

ORPORATION OF THE TOWNSHIP OF MCKELLAR

June 9, 2026 – 3:30 p.m.

AGENDA

Topic: Special Meeting of Council

Time: June 9, 2026, 3:30 P.M.

Location: Council Chambers, 701 Highway 124, McKellar, ON P0G 1C0

Join Zoom Meeting

<https://us06web.zoom.us/j/89937507954>

Dial by your location
+1 647 374 4685 Canada
+1 647 558 0588 Canada

26-250
2026-33

1st Resolution
1st By-law

1. CALL TO ORDER
2. ROLL CALL
3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF
4. ADOPTION OF AGENDA
5. CLOSED SESSION
 - 5.1 Litigation or potential litigation; pursuant to Ontario Municipal Act Section 239(2)(e) – potential litigation – Tender 2026-02 – Asphalt Paving of Hurdville Road
6. CALL TO ORDER
7. O CANADA
8. RESPECT AND ACKNOWLEDGMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.
9. ROLL CALL - REGULAR SESSION (Public can join via Zoom)

- 10. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 11. PUBLIC MEETING**
- 12. DELEGATIONS AND PRESENTATIONS**
- 13. COMMITTEE OF THE WHOLE**
- 14. MOTION TO REVIEW A PREVIOUS MOTION**
- 15. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)**
- 16. PLANNING MATTERS**
- 17. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL**
- 18. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL**
- 19. MAYOR'S REPORT**
- 20. CORRESPONDENCE FOR CONSIDERATION**
- 21. MOTION AND NOTICE OF MOTION**
 - 21.1 Award Tender 2026-02 – Asphalt Paving of Hurdville Road
 - 21.2 Review of Generations Effect Quote
- 22. BY-LAWS**
- 23. UNFINISHED BUSINESS**
- 24. NEW BUSINESS**
- 25. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS**
- 26. CONSENT AGENDA – CORRESPONDENCE**
- 27. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)**
- 28. CONFIRMING BY-LAW**
 - 28.1 By-law 2026-33- Confirming the Proceedings of Council
- 29. ADJOURNMENT**

Instructions for Joining the Council Meeting

1. Please try to sign in between 3:20 p.m. to 3:30 p.m. if possible; you are still welcome to sign in after 3:30 p.m. if necessary.
2. Please wait to be let in the 'meeting room'; this won't take long.
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
4. When you sign in, please sign in with your full name (first and last), not a company name.
5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.



June 8, 2026

QUOTE #20260608-01

FROM: David Bywater

Generations Effect
 PO Box 662
 Parry Sound, ON P2A 2Z1
 705-773-2286
dbywater@generationseffect.com

ATTENTION: Tom Stoneman

Director of Public Works
 Township of McKellar
 701 Highway 124
 McKellar ON P0G 1C0
roads@mckellar.ca

Hurdville Road: Construction Support, Turtle Nest Monitoring & Hatchery	Cost
<p>The following services will be provided on a time and materials basis, with an upset limit of \$15,000 CDN:</p> <ol style="list-style-type: none"> 1. On-site training of construction crew and Tom Stoneman for turtle excavation. 2. Monitoring and excavation of high priority turtle nests. 3. Turtle hatchery care for up to 300 eggs, and 1 public hatchling release in August/Sept 2026. <p>Confirmation required by June 10, 2026 to mobilize consultant resources.</p>	<p>\$15,000.00</p>
<p>The total amount not to exceed - TOTAL CAD</p>	<p>\$15,000.00</p>

This quote is valid for 30 days.

Generations Effect is the social enterprise division of the Georgian Bay Mnidoo Gamii Biosphere, a charitable, non-profit organization

ONTARIO INCORPORATION NUMBER: 1316501

HST Registration #87100 1335 RR 0001



STATEMENT OF WORK (“SOW”)

Reference Number: 20260608-01

This Agreement and Statement of Work (“SOW”) is between Generations Effect (which is an operating subsidiary of the Georgian Bay Mnidoo Gamii Biosphere Inc., hereafter referred to as the “Consultant”) and Township of McKellar (“Client”). This Statement of Work takes effect on the date of authorization indicated by the Client’s signature in Section 4.

1. DESCRIPTION OF SERVICES

Turtle nest monitoring, and turtle egg hatchery services for Hurdville Road in the Township of McKellar. Includes all required permits for these services.

1.1 DELIVERABLES

a) *1-Hour On-Site Construction Training*

We will provide a focused one-hour toolbox-style training session on-site for field construction crews prior to or at the outset of active works. This session will take place on Hurdville Road, and will reinforce species identification, outline clear procedures for wildlife encounters or nest discoveries, and clarify protocols to ensure rapid response and minimal disruption to construction timelines. GenE staff will be present to meet the crew and answer questions.

In addition, we will also train Tom Stoneman, Director of Public Works, at this time on turtle nesting. This will be a renewal training session (from last year) for turtle nest collection and mandatory to be listed on our permits.

The Client will notify the Consultant when this training session is to take place (for scheduling reasons, 24-48 hours’ notice is required).

b) Turtle Nesting Surveys and Egg Removal

Our proposed turtle and snake egg incubation program not only reduces the risks posed by roadwork to turtle and snake populations, but also ensures compliance with the *Species Conservation Act, 2025*. Detecting and extracting turtle and snake nests from the road reduces the risk of work stoppages that can lead to costly delays, and keeps the project in good standing with the environmentally concerned public.

Nesting surveys will take place during peak nesting season. Surveys will be conducted by our qualified biologists, who will slowly drive along Hurdville Road to scan the road for signs of nesting activity or actively nesting turtles. If a turtle or a nest is found, the eggs will be carefully removed and transferred into plastic containers with vermiculite for transport back to our office. Actively-nesting turtles will be left alone until they have completed their nests and left the site before extracting eggs. Nesting snakes will be watched for at the same time, however these are much more difficult to find and will likely be more opportunistic in nature. Eastern milksnake, and eastern hog-nosed snake are the most common to nest in sandy road shoulders and near culverts.

Although the start and end dates and timing of the surveys are variable and subject to when turtles are nesting, the surveys are typically conducted during the month of June, both in the mornings from approximately 6:00 am to 12:00 pm and evenings from 6:00 pm to approximately 1:00 am. Evening nesting surveys allowed for researchers to observe a greater diversity of species nesting along the road. Snapping turtles will primarily nest in the early mornings and evenings, however Blanding's turtles and Painted turtles are more likely to be nesting throughout the evenings and nights. After removing the nests, our qualified biologists incubate the eggs until they hatch, then return the hatchlings to the wetlands along the road. This supports recruitment in local turtle populations and fosters public engagement during community release events (e.g., for local ratepayers, businesses, and township Council and staff). Overall, this approach benefits conservation and results in better long-term outcomes at a comparable cost to the industry standard (i.e. exclusion fencing) for roadwork mitigation.

Monitoring and excavation of turtle nests during the month of June. Surveys are recommended to be done during both mornings and evenings to accommodate for when different species are active. Nest excavation will likely focus on priority turtles considered threatened in Ontario (e.g Blanding's Turtles).

- a) Turtle hatchery care for up to 300 eggs at the Georgian Bay Mnidoo Gamii Biosphere facility.
- b) Hatchlings to be released at the same location where the eggs were found.
- c) Turtle release event with McKellar staff and/or Council members. Client is responsible for coordinating invitations and RSVPs for McKellar Township staff and/or Council participation at the turtle release event.

Based on discussions with the Client, it is understood and agreed that the Consultant will start working on these services upon authorization of this agreement, as turtle nesting season has commenced and time is of the essence.

Compared to the previous quote supplied to the Client, the nesting survey scope is significantly reduced, and therefore for this agreement, the Consultant will independently decide when to best focus efforts to maximize turtle nesting surveys efforts (i.e. targeting threatened turtle species and/or picking weather windows that are likely to have a greater number of nesting turtles). It is also important to note that as a result of this reduced scope (compared to the previous quote), there is a greater potential that the construction work may find turtle nests, and it is understood that Tom will be on site to excavate these nests and deliver them to the Consultant. And finally, with this reduced scope, the Client is responsible for any liability from impacts to nesting turtles from the road construction work.

1.2 ADDITIONAL WORK AND MODIFICATIONS

The Fees included in this SOW will not exceed \$15,000 CDN. When the Consultant becomes aware that the total fees are approaching \$10,000 CDN, the Consultant will notify the Client in writing and provide direction that the work is nearing completion.

Should the Client wish the Consultant to perform additional work or apply additional fees, the Client will provide written approval and will be billable at the hourly rates defined in Section 2.

2. FEES

The Deliverables will be billed on a time and materials basis. Total Fees for the Deliverables will not exceed: **CAD\$15,000.00**.

Fees include a 10% discount on labour for publicly funded organizations in the Georgian Bay Biosphere region. Hourly rates for this time and materials project:

Senior Advisor	\$175
Advisor	\$150
Specialist	\$120
Administrator	\$80

We will bill for our professional fees that include time for the services listed above, as well as any project meetings, communication, consultation, etc. Disbursements include mileage, materials, turtle hatchery space rental, and other expenses required to complete the project.

Note that HST does not apply to Consultant services.

2.1 PAYMENT TERMS

Total Fees due will be invoiced according to the following schedule:

1. 40% (\$6,00.00) deposit upon signed SOW & mobilization
2. 60% (\$TBD) upon project completion on September 15, 2026. The final amount will be determined based on time and materials on deliverables, but will not exceed \$9,000 CDN.

Invoice terms: Net 30 - Payment 30 days after invoice date

3. ADDITIONAL TERMS

3.1 AVAILABILITY

Consultant makes no guarantees with regards to availability of resources (including personnel) outside of the work schedule outlined above.

3.2 TERMINATION

This SOW may be terminated by either party, for any reason, with a minimum of 30 days' prior written notice. If this SOW is terminated by Client, Client will pay all fees for hours performed or made available by Consultant prior to the effective date of termination, in addition to all fees for Deliverables scheduled to be delivered prior to the effective date of termination; in such an event, Consultant will be responsible for performing the Services scheduled prior to the effective date of termination.

3.3 EXPENSES

As noted above, we will bill for all disbursements including labour, mileage, materials, turtle hatchery space rental, and other expenses required to complete the project.

4. AUTHORIZATION

IN WITNESS WHEREOF the parties have executed this SOW as of the dates indicated below.

Consultant

Generations Effect

Client

McKellar Township

By: David Bywater
Title: Director Social Enterprise

Date:

By:
Title:

Date: