisional consent.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Ontario Land Tribunal (OLT). A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group on its behalf.

The last day for filing an appeal is March 22, 2022, at 4:00 P.M. to the Parry Sound Planning Board Offices located 1 Mall Drive, Unit 2, Parry Sound, On P2A 3A9.

The applicant must fulfill the conditions of this consent within two years of this notice. The final date for stamping of the deeds will be March 2, 2024, at 4:00 P.M.

Yours truly,



John Jackson
Acting Secretary-Treasurer

Cc: Ina Watkinson

Cc: Larry Douglas

Cc: Don Sneyd

B23/2021(McK) – 2632216 Ontario Inc**PARRY SOUND AREA PLANNING BOARD**RESOLUTION No. *2022-16*

Date: February 28, 2022

Moved by: *Reg Moore*Seconded by: *Joe Ryman*

Recorded Vote	YES	NO
Joe Ryman		
Lynne Gregory		
Steve Crookshank		
Terry Gilbert		
Joe McEwen		
Beth Gorham-Matthews		
Morley Haskim		
Reg Moore		
Total		

That application B23/2021 (McK) be approved subject to the following conditions and shown on the attached sketch.

Having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby grant the relocation of the right-of-way on Lot 4, Concession 8, being Parts 1-3, 7, 9, 11, 12 and 15 of Plan 42R-18655 as shown by shading on the attached sketch, as applied for by The Ridge at Manitou in Application No B23/2021(McK) as illustrated on the attached sketch and subject to the following conditions:

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1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

2) Payment of all applicable planning fees.


3) That the applicant enter into a 51(26) consent agreement to be registered on title to provide for the following matters:

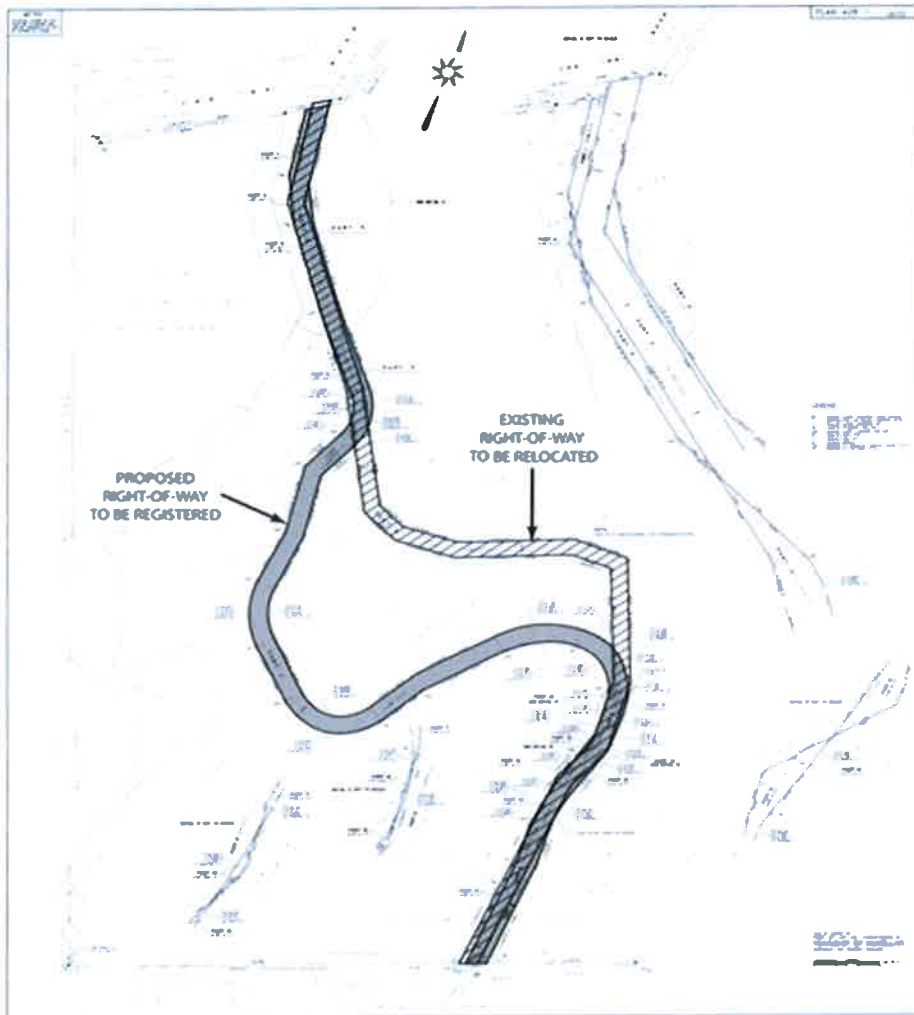
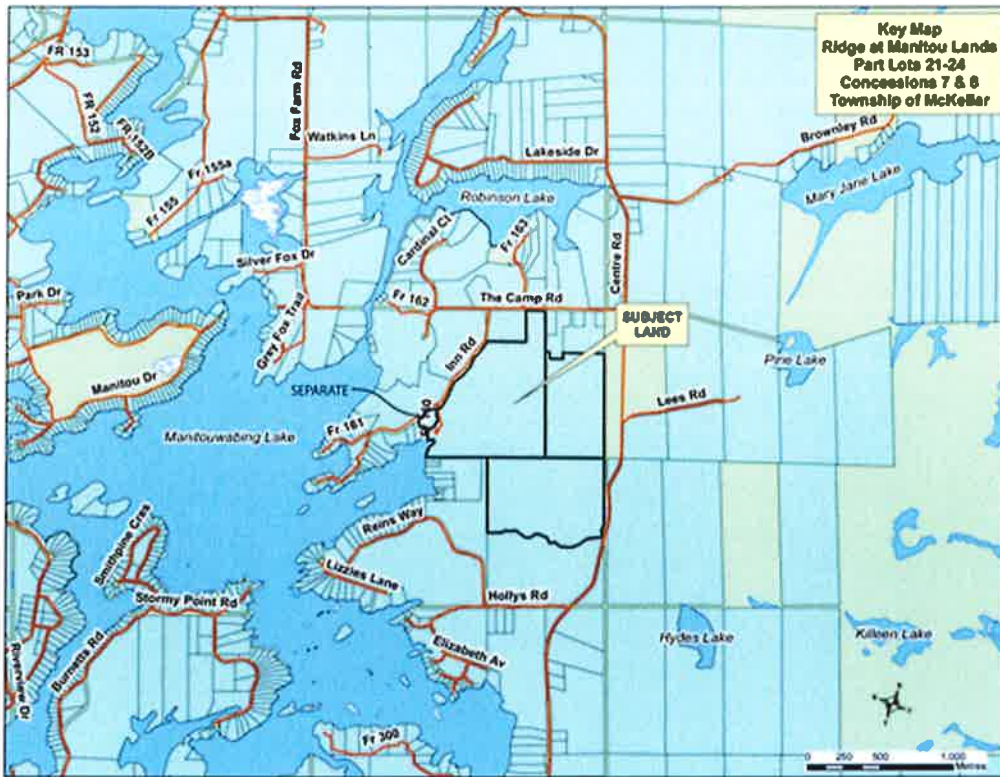
- i. That any mortgage or liens on the right-of-way be removed or postponed to eliminate any encumbrances of the easement;
- ii. That the extents of the right-of-way be surveyed with adequate monuments to be able to identify the limits of the right-of-way;
- iii. That the standards of the right-of-way comply with the applicable requirements of the municipality;
- iv. That the applicant provide the required liability to indemnify the municipality and the users from any responsibility for the use of the right-of-way with the appropriate insurance coverage;

- v. That the agreement include a provision for the maintenance of the right-of-way by the applicant; and
- vi. That the agreement be finalized by April 15, 2022.

Carried

Defeated


Chairperson





CORPORATION OF THE TOWNSHIP OF MCKELLAR

DATE: August 1, 2023

RESOLUTION No. 23- 514
AGENDA ITEM No. 15.3.

Moved by: NTA
Seconded by: [Signature]

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the letter from Oldham Law Firm dated July 27, 2023 regarding Consent Application No. B23/2021; and

FURTHER THAT Council has no objections to the Transfers of Easements to relocate the registered rights of way, locally known as Fire Route 160, to the roadway that is in use.

Carried Defeated Deferred

[Signature]
David Moore, Mayor

DIVISION VOTE

	YEA	NAY	ABSTAIN	ABSENT
Councillor Morley Haskim	___	___	___	___
Councillor Mike Kekkonen	___	___	___	___
Councillor Nick Ryeland	___	___	___	___
Councillor Debbie Zulak	___	___	___	___
Mayor David Moore	___	___	___	___



Reply to:

□ 178 Ontario Street
Burks Falls, ON P0A 1C0
T (705) 382-3730
F (705) 382-2809

□ 88 James Street
Parry Sound, ON P2A 1T9
T (705) 746-8852
F (705) 746-6188

www.oldhamlaw.ca

July 27, 2023

The Corporation of the Township of McKellar
Box 69, 701 Hwy 124
McKellar, Ontario P0G 1C0

TO WHOM IT MAY CONCERN:

Re: The Ridge at Manitou (2632216 Ontario Inc.)—Consent Application B23/2021 (McK)
Our File: 21075

I understand that Council has met with Mr. Valentine, and that the Township will consent to the Transfers of Easements to relocate the registered rights of way to the roadway that is in use.

Kindly confirm at your earliest convenience, and we can prepare draft transfers for your consideration, to be marked with consent if approved.

Yours very truly,
OLDHAM LAW FIRM, A PROFESSIONAL CORPORATION

DAVID WILLIAMS
DW/sfc

RHH ENGINEERING
70 Isabella Street, Unit 111,
P.O. BOX 675, Parry Sound, ON
P2A 2Z1

Email: bob.rhhengineering@cogeco.net

(705) 746-1196
Cell 705 774-5058

October 31, 2022

Township of McKellar
701 Hwy 124, Box 69,
McKellar, ON
P0C 1C0

Att: Ina Watkinson, Clerk

Re: Cottage Access Road at The Ridge Golf Course

Dear Ms Watkinson,

RHH Engineering has been asked to review the present access road for approximately 8-10 cottages adjacent the Ridge Golf Course in the Township of McKellar. The Township has requested RHH Engineering's opinion on whether the existing traveled private road meets the private road standards.

Background

Approximately 8-10 cottage properties on Lake Manitowabing, in McKellar Township had road access to their properties by a privately maintained road on an easement from Inn Road to their properties.

The original private access road crossed through property on a registered easement originally owned by the Inn at Manitou or one of their related companies. The original road was constructed on a registered easement in favour of the cottagers. Approximately 20 years ago the property owner sold the property to a developer who built a golf course on the property.

As part of the golf course design the 18th fairway was constructed over the private road and easement as shown on Drawing 1. The developer moved the cottage access road around the 18th green and fairway as shown on Drawing 1.

In 2004 the planning Board passed a resolution to allow the easement to be re-located. However, some of the cottagers objected to re-routing of the road and changes for the easement and road were never enacted.

Presently the golf course owners wish to formalize a new easement for the existing road access to the cottages.

Private Road Standards

RHH Engineering has contacted the Township regarding private road standards and it is RHH Engineering's understanding that the Township has no formal private road standards.

It is RHH Engineering's opinion that the private road proposed should meet certain criteria.

1. The road is approximately 650 metres long to the first cottage driveway so the road should be wide enough to allow vehicles to pass.
2. The road should have ditches and culverts to allow proper drainage for the road base and to prevent erosion.
3. The route should be cleared wide enough to allow for the installation of ditches and snow ploughing.
4. The road radii should be sufficiently large enough to allow trucks to travel the road.
5. All components of the road should be designed to allow for the safe passage of fire trucks in the event of a cottage fire.
6. The road base and other components should be constructed with sufficient granular materials to support a fire truck (27,000 kg.).
7. All structures should be able to support a fire truck and other heavy vehicles.

Based on the above criteria a typical road cross section for a private road is shown on Figure 1.

General Description of Existing Road

Presently the cottage road travels along the entrance to the golf course on the registered easement (to be confirmed). The road passes the golf course cart barn to a point approximately 150 metres from Inn Road.

The road at this point turns off the easement and crosses a steel arch bridge and continues approximately 150 metres along a paved surface past the corner of the golf course clubhouse onto a paved cart path and continues to near the Fire Tanks where the cottage road and the cart path separate.

The cottage road continues approximately 110 metres with a gravel surface up an 8-10% slope where the road re-connects with the original cottage road and easement near the intersection of the cottage road and cart path.

The cottage road then continues approximately 240 metres to the first cottage driveway on the existing easement.

Condition and Description of Existing Road

1) 0+000 to 0+150 Golf Course Entrance

This section of road is paved and generally 5.0 - 6.0 metres wide with sufficient places for cars to pass. This section of the road is in good condition and is acceptable. The surveyor should confirm the road is located on the easement.

2) 0+150 to 0+300 Existing Cottage Road Near Clubhouse

This section of road leaves the registered easement and crosses a steel arch bridge; which has a traveled surface on the bridge of approximately 4.3 metres wide. Although the traveled width on the bridge does not meet the standards (O.B.C.) for a Fire Route (this applies only to the Clubhouse not the cottagers) the Township Fire Chief has been asked to inspect the bridge and road turn. The Fire Chief has concluded that the municipal fire trucks can navigate over the bridge and turn (email attached). The Fire Chief has also stated his concern as to whether the steel arch can support a 27,000 kg. load (fire department tanker). As part of the approval the golf course owners need to provide confirmation that the steel arch will support the required loading.

The existing road continues past the corner of the clubhouse on a 3.2 – 3.7 metre wide cart path to where the cart path separates from the cottage road (sta. 0+300). There are no ditches or drainage along this section and some wheel rutting is visible in the asphalt. This section of road from near the corner of the clubhouse Sta. 0+220 to 0+300 requires widening, drainage, improved road base and possibly re-routing near the corner of the clubhouse to allow the widening.

3) 0+300 to 0+410 Existing Cottage Road to the Top of Hill Where the Road Reconnects onto the Easement

This section of road is off the existing easement and is routed separately from the cart path to the top of the hill where it re-connects with the original cottage road at the intersection of the cart path.

The road up the hill visually appears to be an 8-10% slope which is an acceptable road grade. The road is narrow with widths ranging from 4.0 – 5.6 metres wide and most of the upper portion of the road has no ditches. The road has a gravel surface.

This section of road needs to be widened, with proper ditches installed, granular base and may also requires some brushing.

4) 0+410 to 0+650 Original Section of Cottage Road

This section of cottage road is on the original easement (to be confirmed) and has been used as the original standard for the cottage road. It is RHH Engineering's understanding that this section of road is original and was not affected by the construction of the golf course.

The road is 5-6 metres wide with sufficient places for cars to pass. The road has a maintained granular surface.

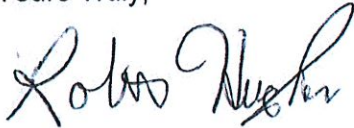
Other Issues

1. The existing road travels over a steel arch (bridge) whose capacity needs to be verified. Steel arches arguably have a life span of up to forty years depending on the gauge and finish of the steel. The maintenance and responsibility for structural replacement will need to be addressed.
2. Maintenance for the road including replacement of asphalt, culverts, granulars and other items will need to be addressed.
3. Responsibility for snow ploughing will need to be addressed.

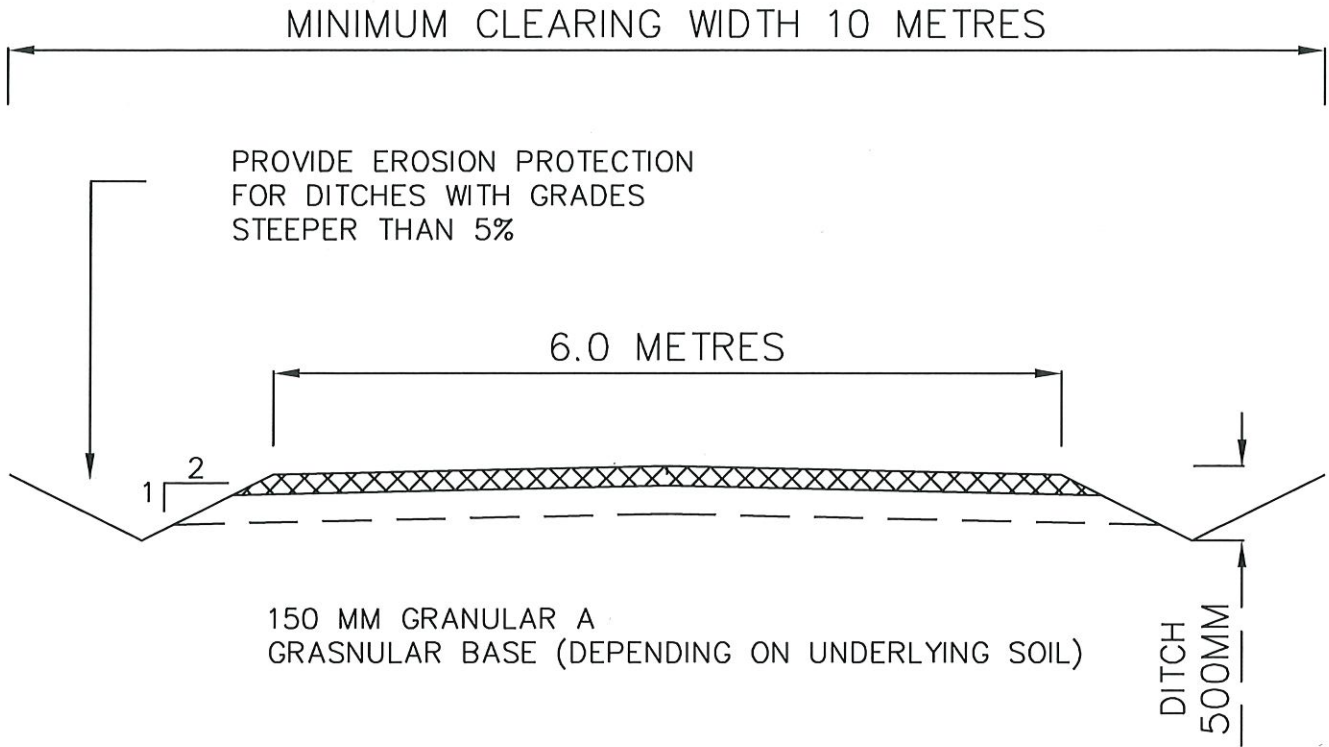
Conclusion

1. The existing road from near the corner of the clubhouse to the intersection of the cart path at sta. 0+410 (total length 190 metres) should be improved as noted elsewhere in the report.
2. In addition to surveying for the new easement, the surveyor should confirm the entrance section for sta. 0+000 to 0+150 is on the easement.
3. Legal agreements will need to address replacement of items such as pavement, steel arch, culverts and granulars.
4. Legal agreements will need to address maintenance items such as snow ploughing and road grading.

Yours Truly,



Robert Hughes P. Eng.

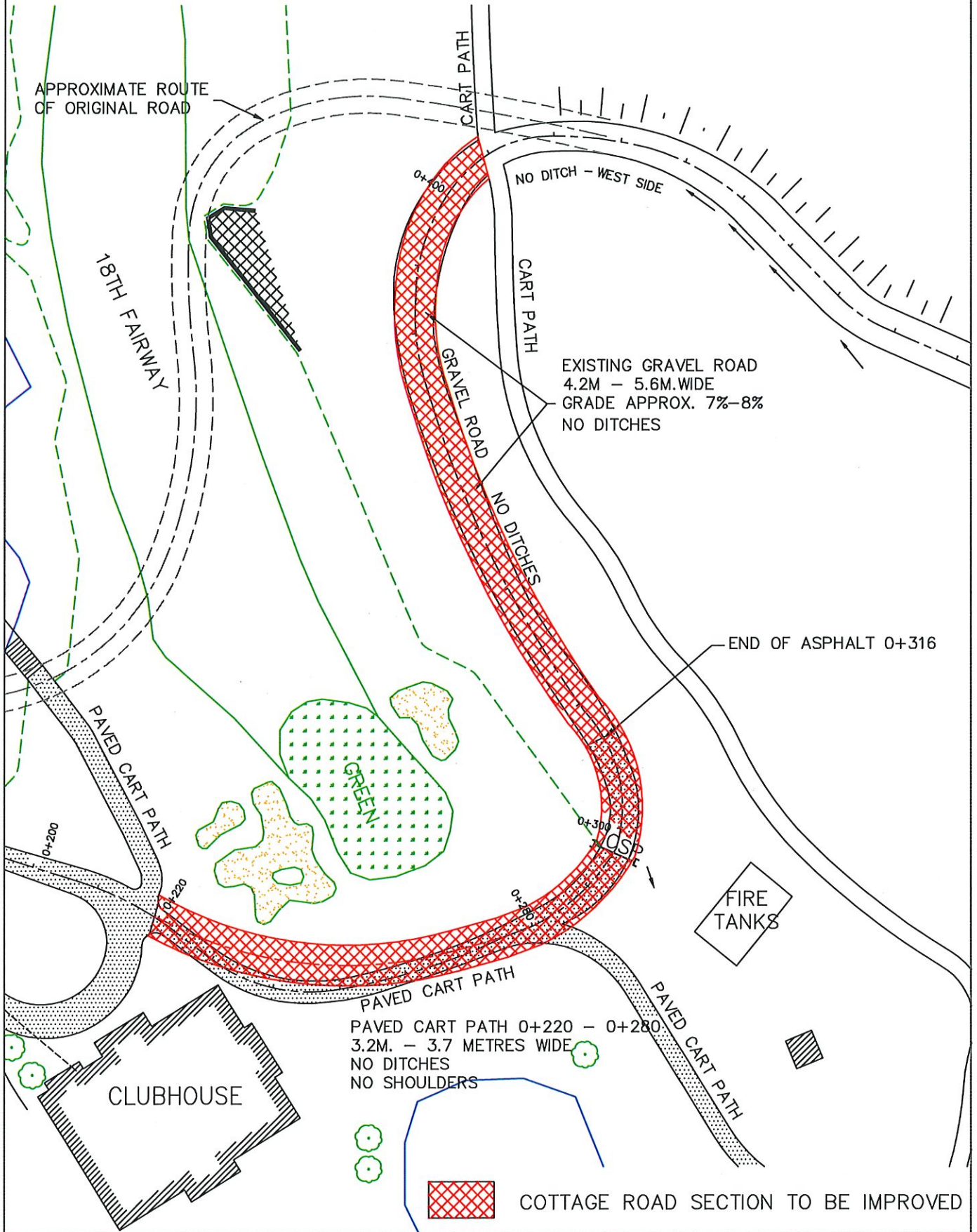


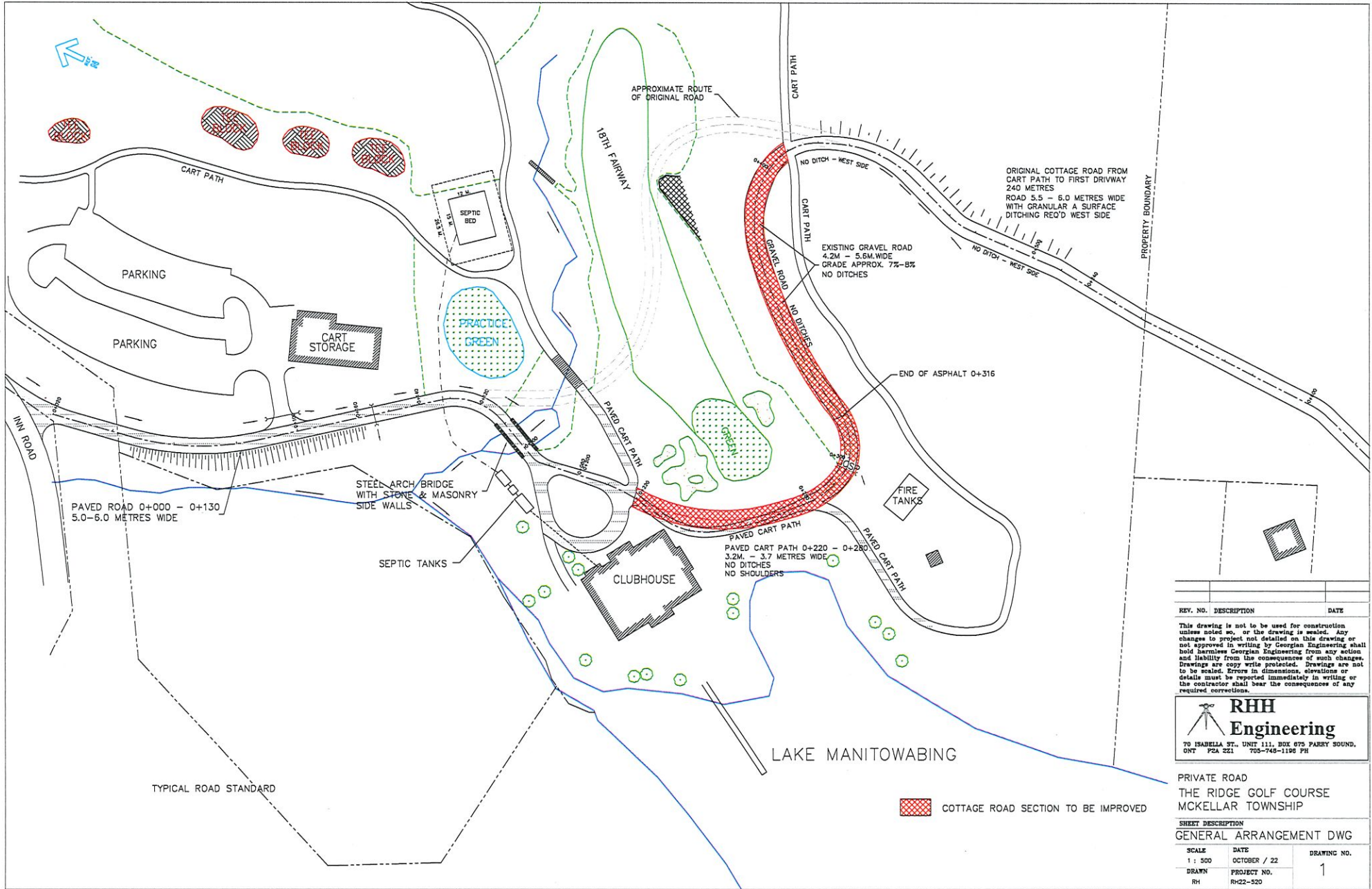
TYPICAL PRIVATE ROAD

N.T.S.

FIGURE 1

FIGURE 2 — ROAD SECTION TO BE IMPROVED





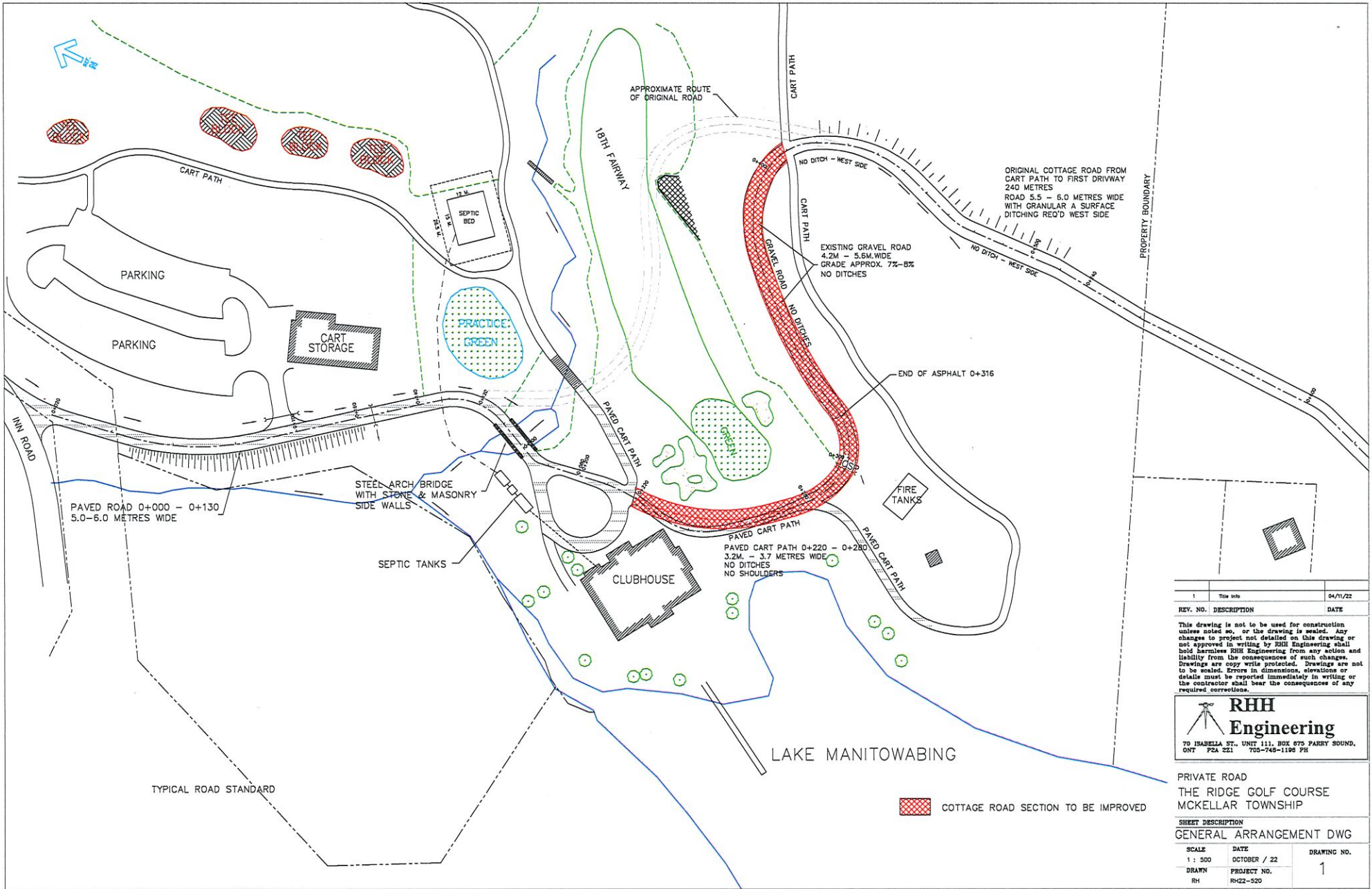
REV. NO.	DESCRIPTION	DATE

This drawing is not to be used for construction unless noted so, or the drawing is sealed. Any changes to project not detailed on this drawing or not approved in writing by Georgian Engineering shall hold harmless Georgian Engineering from any action and liability from the consequences of such changes. Drawings are copy write protected. Drawings are not to be scaled. Errors in dimensions, elevations or details must be reported immediately in writing or the contractor shall bear the consequences of any required corrections.

RHH Engineering
 70 ISABELLA ST., UNIT 111, BOX 675 PARRY SOUND, ONT. P2A 2Z1 705-745-1196 FH

PRIVATE ROAD
 THE RIDGE GOLF COURSE
 MCKELLAR TOWNSHIP

SHEET DESCRIPTION		
GENERAL ARRANGEMENT DWG		
SCALE 1 : 500	DATE OCTOBER / 22	DRAWING NO. 1
DRAWN RH	PROJECT NO. RH22-520	



1	Title info	04/11/22
REV. NO.	DESCRIPTION	DATE

This drawing is not to be used for construction unless noted so, or the drawing is sealed. Any changes to project not detailed on this drawing or not approved in writing by RHH Engineering shall hold harmless RHH Engineering from any actions and liability from the consequences of such changes. Drawings are copy write protected. Drawings are not to be scaled. Errors in dimensions, elevations or details must be reported immediately in writing or the contractor shall bear the consequences of any required corrections.

RHH Engineering
 70 ISABELLA ST., UNIT 111, BOX 875 PARRY SOUND, ONT. P2A 2Z1 705-745-1190 FH

PRIVATE ROAD
 THE RIDGE GOLF COURSE
 MCKELLAR TOWNSHIP

SHEET DESCRIPTION		
GENERAL ARRANGEMENT DWG		
SCALE	DATE	DRAWING NO.
1 : 500	OCTOBER / 22	1
DRAWN	PROJECT NO.	
RH	RH22-520	



PARRY SOUND AREA PLANNING BOARD - APPLICATION FOR CONSENT
1 Mall Drive, Unit #2, Parry Sound, Ontario P2A 3A9 (Phone 705-746-5216)

No. B

1. Applicant Information

Name of Applicant The Ridge on Lake Manitou Inc.
 Address 42 Cheitenhame Avenue
Toronto, Ontario
 Postal Code M4N 1P7
 E-mail Address rdewey@purposeful.com

Home Tel No. (416)909-2987
 Business Tel No. (416)641-9733
 Home Fax Tel No. ()
 Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.2 Name of Owner(s) (if different from the applicant). An owner's authorization is required in Section 12, if the applicant is not the owner.

Name of Owner _____
 Address _____
 Postal Code _____
 E-mail Address _____

Home Tel No. ()
 Business Tel No. ()
 Home Fax Tel No. ()
 Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.3 Name of the person who is to be contacted about the application, if different than the applicant. (This may be a person or firm acting on behalf of the applicant.)

Name of Contact David Williams
 Address 88 James Street
Parry Sound, Ontario
 Postal Code P2A 1T9
 E-mail Address david@oldhamlaw.ca

Home Tel No. (705)46-1732
 Business Tel No. (705)46-8852
 Home Fax Tel No. ()
 Business Fax Tel No. (705)46-6188

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

2. Purpose of this Application (check appropriate box)

2.1 Type and purpose of transaction for which application is being made

- creation of a new lot lot additions easement right-of-way lease
 correction of title charge other (specify, e.g., partial discharge of mortgage)

Explain: old ROW to be released and new ROW to be given

3. Name of person(s) (purchaser, lessee, mortgage, etc.) to whom land or interest is intended to be transferred, charged or leased, if known and specify relationship to present owner, if any.

3.1 Lot 1 See Schedule attached Lot 2 _____ Lot 3 _____

4. Location of the Subject Land Roll / PIN No.(s) see Schdule Attached

4.1 Municipality Township of McKellar Lot(s) No.(s) 23 & 24 Concession No. 8

Street Name and No. Inn Road M-Plan No. _____ Lot(s) _____

Registered Plan No. Part(s) PL 42R18655Part 1 to 7 and 9 to 17 Parcel No. _____

5. Easements or restrictive covenants

5.1 Are there any easements or restrictive covenants affecting the subject land? NO YES

If YES, describe the easement or covenant and its effect:

old right of way to be released

6. Description of Lands to be Divided and Servicing Information (Complete each subsection)

6.1

	Frontage (m)	Depth (m)	Area (ha)	Existing Uses	Proposed Uses	Existing Structures	Proposed Structures
Retained Lot	600+/-	650 +/-	.54 ha +/-	vacant woodland	open wood lot	clubhouse	golf course bldgs
Lot Addition							
Right-of-way	n/a	n/a	n/a	vacant	ROW	none	none
Benefiting Lot							
Severed Lot 1							
Severed Lot 2							
Severed Lot 3							

6.2 Access (check appropriate space)

	Name	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Provincial Highway						
Municipal (maintained all year)	The Inn road	The Inn Road	The Inn Road	The Inn Road		
Municipal (Seasonal)						
Other public road						
Right of way	Inn Road	x	x	x		
Water Access						

If Water Access Only

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Parking and docking facilities to be used	n/a				
Approximate distance of these facilities from the subject land					
The nearest public road					

6.4 Water Supply (enter in appropriate space - E for Existing or P for Proposed)

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated piped water system	n/a	n/a	n/a		
Privately owned and operated individual well	n/a	n/a	n/a		
Privately owned and operated communal well	n/a	n/a	n/a		
Other public road	n/a	n/a	n/a		
Lake or other waterbody	n/a	n/a	n/a		
Other means					

6.5 Sewage Disposal - enter in appropriate space - **E** for Existing or **P** for Proposed

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated sanitary sewage system	n/a	n/a	n/a		
Privately owned and operated individual septic tank	n/a	n/a	n/a		
Privately owned and operated communal well	n/a	n/a	n/a		
Privately owned and operated communal septic system	n/a	n/a	n/a		
Privately owned and operated communal septic system	n/a	n/a	n/a		
Privy	n/a	n/a	n/a		
Other means					

7. Official Plan

7.1 What is the current designation of the subject land in the Official Plan: Rural

8. Current Application

8.1 Has the land ever been the subject of an application for approval of a plan of subdivision under section 51 of the Planning Act.

YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application and/or Plan No.

8.2 Has the land ever been the subject of a consent under section 53 of the Planning Act.

YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application.

B9/2003(McK) never completed; B23/2021(McK) approval expired

8.3 Is the subject land currently the subject of an official plan amendment, zoning by-law, a Minister's zoning order, a minor variance, an approval of a plan of subdivision or a consent.

YES NO UNKNOWN

If YES, and if known, specify the appropriate file number and status of application.

8.4 Are there additional consents being applied for on these holdings simultaneously with this application, or being considered for the future?

YES NO UNKNOWN

9. Original Parcel

9.1 Has any land been severed from the parcel originally acquired by the owner of the subject land.

YES NO UNKNOWN

If YES, and if known, specify the date of the transfer, the name of the transferee and the land use on the severed land. _____

10. Affidavit / Sworn Declaration

The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit / Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the City of Toronto this 5 day
of March 2024

I, Ryan Dewey of the Town of Minesing in the
County/District/Regional Municipality of County of Simcoe solemnly declare that all the statements
contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing
that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT.**

Ryan Dewey
Signature of Applicant or Agent

DECLARED BEFORE ME at the Town of Parry Sound in the
Disstrict of Parry Sound this 5 day
of March 2024.

Susan Collison
A Commissioner of Oaths

Susan Faye Collison, a Commissioner, etc.,
Province of Ontario, for Oldham Law Firm,
A Professional Corporation.
Expires October 27, 2025.

11. Authorizations

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the
owner that the applicant is authorized to make the application must be included with this form or the authorizations
set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, The Ridge on Lake Manitou Inc., am the owner of the land that is the subject of this application for Consent
and/or Zoning By-law Amendment and I authorize David Williams to make this application on
my behalf.

Date March 5, 2024 Signature of Owner Ryan Dewey

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the
owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, The Ridge on Lake Manitou Inc., am the owner of the land that is the subject of this application for
Consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize
David Williams, as my agent for this application, to provide any of my personal information that
will be included in this application or collected during the processing of the application.

Date March 5, 2024 Signature of Owner Ryan Dewey

12. Consent of the Owner (this section must be completed for the application to be processed)

12.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, The Ridge on Lake Manitou Inc., am the owner of the land that is the subject of this application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date March 5, 2024

Signature of Owner Ryan Dewey

13. Additional Fees

The applicant hereby agrees:

- (a) to reimburse the Parry Sound Area Planning Board for any costs incurred in processing this application which are above and beyond the amount of the application fee; and
- (b) to pay all costs legal and otherwise, that may be incurred by the Parry Sound Area Planning Board with respect to an OLT Hearing, that may be held as a result of this application for a consent and to provide a deposit for such costs at least 45 days prior to any scheduled hearing.

Date March 5, 2024

Signature of Owner Ryan Dewey

Plans / Sketches	
SKETCHES TO BE SUBMITTED MUST BE BLACK AND WHITE ON PAPER 8 1/2" x 11"	
ONE COPY OF SKETCH, IF REPRODUCABLE	
ALL LETTERING MUST BE LEGIBLE. USE MULTIPLE SKETCHES AT DIFFERENT SCALES IF NECESSARY	
<input checked="" type="checkbox"/>	Key Map – Available on the Planning Board Website (www.psapb.ca) http://psapb.ca/index.php/planning-board/forms/application-forms
<input type="checkbox"/>	North Arrow
<input checked="" type="checkbox"/>	clearly defined boundaries of severed and retained lots
<input type="checkbox"/>	if more than one severed lot, label the severed lots according to the application (Section 6)
<input type="checkbox"/>	the boundaries & dimensions of any land abutting the subject land that is owned by the owner of the subject land
<input type="checkbox"/>	the distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing
<input type="checkbox"/>	the dimensions of the subject land, the part that is to be severed and the part that is to be retained
<input type="checkbox"/>	the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
<input type="checkbox"/>	the approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
<input type="checkbox"/>	the existing uses on adjacent land, such as residential, agricultural and commercial uses
<input type="checkbox"/>	the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way
<input checked="" type="checkbox"/>	the location and nature of any easement affecting the subject land

PLANNING BOARD

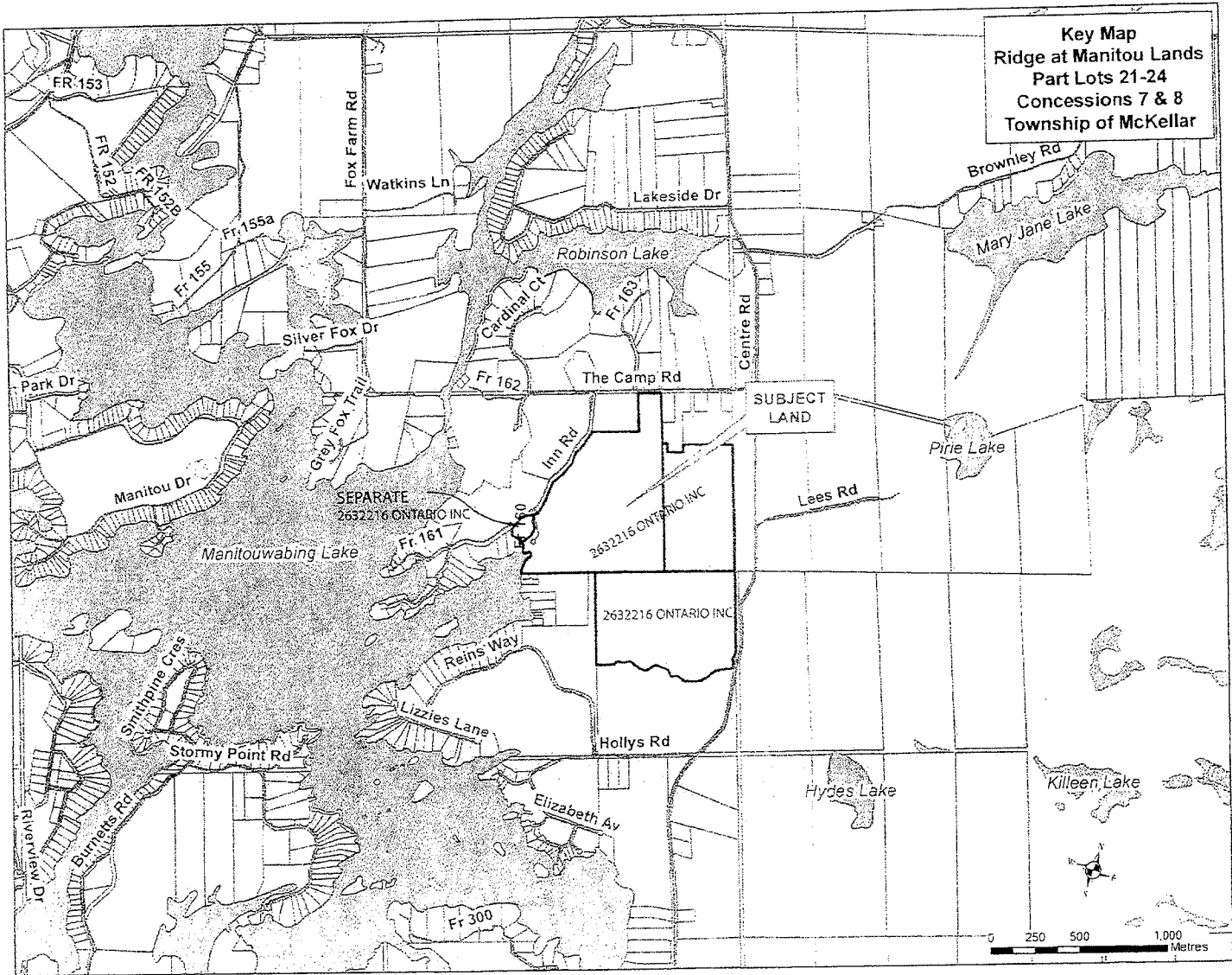
2023 Fees Base Fee \$1500 + \$750 per lot/lot addition, \$250 for each additional lot addition, \$250 per right-of-way + \$500 deposit for Professional Planning Services

Change of Condition / Re-approval Fee (before lapsing) \$750 Stamping Fee for Retained Lot (Optional): \$750

A fee of \$325 payable to the Township of Carling is required for any application within the Township of Carling (The Township deposit will be reconciled in accordance with the Townships standard rate for their planner for actual time taken).

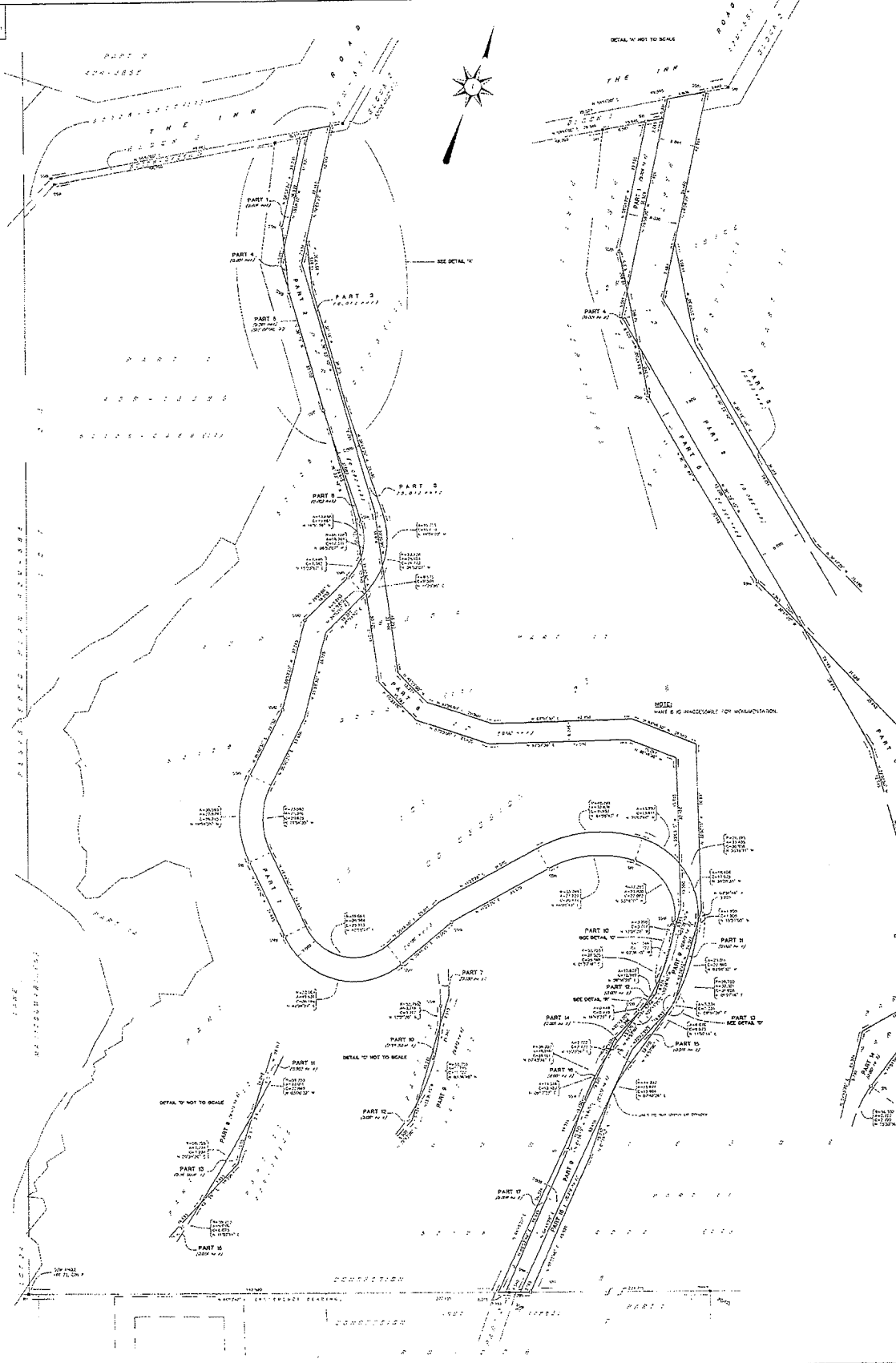
NOTE: Additional expenses may be incurred (ie. Legal, Planning, Survey, Rezoning, Minor Variance, Parkland Fee) and are the responsibility of the applicant.

Key Map
Ridge at Manitou Lands
Part Lots 21-24
Concessions 7 & 8
Township of McKellar



METRIC
PROVIDED FOR REFERENCE ONLY.
DIMENSIONS SHOWN ON THIS
PLAN ARE IN METERS.
THIS PLAN IS DRAWN TO THE
SCALE OF 1:400

PLAN 42R - 18655
REVISED AND APPROVED
FEB. 13, 2009
Shirley Thompson, Clerk, District
of Barry Sound.
I, the Clerk, do hereby certify that the
above is a true and correct copy of the
plan as shown to me by the
surveyor.
DATE OF PLAN 2009
DATE OF ORIGINAL PLAN 2009

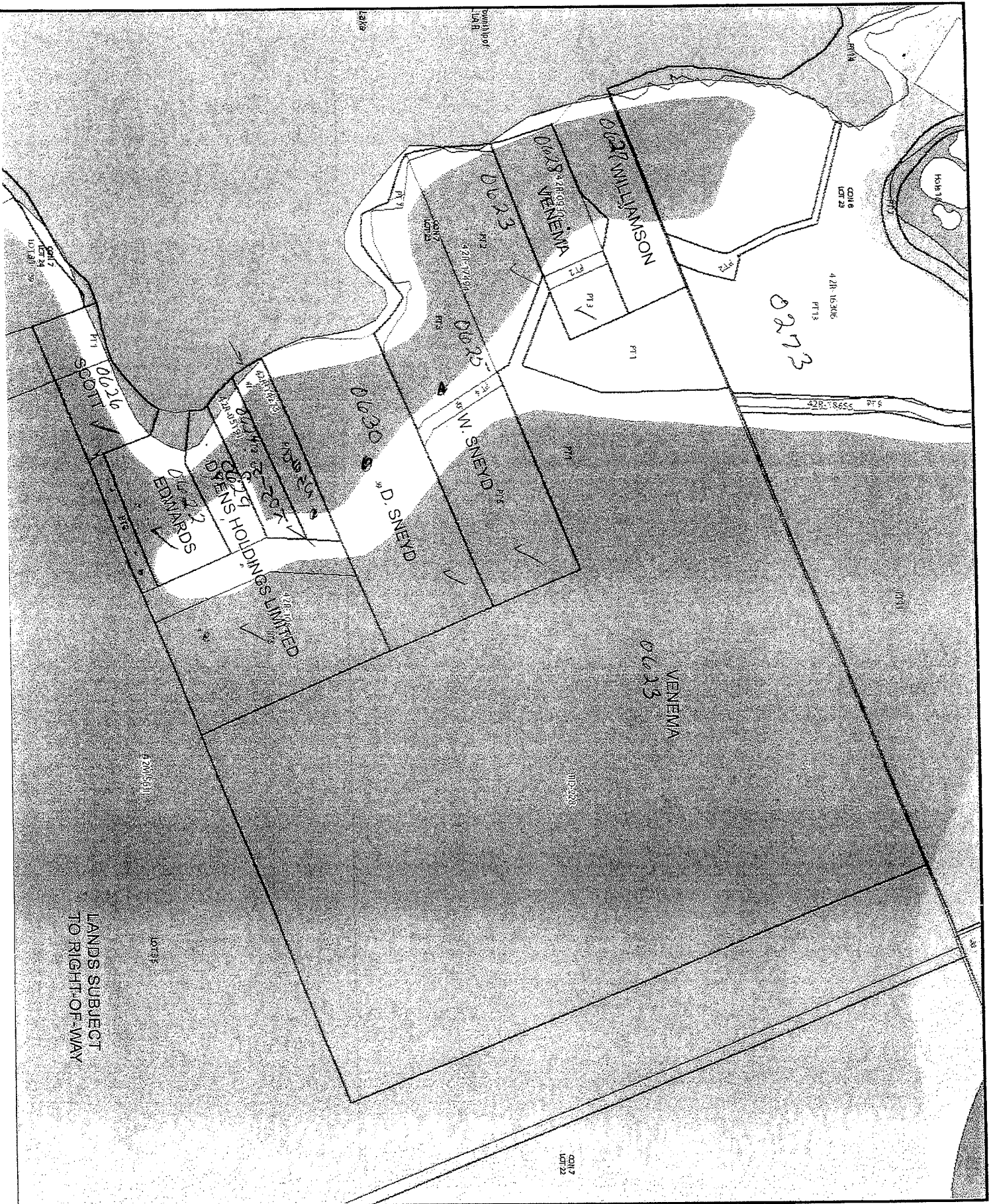


NOTE:
THIS PLAN IS APPROVED AND NOT SUBJECT TO BE
REVISED OR AMENDED IN ANY MANNER.
THE SURVEYOR IS NOT RESPONSIBLE FOR ANY
MISTAKES OR OMISSIONS IN THIS PLAN.
THE PLAN IS DRAWN TO THE SCALE OF 1:400

LEGEND
COUNTY SHOWN AS APPROXIMATE TO BE USED
C# COUNTY SHOWN AS APPROXIMATE TO BE USED
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SURVEYOR'S CERTIFICATE
I, the Surveyor, do hereby certify that the
above is a true and correct copy of the
plan as shown to me by the
surveyor.
DATE OF PLAN 2009
DATE OF ORIGINAL PLAN 2009

NAME OF SURVEYOR
PART OF LOT 23, CONCESSION 8
TOWNSHIP OF MCKELLAR
DISTRICT OF BARRY SOUND
SCALE 1:400
L.L. MAUGHAL COMPANY LIMITED
ONARIO LAND SURVEYORS
REGISTERED SURVEYOR, 2009
234, 166 (505)-744-3905 FAX 416-744-3239
DATE OF PLAN 2009
DATE OF ORIGINAL PLAN 2009



WILLIAMSON
VENEMA

EDWARDS
DYEN'S HOLDINGS LIMITED

D. SNEYD

N. SNEYD

VENEMA

0273

0230

0235

0236

LANDS SUBJECT
TO RIGHT-OF-WAY

428 16306
PT 13

528 18655
PT 6

CON 17
LUT 22

CON 18
LUT 23

12015911

10719

CON 15
LUT 24
LUT 25

CON 14
LUT 24

12015911

CON 13
LUT 23

10711

10711

McKellar Public Library Revitalization – “Creating our Future Together”

Township of McKellar Public Library Board Meeting Minutes

January 4, 2024 @ 10:00 a.m. at Library

1. Welcome and roll call:

The meeting was called to order at 10:00 a.m..

PRESENT: Debbie Woods (Chair), Dianne Thompson (Vice-Chair),
Terri Short (CEO/Librarian/Treasurer), Jeanette Clements,
Debbie Zulak (Council), Lynne Aylsworth (Secretary) (Via Zoom)

REGRETS: NONE

We have quorum for this meeting.

2. “The Respect and Acknowledgement of Lands” was read.

“In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years.

To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.”

3. Declaration of any Conflicts of Interest: NONE

4. Approval of the Agenda:

Motion #2024:01

That we the Township of McKellar Public Library Board move to accept the January 4, 2024 Agenda as circulated to all members prior to our meeting.

Moved by Debbie Zulak, Seconded by Jeanette Clements Carried

5. Business:

Library Revitalization Action Plan:

We discussed the commencement of our Revitalization Project and in order to start this renovation project, we need to do obtain three (3) quotes from a Builder and three (3) quotes from an Electrician in order to complete the construction and electrical work needed to complete our project.

We will create the RFPs and advertise them. The deadline to submit the RFP will be January 29, 2024.

We also discussed the next steps after the construction has been completed, which includes, painting the entire library and rearranging the shelving and books within the library.

Motion #2024:02

That we the Township of McKellar Public Library Board move that Debbie Woods will meet with Chris Bordeleau to discuss the wording for the RFP's and to accept and approve such wording for advertising same.

Moved by Dianne Thompson, Seconded by Jeanette Clements

Carried

6. Announcements - NONE

7. Next Meeting: Monday, January 29, 2024 – 7:00 p.m. – Hybrid

8. Adjournment:

Motion #2024:03

That we the Township of McKellar Public Library Board move to adjourn this meeting at 10:52 a.m..

Moved by Jeanette Clements

Carried

Debbie Woods, Chair

Date Signed:

Date Approved:

Lynne Aylsworth, Secretary

Date Signed:

Township of McKellar Public Library Board Meeting Minutes

January 29, 2024 @ 7:00 p.m. at Library (Hybrid)

1. Welcome and roll call:

The meeting was called to order at 7:00 p.m..

PRESENT: Debbie Woods (Chair), Dianne Thompson (Vice-Chair),
Terri Short (CEO/Librarian/Treasurer), Jeanette Clements,
Debbie Zulak (Council)

REGRETS: Lynne Aylsworth (Secretary)

GUEST: Tessa Gardner (Bookkeeper)

We have quorum for this meeting.

2. “The Respect and Acknowledgement of Lands” was read.

“In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years.

To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.”

3. Declaration of any Conflicts of Interest: NONE

4. Approval of the Agenda:

Motion #2024:04

That we the Township of McKellar Public Library Board move to accept the January 29, 2024 Agenda as circulated to all members prior to our meeting.

Moved by Dianne Thompson, Seconded by Debbie Zulak **Carried**

5. Budget:

Terri created the library budget and circulated it to all board members prior to this meeting.

Tessa Gardner joined our meeting to address any questions or concerns we may have. A discussion took place and these questions and/or concerns were addressed.

A separate budget will be kept for the grant money received from L.E.A.F. The Commonwealth Insurance Group as it is specifically for our Revitalization Project. These funds will be managed by the Library's CEO/Librarian/Treasurer and bookkeeper.

There were no other questions/concerns and we thanked our CEO for preparing the budget and Tessa for joining in our meeting. Tessa left at 7:09 p.m..

Motion #2024:05

That we the Township of McKellar Public Library Board move to accept the budget as discussed and submit same to Council.

Moved by Debbie Zulak, Seconded by Dianne Thompson ***Carried***

6. Approval of Consent Agenda

Motion #2024:06

That we the Township of McKellar Public Library Board move to accept the January 29, 2024 Consent Agenda, as circulated to all board members prior to this meeting.

Moved by Dianne Thompson, Seconded by Debbie Zulak ***Carried***

7. Council's Remarks/questions:

There was no news from Council.

8. Librarian's Remarks/questions:

The Librarian's Report was circulated to all board members prior to the meeting. In addition, the CEO provided us with an update on books sales, financial matters, day to day library activities, and expanding the number of hours that the library is open to the public. These new hours will be posted on the library's website.

The Library will be increasing the price of "used books" and the cost will be \$1.00 per book or 5 books for \$4.00. The cost for CD's and records will remain the same.

The Library has received the Park Passes for 2024. You need a library card to sign these out.

Donations of new and/or gently used children's books, puzzles and games are welcome.

9. Business:

Revitalization Project:

a. Paint Colour:

When the renovations are complete, the library will need a fresh coat of paint. Debbie W. and the library staff provided samples of paint colours and these colours will be painted on a wall at the library to get everyone's opinion and the library staff will make the final decision.

b. Choose Proposals:

We will discuss the proposals received during the closed portion of this meeting.

10. Closed Portion of Meeting:

Motion #2024:07

That we the Township of McKellar Public Library Board move into an "in Camera" closed session at 8:21 p.m. in accordance with the Section 126.1(40 and Section 16.1 5(b) to discuss personal matters about an identifiable individual.

Moved by Debbie Zulak, Seconded by Dianne Thompson – Carried

Motion #2024:08

That we the Township of McKellar Public Library Board move out of the closed session and back into an "open meeting" session with the recommendations as discussed at 8:47 p.m.

Moved by Jeanette, Seconded by Dianne Thompson – Carried

Motion #2024:09

That we the Township of McKellar Public Library Board move to accept and approve the tender received by Jansz Interiors as discussed in the closed portion of this meeting.

Moved by Dianne Thompson, Seconded by Jeanette Clements ***Carried***

Motion #2024:10

That we the Township of McKellar Public Library Board move to accept and approve the recommendations and directions arising from the closed session held January 29, 2024 with respect to the personal matters about an identifiable individual.

Moved by Debbie Zulak, Seconded by Dianne Thompson ***Carried***

11. Announcements: NONE

12. Next Meeting: Monday, February 26, 2024 at 7:00 p.m. in Library, in person and/or via zoom.

13. Adjournment:

Motion #2024:11

That we the Township of McKellar Public Library Board move to adjourn this meeting at 8:52 p.m..

Moved by Jeanette Clements

Carried

Debbie Woods, Chair

Date Signed:

Date Approved:

Lynne Aylsworth, Secretary

Date Signed:

Township of McKellar Public Library Board Minutes

“Special Extra Meeting” – Discussion about Library Renovations

February 2, 2024 @ 2:00 p.m. via Zoom

1. Welcome and roll call:

The meeting was called to order at 2:00 p.m.

PRESENT: Debbie Woods (Chair), Terri Short (CEO/Librarian/Treasurer),
Jeanette Clements, Debbie Zulak (Council), Lynne Aylsworth (Secretary)

REGRETS: Dianne Thompson (Vice-Chair)

We have quorum for this meeting.

2. “The Respect and Acknowledgement of Lands” was read.

“In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years.

To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.”

3. Declaration of any Conflicts of Interest: NONE

4. Approval of the Agenda:

Motion #2024:12

That we the Township of McKellar Public Library Board move to accept the February 2, 2024 Agenda as circulated to all members prior to our meeting.

Moved by Lynne Aylsworth, Seconded by Debbie Zulak **Carried**

5. Business:

a. Motion to accept minutes of Jan 4 meeting

Motion #2024:13

That we the Township of McKellar Public Library Board move to accept the Minutes of the January 4, 2024 meeting as circulated to all members prior to our meeting.

Moved by Lynne Aylsworth, Seconded by Jeanette Clements **Carried**

- b. Motion to add installation of Makerspace cabinets to scope of work

We discussed having the contractor install Makerspace cabinets and the price added to his quote.

Motion #2024:14

That we the Township of McKellar Public Library Board move to add the cost of installation of the Makerspace cabinets to the scope of the work that was already quoted by Jansz Interiors.

Moved by Lynne Aylsworth, Seconded by Debbie Zulak **Carried**

- c. Motion to appoint Project Co-Managers

We decided it would be best to have Project Co-Managers to make the decisions for minor issues with respect to the Library’s Revitalization Project. Lynne A. nominated Debbie Woods and

Terri Short to be the Project Co-Managers and both of them accepted this position.

Motion #2024:15

That we the Township of McKellar Public Library Board move to accept the nominations of Debbie Woods and Terri Short as Project Co-Managers of the Library’s Revitalization Project.

Moved by Lynne Aylsworth, Seconded by Jeanette Clements **Carried**

A discussion took place with respect to hiring a painter to painting the ceiling and Terri will ask Stewart Jansz to provide us with a quote.

Motion #2024:16

That we the Township of McKellar Public Library Board move to hire a painter to paint the ceiling in the Library.

Moved by Lynne Aylsworth, Seconded by Jeanette Clements **Carried**

6. Adjournment:

Motion #2024:17

That we the Township of McKellar Public Library Board move to adjourn this meeting at 2:18 p.m..

Moved by Debbie Zulak **Carried**

Debbie Woods, Chair
Date Signed:

Lynne Aylsworth, Secretary
Date Signed:

Date Approved:

Parry Sound Area Planning Board

Minutes of Meeting

Monday January 29, 2024

7:00 p.m. Zoom Electronic Web Meeting

Members Present: JJ Blower, Kathy Hamer, Scott Nash, Joe Lamb, David Moore, Lisa Cook, Pam Wing

Regrets: None

Staff Present: Patrick Christie

Agenda

1.1. Additions to Agenda

1.1.1 Appointments

1.2. Prioritization of Agenda

1.3. Disclosure of Pecuniary Interest and the General Nature Thereof

1.4. Minutes and Matters Arising From Minutes

2. Adoption of Minutes

Resolution 2024 - 01

Moved By: Lisa Cook

Seconded by: David Moore

That the minutes of a meeting held November 27, 2023 be adopted.

“Carried”

3. B47/2021(McK) – EDC Custom Contracting

Resolution 2024 - 02

Moved By: Morley Haskim

Seconded by: Kathy Hamer

Ted Davidson was in attendance but did not speak.

Reg Moore was in attendance

David Moore commented that there was confusion over the lapse date but the application has lapsed, no application for rezoning has been submitted and he received word that the garage has been built already. We are not sure of the location of the garage, whether It is all on one lot or not.

Scott Nash asked if it was originally a consent or rezoning and can a consent be extended.

Patrick Christie indicated that it was a consent with a condition to be rezoned and that a consent can be extended as long as it is done at a meeting before the lapse date.

Scott Nash indicated that It is his understanding that a consent approval can no longer be extended.

Morley Haskim indicated that it has lapsed and that and E-mail had indicated that a new application would be necessary.

Joe Lamb asked if there was any appetite for a reduced fee. It was decided that fees will not be reduced.

JJ Blower asked if the applicants were in attendance.

Reg Moore Indicated that he was a council member when this first came to council. Section 53(41) allows 2 years for all conditions to be met. Has seen that garage is built. If it is all on applicants land why does he need a consent.

That application B47/2021(McK) be approved subject to the following conditions and shown on the attached sketch.

Having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby authorize a lot addition from 193 Manitou Drive to 195 Manitou Drive of Tait's Island in the Township of McKellar. This lot addition will allow the construction of a garage on 195 Manitou Drive as applied for by EDC Custom Contracting in Application No. B47/2021(McK) be approved subject to the following conditions:

Planning Board Requirements

- 1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

Municipal Requirements

- 1) That the solicitor preparing the transfer documents confirm that the lot addition merges with the benefitting lands.
- 2) That the retained and severed lands be rezoned;
- 3) That a real property report be prepared for the severed and retained lands; and
- 4) Payment of all applicable planning fees.

**PARRY SOUND AREA
PLANNING BOARD**

RESOLUTION No. 2024 -

Date: January 29, 2024

Moved by: Morley Haskim

Recorded Vote	Yes	No
JJ Blower		x
Kathy Hamer		x
Joe Lamb		x
Scott Nash		x
Morley Haskim		x
David Moore		x
Pam Wing		x
Lisa Cook		x

Seconded by: Kathy Hamer

Total	0	8

“Defeated”

4. B28/2023(C) – Neary

Resolution 2024- 03
Moved By: Lisa Cook
Seconded by: Pam Wing

That application B28/2023(C) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board hereby grant the creation of one new rural lot fronting on Highway 559 as applied for by John Neary in Consent Application No. B28/2023(C) be approved subject to the following conditions:

Planning Board Requirements

1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

Municipal Compliance Letter Requirements

- 1) That the Owners provide the Parry Sound Area Planning Board and the Township of Carling with proof of unreserved sewage capacity for the hauled sewage at a license facility and that a licensed hauler is available to transport the waste;
- 2) That the Owners enter into a Development Agreement with the Township of Carling to implement the recommendation of the Environmental Site Evaluation, prepared by FRICORP Ecological Services dated November 2023, Project No. 23-037, and to detail any other matters deemed necessary by the Township and that the agreement be registered on title for the subject lands;
- 3) Provision of parkland dedication or payment of cash-in-lieu of land dedication, satisfactory to the Township of Carling;
- 4) That Canada Post, Bell Canada, and Hydro One Networks confirm they have no objections to the proposed Consent and that the Owners provide each agency with any necessary easement protection;
- 5) Receiving adequate 911 addressing for each of the new lots; and

- 6) Payment of any applicable planning fees.

“Carried”

5. B31/2023(C) – Callaghan

Resolution 2024- 04
Moved By: Pam Wing
Seconded by: Lisa Cook

That application B31/2023(C) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51(24) of the Planning Act, Planning Board hereby grant two (2) new waterfront lots fronting on Deep Bay of the Georgian Bay as applied for by Carolyn Callaghan in application No. B31/2023(C) be approved subject to the following conditions:

Planning Board Requirements

- 1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

Municipal Compliance Letter Requirements

- 1) That the Applicant provide the Parry Sound Area Planning Board and the Township of Carling with proof of unreserved sewage capacity for the hauled sewage at a licensed facility and that a MOE-licensed hauler is available to transport the waste;
- 2) That the Applicant provide the Parry Sound Area Planning Board and the Township of Carling with confirmation that appropriate facilities for car, boat trailer parking, docking, and boat launching, along with waste disposal are available for each lot at a legitimate commercial access (i.e. legitimate marina operation);
- 3) That the Owners enter into a Development Agreement with the Township of Carling to address the following items:
 - a. To implement the recommended mitigation measures contained in the Environmental Site Evaluation prepared by Ecophylla Consulting dated November 7, 2023;

- b. To include a provision indicating that any surface waters must be disinfected and treated in accordance with applicable legislation prior to human consumption;
 - c. That the lands are subject to Site Plan Control prior to the issuance of any building permits by the Township of Carling; and
 - d. Any other relevant matters pertaining to the development proposal.
- 4) That the Development Agreement referenced in Condition 3 above be registered on title against the subject lands;
 - 5) That the Owner secure a Zoning By-law Amendment from the Township of Carling which rezones the Proposed Retained Lot to a Waterfront Residential 5 Exception (WF5-x) Zone which sets out the parcel of land is subject to a minimum shoreline frontage of 100 metres on Blind Bay and 200 metres on Green Bass Lake;
 - 6) That the Applicant provide the Parry Sound Area Planning Board and the Township of Carling with a draft Reference Plan that demonstrates each lot will satisfy the minimum lot frontage, lot area, and lot depth requirements of the Township's Comprehensive Zoning By-law C500-2011;
 - 7) That the Applicant provide further confirmation from the North Bay Mattawa Conservation Authority that suitable locations for a Class IV sewage system are available on each lot outside of those constraint areas identified in the Environmental Site Evaluation prepared by Ecophylla Consulting dated November 7, 2023;
 - 8) Provision of parkland dedication or payment of cash-in-lieu of land dedication, satisfactory to the Township of Carling;
 - 9) That Canada Post, Bell Canada, and Hydro One Networks confirm they have no objections to the proposed Consent and that the Owners provide each agency with any necessary easement protection, as requested;
 - 10) Receiving adequate 911 addressing for each of the new lots; and
 - 11) Payment of any applicable planning fees.

"Carried"

6. B35/2023(McD) – Veliovski

Resolution 2024- 05

Moved By: JJ Blower

Seconded by: Kathy Hamer

That application B35/2023(McD) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board hereby grant the proposed lot addition to 62 Mill Lake Trail as applied for by Mirlinda Veliovski in application No. B35/2023(McD) be approved subject to the following conditions:

Planning Board Requirements

1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

Municipal Compliance Letter Requirements

- 1) That the applicants solicitor confirm that the lot addition will merge with the benefitting land; and
- 2) Payment of all applicable planning fees.

“Carried”

7. B36/2023(McD) – Pletzer

Resolution 2024- 06
Moved By: JJ Blower
Seconded by: Kathy Hamer

That application B36/2023(McD) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board hereby grant the creation of two (2) new rural residential lots in Part of Lot 26, Concession 6, McDougall as applied for by Ronald and Valerie Pletzer in application No. B36/2023(McD) be approved subject to the following conditions:

Planning Board Requirements

1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

c) a copy of the survey plan deposited in the Land Registry office.

Municipal Compliance Letter Requirements

- 1) That the entrances off Hoddy's Sideroad be approved by the Municipality's Road Superintendent;
- 2) That the proposed severed lots be rezoned to the Residential (RR) Zone;
- 3) That the portion of Hoddy's Sideroad 10 metres from the centre line of the travelled road be conveyed to the Municipality;
- 4) Payment of a fee in lieu of Parkland in accordance with the Municipality's fee By-Law;
- 5) Acquiring adequate 911 addressing; and
- 6) Payment of any applicable planning fees.

"Carried"

8. Correspondence

9. Closed

10. Reports & Enquiries

10.1. Enquiries

10.2. Accounts Payable

Resolution 2024- 07
Moved By: Morley Haskim
Seconded by: JJ Blower

That the accounts for November and December 2023 be paid in the amount of **\$39,581.79**

"Carried"

10.3. Accounts

10.4. Administration

Resolution 2024- 08
Moved By: Morley Haskim
Seconded by: David Moore

David Moore asked that a budget page be prepared showing 2023 and 2024 side-by-side

- a) That the budget for the Parry Sound Area Planning Board for 2024 as attached be hereby adopted;

"Deferred"

Resolution 2024- 09
Moved By: Pam Wing

Seconded by: Lisa Cook

Morley Haskim asked that the December meeting be held on December 16, 2024 and that future meetings be held at 6:30 pm.

b) That the 2024 Meeting Schedule attached be hereby approved.

"Carried"

11. Adjournment

Resolution 2024- 10

Moved By: Pam Wing

Seconded by: Lisa Cook

That we do now adjourn at 7:58 pm.

"Carried"

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH
MINUTES – FINANCE AND PROPERTY COMMITTEE, November 29, 2023
345 Oak Street West, Nipissing Room, North Bay, Ontario**

PRESENT:

Nipissing District:

Central Appointee
Central Appointee
Eastern Appointee
Central Appointee
Western Appointee

Sara Inch
Dave Wolfe
Rick Champagne
Maurice Switzer
Jamie Restoule

Parry Sound District:

Northeastern Appointee
Southeastern Appointee

Blair Flowers
Marianne Stickland (*Chairperson*)

Public Appointees:

Tim Sheppard
Catherine Still

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer
Executive Director, Finance
Executive Director, Clinical Services
Executive Director, Community Services
Executive Director, Corporate Services
Executive Director, Human Resources
Executive Assistant, Director's Office

Dr. Carol Zimbalatti
Isabel Churcher
Shannon Mantha
Louise Gagné
Paul Massicotte
Josée Goulet
Christine Neily

REGRETS:

Central Appointee
Central Appointee
Western Appointee

Jamie Lowery (*Vice-Chairperson*)
Karen Cook
Jamie McGarvey

RECORDER:

Executive Assistant, Office of the MOH/EO

Nelly Bothelo

1.0 CALL TO ORDER

The Finance and Property Committee members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

The meeting was open to the public and live streaming of the meeting was available to the media and public through a link provided on the Health Unit's website.

Marianne Stickland, Finance and Property Committee Chairperson, called the November 29, Finance and Property Committee meeting to order at 5.03 p.m.

Land acknowledgment was given.

2.0 APPROVAL OF THE AGENDA

The following motion regarding the November 29, 2023, Finance and Property Committee agenda was read:

Finance and Property Recommendation #FP/2023/11/01 *Champagne/Still

Be It Resolved, that the Finance and Property Committee agenda, dated November 29, 2023, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	R			Marianne Stickland	X		
Blair Flowers	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		
Jamie McGarvey	R			Catherine Still	X		

"Carried"

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Finance and Property Committee Minutes – September 27, 2023

The minutes from the Sept 27, 2023, Finance and Property Committee meeting were presented.

The following motion was read:

Finance and Property Recommendation #FP/2023/11/02 *Inch/Flowers

Be It Resolved, that the minutes from the Finance and Property Committee meeting held on September 27, 2023, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	R			Marianne Stickland	X		
Blair Flowers	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		
Jamie McGarvey	R			Catherine Still	X		

"Carried"

5.0 DATE OF NEXT MEETING

Date: January 24, 2024

Time: To be determined

Location: To be determined

6.0 BUSINESS ARISING

There was nothing brought forward under Business Arising.

7.0 NEW BUSINESS

7.1 Operation Plan and Financial Budget Proposal, 2024

A copy of Health Unit's *Operation Plan and Financial Budget Proposal, 2024* was provided to Board of Health members prior to the meeting:

The following motion was read:

Finance and Property Recommendation #FP/2023/09/03 *Champagne/Wolfe

Be It Resolved, that the Finance and Property Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit approve the 2024 Board of Health Public Health Budget, as presented, with a total shareable base of \$17,360,680.

Furthermore Be It Resolved, that the Finance and Property Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit approve 2% of the 2024 municipal share be paid from the municipal reserve and the remainder levied to the municipalities.

Background to the Operational Plan and Financial Budget Proposal, 2024 document along with organizational background was provided. Key items in the document were noted. Comments

from Board members in support of the proposed budget plan were made and questions related to the document were asked and answers provided.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	R			Marianne Stickland	X		
Blair Flowers	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		
Jamie McGarvey	R			Catherine Still	X		

“Carried”

8.0 IN CAMERA

There was nothing brought forward requiring a closed session.

9.0 ADJOURNMENT

Having no further business, the Chairperson adjourned the Finance and Property Committee meeting at 5.47 p.m.

Original Signed by Marianne Stickland

2024/03/06

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Nelly Bothelo

2024/03/06

Nelly Bothelo, Recorder

Date (yyyy/mm/dd)



Township of McKellar Staff Report

Prepared for:	Mayor & Council	Department:	Fire Department
Agenda Date:	February 20, 2024	Report No:	FD-2024-04

Subject: Month End Status Updates – January 2024

For the month of January 2024, the Township of McKellar Fire Department responded to a total of 10 calls consisting of:

8	Medical calls
2	Fire calls
0	Assistance calls (mutual/automatic/ or inter agency aid)
0	Motor Vehicle Collisions

Apparatus and Equipment:

Apparatus status for the month of January is stable, with no major mechanical issues coming to light. Apparatus responded to 2 fire calls and 8 medical emergencies. This made January 2024 the busiest January since 2019.

Equipment status got a boost in the month of January. McKellar Fire followed through on its commitment to stay on top of bunker gear viability and was able to order 2 sets of new bunker gear to help keep our inventory up to date, and avoid the large investment we needing to make the previous January. 1 set of this gear has been distributed to our lone recruit attending the West Parry Sound Mutual Aid Recruit Training Program to receive their Firefighter 1 certifications. This would not have been possible without council's support on the equipment purchase and will be beneficial to the risk management of our township for many years to come. We were also able to purchase several lengths of hose and 2 nozzles to update our aging inventory and decrease the chance of equipment failure during use.

Training:

Aside from the aforementioned Recruit Training Program, McKellar has continued with the Resource 1 Training Tracking Program provided by IFSTA. This program is free when using the Firefighter Essentials 7 training platform. This will help us maintain momentum towards achieving our goal of be certified as an Interior Fire Dept w/ Auto Extrication capabilities by the deadline of July 2026.

McKellar and McDougall have also recognized the distinct advantage of forming a training partnership due to the fact that we are each others primary mutual aid partners in major areas of our townships, but also because we share a few staff between our departments, making it easier to maintain continuity of skills.

Home Safe Home and Fire Prevention:

McKellar has had one of it's FDR signs stolen out of Minerva Park. A redesign of the sign and quote has been obtained to address this issue as well as potentially place more FDR signs throughout the township.

The subject of electronic permits and the introduction of a seasonal permit has be brought forward. I look forward to further addressing the community's questions regarding any proposed changes at future meetings of council.

As council progresses in it's discussions regarding any potential changes to the Lakeshore boat launch, I would like there to be consideration given to the placement of a dry hydrant at the location to address the water supply issue at this side of the lake.

Upcoming:


McKellar's Chief is hoping to have the Community Risk Assessment completed for council's review by the beginning of April. This has been a comprehensive review of our history, risks, vulnerabilities and future direction in steering the future of Fire Services for our Township.

Respectfully submitted by:



Robert Morrison, CEMC/Fire Chief

Reviewed by:



Ina Watkinson, Clerk/Administrator

Attachments: None.



Township of McKellar Staff Report

Prepared for: Mayor & Council

Department: Fire Department

Agenda Date: March 19, 2024

Report No: FD-2024-05

Subject: Month End Status Updates February 2024

For the month of February 2024, the Township of McKellar Fire Department responded to a total of 10 calls consisting of:

- 9 Medical calls
- 1 Fire call
- 0 Assistance calls (mutual/automatic/ or inter agency aid)
- 0 Motor Vehicle Collisions

McKellar Fire Department has responded to a total of 20 calls for the year so far. Putting call volume up 25% from the same time last year, and double the average from the same period in previous years.

Apparatus and Equipment:

Apparatus status for the month of February is stable, with no major mechanical issues coming to light. Tanker 2 passed its yearly inspection, and the abs light issue has been corrected. Should the ABS light come back Tanker 2 will require service from the dealer in North Bay and need to be removed from service for a few days.

Apparatus responded to 1 fire call and 9 medical emergencies.

McKellar Fire added a piece of specialized equipment to its inventory. The purchase of an EV blanket used to smother and contain Lithium Ion Battery fires is meant to address the growing incidents fires involving battery powered cars, trucks, scooters and bikes. It will allow McKellar Fire to quickly contain fire spread and toxic fumes, helping to protect exposures and the environment. Lithium Ion fires, common in the news these days, can often take upwards of 40,000 gallons of water to extinguish. This is obviously not an option for a non-hydrant serviced community such as ours. As an example, McKellar's Tanker 1 has a water capacity of 2400 gallons and would require approximately 17 loads to extinguish a car fire. Should the blanket be used for a vehicle it will have to remain with the vehicle as battery fires have been known to burn for days and reignite even 48 hours later. Thus, the blanket will be billed to the insurance company for replacement, at no cost to the township.

Training:

Aside from the aforementioned Recruit Training Program, McKellar has continued with the Resource 1 Training Tracking Program provided by IFSTA. This program is free when using the Firefighter Essentials 7 training platform. This will help us maintain momentum towards achieving our goal of be certified as an Interior Fire Dept w/ Auto Extrication capabilities by the deadline of July 2026.

McKellar and McDougall have also recognized the distinct advantage of forming a training partnership due to the fact that we are each other's primary mutual aid partners

in major areas of our townships, but also because we share a few staff between our departments, making it easier to maintain continuity of skills. At this point we have done joint training on several subjects including Tactical Ventilation, Fire Dynamics, and Search and Rescue.

Home Safe Home and Fire Prevention:

McKellar has had one of its FDR signs stolen out of Minerva Park. A redesign of the sign and quote has been obtained to address this issue as well as potentially place more FDR signs throughout the township. An order for the new signs is being placed March 15th.

The subject of electronic permits and the introduction of a seasonal permit has been brought forward. I look forward to further addressing the community's questions regarding any proposed changes at future meetings of council. Council should feel free to propose another date to continue this process.

As council progresses in its discussions regarding any potential changes to the Lakeshore boat launch, I would like there to be consideration given to the placement of a dry hydrant at the location to address the water supply issue at this side of the lake.

McKellar Fire wishes to congratulate the Manitouwabing Lake Association on their successful grant application to the Firesmart program. They will be receiving \$500 towards the purchase and dissemination of Fire Prevention and Wildfire Materials at the upcoming Ribfest.

Unfortunately, McKellar Township was unsuccessful in its grant application to the Emergency Preparedness grant for \$50,000 towards the purchase of backup power generators for key buildings within the township. At a recent Chief's meeting a poll was taken. It turns out that no township within the West Parry Sound Mutual Aid Group was successful in receiving this grant.

Upcoming:

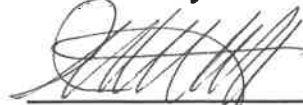
McKellar's Chief is hoping to have the Community Risk Assessment completed for council's review by the middle of May. This has been a comprehensive review of our history, risks, vulnerabilities and future direction in steering the future of Fire Services for our Township. With the announcement of expected key staffing changes, some attention has to be diverted to conducting a fair and effective promotional process, thus the delay in completion.

Respectfully submitted by:

[Original Signed]

Robert Morrison, CEMC/Fire Chief

Reviewed by:



Ina Watkinson, Clerk/Administrator

2023

Date	Fibre (MT)	Plastics (MT)
Jan-23	3.80	3.83
23-Feb	3.65	3.30
Mar-23		
Apr-23	2.63	3.59
23-May	4.20	3.69
	4.00	3.79
Jun-23	2.51	2.42
	3.37	
	3.13	
Jul-23	3.90	4.20
	3.93	4.20
Aug-23	3.24	3.70
	2.76	3.86
Sep-23	2.44	3.47
	3.33	3.91
Oct-23	3.32	3.75
Nov-23	3.88	3.86
Dec-23	2.95	2.75
TOTAL	57.04	54.32
AVERAGE	3.36	3.62

Average	Fibre	Plastic
	3.36 MT	3.62 MT
	2.2%	0.07392
x \$200.00	\$14.78	\$15.93

Highest MT for 2023	4.20 MT
	2.2%
x \$200.00	\$18.48

# of lifts in 2023	32
x highest deduction of \$18.48	\$591.36

Total average MT of 32 lifts	3.48
Average Cost / lift	\$15.31

The deduction regarding Non-Eligible sources collected at your depot is completed throughout transition. This portion is calculated based on your non-eligible deduction rate (2.2% – shows in S. 3.3 (a.)) for your community and the total tonnages collected each month, multiplied by the \$200.00/tonne Non-Eligible Source Blue Box Material Unit Price (escalated for fuel monthly and CPI every April of every year - Exhibit 6 S1.11) and then deducted from your compensation monthly (Exhibit 6 S1.9 (b) & (c)).

Therefore, you would receive access to a portal upon execution of the Agreement via RLG. The portal will provide you with the tonnages from the month you are receiving compensation for to then show the deduction related to non-eligibles from your “Residential Depot Operations Costs” (compensation).

Throughout transition you would still be accepting non-eligibles at your depot and that ineligible blue box material would require management throughout transition. Therefore, the deduction is necessary from your compensation as Non – Eligibles are not an obligation of the Producer per the Blue Box Regulation throughout transition and post. Once 2026 arrives, we will no longer allow them to be a part of the common collection system whatsoever and so you would require an alternative for those ineligible sources at that time.

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
282 FEB2024	ViaNet, 128 Larch St. Suite 502, Sudbury, ON, P3E 5J8	02-01-24	WIRELESS INTERNET - FEBRUARY 2024	02-29-24	\$170.90	\$170.90	01-02-060-031	Telecommunicaiton	\$0.00	(\$863.39)
						\$170.90				
407 65531973	Corporate Express Canada Inc., C.O T04446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2	01-31-24	Office Supplies/Materials OFFICE SUPPLIES - TAPE	02-29-24	\$24.41	\$24.41	01-02-060-009	Office	\$0.00	(\$646.16)
						\$24.41				
1021 JAN2024	MY-TECH INFORMATION TECHNOLOGY, 20 BARTLETT DRIVE, SEGUIN, ON, P2A 2W8	01-31-24	Information Technology Support INFORMATION TECH SUPPORT - JANUARY 2024	02-29-24	\$1,143.28	\$1,143.28	01-02-060-023	Information Technology	\$0.00	(\$401.23)
						\$1,143.28				
1472 93920	REALTAX INC., 17705B LESLIE STREET, SUITE 1A, NEWMARKET, ON, L3Y 3E3	02-07-24	Consultant Services PROFESSIONAL SERVICES - ARREARS COLLECTIONS - ROLL#2047	02-29-24	\$508.80	\$508.80	01-02-060-021	Consultant Services	\$0.00	\$0.00
93921		02-07-24	Consultant Services PROFESSIONAL SERVICES - ARREARS COLLECTION - ROLL#2048	02-29-24	\$457.92	\$457.92	01-02-060-021	Consultant Services	\$0.00	\$0.00
						\$966.72				
Total General Government						\$5,141.76				
<u>Fire Protection Services</u>										
90 136929	Georgian Bay Propane Inc., 55 Great North Road, Parry Sound, ON, P2A 2N9	01-25-24	Heating PROPANE - FIRE HALL SHARON PARK	02-29-24	\$757.33	\$757.33	01-03-151-033	Heating	\$0.00	\$0.00
						\$757.33				
116 FEB2024	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	02-08-24	Hydro	02-29-24	\$133.13	\$133.13	01-03-151-008	Hydro	\$0.00	(\$215.51)
FEB2024		02-08-24	Hydro	02-29-24	\$334.23	\$334.23	01-03-152-008	Hydro	\$0.00	(\$256.76)
FEB2024		02-08-24	Hydro	02-29-24	\$135.84	\$135.84	01-03-154-008	Hydro	\$0.00	(\$130.04)
						\$603.20				
436	A. J. Stone Company Ltd, 62 Bradwick Drive, Vaughan, ON, L4K 1K8									

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
FEB2024		02-03-24	Bank Account COUNCILLOR PAY JAN 21 - FEB 3, 2024	02-09-24	\$659.97	\$659.97	01-00-011-801	Bank Account	\$0.00	\$420,881.84
						\$659.97				
643	OMERS ADMINISTRATION CORPORATION, 900-100 ADELAIDE STREET WEST, TORONTO, ON, M5H 0E2									
FEB2024		02-02-24	OMERS Payable OMERS CONTRIBUTION - JANUARY 2024	02-29-24	\$16,898.70	\$16,898.70	01-00-000-639	OMERS Payable	\$0.00	(\$8,505.96)
						\$16,898.70				
Total General						\$19,958.17				

General Liabilities and Equity

533	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3									
64-103-053		01-25-24	Accrued Liability GABOR/ROBERTS ROAD ALLOWANCE CLOSURE	02-29-24	\$2,199.02	\$2,199.02	01-01-030-610	Accrued Liability	\$0.00	\$44,551.66
64-103-054		02-07-24	Accrued Liability CRAIGMORE SUBDIVISION FEES/CHARGES BY-LAW	02-29-24	\$248.70	\$248.70	01-01-030-610	Accrued Liability	\$0.00	\$44,551.66
						\$2,447.72				
Total General Liabilities and Equity						\$2,447.72				

General Government

116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
FEB2024		02-08-24	Hydro Admin	02-29-24	\$2,042.14	\$2,042.14	01-02-060-008	Hydro Admin	\$0.00	(\$1,774.05)
						\$2,042.14				
222	Purolator Courier Ltd, PO BOX 4800, STATION MAIN, CONCORD, ON, L4K 0K1									
455380793		01-26-24	SHIPPING COSTS	02-29-24	\$5.31	\$5.31	01-02-060-010	Postage/Courier	\$0.00	\$0.00
						\$5.31				
226	District of P.S. Municipal Assoc., c/o Township of McKellar, 701 Highway 124, Box 69, McKellar, ON, P0G 1C0									
FEB2024		02-07-24	Courses & Training PMPC TRAINING (INA, KARLEE & MARY)	02-29-24	\$789.00	\$789.00	01-02-060-015	Courses & Training	\$0.00	\$0.00
						\$789.00				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
0000180717		01-25-24	Miscellaneous FIREBULL FIRE FOAM	02-29-24	\$547.47	\$547.47	01-03-151-024	Miscellaneous	\$0.00	\$0.00	
						\$547.47					
1200 FEB2024	SOUTHWEST PARRY SOUND MUTUAL FIRE AID ASSOCIATION, 4 CHURCH STREET, PARRY SOUND, ON,	02-07-24	Mutual Aid Agreement ANNUAL MEMBERSHIP FEES - 2024	02-29-24	\$450.00	\$450.00	01-03-150-102	Mutual Aid Agreement	\$0.00	\$0.00	
						\$450.00					
1473 MCKLR1/4/24	SCOTT COOK, 17 SNUG HAVEN ROAD, CARLING, ON, P0G 1G0	01-23-24	Courses & Training BLS TRAINING	02-29-24	\$180.63	\$180.63	01-03-150-015	Courses & Training	\$0.00	\$0.00	
						\$180.63					
Total Fire Protection Services						\$2,538.63					
<u>Protection to Persons and Property</u>											
294 01/2024	West P.S. Veterinary Unit, c/o Jennifer Campbell, 258 Hwy 124 Box 69, McDougall, ON, P2A 2W7	VSCMCK	02-01-24	Veterinary Association Annual Levy WEST PARRY SOUND VET SERVICES COMMITTEE ANNUAL FEE - 2024	02-29-24	\$275.00	\$275.00	01-05-180-030	Veterinary Association	\$0.00	\$0.00
							\$275.00				
Total Protection to Persons and Property						\$275.00					
<u>Transportation</u>											
116 FEB2024	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3		02-08-24	Hydro	02-29-24	\$207.95	\$207.95	01-06-210-008	Hydro	\$0.00	(\$284.57)
							\$207.95				
217 844010	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7		02-07-24	Fuel - Gas F250	02-29-24	\$146.62	\$146.62	01-06-235-141	Fuel - Gas	\$0.00	(\$412.29)
							\$146.62				
289 JAN2024	West P.S. RD Supt Association, 5 Humphrey Drive, Seguin, ON, P2A 2W8		02-06-24	Memberships/Subscriptions REGULAR/ASSOCIATE MEMBER RENEWAL - 2024	02-29-24	\$125.00	\$125.00	01-06-200-017	Memberships/Subscriptio	\$0.00	(\$963.77)
							\$125.00				
455 24711	ABC Overhead Garage Doors, 114 LINDGREN ROAD WEST, UNIT 1, HUNTSVILLE, ON, P1H 1Y2		01-12-24	Maintenance Repairs COMMERCIAL SERVICE REPAIR	02-29-24	\$2,711.97	\$2,711.97	01-06-210-113	Maintenance Repairs	\$0.00	\$0.00
							\$2,711.97				
835	G.F. PRESTON SALES AND SERVICE LTD., 289 ALBERT STREET, BOX 540, SUNDRIDGE, ON, P0A 1Z0										

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
INO3115		02-07-24	Maintenance Costs/Parts PARTS (THERMOSTAT, GASKET, BELT)	02-29-24	\$425.99	\$425.99	01-06-238-143	Maintenance Costs/Parts	\$0.00	\$0.00
						\$425.99				
845	TOROMONT CAT, 3131 Highway 7 West., POBox 5511, Concord, ON, L4K 1B7									
WO900979092		02-02-24	Maintenance Costs/Parts TRACT MAINTENANCE - 2019 CAT BACKHOE 420F2IT	02-29-24	\$60.11	\$60.11	01-06-243-143	Maintenance Costs/Parts	\$0.00	(\$45.54)
PS051430225		01-27-24	Maintenance Costs/Parts BEARING/SEAL	02-29-24	\$452.31	\$452.31	01-06-248-143	Maintenance Costs/Parts	\$0.00	(\$1,572.06)
PS051430226		01-27-24	Maintenance Costs/Parts O-RING	02-29-24	\$22.71	\$22.71	01-06-248-143	Maintenance Costs/Parts	\$0.00	(\$1,572.06)
PS051430471		01-30-24	Maintenance Costs/Parts BEARING/SEAL/SEAL-O-RING	02-29-24	\$1,069.31	\$1,069.31	01-06-248-143	Maintenance Costs/Parts	\$0.00	(\$1,572.06)
WO900979093		02-02-24	Maintenance Costs/Parts TRACT MAINTENANCE - CAT GRADER 140MAWD	02-29-24	\$253.71	\$253.71	01-06-248-143	Maintenance Costs/Parts	\$0.00	(\$1,572.06)
						\$1,858.15				
982	AIR AUTOMOTIVE TRACKING INC., 160 COLLARD DRIVE, KING CITY, ON, L7B 1E4									
MCK02-24		02-01-24	Maintenance Costs/Parts TRACKING - FEBRUARY2024	02-29-24	\$20.35	\$20.35	01-06-233-143	Maintenance Costs/Parts	\$0.00	(\$20.35)
MCK02-24		02-01-24	Maintenance Costs/Parts TRACKING - FEBRUARY2024	02-29-24	\$20.35	\$20.35	01-06-235-143	Maintenance Costs/Parts	\$0.00	(\$20.35)
MCK02-24		02-01-24	Maintenance Costs/Parts TRACKING - FEBRUARY2024	02-29-24	\$20.35	\$20.35	01-06-237-143	Maintenance Costs/Parts	\$0.00	(\$65.10)
MCK02-24		02-01-24	Maintenance Costs/Parts TRACKING - FEBRUARY2024	02-29-24	\$20.35	\$20.35	01-06-246-143	Maintenance Costs/Parts	\$0.00	(\$709.96)
MCK02-24		02-01-24	Maintenance Costs/Parts TRACKING - FEBRUARY 2024	02-29-24	\$20.35	\$20.35	01-06-247-143	Maintenance Costs/Parts	\$0.00	(\$337.65)
MCK02-24		02-01-24	Maintenance Costs/Parts TRACKING - FEBRUARY 2024	02-29-24	\$20.35	\$20.35	01-06-248-143	Maintenance Costs/Parts	\$0.00	(\$1,572.06)
MCK02-24		02-01-24	Maintenance Costs/Parts TRACKING - FEBRUARY2024	02-29-24	\$20.35	\$20.35	01-06-250-143	Maintenance Costs/Parts	\$0.00	(\$20.35)
						\$142.45				
Total Transportation						\$5,618.13				
Street Lighting										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
FEB2024		02-08-24	Hydro	02-29-24	\$21.92	\$21.92	01-07-229-008	Hydro	\$0.00	(\$153.31)
FEB2024		02-08-24	Hydro	02-29-24	\$5.66	\$5.66	01-07-229-008	Hydro	\$0.00	(\$153.31)
FEB2024		02-08-24	Hydro	02-29-24	\$14.25	\$14.25	01-07-229-008	Hydro	\$0.00	(\$153.31)
FEB2024		02-08-24	Hydro	02-29-24	\$143.13	\$143.13	01-07-229-008	Hydro	\$0.00	(\$153.31)
						\$184.96				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Total Street Lighting						\$184.96				
<u>Environmental Services</u>										
12 169058	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4	02-01-24	Waste Hauling Contract WASTE HAULING CONTRACT - JANUARY 2024	02-29-24	\$2,034.79	\$2,034.79	01-08-301-122	Waste Hauling Contract	\$0.00	\$0.00
						\$2,034.79				
116 FEB2024	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	02-08-24	Hydro	02-29-24	\$267.59	\$267.59	01-08-300-008	Hydro	\$0.00	(\$252.23)
						\$267.59				
331 25074	Municipality of McDougall, 5 Baragar Blvd., McDougall, ON, P2A 2W9	01-31-24	Waste Tipping Fees WASTE TIPPING FEES - JANUARY 2024	02-29-24	\$5,373.72	\$5,373.72	01-08-301-123	Waste Tipping Fees	\$0.00	\$0.00
						\$5,373.72				
919 7113-0000338800	WASTE CONNECTIONS OF CANADA INC., PO BOX 1779, 580 ECCLESTONE DRIVE, BRACEBRIDGE, ON, P1L 1V7	01-31-24	Recycling Contract RECYCLING CONTRACT - JANUARY 2024	02-29-24	\$1,903.29	\$1,903.29	01-08-301-121	Recycling Contract	\$0.00	\$0.00
						\$1,903.29				
Total Environmental Services						\$9,579.39				
<u>Health Services</u>										
196 FEB2024	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT, 345 OAK STREET WEST, NORTH BAY, ON, P1B 2T2	02-01-24	North Bay Parry Sound Health Unit Annual Levy MUNICIPAL LEVY - FEBRUARY 2024	02-29-24	\$3,515.58	\$3,515.58	01-09-330-030	North Bay Parry Sound	\$0.00	(\$3,515.58)
						\$3,515.58				
257 FEB2024	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4	02-08-24	EMS Ambulance Annual Levy LAND AMBULANCE - FEBRUARY 2024	02-29-24	\$19,902.87	\$19,902.87	01-09-320-030	EMS Ambulance Annual	\$0.00	\$0.00
JAN2024		02-07-24	EMS Ambulance Annual Levy LAND AMBULANCE - JANUARY 2024	02-29-24	\$19,902.87	\$19,902.87	01-09-320-030	EMS Ambulance Annual	\$0.00	\$0.00
						\$39,805.74				
Total Health Services						\$43,321.32				
<u>Parks and Recreation Facilities</u>										
116 FEB2024	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	02-08-24	Hydro	02-29-24	\$46.12	\$46.12	01-11-360-008	Hydro	\$0.00	(\$41.16)

**Township of McKellar
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
						\$46.12				
185	Metroland Northmedia, 211 Pritchard Road Unit 4, HAMILTON, ON, L8J 0G5									
7654187		02-07-24	Advertising CLASSIFIEDS ONLINE - LOCAL WORK	02-29-24	\$50.88	\$50.88	01-11-360-011	Advertising	\$0.00	\$0.00
7656504		02-07-24	Advertising AD - PARRY SOUND NORTH STAR	02-29-24	\$74.31	\$74.31	01-11-360-011	Advertising	\$0.00	\$0.00
						\$125.19				
Total Parks and Recreation Facilities						\$171.31				
Community Centre										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
181404		02-06-24	Materials & Supplies FLAGS	02-29-24	\$132.26	\$132.26	01-12-370-145	Materials & Supplies	\$0.00	(\$748.63)
181404		02-06-24	Materials & Supplies BLEACH	02-29-24	\$31.53	\$31.53	01-12-370-145	Materials & Supplies	\$0.00	(\$748.63)
						\$163.79				
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
FEB2024		02-08-24	Hydro	02-29-24	\$911.67	\$911.67	01-12-370-008	Hydro	\$0.00	(\$791.99)
						\$911.67				
Total Community Centre						\$1,075.46				
Cultural										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
FEB2024		02-08-24	Library - Hydro	02-29-24	\$692.87	\$692.87	01-13-381-008	Library - Hydro	\$0.00	(\$601.91)
						\$692.87				
Total Cultural						\$692.87				
Total Bills To Pay:						\$88,605.22				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General Liabilities and Equity										
975	Minister of Finance (OPP), 33 KING STREET WEST, P.O. BOX 647, OSHAWA, ON, L1H 8X3									
30240124085411		01-31-24	Accrued Liability OPP LEVY - DECEMBER	02-02-24	\$30,729.00	\$30,729.00	01-01-030-610	Accrued Liability	\$0.00	\$5,193.41
						\$30,729.00				
1471	IRON DESIGN WELDING, 50 BLACKSTONE/CRANE LAKE ROAD, SEGUIN, ON, P2A 2W8									
012724-1		01-27-24	Accrued Liability HANDRAILS	02-02-24	\$8,629.25	\$8,629.25	01-01-030-610	Accrued Liability	\$0.00	\$5,193.41
						\$8,629.25				
Total General Liabilities and Equity						\$39,358.25				

General Government

23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
JAN2024		01-16-24	Telephone ADMIN	02-02-24	\$165.68	\$165.68	01-02-060-007	Telephone	\$0.00	(\$33.63)
						\$165.68				
414	Data Fix, 40 University Ave Suite 1010, Toronto, ON, M5J 1J1									
10495		01-26-24	Election Expenses ELECTION MANAGEMENT - VOTERVIEW 2026	02-02-24	\$1,679.04	\$1,679.04	01-02-060-022	Election Expenses	\$0.00	\$0.00
						\$1,679.04				
836	HURONIA ALARM & FIRE SECURITY INC., 233 MIDLAND AVE., MIDLAND, ON, L4R 3K1									
1271354		01-02-24	Security Systems MONITORING ALARM SYSTEM	02-02-24	\$183.17	\$183.17	01-02-060-028	Security Systems	\$0.00	\$0.00
						\$183.17				
966	INA WATKINSON,									
JAN2024		01-26-24	Professional Services - Legal / Land Registry etc BARRISTON LAW INVOICE No. 274925 - HARRISON	02-02-24	\$183.17	\$183.17	01-02-060-020	Professional Services -	\$0.00	(\$7,889.63)
						\$183.17				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
JAN2024		01-22-24	Telephone TELIZON	02-02-24	\$2.75	\$2.75	01-02-060-007	Telephone	\$0.00	(\$33.63)
JAN2024		01-22-24	Office Supplies/Materials BINDERS	02-02-24	\$119.13	\$119.13	01-02-060-009	Office	\$0.00	(\$527.03)
JAN2024		01-22-24	Memberships/Subscriptions AMCTO RENEWAL - INA WATKINSON	02-02-24	\$508.50	\$508.50	01-02-060-017	Memberships/Subscriptio	\$0.00	(\$2,288.54)
JAN2024		01-22-24	Memberships/Subscriptions REV	02-02-24	\$27.69	\$27.69	01-02-060-017	Memberships/Subscriptio	\$0.00	(\$2,288.54)
JAN2024		01-22-24	Information Technology Support GOOGLE	02-02-24	\$182.55	\$182.55	01-02-060-023	Information Technology	\$0.00	\$0.00
JAN2024		01-22-24	Information Technology Support ZOOM	02-02-24	\$218.68	\$218.68	01-02-060-023	Information Technology	\$0.00	\$0.00
JAN2024		01-22-24	Telecommunicaiton Service (Internet, Website) STARLINK	02-02-24	\$635.00	\$635.00	01-02-060-031	Telecommunicaiton	\$0.00	(\$170.90)
JAN2024		01-22-24	Telecommunicaiton Service (Internet, Website) XPLORENET	02-02-24	\$57.49	\$57.49	01-02-060-031	Telecommunicaiton	\$0.00	(\$170.90)
						\$1,751.79				

**Township of McKellar
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1415 JAN2024	BENCH: MUNICIPAL LAW & GOVERNANCE, 227-60 ROSEWOOD AVENUE, MISSISSAUGA, ON, L5G 4W2	01-26-24	Professional Services - Legal / Land Registry etc INTEGRITY COMMISSIONER SERVICES AUG 2023-DEC 2023	02-02-24	\$1,119.36	\$1,119.36	01-02-060-020	Professional Services -	\$0.00	(\$7,889.63)
						\$1,119.36				
Total General Government						\$5,082.21				
<u>Fire Protection Services</u>										
23 JAN2024	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7	01-16-24	Telephone FIRE HALL	02-02-24	\$90.40	\$90.40	01-03-150-007	Telephone	\$0.00	(\$140.95)
						\$90.40				
90 136128	Georgian Bay Propane Inc., 55 Great North Road, Parry Sound, ON, P2A 2N9	01-15-24	Heating PROPANE - HURDVILLE - FIRE STATION	02-02-24	\$1,247.16	\$1,247.16	01-03-152-033	Heating	\$0.00	\$0.00
						\$1,247.16				
634 020167	M & L SUPPLY, FIRE AND SAFETY, 14935 C COUNTY ROAD # 2, INGLESIDE, ON, K0C 1M0	01-24-24	Safety Equipment/Protective Clothing BUNKER GEAR	02-02-24	\$3,470.02	\$3,470.02	01-03-150-100	Safety	\$0.00	\$0.00
						\$3,470.02				
1019 JAN2024	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9	01-22-24	Memberships/Subscriptions ONT ASSOC FIRE CHIEFS	02-02-24	\$305.10	\$305.10	01-03-150-017	Memberships/Subscriptio	\$0.00	\$0.00
JAN2024		01-22-24	Emergency First Response Supplies CAR FIRE BLANKET	02-02-24	\$26.44	\$26.44	01-03-150-042	Emergency First	\$0.00	\$0.00
JAN2024		01-22-24	Fire Fighting Tools/Equipment	02-02-24	\$2,294.69	\$2,294.69	01-03-150-111	Fire Fighting	\$0.00	\$0.00
JAN2024		01-22-24	Fire Fighting Tools/Equipment	02-02-24	\$164.60	\$164.60	01-03-150-111	Fire Fighting	\$0.00	\$0.00
						\$2,790.83				
Total Fire Protection Services						\$7,598.41				
<u>Building Department</u>										
217 843199	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7	01-31-24	FUEL - 2016 CHEV	02-29-24	\$53.12	\$53.12	01-04-170-141	Vehicle Fuel - Gas	\$0.00	\$0.00
						\$53.12				
Total Building Department						\$53.12				

**Township of McKellar
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Environmental Services										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
JAN2024		01-16-24	Telephone TRANSFER STATION	02-02-24	\$45.25	\$45.25	01-08-300-007	Telephone	\$0.00	\$0.00
						\$45.25				
Total Environmental Services						\$45.25				
Parks and Recreation Facilities										
527	McKellar Agriculture Society, , , ,									
JAN2024		01-26-24	Entertainment costs PARTY TYME - WORLD OF SPORTS INFLATABLES	02-02-24	\$304.00	\$304.00	01-11-360-025	Entertainment costs	\$0.00	\$0.00
						\$304.00				
1453	HELEN KOHL, 3 RIVERVIEW DRIVE, MCKELLAR, ON, P3A 0B7									
2024-1-HK		01-26-24	Recreation Programs YOGA CLASSES - RESOLUTION 23-41	02-02-24	\$250.00	\$250.00	01-11-360-129	Recreation Programs	\$0.00	\$0.00
						\$250.00				
Total Parks and Recreation Facilities						\$554.00				
Community Centre										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
JAN2024		01-16-24	Telephone COMMUNITY HALL	02-02-24	\$94.12	\$94.12	01-12-370-007	Telephone	\$0.00	\$0.00
						\$94.12				
763	MORROWS PLUMBING & HEATING INC., 1 QUEEN STREET, PARRY SOUND, ON, P2A 2W1									
20790		01-31-24	Facility Maintenance FIXED PLUMBING FOR POST OFFICE WASHROOM	02-02-24	\$412.13	\$412.13	01-12-370-115	Facility Maintenance	\$0.00	\$0.00
						\$412.13				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
JAN2024		01-22-24	Materials & Supplies MAT FOR COMMUNITY HALL	02-02-24	\$121.09	\$121.09	01-12-370-145	Materials & Supplies	\$0.00	(\$60.65)
JAN2024		01-22-24	Materials & Supplies MOP HANDLE	02-02-24	\$30.28	\$30.28	01-12-370-145	Materials & Supplies	\$0.00	(\$60.65)
JAN2024		01-22-24	Materials & Supplies DISHWASHER SOAP	02-02-24	\$536.61	\$536.61	01-12-370-145	Materials & Supplies	\$0.00	(\$60.65)
						\$687.98				
Total Community Centre						\$1,194.23				
Total Bills To Pay:						\$58,684.93				

**Township of McKellar
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Transportation										
15	Association of Ontario Road Supervisors, 268 Maiden Lane, Suite 206, P.O. Box 2669, St. Mary's, ON, N4X 1A4									
JAN2024		01-15-24	Memberships/Subscriptions CERTIFICATION RENEWAL - 2024	02-01-24	\$167.90	\$167.90	01-06-200-017	Memberships/Subscriptio	\$0.00	(\$795.87)
						\$167.90				
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
JAN2024		01-16-24	Telephone GARAGE	02-02-24	\$45.25	\$45.25	01-06-200-007	Telephone	\$0.00	(\$34.37)
						\$45.25				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
843199		01-31-24	Fuel - Gas 250 FORD	02-29-24	\$125.49	\$125.49	01-06-235-141	Fuel - Gas	\$0.00	(\$286.80)
						\$125.49				
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-2971776		01-21-24	Maintenance Costs/Parts ALTERNATOR	02-02-24	\$383.01	\$383.01	01-06-246-143	Maintenance Costs/Parts	\$0.00	(\$401.95)
1-2971828		01-30-24	Maintenance Costs/Parts ALTERNATOR CORE RETURN	02-02-24	(\$75.00)	(\$75.00)	01-06-246-143	Maintenance Costs/Parts	\$0.00	(\$401.95)
1-2971712		01-29-24	Maintenance Costs/Parts ALTERNATOR	02-02-24	\$367.30	\$367.30	01-06-247-143	Maintenance Costs/Parts	\$0.00	(\$20.35)
1-2971721		01-29-24	Maintenance Costs/Parts ALTERNATOR CORE RETURN	02-02-24	(\$50.00)	(\$50.00)	01-06-247-143	Maintenance Costs/Parts	\$0.00	(\$20.35)
						\$625.31				
334	Valley Blades Limited, , PO Box 126, Waterloo, ON, N2J 3Z9									
SV085652		01-24-24	Materials & Supplies CAR CDB OVERLAY	02-02-24	\$583.18	\$583.18	01-06-226-145	Materials & Supplies	\$0.00	(\$4,831.02)
						\$583.18				
572	McDougall Energy Inc, 421 Bay Street, Suite 301, Sault Ste. Marie, ON, P6A 1X3									
6989780		01-30-24	Furnace Oil	02-02-24	\$2,039.87	\$2,039.87	01-06-210-031	Furnace Oil	\$0.00	(\$882.27)
						\$2,039.87				
845	TOROMONT CAT, 3131 Highway 7 West., POBox 5511, Concord, ON, L4K 1B7									
PS051428218		01-24-24	Maintenance Costs/Parts SHIPPING	02-02-24	\$30.53	\$30.53	01-06-248-143	Maintenance Costs/Parts	\$0.00	(\$359.60)
PS051428219		01-12-24	Maintenance Costs/Parts WASHER	02-02-24	\$29.83	\$29.83	01-06-248-143	Maintenance Costs/Parts	\$0.00	(\$359.60)
PS051428560		01-16-24	Maintenance Costs/Parts STRIP WEAR	02-02-24	\$109.61	\$109.61	01-06-248-143	Maintenance Costs/Parts	\$0.00	(\$359.60)
PS051428847		01-18-24	Maintenance Costs/Parts STRIP WEAR/COVER/PLATE	02-02-24	\$1,042.49	\$1,042.49	01-06-248-143	Maintenance Costs/Parts	\$0.00	(\$359.60)
						\$1,212.46				
Total Transportation						\$4,799.46				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General										
235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1									
FEB2024		02-07-24	CPP Deductions	02-29-24	\$6,077.68	\$6,077.68	01-00-000-631	CPP Deductions	\$0.00	(\$11,654.58)
FEB2024		02-07-24	EI Deductions	02-29-24	\$1,785.92	\$1,785.92	01-00-000-632	EI Deductions	\$0.00	(\$3,571.84)
FEB2024		02-07-24	Income Tax Payable	02-29-24	\$9,237.18	\$9,237.18	01-00-000-633	Income Tax Payable	\$0.00	(\$18,284.93)
						\$17,100.78				
Total General						\$17,100.78				
Total Bills To Pay:						\$17,100.78				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>General</u>										
1041 FEB2024	MARCO ANCINELLI, 02-09-24	Bank Account VFF HOURS JAN 2024		02-29-24	\$85.80	\$85.80	01-00-011-801	Bank Account	\$0.00	\$522,523.87
						\$85.80				
Total General						\$85.80				
<u>General Liabilities and Equity</u>										
1476 FEB2024	ZILLA ANN DASILVA, 152 BRUNSWICK COURT, OSHAWA, ON, L1H 7R6 02-12-24	Refundable Entrance/Bldg Fees ROAD DAMAGE DEPOSIT REFUND		02-29-24	\$750.00	\$750.00	01-01-030-617	Refundable	\$0.00	\$0.00
						\$750.00				
Total General Liabilities and Equity						\$750.00				
<u>General Government</u>										
1475 1044	PRECISION ROCK BLASTING INC, 3841 MUSKOKA DISTRICT ROAD 118 WEST, PORT CARLING, ON, P0B1J0 02-12-24	Miscellaneous Revenue BALLFIELD ROCK BLASTING & DEPOSIT REFUND		02-29-24	\$500.00	\$500.00	01-02-104-552	Miscellaneous Revenue	\$0.00	(\$1,020.00)
						\$500.00				
Total General Government						\$500.00				
<u>Fire Protection Services</u>										
257 IVC000000000225	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4 02-13-24	Mutual Aid Agreement SPARKY COSTUME AND CASE(MCKELLAR PORTION)		02-29-24	\$655.70	\$655.70	01-03-150-102	Mutual Aid Agreement	\$0.00	(\$450.00)
						\$655.70				
FEB2024	UNIVERSITY OF TORONTO, FIRE PREVENTION SERVICES, 215 HURON STREET, 7TH FLOOR, TORONTO, ON, M5S 1A2 02-14-24	Memberships/Subscriptions OMFPOA MEMBERSHIP		02-29-24	\$150.00	\$150.00	01-03-150-017	Memberships/Subscriptio	\$0.00	(\$305.10)
						\$150.00				
Total Fire Protection Services						\$805.70				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Transportation</u>										
137	MUSKOKA AUTO PARTS, 45 Gibson Street, Parry Sound, ON, P2A 1X1									
792978/4		02-08-24	Workshop Supplies FOG LAMP/REDNTACKY GREASE	02-29-24	\$91.89	\$91.89	01-06-210-148	Workshop Supplies	\$0.00	\$0.00
						\$91.89				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
844073		02-08-24	Fuel - Diesel DIESEL - LS	02-29-24	\$1,499.63	\$1,499.63	01-06-228-142	Fuel - Diesel	\$0.00	(\$10,623.94)
						\$1,499.63				
336	Wurth Canada Limited, 345 HANLON CREEK BLVD., GUELPH, ON, N1C 0A1									
25744894		02-07-24	Workshop Supplies SCREWDRIVER SET/DEGREASER	02-29-24	\$155.59	\$155.59	01-06-210-148	Workshop Supplies	\$0.00	\$0.00
						\$155.59				
357	Innovative Surface Solutions Canada, 78 Orchard Road, Ajax, ON, L1S 6L1									
PS-INV001999		02-02-24	Materials & Supplies PROPATCH	02-29-24	\$3,614.97	\$3,614.97	01-06-245-145	Materials & Supplies	\$0.00	\$0.00
						\$3,614.97				
1475	PRECISION ROCK BLASTING INC, 3841 MUSKOKA DISTRICT ROAD 118 WEST, PORT CARLING, ON, P0B1J0									
1044		02-12-24	Materials & Supplies BALLFIELD ROCK BLASTING & DEPOSIT REFUND	02-29-24	\$43,756.80	\$43,756.80	01-06-424-145	Materials & Supplies	\$0.00	\$0.00
						\$43,756.80				
Total Transportation						\$49,118.88				
<u>Parks and Recreation Facilities</u>										
1284	DINAH RYELAND-BROWN, RECREATION COMMITTEE, , ,									
FEB2024		02-14-24	Materials & Supplies REIMBURSEMENT FOR REC COMMITTEE MOVIE NIGHT SUPPLIES	02-29-24	\$50.48	\$50.48	01-11-360-145	Materials & Supplies	\$0.00	\$0.00
						\$50.48				
1477	TERESA VARRETTE, 334 BAY STREET, MIDLAND, ON, L4R 1K2									
INV#BIG-1/24		02-06-24	Recreation Programs DEPOSIT FOR LIVE MUSIC - RECREATION COMMITTEE MAY DANCE	02-29-24	\$200.00	\$200.00	01-11-360-129	Recreation Programs	\$0.00	(\$250.00)
						\$200.00				
Total Parks and Recreation Facilities						\$250.48				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Cultural										
1140 FEB2024	PARRY SOUND & DISTRICT HORTICULTURAL SOCIETY, 5 Deep Bay Drive, Carling, ON, P0G 1G0	02-08-24	Advertising AVVERTISEMENT IN 2024 YEAR BOOK	02-29-24	\$50.00	\$50.00	01-13-383-011	Advertising	\$0.00	\$0.00
						\$50.00				
1375 FEB2024	Lynne Aylsworth, 50 DEERFIELD, MCKELLAR, ON,	02-14-24	Materials & Supplies CANADA POST SHIPPING - REIMBURSEMENT	02-29-24	\$61.03	\$61.03	01-13-385-145	Materials & Supplies	\$0.00	\$0.00
						\$61.03				
Total Cultural						\$111.03				
Planning and Development										
1320 116897	J.L. Richards & Associates, 343 Preston Street, Tower II, Suite 1000, Ottawa, ON, K1S 1N4	02-07-24	Planning Consultant Services ANNUAL FEE & S1(26) AGREEMENT B02/22	02-29-24	\$4,571.77	\$4,571.77	01-14-400-021	Planning Consultant	\$0.00	\$0.00
						\$4,571.77				
1474 20240208-04	GENERATIONS EFFECT, PO BOX 662, PARRY SOUND, ON, P2A 2Z1	02-08-24	Georgian Bay Biosphere Research BETHNIC MONIRTORING FOR 2 SITES/ANNUAL AQUATIC REPORT	02-29-24	\$2,161.50	\$2,161.50	01-14-411-037	Georgian Bay Biosphere	\$0.00	\$0.00
						\$2,161.50				
Total Planning and Development						\$6,733.27				
Total Bills To Pay:						\$58,355.16				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Transportation										
974	MINISTER OF FINANCE, 33 King St. West, POBox 647, Toronto, ON, L1H 8X3									
JAN2024		01-31-24	Licenses & Insurance 2011 CHEV	02-02-24	\$265.25	\$265.25	01-06-228-144	Licenses & Insurance	\$0.00	(\$15,283.75)
JAN2024		01-31-24	Licenses & Insurance 2016 CHEV	02-02-24	\$0.00	\$0.00	01-06-228-144	Licenses & Insurance	\$0.00	(\$15,283.75)
JAN2024		01-31-24	Licenses & Insurance 2024 FRHT	02-02-24	\$2,526.50	\$2,526.50	01-06-228-144	Licenses & Insurance	\$0.00	(\$15,283.75)
JAN2024		01-31-24	Licenses & Insurance 2021 FRHT	02-02-24	\$3,379.25	\$3,379.25	01-06-228-144	Licenses & Insurance	\$0.00	(\$15,283.75)
JAN2024		01-31-24	Licenses & Insurance 2020 FRHT	02-02-24	\$4,170.75	\$4,170.75	01-06-228-144	Licenses & Insurance	\$0.00	(\$15,283.75)
JAN2024		01-31-24	Licenses & Insurance 2019 FRHT	02-02-24	\$4,170.75	\$4,170.75	01-06-228-144	Licenses & Insurance	\$0.00	(\$15,283.75)
JAN2024		01-31-24	Licenses & Insurance 2016 FORD	02-02-24	\$265.25	\$265.25	01-06-228-144	Licenses & Insurance	\$0.00	(\$15,283.75)
						\$14,777.75				
Total Transportation						\$14,777.75				
Total Bills To Pay:						\$14,777.75				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General Government										
533	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3									
64-103-018/2		02-15-24	Professional Services - Legal / Land Registry etc CMO AGREEMENT & REVIEW	02-29-24	\$520.65	\$520.65	01-02-060-020	Professional Services -	\$0.00	(\$9,192.16)
						\$520.65				
604	Local Authority Services, 200 University Ave, Suite 801, Toronto, ON, M5H 3C6									
EPT003684		01-31-24	Memberships/Subscriptions ENERGY PLANNING TOOL FOR 2024	02-29-24	\$305.28	\$305.28	01-02-060-017	Memberships/Subscriptio	\$0.00	(\$2,824.73)
						\$305.28				
1353	Whispering River Music, 60 Rankin Lake Road, Foley, ON, P2A 0B2									
FEB2024		02-16-24	Bottle Drive Revenue - Proceeds and Interest BOTTLE SHED FUNDS COLLECTED - 2023	02-29-24	\$2,917.39	\$2,917.39	01-02-104-597	Bottle Drive Revenue -	\$0.00	\$0.00
						\$2,917.39				
Total General Government						\$3,743.32				
Building Department										
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
845392		02-21-24	Vehicle Fuel - Gas 2016 CHEV	02-29-24	\$47.41	\$47.41	01-04-170-141	Vehicle Fuel - Gas	\$0.00	(\$53.12)
						\$47.41				
Total Building Department						\$47.41				
Transportation										
137	MUSKOKA AUTO PARTS, 45 Gibson Street, Parry Sound, ON, P2A 1X1									
793374/4		02-15-24	Maintenance Costs/Parts HOSE/ANTIFREEZE	02-29-24	\$227.21	\$227.21	01-06-237-143	Maintenance Costs/Parts	\$0.00	(\$85.45)
						\$227.21				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
844403		02-14-24	Fuel - Diesel	02-29-24	\$729.30	\$729.30	01-06-228-142	Fuel - Diesel	\$0.00	(\$12,123.57)
844404		02-14-24	Fuel - Diesel	02-29-24	\$1,711.05	\$1,711.05	01-06-228-142	Fuel - Diesel	\$0.00	(\$12,123.57)
845392		02-21-24	Fuel - Gas F250	02-29-24	\$119.71	\$119.71	01-06-235-141	Fuel - Gas	\$0.00	(\$558.91)
						\$2,560.06				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-2973609		02-15-24	Maintenance Costs/Parts	02-29-24	\$170.05	\$170.05	01-06-237-143	Maintenance Costs/Parts	\$0.00	(\$85.45)
						\$170.05				
385	Constable Towing & Recovery, P.O. BOX 236, NOBEL, ON, P0G 1G0									
44378		02-16-24	Contracted Services FREIGHTLINER PLOW TRUCK PULL OUT	02-29-24	\$686.88	\$686.88	01-06-226-147	Contracted Services	\$0.00	\$0.00
						\$686.88				
Total Transportation						\$3,644.20				
<u>Community Centre</u>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
181518		02-20-24	Materials & Supplies CUSTODIAL SUPPLIES	02-29-24	\$51.83	\$51.83	01-12-370-145	Materials & Supplies	\$0.00	(\$912.42)
181519		02-20-24	Materials & Supplies FURNANCE FILTERS	02-29-24	\$29.46	\$29.46	01-12-370-145	Materials & Supplies	\$0.00	(\$912.42)
						\$81.29				
Total Community Centre						\$81.29				
<u>Planning and Development</u>										
533	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3									
64-103-057/2		02-15-24	Professional Services - Legal B11/2023 APPEAL OLT	02-29-24	\$3,740.21	\$3,740.21	01-14-400-020	Professional Services -	\$0.00	\$0.00
						\$3,740.21				
Total Planning and Development						\$3,740.21				
Total Bills To Pay:						\$11,256.43				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General										
235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1									
FEB23/2024		02-23-24	CPP Deductions	02-29-24	\$10,936.90	\$10,936.90	01-00-000-631	CPP Deductions	\$0.00	(\$10,936.90)
FEB23/2024		02-23-24	EI Deductions	02-29-24	\$3,555.28	\$3,555.28	01-00-000-632	EI Deductions	\$0.00	(\$3,555.28)
FEB23/2024		02-23-24	Income Tax Payable	02-29-24	\$18,134.62	\$18,134.62	01-00-000-633	Income Tax Payable	\$0.00	(\$18,324.05)
						\$32,626.80				
Total General						\$32,626.80				
Total Bills To Pay:						\$32,626.80				



4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1
905-563-8205

February 28, 2024

SENT VIA EMAIL: Premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen’s Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

RE: Town of Lincoln Council Resolution – Urgent Need for Increased Funding to Libraries and Museums in Ontario

Please be advised that the Council of the Corporation of the Town of Lincoln at its Council Meeting held on February 26, 2024, passed the following motion regarding an Urgent Need for Increased Funding to Libraries and Museums in Ontario:

Resolution No: RC-2024-23
Moved by Mayor Easton; Seconded by Councillor Mike Mikolic

WHEREAS the provincial funding for public libraries is currently based on population levels from 25 years ago, which fails to reflect the substantial growth and changing needs of our communities. The Town of Lincoln Council wishes to draw your attention to the "Overdue" report of 2023 from the Canadian Urban Council, which emphasizes the pivotal role libraries play in various aspects of community life, including knowledge distribution, culture, health, reconciliation, belonging, and our democracy; and

WHEREAS libraries, situated at the heart of our communities, serve as multifaceted institutions catering to diverse needs. They provide essential services such as access to culture and information, refuge for those experiencing domestic violence, election information centers, job search facilities, health clinics, language learning centers for newcomers, and spaces for educational and community events. Despite their vital role, public libraries in Ontario have not seen an increase in provincial funding for over 25 years, leading to a decrease in the value of the province's investment by over 60%; and

WHEREAS the Town of Lincoln Council urges the Provincial Government to

consider increasing provincial funding for Ontario's public libraries to address critical shared priorities and community needs. While over 90% of library funding comes from local municipal governments, provincial operating funding is crucial for providing stability to library budgets, especially in times of inflation, technological changes, and increasing demands on libraries as community hubs; and

WHEREAS the Town of Lincoln Council would like to bring to the Provincial Government's attention the pressing need to increase the funding envelope for the Community Museum Operating Grant (CMOG). The Town of Lincoln currently receives \$25,000 annually, the maximum amount through this grant, but the funding envelope has remained stagnant for over 15 years. This limitation hampers the ability of community museums to offset increasing operational expenses, impacting their role in preserving and promoting local stories, attracting cultural tourists, supplementing school curriculum, and contributing to vibrant and vital communities; and

WHEREAS the Lincoln Museum and Cultural Centre is a community hub critical to the health and vibrancy of our community. An increase in CMOG funding will enable our museum to continue its valuable service to the community, creating a sense of place, attracting cultural tourists, and preserving local stories that define our unique identity; and

WHEREAS Cultural institutions, particularly museums, play a vital role in shaping and preserving our community's identity. They contribute to tourism, social participation, senior well-being, skill-building, and learning. As the largest government funder for most of Ontario's smaller museums, municipalities create value in their communities through the work of these institutions.

THEREFORE, BE IT RESOLVED THAT the Town of Lincoln Council urges the Provincial Government to support increasing funding to both public libraries and community museums. Recognizing these institutions as national assets and strategically investing in their potential will contribute significantly to renewing post-pandemic social cohesion, economic well-being, and community resilience; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to the Province, the Minister of Tourism, Culture and Sport, Association of Municipalities of Ontario (AMO), the Niagara Region, the 12 Local Area Municipalities in Niagara and all municipalities of Ontario for endorsement.

CARRIED

If you require any additional information, please do not hesitate to contact the undersigned.

Regards,



Julie Kirkelos

Town Clerk

jkirkelos@lincoln.ca

JK/dp

Cc: Premier of Ontario
Minister of Tourism, Culture and Sport
Association of Municipalities of Ontario (AMO)
Ann-Marie Norio, Clerk, Niagara Region
Local Area Municipalities
All Ontario Municipalities



The Corporation of the Town of Cobourg

Resolution

All Ontario Municipalities

Sent via email

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca
Town of Cobourg

March 8, 2024

RE: Correspondence from the Architectural Conservancy Ontario regarding Proposed Amendment to Subsection 27(16) of the Ontario Heritage Act with respect to the removal of listed (non-designated) properties from municipal heritage registers

Please be advised that the Town of Cobourg Council, at its meeting held on February 28, 2024, passed the following resolution:

WHEREAS subsection 27(16) of the Ontario Heritage Act stipulates that any non-designated heritage property listed on the municipal register of properties as of December 31, 2022 shall be removed from the municipal register on or before January 1, 2025, if the council of the municipality does not give a notice of intention to designate the property under subsection 29(1) of the Ontario Heritage Act on or before January 1, 2025; and

WHEREAS since January 1, 2023, municipal staff and members of the municipal heritage committee in the Town of Cobourg have been diligently working to: review the municipal heritage register; research the heritage value and interest of listed (non-designated) properties; review and research the heritage value and interest of non-designated properties; contact owners of such properties; determine which properties should potentially be designated in accordance with the provisions of Section 29 of the Ontario Heritage Act; and take all required steps to designate such properties; and

WHEREAS the above-noted work involving 213 listed properties in the Town of Cobourg is extremely time-consuming and cannot be completed by December 31, 2024 with the limited municipal resources available.



The Corporation of the Town of Cobourg

Resolution

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Cobourg authorize the Mayor to promptly send a letter to Doug Ford, Premier of Ontario, and Michael Ford, Minister of Citizenship and Multiculturalism, requesting that Subsection 27(16) of the Ontario Heritage Act be amended to extend the above-noted deadline for five years from January 1, 2025 to January 1, 2030; and

FURTHER THAT Council direct staff to forward this resolution to all 443 municipalities in Ontario seeking support of the ACO correspondence.

Sincerely,

A handwritten signature in black ink that reads "Kristina Lepik".

Kristina Lepik
Deputy Clerk/Manager, Legislative Services

Medical Officer of Health: Report to The Board of Health

Prepared by Dr. Carol Zimbalatti
Medical Officer of Health/Executive Officer

March 06, 2024

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Medical Officer of Health Update

Strengthening Public Health

The Health Unit continues to be actively engaged in shaping our future with respect to two of the three Strengthening Public Health pillars: voluntary mergers and Ontario Public Health Standards (OPHS) review. We understand that the Ministry of Health is still many months away from engaging with public health units regarding the third pillar, the funding formula review.

Senior management and BOH representatives have been actively engaged in meeting with counterparts in Renfrew County and District Health Unit, consultants, and colleagues across the province regarding mergers. We are gaining an understanding of the factors that contribute to or threaten merger success and are assessing how these may influence our future path. We also continue to engage with the Office of the Chief Medical Officer of Health and Ministry of Health for clarifications around voluntary merger proposal and funding processes/parameters.

Staff, primarily at the management level, have also been involved in the OPHS review, through the OPHS standard groups to which they belong. As appropriate and in consultation with senior management, they are providing feedback on the current 2018 OPHS and on the proposed revisions for 2025. Thus far the changes proposed to the OPHS are not momentous and will not reduce the amount of work expected of local public health enough to come in line with the sub-inflationary budget increases that the Ministry of Health has promised for 2025 and 2026.

The Chief Medical Officer of Health also recently provided an update regarding some changes to the OPHS to be implemented in 2024. They include changes to the Emergency Management Guideline, the Menu Labelling Protocol, and some changes to resources to support the Food Handler Training Course and Exam, the Small Drinking Water Systems educational materials and tobacco signage related to the *Smoke Free Ontario Act, 2017*. None of the changes outlined will significantly alter Health Unit operations.

2023-2024 Respiratory Season

Provincially, the respiratory season is winding down, with Public Health Ontario signaling in their February 16 [Integrated Respiratory Virus Risk Indicators](#) report that respiratory virus activity is expected to decrease in both the adult and pediatric populations over the period to February 24. That isn't to say that respiratory viral infections are no longer occurring. SARS-CoV-2 is still circulating, as is influenza. We often see an increase in influenza B cases late in the season. Locally, we continue to see sporadic influenza cases among those eligible for testing; but as of February 21, there are no active institutional influenza, COVID-19, or RSV outbreaks. Thus far, the respiratory season was less severe than many anticipated, with enhanced planning and good influenza and COVID-19 vaccine effectiveness perhaps mitigating some of the impact.

Programs and Services Updates

Corporate Services

Communications

- Working on a review of the Health Unit's social media presence including current tools and future opportunities to reach different target audiences.
- Supporting the release of the Multi-Year Strategic Plan survey, reaching over 61,000 people to date, resulting in 2,813 link clicks. Link clicks do not mean that someone has completed the survey, as someone could click the same link multiple times.
- Supporting other internal priorities, including employee psychological health and safety, planetary health awareness and executive messaging around merger feasibility.
- Working with programs to prepare and disseminate timely content in the wake of National Non-Smoking Week, Sexual Health Week and Family Day.
- Working with Sexual Health on a plan to raise awareness of syphilis risk among new priority populations.

Facilities Operations

2024 Priorities Addressed:

North Bay

- Prepared salt bins for winter.
- Replaced stained carpet tiles in many areas of the building.
- Refinished faded tables in the staff kitchen.

Parry Sound

- Installed internal signage. Secured company for external signage installation to be scheduled soon.
- Purchased a new accessible exam bed for the Sexual Health Clinic.
- Installed AODA accessible door for the main floor.
- Working with landlord maintenance to resolve the air conditioning issue in the server room.
- Water pressure booster pump was installed to resolve low-pressure issue.
- Temporary generator has been installed and operational. Awaiting landlord to install permanent solution.

Covid 19

- Weekly monitoring of Personal Protective Equipment cleaning supplies for Covid 19 (sanitizer and disinfectant).

Information Technology

2024 Priorities Addressed

- Converted the Nipissing boardroom into a MS Teams Room providing improved video integration and functionality.
- Major software and hardware update to our backup and recovery solution.
- Laptop refresh for Oral Health Team was completed.

Planning and Evaluation

Population Health Assessment and Surveillance

- Analyses of trends in chlamydia and gonorrhea testing data, as well as selected abortion data was performed for the Health Unit region and in comparison, with provincial statistics to inform program understanding and planning.
- Data from the 2022-2023 cycle of the Ontario Student Drug Use and Health Survey has been received and analysis has started, focusing initially on indicators related to vaping within schools.
- Internal indicators have been developed regarding respiratory disease surveillance using methodologies based on the early aberration reporting system (EARS).
- A project has started in conjunction with the school collaboration group to establish a data reservoir/surveillance program. This program aims to centralize data pertaining to regular projects and programs that occur at schools. This includes sexual health, vaccine preventable diseases, oral and vision health, environmental health, and communicable disease control.
- An abstract submitted for presentation at the 2024 Canadian Public Health Association's conference was recently accepted. A poster entitled "COVID-19 outbreak at a residential apartment building in Northern Ontario, Canada" will be presented between April 23rd and 24th, 2024 in Halifax, Nova Scotia by a Health Unit staff member and co-author.

Health Equity

- The Health Equity Needs Assessment Report was finalized and shared with all staff. This report encapsulates the outcomes of a comprehensive needs assessment undertaken by the Health Unit on what is needed to strengthen our capacity to meaningfully address health equity. Recommendations from the Executive Team (included in the report) in response to the findings are being mobilized including the scoping of existing health equity work and the formation of a new committee designed to centralize, coordinate and collaborate in our organizational approach to equity.
- Thirteen organizations in our district that serve priority populations applied to the Health Unit's health equity training funds towards health equity specific professional development for staff and/or volunteers. Funds were applied to training that occurred

between September and December 2023 on areas such as applied suicide intervention skills, mental health first aid, trauma informed care, 2SLGBTQ+ positive spaces, decolonization and Indigenous cultural awareness.

Effective Public Health Practice

- In late 2023 the Continuous Quality Improvement (CQI) Committee, as part of an ongoing commitment to fostering a culture of excellence, reached out to all staff with the CQI Maturity Survey Tool to gather valuable insights regarding CQI at the Health Unit. This survey was the same tool used in 2016 by the Locally Driven Collaborative Project: Strengthening CQI in Ontario's Public Health Units that many Health Unit staff completed at that time. The CQI Maturity Survey Tool was sent for all staff to complete with the intention to identify changes, if any, to the organization's level of CQI maturity as it relates to organizational culture; capacity and competency; and perceived value of CQI. The survey closed in mid-January 2024 and the results will be reviewed at an upcoming CQI committee meeting. The comprehensive assessment of the results by the CQI committee will help to inform next steps for logic model planning and will be instrumental in shaping the future direction of organizational CQI efforts.
- The Health Unit is currently in the understanding phase of strategic planning. The primary activity during this phase is internal and external data collection via surveys and focus groups. Internal data collection with staff and Board of Health members is now complete and external data collection with clients, individuals who live in our Health Unit region and community partners will be complete by the end of February. At the end of this phase (March 15), it is anticipated all the data will be collated, analyzed and themed to inform the direction phase where draft strategic priorities are set.

Quality Assurance

Policies and Procedures

A total of 270 policies, procedures, and associated documents were processed between October 21, 2023, and February 6, 2024: 190 documents issued, 26 new numbers assigned, and 54 documents archived.

Quality Issue Reports (QIR)

- Q1 results will be reported on in the April MOH report.

Clinical Services

Communicable Disease Control

Invasive Group A Streptococcal (iGAS) infections

The CDC program has observed an increase in invasive Group A Streptococcal (iGAS) infections. The highest number of cases in over twenty years was reported in the Health Unit area in 2023. An increase in iGAS cases was also observed in Ontario and other provinces in 2023. A Public Health bulletin was issued to local healthcare providers about the increase in cases. A separate

Public Health bulletin was issued to local social service agencies informing them about the increase in cases and when to advise clients to seek immediate medical attention.

Group A Streptococcus (group A strep, Streptococcus pyogenes) can cause both non-invasive and invasive disease and may be present in asymptomatic carriers. Invasive group A streptococcal infections occur when the pathogen infects normally sterile sites, such as the blood, cerebrospinal fluid, joints, pleural or pericardial fluid. Two of the most severe forms of iGAS are necrotizing fasciitis “flesh-eating disease” and Streptococcal Toxic Shock Syndrome, for which, rapid diagnosis, aggressive management, and early use of appropriate antibiotics are critical.

Influenza

Since the beginning of the 2023-2024 season and as of February 20, there have been a total of 198 lab-confirmed cases of influenza reported in the district.

Outbreak Activity

From November 1, 2023, to January 31, 2024, the CDC program managed 40 outbreaks in long-term care homes, retirement homes, other high-risk congregate living settings and childcare settings. This included 20 COVID-19 outbreaks, 7 outbreaks caused by an unknown respiratory illness, 2 outbreaks of Influenza A and 11 outbreaks caused by an unknown enteric illness. Five of the 11 unknown enteric illness outbreaks were in childcare centres.

Update Dosanjh Care Residence

Dosanjh Care Residence was a Community Homes for Opportunity (CHO) located in Powassan, Ontario, providing supportive housing for individuals experiencing complex mental health issues who require 24-hour support. The facility was closed under order on October 26, 2023, at the time of the closure 38 individuals lived at the residence. The home was reinspected on November 20, 2023, by one Public Health Inspector and two Public Health Nurses. The closure order was rescinded on November 22, 2023.

The residents have not returned to the home and remain under the care and supervision of the Canadian Mental Health Association.

Professional Practice

The Professional Practice Program has just welcomed a new semester of students. We are currently supporting a total of 26 students from various educational programs including nursing, education, dietetics and social work. The students are working in programs including Vaccine Preventable Diseases, Sexual Health, Healthy Schools, Communicable Disease Control, Healthy Living, Healthy Families, Communications and Occupational Health and Safety. The placements range from 60-420 hours in length, depending on the student's educational requirements.

Oral Health and Vision Screening

Construction of the dental clinic in the Parry Sound office is complete. We hosted our first preventive dental clinics February 7-9, 2024. Two Registered Dental Hygienists travelled to Parry Sound to assist with the clinic as we are in the process of recruiting a dentist and

assessing the staffing required to run the dental clinic. Clients included a mix of children and seniors, and they appeared to appreciate having an opportunity to receive dental care closer to home and at no cost.



Sexual Health/Clinical Information

Sexual Health Update

We have officially launched the “GetaKit” testing expansion program in collaboration and partnership with the University of Ottawa. This initiative will increase access and decrease barriers for priority populations in our district through mail-out HIV self-tests and online requisitions for sexually transmitted and blood-borne infections. Program process mapping is in progress with the Planning and Evaluation Team to evaluate workflow for greater efficiencies for clients and staff and prioritize services for our most equity-seeking population. We have also recently updated our approach to data collection and monitoring of clinical services for improved data quality to support program planning, evaluation and service delivery.

Enhanced Harm Reduction (EHR) & Needle Syringe Program (NSP)

Surveillance

Information collected through the Overdose / Negative Drug Reaction Reporting System was sent to more than 160 community partners in weekly email updates and through the Health Unit's interactive surveillance dashboard. From November 1, 2023 to January 31, 2024, within the Health Unit district, there were 36 overdoses / negative drug reactions reported with five resulting in death. This represents a slight increase in overdoses / negative drug reactions and deaths when compared to the same time period in 2022/2023.

The temporary Community Health Promotor position that was piloted in the Fall has now been transferred permanently to the Sexual Health and Clinical Information program from Healthy Living. This position will continue to focus on the enhanced harm reduction (EHR) work previously carried out in Healthy Living and involves activities to better align the EHR work with other harm reduction initiatives, including naloxone and the Needle Syringe Program. We continue to seek an appropriate location for "Our Healthbox (OHB)." The OHB offers low-barrier access to health products and community health and social service information using advanced interactive SMRT1 technology. Individuals can anonymously access take-home HIV self-testing kits, naloxone, harm reduction supplies, and personal items such as winter hats, socks, or hygiene items.

Vaccine Preventable Diseases

Influenza and COVID-19 Vaccine Campaigns

This respiratory season, we offered both influenza and COVID-19 vaccines at community clinics across the district.

- the Health Unit hosted 29 clinics
- 7,206 doses of influenza vaccine were administered
- 9,047 doses of COVID-19 vaccine were administered

In-house clinics provided 175 doses of influenza vaccine and 145 COVID-19 vaccine, primarily to children under 5 years of age as well as immunocompromised clients when community clinics or pharmacies were not optimal.

We supported the distribution of 2,835 doses of vaccine to Long Term Care Homes, 16,715 doses to primary care providers, and 2,485 doses to hospitals across the district. Additionally, we worked collaboratively with community partners in social services and community paramedicine to reach equity seeking and priority populations.

Respiratory Syncytial Virus (RSV) Campaign

New this fall, the Ministry of Health announced the implementation of a publicly funded RSV campaign to respond to increased rates of RSV among vulnerable populations. Publicly funded vaccine was made available to select groups of Ontarians including:

Those 60 years of age or older who are:

- Living in Long-Term Care Homes
- Living in Elder Care Lodges

- Residents of retirement homes licensed to provide dementia care
- Patients in hospital receiving alternate level of care (ALC)
- Patients receiving hemodialysis or peritoneal dialysis
- Recipients of solid organ or hematopoietic stem cell transplants
- Individuals experiencing homelessness
- Individuals who identify as First Nations, Inuit, or Metis

The Health Unit reached out to our community partners (Long-Term Care Homes, Elder Care Lodges, and hospitals), and to date, have provided 1,065 doses of vaccine for distribution to these populations. The Health Unit continues to reach out to community partners to offer support as needed. The Health Unit has also been available to provide vaccines to eligible individuals who reside in our community through community clinics or by in-house appointments.

Community Services

Environmental Health successfully wrapped up 2023 with conducting 20 of 22 menu labelling routine inspections, with one being completed in January 2024 and another facility pending due to renovations. Only one menu label complaint was received against one of these premises.

Seven hundred and fifty-six (756) year-round food premises were inspected in 2023 and based on the nature of their operation:

- 135 were high risk (3 inspections per year)
- 266 were moderate risk (2 inspections per year)
- 355 were low risk (1 inspection per year)

Two hundred and eighty-three (283) food premises that operate seasonally received at least one inspection in 2023. Where non-compliance is identified during routine inspections, follow-up re-inspections are conducted to ensure compliance; 368 re-inspections were completed. Twenty-eight (28) food related complaints were received through intake, thus resulting in additional inspections. Lack of compliance and observed risk may result in the issuance of Health Protection and Promotion Act (HPPA) section 13 orders; 7 section 13 orders were issued in 2023.

Environmental Health received eight complaints concerning personal service settings, two of which resulted in HPPA closure orders.

Five hundred and fifty-four (554) animal bites from dogs, cats, and other animals were investigated in 2023 to prevent and control rabies virus among humans.

We inspected 48 outdoor and indoor swimming pools, spas, and wading pools at different frequencies, with the year-round facilities receiving one inspection every three months. We are observing a trend of new operators/owners acquiring resorts who possess limited knowledge of operating recreational water facilities, resulting in many HPPA section 13 closure orders. The following closures occurred: 5 closures of Spas, 15 closures of Class B Pools, 1 closure of Class A Pool, and 1 closure of Wading Pool.

We investigated 169 adverse water reports.

Tobacco Enforcement Officers completed 234 inspections at 112 tobacco vendors in 2023, 11 re-inspections were conducted, and 25 warnings were issued. One hundred and thirty-four (134) workplace/public places were inspected, an additional 170 surveillance inspections and 3 re-inspections were also conducted. One hundred and thirteen (113) compliance checks were conducted at 78 vape vendors, with 6 warnings issued to vape vendors. Youth Access compliance checks occurred 220 times with 26 sales completed; 51 warnings were issued, and 10 tickets.

For a complete list of the set fines as per the Provincial Offences Act, please refer to the following:

- [Food Safety](#)
- [Water / Small Drinking Water Systems](#)
- [Personal Service Settings](#)
- [Swimming Pools and Spas](#)

Perfluoroalkylated Substances Update

Perfluoroalkylated Substances (PFAS) are manmade substances. The most common are perfluorooctane sulfonate (PFOS) and perfluorooctanoic acid (PFOA). We use many products that contain PFAS. They can be used to keep food from sticking to cookware, to make carpets and sofas resistant to stains, to make clothes and mattresses more waterproof, and to make some food packaging resistant to grease absorption. Due to their common use in everyday products, almost everyone is exposed to low levels of PFAS from the air, soil, indoor dust, food, water, and various consumer products.

Determining the health risks associated with PFAS is an active area of study. Toxicological studies on animals have found that high levels of PFAS are associated with reproductive, developmental, endocrine, liver, kidney and immunological effects. Extrapolating these findings to the human population is difficult, and many questions remain regarding the degree and the length of time of exposure likely to cause these impacts.

PFAS presence was detected at the Jack Garland Airport and the Canadian Force Base (CFB) facilities by the Department of National Defense and reported to the local office of the Ontario Ministry of Environment Conservation and Parks (MECP) staff in December 2016. The use of fire-fighting foam during training exercises prior to 1998 is the likely source of contamination. The MECP in 2017 invited the North Bay Parry Sound District Health Unit to comment on its impacts on human health. PFAS from the above-contaminated site are making their way into Trout Lake (the source intake for the North Bay municipal water system) through Lees Creek and other water bodies (creeks and lakes) around the City of North Bay (CNB).

The Health Unit reported this matter to the Ministry of Health and sought help in managing these new substances with both limited information and curtailing regulations available. With the help of Public Health Ontario, the Medical Officer of Health Recommendations were developed as a risk communication tool and shared with the partner agencies involved (CNB, MECP, DND), the media, and the public at large. An individualized version of the letter of the

MOH recommendations was delivered in person to the residents in the affected area by a public health inspector and an environmental officer from the MECP.

The HU has been participating in discussions held by the agencies involved in the PFAS site management headed by DND regarding implementing MOH's recommendations and other government requirements/directives about human and ecological impacts. Activities to monitor and decrease exposure to PFAS are ongoing:

- Municipal water usually measures below the MECP standard of 70ng/L for the sum of 11 PFAS substances with occasional excursions above the standard.
- Because of well water readings above the MECP standard, some residents in affected areas are supplied with bottled water. Delivery of bottled water is coordinated by the CNB and paid for by DND.
- As of mid-January 2024, some of the residents who received Point of Entry Treatment systems (POETs) were removed from bottled water service since the POETs are proven to be effective based on multiple rounds of testing. These residents were notified of this change via a letter from DND delivered in December that included the 2024 maintenance schedule for the POETs.
- A small number of households were also provided with a municipal water connection. Confirmatory sampling in mid-October 2022 and late January 2023 showed results below the MECP standard of 70 ng/L. Additional residents on the bottled water service were offered POETs in the spring 2022 treatment system, or a Point of Use (POUT) when limited by space in the home.
- A few households did not accept the offer in late January 2023; they have been advised that the offer still stands and that similar systems have been installed successfully in the area.
- Some residents (without POETs installed) remain on bottled water because their drinking water exceed the MECP standard of 70 ng/L at one time or another. The contractor continues monitoring these sites after they have exceeded in previous testing.
- Health Canada is reviewing their proposed objective value for PFAS in Drinking Water to 30 ng/L for the sum of all PFAS detected in the water sample.
- In 2024, DND will continue to conduct drinking water monitoring, surface water and groundwater sampling, flow measurements, storm sewer network surveying and the influent and effluent sampling and maintenance of POET Systems they installed at private homes.

The HU is also aware of PFAS found in fish, chicken eggs, and foam. The public is advised not to consume fish caught in Lee Creek and to limit the consumption of trout caught in Trout Lake. PFAS were detected in eggs from chickens raised at a farm near Lee Creek Road. The hens may have acquired it from water, soil, or feed. MECP is still investigating and trying to determine what the results mean. The HU asked the City of North Bay staff to scoop the foam if found on the shores of municipal beaches. Parents are advised to not let their children play with foam

around beaches as it may contain higher concentrations of PFAS. Canada has yet to develop regulatory standards for eggs like European countries.

Healthy Families

The Healthy Families Program provides individual and group services to clients including Breastfeeding Clinics, Healthy Babies Healthy Children (HBHC) postpartum phone calls, HBHC Blended Model Home visiting for families facing multiple risk factors, developmental screening and referral, Family Health Information line, online parenting and prenatal education, and participation in delivery of high-risk prenatal group education.

Direct Service Metrics	2023 annual
Postpartum screens by hospital for HBHC postpartum follow up	469
HBHC telephone follow-up with postpartum families	438
Home visits to HBHC families with-risk	661
Active families in the HBHC program	171
Families on HBHC waitlist at end of year	35
Breastfeeding Clinic encounters	181
Online Prenatal Program registrations	16
Triple P (online parenting program) registrations	19
Family Health Information Line Calls	1981

2023 Health Promotion

Healthy Families population-based activities focused on infant and child mental health promotion, positive parenting, trauma-informed care, resilience, and the impact of Adverse Childhood Experiences (ACEs) on adults who are parenting young children. These concepts are informing activities to support responsive relationships, strengthen core skills, and reduce sources of stress for families. Focused work with community partners will continue in 2024, e.g. Postpartum Mood Disorders, ACEs and Resiliency, community approach to prenatal education, Positive Parenting, developmental referral pathways, and several others.

Families in the Kitchen



Families in the Kitchen (FITK) is a program created by the North Bay Parry Sound District Health Unit (NBPSDHU) for parents with children 0-4 years of age who live in the Nipissing area and experience health and social inequities. FITK is a weekly onsite program that strives to improve food skills and increase social connectedness and well-being for high-risk families with children

The program is facilitated by a Public Health Registered Dietitian (RD) and a Public Health Nurse (PHN) who also support participants with complex needs in accessing other health or social

services. During the pandemic, FITK was placed on hold. Due to a new community partnership with the Family Enrichment Program, the program was re-launched in early February. Family Enrichment enhances the FITK service with an Early Childhood Educator (ECE) to provide a parent-child circle time component, as well as providing volunteer child minding services while parents participate in the activities.

Healthy Living

Highlights from 4th Quarter of 2023 and 1st Quarter of 2024:

Chronic Disease Prevention and Well-Being Standard

- In November 2023, the Health Unit along with a community partner with lived experience presented at the [National Conference on Ending Homelessness](#) hosted by the Canadian Alliance to End Homelessness in Halifax on the **See the Person anti-stigma campaign**. The presentation was given on behalf of the Nipissing District Homelessness and Housing Partnership. The presentation emphasized the power of people with lived experience in the co-creation and promotion of public education and advocacy efforts related to housing and income. The evaluation of the campaign demonstrated reach to 235 health and social service providers and about 700 grade 7-12 students.
- Worked with Eating Disorders Prevention Ontario (EDO-P), to organize training for internal staff with the goal of promoting a holistic approach to well-being. Next steps involve continued collaboration with EDO-P to convene a local community of practice with partners who work with children and youth.
- Initiated the ACEs and Resilience Working Group through the Muskoka, Nipissing and Parry Sound Child and Youth Planning Table (MNPS CYPT). Twelve organizations will engage in developing and implementing a cross-sectoral knowledge translation plan on ACEs and resilience.

Healthy Environments Standard

- Worked with community partners and Health Unit staff to submit a proposal to the Ontario Resource Centre for Climate Adaptation (ORCCA) for a staff capacity grant. The proposal was accepted and aims to develop a Climate Change Vulnerability and Risk Assessment (VRA) leading to a sustained regional community of practice (COP) to facilitate the mobilization and collaboration of local municipalities, First Nations, academics, conservation authorities, and other community partners. Project planning is commencing and will include key informant interviews and surveys to gauge proposed partners' interests and preparation for initial gathering of partners planned for Q2 2024.

Substance Use and Injury Prevention Standard

- Concluded the *Before the Floor* campaign on alcohol. The campaign was a multi-public health unit initiative with the goal of reducing binge drinking among the "Partier" peer crowd through strategic messaging and engagement on social media.
- Initiated media campaign for harm reduction messaging and awareness related to cannabis edibles.

- Conducted evaluation of the Gambling Harm Reduction Partnership (GHRP) with a focus on planning for 2024.
- Hosted a Smart Funding Proposal – Grant Writing workshop in partnership with Regional Development Advisors from the Ministry of Tourism, Culture and Sport and Ministry of Seniors and Accessibility. Twenty-nine individuals representing 15 organizations attended. Most of the organizations support older adults in Nipissing and Parry Sound districts (e.g., older adult clubs, community support services, libraries).
- Worked with community partners to develop and launch the [Nipissing and Parry Sound Transportation Inventory](#).
- Coordinated Fall Prevention Month Lunch and Learn in partnership with Canadore College, Parry Sound Campus, and WPSHC.
- Initiating Cannabis Stash Box campaign targeted at safe storage of cannabis products, in collaboration with Oral Health, Healthy Families, and Sexual Health/Clinical Information
- Volunteerism campaign for older adults in development. Encourage volunteering to age well, stay social and support local agencies to fulfil their mandate (e.g. transportation services accessed by older adults)
- Hosted STAND UP! Facilitator Training in North Bay with support from registered physiotherapists from the North East Specialized Geriatrics Centre. Ten facilitators were trained to provide this free 12-week fall prevention program for community dwelling older adults. Pre and post evaluations were conducted and will be reviewed for future trainings
- Attended Nipissing Wellness Ontario Health Team’s Navigation Services Community of Practice event and presented on the work of the Transportation Working Group and shared the developed resource with attendees.

Healthy Schools

Highlights from 4th Quarter of 2023 and 1st Quarter of 2024

Concussions and injury prevention:

- Supported the Near North District School Board (NNDSB) in developing cycling skills in grade 7/8 students at 7 schools in Parry Sound district. Health Unit supported by having trainers trained and seeking grant funds for the trailer and fleet of bikes.

Healthy eating behaviours and food safety:

- Hosted four [Adventures in Cooking](#) community kitchen gatherings across district; 24 community partners attended (in partnership with Healthy Living).
- [Northern Fruit and Vegetable Program \(NFVP\)](#) started week of November 20, 2023; 59 schools enrolled.
- Multi-board indoor composting pilot being planned.
- [Great Big Crunch](#) promotion (March 7, 2024) in collaboration with NFVP and Student Nutrition Program – Nipissing, Parry Sound, Muskoka.
- Preparing for NFVP outcome evaluation in May 2024.

- Eating disorder training January 2024 – capacity building for school boards.

Healthy sexuality:

- Updated content on the Health Unit’s website including the Teach It First Campaign.
- Multiple IMPACT Instagram posts about testing and contraception.
- Participated in Conseil scolaire public du Nord-Est de l’Ontario ([CSPNEO](#)) workgroup on consent, boundaries and sexual health for grade 9/10 students.
- Continue to support CSPNEO workgroup on consent, boundaries, and sexual health for grade 9/10 students.

IMPACT *Instagram Account and youth engagement:*

- Monthly/bi-monthly posts addressing all school health topics.
- Participation in [NND SB](#) and CSCFN student senate.
- Facilitated [take your kid to work day](#) at the Health Unit in 2023.
- Partnership with R.I.S.E at St. Joseph Scollard Hall (presentation + IMPACT content made by youth).
- Hosting four BEd student placements and 1 groups of 3rd year nursing student placements.

Mental health promotion:

- Launched [Attendance Matters Campaign](#), created jointly with all School Board Mental Health leads and internal Mental Health Committee to augment student attendance as the north has lower student attendance.
- CSPNEO mental health lead provided training to Health Unit school leads on Policy/Program Memorandum 169 ([PPM 169](#)).

Oral health:

- Dental screenings completed in 24 schools to date, with 1,142 students screened. Currently, 98 students have been identified as in need of urgent dental care, and 689 students offered a free prevented service.
- Dental school screenings to continue average of one to three schools weekly.

Physical activity and sedentary behaviour:

- Conducted Outdoor Ways of Learning and Sharing (OWLS) observation as part of the evaluation plan for Conseil scolaire catholique Franco-Nord ([CSCFN](#)). Planning underway for an OWLS community of practice within NND SB & Nipissing-Parry Sound Catholic District School Board ([NPSCSB](#)). A presentation was made by the Health Unit along with school board partners at the [2023 Health Schools National Forum](#).
- Active hallways materials provided to 5 elementary schools within CSCFN. Follow-up completed with 5 elementary schools within CSCFN, 4 within NPSCSB, 3 within NND SB
- Commenced planning for Bike to school month (June 2024).

Planetary Health:

- Lending Library items updated: climate emotion game, treaty teachings activity, Let's Talk Science activities updated
- Supported a Community Conversation event at Powassan Library
- EcoSummit with 10 elementary schools NPSCSB with S.J.S.H. Outdoor Leadership & Environmental Studies Program (S.O.L.E.) youth leadership at St. Joseph Scollard Hall fall 2023
- IMPACT post about winter driving emergency kits

Substance use and harm reduction:

- [Naloxone Kits in At-Risk Workplaces](#) support to school boards provided to implement as required by Ministry of Labour
- NNDSB sharps pick up kits provided to support schoolyard sweeps and safer learning environments.
- The Health Unit signed on as an official partner with Planet Youth and thus branded the initiative as Planet Youth Nipissing
- Planet Youth Nipissing meeting with Icelandic coordinator to train local coalitions and plan for data gathering in secondary schools after March Break.

UV exposure

- Winter sun safety posts shared on IMPACT.

Violence and bullying

- Assisted with Playground Activity Leaders in Schools (PALS) content update on provincial working group. PALS program being implemented at 1-2 NNDSB elementary schools as a pilot initiative.
- Planning for local Safe school conference with co-terminus boards and Police services.

Visual Health

- Vision screenings completed in 24 schools to date, with a total of 428 students to be screened (SK only).
- Eye See Eye Learn Information Sheet included with each referral for parents/guardians.
- Communications with superintendents and board staff about April 2024 solar eclipse safety procedures.
- Content on vision updated on the Health Unit's website.

Finance

The Finance department has worked on year-end transactions and making sure all 2023 costs have been accounted for. The Q4 report was filed on time on January 31. The Annual Service Plan has been received from the province and Managers are inserting their planning data and Finance is completing the matching budget dollars. Cash flow has been tight in January as the

Ministry is behind in flowing the following funding: 2023 COVID funding (expected Feb 28), Ontario Seniors Dental Care Capital funding (expected February 15); previous Mitigation funding and 1% increase (expected before March 31). Preparations are starting for the annual audit in March. As well, Finance assisted with merger discussions and provided documents as needed for that process.

Human Resources

Employee & Labour Relations

At the Joint OPSEU/ONA/Management committee meeting held on December 14, 2023, the committee noted that the Holiday All Staff Celebration was a positive event that it was beneficial for everyone to be together as a group and to have a day to reconnect and socialize. There were also discussions about employee concerns about the potential mergers of Public Health Units, and it was noted that frequent updates to staff are helpful.

OPSEU elected a new OPSEU Chief Steward, John Mitchell, effective January 17, 2024 to replace Diane Bednarz who filled this role for many years. We would like to acknowledge all the work that Diane Bednarz did over the years as the OPSEU Chief Steward.

Occupational Health and Safety

Of the number of staff eligible to receive influenza immunization, we achieved 100% compliance. This does not include valid exemptions due to medical reasons or based on grounds under the Ontario Human Rights Code.

The Public Health Nurse, Occupational Health and Safety, is precepting a 4th Year Nursing Student. The student is learning about immunization, mask fit testing, job demands, ergonomics, and infection prevention and control as applied in a public health setting.

Several occupational health and safety procedures are being reviewed for currency and in consideration of psychological health and safety impacts. These include Ability Management, Job Demands Profiles, and Critical Incident Debrief (new). A new Respectful Workplace Policy, along with updated procedures for reporting and managing workplace harassment and violence are scheduled to be released by the end of March 2024.

Presentations have been made to the Executive Team, Managers Team, and the Joint Health and Safety Committee to inform them of the newly developed [Internal Mental Health Strategy](#), including a summary of results from the Internal Mental Health Staff Survey conducted last Fall. This is to be followed by all staff receiving a summary of the survey results and an overview of the strategy.

Professional Development

Internal professional development sessions recently coordinated by Human Resources since the last report include:

Professional Development Session	Date	Number of Participants
Basic Life Support Recertification	November 6, 2023	8
Basic Life Support Recertification	November 15, 2023	6

Professional Development Session	Date	Number of Participants
Defensive Driver Training (Online Self-Directed)	Completed by Dec. 15, 2023	27

De-Escalation training sessions will be held in February and March 2024.

Staffing

The following temporary positions were recently filled. These vacancies were created because of backfilling employees assigned to temporary job assignments, a leave of absence, and to assist with workload:

- Public Health Nurse, Communicable Disease Control (1.00 FTE) from November 9, 2023 to September 6, 2024
- Executive Assistant, Planning, Evaluation and Communications (0.40 to 0.60 FTE) from November 27, 2023 to March 1, 2024
- Program Administrative Assistant, Finance (0.63 FTE) from January 2, 2024 to March 29, 2024
- Emergency Management Coordinator, Corporate Services (up to 280 hours) from January 8, 2024 to June 28, 2024
- Acting Program Manager, Oral Health and Vision Screening (1.00 FTE) from February 5, 2024 to December 31, 2024

The following permanent positions were recently filled. These vacancies were created because of internal transfers and staff departure:

- Public Health Inspector, Environmental Health (1.0 FTE) effective November 8, 2023
- Bilingual Public Health Nurse, Vaccine Preventable Diseases (1.0 FTE) effective December 20, 2023
- Program Administrative Assistant, Healthy Families (1.0 FTE), effective January 8, 2024
- Clinic Dentist, Oral Health and Vision Screening, (0.943 FTE), effective January 22, 2024

The recruitment of the following permanent and temporary positions is currently under way:

- Human Resources Coordinator, Abilities and Wellness, Human Resources (1.00 FTE)
- Public Health Nurses, Communicable Disease Control (2.00 FTE)
- Community Development Coordinator, Healthy Schools (1.00 FTE)
- Clinic Dentists, Oral Health and Vision Screening (1.50 FTE)
- Mental Health Coordinator, Healthy Living (1.00 FTE)
- Clinical Coordinator, Oral Health and Vision Screening (1.00 FTE)

We continue our efforts to recruit a permanent Accounts Payable Clerk, Finance.

There has been no net increase in permanent positions. There were some positions that were eliminated and new positions created as outlined in the Operational Plan and Financial Budget Proposal 2024. Effective April 11, 2024, a permanent 0.8 FTE Family Home Visitor position in

the Healthy Babies Healthy Children Program in Healthy Families will be eliminated which is funded by the Ministry of Children, Community and Social Services (MCCSS).

Approved by

Carol Zimbalatti, M.D., CCFP, MPH
Medical Officer of Health/Executive Officer
North Bay Parry Sound District Health Unit

From: [REDACTED] >
Sent: March 11, 2024 9:22 AM
To: Ina Watkinson <clerk@mckellar.ca>
Subject: Fwd: Senior safety

Please present this email to the councilors at the next meeting, Ina.
Thank you.
Paul mallory

----- Forwarded message -----

From: [REDACTED]
Date: Thu, Mar 7, 2024, 7:36 a.m.
Subject: Senior safety
To: nryeland@mckellar.ca <nryeland@mckellar.ca>

Hello

I am requesting a civic address change.

Why?

There us constant confusion, with properties which border mckellar township.

When fire, ambulance or deliveries are given my address 292 mckellar ferguson boundary road,

They use their gps, since this road fronts on highway 124, they get stuck in jan, feb at the junction of m.f.b.rd and highway 124., since mcdougal and mckellar refuse to winter plow it.

I have health issues, and would like clarity, simplicity with my address.

Solution:

Allow me to be, 292 loche erne rd.

I allow the mcdougal loche erne snow plow to turn around on my land, in front of my house.

Also, my neighbors house and land is in mckellar township, their address is 278 loche erne rd.

I am getting older, and would feel safer having a loche erne address.

Thank you

Paul mallory

P.s. i am a low income senior.



The West Parry Sound District Museum
 17 George Street P.O. Box 337
 Parry Sound, ON P2A 2X4 Canada
 Phone: (705)746-5365

Township of McKellar
 PO Box 69, 701 Highway 124
 McKellar, Ontario P0G 1C0

Dear Mayor Moore and Council,

This letter is a follow up to the West Parry Sound District Museum's Deputation requesting funding for 2024. You asked what a breakdown of 0.4% would look like. Please find below a chart detailing this.

We want to stress that this is a request, if you don't feel capable of contributing the full amount we would appreciate any contribution. With a monetary contribution you'd be able to appoint a Municipal Representative to our board so you will have a say in how these funds are used.

As you don't currently have a representative on our board, we would like the opportunity to speak with your council or a member of your council about our request. We would like to be able to address any concerns or questions that your council may have. How does your council feel about the 0.4% request? Do you feel it's fair? If not, why?

Sincerely,

Nadine Hammond
 Curator/Manager

	0.4% of 2021 Property Tax	2024 Request
Archipelago	\$34,956	\$35,250
Carling	\$22,211	\$38,425
McDougall	\$18,115	\$15,000
McKellar	\$14,058	\$14,000
Parry Sound	\$47,530	\$45,000
Seguin	\$53,012	\$22,500
Whitestone	\$12,675	\$2,000
TOTALS	\$202,560	\$172,175

Email: info@museumontowerhill.com
www.museumontowerhill.com

**The United Church of Canada
McKellar-Dunchurch Pastoral Charge**

March 4, 2024

MAR 11 2024

To the Reeve and Councillors
The Township of McKellar
PO Box 69, 701 Highway 124
McKellar, ON P0G 1C0

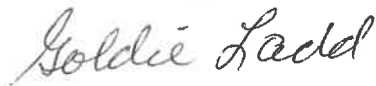
**Re: United Church Manse, 2 Lakeshore Road
Roll Number 4928-000003-24000-0000
Interim Tax Bill 2024**

On behalf of the Official Board for the McKellar-Dunchurch Pastoral Charge, may I once again request that Council accept this letter as a request for relief of the 2024 Interim Tax Bill of the Property tax on the United Church Manse.

Also, please update your records to read PO Box 9, 2 Lakeshore Road. Thank you.

Your support has been greatly appreciated and the congregations would be grateful if you could approve this request again this year in order that we may continue to support the communities.

Yours sincerely,



Goldie Ladd
Central Treasurer
McKellar Dunchurch Pastoral Charge
c/o 2057 Hwy 124
Dunchurch, ON
P0A 1G0



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

**Tender Opening
Request for Proposal 2024-02
Community Centre Kitchen Renovations**

Closing Date: February 29, 2024 2:00 p.m.

Vendor	Date/Time Rec'd	Subtotal	HST	Total
Jansz Interiors	February 27, 2024 at 10:48am	\$72,930.00	\$9,480.90	\$82,410.90
Apex Construction	February 28, 2024 at 3:10pm	\$128,225.00	\$16,669.25	\$144,894.25
Northern View Construction	February 29, 2024 at 8:50am	\$112,545.00	\$14,630.85	\$127,175.85
W.S. Morgan	February 29, 2024 at 12:20pm	\$167,800.00	\$21,814.00	\$189,614.00

Request for proposals opened at the Municipal Office at 2:01 p.m. by:

Karlee Britton
Deputy Clerk

Ina Watkinson
Clerk/Administrator



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842


Fax: (705) 389-1244

**Request for Proposal Opening
RFP 2023-13
Review & New Versions of the Township's
Zoning By-law and Official Plan**


Closing Date: December 21, 2023 2:00 p.m.

Vendor	Date/Time Rec'd	Subtotal	HST	Total
J.L. Richards and Associates Ltd.	Dec. 20/23 10:00 am	\$85,294.24	\$11,088.25	\$96,382.49
Fotenn Planning + Design	Dec. 20/23 2:30 pm	\$83,860.00	\$10,902.00	\$94,762.00
Sajecki Planning	Dec 20/23 2:30 pm	\$184,537.08	\$23,989.82	\$208,526.90
PlanScape	Dec. 20/23 3:40 pm	99,901.00	12,987.00	\$112,888.00

Request for proposals opened at the Municipal Office at 2:01 p.m. by:



Roshan Kantiya
 Treasurer



Mary Smith
 Treasury Administrative Assistant

CORPORATION OF THE TOWNSHIP OF MCKELLAR

BY-LAW NO. 2024-19

**Being a By-law to Being a By-law to Establish A Code
of Conduct for The Chief Building Official
and Delegated Building Inspectors**

WHEREAS Section 3(1) of the *Building Code Act*, 1992, S.O. 1992, c.23, as amended, [Building Code Act, 1992, S.O. 1992, c. 23 \(ontario.ca\)](#) ("**Act**") states that the Council of each municipality is responsible for the enforcement of this **Act** in the municipality, except where otherwise provided by this **Act**;

AND WHEREAS Section 3(2) of the **Act** states that the Council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this **Act** in the areas in which the municipality has jurisdiction;

AND WHEREAS Section 7.1(1) of the **Act** states that a principal authority [e.g. Council of a municipality] shall establish and enforce a code of conduct for the chief building official and inspectors;

AND WHEREAS Section 7.1(2) of the **Act** states that "the following are the purposes of a code of conduct:

1. To promote appropriate standards of behaviour and enforcement actions by the chief building official and inspectors in the exercise of a power or the performance of a duty under this Act or the building code;
2. To prevent practices which may constitute an abuse of power, including unethical or illegal practices, by the chief building official and inspectors in the exercise of a power or the performance of a duty under this Act or the building code;
3. To promote appropriate standards of honesty and integrity in the exercise of a power or the performance of a duty under this Act or the building code by the chief building official and inspectors."

AND WHEREAS Section 7.1(3) of the **Act** states that "a code of conduct must provide for its enforcement and include policies or guidelines to be used when responding to allegations that the code has been breached and disciplinary actions that may be taken if the code is breached";

AND WHEREAS Section 7.1(4) of the **Act** states that "the principal authority shall ensure that the code of conduct is brought to the attention of the public";

AND WHEREAS the Council of the Corporation of the Township of McKellar deems it necessary to establish and implement a Code of Conduct for the Chief Building Official and all delegated building inspectors;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. **THAT** the Township of McKellar Code of Conduct Policy for the Chief Building Official and all delegated building inspectors is hereby adopted as set out in Schedule "A" attached hereto and forming part of this By-law;
2. **THAT** Resolution No. (20)05-157, carried on June 6, 2005, be hereby rescinded;
3. **THAT** the Township of McKellar Code of Conduct Policy for the Chief Building Official and all delegated building inspectors be posted on the Municipal website;

4. **THAT** should any section, subsection, clause, paragraph or provision of this By-law be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this By-law as a whole or any part thereof, other than the provisions so declared to be invalid;
5. **THAT** this By-law shall come into force and effect on the date of final passing thereof.

READ a FIRST and SECOND time this 5th day of March, 2024.

David Moore, Mayor

Ina Watkinson, Clerk/Administrator

READ a THIRD time and **PASSED** in **OPEN COUNCIL** this 19th day of March, 2024.

David Moore, Mayor

Ina Watkinson, Clerk/Administrator



CORPORATION OF THE TOWNSHIP OF MCKELLAR

SCHEDULE “A” TO BY-LAW NO. 2024-19 (Being a By-law to establish a Code of Conduct for the Chief Building Official and delegated Building Inspectors)

Code of Conduct

Building Officials in exercising their power and performing their duties under the *Act*, shall at all times:

- 1.0 Promote the safety of buildings with reference to public health, fire protection, structural sufficiency, conservation and environmental integrity, and barrier-free accessibility;
- 2.0 Apply the *Building Code Act* and the *Building Code* impartially, without influence and in accordance with all applicable legislation;
- 3.0 Perform duties with due diligence, honesty, and integrity and with the highest professional standards in a fair, efficient, timely and consistent manner that maintains and promotes public safety at all times;
- 4.0 Ensure public confidence and trust are maintained by acting as ambassadors and reflecting a professional image while treating the public with respect at all times;
- 5.0 Take all reasonable steps to ascertain and document all available facts relevant to the performance of their duties;
- 6.0 Avoid situations where there may be, or where there appears to be, a conflict between their duties to their clients, their profession, their peers, the public at large or their personal interests;
- 7.0 Act only within their area of qualifications obtained under the *Building Code Act* and to obtain qualifications as required to be appointed and to remain appointed under the *Building Code Act*;
- 8.0 Maintain their specialized knowledge and understanding of the current and evolving building practices, building laws and regulations through continuous professional development;
- 9.0 Comply with the Township’s Conflict of Interest Policy and the Township’s Code of Conduct Policy [2023-54.pdf \(mckellar.ca\)](#) [SKM_C360i I24012411030 \(mckellar.ca\)](#) and other such related procedural policies;



CORPORATION OF THE TOWNSHIP OF MCKELLAR

- 10.0 Avoid any conduct that could bring building officials or the Township of McKellar into disrepute;
- 11.0 Manage confidential and sensitive information according to the Township's guidelines and relevant legislation and ensure that no information collected, produced or obtained in the course of their duties, whether reports, memos, verbal/written/electronic communication is disclosed without proper approval.

Complaints

- 1.0 A complaint from a member of the public must be in writing and must be signed by the person making the complaint. The complaint may be a letter, e-mail, facsimile or submitted via a prescribed form authorized by the Chief Building Official and approved by Council;
- 2.0 A complainant may withdraw his/her complaint at any time, although Council may continue to investigate the complaint if deemed appropriate to do so;
- 3.0 The entire investigation process will be handled in as confidential a manner as possible by all parties involved. All records are subject to the provisions of the *Municipal Freedom of Information and Protection of Privacy Act* [Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31 \(ontario.ca\)](#) and may be subject to disclosure under the aforementioned Act or by a court of law.

Guideline for Investigating Allegations of Breaches of the Code of Conduct

- 1.0 Upon the receipt of a complaint, the Chief Building Official will review any allegations of breaches of this Code of Conduct made against a Building Services staff member ~~and will forward the complaint to Council with a recommended course of action;~~
- 2.0 Where the allegations are against the Chief Building Official, Council will review the allegations;
- 3.0 Disciplinary action arising from violations of this Code of Conduct is the responsibility of Council and will be based on the severity and/or frequency of the violation in accordance with relevant employment standards;
- 4.0 The Chief Building Official will provide a **Council approved** written response to the complainant ~~with a copy provided to Council,~~ within 30 calendar days of receipt of the written complaint.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Disciplinary Action

- 1.0 Disciplinary action arising from violations of the Code of Conduct is the responsibility of the Council ~~and the Chief Building Official~~, and will be based on the severity and/or frequency of the violation in accordance with employment laws and standards, and relevant collective agreements.

Public Notice for the Code of Conduct

- 1.0 The *Building Code Act* states that the Code of Conduct must be brought to the attention of the public. Township staff will advertise the Code of Conduct on an ongoing basis via the Township website. ~~and it will be posted in a conspicuous location at the Building Services front service counter.~~ Additionally, the Code of Conduct shall be inserted in all Building Permit Guide hand-outs to ensure it has been brought to the public's attention.

DRAFT

CORPORATION OF THE TOWNSHIP OF MCKELLAR

BY-LAW NO. 2024-XX

**Being a By-law to Authorize an Agreement Between
The Corporation of The Township Of McKellar And
Bell Canada**

WHEREAS pursuant to Section 9 of the Municipal Act, 2001, S.O. 2001, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS pursuant to Section 5.3 of the Municipal Act, 2001, S.O. 2001, c.25, the powers of every Council shall be exercised by by-law; and

WHEREAS the Canadian Radio-television and Telecommunications Commission ("CRTC") determined in Telecom Decision CRTC 2015-531 that Canada's NG9-1-1 system should use the National Emergency Number Association standard ("NENA i3") as the baseline reference architecture; and

WHEREAS 9-1-1 agencies currently providing 9-1-1 service must migrate onto the NG9-1-1 network between March 2022 and March 2025; and

WHEREAS it is deemed expedient that the Township of McKellar enter into an Agreement with Bell Canada to provide to the 9-1-1 Authority the Next Generation 9-1-1 services (the "NG9-1-1 Service"); and

WHEREAS such Agreement is required to set out the terms and conditions of the provision of such service;

NOW THEREFORE the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. **THAT** the Mayor and Clerk/Administrator be authorized to enter into the Agreement attached hereto as 'Schedule A' and forming a part of this by-law with Bell Canada;
2. **THAT** a copy of said Agreement shall remain attached to and form part of this by-law marked as Schedule A; and
3. **THAT** this by-law shall come into effect upon the passing thereof.

READ a **FIRST** and **SECOND** time this 19th day of March, 2024.

David Moore, Mayor

Ina Watkinson, Clerk/Administrator

READ a **THIRD** time and **PASSED** in **OPEN COUNCIL** this 19th day of March, 2024.

David Moore, Mayor

Ina Watkinson, Clerk/Administrator

NEXT GENERATION 9-1-1 AUTHORITY SERVICE AGREEMENT

This Agreement is between

[INSERT 9-1-1 AUTHORITY NAME], a municipality, local service board, first nation, province or other authorized signing authority located at **[INSERT ADDRESS]** (the "**9-1-1 Authority**")

AND

BELL CANADA, a company incorporated under the laws of Canada, and located at 1 carrefour Alexander Graham Bell, Building A7, Verdun, Quebec H3E 3B3 ("**Bell**")

WHEREAS Next Generation 9-1-1 Service (as defined below) is a service that replaces Enhanced 9-1-1 ("**E9-1-1**") service and is based on Internet Protocol (IP) technologies and supports 9-1-1 Calls natively IP end-to-end;

AND WHEREAS the Canadian Radio-television and Telecommunications Commission ("**CRTC**") determined in Telecom Decision CRTC 2015-531 that Canada's NG9-1-1 system should use the National Emergency Number Association standard ("**NENA i3**") as the baseline reference architecture;

AND WHEREAS in June 2017, the CRTC rendered Telecom Regulatory Policy CRTC 2017-182, which, among other things, directed all Incumbent Local Exchange Carriers ("**ILEC**")s to establish Next Generation 9-1-1 networks by 9-1-1 network service providers;

AND WHEREAS Bell operates and manages a Next Generation 9-1-1 System serving the provinces where it is the ILEC and where requested by a Small Incumbent Local Exchange Carrier ("**SILEC**") to operate as the SILEC's NG9-1-1 network provider, including in the territory in which the 9-1-1 Authority operates.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. DEFINITIONS

In this Agreement, in addition to those terms which are parenthetically defined, capitalized terms shall have the meanings ascribed to them in Schedule "A" (Definitions).

2. SCOPE OF AGREEMENT

- (a) **Agreement:** The 9-1-1 Authority requests and Bell will provide to the 9-1-1 Authority the Next Generation 9-1-1 services (the "**NG9-1-1 Service**") described below and in the schedules attached to, and forming part of, this agreement (each a "**Schedule**") in accordance with the terms and conditions of this agreement. Altogether, the Tariffs (as defined in Section 2(b)), the terms and conditions set out in this agreement, and the applicable Schedules form the "**Agreement**".
- (b) **Tariffed Services and CRTC Approval:** The NG9-1-1 Service is regulated by the CRTC and shall only be provided in compliance with the applicable tariffs including CRTC 7400, Bell Canada National Services Tariff Item 601 – Next Generation 9-1-1 (NG9-1-1) Service (together with all applicable decisions, directions and orders of the CRTC, are referred to herein as the "**Tariffs**"), and the Tariffs, which form part of this Agreement, shall prevail in the event of a conflict with the terms and conditions set out herein.
- (c) **Service Description:** The NG9-1-1 Service provides a managed, private, dedicated IP network referred to as the Emergency Services Internet Protocol network ("**ESInet**"). The ESInet provides the transport and interconnectivity for all i3-PSAPs within the Serving Area as well as Originating Service Provider networks supporting 9-1-1 Calls over IP-based networks and devices. For i3-PSAPs, the ESInet is delivered to the PSAP operations premise using Bell's IP VPN service to the PSAPs authorized by the 9-1-1 Authority. The NG9-1-1 Service also provides a series of applications and service interfaces known as NG9-1-1 Core Services ("**NGCS**") and may include other

third party applications from trusted entities as may be requested by the 9-1-1 Authority and agreed to by Bell. Bell provided NG9-1-1 Service features are described in the User-to-Network Interface (“**UNI**”) and in Schedule ‘B’ (NG9-1-1 Network Features). 9-1-1 Authority agrees that Bell is not responsible nor liable for damages arising from 9-1-1 Authority’s use of third party applications in conjunction with the NG9-1-1 Service.

- (i) In accordance with CRTC 7400, Bell Canada National Services Tariff Item 601, Bell agrees to:
 - A. Provide NG9-1-1 Service to the 9-1-1 Authority within the Serving Area;
 - B. Provide ESInet IP connection with redundant and, dependent upon availability, diverse facilities to PSAP locations designated by the 9-1-1 Authority and as listed in Schedule “C” (PSAP Designations & Locations);
 - C. Selectively route and enable selective transfer of 9-1-1 Calls to the Primary-PSAP, Secondary-PSAPs and Dispatch Agency according to policy routing rules crafted to the needs of the 9-1-1 Authority, including those described in PSAP Contingency Plans;
 - D. Transmit geodetic and/or civic location information, call back number of the 9-1-1 Caller and any additional available data elements as made available by the Originating Network Provider (“**ONP**”);
 - E. Receive, aggregate and maintain into a single dataset representative of Bell’s entire serving area, mapping and addressing information provided by the 9-1-1 Authority or to its designee;
 - F. Perform Quality Assurance and Quality Control (QA/QC) on the aggregated dataset and provide mapping and addressing discrepancy / errors reporting back to the 9-1-1 Authorities or to their designees;
 - G. Maintain a dedicated 24X7 9-1-1 Control Centre to support the NG9-1-1 Service;
 - H. Maintain a Basic 9-1-1 Final Routing Alternative involving a third-party call centre, such as those used for nomadic VoIP calls; and
 - I. Enable access to location information when provided by-reference by the ONP with the original NG9-1-1 call;
 - J. Enable access to the additional data repositories provided by trusted entities as defined by the CRTC.

- (ii) The 9-1-1 Authority agrees to:
 - A. Designate Primary PSAPs, Secondary PSAPs and Back-Up PSAPs to answer and dispatch 9-1-1 Calls in the Serving Area;
 - B. Where not otherwise defined by applicable provincial legislation and absent a provincial body that acts as a GIS data aggregator, create, maintain and update all boundaries, addressing and mapping information according to applicable standards (MSAG and GIS) and perform quality assurance and control on the data prior to submission. If a third party is to provide the GIS data on behalf of the 9-1-1 authority, such party shall be identified in Schedule “G”, and that 9-1-1 specific GIS data layers must be provided directly to Bell in a secure manner without transiting through any shared open platform;
 - C. Take responsibility for changes to the 9-1-1 call routing resulting from submitted GIS data.

- D. Ensure that all designated PSAPs are compliant with specifications and guidelines outlined in Schedule "D" (Specifications & Guidelines);
 - E. Ensure, all PSAPs in the Serving Area are compliant with the deployment criteria listed in Schedule "E" (Deployment Criteria);
 - F. Ensure all PSAPs in the Serving Area have secure 9-1-1 data and systems which security includes physical security, network security, cybersecurity and all other considerations within the PSAPs domains;
 - G. Ensure all PSAPs in the Serving Area have and maintain current contact information and make it available as per the NENA i3 standard;
 - H. Ensure the Primary PSAP accepts specific planned test calls from the public;
 - I. Ensure the Primary PSAP implements a call handling solution that includes a test call interface and automaton as described in NENA i3;
 - J. Resolve mapping and addressing discrepancies / errors reported to the GIS Authorities by Bell in a timely manner or as otherwise specified in the discrepancy report;
 - K. Provide supporting technical and operational documentation as listed in Schedule "D" (Specifications & Guidelines) on the Bell 9-1-1 Flex Portal; and
 - L. Ensure Bell is provided in writing the information listed in Schedule F where the 9-1-1 Authority is a Government Provincial PSAP and ensure such information is current at all times.
- (iii) The NG9-1-1 Authority acknowledges and agrees that NG9-1-1 Service resiliency, reliability and security depends upon the following:
- A. The type and capabilities of the Originating Service Provider and the technology from which 9-1-1 Calls originate;
 - B. The accuracy of the data provided by the various NG9-1-1 stakeholders including the 9-1-1 Authority, PSAP and Originating Service Providers and other trusted entities;
 - C. The use of encryption and appropriate security protocols as described in Schedule E of this Agreement and as may be further developed over time; and
 - D. The availability of entrance diversity configuration, and physical attributes including the distance between entry points and power diversity of the PSAP Location,
- and agrees that ensuring the foregoing elements are the best available will improve its experience with the NG9-1-1 Service.
- (iv) Bell and 9-1-1 Authority agree that the implementation of Next Generation 9-1-1 Service within the Serving Area shall be carried out pursuant to the User-to-Network Interface (UNI) Technical Specification Document and the requirements established by the CRTC, and the Parties agree to update this Agreement as the CRTC requirements evolve.
- (v) The NG9-1-1 Service allows for many new feature possibilities with regards to types of data that can be transmitted. The availability of these features may require upgrades to software and or hardware by the PSAP.

(vi) The NG9-1-1 Service will require security updates on an ongoing basis. To ensure the security of the NG9-1-1 Service, the NG9-1-1 Authority commits to ensure the PSAPs selected to serve its inhabitants, apply security updates (including any security patches) promptly. In the event of a PSAP failure to apply security updates Bell may, in its sole discretion, remove the PSAP from Bell's ESInet.

(vii) In the event a PSAP is removed from Bell's ESInet, 9-1-1 Calls destined for the PSAP will be rerouted in accordance with the PSAP's defined Policy Routing Rules.

(d) **Bell Providers:** Bell may perform its obligations under this Agreement through its affiliates (as defined in the *Canada Business Corporations Act*) (an "**Affiliate**"), agents, suppliers or subcontractors (the "**Bell Providers**"), but Bell shall not be relieved of its obligations by using the Bell Providers.

3. **FEES**

The Tariffs set out certain approved rates, fees, and charges and capital, development or installation costs (if any) (the "**Fees**") applicable to the NG9-1-1 Services. The 9-1-1 Authority shall pay Fees that are specified in the Tariffs. For services related to the NG9-1-1 Services but not specified in the Tariffs including those related to tertiary sites and third circuits the 9-1-1 Authority shall pay the fees as agreed to by the Parties. The 9-1-1 Authority shall also pay applicable commodity taxes, and similar taxes levied or assessed by any local and/or government authority, as well as surcharges for foreign taxes or those imposed by third-party providers, withholding tax, and interexchange carrier charges, if any (collectively, "**Taxes**"). The 9-1-1 Authority shall pay Fees and Taxes within 30 days of the invoice date. Fees and Taxes are subject to a late payment charge ("**Late Payment Charge**") at the rate specified in the invoice, which rate may vary from time to time, calculated from the invoice date, if Fees and Taxes are not paid within 30 days of the invoice date. For clarity, the NG9-1-1 Authority may pay all amounts referred to in this Section 3 via arrangements it may make with an applicable PSAP.

4. **TERM AND TERMINATION**

(a) **Term:** The term of this Agreement (the "**Initial Term**") will begin on the date it is signed by the 9-1-1 Authority (the "**Effective Date**") and it will expire or terminate after ten (10) years unless otherwise terminated under the terms of this Agreement.

(b) **Renewal Term(s):** If permitted under the relevant Tariffs, upon expiry of the Initial Term the Agreement shall be automatically renewed for successive periods of five (5) years each unless one party gives to the other at least six (6) months written notice of termination prior to the end of the initial term or any renewal period (in each case, a "**Renewal Term**"). The Initial Term and any Renewal Term(s) are collectively referred to as the "**Term**".

(c) **Termination or Suspension of a Service:** Bell may immediately suspend the entirety or a portion of the NG9-1-1 Service where Bell has reasonable cause to believe that the 9-1-1 Authority's traffic is compromised or otherwise poses a risk to the NG9-1-1 Service. For any reason other than the integrity of NG9-1-1 Service, the 9-1-1 Authority may terminate the NG9-1-1 Service, or Bell may terminate or suspend the NG9-1-1 Service, in accordance with the terms of the relevant Tariffs with six (6) months prior written notice.

5. **LIMITATION OF LIABILITY**

(a) Bell's liability for the performance of its obligations pursuant to this Agreement shall be subject to and governed by Bell's Tariffs.

(b) The 9-1-1 Authority and Bell shall, during the Term, maintain sufficient insurance to cover their respective obligations under this Agreement and shall provide evidence of same to the other party or, if either the 9-1-1 Authority or Bell is self-insured, provide to the other party evidence that is satisfactory to that party that the 9-1-1

Authority and/or Bell, as the case may be, is and will be, at all relevant times, in a position to face successfully its monetary obligations stemming from liability under this Agreement.

6. **CONFIDENTIAL INFORMATION**

- (a) “**Confidential Information**” means any data, documentation or other information of a proprietary or confidential nature of a party, or its Affiliates, or which is treated as confidential by a party or its Affiliates, whether or not identified as being confidential or proprietary, which is disclosed or made available to the other party in connection with the negotiation, preparation or performance of this Agreement. The design, installation, delivery or implementation of the Services, including pricing information, service levels and network design specifications shall constitute Confidential Information of Bell. Confidential Information excludes the 9-1-1 Authority’s name, address and listed telephone number and any data, documentation or other information which is (i) in the public domain, (ii) known to the receiving party prior to receipt thereof from the disclosing party, or (iii) available to the receiving party on a non-confidential basis from a source other than the disclosing party, if that source or its source is not in breach of any obligations of confidentiality to the disclosing party; or (iv) the receiving party can show to have been developed independently by the receiving party without using the Confidential Information of the disclosing party. The receiving party agrees to take such care to protect the confidentiality of the Confidential Information as would be taken by a reasonable party to protect its own Confidential Information from disclosure subject to the exceptions set out below.
- (b) Except as: (i) permitted or required by law, regulation or lawful request or to carry out its obligations; and (ii) required to receive or provide the Services under this Agreement, as applicable, the receiving party agrees not to use or disclose the Confidential Information without disclosing party’s prior written consent. For clarity, any information exchanged between Bell and the 9-1-1 Authority, their employees, servants, agents and/or co-contractors pertaining to the design, the development, the implementation, the operation and the maintenance of the NG9-1-1 Service is confidential, and shall be provided only to such persons who have a need to know for the purposes of this Agreement.
- (c) The 9-1-1 Authority consents to Bell disclosing 9-1-1 Authority information to the CRTC as required for the CRTC to approve any regulatory filings or CRTC requests for information related to the Services. Additionally, 9-1-1 information that is available with a 9-1-1 Call is provided on a confidential basis pursuant to CRTC 7400, Bell Canada National Services Tariff Item 601 as an exception to Item 10 Article 11 of the Bell Canada General Tariff and shall be used for the sole purpose of answering and dispatching 9-1-1 Calls
- (d) In the event that Bell is provided with access to the 9-1-1 Authority’s End Users’ information (“**End User Data**”), 9-1-1 Authority shall ensure that it has all the requisite consents for Bell to use such End User Data in the manner contemplated under this Agreement. The 9-1-1 Authority acknowledges and agrees that in the event that the 9-1-1 Authority provides Bell with access to End User Data where Bell is not required to have such access, Bell shall not be liable for any loss, unauthorized access to, or any other act or omission in relation to the End User Data.
- (e) The 9-1-1 Authority and Bell agree to abide by all applicable legislation with respect to the protection of privacy in effect from time to time.
- (f) The 9-1-1 Authority shall ensure their PSAPs comply with the terms of this Section 6. Bell shall only share Confidential Information pertaining to this Agreement with the PSAPs identified in Schedule “B” (PSAP Designations & Locations).

7. **FORCE MAJEURE**

- (a) If there is a default or delay in a party’s performance of its obligations under this Agreement (except for the obligation to make any payments under this Agreement), and the default or delay is caused by circumstances beyond the reasonable control of that party including fire, flood, earthquake, elements of nature, acts of God, epidemic, pandemic, explosion, power failure, third party caused damage to network infrastructure (e.g., a cable cut), war, terrorism, cyber terrorism/warfare, revolution, civil commotion, cyber terrorism/warfare, acts of public enemies, law, order, regulation, ordinance or requirement of any government or legal body having jurisdiction, or

labour unrest such as strikes, slowdowns, picketing or boycotts (each an “**Event of Force Majeure**”), then that party shall not be liable for that default or delay, and shall be excused from further performance of the affected obligations on a day-by-day basis, if that party uses commercially reasonable efforts to expeditiously remove the causes of such default or delay in its performance.

- (b) Bell and the 9-1-1 Authority agree that in the Event of a Force Majeure the parties will co-operate and make all reasonable efforts to provide a temporary replacement service until the NG9-1-1 Service is restored. The costs required to provide temporary replacement service shall be borne as between Bell and the 9-1-1 Authority in accordance with the Parties’ respective obligations as described in Sections 2(c)(i) & (ii) of this Agreement.

8. **GENERAL PROVISIONS**

- (a) **No Resale:** The 9-1-1 Authority shall not resell or remarket any Service for commercial purposes under the terms and conditions of this Agreement.
- (b) **Entire Agreement and Amendment:** This Agreement is the entire agreement between the 9-1-1 Authority and Bell with respect to the subject matter, and supersedes all prior agreements, understandings, commitments, undertakings, proposals, representations, negotiations and discussions on the subject matter, whether written or oral. There are no, and Bell shall not be liable for, conditions, agreements, representations, warranties or other provisions, express or implied (including through course of dealing), collateral or otherwise, relating to the subject matter of this Agreement, which induced either party to enter into this Agreement or on which either party places any reliance, other than those set forth in this Agreement. This Agreement shall not be amended other than by an instrument in writing signed by both parties and stating that the parties intend to amend this Agreement.
- (c) **Assignment:**
- (i) This Agreement shall bind and enure to the benefit of Bell and the 9-1-1 Authority and their respective successors and permitted assigns. Neither party may assign this Agreement in whole or in part, including any Schedule, without the prior written consent of the other party, not to be unreasonably withheld. However, without the other party’s consent, subject to Paragraph (ii) below, a party may assign all or part of its benefits, rights or obligations under this Agreement to an Affiliate or to an entity in connection with any transaction or series of transactions pursuant to which all or a substantial part of the assigning party’s business is assigned to or otherwise results in forming all or part of the business of such entity (including a present or future affiliate, whether by way of reorganization, consolidation, amalgamation, arrangement, merger, transfer, sale, change in control or otherwise, and, provided such entity, as assignee, agrees to be bound by this Agreement and assumes the obligations assigned under this Agreement pursuant to this Subsection, on and after the effective date of such assignment.
 - (ii) Bell’s prior written consent shall be required in the event of a proposed assignment by 9-1-1 Authority if, in Bell’s determination, the 9-1-1 Authority’s proposed assignee is deemed to be (A) not credit worthy; (B) a competitor of Bell; or (C) non-compliant with any eligibility criteria for the Services. Bell may also assign any receivable that arises under this Agreement, any right to receive payment related to that receivable and any interest in that receivable or right to receive payment.
- (d) **Governing Law:** This Agreement shall be governed by and interpreted according to the laws of Ontario unless the 9-1-1 Authority’s head office is situated in Quebec. If the 9-1-1 Authority’s head office is situated in Quebec, this Agreement shall be governed by and interpreted according to the laws of Quebec. The applicable governing law shall be determined as noted above without regard to any conflicts of law rules that might apply the laws of any other jurisdiction. The parties attorn to the exclusive jurisdiction of the courts of Toronto unless the 9-1-1 Authority’s head office is situated in Quebec, in which case the Parties attorn to the exclusive jurisdiction of the courts of Montreal in respect of all matters arising out of or in connection with this Agreement except CRTC regulatory matters. For CRTC regulatory matters the parties attorn to the exclusive jurisdiction of the federal courts or tribunals of Canada.
- (e) **Interpretation:** In this Agreement, the headings are for convenience of reference only and shall not affect its construction or interpretation. If there is any conflict between the terms of the main body of this Agreement and a

Tariff, if applicable to the Service in dispute, the terms of the applicable Tariff shall govern. If there is any conflict between the terms of the main body of this Agreement and the Schedules, the terms of the main body of the Agreement shall govern unless otherwise expressly provided in writing in a Schedule.

- (f) **Waivers:** No waiver of any provision of this Agreement shall bind a party unless consented to in writing by that party. No waiver of any provision of this Agreement shall be a waiver of any other provisions, nor shall any waiver be a continuing waiver, unless otherwise expressly provided in the waiver.
- (g) **Notice:** All notices and consents provided for shall be given in writing and delivered by personal delivery, prepaid first class registered or certified mail, by facsimile, by regular mail or e-mail. Notices delivered by facsimile shall be considered to have been received upon the sender obtaining a bona fide confirmation of such delivery. Notices delivered by e-mail shall include the following, and shall only be effective if the recipient provides by e-mail a confirmation of delivery and the date of acceptance of the delivery: (i) sender's name, address, telephone number, fax number and e-mail address; (ii) date and time of the transmission; and (iii) the name and telephone number of a person to contact in the event of transmission problems. Delivery of notices after 4:00 p.m. at the address being served constitutes delivery the following day. Notices delivered by regular mail shall be deemed received on the fifth day after the notice has been mailed. The address for notice shall be:

For the **9-1-1 Authority**,

_____ ; and

For **Bell**,

c/o 9-1-1 Service Team
930 d'Aiguillon, B320
Quebec, G1R 5M9

Email: signatures.911@bell.ca

With a copy to,

c/o Corporate Secretary
1 Carrefour Alexander Graham Bell, Building A, 4th Floor
Verdun, Québec H3E 3B3.

Facsimile: (514) 766-8161

The 9-1-1 Authority shall notify Bell of a change in its billing address and any change in its corporate name or any business or trade name used in connection with the Services.

- (h) **Severability:** If any provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal or unenforceable, the other provisions of this Agreement shall not be affected or impaired, and the offending provision shall automatically be modified to the least extent necessary in order to be valid, legal and enforceable.
- (i) **Survival:** The following Sections of this Agreement shall survive termination or expiration of this Agreement: Sections 3 (Fees), 4(c) (Termination or Suspension of a Service), 5 (Limitation of Liability), 6 (Confidential Information), and this Section 8 (General Provisions).
- (j) **Counterparts:** This Agreement may be signed in one or more counterparts (including through electronic signatures), each of which shall be considered an original and all of which, taken together, shall constitute one and the same instrument.

- (k) **Language:** The parties have requested that this Agreement and all correspondence and all documentation relating to this Agreement be written in the English language. Les parties aux présentes ont exigé que la présente entente, de même que toute la correspondance et la documentation relative à cette entente, soient rédigées en langue anglaise.

- (l) **No Partnership and Third-Party Beneficiaries:** Bell is an independent contractor of the 9-1-1 Authority. The Agreement shall not be construed to and does not create a relationship of agency, partnership, employment or joint venture. Nothing in this Agreement, express or implied, shall or is intended to confer on any other person, firm or enterprise, any rights, benefits, remedies, obligations or liabilities of this Agreement, other than the parties, their respective successors or permitted assigns.

[9-1-1 AUTHORITY NAME]	BELL CANADA
SIGNATURE: _____	SIGNATURE: _____
NAME: _____	NAME: _____
TITLE: _____	TITLE: _____
I am authorized to bind the 9-1-1 Authority to the terms and conditions of this Service Schedule.	I am authorized to bind Bell Canada to the terms and conditions of this Service Schedule.
DATE: _____	DATE: _____

Schedule "A"

DEFINITIONS

In this Agreement, in addition to those terms which are parenthetically defined, capitalized terms shall have the meanings ascribed to them in this Schedule "A" and where not otherwise defined in this Agreement, as ascribed in the current Network Interconnection (UNI) Document.

"9-1-1 Authority" means the municipality, local service board, first nation, province or any other authorized signing authority responsible for 9-1-1 service operations pursuant to the Bell Canada National Services Tariff Item 601 – Next Generation 9-1-1 (NG9-1-1) Service, and defined as the 9-1-1 Authority party to this Agreement;

"9-1-1 Call" means a request for public safety assistance signalled by a 9-1-1 Caller using a device and communications service supporting 9-1-1 dialling, and delivered through the NG9-1-1 Service, regardless of the media (e.g., voice, video, text, other) used to make that request;

"9-1-1 Caller" means end user dialing 9-1-1;

"9-1-1 Control Centre" means a dedicated 9-1-1 24/7 support, maintenance and surveillance centre;

"Agreement" has the meaning ascribed to it in Section 2(a);

"Back-Up PSAP" or **"Back-Up Public Safety Answering Point"** means the back-up PSAP as identified by the 9-1-1 Authority in Schedule "C";

"Basic 9-1-1 Final Routing Alternative" means the designated last resort routing destination involving a third-party call centre, such as those used for nomadic VoIP calls;

"Bell 9-1-1 Flex Portal" means a secure Web site accessible from the public Internet for Customers to access information pertaining to its NG9-1-1 Services.

"CEE" means Customer Edge Equipment and refers to the peering equipment provided by the customer, facing the Bell Customer Edge router;

"CRTC" or **"Canadian Radio-Television and Telecommunications Commission"** has the meaning ascribed to it in the preamble to this Agreement;

"Effective Date" has the meaning ascribed to it in Section 4(a);

"End User Data" has the meaning ascribed to it in Section 6(d);

"Event of Force Majeure" has the meaning ascribed to it in Section 7(a);

"ESInet" has the meaning ascribed to it in Section 2(c)(i);

"GIS Authority" means a body that has control over and the power to make decisions about the source addressing and GIS data which is responsible for providing aggregated GIS/addressing data on behalf of the 9-1-1 Authority to the NG9-1-1 Service Provider for the purpose of NG9-1-1 Service;

"GIS Data Provider" means an entity that assigns addresses, creates, collects, maintains and shares spatial datasets. It may include addressing authorities (e.g. local, provincial and territorial governments, First Nations), 9-1-1 Authorities, and data aggregators;

"GIS" and **"Geographic Information System"** Means a system for capturing, storing, displaying, analyzing and managing data and associated attributes which are spatially referenced;

“i3-PSAP” means a Public Safety Answering Point (PSAP) conformant to the NENA i3 standard (NENA-STA-010), which is capable of receiving IP-based signaling and media for delivery of emergency calls;

“Initial Term” has the meaning ascribed to it in Section 4(a);

“ILEC” and **“Incumbent Local Exchange Carrier”** means the existing telephone companies, prior to the introduction of local competition;

“Late Payment Charges” has the meaning ascribed in Section 3;

“Local Registration Authority” have the meaning ascribed to them in CRTC Decision 2019-353;

“MSAG” or **“Master Street Address Guide”** means the database that contains street names and house number ranges within their associated communities defining Emergency Service Zones (ESZs) and their associated Emergency Service Numbers (ESNs) to enable proper selective routing and selective transfer of 9-1-1 calls in the legacy E9-1-1 environment;

“NENA i3” has the meaning ascribed to it in the preamble of the Agreement;

“NG9-1-1” means a secure, IP-based, open-standards based system comprised of hardware, software, data, and operational policies and procedures that (a) provides standardized interfaces from emergency call and message services to support emergency communications, (2) processes all types of emergency calls, including voice, text, data, and multimedia information, (3) acquires and integrates additional emergency call data useful to call routing and handling, (4) delivers the emergency calls, messages and data to the appropriate PSAP and other appropriate emergency entities based on the location of the caller, (5) supports data, video, and other communications needs for coordinated incident response and management and (6) interoperates with services and networks used by first responders to facilitate emergency response;

“NG9-1-1 Network Provider” means the CRTC mandated ILEC providing the ESInet/NGCS;

“NG9-1-1 Service” has the meaning ascribed to it in Section 2(c)(i);

“NGCS” and **“Next Generation 9-1-1 Core Services”** means the base set of services needed to process a 9-1-1 call on an ESInet. NGCS includes the Emergency Service Routing Proxy (ESRP), Emergency Call Routing Function (ECRF), Location Validation Function (LVF), Border Control Function (BCF), Bridge, Policy Store, Logging Services and typical IP services such as Domain Name System (DNS). The term NGCS includes the services and not the network on which they operate (i.e., the ESInet);

“Offnet Agency” means an agency outside of the NG9-1-1 network, such as a poison control centre or an hospital, which may be designated by the 9-1-1 Authority to be able to receive PSTN calls transferred by a designated PSAP;

“ONP” and **“Originating Network Provider”** means a CRTC-approved trusted entity service provider that allows its subscribers to originate 9-1-1 dialled voice or non-voice calls from the public to PSAPs, including but not limited to wireline, wireless, and fixed/native voice over internet protocol (VoIP) services.

“PRR” and **“Policy Routing Rule”** means the criteria which determines how 9-1-1 Calls are routed under stated conditions such as when a target PSAP is unable to take 9-1-1 Calls;

“PSAP” or **“Public Safety Answering Point”** means an entity responsible for receiving 9-1-1 Calls and processing those 9-1-1 Calls according to a specific operational policy - a Primary Public Safety Point, Secondary Public Safety Point, and Back-Up Public Safety Point as identified by the 9-1-1 Authority in Schedule “C” (PSAP Designations & Locations);

“PSAP Contingency Plans” means a plan in case of a disaster;

“**PSAP Credentialing Agency**” and “**PCA**” have the meaning ascribed to them in CRTC Decision 2019-353;

“**PSAP Locations**” means the locations of the PSAPs as identified in Schedule “C” (PSAP Designations & Locations);

“**P-PSAP**” or “**Primary Public Safety Answering Point**” means a communication centre which is the first point of contact for 9-1-1 Calls as identified by the 9-1-1 Authority in Schedule “C” (PSAP Designations & Locations);

“**Renewal Term**” has the meaning ascribed to it in Section 4(b);

“**S-PSAP**” or “**Secondary Public Safety Answering Point**” means a communication centre to which 9-1-1 Calls are transferred from a P-PSAP, typically the fire, police or ambulance agency responsible for dispatching emergency personnel as identified by the 9-1-1 Authority in Schedule “C” (PSAP Designations & Locations);

“**Schedule**” has the meaning ascribed to it in Section 2(a);

“**Serving Area**” means the geographic area, as determined by the 9-1-1 Authority from which 9-1-1 Calls will be directed to a particular P-PSAP;

“**Subscriber**” means an entity that contracted with a service provider for the provision of a voice telecommunications service;

“**Selective Routing**” means the process by which 9-1-1 Calls are routed to the appropriate PSAP or other designated destination, based on the 9-1-1 Caller’s location information, and may also be impacted by other factors, such as time of day, call type, etc. Location may be provided in a specified format such as an MSAG-valid civic address or in the form of geo coordinates (longitude and latitude);

“**Taxes**” has the meaning ascribed to it in Section 3;

“**Term**” has the meaning ascribed to it in Section 4(b); and

“**User-to-Network Interface (UNI) Technical Specifications Document**” means the authoritative document which sets the technical specifications an i3-PSAP must comply with.

Schedule “B”
NG9-1-1 FEATURES

The NG9-1-1 Service offers features as provided in CRTC 7400, Bell Canada National Services Tariff Item 601.

If a PSAP chooses to forgo utilizing one or more of the NG9-1-1 Service features provided by the NG9-1-1 Service network provider as described in the UNI, the PSAP does so at its own risk and assume all liabilities including prolonged restoration times in the event of an outage.

Schedule “C”

PSAP DESIGNATIONS & LOCATIONS

PSAP Type	Name	Location (full address)	Connected to ESInet (Y/N)
Primary PSAP (*1 & *2)	[REDACTED]	[REDACTED]	Y
Secondary PSAP Police (*1 & *2)	[REDACTED]	[REDACTED]	Y
Secondary PSAP Fire (*1 & *2)	[REDACTED]	[REDACTED]	Y
Secondary PSAP Ambulance (*1 & *2)	[REDACTED]	[REDACTED]	Y
Additional Offnet Agency if required (*1 & *2& *3) i.e. Poison control			N
Designated Provincial or Territorial default i3 PSAPs (*4)			

Notes:

*1 – 9-1-1 Authority shall ensure all PSAPs connected to ESInet meet the NG9-1-1 requirements.

*2 – 9-1-1 Authority shall ensure that if a PSAP changes during the Term, the replacement is aware of the 9-1-1 Authority obligations re: PSAPs under this Agreement, and Bell is notified of the change.

*3 – “Offnet” Agencies are not connected to the ESInet over an IP-UNI and call transfers to such agencies are the responsibility of the PSAP’s Call Handling System

*4 – This PSAP is only required if there is a PSAP designated as a safety net for a specific Province or Territory.

Schedule 'D'

SPECIFICATIONS & GUIDELINES

The specifications, templates and guidelines for the NG9-1-1 Service are found at <https://911flex.bell.ca/Login.html>, under the title "NG9-1-1 Onboarding Documentation".

Schedule "E"

DEPLOYMENT CRITERIA

PSAPs utilizing networks to process and deliver NG9-1-1 Calls outside of the ESInet do so at their own risk and assume all liabilities including prolonged restoration times in the event of an outage.

In order to ensure reliability, resiliency and security of the NG9-1-1 Service, the 9-1-1 Authority shall ensure that all of the PSAPs meet the following mandatory requirements without which the PSAPs will not be permitted to interconnect with the production NG9-1-1 network:

1. IP VPN ESInet Interconnection

All i3-PSAP types, Primary and Secondary, are entitled to a single Back-Up location.

All IP VPN ESInet demarcation locations (Primary, Secondary and Back-Up PSAPs) are provided with two (2) redundant data paths and must make use of both. PSAPs must make use of all available in-house diversity (cable entrance, power, etc.).

ESInet physical demarcation locations must be geographically located within the Bell Canada NG9-1-1 Serving region.

PSAPs are expressly forbidden to establish private VPN tunnels over the ESInet, through the provided IP VPN circuits.

2. ESInet Interconnection of Non-designated PSAP facilities

For those PSAP sites not listed in Schedule "C", if the 9-1-1 Authority requires additional circuits, these arrangements may be provided by Bell for a fee;

3. PSAP CEE Interconnection Requirement

- a. All PSAPs shall employ a NENA i3 compliant Border Control Function ("**BCF**") as defined in the Bell NG9-1-1 UNI technical specification as a mandatory condition of interconnection with the NG9-1-1 network. The BCF must be comprised of a minimum of both a firewall and session border controller function. The BCF must be deployed in a manner which prevents single points of failure.
- b. PSAPs shall ensure their local network infrastructure (i.e., Local Area Network [LAN] and/or private Wide Area Network [WAN]) is sized appropriately to support the bandwidth of all NG9-1-1 traffic as calculated and provisioned by the NG9-1-1 Network Provider, in addition to their own in-house network requirements;

4. i3 Call Handling CODEC requirement

All PSAPs shall implement the mandatory list of CODECs as defined in Telecom Decision CRTC 2019-353 (<https://crtc.gc.ca/eng/archive/2019/2019-353.htm>) and make necessary changes as updates become approved by CRTC.

5. IP Network protocol support

All PSAPs shall deploy Dual Stack as the method for simultaneous use of IPv4 & IPv6 address spaces, or to individually perform Network Address Translation - Protocol Translation ("**NAT-PT**") for their Network Domain as defined in the Bell NG9-1-1 UNI technical specification. This is a mandatory condition to interconnect to the NG9-1-1 Service Network;

6. End-to-End Encryption

All PSAPs shall support encryption of traffic from and towards the ESInet as defined in the Bell NG9-1-1 UNI technical specification;

7. QoS Support

All PSAPs shall implement the QoS requirements as defined in the Bell NG9-1-1 UNI technical specification;

8. PSAP Credentialing Agency – NG9-1-1 Network Provider service

All PSAPs shall utilize the Bell PSAP Credentialing Agency service. PSAPs shall identify to Bell as part of the onboarding process the individual or group responsible for acting as the Local Registration Authority (“**LRA**”). The LRA agreement and the roles and responsibilities can be found in Schedule H. For clarity, the LRA agreement is attached for reference purposes. There is no expectation that the NG9-1-1 Authority will sign the LRA agreement itself but the NG9-1-1 Authority will ensure that the selected PSAPs will execute such agreement.

9. Contingency Routing

PSAPs shall communicate all 9-1-1 contingency arrangements to Bell including agreements and arrangements with other agencies in order to design and implement Policy Routing Rules accordingly. PSAP’s defined Policy Routing Rules must contain at a minimum one Policy Routing Rule specifying a partner third party PSAP to act as backup in the event the PSAP is not able to respond to 9-1-1 Calls.

10. Domain Name Service (DNS) – NG9-1-1 Network Provider service

PSAPs must utilize the Bell NGCS-based DNS service to ensure resiliency of DNS functions and seamless PCA functionality.

The 9-1-1 Authority is requested to encourage PSAPs to utilize the following NGCS provided functions to further enhance network reliability, resiliency and security of the NG9-1-1 Service:

1. Network Time Protocol (NTP) – NG9-1-1 Network Provider Service

PSAPs are encouraged to utilize the Bell NGCS-based NTP service to ensure accurate time synchronization with all ESInet interconnected elements and as an additional time source within their Local Area Network (LAN).

Schedule "F"

MULTIPLE REGION PSAPs

This Schedule must be filled out by PSAPs covering multiple regions and managed by a provincial or federal authority (e.g., Ontario Ministry of Health, Sureté du Québec, Ontario Provincial Police etc.

Sites	Official Name	9-1-1 authority (municipalities, counties, etc.)

Schedule “G”

NG9-1-1 GIS REQUIREMENTS

Municipality, County or Other Government Entity name	GIS Data Provider or *Provincial/ Territorial Designated Data Aggregator name	Provincial \ Territorial Legislation (Y/N)

❖ In the absence of Provincial or Territorial legislation defining a Data Aggregator body, by default the NG9-1-1 Network Provider will be the defined GIS and addressing Data Aggregator ([Telecom Decision CRTC 2020-150 | CRTC](#))

Schedule "H"

Local Registration Authority Agreement



22. Unfinished Business

Date	Res. No.	Item & Description	Assigned to	Status
		Deerfield-Bay Road Upgrades	Public Works & Clerk's Dept.	All information provided by the Engineer will be presented to the representative for the Association in Spring 2024.
Sept. 13/22	22-353	Agreement with Cogeco Cable	Deputy Clerk	March 1, 2024 - Cogeco is finalizing the Asset Purchase Agreement to transfer the tower ownership to the Township in 2024. Agreement will be presented to Council when received.
Mar. 7/23	23-204	By-law 2023-23 Being a By-law to Regulate Dogs in the Township	By-law Enforcement Officer	By-law deferred at Dec. 19/23 meeting. BLEO to make updates and present to Council at a future meeting.
May 16/23	23-352	Volunteer Waiver	Clerk's Dept./ Municipal Solicitor	Currently being reviewed by the Twp's Solicitor after comments received by the Twp's insurance company.
Jul. 4/23	23-470	Re-name Hart Road (formerly Fire Route 306)	Clerk's Dept.	Residents on road have been contacted, they are coming up with another name.
Nov. 21/23	23-726	Placement of a Dry Hydrant	Fire Chief / Director of Operations	The FC & Director of Operations are discussing a suitable location. A report to Council with a new location to follow.
Jan. 9/24	24-013	Purchase and Circulation of Transfer Station Permits	Deputy Clerk	In-house proof to be circulated to Council for approval.
Jan. 9/24	24-017	By-law 2024-03 Adopt a Human Resources Policy	Deputy Clerk	To be discussed at the March 19, 2024 Meeting in Closed Session.
Jan. 9/24	24-021	By-law 2024-07 to Set Tax Ratios for the Year 2024	Treasurer	By-law deferred until budget discussions are under way.
Jan. 23/24	24-047	Burn Permits	Fire Chief	A Committee of the Whole Meeting will be scheduled for a regular (evening) meeting and advertised in advance so that the public can voice their opinion.
Feb. 7/24	24-080	By-law 2024-15 Being a By-law to Amend the Parking By-law (with respect to fees)	By-law Enforcement Officer	Report to Council with area Municipality fees.
Mar. 5/24	24-127	Depot Operations Agreement with Circular Materials Ontario	Deputy Clerk	Update provided at the Mar. 5/24 Meeting.



February, 29 2024

In This Issue

- 2024 is an AMO Board Election Year!
- Application for the PJ Marshall Awards is open.
- Consultation on *Northern Services Boards Act*.
- Consultation on *Seniors Active Living Centres Act*.
- Nominations open for Lieutenant Governor's Award.
- Consultation: Rural Economic Development Strategy.
- Land use planning framework for energy project siting.
- Applications open: Rural Transit Solutions Fund.
- Cyber Security Education for Municipal Councillors.
- Advanced Councillor Training Series to Revitalize your Leadership.
- Disability inclusion workshop and panel discussion: Beyond AODA compliance.
- Managing Communications through Uncomfortable Times - Limited space.
- Anti-Semitism and Anti-Islamophobia: Spring workshops.
- Land Use Planning - Foundations and Deeper Dive workshops.
- Strategies for Navigating Conflict Relationships for Strong Council Outcomes.
- Learn more about municipal investments - Upcoming workshops.
- Cyber Incident Management webinar - March 21.
- Upcoming webinar: Road & Sidewalk Assessment Service.
- Upcoming webinar: Financial Analysis for Energy Projects.
- March is made for webinars.
- 2024 Farmland Forum: The Future of Ontario Farmland.
- Ontario Age-Friendly Communities 2024 Conference.
- Calls to action for municipalities on economic abuse.
- Housing access in higher education host communities survey.
- Helpful condo living tips for Ontario residents.
- Future of Aging Summit next May.
- Careers.

AMO Matters

Elections for positions to the AMO Board of Directors will occur at the AMO Annual Conference, hosted by the City of Ottawa in August 2024. [Click here](#) for answers to some frequently asked questions if you are considering running.

The Peter J. Marshall Municipal Innovation Award celebrates municipal governments in Ontario that implement new and innovative ways to make public services, facilities, and infrastructure better for Ontarians. View full details [here](#).

Provincial Matters

MNDM is exploring changes to the [Northern Services Boards Act](#) (NSBA) to modernize provisions across various governance areas of Local Service Boards. The deadline for comments is March 19, 2024.

MSAA is [proposing a new regulation](#) that would prescribe entities that could contribute towards a Seniors

Active Living Centre program's operational cost. The deadline for comments is March 22, 2024.

Nominations are open for the Lieutenant Governor's Medal of Distinction in Public Administration, Ontario's highest honour for public service. [Nominate someone](#) from your municipality by April 30.

The province is conducting a [survey](#) to inform the creation of a Rural Economic Development Strategy. Share your ideas on how the province can support rural communities plan for economic success.

On February 22, the IESO hosted a webinar with MMAH and OMAFRA providing an overview of the current land use planning policies in place to guide the siting of energy projects in prime agricultural areas. A [recording of the session is available](#).

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Infrastructure Canada is now accepting applications for the Planning and Design Projects Stream of the Rural Transit Solutions Fund (up to \$50,000). Visit their [website](#) for more information and [webinar dates](#).

Education Opportunities

Designed for elected officials, this workshop will provide insight and information to better understand the landscape and critical decisions to preventing, preparing for, and responding to cybersecurity incidents. [Register for the March 20 Cyber Security workshop](#).

As an elected municipal official we know the pressure you deal with is real and we are here to support you. AMO has developed 3 sessions focused on core elements of leadership. Register for the [March 22 Session 1 workshop](#), [May 29 Session 2 workshop](#), and the [October 2 Session 3 workshop](#).

Participants will leave this workshop with a greater depth of knowledge and understanding of building accessible and inclusive communities as an elected official. Register for the [March 25 Disability Inclusion Workshop](#).

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The goal of achieving your council's priorities and strategic objectives require understanding, good communication and finding ways to compromise. AMO's Navigating Conflict for Elected Officials is an invaluable resource for AMO members and your councils. This series of two workshops are open for registration: [NCR 1.0 June 26 - 27](#) and for those who have completed NCR 1.0 [April 9 - 10 NCR 2.0](#) register today.

Build your understanding on the historical and contemporary roots of anti-semitism and anti-islamophobia, how to address these and how to build relationships and allyships. Register for the [March 6 anti-islamophobia](#) workshop and [April 24 antisemitism](#) workshop today.

AMO's planning training supports its members in two important ways: [April 17 Foundations in Planning](#) builds foundational knowledge and insight into planning legislation and municipal requirements and roles and the [April 18 Advanced Land Use Planning - A Deeper Dive](#) training works through case studies and lessons learned to build your strategic management and decision making on local planning issues.

ONE Investment

ONE Investment Basics and Beyond Workshops provide an overview of eligible avenues for municipal investing under both the Legal List and Prudent Investor standards in the *Municipal Act*. We have both in-person and virtual options. Learn more and [register here](#).

LAS

Are you concerned with cyber threats? LAS hosts a [free webinar](#) about cyber-Incident management responses on March 21. Learn more about a program designed to help you manage cyber incidents.

Do you have a road or sidewalk survey on your 2024 to-do list? Join our webinar on March 20 for updates on the [LAS Road & Sidewalk Assessment Service](#), providing better data for better decision making. [Register here](#).

How do you know if an energy conservation opportunity in your facility is worth pursuing? Join SaveONenergy and LAS on March 8 for a free webinar and take a deep dive into the complexities of energy projects financing and life cycle costing. Space is limited. [Register here today](#) - Part 4 of the Municipal Series.

LAS provides a variety of free webinars on subjects that will help your municipal staff save time and money. All registrants will receive a link to the recordings. Learn more and [sign up here](#).

Municipal Wire*

The Ontario Farmland Trust is [hosting a forum on March 21st](#) to explore the importance of strong policy for farmland and environmental protection, succession planning for Ontario's food system, and how municipalities can support land access.

[Register](#) for the "[Building Healthy Communities: Uniting Experience, Research, and Practice for Ontario's Age-Friendly Future](#)" virtual conference. The free conference is organized into three themed morning sessions on March 20-22.

The [Canadian Centre for Women's Empowerment](#) (CCFWE) released [calls to action for municipalities](#) to address economic abuse in gender-based violence strategies. For more information contact [Michaela Mayer](#).

The International Town and Gown Association and Town and Gown Association of Ontario [launched a survey](#) seeking input from municipal leaders on Canada's student housing crisis. Participate by March 5.

The Condominium Authority of Ontario's [2024 Winter Information Kit](#) offers useful and shareable tips to help Ontario condo residents navigate the ins and out of condo living this season.

The Future of Aging Summit in Toronto from May 15-17, 2024 will bring together policymakers and others focused on building age-friendly societies. See the speaker lineup and register at [agingsummit.ca](#).

Careers

[Chief Electoral Officer of Nunavut - Government of Nunavut](#). Closing date: March 22.

[Manager, Solid Waste Policy and Planning - City of Toronto](#). Closing date: March 14

[Senior Project Manager SWMS - City of Toronto](#). Closing date: March 19.

[Program Manager, Facilities Maintenance - City of Peterborough](#). Closing date: March 6.

[Business Technology Coordinator - Region of Durham](#). Closing date: March 7.

[CAO/Clerk/Treasurer - Township of Nipigon](#). Closing date: March 13.

[Real Property Acquisition Specialist - County of Simcoe](#). Closing date: March 8.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



AMO Watchfile



March, 07 2024

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- Land use planning framework for energy project siting.
- Applications open: My Main Street Fund.
- Applications open: Rural Transit Solutions Fund.
- Consultation: 2025 National Construction Codes
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- Cyber Security Education for Municipal Councilors.
- Advanced Councillor Training Series to Revitalize Your Leadership.
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Provincial Matters

As Ontario flood season arrives, MNR has circulated a [fact sheet](#) with [roles and responsibilities](#) to assist municipalities in flood preparedness (French versions [1](#) & [2](#)). Information is also available [online](#).

The Ministry of Energy is considering [changes to the Ontario Energy Board Act](#) that would require broader consultation by the OEB (including with municipalities) and increase the leave to consult threshold. Submissions due by April 7.

MNDM is exploring changes to the [Northern Services Boards Act](#) (NSBA) to modernize provisions across various governance areas of Local Service Boards. The deadline for comments is March 19, 2024.

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Federal Matters

The Federal Economic Development Agency for Southern Ontario and the Canadian Urban Institute are offering [two streams of funding](#) for initiatives to support main streets in southern Ontario. Apply by March 31.

Infrastructure Canada is now accepting applications for the Planning and Design Projects Stream of the Rural Transit Solutions Fund (up to \$50,000). Visit their [website](#) for more information.

The Canadian Board for Harmonized Construction Codes is [consulting on proposed changes](#) for the 2025 national codes. Feedback collected will also serve as [consultation for Ontario's 2026/27 Building Code](#). Submissions due April 14.

Education Opportunities

Join your small urban colleagues in Orillia May 1 - 3 in discussion, examination and advocacy on matters unique to your communities and to hear provincial leaders. [View the full program](#) and [register today](#).

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invaluable resource for AMO members and your councils. This series of two workshops are open for registration: [NCR 1.0 June 26 - 27](#) and for those who have completed NCR 1.0 [April 9 - 10 NCR 2.0](#) register today.

These informative workshops provide you invaluable insight on the historical and contemporary roots of anti-semitism and anti-islamophobia, how to address these and how to build relationships and allyships. Register for the [April 24 antisemitism](#) and [May 15 anti-islamophobia](#) workshop today.

OFIFC and AMO are offering training to build indigenous cultural competency in municipal government. Through a self-paced learning module and live virtual component, this training will provide knowledge and tools to utilize in moving improved and stronger Indigenous-municipal relations forward in Ontario. [Register today for the April 2](#) workshop.

AMO's planning training supports its members in two important ways: [April 17 Foundations in Planning](#) builds foundational knowledge and insight into planning legislation and municipal requirements and roles and the [April 18 Advanced Land Use Planning - A Deeper Dive](#) training works through case studies and lessons learned to build your strategic management and decision making on local planning issues.

ONE Investment

ONE Investment Basics and Beyond Workshops provide an overview of requirements and eligible avenues for Municipal Investing under both the Eligible Investment regulation and Prudent Investor standards in the *Municipal Act*. We have both in-person and virtual options. Learn more and [register here](#).

LAS

Car theft increased 72% between 2014 and 2021 and jumped an additional 14% just in the last few years. Read [our latest blog](#) about how to protect yourself.

Discover the potential of LiDAR, imagery, and AI in supercharging your asset management initiatives, regardless of community size. Join Streetscan on March 20 for a presentation on new developments in the [LAS Road & Sidewalk Assessment Service](#). [Register here](#).

Do you have a road or sidewalk survey on your 2024 to-do list? Join our webinar on March 20 for updates on the [LAS Road & Sidewalk Assessment Service](#), providing better data for better decision making. [Register here](#).

How do you know if an energy efficient project in your facility is worth pursuing? Join SaveONenergy and LAS on March 8 for a free webinar and take a deep dive into the complexities of energy projects financing and life cycle costing. Space is limited. [Register here today](#) - Part 5 of the Municipal Series.

Municipal Wire*

The Invasive Species Centre with support from Ontario's Ministry of Natural Resources and Forestry opens the [Invasive Species Action Fund](#) intake. The fund assists municipalities in combating priority species. Apply by April 11.

The Ontario Farmland Trust is [hosting a forum on March 21](#) to explore the importance of strong policy for farmland and environmental protection, succession planning for Ontario's food system, and how municipalities can support land access.

[Register](#) for the "[Building Healthy Communities: Uniting Experience, Research, and Practice for Ontario's Age-Friendly Future](#)" virtual conference. The free conference is organized into three themed morning sessions on March 20-22.

The Future of Aging Summit in Toronto from May 15-17 will bring together policymakers and others focused on building age-friendly societies. See the speaker lineup and register at agingsummit.ca.

Careers

[Director Financial Management & Planning/Deputy Treasurer - Niagara Region](#). Closing date: March 21.

[General Manager, Long Term Care Division - County of Lambton](#). Closing date: March 10.

[Planner - Rideau Valley Conservation Authority](#). Closing date: April 5.

[Chief Administrative Officer - Township of Stone Mills](#). Closing date: March 29.

[Client Representative Assistant - Ministry of the Attorney General](#). Closing date: March 19.

[Operations Policy and Research Analyst - City of Oshawa](#). Closing date: March 13.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

The Corporation of the Municipality of St. Charles
RESOLUTION PAGE



Regular Meeting of Council

Agenda Number: 10.9.
Resolution Number 2024-043
Title: Resolution stemming from January 17, 2024 Regular Meeting of Council - Item 10.1 - Correspondence #8
Date: February 21, 2024

Moved by: Councillor Lachance
Seconded by: Councillor Pothier

WHEREAS municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;
AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;
AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortages, which will only be exasperated over the next three (3) to five (5) years, which will cause the levels of service that municipalities are able to provide to ensure the health and safety of our residents to decrease;
AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment;
BE IT THEREFORE RESOLVED THAT the Corporation of the Municipality of St.-Charles supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;
AND BE IT FURTHER RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles, calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;
AND BE IT FURTHER RESOLVED THAT, a copy of this Resolution be forwarded to the Minister of Labour, Training, Immigration and Skilled Trades, David Piccinni; our local Member of Provincial Parliament; the Association of Municipalities of Ontario (AMO); the Association of Ontario Road Supervisors (AORS); and all Ontario Municipalities.

CARRIED


MAYOR



February 2024

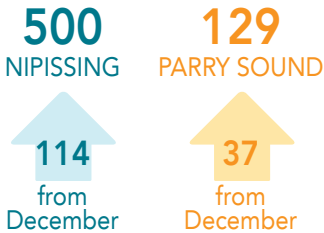
LABOURFOCUS

IN THIS EDITION

NIPISSING & PARRY SOUND:
NUMBER OF BUSINESSES BY
EMPLOYEE SIZE

JOBS REPORT JANUARY 2024

TOTAL NUMBER OF JOB POSTINGS



TOP INDUSTRY WITH VACANCIES

NIPISSING

Health Care & Social
Assistance (25.8%)

PARRY SOUND
Health Care & Social
Assistance (31%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



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The Labour Market Group is funded by:



NIPISSING & PARRY SOUND: NUMBER OF BUSINESSES BY EMPLOYEE SIZE

In **Nipissing**, Real Estate & Rental & Leasing stand out in terms of the large number of **solo operators**. (landlords of residential rental units).



The third largest category of **solo operators** is in Professional, Scientific & Technical Services (management, scientific and technical consulting services).



The next industry is **Construction** (residential building construction, building finishing contractors, other specialty trade contractors and building equipment contractors).

INDUSTRY SECTOR (NAICS)	NUMBER OF EMPLOYEES							RANK
	0	1-4	5-9	10-19	20-49	50-99	100+	
11 - Agriculture	131	24	5	2	4	0	0	11
21 - Mining	14	2	3	2	4	0	3	18
22 - Utilities	21	1	0	1	0	2	0	19
23 - Construction	330	178	75	30	28	5	4	2
31-33 - Manufacturing	65	29	21	16	15	13	2	12
41 - Wholesale Trade	66	26	30	23	7	1	0	13
44-45 - Retail Trade	199	127	122	99	49	16	9	3
48-49 - Transportation & Warehousing	145	49	11	8	11	9	4	9
51 - Information & Cultural	35	20	14	4	3	1	0	15
52 - Finance & Insurance	231	30	23	16	14	2	0	7
53 - Real Estate, Rental & Leasing	1,556	103	30	9	5	1	0	1
54 - Professional, Scientific & Technical Services	324	93	30	29	11	4	2	6
55 - Management of Companies	38	1	2	2	0	1	0	17
56 - Administrative Support	119	51	16	19	5	3	0	10
61 - Educational Services	41	8	8	8	3	2	6	16
62 - Health Care & Social Assistance	304	156	61	37	30	10	12	4
71 - Arts, Entertainment & Recreation	51	17	9	7	6	1	1	14
72 - Accommodation & Food Services	108	52	43	41	40	15	2	8
81 - Other Services	312	136	47	21	5	2	0	5
91 - Public Administration	0	3	1	5	3	5	8	19
CLASSIFIED BUSINESSES	4,090	1,106	551	379	243	93	53	
% of All Classified & Unclassified Businesses	64%	17%	8%	6%	4%	1%	1%	
Cumulative %	64%	81%	89%	94%	98%	99%	100%	
Ontario % of Classified & Unclassified Businesses	72%	17%	5%	3%	2%	1%	1%	

Statistics Canada, Canadian Business Counts, June 2023


www.thelabourmarketgroup.ca

MORE FROM THE JANUARY JOBS REPORT:



TOP OCCUPATIONS

NIPISSING

Sales & Services (27.6%)

Education, Law & Social, Community & Gov (19.4%)

Business, Finance & Administration (14.4%)

PARRY SOUND

Sales & Services (25.6%)

Education, Law & Social, Community & Gov (20.9%)

Health (16.3%)

To view the full report, visit our website www.thelabourmarketgroup.ca
readysethired.ca

Questions or concerns?
Feel free to contact us at info@thelabourmarketgroup.ca



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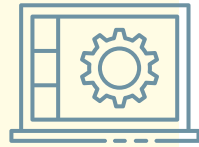


In **Parry sound**, Real Estate & Rental & Leasing stand out in terms of the large number of **solo operators**. (landlords of residential rental units).

The next industry is **Construction** (residential building construction, building finishing contractors, other specialty trade contractors and building equipment contractors). **Parry Sound** has considerably more Construction businesses, especially among firms with nine employees or less.



The third largest category of **solo operators** is in **Professional, Scientific & Technical Services** (management, scientific and technical consulting services).



In **Nipissing**, a very close third are computer systems design and related services, while in **Parry Sound**, third place is occupied by accounting, tax preparation, bookkeeping and payroll services.

INDUSTRY SECTOR (NAICS)	NUMBER OF EMPLOYEES							RANK
	0	1-4	5-9	10-19	20-49	50-99	100+	
11 - Agriculture	142	28	2	3	0	0	0	11
21 - Mining	2	2	0	4	0	0	0	20
22 - Utilities	14	1	0	0	0	0	0	19
23 - Construction	474	285	82	29	10	2	0	1
31-33 - Manufacturing	76	31	13	9	3	7	2	12
41 - Wholesale Trade	44	16	10	7	3	0	0	14
44-45 - Retail Trade	135	75	52	28	25	6	2	5
48-49 - Transportation & Warehousing	131	31	16	5	4	1	0	8
51 - Information & Cultural	21	12	9	0	0	0	0	15
52 - Finance & Insurance	145	17	6	6	3	1	0	10
53 - Real Estate, Rental & Leasing	809	47	5	4	0	0	0	2
54 - Professional, Scientific & Technical Services	245	76	15	11	0	0	0	4
55 - Management of Companies	33	1	0	0	0	0	0	17
56 - Administrative Support	119	45	9	10	0	1	0	9
61 - Educational Services	20	4	4	2	1	1	0	18
62 - Health Care & Social Assistance	146	64	12	17	14	1	8	7
71 - Arts, Entertainment & Recreation	64	24	15	8	5	0	0	13
72 - Accommodation & Food Services	138	58	26	25	16	5	1	6
81 - Other Services	234	95	16	6	5	1	0	3
91 - Public Administration	2	3	3	7	15	8	3	16
CLASSIFIED BUSINESSES	2,994	915	295	181	104	34	16	
% of All Classified & Unclassified Businesses	68%	19%	6%	4%	2%	1%	0%	
Cumulative %	68%	87%	93%	97%	99%	100%	100%	
Ontario % of Classified & Unclassified Businesses	72%	17%	5%	3%	2%	1%	1%	



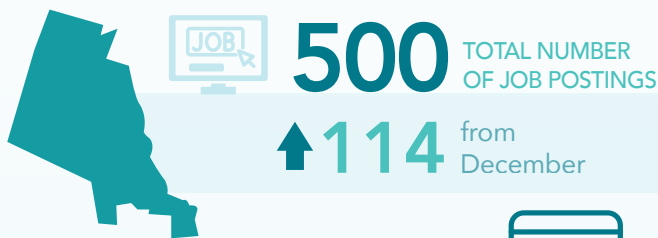
MONTHLY JOBS REPORT

JANUARY 2024

The Labour Market Group
Guiding partners to workforce solutions.

NIPISSING DISTRICT

There were 500 job postings recorded for Nipissing District in the month of January. Although January represents the eleventh consecutive month for which there was a year-over-year decrease in job postings, there was only a slight decrease -3.7% (-19) from the January 2023 figure of 519. The January total was significantly higher; +30% (+114), from the December total of 386 recorded job postings. 268 unique employers posted jobs in January; a substantial increase; +44.9% (+83) from the December figure of 185. Similar to the job posting total mentioned above the employer figure is only slightly below; -2.5% (-7), the year-over-year January total which was 275 in 2023.



OF THE 500 JOB POSTINGS



100%

Collected from online sources.



0.6%

(3) Requiring a bilingual individual.

19.6%
(98) Criminal Record Check



For postings that listed an annual salary.



\$70,217.44/year
AVERAGE



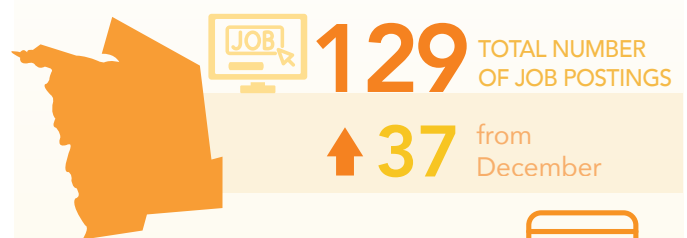
\$25.85
HOURLY WAGE

The average hourly wage in January for those postings which listed one.

Of the 192 postings which listed an hourly wage 7.8% (15) were listed at the provincial minimum wage of \$16.55/hour.

PARRY SOUND DISTRICT

There were 129 job postings recorded for the Parry Sound district in the month of January. This figure is a substantial increase; +40.2% (+37) from the previous month's figure of 92. This month-over-month decrease is likely attributed to seasonal trending as employers put off filling vacancies over the holiday season and wait until January. This month also saw a return to the trend of notable year-over-year drops in job postings with the 2024 figure decreasing by -16.8% (-26) when compared to the January 2023 total. 74 unique employers posted jobs in January which is notably below; -9.8% (-8) the January 2023 total of 82.



OF THE 129 JOB POSTINGS



100%

Collected from online sources.



0%

(0) Requiring a bilingual individual.

17.1%
(22) Criminal Record Check



For postings that listed an annual salary.



\$67,134.00/year
AVERAGE



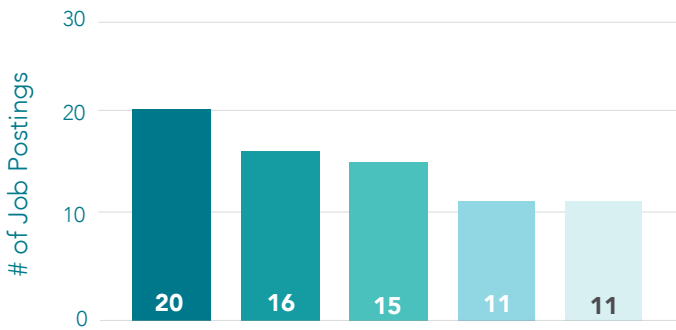
\$26.03
HOURLY WAGE

The average hourly wage in January for those postings which listed one.

Of the 64 postings which listed an hourly wage 0% (0) were listed at the provincial minimum wage of \$16.55/hour.

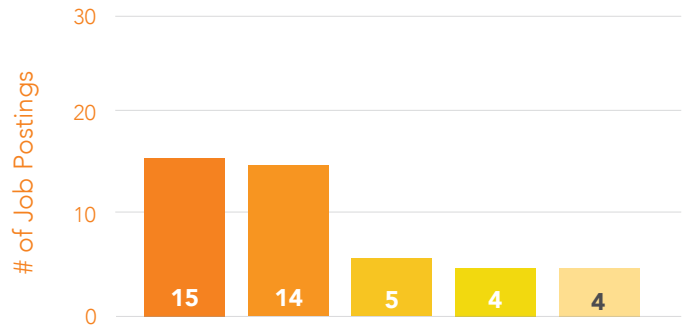
TOP 5 EMPLOYERS POSTING JOBS

-  North Bay Regional Health Centre
-  Near North District School Board
-  Voyageur Aviation Corp
-  West Nipissing General Hospital
-  Nipissing University



TOP 5 EMPLOYERS POSTING JOBS

-  Near North District School Board
-  West Parry Sound Health Centre
-  Almex Group
-  Eastholme Home for the Aged
-  Tim Hortons - Parry Sound



TOP 5 INDUSTRIES HIRING (NAICS)



- 2** **15.8%** : Retail Trade (NAIC 44-45)
- 3** **8.8%** : Educational Services (NAIC 61)
- 4** **7.4%** : Transportation & Warehousing (NAICS 48-49)
- 5** **6.6%** : Accommodation & Food Services (NAICS 72)

The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in January with 25.8% (129) of the overall share each amongst all major industry classifications. This industry also saw the largest month-over-month increase in posting share of +4.5%. In contrast the Educational Services (NAICS-61) industry experienced the largest month-over-month decrease of -7.6%; accounting for 8.8% (44) of the January job postings.


TOP 5 INDUSTRIES HIRING (NAICS)

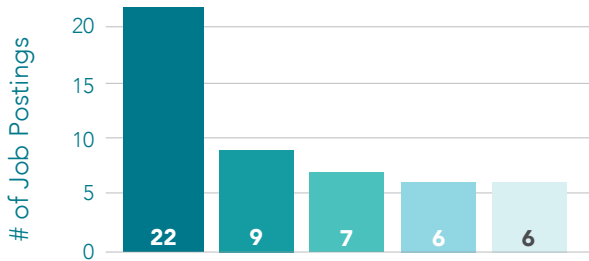


- 2** **15.5%** : Educational Services (NAICS 61)
- 3** **12.4%** : Accommodation & Food Services (NAICS 72)
- 4** **10.1%** : Manufacturing (NAICS 31-33)
- 5** **6.2%** : Public Administration (NAICS 91)


The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in January with 31.0% (40) of the overall share amongst all major industry classification. This industry also saw the largest month-over-month increase of +9.3%. Inversely the Arts, Entertainment and Recreation (NAICS-71) industry saw the largest month-over-month decrease of -10.4% to make up 1.6% (2) of the January job postings.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)


1 **27.6%** Sales & Service (NOC 6) 



- Retail Sales Associate / Representative
- Cook - Various
- Cashier
- Food Service Worker / Barista
- Caretaker / Janitor


2 **19.4%** Education, Law & Social, Community & Government Services (NOC 4) 

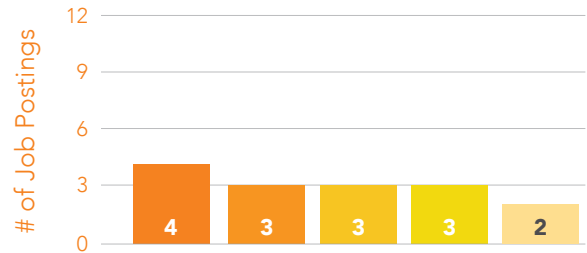
- Social Service Worker (20)
- Personal Support Worker / Independent Living Assistant (14)
- Teacher - Elementary/Secondary (12)
- Educational Assistant (9)
- Early Childhood Educator / Assistant (6)

3 **14.4%** Business, Finance & Administration (NOC 1) 

- Administrative Assistant (9)
- Human Resource Professional (6)
- Receptionist (5)
- Accountant / Accounting Clerk (4)
- 2 others tied with (4)

TOP 3 OCCUPATIONAL CATEGORIES (NOC)

1 **25.6%** Sales & Service (NOC 6) 



- Housekeeper
- Custodian / Janitor
- Cook - Various
- Food Service Supervisor
- 2 tied with

2 **20.9%** Education, Law & Social, Community & Government Services (NOC 4) 

- Teacher - Elementary/Secondary (7)
- Educational Assistant (5)
- Social Service Worker / Counsellor (4)
- Personal Support Worker (4)
- 7 tied with (1)

3 **16.3%** Health (NOC 3) 

- Registered Nurse (6)
- Registered Practical Nurse (3)
- Rehabilitation Assistant / Support Worker (3)
- Activity Aide / Assistant (2)
- 7 tied with (1)

Sales and Service (NOC-6) based occupations made up the largest portion of job postings with 27.6% (138) of all postings in January when compared to the major occupational classifications. These occupations saw the largest month-over-month increase of +4.1%. The largest month-over-month decrease of -2.4% was seen for Natural and Applied Sciences (NOC-2) based occupations which accounted for 4.2% (21) of the job postings in this month.

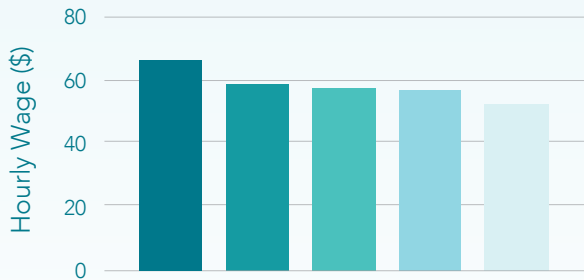
Sales and Service (NOC-6) based occupations represented the largest number of job postings in January with 25.6% (33) of all postings when compared to the major occupational classifications. Health (NOC-3) based occupations accounted for the largest month-over-month increase of +8.7% to represent 16.3% (21) of the recorded December postings. The largest month-over-month decrease in job posting share was for Trades, Transportation and Equipment Operator (NOC-7) based occupations which changed -6.5% from the previous month to account for 5.4% (7) of the January postings.

TOP 5 HOURLY WAGE VACANCIES



\$66.00

Director - Client Services, Child and Youth Mental Health Services
@ Hands TheFamilyHelpNetwork.ca
- North Bay



\$59.00 Director - Corporate Services
@ North Bay-Mattawa Conservation Authority

\$58.00 Charge Nurse - Long Term Care
@ West Nipissing General Hospital

\$57.68 Psychologist
@ One Kids Place Children's Medical Treatment Center of North East Ontario

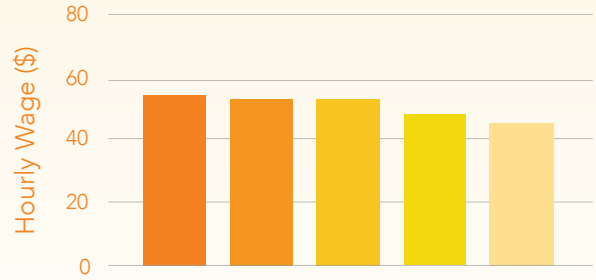
\$54.00 Registered Nurse
@ West Nipissing General Hospital

TOP 5 HOURLY WAGE VACANCIES



\$55.00

Speech Language Pathologist - All Regions
@ Near North District School Board



\$54.00 Registered Nurse
@ West Parry Sound Health Centre

\$54.00 Registered Nurse - Emergency Department
@ West Parry Sound Health Centre

\$48.00 Team Leader - Crisis Team
@ Canadian Mental Health Association - Muskoka Parry Sound Branch

\$45.00 Landscaper
@ Bowman Landscaping & Excavation

TOP 3 ANNUAL SALARY VACANCIES

\$200,000

Business Manager
@ 401 Auto - North Bay Chrysler

\$120,907

Sales Manager - Automotive
@ Volkswagen North Bay

\$120,000

Sales Professional
@ Northern RV



Lowest Annual Salary \$32,891

Harm Reduction Outreach Worker - Mobile
@ AIDS Committee of North Bay and Area

The average hourly wage in January for those postings which listed (38.4%) an hourly wage was \$25.85/hour. This is a slight increase; +8.0% (+\$1.92/hour), from the current 12-month average of \$23.93/hour. Of the 192 postings which listed an hourly wage 7.8% (15) were listed at the provincial minimum wage of \$16.55/hour. For postings that listed an annual salary the average was \$70,217.44/year. This is in-line; -0.4% (-\$248.37/year), with the current 12-month average of \$70,465.81/year.

TOP ANNUAL SALARY VACANCY

\$101,795

Chief Administrative Officer
@ Shawanaga First Nation

\$69,000

Sales Specialist
@ Bobcat of Parry Sound Ltd.

\$65,000

Service Advisor
@ Griffith Bros.



Lowest Annual Salary \$45,000

Maintenance Supervisor
@ Jolly Roger Inn & Resort

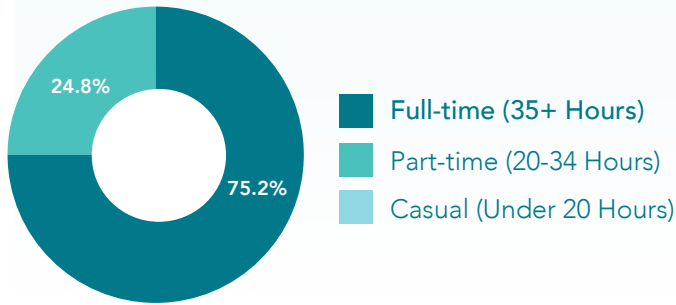
The average hourly wage in January for those postings which listed (49.6%) an hourly wage was \$26.03/hour. This figure is notably above; +8.9% (+\$2.13/hour), the current 12-month average of \$23.90/hour. Of the 64 postings which listed an hourly wage 0% (0) were listed at the provincial minimum wage of \$16.55/hour. The average annual salary listed in the month of January was \$67,134.00; notably above; +7.9% (+\$4,921.06/year), the current 12-month average annual salary of \$62,212.94/year.

FULL-TIME / PART-TIME BREAKDOWN

75.2% of listings in January

↑ 1.7%
from December

75.2% (376) of the listings in January indicated that the employment offered would be classified as full-time. This figure represents a slight increase; +1.7%, from the previous month when 73.5% of the job postings were classified as full-time.



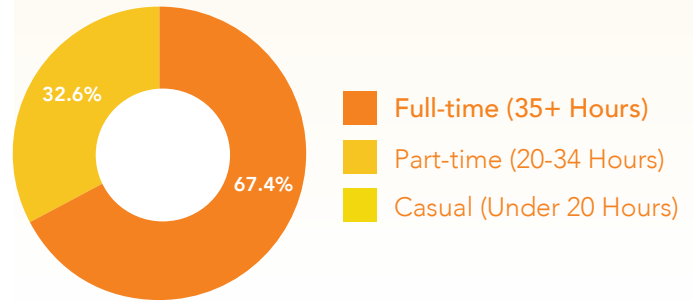
500 Postings listed hours offered (100%)

FULL-TIME / PART-TIME BREAKDOWN

67.4% of listings in January

↓ 4.3%
from December

67.4% (87) of the listings in January indicated that the employment offered would be classified as full-time. This figure is a slight decrease; -4.3%, from the previous month where 71.7% of the job postings were classified as full-time.



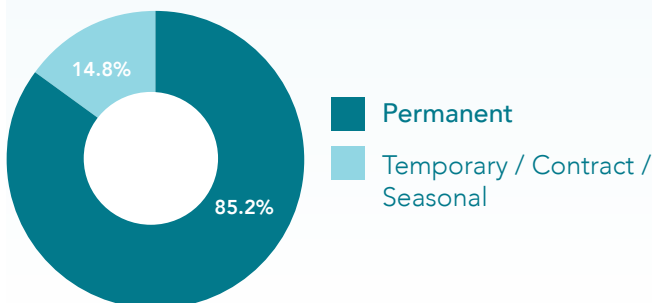
129 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

85.2% of listings in January

↑ 4.6%
from December

85.2% (426) of the listings in January stated that the opportunity in question would be permanent. This is a slight increase; +4.6%, from the previous month's figure of 80.6%.



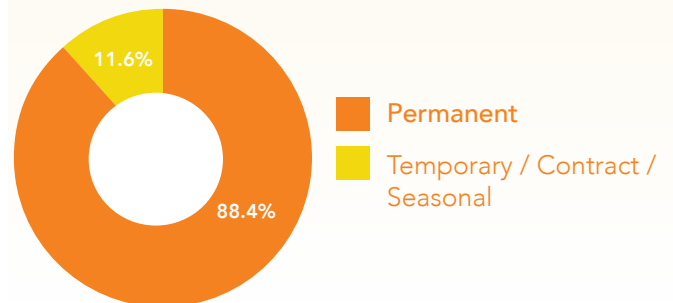
500 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

88.4% of listings in January

↑ 3.6%
from December

88.4% (114) of the listings in January stated that the opportunity in question would be permanent. This is slightly above; +3.6%, the previous month figure of 84.8%.



129 Postings listed hours offered (100%)

ALL EMPLOYERS WITH POSTINGS IN MONTH



NIPISSING DISTRICT

401 Auto - North Bay Chrysler
A&W (Sturgeon Falls)
Accident Support Services Ltd.
AIDS Committee of North Bay and Area
AIM Kenny U-Pull
Airport Animal Hospital
Algonquin Nursing Home of Mattawa
Algonquin Pharmsave & Compounding Center
American Eagle Outfitters
Apollo Transport
Appleton Denture Clinic
Aramark Canada Ltd.
Arugula
Baker Tilly
Battano Construction Limited
Bay Builders
Bay Roofing and Exteriors Ltd.
Bay Truck Stop Family Restaurant
Bee-Clean Building Maintenance
Bentley & Co Ltd
Beyond Sushi
Binx Professional Cleaning
BioPed Footcare
Blanchfield Roofing Co. Ltd.
Blue Sky Animal Hospital
Boart Longyear - North Bay
Boart Longyear - Sturgeon Falls
Boston Pizza - North Bay
Bradwick Property Management
Brainworks
Brandt Industries
Buffed Total Cleaning
Bulk Barn Foods Limited
Burger World - Hammond
Campus Living Centres
Canada Post - Astorville
Canada Post - Sturgeon Falls
Canadian Addiction Treatment Pharmacy
Canadian Mental Health Association
- North Bay and Area
Canadian Tire - North Bay
Canadore College - College Drive
Canadore College of Applied Arts
& Technology
CannAmm
Canor Construction
CarePartners
Carlson Sports Limited
Cascades Casino
Cash Money
Cassellholme Home for the Aged
Cassells Animal Hospital
Cecil's Brewhouse & Kitchen
Cementation Canada
Central Welding & Iron Works
Chad's Grass Snow and More
Chatters Limited Partnership
CIBC - North Bay
Claire's
Commissionaires
Community Living North Bay
Conseil Scolaire Catholique Franco-Nord
Conseil scolaire public du Nord-Est de l'Ontario
Cooper Equipment Rentals
CRC Solutions
Crisis Centre North Bay
CSN Collision Centre - Phil's
David Reynolds and Associates Inc.
DECO Windshield Repair
Degagne Carpentry
Dentistry on Worthington
Designed Roofing Inc.
Designed Roofing Inc., Essential Exteriors
& Northland Glass & Metal
Di-Corp
District of Nipissing Social Services
Administration Board
Dr. Delean and Associates Dental Office
DSI Underground Canada Ltd.

Dyno Nobel
Eclipse Stores Inc
Ed Seguin & Sons Trucking and Paving
EMCO Corporation
Empire Living Centre
Enterprise Holdings
Express Parcel
Eye Associates of North Bay
Fastenal
FDM4
FedEx Ground
First Choice Haircutters
First Student / First Transit
First Student Canada
Fix Auto North Bay
Freightliner North Bay
FreshCo
GardaWorld
Giant Tiger - North Bay
GoodLife Fitness Centre - Main Street
Goodyear Canada Inc. (Retreading)
Grouned Electrical
Groupe Dynamite - Garage
Groupe Optimum Inc.
Guy's Tire Sales Inc
H&R Block
Hands TheFamilyHelpNetwork.ca - North Bay
Happy Life
Holiday Inn Express North Bay
Home Instead
Home Instead Senior Care
Homewood Suites by Hilton North Bay
Hopper Buick GMC
Huron Oral Surgery Group
Hut 8 Corp
Hydro One Networks Inc
IDA - Mattawa Pharmacy
IPC
Ironwood Properties
J&R Property Management
J.G. Fitzgerald & Sons Ltd.
J.L. Richards & Associates Limited
Janveaux Forest Products
Junior's Tirecraft
Kal Tire
Karis Disability Services (formerly
Christian Horizons)
KIND Forest School
Knight Piesold Ltd.
Kohltech Windows & Entrance Systems
Koodo
KPMG LLP
LCBO - Verner
Les Soeurs de l'Assomption de
la Sainte vierge
LifeLabs
Linde Canada
Lisa's Doghouse
Little Kickers Sudbury & North Bay
Long & McQuade
Lot 88 Steakhouse and Bar
Marigold Unique Flavour
Marina Point Village
Martel & Mitchell Rehabilitation
Martin Roy Transport / MRT
Mattawa Hospital
Maurices
McDonald's (North Bay)
McDonald's (West Nipissing)
McDougall Insurance and Financial
Metal Fab Ltd.
MetricAid
Michaels
Miller Paving
Miller Technology Incorporated
Mincon Canada
Ministry of Labour, Immigration, Training
and Skills Development
Ministry of the Attorney General
Ministry of Transportation
Moore Propane

Motion
Municipal Property Assessment Corporation
Municipality of West Nipissing
MyCar
Myrt's Family Restaurant
Near North District School Board
New Horizons Communications
New York Fries
Nijjaansinaanik Child and Family Services
Nijjaansinaanik Child and Family Services
- North Bay
Nipissing Serenity Hospice
Nipissing Transition House
Nipissing University
Nipissing Wellness Ontario Health Team
Nipissing-Parry Sound Catholic District
School Board
Nipissing-Parry Sound Student
Transportation Services
Nordic Minesteel Technologies Inc.
North Bay & District Multicultural Centre
North Bay Cycle and Sports
North Bay Humane Society
North Bay Hydro
North Bay Parry Sound District Health Unit
North Bay Police Service
North Bay Regional Health Centre
North Bay-Mattawa Conservation Authority
Northern RV
North-Tech Stone and Ceramic
One Kids Place Children's Medical Treatment
Center of North East Ontario
Ontario Northland
Ontario Public Service
Optimum Insurance Company Inc.
Oxford Learning Centres, Inc.
Paragon Bay Group Ltd.
Paramed Home Health Care
Partner's Billiards and Bowling
Pavao Contracting Inc
Petro Canada and Restaurant - Temagami
PHARA
Pilot Diamond Tools Ltd.
Pioneer Construction
Plan A Long Term Care Staffing and
Recruitment
Premier Mining Products
PuroClean North Bay and Nipissing
Redpath Mining Contractors and Engineers
Rise Controls Inc
Riv Chip Stand
Rodger B. Bowness, Barrister and Solicitor
Rogers
Roots Canada
Royal Bank of Canada - North Bay
Royal LePage North Bay Real Estate
Services, Brokerage
SafeSight Exploration Inc.
Sangster Law
Savage Ford Sales Limited
Science North
Scotiabank - Mattawa
Scotiabank - North Bay
Scotiabank - Northgate
Seaboard Transport Group
Sephora Canada
Shahi the Royal Roti Ltd.
Showcase
Sienna Senior Living
Simcoe Building Centre
Sonepar Canada - Dixon Electric
Springer Animal Hospital
SRP Building Products Inc.
Stantec
Staples Canada
Starbucks - North Bay
Stock Transportation
Stockfish Automotive Group
Sturgeon Falls Brush and Contracting Ltd
Subaru of North Bay
Subway - Pinewood Park Drive

Syl's Neighbourhood Kitchen
Szamra Group Facility Services
Talize
Tan Tan Wok
TD Bank - North Bay
Telus
Terrace Suites
The Brick North Bay
The Children's Aid Society of the District
of Nipissing and Parry Sound
The Corporation of the City of North Bay
The Cosmetic Clinic
The Home Depot - North Bay
The Homebrew Centre
The Urban Cafe
ThinkOn
Tim Hortons - Pinewood Park Dr.
Tim Hortons - Sturgeon Falls
TJX Companies - Homesense
Total Cleaning & Restoration
Township of Bonfield
Trans Canada Safety
Tremblay Chrysler Dodge Jeep Ram
True North Chevrolet Cadillac Ltd / Fix Auto
North Bay
Tulloch Engineering
Two Rivers Motel
United Rentals of Canada Inc.
Valois Motel & Restaurant
Value Village
Victoria Order Of Nurses
Victorian Order of Nurses / VON
Village Media Inc.
Volkswagen North Bay
Voyageur Aviation Corp
Wacky Wings
Walmart - North Bay
Waters Edge Care Community
West Nipissing General Hospital
Wine Rack
Wine Rack - Metro
YMCA of Northeastern Ontario



PARRY SOUND DISTRICT

Adams Bros. Construction
Almaquin Forest Products
Almaquin Highlands Community Living
Almex Group
Anchor Rehabilitation Support Services, Inc.
Ashley HomeStore Parry Sound
Barburrito Fresh Mexican Grill
Belvedere Heights
Bowman Landscaping & Excavation
BrokerLink - Parry Sound
Canada Post - Burk's Falls
Canadian Mental Health Association
- Muskoka Parry Sound Branch
CarePartners
Comfort Inn Parry Sound
Conseil scolaire public du Nord-Est
de l'Ontario
Contact North (Parry Sound)
Crofters Food Ltd
CSN Buchans
Danielle Smith Professional Accounting
Services
Dawson Dental - Callander Bay Dental
Di Salvo's Bella Cucina and Family Style Meals
District of Parry Sound Social Services
Administration Board
DK HVAC
Eastholme Home for the Aged
Fowler Construction Company Limited
Gardens of Parry Sound Retirement
Residence

Grand Tappattoo Resort
Hands TheFamilyHelpNetwork.ca
- Parry Sound
Hillcrest Grocery
Jolly Roger Inn & Resort
Kawartha Credit Union - Parry Sound
Lakeside Cottage Care
Linh Nails & Spa
Little Gardens
Loftouse Manufacturing (a Division
of Brawo Brassworking Limited)
Log Cabin Inn & Catering
Marshall Well Drilling
Municipality of Callander
Municipality of Magnetawan
Near North District School Board
Nijjaansinaanik Child and Family Services
Nijjaansinaanik Child and Family Services
- Parry Sound Area
North Bay & District Multicultural Centre
Nurse Next Door
Oakcrest Co.
One Kids Place Children's Medical Treatment
Center of North East Ontario
Ontario Public Service
Parry Sound Forest School
Pizzaville
Royal Bank of Canada - Sundridge
Schlager Inc.
Science North
Scotiabank - Parry Sound
Serenity Senior Residence
Shannondale Pet Hospital
Shawanaga First Nation
Shoppers Drug Mart - Parry Sound

Stan Darling Insurance Inc.
Starbucks - Parry Sound
Sundridge Dental
Swift Canoe and Kayak
TD Bank - Parry Sound
Terrace Suites
The Friends
The Source Electronics Inc. - Parry Sound
Tim Hortons - Parry Sound
Township of Ryerson
Trestle Brewing Company Limited
Victorian Order of Nurses / VON
Village of Burk's Falls
Vista Radio Ltd
Walmart - Parry Sound
West Parry Sound Health Centre
Westburne



WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group.

Each month we compile this report based on our job portal **readysethired.ca**.

Readysethired.ca is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
readysethired.ca
info@thelabourmarketgroup.ca



The Labour Market Group
Guiding partners to workforce solutions.



Legislative Services
 Michael de Rond
 905-726-4771
 clerks@aurora.ca

Town of Aurora
 100 John West Way, Box 1000
 Aurora, ON L4G 6J1

March 6, 2024

The Honourable Doug Ford, Premier of Ontario
 Premier's Office, Room 281
 Legislative Building, Queen's Park
 Toronto, ON M7A 1A1

Delivered by email
 premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of February 27, 2024
 Member Motion 8.1.9 - Councillor Gilliland; Re: Council/Committee Meeting
 Structure Under Strong Mayor Powers**

Please be advised that this matter was considered by Council at its meeting held on February 27, 2024, and in this regard, Council adopted the following resolution:

Whereas the Province expanded Strong Mayor Powers to municipalities over 50,000 in population, who committed to a housing pledge in the fall of 2023 to help address the housing crisis, but was not mandatory to accept with a housing pledge; and

Whereas the Town of Aurora head of council has the discretion whether to use the strong mayor powers, except for those dealing with the budget; and

Whereas strong mayor powers permit the head of council the ability to create new committees of council made under the *Municipal Act, 2001*, where all members are council members, and assign their functions. The head of council is also able to appoint the chairs and vice-chairs of such committees of council;

- 1. Now Therefore Be It Hereby Resolved That Council requests that the Mayor reconsider using strong mayor powers to alter the current structure of Council and/or committee meetings, but rather remains the same as officials were originally elected to do; and**
- 2. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, Dawn Gallagher Murphy, MPP Newmarket—Aurora, and all Ontario municipalities.**

Town of Aurora Council Resolution of February 27, 2024
Council/Committee Meeting Structure Under Strong Mayor Powers
March 6, 2024

2 of 2

The above is for your consideration and any attention deemed necessary.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael de Rond".

Michael de Rond
Town Clerk
The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill
Dawn Gallagher Murphy, MPP Newmarket—Aurora
All Ontario municipalities



8. Standing Committee Reports

Moved by Councillor Thompson

Seconded by Councillor Gaertner

That the Standing Committee Reports, items 8.1 and 8.2, be received and the recommendations carried by the Committee approved, with the exception of sub-items 8.1.7, 8.1.8, 8.2.1, 8.2.4, 8.2.6, and 8.2.8, which were discussed and voted on separately as recorded below.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, and Councillor Gallo

Absent (1): Councillor Kim

Carried (6 to 0)

8.1 General Committee Meeting Report of February 6, 2024

8.1.9 Member Motion - Councillor Gilliland; Re: Council/Committee Meeting Structure Under Strong Mayor Powers

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Whereas the Town of Aurora head of council has the discretion whether to use the strong mayor powers, except for those dealing with the budget; and

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rather remains the same as officials were originally elected to do; and

2. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, Dawn Gallagher Murphy, MPP Newmarket—Aurora, and all Ontario municipalities.

Carried



374028 6TH LINE • AMARANTH ON • L9W 0M6

February 23, 2024

Hon. Doug Ford, Premier of Ontario
Hon. Prabmeet Sarkaria, Minister of Transportation

Sent by email to: Premier@ontario.ca; Minister.mto@ontario.ca

Re: Resolution on Highway 413

At its regular meeting of Council held on February 21, 2024, the Township of Amaranth Council passed the following resolution:

Resolution #: 3

Moved by: G Little

Seconded by: A. Stirk

Whereas the Township of Amaranth recognizes the importance for efficient and effective transportation networks in the Province and;

Whereas, the Province has committed to getting 1.5 millions home built within the next 10 years or less.

BE IT RESOLVED THAT:

The Township of Amaranth request that the Province of Ontario pause advancement on proposed highway 413 and redirect the approximate \$8 billion cost for highway 413 to support municipal infrastructure costs and housing construction initiatives and;

Further be it resolved that at least 50% of those funds be allocated for small urban and rural Ontario with populations less than 50,000. **CARRIED**

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

A handwritten signature in black ink, appearing to read "Nicole Martin", is written over a light blue horizontal line.

Nicole Martin, Dipl. M.A.
CAO/Clerk

Copy: Hon. Sylvia Jones, MPP Dufferin-Caledon sylvia.jones@pc.ola.org
Hon. Kinga Surma, MPP Etobicoke Centre kinga.surmaco@pc.ola.org
Dufferin County Municipalities