

CORPORATION OF THE TOWNSHIP OF MCKELLAR

October 14, 2021 – 5:00 p.m.

AGENDA

IMPORTANT NOTICE

Council will hold this meeting in the Community Centre. To ensure the practice of proper physical distancing measures, and to help prevent the spread of COVID-19 in the community, Council Meetings is restricted to a maximum of 25 persons, including Council, staff and visitors. Strict protocols will be followed, including screening as required by the Health Unit, gathering of information for contact tracing, proof of double vaccination, social distancing of six feet, use of hand sanitizer, mandatory wearing of masks. A Zoom link is provided for virtual attendance. Council Meetings will be audio recorded and recordings will be posted on the municipal website. The minutes will remain the official record of meetings

Join Zoom Meeting

<https://us06web.zoom.us/j/84141255434>

Meeting ID: 841 4125 5434

Dial by your location

+1 647 558 0588 Canada

+1 647 374 4685 Canada

21-395 **1st resolution**
2021-50 **1st by-law**

1. **CALL TO ORDER**
2. **RESPECT AND ACKNOWLEDGMENT DECLARATION**

We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabe and the Mississauga People
3. **ROLL CALL**
4. **DECLARATIONS OF CONFLICT OF INTEREST**
5. **ADOPTION OF AGENDA**

6. COUNCIL CANDIDATE INTERVIEWS

6.1 Interview and Appointment Process

- i) All successful applicants are requested to arrive at the Township Office before 5:00 p.m. on October 14th.
- ii) Candidates will be greeted by a staff member and will be escorted to the Council Chambers to wait for their interview.
- iii) The Special Council Meeting will be held in the Community Centre at 5:00 p.m. A Zoom link has been provided for virtual attendance and a limited seating will be available to the public in the Community Centre. Total allowed occupancy is 25 persons, including Council, staff and candidates.
- iv) The candidates will be called to the Community Centre for their interview in alphabetical order, last name first.
- v) Every candidate will be given ten (10) minutes to introduce themselves and make their presentation to Council.
- vi) Each Councillor will ask one or two questions of the candidate after the presentation.
- vii) Every candidate will be asked to be part of the audience after their interview is completed.
- viii) The process will continue in the same manner until all attending candidates are interviewed.
- ix) At the conclusion of the interviews the Council will be asked to present the Acting Clerk with a list of their top three candidates.
- x) The Acting Clerk will provide a ballot to the Council to register their votes.
- xi) The Acting Clerk will tally the ballots and provide the results of the vote.
- xii) The two candidates with the highest number of votes will be declared as the winners by the Acting Clerk.
- xiii) In the event of a tie vote, the Council may then proceed into a closed door meeting to discuss individual candidates.
- xiv) Council will pass a Resolution/By-law to appoint the successful candidates to fill the Councillor vacancies.
- xv) The Acting Clerk will then administer the Declaration of Office.

6.2 List of Candidates (in alphabetical order)

- i) Filion, Linda
- ii) Junck, Muriel
- iii) Moore, Reginald
- iv) Richard, Michel
- v) Ryeland, Nicholas
- vi) Ward, Susan
- vii) Ward, Wayne
- viii) Zulak, Debbie

7. CLOSED SESSION (if required)

- 7.1 Personal matters about an identifiable individual, including municipal or local board employees 239(2)(b) - Council candidate discussions

8. DECLARATION OF OFFICE

- 8.1 Resolution to approve the two successful candidates to the Council of the Township of McKellar
8.2 Administration of the Declaration of Office.

9. CONFIRMING BY-LAW

- 9.1 By-law 2021-50 confirming the proceedings of Council

10. ADJOURNMENT

Instructions for Joining the Council Meeting

1. Please try to sign in between 4:50 to 5:00 if possible; you are still welcome to sign in after 5:00 if necessary
2. Please wait to be let in the “meeting room”; this won’t take long
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting
4. When you sign in please sign in with your full name (first and last), not a company name
5. If you have permission to speak please identify yourself (first and last name).
6. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.