



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

March 21, 2023

Mayor Moore called the meeting to order at 5:30 p.m.

**ROLL CALL**

Mayor Moore took Roll Call.

**Present:** Mayor David Moore

Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak

**Staff:** Deputy Clerk/Planning Assistant, Karlee Britton

**Guests:** Don Carmichael, Secretary/Treasurer Belvedere Heights Board of Management; Art Coles, Chair of the Belvedere Heights Board of Management

**DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**

Councillor Zulak declared a personal interest for Items 11.2 and 21.1.

**Moved by: Councillor Zulak**

**Seconded by: Councillor Kekkonen**

**23-215** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as presented.

**Carried**

**Moved by: Councillor Zulak**

**Seconded by: Councillor Kekkonen**

**23-216** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 5:31 p.m. to discuss the following items;

- 5.1 Minutes of Closed Session
- 5.2 A proposed or pending acquisition or disposition of land by the municipality or local board pursuant to Ontario Municipal Act Section 239(2)(c) – proposed acquisition, negotiations.
- 5.3 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Administrative Assistant-Receptionist Job Position

Don Carmichael and Art Coles entered the meeting.

- 5.4 Pursuant to Section 239(2)(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization – Belvedere Heights, Home for the Aged Life Lease Unit Sales, financial information.

**Carried**

**Moved by: Councillor Zulak**

**Seconded by: Councillor Kekkonen**

**23-217** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:33 p.m.

**Carried**



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**March 21, 2023**

Mayor Moore called the meeting to order at 6:33 p.m.

**ROLL CALL**

Mayor Moore took Roll Call.

- Present:** Mayor David Moore  
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
- Staff:** Karlee Britton, Deputy Clerk/Planning Assistant
- Guests:** Don Carmichael, Secretary Treasurer Belvedere Heights Board of Management; Art Coles, Chair of the Belvedere Heights Board of Management; Patrick Christie, Secretary/Treasurer of the Parry Sound Area Planning Board

**RESPECT AND ACKNOWLEDGEMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

**DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**

Councillor Zulak declared a personal interest for Items 11.2 and 21.1.

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**23-218** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held March 21, 2023.

**Carried**

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**23-219** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Don Carmichael, Secretary/Treasurer and Art Coles, Chair of the Belvedere Heights Home for the Aged Board of Management regarding an update on Life Lease Units at Belvedere Heights.

**Carried**

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**23-220** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does move into a Public Meeting at 7:49 p.m. to discuss two Road Allowance Closures.

**Carried**

**PUBLIC MEETING**

Councillor Zulak left the meeting for Item 11.2.

No comments from the public or applicant present.

Councillor Zulak re-entered the meeting.





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Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-221 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into regular session at 7:53 p.m.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-222 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the March 7, 2023 regular meeting of Council and the Minutes of the March 17, 2023 special meeting of Council; as circulated.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-223 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the application to create two new rural residential lots as applied for by Joseph Jamieson in the Consent Application No. B56/2022 (McK) subject to the following conditions:

1. Rezoning the lands proposed to be severed to Rural Residential (RR);
2. Conveying to the Township of McKellar the 20 meter road allowance that incorporates Grey Owl Road through the subject lands;
3. Transfer of lands north and west of Grey Owl Road to the Township as Parkland dedication;
4. 911 addressing (at the time of an entrance or building permit application)
5. Payment of any applicable planning fees.
6. Verification from the Director of Operations that each new lot can accommodate an entrance onto Grey Owl Road.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-224 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the application to create two new rural lots as applied for by April Dymont in the Consent Application No. B02/2023 (McK) subject to the following conditions:

1. Payment of a Parkland Fee in accordance with the Township's fees By-law;
2. Verification from the Director of Operations that lot 2 can accommodate an entrance onto Hurdville Road and lot 1 can accommodate an entrance onto Hurdville Road and/or Burnett's Road.
3. 911 addressing (at the time of an entrance or building permit application)
4. Payment of any applicable planning fees.

**Division Vote**

YEAS: Councillors Haskim, Kekkonen, Zulak and Mayor Moore  
NAYS: Councillor Ryeland  
ABSTAIN: None.  
ABSENT: None.

Carried



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Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

**23-225** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the February 23, 2023 meeting of the Township of McKellar Recreation Committee.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

**23-226** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the December 8, 2022 meeting of the Lake Stewardship & Environmental Committee.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

**23-227** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the March 8, 2023 meeting of the West Parry Sound Recreation & Cultural Centre Board.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

**23-228** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive ADMIN-2023-07 Integrity Commissioner Request for Proposal Results & Recommendation; and

**NOW THEREFORE BE IT RESOLVED THAT** Bench Municipal be awarded RFP No. PW-2023-02 to appoint Mary Ellen Bench as Integrity Commissioner for the Township of McKellar.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

**23-229** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the Annual Building Department Report 2022 from Chief Building Official, Chris Bordeleau, for information purposes.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

**23-230** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive Report FD-2023-07 Month End Status Update for February 2023 from Fire Chief, Robert Morrison for information purposes.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

**23-231** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the Invitation to Participate in a Research Study from the Ontario Agricultural College; and





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**FURTHER BE IT RESOLVED THAT** the Township respectfully decline the invitation to participate.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

**23-232** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the letter dated February 24, 2023 from Bob Griffiths, Chair of the Parry Sound Area Community Business & Development Centre Inc. regarding contributions for 2023; and

**FURTHER BE IT RESOLVED THAT** Council review the requested for 2023 contribution of \$500.00 during the 2023 budget meeting deliberations.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

**23-233** **WHEREAS** improved financial stability allows municipal residents to participate, contribute, and invest in their local economies and communities; and

**WHEREAS** poverty puts additional pressure on municipalities, who are responsible for delivering necessary and strained public and social services to support residents who are struggling with the consequences of inadequate income; and

**WHEREAS** food insecurity has a detrimental impact on physical and mental health; and

**WHEREAS** adequate income is an important social determinant of health that greatly impacts food security and other social determinants of health such as mental health, housing and transportation; and

**WHEREAS** the 2022 Cost of Eating Well report shows that households reliant on social assistance do not have enough money for the costs of living, including food; and

**WHEREAS** 67% of households in Ontario with social assistance as their main source of income experience food insecurity.

**NOW THEREFORE BE IT RESOLVED THAT** the Township of McKellar support efforts to raise awareness about, and work to reduce, health inequities, including food insecurity; and

**FURTHERMORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar endorse the letter from the North Bay Parry Sound District Health Unit and call on the Province of Ontario to:

- legislate targets for the reduction of food insecurity as part of the Ontario Poverty Reduction Strategy; and
- increase social assistance rates to reflect the costs of living, and to index Ontario Works rates to inflation going forward; and
- urge the province to resume investigating the feasibility of creating a guaranteed living wage (basic income) in the Province of Ontario; and

**FURTHERMORE BE IT RESOLVED THAT** the Township of McKellar provide correspondence of these resolutions to the North Bay Parry Sound District Health Unit, neighbouring municipalities, Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John Vanthof, MPP (Timiskaming-Cochrane), the Honourable



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Doug Ford (Premier), the Honourable Merrilee Fullerton (Minister of Children, Community and Social Service), the Honourable Sylvia Jones (Minister of Health) and the Association of Local Public Health Agencies (alPHA), MP Anthony Rota, MP Scott Aitchison, MP Marc Serre, the Association of Municipalities of Ontario (AMO), and the Federation of Canadian Municipalities (FCM).

Carried

Moved by: Councillor Ryeland  
Seconded by: Councillor Haskim

**23-234** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve minor renovations to the Township of McKellar Public Library including construction of a 5ft x 12ft storage room in the office area of the library, installing partitioning to the "Maker's Space" and installation of an automatic door into the library and;

**FURTHER BE IT RESOLVED THAT** the Library work with Chief Building Official, Chris Bordeleau, on obtaining permits for the work, where required.

Carried

Moved by: Councillor Haskim  
Seconded by: Councillor Ryeland

**23-235** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby appoint Terry Lacey to the Township of McKellar Recreation Committee.

Carried

Moved by: Councillor Ryeland  
Seconded by: Councillor Haskim

**23-236** WHEREAS Council passed Resolution No. 23-92 at the January 24, 2023 regular meeting of Council to direct the Clerk/Administrator or designate, to advertise an RFP for a forensic audit of the Township's financial records for the past four years; and

**WHEREAS** the closing date for the RFP was March 3, 2023 at 2:00pm and 3 proposals were submitted;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby award RFP No. 2023-002 to KPMG LLP in the amount of \$45,000.00 plus HST of \$5,850.00 for a total bid of \$50,850.00, with the proviso that a contract be entered into between the Township of McKellar and KPMG LLP prior to any work commencing or any payments being made.

Carried

Moved by: Councillor Haskim  
Seconded by: Councillor Ryeland

**23-237** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby direct Staff to engage the services of RUSSELL, CHRISTIE LLP, to prepare a Notice to Proceed (NTP) letter with an attached Contract for KPMG LLP, being the successful bidder of RFP No. 2023-002 (Forensic Audit) as per page 3 of the RFP; and

**FURTHER BE IT RESOLVED THAT** Staff present the NTP letter and the contract to the successful bidder as soon as possible thereafter as time is of the essence in this matter.

Carried





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Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 23-238 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby direct Staff to engage the services of RUSSELL, CHRISTIE LLP, to prepare a Waiver Agreement for all landowners residing on Lakeshore Road who may have a dock attached to Township property on the shores of Lake Manitouwabing.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

- 23-239 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby deem the 2008 Ford CTV (Fire Department Vehicle) surplus as recommended by Fire Chief, Robert Morrison; and

**FURTHER BE IT RESOLVED THAT** the vehicle be donated to Firefighters Without Borders Canada.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 23-240 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Estimate dated March 16, 2023 from Muskoka Starlink for the installation of Starlink infrastructure at the Municipal Centre Complex; and

**FURTHER BE IT RESOLVED THAT** the quotation be accepted in the amount of \$1,460.00 plus HST of \$189.80 for a total of \$1,649.80.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

- 23-241 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby authorize the use of the Township logo by the McKellar Agricultural Society for insertion in their fair Prize Book for the years 2023-2025 inclusive, in the Section reserved for the Arm-Wrestling Competitions.

Carried

Councillor Zulak left the meeting.

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

- 23-242 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law 2023-26, being a By-law to Stop Up and Close Part of the Original Road Allowance between Con 12 PT Lot 21 and Con 13 PT Lot 21, Township of McKellar, District of Parry Sound, a First and Second reading; and

**Further Read a Third time and Passed** in Open Council this 21<sup>st</sup> day of March, 2023.

Carried

Councillor Zulak re-entered the meeting.



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Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

**23-243** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law 2023-27, being a By-law to Stop Up, Close and Sell Part of the Original Road Allowance between Plan 275 Block A and Con 6 Lot 29, Township of McKellar, District of Parry Sound, a First and Second reading; and

Further Read a **Third** time and **Passed** in Open Council this 21<sup>st</sup> day of March, 2023.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

**23-244** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law 2023-28, being a By-law to Amend By-law 2022-42 to Establish & Regulate a Fire Department in the Township of McKellar, a First and Second reading; and

Further Read a **Third** time and **Passed** in Open Council this 21<sup>st</sup> day of March, 2023.

Deferred

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

**23-245** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

**QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)**

There were no questions.

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

**23-246** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-29, being a by-law to confirm the proceedings of Council, a First and Second reading;

And further Read a **Third** time and **Passed** in Open Council this 21<sup>st</sup> day of March, 2023.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

**23-247** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar adjourn this meeting at 9:56 p.m. to meet again on March 31, 2023, at 1:00 p.m., for a Special Open Meeting of Council to continue discussion on the 2023 draft budget; or at the call of the Mayor.

Carried

  
\_\_\_\_\_  
David Moore, Mayor

  
\_\_\_\_\_  
Karlee Britton, Deputy Clerk