



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

November 21, 2023

Mayor Moore called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Debbie Zulak
Regrets: Councillor Nick Ryeland
Staff: Clerk/Administrator, Ina Watkinson

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-709 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as presented.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Kekkonen

23-710 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 6:01 p.m. to discuss the following items;

- 5.1 Minutes of Closed Session – November 7, 2023
- 5.2 Acquisition or Disposition of Land; pursuant to Ontario Municipal Act, Section 239(2)(c) –Land Acquisition

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

23-711 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:35 p.m.

Carried

Mayor Moore called the meeting to order at 6:35 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Debbie Zulak
Regrets: Councillor Nick Ryeland
Staff: Clerk/Administrator, Ina Watkinson
Deputy Clerk/Planning Assistant, Karlee Britton
Treasurer, Roshan Kantiya

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within



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the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak

Seconded by: Councillor Haskim

23-712 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held November 21, 2023.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-713 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Greg Mason, President of the Georgian Nordic Activity Centre in regards to Planning for the Organizations Future.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Kekkonen

23-714 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Jennifer Ghent-Fuller, Chair of the Lake Stewardship & Environmental Committee in regards to the proposed Tree Canopy and Natural Vegetation By-law.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-715 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby move into Committee of the Whole at 7:08 p.m. to discuss the 2024 Council Meeting Schedule and proposed changes to the Procedural By-law, as recommended by staff; and

FURTHER to gather comment from the public to ensure Council meetings are accessible to ratepayers.

Carried

COMMITTEE OF THE WHOLE

Deputy Clerk/Planning Assistant, Karlee Britton provided an overview of Report ADMIN-2023-20 Proposed Amendment to the Procedural By-law. Council asked questions regarding the report.

Sue Poff spoke in favour of changing meeting times to be earlier in the evening.



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Moved by: Councillor Zulak

Seconded by: Councillor Haskim

23-716 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby rise and report from Committee of the Whole at 7:34 p.m.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-717 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby adopt the following Regular Council Meeting Schedule for 2024:

Tuesday January 9, 2024	Tuesday July 2, 2024
Tuesday January 23, 2024	Tuesday July 16, 2024
Tuesday February 6, 2024	Tuesday August 6, 2024
Tuesday February 20, 2024	Tuesday August 20, 2024
Tuesday March 5, 2024	Tuesday September 3, 2024
Tuesday March 19, 2024	Tuesday September 17, 2024
Tuesday April 2, 2024	Tuesday October 1, 2024
Tuesday April 16, 2024	Tuesday October 15, 2024
Tuesday May 7, 2024	Tuesday November 5, 2024
Tuesday May 21, 2024	Tuesday November 19, 2024
Tuesday June 4, 2024	Tuesday December 3, 2024
Tuesday June 18, 2024	Tuesday December 17, 2024

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Kekkonen

23-718 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report ADMIN-2023-20 Proposed Amendment to the Procedural By-law – Meeting Schedule from Deputy Clerk/Planning Assistant, Karlee Britton, for information purposes.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Haskim

23-719 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the November 7, 2023 Regular Meeting of Council, as circulated.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-720 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft Request for Proposal to Provide a Review and New Versions of the Township's Zoning By-law and Official Plan; and

FURTHER direct staff to release the RFP.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Kekkonen

23-721 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft Conditions Met Letter for Consent Application No. B14/2023 (2165268 Ontario Ltd.); and



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FURTHER direct staff to sign the letter and submit to the Parry Sound Area Planning Board.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-722 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the October 26, 2023 meeting of the Township of McKellar Recreation Committee.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Haskim

23-723 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the October 12, 2023 Meeting of the Lake Stewardship & Environmental Committee.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-724 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report T-2023-14 from Treasurer, Roshan Kantiya, for information purposes; and

FURTHER that the Council of the Corporation of the Township of McKellar accepts the following amendments:

- 1) **THAT** the 2023 Capital Budget sources and contributions to reserves to purchase 2023 BCT010 BEARCO Trailer from GF Preston Sales & Service Ltd.;
- 2) **THAT** the 2023 Capital Budget sources and contributions to reserves to install handrails by Iron Design Welding;
- 3) **THAT** the 2023 Operating Budget sources and contributions to reserves to repair the Backhoe at the Transfer Station by GF Preston Sales & Service Ltd.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Kekkonen

23-725 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Accounts Payable Preliminary Cheque Run Report for October 2023 from Treasurer, Roshan Kantiya, for information purposes.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-726 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report FD-2023-19 Placement of a Dry Hydrant for Firefighting Operations from Fire Chief, Robert Morrison; and

FURTHER THAT the placement of a "Dry Hydrant" into the gabled and graveled area directly to the east of the east of the paved boat launch on Lakeshore Road be approved; and



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FURTHER THAT Resolution No. 23-693 be rescinded.

Deferred

Moved by: Councillor Zulak

Seconded by: Councillor Haskim

23-727 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the West Parry Sound Economic Development Collaborative Correspondence; and

FURTHER direct the Clerk to inform the WPSEDC Stakeholder Board that the Township of McKellar wishes to withdraw from the West Parry Sound Economic Development Collaborative.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-728 **WHEREAS** Project ECHO Ontario Skin and Wound is designed to train wound care teams (doctors, nurses, allied health) across the province of Ontario targeting a special population of Indigenous, North, isolated and remote communities; and

WHEREAS Project ECHO Ontario Skin and Wound has had two funding cycles (2018-2021 and 2021-2024) and its renewal is scheduled for April 1, 2024 with the application due at the Ministry of Health on November 30;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby support the following:

- 1) To continue ECHO Ontario Skin and Wound with evergreen funding (continuous funding guaranteed with annual budget negotiation), alongside additional support for educational outcomes and a collaboration with Diabetes Action Canada;
- 2) To create a virtual identified patient consultation service utilizing Wound Bed Prep 2021 for patient navigation and clinician support for previous ECHO participants and to bring advanced wound care expertise to clinicians in Northern Ontario; and

FURTHER THAT this resolution be circulated to the Minister of Health, Sylvia Jones; Project Lead for Project ECHO, Gary Sibbald; and Executive Director of FONOM, Mac Bain.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Haskim

23-729 **WHEREAS** the Police Services Act, 1990 was amended to include new requirements for the Community Safety and Well-being plan; and

WHEREAS all municipalities across Ontario were instructed to develop and adopt a Community Safety and Well-Being Plan in partnership with stakeholder and groups that are active in delivering services within their community; and

WHEREAS complex social problems cannot be addressed by police services alone and that local service providers, working in areas such as health, mental health,



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education, community service, social service, children services and youth services play an integral role; and

WHEREAS too often, information and service silos are created which limit response effectiveness, providing an inadequate service that does not take full advantage of available resources; and

WHEREAS an advisory committees was formed in the West Parry Sound area that included various agencies and community organizations to understand the issues that residents of the West Parry Sound area are facing with regard to safety and wellbeing; and

WHEREAS the committee developed a West Parry Sound Area Community Safety and Well-Being Plan, a multi-sector approach to community safety and wellbeing;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of McKellar does hereby adopt the West Parry Sound Area Community Safety and Well-Being Plan.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-730 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby rename Fire Route 152A to Dockside Drive, as per the recommendation from the Manitou Cottage Association.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Kekkonen

23-731 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the following 2024 Holiday Schedule for the Municipal Office and Community Centre;

Monday January 1, 2024	(New Years Day)
Monday February 19, 2024	(Family Day)
Friday March 29, 2024	(Good Friday)
Monday April 1, 2024	(Easter Monday)
Monday May 20, 2024	(Victoria Day)
Monday July 1, 2024	(Canada Day)
Monday August 5, 2024	(Civic Holiday)
Monday September 2, 2024	(Labour Day)
Monday October 14, 2024	(Thanksgiving Day)
Monday November 11, 2024	(Remembrance Day)
Wednesday December 25, 2024	(Christmas Day)
Monday December 30, 2024	(Christmas Break)
Tuesday December 31, 2024	(Christmas Break); and

FURTHER, does not include the Transfer Station, Library or Public Works.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-732 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report No. ADMIN-2023-19 St. Stephen's Church Renovation Tender Results for information and award RFP No. PW-2023-15 St. Stephen's Church



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Renovations to Northern View Construction in the amount of \$70,156.00 plus HST of \$9,120.28 for a total amount of \$79,276.28; and

FURTHER THAT a 10% contingency be added to the contract for any unforeseen structural repairs when removing the chimney, as recommended by the Chief Building Official.

Deferred

Moved by: Councillor Zulak

Seconded by: Councillor Haskim

23-733 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the quotation from Iron Design Welding for the supply, labour and materials as required to custom manufacture and install exterior handrails approximately 8' on each side of the stone entrance steps of the St. Stephen's Church in the amount of \$1,490.00 plus HST of \$193.70 for a total of \$1,683.70.

Defeated

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

23-734 **WHEREAS** Council requested a recommendation from the Director of Operations on the finish of the proposed hand rails on the North and South side of the Municipal Building Complex; and

WHEREAS the Director of Operations recommends the stainless-steel railing as they are being placed in high traffic areas;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby accept the quotation from Iron Design Welding for the supply, labour and materials as required to custom manufacture and install stainless steel exterior handrails approximately 52' and 42' on each side of the Municipal Complex Building in the amount of \$8,480.00 plus HST of \$1,102.40 for a total of \$9,582.40.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Kekkonen

23-735 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-73, Being a By-law to Impose Charges on Property Owners in a Designated Area (Craigmore Subdivision) for the Provision of Road Upgrades by the Township, a Third reading;

And further Passed in Open Council this 21st day of November, 2023.

Deferred

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-736 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-74, Being a By-law to Amend By-law 2019-07 being a By-law to Adopt a Council-Staff Relations Policy, a Third reading;

And further Passed in Open Council this 21st day of November, 2023.

Carried



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Moved by: Councillor Zulak

Seconded by: Councillor Haskim

23-737 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

23-738 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-76, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 21st day of November, 2023.


Carried

Moved by: Councillor Haskim

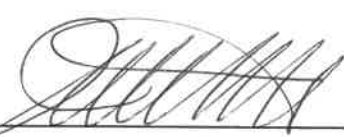
Seconded by: Councillor Kekkonen

23-739 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 9:13 p.m. to meet again on December 5, 2023; or at the call of the Mayor.

Carried



David Moore, Mayor



Ina Watkinson, Clerk/Administrator