



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

May 2, 2023

Mayor Moore called the meeting to order at 6:00 p.m.

**ROLL CALL**

Mayor Moore took Roll Call.

**Present:** Mayor David Moore  
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak  
**Staff:** Clerk/Administrator, Ina Watkinson  
Director of Operations, Greg Gostick

**DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**

There were no conflicts of interest declared.

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**23-306** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda, as presented and amended by adding 12.A1, Motion to outline procedure for upgrading municipally owned un-assumed roads and 20.4, Motion to notify NOHFC of the Township's financial support for a grant project to construct a baseball diamond at the Municipal Centre Complex.

**Carried**

**Moved by: Councillor Haskim**  
**Seconded by: Councillor Ryeland**

**23-307** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 6:02 p.m. to discuss the following items:

- 5.1 Minutes of Closed Session – April 18, 2023
- 5.2 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Equipment Operator/Truck Driver Position
- 5.3 A proposed or pending acquisition or disposition of land by the municipality or local board pursuant to Ontario Municipal Act Section 239(2)(c) – property acquisition

**Carried**

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**23-308** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:43 p.m.

**Carried**

Mayor Moore called the meeting to order at 6:43 p.m.

**ROLL CALL**

Mayor Moore took Roll Call.

**Present:** Mayor David Moore  
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak  
**Staff:** Clerk/Administrator, Ina Watkinson  
Director of Operations, Greg Gostick  
Treasurer, Roshan Kantiya  
Deputy Clerk/Planning Assistant, Karlee Britton



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### RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

### DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

**Moved by: Councillor Ryeland**

**Seconded by: Councillor Haskim**

**23-309**        **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held May 2, 2023.

**Carried**

**Moved by: Councillor Zulak**

**Seconded by: Councillor Kekkonen**

**23-310**        **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby move into a Public Meeting at 6:45 p.m.

**Carried**

### PUBLIC MEETING

#### 10.1 Road Allowance Closure

Deputy Clerk/Planning Assistant, Karlee Britton, noted no correspondence was received for the closure and detailed the notice procedures taken prior to the public meeting.

No comment from the public.

#### 10.2 Presentation of the Draft 2023 Budget

Director of Operations, Greg Gostick and Treasurer Roshan Kantiya answered questions from Council regarding the incident on Hurdville Bridge and its financial implications for the Township.

Council discussed By-law Enforcement line items in the proposed operating budget. An additional \$5,000.00 was suggested for courses and training.

Philip Jefkins (8 Philip Avenue) asked about damages to the Inholmes Bridge.

**Moved by: Councillor Haskim**

**Seconded by: Councillor Ryeland**

**23-311**        **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene from a Public Meeting into regular session at 7:08 p.m.

**Carried**





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Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

**23-312** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Tony Best of the Lake Stewardship and Environmental Committee.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

**23-313** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby move into Committee of the Whole, to discuss a proposed upgrading procedure for municipally owned unassumed roads, at 7:10 p.m.

Carried

### COMMITTEE OF THE WHOLE

Gary Jarrett (6 Islandview Drive) asked if Bailey's subdivision will be assumed.

Carol Ann Miller (Bailey's Subdivision) commented on Bailey's subdivision assumption.

Lynda Jean (Bailey's Subdivision) complimented the roads department on completing road work completed.

Dave Spiegl (10 Bay Drive) spoke on behalf of the Manitouwabing Peninsula Association. He spoke on miscommunication during the road assumption process. He spoke against the draft resolution noting it does not describe a step by step process for road assumption. He complimented the roadwork that has been completed by the Township.

Gary Jarrett (6 Islandview Drive) commented that Bailey's subdivision is currently up to standard and wants it to be assumed now.

Phil Jefkins (8 Philip Avenue) commented on the RHH Engineering report commenting it was a cost estimate rather than an engineering report.

Dave Spiegl (10 Bay Drive) noted the number of participants at the meeting, over 30 in person and over 30 on zoom meeting platform, and referenced the road groups present.

Scott Buckingham (Fire Route 152) spoke on behalf of the Manitou Cottage Association reiterating the positives and eagerness to move forward with road assumption but recognises challenges. Overall wanting to see road assumption occur efficiently.

Dave Spiegl (10 Bay Drive) commented on the draft resolution and stated that preference is given to the Township completing the roadwork, not contractors. He continued to speak on the benefits of assuming roads.

Gary Jarrett (6 Islandview Drive) spoke on behalf of Mr. & Mrs. Gibson (of Bailey's Subdivision) and asked why road maintenance stops at Holly's Road.

Director of Operations, Greg Gostick replied to Gary Jarrett stating that the roads are not assumed yet and no maintenance is provided by the Township.

Jillian Haugh noted the importance of the number of people attending the meeting.

Scott Buckingham (Fire Route 152) noted the positivity in Bailey's and Craigmere subdivisions and hopes it continues.





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Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-314 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby rise and report from the Committee of the Whole at 8:25 p.m.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-315 **WHEREAS** the Council of the Corporation of the Township of McKellar is desirous of upgrading all municipally owned un-assumed roads, with the ultimate goal of assumption of said roads, during this term of Council; and

**WHEREAS** By-law No. 2022-24, 'being a by-law to set minimum standards for the construction of new roads and for the upgrading and maintenance of existing Municipal roads in the Township of McKellar' was given third reading and enacted on September 28, 2022; and

**WHEREAS** By-law No. 2022-24 states, in part, "that the standards [herein] are to be regarded as the minimum requirements for construction acceptable to the Township for consideration, when the Township is assuming the operation and maintenance of roads for the purpose of creating publicly maintained Township roads"; and

**WHEREAS** the attached Schedule 'A' to By-law No. 2022-24, titled 'Township of McKellar Roads Policy, Construction and Maintenance Guidelines' outlines cost sharing options for upgrading municipally owned un-assumed roads that include at least two possible procedures; and

**WHEREAS** Council, at its sole discretion to make an exception to the policy described within Schedule 'A', wishes to offer a 'hybrid' solution to satisfy a cost sharing option; and

**WHEREAS** a directive is required for a course of action moving forward with the goal of achieving these objectives with the acknowledgement that Council has the authority of final approval;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar instruct the Director of Operations to procure the services of a qualified, Council-approved engineer who will assist him in arriving at a cost estimate for upgrading the municipally owned un-assumed roads known as Deerfield Road and Bay Drive so that said roads would satisfy the minimum Class 6 standards for assumption as outlined in Schedule 'A' to By-law No. 2022-24;

**AND FURTHER BE IT RESOLVED THAT**

- (a) the Director of Operations in co-operation with the Clerk Administrator or designate and the Treasurer be instructed to procure the services of a qualified, Council-approved solicitor who will prepare a legal agreement wherein the parties to the agreement; namely those landowners who front on, abut, or access the respective roads; namely Deerfield Road and Bay Drive; and the Township of McKellar; will be signatories to all cost sharing and contractual details, time frames, responsibilities, liabilities, maintenance, and all other such requirements relative to the upgrading and eventual adoption of said roads;
- (b) said legal agreement must be signed by all requisite signatories prior to any contractor commencing work on said roads;





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- (c) the Township shall prepare, let, receive and otherwise administer the requisite tender documents, including potential approval of a tender;
- (d) all costs associated with the procurement of the said engineer and solicitor and for the preparation and administration of the tender documents and process shall be paid up front by the Township with the understanding that said costs will form part of the future cost sharing agreement as agreed upon between the landowners and the Township;
- (e) Schedule 'A' to By-law No. 2022-24 shall continue to constitute the referenced guide throughout the upgrading process and beyond;

**AND FINALLY BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar instruct staff to implement this approach as a template moving forward with the landowners who front on, abut, or access the other municipally owned un-assumed roads, namely F.R. 152, F.R. 152A, F.R. 152B; and Moffat Road; as time and costs permit.

**DIVISION VOTE**

- YEAS:** Councillor Kekkonen, Councillor Zulak, Mayor Moore
- NAYS:** Councillor Haskim, Councillor Ryeland
- ABSTAIN:** None
- ABSENT:** None

**Carried**

**Moved by: Councillor Haskim**  
**Seconded by: Councillor Ryeland**

**23-316** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the April 18, 2023 Regular Meeting of Council; as circulated.

**Carried**

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**23-317** **WHEREAS** the Township of McKellar has received an application for the closure of a Road Allowance from Fern Harris, on the lands being between CON 5 PT LOTS 33 AND 34 AND RP 42R7404 PART 2 and CON 4 & 5 PT LOTS 33 & 34 RP 42R10940 PARTS 1 & 2, District of Parry Sound; and

**WHEREAS** a public meeting has been held on May 2, 2023 to inform the public of the closure; and

**WHEREAS** no objections have been received to the road closing;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby support in principle the closure of the Road Allowance subject to the lands being surveyed by the applicant; and

**FURTHER BE IT RESOLVED THAT** the Stop Up and Close By-law be presented to Council after the survey is completed and a legal land description is assigned to ensure registration.

**Carried**



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Moved by: Councillor Ryeland  
Seconded by: Councillor Haskim

- 23-318        **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the draft Conditions Met Letter for Consent Application No. B33/2022 (LeBlanc); and
- FURTHER** authorize the letter to be signed and sent to the Secretary-Treasurer of the Parry Sound Area Planning Board.

Carried

Moved by: Councillor Zulak  
Seconded by: Councillor Kekkonen

- 23-319        **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the March 9, 2023 Meeting of the Lake Stewardship and Environmental Committee.

Carried

Moved by: Councillor Haskim  
Seconded by: Councillor Ryeland

- 23-320        **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the March 27, 2023 Meeting of the Township of McKellar Public Library Board.

Carried

Moved by: Councillor Kekkonen  
Seconded by: Councillor Zulak

- 23-321        **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Opening Results for RFP No. PW-2023-08 (St. Stephen's Church Foundation); and
- FURTHER THAT** the Township does hereby accept the proposal from J.T. Masons in the amount of one hundred and fifty thousand dollars plus HST of nineteen thousand – five hundred dollars for a total cost of one hundred and sixty-nine thousand five hundred dollars.

Carried

Moved by: Councillor Ryeland  
Seconded by: Councillor Haskim

- 23-322        **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report FD-2023-09, Month End Status Updates for March & April 2023 from Fire Chief, Robert Morrison, for information purposes.

Carried

Moved by: Councillor Kekkonen  
Seconded by: Councillor Zulak

- 23-323        **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby direct the Treasurer to transfer from the Historical Committee Reserve; the Historical Committee – St. Stephen's Reserve and the Cultural Reserve the following amounts respectively: \$16,006.10, \$17,469.50 and \$74,750.00 to the proposed Capital Budget for the tender being let to construct the foundation for St. Stephen's Church.

Carried





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Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-324 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Parry Sound Area Community Business & Development Centre's contribution request for 2023 in the amount of \$500.00 and the \$500.00 be allocated to them.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

23-325 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Near North District School Board Letter dated April 14, 2023, addressed to Mayor Jamie McGarvey in response to the Town of Parry Sound Resolution regarding the Parry Sound Mega School.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-326

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Parry Sound District Administration Board's CAO Report for April, 2023, for information purposes.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

23-327 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the request from the Lake Stewardship and Environmental Committee to replace existing Invasive Species signage with new signs; and

**FURTHER** authorize the Committee to replace existing Invasive Species signs with new signage.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-328 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby rescind Resolution No. 23-286; and

**FURTHER BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Jennifer Ghent-Fuller, Chair of the Lake Stewardship and Environmental Committee, on April 18, 2023; and

**FURTHER THAT Council** authorizes the Lake Stewardship and Environmental Committee to organize the placement of a waste collection bin in co-operation with the Township at the Transfer Station for the Annual Clean Up Our Lakes Campaign from May 1, 2023 to May 14, 2023 in coordination with the Director of Operations.

Carried

Director of Operations, Greg Gostick left the meeting.



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Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

**23-329** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft Letter of Understanding between the Township of McKellar and the Municipality of Magnetawan regarding Mutual Aid; and

**FURTHER THAT** Council authorizes the Mayor and the Clerk/Administrator to sign the document and forward to the Municipality of Magnetawan for signing.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

**23-330** **WHEREAS** the Council of the Corporation of the Township of McKellar has applied for a grant from the Northern Ontario Heritage Fund Corporation (NOHFC) to aid in the construction of a baseball diamond at the Community Centre Complex behind the arena; and

**WHEREAS** further to information dated March 20, 2023, as feedback related to the NOHFC project file No. 7500146, one of the requirements for the grant to be considered is a Resolution from Council supporting the project financially; and

**WHEREAS** the Council of the Township of McKellar deems it appropriate to proceed with this worthwhile project as a budgeted item; allocating \$215,000.00 in the 2023 approved capital budget;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Township of McKellar does hereby agree to financially supporting this renovation project moving forward in a timely manner; and

**FURTHER BE IT RESOLVED** that the Council of the Corporation of the Township of McKellar does hereby assure the NOHFC that the Township of McKellar will aid in the funding of this construction project and will cover legitimate cost overruns, beyond those costs funded by the NOHFC grant, that might occur as a result of the completion of this project.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

**23-331** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-35, being a by-law to adopt the estimates of all sums required during the year 2023 (Yearly Budget), a First and Second reading.

Carried

Treasurer, Roshan Kantiya left the meeting.

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

**23-332** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

**QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)**

There were no questions.





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Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

**23-333** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-36, being a by-law to confirm the proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 2<sup>nd</sup> day of May, 2023.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

**23-334** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar adjourn this meeting at 10:49 p.m. to meet again on May 16, 2023; or at the call of the Mayor.

Carried

David Moore, Mayor

Ina Watkinson, Clerk/Administrator