



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

October 7, 2025

Mayor Moore called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Mike Kekkonen, Nick Ryeland, Debbie Zulak
Regrets: Councillor Haskim
Staff: Clerk/Administrator, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Ryeland
Seconded by: Councillor Kekkonen

25-420 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as presented.

Carried

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

Moved by: Councillor Zulak
Seconded by: Councillor Ryeland

25-421 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Peter Duffey, member of the Lake Stewardship and Environmental Committee, to present their new pamphlet entitled "Spraying for Mosquitos – Things to Consider";

AND FURTHER THAT the Council of the Corporation of the Township of McKellar does hereby direct staff to include the pamphlet "Spraying for Mosquitos – Things to Consider" with the 2026 Interim Tax Bills.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Ryeland

25-422 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby move into Committee of the Whole at 6:43 p.m. to review and discuss the draft By-law to Establish a Notice Policy.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

October 7, 2025

COMMITTEE OF THE WHOLE

Clerk/Administrator Karlee Britton presented the draft Notice Policy to Council for review and discussion. Council provided feedback regarding the structure of the policy and suggested revisions to specific notice requirements. The revised policy will be brought back to Council for further discussion following the incorporation of the recommended changes.

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

25-423 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby rise and report from Committee of the Whole at 7:38 p.m.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Kekkonen

25-424 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the September 16, 2025, Regular Meeting of Council, and September 19, 2025, Special Meeting of Council, as circulated.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Ryeland

25-425 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft conditions met letter for Consent Application No. B05/2024 (Moffatt); and

FURTHER authorizes the Clerk to sign the letter and send it to the Parry Sound Area Planning Board.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Ryeland

25-426 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the District of Parry Sound West (Belvedere Heights) Corporation Annual Information Meeting Minutes for June 20, 2024, Financial Statements Year End (Belvedere Heights) for December 31, 2024, Independent Auditor's report Year Ended (Community Support Services) March 31, 2025, and Board of Management Meeting Minutes for June 25, 2025, for information purposes.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Zulak

25-427 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the District Social Services Administration Board Meeting Minutes for May 8, 2025, June 12, 2025, August 14, 2025, and the Special Meeting on June 17, 2025, for information purposes.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Kekkonen

25-428 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Parry Sound Area Planning Board Meeting Minutes for May 26, 2025, and July 28, 2025, for information purposes.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

October 7, 2025

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

- 25-429** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Township of McKellar Public Library Board Meeting Minutes for August 25, 2025, for information purposes.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Ryeland

- 25-430** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives Report ADMIN-2025-18, Request for Proposal 2025-15 Real Estate Services for the Sale of Municipal Property, from Karlee Britton, Clerk Administrator; and

Further That Council award the Request for Proposal 2025-15 to Land/Max Realty Inc. with a commission rate of 3.5%; and

Further That the Mayor and Clerk be authorized to execute all necessary documents to engage Land/Max Realty Inc. in accordance with the Township's Sale of Real Property By-law 2011-24.

Deferred

Moved by: Councillor Ryeland

Seconded by: Councillor Zulak

- 25-431** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives the Accounts Payable Preliminary Cheque Run Report for September 2025, from Roshan Kantiya, Treasurer, for information purposes.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Kekkonen

- 25-432** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives Report ADMIN-2025-17, Circular Materials Notice from Depot Agreement, from Karlee Britton, Clerk Administrator; and

Further That Council authorizes the Mayor and Clerk to execute Change Order No. 1 to the Depot Operations Agreement No. 2024-00-120.

Deferred

Moved by: Councillor Zulak

Seconded by: Councillor Ryeland

- 25-433** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives the memo for the Good Roads 2025 Conference from Thomas Stoneman, Public Works Superintendent, for information purposes.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Ryeland

- 25-434** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives Report PW-2025-09 Public Works Updates, from Thomas Stoneman, Public Works Superintendent, for information purposes.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

October 7, 2025

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

- 25-435 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives the memo for an update on the baseball field from Roshan Kantiya, Treasurer, for information purposes.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Kekkonen

- 25-436 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives the memo for an update on Hurdville Road, Hurdville Bridge and Centre Road from Roshan Kantiya, Treasurer, for information purposes.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Ryeland

- 25-437 **WHEREAS** the Township of McKellar maintains a bottle collection shed at its transfer station, which is presently serviced by the Whispering River Orchestra, who have been the recipients of the associated funds;

AND WHEREAS the Council of the Township of McKellar identifies the opportunity for these funds to benefit other local groups dedicated to community enrichment;

THEREFORE, BE IT RESOLVED THAT effective November 1, 2025, the responsibility for managing the bottle collection shed at the Township of McKellar transfer station shall be transitioned from the Whispering River Orchestra to a local community group selected by the Council;

AND FURTHER directs the Clerk to invite expressions of interest from local community groups and present the submissions to Council for consideration at the regular meeting on October 21, 2025.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Ryeland

- 25-438 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-53, being a By-law to Define the Procurement of Goods and Services Policies and Procedures for the Corporation of the Township of McKellar, a first and second reading; and

FURTHER give a **third** reading and **Pass** in Open Council on this 7th day of October 2025.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Ryeland

- 25-439 **WHEREAS** the Council of the Corporation of the Township of McKellar carried Resolution No. 25-388, at a regular meeting of Council held on September 2, 2025, wherein the municipally owned roads to be winter maintained by the Township of McKellar for the winter season of 2025/26 only were listed in Schedule "A";



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

October 7, 2025

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby amend Resolution No. 25-388 with the addition of Fox Farm Road, from the year-round maintained road, Lakeshore Road, to the intersection with Watkins Lane, on a summer-maintained road.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

25-440 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.

Moved by: Councillor Ryeland
Seconded by: Councillor Kekkonen

25-441 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-54, being a By-law to Confirm the Proceedings of Council, a first and second reading;
AND FURTHER give a Third reading and Pass in open Council this 7th day of October 2025.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Ryeland

25-442 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 10:29 p.m. to meet again on Tuesday, October 21, 2025, for a Regular Meeting of Council or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Clerk/Administrator