CORPORATION OF THE TOWNSHIP OF MCKELLAR

November 21, 2025 – 1:00 p.m.

AGENDA

Topic: Special Meeting of Council
Time: November 21, 2025, 1:00 P.M.
Location: Council Chambers, 701 Highway 124, McKellar, ON P0G 1C0

Join Zoom Meeting

https://us06web.zoom.us/j/84851155409

Dial by your location	**25-**	**1st Resolution**
+1 647 374 4685 Canada	**2025-**	**1st By-law**
+1 647 558 0588 Canada		

1. CALL TO ORDER

2. ROLL CALL

3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

4. ADOPTION OF AGENDA

5. CLOSED SESSION

6. CALL TO ORDER

7. RESPECT AND ACKNOWLEDGMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

8. ROLL CALL

9. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

10. PUBLIC MEETING

11. DELEGATIONS AND PRESENTATIONS

11.1 Belvedere Heights Board of Management – Request for Financing

12. COMMITTEE OF THE WHOLE

12.1 Capital Budget 2026 - Discussion

13. MOTION TO REVIEW A PREVIOUS MOTION

14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)

15. PLANNING MATTERS

16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL

17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL

18. MAYOR'S REPORT

19. CORRESPONDENCE FOR CONSIDERATION

20. MOTION AND NOTICE OF MOTION

21. BY-LAWS

22. UNFINISHED BUSINESS

23. NEW BUSINESS

24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS

25. CONSENT AGENDA – CORRESPONDENCE

26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

27. CONFIRMING BY-LAW

27.1 By-law 2025-60 - Confirming the Proceedings of Council

28. ADJOURNMENT

Instructions for Joining the Council Meeting

1. Please try to sign in between 12:50 p.m. to 1:00 p.m. if possible; you are still welcome to sign in after 1:00 p.m. if necessary.

2. Please wait to be let in the ‘meeting room’; this won’t take long.

3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.

4. When you sign in, please sign in with your full name (first and last), not a company name.

5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.

6. If you have permission to speak please identify yourself (first and last name).

7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.

SCHEDULE "E"

Township of McKellar
Request for Delegation/Deputation before Council

Pursuant to By-law No. 2023-08, any person wishing to make a deputation before Council shall submit a request in writing to the Clerk no later than 1:00 p.m. on the Tuesday prior to the meeting the following week at which they wish to be heard. The written request shall be a detailed written submission that clearly outlines the matter that the deputation wishes to present to Council including the nature of the business to be discussed and the person(s) named to make the deputation. The detailed written submission, together with this form, shall be circulated with the Council Agenda. Please note that Deputations are limited to ten (10) minutes in length.

PLEASE PRINT

Name of Person to Appear: Pam Wing
Address: 2 Westwind Trail, Nobel, Ontario, P0G 1G0
Phone: 416-985-1727 **Home** ______ **Cell** 416-985-1727 **Business**
Name of person requesting appearance: **(if different from the person preparing the request)**
Phone: ______ **Home** ______ **Cell** ______ **Business**
Name of Group or Person(s) being represented (if applicable)
Meeting Date requested to appear before Council 11/14/25
Subject Matter of Deputation: Belvedere Heights Board of Management - Discussion with Municipal Partners regarding the Debenture for 22 new beds at Belvedere Heights
Detailed written submission must be attached or submitted to the Clerk (by 1:00 p.m. the Tuesday of the week prior to the Council Meeting).
Signature: Olandall · Wood for Pam Wing. **Date:** 11/14/25

BELVEDERE HEIGHTS BOARD OF MANAGEMENT

DISCUSSION WITH MUNICIPAL PARTNERS

Debenture for 22 new beds at Belvedere Heights

November 2025

FINAL NEW BUILD FINANCING SUMMARY

- Net cost to be financed over 25 years: **$11.53** million
- Infrastructure Ontario (IO) loan payments of $756,5623 annually at 4.34 per cent fixed interest rate over 25 years
- Annual construction funding subsidy of $333,486 over 25 years (applied to IO loan)
- Residual annual $423,076 funded by Belvedere economy of scale operating savings estimated at $439,273.
- **No additional cost to municipal owners**

22 beds, Ground Floor	
April 10, 2025	budget$
Toal project cost	**$14,508,766**
Total grants	-$2,425,412
Fund interest from reserves	-433,004
part of $700k from municipalities	-$120,000
NET AMOUNT TO BE FINANCED	$11,530,350
ANNUAL ESTIMATED COST/REVENUE	Annual $
IO loan payments (@ 4.34% interest)	-$756,562
MLTC construction funding subsidy	$ 333,486
net funded by BH	-$423,076
annual 123-bed economy of scale	**$ 439,273**
Net annual surplus(deficit)	$ 16,197

25-YEAR DEBENTURE

- Within 90 days of substantial completion of construction, the IO construction loan is converted into 25-year debenture

- All eight (8) municipal owners are asked to enter into an IO debenture. The municipal 25 year fixed monthly IO payment will be transferred by Belvedere in advance of your IO payment due date.

- Belvedere will guarantee the funds required for each owner to cover IO repayments over the 25-year period (provide promissory note and loan guarantee)

- **No net impact on municipal levy. All IO costs to be financed by Belvedere over 25 years – owners have no out-of-pocket expenses.**

25-YEAR DEBENTURE: MUNICIPAL PROPORTIONATE SHARE

	2024 Share	estimated 2026 Debenture		Seguin capped revised option
McMurrich Monteith	2.31%	$266,351		$322,834
Whitestone	6.17%	$711,423		$862,289
McKellar	6.77%	$780,605		$946,142
McDougall	7.89%	$909,745		$1,102,668
Parry Sound	8.67%	$999,681		$1,211,677
Carling	10.65%	$1,227,982		$1,488,392
The Archipelago	21.44%	$2,472,107		$2,996,349
Seguin	36.10%	$4,162,456		$2,600,000
TOTAL		$11,530,350		$11,530,350

- I/O debenture formula caps Seguin at $2.6 million, (below their estimate 4.16 million share).
- This model proposes proportionate share across the remaining 7 owners.
- McKellar share would increase from 6.8% to 8.2% for a total $946,142 debenture
- While no cost to McKellar, may impact total IO borrowing capacity in the future

ANNUAL MUNICIPAL PAYMENTS (funded by Belvedere)

annual debenture cost funded by Belvedere	revised by IO	initial plan
McMurrich Monteith	$21,183	$17,477
Whitestone	$56,579	$46,680
McKellar	$62,081	$51,219
McDougall	$72,351	$59,693
Parry Sound	$79,504	$65,594
Carling	$97,661	$80,574
The Archipelago	$196,605	$162,207
Seguin	$170,598	$273,119
TOTAL	$756,562	$756,562

- Since McKellar share would increase from 6.8% to 8.2%
- Total annual payment to IO increase from $51,219 to $62,081.

CAPITAL BUDGET
2026

ADMINISTRATION

COMPUTERS

FIRE DEPARTMENT

PUBLIC WORKS

CEMETERY &
TRANSFER STATION

PARKS &
RECREATION

Introduction

The **Capital Budget** serves as a strategic financial plan for the **acquisition, replacement, and maintenance** of the Township's **Tangible Capital Assets**. These assets include physical resources such as **buildings, equipment, and infrastructure** that support municipal services and have a useful life exceeding one year.

Unlike the **Operating Budget**, which addresses day-to-day service delivery costs (e.g., salaries, utilities, supplies), the Capital Budget focuses exclusively on **long-term investments** that enhance the municipality's physical infrastructure and service capacity.

To help conceptualize the distinction, the Capital Budget can be likened to personal investments such as purchasing a vehicle, renovating a home, or acquiring durable equipment—expenditures that provide value over many years rather than immediate consumption.

Scope of Capital Investments

Capital projects typically include:

- Road resurfacing and reconstruction
- Bridge maintenance and upgrades
- Park and recreational facility improvements
- Municipal building enhancements
- Equipment and vehicle procurement for essential services

These initiatives are designed to improve safety, accessibility, and quality of life for residents while ensuring the sustainability of municipal operations.

Funding Sources

Capital projects are financed through a combination of the following sources:

1. **Property Taxes**

   A substantial portion of capital funding is derived from local property taxes paid by residents and businesses. This consistent revenue stream enables planned and systematic investment in infrastructure.

2. **Government Grants**

   Federal and provincial governments offer targeted grants and subsidies for specific capital initiatives. These funds are typically awarded through competitive application processes requiring detailed proposals and alignment with program criteria.

3. **Long-Term Debt**

   For large-scale or time-sensitive projects, the municipality may utilize debt financing. This approach provides immediate access to capital, with repayment structured over time through future revenues. Debt instruments are used judiciously to balance fiscal responsibility with infrastructure needs.

The capital budget preparation process begins with the collection of information regarding the Township's anticipated capital requirements for the future. This phase entails conducting a preliminary review to identify all projected new capital projects and their associated expenditures. Additionally, ongoing projects are evaluated to confirm their future funding needs, as well as to determine if any adjustments are necessary based on current progress and financial constraints. The preparation of the capital budget is inherently a collaborative endeavor that requires extensive communication and coordination among various departments. Effective budget allocation demands the active participation of all department managers, who bring diverse perspectives and expertise to the process. Such collaboration ensures that all capital projects align with the municipality's strategic goals and priorities. A strong commitment to teamwork between staff and elected officials, particularly the Council, is crucial for successful capital budget planning. Active two-way communication between council members and staff is vital to ensure that everyone is united in incorporating the Township's strategic focus into the budget. The Council's input is not merely beneficial; it is critical. Their decisions significantly influence the Township's strategic direction over both the short and medium term. Given that the capital budget directly affects future operating expenditures, the Council's guidance and oversight are essential to managing service levels and tax implications effectively. Ultimately, the Council bears final responsibility for all budget-related decisions. Overall, the Capital Budget is not only a financial document but a strategic blueprint that supports the sustained growth and development of the community's infrastructure and services.

Capital Projects by Departments

Administration

The Administration Department plays a central role in municipal governance and supports all other departments, including the Treasury Department. To enhance operational efficiency, streamline accounting processes, and optimize front-line staff utilization, the department is proposing a budget allocation of **$112,000** for the upcoming fiscal year.

This investment aims to:

- Implement a new municipal website to replace the current platform that will be become unsupported in 2026.
- Modernize accounting systems for more user friendly and timely financial reporting.
- Reduce redundancy in administrative workflows.
- Maximize staff productivity through better resource allocation**.**

Proposed Budget Items

Website Upgrade

- **Cost:** $9,000
- **Purpose:** Replace current platform that will become unsupported in 2026.
- **Significance:** This upgrade will make the municipal website more responsive and user-friendly, improving access to services such as online forms, and community information. It also supports compliance with accessibility standards, ensuring inclusivity for all residents.

Accounting Software Modernization

- **Cost:** $100,000
- **Purpose:** Improve financial data processing and reporting.
- **Significance:** This modernization will streamline accounting operations, reduce manual inputting, and enable timely, accurate financial reporting. It supports better decision-making and compliance with municipal financial standards.

Front Desk Workflow Optimization Tools

- **Cost:** $3,000
- **Purpose:** Streamline customer service and reduce manual tasks by purchasing a computer.
- **Significance:** This investment will improve front-line efficiency, reduce redundancy in administrative workflows, and enhance overall service delivery to residents.

The proposed allocation of **$112,000** for Administration projects will be financed through the municipal levy, ensuring no reliance on external grants or debt instruments.

Fire Protection Services

The Fire Department plays a pivotal role in safeguarding the residents of our Township during fire and medical emergencies. After a thorough review of our current capital requirements and infrastructure, we have identified several key projects that will enhance our service capabilities, improve safety, and ensure that we are fully prepared to respond to emergencies. Here are the detailed capital requirements of **$429,822.59** for the upcoming year:

SCBAs (Self-Contained Breathing Apparatus)

- **Cost:** $252,352.59
- **Purpose:** This is the largest expenditure in the Fire Protection Services capital plan. It is intended to replace firefighter breathing equipment to meet current safety standards. AJ Stone our SCBA testing and yearly certification partner has stated that they no longer be recertified and must be replaced.
- **Significance:** SCBAs are critical for firefighter safety during operations in hazardous environments, such as smoke-filled or oxygen-deficient areas. Replacement ensures compliance with modern regulations and enhances reliability during emergency responses.

Balsam Rd Tower Decommission

- **Cost:** $12,500.00
- **Purpose:** This project involves removing the radio tower located at **10 Balsam Rd, McKellar**, as recommended in a report from **Maxtower Company Limited**.
- **Reason:** The decommissioning is likely due to safety concerns, ensuring compliance with current standards and reducing potential hazards.

Two Dry Hydrants (Camp Majala Road & Tait Island Road)

- **Cost:** $18,000.00
- **Purpose:** Installing hydrants at these locations will improve water access for firefighting operations in winter months.
- **Additional Plan**: To further enhance firefighting capabilities, the proposal includes the installation of two additional hydrants-one on Camp Majala Road and another at Tait Island Road.
- **Significance**: These installations will ensure quicker water supply during emergencies, reducing response time and improving overall fire protection coverage.

Back-up Power of Two Fire Halls & PW Garage

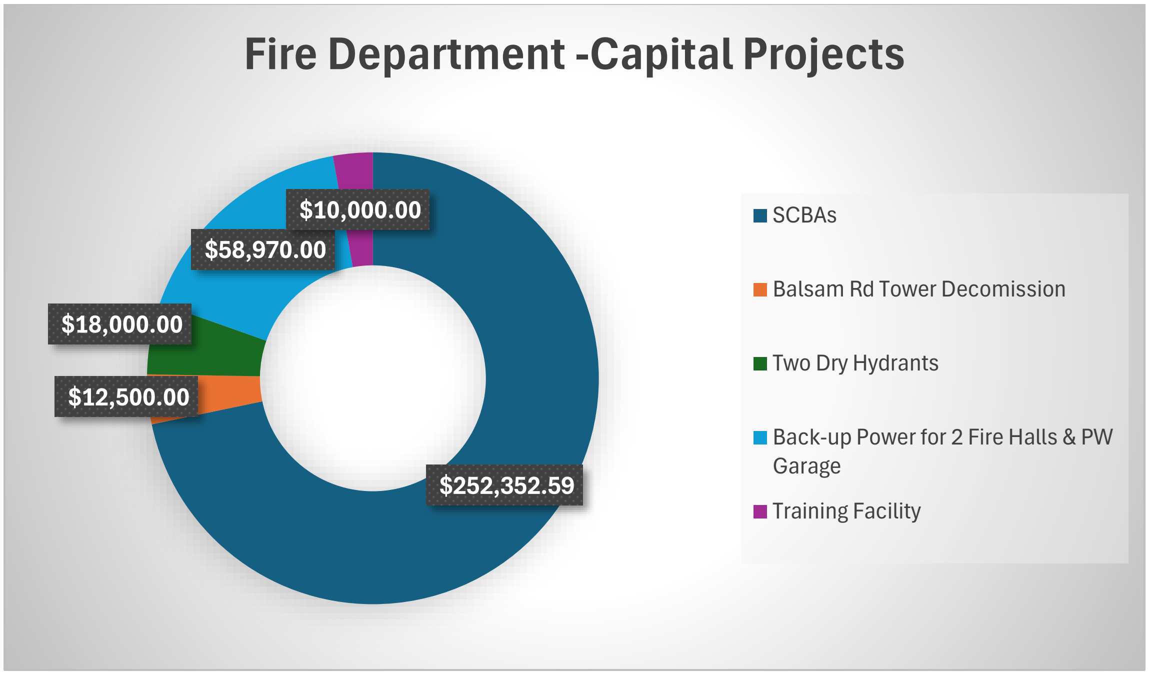
- **Cost**: $58,970.00
- **Purpose:** This investment ensures operational continuity during power outages, which is critical for emergency response.
- **Significance:** Reliable backup power systems allow fire halls and the Public Works garage to remain fully functional during outages, ensuring uninterrupted communication, dispatch, and emergency services.

Training Facility

- **Cost**: $10,000.00
- **Purpose**: Enhances firefighter training infrastructure for realistic drills and safety exercises. This training facility will consist of multiple sea containers welded together, where drills using household materials and appliances ca be safely set on fire to allow firefighters to practice extinguishing them. Similar facilities are in use in the Almaguin Highlands.
- **Significance:** This upgrade improves the quality of hands-on training, ensuring firefighters are better prepared for emergency scenarios involving complex structures and confined spaces.

These projects collectively represent a significant investment in the safety and efficiency of our Fire Department. Their successful implementation will ensure that we are well-prepared to protect the lives and property of our residents while upholding the highest standards of service.

We appreciate the continued support from our community in these essential endeavors.



<u>Funding Sources Breakdown</u>

1. **Levy – $269,168.64 (62.62%)**

   The largest share of funding comes from the municipal levy. This reflects the community's direct investment in improving fire safety infrastructure. Levy funds are allocated to cover high-priority items such as **SCBAs**, which represent the most significant expenditure in the capital plan.

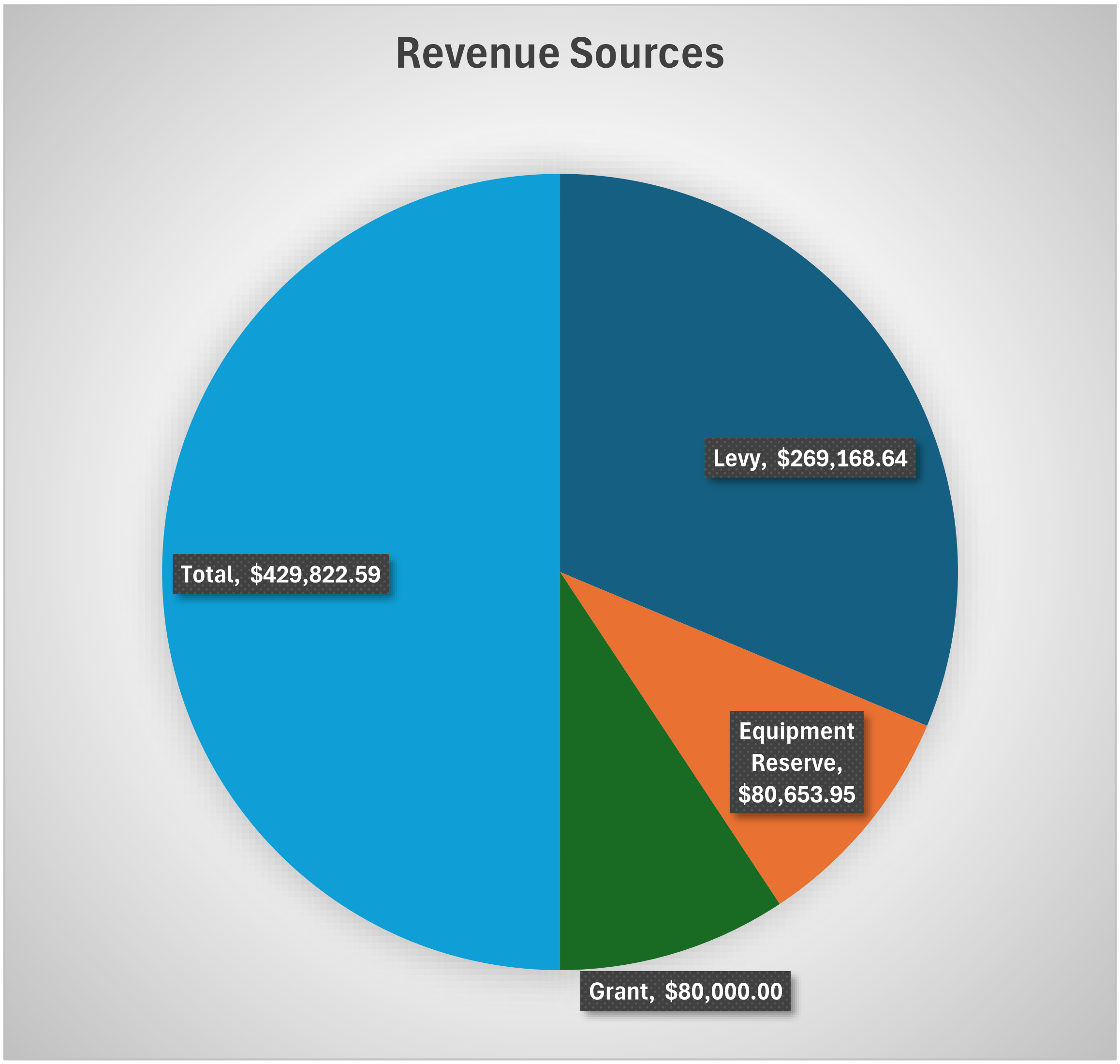
2. **Equipment Reserve – $80,653.95 (18.77%)**

   Equipment reserves are drawn from previously accumulated funds earmarked for capital purchases. This source is particularly important for projects like **Dry Hydrants** and **SCBA's replacements**, ensuring operational continuity and firefighter preparedness without relying solely on new tax revenues.

3. **Grant – $80,000.00 (18.61%)**

   External grants provide targeted financial support for specific initiatives. These funds help offset costs for projects such as **SCBA's** and **Back-up Power two Firehalls &**

Public Works Garage, reducing the burden on local taxpayers while enhancing firefighting capabilities. These projects will be funded through **Fire Protection Grant** of **$30,000** and **Community Emergency Preparedness Grant** of **$50,000.**



Capital Budget 2026			
Fire Department			
Project	**Source of Funding**	**Amount**	**Total**
SCBA'S	Equipment Reserve	$ 75,000.00	
	Levy	$ 147,352.59	
	Fire Protection Grant	$ 30,000.00	**$ 252,352.59**
Balsam Rd Decommission	Levy		**$ 12,500.00**
Two Dry Hydrants	Equipment Reserve	$ 5,653.95	
	Levy	$ 12,346.05	**$ 18,000.00**
Backup Power of Two FH/PW	Community Emergency Gra	$ 50,000.00	
	Levy	$ 8,970.00	**$ 58,970.00**
Training Facility	Levy		**$ 10,000.00**
Tranfer to Reserve	Levy		**$ 78,000.00**
Total			**$ 429,822.59**

Capital Budget 2026					
Estimated Balance of Reserves -Fire Department					
Reserve	**Estimated Reserve Balance as of Dec.31,2025**	**Funds In 2026**	**Funds Out 2026**	**Description**	**Estimated Reserve Balance as of Dec.31,2026**
Forest Reserve	$ 25,000.00	$ 3,000.00		Transfer to Reserve	**$ 28,000.00**
Equipment Reserve	$ 55,653.95	$ 25,000.00	-$ 75,000.00	SCBA'S	**$ -**
			-$ 5,653.95	Dry Hydrants	
Vehicle Reserve	$ 1,587.84	$ 50,000.00	$ -	Transfer to Reserve	**$ 51,587.84**
	$ 82,241.79	**$ 78,000.00**	**-$ 80,653.95**		**$ 79,587.84**

Public Works Department

Overview

Role and Responsibilities

The Public Works Department is responsible for maintaining and improving the township's infrastructure, including roads, bridges, parking lots, and public facilities. These assets are critical for ensuring safe and accessible transportation for residents.

Key Functions

- **Routine Maintenance:** Regular upkeep of roads and bridges to maintain safety and usability.
- **Inspections:** Continuous monitoring to identify hazards and prioritize repairs.
- **Infrastructure Improvements:** Resurfacing roads and reinforcing bridges to enhance durability.
- **Weather Response:** Proactive measures such as snow removal in winter and drainage management during heavy rains to keep routes navigable year-round.

Impact

By prioritizing safety and functionality, the department ensures reliable transportation, reduces long-term maintenance costs, and supports community mobility throughout all seasons.

Proposed Budget Items

Hurdville Road Reconstruction

1.Cost

- Phase 2 Estimated Cost: $1.9 million
- This cost covers the remaining section east of the Hurdville Fire Station to Broadbent Road.

2. Purpose

- Complete the reconstruction of Hurdville Road to improve structural integrity and road safety.
- Ensure compliance with municipal standards for road quality and durability.
- Facilitate smoother traffic flow and reduce maintenance needs over the long term.

3. Significance

- Enhances transportation reliability for residents and emergency services.
- Reduces future repair costs by addressing underlying structural issues now.
- Supports economic activity and accessibility by improving a key roadway in the township.

Hardies Road Reconstruction & Surface

1.Cost

- Estimated Cost: $1.5 million
- Project length: 2 km, running from Hurdville Road to Lyndsey Road.
- Study completed by Tulloch Engineering.

2. Purpose

- Reconstruct and resurface Hardies Road to improve structural integrity and driving conditions.
- Ensure compliance with municipal standards for road quality and durability.
- Address wear and tear issues identified in the engineering study.

3. Significance

- Enhances transportation reliability and safety for residents and emergency services.
- Reduces future maintenance costs by addressing structural issues proactively.

Broadbent Bridge

1.Cost

- Estimated Cost**:** $100,000
- This amount covers essential maintenance, specifically repairs to the stringers and other components of the bridge.

2. Purpose

- Address structural issues identified in the **2025 Bridge Study**.
- Ensure compliance with safety and durability standards.
- Maintain the integrity of access to residents.

3. Significance

- Enhances overall safety for all bridge users.
- Extends the lifespan of the bridge, reducing future repair costs.
- Supports uninterrupted connectivity for residents and emergency services.

Micro Seal Projects

1. Cost

- **Lyndsey Lane:**

    - Length: **2 km**
    - Projected Cost: **$90,000**
- **Inn Road:**
    - Length: **0.75 km**
    - Projected Cost: **$40,000**
- **Total Estimated Cost: $130,000**

2. Purpose

- Apply **micro sealing** to improve the durability and surface quality of both Lyndsey Lane and Inn Road.
- Prevent premature deterioration and extend the lifespan of the road surfaces.
- Provide a cost-effective maintenance solution compared to full reconstruction.

3. Significance

- Enhances driving comfort and safety for residents.
- Reduces long-term maintenance costs by preserving road integrity.
- Supports proactive infrastructure management, ensuring roads remain in good condition for years.

Engineering Study -Camp Road/Centre Road

1. Cost

- Estimated Cost**:** $50,000
- Scope: An engineering study to assess the entirety of Centre Road, prioritizing key sections and develop a plan for remaining area not yet upgraded.

2. Purpose

- Conduct a detailed engineering assessment to evaluate the structural condition and design requirements for future improvements.
- Identify potential issues such as drainage, grading, and pavement integrity.
- Provide accurate data and recommendations for cost-effective reconstruction or resurfacing.

3. Significance

- Ensures informed decision-making for future capital projects.
- Reduces risk of unforeseen expenses by addressing issues during the planning stage.
- Supports long-term infrastructure sustainability and safety for residents.

Vehicle and equipment purchases

1. Cost

- Parks Pick-up Truck (Crew Cab, 4x4): $80,000
- Superintendent Truck (Reg Cab, 4x4 with plow): $130,000
- Plow for Ram 550**:** $12,000
- Total Estimated Cost**:** $222,000

2. Purpose

- **Parks Pick-up Truck:** To support parks maintenance operations, enabling staff to transport tools, equipment, and materials efficiently.
- **Superintendent Truck with Plow:** To provide reliable transportation for the superintendent and ensure snow removal capabilities during winter months.
- **Plow for Ram 550:** To enhance snow-clearing capacity for municipal roads and facilities, improving winter safety and accessibility.

3. Significance

- Improves operational efficiency for parks and public works teams.
- Enhances winter maintenance capabilities, reducing downtime and ensuring safe travel routes.
- Supports year-round service delivery and infrastructure upkeep.

<u>Program Radios</u>

1.Cost

- Estimated cost $2,000

2.Purpose

- To purchase and program radios that will connect seamlessly with the newly installed municipal communication tower. This ensures reliable and secure communication across departments.

3.Significance

- Enhances emergency response coordination by providing instant communication between Administration, Public Works, Fire Department, and other municipal services.
- Improves operational efficiency for day-to-day activities and critical situations.

<u>PW Garage Exterior Painting</u>

1.Cost

- Estimated cost $15,000

2.Purpose

- To repaint the exterior of the Public Works garage, ensuring proper maintenance and protection of the building structure from weather-related damage and wear.

3.Significance

- Preserves the **integrity of municipal assets**, reducing long-term repair costs.
- Enhances **visual appeal and professionalism**, reflecting community pride in public facilities.

- Provides **protection against corrosion and deterioration**, extending the life of the building.

Roads Needs Study 2026

1.Cost

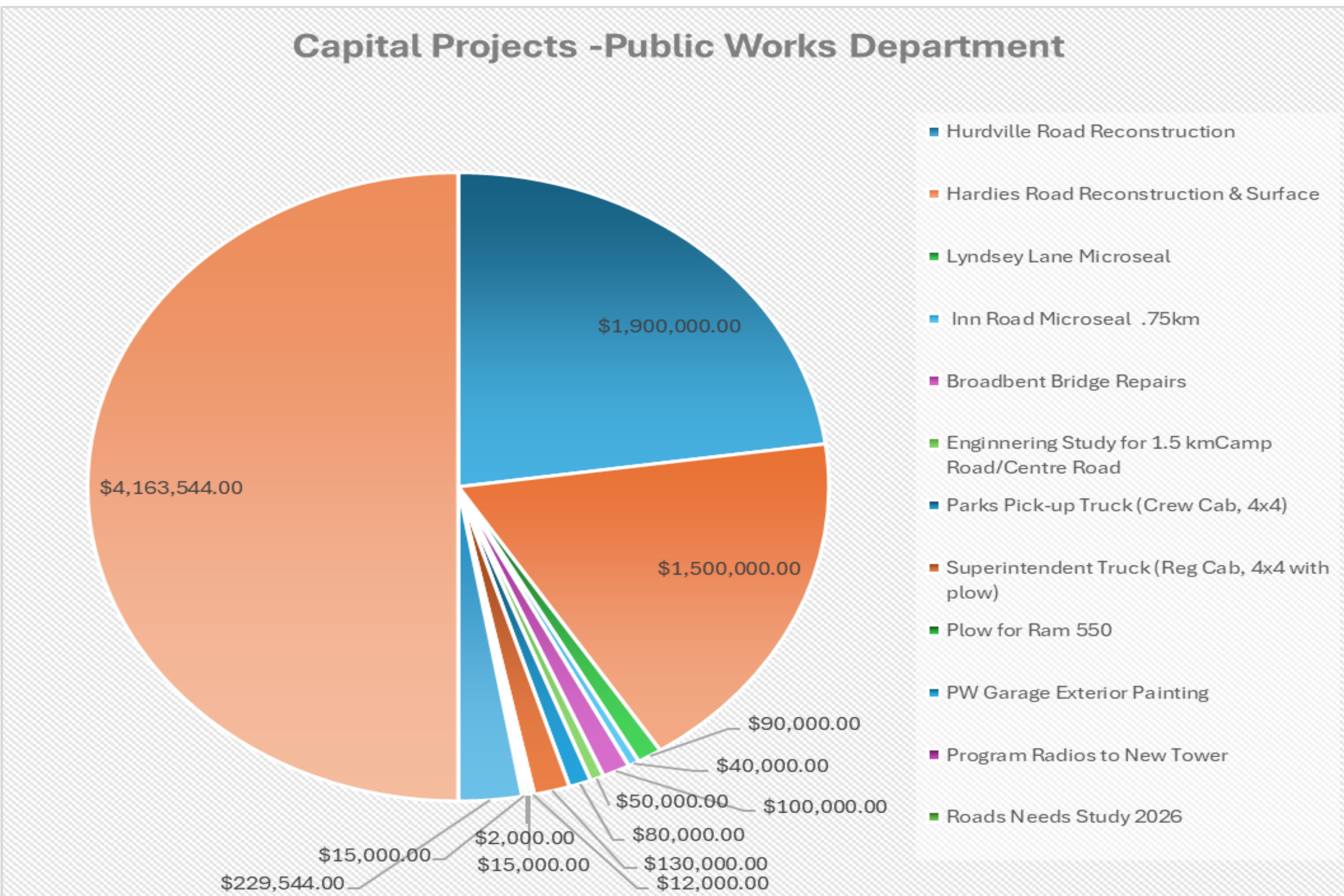
- Estimated cost $15,000

2.Purpose

- To conduct a comprehensive assessment of municipal road infrastructure, identifying current conditions, maintenance priorities, and long-term improvement strategies.

3.Significance

- Provides **data-driven planning** for road repairs and upgrades.
- Ensures **efficient allocation of resources** by prioritizing critical areas.
- Supports **public safety and accessibility** through well-maintained roads.
- Aligns with **asset management requirements** and regulatory compliance.
- Helps forecast **future capital investments** for sustainable infrastructure.



<u>Funding Sources Breakdown</u>

1. **Levy – $1,258,544 (30.23%)**

   Community investment in form of Levy for projects like, Hardies Road, Plow for RAM 550, Program Radio's to New Tower, Roads Needs Study and Transfer to Reserve.

2. **Construction Reserve – $2,438,750 (58.574%)**

   Dedicated funds for major road, bridge and facility upgrades. This reserve will be used to fund projects like Hardies Road, Hurdville Road, Engineering Study, Broadbent Bridge Repair and Inn Road mircroseal.

3. **Grants – OCIF $151,250 (3.63%) & Canada Community Fund $90,000 (2.16%)**

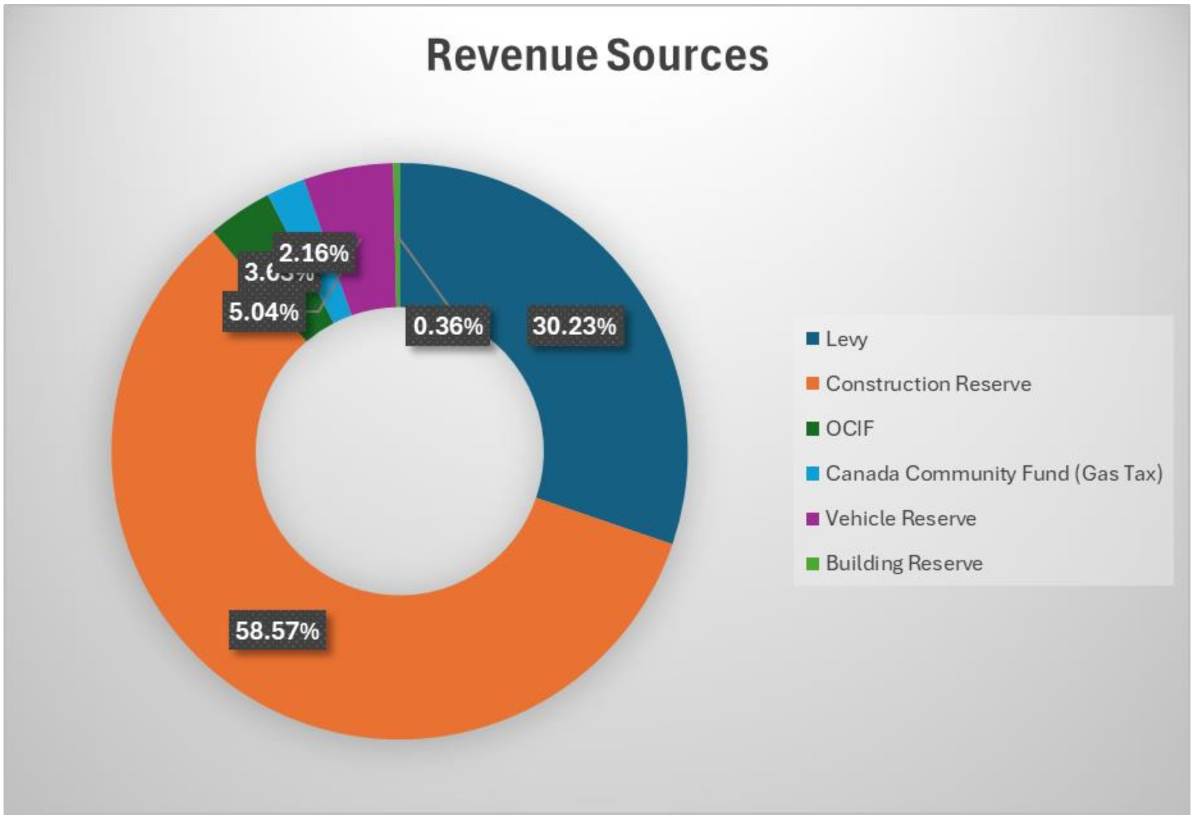
   External grants provide targeted financial support for specific initiatives. These funds help offset costs for projects such as Hardies Road Construction and Lyndsey Lane Micro seal

4. **Vehicle Reserve $210,000 (5.04%)**

   Ensures timely replacement and maintenance of municipal fleet. This reserve will fund the Parks Pick-up Truck and Superintendent's Truck.

5. **Building Reserve $15,000 (.36%)**

   Maintains and upgrades municipal buildings to extend their lifespan. This reserve will be used to paint exterior of Public Works Garage.



Future Forecast- Fleet Management

Models of public work vehicles from **2019, 2020, and 2021** will be considered old by **2028–2030**, requiring replacement or major maintenance.

1. Cost

- **Plow Trucks:**
    - Three units planned for **2028, 2029, and 2030**
    -
    - Estimated cost: **$450,000 each year**
    - **Total for 3 years: $1,350,000**
- **Grader:**
    - Planned for **2027**
    - Estimated cost: **$700,000**

2. Purpose

- Ensure the fleet remains reliable and capable of meeting operational needs for snow removal, road maintenance, and emergency response.
- Evaluate **buying vs. leasing** strategies to optimize costs and extend asset life.

- Plan for **replacement of aging Freightliner trucks** to avoid downtime and costly repairs.

3. Significance

- Proactive fleet management reduces unexpected breakdowns and service interruptions.
- Supports year-round infrastructure maintenance, especially during harsh winter conditions.
- Aligns with long-term capital planning to spread out major expenditures and avoid budget shocks.

Capital Budget 2026			
Public Works Department			
Project	**Source of Funding**	**Amount**	**Total**
Hurdville Road Reconstruction	Construction Reserve		$ 1,900,000.00
Hardies Road Reconstruction & Surface	Construction Reserve	$ 200,000.00	
	OCIF Grant	$ 300,000.00	
	Levy	$ 1,000,000.00	**$ 1,500,000.00**
Broadbent Bridge	Construction Reserve		**$ 100,000.00**
Lyndsey Lane Road 2km microseal	Canada Community Fund		**$ 90,000.00**
Inn Road .75km microseal	Construction Reserve		**$ 40,000.00**
Engineering Study(Camp Road/Centre Roa	Construction Reserve		**$ 50,000.00**
Parks Pickup Truck (Crew Cab 4x4)	Equipment/Vehicle Reserve		**$ 80,000.00**
Superintendent Truck (Reg.Cab, 4X4 with Pl	Equipment/Vehicle Reserve		**$ 130,000.00**
Plow for RAM 550	Levy		**$ 12,000.00**
Program Radios	Levy		**$ 2,000.00**
Public Works Garage Exterior Painting	Building Reserve		**$ 10,000.00**
Roads Needs Study	Levy		**$ 15,000.00**
Transfer to Reserve	Levy		**$ 229,544.00**
Total			**$ 4,158,544.00**

Capital Budget 2026

Estimated Balance of Reserves -Public Works Department

Reserve	Estimated Reserve Balance as of Dec.31,2025	Funds In 2026	Funds Out 2026	Description	Estimated Reserve Balance as of Dec.31,2026
Equipment/ Vehicle Rese	$ 127,120.26	$ 100,000.00		Transfer to Reserve	**$ 17,120.26**
			-$ 80,000.00	(Crew Cab, 4x4)	
			-$ 130,000.00	(Reg Cab, 4x4 with plow)	
Construction Reserve	$ 2,470,400.80	$ 100,000.00		Transfer to Reserve	**$ 146,194.80**
		$ 14,544.00		Transfer to Reserve	
			-$ 1,900,000.00	Hurdville Road	
			-$ 148,750.00	Hardies Road	
			-$ 200,000.00	Hardies Road	
			-$ 40,000.00	Inn Road	
			-$ 100,000.00	Broadbent Bridge	
			-$ 50,000.00	Engineering Road Report	
Building Reserve	$ 159,070.93	$ 15,000.00		Transfer to Reserve	**$ 159,070.93**
			-$ 15,000.00	Exterior Painting	
	$ 2,756,591.99	**$ 229,544.00**	**-$ 2,663,750.00**	**$ -**	**$ 322,385.99**

Transfer Station

Overview:

The Transfer Station serves as a critical hub for waste management and recycling within the township. It is designed to collect recyclable items and manage garbage disposal efficiently. The facility plays a vital role in environmental stewardship and compliance with municipal waste regulations.

Operations:

- The depot collects recyclable items from residents and businesses.
- A dedicated employee aids users in soring materials before they are moved to the disposal area, ensuring proper segregation and reducing contamination in recycling streams.
- The transfer station supports sustainability goals by diverting recyclables from landfills and promoting responsible waste handling.

Proposed Budget Allocation

Transfer Station – Lower Gate Repair

1.Cost

- Estimated cost $16,000

2.Purpose

- To repair and reinforce the **lower gate** at the Transfer Station, ensuring secure access control and smooth operation for waste management activities.

3.Significance

- Improves **security and safety** by preventing unauthorized entry and protecting municipal assets.
- Supports **environmental compliance** by maintaining controlled access to waste and recycling areas.
- Reduces risk of **damage or liability** associated with malfunctioning gates.

Transfer Station – Compactor Setup for Garbage

1.Cost

- Estimated cost $15,000

2.Purpose

- To reconfigure a compactor system for residential waste at the Transfer Station, improving waste handling efficiency and reducing the volume of garbage for transport.

3.Significance

- **Optimizes waste management** by compressing garbage, reducing hauling frequency and transportation costs.
- Enhances **environmental compliance** by minimizing landfill impact and improving disposal practices.
- Improves **operational efficiency** for staff and ensures a cleaner, safer work environment.

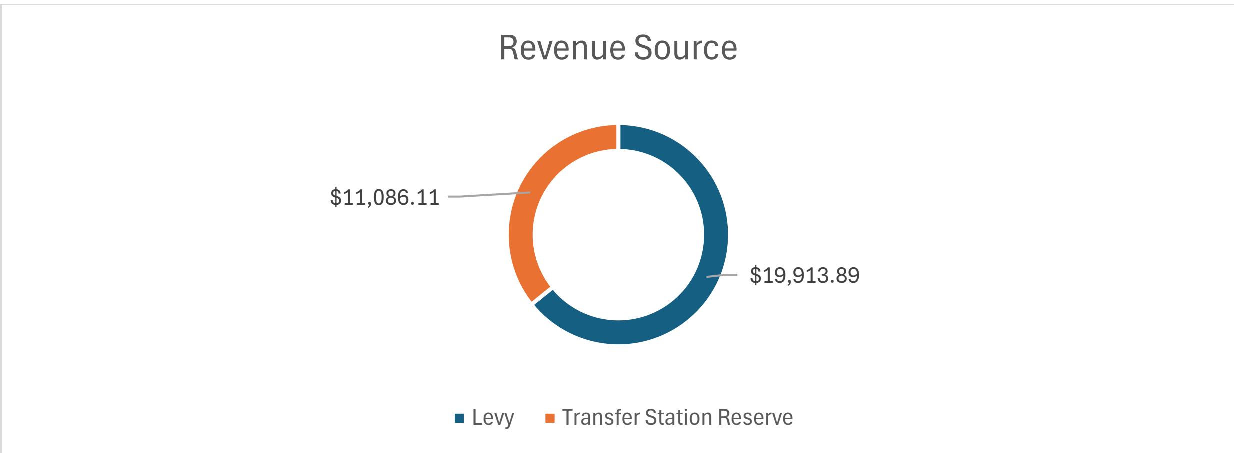
Funding Sources Breakdown

1.Levy – $19,913.89 (64.26%)

The municipal levy represents community's direct financial contribution toward maintaining and improving essential infrastructure. Levy funds will be allocated to repair the lower gate, ensuring secure and controlled access to the facility.

2.Transfer Station Reserve– $11,086.11 (35.76%)

This reserve consists of funds previously set aside specifically for Transfer Station improvements. It will be used for the garbage compactor reconfiguration and cover part of the lower gate repair.



Capital Budget 2026			
Transfer Station			
Project	**Source of Funding**	**Amount**	**Total**
Transfer Station Lower Gate	Transfer Station Reserve	$ 11,086.11	
	Levy	$ 4,913.89	**$ 16,000.00**
Compactor Set up for Garbage	Levy		**$ 15,000.00**
Total			**$ 31,000.00**

Capital Budget 2026					
Estimated Balance of Reserves -Transfer Station					
Reserve	**Estimated Reserve Balance as of Dec.31,2025**	**Funds In 2026**	**Funds Out 2026**	**Description**	**Estimated Reserve Balance as of Dec.31,2026**
Transfer Station Reserve	$ 11,086.11	$ -	-$ 11,086.11	Transfer Station Lower Gate	**$ -**
	$ 11,086.11		**-$ 11,086.11**		

Facilities

Proposed Budget Allocation

Council/Library Roof Repair

1.Cost

- Estimated Cost $50,000

2.Purpose

- To repair and maintain the roof over the Council and Library building, ensuring structural integrity and preventing water damage.

3.Significance

- Protects municipal assets and extends building lifespan.
- Maintains a safe and functional environment for staff and residents.

Community Centre Floor

1.Cost

- Estimated Cost $46,000

2.**Purpose**

- Replace or upgrade the flooring in the Community Centre to improve safety, aesthetics, and usability.

3.Significance

- Enhances community experience during events and programs.
- Reduces maintenance costs and improves durability.

Eight Long Tables for Community Centre

1.Cost

- Estimated Cost $1,000

2.Purpose

- Purchase eight long tables for community events and gatherings.

3.Significance

- Supports local programs and events.
- Improves seating and space management for large groups.
- Replace existing older , heavy wooden tables.

Building Studies

1.Cost

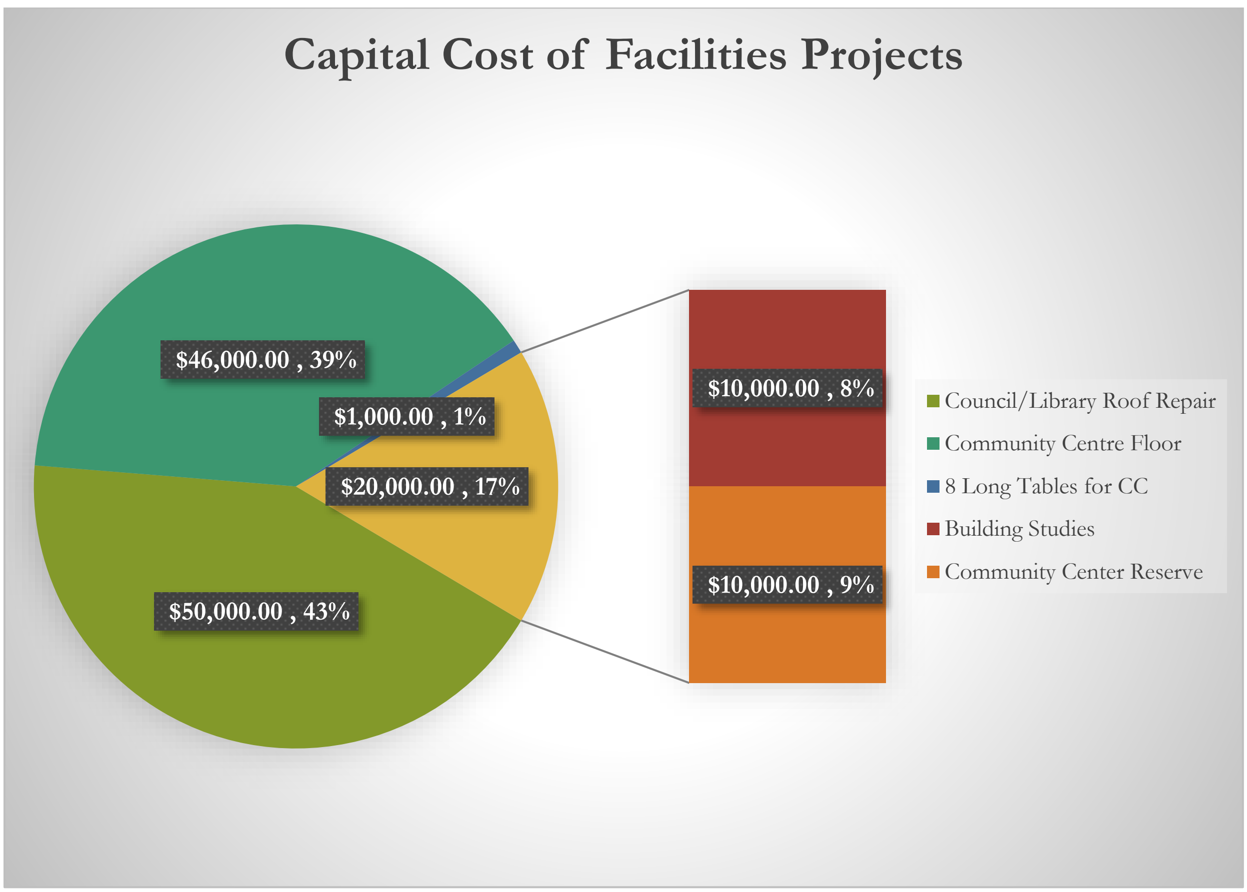
- Estimated Cost $10,000

2.Purpose

- Conduct structural and facility studies to plan future upgrades and ensure compliance with safety standards.

3.Significance

- Provides data-driven decisions for capital planning.
- Identifies potential risks and cost-saving opportunities.



Funding Sources Breakdown

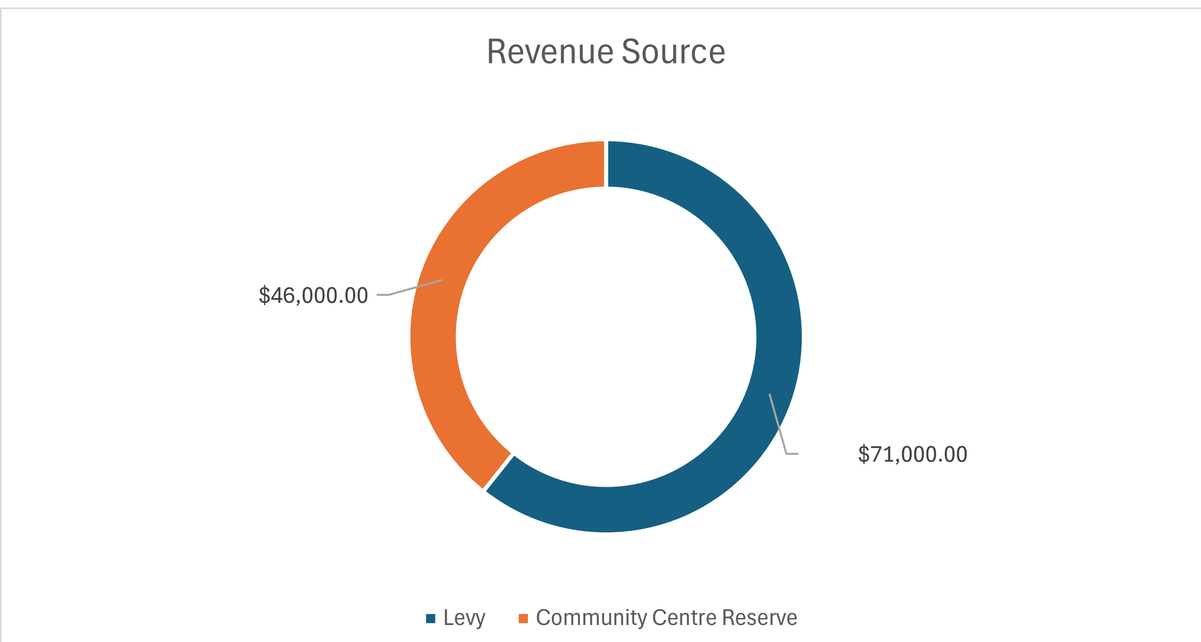
1.Levy – $71,000 (60.68%)

The municipal levy represents the community's direct financial contribution toward maintaining and improving essential infrastructure. For this allocation, levy funds will cover:

- **Council/Library Roof Repair** – ensuring structural integrity and preventing water damage.
- **Purchase of Eight Long Tables** – supporting community events and gatherings.
- **Building Condition Study** – providing data-driven insights for future upgrades.
- **Transfer to Community Centre Reserve** – preparing for long-term improvements.

2.Community Centre Reserve– $46,0000 (39.32%)

This reserve consists of funds previously set aside specifically for Community Centre improvements. It will be used to **upgrade the Community Centre floor**, improving safety, aesthetics, and functionality.



Capital Budget 2026			
Facilities			
Project	**Source of Funding**	**Amount**	**Total**
Council/Library Roof	Levy		**$ 50,000.00**
Community Centre Floor	Community Center Reserve		**$ 46,000.00**
8 Long Tables for CC	Levy		**$ 1,000.00**
Building Studies	Levy		**$ 10,000.00**
Transfer to Reserve	Levy		**$ 10,000.00**
Total			**$ 117,000.00**

Capital Budget 2026					
Estimated Balance of Reserves -Facilities					
Reserve	**Estimated Reserve Balance as of Dec.31,2025**	**Funds In 2026**	**Funds Out 2026**	**Description**	**Estimated Reserve Balance as of Dec.31,2026**
Community Centre Rese	$ 92,903.92	$ 10,000.00		Transfer to Reserve	$ 56,903.92
			-$ 46,000.00	Community Centre Floor	
	$ 92,903.92	**$ 10,000.00**	**-$ 46,000.00**		**$ 56,903.92**

Cemetery

Overview

The Township operates **four active cemeteries**, ensuring regular maintenance and upkeep to provide a respectful and safe environment for visitors. Cemeteries are essential community spaces that require ongoing care to preserve their dignity and accessibility.

Proposed Budget Allocation

1.Cost

- Estimated Cost $20,000

2.Purpose

- To repair and upgrade the **fencing and gates at Lakeview Cemetery**, improving security, aesthetics, and functionality.

3.Significance

- **Security & Access Control:** Proper fencing and gates prevent unauthorized entry and protect cemetery grounds from damage or vandalism.
- **Community Respect:** Maintains the dignity of the cemetery as a place of remembrance and reflection.
- **Safety:** Ensures safe access for visitors and staff, reducing hazards from deteriorated structures.
- **Asset Preservation:** Extends the life of existing infrastructure, reducing future maintenance costs.

Funding Sources Breakdown

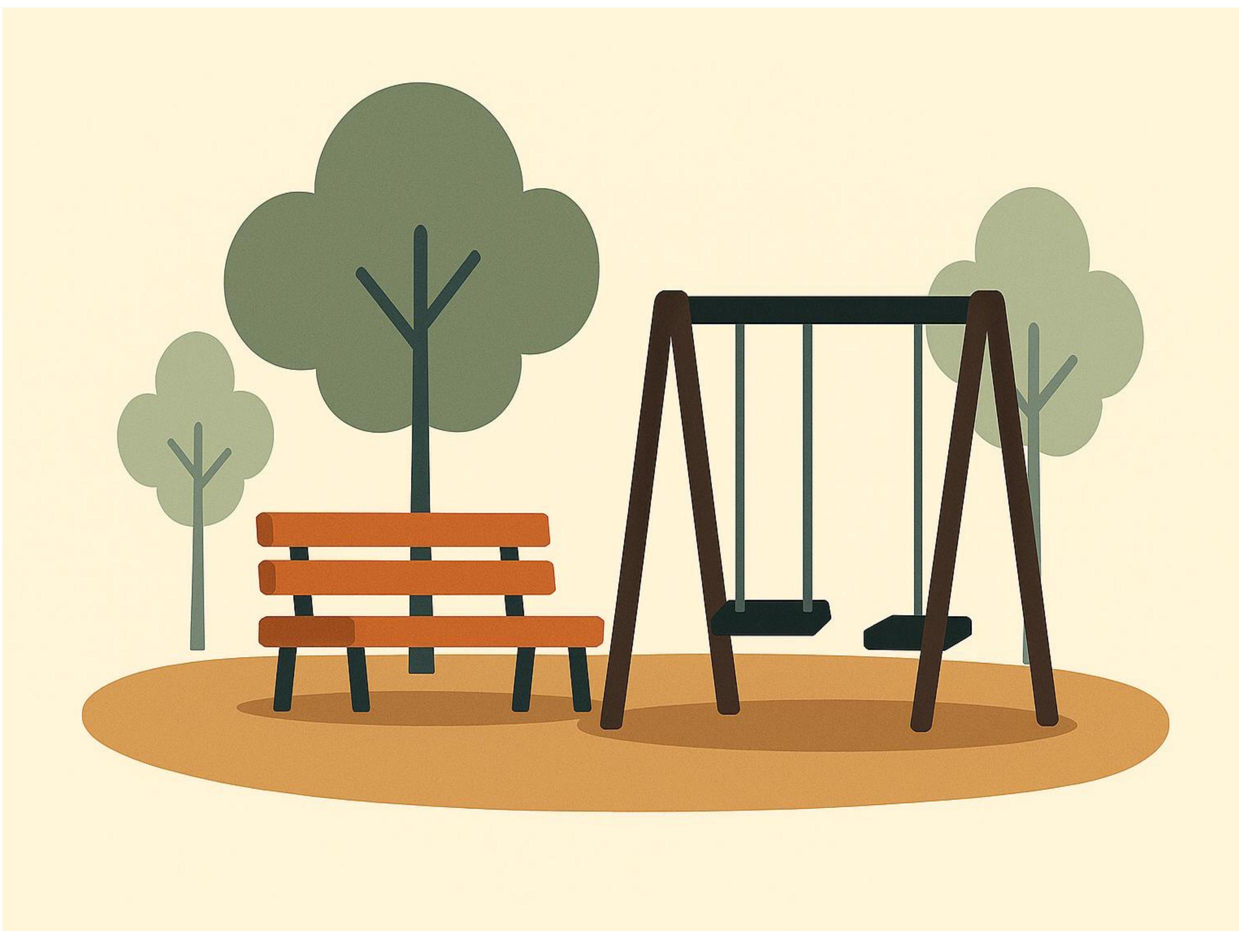
Cemetery Reserve Fund– $20,000 (100%)

No impact on the municipal levy, as funds were earmarked in previous budgets for cemetery improvements. It will be used to **upgrade the lakeview Cemetery Fencing & Gates**, improving safety, aesthetics, and functionality.

Capital Budget 2026			
Cemetery			
Project	**Source of Funding**	**Amount**	**Total**
Lakeview Cemtery Fencing & Gates	Cemetery Reserve Fund		$ 20,000.00
Total			**$ 20,000.00**

Capital Budget 2026					
Estimated Balance of Reserves -Cemetery					
Reserve	**Estimated Reserve Balance as of Dec.31,2025**	**Funds In 2026**	**Funds Out 2026**	**Description**	**Estimated Reserve Balance as of Dec.31,2026**
Cemeery Reserve Fund	$ 28,510.69		-$ 20,000.00	Lakeview Cemtery Fencing	$ 8,510.69
	$ 28,510.69	**$ -**	**-$ 20,000.00**		**$ 8,510.69**

Parks & Recreation



Overview

The Township has applied for an NOHFC grant, upon successful award of the grant the Public Works Department, will oversee the installation of **new playground equipment** across five community parks. The existing playground structures show signs of aging and replacement of the playground equipment to ensures safety, compliance, and enhanced recreational opportunities for residents. The addition of play equipment at Broadbent Park will bring enjoyment to the residents of Broadbent and visitors alike.

Project Locations:

1. **Armstrong Beach** – 701 Highway 124, McKellar
2. **Minerva Park** – 677 Highway 124, McKellar
3. **Stewart Park** – 14 Stewart Park, McKellar
4. **Broadbent Park** – 4 Blackwater Road, McKellar
5. **Maplewood Park** – 2 Silver Birch Circle, McKellar

Proposed Budget Allocation

1.Cost

- **Total Estimated Cost:** $365,000
- **Includes:**
  - Purchase of **five new playground equipment sets** (one for each location).
  - Supply and installation of **sand base** for safety and compliance.

2.Purpose

- Provide modern, safe, and engaging play areas for children and families.
- Enhance community spaces and encourage outdoor recreation.

3.Significance

- **Safety Compliance:** Meets current standards for playground equipment and fall protection.
- **Community Well-being:** Promotes physical activity and social interaction among residents.
- **Asset Renewal:** Reduces liability risks associated with aging equipment.
- **Long-Term Value:** Improves the attractiveness of parks, supporting community events and tourism.

<u>Funding Sources Breakdown</u>

1.Levy – $115,000 (31.51%)

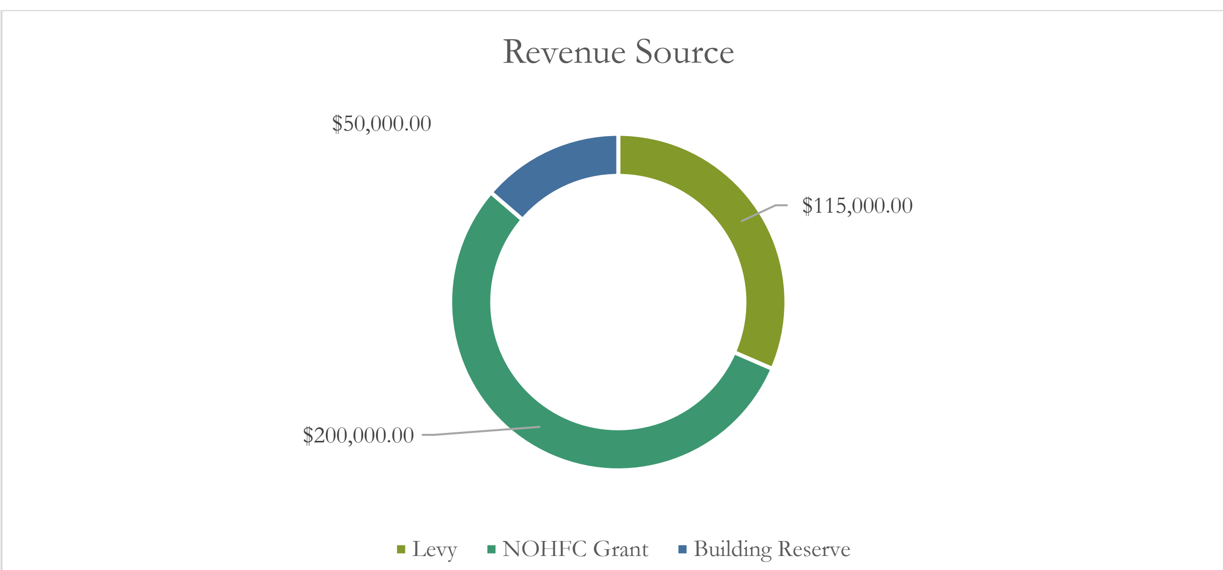
The municipal levy represents the community's direct financial contribution toward maintaining and improving essential infrastructure. This demonstrates the township's commitment to enhancing recreational spaces for residents. For this allocation, levy funds will cover **Playground equipment's** at five locations**.**

2.Grant-NOHFC (Northern Ontario Heritage Funding Corporation)– $200,0000 (54.79%)

The NOHFC grant provides substantial financial support for the Township's **Playground Equipment Upgrade Project**, which involves installing new playground structures at various community parks. This investment ensures that the parks meet current safety standards and offer engaging recreational spaces for families

3.Parkland Fund – $50,000 (13.70%)

The Parkland Fund is a dedicated reserve established to support the development and enhancement of public parks and recreational spaces. For the 2026 Capital Budget, this fund will be utilized to purchase and install new playground equipment at five key community parks



Capital Budget 2026			
Parks & Recreation			
Project	**Source of Funding**	**Amount**	**Total**
5 Sets of Playground Equipment	NOHFC Grant	$ 200,000.00	
	Parkland Reserve	$ 50,000.00	
	Levy	$ 100,000.00	**$ 350,000.00**
Sand for Beach Rehabs	Levy		**$ 15,000.00**
Total			**$ 365,000.00**

Capital Budget 2026					
Estimated Balance of Reserves -Parks & Recreation					
Reserve	**Reserve Balance as of Dec.31,2025**	**Funds In 2026**	**Funds Out 2026**	**Description**	**Reserve Balance as of Dec.31,2026**
Parks Fund	$ 63,079.84		-$ 50,000.00	5 Sets of Playground Equip	$ 13,079.84
	$ 63,079.84	**$ -**	**-$ 50,000.00**		**$ 13,079.84**

Conclusion

The 2026 Capital Budget outlines a total investment of **$5,238,366.59** across multiple departments to support essential infrastructure and community services. Proposed Capital Budget include the a carry forward project of 2025 and will be funded through reserve. Funding is sourced from a balanced mix of **levy ($1,845,626.53)**, **grants ($521,250.00)** and **reserves ($2,871,490.06)**, ensuring fiscal responsibility while addressing priority needs.

Key Highlights:

- **Largest Allocation:** Public Works accounts for approximately **79%** of the total budget, reflecting significant infrastructure commitments.
- **Levy Impact:** The levy requirement increases by **$1,006,928** (**83.29**%) compared to 2025, driven by strategic investments in core services.

Levy required to fund Capital Projects in 2025			**$ 838,697.67**
Increase in $			**$ 1,006,928.86**
Increase in %			**83.29%**

- **Funding Mix:** Over **54%** of the budget is financed through reserves.
- **Grant Dependency:** Parks & Recreation projects are heavily grant-funded (≈55%), requiring timely confirmation of external funding.

2026 Capital Budget				
Departments	**Levy**	**Grant**	**Reserve**	**Total**
Administration	$ 112,000.00			$ 112,000.00
Fire Department	$ 269,168.64	$ 80,000.00	$ 80,653.95	$ 429,822.59
Public Works	$ 1,258,544.00	$ 241,250.00	$ 2,663,750.00	$ 4,163,544.00
Transfer Station	$ 19,913.89		$ 11,086.11	$ 31,000.00
Facilities	$ 71,000.00		$ 46,000.00	$ 117,000.00
Cemetery			$ 20,000.00	$ 20,000.00
Parks & Recreation	$ 115,000.00	$ 200,000.00	$ 50,000.00	$ 365,000.00
Total Revenue Required	**$ 1,845,626.53**	**$ 521,250.00**	**$ 2,871,490.06**	**$ 5,238,366.59**

As Council prepares for the upcoming year, it is critical to ensure that planned projects align with community priorities and long-term objectives. This includes reviewing carry-forward projects from 2025 and confirming funding sources to maintain financial sustainability.

Quotations / Estimates

November 14, 2025

HARDIES ROAD RESURFACING - ENGINEER'S ESTIMATE

Item No.	Description	Quantity	Units	Unit Price	Total Price
Part A - Lump Sum Items					
A1	Performance Bond	1	L.S	$ 5,000.00	$ 5,000.00
A2	Mobilization/Demobilization	1	L.S	$ 40,000.00	$ 40,000.00
A3	Traffic Control & Signage	1	L.S	$ 15,000.00	$ 15,000.00
Subtotal - Part A					**$ 60,000.00**
Part B - Hardies Road Construction					
B1	Pre-Grading- (Pre-DST application)	1	L.S	$ 25,000.00	$ 25,000.00
B2	Culvert Removal - Remove and Dispose of All Sizes	32	m	$ 50.00	$ 1,600.00
B3	Full Depth Reclamation (200mm Depth x 6.8 m wide) (Sta. 1+030 to 2+010 Full Roadway Length)	13,850	m2	$ 8.50	$ 117,725.00
B4	Saw-Cut Asphalt, Hurdville Road (Sta. 0+030)	37	m	$ 45.00	$ 1,665.00
B5	Ditching Miscellaneous Lengths including shoulder stipping (Sta. Various)	3,520	m	$ 65.00	$ 228,800.00
B6	Granular A (Roadway) (60 mm on entire road length)	2,220	t	$ 45.00	$ 99,900.00
B7	Granular A - Shouldering before DST - 1m each side including front ditch slope flattening to 2:1	600	t	$ 80.00	$ 48,000.00
B8	Granular A - Miscellaneous for Driveways & Intersections	180	t	$ 80.00	$ 14,400.00
B9	Granular A - Poor Performing Areas Install Gran. 'A' to 100mm depth (Sta. Various)	1850	t	$ 50.00	$ 92,500.00
B10	Granular B Type II - Poor Performing Areas Install Gran. 'B' to 150mm depth (Sta.Various)	2800	t	$ 55.00	$ 154,000.00
B11	Double Surface Treatment				
	1. Binder (HF-150S)	49,500	kg	$ 2.50	$123,750.00
	2. Aggregate (Class 2)	550	t	$ 85.00	$46,750.00
B12	400mm Dia. Culvert HDPE Corrugated - 320 Kpa strength (Sta. various driveway culverts)	93	m	$ 575.00	$ 53,475.00
B13	150mm Dia. Perforated Subdrain C/W filter sock, trenching, clear stone bedding and Granular backfill (Sta. Various - within poor performing areas)	1470	m	$ 225.00	$ 330,750.00
B14	Subdrain Outlet Marker C/W 25mm x 1.5m Square Galvanized Post, Green Rflective Marker and Rip-Rap around the Outlet As Per OPSD 810.010	18	Ea.	$ 850.00	$ 15,300.00
B15	Culvert End Treatment C/W Rip-Rap around the Outlet As Per OPSD 810.010 (Sta. Various - New and Reinstated Culver Work)	90	m2	$ 85.00	$ 7,650.00
B16	Existing Culvert Remove and Replace with bedding and frost tapers 10:1. Includes disposal of excavation material off site and import of Granular for frost tapers with reuse of existing culvert. (Sta. Various)	48	m	$ 850.00	$ 40,800.00
B17	Existing Culvert Reinstate frost Tapers 10:1 Includes disposal of excavation material off site and import of Granular for frost tapers. Based on existing culvert length leaving culvert in place. (Sta. Various)	52	m	$ 650.00	$ 33,800.00
Subtotal - Part B					**$ 1,435,865.00**
				Subtotals - Part A & B	**$ 1,495,865.00**
t C				**Contingency Allowance (10%)**	**$ 293,173.00**
				Subtotals - Part A,B&C	**$ 1,789,038.00**
				HST (13%)	**$ 232,574.94**
				TOTAL ENGINEER'S ESTIMATE	**$ 2,021,612.94**

Ontario Structure Inspection Manual – Inspection Form

MTO Site Number:

Inventory Data:

Structure Name	No. 6 - Broadbent Bridge		
Main Hwy/Road #	On ☑ Under ☐	Service on structure:	☐ Navig. Water ☐ Non-Navig. Water ☐ Rail ☑ Road ☐ Ped. ☐ Other
Hwy/Road Name	Dickinson Road		
Structure Location	70m north of Broadbent Road	Service under structure:	☐ Navig. Water ☑ Non-Navig. Water ☐ Rail ☐ Road ☐ Ped. ☐ Other
Latitude	45.465781	Longitude	-79.829364
Owner(s)	Township of McKellar	Heritage Designation:	
MTO Region	Northeastern	☑ Not Considered	☐ Considered / not Applied for
MTO District	Parry Sound	☐ Listed / not Designated	☐ Designated / not Listed
Structure Type	Slab on I-Girder (Steel)	☐ Designated / Listed	
Total Deck Length	17.3 (m)	Road Class:	Freeway ☐ Arterial ☐ Collector ☐ Local ☑
Overall Str. Width	4.3 (m)	Posted Speed (km/h) 50	No. of Lanes 1
Culvert Length	(m)	AADT	% Trucks
Culvert Width	(m)	Special Routes:	☐ Transit ☐ Truck ☐ School ☐ Bicycle
Total Deck Area	74.39 (sq m)	Detour Length Around Bridge	(km)
Roadway Width	4.1 (m)	Direction of Structure	North-South
Skew Angle	(Degrees)	Fill on Structure	(m)
No. of Spans	1		
Span Lengths	17.3		(m)

Historical Data:

Year Built	1910 ☐ Unknown	Year of Last Major Rehab	☑ Unknown
Last OSIM Inspection	September 28, 2023 ☐ Unknown	Last Evaluation	☑ Unknown
Last Enhanced OSIM Inspection	☑ Unknown	Current Load Limit	(tonnes)
Enhanced Access Equipment (ladder, boat, lift, etc.)			
Last Underwater Inspection	Unknown		
Last Condition Survey	☑ Unknown		

Rehab History (date/description): 2008: Superstructure replaced. Abutment repairs, guiderail replacement, and paving all took place at this time.

Scheduled Improvements:			
Regional Priority Number		Programmed Work Year	
Nature of Program Work:			

Appraisal Indices:		**Comments**
Fatigue		
Seismic		
Scour		
Flood		
Geometrics		
Barrier		
Curb		
Load Capacity		

Field Inspection Information:			
Date of Inspection:	July 22, 2025	Type of Inspection:	☑ OSIM ☐ Enhanced OSIM
Inspector:	George Harper EIT		
Others in Party:	Jeremy Longhurst ET		
Access Equipment Used:	Camera, measuring tape, hammer.		
Weather:	Sunny		
Temperature (°C):	23		

Additional Investigations Required:	Priority		
	None	Normal	Urgent
Material Conditions Survey			
Detailed Deck Condition Survey:	☑	☐	☐
Non-destructive Delamination Survey of Asphalt-Covered Deck:	☑	☐	☐
Concrete Substructure Condition Survey:	☑	☐	☐
Detailed Coating Condition Survey:	☑	☐	☐
Detailed Timber Investigation:	☑	☐	☐
Post-Tensioned Strand Investigation:	☑	☐	☐
Underwater Investigation:	☑	☐	☐
Fatigue Investigation:	☑	☐	☐
Seismic Investigation:	☑	☐	☐
Structure Evaluation:	☐	☑	☐
Monitoring			
Monitoring of Deformations, Settlements, and Movements:	☑	☐	☐
Monitoring Crack Widths:	☑	☐	☐
Monitoring Corrosion in the superstructure.	☐	☑	☐
Investigation Notes: The above noted investigations should take place.			

Overall Structure Notes:	
Recommended Work on Structure:	☐ None ☑ Minor Rehab. ☐ Major Rehab. ☐ Replace
Timing of Recommended Work:	☑ Urgent ☐ 1 Year ☐ 1-5 Years ☐ 6-10 Years
Overall Comments:	This bridge is in fair condition; deck stingers on the north side of the superstructure have completely corroded and need replacement immediately. An enhanced OSIM inspection should take place to evaluate the deck top.
Date of Next Inspection:	2027
Bridge Condition Index:	61
Bridge Sufficiency Index:	53

Suspected Performance Deficiencies

01 Load carrying capacity
02 Excessive deformations (deflections & rotations)
03 Continuing settlement
04 Continuing movements
05 Seized bearings
06 Bearing not uniformly loaded/unstable
07 Jammed expansion joint
08 Pedestrian/vehicular hazard
09 Rough riding surface
10 Surface ponding
11 Deck drainage
12 Slippery surfaces
13 Flooding/channel blockage
14 Undermining of foundation
15 Unstable embankments
16 Other

Maintenance Needs

01 Lift and Swing Bridge Maintenance
02 Bridge Cleaning
03 Bridge Handrail Maintenance
04 Painting Steel Bridge Structures
05 Bridge Deck Joint Repair
06 Bridge Bearing Maintenance
07 Repair to Structural Steel
08 Repair of Bridge Concrete
09 Repair of Bridge Timber
10 Bailey bridges - Maintenance
11 Animal/Pest Control
12 Bridge Surface Repair
13 Erosion Control at Bridges
14 Concrete Sealing
15 Rout and Seal
16 Bridge Deck Drainage
17 Scaling (Loose Concrete or ACR Steel)
18 Other

Repair and Rehabilitation Required			Priority				Estimated Cost
Element Group	**Element Type**	**Repair and Rehabilitation Required**	**6 – 10 years**	**1 – 5 years**	**Now < 1 year**	**Urgent**	
Abutment	Abutment Walls		☐	☐	☐	☐	
Abutment	Ballast Walls		☐	☐	☐	☐	
Abutment	Bearings	Replace bearing pads.	☐	☐	☑	☐	$60,000
Abutment	Wingwalls		☐	☐	☐	☐	
Accessories (Attachments and Signs)	Signs		☐	☐	☐	☐	
Approach	Barriers	Replace northeast end treatment. Connect guiderail to all posts. Replace damaged posts.	☐	☑	☐	☐	$20,000
Approach	Wearing Surface		☐	☐	☐	☐	
Barrier	Posts		☐	☐	☐	☐	
Barrier	Railing Systems		☐	☐	☐	☐	
Beams/Main Longitudinal Element	Diaphragms		☐	☐	☐	☐	
Beams/Main Longitudinal Element	Girders (i)	Sandblast and apply new coating.	☑	☐	☐	☐	$50,000
Beams/Main Longitudinal Element	Stringers	Replace corroded stringers.	☐	☐	☐	☑	$40,000
Deck	Deck Top (Thin Slab)	Remove asphalt and conduct detailed deck inspection.	☐	☑	☐	☐	$10,000
Deck	Soffit - Thin Slabs (Interior)	Sandblast and apply new coating.	☑	☐	☐	☐	$50,000
Deck	Wearing Surface	Repave deck	☐	☑	☐	☐	$30,000
Embankments & Streams	Embankments		☐	☐	☐	☐	
Embankments & Streams	Stream and Waterway		☐	☐	☐	☐	
Foundation	Foundation (below ground level)		☐	☐	☐	☐	
						Total	$260,000

Associated Work	Comments	Estimated Cost
Other:	Engineering (15%)	$39,000
Contingencies:	Contingency (10%)	$26,000
	Total Cost	$65,000

Total Repair and Rehabilitation Cost	$325,000

Replacement Cost	$1,400,000

Maintenance Needs			Priority			Estimated Cost
Element Group	**Element Type**	**Maintenance Items**	**2 Year**	**1 Year**	**Urgent**	
Abutment	Abutment Walls		☐	☐	☐	
Abutment	Ballast Walls		☐	☐	☐	
Abutment	Bearings	Clean debris off bearing seat.	☐	☑	☐	$2,000
Abutment	Wingwalls		☐	☐	☐	
Accessories(Attachments and Signs)	Signs	Install snowplough delineators and hazard signs at guiderail ends. Install "narrow bridge" signs.	☐	☑	☐	$3,000
Approach	Barriers		☐	☐	☐	
Approach	Wearing Surface	Rout and seal cracks.	☐	☑	☐	$3,000
Barrier	Posts		☐	☐	☐	
Barrier	Railing Systems		☐	☐	☐	
Beams/Main Longitudinal Element	Diaphragms		☐	☐	☐	
Beams/Main Longitudinal Element	Girders (i)		☐	☐	☐	
Beams/Main Longitudinal Element	Stringers		☐	☐	☐	
Deck	Deck Top (Thin Slab)		☐	☐	☐	
Deck	Soffit - Thin Slabs (Interior)		☐	☐	☐	
Deck	Wearing Surface		☐	☐	☐	
Embankments & Streams	Embankments		☐	☐	☐	
Embankments & Streams	Stream and Waterway		☐	☐	☐	
Foundation	Foundation (below ground level)		☐	☐	☐	
					Total	$8,000

Overall Site Photos

Photo 1: Elevation

Photo 2: Approach

Photo 3: Soffit

Element Data

Element Group:	Abutment	**Length:**	
Element Name:	Abutment Walls	**Width:**	5.6
Location:	N/S girder ends	**Height:**	3.25
Material:	Stone, mortar	**Count:**	2
Element Type:	Masonry	**Total Quantity:**	36.4
Environment:	Benign	**Limited Inspection** ☐ Yes	☑ No
Protection System:	N/A		

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	m2	0	34.9	1	0.5	none

Comments: 3 spalls at the south abutment. Light mortar loss, incrustation, and narrow cracks in the mortar with efflorescence at the abutments.

Recommended Work:		☐ Rehab	☐ Replace	**Maintenance Needs:**	none	
☐ Urgent	☐ 1 Year	☐ 1-5 Years	☐ 6-10 Years	☐ Urgent	☐ 1 year	☐ 2 Year
Comments:				**Comments:**		

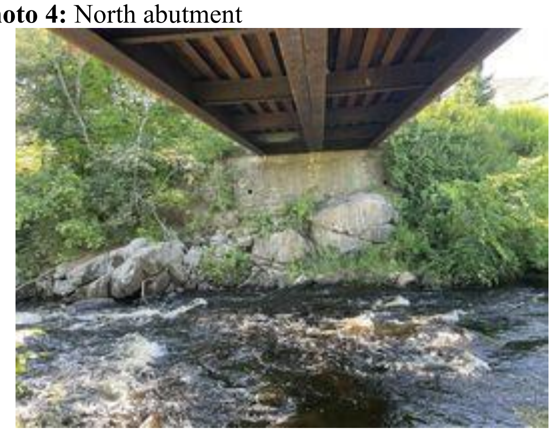
* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Light mortar loss, spall, and narrow cracks with efflorescence

Photo 2: Spall and incrustation

Photo 3: Efflorescence

Photo 4: North abutment



Element Data

Element Group:	Abutment	Length:	
Element Name:	Ballast Walls	Width:	4.3
Location:	Above abutments, at girder ends	Height:	0.62
Material:	Cast-in-place concrete	Count:	2
Element Type:	N/A	Total Quantity:	5.33
Environment:	Benign	Limited Inspection ☑ Yes ☐ No	
Protection System:	N/A		

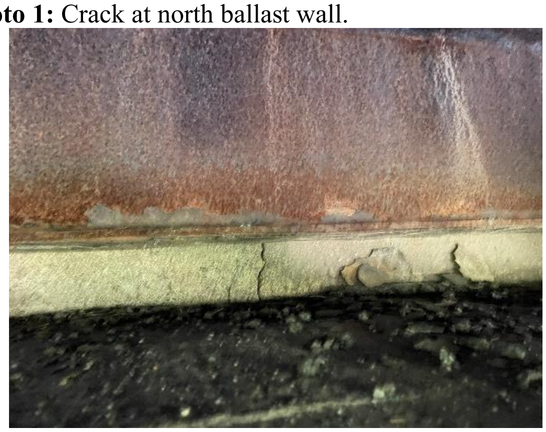
Condition Data:	Units	Exc.	Good	Fair	Poor*	Perform. Deficiencies
	m2	0	4.83	0.25	0.25	none

Comments: Wide crack at east end of the north ballast wall. South ballast could not be observed due to elevation.

Recommended Work:	☐ Rehab	☐ Replace	Maintenance Needs:	none
☐ Urgent ☐ 1 Year	☐ 1-5 Years	☐ 6-10 Years	☐ Urgent ☐ 1 year	☐ 2 Year
Comments:			Comments:	

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Crack at north ballast wall.



Element Data

Element Group:	Abutment	**Length:**	
Element Name:	Bearings	**Width:**	
Location:	Beneath girders	**Height:**	
Material:	Polymer	**Count:**	6
Element Type:	Elastomeric	**Total Quantity:**	6
Environment:	Benign	**Limited Inspection** ☐ Yes ☑ No	
Protection System:	N/A		

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	each	0	0	0	6	05, 06

Comments: Bearing pads have completely compressed and failed and should be replaced.

Recommended Work: ☐ Rehab ☑ Replace	**Maintenance Needs:** none
☐ Urgent ☑ 1 Year ☐ 1-5 Years ☐ 6-10 Years	☐ Urgent ☐ 1 year ☐ 2 Year
Comments: Replace bearing pads.	**Comments:** Clean debris off bearing seat.

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Disintegrated bearing pad

Photo 2: Girder directly bearing on concrete

Element Data

Element Group:	Abutment	**Length:**	2.2
Element Name:	Wingwalls	**Width:**	
Location:	E/W edges of N/S abutments	**Height:**	3.25
Material:	Stone, mortar	**Count:**	4
Element Type:	Masonry	**Total Quantity:**	28.6
Environment:	Benign	**Limited Inspection** ☑ Yes ☐ No	
Protection System:	N/A		

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	m2	0	27.6	1	0	none

Comments: Hairline to narrow cracks in mortar with efflorescence, and light mortar loss on wingwalls. Complete detachment at northeast wingwall end.

Recommended Work: ☐ Rehab ☐ Replace	**Maintenance Needs:** none
☐ Urgent ☐ 1 Year ☐ 1-5 Years ☐ 6-10 Years	☐ Urgent ☐ 1 year ☐ 2 Year
Comments:	**Comments:**

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Incrustation and narrow cracks in mortar with efflorescence

Photo 2: Mortar loss

Photo 3: Deterioration at northwest wingwall end

Element Data

Element Group:	Accessories(Attachments and Signs)	**Length:**	
Element Name:	Signs	**Width:**	
Location:		**Height:**	
Material:		**Count:**	5
Element Type:		**Total Quantity:**	5
Environment:		**Limited Inspection** ☐ Yes ☑ No	
Protection System:			

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	each	0	3	2	0	none

Comments: 3 miscellaneous signs are in good condition. Abrasion and tears on the south hazard signs. Hazard signs are not installed at the north approach. Snowplough delineators are not installed at guiderail ends.

Recommended Work:		☐ Rehab	☐ Replace	**Maintenance Needs:**	18	
☐ Urgent	☐ 1 Year	☐ 1-5 Years	☐ 6-10 Years	☐ Urgent	☑ 1 year	☐ 2 Year
Comments:				**Comments:** Install snowplough delineators and hazard signs at guiderail ends. Install "narrow bridge" signs.		

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Miscellaneous signs

Photo 2: Abrasion and tears in south hazard sign, no snowplow delineator

Photo 3: Hazard signs or snowplow delineators not installed at the north approach

Element Data

Element Group:	Approach	**Length:**	9
Element Name:	Barriers	**Width:**	
Location:	E/W edges of N/S approaches	**Height:**	
Material:	Steel	**Count:**	4
Element Type:	SBGR	**Total Quantity:**	36
Environment:	Severe	**Limited Inspection** ☐ Yes ☑ No	
Protection System:	Galvanization		

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	m	0	26	5	5	02

Comments: The northeast end treatment and guiderail post are twisted. 2 posts at the north and 2 posts at the south guiderails are disconnected. Impact damage to the south end of the northwest guiderail. Damaged post at the north end of the southwest guiderail.

Recommended Work:	☑ Rehab	☐ Replace		**Maintenance Needs:**	none	
☐ Urgent	☐ 1 Year	☑ 1-5 Years	☐ 6-10 Years	☐ Urgent	☐ 1 year	☐ 2 Year

Comments: Replace northeast end treatment. Connect guiderail to all posts. Replace damaged posts.

Comments:

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Northeast end treatment post is twisted

Photo 2: Impact damage to the south end of the northwest guiderail

Photo 3: Damaged post at the north end of the southwest guiderail.

Photo 4: Post disconnected from guiderail

Element Data

Element Group:	Approach	**Length:**	6
Element Name:	Wearing Surface	**Width:**	4.1
Location:	N/S travelled way	**Height:**	
Material:	Asphalt	**Count:**	2
Element Type:	N/A	**Total Quantity:**	49.2
Environment:	Severe	**Limited Inspection** ☐ Yes ☑ No	
Protection System:	N/A		

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	m2	37.2	10	1	1	none

Comments: Bond failure at the approach wearing surface edges. 2 wide longitudinal, 3 light longitudinal and 2 light transverse cracks at the north approach. Light wheel rutting at north approach. Light vegetation growth at the northwest approach shoulder.

Recommended Work: ☐ Rehab ☐ Replace	**Maintenance Needs:** 15
☐ Urgent ☐ 1 Year ☐ 1-5 Years ☐ 6-10 Years	☐ Urgent ☑ 1 year ☐ 2 Year
Comments:	**Comments:** Rout and seal cracks.

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Bond failure at approach wearing surface edges.

Photo 2: Cracks and wheel rutting at north approach

Photo 3: Vegetation growth at northwest approach shoulder

Element Data

Element Group:	Barrier	**Length:**	
Element Name:	Posts	**Width:**	
Location:	E/W edges of deck	**Height:**	
Material:	Steel	**Count:**	20
Element Type:	I-section	**Total Quantity:**	20
Environment:	Severe	**Limited Inspection** ☐ Yes ☑ No	
Protection System:			

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	each	20	0	0	0	none

Comments: Excellent condition.

Recommended Work:		☐ Rehab	☐ Replace	**Maintenance Needs:**	none	
☐ Urgent	☐ 1 Year	☐ 1-5 Years	☐ 6-10 Years	☐ Urgent	☐ 1 year	☐ 2 Year
Comments:				**Comments:**		

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Posts

Photo 2: Top of post

Element Data

Element Group:	Barrier	**Length:**	17.3
Element Name:	Railing Systems	**Width:**	
Location:	E/W edges of deck	**Height:**	
Material:	Steel	**Count:**	2
Element Type:	SBGR	**Total Quantity:**	34.6
Environment:	Moderate	**Limited Inspection** ☐ Yes	☑ No
Protection System:	Galvanization		

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	m	0	32.6	2	0	none

Comments: Impact damage at the south end of the west guiderail. Abrasion with light corrosion at the top of the guiderails. Impact damage to the bottom channel at the northeast and southwest corners.

Recommended Work:		☐ Rehab	☐ Replace	**Maintenance Needs:**	none	
☐ Urgent	☐ 1 Year	☐ 1-5 Years	☐ 6-10 Years	☐ Urgent	☐ 1 year	☐ 2 Year
Comments:				**Comments:**		

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Impact damage at south end of west guiderail

Photo 2: Abrasion and light corrosion at top of guiderail

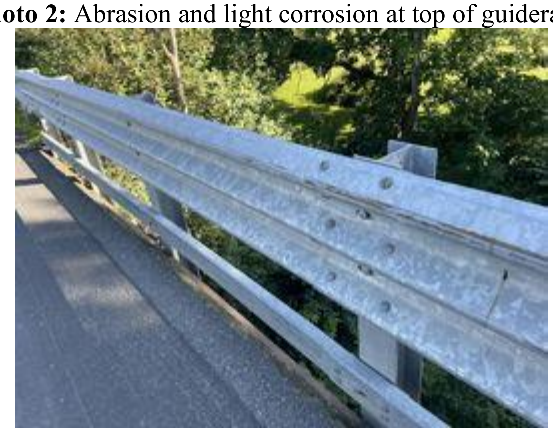


Photo 3: Impact damage to channel end

Element Data

Element Group:	Beams/Main Longitudinal Element	**Length:**	
Element Name:	Diaphragms	**Width:**	
Location:	Between girders	**Height:**	
Material:	Steel	**Count:**	14
Element Type:	I-Section	**Total Quantity:**	14
Environment:	Benign	**Limited Inspection** ☑ Yes ☐ No	
Protection System:	ACR		

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	each	0	10	4	0	none

Comments: Light corrosion of diaphragms.

Recommended Work: ☐ Rehab ☐ Replace

☐ Urgent ☐ 1 Year ☐ 1-5 Years ☐ 6-10 Years

Comments:

Maintenance Needs: none

☐ Urgent ☐ 1 year ☐ 2 Year

Comments:

* A quantity must be estimated using the appropriate unit (e.g. m²). Percent should not be used.

Photo 1: Diaphragms

Element Data

Element Group:	Beams/Main Longitudinal Element	Length:	17.3
Element Name:	Girders (i)	Width:	0.33
Location:	Above abutments	Height:	0.62
Material:	Steel	Count:	8
Element Type:	I-section	Total Quantity:	308.63
Environment:	Benign	Limited Inspection ☑ Yes ☐ No	
Protection System:	ACR		

Condition Data:	Units	Exc.	Good	Fair	Poor*	Perform. Deficiencies
	m2	0	223.63	45	40	none

Comments: Moderate corrosion of the bottom flanges. Moderate corrosion and section loss at the top flanges. Flaking of the patina. Severe section loss of the girder flanges closer to the bearings.

Recommended Work:	☑ Rehab	☐ Replace	Maintenance Needs:	none
☐ Urgent ☐ 1 Year	☐ 1-5 Years	☑ 6-10 Years	☐ Urgent ☐ 1 year ☐ 2 Year	
Comments: Sandblast and apply new coating.			**Comments:**	

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Moderate corrosion and flaking patina at bottom flanges

Photo 2: Moderate corrosion with section loss around top flange

Photo 3: Severe corrosion and section loss of girder flange near bearing.

Element Data

Element Group:	Beams/Main Longitudinal Element	**Length:**	
Element Name:	Stringers	**Width:**	
Location:	Beneath deck	**Height:**	
Material:	Steel	**Count:**	8
Element Type:	I-section	**Total Quantity:**	8
Environment:	Benign	**Limited Inspection** ☑ Yes ☐ No	
Protection System:	ACR		

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	each	0	0	6	2	none

Comments: Moderate corrosion of the stringers. Very severe corrosion and complete section loss at the north stringer ends.

Recommended Work: ☐ Rehab ☑ Replace	**Maintenance Needs:** none
☑ Urgent ☐ 1 Year ☐ 1-5 Years ☐ 6-10 Years	☐ Urgent ☐ 1 year ☐ 2 Year
Comments: Replace corroded stringers.	**Comments:**

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Stringers

Photo 2: Complete section loss at the north stringer ends

Photo 3: Very severe corrosion at stringer ends

Element Data

Element Group:	Deck	**Length:**	17.3
Element Name:	Deck Top (Thin Slab)	**Width:**	4.3
Location:	Beneath wearing surface	**Height:**	
Material:	Steel	**Count:**	
Element Type:	Plate	**Total Quantity:**	74.39
Environment:	Moderate	**Limited Inspection** ☑ Yes ☐ No	
Protection System:	Wearing surface		

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	m2	0	62.39	6	6	none

Comments: Limited inspection. Deck condition based on the bottom-up defects on the wearing surface.

Recommended Work: ☑ Rehab ☐ Replace

☐ Urgent ☐ 1 Year ☑ 1-5 Years ☐ 6-10 Years

Comments: Remove asphalt and conduct detailed deck inspection.

Maintenance Needs: 15

☐ Urgent ☐ 1 year ☐ 2 Year

Comments:

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Deck

Element Data

Element Group:	Deck	**Length:**	17.3
Element Name:	Soffit - Thin Slabs (Interior)	**Width:**	4.3
Location:	Underside of deck	**Height:**	
Material:	Steel	**Count:**	
Element Type:	Plate	**Total Quantity:**	74.39
Environment:	Benign	**Limited Inspection** ☑ Yes ☐ No	
Protection System:			

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	m2	0	29.39	25	20	none

Comments: Moderate to severe corrosion at the soffit-girder interface.

Recommended Work: ☑ Rehab ☐ Replace

☐ Urgent ☐ 1 Year ☐ 1-5 Years ☑ 6-10 Years

Comments: Sandblast and apply new coating.

Maintenance Needs: none

☐ Urgent ☐ 1 year ☐ 2 Year

Comments:

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Moderate to severe corrosion at soffit-girder interface

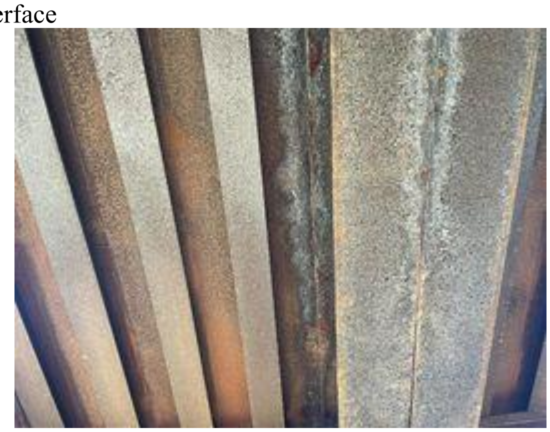


Photo 2: Soffit near abutment

Element Data

Element Group:	Deck	Length:	17.3
Element Name:	Wearing Surface	Width:	4.1
Location:	Travelled way over watercourse	Height:	
Material:	Asphalt	Count:	
Element Type:	N/A	Total Quantity:	70.93
Environment:	Severe	Limited Inspection ☐ Yes ☑ No	
Protection System:	N/A		

Condition Data:	Units	Exc.	Good	Fair	Poor*	Perform. Deficiencies
		0	48.93	16	6	none

Comments: Medium cracks at the bridge joints, water can possibly pass through onto the substructure elements. 5 circular depressions with light alligator cracking. Wheel rutting with longitudinal cracks. Alligator cracking at the north deck end. Medium longitudinal center line crack at the north deck end.

Recommended Work:		☑ Rehab	☐ Replace	Maintenance Needs:	none	
☐ Urgent	☐ 1 Year	☑ 1-5 Years	☐ 6-10 Years	☐ Urgent	☐ 1 year	☐ 2 Year
Comments: Repave deck				**Comments:**		

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Medium crack at bridge joint.

Photo 2: Circular depression with light alligator cracking

Photo 3: Wheel rutting with longitudional cracks

Photo 4: Light alligator cracking at north end of deck

Element Data

Element Group:	Embankments & Streams	**Length:**	
Element Name:	Embankments	**Width:**	
Location:	Beside wingwalls	**Height:**	
Material:	Soil	**Count:**	4
Element Type:	N/A	**Total Quantity:**	4
Environment:	Benign	**Limited Inspection** ☑ Yes ☐ No	
Protection System:	N/A		

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	each	0	4	0	0	none

Comments: Heavily overgrown with vegetation. Limited inspection due to vegetation.

Recommended Work:		☐ Rehab	☐ Replace	**Maintenance Needs:**	none	
☐ Urgent	☐ 1 Year	☐ 1-5 Years	☐ 6-10 Years	☐ Urgent	☐ 1 year	☐ 2 Year
Comments:				**Comments:**		

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Northwest embankment

Photo 2: Northeast embankment

Element Data

Element Group:	Embankments & Streams	**Length:**	
Element Name:	Stream and Waterway	**Width:**	
Location:	Beneath bridge	**Height:**	
Material:	Water	**Count:**	1
Element Type:	River	**Total Quantity:**	1
Environment:	Benign	**Limited Inspection** ☐ Yes ☑ No	
Protection System:	N/A		

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	All	1	0	0	0	none

Comments: Watercourse unobstructed.

Recommended Work: ☐ Rehab ☐ Replace	**Maintenance Needs:** none
☐ Urgent ☐ 1 Year ☐ 1-5 Years ☐ 6-10 Years	☐ Urgent ☐ 1 year ☐ 2 Year
Comments:	**Comments:**

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Watercourse

Element Data

Element Group:	Foundation	**Length:**	
Element Name:	Foundation (below ground level)	**Width:**	
Location:	Beneath abutments	**Height:**	
Material:	N/A	**Count:**	1
Element Type:	N/A	**Total Quantity:**	1
Environment:	Benign	**Limited Inspection** ☑ Yes ☐ No	
Protection System:	N/A		

Condition Data:	**Units**	**Exc.**	**Good**	**Fair**	**Poor***	**Perform. Deficiencies**
	n/a	0	1	0	0	none

Comments: No signs of settlement or undermining.

Recommended Work: ☐ Rehab ☐ Replace	**Maintenance Needs:** none
☐ Urgent ☐ 1 Year ☐ 1-5 Years ☐ 6-10 Years	☐ Urgent ☐ 1 year ☐ 2 Year
Comments:	**Comments:**

* A quantity must be estimated using the appropriate unit (e.g. m^2). Percent should not be used.

Photo 1: Foundation

Business Case

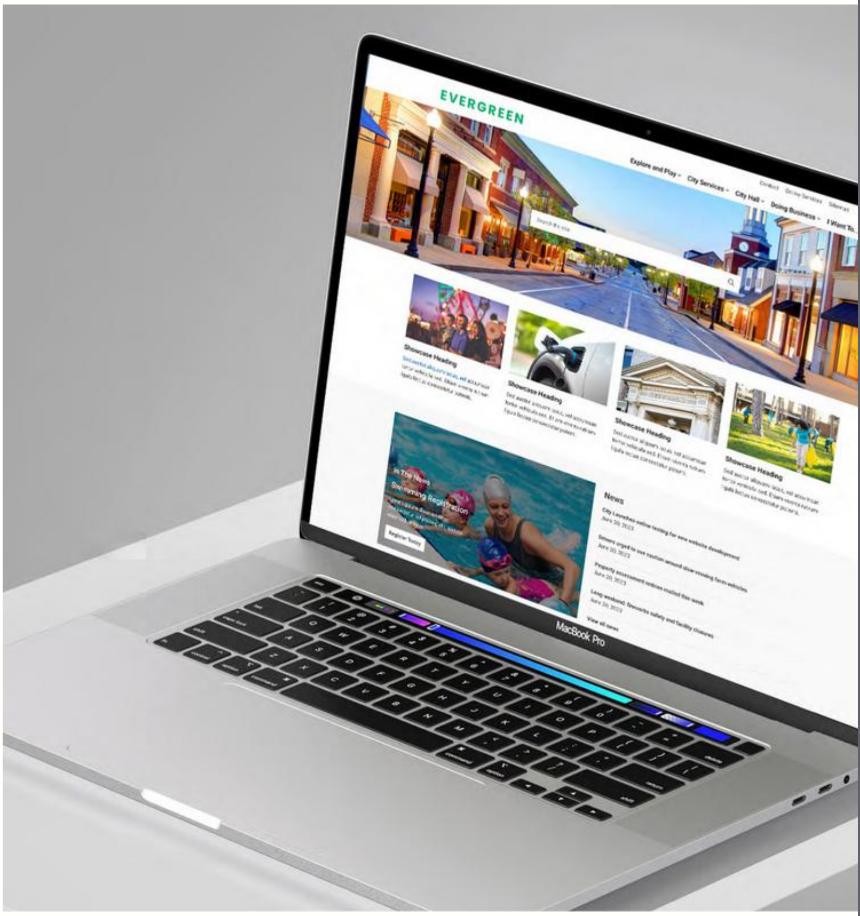
iCreate to Govstack Migration

Township of McKellar

14 November 2025

→ **The Power of Commitment**

Introducing Govstack



govstack®
by GHD Digital

Govstack is a modular and scalable digital platform that will enable us to engage, inform, serve, and connect with our community online, while reducing the costs and resources required to do so.

Govstack® Content Management System

a robust website CMS will let us control the way our content is presented.

Govstack® Forms

customizable forms, from burn permits to dog licenses, integration that cuts operating costs by digitally collecting feedback and allowing residents to transact business online.

Govstack® Events

an interactive tool to easily manage events both paid and free. We can create multiple calendars, aggregate them for a single master view, plan and publish in collaboration with other departments.

Govstack® Citizen Portal

a personalized, citizen engagement portal that provides quick access to key information and services tailored to the unique needs of residents, wherever and whenever they need it.

Section	Details	Impact on the Township of McKellar
Executive Summary	i:Create, the Township's current web platform, will reach end-of-life on **June 30th, 2026**. After this date, security updates, infrastructure support, and compatibility patches will no longer be provided. Govstack is the modern successor, built in direct response to municipal needs for flexibility, scalability, and security.	By migrating earlier, the Township avoids rushed last-minute decisions, secures limited-time incentives, and ensures continuity of digital services for residents and businesses. Govstack supports the Townships's mission to deliver essential services that are timely, cost-effective, easy to access and to enable information that promotes understanding and participation.
Value of Staying with GHD Digital	GHD Digital has worked closely with over 1000 municipalities across North America, including the Township of McKellar and has developed a deep understanding of municipal workflows, content requirements, and infrastructure. This relationship eliminates the steep learning curve and time investment required to onboard a new vendor.	Staying with GHD means the Township continues building on a foundation of trust, expertise, and proven results. Staff avoid the disruption of significant retraining, reconfiguring workflows, and re-establishing vendor relationships. This continuity accelerates modernization, reduces risk, and ensures alignment with The Township's strategic priorities: being flexible and solution-oriented, partnering effectively, and maximizing the value of all Township assets. Choosing a new vendor would mean starting over - jeopardizing timelines, increasing costs, and risking service quality. GHD offers a stable, future-ready path that protects the Township's investment and supports long-term success.
Risks and Resource Demands of Switching Vendors	While some vendors may advertise lower upfront pricing, these "savings" are often misleading. Vendors without deep municipal experience frequently deliver generic solutions that fail to meet the nuanced needs of local government. This leads to staff retraining, inefficient workflows, and costly redesigns. Integration gaps, hidden fees, and slow support responses quickly erode any initial cost advantage. Additionally, new vendors often lack familiarity with accessibility standards, legislative compliance (e.g., AODA), and the unique service delivery expectations of Ontario municipalities.	For the Township of McKellar, the risk of switching vendors is not just financial - it's strategic and operational. Choosing an inexperienced vendor could result in years of higher operating costs, frustrated staff, and service disruptions that directly impact residents. The Township may face unexpected costs for compliance retrofits, accessibility audits, and emergency redesigns. Staff productivity would decline due to unfamiliar systems, and the Township's ability to deliver timely, accessible services would be compromised. By contrast, migrating with GHD ensures a stable, proven path forward that minimizes risk, preserves institutional knowledge, and aligns with the Township of McKellar's strategic priorities of flexibility, active community participation, and efficient use of Township assets.
Benefits of Continuity and Existing Relationship	The migration process is designed to preserve the Township's existing assets - historical content and familiar workflows - while modernizing the platform behind them. A dedicated project manager and automated	Staff remain productive with minimal disruption, avoiding the steep learning curve of unfamiliar systems. This ensures the Township can continue providing high-quality services while achieving a smooth, low-risk transition. It supports

Section	Details	Impact on the Township of McKellar
	migration tools ensure a structured, predictable process.	priorities to maximize asset utilization, provide accessible information, and build community understanding and participation.
Operational Efficiency	With i:Create, simple changes - such as creating landing pages, or adjusting layouts - require submitting requests to GHD, waiting for quotes, and paying development fees. Govstack puts these capabilities directly into staff hands with self-service tools and drag-and-drop editing.	Staff can publish updates in minutes rather than days, improving responsiveness to residents. This supports the Township of McKellar and all government goals of delivering timely, cost-effective, and accessible services, and enhancing online self-service options.
Cost Savings	i:Create's custom development model creates potential recurring costs: $300–$500 for homepage banners, $1,000+ for new landing pages, $200–$400 for layout updates.	Govstack eliminates these recurring costs. The Township will avoid potential $3,000–$7,500+ annually, freeing resources to support priorities such as improved information access, and optimized use of technology. These ensure taxpayer dollars are invested where they deliver the greatest community benefit while still being able keep the site fresh and engaging.
Support & Maintenance	i:Create sites are custom-built, leading to inconsistent support times and upgrade delays. Govstack standardizes all on the same product version, enabling faster resolutions and shared improvements across the platform.	The Township will receive more consistent support and benefit from ongoing improvements without extra cost. This creates a more predictable and reliable service environment, reducing stress on staff and supporting the Township's operational service excellence.
Security & Hosting	i:Create infrastructure is aging and increasingly difficult to maintain. Govstack is hosted in Microsoft Azure with 99.9% uptime, enterprise-grade encryption, and built-in resilience.	Migrating protects the Township of McKellar's digital assets with enterprise-grade reliability and security. It ensures the Township can deliver essential, accessible services dependably, aligning with its strategic values.
Implementation Effort	Govstack migrations are highly automated. McKellar will be assigned a GHD specialist who will guide the migration process.	Minimal disruption. Staff can focus on core operations while GHD handles the transition. This reflects Government goals to be efficient and results-oriented while delivering services effectively and accessibly.
Risk of Inaction	As i:Create approaches retirement: technical support will decline, security vulnerabilities will emerge, compatibility with new software will degrade, and hosting infrastructure will be retired.	Waiting too long could leave the Township facing higher costs, limited resources, and reduced migration incentives. A rushed transition increases the risk of service disruption. Acting now ensures the Township secures cost savings, stable operations, and full choice in timing and resources, avoiding forced, high-pressure decisions.

About GHD Digital

For more than two decades, GHD has established itself as a trusted partner to municipalities, enhancing digital engagement between local governments and their community stakeholders. Through the development of purpose - built solutions like Govstack, specifically engineered for the public sector, GHD has emerged as an industry leader while demonstrating a strong commitment to advancing the digital transformation of communities.

GHD's success lies in its dedicated team of specialists, technical experts, and customer success professionals. These individuals bring extensive municipal experience and deep product knowledge to ensure that Govstack customers and end - users receive comprehensive support throughout their digital journey. From initial implementation to ongoing optimization, the GHD team works tirelessly to help municipalities leverage the full potential of their technology investments, resulting in more efficient operations and improved service delivery to their constituents.

BUSINESS CASE SEPTEMBER 8TH, 2025

THANK YOU

govstack
by GHD Digital

Part 4 **PRODUCTS & SERVICES**

Products & Services

	Name	Billing Frequency	Quantity	Unit Price	Total
1	i:Create to Govstack Starter Migration - Implementation	One-Time	1	CA$12,443.00	CA$6,221.50 after 50% discount
2	Govstack Starter Plan (iCreate loyalty CMS + Events) - Subscription	Annually	1	CA$4,800.00 / year	CA$4,800.00 / year

Annual subtotal	CA$4,800.00
One-time subtotal	CA$6,221.50 after CA$6,221.50 discount
Total	**CA$11,021.50**

Customer: Township of McKellar
Contact: Karlee Britton, Clerk, kbritton@mckellar.ca, 705-389-2842 ext. 4
Address: PO Box 69, 701 Highway 124 , KcKellar Ontario, Canada P0G 1C0

License Term: 36 months
Payment Terms: Net 30 days, CAD*Applicable taxes and annual increase the greater of 5% and Inflationary Index not included
Quote Expiry Date: December 19, 2025

Additional Terms:
COUNCIL APPROVAL CLAUSE:
This contract is contingent on Council Approval for the Township of McKellar 2026 budget cycle. The contract may be Terminated should Council not approve the funds. We require these terms to be accepted prior to January 31, 2026. We will reach out to schedule a Kickoff Meeting with your team to ensure timely migration ahead of the End-of-life date of your i:Create website.

Questions? Contact me

Mira Sanita
"Senior Account Manager"
mira.sanita@ghd.com
+12893743820

Statement of Work

1. Implementation:

    - Migrate as part of a cohort on a defined schedule
    - Installation and configuration of a new Govstack website based on the selected theme, and updated with your logo and branding
    - Configuration of Govstack local identity management for user accounts, allowing access to all Govstack applications with a single identity. Azure AD integration for SSO is available as an AddOn.
    - Go live activities

    Content Migration:
    - Migration of all content linked in your sitemap using our automated content migration bot
    - Review and cleanup of up to 100 migrated pages. Our content migration bot takes care of moving all pages in your iCreate sitemap into your Govstack website. It does a good job but stumbles sometimes when it encounters complex content and page structures, so some manual review and cleanup is needed afterwards
    - we'll do the first 100 pages for you.
    - Changes to the sitemap (page names and organization) and the content (writing, editing, formatting) are outside of the scope of this service.
    - All calendars, events, associated attachments, and subscribers for 1 install of the Calendar module
    - News subscribers
    - Contact directory up to 500 contacts (note: contact links embedded in page content are not supported in Govstack, and these are not updated during migration)
    Content Migration Exclusions and Assumptions: https://www.govstack.com/learning-centre/onboarding/content-migration/

    Training:
    - Access to regularly scheduled training webinars, unlimited registration for your organization's domain

2. Platform:

    - Use of GHD Govstack SSO, Powered by Microsoft Azure AD (Active Directory)
    - Maximum of 20 MAU (Monthly Active Users)
    - 50GB of storage (shared across all applications)

CMS:

- Website Theme
- Content Management
- Site Builder
- Google Search (3rd party fees apply)
- News & Subscriptions

Events:

- 2 Calendars
- Available Views: Events, Council, and Tourism
- Public Submission with approvals
- Event email notifications
- eScribe (3rd party fee applies)

Govstack Enterprise Hosting:

-Govstack is hosted in Microsoft Azure with Geographic Zones

-Azure SQL Database

-Disaster Recovery

-High Availability Infrastructure

-Resource scaling

-99.95% Uptime

-Microsoft Defender for Cloud

-Traffic Management and DDoS Protection with Azure Front Door

-GHD issued SSL/TLS certificates Included through Azure Managed Certificates

-All products use GHD managed certificates with 256-bit encryption. GHD does not support customer issued certificates.

-Hosting Infrastructure Certifications: ISO 27001, SOC 2, SOC 3, HIPAA/HITECH, and PCI-DSS

Standard Support

- Named Contacts: Designate 2 members of your team authorized to contact Customer support and log tickets
- Access to our online support portal:
  ~ Create and review your tickets
  ~ View ticket priority
  ~ Update ticket notes or status
  ~ Close or re-open resolved tickets
  ~ View tickets for your entire organization
  ~ Portal URL: https://www.govstack.com/learning-centre
- Online Resource Centre: Access to product knowledge articles, news, release notes: https://www.govstack.com/learning-centre/
- After Hours Priority Phone Support for Severity 1 & 2 Incidents

UPANUP

Upanup Studios Inc.
202, 620 – 12th Avenue SW
Calgary, AB, T2R 0H5
(403) 453-0053
Upanup.com

October 17th, 2025

Proposal #: 2025-040

Township of McKellar
PO Box 69, 701 Highway 124
McKellar, Ontario P0G 1C0

RE: Township of McKellar CiviKit Website

Dear Karlee,

We are pleased to have the opportunity to provide a quote for a CiviKit website for the Township of McKellar. Below we have outlined the deliverables, process, and pricing as it relates to this work.

Approach

This quote is proposing one of Upanup's CiviKit turn-key solutions. These solutions are pre-built, and provide a feature and functionality rich website, at a more budget and timeline friendly approach than alternative options. While the website does offer personalization capability, all customizations are limited to the options already existing on the platform, see Appendix A for examples of personalization options.

Website Features

The following list of features is applicable to all website designs.

- Editable homepage and flexible inside pages
- Mobile optimized design
- Content types for news, alert, directory listing, event, job posting, bid opportunities, bylaws (search and listings), contacts, meetings, documents
- Additional functionality includes, quick links, website search bar, media library (documents, images, audio files, videos, remote videos), url redirects, accordions, webforms
- Easy-to-use content management system (CMS), with control over page layout, content and menu structure
- WCAG 2.2 AA design with built-in accessibility checker
- Staff workflow and user roles with different levels of site access
- Online website support guide

Ongoing Platform Services – Hosting, Security Updates & Technical Fixes

The CiviKit solution requires ongoing platform services once the site has been made available for launch. The platform services include high-availability and secure hosting managed by Upanup, site backups, CMS updates, guide access and future functionality enhancements.

Platform services include:

- ✓ Security updates with zero-downtime, safe-install procedure (typically 6+ times per year)
- ✓ Bug (technical error) fixes to the site
- ✓ ReCAPTCHA maintenance of webforms, for protection against spam bots
- ✓ Support for user role management, including password resets and new site editor's setup (up to 10 times a year included)
- ✓ Support for content changes to normally static content areas such as address in footer (up to twice per year included)
- ✓ Ongoing platform improvements
- ✓ Online help guide to assist site editors with step-by-step instructions for content management of site
- ✓ Industry-leading, Canadian-based third-party hosting infrastructure via AWS
- ✓ Daily snapshot backups to Upanup's protected servers, ensuring continuity in case of compromise
- ✓ Maintenance, ongoing optimization and security of web server hardware, software, and databases
- ✓ 24/7 monitoring of site uptime, proactive response and reporting on any disruptions

Scope of Work

Upanup will…

- Facilitate an intro call to confirm training date, launch date, and discuss deliverables needed from the Township.
    - The Township to choose website template, provide branding documents, such as logo and colours
    - Optional: If the Township doesn't currently have high quality photos[1] on the existing website, they can send up to 20 photos to be placed on the new website.
- Stage and set up a website based on template design and personalization requests from the Township that are possible within the template.
- Brand the site utilizing the Township's branding colors, logo, and relative font.
- Migrate indexed public pages and files from https://www.mckellar.ca/en/index.aspx. Depending on the migration needed, this could include up to the last 2 years of date-related items (news and meetings), and last 6 months of events. Migration includes:
    - The following webforms: Contact Us, Bylaw Complaint, Job Application, Request Service, Report Issue
        - *Please notify Upanup if there are any additional webforms required and a revised quote can be provided.*

[1] If the Township doesn't have any quality photos for the homepage of the new website, Upanup will use 5-10 stock images from our image banks.

- Crawling and exporting importable structured content from existing site's publicly accessible ("findable") pages.
- Internal facing, unlinked, gated pages, or pages that block content crawlers, are not included in this service.
- Exporting crawl results and other compiled content data into tab-delimited importable data sheets.
- Cleaning HTML to remove inline-style overrides and other unnecessary HTML elements.
- Configuring Feed Types for page and media importing, including basic settings, field mappings and tamper plugins as needed.
- Processing Feed import data sheets into Drupal field content tables, running integrity checks to verify import accuracy.
- Coordinating a manual migration process when existing site content structure is not compatible with extraction and import procedures.
- Importing and migrating existing site media (files and images[2]) when required for page and other node attachment.
- **NOTE**: Images of poor quality and/or that do not meet quality standards *may not* be migrated to the new website.

- Provide a 1-hour training session on the new website and CMS, either through a pre-recorded link to training, or a meeting with the Township, to be determined within the process.
- Access to a full knowledge base for editing and maintaining your new website, such as:
  - Logging in and navigating the CMS.
  - Basic content editing including adding new pages.
  - Managing media, such as images and documents / files.
  - Best practices for adding tables, links, and embedding videos.
  - Advanced administration, such as URL redirects, managing menus and scheduling page transitions.
  - Frequently asked questions including training videos.
- Schedule and handle the launch of your website, along with the Township being required to update the DNS records.

Value Add

The below items are new features and capabilities you will have access to on your new website, at no additional cost.

- Gtranslate module to allow an instantaneous language overlay across the website, in whatever included languages you want to set.
- Accessibility checker that allows you to maintain AODA standards long-term with a built-in flagging system for accessibility issues on any given page.
- Webform capability to build unlimited webforms. Upanup will even provide 5 built webforms for no extra cost as listed in the content migration scope.
- Full media library, transition from a document media system to an integrated library that communicates and tracks file usage across the website.
- Access to Font Awesome (an icon toolkit), paid by Upanup, is integrated into the CMS.
- Select from 3 different modern website design templates.

[2] For any homepage row views that feature an image field, a placeholder stock image will be used in absence of an assigned image.

Timeline

The entire process is anticipated to last 8-10 weeks from signed agreement to website launch. Upanup anticipates a start sometime in 2026. If this is approved to proceed, we will confirm the start date with the Township.

Pricing

The associated budget requirements for the CiviKit website platform are as follows:

- One-time website implementation and content migration fees = $9,000 CAD (+ applicable tax)
- On-going platform fees = $2,760 per year (+ applicable tax)

Ongoing platform fees are subject to an annual increase of ($60 per calendal year). Implementation fees will be invoiced upon agreement unless the Township wishes to sign in 2025, and start the work in 2026, to which the implementation fees can be charged in the new year, so long as they're prior to the start date. Platform service fees will be invoiced annually, upon website delivery.

Payment Schedule

Summary of Services	Invoicing Date	Fees
Website implementation	Kick-off date	$9,000
On-going platform fees (2026)	Website delivery	$2,760

Working Partnership

Our values are incredibly important to our work and our working relationships. They are as follows: integrity, friendliness, progress, efficiency, and quality. We believe these values align well with your goals and culture, and we look forward to the opportunity to work with you!

Sincerely,

Aiden Chapiel

Solutions Specialist

aiden@upanup.com

C (403) 630-7206

Approval to Proceed

By signing below, both parties agree to proceed with this written agreement as per the above.

		Fees Approved:	
Signature:		**Signature[3]:**	
Name:	Charlotte O'Reilly[4]	**Name:**	
Title:	Marketing Director	**Title:**	
Organization:	Upanup Studios Inc.	**Organization:**	
Date Sent and Signed:	October 17th, 2025	**Date Signed:**	
		PO# for the Invoice (optional)**:**	
		Invoices to be Emailed to:	

Invoicing notes: *Payment can be made via cheque or direct deposit. Please send Upanup the EFT enrollment form if needed.*

Upanup's mailing address is: Attn: Peter Knapp | Upanup | Suite 600, 844 Courtney Street | Victoria BC V8W 1C4

Approval date: *If 90 days or more has passed between the date of this document and the approval to proceed, please check in with Upanup first since revisions the document may be needed before proceeding.*

Confidentiality: *Please note that the information included in this document is confidential and only to be shared with the intended audience at the Township of McKellar.*

[3] Upanup accepts electronic signatures.
[4] Authorized to sign on behalf of Upanup.

Appendix 1: Personalization Options

The following options can be changed at any point by Township staff.

Homepage Banner: Three Design Choices

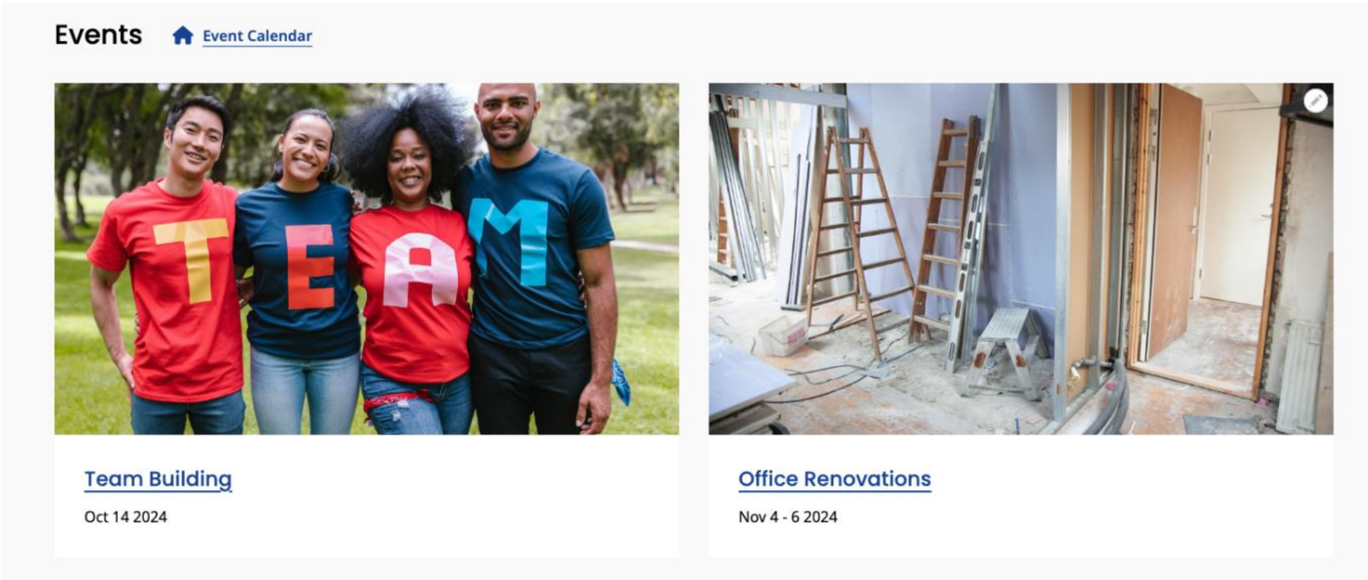
Carousel

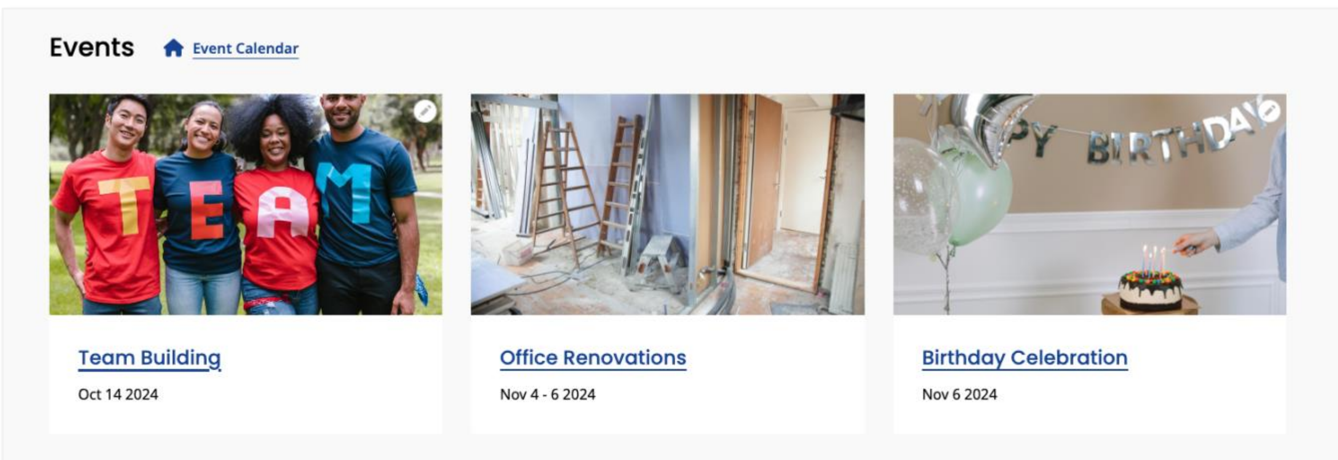
Full width image

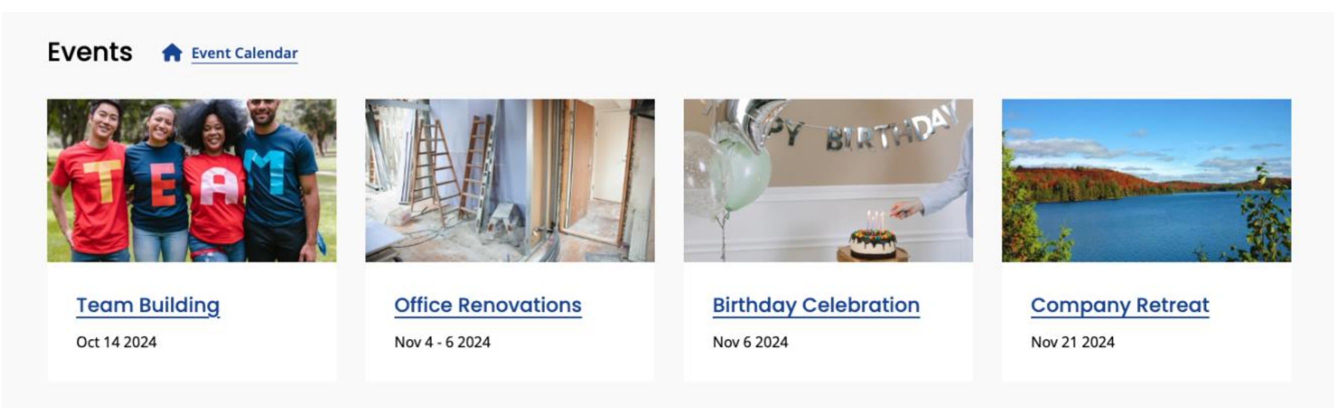
Full width image with title

Homepage Row Views: Select from 7 displays

Cards (2, 3, or 4 across)

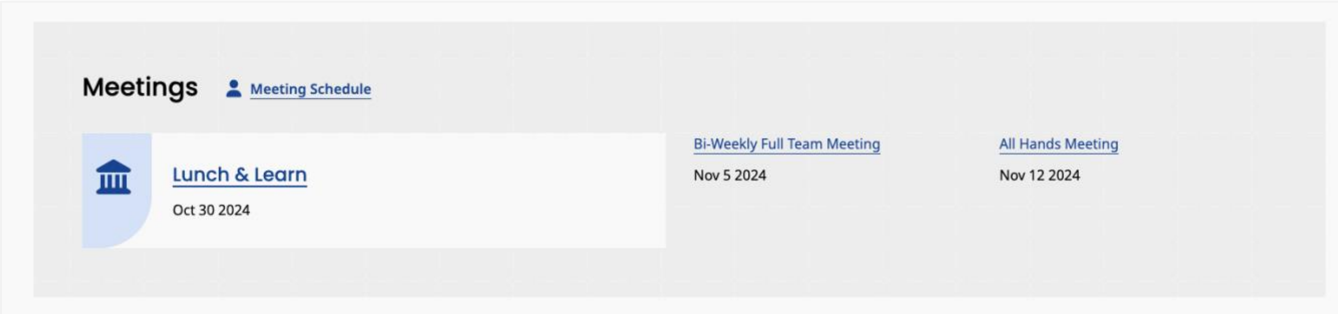






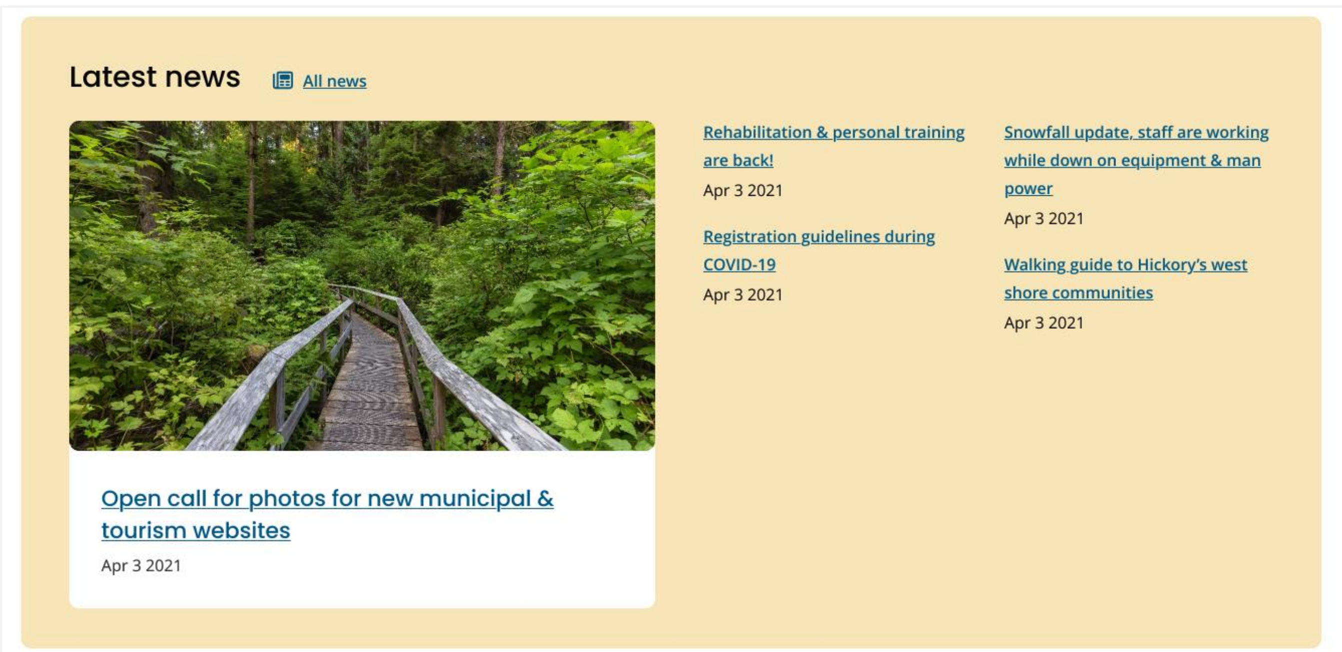
Featured Icon Card (small) + List

Card can be displayed as an icon (small shown below), text, or icon.



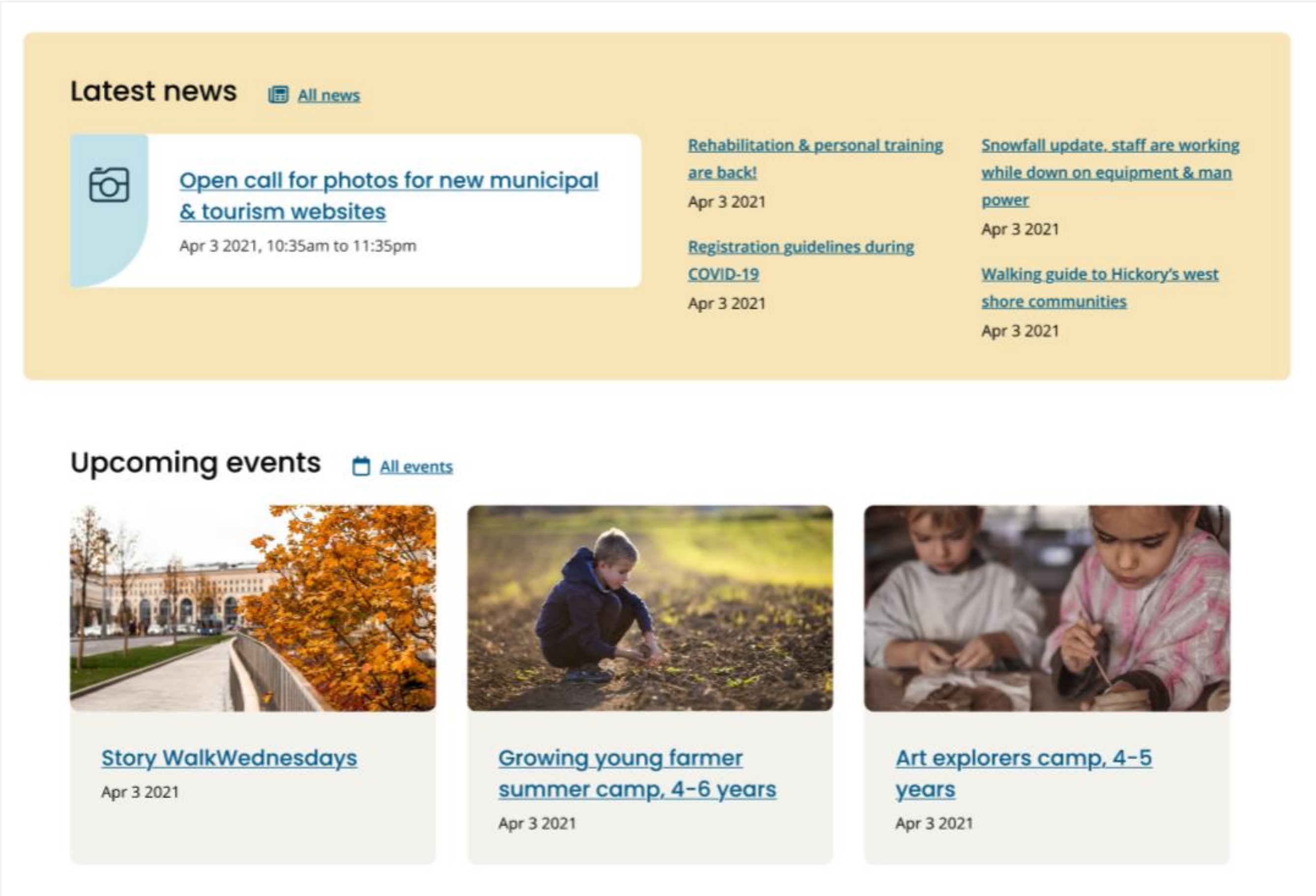
Featured Icon Card (large) + List

Card can be displayed as an icon (large shown below), text, or icon.



Utilization of row backgrounds

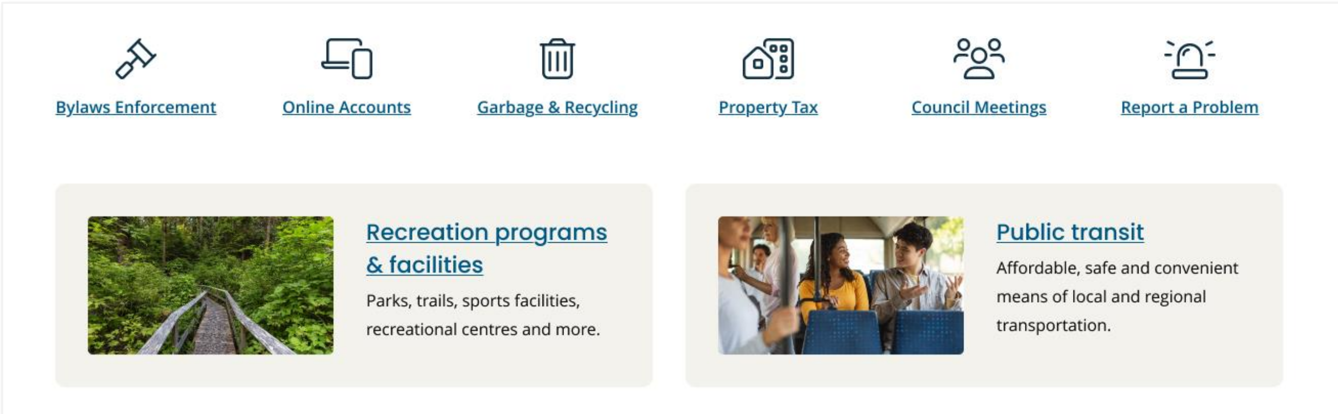
Below example: Top row has a background, bottom row has no background.



Quicklink Display

Quicklinks can show as icons or buttons. Cards can show with an image or icon, and text.

Icon quicklink with image card

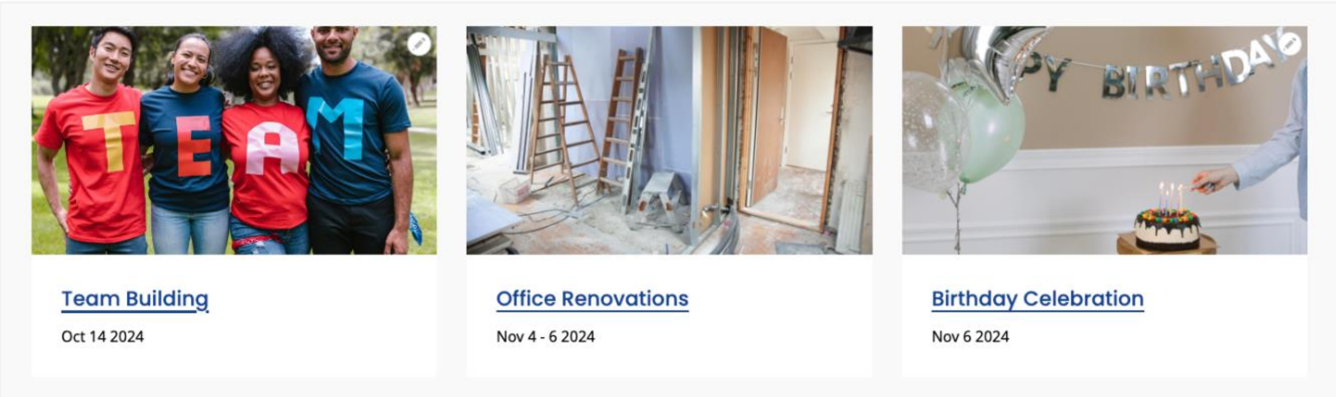


Button quicklink with icon card

The following options are set during spin-up. While the Township can provide direction on the following, they are non-adjustable post launch.

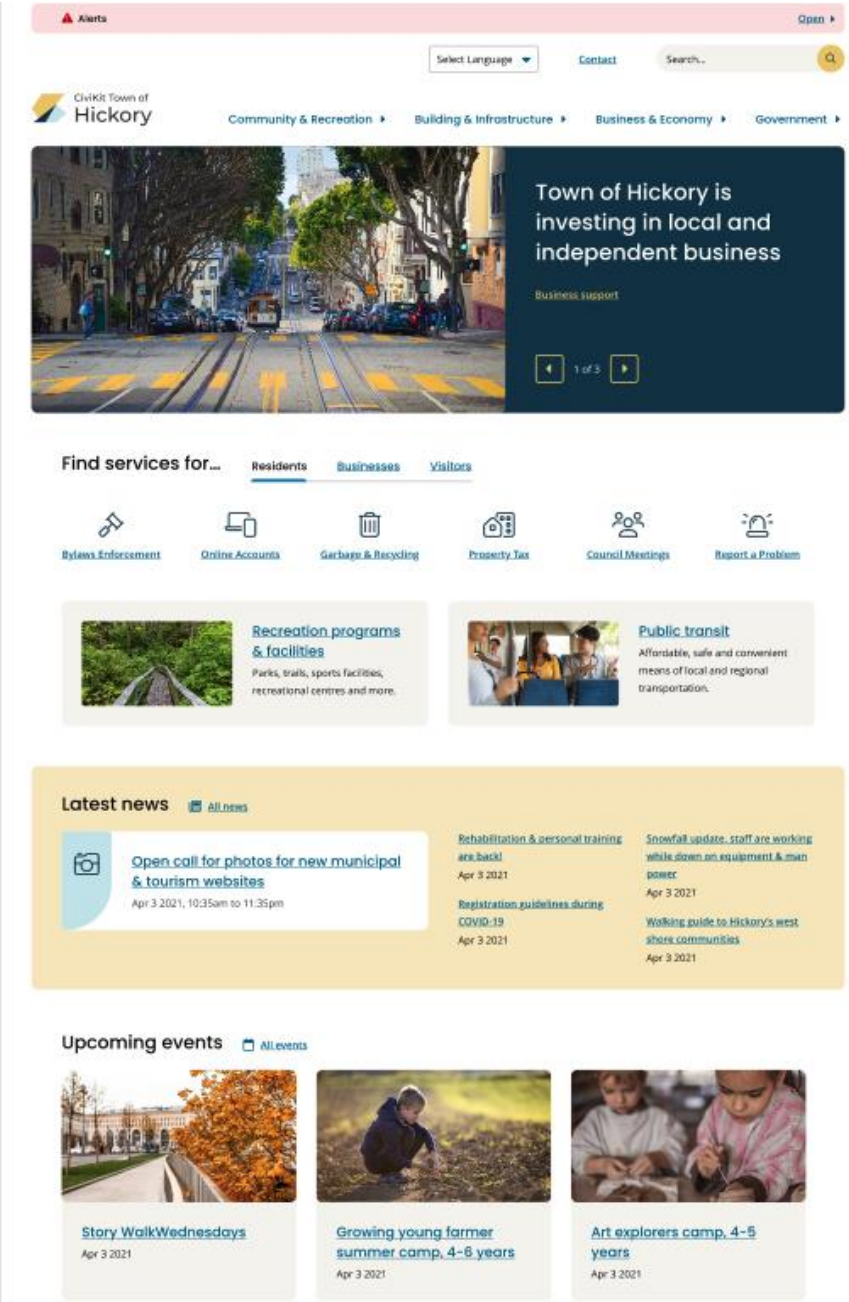
Border radius (Sharp, Round, anything in between)

Sharp



Soft

Example Homepage



Total Sport Solutions INC

775 Pacific Road, Unit 38
Oakville, ON L6L 6M4
Office: 289-815-1434
www.totalsportsolutions.ca

Quotation

October 7th, 2025

Karlee Britton
Township of McKellar
701 Hwy 124, P.O. Box 69
McKellar, ON P0G 1C0

705-389-2842 Ext:4
KBritton@mckellar.ca

SnapSports Athletic Surfaces

Scope of Work:
Supply and installation of multi-purpose flooring as described below. The gym area measures approximately 45' x 54', and the installation is on top of a surface that requires no preparation work. Includes our Court Keeper undelay and black vinyl cove base. Includes painted game lines as shown on the layout (TBD). Excludes cutting of doors if necessary.

Court Keeper™ is our unique underlay system. Old-school underlay involves using a solid 2mm or 3mm rubber underlay to provide cushioning. Solid rubber does not allow for air movement and will breakdown when in contact with moisture. Our Court Keeper™ underlay is made from polypropylene and is an open mesh design. The open mesh allows for airflow and polypropylene is not affected by moisture. Better cushioning. Better hygiene. Better comfort.

=

Maple XL®
Our exclusive 18" x 18" tile reduces seams in the floor by 65% compared with a 12" tile. Maple XL® comes with a vinyl maple top which provides excellent durability for non-sporting events and a warm wood grain look. Installation is on top of our exclusive Court Keeper® underlay for excellent comfort, sound dampening, resilience and performance. Maple XL® is unaffected by moisture or humidity and can be entirely removed and reinstalled if necessary. Available in a dark and light maple wood grain finish.

Total Investment: $46,000 + tax
- **Subject to site visit**

Pro36®: Massive 36" x 36" floor panels mimic the panels used on NBA courts.
- Same maple vinyl we use for our Maple XL but now twice as large!
- Pro36® is the ultimate basketball and multi-purpose floor.
- Excellent resilience for sports combined with superior durability for non-sporting events

Total Investment: $49,000 + tax
- **Subject to site visit**

Continued…

Total Sport Solutions INC

775 Pacific Road, Unit 38
Oakville, ON L6L 6M4
Office: 289-815-1434
www.totalsportsolutions.ca

Installation Notes:

- Area to be empty, clean and swept prior to our arrival
- Includes installation of flooring only
- Excludes cutting of doors to fit over floor (if required)
- Excludes levelling the floor (if required)
- All work to be completed in a workmanlike manner according to standard practices

All Prices are quoted in Canadian dollars – taxes are additional
Quote is valid for 30 days and subject to change, withdrawal, or cancellation until accepted by you
Pricing includes all shipping and border expenses
20% restocking fee for any returned or cancelled orders that have gone into production

Terms:
40% due with order
40% due prior to the court shipping from the manufacturer
Balance due upon substantial completion
TSS may revise pricing based on market conditions if work begins three or more months after the date of the signed agreement
All Materials remain the property of Total Sport Solutions Inc. until contract is paid in full
Warranty is only valid upon receipt of full payment and for accounts in good standing
Pictures of and access to your court for promotional purposes
Customer agrees to pay a service charge of 1.5% per month on outstanding balances after 30 days
We accept e-transfers, cheques, direct deposit, and credit card payments. There will be a 3% processing fee for credit card payments

Thank you for considering Total Sport Solutions Inc.

Max Prince

Northbound Roofing
83 Bolsover Road
Kawartha Lakes ON K0M 2T0
7052040833
info@northboundroofing.ca
northboundroofing.ca
GST/HST Registration No.:
740148507RT0001
Business Number 1000047192

ADDRESS
Township of McKellar
701 Hwy 124
McKellar ON P0G 1C0

Estimate 1650

DATE 28/09/2023

SALES REP
Jeff B, Jeremy

	QTY	AMOUNT
Service1 Low slope/ flat roofing system. Supply and install all products, materials and accessories as itemized below. Low slope/ flat roofing system. Full ground clean up with magnetic sweep. Complimentary eavestrough cleaning	1	37,470.00
EPDM EPDM - Rubber Flat Roofing Membrane - Rolls	4	0.00
CB Cover Batten (feet)	318	0.00
EPDM -AD EPDM Contact Adhesive - Rubber Flat Roofing Material	8	0.00
EPDM -PR EPDM Multipurpose Primer - Rubber Flat Roofing Material	2	0.00
CBD Cover board	1	0.00
Cap Flashing Cap Flashing	1	0.00
DF Drip Flashing	1	0.00
CCD C Chanel Drains	1	0.00

Northbound Roofing Terms and Conditions of Sale. Quotes valid for 30 days (subject to change).10% deposit required to book. Balance due day work is completed.

SUBTOTAL	37,470.00
HST (ON) @ 13%	4,871.10

We happily accept e-transfer, cash, cheque, VISA, and Master Card.
We require 10% deposit to book.

Warranty. All workmanship is covered by a 10 year warranty.
Limited manufacturers warranty on all roofing components.

TOTAL	$42,341.10

Accepted By

Accepted Date

We happily accept e-transfer, cash, cheque, VISA, and Master Card.
We require 10% deposit to book.

Johnston Fence Contracting

3004 Monck Road
Orillia, Ontario L3V 0P6
705-325-9284
sales@johnstonfencecontracting.com | JohnstonFenceContracting.com

RECIPIENT:

Karlee Britton

13 Lees Road
McKellar, Ontario P2A 0B4
Phone: 705-389-2842 Ext 4

Estimate #4623	
Sent on	Jun 11, 2025
Total	**$13,390.50**

Product/Service	Description	Qty.	Unit Price	Total
Cantilever gate galvanized chain link bottom beam track.	To supply & install 1 of 6'h x 30'w galvanized chain link sliding cantilever gate -including all fittings and hardware. Bottom beam track gate. 3.5" existing post	1	$11,250.00	$11,250.00
Float - Commercial	Float for all commercial material and equipment to job site.	1	$250.00	$250.00
TAKEDOWN & DISPOSE	TAKEDOWN & REMOVE AND DISPOSE OF EXISTING GATE.	1	$350.00	$350.00

A non-refundable deposit of $5,925.30 will be required to begin.

Subtotal	$11,850.00
HST (13.0%)	$1,540.50
Total	**$13,390.50**

PLEASE NOTE:

•This quote is valid for the next 10 days, after which values may be subject to change.

•Estimates are subject to change following the assessment of site, where ground conditions can be observed and considered.

•Extra charges may apply where rock drill is required if installation conditions where rock, boulders, cement, sidewalks or foundations are encountered.

Signature: ______________________ **Date:** ______________

Township of McKellar Playground Equipment

3D Renderings

Armstrong Beach – 701 Highway 124

Minerva Park – 677 Highway 124

Broadbent Park – 4 Blackwater Road

Stewart Park – 14 Stewart Park Road


Maplewood Park – 2 Silver Birch Circle