

# CORPORATION OF THE TOWNSHIP OF MCKELLAR

October 3, 2023 – 5:30 p.m.

## AGENDA

**Topic: Regular Council Meeting**

**Time: October 3, 2023 5:30 P.M.**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/83008101871>

**Dial by your location**

**+1 647 374 4685 Canada**

**+1 647 558 0588 Canada**

**23-627      1<sup>st</sup> resolution**

**2023-70    1<sup>st</sup> by-law**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 4. ADOPTION OF AGENDA**
- 5. CLOSED SESSION**
  - 5.1 Minutes of Closed Session – September 19, 2023
  - 5.2 Acquisition or Disposition of Land; pursuant to Ontario Municipal Act, Section 239(2)(c) – Land Acquisition
  - 5.3 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Human Resources Policy, Committee Appointments/ Resignations, Fire Fighter Recruitment and Lease Contract with Municipality
- 6. CALL TO ORDER – REGULAR SESSION (6:30pm)**
- 7. RESPECT AND ACKNOWLEDGMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and

harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

**8. ROLL CALL**

**9. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**

**10. PUBLIC MEETING**

**11. DELEGATIONS AND PRESENTATIONS**

11.1 Parry Sound Downtown Business Association, Maple Syrup Festival

**12. COMMITTEE OF THE WHOLE**

12.1 Updates from Public Works Department

**13. MOTION TO REVIEW A PREVIOUS MOTION**

**14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)**

14.1 September 19, 2023 Regular Meeting and September 23, 2023 Special Meeting of Council

**15. PLANNING MATTERS**

**16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL**

**17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL**

17.1 Memo re. Visual Recording of Council Meetings

17.2 ADMIN-2023-17 RFP 2023-12 Multifunction Photocopier with Service

**18. MAYOR'S REPORT**

**19. CORRESPONDENCE FOR CONSIDERATION**

**20. MOTION AND NOTICE OF MOTION**

20.1 Appointment to the Township of McKellar Recreation Committee

20.2 Resignation from the Township of McKellar Historical Committee

20.3 Request Use of the Council Chambers for the 2023 and 2024 Christmas Markets

20.4 Comprehensive Asset Management Plan

**21. BY-LAWS**

21.1 By-law 2023-66 Being a By-law to Regulate Speed on Certain Highways within the Municipality

**22. UNFINISHED BUSINESS**

22.1 Unfinished Business as of October 3, 2023

**23. NEW BUSINESS**

**24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS**

**25. CONSENT AGENDA – CORRESPONDENCE**

25.1 The Regional Municipality of Durham, Amendments to the Highway Traffic Act

25.2 Municipality of Wawa, OHIP Coverage for Chronic Pain Treatments

25.3 AMO Watchfile – September 14, 2023

25.4 Township of Carling, Area Wide Simplified Governance Model

25.5 Township of Carling, Request for Public Update from the West Parry Sound Area and Cultural Centre

25.6 Township of the Archipelago, West Parry Sound Governance and Service Delivery Study

25.7 Municipality of St. Charles, School Bus Stop Arm Cameras

25.8 Parry Sound Community Radio Association on behalf of Doug McCann, Metroland Media Announcement and CTRTC Radio Broadcast Licences

25.9 Letter from John Kiefte dated September 14, 2023 re. Short Term Rentals on Swan Lake and within the Township of McKellar

25.10 Ministry of Municipal Affairs and Housing, Responding to the Housing Affordability Task Force's Recommendations

**26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)**

**27. CONFIRMING BY-LAW**

27.1 By-law 2023-70 - Confirming the Proceedings of Council

**28. ADJOURNMENT**

## **Instructions for Joining the Council Meeting**

1. Please try to sign in between 6:20 to 6:30 if possible; you are still welcome to sign in after 6:30 if necessary
2. Please wait to be let in the 'meeting room'; this won't take long
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting
4. When you sign in please sign in with your full name (first and last), not a company name
5. A question and answer opportunity will be available at the end of the meeting as per normal protocol or during the Public Meeting
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.



**SCHEDULE "E"**

**Township of McKellar  
Request for Delegation/Deputation before Council**

Pursuant to By-law No. 2023-08, any person wishing to make a deputation before Council shall submit a request in writing to the Clerk no later than 1:00 p.m. on the Tuesday prior to the meeting the following week at which they wish to be heard. The written request shall be a detailed written submission that clearly outlines the matter that the deputation wishes to present to Council including the nature of the business to be discussed and the person(s) named to make the deputation. The detailed written submission, together with this form, shall be circulated with the Council Agenda. Please note that Deputations are limited to ten (10) minutes in length.

PLEASE PRINT

Name of Person to Appear: <u>April Denman + Frank Camenzuli</u>	
Address: <u>52 Seguin street Parry Sound</u>	
Phone: <span style="background-color: black; color: black;">[REDACTED]</span> Home _____	Cell _____ Business _____
Name of person requesting appearance: (if different from the person preparing the request)	
Phone: _____ Home _____	Cell _____ Business _____
Name of Group or Person(s) being represented (if applicable) <u>Parry Sound Downtown Business Association</u>	
Meeting Date requested to appear before Council <u>October 2023</u>	
Subject Matter of Deputation: <u>PSDBA Maple Syrup Festival</u>	
Detailed written submission must be attached or submitted to the Clerk (by 1:00 p.m. the Tuesday of the week prior to the Council Meeting).	
Signature: <u>April Denman</u>	Date: <u>21 AUG 2023</u>

Our new event was inspired by the success of Elmvale's Maple Syrup Festival; with almost 60 years of experience. We are looking for the Mayor of McKellar and all other municipalities to participate in the Festival in three ways. To prepare a Mayors message with photograph which will be included in the Festivals brochure and digital flip book that will have a minimum of 2000 copies distributed and countless impressions. There is a cost for this which is \$1,000 which covers printing and distribution. The other role we are looking for participation is to be a judge of either the Maple Syrup or in our Butter Tart contest. Additional financial support is appreciated but not specified; the municipality should give what it feels is appropriate.

Lastly, we are looking for any contacts you have in your municipality that produces some agriculturally based products be it Maple Syrup, Honey or any other product. The information will be used to invite them to the festival and provide them with a platform to sell their products.

We believe the Festival will generate a profit. The profit will be split to support ongoing activities in Downtown Parry Sound which hosts many visitors from many surrounding municipalities. The other half will go back into the community where we will have groups apply for financial aid. We will have a committee from the entire district that will award the funds.

## COMMITTEE OF THE WHOLE – ROADS RELATED ISSUES – JAN. 3/23 - 2:00 p.m. – Council Chambers

## TOPICS FOR DISCUSSION (in no particular order)

UPDATED FOR JULY 4, 2023, COMMITTEE OF THE WHOLE

UPDATED FOR OCT. 3, 2023, COMMITTEE OF THE WHOLE

**Items discussed briefly at Dec. 6/22 Council meeting**

Items added since Dec. 6/22 Council meeting

Items added since Jan. 3/23 Council meeting

Items added since July 4/23 Council meeting

**SIGNAGE**

- (a) HWY. #124 – move '50 ahead' (Marina?) & '50' further south (bottom of hill?) [MTO]
- (b) LAKESHORE RD. – ~~No Parking full length of road~~ – Speed limit
- (c) HURDVILLE AREA – near Hurdville Hall area & both sides of bridge – Speed limit
- ~~(d) BROADBENT AREA – 4 corners – 3 way Stop – Add Stop sign at end of Hurdville Rd.~~
- (d1) BROADBENT AREA – 40K/HR ZONE
- (e) FIRE ROUTES – Status of changing from numbers to names
- (f) BALSAM TRAIL – Information for hikers (e.g. bright clothing during hunting season)
- (g) LIGHT AT TWP. BOUNDARY – Vowels Rd. & Hwy. #124 [MTO]
- ~~(h) STOP SIGN AT CENTRE RD. & BALSAM RD. – COMPLIANCE~~
- ~~(i) STEWART PARK BOAT RAMP – area on both sides – Speed limit – electronic speed signs/warnings of boat launch area ahead~~
- (j) LAKESIDE DRIVE & LAKESIDE CRESCENT – Throughout Area – Speed limit
- (k) COMMUNITY SAFETY ZONE – Hwy. #124 – McKellar Village

**BRIDGES**

- (a) Inspections – (i) Engineering firm; (ii) frequency; (iii) level of detail – 2021/2023
- (b) Locations (restoration/repair) – (i) Hurdville; ~~(ii) Inholmes~~

**WINTER MAINTENANCE (ROADS)**

- ~~(a) Routes – (i) vehicles; (ii) time~~
- ~~(b) Level of Service – (i) plowing frequency; (ii) sanding~~
- ~~(c) Contracts – (i) areas; (ii) level of service~~
- ~~(d) Village Sidewalk – plowing/blowing from village square to north end – Insurance Co.~~

**MUNICIPALLY OWNED UN-ASSUMED ROADS**

- ~~(a) Status of upgrades – Fees & Charges By law (Deerfield, Bay, F.R. 152, F.R. 152A, F.R. 152B)~~
- (b) Status of Deerfield Rd., Bay Dr. – RHH estimate of costs for Roads Policy upgrade topographical survey, tender documents

~~☐ (c) Status of F.R. 152, 152A, 152B~~

**FACILITIES**

- ~~☐ (a) Additions – (i) 2 bays added at public works yard; (ii) sand/salt shed – locations; (iii) tarp for sandpile; (iv) fuel storage tanks; (v) generator~~
- ☐ (b) Files – (i) Asset Management Plan – fleet, buildings; (ii) ~~Roads Needs Study~~
- ☐ (c) Council road trip and facilities visit

**SERVICES**

- ☐ (a) Boat Ramps - (i) Lakeshore Rd. – mitigation measures; (ii) Lakeside Cr. – future plans; (iii) Stewart Park – future plans; (iv) Other sites
- ☐ (b) Potable Water at Community Centre – Whitestone, McDougall – Insurance Co. – staffing
- ☐ (c) Railing at Community Centre
- ☐ (d) Parking Lot at Community Centre – Entrance Permit – Grant update
- ☐ (e) Beaches – (i) sand replenished on regular basis; (ii) raft at Lakeshore Rd. beach; (iii) shore clean-up at Stewart Park
- ~~☐ (f) Transfer Station – tires, cameras, gate, counter at entrance, extra bins, Rules and Regulations Sign, summer help~~

**CEMETERY**

- ~~☐ (a) Road (circular, arc) through Cemetery~~
- ☐ (b) Posts & Letter Signage along east side
- ☐ (c) Fence & Gates

**BUDGETS & PROJECTS (2023, 2024, 2025, 2026)**

- ☐ (a) Chart outlining projected year and costs – Reference Asset Management Plan & Roads Needs Study





## CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

September 19, 2023

Mayor Moore called the meeting to order at 5:30 p.m.

**ROLL CALL**

Mayor Moore took Roll Call.

**Present:** Mayor David Moore  
Councillors Morley Haskim, Mike Kekkonen, Debbie Zulak  
**Regrets:** Councillor Nick Ryeland  
**Staff:** Clerk/Administrator, Ina Watkinson  
Deputy Clerk/Planning Assistant, Karlee Britton

**DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**

There were no conflicts of interest declared.

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Haskim**

**23-598** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda, as amended to move Item 15.1 in Planning Matters to precede Item 11.1 Delegations and Presentations and add Item 23.1 West Parry Sound Area Recreation and Cultural Centre Board Appointment under New Business.

**Carried**

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Haskim**

**23-599** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 5:31 p.m. to discuss the following items:

- 5.1 Acquisition or Disposition of Land; pursuant to Ontario Municipal Act, Section 239(2)(c) – Land Acquisition
- 5.2 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Human Resources Policy & By-law Enforcement Officer Contract

**Carried**

Director of Operations, Greg Gostick entered the meeting at 5:38 p.m.

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**23-600** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:30 p.m.

**Carried**

Mayor Moore called the meeting to order at 6:30 p.m.

**ROLL CALL**

Mayor Moore took Roll Call.

**Present:** Mayor David Moore  
Councillors Morley Haskim, Mike Kekkonen, Debbie Zulak  
**Regrets:** Councillor Nick Ryeland



## CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

September 19, 2023

**Staff:** Clerk/Administrator, Ina Watkinson  
Deputy Clerk/Planning Assistant, Karlee Britton  
Director of Operations, Greg Gostick

### RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

### DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Haskim**

**23-601** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held September 19, 2023.

**Carried**

**Moved by: Councillor Haskim**  
**Seconded by: Councillor Zulak**

**23-602** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the proposed technical lot addition on Kodiak Road as applied for by David Migliavacca in Consent Application No. B26/2023 (MCK) subject to the following conditions:

1. The registration of a Section 118 Land Titles Restriction to require the subject lands to be sold with the lands described as Part of Lot 17, Concession 13, Township of McKellar, being Parts 1-3, Plan 42R-21659 (16 Kodiak Road).
2. Payment of any applicable planning fees.

### DIVISION VOTE

**YAYS:** Councillors Haskim, Kekkonen, Zulak  
**NAYS:** Mayor Moore  
**ABSENT:** Councillor Ryeland  
**ABSTAIN:** None

**Carried**

**Moved by: Councillor Haskim**  
**Seconded by: Councillor Zulak**

**23-603** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Tammy McKenzie, Chief Administrative Officer and JJ Blower, Communications Officer for the District of Parry Sound Social Services Administration Board, providing Council and Ratepayers with information on DSSAB programs and services.

**Carried**

Treasurer, Roshan Kantiya entered the meeting.



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**September 19, 2023**

**Moved by: Councillor Haskim**

**Seconded by: Councillor Zulak**

**23-604** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the September 1, 2023 and September 8, 2023 Special Closed Meetings of Council and the September 5, 2023 Regular Meeting of Council, as circulated.

**Carried**

**Moved by: Councillor Zulak**

**Seconded by: Councillor Kekkonen**

**23-605** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the verbal updates regarding the MNR application for Purchase of Crown Shore Reserve at 26 Stormy Point Road; and

**FURTHER** direct staff to complete the Municipal Comment Form stating that the intended use conforms to the Township's Planning Policies and return to the Ministry of Natural Resources and Forestry.

**Carried**

**Moved by: Councillor Haskim**

**Seconded by: Councillor Kekkonen**

**23-606** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report No. ADMIN-2023-16 Planting of Indigenous Shrubs in Minerva Park to Deter Canada Geese; and

**FURTHER THAT** the Lake Stewardship and Environmental Committee (LSEC) volunteers have the approval to plant indigenous shrubs on the banks of Manitouwabing Lake in Minerva Park in an effort to discourage Canada Geese from feeding in the Park.

**Carried**

**Moved by: Councillor Kekkonen**

**Seconded by: Councillor Haskim**

**23-607** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Tender Opening Results for RFPs PW-2023-13 & 14 where no proposals were received; and

**FURTHER** direct the Director of Operations to have Public Works staff clean up the collapsed barn and sell any salvageable material, that which has been deemed surplus, in a fair and public manner.

**Carried**

**Moved by: Councillor Haskim**

**Seconded by: Councillor Kekkonen**

**23-608** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report No. FD-2023-13 Month End Status Updates for August 2023 from Fire Chief, Robert Morrison, for information purposes.

**Carried**



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**September 19, 2023**

**Moved by: Councillor Haskim**

**Seconded by: Councillor Kekkonen**

**23-609** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Accounts Payable Preliminary Cheque Run Report for August 2023 from Treasurer, Roshan Kantiya, for information purposes.

**Carried**

**Moved by: Councillor Kekkonen**

**Seconded by: Councillor Haskim**

**23-610** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report T-2023-11 Update on the Upgrade of the Craigmere Subdivision Roads from Treasurer, Roshan Kantiya; and

**FURTHER** authorize the Treasury Department to draft a Fees and Charges By-law and that the draft By-law be forwarded to the Township's Solicitor for review and comment before being presented to Council.

**Carried**

**Moved by: Councillor Haskim**

**Seconded by: Councillor Zulak**

**23-611** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the 2023 Aquatic Environment Report for Manitouwabing Lake from the Georgian Bay Mnidoo Gamii Biosphere, for information purposes.

**Carried**

**Moved by: Councillor Haskim**

**Seconded by: Councillor Kekkonen**

**23-612** **BE IT RESOLVED THAT** in addition to the winter maintenance presently provided, the Council of the Corporation of the Township of McKellar hereby agree to provide winter maintenance, the nature and extent of which will be determined by the Director of Operations and Council, for the municipally owned roads and distances attached in Schedule "A" for the winter season 2023-2024 only and have permanent residents residing thereon on a year round basis as determined by the Clerk Administrator. If these conditions do not exist at time of winter ploughing, then the Township of McKellar will not provide winter maintenance on said roads. Council, in consultation with Township staff, will review said roads in the spring of 2024 to determine the feasibility of continuing this program. It is understood that Council is under no obligation to continue this program.

It is further understood there is no obligation on Council to convert a municipally owned seasonally maintained road to a year-round maintained road nor is there any obligation on Council to assume presently "unassumed" municipally owned roads. Council, at its sole discretion, will provide maintenance on the roads named in Schedule "A" as Council determines based on maintenance needs and the Township of McKellar's financial capabilities. As presently, there will be no municipal maintenance provided for Fire Routes (unless on a municipal road allowance opened at the sole discretion of the municipality on its own volition without any request from an outside source), private roads, streets, avenues, roads, drives, crescents, circles, laneways, driveways, municipal road allowances opened by private individuals, nor for any other roads which do not appear in Schedule "A".



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

September 19, 2023

**SCHEDULE "A" TO RESOLUTION NO. 23-612**

Municipally owned roads to be winter maintained by the Township of McKellar for the winter season 2023-2024 only, providing that the conditions in the attached resolution are met:

- Bay Dr.
- Braemar Blvd.
- Brownley Rd. .6 km from year round road on summer maintained road
- Craigmore Dr.
- Deerfield Rd.
- F.R. 200 (Broadbent Colonial Rd.) .2 km from year round road on summer maintained road
- F.R. 152, 152A, 152B
- Jones Rd. .8 km from year round road on summer maintained road
- Lakeview Cr.
- McKowen Rd. .1 km beyond year round on summer maintained road
- Moffat Rd.
- West Rd. 1.7 km from year round road on summer maintained road

**Carried**

Treasurer, Roshan Kantiya left the meeting.

**Moved by: Councillor Kekkonen**  
**Seconded by: Councillor Haskim**

**23-613** **WHEREAS** staff approached the Hurdville Community Club to enquire about a donation of the surplus Community Centre Kitchen Refrigerator and Dishwasher; and

**WHEREAS** the Hurdville Community Club respectfully declined the donation as it would not be feasible with their current setup; and

**WHEREAS** the appliances require parts to become operational and the expense of doing so is considerable;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby direct the Director of Operations to recycle the surplus appliances.

**Carried**

**Moved by: Councillor Haskim**  
**Seconded by: Councillor Zulak**

**23-614** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby permit the use of the Council Chambers for Special Events by way of a Resolution from Council; and



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

September 19, 2023

**FURTHER THAT** interested parties wishing to utilize the Council Chambers may submit a request to the Clerk/Administrator to be added on a Regular Meeting of Council agenda.

Carried

Moved by: Councillor Kekkonen  
Seconded by: Councillor Haskim

**23-615** **WHEREAS** staff have identified vehicular traffic travelling through the pavilion at Minerva Park; and

**WHEREAS** the engineered pad of the pavilion was not designed for that purpose; and

**WHEREAS** if the structural integrity of the pavilion were to be compromised from vehicular traffic travelling through the pavilion, the Township would be held liable;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby restrict vehicular traffic travelling through the pavilion.

Carried

Moved by: Councillor Kekkonen  
Seconded by: Councillor Haskim

**23-616** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-66, Being a By-law to Regulate the Speed of Motor Vehicles on Certain Highways within the Municipality, a First and Second reading.

Deferred

Director of Operations, Greg Gostick left the meeting.

Moved by: Councillor Haskim  
Seconded by: Councillor Kekkonen

**23-617** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-67, Being a By-law to Appoint a By-law Enforcement Officer, a First and Second reading;

**And further Read a Third time and Passed** in Open Council this 19<sup>th</sup> day of September, 2023.

Carried

Moved by: Councillor Haskim  
Seconded by: Councillor Zulak

**23-618** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby appoint Councillor Debbie Zulak as Council representative and Councillor Mike Kekkonen as an alternate representative on the West Parry Sound Recreation and Cultural Centre Joint Municipal Services Board for the present term of Council,

**AND FURTHER BE IT RESOLVED THAT** Resolution No. 22-483 and Resolution No. 22-530 be hereby rescinded,

**AND, FINALLY BE IT RESOLVED THAT** copies of this Resolution be forwarded to the Joint Municipal Services Board, the Township of the Archipelago, the Township of Carling, the Municipality of McDougall, the Town of Parry Sound, the Township of Seguin and the Municipality of Whitestone.

Carried



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**September 19, 2023**

**Moved by: Councillor Kekkonen**

**Seconded by: Councillor Haskim**

**23-619** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

**Carried**

**QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)**

There were no questions from the in person audience or via Zoom.

**Moved by: Councillor Zulak**

**Seconded by: Councillor Haskim**

**23-620** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-68, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

**And further Read a Third time and Passed** in Open Council this 19<sup>th</sup> day of September, 2023.

**Carried**

**Moved by: Councillor Haskim**

**Seconded by: Councillor Kekkonen**

**23-621** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 9:24 p.m. to meet again on September 23, 2023 for a Special Meeting of Council to discuss the West Parry Sound Area Recreation and Cultural Centre; or at the call of the Mayor.

**Carried**

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David Moore, Mayor

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Ina Watkinson, Clerk/Administrator



## CORPORATION OF THE TOWNSHIP OF MCKELLAR

Special Council Meeting Minutes

September 23, 2023

Mayor Moore called the meeting to order at 10:00 a.m.

### ROLL CALL

Mayor Moore took Roll Call.

**Present:** Mayor David Moore  
Councillors Morley Haskim, Mike Kekkonen, Debbie Zulak  
**Regrets:** Councillor Nick Ryeland  
**Staff:** Clerk/Administrator, Ina Watkinson  
Treasurer, Roshan Kantiya  
Deputy Clerk/Planning Assistant, Karlee Britton

### RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

### DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**23-622** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Meeting of Council, as presented.

**Carried**

**Moved by: Councillor Kekkonen**  
**Seconded by: Councillor Zulak**

**23-623** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby move into a Public Meeting at 10:02 a.m. to discuss the West Parry Sound Recreation and Cultural Centre.

**Carried**

### PUBLIC MEETING

Councillor Haskim provided a presentation adapted from the West Parry Sound Area Recreation and Cultural Centre presented to the Township of Carling on August 31, 2021.

Craig Smith (Ratepayer) did not speak for or against the project and asked questions regarding rising costs, project deadlines and fundraising.

Robin Plumb (Non-Ratepayer) spoke against the project stating the risks of insolvency, the negative financial impact on the entire area, and advised some ideas on how McKellar might exit the project.

Peter Hopkins (Ratepayer) spoke in favour of the project as a former co-chair of the committee from 2006 to 2010.





## CORPORATION OF THE TOWNSHIP OF MCKELLAR

### Special Council Meeting Minutes

September 23, 2023

Joe Lamb (Non-Ratepayer) did not speak for or against the project and gave an overview of the Municipality of Whitestone's approach to the project.

John Jackson (Ratepayer) spoke in favour of the project and spoke to the importance of access to swimming lessons.

Alex Herr (Ratepayer) did not speak for or against the project and commented on memberships to the facility.

Niall Bracken (Ratepayer) did not speak for or against the project and asked what are the problems to be solved and requested more information on the scope of work and costs.

Gord Zulak (Ratepayer) spoke against the project and commented on the board's lack of transparency and commented that there was no referendum for the residents of McKellar as was promised.

Ken Jackson (Ratepayer) spoke in favour of the project and commented that the Municipalities need to work together to get the project completed.

Ed Cann (Non-Ratepayer) spoke not for or against the project and commented on the transparency and procedures of the board.

Susan Keen (Ratepayer) spoke against the project and commented about the process and costs of the project.

Sima Bracken (Ratepayer) did not speak for or against the project and suggested the other Municipalities also hold public meetings.

**Moved by: Councillor Zulak**

**Seconded by: Councillor Kekkonen**

**23-624** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby reconvene into regular session at 12:15 p.m.

**Carried**

**Moved by: Councillor Kekkonen**

**Seconded by: Councillor Zulak**

**23-625** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2023-69, being a By-law to confirm the proceedings of Council, a First and Second reading;

**And further Read a Third time and passed** in Open Council this 23<sup>rd</sup> day of September, 2023.

**Carried**

**Moved by: Councillor Zulak**

**Seconded by: Councillor Kekkonen**

**23-626** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar adjourn this meeting at 12:17 p.m. to meet again on October 3, 2023; or at the call of the Mayor.

**Carried**

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David Moore, Mayor

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Ina Watkinson, Clerk/Administrator



**Corporation of the Township of McKellar**

**MEMORANDUM**

**DATE:** October 3, 2023  
**TO:** Mayor & Council  
**FROM:** Karlee Britton, Deputy Clerk/Planning Assistant  
**RE:** Visual Recording of Council Meetings

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Council has expressed to staff the desire to have Council meetings visually recorded and uploaded to the internet for ratepayers to view at their leisure. Currently, Council meetings are not recorded on the Zoom meeting platform which electronic meetings are facilitated. A ratepayer would need to stream the meeting live to view the meeting on Zoom. Council meetings are audio recorded through an audio recording device placed in the middle of the Council table where a Councillor is tasked to operate. After a meeting, staff download the audio off of an SD card and upload it to the Township's website.

A no cost option is to record the Council meetings from Zoom and upload the video onto YouTube. There would be a web address link for YouTube on the Township's website so ratepayers can access the channel and search for specific meetings. Staff training would be required to do this function as the videos are too large to simply upload to You Tube. Once training was completed by the Township's IT Coordinator, it would be feasible to have videos uploaded to YouTube. The audio recorder could be used as a backup or continue to have audio recordings available on the Township's website.

At the next regular meeting of Council, to be held on October 17, 2023, Escribe, a digital meeting platform, will be providing a deputation to Council regarding their software. One benefit to the meeting software is the visual recording of Council meetings and the ease of uploading to You Tube. The program software takes care of the video editing and it makes it easy for staff to quickly and accurately upload the video for ratepayers to view shortly after a



meeting is finished. The extra benefit to Escribe's software is the videos are timestamped, meaning ratepayers do not need to scrub an entire video to find the agenda item they wish to view. The video has imbedded timestamp features so the viewer would simply hold their cursor over the video and find the item, or in the description box, click on the item and the video starts at that item. It is hard to describe the features in text but Ethan Driedger from Escribe will provide a demonstration for Council on October 17<sup>th</sup>.

Offering visual recordings of Council meetings will allow ratepayers to access previously recorded meetings and allow for an easier viewing experience. The intent is to make accessing meetings fast and simple for ratepayer so they are able to access the information they are looking for more effectively. Staff can coordinate training with the IT Coordinator so that meetings can be uploaded in the near future. If Council decides to implement Escribe's meeting solutions software in the future, comprehensive staff training is included with their software services.

**Prepared by:**

A handwritten signature in cursive script, appearing to read "Karlee Britton".

---

Karlee Britton, Deputy Clerk



# Township of McKellar Report to Council

**Prepared for:** Council

**Department:** Administration

**Date:** October 3, 2023

**Report No:** ADMIN-2023-17

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**Subject:** RFP No. 2023-17 – Multifunction Photocopier with Service

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## **Recommendation:**

That the Council of the Corporation of the Township of McKellar does hereby receive this report for information; and

Further, does award the RFP No. 2023-17 Multifunction Photocopier to LaSalle Business Machines for a twenty-four month lease, including service agreement, to supply, install and provide training and supplies on a Konica Minolta Bixhub C360i series colour multifunction printer at total cost of \$12,100 plus \$1,573.00 HST; and

Further, does declare the RICOH MP C3004ex surplus and advertise it for sale; and

Further, purchase a small desktop printer/copier to be used as a backup. The backup copier to be purchase from the proceeds of the sale of the existing RICOH.

## **Background:**

During this past summer the RICOH multifunction printer has failed three times and needed on sight service and repair, including replacement parts. At the sight visit the technician advised staff that the copier was nearing the end of its lifespan and continuing failures and repairs would be probable.

The RICOH printer was purchased on July 31, 2018. A service contract was included at a monthly cost, based on the number of copies produced per month. The service contract covers the supply of toner and waste toner cartridges and service calls including parts as necessary.

On August 1, 2023 Council passed Resolution No. 2023-528 directing staff to advertise an RFP for a photocopier. The RFP was posted on the McKellar website, and invitations to submit a proposal were sent to various providers.

On September 14, 2023 six proposals were received before the closing deadline of 2:00 p.m. Proposals were opened publicly in the Administrative Office by Ina Watkinson, Clerk-Administrator, Karlee Britton, Deputy Clerk and Mary Smith, Administrative/Treasury Assistant at 2:00 p.m.

## **Analysis:**

Proposals were carefully reviewed by the Clerk/Administrator and the Deputy Clerk as each proponent had different printer/copiers with varying service and copying costs. All proposals met the requested project deliverables. Consideration was given to the leasing option vs. purchasing outright.

The breakdown for each proposal is as follows:

## LaSalle Business Machines – Sudbury Ontario

### **Proposed Unit – Konica Minolta Bizhub C360i**

Purchase Option	\$6,900.00 + \$897.00 HST = \$7,797.00
24 month lease including service	\$504.00 + 65.52 HST + \$569.52 (\$149.00 + \$50.00 + \$305.00 plus HST)
Service Contract Copy Allowance	5,000 B&W - \$50.00/month, 5,000 Colour \$305.00/month
Copies over 5,000	\$0.01/copy B&W, \$0.061/copy colour – minimum charge \$30.00

LaSalle does not offer service for the existing Ricoh printer.

Total 24 month leasing contract **\$12,100.00 + \$1,573 HST = \$13,673.00**

## Grenville – The Smart Office – Parry Sound, Ontario

### **Proposed Unit – Canon imageRunner Advance C5840i**

Purchase Option	\$12,690.90 + 1,649.81 HST = \$14,340.72
24 month lease	\$590.00 + \$76.70 = \$666.70/month
Cost of Copies	\$0.01100/copy B&W, \$0.07535/copy colour – no minimum charge

Grenville does not offer service to the Ricoh printer, but will offer a complimentary machine for backup and put it on a service contract. There is no copy allowance in this proposal.

Total 24 month leasing contract **\$14,160.00 + \$1,840.80 + \$16,000.80**

## RICOHCanada Inc.- Toronto

### **Proposed Unit – RICOH IM C45140**

Purchase Option	\$4,041.84 + \$525.43 = \$4,567.27
24 month lease	\$168.41 + \$21.89 HST = \$190.30/month
Cost of copies	\$0.0050/copy B&W, \$0.03970/copy colour – no minimum charge

Ricoh will continue to provide service the existing printer. There is no copy allowance in this proposal.

Total 24 month leasing contract **\$4,041.84 + \$525.43 = \$4,567.27**

## Near North Business Machines – Huntsville, Ontario

### **Proposed Unit – Toshiba e-STUDIO4525AC**

Purchase Option	\$7,350.00 + \$955.50 HST = \$8,305.50
24 month lease including service	\$353.55 + \$45.96 = \$399.51 (\$318.55 + \$17.50 + \$17.50 plus HST)
Service Contract Copy Allowance	\$17.50/month – 2700 B&W copies, \$17.50/month – 320 Colour copies
Cost of Copies over the allowance	\$0.0065/copy B&W, \$0.055/copy colour – no minimum charge

Near North Business Machines does not offer service to the Ricoh printer. Copy allowance is lower that our monthly average usage of 5,000 copies for both black and white and colour.

Total 24 month leasing contract **\$8,485.20 + \$1,103.07 = \$9,588.27**

**Near North Business Machines – Huntsville, Ontario**

**Proposed Unit – SHARP BP70C36**

Purchase Option	\$7,840.00 + \$1,019.20 HST = \$8,859.20
24 month lease including service	\$374.79+ \$48.72 = \$423.51 (\$339.79 + \$17.50 + \$17.50 plus HST)
Service Contract Copy Allowance	\$17.50/month – 2700 B&W copies, \$17.50/month – 320 Colour copies
Cost of Copies over the allowance	\$0.0065/copy B&W, \$0.055/copy colour – no minimum charge

Near North Business Machines does not offer service to the Ricoh printer. Copy allowance is lower than our monthly average usage of 5,000 copies for both black and white and colour.

Total 24 month leasing contract **\$8,994.96 + \$1,169.53 = \$10,164.24**

**Near North Business Machines – Huntsville, Ontario**

**Proposed Unit – Konica Minolta Bizhub C360i**

Purchase Option	\$7,100.00 + \$923.00 HST = \$8,023.00
24 month lease including service	\$342.71 + \$44.55 = \$387.26 (\$307.71 + \$17.50 + \$17.50 plus HST)
Service Contract Copy Allowance	\$17.50/month – 2700 B&W copies, \$17.50/month – 320 Colour copies
Cost of Copies over the allowance	\$0.0065/copy B&W, \$0.055/copy colour – no minimum charge

Near North Business Machines does not offer service to the Ricoh printer, but will provide a small Konica unit at no extra charge to replace the Ricoh. Copy allowance is lower than our monthly average usage of 5,000 copies for both black and white and colour.

Total 24 month leasing contract **\$8,225.04 + \$1,069.25 = \$9,294.29**

**Financial:**

All submitters provided a leasing option vs. a purchase option. None of the providers with the exception of RICOH will provide service to the existing RICOH printer.

The administrative office produces approximately five thousand of both black and white and colour copies every month. A low copy allowance, or no copy allowance will be more expensive.

Currently the township pays for the service agreement on the RICOH based on our monthly copy count. The rate for copies is \$0.00856 for black and white and \$0.06099 for colour. The average cost per month over the past twelve months is \$394.02, with the lowest invoice of \$236.71 in October 2022 and the highest of \$680.21 in July 2023. If kept as only a spare, RICOH would either renegotiate the service contract as the monthly copy count invoice would not cover the cost of supplies or service or invoice directed for supplies and servicing.

Leasing a new machine does not affect the 2023 budget with a lump sum purchase payment, but rather spreads it out over the twenty-four month payment. If purchased outright, the township would still need to enter into the service contract with the supplier.

**Policies Affecting Proposal:**

2019-44, The Procurement By-law

**Conclusion:**

Leasing a new copier is the option that least affects the 2023 budget. At the end of the twenty-four month term the township have the option to consider a new multifunctional printer with service agreement or buy out the existing printer and continue on with a service agreement.

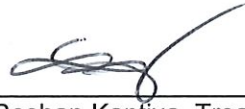
There is not room in the administration office for two large units.

It is more cost effect to deem the RICOH printer surplus and advertise it for sale, and purchase a smaller desktop printer/copier from a portion of the proceeds that can be used as a backup when needed. A small laser printer/copier can be purchased for less than \$1,000.00

**Respectfully submitted by:**

  
\_\_\_\_\_  
Ina Watkinson, Clerk/Administrator

**Reviewed by:**

  
\_\_\_\_\_  
Roshan Kantiya, Treasurer

**Attachments:**

- Tender Opening Log
- Actual Costs – Based on 5,000 copies/ month – both black and white and colour
- Konica Minolta Bixhub C360i
- Canon imageRUNNER Advance C5840i
- RICOH IM C45140
- Toshiba e-STUDIO4525AC
- SHARP BP70C36



# Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

**Request for Proposal Opening**  
**RFP No. 2023-12**  
**Multifunction Photocopier with Service**  
**Closing Date: September 14, 2023 2:00 p.m.**

Vendor	Date/Time Rec'd	Subtotal		HST		Total	
		Purchase 1	Lease 2	Purchase 1	Lease 2	Purchase 1	Lease 2
Lasalle Business Machines Konica Bizhub C360i	Sept. 13/23 12:45 pm	\$6900.00	\$12,100.00	\$897.00	\$1573.00	\$7797.00	\$13,673.00
Grenville - The Smart Office. Canon imageRunner Advance C5840i	Sept. 14/23 10:26 am	\$12,690.90	\$14,160.00	\$1649.81	\$1846.80	\$14340.72	\$16,000.80
Near North Business Machines Toshiba e-Studio 4525AC	Sept. 14/23 11:43 am	\$7350.00	\$8485.20	\$955.50	\$1103.07	\$8305.50	\$9588.27
Near North Business Machines SHARP BP70C36	Sept 14/23 11:43 am	\$7840.00	\$8994.96	\$1,019.20	\$1169.53	\$8859.20	\$10164.24
Near North Business Machines Konica Bizhub C360i	Sept. 14/23 11:43 am	\$7100.00	\$8225.04	\$923.00	\$1069.25	\$8023.00	\$9294.29
RICOH RICOH IM C45140	Sept. 14/23 1:50 p.m.	\$4,041.84	\$4641.84	\$523.43	\$523.43	\$4567.27	\$4567.27



Request for proposals opened at the Municipal Office at 2:00 p.m. by:



**Karlee Britton**  
Deputy Clerk



Mary Smith  
Treasury Assistant

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**Ina Watkinson**  
Clerk/Administrator

\* Lease is for 24 months

\* purchase price does not include service agreement.

RFP Multifunctional Photocopier.  
2023

	<sup>2</sup> Konica LaSalle	<sup>U</sup> Cannon Grenville	<sup>1</sup> Ricoh Ricoh	<sup>U</sup> Toshiba Near North	<sup>h</sup> Sharp Near North	<sup>20</sup> Koinca Near North
Lease Option-24 Months before HST (Lasalle include 5k of each B/W & Colour)	\$ 12,096.00	\$ 14,160.00	\$ 4,041.84	\$ 7,645.20	\$ 8,154.96	\$ 7,385.04
Service Contract Minimum(2700 B&W+320 Colour)				\$ 35.00	\$ 35.00	\$ 35.00
Extra Estimated 5K Each B&W & Colour		\$ 431.75	\$ 223.50	\$ 272.35	\$ 272.35	\$ 272.35
		\$ 431.75	\$ 223.50	\$ 307.35	\$ 307.35	\$ 307.35
<b>Service Cost 24 Months</b>		<b>10,362.00</b>	<b>5,364.00</b>	<b>\$ 7,376.40</b>	<b>\$ 7,376.40</b>	<b>\$ 7,376.40</b>
<b>Total Cost</b>	<b>\$ 12,096.00</b>	<b>25,385.50</b>	<b>9,852.84</b>	<b>15,636.30</b>	<b>16,146.06</b>	<b>15,376.14</b>



KONICA MINOLTA

**bizhub® i-SERIES**  
**CONNECTING**  
**TOMORROW'S**  
**WORKPLACE**  
**TODAY**  
**RETHINK WORK**

Giving Shape to Ideas

# INTRODUCING THE bizhub i-SERIES

## FROM KONICA MINOLTA

Born from our desire to rethink the role of multifunctional printers – color and monochrome – in business, our next-generation technology seamlessly connects your dynamic environment. Simply and securely bringing together people, places and devices to embrace the way you work. Improve communications and productivity, streamline processes, make better decisions and, ultimately, enable smarter business.

### The workplace is changing

- As more tasks move toward individual work in a place of the individual's choice, central offices are becoming hubs for communication
- As office documents become more digitized and the volume of data increases, centralized management and better access to documents is essential
- As business data leaks and hacking become more commonplace, the need for security is increasingly critical

### bizhub i-Series is the solution

- With simple operability and high-quality performance, the bizhub i-Series allows people to complete tasks efficiently and effectively from anywhere
- With integrated cloud services that offer the right processes at the right time, the bizhub i-Series builds more convenient workflows for everyone
- With next-generation security technology built-in and security to further fortify your device and protect your data, the bizhub i-Series provides a reliable and safe environment for your business



bizhub  
i-Series C4050i



bizhub  
i-Series C360i



bizhub  
i-Series C650i



bizhub  
i-Series 750i



# i-SERIES IS SIMPLE AND SECURE

We've simplified, secured and enhanced what technology can do for your business.

## Intelligent simplicity

With a large touchscreen operation panel, smartphone style user interface (UI) and a display that users can customize natively and with apps from Konica Minolta MarketPlace and with remote access capabilities, i-Series is intelligently simple.

## Next-generation security

The next-generation bizhub i-Series comes with the highest security standards built in. The i-Series is compliant with General Data Protection Regulation (GDPR) and ISO 15408 certified HCD-PP, so data privacy standards and end-point security requirements are met.

With our bizhub SECURE services, we tailor the security settings to your needs, so your data is fully protected. And with optional Bitdefender® anti-virus software your device is safeguarded against viruses that can harm your business.

## Key benefits

- Stay in control of your information
- Protect your data and stop virus threats
- Security visibility, implementation and continuity
- The peace of mind to focus on core activities

# i-SERIES IS INTUITIVE

Inspired by the way people interact with technology, we've completely redesigned the user experience.

## Designed for people

The stylish bizhub i-Series looks at home in today's office environment, with contemporary touches like a floating operation panel, rounded edges and LED status indicators.

With a 26° to 90° tilt angle, the large 10" tablet-style touch panel provides convenient accessibility and operation for all users – even remotely with the bizhub Remote Access app.

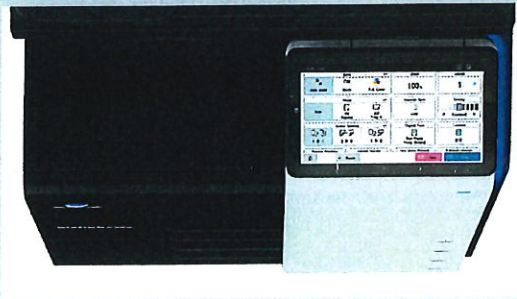
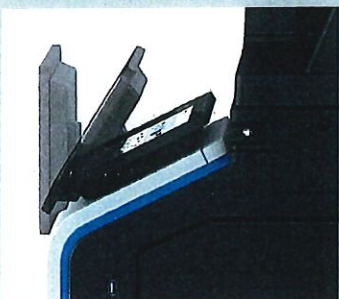
## Putting users first

The i-Series offers a market-leading and intuitive smartphone style experience.

So familiar, it's second nature. There's practically no learning curve and users can customize their screen similarly to the way they do for their mobile device.

In the new card-type Quick Copy screen, all main setting options are directly visible without scrolling or searching. Users can apply their desired settings with fewer clicks and pop-ups, making operation faster and more productive. You can also customize your personal home screen by simply adding or removing function icons. Widgets are available (similar to Widgets on Android-based smartphones), which facilitate the embedding of apps into the home screen.

With the Personalize app, users can tailor the device according to their individual preferences and adapt it to individual work styles that help improve efficiencies. With the Follow-You Persona service, the customized device UI can be accessed from any i-Series anywhere, easing workflows and simplifying the user experience.





### No waiting time

To boost workflow and cut out waiting time, the i-Series is fast. In fact, thanks to its brand new quad-core Central Processing Unit (CPU), it's four times quicker than our previous generation bizhub models.

The new controller integrates all processes and distributes tasks more effectively within the CPU. As a result, the user experience is smoother and quicker and there is no waiting time while operating the i-Series.

The standard 256 GB Self-Encrypting SSD (Solid State Drive) provides ample data storage and faster access times than conventional hard disk drives.

With the new intelligent media sensor, paper weight and paper type are automatically measured and the correct settings applied every time. When equipped with the optional PC-417 Large Capacity Cassette (standard on C750i & 750i), you can load paper in one tray while the engine is pulling paper from the other.

In addition to the highly versatile finishing already available, select i-Series optional finishers offer manual stapling to accommodate jobs without pre-selected stapling.

These highlighted features greatly enhance user convenience, simplicity and efficiency, while improving output quality. Paper setting mistakes are avoided, paper jams and potential service calls are minimized and jobs are executed seamlessly.



# i-SERIES IS SAFER



**75% of companies said they had experienced disaster recovery failures, resulting in the loss of critical applications and files. Yet 60% don't have a full-scale data recovery plan.**

Sources: Disaster Preparedness Council, FEMA

## TOTAL CARE BY BIZHUB SECURE

With bizhub SECURE services, we've made sure your business is fully protected by providing security tailored to your needs. Continuous security gives you one less thing to worry about. And because our team configures everything for you, you'll save time too. Shield the i-Series and its data with the ultimate defense against any potential threat.

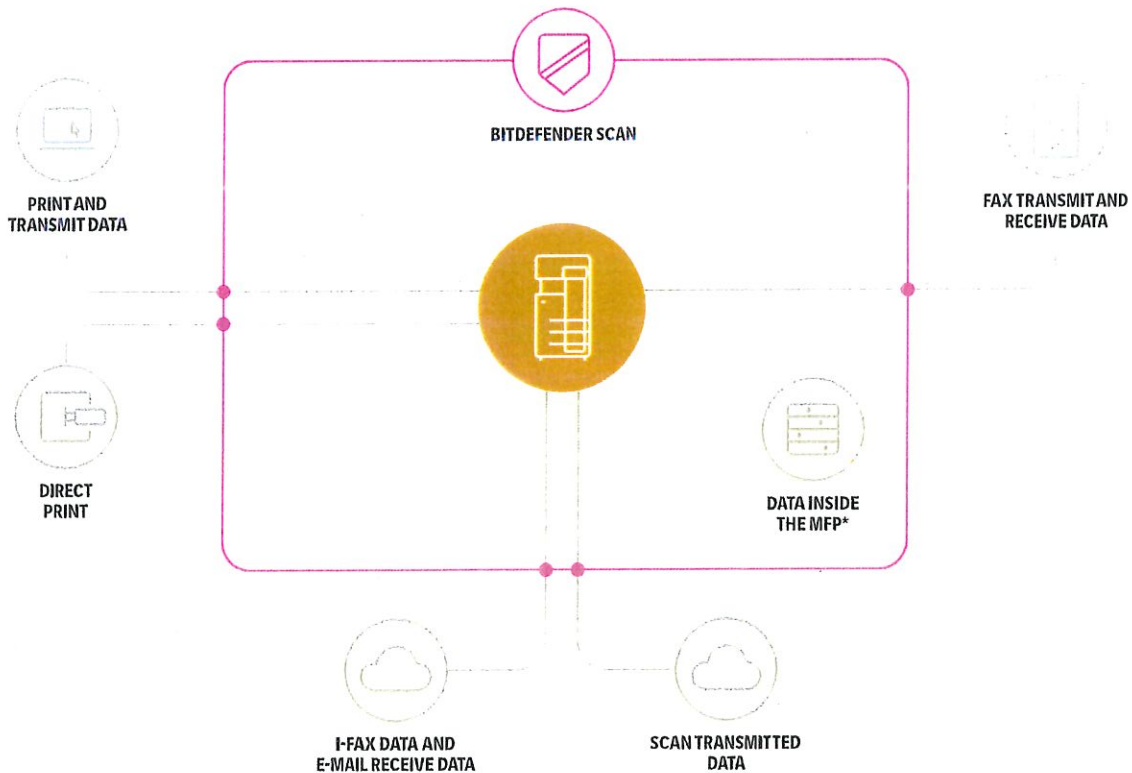
### Safe and SECURE

- bizhub SECURE:
  - protects the data stored in the memory of your i-Series
  - protects your i-Series from attacks via encryption
- bizhub SECURE Platinum:
  - secures your devices' network settings
  - secures your i-Series against unauthorized access
- bizhub SECURE Notifier App:
  - ensures the right settings are implemented and remain unchanged
  - alerts users if a security setting has been altered
- BitDefender<sup>®</sup> Anti-Virus Option:
  - defends you from the threat of viruses



## ALWAYS SAFE. ALWAYS IN CONTROL.

Having complete protection against virus threats gives you the peace of mind to focus on other tasks. To protect your data, the BitDefender anti-virus option automatically scans all transmitted and received data — in real time. You can also run on-demand or scheduled scanning of your data, to make sure you stay protected.



- Data inside the MFP can be checked continuously, manually or on a scheduled basis
- Optional BitDefender scans transmitted and received data to protect the i-Series

# i-SERIES IS UNLIMITED POSSIBILITIES

## ENHANCED EFFICIENCY AND PRODUCTIVITY

Dispatcher Suite, our integrated print management and workflow automation solution, extends the workflow capabilities of the i-Series and provides effective management of corporate print and scan infrastructure.

As a unified platform, this feature-rich solution simplifies print and scan operations, maximizes office efficiencies and provides businesses of all sizes with the flexibility they need. It allows businesses to manage and reduce their printing costs, while increasing their document workflow productivity and security.

### Dispatcher Paragon

Increase productivity and flexibility while reducing printing and copying costs. Dispatcher Paragon also offers sophisticated enterprise print management capabilities, including secure and central control for your entire print environment.

Authentication	Reporting
Print Roaming*	Rule-Based Engine
Credit and Billing	Mobile Print

### Dispatcher Phoenix

Our advanced workflow automation solution streamlines document processing and handling. Whether it's sending documents to key recipients, routing documents to cloud storage applications, customizing complex print jobs, or indexing documents and folder browsing from the MFP panel, Dispatcher Phoenix can handle all of your document processing needs.

With its customizable workflows, businesses can simplify daily office routines, boost efficiencies and improve workplace productivity.

### Advanced workflows\*

#### Capture

- MFP Panel
- Web Capture
- Input Folder
- FTP Servers
- Dropbox
- DP Mobile
- Google Cloud Print

#### Process

- Advanced OCR
- Metadata Scripting and Routing
- File conversion to PDF, Microsoft Office, PS
- Metadata to File
- ODBC
- Annotate, Watermark & Image Enhancements
- Page Count and Color Route
- PDF Data Extraction
- Rename, Split and Merge

#### Distribution

- Dropbox™
- Box™
- OneDrive®
- OneDrive for Business®
- SharePoint®
- SharePoint Online
- Microsoft® Exchange
- Google Drive®
- WebDAV
- Output Folder
- FTP and SFTP Servers
- SMTP

\*more system capabilities and features available



# KONICA MINOLTA MarketPlace

## MAKE TIME FOR YOUR CORE BUSINESS

Simply add new capabilities to make the i-Series more accommodating to the way you work. The Konica Minolta MarketPlace gives you the freedom to customize and personalize your device. The available applications bridge unproductive gaps between work processes to give you more time to focus on core tasks. Design the control panel for quick and easy access to those functions that best meet your workflow via the UI. And with Personalize, you can tailor it to work the way you want it.

### Streamline office routines

Browse the Konica Minolta MarketPlace for new applications that serve your business needs. Then, simply add them to all your devices — however large your fleet.

Updates are also deployed directly to your devices without cost-intensive maintenance. And, as these apps run directly on your devices, you don't need to invest in additional infrastructure.

The i-Series provides a broad range of capabilities that serve all your needs.

Konica Minolta's MarketPlace includes a Design Tool that allows you to create customized, streamlined UIs to suit anyone's specific needs.

The web-based, drag-and-drop UI Design Tool is simple to use, allowing you to drag, drop and position controls like:

- Specify a background color for the screen and background image
- Add control labels and text to the screen
- Preview and test the customized screen before you install it

- Add and position logos or other images on the screen

Personalize provides users with a completely personalized experience at the at the panel, just like with a mobile device. With this advanced technology, users can customize and tailor their i-Series to work the way they do and to look the way they want it. The i-Series can be your individual personal device, no matter where you are.

With Personalize's Follow-You Persona service, each user's personalized UI will "follow" them to any i-Series device by simply authenticating,

whether it's in the office or in a different location across the globe. This means each user's personalized background, button layout, and language will be accessible from any device. Personalize greatly reduces interaction while maximizing usage, providing users with a recognizable experience at the panel.

### Key benefits

- Add and remove functions from the panel to match your i-Series with your work style
- Streamline your daily office routines
- Boost team productivity



For more details on Konica Minolta MarketPlace, visit [konicaminoltamarketplace.com](http://konicaminoltamarketplace.com)

# i-SERIES IS SMARTER

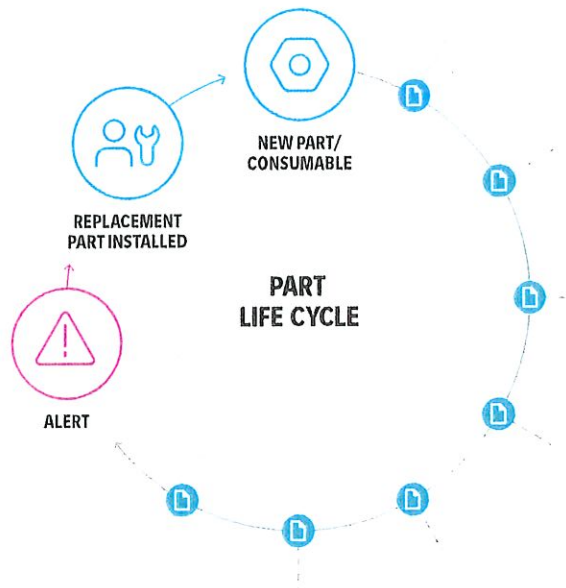
## INCREASED UPTIME. ALL THE TIME.

Features this advanced don't come from merely improving technology. To make bizhub i-Series work with everything you do, we set out to rethink everything.

To ensure continuous and uninterrupted use, the i-Series, in conjunction with Konica Minolta's vCare™ solution, provides a trouble-free experience with minimum downtime.

Uploading the latest firmware, in real or scheduled time, lets users know they're always working with up-to-date technology.

Together, they work behind the scenes, intelligently collecting data for self-diagnosis, maintenance and optimum replacement time for parts and consumables.



 Data collected for part/consumable replacement predictions



## EMBRACE THE WORKPLACE OF THE FUTURE

**bizhub is the touchpoint for your business and information processing world.**

Both the A3 and A4 models are inspired by the same contemporary design and connected technology of our comprehensive all-in-one IT platform, Workplace Hub and Workplace Hub Pro. And all work in intelligently simple ways, there's no need to waste valuable resources on training your staff.

So as your business grows, we will grow with you — seamlessly and securely linking people, places and devices to give new dimension to print, document workflow and security management.

To learn more, please visit [workplacehub.konicaminolta.com](http://workplacehub.konicaminolta.com)



bizhub  
i-Series C4050i



bizhub  
i-Series C360i



bizhub  
i-Series C650i



bizhub  
i-Series 750i



KONICA MINOLTA

## INDUSTRY-LEADING ENVIRONMENTAL PERFORMANCE

We have invested substantial resources to keep the environmental impact of the bizhub i-Series as low as possible.

Our new eco settings, low temperature fusing toner and weight-detection sensor, combine to significantly reduce the consumption of energy and paper.

We're also committed to minimizing waste throughout the product's life cycle.

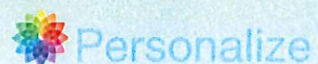
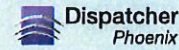
Our improved consumables and parts use fewer materials and have longer life cycles, minimizing downtime.

Our industry-leading air-form packaging solution ensures safe transportation, while reducing waste.

Plus, Konica Minolta's quick, simple-to-follow and cost-free Clean Planet recycling program keeps recyclable materials and print consumables out of landfills, making a big difference in preserving our environment.

## bizhub i-SERIES IS AVAILABLE NOW

With intelligent usability, next-generation security and seamless connectivity, the bizhub i-Series connects tomorrow's workplace today. Discover more at [kmbs.konicaminolta.us/kmbs/technology/i-series](http://kmbs.konicaminolta.us/kmbs/technology/i-series)



# PROPOSED

**Canon**

AUTHORIZED DEALER

## imageRUNNER ADVANCE C5840i



### Device Configuration

- Up to 40ppm B/W printing & copying
- 200 Sheet automatic single-pass duplex document feeder
- 4 Paper cassettes – 550 Sheets each
- Paper size – 8x11 up to 12x18
- Booklet Finisher - Offers two output trays holding up to 3,250 sheets. Corner and double stapling up to 50 sheets, Staple-free Stapling up to 8 sheets, and a manual Staple On Demand function up to 50 sheets
- UFR II, PCL, PS true print kit drivers
- New high-compact design
- Canon dual processors
- Scan direct to Word & PowerPoint
- Personalized mailboxes
- Change toner on-the-fly
- Mobile device compatible
- Motion sensor device start-up
- Fax
- Quick menu buttons
- Extra large colour display
- Duplexed full colour scanning
- 1200 x 1200 DPI Professional V2 quality prints
- McAfee Anti Virus software installed on photocopier



Town of McKellar -  
RFP

Business Services Proposal

**RICOH**  
imagine. change.

**September 11, 2023**

**PREPARED BY:**

Amer Zia

Solutions Sales Executive, Municipal

Phone: 613 226 8240 x 3427

Email: [amer.zia@ricoh.ca](mailto:amer.zia@ricoh.ca)



# Value of Ricoh Partnership

We are an award-winning industry leader in information management that has a deep expertise and a proven track record in delivering digital workplace solutions to small and medium-sized businesses to help them innovate and grow. Our large team of specialists is dedicated to ensuring an overall positive customer experience for our customers.



Our technology is installed and regularly serviced by **local technicians**, which are backed by service-level agreements (SLAs) to ensure your equipment is operating and maintained. **Our dedicated design & implementation professionals** are industry experts who understand the common workflows of the office environment and help aid in designing the best solution for your business and can effectively implement into your infrastructure.



**Ricoh's latest generation of MFPs puts advanced capabilities at your fingertips.** It starts with an innovative user interface — the Smart Operation Panel — that offers an intuitive touchscreen, downloadable apps, mobile convenience, cloud enablement, software integration and more to simplify print, copy, scan and fax tasks for organizations of any size.



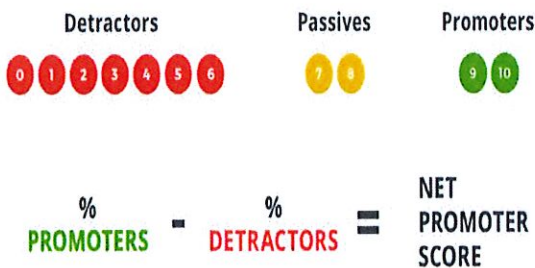
**Free up your IT resources and simplify fleet management.** With Ricoh's @Remote device monitoring solution, you can automatically access the critical information you need including usage, service and supply needs, meter reads, power consumption and more - to control costs, expedite repairs, encourage greener behaviors and initiate smarter device reconfigurations



We support a **No Lemon Policy** that if we receive 3 or more service calls for the same defect within 30 days, we will replace your product at no additional charge. We also offer a 60-day high priority status and always ensure that the replacement is an adequate solution.

# The Ricoh “Customer First” Experience

Ricoh is dedicated to providing the best possible service to our customers and to ensuring that this **“customer first”** mentality permeates all aspects of the business, both internally and externally. Every single day we delight thousands of customers with **exceptional experiences** as we constantly monitor your feedback to refine the complete experience.



As an organization, **“Customer Centricity”** is held as one of five Core Values, and our **recent 76.4 Net Promoter Score (NPS) is reflective of company-wide efforts to live that ideal.** The NPS score is based on customers’ direct feedback and measures their likelihood to recommend a business’s products or services in their respective marketplace. Scores of 50 and higher are considered a “best-in-class” performance level.

Ricoh is committed to monitoring the progress through staying in constant contact with our customer base and repeatedly testing the NPS metric to identify areas of strength and weakness and take quick action where required. **To all of those who take the time to be part of the ongoing satisfaction survey, a big Thank You from Team Ricoh!**

*“We have been measuring NPS since 2006 and we see the direct correlation between how we execute to deliver an exceptional customer experience, the trust we’ve earned and being given the opportunity to deliver our expertise and leadership in terms of workstyle innovation for the new world of work facing our Customers today.”*

*-Glenn Laverty, CEO & President of Marketing Ricoh Canada*

# Executive Summary

## About Ricoh

For over 80 years, Ricoh has transformed the way people work with breakthrough technologies that help businesses innovate and grow. Our focus has always been to envision what the future will look like so that we can help prepare you for success.

Today, that means empowering digital workplaces with our broad portfolio of services, solutions and technologies.

Learn more:  
[ricoh.ca/about-us](http://ricoh.ca/about-us)



Video: Ricoh is empowering digital workplaces

*Ricoh was there every step of the way, and they're never afraid to take on a challenge. We asked a lot of them, and they delivered the product above and beyond our expectations.*

**Ontario based  
Township**

## Requirements

- Colour printing, scanning, emailing and copying
  - Copier should support the send to e-mail function
  - 35-60 CPM for colour letter size; scan once print many;
  - Zoom magnifications of 50-400%
  - Automatic 2-sided copying, capability of 1:2, 2:2, and 2:1 for letter, legal, and 11"x17" size
  - Automatic document feeder
  - Fax
  - Offset stacking and finishing capabilities with minimum one position stapling
  - minimum of 20 sheets of 20lb paper
  - Minimum 4 paper sources, and minimum sheet capacity of 500 with bypass tray for the purpose of printing on specialized stock
  - Two 8 ½ x 11 paper trays – minimum 500 sheets
  - 8 ½ x 14 paper tray – minimum 500 sheets
  - 11 x 17 paper tray – minimum 500 sheets
  - Provide Energy Star rating and automatic power down and sleep settings
  - The copier should allow for confidential printing functions
- There should be a separate annual maintenance agreement based on

## Our Proposal

- Our proposal for the Town of Mckellar is the IM C4500
- Ricoh is a Vendor of Record for the Province of Ontario
- Work closely with Municipalities across Ontario



# RICOH Multifunction IM C4510 (Scanner, Printer, Fax and Copier)



*Products included in proposal may differ from product pictured.*

## Ease into long-lasting productivity

With RICOH Always Current Technology, the capabilities of your device can grow with your business. This platform allows you to install the latest features and interface enhancements as they become available to meet your workplace needs

## Troubleshoot with intelligence

Simplify maintenance with a host of RICOH Intelligent Support capabilities. Our service specialists can remotely access your Ricoh printer to fix issues and minimize downtime. You can also give in-house IT managers the ability to resolve issues over the company network.

## Reduce costs and cut energy usage

Ricoh's ENERGY STAR®-rated products offer the economic benefit of energy efficiency without sacrificing performance. Our equipment features energy-saving options like Sleep Mode and Quick Start-Up, and resource-saving options like automatic duplex printing — all while maintaining your productivity.

## IM C4510 Highlights

Expand productivity with enhanced capabilities now and into the future

- Prints up to 45 ppm, fax, copy and scan
- 1200 x 1200 dpi max print resolution
- Paper capacity of up to 2,200 pages
  1. 4 (Paper trays) x 550 = 2,100 sheets
  2. 1 (Bypass tray) x 100 = 100 sheets
- Cost per copy: \$0.0050 b&w, \$0.03970 colour
- Download advanced capabilities to expedite and simplify workflows

# TOSHIBA

## e-STUDIO4525ACseries

- > Colour Multifunction Printer
- > Up to 45 PPM
- > Medium / Large Workgroup
- > Copy, Print, Scan, Fax
- > Secure MFP
- > Solution Ready
- > Fast Performance



**TOGETHER**  
INFORMATION

# OUTSTANDING PERFORMANCE

CLOUD-READY AND SECURE FOR TODAY'S DIGITAL WORKPLACE

## TECHNOLOGY FOR EVERY WORKPLACE

Every business is unique. That's why Toshiba offers the latest customizable solutions that can be tailored to meet your needs. Toshiba solutions help you simplify complex tasks while managing diverse information—efficiently and safely to maximize your productivity.

Toshiba's latest series delivers on our promise of Together Information - our commitment to collaborate with clients to provide reliable, cost-effective solutions that meet your print, document management and content needs while helping you to meet your green objectives.

- > 25, 30, 35, and 45 PPM in colour and monochrome.
- > Up to 240 PPM Dual-Scan Document Feeder with double-feed detection technology to serve your scanning needs without missing a beat.
- > Advanced e-BRIDGE Next technology enables the MFP to drive Toshiba's internally developed solutions or those from a third party with ease.
- > Optional 2,000 LCF "Large Capacity Feeder" for letter size paper.
- > Additional optional 2,000 External LCF for letter size paper extending the paper capacity of your MFP to an astounding paper capacity of 5,200 sheets.

## KEY BENEFITS

- > Flexibility and Scalability
- > Ultimate user experience
- > Industry-leading security standard
- > Customizable user interface
- > Extensive range of apps, cloud and mobile print functions

## SSD TECHNOLOGY

Toshiba understands that your time is valuable, so all our new models employ an incredibly fast SSD "Solid-state Drive" to keep up with your daily interactions with the device, so when you walk up to the device you spend less time waiting and more time focused on your task.

You also will appreciate the elegant 10.1" full colour control panel, your complex workflow can be performed with a simple touch of a button. Designed with an easy-to-customize user interface, you can simply change the background image, the size and colour of the text on the control panel, you can even change the image and the size of the icons, and much more, in just a few clicks.

## RELIABILITY YOU CAN COUNT ON

The Toshiba e-STUDIO4525AC Series is built on the proven e-BRIDGE Next platform, and a Toshiba robust hardware technology. The series brings to your office the best of Scan, Print and Copy capability for your documents including Letter size (8.5" x 11"), Legal size (8.5" x 14"), Ledger/Tabloid size (11" x 17"), Ledger/Tabloid oversize (12" x 18") and an impressive banner size up to 12" x 47.24".



## EMBEDDED MFP SOLUTIONS

### EMBEDDED APPS

Each company has different ways of storing and sharing data. Therefore, all e-BRIDGE Next systems can be equipped with embedded MFP apps to enhance your efficiency. Just choose the ones you need to customize your MFP and meet your requirements or preferences. Whether you wish to connect to cloud services or local applications, we have the solution you need. To ensure you have the perfect fit, our team of software developers can even create customized Apps for your workflow.

### SERVERLESS CONCEPT

The embedded Toshiba MFP Apps install on the MFP itself. No IT requirements, no added server requirements, and best of all, it only takes a few seconds to install an App.

### MOST POPULAR SOLUTIONS

Toshiba thrives to bring you the easiest and most secure way to integrate with popular solutions and cloud services using MFP Apps. Your large 10.1" control panel serves as a gateway to your favourite cloud storage.

#### MFP APPS

- > Microsoft 365® MFP Bundle
  - e-BRIDGE Plus for Exchange® Online
  - e-BRIDGE Plus for SharePoint® Online
  - e-BRIDGE Plus for OneDrive® for Business
- > Google Workspace Bundle
  - e-BRIDGE Plus for Gmail for G Suite™
  - e-BRIDGE Plus for Google Drive™ for G Suite™
- > e-BRIDGE Plus for OneDrive®
- > e-BRIDGE Plus for Google Drive®
- > e-BRIDGE Plus for DropBox®
- > e-BRIDGE Plus for Box.com®
- > e-BRIDGE Plus for Green Information
- > e-BRIDGE Plus for Zone OCR
- > e-BRIDGE Plus for Barcode Scan
- > e-BRIDGE Plus for ID Card
- > e-BRIDGE Plus for USB Storage
- > Scan Plus
- > Print Plus
- > StackSend MFP App
- > Department Management
- > User Management
- > e-BRIDGE Plus for Voice Guidance

FOR THE LATEST LIST OF MFP APPS, PLEASE VISIT  
[www.toshibatec.ca/mfp-apps](http://www.toshibatec.ca/mfp-apps)

### MOST SECURE

All Toshiba MFP Apps are very secure for multiple reasons:

- > The Toshiba e-STUDIO runs on a proprietary operating system; hackers do not know what/how to hack.
- > The Toshiba e-STUDIO will only install digitally signed Apps produced by Toshiba.
- > The MFP development-and-signing is very restricted and can only be performed by the Toshiba development engineers.
- > It is not possible to install any App that has not been signed by Toshiba development engineers.
- > Toshiba employ "Whitelisting" technology to ensure that only Toshiba signed firmware and Apps can be installed on the device.
- > Toshiba employ anti-malware technology to protect your data from malicious attacks.

### MOVING FORWARD

As new technologies are introduced to the marketplace, Toshiba provides integration using new MFP Apps, so your Toshiba MFP will keep growing with new technologies.

### ECONNECT TOUCHFREE

Share the MFP – nothing else with the eConnect TouchFree™ mobile App for Android and iOS. You can seamlessly get your task done using your mobile device without touching the MFP control panel.

eConnect  
 TouchFree™



## SEAMLESS INTEGRATION

### SCAN WORKFLOW

Toshiba MFPs bridge the gap between paper and electronic documents. The e-BRIDGE Next platform is designed to seamlessly integrate with applications and cloud services to provide automated document workflow. By utilizing intelligent data capture, you optimize your productivity, eliminate bottlenecks and reduce errors.

### OCR OUT-OF-THE-BOX

Optical Character Recognition (OCR) uses advanced algorithms to convert scanned documents into electronic formats, including searchable PDFs, editable Word, Excel, and PowerPoint files.

### PRINT WORKFLOW

Packed with state-of-the-art technologies, the e-BRIDGE Next platform offers many secure print features designed to optimize your print workflow out-of-the-box. You set the access level that suits your organization with ease with a variety of options, from serverless solutions to enterprise server-based solutions. Users have the ability to release, or re-print documents from any device on your network.

### DEVICE MANAGEMENT

Toshiba's e-BRIDGE Cloud Connect provides a remote management service to maximize the uptime of your devices and reduces your IT workload. Automatic meter readings and service alerts are just two examples of how this service can help free up your time to focus on your business.

### WIRELESS INTEGRATION

The Toshiba e-STUDIO supports the native print features of the iOS and Android systems. AirPrint® and Mopria® are available out-of-the-box.

Furthermore, Toshiba's "e-Bridge Print and Capture" App is available to you from your device's App Store.



### THE APP PROVIDES MORE ADVANCED FEATURES SUCH AS:

- > Print from and scan to your favourite cloud storage, e.g. Google Drive™, OneDrive®, box™, DropBox®, etc.
- > Authenticate using MFP User Management
- > Authenticate using MFP Department Management
- > Authenticate to your server
- > Authenticate to your Output Management Software Solution

### BYOD

If your company employs a BYOD "Bring Your Own Device" concept, the Toshiba e-STUDIO has the capabilities to allow users to access the MFP for scan/print without intruding on your company's network. Your IT staff will love the security and peace of mind the e-STUDIO offers.





## BUILT-IN SECURITY FEATURE

### TAMPER-PROOF MFP SECURITY

- > Highest security settings with one button (over 70 attributes for maximum security)
- > Port blocking, IP/MAC address filtering
- > Fully encrypted wireless communications
- > Monitored access with logs

### ANTI-HACKING SECURITY MEASURES

- > Highly secure Linux® operating system
- > Blocks unauthorized BIOS changes
- > Whitelisting security
  - Firmware is digitally signed to block unauthorized firmware install
  - Applications can be installed only if they have a Toshiba signature
- > Trusted Platform Module (TPM)
- > Anti-malware

### ULTIMATE HDD PROTECTION

- > Unique Self-encrypting HDD provides the utmost level of HDD security with real-time 256-bit AES encryption
- > Overwrite any data immediately after each job
- > Strict device decommission process with one button

### DIGITAL DOCUMENT PROTECTION

- > Secure Inputs
- > Secure Retention
- > Secure Outputs

### ROBUST ACCESS SECURITY

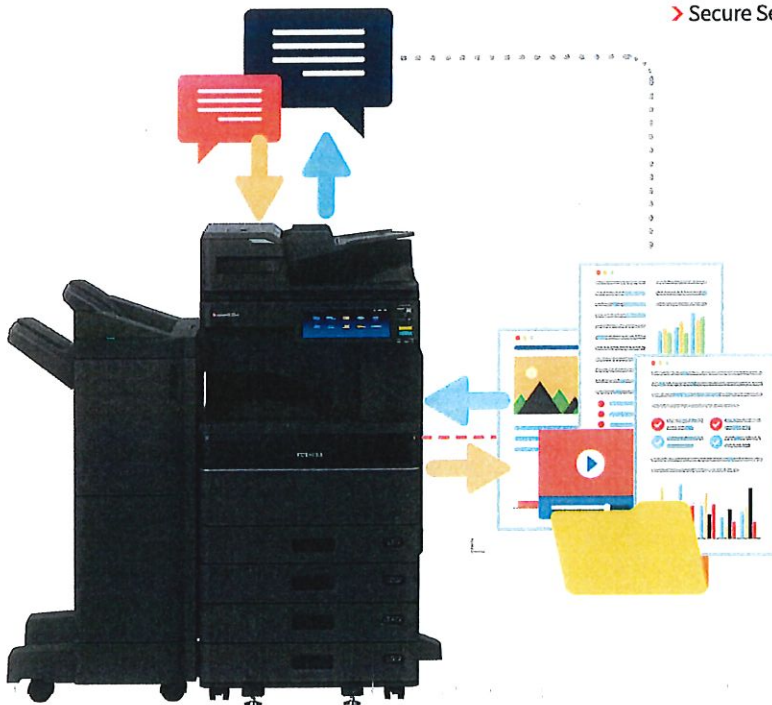
- > Two-factor authentication
- > Strict password enforcement
- > Role-based access
- > USB port control (limit/disable)
- > Intrusion detection
- > Systems integration

### FLEET-WIDE SECURITY

- > eCC "e-BRIDGE Cloud Connect" security enforcement
  - Built on Microsoft Azure with multi-level security layers
- > Restrict, monitor, manage (detect and remediate)
- > Policy violation alerts and auto correction
- > ISO 27001 compliant

### REMOTE EMPLOYEES

- > Secure Cloud Apps (TLS1.2 encryption)
- > Secure Send/Receive with IPsec "IP Security Architecture"



TLS, SMB Packet Signing, IEEE802.1X (Wired/Wireless LAN), ISO/IEC15408 (CC Certification), HCD-PP (Protection Profile for Hard Copy Device), WS Security, Digital Signature for Client Utilities, Optional IPsec (IKEv1, IKEv2), Security warning message, Security Stamp, Server Authentication, MFP Local Authentication.

The SED technology ensures that the HDD communicates only to the MFP. Any attempts to access the HDD by other means renders the data inaccessible guaranteeing that your data is safe.

## BUILT WITH THE ENVIRONMENT IN MIND

We at Toshiba recognize that the basic responsibility of people living today is to hand over the precious global environment to the next generation in a sound condition. Out of this recognition and in accordance with our Environmental Vision, we strive to preserve natural resources and ensure coexistence with the earth.

The Toshiba e-STUDIO4525AC series has achieved the most prestigious environmental certificates worldwide, such as:

### > ENERGY STAR® Tier 3.0

This means that the Toshiba e-STUDIO models have achieved the highest level of energy efficiency.



### > EPEAT Gold Registered

EPEAT is a U.S. nonprofit organization that collaborates to achieve a world in which only sustainable IT products are designed, manufactured, and purchased. The Toshiba e-STUDIO have earned the Gold Rating, which is the highest achieved rank.

### > Blue Angel

The Blue Angel is a German certification for products and services that have environmentally friendly aspects. It certifies that the Toshiba e-STUDIO uses low energy consumption, low emissions, low noise level, and is durable.

### > Nordic Swan

The Nordic Ecolabel or Nordic Swan is the official sustainability ecolabel for products from the Nordic countries. It verifies that the Toshiba e-STUDIO adheres to high environmental, quality and health levels granted to the most environmentally sound products.

Toshiba strives to reduce the environmental impacts of all business processes, encompassing design, procurement, manufacturing, logistics, sale, and disposal, with a focus on the prevention of global warming, efficient utilization of resources and control of chemical substances.

## THE NEW E-STUDIO MODELS HAVE NUMEROUS PAPER WASTE REDUCTION FEATURES SUCH AS:

- > Omit Blank Pages
- > 2 in 1, 4 in 1, 8 in 1, 16 in 1
- > Hold Print
- > Private Print
- > Auto-Duplex

## PRODUCT CERTIFICATION

- > WHQL (Windows® 8.1, 10, 11, 2012, 2012 R2, 2016, 2019, 2022)
- > Mac OS 10.12, 10.13, 10.14, 10.15, 11, 12
- > Citrix®
- > SAP® (Gold Member)
- > AirPrint®
- > Mopria®

SAP® Member Gold  
Printer Vendor Program

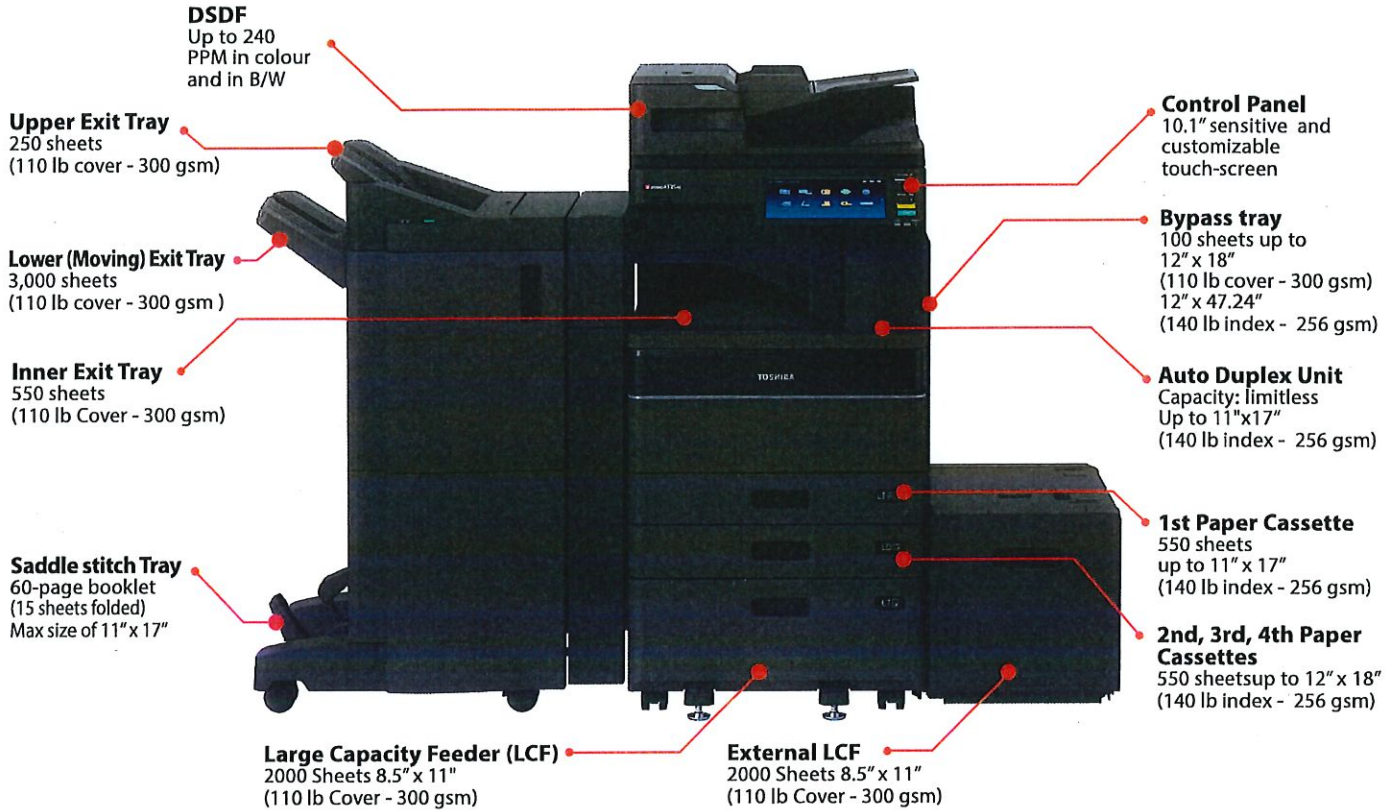


## AQUACE SPECIAL PAPER

- > Premium specialty plastic paper that lasts and lasts
- > Water and weather resistant
- > Fade resistant UV coating to preserve the outstanding image quality



# DEVICE CONFIGURATION & ACCESSORIES



## Accessories (Options)

### Additional Paper Options

DSDF with double feed detection MR-4020  
 Reversing Automatic Document Feeder MR-3033  
 Platen Cover KA-5005PC

### Additional Paper Options

Paper Feed Pedestal KD-1072  
 Paper Drawer (550-Sheet for KD-1072) MY-1052  
 Envelope Drawer MY-1053  
 Large Capacity Feeder (LCF) (2,000-Sheet) LT Size KD-1073LT  
 External LCF (2,000 sheet) LT size MP-2002L

### Finishing Options

Job Separator MJ-5015  
 Inner Finisher MJ-1048  
 Bridge Kit KN-5005  
 Console Finisher MJ-1113  
 Saddle-Stitch Finisher MJ-1114  
 Hole-Punch Unit (For MJ-1048) MJ-6011N  
 Hole-Punch Unit (For MJ-1113/MJ-1114) MJ-6107N  
 Staple Cartridge (For MJ-1048) STAPLE-2400  
 Staple Cartridge (For MJ-1114 Saddle-Stitch) STAPLE-3100  
 Staple Cartridge (For MJ-1113/MJ-1114) STAPLE-3900

### Miscellaneous Options

Stand ST-5005  
 Accessory Tray GR-1330  
 Accessible Arm KK-2560

### Connectivity/Security Options

Wireless LAN/Bluetooth GN-4030-A3  
 Fax Unit (1st / 2nd line) GD-1370NA-N  
 2nd NIC holder (does not include 2nd NIC) GR-1430  
 Multi-Station Print License GS-1090Node  
 Meta Scan License GS-1010Node  
 IPSec Enabler License GP-1080Node  
 Unicode Font License GS-1007Node  
 Hardcopy Security Printing License GP-1190Node  
 Harness Kit for Coin Controller GQ-1280  
 USB Hub GR-1420  
 512GB SSD with security GE-1280  
 320GB FIPS Certified HDD GE-1260  
 Panel Ten Key Option GR-1340  
 Bluetooth Wireless Keyboard GR-9000

### MFP Apps

Microsoft 365\* MFP Apps Bundle GB-365Node  
 Includes:  
 -OneDrive\* 365 App  
 -Exchange\* 365 App  
 -SharePoint\* 365 App  
 G-Suite™ MFP Apps Bundle GB-G-SuiteNode  
 Includes:  
 -Gmail for G-Suite™ App  
 -Google Drive™ for G-Suite™ App

e-BRIDGE Plus for Zone OCR License GB-2330NODE  
 e-BRIDGE Plus for Voice Guidance License GB-2540NODE

# SPEC SHEET

## Main Specifications

# e-STUDIO2525AC/3025AC/3525AC/4525AC

Copy System	Indirect Electrostatic Photographic Method/OPC/Laser Printing/Heat Roller Fusing
Display	10.1" Colour WSVGA Touch Screen Tilting Display
Copy Speed	25/30/35/45 PPM (LT) in colour and B/W
First Copy Out	Colour: 7.8/7.8/7.8/5.7 seconds -- B/W: 5.9/5.9/5.9/4.4 seconds
Warm-Up Time	Approximately 20 Seconds
Copy Resolution	600 x 600 dpi
Stack Feed Bypass	ST-R, LT, LG, LD, 12" x 18", Envelope, 12" x 47.24" Banner
Multiple Copying	Up to 999 Copies
Paper Capacity	Standard 1,200 Sheets/Maximum 5,200 Sheets
Original Feed	300-Sheet DSDF / 100-Sheet RADF
Scan Speed	DSDF: 240 SPM Colour/BW – RADF: 73 SPM Colour/BW
Scan Format	JPEG, TIFF-Multi/Single Page, PDF-Multi/Single Page, Slim PDF-Multi/Single Page, XPS-Multi/Single Page, Searchable PDF-Multi/Single Page, Searchable PDF/A-Multi/Single Page, DOCX-Multi/Single Page, XLSX-Multi/Single Page, PPTX-Multi/Single Page
Paper Feed Sizes	5.5"x8.5", 8.5"x11", 8.5"x14", 11"x17", 12"x18", 12"x47.24"
Trays Capacity	Drawer 1: 550 Sheets (ST-R to LD) / Drawer 2: 550 Sheets (ST-R to 12" x 18") / Stack Feed Bypass: 100 Sheets (3.9" x 5.8" to 12" x 18", 12" x 47" Banner) / Opt. 550-Sheet Paper Feed Pedestal: (ST-R to 12" x 18") / Opt. 550-Sheet Drawer for PFP: (ST-R to 12" x 18") / Opt. Envelope Cassette for PFP: (Approx. 60 Envelopes, 550 Sheets-ST-R to LG) / Opt. 2,000-Sheet LCF: (Pedestal Type LT Only) / Opt. 2,000 External LCT: (LT Only)
Duplex	Standard Automatic Duplex Unit
Reproduction Ratio	25% to 400%
Max Duty Cycle	75K / 90K / 105K / 105K Month (Colour: 100%) 150K/180K/210K/210K Month (Monochrome: 100%)
Weight	eS2525AC/3025AC/3525AC: Approx. 77 kg, (169.8 lb) / eS4525AC: Approx. 78 kg, (172 lb)
Approx. Dimensions	W: 23" x D: 25.2" x H: 31" (At 90 degrees of the control panel angle)
CMYK Toner Yield	K: 39.8K / CMY: 38K @ 5%
Power Source	120 Volts, 50/60 Hz, 12 Amps
Power Consumption	Maximum 1.5kW (120V)
CPU	Intel E3930 1.3GHz(Dual Core)
Memory	4GB RAM
Hard Disk Drive	128GB SSD Self-Encrypting Drive / Optional: 512 GB SSD Self-Encrypting Drive / Optional: 320GB FIPS Certified HDD

## e-BRIDGE Next Print Specifications

PDL	PCL5e, PCL5c, PCL6 (PCL XL), PS3, PDF, XPS, JPEG
Print Speed	25/30/35/45 Pages Per Minute (LT)
Print Resolution	600 x 600 dpi (5 bit), 1,200 x 1,200 dpi (Colour/2 bit) or 3,600 (Equivalence) x 1,200 dpi (BW/with smoothing) (PS3 only)
Operating Systems	Windows Server® 2012, 2012 R2, 2016, 2-19, 2022 Windows® 8.1, 10, 11 Macintosh® (macOS X 10.12, 10.13, 10.14, 10.15, 11, 12), Unix®, Linux®
Network Protocols	TCP/IP (IPv4, IPv6), NetBIOS over TCP/IP, IPX/SPX® for Novell® Environments, EtherTalk for Macintosh® Environments
Printing Protocols	SMB V1/2/3, LPR/LPD, IPP (Ver.1.1) w/Authentication TLS 1.2/1.3, Port 9100 (bi-directional), WS Print TLS 1.2/1.3, FTP TLS 1.2/1.3
Print Drivers	Windows Server® 2008 SP2 (32-bit, 64-bit) Windows Server® 2008 R2 SP1 (64-bit), Windows® 7 SP1 (32-bit, 64-bit), Windows® 8.1 (32-bit, 64-bit), Windows Server® 2012/R2 (64-bit), Windows Server® 2016/2019, macOS X 10.7.4, 10.8, 10.9, 10.10, 10.11, 10.12, 10.13, 10.14, 10.15
Interface	RJ-45 Ethernet (10/100/1000 Base-T), USB 2.0 (High-speed) Optional IEEE802.11b/g/n, Wireless LAN, Optional Bluetooth
Wireless Device	AirPrint®, Mopria®, e-BRIDGE Print & Capture Application on iOS and Android (Available via Apple® App Store or Google Play)
Device Management	TopAccess
Account Control	Up to 10,000 users or 1,000 Departments Supports User Authentication (on Device), Login Name/Password (via Windows® domain) or LoginName/Password (via LDAP Server) for Copy, Print, Scan, Fax, List, and User Function
Accessibility Features	VNC Support, Tilt Front Panel, Job Programs, Universal Grip for Paper Trays, Disable Screen Timeout and Audible Beep Message Alerts

## e-Filing Specifications

Operation Method	Colour Touch Screen Control Panel or Client PC
Number of Boxes	1 Public Box, 200 Private User Boxes
Capacity of Boxes	100 Folders Per Box, 400 Documents Per Folder/Box, 200 Pages Per Document

## Facsimile Specifications

Compatibility	Super G3
Data Compression	JBIG, MMR, MR, MH
Transmission Speed	Approx. 3 Seconds Per Page
Fax Modem Speed	Up to 33.6 Kbps
Memory	1 GB (HDD)
Transmission	400 Destinations/Job
Scan Speed	0.7 Seconds Per Page, Maximum 73 - 240 IPM



Designs and specifications subject to change without notice. Specifications may vary by conditions of use and/or environmental usage. For best results and reliable performance, always use supplies manufactured or designated by Toshiba. Not all options and accessories may be available at the time of product launch. Please contact a local Authorized Toshiba Dealer or a Toshiba Tec Canada Business Solutions Inc. Branch for availability. Toner yields are estimates based on 5% coverage, letter-size page. Driver and connectivity feature support varies by client/network operating system. Product names may be trademarks of their respective companies. AirPrint® and the AirPrint® logo are trademarks of Apple Inc. This is a Class 1 laser product complying with IEC60825-1. All company and/or product names are trademarks and/or registered trademarks of their respective manufacturers in their markets and/or countries.

**SHARP**

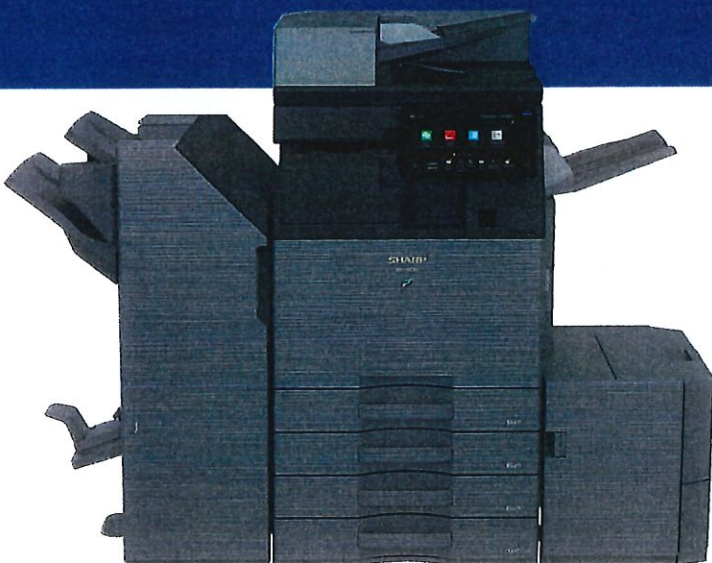
Be Original.

**BP70C31  
BP70C36  
BP70C45**

## Advanced Series Colour Document Systems



Simply Smarter Business

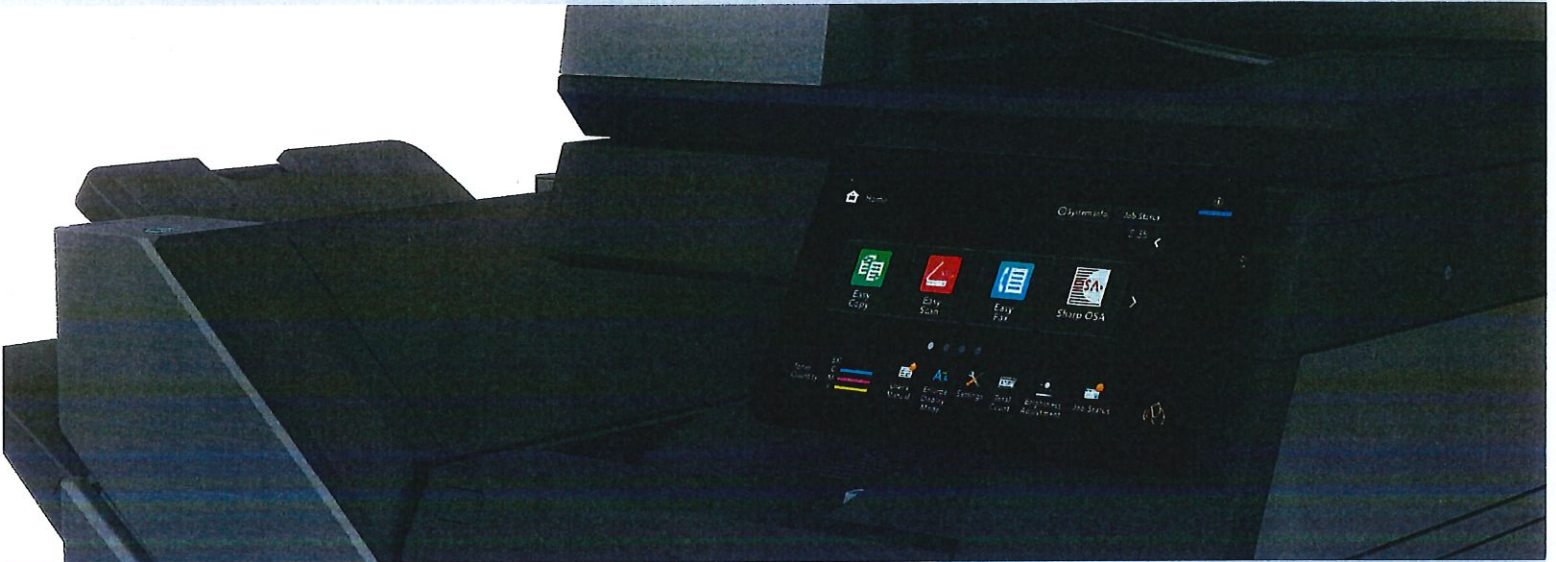


The Renaissance of Colour

# The New Colour Advanced Series from Sharp.

## Taking organizations to the future of business communication by helping them work simply smarter.

Designed to fit today's diverse workstyles, the new Advanced Series colour document systems enable workers to collaborate and share information seamlessly and securely throughout their office environment. Enhanced cloud services such as Microsoft Teams makes it easy to streamline communication and boost productivity with hybrid workers.



### Easy-to-use Touchscreen

The easy-to-use Sharp touchscreen display is built on an award-winning design and delivers an accurate, responsive user experience, imperative for today's sophisticated workflows.

### Technology Focused on Efficiency

The Advanced Series leverages the latest technology to help users get their work done with ease and efficiency. Innovative features like multi-feed scan detection and enhanced auto skew correction ensure jobs come out right the first time, every time.

### Versatile Application Integration

Maximize productivity and collaboration with easy access to expanded cloud services, quickly connect with mobile devices to print and scan files.

### Leading Security

In today's hybrid working environments its vital to protect endpoint devices from security threats, that is why the Advanced Series uses the latest security technology to help ensure your data remains safe.

### Flexible Sleek Design

Elegant cabinet design with easy-roll casters, soft-close paper drawers and contemporary colour scheme make the Advanced Series a perfect fit for any office environment.

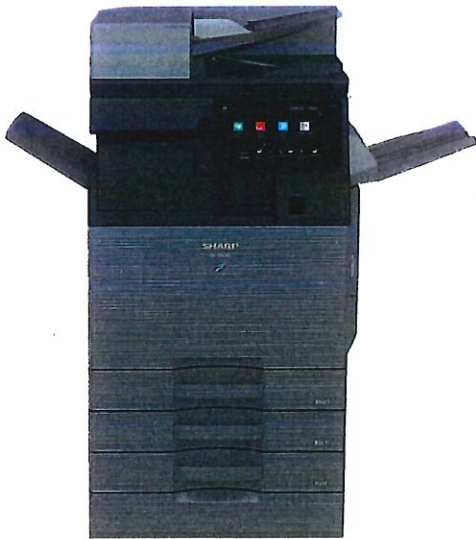


Smart features that enhance productivity and efficiency.  
Streamlined workflows that are safe, secure and fit today's diverse work styles.

- ✓ Work more efficiently
- ✓ Collaborate better with colleagues
- ✓ Secure your document workflows



10.1" (diagonally measured) customizable touchscreen display.



BP70C45 shown with Inner Folding Unit, Right Side Exit Tray and 2-drawer Paper Deck.



Built-in retractable keyboard for convenient data entry.

- 300-sheet duplexing single-pass feeder offers optional double feed detection and scans up-to 280 images per minute.
- Flexible paper handling supports media up-to 300 gsm, allowing users to print on a wide variety of paper stock or media.
- New Inner Folding Unit option offers a variety of fold patterns, including tri-fold, z-fold and others.
- Smart controller design ensures MFP firmware is up-to date by periodically checking for updates.
- Built-in walk-up motion sensor automatically detects approaching users immediately wakes the machine, making it ready for use within seconds.
- Energy Star 3.0 certified and offers among the lowest standby power consumption in the category.
- Built-in retractable keyboard simplifies email address and subject line entries.
- Enhanced touchscreen delivers an accurate, responsive user experience and provides easy access to features.
- Collaborate with hybrid workers using popular cloud services, such as Microsoft Teams, Google Drive™, Dropbox and others.
- Strong, multi-layered security such as system integrity check at startup, firmware attack prevention and optional Bitdefender® antivirus to help protect your data.\*
- Supports native Universal Print from Microsoft, enabling businesses to easily adapt to this popular cloud service.
- Wireless LAN supports 5 GHz Wi-Fi for stable, high-speed network communication.
- Sharp OSA® Technology provides a secure and intuitive user experience for integrated workflows.

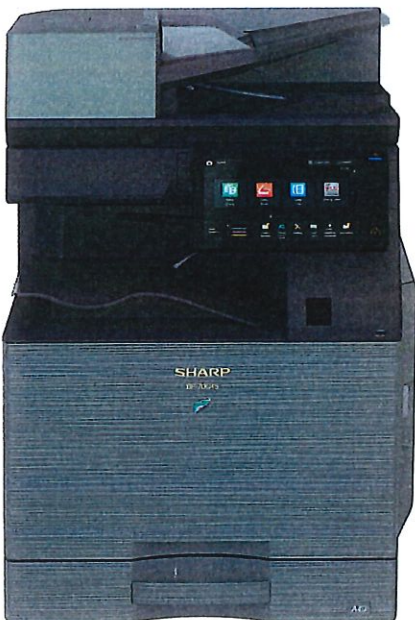
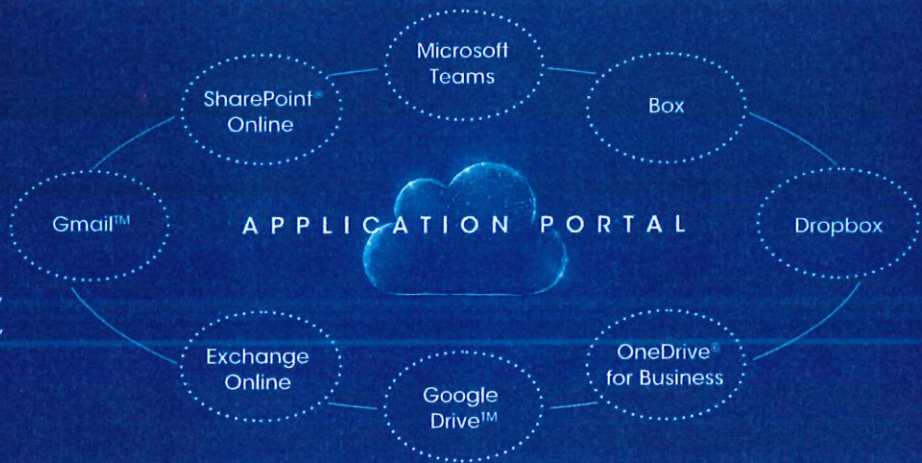
\*Bitdefender® antivirus option available summer 2022.

Designed for today's individual workstyles.  
From media handling to workflow and collaboration,  
the new Advanced Series delivers the features  
businesses need to get the job done.

Sharp makes it easy for businesses to execute jobs quickly, leaving more time for the actual business at hand. Scan large documents at up-to 280 ipm using the 300-sheet duplexing single pass feeder that offers optional double feed detection. Image processing technology and Artificial Intelligence (AI) can automatically adjust resolution, compression as well as detect original size and adjust for skewed documents when scanning. The award-winning, tablet style touchscreen delivers an accurate, responsive experience, while menu-driven Easy Modes offer fast, simple operation enabling users to get their copying and scanning tasks done in less time.

## Print and Share Documents Easily

Seamlessly collaborate with colleagues even when they are working remotely. With Cloud Connect, businesses gain access to popular cloud services including Microsoft Teams, Google Drive, and others. The Sharp Application Portal makes it easy for administrators to add new apps and update existing apps right from the MFP touchscreen.



### Integrate with Email Applications

In addition to native capability, the **Email Connect** feature enables seamless scan-to-email integration with Microsoft Exchange/365 and Gmail™ user accounts, making it easy to identify the sender of scanned files.

### Intelligent Image Processing

Scan documents to popular file formats including Microsoft Word, PowerPoint and Excel, as well as Searchable PDF, Encrypted PDF and others. Direct Print the same file types from thumb drives, cloud applications and mobile devices.\* **Adobe Embedded Print Engine** direct prints PDF files with greater speed and rendering accuracy.

### Flexible Printing Solutions

PCL 6 and Adobe PostScript 3 printing helps users speed through their work. The 256 GB solid state drive processes jobs quickly. **Serverless Print Release** enables users to print a job and release it from up-to eight supported models. Native Universal Print from Microsoft eliminates the need for on-premises infrastructure, and enables IT to manage printers directly through a centralized portal.

\*This function is enabled via Qualcomm DirectOffice technology.



# Smart·Connected·Secure

Integrating technology and functionality.

The New Colour Advanced Series document systems provide unsurpassed performance that simply adapts to your business needs.

## Duplexing Single Pass Feeder (DSPF)

300-sheet document feeder scans both sides of a document in a single pass and scans up-to 280 images per minute.

## Smart Scan

Image processing technology and AI can automatically adjust resolution, compression, as well as detect original size and adjust for skew.

## Smart Touchscreen

Enhanced touchscreen is easy to use and delivers the responsiveness and accuracy users expect.

## Walk-up Motion Sensor

Detects walk-up users and wakes the machine from sleep mode, making it ready for use within seconds.

## Built-in Retractable Keyboard

Full-size QWERTY keyboard enables easy data entry.

## Exceptional Image Quality

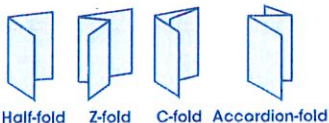
1,200 x 1,200 dpi resolution delivers razor-sharp text and graphics.

## Microsoft Friendly

Native integration with Universal Print and Microsoft Teams simplifies workflow and enhances collaboration.

## Advanced Finishing

Sharp gives you a variety of high-performance finishers to choose from to help complete the job on time. New inner folding unit option offers four popular folding patterns.



## Sharp Colour Consistency System

Advanced auto-calibration helps ensure colour output is always at peak performance.



## Flexible Paper Handling

Feed up-to 300 gsm media through the paper drawers and supports up-to 12" x 18" output size.

## Advanced Multi-layer Security

Leading security features plus optional Bitdefender antivirus provide enhanced protection against network intrusions.<sup>1</sup>

## Easy Access to Cloud Services

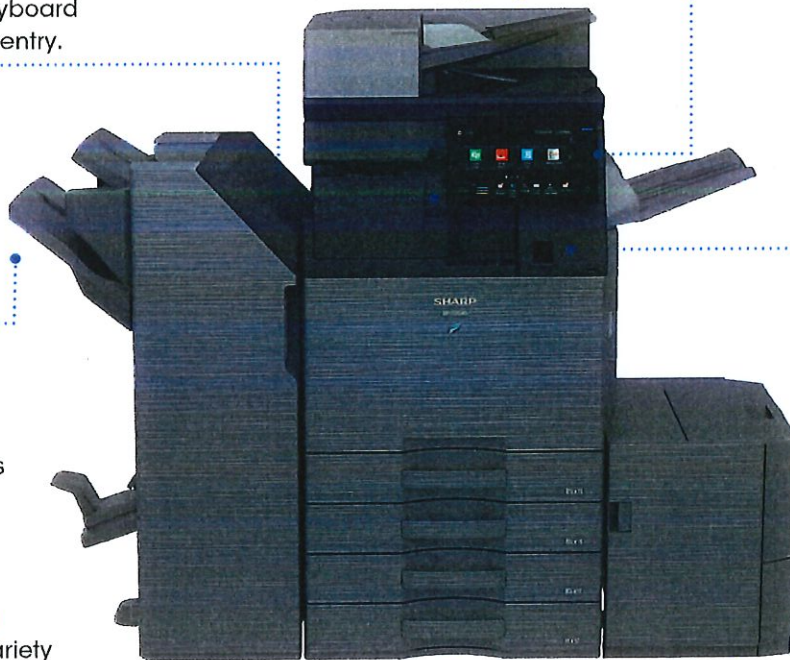
Print and scan documents to popular cloud applications.

## Wireless Networking

5 GHz Wi-Fi technology and WPA3 encryption deliver fast, reliable data that helps provide strong protection from hackers.

## Large Capacity Cassette

Available large capacity cassette offers an additional 3,000-sheet capacity for a maximum on-line paper capacity of 6,300 sheets.



<sup>1</sup>Bitdefender<sup>®</sup> antivirus option available summer 2022.

Collaborate on-the-go with quick access to mobile devices.  
The Advanced Series makes it easy to share data with tablets  
and smartphones even in busy office environments.



#### Print with Popular Mobile Technologies

The Advanced Series supports printing using popular mobile technologies such as Apple AirPrint®, and Android printing with the Sharp Print Service plug-in.

#### Advanced Wireless Networking

Print directly to the MFP from mobile devices without interfering with the corporate network! 5 GHz technology and WPA3 Encryption deliver fast, reliable data that is well protected from malicious intruders.

#### Scan and Print with Sharpdesk Mobile

With Sharpdesk Mobile, a free downloadable app for most mobile devices, users can quickly scan and print files from tablets and smartphones.<sup>1</sup>



Centralized device management helps ensure optimal uptime.  
Seamlessly connect technology and drive collaboration with  
easy access solutions.



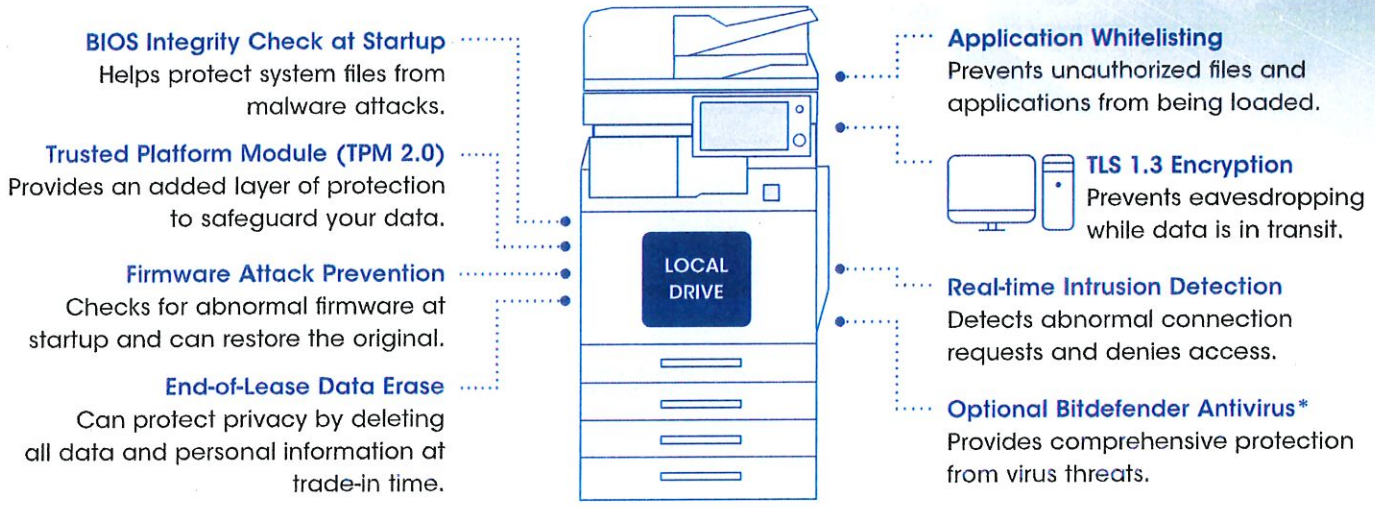
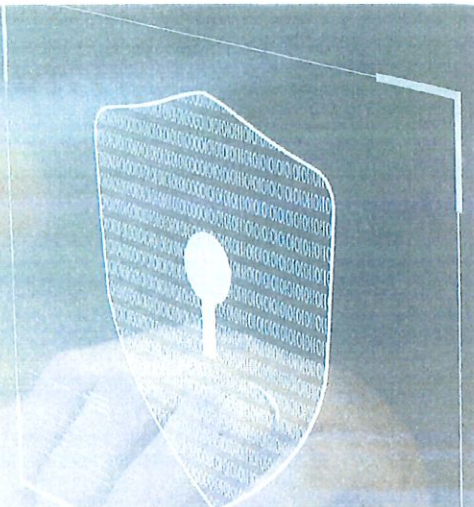
#### Seamless Device Management

On premises, Sharp Remote Device Manager (SRDM) simplifies device monitoring and management. Event-driven alerts help maximize uptime. SRDM also offers centrally managed security settings, pre-configured driver distribution, energy save settings and more. SRDM is available as a free download.<sup>1</sup>

<sup>1</sup> Go to [www.sharp.ca](http://www.sharp.ca) for a list of supported equipment and operating systems.

# Multi-layer security features to help businesses stay a step ahead of hackers.

The new Advanced Series utilizes leading security technology to help organizations protect their data and meet regulatory requirements.



- **Active Directory (AD) Integration** Enables the MFP to join the network domain as a computer, making it a trusted device.
- **Supports AD Group Policy** Allows administrators to centrally manage select security settings and enforce their own policy.
- **256-bit AES Encryption** Ensures data that resides on the local drive is protected.
- **Protects Access to the Device** IP/MAC address filtering, 802.1x authentication and port control protect access to the device.
- **Protects Data in Transit** IPsec and SMB 3.1.1 protocols, as well as TLS 1.3 use data encryption to protect data.

- **WPA3 Wi-Fi Encryption** Supports the latest data encryption standard for wireless networking security.
- **Authority Groups** Enables administrators to define various groups for different users, which can limit or restrict access to specific features.
- **Optional Data Security Kit** Offers expanded security functions and restricted access features for highly sensitive environments.

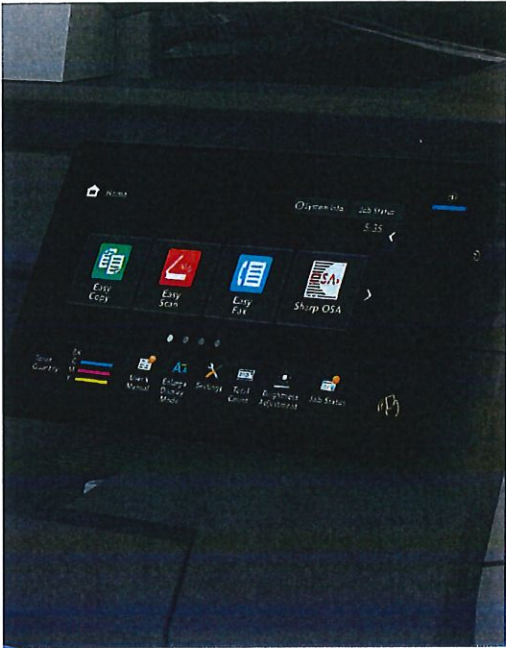


\*Bitdefender® antivirus option available summer 2022.

# Advanced Series BP70C31 / BP70C36 / BP70C45

## Environmental Commitment

Sharp is committed to environmental sustainability and corporate responsibility.



### A Responsible Approach to Design

Sharp MFPs adhere to the Sharp Corporation Green Products Guidelines, which requires designing products that consume less power, use recycled materials and reduce materials used in packaging.

### Toner Recycling Program

Sharp offers zero-waste-to-landfill recycling for Sharp consumables at no cost to our customers and encourages them to recycle their Sharp toner cartridges by providing them with a pre-paid recycling kit for return to our facility. Please visit [www.sharp.ca/en/toner-recycling](http://www.sharp.ca/en/toner-recycling) to learn more.

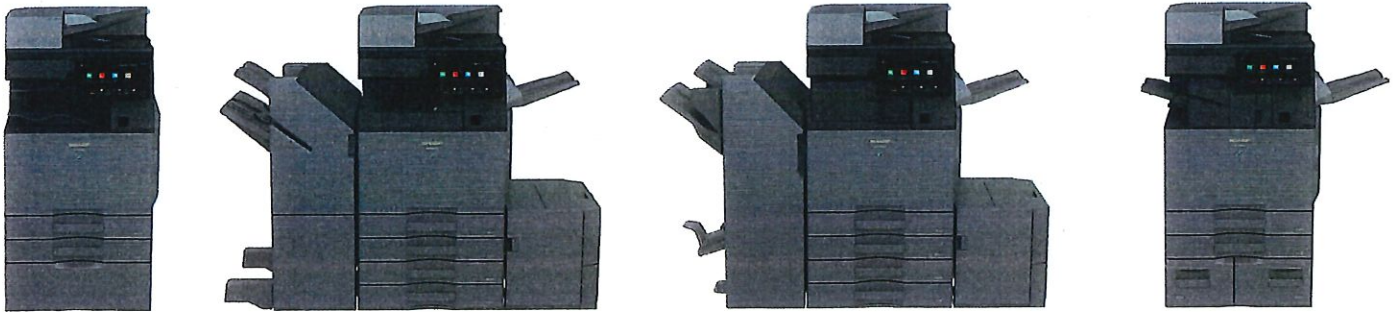
### Environmental Commitment

The Sharp Advanced Series models are ENERGY STAR® 3.0 qualified and RoHS compliant. These products also have one of the lowest TEC values in their category as well as one of the lowest stand-by power consumption ratings.

For more information about Sharp's environmental leadership including information about energy efficient products, electronics, or toner cartridge recycling, please visit [www.sharp.ca/en/environmental-policy](http://www.sharp.ca/en/environmental-policy) to learn more.

## The New Colour Advanced Series. Simply Smarter.

Designed to fit today's hybrid workstyles, offering intelligent features and connectivity that enable office workers to collaborate with colleagues seamlessly and securely even when they are working remotely. To learn more, visit [www.sharp.ca](http://www.sharp.ca).



**SHARP**  
Be Original.

SHARP ELECTRONICS OF CANADA LTD.  
335 Britannia Road East,  
Mississauga, Ontario L4Z 1W9  
1-800-567-4277 • [www.sharp.ca](http://www.sharp.ca)

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# Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

## VOLUNTEER APPLICATION FORM

I am interested in participating as a Volunteer on the following: Lake Stewardship and Environment committee

Name: Ross Crockford

Address: [REDACTED]

Phone Number: [REDACTED] Email: [REDACTED]

Do you have any Volunteer Experience? If so, in what capacity?  Yes  No

Past president and board member, Intrepid Theatre Society (producer of Victoria's Fringe theatre festival)  
Director of johnsonstreebridge.org, 200-member group monitoring replacement of a Victoria heritage bridge

We want to ensure persons with disabilities are able to participate on Municipal Committees. If you have a disability, what accommodations, if any, would you need to carry out this position?  
not applicable

As Volunteer activities may include working with children, vulnerable persons, and/or handling cash, etc, a criminal records check will be required. There is no cost to the applicant for volunteer positions. Would you object to a criminal records check?  Yes  No  
If yes, please explain why? \_\_\_\_\_

Please attach any additional information which may be of assistance in the selection process.

Applicants Signature: [Handwritten Signature] Date: September 17, 2023

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

## VOLUNTEER APPLICATION FORM

**Volunteer Agreement/Release & Waiver Form**  
(If you are under 18 years of age, a parent/guardian signature is required)

I, by signing below, in participating in volunteer activities with the Corporation of the Township of McKellar ( the "Township") in consideration for the Township allowing me to participate, fully understand and agree to the following:

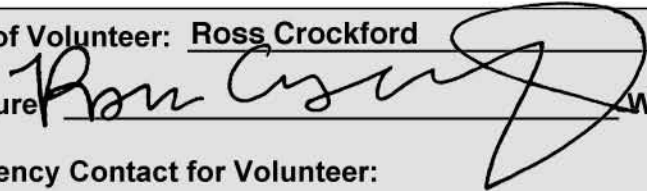
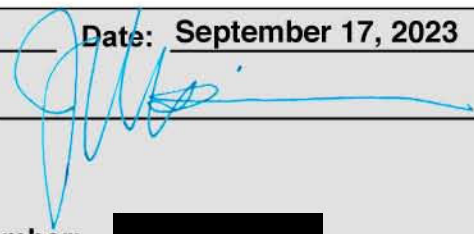
1. No pay, payment, salary, wage or employee benefits (such as accident/disability/medical/dental or other insurance coverage) whatsoever will be paid to me and I will not be covered by Workplace Safety Insurance Board coverage.
2. I acknowledge that performing volunteer activities may involve certain elements of risk or the chance of an accident and I hereby release the Township and its elected officials, officers, employees and agents and their respective successors, assigns, heirs and executors from all claims for loss, damage, or injury.
3. I understand that I will be covered under the Township's blanket liability policy.
4. I will abide by all applicable Township by-laws, policies and rules, as may be amended from time to time.
5. I will not use facilities, equipment and property owned by the Township without approval of a Township staff person, and will not use them for personal purposes.
6. I will immediately notify the appropriate Township supervisor of any incident that involves property damage or personal injury during my volunteer duties.

By signing this form:

- I acknowledge that I have read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver

If the volunteer is under the age of 18, by signing this form as parent or guardian:

- I acknowledge that I gave read and understood the preceding conditions, release and waiver; and
- I agree to the preceding conditions release and waiver as they apply to my child
- I have given permission for my child to participate as a volunteer

<b>Name of Volunteer:</b> <u>Ross Crockford</u>	<b>Date:</b> <u>September 17, 2023</u>
<b>Signature:</b> 	<b>Witness:</b> 
<b>Emergency Contact for Volunteer:</b>	
<b>Name:</b> <span style="background-color: black; color: black;">██████████</span>	<b>Contact Number:</b> <span style="background-color: black; color: black;">██████████</span>

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act c.M56s.29(2) and will be used to appoint citizen members to town boards, or committees. Information on this form will be disclosed to the public for candidate selection purposes. Questions about this selection should be directed to the Township Clerk at the address indicated at the top of the application.

Update June 30, 2020

**VOLUNTEER APPLICATION FORM**

# TOWNSHIP OF MCKELLAR HISTORICAL COMMITTEE

DATE Sept 13/23

RESOLUTION No. 23- 21

Moved by Joyce Seconded by Carolyn

Be it Resolved That the Historical Committee of the Township of McKellar does Hereby accept the resignation tendered by Irua Stewart with regret.

Carried  Defeated  Deferred

Chairperson Moore



Township of McKellar  
701-Hwy.124, P.O. Box 69, McKellar, ON P0G 1C0  
Webpage: [www.mckellar.ca](http://www.mckellar.ca)  
Phone/Text: 705.773.9578  
Fax: 705.389.1244

Thursday, September 21st, 2023

Dear Mayor Moore and Council:

SUBJECT: Special Events in the Council Chambers

The McKellar Market would like to thank council for approving the Markets use of the Council Chambers for the "Merry & Bright" Christmas Indoor/Outdoor Market being held at the McKellar Community Centre on Saturday, November 18<sup>th</sup>, 2023.

I would like to personally thank Council for allowing Rob Gibson to speak on my behalf.

Rob has informed me that one of the solutions discussed was the possible use of the council table to which Rob pointed out that all vendors bring their own tables.

It was decided the council table would not be used and that the table would be dismantled, safely stored, reassembled at the end of the Market, and placed back in the Council Chambers.

Lastly, we do not require the Public Works Staff to help this year. Market staff and volunteers will be at the community centre setting up in the afternoon of Thursday, November 16<sup>th</sup> and Friday, November 17<sup>th</sup>.

Once again, thank you for allowing the Market to use the Council Chambers.

Best Regards,

Jan Gibson  
Market Manager





Township of McKellar  
701-Hwy.124, P.O. Box 69, McKellar, ON P0G 1C0  
Webpage: [www.mckellar.ca](http://www.mckellar.ca)  
Phone/Text: 705.773.9578 Phone/Office: 705.389.2842  
Fax: 705.389.1244

Thursday, September 21, 2023

SUBJECT: Requesting Use of the Council Chambers for the 2024 Christmas Market

Dear Mayor Moore and Council:

The McKellar Market is requesting use of the Council Chambers for the Christmas Market, Saturday, November 16<sup>th</sup>, 2024.

A Facilities Rental Agreement Form has been completed and submitted to the office.

In advance, thank you for your consideration.

Best Regards,

Jan Gibson  
Market Manager

**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**BY-LAW NO. 2023-66**

**Being a By-law to Regulate the Speed of Motor  
Vehicles on Certain Highways within the Municipality**

**WHEREAS** subsection 2 and 3 of section 128 of the Highway Traffic Act, R.S.O. 1990, Chapter H.8, provides that the Council of a municipality may by by-law prescribe a speed limit of that is not greater than 100 kilometres per hour or motor vehicles driven on any highway or portion of highway under its jurisdiction;

**AND WHEREAS** it is deemed expedient that the speed of motor vehicles on certain highways in the Corporation of the Township of McKellar be restricted;

**AND WHEREAS** By-law 2003-13 be hereby repealed;

**NOW THEREFORE** the Council of the Corporation of the Township of McKellar enacts as follows:

1. When any highway or portion of highway set out below is marked in compliance with the regulations under the Highway Traffic Act, the maximum rate of speed thereon shall be **20 kilometres** per hour.

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Armstrong Street	Centre Road	Louisa Street
Braemar Boulevard	Lakeview Crescent	End
Catherine Street	Centre Road	Lakeshore Road
Charles Avenue	Elizabeth Avenue	End
Craigmore Drive	Burnett's Road	Burnett's Road
Elizabeth Avenue	Hollys Road	End
Genes Court	Manitou Drive	End
Harriett Street	Highway 124	Turtle Lane
Henry Street	Lakeshore Road	End
Islandview Drive	Philip Avenue	End
Kirk Avenue	Philip Avenue	End
Lakeshore Road	Catherine Street	South to Charlie's Lane
Lakeview Crescent	Craigmore Drive	Craigmore Drive
Louisa Street	Catherine Street	Armstrong Street
Manitou Drive	Tait's Island Road	Entire
Marine Drive	Manitou Drive	End
Mary Street	Harriett Street	Catherine Street
North Point Road	Manitou Drive	End
Park Drive	Manitou Drive	End
Patterson Lane	Highway 124	Catherine Street
Philip Avenue	Elizabeth Avenue	End
Sharon Park Drive	Highway 124	End
South Point Drive	Manitou Drive	End
Susan Avenue	Elizabeth Avenue	End
West Road	Highway 124	McKellar Ferguson Boundary Road

2. When any highway or portion of highway set out below is marked in compliance with the regulations under the Highway Traffic Act, the maximum rate of speed thereon shall be **40 kilometres** per hour.

<b>HIGHWAY</b>	<b>FROM</b>	<b>TO</b>
Bay Drive	Deerfield Road	End
Bells Road	Hurdville Road	End
Brownley Road	Centre Road	End
Burnett's Road	Hurdville Road	End
Camp Majala Road	Burnetts Road	End
Camp Road	Centre Road	West to Lot 24, Concession 8
Cardinal Court	Camp Road	End
Cemetery Road	Hurdville Road	End
Centre Road	King's Highway #124	East to Balsam Road
Deerfield Road	McKellar Ferguson Boundary Road	End
Dickinson Road	Broadbent Road	Fire Route 200
Fire Route 152	Highway 124	End
Fire Route 152A	Fire Route 152	End
Fire Route 152B	Fire Route 152	End
Fire Route 200	Centre Road	End
Fire Route 305	Hurdville Road	McDougall Road
Fishers Road	Blackwater Road	End
Fords Road	Broadbent Road	Municipal Boundary
Fox Farm Road	Lakeshore Road	Watkins Lane
Frontenac Drive	Moore Ave	End – both East and West Ends
Gardenview Road	Riverview Drive	Silver Birch Circle
Grey Owl Road	Highway 124	End
Hardies Road	Hurdville Road	Lyndsey Lane
Harris Road	Hardies Road	End
Hollys Road	Centre Road	Charles Avenue
Hurdville Road	456 Hurdville Road	Con 3 & 4 PT Lot 34
Jones Road	Hurdville Road	End
Lakeside Drive	Centre Road	West to Lot 23, Concession 10
Lee's Road	Centre Road	End
Lizzie's Lane	Reins Way	End – both East and West Ends
Lyndsey Lane	Hardies Road	End
Manitou Drive	Tait's Island Road	End
Manitouwabing Estates Road	Burnett's Road	End
Maplewood Drive	Sunnyshore Park Drive	West Point Drive
Martha Drive	McKellar Lake Road	End
McCords Road	Broadbent Road	End
McKellar Ferguson Boundary Road	Highway 124	Municipal Boundary (Both East and West)
McKellar Lake Road	King's Highway #124	West to Lot 32, Concession 13
McKowen Road	Grey Owl Road	End
Meharg Drive	Sunnyshore Park Drive	End
Middle River Drive	Centre Road	End
Moffat Road	Tait's Island Road	End
Moore Avenue	McKellar Lake Road	Frontenac Drive
Pawlett Road	Broadbent Road	End
Pine Point Trail	West Point Drive	End
Rein's Way	Holly's Road	West to Lizzie's Lane
Riverview Drive	Sunnyshore Park Drive	End
Silver Birch Circle	Sunnyshore Park Drive	Sunnyshore Park Drive

Smith Pine Crescent	Burnett's Road	Burnett's Road
Smiths Road	Blackwater Road	End
Sparrow Lane	Camp Road	End
Spring Hill Road	King's Highway #124	North to King's Highway #124
Stewart Park Drive	Centre Road	End
Stormy Pont Road	Burnett's Road	End
Sunnyshore Park Drive	Hardies Road	End
Swan Boulevard	Balsam Road	End
Tait's Island Road	King's Highway #124	South to Moffat Road
Ted Donnelly Road	McDougall Road	Hurdville Road
The Inn Road	Camp Road	End
Wendy's Lane	Stormy Point Road	End
West Point Drive	Maplewood Drive	End – both East and West Ends
West Road	Highway 124	McKellar Ferguson Boundary Road

3. When any highway or portion of highway set out below is marked in compliance with the regulations under the Highway Traffic Act, the maximum rate of speed thereon shall be **50 kilometres** per hour.

<b>HIGHWAY</b>	<b>FROM</b>	<b>TO</b>
Balsam Road	Centre Road	East to Municipality of Whitestone Township Line, Lot 15, Concession 14
Broadbent Road	Hurdville Road	East to Municipality of Magnetawan Township Line, Lot 1 Concession 6
Blackwater Road	Hurdville Road	South to Seguin Township Line, Lot 17, Concession 1
Centre Road	Balsam Road	South to Hurdville Road, Lot 22, Concession 3
Hurdville Road	Con 3 & 4 Pt Lot 34	East to Broadbent Road

4. The penalties provided in subsection 14 of Section 128 of the Highway Traffic Act, R.S.O. 1990, shall apply to offences against this By-law.

**READ a FIRST and SECOND** time this 3<sup>rd</sup> day of October, 2023.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Ina Watkinson, Clerk/Administrator

**READ a THIRD** time and **PASSED** in **OPEN COUNCIL** this 3<sup>rd</sup> day of October, 2023.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Ina Watkinson, Clerk/Administrator



## 22. Unfinished Business

Date	Res. No.	Item & Description	Assigned to	Status
		Updating Human Resources Policy	Clerk's Dept.	On agenda October 3, 2023.
		Fees & Charges By-law for Craigmere Subdivision Upgrades	Clerk's & Treasury Dept.	Staff are drafting a By-law, to be forwarded to the Township's Solicitor for review and comment before being presented to Council.
		Deerfield-Bay Road Upgrades	Public Works & Clerk's Dept.	Township working with Engineer and Solicitor to gather total project costs – ongoing.
Sept. 13/22	<b>22-353</b>	Agreement with Cogeco Cable	Deputy Clerk	Cogeco having an internal meeting the week of October 2 <sup>nd</sup> to discuss and will get back to the Twp shortly after.
Mar. 7/23	<b>23-204</b>	By-law 2023-23 Being a By-law to Regulate Dogs in the Township	By-law Enforcement Officer	Town of Parry Sound looking into financials re. cost for McKellar to join as a partner Municipality to use the dog impound facility. The DC spoke with the Muskoka OSPCA (Bracebridge), they have agreements with Muns. For impoundment but are currently reviewing their agreement and fees. Was directed to call back in 1 month (end of October) to see what has been finalized.
May 16/23	<b>23-352</b>	Volunteer Waiver	Clerk's Dept./ Municipal Solicitor	Currently being reviewed by the Twp's insurance company for any insurance limitations.
Jul. 4/23	<b>23-470</b>	Re-name Hart Road (formerly Fire Route 306)	Clerk's Dept.	Residents on road have been contacted, they are coming up with another name.
Sept. 19/23	<b>23-646</b>	By-law 2023-66 Being a By-law to Regulate the Speed of Motor Vehicles on Certain Highways within the Municipality	Public Works / Clerk's Dept.	Make amendments Council has suggested, provide time for the public to comment.



SENT VIA EMAIL

September 6, 2023

Association of Municipalities of Ontario (AMO)  
200 University Ave., Suite 801  
Toronto, Ontario  
M5H 3C6

The Regional  
Municipality of  
Durham

Corporate Services  
Department –  
Legislative Services

605 Rossland Rd. E.  
Level 1  
P.O. Box 623  
Whitby, ON L1N 6A3  
Canada

905-668-7711  
1-800-372-1102  
Fax: 905-668-9963

durham.ca

Dear AMO:

**RE: Correspondence received from the Township of Cramahe,  
dated June 29, 2023, re: Amendments to the Highway  
Traffic Act Our File: T02**

---

Works Committee, at its meeting held on September 6, 2023, adopted the following resolution:

“That the correspondence received from the Township of Cramahe, dated June 29, 2023, regarding amendments to the Highway Traffic Act be referred to Council without a recommendation”.

Please find attached the resolution from the Township of Cramahe for your information.

*S. Ciani*

---

S. Ciani,  
Committee Clerk

sc/

c: Hon. Caroline Mulroney, Minister of Transportation and Francophone Affairs  
Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Patrice Barnes, MPP, Ajax  
Todd McCarthy, MPP, Durham  
Laurie Scott, MPP, Haliburton/Kawartha Lakes/Brock  
David Piccini, MPP, Northumberland/Peterborough South  
Jennifer French, MPP, Oshawa  
Peter Bethlenfalvy, MPP, Pickering/Uxbridge  
Lorne Corne, MPP, Whitby  
All Ontario Municipalities  
R. Jagannathan, Acting Commissioner of Works



Corporate Services Department Legislative Services Division	
Date & Time Received:	July 03, 2023 8:52 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

## Cramahe Township Council Resolution

**June 29, 2023**

**Sent via Email**

Hon. Caroline Mulroney, Minister of Transportation and Francophone Affairs  
Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Hon. David Piccini, Minister of Environment, Conservation and Parks & MPP for  
Northumberland - Peterborough South  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities

### **RE: Amendments to the Highway Traffic Act**

---

Please be advised that the Council of the Township of Cramahe passed the following resolution at their regular meeting held June 20, 2023 regarding the Highway Traffic Act Amendments.

#### **Resolution No. 2023-213**

**Moved By: COUNCILLOR HAMILTON**

**Seconded By: DEPUTY MAYOR ARTHUR**

**BE IT RESOLVED THAT** Council support the City of Cambridge resolution; and  
**THAT** speeding on our roads is a major concern in our community; and  
**THAT** speeding can occur in all areas of our community; and  
**THAT** barriers and delays to enforcement pose a danger to our community; and  
**THAT** our municipality has limited resources to implement speed mitigation road design and re-design; and  
**THAT** our local police service has limited resources to undertake speed enforcement; and  
**THAT** s.205.1 of the Highway Traffic Act (HTA) provides that Automated Speed Enforcement systems (ASE) may only be placed in designated community safety zones and school safety zones; and

**THAT**, the Township of Cramahe request that the Ontario Government amend s.205.1 of the HTA to permit municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities and as

**The Corporation of the Township of Cramahe**

1 Toronto Street, P.O. Box 357, ON K0K 1S0 •Tel 905-355-2821•www.cramahe.ca

determined by municipalities and not be restricted to only community safety zones and school safety zones; and

**THAT** a copy of this resolution be forwarded to the Ontario Minister of Transportation, the Ontario Minister of Municipal Affairs and Housing, local area MPPs, the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.

**CARRIED**

Attached please find a copy of the City of Cambridge Council Resolution, dated May 10, 2023.

If you have any questions regarding the above resolution, please do not hesitate to contact me at [nhamilton@cramahe.ca](mailto:nhamilton@cramahe.ca)

Sincerely,

A handwritten signature in black ink, appearing to read "Nicole Hamilton". The signature is written in a cursive style with a long horizontal flourish at the end.

Nicole Hamilton  
Municipal Deputy Clerk  
Township of Cramahe



**The Corporation of the City of Cambridge  
Corporate Services Department  
Clerk's Division  
The City of Cambridge  
50 Dickson Street, P.O. Box 669  
Cambridge ON N1R 5W8  
Tel: (519) 740-4680 ext. 4585  
[mantond@cambridge.ca](mailto:mantond@cambridge.ca)**

May 10, 2023

**Re: Highway Traffic Act Amendments**

Dear Ms. Mulronev,

At the Council Meeting of May 9, 2023, the Council of the Corporation of the City of Cambridge passed the following Motion:

**WHEREAS** speeding on our roads is a major concern in our community,

**AND WHEREAS** speeding can occur in all areas of our community,

**AND WHEREAS** barriers and delays to enforcement pose a danger to our community,

**AND WHEREAS** our municipality has limited resources to implement speed mitigation road design and re-design,

**AND WHEREAS** our local police service has limited resources to undertake speed enforcement,

**AND WHEREAS** s.205.1 of the Highway Traffic Act (HTA) provides that Automated Speed Enforcement systems (ASE) may only be placed in designated community safety zones and school safety zones,

**THEREFORE BE IT RESOLVED THAT**, the City of Cambridge request that the Ontario Government amend s.205.1 of the HTA to permit municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities and not be restricted to only community safety zones and school safety zones;

**AND THAT** a copy of this resolution be forwarded to the Ontario Minister of Transportation, the Ontario Minister of Municipal Affairs and Housing, local area MPPs, the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton  
City Clerk

Cc: (via email)  
Steve Clark, Ontario Minister of Municipal Affairs and Housing  
Local Area MPPs  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities



REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, June 20, 2023

Resolution # RC23163	Meeting Order: 6
Moved by: <i>Cathy Cannon</i>	Seconded by: <i>[Signature]</i>

**WHEREAS** the Ontario College of Physicians and Surgeons has made a decision that will lead more people who suffer from chronic pain to turn to opioids to alleviate their pain and;

**WHEREAS** the College is targeting community pain clinics by requiring the use of ultrasound technology in the administration of nerve block injections by licensed physicians. This requirement will increase the time it takes to administer the nerve block and, therefore, reduce the number of patients a physician can see in a day and;

**WHEREAS** the Ontario Health Insurance Plan (OHIP) is proposing to reduce coverage for several vital healthcare services, including a drastic reduction in the number and frequency of nerve block injections a patient can receive and;

**WHEREAS** these changes have been proposed without any consultation with pain management medical professionals or with their patients and;

**WHEREAS** this cut will force chronic pain clinics to shut down, putting a greater strain on family physicians and emergency rooms and;

**WHEREAS** with the reduction in the number of nerve blocks being administered, many patients, looking for pain relief, will turn to overcrowded emergency rooms, opioid prescriptions from doctors or opioid street drugs;

**NOW THEREFORE BE IT RESOVLED THAT** the Council of the Corporation of the Municipality of Wawa is requesting that the Government of Ontario maintain OHIP coverage for chronic pain treatments and continue to provide much-needed care for the people of Ontario;

*p.2....*



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

AND FURTHERMORE THAT a copy of the resolution be forwarded to all Municipalities of Ontario, local MPs and MPPs, Premier Doug Ford, the Minister of Health, Associate Minister of Mental Health and Addictions and the Association of Municipalities of Ontario.

RESOLUTION RESULT		RECORDED VOTE		
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield		
<input type="checkbox"/>	TABLED	Cathy Cannon		
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/>	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: \_\_\_\_\_

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL

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Add Communicate@amo.on.ca to your safe list



September 14, 2023

### In This Issue

- New Baseline Waste & Recycling Report released.
- The Future of Municipal Liability and Risk Management.
- Fire Chief responsibility to Council.
- Release of public information service.
- AMO 2023: Give us your feedback on your conference experience.
- Register for the AMO-LAS Energy Symposium.
- Councillor training is not just for new councillors!
- Municipal Cybersecurity 101 forum.
- FOI program automation: Save time and money with AMO's new partner.
- 4S Webinar: Double rebates from WSIB for Municipal Health & Safety Programs.
- LAS now has an Instagram account!
- Gravel Road Assessments available through LAS.
- Learn with Canoe webinars.
- SaveOnEnergy Energy Management and Efficient Electrification webinars.
- Careers: BPS, Newmarket, Muskoka District, Oro-Medonte and Toronto.

### AMO Matters

AMO's [Baseline Waste & Recycling Report](#) reviews Ontario's current circular economy efforts. With only 10 years of disposal capacity remaining in Ontario, new waste diversion policy is required.

AMO and the province came together to form a Technical Working Group to provide an inter-governmental dialogue on municipal insurance costs, coverage and liability issues. [Read \*The Future of Municipal Liability and Risk Management\* report](#) summarizing the group's findings.

### Provincial Matters

The Office of the Fire Marshal released [an interpretation](#) of the *Fire Protection and Prevention Act* regarding fire chiefs' roles and responsibilities with respect to reporting to municipal council.

The Technical Standards and Safety Authority ([TSSA](#)) is Ontario's public safety regulator. TSSA releases public information (e.g., licence statuses or devices at a location) per its privacy codes. [Click here](#) to request a release.

### Eye on Events

Complete the [2023 AMO conference survey](#) to provide feedback on the program content and your conference experience. Let us know what worked well and how we can improve the conference for AMO 2024.

AMO and Local Authority Services (LAS) are pleased to be hosting the 2023 Municipal Energy Symposium on November 2-3 at the Novotel Centre Toronto. [Register now](#).

Space is limited.

AMO's Councillor Training provides the knowledge and insights to support you as a local leader. AMO's training explores the key areas related to your role as a local leader including: conflict of interest, code of conduct, insight into legislation and policy, finance and strategic planning, asset management - and more! [Register today](#) for October 20 training.

It's back! AMO and MISA ON's joint Municipal Cybersecurity 101 Forum returns this fall in time for Cybersecurity Month. Join us virtually on October 12 from 10am to 2pm to learn more about building a cyber resilient municipality. [Register today](#).

AMO is pleased to partner with Vayle to offer a cost-effective digital platform to streamline FOI program management, reduce costs, and mitigate compliance risks. [Join us on September 14](#) at 12pm where we will provide a deeper dive into the latest digital offering.

AMO's Health and Safety Program Management partner, [4S Consulting](#), is hosting a webinar on September 19 at 8:30am ET on the double rebate offering from WSIB for municipal health and safety programs. [Register and learn more](#) on how to create sustainable health and safety programs.

## LAS

You can find us on Twitter and LinkedIn, but now we've added Instagram as another social media platform where you can get LAS updates. Our tag is [@LAS\\_Ontario](#).

The [LAS Road & Sidewalk Assessment Service](#) has expanded to include gravel roads! Get an accurate condition rating and guidance on how to keep them in good shape. [Contact Tanner](#) for a no-obligation quote.

The [Canoe Procurement Group](#) fall webinar series is starting soon! Join us on September 28 for [Canoe 101](#), October 11 for [Job Order Contracting with Gordian](#), and October 26 for [Fuel Management with Gilbarco](#). Register using the links or visit our [events page](#).

SaveOnEnergy is offering free training webinars for municipal energy/facility managers and directors. Learn how to integrate energy management principles, identify savings, and reduce cost in your municipal facilities. [Register for these webinars today](#).

## Careers

[Equity, Diversity, and Inclusion Specialist - Brantford Police Service](#). Responsible for developing, implementing, monitoring, and evaluating diversity and inclusion initiatives. [Apply online](#) by September 15.

[Manager, Revenue - Town of Newmarket](#). Responsible for the operations, performance, and functions of the property tax, accounts receivable, cash management and other corporate revenue. [Apply online](#) by September 21.

[Director, Human Services - District Municipality of Muskoka](#). Responsible for leading the implementation, evaluation, change management, and reporting processes of integrated Human Services delivery. [Apply online](#) by September 27.

[Director, Development Services - Township of Oro-Medonte](#). Prepare and implement

the department's operating and capital budgets; and manage the Environmental Initiative portfolio. Apply to [omdirectords@oro-medonte.ca](mailto:omdirectords@oro-medonte.ca) by October 6th.

**Manager, Transportation Operations & Maintenance - City of Toronto.** Lead and manage all aspects of road operations, to ensure the cost-effective and environmentally friendly delivery of operating and capital programs. Apply online by September 18.

#### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

#### AMO Contacts

AMO Watchfile Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries

Municipal Wire, Career/Employment and Council Resolution Distributions

#### AMO's Partners



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September 14, 2023

RE: Town of Parry Sound Correspondence – Area Wide Simplified Governance Model

---

At the Regular Meeting of Council for the Township of Carling held on September 12, 2023  
Council passed the following resolution:

**23-043**

**Moved by Councillor Cook  
Seconded by Councillor Kelly**

**WHEREAS** the, majority of Parry Sound Municipalities did not agree to participate in an area wide study with respect to governance.

**AND WHEREAS** as the Town of Parry Sound has now requested the Minister of Municipal Affairs and Housing the Honorable Paul Calandra to appoint a third party to do an “Area -Wide Simplified Governance Model Study”.

**AND WHEREAS** Minister Steve Clark and MPP Graydon Smith assured municipalities that amalgamation or de amalgamation would not be forced.

**NOW THEREFORE BE IT RESOLVED** that the Council for the Township of Carling does not support any form of area study and does not support amalgamation.

**Carried**

**Recorded Vote:**

Mayor Murphy – Yes  
Councillor Cook-Yes  
Councillor Doubrough – Yes  
Councillor Kelly – Yes  
Councillor Wing – Yes



If you require further information, please do not hesitate to contact the undersigned at 705-342-5856 ext. 9181 or mtaylor@carling.ca

Sincerely

A handwritten signature in cursive script that reads "Mackenzie Taylor".

Mackenzie Taylor  
Deputy Clerk

c.c. Honourable Doug Ford, Premier of Ontario  
Honourable Graydon Smith, MPP Parry Sound-Muskoka  
Honourable Paul Calandra, Minister of Municipal Affairs and Housing  
Municipality of McDougall  
Township of McKellar  
Township of Seguin  
Municipality of Whitestone  
Township of the Archipelago  
Shawanaga First Nation  
Wasauksing First Nation



# TOWNSHIP OF CARLING

2 West Carling Bay Road, Nobel ON P0G 1G0

**Email:** mtaylor@carling.ca

**Phone:** 705-342-5856

**Fax:** 705-342-9527

September 14, 2023

RE: West Parry Sound Recreation and Culture Centre Public Update Request

---

At the Regular Meeting of Council for the Township of Carling held on September 12, 2023  
Council passed the following resolution:

**23-040**

**Moved by Councillor Doubrough  
Seconded by Councillor Kelly**

**NOW THEREFORE BE IT RESOLVED** that the Council for the Township of Carling requests the West Parry Sound Recreation and Culture Centre Board to release an update on the progress of the Pool and Wellness Center to the public.

**Carried**

If you require further information, please do not hesitate to contact the undersigned at 705-342-5856 ext. 9181 or mtaylor@carling.ca

Sincerely

Mackenzie Taylor  
Deputy Clerk



The Corporation of The Township of The Archipelago  
Council Meeting

**Agenda Number:** 15.8.  
**Resolution Number** 23-155  
**Title:** West Parry Sound Governance and Service Delivery Study  
**Date:** Friday, September 15, 2023

**Moved by:** Councillor Barton  
**Seconded by:** Councillor Lundy

**WHEREAS** the Mayors of Parry Sound and Seguin met with MPP Steve Clark and MPP Graydon Smith on August 3<sup>rd</sup>, 2023 to discuss opportunities associated with Regional amalgamation of West Parry Sound area municipalities; and

**WHEREAS** at the West Parry Sound Heads of Council meeting held on August 10<sup>th</sup>, 2023, at the invitation of the Parry Sound and Seguin Mayors, each mayor was asked to bring before their Council the matter of a provincially funded study that would look at various aspects of service delivery and possible amalgamation in the region; and

**WHEREAS** no draft terms of reference for the study were proposed or are available; and

**WHEREAS**, since the August 10<sup>th</sup> meeting, the Municipality of McDougall, the Municipality of Whitestone, the Township of McKellar, the Township of Seguin and the Township of Carling have all indicated they are not supportive of either participating in the study, amalgamation, or both; and

**WHEREAS** it appears that there is no momentum locally behind such a study, and thus no need for the Township of The Archipelago to debate the issue; and

**WHEREAS** the Township of The Archipelago, through its Strategic Plan, has established the vision to, in partnership with its community, ensure the continued guardianship of the lakes and watershed areas within the Georgian Bay Mnidoo Gamii Biosphere; and

**WHEREAS** the protection and the preservation of the natural environment has been established as our highest priority through the Township’s Strategic Plan; and

**WHEREAS** the Township of The Archipelago is however always willing to discuss and engage with its neighbours on matters of mutual interest as a strong West Parry Sound community is in our collective best interest; and

**WHEREAS** the Township of The Archipelago has demonstrated this willingness through its voluntary participation in supporting financially or leading servicing in such areas as the West Parry Sound Recreation and Culture Centre, the Parry Sound Public Library, the Parry Sound Museum, the West Parry Sound Geographic Network, the Georgian Bay Mnidoo Gamii Biosphere, regional connectivity and communications initiatives, the West Parry Sound Health Centre and many other regional programs or initiatives.

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago is and has always been opposed to amalgamation as it goes against the very principles that underpinned our creation; and

**BE IT FURTHER RESOLVED** that Council for the Township of The Archipelago does not currently support a regional study, given the lack of broad municipal support and terms of reference; and

**BE IT FINALLY RESOLVED** that a copy of this resolution be sent to all West Parry Sound municipalities, the Premier, the Minister of Municipal Affairs and Housing, the Minister of the Environment, Graydon Smith, MPP, each opposition party, Georgian Bay Mnidoo Gamii Biosphere, Georgian Bay Forever, Georgian Bay Great Lakes Foundation, Georgian Bay Land Trust, Georgian Bay Association, Parry Sound North Star, and CBC News.

**Carried**

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

**Agenda Number:** 10.2.  
**Resolution Number** 2023-173  
**Title:** Resolution Stemming from July 19, 2023 Regular Meeting of Council - Item 10.1 - Correspondence #4  
**Date:** August 9, 2023


---

**Moved by:** Councillor Laframboise  
**Seconded by:** Councillor Lachance

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the Municipality of Grey Highlands on June 21, 2023 requiring all stop arm cameras on to be installed and paid for by the Province on all school buses for the start of the 2023-2024 school year;**

**AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be forwarded to Premier Doug Ford; Attorney General Doug Downey; the Ministry of Education; the local Member of Provincial Parliament (MPP); the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.**

**CARRIED**

  
\_\_\_\_\_  
MAYOR

June 21, 2023

Office of the Premier of Ontario

Sent via email

To Hon. Doug Ford:

**Re: Resolution # 2023-475**

Please be advised that the following resolution was passed at the June 21, 2023 meeting of the Council of the Municipality of Grey Highlands.

That the Council of the Municipality of Grey Highlands urges the Provincial Government to:

1. Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and

2. Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities;

FURTHER RESOLVED THAT this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Rick Byers MPP, AMO, Bluewater District School Board, Grey County Warden and all municipalities in Ontario.

If you require anything further, please contact this office.

Sincerely,

*Amanda Fines-VanAlstine*

Amanda Fines-VanAlstine  
Manager of Corporate Services/Deputy-Clerk  
Municipality of Grey Highlands

cc. Attorney General Doug Downey,  
Minister of Education Stephen Lecce,  
Provincial opposition parties,  
Rick Byers MPP,  
AMO,  
Bluewater District School Board,  
Grey County Warden  
and all municipalities in Ontario.

**The Municipality of Grey Highlands**

206 Toronto Street South, Unit One - P.O. Box 409 Markdale, Ontario N0C 1H0  
519-986-2811 Toll-Free 1-888-342-4059 Fax 519-986-3643  
[www.greyhighlands.ca](http://www.greyhighlands.ca) [info@greyhighlands.ca](mailto:info@greyhighlands.ca)

**Karlee Britton**

---

**From:** McCann & Cambrian E-Media Services <mccann@mcems.ca> on behalf of McCann & Cambrian E-Media Services  
**Sent:** September 15, 2023 4:00 PM  
**To:** mccann@mcems.ca  
**Subject:** Important Announcement from Parry Sound Community Radio Association

Greetings Everyone!

You are receiving this e-mail as a result of your support and/or connection to Parry Sound Community Radio Association. Town clerks, please circulate this message to your Mayor/Reeve and Council and staff.

**I would like to take this opportunity to pass along two important announcements!**

**First**, you may have read announcements today concerning that Metroland will be cutting most of its 71 community newspaper print additions.

See [https://www.thestar.com/news/canada/metroland-to-cease-print-publication-of-dozens-of-community-newspapers-across-ontario/article\\_79a1c497-4999-5b11-a20e-250d261203ea.html](https://www.thestar.com/news/canada/metroland-to-cease-print-publication-of-dozens-of-community-newspapers-across-ontario/article_79a1c497-4999-5b11-a20e-250d261203ea.html)

Our **local paper is included** in the list of papers which have announced this current week's edition is the last print edition. As the commercial media landscape continues to change, this announcement serves to increase the importance, significance and relevance of what community radio is all about. Community radio will keep feet on the ground, in the community, covering local news, sports, events, advocating for local organizations, interests and such.

**Secondly**, we received news that the CRTC is not accepting new applications for radio broadcast licences for a period of two years. This comes on the heels of the Online Streaming Act. See <https://crtc.gc.ca/eng/archive/2023/2023-278.htm> We are not sure at this point if we can argue special or extenuating circumstances, but we will certainly try. In the meantime, it's business as usual and if we have to wait for a period of approximately two years to submit, then we will have the opportunity to put together an even stronger, more thorough application. I am treating this as only a bump in the road and I can affirm we have strong shocks!!

Our Association believes that you should be aware of this news based on how supportive you have been. We will keep you posted.

Remaining positive,  
Sincerely,  
Doug McCann  
Acting Chair  
Parry Sound Community Radio Association  
<https://www.pscr.ca>

--

McCann & Cambrian E-Media Services  
Web & Electronic Media Productions  
Unit 107, 21-A Belvedere Avenue  
Parry Sound, Ontario P2A 2A2  
Tel: (705) 751-5800

Corporate Website: <http://www.MCEMS.ca>  
Custom Sound and Video Production!

Listen to Parry Sound Eastern Shores Online Radio: <http://www.ParrySoundRadio.com>

CONFIDENTIAL

September 14, 2023

Attn. Karlee Britton and Township Council

Good Day,

I have been a McKellar property owner for the past 25 years and have paid taxes accordingly. [REDACTED]  
[REDACTED]

Over the last several years a number of cottages have been sold and purchased for investment purposes and are being regularly rented out. This has caused a great deal of disruption on many accounts to what was once a safe and tranquil lake.

Some examples I have experienced are numerous incidents of excess late night noise from parties, trespassing, and unsafe irresponsible boating. I have also encountered intoxicated young adults [REDACTED] and found broken glass on the property as well.

All of this presents and creates a security risk to my home. I am [REDACTED]  
[REDACTED]

Every week I have new neighbors and have no idea who they are or what I should expect - and in fairness some are pleasant and not a problem. However, the uncertainty has taken away what was once a relaxing experience.

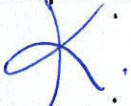
It is my understanding that there is a no "short term rental" policy and bylaw in McKellar Township. Why is this not being enforced? Are Real Estate Agents not obligated to disclose this as well, in a sale and purchase agreement?



I appeal to Council and urge you to act on this matter as it is getting to be a growing problem. Could you not put out a letter to all residents reminding them of this bylaw and the enforcement of such? People need to be informed and action has to be taken accordingly.

Thank you for taking the time to discuss these issues and your considerations on this matter. I know that I speak for the concerns of a number of other property owners on the lake, many of our cottages are worth over a million dollars and moving forward we just want an environment that gives us a lifestyle that is enjoyable and safe. Please give us that assurance with a follow-up correspondence.

Respectfully,



Sir John A Kiefte



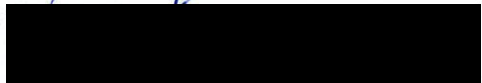
Murray B Heidi Reid



Kirk Stover



David Miglia



**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

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234-2023-4597

September 15, 2023

Dear Head of Council,

**Subject: Responding to the Housing Affordability Task Force's  
Recommendations**

As you know, in February 2022, the Housing Affordability Task Force delivered [its final report](#) with recommendations to help Ontario tackle the housing supply crisis and build at least 1.5 million homes by 2031. Including sub-items and appendices, the Task Force made 74 unique recommendations, some of which apply to all communities in Ontario, with others more specific to large and urban municipalities. While Ontario has made progress in acting on these recommendations — with 23 implemented to date helping to achieve the highest level of housing starts in over three decades — as the province grows at incredible speed, all levels of government need to do more.

To bring the dream of home ownership into reach for more people, I have asked my ministry to renew its efforts to review and, where possible, implement the Task Force's remaining recommendations with minimal delay. As part of that review, I am asking for you, as head of council, to prioritize your top five recommendations for future consideration. For these top five priorities, this could include your advice to revisit the way a recommendation has been implemented up to this point, as well as how some of the recommendations could or should be implemented with amendments.

Accompanying this letter, you will find a chart with space to rank the top five Task Force recommendations. While I know that some of the recommendations may not be applicable to all small, rural, and Northern communities, I ask that you rank those recommendations that you feel would be, or have been, the most useful in increasing housing supply in your community.

As we look to do more to solve the housing supply and affordability crisis together, it's important for the province to have a full understanding of our municipal partners' positions on these recommendations as quickly as possible. I ask that you **please return the completed chart to [housingsupply@ontario.ca](mailto:housingsupply@ontario.ca) no later than October 16, 2023.**

I look forward to continuing our work together to ensure that more people can afford a place to call home.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Paul Calandra', with a stylized flourish at the end.

The Hon. Paul Calandra  
Minister of Municipal Affairs and Housing

- c: Hon. Rob Flack, Associate Minister of Housing  
Kirstin Jensen, Interim Chief of Staff, Minister's Office  
Martha Greenberg, Deputy Minister  
Joshua Paul, Assistant Deputy Minister, Market Housing Division  
Sean Fraser, Assistant Deputy Minister, Planning and Growth Division  
Caspar Hall, Assistant Deputy Minister, Local Government Division

Attachment:

Top Five Housing Affordability Task Force (HATF) Recommendations for Response

## Attachment: List of 74 Housing Affordability Task Force (HATF) Recommendations for Reference

<b>Housing Affordability Task Force Recommendation</b>	
<i>(Note: Bracketed numbers are per the numbering in the original Task Force report; numbering in the first column is for Ministry use)</i>	
<i>Recommendations with an asterisk * have been implemented (with or without amendments)</i>	
1.	1) Set a goal of building 1.5 million new homes in ten years.*
2.	2) Amending the Planning Act, Provincial Policy Statement, and Growth Plans to set “growth in the full spectrum of housing supply” and “intensification within existing built-up areas” of municipalities as the most important residential housing priorities in the mandate and purpose.
3.	3) a) Limit exclusionary zoning in municipalities through binding provincial action: allow “as of right” residential housing up to four units and up to four storeys on a single residential lot.*
4.	3 b) Modernize the Building Code and other policies to remove any barriers to affordable construction and to ensure meaningful implementation (e.g., allow single-staircase construction for up to four storeys, allow single egress, etc.)
5.	4) Permit “as of right” conversion of underutilized or redundant commercial properties to residential or mixed residential and commercial use.
6.	5) Permit “as of right” secondary suites, garden suites, and laneway houses province-wide.*
7.	6) Permit “as of right” multi-tenant housing (renting rooms within a dwelling) province-wide.
8.	7) Encourage and incentivize municipalities to increase density in areas with excess school capacity to benefit families with children.
9.	8) Allow “as of right” zoning up to unlimited height and unlimited density in the immediate proximity of individual major transit stations within two years if municipal zoning remains insufficient to meet provincial density targets.
10.	9) Allow “as of right” zoning of six to 11 storeys with no minimum parking requirements on any streets that have direct access to public transit (including streets on bus and streetcar routes).
11.	10) Designate or rezone as mixed commercial and residential use all land along transit corridors and re-designate all Residential Apartment to mixed commercial and residential zoning in Toronto.

12.	11) Support responsible housing growth on undeveloped land, including outside existing municipal boundaries, by building necessary infrastructure to support higher density housing and complete communities and applying the recommendations of this report to all undeveloped land.
13.	12) a) Create a more permissive land use, planning, and approvals system: Repeal or override municipal policies, zoning, or plans that prioritize the preservation of physical character of neighbourhood.*
14.	12 b) Exempt from site plan approval and public consultation all projects of 10 units or less that conform to the Official Plan and require only minor variances.*
15.	12 c) Establish provincewide zoning standards, or prohibitions, for minimum lot sizes, maximum building setbacks, minimum heights, angular planes, shadow rules, front doors, building depth, landscaping, floor space index, and heritage view cones, and planes; restore pre-2006 site plan exclusions (colour, texture, and type of materials, window details, etc.) to the Planning Act and reduce or eliminate minimum parking requirements.
16.	12 d) Remove any floorplate (sic) restrictions to allow larger, more efficient high-density towers.
17.	13) Limit municipalities from requesting or hosting additional public meetings beyond those that are required under the Planning Act.
18.	14) Require that public consultations provide digital participation options.
19.	15) Require mandatory delegation of site plan approvals and minor variances to staff or pre-approved qualified third-party technical consultants through a simplified review and approval process, without the ability to withdraw Council's delegation.*
20.	16) a) Prevent abuse of the heritage preservation and designation process by: prohibiting the use of bulk listing on municipal heritage registers.*
21.	16 b) Prohibiting reactive heritage designations after a Planning Act development application has been filed.*
22.	17) Requiring municipalities to compensate property owners for loss of property value as a result of heritage designations, based on the principle of best economic use of land.
23.	18) Restore the right of developers to appeal Official Plans and Municipal Comprehensive Reviews.*
24.	19) Legislate timelines at each stage of the provincial and municipal review process, including site plan, minor variance, and provincial reviews, and deem an application approved if the legislated response time is exceeded.*

25.	20) Fund the creation of “approvals facilitators” with the authority to quickly resolve conflicts among municipal and/or provincial authorities and ensure timelines are met.*
26.	21) Require a pre-consultation with all relevant parties at which the municipality sets out a binding list that defines what constitutes a complete application; confirms the number of consultations established in the previous recommendations; and clarifies that if a member of a regulated profession such as a professional engineer has stamped an application, the municipality has no liability and no additional stamp is needed.
27.	22) Simplify planning legislation and policy documents.
28.	23) Create a common, province-wide definition of plan of subdivision and standard set of conditions which clarify which may be included; require the use of standard province-wide legal agreements and, where feasible, plans of subdivision.
29.	24) Allow wood construction of up to 12 storeys.*
30.	25) Require municipalities to provide the option of pay on demand surety bonds and letters of credit.
31.	26) Require appellants to promptly seek permission (“leave to appeal”) of the OLT and demonstrate that an appeal has merit, relying on evidence and expert reports, before it is accepted.
32.	27) a) Prevent abuse of process: remove right of appeal for projects with at least 30% affordable housing in which units are guaranteed affordable for 40 years.
33.	27 b) Require a \$10,000 filing fee for third party appeals.*
34.	27 c) Provide discretion to adjudicators to award full costs to the successful party in any appeal brought by a third party or by a municipality where its council has overridden a recommended staff approval.
35.	28) Encourage greater use of oral decisions issued the day of the hearing, with written reasons to follow, and allow those decisions to become binding the day that they are issued.*
36.	29) Where it is found that a municipality has refused an application simply to avoid a deemed approval for lack of decision, allow the Tribunal to award punitive damages.
37.	30) Provide funding to increase staffing (adjudicators and case managers), provide market-competitive salaries, outsource more matters to mediators, and set shorter time targets.
38.	31) In clearing the existing backlog, encourage the Tribunal to prioritize projects close to the finish line that will support housing growth and intensification, as well as regional water or utility infrastructure decisions that will unlock significant housing capacity.

39.	32) Waive development charges and parkland cash-in-lieu and charge only modest connection fees for all infill residential projects up to 10 units or for any development where no new material infrastructure will be required.
40.	33) Waive development charges on all forms of affordable housing guaranteed to be affordable for 40 years.
41.	34) Prohibit interest rates on development charges higher than a municipality's borrowing rate.*
42.	35 a) Regarding cash in lieu of parkland, s.37, Community Benefit Charges, and development charges: Provincial review of reserve levels, collections and drawdowns annually to ensure funds are being used in a timely fashion and for the intended purpose, and, where review points to a significant concern, do not allow further collection until the situation has been corrected.
43.	35 b) Except where allocated towards municipality-wide infrastructure projects, require municipalities to spend funds in the neighbourhoods where they were collected. However, where there's a significant community need in a priority area of the City, allow for specific ward to ward allocation of unspent and unallocated reserves.
44.	36) Recommend that the federal government and provincial governments update HST rebate to reflect current home prices and begin indexing, and that the federal government match the provincial 75% rebate and remove any clawback.
45.	37) Align property taxes for purpose-built rental with those of condos and low-rise homes.
46.	38) Amend the Planning Act and Perpetuities Act to extend the maximum period for land leases and restrictive covenants on land to 40 or more years.*
47.	39) Eliminate or reduce tax disincentives to housing growth.
48.	40) Call on the Federal Government to implement an Urban, Rural and Northern Indigenous Housing Strategy.*
49.	41) Funding for pilot projects that create innovative pathways to homeownership, for Black, Indigenous, and marginalized people and first-generation homeowners.
50.	42) Provide provincial and federal loan guarantees for purpose-built rental, affordable rental and affordable ownership projects.
51.	43) Enable municipalities, subject to adverse external economic events, to withdraw infrastructure allocations from any permitted projects where construction has not been initiated within three years of build permits being issued.
52.	44) Work with municipalities to develop and implement a municipal services corporation utility model for water and wastewater under which the municipal corporation would borrow and amortize costs among customers instead of using development charges.

53.	45) Improve funding for colleges, trade schools, and apprenticeships, encourage and incentivize municipalities, unions and employers to provide more on-the-job training.*
54.	46) Undertake multi-stakeholder education program to promote skilled trades.*
55.	47) Recommend that the federal and provincial government prioritize skilled trades and adjust the immigration points system to strongly favour needed trades and expedite immigration status for these workers and encourage the federal government to increase from 9,000 to 20,000 the number of immigrants admitted through Ontario's program.*
56.	48) The Ontario government should establish a large "Ontario Housing Delivery Fund" and encourage the federal government to match funding. This fund should reward: a) Annual housing growth that meets or exceeds provincial targets b) Reductions in total approval times for new housing c) The speedy removal of exclusionary zoning practices
57.	49) Reductions in funding to municipalities that fail to meet provincial housing growth and approval timeline targets
58.	50) Fund the adoption of consistent municipal e-permitting systems and encourage the federal government to match funding. Fund the development of a common data architecture standard, supported by an external expert committee, across municipalities and provincial agencies/ministries and require municipalities to provide their zoning bylaws with open data standards. Set an implementation goal of 2025 and make funding conditional on established targets.
59.	51) Require municipalities and the provincial government to use the Ministry of Finance population projections as the basis for housing need analysis and related land use requirements.
60.	52) Resume reporting on housing data and require consistent municipal reporting, enforcing compliance as a requirement for accessing programs under the Ontario Housing Delivery Fund.*
61.	53) Report each year at the municipal and provincial level on any gap between demand and supply by housing type and location, and make underlying data freely available to the public.
62.	54) Empower the Deputy Minister of Municipal Affairs and Housing to lead an all of government committee that meets weekly to ensure our remaining recommendations and any other productive ideas are implemented.
63.	55) Commit to evaluate these recommendations for the next three years with public reporting on progress.*
64.	B-1) Call upon the federal government to provide equitable affordable housing funding to Ontario.*



65.	B-2) Develop and legislate a clear, province-wide definition of “affordable housing” to create certainty and predictability.
66.	B-3) Create an Affordable Housing Trust from a portion of Land Transfer Tax Revenue (i.e., the windfall resulting from property price appreciation) to be used in partnership with developers, non-profits, and municipalities in the creation of more affordable housing units. This Trust should create incentives for projects serving and brought forward by Black- and Indigenous-led developers and marginalized groups.
67.	B-4) Amend legislation to: <ul style="list-style-type: none"> <li>• Allow cash-in-lieu payments for Inclusionary Zoning units at the discretion of the municipality.</li> <li>• Require that municipalities utilize density bonusing or other incentives in all Inclusionary Zoning and Affordable Housing policies that apply to market housing.</li> <li>• Permit municipalities that have not passed Inclusionary Zoning policies to offer incentives and bonuses for affordable housing units.</li> </ul>
68.	B-5) Encourage government to closely monitor the effectiveness of Inclusionary Zoning policy in creating new affordable housing and to explore alternative funding methods that are predictable, consistent and transparent as a more viable alternative option to Inclusionary Zoning policies in the provision of affordable housing.
69.	B-6) Rebate MPAC market rate property tax assessment on below-market affordable homes.
70.	C-1) Review surplus lands and accelerate the sale and development through RFP of surplus government land and surrounding land by provincially pre-zoning for density, affordable housing, and mixed or residential use.
71.	C-2) All future government land sales, whether commercial or residential, should have an affordable housing component of at least 20%.
72.	C-3) Purposefully upzone underdeveloped or underutilized Crown property (e.g., LCBO).
73.	C-4) Sell Crown land and reoccupy as a tenant in a higher density building or relocate services outside of major population centres where land is considerably less expensive.
74.	C-5) The policy priority of adding to the housing supply, including affordable units, should be reflected in the way surplus land is offered for sale, allowing bidders to structure their proposals accordingly.