

# **TOWNSHIP OF MCKELLAR**

## **REQUEST FOR PRICING**

**RFP 2025-08**

### **MCKELLAR BALLFIELD**

#### **SUPPLY AND PLACEMENT OF TOPSOIL, SOD, GRANULARS & HYDROSEED**

Contractors are invited to provide pricing for the supply topsoil, sod, granulars and hydroseed for the new ballfield at the Community Centre.

Tender Closing Date	April 29, 2025, at 2:00 PM local time
Tender Delivery Location	delivered to Township of McKellar Municipal Office 701 Highway 124, McKellar, Ontario Att: Tom Stoneman
Technical Contact Person	Bob Hughes P. Eng. RHH Engineering 70 Isabella Street, Unit 111, Parry Sound, ON P2A 1M6 Office 705 746-1196 Cell 705 774-5058 Bob.rhhengineering@cogeco.net
Owner	Township of McKellar Box 69, 701 Highway 124, McKellar, ON P0G 1C0 705 389-2842

*(Lowest or any tender not necessarily accepted)*

**QUOTATION FORM**

**RFP 2025-08**

Pages 1 to 4

Project Township of McKellar  
McKellar Ballfield  
Supply and Placement of Topsoil, Sod, Granulars & Hydroseed  
RFP 2025-08

Tenderer \_\_\_\_\_  
NAME  
  
\_\_\_\_\_  
ADDRESS  
  
\_\_\_\_\_

**GENERAL**

The Township of McKellar is constructing their new ballfield adjacent to their existing ice rink at the community centre, and township office property.

The Township is requesting quotations for the supply and installation of a 150mm layer of crushed granular material for the infield and sidelines, a 150mm layer of topsoil and sod for the outfield and a layer of topsoil and hydroseed on the areas beyond the outfield and other areas specified on the project drawing SK-1. The township would like the material to be supplied starting approximately June 16, 2025 and completed by June 30, 2025.

The tenderer has carefully examined the Provisions, Specifications and Conditions referred to in the Tender Documents hereto as part of the work to be done under this Contract. The Tenderer also understands and accepts the said Provisions, Specifications and Conditions and hereby states that the prices set forth in this tender include full compensation to furnish all machinery, tools, apparatus and other means of construction, furnish all materials, except as otherwise specified in the Contract, and to complete the work in strict accordance with the Provisions, Specifications and Conditions referred to in the said Tender Documents.

The Contractor understands and accepts that the quantities shown are approximate only and are subject to increase or decrease, or deletion entirely if found to be not required.

Attached to this tender, is a certified cheque, for the sum of \$ 2,500.00 payable to the Township of McKellar, which is a bid deposit and we further agree that the bid deposit shall be forfeited to the Township, if the successful Tenderer fails to file with the Township, an executed tender document, a Certificate of Insurance, and a Workplace Safety & Insurance Board Clearance Certificate, satisfactory to the Township within 14 days of written notice of the award. The Contractor further understands that the bid deposit shall be held as security until the contract is complete.

## IN SUBMITTING THIS TENDER THE BIDDER AGREES

1. We agree the successful bidder shall furnish an executed agreement, a Certificate of Insurance as specified, and WSIB Clearance Certificate, satisfactory to the owners.
2. We agree that this tender price shall be open for acceptance for thirty (30) days after the tender closing date.
3. We agree that the Owner may not accept the lowest tender or any tender and further that the Owner will not defray any costs incurred in the preparation of this tender.
4. We agree that upon acceptance of this Tender by the owner, as notified by facsimile or mail, that we immediately shall sign the contract agreement, or a purchase order. We shall submit a construction schedule, and submit the required insurance and related documents as specified.
5. The Tenderer also understands and accepts that the prices set forth in this tender include full compensation to furnish all machinery, tools, apparatus and other means of construction, furnish all materials, and to complete the work in strict accordance with the work descriptions, and specification referred to in the Request for Pricing which includes the Description of Work, Project Location Drawing SK-1, and Provincial Standard Specifications OPSS.MUNI 100.

Schedule of Prices

Item	Type	Quantity	Unit Price	Total
1.	Supply and Place 125 mm Topsoil	3,200 s.m.	_____ / s.m.	\$ _____
2.	Supply and Place 100 mm Topsoil	2,200 s.m.	_____ / s.m.	\$ _____
3.	Supply and Place Sod	3,200 s.m.	_____ / s.m.	\$ _____
4.	Supply and Place Crusher Fines	650 tonne	_____ / tonne	\$ _____
5.	Hydroseed	2,200 s.m.	_____ / s.m.	\$ _____
H.S.T.				\$ _____
<b>TOTAL TENDER PRICE</b>				<b>\$ _____</b>

We the undersigned agree to provide, execute, complete the whole of the said work as set out in the tender documents for the Total Tender Price of

\_\_\_\_\_ in Canadian dollars which includes all prime costs, allowances, Federal Taxes, and Provincial Taxes.

Schedule of Additional Unit Prices

- a) Labourer \$ \_\_\_\_\_ / hr.
- b) Skilled Labour, Supervisor \$ \_\_\_\_\_ / hr.
- c) Crawler Dozer 50 Kw \$ \_\_\_\_\_ / hr.
- d) Double drum roller 800 kg \$ \_\_\_\_\_ / hr.
- d) Dump Truck Tri Axle 32,000 Kg. GVW \$ \_\_\_\_\_ / hr.
- e) 26,500 kg. (bucket 1.2 m<sup>3</sup>) Excavator \$ \_\_\_\_\_ / hr.

Note: All equipment rates include operator and fuel. All prices include all overheads and markups described in the General Conditions and elsewhere and taxes (excluding H.S.T.). Contractor is not entitled to extra payment for providing larger equipment. Pickup trucks (transportation) and supervision are to be included in the unit prices.

**Offered on behalf of:**

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Authorized  
Signature: \_\_\_\_\_

Witness: \_\_\_\_\_

Date: \_\_\_\_\_

Information to Bidders

Start Date: June 16, 2025

Completion: June 30 – July 7, 2025

Bid Deposit: \$ 2,500.00

Bonding: Not required

Insurance: General Liability of \$ 2,000,000.00

Traffic Control: Not required.

Agreement: OPS Contract or Purchase Order

Payment : single payment when project completed.

General Specifications

Unless otherwise noted the work will be governed by the OPSS.MUNI 100, Nov 2019.

Topsoil OPSS.MUNI 802, Nov 2019

Sod OPSS.MUNI 803, Apr 2018

Hydroseed OPSS.MUNI 804, Nov 2014

Granular OPSS.MUNI 314, Nov 2023                      OPSS.MUNI 1010 Nov 2013

Supplementary Specifications

General Description of Work

Access to Site

The Contractor's trucks shall access the site through the municipal parking lot and around the east end of the covered rink. The Contractor shall keep the parking lot surface clean and repair any ruts created in the access route.

Layout

The general layout of the areas shall be provided by RHH Engineering.

## Items #1 and #2 Supply and Placement of Topsoil

### Description

1. The Contractor shall apply layers of topsoil to the depths specified on Drawing SK-1, as measured compacted in place. The topsoil depth under the sod areas shall be 125mm and in the hydroseeded areas 100mm. The topsoil shall be uniformly graded to the grades specified on Drawing SK-1. The Contractor shall re-grade/repair any ruts and wheel tracks in the surface created by hauling of the materials prior to placing the granulars and topsoil.
2. The topsoil shall be screened material, free of stones not passing 12mm sieve.
3. The topsoil is to be raked and fertilized prior to placing of sod. Fertilizer application shall be at a rate of 6 kg. / 100 s.m. of area and shall be placed in strict accordance with the manufacturer's instructions and under supervision of the Engineer.
4. The Contractor shall fine grade and shape the topsoil to final elevations and contours leaving no pockets or low areas unable to drain. Obtain Engineer's approval of fine grading prior to placing of sod. Immediately prior to laying of sod, rake topsoil and lightly dampen surface with fine spray of water.
5. The Contractor shall provide a sample of the topsoil material for approval by the Project Engineer, prior to placement on site.

### Products

Topsoil – Screened material shall be fertile, friable, natural loam containing not less than 4% organic material, with acidity range of 5.5 to 7.5 pH, free of sub soil, clay lumps, debris and toxic substances, free of stones and wood, free of weed seeds and roots.

Fertilizer – Shall be slow release, synthetic commercial mixture having an analysis of 10% Nitrogen, 10% Phosphate, 10% Soluble Potash and 60% Urea Formaldehyde.

### Reference

OPSS.MUNI 314, 802, 804, 1010

### Payment

Payment for the supply and installation topsoil shall be paid by the square metre as measured in place. All materials shall include all labour, equipment and material required to complete the work.

### Item #3 Supply and Placement of Sod

1. The contractor shall lay sod as per recommended procedures of Nursery Sod Growers Association of Ontario. Note sod is to be laid within 48 hours of sod being cut. Fit sod closely and carefully in place and wet thoroughly with fine spray within one hour of laying. Trim/cut sod as required to fit areas. After sod and topsoil has dried sufficiently to prevent damage, roll sodded areas to ensure good bond between sod and topsoil and to remove irregularities.
2. Provide 3 pegs per piece of sod for slopes steeper than 30 degrees. Use 25mm square softwood pegs, minimum 200mm long but of sufficient length to secure sod to slope.
3. Water sodded areas sufficiently to produce growth and until roots have become established. Soak all sodded areas to depth of 100mm once per week during maintenance period. When grass reached height of 75mm, cut back to approximately 50mm. Apply second application of fertilizer 6 weeks after the first application.
4. Maintain all sodded areas by watering, rolling and cutting until Substantial Performance of entire project is complete.

### Products

Sod – Shall be No. 1 Nursery Bluegrass Fescue sod, cultured turf grass grown from seed mixture of 60% Kentucky Blue Grass and 40% Creeping Red Fescue. All sod shall be specified in “Classifications of Turf Grass for Ontario” latest edition issued by Nursery Sod Growers Association. Suitable for growing in Zone 5. The sod must be suitable for a play field. If an alternate sod seed mixture is proposed it must be approved by the engineers.

### Reference

OPSS.MUNI 314, 802, 804, 1010

### Payment

Payment for the supply and installation of the sod is by the square metre of sod as field measured in place. The unit price shall include all labour, equipment and material required to complete the work.



#### Item #4 Granular Crusher Fines

1. The Contractor shall supply and place a layer of granular crusher fines a minimum 150mm thick, as measured compacted in place. The material shall be placed throughout the infield and along the sideline fences as shown on Drawing SK-1. Granulars shall be uniformly graded to the grade specified on project Drawing SK-1. The transition between the granulars and sod shall level with no lip.
2. The Contractor shall provide a sample of the granular material for approval by the Project Engineer, prior to placement on site.
3. **The crusher fines along the baselines shall be installed after the fence posts have been installed by others and before the fence fabric has been installed. This will require the contractor returning to the site approximately 7 days after all other work has been completed to finish the grading of the crusher fines.**

#### Products

Granular Crusher Fines – Shall be 1/8” minus, free of stones not passing the 2.36mm sieve. The materials must be capable of being compacted to a minimum 95% SPD.

#### Payment

Payment for the supply and placement of the crusher fines shall be by the tonne. The unit price shall include all labour, equipment and material required to complete the work.

## Item #5 Hydroseed

### Description

1. The Contractor shall supply and place hydroseed with mulch on the areas specified on Drawing SK-1.
2. The hydroseed shall have seed mixture suitable for cut grass surfaces in northern climates. The mulch shall be suitable for slopes of 20%. The Contractor shall submit the grass seed mixture and mulch specification to the engineers for approval prior to placement.
3. The Contractor shall maintain the hydroseeded areas until the grass has grown in, to a height of 50 mm and shall repair areas of erosion and other imperfections.

### Reference

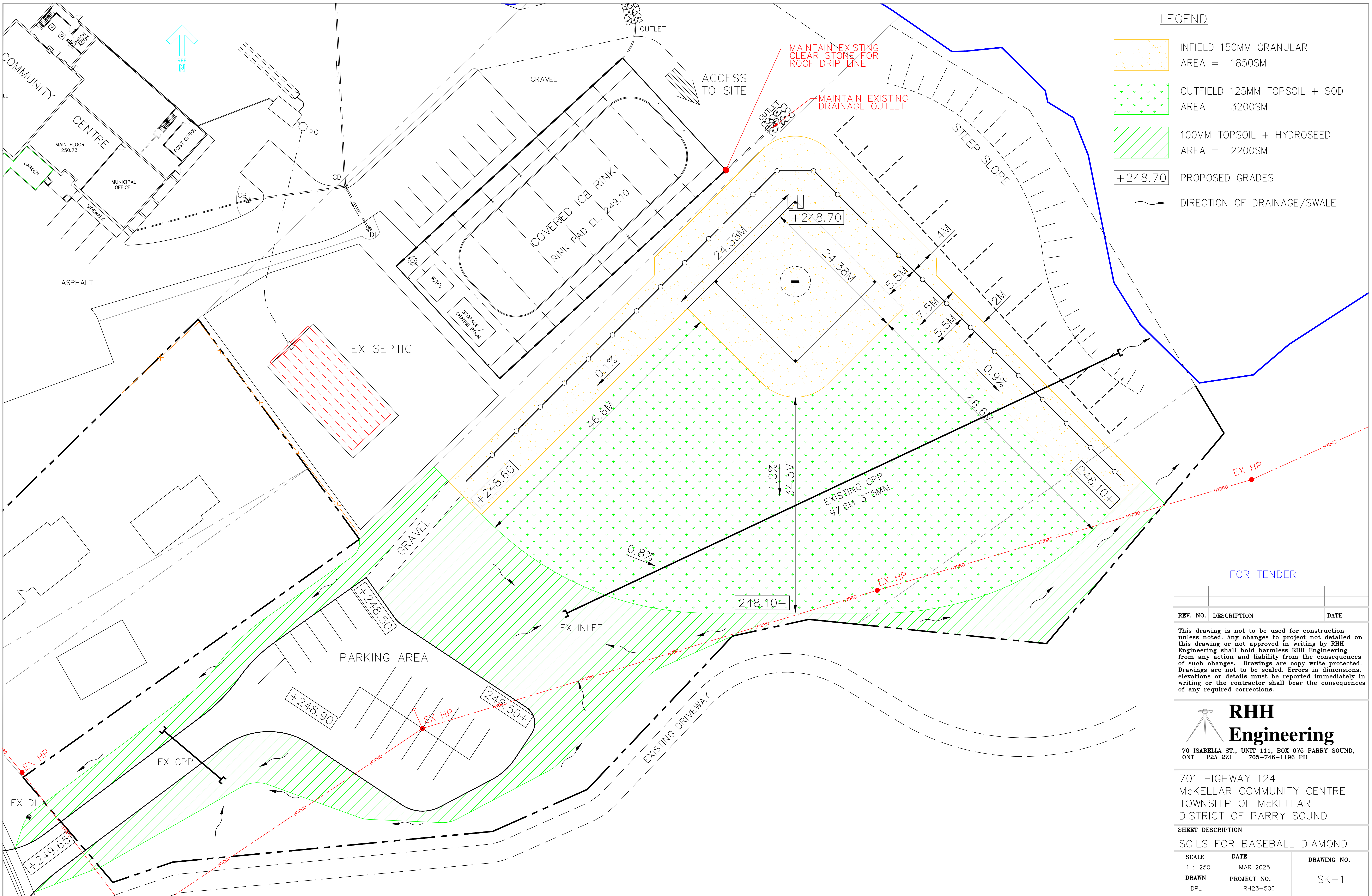
OPSS.MUNI 802, 804

### Product


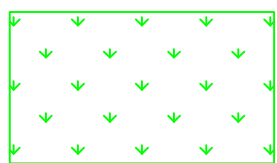
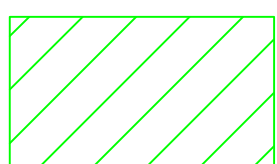
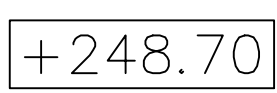

Hydroseed – Hydroseed mixture shall be Extreme Green Mix comprised of 30% Kentucky Bluegrass, 40% Creeping Red Fescue and 30% Champion Grass Seed Mixture, suitable for a municipal lawn area. The mixture shall be certified as a turf-type seed, free from noxious weeds, and suitable for growing in Zone 5. If an alternate sod seed mixture is proposed it must be approved by the engineers.

### Payment

The basis of payment shall be by the square metre as measured in place. Payment shall include all labour equipment and specified materials to complete the work.



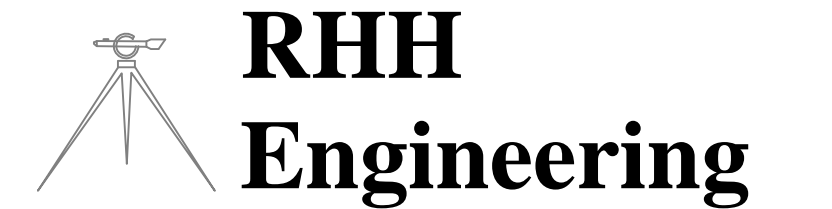
**LEGEND**

-  INFIELD 150MM GRANULAR  
AREA = 1850SM
-  OUTFIELD 125MM TOPSOIL + SOD  
AREA = 3200SM
-  100MM TOPSOIL + HYDROSEED  
AREA = 2200SM
-  +248.70 PROPOSED GRADES
-  DIRECTION OF DRAINAGE/SWALE

FOR TENDER

REV. NO.	DESCRIPTION	DATE

This drawing is not to be used for construction unless noted. Any changes to project not detailed on this drawing or not approved in writing by RHH Engineering shall hold harmless RHH Engineering from any action and liability from the consequences of such changes. Drawings are copy write protected. Drawings are not to be scaled. Errors in dimensions, elevations or details must be reported immediately in writing or the contractor shall bear the consequences of any required corrections.



70 ISABELLA ST., UNIT 111, BOX 675 PARRY SOUND, ONT P2A 2Z1 705-746-1196 PH

701 HIGHWAY 124  
McKELLAR COMMUNITY CENTRE  
TOWNSHIP OF McKELLAR  
DISTRICT OF PARRY SOUND

SHEET DESCRIPTION		
SOILS FOR BASEBALL DIAMOND		
SCALE	DATE	DRAWING NO.
1 : 250	MAR 2025	SK-1
DRAWN	PROJECT NO.	
DPL	RH23-506	